

CITY OF MIDDLETOWN
BOARD OF HEALTH
Minutes
August 13, 2024

The City of Middletown Board of Health met in regular session at 7:30 AM on August 13, 2024.

Members Present

Mayor, Elizabeth Slamka
Ruth Lolli
Joseph Richmond, MBA
Dr. Scott Zollett, MD
Amy Sibcy
Jeff Bonnell
Sally Kash, MS, RN

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN
Carla Ealy, BS, REHS
Chandra Corbin, BSN, RN
Amanda McDonald, Vital Statistics Registrar

Absent and Excused

Emily Miller, BSN, RN

ROLL CALL

Motion: Ms. Lolli moved, seconded by Mr. Richmond to excuse Ms. Miller and Mayor Slamka.

Roll call vote: Yes-5 (Lolli, Richmond, Zollett, Sibcy, Kash). No-0. Motion Passed.

Mayor Slamka arrived at 7:33am.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES – July 2024

Motion: Ms. Kash moved, seconded by Ms. Lolli to approve the July 2024 minutes.

Roll call vote: Yes-6 (Lolli, Zollett, Sibcy, Bonnell, Kash, Richmond). No-0. Motion Passed.

RECEIVE AND FILE FINANCIAL REPORT-July 2024

Ms. Phillips Carter informed the board that the complete July financial report is included in the packet.

Motion: Dr. Zollett moved, seconded by Ms. Lolli to approve the July Financial Report.

Roll call vote: Yes-6 (Lolli, Zollett, Sibcy, Bonnell, Kash, Richmond). No-0. Motion Passed.

Education Presentation- Skin Cancer-Dr. Jennewine

Dr. Jennewine provided the board with an educational presentation on skin cancer. Skin cancer is the most common type of cancer. More than 90% of skin cancer is caused by ultraviolet radiation. One in every five Americans will develop skin cancer by age 70. Signs of skin cancer include non-healing wounds, ulcerations, enlarging or changing moles and changes in skin coloration.

There are three different types of skin cancer: basal cell, squamous cell and melanoma. Basal cell carcinoma is the most common form of skin cancer. It is a slow growing cancer of the basal cells that rarely metastasizes. Basal cell carcinoma is caused by skin exposure to sun and ultraviolet radiation exposure in youth. Basal cell carcinoma has a 0.3% mortality rate.

Squamous cell carcinomas are the second most common type of skin cancer and appear nodular or as an ulceration. Squamous cell carcinomas are caused by a cumulative sun exposure over the course of a lifetime. Squamous cell carcinomas grow rapidly and can metastasize if ignored.

Melanoma is the least common of the three types of skin cancer and has the highest mortality rate, estimated to be between 20-75%. Melanoma often begins as a mole that changes, appearing asymmetric in shape with color variation. Melanoma is caused by early sun exposure.

Risk factors for developing skin include: exposure to ultraviolet radiation, occurrence of sunburns, light skin color, age, tobacco use, chronic non-healing wounds and a family history. Prevention measures include: limiting sun exposure and ultraviolet radiation, wearing sunscreen and smoking cessation. Diagnosis can be made by biopsy and pathology and imaging. Treatments include: surgery, radiation and chemotherapy.

NEW BUSINESS

Travel Authorizations

There were no travel authorizations requested. Ms. Phillips Carter informed the board that there will be travel authorizations requested at the September BOH meeting for the Fall Association of Ohio Health Commissioners (AOHC) Conference.

Approval of Agreement between Butler County General Health District and City of Middletown Health Department-Public Health Emergency Preparedness Grant (PHEP)

Ms. Phillips Carter explained to board members that CMHD has been receiving this grant since 9/11 in order to prepare for emergent situations.

Motion: Ms. Lolli moved, seconded by Ms. Kash to approve the agreement between Butler County General Health District and City of Middletown Health Department-PHEP Grant.

Roll call vote: Yes-6 (Lolli, Zollett, Sibcy, Bonnell, Kash, Richmond). No-0. **Motion Passed.**

1st Reading of MBHE Ordinance No. 2024-01 by Title Only-Food Fees

An ordinance amending fees for the licensing of food service operations, mobile food service operations, temporary food service operations, vending machine locations, retail food establishments, mobile retail food establishments and temporary retail food establishments.

Ms. Ealy informed the board that notices of fee changes will be sent to each business owner and a public hearing will be held at the September BOH meeting.

Motion: Ms. Kash moved, seconded by Mr. Richmond to read MBHE Ordinance No. 2024-01 by title only.

Roll call vote: Yes-6 (Lolli, Zollett, Sibcy, Bonnell, Kash, Richmond). No-0. **Motion Passed.**

1st Reading of MBHE Ordinance No. 2024-02 by Title Only-Pool Fees

A regulation establishing a schedule for implementing fees for the licensing of public swimming pools, public spas and special use pools.

