

## \*\*DRAFT\*\*

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM PY 2018 PROJECTED BUDGETED USE OF FUNDS (5/1/2018 - 4/30/2019)

	<u>CDBG</u>
<b><u>Housing Revitalization</u></b>	
Emergency Repair Program (PWC)	\$50,000
	<b>Category Total</b>
	<b>\$50,000</b>
<b><u>Public Services</u></b>	
Fair Housing: H.O.M.E. (Matrix Code 21D)	\$5,000
Legal Aid of Greater Cincinnati	\$15,000
	<b>Category Total</b>
	<b>\$20,000</b>
<b><u>Public Facilities &amp; Improvements</u></b>	
Community Center	\$70,700
	<b>Category Total</b>
	<b>\$70,700</b>
<b><u>Neighborhood Revitalization</u></b>	
Code Enforcement	\$330,345 a
Demolition	\$65,000
	<b>Category Total</b>
	<b>\$395,345</b>
<b><u>GRANTS MANAGEMENT</u></b>	
Planning/Program Administration	\$129,052 b
	<b>Category Total</b>
	<b>\$129,052</b>
<b>Estimated PY2016 Unliquidated Funds</b>	<b>\$81,664</b>
<b>PY2017 Grant amount</b>	<b>\$665,307</b>
<b>TOTAL</b>	<b>\$665,097</b>

a.) Includes \$17,500 for S.E.L.F.   b.) Admin allocation (20% of grant amount - Fair Housing [\$5k])

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## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

This Action Plan outlines housing, community and economic development needs, priorities, strategies, and projects that will be undertaken by the City of Middletown with the funds that the City receives from the U.S. Department of Housing and Urban Development (HUD). As an entitlement community, the City receives an annual share of federal Community Development Block Grant (CDBG), and through the Butler County HOME Consortium, Home Investment Partnership (HOME) funds. In order to receive its CDBG entitlement, the City must submit this Fourth Year Annual Action Plan to HUD. The funds are intended to provide lower and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, development activities, public services, economic development, planning, and program administration.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In program year 2018, the City of Middletown will utilize available funding including CDBG, NSP, NSP3, and HOME in a results-oriented approach. In addition, a large focus will be given to the next round of State issued demolition grants to demolish vacant and blighted residential housing in the City. Like the current 2017 program year, a significant portion of CDBG funding will be used in PY2018 for proactive code enforcement. Code enforcement staff will conduct a minimum of 4,000 inspections.

The City is budgeting \$50,000 of PY2017 CDBG funds for emergency home repairs. This will assist an estimated 30-50 low-income homeowners and be administered through a local non-profit called People Working Cooperatively. The City remains committed to affirmatively furthering fair housing and is budgeting CDBG funds for fair housing services through Housing Opportunities Made Equal (fair housing testing and assistance - \$5,000 budgeted – estimated 15 people served) and Legal Aid of Greater Cincinnati (legal representation for low-moderate income households with fair housing issues, foreclosure prevention, and tenant/landlord disputes - \$15,000 budgeted – estimated 10 new clients served). We will budget \$17,500 in program year 2018 for residential rehab and partner with the non-

profit S.E.L.F. to provide the free labor. We have also budgeted \$70,700 to expand evening programming to the Robert 'Sonny' Hill Jr. Community Center operated by the non-profit Community Building Institute. This programming will offer the local community additional quality of life activities that will vary from day to day.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Middletown continued to utilize code enforcement as a priority in PY2017. In addition, the City worked to sell recently rehabbed homes through NSP3 to low income families and continued demolition of blighted, abandoned housing through the Neighborhood Improvement Program grant. We continued sub recipient funding to People Working Cooperatively for emergency repairs for low income households. The balance of funding was utilized by other local non-profits to provide legal and fair housing services in our community. The City accomplished the following in program year 2017:

- Served 55 low income households with emergency repairs through the non-profit, People Working Cooperatively.
- Served 38 households with fair housing complaints and investigations through the non-profit, Housing Opportunities Made Equal (H.O.M.E.).
- Served 38 households with legal issues involving tenant/landlord disputes, foreclosures, and fair housing complaints.
- Completed 6,678 code enforcement inspections (includes re-inspections) of which 2,080 were resolved voluntarily and 3,297 were resolved contractually.

