
SOIL AND SITE REVIEW APPLICATION

FOR NEW /REPLACEMENT OR ALTERATION OF A SEWAGE TREATMENT SYSTEM

City of Middletown Health Department

☐ New ☐ Replacement ☐ Alteration

Fee: \$125.00

Scaled Site Plan and Soil Survey Evaluation Report Attached and completed in accordance with OAC 3701-29-07 ☐
STS Design Plan attached and completed in accordance with OAC 3701-29-10 ☐

Tax Parcel # _____

Location of Property to be Reviewed _____

Owner: _____ Mailing Address: _____

Phone: _____

Applicant: _____ Mailing Address: _____

Phone: _____

Name of Soil Scientist: _____ Phone: _____

Name of Designer: _____ Phone: _____

Please provide the following information regarding the lot and home

1. Lot Dimensions _____ ft. X _____ ft. = area _____ (sq. ft.)
2. Dwelling Dimensions _____ ft. X _____ ft.
3. Dwelling Set-back from Roadway _____ ft.
4. No. of bedrooms in the Home _____
5. Proposed Foundation: _____ Walkout Basement: _____ Basement: _____ Slab: _____ Crawlspace: _____
6. Type of Water supply: Well: _____ Cistern: _____ Public: _____
7. Any plans to install an outbuilding, pool, etc. and does your design plan indicate its location? _____ Yes _____ No

The property will be ready for review by Date: _____

(For new lots, lot corners and house corners to be staked. Sign with name and lot number on front of lot)

* Has owner given permission for review to be completed? ☐ Yes ☐ No

I hereby certify that the above and attached information is a true and accurate representation of my lot and proposed dwelling for which I am seeking approval to utilize a household sewage treatment system.

Applicant or Owner's Representative:

Signature: _____ Date: _____

SITE REVIEW INSTRUCTIONS AND APPLICATION

Site Review Requirements for Sewage Treatment System (STS) Approval

1. Soil evaluations for sewage treatment systems (STS) must be completed by a soil scientist who meets the qualifications set forth in Ohio Administrative Code Chapter 3701-29. A list of soil scientists can be obtained from the Middletown City Health Department or from the Ohio Department of Health's web site at www.odh.ohio.gov/odhprograms/eh/sewage/sewage1.aspx. This list in no way reflects a recommendation of these individuals over any other qualified soil evaluator nor does it provide a complete list of individuals capable of performing soil evaluations. *Soil evaluations must contain the information that is required in accordance with Chapter 3701-29-07 of the Ohio Administrative Code.*
2. Once the soil evaluation of the property is completed the property owner is responsible for acquiring a system design from a qualified system designer. A list of sewage treatment system designers can be obtained at the City of Middletown Health Department. This list in no way reflects a recommendation of these individuals over any other system designer nor does it reflect all individuals who provide sewage treatment system designs. The sewage treatment system designer must complete a design in accordance with Chapter 3701-29-10 of the Ohio Administrative Code.
3. You must place a sign on the front of the lot with your name and/or lot number on it. The lot corners need to be staked and flagged and the 4-corner footprint of the proposed house must be staked and flagged. All proposed sewage treatment system components including the soil absorption area of the sewage treatment system must also be staked. The vegetation on the lot must not exceed 18 inches in height.
4. Complete the enclosed application requesting a site *review* by the City of Middletown Health Department and submit it along with the report from the soil scientist and the sewage treatment system designer to this office. The fee for the site review is \$125.00 and the fee must accompany the application for review. The site will be reviewed within 15 working days of receipt of the completed application to this office. If you have any questions related to this process please contact our office at 513-425-1818.