

CITY OF MIDDLETOWN  
BOARD OF HEALTH  
Minutes  
October 10, 2023

The City of Middletown Board of Health met in regular session at 7:30 AM on October 10, 2023.

Members Present

Mayor, Nicole Condrey, BS, President  
Jeff Bonnell  
Sally Kash, MS, RN  
Ruth Lolli  
Emily Miller, BSN, RN  
Joseph Richmond, MBA  
Amy Sibcy  
Dr. Scott Zollett, MD

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN  
Carla Ealy, BS, REHS  
Chandra Corbin, BSN, RN  
Dr. Paul Jennewine, MD  
Amanda McDonald, Vital Statistics Registrar

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ROLL CALL

All board members were present.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES – September 2023

Motion: Mr. Richmond moved, seconded by Ms. Lolli to approve the September 2023 Board of Health meeting minutes.

Roll call vote: Yes-7 (Bonnell, Kash, Miller, Lolli, Richmond, Sibcy, Zollett). No-0. Motion Passed.

RECEIVE AND FILE FINANCIAL REPORT-September 2023

Motion: Mr. Richmond moved, seconded by Ms. Lolli to receive and file the September 2023 Financial Report.

Roll call vote: Yes-7 (Bonnell, Kash, Miller, Lolli, Richmond, Sibcy, Zollett). No-0. Motion Passed.

Education Presentation- RSV- Dr. Jennewine

Dr. Jennewine provided the board with an education presentation on RSV (Respiratory Syncytial Virus). Dr. Jennewine explained that RSV is a common, contagious virus that affects the respiratory system. RSV is a single stranded RNA virus. RSV typically has the same signs and symptoms as a common cold, but is much more severe in infants and the elderly. RSV is seen more in the colder weather months.

RSV is responsible for 28,000-80,000 hospitalizations among children younger than 5 years, and 100-300 deaths in children younger than 5 years annually. RSV is also responsible for 60,000-160,000 hospitalizations among adults 65 years or older, and 6,000-10,000 deaths in adults 65 years or older annually.

A common case of RSV presents with typical common cold symptoms, but a severe case of RSV symptoms includes: croup, viral pneumonia, wheezing, respiratory distress and dehydration. The most at-risk population of developing severe RSV are children less than five years of age, especially infants less than six months of age that are premature, had a low birth weight or other health complications. Adults with a greater risk of developing severe RSV include: adults that are greater than 65 years of age, those with significant other health problems and nursing home residents.

There are no proven medication therapies to treat RSV, only supportive measures to lessen the symptoms. Prevention of RSV includes: avoiding sick people, using contact precautions (such as social distancing), and vaccines. There are currently two vaccines, GSK-Arexvy and Pfizer-Abrysvo, that are offered to adults.

Dr. Jennewine cited the National Immunization Surveys (NIS) and the Centers for Disease Control (CDC).

### Discussions

Ms. Phillips Carter stated that public health's goal is always to protect the people. It can be frustrating when people fear the vaccines and question their provider's recommendations. Ms. Phillips Carter emphasized that it is important that patients are able to know and trust their provider.

Dr. Jennewine stated that providers follow the recommendations of the CDC. It can create problems when patients have a lack of knowledge or have been given misinformation and are fearful to trust their provider's recommendations.

### OLD BUSINESS

#### PHAB

Ms. Phillips Carter informed the board that CMHD is currently working on the PHAB Annual Report.

#### Tobacco 21 (T21)

Ms. Ealy stated that tobacco license applications and letters will be mailed at the end of October. Retailers will have approximately two months to complete the applications and pay for licenses.

Mayor Condrey asked how density restrictions would work moving forward.

Ms. Phillips Carter stated that the BOH would approve the density restriction, then it will go to City Council. We will not be implementing a moratorium.

Mayor Condrey stated that the Law Department had previously stated that the Zoning Department had been favored over the Health Department to implement retail density restriction.

Ms. Phillips Carter stated that City Council and the Zoning Department seem to agree with capping the number of retailers as a measure to control retail density.

