

CITY OF MIDDLETOWN  
BOARD OF HEALTH  
Minutes  
November 14, 2023

The City of Middletown Board of Health met in regular session at 7:30 AM on November 14, 2023.

Members Present

Mayor, Nicole Condrey, BS, President  
Jeff Bonnell  
Sally Kash, MS, RN  
Ruth Lolli  
Emily Miller, BSN, RN  
Joseph Richmond, MBA  
Amy Sibcy  
Dr. Scott Zollett, MD

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN  
Carla Ealy, BS, REHS  
Chandra Corbin, BSN, RN  
Amanda McDonald, Vital Statistics Registrar

ROLL CALL

All board members were present.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES – October 2023

Ms. Lolli noted that page three of the October BOH minutes stated that Sunrise Treatment Center had been contracted to clean the glass at Central Connections, Ms. Lolli clarified that Sunrise Treatment Center staff had volunteered to assist with senior citizen's facility needs. Ms. Phillips Carter informed them that the glass in the building needed to be cleaned. The city provided cleaning supplies and Sunrise Treatment Center provided the manpower.

**Motion:** Ms. Kash moved, seconded by Ms. Lolli to approve the October 2023 minutes with corrections.

**Roll call vote:** Yes-7 (Bonnell, Kash, Miller, Lolli, Richmond, Sibcy, Zollett). No-0. Motion Passed.

RECEIVE AND FILE FINANCIAL REPORT-October 2023

**Motion:** Mr. Richmond moved, seconded by Ms. Sibcy to receive and file the October 2023 Financial Report.

**Roll call vote:** Yes-7 (Bonnell, Kash, Miller, Lolli, Richmond, Sibcy, Zollett). No-0. Motion Passed.

Education Presentation- Lead- Chandra Corbin, BSN, RN

Ms. Corbin provided the board with a presentation on childhood lead poisoning. Ms. Corbin explained that lead is a heavy metal that occurs naturally in the earth's soil. Most lead comes from manufacturing and mining. Lead is also used in metals, bullets, batteries, paints and previously in gasoline.

Exposure to lead in childhood can cause damage to the brain and nervous system, slowed growth and development, learning and behavioral problems, and hearing and speech problems.

Children are often exposed to lead in homes built before 1978 (through deteriorating paint), paint removal and demolition, soil and water, some cosmetics may contain lead, foreign produced candies and toys may contain lead and work exposure by parents.

Children under three are at the highest risk of developing lead poisoning. Medical providers are equipped with a risk questionnaire, if the child answers yes to any of the risk questions or is on Medicaid, the child must be tested according to Ohio state law.

Elevated blood lead levels require that the child follow up with their physician regularly. Ten or more micrograms per deciliter requires an environmental survey by Ohio Department of Health. Children that test positive for lead are connected with Help Me Grow programs for possible early intervention needs and additional resources.

Additional tips to avoid lead poisoning include washing children's hands and toys regularly; regularly cleaning floors, windowsills and dusty surfaces with wet mop/cloths, using cold water for formulas, drinking and food prep; letting the faucet run for a few minutes to clear any possible sediment in pipes; avoiding high-risk products or certain home remedies; inspecting the condition of painted surfaces; using caution during renovation and hiring a professional.

#### Discussion

Dr. Zollett asked how the lead is eliminated from the child.

Ms. Corbin replied that once the lead hazard is identified and exposure prevented, the child will be retested in six to twelve weeks. A low-fat high-protein diet is also beneficial in eliminating lead from the system.

Ms. Phillips Carter stated that it is not always the parents homes that are found to be a lead problem, but the caretakers homes that are the culprit. Ms. Phillips Carter stated that most times lead levels come down in children after they are removed from the exposure site.

#### OLD BUSINESS

##### PHAB

Ms. Phillips Carter informed the board that she and Butler County Health Commissioner, Erik Balster, presented the Community Health Assessment (CHA) to Family Children First Council (FCFC). The CHA is also provided on the CMHD website. Ms. Phillips Carter stated that she would like to invite board members to participate in the Community Health Improvement Plan (CHIP). The CHIP has three areas of focus: mental health and addiction, infant mortality and chronic illnesses.

Ms. Phillips Carter informed the board that CMHD is currently working on the Annual Report which is due in December. Eighty-nine of the one hundred and twelve health departments in Ohio have been accredited, which means that 94% of Ohio's population is being served by accredited health departments.

#### Tobacco 21 (T21)

Ms. Ealy stated that tobacco license applications and letters were mailed out at the end of October. All tobacco retailers are required to be licensed by January 1, 2024. CMHD has collected completed applications and payments for twenty of the seventy tobacco retailers at this time.

#### 2024 Budget Discussion

Ms. Phillips Carter informed the board that the 2024 budget is not yet ready to present to BOH. This budget season is different than previous years as the city is trying to merge two pay scales. Currently employees that have been with the city prior to 2018 are on a separate pay scale than those hired after 2018. All employees will be on the same scale in 2024. The Board of Health will adopt the budget and pay and benefit ordinances once it has been approved by City Council. Ms. Phillips Carter stated that the budget will be presented to the BOH in the December.

#### NEW BUSINESS

##### Travel Authorizations

There were no travel authorizations requested.

