

CITY OF MIDDLETOWN
BOARD OF HEALTH
Minutes
September 10, 2024

The City of Middletown Board of Health met in regular session at 7:30 AM on August 13, 2024.

Members Present

Mayor, Elizabeth Slamka
Ruth Lolli
Joseph Richmond, MBA
Dr. Scott Zollett, MD
Amy Sibcy
Jeff Bonnell
Sally Kash, MS, RN
Emily Miller, BSN, RN

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN
Carla Ealy, BS, REHS
Chandra Corbin, BSN, RN
Dr. Paul Jennewine, MD
Amanda McDonald, Vital Statistics Registrar

Absent and Excused

None.

ROLL CALL

All board members were present.

CITIZEN COMMENTS

None.

PUBLIC HEARING

Mayor Slamka opened the public hearing for MBHE Ordinance No. 2024-01(Food Fees).
There were no comments in favor or in opposition of MBHE Ordinance No. 2024-01 (Food Fees).
Mayor Slamka closed the public hearing for MBHE Ordinance No. 2024-01(Food Fees).

Mayor Slamka opened the public hearing for MBHE Ordinance No. 2024-02(Pool Fees).
There were no comments in favor or in opposition to MBHE Ordinance No. 2024-02(Pool Fees).
Mayor Slamka closed the public hearing for MBHE Ordinance No. 2024-02(Pool Fees).

APPROVAL OF MINUTES – August 2024

Motion: Ms. Lolli moved, seconded by Ms. Kash to approve the August 2024 minutes.
Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. Motion Passed.

RECEIVE AND FILE FINANCIAL REPORT-August 2024

Ms. Phillips Carter stated that the Finance Department is current on the Expense Report, and the Revenue Report is current through the end of July 2024.
Mayor Slamka stated that she had noticed the indigent expenses are approximately \$1800 over the budgeted amount for 2024 and asked how the indigent program will operate for the remainder of the year.

Ms. Phillips Carter stated that she has already spoken with City Manager, Nathan Cahill, and additional funds will be appropriated from the general fund. Ms. Phillips Carter stated that CMHD has seen an increase in indigent cremations in 2024 noting that the city may need to increase the budget for indigent cremations in 2025.

Motion: Dr. Zollett moved, seconded by Ms. Lolli to approve the July Financial Report.

Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. **Motion Passed.**

Education Presentation- Mosquito Borne Illness-Dr. Jennewine

Dr. Jennewine provided the board with an educational presentation on mosquito borne illnesses. Mosquito borne illnesses are diseases caused by bacteria, viruses or parasites that are transmitted by mosquitos. The most common viruses spread by mosquitos are: West Nile, Zika, Chikungunya, Equine Encephalitis, Dengue Fever and La Crosse Encephalitis. The most commonly spread protozoa illness is Malaria.

Mosquito borne illnesses are spread by mosquitos biting an infected animal and obtaining the parasite. The infected mosquito then bites a human or animal. The animal or human then contracts the illness.

Symptoms of mosquito borne illnesses include: non-specific flu-like symptoms, headache/neck pain and confusion. The most common mosquito borne illness in the United States is West Nile Virus. The virus can infect humans, horses and birds. Eighty percent of cases are asymptomatic.

Equine Encephalitis is rare in the United States. The virus can infect humans, horses and birds. Equine Encephalitis occurs in infrequent, local outbreaks and are the most serious mosquito borne illness with the highest mortality rate.

Zika Virus is predominantly found in the Caribbean and Central/South America. Most cases of the Zika Virus in the United States are found in individuals who have recently traveled to affected areas. Most infected individuals have mild to no symptoms, but the virus can be transmitted from mother to fetus causing severe birth defects.

Chikungunya Virus and Dengue Fever are very rare in the United States and are usually related to travel. There is no treatment for viral spread mosquito borne illnesses, only supportive care.

Malaria has a mortality rate of up to 20% if left untreated. World-wide it is responsible for 600,000 deaths annually and there are 2,000 travel-related cases in the United States annually. Malaria requires urgent treatment. Treatments include oral and intravenous medications.