In addition, the City was able to partner with additional non-profits to make improvements to their public facilities. We retain a heavy focus on the demolition of blighted, vacant, abandoned housing throughout the City.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

It is a good practice to consult with local housing agencies when preparing the Annual Action Plan. Butler Metropolitan Housing Authority is aware of the City's Consolidated Plan goals and strategies and each year's Action Plan priorities. We have a strong working relationship with Butler Metropolitan Housing Authority.

The City takes every feasible effort to broaden public participation and reach out to minorities, non-English speaking persons, and individuals with disabilities. Please see the citizen participation plan which includes a televised public hearing and copies of the proposed plan placed at the public library, the senior citizen center, at the Community Revitalization Department in the City building, and on the City's web page. The plan was available for input in person, at local community outlets and online to reach the broadest possible audience. Copies were available to take for later reading and comment. No comments were received.

The Middletown City Council held a public hearing to obtain citizen views and respond to citizen proposals:

The **30-day Public Comment Period** ran from **February 12th, 2018 through March 13th, 2018**. The City of Middletown will consider any comments or views of citizens received in writing, or orally at the public hearings, in preparing the final consolidated plan.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were received.

**7. Summary**

See previous response.



## **PR-05 Lead & Responsible Agencies - 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MIDDLETOWN	Community Revitalization
HOME Administrator	MIDDLETOWN	Neighborhood Housing Services of Hamilton

**Table 1 – Responsible Agencies**

### **Narrative**

The Community Development Division of the Community Revitalization Department is the lead agency for the completion of the Consolidated Plan and the implementation of the Annual Action Plan, as well as the responsible party for the processing and distribution of federal funds under the CDBG program, once allocated by the federal government and approved by the City Council.

Other offices and agencies responsible for executing and administering programs covered by the Consolidated Plan include the City's Department of Financial Services, Building Inspections, Code Enforcement, Parks and Recreation, Capital Improvement Program, and Planning and Zoning.

### **Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The development of this Action Plan included public hearings as well as consultation with public and private agencies that provide assisted housing, health services, mental health services, and social services. Community and economic development entities were also consulted.

It should also be noted that City staff members serve on various committees concerned with the needs of special populations in the County. Through this on-going involvement, the City is aware of housing and health needs and has provided various programs to meet such needs. These programs have included housing rehabilitation for elderly households, and support for various homeless and transitional housing programs.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Balance of State Continuum of Care (BOSCO) is comprised of the 80 rural counties in Ohio, covers all regions of the state, and represents diverse populations, needs, and capabilities. The Ohio Department of Development, Office of Housing and Community Partnerships (ODOD) and the Coalition on Homelessness and Housing in Ohio (COHHIO) serve as the lead agencies for the BOSCO.

To better facilitate local coordination and planning efforts, BOSCO members have also formed city, county, or multi agency county Continua of Care (CoC). These local CoCs address community level planning, identify service gaps, and plan and prioritize new and renewed homeless assistance projects. However, to compete for federal funding available through the Continuum of Care Homeless Assistance Programs, local CoCs in these 80 counties participate in the BOSCO.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Butler County Housing and Homeless Coalition will apply for and receive funding on behalf of the coalition through the Balance of State Continuum of Care process.

**Homelessness:** Objectives identified in the Middletown strategic plan are to review the proper level of section 8 vouchers to assist low income or homeless individuals and families in securing safe and affordable housing and coordinate with local and regional governments and service agencies to provide

technical assistance for homeless service providers. This is accomplished county-wide through the coalition. The Butler County Housing and Homeless Coalition is a wide ranging group of municipalities and non-profit providers working in coordination on homelessness. The members include the City of Hamilton, the City of Middletown, Butler County, Butler County Children's Services Board, Butler Metropolitan Housing Authority, Butler Behavioral Health-Workplace Associates, Legal Aid, Lifespan, Neighborhood Housing Services, Inc., S.E.L.F., Sojourner Recovery Services, Transitional Living, Faith Works, Inc., Hope House, and Mercy Franciscan at St. Raphael, Serve City, the YWCA, the VA, and Butler County Success. This group provides multiple services to area homeless including not only shelter, but also transportation, employment, mental health, and substance abuse services. The VA has become more active reaching out to veterans and matching needs with services. The major obstacles to completing these steps are funding.

