

CITY OF MIDDLETOWN  
BOARD OF HEALTH  
Minutes  
November 8, 2022

The City of Middletown Board of Health met in regular session at 7:30 AM on November 8, 2022.

Members Present

Mayor Nicole Condrey, BS, President  
Sally Kash, MS, RN  
Jeff Bonnell  
Charlene Kurtz, BSN, RN  
Ruth Lolli  
Dr. Ken Patrick, DVM  
David Schul

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN  
Carla Ealy, BS, REHS  
Amanda McDonald, Vital Statistics Registrar

Guest

Ukinebo O'basuyi, Envision Partnerships, Interact for Health

Absent and Excused

Margie Davis, RN

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ROLL CALL

Motion: Mr. Bonnell moved, seconded by Ms. Lolli to excuse Ms. Davis.

Roll call vote: Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. Motion Passed.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES- October 2022

Motion: Ms. Kurtz moved, seconded by Ms. Lolli to approve the October 2022 Board of Health meeting minutes.

Roll call vote: Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. Motion Passed.

RECEIVE AND FILE FINANCIAL REPORT-September 2022

Motion: Ms. Lolli moved, seconded by Ms. Kurtz to receive and file the October 2022 Financial Report.

Roll call vote: Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. Motion Passed.

Education Presentation- Household Sewage Treatment Systems

Ms. Mourer provided the board with a video presentation of an installation of a household sewage treatment system on a new lot at 6817 Manchester Road. The presentation detailed the installation of a mechanical coate system.

Non-mechanical systems are inspected once every five years and mechanical systems are inspected once a year. The system installed was a dual treatment system, a coate aeration system into leech lines, and is required to be inspected every three years in accordance with health department inspection and maintenance schedule. Ms. Mourer provided the board with a map illustrating septic systems in Middletown. The majority of the 690 systems in the city are located in the Amanda area.

Discussions

Ms. Phillips Carter stated there used to be over 700 septic systems located in the city when the 2011 assessment was conducted.

Mayor Condrey asked why the Amanda area was not connected to sanitary sewer.

Ms. Mourer stated that there is no sanitary sewer assessable in that area. Ms. Mourer continued that a cost estimate had been done years ago and it was determined that the cost of installing sanitary sewer in that area would approximately cost 3-5 million dollars. Ms. Mourer stated that the area does present concerns due to the fact that a majority of septic systems in that area are aging and dry well systems. The state prohibited dry wells in 2015 and they were deemed a public health nuisance.

Mayor Condrey asked how many homes in the Amanda area were on septic systems.

Ms. Mourer stated that all of the approximately 300 homes in that area are on septic systems.

Ms. Ealy stated that the area presents concerns in the case of failures, new septic systems can cost \$30,000-\$40,000.

Mayor Condrey asked if the City Law Department was aware of this situation.

Ms. Phillips Carter stated that the health department has brought concerns to their attention and tries to keep it in the forefront of every administration.

Ms. Ealy stated that another issue that is commonly found in that area is residents repairing their systems without permits or on their own.

Ms. Phillips Carter stated that there has been talk of making that area a "buffer zone" eventually.

Mayor Condrey stated that she feels like something needs to be done and she will address it at City Council.

#### OLD BUSINESS

##### PHAB

Ms. Phillips Carter informed the BOH that the PHAB board met last week, there is no update on CMHD's accreditation status at this time.

#### NEW BUSINESS

##### Travel Authorizations

Ms. Phillips Carter informed the board that Ms. McKillop and Ms. Brown will be attending an all-day grant writing workshop and Ms. Corbin will be attending a public health nurse training in December.

**Motion:** Ms. Kash moved, seconded by Ms. Kurtz to approve the travel request.

**Roll call vote:** Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

**Motion to Read MBHE Ordinance No. 2022-01, 2022-02, 2022-03, 2022-04 and 2022-05 by Title Only.**

**Motion:** Mr. Schul moved, seconded by Ms. Kurtz to read MBHE Ordinance No. 2022-01, 2022-02 and 2022-03 by title only.

**Roll call vote:** Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

**Final Reading & Approval of MBHE Ordinance No. 2022-01** An Ordinance Amending Fees for the Licensing of Food Service Operations, Mobile Food Service Operations, Temporary Food Service Operations, Vending Machine Locations, Retail Food Establishments, Mobile Retail Food Establishments, and Temporary Retail Food Establishments.

**Motion:** Mr. Schul moved, seconded by Ms. Kash to approve MBHE Ordinance No. 2022-01.

**Roll call vote:** Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

**Final Reading & Approval of MBHE Ordinance No. 2022-02** An Ordinance Amending the License Fees for Recreational Vehicle Parks, Recreational Camps, Combined and Temporary Park-Camps.

**Motion:** Ms. Kurtz moved, seconded by Ms. Kash to approve MBHE Ordinance No. 2022-02.

**Roll call vote:** Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**



Final Reading & Approval of MBHE Ordinance No. 2022-03 An Ordinance Requiring a License to Sell Tobacco Products Within the City of Middletown-Tobacco 21.

Motion: Ms. Lolli moved, seconded by Ms. Kurtz to approve MBHE Ordinance No. 2022-03.

Roll call vote: Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

Final Reading & Approval of MBHE Ordinance No. 2022-04 An Ordinance Authorizing the Health Commissioner to Take Action That May be Taken by the Board of Health as Licensors Pursuant to Ohio Revised Code Sections 3717.29(D)(1) to Suspend a License Issued to a Retail Food Establishment or a Food Service Operation.

