

CITY OF MIDDLETOWN

BOARD OF HEALTH

Minutes

April 11, 2023

The City of Middletown Board of Health met in regular session at 7:30 AM on April 11, 2023.

Members Present

Mayor, Nicole Condrey, BS, President  
Jeff Bonnell  
Sally Kash, MS, RN  
Ruth Lolli  
Joseph Richmond  
Amy Sibcy  
Dr. Scott Zollett, MD

Health Department Staff Present

Jackie Phillips Carter, MPH, BSN, RN  
Carla Ealy, BS, REHS  
Chandra Corbin, BSN, RN  
Amanda McDonald, Vital Statistics Registrar

Absent

None.

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ROLL CALL

All board members were present.

RESIGNATION OF BOARD MEMBER

Mayor Condrey informed the board that Dr. Patrick had submitted his letter of resignation from the Board of Health.

**Motion:** Ms. Kash moved, seconded by Ms. Lolli to accept Dr. Patrick's resignation from the Board of Health.

**Roll call vote:** Yes-6 (Bonnell, Kash, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

CITIZEN COMMENTS

None.

APPROVAL OF MINUTES- March 2023

**Motion:** Ms. Kash moved, seconded by Ms. Lolli to approve the March 2023 Board of Health meeting minutes.

**Roll call vote:** Yes-6 (Bonnell, Kash, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

RECEIVE AND FILE FINANCIAL REPORT-March 2023

**Motion:** Mr. Richmond moved, seconded by Ms. Lolli to receive and file the March 2023 Financial Report.

**Roll call vote:** Yes-6 (Bonnell, Kash, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

Education Presentation- Breast Cancer-Dr. Jennewine

Dr. Jennewine provided the board with an overview of breast cancer. Breast cancer is a cancer formed from cells of breast tissue. It is the second most common cancer diagnosis in women. There are several different types of breast cancer and women are affected much more than men. Breast cancer accounts for 30% of all new cases of cancer in the United States. One in eight women will develop breast cancer at some point throughout their lives with the highest incidence being between the ages of 70-74.

Symptoms of breast cancer include: a lump or thickening in breast tissue, changes in size/shape of breast, changes to the skin over the breast and newly inverted nipples. Risks and causes of breast cancer include: being a female, age, prior breast abnormality, family history, radiation exposure, obesity, alcohol use and hormone exposure.

Prevention efforts include: screening by breast exams and mammograms, alcohol moderation, maintaining a healthy weight and by limiting hormone exposure.

Breast cancer is diagnosed by breast exams, mammograms, ultrasounds, MRI or by a breast biopsy. Treatments include: surgery, radiation, chemotherapy, hormone blocking therapy and immunotherapy. There is a five-year survival rate of 90%.

## OLD BUSINESS

### PHAB

Ms. Phillips Carter informed the board that a Community Health Assessment (CHA) meeting will be held April 12<sup>th</sup> at the Butler County Educational Services building; Ms. Lolli will be joining the meeting on behalf of the Board of Health.

Ms. Phillips Carter stated that the CHA survey is still underway and thanked Mayor Condrey for promoting the survey at the City Council meeting. Ms. Phillips Carter stated that focus groups will begin shortly, stressing the importance of reaching targeted populations.

### Tobacco 21 (T21)

Ms. Phillips Carter informed the board that she and Ms. Ealy met with Interact for Health. CMHD will begin licensing tobacco retailers January 2024, the license fee will be \$250. If tobacco retailers are caught selling to anyone under the age of 21, they will be fined and their license could be suspended.

Ms. Phillips Carter informed the board that she and CMHD Emergency Preparedness Coordinator, Ms. Hall, had accompanied City of Middletown Police on a raid of a vape shop where the store had inventory of Delta 8 and Delta 9 which is not permitted unless they are a dispensary.

### Discussions

Mayor Condrey asked if CMHD would share information pertaining to violations and license revocations with other cities, stating that it would be easy for business to be shut down in Middletown and then open a shop nearby in a neighboring city.

Ms. Phillips Carter stated that the Health Commissioner Conference will be held at the end of April and she will bring the issue up for discussion at that time.

Mayor Condrey stated that she had met with the Hamilton and Fairfield mayors to discuss T21. The city of Hamilton went through planning and zoning and created buffers for tobacco retailers surrounding schools and parks. Mayor Condrey also discussed a retail density number, explaining that the city would only allow a certain number of tobacco retail establishments to operate within city limits. Mayor Condrey stated that the stores already operating would be grandfathered in, but that the law department could issue a moratorium and as those stores close or change ownership, the retail density number would be upheld.

Mayor Condrey stated that she would like to propose City of Middletown imposing a retail density number and possible buffer zone as well. The number of tobacco retailers would be about 1/3 of what is currently operating within the city, with one shop per 2,000 residents. Mayor Condrey stated that with current Ohio legislation, it does not look like sales of Kratom will be banned in Ohio anytime soon.

Mayor Condrey asked board members for their thoughts on imposing a retail density number.

Ms. Sibcy asked what the current population of "mom and pop" tobacco retailers were in the city.

Ms. Phillips Carter replied that of the approximate 70 tobacco retailers in the city, only about 7 of those are vape shops.

Ms. Sibcy commented that going from 70 tobacco retailers to 26 is a big difference.

Mayor Condrey stated that 1 shop per 2,000 residents, or 1 shop per 4,000 residents is the typical retail density number suggestion. Mayor Condrey stated that we would need a moratorium on the creation of vape store licenses.



Ms. Phillips Carter stated that Public Health's mission is to protect people, the flavored tobacco products seem to target youth.

Dr. Zollett asked if there were laws in place preventing the sale to minors.

Mayor Condrey stated that it is illegal to sell tobacco/tobacco products to anyone under the age of 21.