**Chronic Homelessness:** Butler County, including Middletown, have consistently low numbers of unsheltered individuals and families documented in the point in time counts. The City of Middletown, in conjunction with regional partners in the Butler County Housing and Homeless Coalition will continue to provide outreach and appropriate social services to assist the homeless. The Butler County Housing and Homeless Coalition administers Shelter Plus Care vouchers to get chronically homeless individuals housed. Butler County administers additional Shelter Plus vouchers to assist Butler County chronic homeless.

**Homeless Prevention:** Services offered to residents of Middletown and Butler County include the Emergency Money Fund administered through St. Raphael. There are also funds available for emergency rent and utility payment through SELF, the local Community Action Program (CAP) agency. Additionally, Butler Metropolitan Housing Authority (BMHA) has a working relationship with Transitional Living who provides mental health assessment and permanent housing placement services.

**Discharge Coordination Policy:** Activities planned to implement a community-wide discharge policy begin with the Butler County Housing and Homeless Coalition. Homeless providers serving not just Middletown, but the entire county meet monthly and are developing a community-wide policy.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

N/A

**2. Agencies, groups, organizations and others who participated in the process and consultations**



Table 2 – Agencies, groups, organizations who participated

1	<b>Agency/Group/Organization</b>	PEOPLE WORKING COOPERATIVELY
	<b>Agency/Group/Organization Type</b>	Community Services
	<b>What section of the Plan was addressed by Consultation?</b>	Community Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Application and Inquiries
2	<b>Agency/Group/Organization</b>	HOUSING OPPORTUNITIES MADE EQUAL
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Application and Inquiries
3	<b>Agency/Group/Organization</b>	SELF (SUPPORTS TO ENCOURAGE LOW-INCOME FAMILIES
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Application
4	<b>Agency/Group/Organization</b>	NEIGHBORHOOD HOUSING SERVICES OF HAMILTON
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Programs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Application and Inquiries

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**Identify any Agency Types not consulted and provide rationale for not consulting**

To the best of its ability, the City has been in contact with all known agencies and organizations involved in activities that are relevant to CDBG, HOME, and ESG activities and programs.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 - Other local / regional / federal planning efforts

**Narrative**

As noted above, the City coordinates with a range of public entities, including the Planning, Health and Economic Development offices of Butler County and a number of State agencies in the development and execution of a range of programs and activities

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

- Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The City considers the involvement of its low- and moderate-income residents to be essential to the development and implementation of its Annual Action Plans.

As noted in PR-10, Consultation, well publicized public hearings were held on two occasions – in the Community Revitalization Department Conference Room in City Hall, One Donham Plaza, and on at a City Council meeting. These sessions were part of a concerted effort to obtain as much public input as possible in the course of Plan preparation.

The City ensures that all Public Hearings are held at times and locations convenient to potential and actual beneficiaries and with accommodations for persons with disabilities. Upon request, in advance of the meeting, the City will attempt to make accommodations for those individuals in need of special assistance. The City also provides technical assistance workshops for all interested in the programs.

The Citizen Outreach Participation Table below provides details about the various outreach efforts.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	None Received	None Received	None Received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	Non-targeted/broad community	None Received	None Received	None Received	
3	Internet Outreach	Non-targeted/broad community	None Received	None Received	None Received	
4	Plan is available at local library and senior center.	Non-targeted/broad community	None Received	None Received	None Received	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City of Middletown, like many communities, is faced with the challenging task of meeting increasing needs with fluctuating and/or decreasing federal and state resources.

The figures shown in the table below reflect HUD's current allocations. The figure for "Expected Amount Available Remainder of ConPlan" anticipates level funding using the 2014 allocation amounts and projecting those amounts over the four remaining years covered by the Consolidated Plan.

