

**CITY OF MIDDLETOWN
PLANNING & ZONING DIVISION
CONDITIONAL USE APPLICATION**



PROJECT NAME: _____

PROPERTY ADDRESS(ES): _____

PROPERTY OWNER(S): _____

CONTACT INFORMATION: _____ PHONE: _____

APPLICANT: _____

CONTACT
INFORMATION: _____ PHONE: _____

EXISTING USE OF PROPERTY: _____

ZONING DISTRICT: _____ TOTAL ACRES: _____

DESCRIPTION OF REQUESTED USE: _____

THIS APPLICATION MUST BE ACCOMPANIED BY:

- 1) The following drawings:
 - Site plan showing the property's physical features including dimensions and area of lot (a surveyed site plan is required for new construction);
 - Preliminary plans and elevations of any proposed construction;
 - Any other supporting documents (letter of intents, photos, etc.)
- 2) \$250.00 application processing fee (checks made out to City of Middletown)

The application must be submitted by 3 weeks prior to the Planning Commission meeting date to meet legal publication requirements.

The information presented above is accurate to the best of my knowledge.

Date: _____

Owners Signature: _____

Date: _____

Applicant Signature: _____

CONDITIONAL USE APPLICATION

TRANSITIONAL HOUSING:

A. No exterior alteration of the structure shall be made which departs from the residential character of the building. All new structures prepared shall be of compatible residential design with the surrounding neighborhood, to the degree possible.

B. In order to prevent the concentration of such facilities, no transitional housing shall be located within 1,500 feet of any other transitional housing or group home. Such distances shall be measured along a straight line from the corner of the building containing one facility to the nearest corner of the building containing the second facility.

C. The facility shall have 24-hours supervision consistent with pertinent supporting agency standards subject to review and final approval by the Planning Commission.

D. Prior to the issuance of a final certificate of occupancy, the operator or agency shall provide evidence that a valid license has been issued or is obtainable for this proposed use on the subject property. If licensing is not available, a verified affidavit so stating shall be presented.

E. Findings by the Planning Commission In its review of each proposed facility, the Planning Commission shall make specific findings of fact relative to the following criteria. The proposed facility:

i. Is licensed by the appropriate authority to provide such service within the State (and the City). If such licensing is not available, a certified affidavit so stating has been presented to document this statement;

ii. Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the surrounding uses so that such use will not change the essential character of the same area;

iii. Will not be hazardous or disturbing to existing or planned future neighboring uses from the standpoint of noise, lights, congestion or traffic generation which would be incompatible with the neighborhood environment;

iv. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services;

v. Will not involve uses, activities and conditions of operation that will be detrimental to any persons, property, or the general welfare; and

vi. Will have vehicular approaches to the property which shall be so designed as not to create an interference with traffic on surrounding public streets.

DEPARTMENT USE ONLY

Plot plan received: _____ Fee paid: _____

Other plans received: _____

Previous appeals relative to property: _____

Application is accepted for the CPC Agenda. Secretary's initials _____

Case No.: _____

Date: _____

CONDITIONAL USE APPLICATION