Prevention of mosquito borne illnesses include draining standing water, covering doors and windows and repellants such as DEET or Picaridin.

NEW BUSINESS

Travel Authorizations

Ms. Phillips Carter, Ms. Ealy and Dr. Jennewine will be traveling to Columbus for the Fall Association of Ohio Health Commissioners (AOHC) Conference September 18-20, 2024.

Motion: Ms. Lolli moved, seconded by Ms. Kash to approve travel authorizations.

Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. **Motion Passed.**

Motion to Read MBHE Ordinance No. 2024-01 & 2024-02 by Title Only.

Motion: Ms. Kash moved, seconded by Dr. Zollett to read MBHE Ordinance No. 2024-01 & 2024-02 by title only.

Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. **Motion Passed.**

2nd Reading of MBHE Ordinance No.2024-01-Food Fees

An Ordinance Amending Fees for the Licensing of Food Service Operations, Mobile Food Service Operations, Temporary Food Service Operations, Vending Machine Locations, Retail Food Establishments, Mobile Retail Food Establishments, and Temporary Retail Food Establishments.

2nd Reading of MBHE Ordinance No. 2024-02 by Title Only-Pool Fees

A Regulation Establishing a Schedule for Implementing Fees for the Licensing of Public Swimming Pools, Public Spas, and Special Use Pools

Approval of MBHE No. Resolution 2024-001-Air Pollution Control Regulations and Declaring an Emergency

A Resolution Adopting Local Air Pollution Control Regulations and Declaring an Emergency.

Ms. Ealy explained that South West Ohio Air Quality Agency (SWOAQA) has updated the contract to include current air pollution regulations.

Motion: Ms. Kash moved, seconded by Ms. Lolli to approve MBHE Resolution No. 2024-001.

Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. **Motion Passed.**

Approval of MBHE Resolution No. 2024-002-Regarding Articles-Requirement to Cease Use and Declaring an Emergency

A Resolution Authorizing the City's Health Commissioner or any Registered Environmental Health Specialist or Environmental Health Specialist-In-Training to Take Action Under Ohio Administrative Code Sections 901:3-4-12 and 3701:21-28 Regarding Articles-Requirement to Cease Use and Declaring an Emergency.

Ms. Ealy explained that the existing resolution is from 2001 which gave CMHD the ability to use cease-use for articles in retail food establishments. This resolution includes recent code updates which now gives CMHD the ability to also use cease-use for articles in food service operations.

Motion: Ms. Lolli moved, seconded by Ms. Sibcy to approve MBHE Resolution No. 2024-002.

Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. **Motion Passed.**

Approval of MBHE Resolution No. 2024-003-Embargo of Food and Declaring an Emergency

A Resolution Authorizing the City's Health Commissioner or Any Registered Environmental Health Specialist or Environmental Health Specialist-In-Training to Take Action Under Ohio Administrative Code Sections 901:3-4-15(F) and 3701:21-27 Regarding Embargo of Food and Declaring an Emergency.

Ms. Ealy explained that this is the same as the existing resolution, with updated language by the Law Department.

Motion: Ms. Lolli moved, seconded by Ms. Sibcy to approve MBHE Resolution No. 2024-003.

Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. **Motion Passed.**

Approval of Agreement to Provide Air Pollution Control Services-Hamilton County Department of Environmental Services

Ms. Ealy explained that the existing Air Pollution Agreement with Hamilton County was approved in January, SWOAQA updated the contract to current air pollution regulations.

Motion: Mr. Richmond moved, seconded by Ms. Sibcy to approve the Agreement to Provide Air Pollution Control Services.

Roll call vote: Yes-7 (Lolli, Zollett, Sibcy, Bonnell, Kash, Miller, Richmond). No-0. **Motion Passed.**

REPORTS

Health Commissioner

Ms. Phillips Carter informed the board that HUD Housing is currently working on their 5-year strategic plan. Ms. Phillips Carter attended a meeting in Butler County focused on developing strategic ways to address housing concerns with the community. At the time of this meeting, only 36 surveys have been collected. Ms. Phillips Carter stated that she will continue to send out the survey, as she is trying to receive feedback from as many people as possible. There are community grants available for low to mid income families, and this survey will help determine how the funds are spent. Ms. Phillips Carter thanked board members for approving the travel authorization authorizing herself and Deanna Shores to attend the Policy Link Conference in Atlanta last month. Ms. Phillips Carter stated that the conference was largely beneficial and the issues of homelessness, transportation, housing, drugs and the importance of policies. This conference is held every two years.

