



**Public Health**  
Prevent. Promote. Protect.

CITY OF MIDDLETOWN  
BOARD OF HEALTH  
Minutes  
February 11, 2020

The City of Middletown Board of Health met in regular session at 7:30 AM on February 11, 2020.

Members Present

Mayor Nicole Condrey, BS, President  
Jeff Bonnell  
Dr. Anita Scott Jones, Ed.D., MBA, BS  
Sally Kash, MS, RN  
Charlene Kurtz, BSN, RN  
Dr. Ken Patrick, DVM  
David Schul

Health Department Staff Present

Jackie Phillips, MPH, BSN, RN  
Carla Ealy, RS  
Paul Jennewine, MD  
Amanda McDonald

Absent and Excused

Margie Davis, RN

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ROLL CALL

Motion: Mr. Schul moved, seconded by Ms. Kash to excuse Mrs. Davis

Roll call Vote: Yes-6 (Bonnell, Jones, Kash, Kurtz, Patrick, Schul). No-0. Motion passed.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES-January 2020

Motion: Ms. Kash moved, seconded by Mr. Schul to approve the January 2020 Board of Health Meeting Minutes.

Roll call Vote: Yes-6 (Bonnell, Jones, Kash, Kurtz, Patrick, Schul). No-0. Motion passed.

RECEIVE AND FILE FINANCIAL REPORT- January 2020

Motion: Dr. Patrick moved, seconded by Ms. Kash to receive and file the January 2020 Financial Report.

Roll call Vote: Yes-6 (Bonnell, Jones, Kash, Kurtz, Patrick, Schul). No-0. Motion passed.

EDUCATION PRESENTATION-Envision Partnerships-Tobacco 21

Ms. Phillips introduced Kristina Latta, Envision Partnerships Director of Training and Specialized Services. Ms. Latta explained to the Board of Health that Envision Partnerships is a prevention-only agency that has partnered with local health departments with the primary goal of reducing tobacco use. Ms. Latta stated that tobacco use had been trending downward in previous years, but the use of electronic cigarettes and vapes have increased recent tobacco use, especially in youth. The Pride Survey, is conducted every two years. This survey has led towards the possibility of Tobacco 21. Tobacco 21 passed in the state of Ohio in July, in October it passed federally.

Locally, Tobacco 21 means civil enforcement, not criminal enforcement. Fines will be placed on the establishment owners versus the clerks selling products or customers purchasing products. Local health departments would be the party responsible for enforcing this legislation through mechanisms such as: license fees, penalty fees, and ability to sell. Interaction for Health would fund the initial fees associated with the introduction of this process. The revenue generated through the licensing process would fund public education on the importance of tobacco cessation and also cover the administrative and field costs associated with enforcing Tobacco 21.

Discussion followed addressing the pros and cons to retailers, enforcement, staffing, and the effectiveness of Tobacco 21. The Board of Health decided to move forward exploring Tobacco 21 initiatives.

## **OLD BUSINESS**

### **PHAB**

Ms. Phillips explained that the Community Health Assessment (CHA) is currently underway. The CHA is conducted every three years by City of Middletown Health Department, Butler County General Health District, and City of Hamilton Health Department. The survey is available in both English and Spanish. The primary goal of this survey is to obtain health information from a diverse representation of the residents in Butler County, allowing local health departments to better address the specific needs of its residents.

## **NEW BUSINESS**

### **Travel Authorizations**

Ms. Phillips requested authorization to attend the Family and Children First Council two and a half day training in Hamilton, Ohio.

**Motion:** Ms. Kash moved, seconded by Mr. Schul to approve travel authorizations.

**Roll call Vote:** Yes-4 (Jones, Kash, Patrick, Schul). No-0. **Motion passed.**

### **Agreement between City of Middletown Health Department and Wright State University's Applied Policy Research Institution –Community Health Assessment**

Ms. Phillips stated this agreement is between Wright State and all three local health departments. The agreement will be brought to the board for approval at the March meeting.

### **Novel CoronaVirus(n-CoV 2019)**

Centers for Disease Control and Ohio Department of Health will continue to update local health departments and the public as new information becomes available. There are new travel guidelines regarding returning travelers and self-monitoring guidance. Local health departments are required to call Ohio Department of Health to initiate the risk assessment.

### **Annual Report**

Ms. Phillips presented the Board of Health with the annual report that was submitted to Ohio Department of Health on January 15, 2020.

## REPORTS

### **Health Commissioner**

Ms. Phillips stated that she has been engaging the community with the Community Health Assessment (CHA), in hopes of accurately depicting the diverse population and health needs of the City of Middletown. Surveys are available both in hard copies and an electronic version with a QR scan. Ohio Department of Health has been conducting daily conference calls addressing n-CoV 2019. Ms. Phillips informed the board that Atrium would be receiving a top 100 America's Best Hospitals award. Ms. Phillips handed out Robert's Rule of Order books to board members.

### **Medical Director**

Dr. Jennewine addressed additional concerns and questions concerning n-CoV 2019. He explained that this virus appears to be less contagious than the common flu, however; death totals have already surpassed SARS death totals.

Dr. Jennewine informed the board that flu season was progressing typically.

Chlamydia	24
Coccidioidomycosis	1
Gonococcal Infection	18
Hepatitis A	1
Hepatitis B	5
Hepatitis C	15
Influenza-associated hospitalization	15
Legionellosis	1
Streptococcal-Group A- invasive	1
Invasive Streptococcus pneumoniae	1

### **Environmental Director**

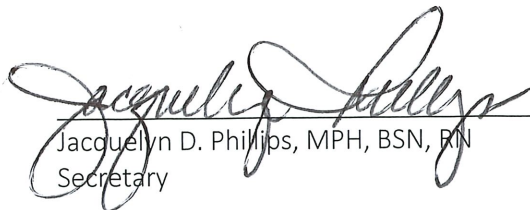
Ms. Ealy informed the board that food license renewal applications and payments are currently being processed. All food service operations and retail food establishments are required to renew their licenses annually no later than March 1<sup>st</sup>. Establishments that fail to comply with the March 1<sup>st</sup> deadline will be penalized with a 25% late fee.

Ms. Ealy stated that septic permits fees are still being collected. Certified letters were issued in January stating that unpaid permit fees would be assessed to homeowner's property taxes.

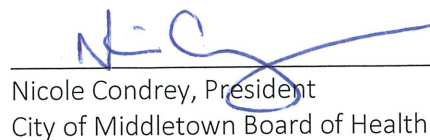
Ms. Ealy stated that a new RV camp will be opening in the city within the next few months. The camp will be located on Carmody Boulevard and hold 63 lots.

## ADJOURNMENT

The meeting was adjourned at 9:01 AM. The next meeting will be held on March 10, 2020 at 7:30 AM.



Jacquelyn D. Phillips, MPH, BSN, RN  
Secretary



Nicole Condrey, President  
City of Middletown Board of Health