

CITY OF MIDDLETOWN
DIVISION OF BUILDING INSPECTION
ONE DONHAM PLAZA
MIDDLETOWN, OH 45042
513-425-7973 FAX: 513-425-7921
www.cityofmiddletown.org

SIGN

Complete all sections below. Please Print

Plans are required for all signs. Plans shall include dimensions, attachment detail and foundation plan (where applicable). Engineer seal is required for all pole signs, wall signs above pedestrian walkways and roof signs.

Application Date: _____ Permit No. _____ Project No. _____
(Office Use Only) (Office Use Only)

Job Address _____

Occupant _____ Type of Business _____

Owner _____ Owner's Address _____

DESCRIBE PROJECT: _____

ESTIMATED COST: \$ _____

CONTRACTOR:

Name _____ Phone: _____

Address _____

City _____ State _____ Zip _____

TYPE OF SIGN		MATERIAL OF SIGN		DIMENSIONS OF SIGN		SIGN CIRCUIT REQUIRED?		
Wall	Metal			Length & Width		Yes	No	
Ground	Plastic			Square Feet		Existing?		
Roof	Wood			Height of Sign		IF "YES" and NOT Existing A Separate Electric Permit Will Be Required.		
Projecting	Other			Elevation above ground				
Marquee	(Describe Below)			Projection in Feet				
Pole				Over right-of-way				

PLEASE READ AND SIGN: I, the undersigned, do hereby affirm the above statements are true and correct and also agree to comply with the provisions of the ordinances of the City of Middletown. I will comply with all conditions of the permit once issued. The proposed work is authorized by the owner and I have authorization to make this application. Upon notification of approval, permit fee must be paid and permit obtained within thirty (30) days, or the application will be cancelled.

The information requested on this application may be relied upon by the City in considering the permit. Any false statement made knowingly may be a ground for criminal action under state and local law: Ohio Revised Code §2921.13, Middletown Codified Ordinance §606.10.

Owner
 Owner Rep.
 Contractor _____

(Please print)

(Signature)

Person to contact when permit is ready _____ Phone _____

PLEASE NOTE: This application will expire 12 months after plan approval if permit is not issued, or 12 months after application date if plans are not approved.