Motion: Ms. Kash moved, seconded by Ms. Kurtz to approve MBHE Ordinance No. 2022-04.

Roll call vote: Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

Final Reading & Approval of MBHE Ordinance No. 2022-05 An Ordinance Authorizing the Health Commissioner, Any Registered Environmental Health Specialist or Environmental Health Specialist-In-Training Employed by the Board of Health to Take Action That May be Taken by the Board as Licensors Pursuant to Ohio Revised Code Sections 3717.29(c)(1) or 3717.49(B)(1) to Suspend a License Issued to a Retail Food Establishment or a Food Service Operation.

Motion: Ms. Kash moved, seconded by Ms. Lolli to approve MBHE Ordinance No. 2022-05.

Roll call vote: Yes-6 (Kash, Bonnell, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

## DISCUSSIONS

Ms. Phillips Carter invited Ms. O'basuyi of Envision Partnerships and Interact for Health to the board meeting.

Ms. O'basuyi stated that Interact for Health would be able to assist in the funding for the implementation of Tobacco21.

Ms. Phillips Carter stated that the funding will assist the health department identify stores selling tobacco, provide education material and staffing.

## REPORTS

### Health Commissioner

Ms. Phillips Carter informed the board of new community partners at Atrium Medical Center and at Kettering Health. Ms. Phillips Carter stated that CMHD has continued to provide equity outreach by vaccinating churches, conducting home-visits and holding mini-clinics.

Ms. Phillips Carter updated the board on the OHIZ grant. There have been twenty community ambassadors identified and trained. Community ambassadors and Health Improvement Partners (HIP) continue to meet regularly.

Ms. Phillips Carter informed the board that she has been meeting daily with the City Manager, Assistant City Manager and Police Chief to address the unhoused initiative in the city. Crisis cards are being distributed throughout the community in an outreach effort. The crisis cards list a crisis hotline phone number that is available 24/7 to provide support.

Ms. Phillips Carter informed the board that warming centers will begin opening in the city on November 20, 2022.

### Discussions

Ms. Lolli asked if CMHD has plans to offer vaccines to the unhoused population.

Ms. Phillips Carter responded that CMHD will be offering vaccines at warming centers.

Mayor Condrey informed the board that Butler Metro Housing has been invited to attend City Council meetings, but has not responded at this time.

Ms. Phillips Carter informed the board that the Metro Towers are currently being renovated.

Mayor Condrey stated that City Council has officially opposed the renovations, but the project is moving forward anyway. Only the inside of the towers is being renovated, nothing will be done to the outside.

Medical Director

In Dr. Jennewine's absence, Ms. Phillips Carter reported the communicable diseases for October 2022.

Candida auris	2
Chlamydia infection	22
COVID-19	195
Gonococcal infection	4
Haemophilus influenzae (invasive)	1
Hepatitis C	5
HIV	1
Influenza-associated hospitalization	1
MIS-C associated with COVID-19	1

Director of Nursing

Ms. Corbin was administering vaccines and was not present at the board of health meeting, Ms. Phillips Carter reported to the board in her absence. Ms. Phillips Carter informed the board that there has been an increase in attendance at the bi-monthly COVID clinics. Ms. Phillips Carter stated that area hospitals continue to see cases of RSV and influenza increase.

Environmental Director

Ms. Ealy informed the board that CMHD is waiting on additional information from Zula Bar before plans can be approved. Two new mobiles, La Isla and Fatty's Patties, have submitted plan reviews/applications.

Ms. Ealy informed the board that Summit Academy Secondary School has moved to Yankee Road. The Rusty Nail, located on Roosevelt Boulevard, is now licensed and open for business. Central Connections new bar has been approved to operate within their facility.

Ms. Ealy stated that CMHD's new contracted employee has began working on Emergency Response plans. An Anthrax tabletop exercise was held at Butler County General Health District for all three health departments last week. The exercise assisted with identifying weaknesses and strengths within the organization and the ERC plans to better plan for emergencies.

Discussions

Dr. Patrick inquired about the septic system located in the Amanda area and asked how the health department can get in front of the problem such as contacting the state or collaborating with cities that have faced similar issues to meet with and brainstorm solutions.

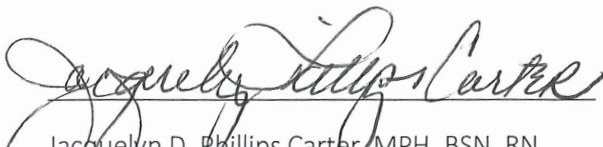
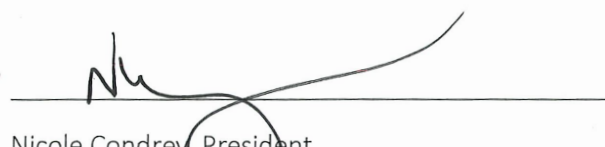
Ms. Ealy responded that there are some grants available for system repairs and she will look into that.

Ms. Phillips Carter stated that the health department has brought the issue to the attention of each city manager.

Mayor Condrey stated that she will raise this issue as new business at the next City Council meeting.

ADJOURNMENT

The meeting was adjourned at 8:44 AM. The next meeting will be held on December 13, 2022 at 7:30 AM.

  
Jacquelyn D. Phillips Carter, MPH, BSN, RN  
Secretary  
Nicole Condrey, President  
City of Middletown Board of Health