If there are further funding cuts to CDBG over the coming years, the City will adjust accordingly and craft Annual Action Plans reflective of funding realities.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services				0	0

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City administration recognizes that the City's annual entitlement and formula allocations are not sufficient to meet all of its needs, and that leveraging resources is critical to achieving the City's goals. The City continues to cultivate funding partners who can match the City's investment of CDBG funds. Additional funds need to be raised to ensure that more affordable housing is available for those in need.

To that end the City seeks funds from the County, the State and grants from other entities, both public and private. In particular, the City has worked closely with the Butler County Office of Community Development as a member of the County's Home Investment Partnership (HOME) Program. The City has historically solicited applications for owner-occupied rehabilitation projects for referral to the County program. The City has been successful in leveraging significant funds from the State Demolition Grant Program and will continue this effort.

Matching requirements have been satisfied with other eligible financial resources and/or in-kind services, and the City will continue to seek this type of matching as well as financial matches.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In cooperation with Butler County, the City is part of the Butler County Land Bank. Middletown's intention is to utilize the land bank to acquire vacant lots and properties to use for resale, demolition, or possible rehabilitation.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Revitalization	2015	2019	Affordable Housing	Citywide	Provide Safe, Affordable Housing Opportunities	CDBG: \$65,000	Rental units rehabilitated: 50 Household Housing Unit
2	Neighborhood Revitalization	2015	2019	Affordable Housing	Citywide	Clearance and Demolition	CDBG: \$364,255	Buildings Demolished: 10 Buildings
3	Public Services	2015	2019	Non-Housing Community Development	Citywide	Public Service Programs, especially for the Elderly	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted
4	Fair Housing	2015	2019	Non-Housing Community Development	Citywide	Fair Housing	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
5	Public Facilities Improvements	2015	2019	Non-Housing Community Development	Citywide	Public Improvements/Infrastructure, including street	CDBG: \$87,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted
6	Homeless Activities	2015	2019	Homeless	Citywide	Homeless Activities	CDBG: \$0	Homeless Person Overnight Shelter: 250 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Economic Development	2015	2019	Non-Housing Community Development	Citywide	Economic Development	CDBG: \$0	Businesses assisted: 5 Businesses Assisted

## Goal Descriptions

Table 6 – Goals Summary								
1	<b>Goal Name</b>	Housing Revitalization						
	<b>Goal Description</b>	Housing Revitalization – Emergency home repairs, home rehabilitation						
2	<b>Goal Name</b>	Neighborhood Revitalization						
	<b>Goal Description</b>	Code enforcement, demolition, neighborhood improvements						
3	<b>Goal Name</b>	Public Services						
	<b>Goal Description</b>	Programs for the elderly, youth, and persons with disabilities						
4	<b>Goal Name</b>	Fair Housing						
	<b>Goal Description</b>	Fair Housing programs and services; support for legal aid						
5	<b>Goal Name</b>	Public Facilities Improvements						
	<b>Goal Description</b>	Repairs and improvements to public facilities						
6	<b>Goal Name</b>	Homeless Activities						
	<b>Goal Description</b>	Homeless prevention, emergency shelters, transitional housing though no projects will be funded in 2015.						

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<b>7</b>	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Façade programs, loan programs, technical assistance, though no projects will be funded in 2015



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## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The development of the Annual Action Plan involved consultation with those agencies involved in delivering housing and housing services within Middletown. Meetings and discussions were held between the staff of the City's Community Revitalization Department and other City Departments, as well as conducting meetings with appropriate housing and social service agencies regarding the housing needs of children, elderly persons, persons with disabilities, homeless persons. Public input was also solicited through focus groups, public hearings, and a web-based survey. All projects selected to receive funding meet objectives and goals set by the City to address housing and social needs.

#	Project Name
1	Emergency Repair Program
2	Fair Housing (H.O.M.E.)
3	Legal Aid of Greater Cincinnati LLC
4	Community Center Programming
5	Code Enforcement
6	Demolition
7	Planning and Administration

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects are deemed to be of the highest priority and meet the greatest need. The chief obstacle to meeting these needs is a lack of resources to provide a greater level of assistance. All allocation amounts and specific projects have been approved by the Community Revitalization Department staff and the City Council.

