

**CITY OF MIDDLETOWN  
BOARD OF HEALTH  
Minutes  
December 8, 2020**

The City of Middletown Board of Health met in remote session at 7:30 AM on December 8, 2020.

**Members Present**

Mayor Nicole Condrey, BS, President  
Jeff Bonnell  
Margie Davis, RN  
Dr. Anita Scott Jones, Ed.D., MBA, BS  
Sally Kash, MS, RN  
Dr. Ken Patrick, DVM

**Health Department Staff Present**

Jackie Phillips Carter, MPH, BSN, RN  
Carla Ealy, RS  
Chandra Corbin, BSN, RN  
Amanda McDonald

**Absent and Excused**

Charlene Kurtz, BSN, RN  
David Schul

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**ROLL CALL**

**Motion:** Ms. Kash moved, seconded by Ms. Davis to excuse absent board members.

**Roll call vote:** Yes-5 (Bonnell, Davis, Jones, Kash, Patrick). No-0. **Motion passed.**

**CITIZEN COMMENTS**

None.

**APPROVAL OF MINUTES-November 2020**

**Motion:** Ms. Kash moved, seconded by Ms. Davis to approve the November 2020 Board of Health Meeting Minutes.

**Roll call vote:** Yes-4 (Bonnell, Davis, Kash, Patrick). No-0. Dr. Scott Jones abstained. **Motion passed.**

**RECEIVE AND FILE FINANCIAL REPORT- November 2020**

**Motion:** Ms. Kash moved, seconded by Ms. Davis to receive and file the November 2020 Financial Report.

**Roll call vote:** Yes-4 (Bonnell, Davis, Kash, Patrick). No-0. Dr. Scott Jones abstained. **Motion passed.**

**EDUCATION PRESENTATION- COVID Vaccine**

Ms. Phillips Carter presented the board with information regarding COVID vaccines. Ms. Phillips Carter stated that she has been attending weekly virtual meetings with Ohio Department of Health concerning vaccine allocations. Ms. Phillips Carter stated that the Pfizer vaccine requires a freezer to hold it at temperature. While most health departments have ordered an additional freezer, CMHD has one freezer and one refrigerator. Ms. Phillips Carter is confident that this is all we will need for vaccines. There are multiple partners of the health department that are willing to loan freezers or freezer space if it becomes needed.

Ms. Phillips Carter stated that Pfizer will be going out to large healthcare staffs, such as hospitals, first. Walgreens and CVS pharmacies will be covering long term care facilities. 1,000 doses of either Pfizer or Moderna will be going to local health departments to be allocated in a tiered system. It is thought that by late spring/early summer the vaccine will be available for mass distribution via PODS (Points of Distribution).

Ms. Phillips Carter stated that one of the biggest concerns with vaccine distribution is that people will not want to receive the vaccine due to fears or misunderstandings about the actual vaccination. Ms. Phillips Carter stated that while insurance information will be preferred by many providers, public health will vaccinate everyone possible even without insurance. Ms. Phillips Carter went on to state that this is not a mandatory vaccine.

Dr. Scott Jones informed the board that though Dr. Patrick had been experiencing technical difficulties connecting to the ZOOM meeting, he was on the line and could hear the meeting in its entirety. Dr. Patrick was then able to join the meeting via cell phone.

## **OLD BUSINESS**

### **PHAB**

Ms. Phillips informed the board that City of Middletown Health Department is scheduled for the PHAB site visit the first week of February.

### **COVID**

Ms. Corbin informed the board that there were a total of 1034 cases of COVID amongst Middletown residents at the end of November, at the end of the day on Monday (December 7, 2020) there were 2302 cases reported. There were over 120 new cases reported between Saturday and Monday. There has been a large increase in the number of hospitalizations due to COVID.

Ms. Phillips Carter, Ms. Corbin, and both contracted contact tracers continue to contact trace COVID cases.

## **NEW BUSINESS**

### **Travel Authorizations**

None.

### **2021 Board of Health Meeting Dates**

Board members were provided with calendar dates of all 2021 Board of Health meetings.

### **Amendment to Coronavirus Response CO21 Grant Agreement 21-001**

Ms. Phillips Carter explained to the board that additional money has been added to the grant. Each time the grant changes in any way, it is an amendment that comes before the Board of Health.

### **Approval of MBHE Ordinance No. 2020-03-Health Department Budget**

Ms. Phillips Carter explained that both MBHE Ordinance No. 2020-03 and MBHE Ordinance No. 2020-04 were approved by city council. The health department is governed by the Board of Health not city council; therefore, the ordinances must be adopted by the Board of Health in order to be effective for the health department.

**Motion:** Dr. Scott Jones moved, seconded by Ms. Kash to approve MBHE Ordinance No. 2020-03.

**Roll call vote:** Yes-5 (Bonnell, Davis, Jones, Kash, Patrick). No-0. **Motion passed.**

### **Approval of MBHE Ordinance No. 2020-04-Pay and Benefits**

**Motion:** Dr. Scott Jones moved, seconded by Mr. Bonnell to approve MBHE Ordinance No. 2020-04.

**Roll call vote:** Yes-5 (Bonnell, Davis, Jones, Kash, Patrick). No-0. **Motion passed.**

## REPORTS

### **Health Commissioner**

Ms. Phillips Carter congratulated Mayor Condrey on the Kingswell Award for Rising Star and Ms. Kurtz for the Heroes in Healthcare award.

Ms. Phillips Carter informed the board that she has been working with Hamilton County on the Syringe Exchange Program (SEP) contract, trying to ensure that the program is well suited for our community beyond just needle exchanges.

### **Medical Director**

Dr. Jennewine reported the November communicable diseases.

Chlamydia	30
COVID 19	1034
CP-CRE	1
Gonococcal infection	19
Hepatitis C	12
Legionellosis	1

### **Director of Nursing**

Ms. Corbin stated that contact tracers have been trying to change up the COVID education provided to patients, patient's families, and employers. Ms. Corbin would like to reiterate that while we are well aware that there are still other illnesses, COVID is here and very real. Be aware of the symptoms of COVID, and practice caution by following social distancing and mask guidelines, especially during the holidays. There are reports coming in from emergency departments showing a large spike after Thanksgiving, Ms. Corbin states that she is concerned that this trend will once again appear after the Christmas and holidays.

### **Environmental Director**

Ms. Ealy informed the board that there are two new restaurants now open in Middletown. Brent's Smokin Butts, a long time mobile operator in Middletown, has now opened a dine-in restaurant on Central Avenue. Fast Lane Subs has also opened a restaurant on Central Avenue.

Ms. Ealy stated that inspectors will be continuing septic inspections into 2021.

Ms. Ealy informed the board that she and Ms. Phillips Carter have been working on securing a site for mass distribution of vaccinations. Ms. Phillips Carter would like a location that can be set up as a drive through clinic. Middletown City Schools High School, on Breiel Boulevard, seems to be a good option. CMHD is looking to partner with the school district in hopes that we will be able to use this location.

Ms. Ealy stated that mask and social distancing complaints seem to be down slightly from previous months, she states that this is hopefully due to the new orders issued by Governor Dewine.

## ADJOURNMENT

The meeting was adjourned at 8:27AM. The next meeting will be held on January 12, 2021 at 7:30 AM.

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Jacquelyn D. Phillips Carter, MPH, BSN, RN  
Secretary

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Nicole Condrey, President  
City of Middletown Board of Health