

CITY OF MIDDLETOWN  
BOARD OF HEALTH  
Minutes  
April 9, 2024

The City of Middletown Board of Health met in regular session at 7:30 AM on April 9, 2024.

Members Present

Mayor, Elizabeth Slamka  
Jeff Bonnell  
Sally Kash, MS, RN  
Ruth Lolli  
Emily Miller, BSN, RN  
Joseph Richmond, MBA  
Dr. Scott Zollett, MD  
Amy Sibcy

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN  
Carla Ealy, BS, REHS  
Chandra Corbin, BSN, RN  
Dr. Paul Jennewine, MD  
Amanda McDonald, Vital Statistics Registrar

Absent and Excused

All board members were present.

---

ROLL CALL

Motion: Ms. Kash moved, seconded by Mr. Richmond to excuse Mr. Bonnell from the Board of Health meeting.

Roll call vote: Yes-6 (Kash, Lolli, Miller, Richmond, Zollett, Sibcy). No-0. Motion Passed.

Mr. Bonnell arrived at 7:31 AM.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES – March 2024

Motion: Ms. Kash moved, seconded by Mr. Richmond to approve the March 2024 minutes.

Roll call vote: Yes-7 (Bonnell, Kash, Lolli, Miller, Richmond, Zollett, Sibcy). No-0. Motion Passed.

RECEIVE AND FILE FINANCIAL REPORT-March 2024

Ms. Phillips Carter explained to the board that the new finance system should show all revenue and expenses in real time. Not all revenue has been uploaded into the system at this time. Ms. Phillips Carter stated that there is no concern with the budget, the Health Department appears to be right on track.

Mayor Slamka noted that it appears CMHD has spent approximately half of the planned annual budget for indigent services and inquired what would happen if the annual budget is exceeded.

Ms. Phillips Carter stated that indigent services are covered by the City's budget, the Finance Director would reallocate funds if necessary to cover additional expenses.

Motion: Mr. Richmond moved, seconded by Ms. Kash to approve the March 2024 financial report.

Roll call vote: Yes-7 (Bonnell, Kash, Lolli, Miller, Richmond, Zollett, Sibcy). No-0. Motion Passed.

### Education Presentation- Parkinson's Disease- Dr. Jennewine

Dr. Jennewine provided the board with an overview on Parkinson's Disease. Parkinson's Disease is a progressive neurodegenerative disorder that affects dopamine in basal ganglia. While there is no definitive test to diagnose Parkinson's Disease, it is characterized by: tremors, bradykinesia, rigidity and postural instability. The disease affects about 1% of those over age 60. There is no identifiable cause of Parkinson's, but it is believed that genetics and repeated head trauma may play a factor.

Symptoms of the disease include: resting tremor, slowness of movement, rigidity, gait disorder, cognitive impairment and psychosis. The disease has genetic as well as environmental triggers and is more common in older men.

Parkinson's Disease can be diagnosed by gathering a patient's history and conducting a physical. Imaging such as CT and MRI may also be used.

Treatments for Parkinson's Disease include: Levodopa, carbidopa and dopamine agonists which increase dopamine activity in the brain, or by surgery or therapy. There is no way to prevent the onset of Parkinson's Disease.

### NEW BUSINESS

#### Travel Authorizations

Ms. Phillips Carter stated that she and Ms. Ealy would be attending the Ohio Public Health Spring Conference in Columbus, Ohio April 19<sup>th</sup>-May 1<sup>st</sup>.

**Motion:** Dr. Zollet moved, seconded by Mr. Richmond to approve the travel authorization for Ms. Phillips Carter and Ms. Ealy to attend the Ohio Public Health Spring Conference.

Roll call vote: Yes-7 (Bonnell, Kash, Lolli, Miller, Richmond, Zollett, Sibcy). No-0. Motion Passed.

#### Name, Address, Phone, Health History (NAPH) Form Update

Ms. Phillips Carter informed the board that NAPH forms are completed each year by Board of Health (BOH)members, City Council members, Fire, Police, CMHD staff and Department Heads. BOH members will need to complete NAPH forms and turn them into Director of Nursing, Chandra Corbin, by the May BOH meeting.

#### 1<sup>st</sup> Quarter Report 2024

The 1<sup>st</sup> Quarter Report for 2024 was included in the BOH packet. The 1<sup>st</sup> Quarter Report for 2023 was also included for comparison.

#### Board Member Topic-Open Discussion

None.

### REPORTS

#### Health Commissioner

Ms. Phillips Carter informed the board that Middletown Connect is continuing to move forward with Data Walks in the Amanda Area. A clean-up is scheduled for April 20<sup>th</sup>. Ms. Phillips Carter stated that a few small changes make a big difference. Ms. Phillips Carter informed the board that she will be attending a retreat showing other communities how Middletown Connect was formed.

Ms. Phillips Carter informed the board that City Council will be receiving Request for Purchasing (RFP's) at the April 9<sup>th</sup> Council Meeting in regards to the Senior Citizen Center's operations. Ms. Phillips Carter continues to assist employees at the Senior Citizen Center in the meantime.

Ms. Phillips Carter informed the board that a State of Mental Health Meeting will be held at Miami University-Hamilton, date is still to be announced.

**Medical Director**

Dr. Jennewine reported the March Communicable Disease cases.

Chlamydia infection	23
COVID-19	74
CPO	2
Gonococcal Infection	4
Hepatitis A	1
Hepatitis B	1
Hepatitis C	6
HIV	1
Influenza-associated hospitalization	25
Lyme Disease	1
Mumps	1
Pertussis	1
Streptococcal-Group A-invasive	1
Syphilis	2

**Director of Nursing**

Ms. Corbin informed the board that eclipse planning was productive. The next total eclipse viewable from our area will be in 2044.

Ms. Corbin informed the board that Ohio is coming out of a measles outbreak. While Middletown did not have any cases, there was an increase in cases state-wide. Ms. Corbin has been in contact with providers, ensuring the safety of staff and others that are or could be exposed to measles.

**Environmental Director**

Ms. Ealy informed the board that four new facilities have been approved and licensed: 101 Sports Bar (formally known as Zulu Bar), Brenda's Café, Waffle House and Jerk N Go mobile. Ms. Ealy stated that plans have been received for two mobile food trucks. Ms. Ealy informed the board that there has been an influx in tattoo and mobile plans received as of late.

Ms. Ealy informed the board that all but one facility has paid for and been issued their food license. The one remaining facility that has not paid is currently closed and is unsure that they will be reopening at this time.

Ms. Ealy stated that she is currently working with the City's GIS Administrator on ensuring that the septic map is accurate in preparation for the 2025 septic inspections. Ms. Ealy stated that at this time, there have been 12 additional septic systems identified in the City.

Ms. Ealy stated that she continues to work with Environmental Health Specialists-In-Training, Ms. Barner and Ms. Chaney on completing school inspections. Ms. Chaney has been working on completing plan reviews.

Ms. Ealy informed the board that she has sent City Tavern a notice of violation for smoking complaints.



City of Middletown Health Department  
Middletown, Ohio  
*Connected and Healthy Community to Live, Work and Play*

ADJOURNMENT

The meeting was adjourned at 8:29 AM. The next meeting will be held on May 14, 2024 at 7:30AM in Conference Room 2C.



Jacquelyn D. Phillips Carter, MPH, BSN, RN  
Secretary

Elizabeth Slamka, President  
City of Middletown Board of Health