## AP-38 Project Summary

### Project Summary Information



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<b>1</b>	<b>Project Name</b>	Emergency Repair Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Revitalization
	<b>Needs Addressed</b>	Provide Safe, Affordable Housing Opportunities
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Emergency Repairs for homeowner units
	<b>Target Date</b>	4/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50
	<b>Location Description</b>	City wide for LMI persons
<b>2</b>	<b>Planned Activities</b>	Emergency/minor repairs for low and very low income homeowners
	<b>Project Name</b>	Fair Housing (H.O.M.E.)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair Housing
	<b>Needs Addressed</b>	Fair Housing
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Contract with Housing Opportunities Made Equal (H.O.M.E.) to administer fair housing testing, education, and investigations within the City.
	<b>Target Date</b>	4/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15
<b>3</b>	<b>Location Description</b>	City Wide for LMI Persons
	<b>Planned Activities</b>	Fair housing counseling, testing, and training.
	<b>Project Name</b>	Legal Aid of Greater Cincinnati LLC
<b>4</b>	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair Housing
	<b>Needs Addressed</b>	Fair Housing

	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Legal Aid attorneys will use negotiation and civil legal proceedings to help tenants of deteriorated rental property find resolution by making the owners comply with health and housing codes. Legal aid will also provide foreclosure counseling and investigate fair housing violations.
	<b>Target Date</b>	4/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25
	<b>Location Description</b>	City Wide for LMI Persons
	<b>Planned Activities</b>	Legal Aid will remediate tenant/landlord disputes as well as provide foreclosure prevention counseling and investigation of fair housing violations.
<b>4</b>	<b>Project Name</b>	Community Center Programming
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Programs, especially for the Elderly
	<b>Funding</b>	CDBG: \$70,700
	<b>Description</b>	Provides necessary funding to allow the Community Center to have extended hours in the evening.
	<b>Target Date</b>	4/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 new job at the Center and an additional 40 individuals at the Center for programming.
	<b>Location Description</b>	City Wide for LMI Persons
	<b>Planned Activities</b>	CBI will hire 1 additional full time staff to managed the additional programing that engage local adults and families in quality of life activities and that also builds relationships with local teenagers to provide an alternative to other high-risk activities.
<b>5</b>	<b>Project Name</b>	Code Enforcement
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Neighborhood Revitalization

	<b>Needs Addressed</b>	Clearance and Demolition
	<b>Funding</b>	CDBG: \$330,345
	<b>Description</b>	Provide Code Enforcement Services
	<b>Target Date</b>	8/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2000
	<b>Location Description</b>	Census tract block groups that are at 51% or above LMI
	<b>Planned Activities</b>	Demolition and clearance of vacant and blighted structures. Provide code enforcement services to ensure all property is kept to local code requirements.
<b>6</b>	<b>Project Name</b>	Demolition
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Neighborhood Revitalization
	<b>Needs Addressed</b>	Provide Safe, Affordable Housing Opportunities
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Funds will be used for the demolition and clearance of vacant and blighted properties throughout Middletown
	<b>Target Date</b>	4/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	Demolition and clearance of vacant and blighted structures.
<b>7</b>	<b>Project Name</b>	Planning and Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Revitalization Neighborhood Revitalization Public Services Fair Housing Public Facilities Improvements

<b>Needs Addressed</b>	Provide Safe, Affordable Housing Opportunities Public Improvements/Infrastructure, including street Clearance and Demolition Fair Housing
<b>Funding</b>	CDBG: \$129,052
<b>Description</b>	General Planning and Administration expenses
<b>Target Date</b>	4/30/2019
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
<b>Location Description</b>	
<b>Planned Activities</b>	Planning and Administration expenses

## AP-50 Geographic Distribution - 91.420, 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

*There are also designated CD Target areas for code enforcement. These areas were decided on utilizing the income data from HUD resources and income data from the US census. Any block group that was designated at 51% or more LMI is within the target area. Approximately 50% of the CDBG funds will be utilized in these areas.*

#### Geographic Distribution

Target Area	Percentage of Funds
Citywide	50

Table 8 - Geographic Distribution

#### Rationale for the priorities for allocating investments geographically

Activities will be focused on the City's low-mod block groups and the needs of residents in to those areas. They suffer from high poverty levels, a high number of foreclosed, and vacant and City-owned properties.

