

**CITY OF MIDDLETOWN
BOARD OF HEALTH
Minutes
April 14, 2020**

The City of Middletown Board of Health met in remote session at 7:30 AM on April 14, 2020.

Members Present

Mayor Nicole Condrey, BS, President
Jeff Bonnell
Dr. Anita Scott Jones, Ed.D., MBA, BS
Sally Kash, MS, RN
Charlene Kurtz, BSN, RN
Dr. Ken Patrick, DVM
David Schul

Health Department Staff Present

Jackie Phillips, MPH, BSN, RN
Carla Ealy, RS
Paul Jennewine, MD
Chandra Corbin, BSN, RN
Amanda McDonald

Absent and Excused

Margie Davis, RN

ROLL CALL

Motion: Ms. Kurtz moved, seconded by Ms. Kash to excuse Ms. Davis.

Roll call Vote: Yes-6 (Bonnell, Jones, Kash, Kurtz, Patrick, Schul). No-0. **Motion passed.**

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES-March 2020

Motion: Ms. Kash moved, seconded by Ms. Kurtz to approve the March 2020 Board of Health Meeting Minutes.

Roll call Vote: Yes-6 (Bonnell, Jones, Kash, Kurtz, Patrick, Schul). No-0. **Motion passed.**

RECEIVE AND FILE FINANCIAL REPORT- March 2020

Ms. Phillips explained to the board that health department revenue remains stable during COVID-19 at this time. Another grant has become available to offset some of the costs associated with COVID-19. Ms. Phillips stated that all over-time worked by CMHD staff is paid in comp time versus extra pay, keeping the department from exceeding the budget.

Motion: Ms. Kurtz moved, seconded by Mr. Bonnell to receive and file the March 2020 Financial Report.

Roll call Vote: Yes-6 (Bonnell, Jones, Kash, Kurtz, Patrick, Schul). No-0. **Motion passed.**

EDUCATION PRESENTATION-Coronavirus (COVID-19)

Dr. Jennewine stated that City of Middletown has 20 positive COVID-19 cases, with four hospitalizations. Only one of those four remains in the hospital at this time. Butler County, as a whole, has had 108 cases with a hospitalization rate of around

38%. Dr. Jennewine explained that at this time, the data is still incomplete. We have no way of knowing the exact number of people that have really had this virus unless they have been tested. Board members posed questions to Dr. Jennewine and COVID-19 discussion followed.

OLD BUSINESS

PHAB

Ms. Phillips stated that the PHAB site visit has been placed on hold, the board will be informed as more updates become available.

NEW BUSINESS

Travel Authorizations

None.

NAPH (Name, Address, Phone, Health history) Form Update

Ms. Phillips explained that NAPH forms are updated yearly as a part of CMHD's Emergency Preparedness Plan.

1st Quarter Report

Ms. Phillips explained that we are still waiting on the March Communicable Disease Report from Butler County to complete the 1st Quarter Report. Disease numbers reported currently only reflect January-February totals. All other data included in the 1st Quarter Report is complete.

REPORTS

Health Commissioner

Ms. Phillips informed the board that Hamilton County has altered their Syringe Exchange Program (SEP) activities due to COVID-19. They are taking clients by appointment only, while trying to find an alternative site for the SEP van on Thursdays. CMHD has suspended the SEP contract for the 2nd quarter of 2020.

Ms. Phillips stated that she and Ms. Corbin have been working with local long term care facilities regarding new director's orders concerning the release of information of COVID-19 positive residents and employees.

Ms. Phillips stated that we are still working with local businesses in providing guidance on adhering to director's orders throughout COVID-19, and encouraging individuals to stay at home.

Medical Director

Dr. Jennewine reported on the February Communicable Disease Report.

February

Chlamydia	37
Gonococcal Infection	20
Hepatitis A	3
Hepatitis B	1
Hepatitis C	15
Influenza-associated hospitalization	20

Lyme disease	1
Invasive <i>Streptococcus pneumoniae</i>	3
Syphilis-all stages	2

Environmental Director

Ms. Ealy stated that CMHD has received the results of the food survey report from Ohio Department of Health (ODH). ODH is requiring an action plan on one item, requiring a revision of ordinance 2003-02 adding the terminology “clear and present danger.”

ADJOURNMENT

The meeting was adjourned at 8:28 AM. The next meeting will be held on May 12, 2020 at 7:30 AM.

Jacquelyn D. Phillips, MPH, BSN, RN
Secretary

Nicole Condrey, President
City of Middletown Board of Health

SIGNATURES WILL BE ACQUIRED @ MAY'S BOH MEETING 5.12.2020