### NEW BUSINESS

#### Travel Authorizations

There were no travel authorizations requested.

**Motion to Read MBHE Ordinance No. 2023-01 & 2023-02 by Title Only.**

**Motion:** Ms. Lolli moved, seconded by Mr. Richmond to read MBHE Ordinances No. 2023-01 & 2023-02 by title only.

**Roll call vote:** Yes-7 (Bonnell, Kash, Miller, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

**Final Reading and Adoption of MBHE Ordinance No. 2023-01** An Ordinance Amending Fees for the Licensing of Food Service Operations, Mobile Food Service Operations, Temporary Food Service Operations, Vending Machine Locations, Retail Food Establishments, Mobile Retail Food Establishments, and Temporary Retail Food Establishments.

**Motion:** Ms. Kash moved, seconded by Mr. Richmond to adopt MBHE Ordinance No. 2023-01-Food Fees.

**Roll call vote:** Yes-7 (Bonnell, Kash, Miller, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

**Final Reading and Adoption of MBHE Ordinance No. 2023-02** An Ordinance Amending the License Fees for Recreational Vehicle Parks, Recreational Camps, Combined and Temporary Park-Camps.

**Motion:** Mr. Richmond moved, seconded by Ms. Kash to adopt MBHE Ordinance No. 2023-02-Campground Fees.

**Roll call vote:** Yes-7 (Bonnell, Kash, Miller, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

### 2023 3<sup>rd</sup> Quarter Report



Ms. Phillips Carter informed the board that the 2023 3<sup>rd</sup> Quarter report was included in the BOH packet, with the 2022 3<sup>rd</sup> Quarter Report also included for comparison.

#### Board Member Topic-Open Discussion

Mayor Condrey informed the board that she had met with Cub Scouts Pack 85, a group of fifth graders. Mayor Condrey asked the pack what they thought was an important issue in Middletown. The pack all agreed that litter is a big concern of the City and would like to see the city cleaned up.

#### REPORTS

##### Health Commissioner

Ms. Phillips Carter informed the board that the City is working on the annual budget. A loose budget has been presented to City Council. A salary study was conducted, and the City will be moving forward with placing all employees onto one pay scale. The budget should be completed and approved by December 31<sup>st</sup> to be effective by January 1<sup>st</sup>. Ms. Phillips Carter continued that in the past, CMHD has always been able to carry over the budget year-to-year. Ms. Phillips Carter explained that the Health Department does not make enough to sustain itself and the City subsidizes the department. Ms. Phillips Carter informed the board that she, Ms. Ealy and Ms. Corbin will be meeting with a Latina/Hispanic person to interview for a Health Clerk position. Ms. Phillips Carter explained that Middletown has seen an increase of Hispanic mothers having babies, as well as an increase in Hispanic owned food operations. Ms. Phillips Carter stated that this position would be a part-time position paid out of the Workforce Development Grant.

Ms. Phillips Carter informed the board that no one is really addressing the homeless issue. The Gathering has been closed and the Syringe Exchange Program (SEP) has been moved out of Middletown. Middletown is seeing less homelessness, however; Hamilton seems to be seeing an increase in the population. Ms. Phillips Carter informed the board that the topic of the next Historical Meeting is people that we are seeing on the street.

Ms. Phillips Carter informed the board that the City is still waiting to hear if the purchase deal for Central Connections has been formally accepted. Currently, the City is still operating the building as tenants. Ms. Phillips Carter stated that the goal is still to be able to sustain the building.

Dr. Zollett asked what the building is used for during the day.

Ms. Phillips Carter stated that fitness classes, bingo, bridge and billiards all occur during daytime operations.

At Ms. Lolli's suggestion, Sunrise Treatment Center staff has volunteered to assist with senior citizen's facility needs. Ms. Phillips Carter informed them that the glass in the building needed to be cleaned. The city provided cleaning supplies and Sunrise Treatment Center did an excellent job at providing the manpower.

