



# MIDDLETOWN

## PLANNING & ZONING DIVISION CONDITIONAL USE APPLICATION

*Requires Planning Commission public hearing.*

PROJECT NAME: \_\_\_\_\_

PROPERTY ADDRESS(ES): \_\_\_\_\_

PROPERTY OWNER(S): \_\_\_\_\_

CONTACT INFORMATION: \_\_\_\_\_ PHONE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

CONTACT  
INFORMATION: \_\_\_\_\_ PHONE: \_\_\_\_\_

EXISTING USE OF PROPERTY: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ TOTAL ACRES: \_\_\_\_\_

DESCRIPTION OF REQUESTED USE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### THIS APPLICATION REQUIREMENTS:

1) Drawings:

- Site plan showing the property's physical features including dimensions and area of lot (a surveyed site plan is required for new construction);
- Preliminary plans and elevations of any proposed construction;
- Any other supporting documents (letter of intents, photos, etc.)

2) Application processing fee (checks made out to City of Middletown)

- Residential Fee: \$200.00
- Commercial Fee: \$350.00

Planning Commission meetings are the 2<sup>nd</sup> Wednesday of the month. This application must be submitted by 3 weeks prior to the Planning Commission meeting date to meet deadline for legal publication requirements.

The information presented above is accurate to the best of my knowledge.

Date: \_\_\_\_\_

Owners Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

---

**DEPARTMENT USE ONLY**

Plot plan received: \_\_\_\_\_ Fee paid: \_\_\_\_\_

Other plans received: \_\_\_\_\_

Previous appeals relative to property: \_\_\_\_\_

---

Application is accepted for the CPC Agenda. Secretary's initials \_\_\_\_\_

Case No.: \_\_\_\_\_

Planning Commission Hearing Date: \_\_\_\_\_