

DATE: September 9, 2022
TO: Board of Health Members
FROM: Jacquelyn Phillips Carter, MPH, BSN, RN - Secretary
SUBJECT: Agenda for September 13, 2022

City of Middletown Board of Health & Environment will meet in regular session **September 13, 2022** at 7:30AM in Conference Room 2C at the City Building with the following agenda. If you are unable to attend the meeting, please call 513-425-1818.

MEETING CALLED TO ORDER

ROLL CALL- Motion to excuse absent members

CITIZEN COMMENTS

APPROVAL OF MINUTES –August 2022

RECEIVE AND FILE FINANCIAL REPORT – August 2022

EDUCATION PRESENTATION

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OLD BUSINESS

PHAB

NEW BUSINESS

1. Travel Authorizations
2. 1st Reading of MBHE Ordinance No. 2022-01-Food Licensing Fees
3. 1st Reading of MBHE Ordinance No. 2022-02-Campground Licensing Fees
4. 1st Reading of MBHE Ordinance No. 2022-03- Tobacco 21
5. 1st Reading of MBHE Ordinance No. 2022-04-Allowing Health Commissioner to Suspend Food License
6. 1st Reading of MBHE Ordinance No. 2022-05-Allowing Health Commissioner, Any Registered Environmental Health Specialist or Environmental Health Specialist-In-Training to Suspend Food License
7. Approval of Services Agreement Between Butler County General Health District and The City of Middletown Health Department-Harm Reduction
8. 2023 Budget Discussion

REPORTS

Health Commissioner
Medical Director
Director of Nursing
Environmental Health Director

ADJOURNMENT

The Next Board of Health Meeting is scheduled for October 11, 2022 7:30am

It is the policy of the City of Middletown to make all public hearings and meetings accessible to all persons, in accordance with state and/or federal laws. If you have a disability which requires accommodation in order for you to attend and/or participate in this meeting, please contact us at 425-7851 or 425-7705 (TDD) at least forty-eight hours prior to the time of the meeting to advise the need for accommodation, and reasonable efforts shall be made to provide the same.

City of Middletown Health Department | One Donham Plaza, Middletown, Ohio 45042 | P: 513.425.1818 F: 513.425.7852

CITY OF MIDDLETOWN
BOARD OF HEALTH
Minutes
August 9, 2022

The City of Middletown Board of Health met in regular session at 7:30 AM on August 9, 2022.

Members Present

Mayor Nicole Condrey, BS, President
Jeff Bonnell
Sally Kash, MS, RN
Charlene Kurtz, BSN, RN
Ruth Lolli
Dr. Ken Patrick, DVM
David Schul

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN
Carla Ealy, BS, REHS
Dr. Paul Jennewine, MD
Chandra Corbin, BSN, RN
Amanda McDonald, Vital Statistics Registrar

Absent and Excused

Margie Davis, RN

ROLL CALL

Motion: Ms. Kash moved, seconded by Ms. Kurtz to excuse Ms. Davis.

Roll call vote: Yes-6 (Bonnell, Kash, Kurtz, Lolli, Patrick, Schul). No-0. Motion Passed.

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES- July 2022

Motion: Mr. Schul moved, seconded by Ms. Lolli to approve the July 2022 Board of Health Meeting Minutes.

Roll call vote: Yes-6 (Bonnell, Kash, Kurtz, Lolli, Patrick, Schul). No-0. Motion Passed.

RECEIVE AND FILE FINANCIAL REPORT-July 2022

Motion: Ms. Kurtz moved, seconded by Ms. Kash to receive and file the July 2022 Financial Report.

Roll call vote: Yes-6 (Bonnell, Kash, Kurtz, Lolli, Patrick, Schul). No-0. Motion Passed.

Education Presentation- Viral Meningitis

Dr. Jennewine presented the board of health with an overview of viral meningitis. Viral Meningitis is an infection causing inflammation of the lining of the brain (meninges) caused by viruses. Aseptic meningitis is the most common type of meningitis, it is rare that there are complications of infection with the virus.