Ms. Phillips Carter informed the board that Janay Mourer, Registered Environmental Health Specialist, has turned in her resignation to CMHD. Ms. Mourer's last day will be October 20<sup>th</sup>. Ms. Phillips Carter stated that once the board accepts Ms. Mourer's resignation, she and Ms. Ealy will start working with Human Resources to fill the position as soon as possible.

### Medical Director

Dr. Jennewine reported the September Communicable Disease cases.

Campylobacteriosis	4
Chlamydia infection	28
COVID-19	170
CPO	2
E. Coli, Shiga Toxin-Producing	1
Giardiasis	1
Gonococcal infection	15
Hepatitis A	1
Hepatitis B	3
Hepatitis C	3
Legionellosis	1
Streptococcal-Group A-invasive	1
Streptococcus pneumoniae- invasive	1
Syphilis	1
Varicella	3

### Director of Nursing

Ms. Corbin informed the board that CMHD will offering flu and updated COVID vaccines to uninsured individuals. All insured patients will be referred to their primary care physicians or pharmacies.

Ms. Corbin informed the board that a case of Legionellosis had been reported in Middletown. The patient had no significant travel or exposure history. The patient appears to be recovering well. Ms. Corbin informed the board that the four cases of campylobacteriosis seem to be related to a puppy. Ms. Corbin is continuing to follow up with the infected patients, stating that one of them had become significantly ill, requiring hospitalization.

Ms. Phillips Carter stated that CMHD will be providing SunCoke's flu vaccine the week of October 11<sup>th</sup>.

### Environmental Director

Ms. Ealy informed the board that plans have been received for the following facilities: Waffle House, Brandt Distillery, Dollar Tree and a body art license received for Salon Halo.

Ms. Ealy informed the board that pre-administrative hearings had been held with Pizza Hut (both locations) and Taku. Ms. Ealy explained that Pizza Hut had been purchased by a new owner and both facilities needed to be brought up to compliance. Ms. Ealy stated that the new owner has complied with requests and both facilities are now in compliance.

Ms. Ealy explained that Taku had been found to have food safety violations. Ms. Ealy stated that CMHD has asked the owner and employees to receive food safety training in their native language, as there has been a language barrier.

Ms. Ealy informed the board that the first Hispanic Heritage Festival was held in Middletown the first weekend of October. There were thirteen food vendors operating at the festival. Ms. Ealy stated that there was a language barrier while conducting inspections and believes it would be beneficial to the department to have a bilingual employee.

Mayor Condrey asked if there was any update on the 513 Lounge.

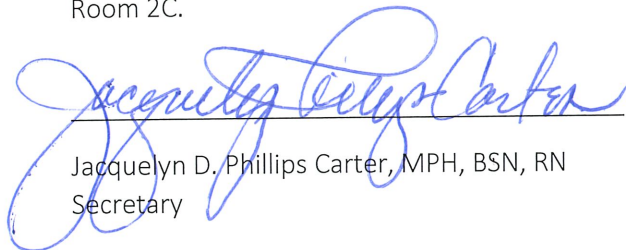
Ms. Ealy stated that there is no update at this time.

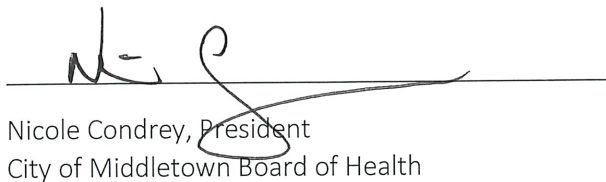
Ms. Ealy stated that Ms. Mourer has been responsible for the Public Health Emergency Preparedness (PHEP) deliverables, Ms. Ealy and Ms. Corbin will be completing them in her absence.

Ms. Ealy informed the board that she is in the process of working with the Law Department on developing letters for

ADJOURNMENT

The meeting was adjourned at 8:35 AM. The next meeting will be held on November 14, 2023 at 7:30AM in Conference Room 2C.

  
Jacquelyn D. Phillips Carter, MPH, BSN, RN  
Secretary

  
Nicole Condrey, President  
City of Middletown Board of Health