



MIDDLETOWN CITY COUNCIL OFFICE

VACATION OF STREET, ALLEY OR WALKWAY OR STREET NAME CHANGE

To apply for vacation of a street, alley or walkway, or street name change, a petition, in duplicate, must be submitted describing the street, alley or walkway, with all abutting lot numbers, location and streets in the immediate vicinity. A rough sketch, in duplicate, showing; street, alley or walkway and abutting properties, must accompany the petition. The City Council will hold a public hearing on the vacation petition after review and recommendation by the City Planning Commission.

The waiver for *media notice and publication for the public hearing* to be held by City Council must also be a part of the petition. If all abutting property owners sign the petition, the hearing will be held without public notice. If all abutting property owners do **NOT** sign the petition, a notice of public hearing must be published one time each week for six (6) consecutive weeks. The public hearing will be held by City Council at a designated time and place.

The petition and initial fee for vacation and/or name change must be addressed to the City of Middletown and delivered to the Office of the Clerk of Council, City Building (Third Floor, East End), 1 Donham Plaza, Middletown, Ohio 45042.

The following costs may be anticipated for vacation of a street, alley or walkway OR to change the name of a street, alley or walkway in the City of Middletown when all abutting property owners have signed a petition requesting such:

\$100	-	Fee to be paid upon filing the petition
\$65	-	Cost of publications for hearing/legislation
\$25- 35	-	Cost of recording the vacation/name change in the County Recorder's Office

The estimated total cost should be no more than \$200.00. If all abutting owners do **NOT** sign, publication costs for the six (6) notices for public hearing would add to the above costs.

If the City Planning Commission determines there is sufficient public need to recommend against the street vacation/street name change, the \$100 fee is non-refundable.

STREET VACATION PETITION

Honorable City Council Members
Middletown, Ohio

Date: _____

The undersigned, being owners of property abutting the street/alley/ walkway between Lots _____ in the City of Middletown, running _____ (north, east, south, west off _____ (Street, Road, Blvd, etc.) hereby petition that said street/alley/ walkway be vacated pursuant to law.

And the undersigned, being all the owners of property abutting said street/ alley/walkway, do hereby consent that the same be vacated without notice or publication of the public hearing to be held by the City Council, as provided in Section 723.06 of the Ohio Revised Code.

OWNER SIGNATURE

LOT NUMBER

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Contact Person:

Name _____

Address _____