Viruses that can lead to viral meningitis include: enteroviruses, WNV, HSV, varicella, measles and mumps. Symptoms include: fever, headache, neck stiffness, nausea/vomiting and photophobia (sensitivity to light).

To diagnose a patient with viral meningitis, a patient history and physical exam is completed. It is clinically very difficult to distinguish viral meningitis from other causes of meningitis. Diagnostics can also include: lumbar puncture, blood cultures and brain imaging.

There is no specific treatment for viral meningitis. It is a self-limited disease; patients are treated for their symptoms and few respond to antiviral treatment.

OLD BUSINESS

PHAB

Ms. Phillips Carter informed the board that CMHD is close to having all documentation completed and ready to be uploaded. It is her intent to have all documents uploaded the weekend of August 13th, the deadline is August 27th. Ms. Phillips Carter informed the board that she is hopeful we will have news from the accreditation board at the September Board of Health meeting.

NEW BUSINESS

Travel Authorizations

Ms. Ealy informed the board that Ms. Chaney will be attending an all-day Outbreak Investigation training in Xenia. Ms. Mourer and Ms. Chaney will be attending an Inspection Workshop for Food Service Operations in Montgomery County. The only cost to the health department will be lunches for both days. Ms. Phillips Carter informed the board that a travel request for the Fall Association of Ohio Health Commissioners (AOHC) Conference will be included in the September Board of Health packet.

Motion: Dr. Patrick moved, seconded by Ms. Lolli to approve travel requests.

Roll call vote: Yes-6 (Bonnell, Kash, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

Discussion of 2023 Environmental Fees

Ms. Ealy informed the board that she had included the recommended adjustments for the 2023 environmental fees in the board packet. Fees are based off of the time spent in each program. Food service, retail establishment, vending and campground fees are recommended to be increased for the year 2023. Ms. Ealy stated that she adjusted the fees so as not to charge the maximum increase allowed for time spent in programs, but instead only 80-85% of the maximum. Ms. Ealy informed the board that if they are okay with the recommended fee increase, we will bring it back to the board for the first reading in September.

Approval of the Agreement Between the Board of Health of the Butler County General Health District and City of Middletown Health Department-COVID-19 Grant #EO22-002

Ms. Phillips Carter informed the board that this is the same grant that CMHD has been receiving, we will now be receiving an additional \$125,000.

Motion: Ms. Kash moved, seconded by Mr. Schul to approve the COVID-19 Grant #EO22-002.

Roll call vote: Yes-6 (Bonnell, Kash, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

Approval of City of Middletown Health Department Health Equity Policy

Ms. Phillips Carter informed the board that they have previously approved a health equity policy and code of ethics. This is a PHAB requirement, it is more in depth than the City's policies.

Motion: Ms. Kurtz moved, seconded by Ms. Kash to approve the City of Middletown Health Equity Policy.

Roll call vote: Yes-6 (Bonnell, Kash, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

Adoption of The American Public Health Association (APHA) Public Health Code of Ethics

Motion: Mr. Schul moved, seconded Ms. Lolli to adopt The American Public Health Association (APHA) Public Health Code of Ethics.

Roll call vote: Yes-6 (Bonnell, Kash, Kurtz, Lolli, Patrick, Schul). No-0. **Motion Passed.**

REPORTS

Health Commissioner

Ms. Phillips Carter informed the board that she participates in monkeypox calls three times a week with national, state and southwestern Ohio agencies. It is important to be able to identify monkeypox diagnosis criteria and where the vaccine is available in the southwest Ohio region. The first positive case has been reported in Butler County, in the city of Hamilton. Kentucky has vaccine available and is testing, they will not turn away Ohio residents. Ohio has made vaccine available to larger counties such as Hamilton, Cuyahoga and Franklin. There have been no deaths reported with Monkeypox in the United States thus far, however; it is a very painful infection.

Ms. Kash inquired about the prevalence in monkeypox among children.

Ms. Phillips Carter and Dr. Jennewine stated that so far, there have been only two children reported with monkeypox in the United States.