### Board Member Topic-Open Discussion

Dr. Zollett asked Ms. Phillips Carter if she was still overseeing Central Connections.

Ms. Phillips Carter stated yes.

The City Manager has appointed a committee that is looking at best practices and center sustainability.

Mayor Condrey stated that the City has hired a staff member.

Ms. Phillips Carter stated that was correct, the part-time staff member is being paid out of the City Manager's budget.

Mayor Condrey stated that she has a question about the demolition of buildings and if the health department has any say in that process.

Ms. Phillips Carter and Ms. Ealy both stated that the Health Department does not play a role in the demolition of buildings, that would be Development Services.

Mayor Condrey stated that she was told by Development Services that properties can be condemned by the Chief Building Officer or the Health Commissioner. Mayor Condrey stated that she had followed up to that statement with a question asking how many buildings had been condemned by the Health Department, but has yet to receive a response.

Mayor Condrey informed the board that she did not run for a second term as Mayor, the December BOH meeting will be her last. Mayor Condrey reminded Ms. Miller that if she is interested in continuing to serve the BOH, she will need to reapply as her term expires at the end of December.

### REPORTS

#### Health Commissioner

Ms. Phillips Carter thanked Mayor Condrey for her service both as mayor and as president of the Board of Health. Ms. Phillips Carter stated that it is wonderful having the mayor of City Council serve as BOH president as it provides the BOH with more eyes and voices in public health.

Ms. Phillips Carter informed the board that Elizabeth Slamka will be mayor effective January 1, 2024. All city departments will be putting together a presentation providing an overview of their departments for the new mayor.

Ms. Phillips Carter thanked Ms. Lolli and Sunrise Treatment Center employees for their volunteer work at Central Connections.

Ms. Phillips Carter informed the board that Middletown Connect is entering Phase II which will continue to build up a community ambassador base, engage residents in neighborhoods, solidify relationship with city partnership and enhance efforts to remove barriers to health services and community connectedness. Middletown Connect will be focusing on Census Tracts 122, 141 and 144 (Wildwood and Amanda areas).

#### Medical Director

In Dr. Jennewine's absence, Ms. Corbin reported the October Communicable Disease cases.

Brucellosis	2
Campylobacteriosis	2
Chlamydia infection	20
COVID-19	193
CPO	2
E. Coli, Shiga Toxin-Producing	2
Gonococcal Infection	13
Hepatitis B	6
Hepatitis C	6
HIV	1
Meningitis-aseptic/viral	1
Pertussis	1
Q Fever	1
Streptococcus pneumoniae- invasive	3

#### Director of Nursing

Ms. Corbin informed the board that CMHD has flu vaccine available for board members upon request. Ms. Corbin informed board members that there has been an increase in cases of the flu, including hospitalizations due to flu.

Ms. Corbin informed the board that she has now taken over the role of Emergency Response Coordinator (ERC). CMHD participated in a statewide medical countermeasure (MCM) involving an anthrax exercise.

Ms. Corbin informed the board that front office staff had completed CPR training.

#### Environmental Director

Ms. Ealy informed the board that it has been a busy month. Plans have been received and approved for the following: Waffle House, Name Brandt Distillery, three micro markets, All Hustle Tattoo and Salon Halo.

CMHD has also received plans for Master's Touch body art facility.

Ms. Ealy informed the board that she and Sarah Chaney attended Ohio Environmental Health Association training at Sinclair Community College.

Ms. Ealy stated that Ohio Department of Agriculture conducted a pool and campground survey for the years 2018-2022.

Ms. Ealy stated that typically these surveys are performed yearly, but ODH is running behind. Several other counties and cities are waiting 3-4 months before receiving the results of their surveys. Ms. Phillips Carter noted that many county and city health departments have been placed on provisional status in the Pool Programs.

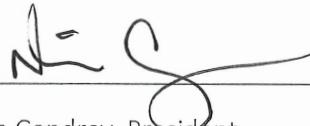
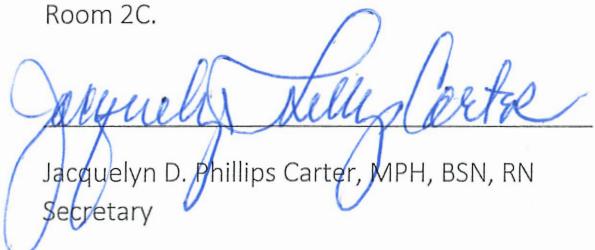
Ms. Ealy informed the board that Tobacco 21 (T21) applications had been sent out in October, and CMHD has received twenty back. Ms. Ealy stated that CMHD will send second notices at the end of November. All tobacco retailers are required to be licensed by January 1, 2024.

Ms. Ealy informed the board that Cancun Mexican Restaurant is still working on some facility issues and has not opened yet.

Ms. Ealy informed the board that CMHD is working hard to get school inspections completed before the holidays.

#### ADJOURNMENT

The meeting was adjourned at 8:32 AM. The next meeting will be held on December 12, 2023 at 7:30AM in Conference Room 2C.



Jacquelyn D. Phillips Carter, MPH, BSN, RN  
Secretary

Nicole Condrey, President  
City of Middletown Board of Health