Dr. Zollett stated that he sees no benefit to vape shops, the best practice would be to eliminate them entirely, but since we are unable to do that, we can limit the number of these stores that are operating. Dr. Zollett continued that sometimes you have to protect people from themselves.

Mayor Condrey stated that she would like to find a happy medium between protecting people and refraining from too much overreach.

Mr. Richmond stated that the city does not need any additional vape shops.

Ms. Phillips Carter stated that she appreciates the Mayor bringing good, healthy conversation in regards to T21.

Mayor Condrey asked if a retail density number was something the BOH would be in favor of imposing.

The board responded yes.

Mayor Condrey asked if the board would be interested in imposing a 1 shop per 2,000 resident range.

The board responded yes.

Ms. Phillips Carter stated that she will check with the law department on establishing a moratorium.

Mayor Condrey asked the board if they were interested in putting zoning restrictions in place.

Ms. Lolli replied that she was in favor of the idea.

Mayor Condrey stated that Hamilton already has a formula in place for it, and it might be nice to parallel our efforts with Hamilton.

#### NEW BUSINESS

##### **Election of President Pro Tem**

Ms. Phillips Carter informed the board that the Clerk of Council has forwarded Dr. Patrick's resignation letter to City Council to let them know that the Board of Health has an open position. Once City Council has received applications, they will hold an executive session and send the proposed board member to the BOH. In the meantime, the BOH needs to elect a new President Pro Tem.

Mr. Bonnell volunteered to serve as President Pro Tem.

**Motion:** Ms. Lolli moved, seconded by Mr. Richmond to appoint Mr. Bonnell President Pro Tem.

**Roll call vote:** Yes-5 (Kash, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

##### **Travel Authorizations**

Ms. Phillips Carter informed the board that the spring Association of Ohio Health Commissioners (AOHC) will be held in Columbus at the end of April.

**Motion:** Ms. Kash moved, seconded by Ms. Sibcy to approve the travel request.

**Roll call vote:** Yes-6 (Bonnell, Kash, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

##### **Approval of Grant Writer and Administrator Agreement**

Ms. Phillips Carter explained to the board that CMHD is embarking on writing a grant for Workforce Development. This person will be contracted to write the grant on behalf of CMHD. This agreement can be discontinued at any time. It is the same grant the Emergency Preparedness Coordinator is contracted through.

**Motion:** Ms. Kash moved, seconded by Ms. Sibcy to approve the Grant Writer and Administrator Agreement.

**Roll call vote:** Yes-6 (Bonnell, Kash, Lolli, Richmond, Sibcy, Zollett). No-0. **Motion Passed.**

## Name, Address, Phone, Health History (NAPH) Form Update

Ms. Phillips Carter stated that this form is updated annually in April and asked that all board members complete the form and return to Ms. McDonald.

## 2023 1<sup>st</sup> Quarter Report

Ms. Phillips Carter informed the board that the 2023 1st Quarter Report was included in the packet as well as the 2022 1<sup>st</sup> Quarter Report for comparison.

## REPORTS

### Health Commissioner

Ms. Phillips Carter informed the board that OHIZ will be holding the "See My Neighborhood" bus ride towards the end of April. The bus ride will occur in census tracts 130, 131 and 132. City leaders, council members, county commissioners and the superintendent have been invited to participate in the bus ride.

Ms. Phillips Carter stated that she would like to give the health department staff kudos. Health department staff worked throughout the COVID pandemic while many other places were closed down or working remote, and the health department has retained all of its staff. Ms. Phillips Carter stated that she values continued trainings and education for her staff and will be closing the health department periodically to allow all employees the opportunity to participate in trainings.

### Medical Director

Dr. Jennewine reported the March Communicable Disease cases.

Chlamydia infection	22
COVID-19	135
CP-CRE	1
E.Coli, Shiga-Toxin Producing	1
Gonococcal infection	5
Hepatitis B	4
Hepatitis C	6
Influenza-associated hospitalization	1
Syphilis	1

### Director of Nursing

Ms. Corbin informed the board that the number of COVID cases continues to decrease. As cases of COVID decrease, so does the number of people requesting COVID vaccines. CMHD is still holding vaccine clinics bi-monthly. The vaccination clinic has been moved from Council Chambers to the Health Department on the 2<sup>nd</sup> floor of the City Building. CMHD is now only offering the bivalent booster vaccine.

### Environmental Director

In Ms. Ealy's absence, Ms. Phillips Carter provided the board with the Environmental Health Director Report. Ms. Phillips Carter informed the board that CMHD received plans for Steel City Pizza, Shell Gas Station and Mr. Hotdog.

Ms. Phillips Carter stated that all food facilities have paid for their food license renewals.

CMHD is now in the process of licensing pools and campgrounds. There are 29 pool/spas and 2 campgrounds located in the city.

Ms. Phillips Carter informed the board that CMHD had 5 students in the February Person-In- Charge Level 1 Food Safety Training Class. The next class is scheduled for April 20<sup>th</sup>.

**Discussions**

Ms. Phillips Carter informed the board that the Syringe Exchange Program (SEP) information that was requested at the last board meeting was included in the April board packet.

Mayor Condrey informed the board that neither the Fairfield or Hamilton mayors knew about SEP programs.


Mayor Condrey asked if there were any updates on the Amanda Area sewer connections.

Ms. Phillips Carter stated that updates will be given at the next BOH meeting.

**ADJOURNMENT**

The meeting was adjourned at 9:02 AM. The next meeting will be held on May 9, 2023 at 7:30 AM.

  
Jacquelyn D. Phillips Carter, MPH, BSN, RN  
Secretary

  
Nicole Condrey, President  
City of Middletown Board of Health