Ms. Phillips Carter stated that she had included information on the OHIZ Grant in the packet. Safety Council has received the grant in the amount of \$300,000, it will be spread out over three years. The goal of OHIZ is to focus on the three census tracts that have high social vulnerability indexes, gather primary data, identify gaps and barriers, align activities, interventions and programming. Ms. Phillips Carter stated that Health Improvement Partners (HIP) will be identified and called for the first meeting.

Discussions

Mayor Condrey asked what would be done in those census tracts/zones.

Ms. Phillips Carter responded that the first goal is to assemble and align resources in efforts from cross sector community partners to implement community-developed interventions aimed at achieving clear goals as identified through an engagement and assessment process. Ms. Phillips Carter informed the board that City Manager, Police Chief and the City Mayor will be invited to join the HIP team.

Ms. Phillips Carter informed the board that a raise for all city employees was proposed at the last city council meeting. Mayor Condrey confirmed that the first reading was held on August 2, 2022 and it is set to be effective August 21, 2022. Ms. Phillips Carter stated that the city is conducting a salary study that is still in progress.

Ms. Phillips Carter informed the board that Butler County suicide rates have increased. Last year there were 49 suicides county-wide for the entire year, there have been 42 suicides county-wide at the time of this meeting. Ms. Phillips Carter stated that the leading cause is gunshot wound. Ms. Phillips Carter stressed the importance of removing access to guns from anyone you know that may be suicidal.

Ms. Phillips Carter informed the board that the structure of OneOhio is still being organized. Ms. Phillips Carter passed Mayor Condrey's contact information on to the county commissioner's assistant so that she may be added to the listserv. Ms. Phillips Carter stated that she continues to work with the unhoused action circle. There is an idea of a "Dignity Bus" being brought to Middletown. These are Greyhound busses that have been gutted and turned into sleeping bunks and pods. There will be a presentation before the city council meeting on August 16, 2022.

Ms. Phillips Carter stated that she would like to give kudos to Ms. Ealy for all of her hard work and dedication as she works on not only a succession plan and overseeing daily operations, but also for her work with PHAB.

Medical Director

Dr. Jennewine informed the board that monkeypox has become more widespread with nearly every state in the United States having at least some positive cases reported. Dr. Jennewine states that it is a viral infection that is self-limited. There are usually few serious complications. The virus may be spread by individuals not knowing they have it in the early stages and spreading it, it is not airborne.

Campylobacteriosis	1
Chlamydia infection	22
COVID-19	575
CP-CRE	1
Gonococcal infection	8
Hepatitis B	3
Hepatitis C	10
HIV	2
Streptococcal-Group A-invasive	1
Syphilis	1

Director of Nursing

Ms. Corbin informed the board that COVID cases are still on the rise, there have been 210 cases reported to CMHD from August 1-August 9, 2022. Ms. Corbin stated that there have been several household cluster infections. Hospitalizations have decreased. CMHD is still holding vaccine clinics twice monthly and averaging 60-70 vaccines each month between clinics and home visits.

Ms. Corbin informed the board that the new Children with Medical Handicaps (CMH) nurse has finished all trainings and will begin home-visits in the next few weeks.

Environmental Director

Ms. Ealy informed the board that after a follow-up with Little Caesar's, they are now in compliance and she is hopeful that they will maintain compliance.

The last temporary event of Sounds at Sunset will be held August 18, 2022.

Ms. Ealy informed the board that Summit High School will be relocating to 3209 Yankee Road in an old church building. Triple J's located at 1218 Central Avenue has closed, there is a new operator interested in the business.

Ms. Ealy informed the board that a recent inspection and follow-up inspection of Steak 'N Shake found them to be out of compliance. Ms. Ealy has spoke to the division vice president and the store has voluntarily closed for a few days to bring all issues into compliance. Steak 'N Shake will reopen on Friday, August 12, 2022.

ADJOURNMENT

The meeting was adjourned at 8:27 AM. The next meeting will be held on September 13, 2022 at 7:30 AM.



Jacquelyn D. Phillips Carter, MPH, BSN, RN
Secretary



Nicole Condrey, President
City of Middletown Board of Health