Motion: Ms. Sibcy moved, seconded by Mr. Richmond to read MBHE Ordinance No. 2024-02 by title only.

Roll call vote: Yes-6 (Lolli, Zollett, Sibcy, Bonnell, Kash, Richmond). No-0. **Motion Passed.**

REPORTS

Health Commissioner

Ms. Phillips Carter informed the board that the city is currently working on the 2025 budget. Acting City Manager, Nathan Cahill, has given department heads their 2025 budgets to be fine-tuned. Ms. Phillips Carter stated that the budget appears to be straightforward, with most changes having occurred last year.

Ms. Phillips Carter informed the board that Central Connections has selected a manager and will begin renting out the facility for events.

Ms. Phillips Carter stated that the first Walk and Talk With A Doc was successful and the next will be held August 17th from 9:00am-10:00am.

The 2nd Annual Hispanic Festival is scheduled for Saturday, September 28th at Governor's Square.

Ms. Phillips Carter noted that she would like to take a moment to celebrate long standing businesses in the city. Central Pastry recently celebrated 75 years, Breitenbach Anderson celebrated 175 years and Cohen Brothers celebrated 100 years of business in Middletown.

Medical Director

In Dr. Jennewine Corbin reported the July communicable disease cases.

C. auris	2
Chlamydia infection	24
COVID-19	114
CPO	2
E. coli, Shiga Toxin-Producing	1
Gonococcal Infection	5
Hepatitis B	3
Hepatitis C	6
HIV	3
Legionellosis	1
Meningitis-aseptic/viral	1
Pertussis	2
Syphilis	2
Tuberculosis	1

Ms. Allen stated that as an ICU nurse during COVID, the question of why people would refuse vaccines was often asked.

Ms. Allen stated that we have to meet people at their level of reasoning. When people have a better working relationship with medical providers, they are more likely to listen to the advice of those medical providers. Ms. Allen stated that it is community groups that often breed personal trust between providers and the community members.

Director of Nursing

Ms. Corbin informed the board that the number of COVID cases continued to steadily increase over the summer, with a dramatic uptick in July. Ms. Corbin stated that while there was a large increase in COVID cases, there has not been an increase in hospitalization and death rates. Ms. Corbin informed the board that CMHD continues to provide free COVID tests to the public at the health department.

Ms. Corbin stated that as part of the PHEP Grant, CMHD will be participating in a tabletop exercise on chemical spills. This exercise will simulate a chemical spill and how each of the 13 counties in our region would respond to such an event.

Environmental Director

Ms. Ealy introduced board members to Nicole Pennington, REHS. Ms. Pennington began her position of Registered Environmental Health Specialist with CMHD on August 1st and has a vast amount of knowledge and experience in the role. Ms. Ealy informed the board that three sets of plans were received in July, six were approved and two licenses were issued.

Ms. Ealy stated that out of the seventy tobacco retailers in the city, all but two are licensed. On first inspections, forty-three tobacco retailers were found to be non-compliant. To correct non-compliance issues, education was provided to store owners and re-inspections will occur within three months.

Ms. Ealy stated that CMHD has identified two homes connected to city sewer that were not paying for sewer services. Ms. Ealy informed the board that five official orders were issued to connect to city sewer. Three on Lefferson Road, one on Union Road and one on Cincinnati-Dayton Road. Ms. Ealy informed board members that Ohio Department of Agriculture will be surveying CMHD September 9-10th and Ohio Department of Health has been rescheduled for the end of September-October 1st.

Board Member Open Discussion

Dr. Zollett stated that he noticed that budgeted indigent funds are almost depleted and inquired what the process is after all allotted funds are used.

Ms. Phillips Carter stated that the City Manager will appropriate more money to the indigent funds at that time. Ms. Phillips Carter has spoken to the City Manager to let him know funds are almost depleted.

Mayor Slamka stated that she had attended the Butler County Homeless Initiative Meeting where participants worked to identify ideas on unifying the county's efforts.


Mayor Slamka introduced Stevie Allen to the board. Ms. Allen is an after-hours triage nurse, board member of Hamilton Central YMCA, chair of project development. Ms. Allen works with many youth programs, encouraging community to participate. Ms. Allen works with violence prevention and is hoping to share ideas with the City of Middletown on early prevention.

ADJOURNMENT

The meeting was adjourned at 8:48AM. The next meeting will be held on September 10, 2024 at 7:30AM in Conference Room 2C.



Jacquelyn D. Phillips Carter, MPH, BSN, RN
Secretary



Elizabeth Slamka, President
City of Middletown Board of Health