Ms. Phillips Carter informed the board that there was a large spike in overdoses this past weekend. Of the seven reported in Butler County, four of them were Middletonians and three of those were women.

Ms. Phillips Carter reported to the board that the Robert “Sonny” Hill Community Center broke ground yesterday as renovations and additions have begun.

Ms. Phillips Carter stated that the August Walk with a Doc had been successful and is proving to be a great resource for Middletown community members. The next Walk with a Doc is scheduled for September 21st.

Ms. Phillips Carter informed the board that Middletown Connect’s annual update meeting for policy makers will be held September 27th at Miami University Middletown.

Ms. Phillips Carter informed the board that the first Middletown Comic Expo is scheduled for September 14th at Miami University Middletown. CMHD has licensed a temporary food vendor and a temporary body art vendor.

Ms. Phillips Carter informed the board that the 2nd Annual Hispanic Festival will be held September 28th. CMHD will be at the festival working a booth and conducting temporary food inspections.

Medical Director

Dr. Jennewine reported the August communicable disease cases.

C. auris	1
Campylobacteriosis	1
Chlamydia infection	22
COVID-19	312
CPO	1
Gonococcal Infection	8
Hepatitis B	2
Hepatitis C	5
Pertussis	1
Streptococcal-Group A-invasive	1

Director of Nursing

Ms. Corbin informed the board CMHD has just received a new shipment of Narcan. Ms. Corbin stated that anyone that requests Narcan can receive it after going through a brief training. Each recipient is supplied with two doses.

Ms. Corbin informed the board that ODH has completed a site visit and approved CMHD to administer adult vaccinations. CMHD will be receiving the influenza vaccine in the upcoming weeks.

Environmental Director

Ms. Ealy informed the board that in the month of August, CMHD has: received two sets of plans, approved one set of plans, issued seven licenses, received two change of ownerships and licensed one temporary food vendor.

Ms. Ealy stated that all 70 tobacco retailers in Middletown have been issued their T21 licenses. Inspections have been completed on all 70 facilities, 41 follow-up inspections are required.

Ms. Ealy informed the board that Ohio Department of Agriculture (ODA) is currently conducting their survey on the Retail Food Establishment program. The survey will conclude the afternoon of September 10th.

Ms. Ealy stated that Ohio Department of Health (ODH) will be conducting their Food Service Operation survey at the end of September.

Ms. Ealy explained to the board that the food code had rule updates. One major update requires facilities preparing food containing allergens must display written notification.

Ms. Ealy stated that CMHD Registered Health Environmental Specialist and Health Specialist-in-Training will be inspecting vendors at the 2nd Annual Hispanic Festival and the Middletown Comic Expo.

Ms. Ealy informed the board that CMHD has collected smoking violation fees from two facilities. CMHD receives 90% of the fee charged, with 10% going to ODH.

Board Member Open Discussion

Dr. Zollett asked for clarification on the difference between birth certificates issued and birth certificates filed, as seen in the Vital Statistics Report. Ms. Phillips Carter explained that birth certificates filed is the number of births that have occurred in the city, while birth certificates issued is the number of certificates sold at the CMHD office.

Mayor Slamka shared that she had found an enlightening quote by Ms. Phillips Carter referring to addiction as a disease. Mayor Slamka added that she had come across a short video discussing addiction that she would like to share with the board.

ADJOURNMENT

The meeting was adjourned at 8:42AM. The next meeting will be held on October 8, 2024 at 7:30AM in Conference Room 2C.



Jacquelyn D. Phillips Carter, MPH, BSN, RN
Secretary



Elizabeth Slamka, President
City of Middletown Board of Health