The City has worked closely with the public and civic leaders to ascertain the priority needs within the targeted areas. As noted above, these areas emerged in the course of examining the data, but were also frequently mentioned in the course of focus group discussions. These discussions confirmed the already known needs of these areas, complementing or corroborating the data.

#### Discussion



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## AP-75 Barriers to affordable housing -91.420, 91.220(j)

### Introduction

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

As documented in the Consolidated Plan, the City of Middletown has a housing stock that is old and valued significantly lower than surrounding areas. The biggest barrier to best utilization of these properties is their overall condition. During Program Year 2017, the City of Middletown will strive to improve its affordable housing stock by:

- 1) Maintaining code enforcement efforts so that all occupied property is safe.
- 2) Continuing demolition of vacant blighted properties.
- 3) Providing down payment/closing cost assistance to encourage home ownership.

The City of Middletown is a Participating Jurisdiction (PJ) through a Consortium with Butler County. Butler County, as the lead agency is responsible for completing the HOME section on our behalf.

### Discussion

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The greatest challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge the City will work more efficiently, seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds.

### **Actions planned to address obstacles to meeting underserved needs**

The greatest challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge the City will work more efficiently, seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds.

### **Actions planned to foster and maintain affordable housing**

The City places great emphasis upon seeing that decent, safe affordable housing is available for low-income residents to the extent possible. The City also believes that rehabilitation of both rental and owner housing units is a High priority, as these efforts keep people in affordable housing and, especially for extremely low-income and elderly homeowners, may serve to prevent homelessness. Homeless activities, ranging from providing emergency shelter to preventing homelessness receive a High priority. Thus, the City will focus on multiple efforts including rental rehabilitation, as well as homeowner repair to provide affordable housing and in many instances prevent homelessness.

### **Actions planned to reduce lead-based paint hazards**

Since inception of the CDBG program, all homes older than 1978 scheduled for rehabilitation activities receive lead based paint testing to determine the extent of lead hazards. Lead was found mostly in small amounts such as frames on the doors and was usually on the exterior of the house. All of the lead that was found was addressed by interim controls and abatement through covering and/or painting.

The City will also continue the tasks described in SP-65 the following steps this program year to meet

lead based paint requirements.

### **Actions planned to reduce the number of poverty-level families**

As noted above, the City's anti-poverty strategy is part of a coordinated effort to create jobs and improve the local economy. CDBG provides the core funding for critical basic needs including health, childcare, housing, and transportation because the creation of economic opportunities is not an isolated solution to alleviating poverty. The City works with community partners to identify educational, life skills and training needs and provide opportunities for self-empowerment that will enable low- and moderate-income residents to become and continue to be self-sufficient and economically independent. In particular, the City will support youth training and employment programs that will lead to job opportunities for area residents. These programs have an immediate impact on primary needs of the low-income population and the causes of poverty.

Also, the City will encourage the efforts of the Butler Metropolitan Housing Authority and the Warren Metropolitan Housing Authority, which administer the Section 8 vouchers within the City and the Section 8 Family Self Sufficiency (FSS) program (which teaches self-help skill to low income families with children).

### **Actions planned to develop institutional structure**

Please see the following response.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has identified gaps in institutional structure for implementing the Consolidated Plan and ways to enhance coordination among housing agencies and social service providers. These gaps included a lack of sufficient resources, limited coordination between service providers, and the difficulty of social services agencies in obtaining Middletown specific data. As noted in PR-10, the City has been proactive in addressing these gaps and undertaken a number of specific actions to overcome these gaps.

The City will continue to work closely with Butler County in several areas including social services, lead abatement and mental health services. The City anticipates continued participation in the Butler County Housing and Homeless Coalition.

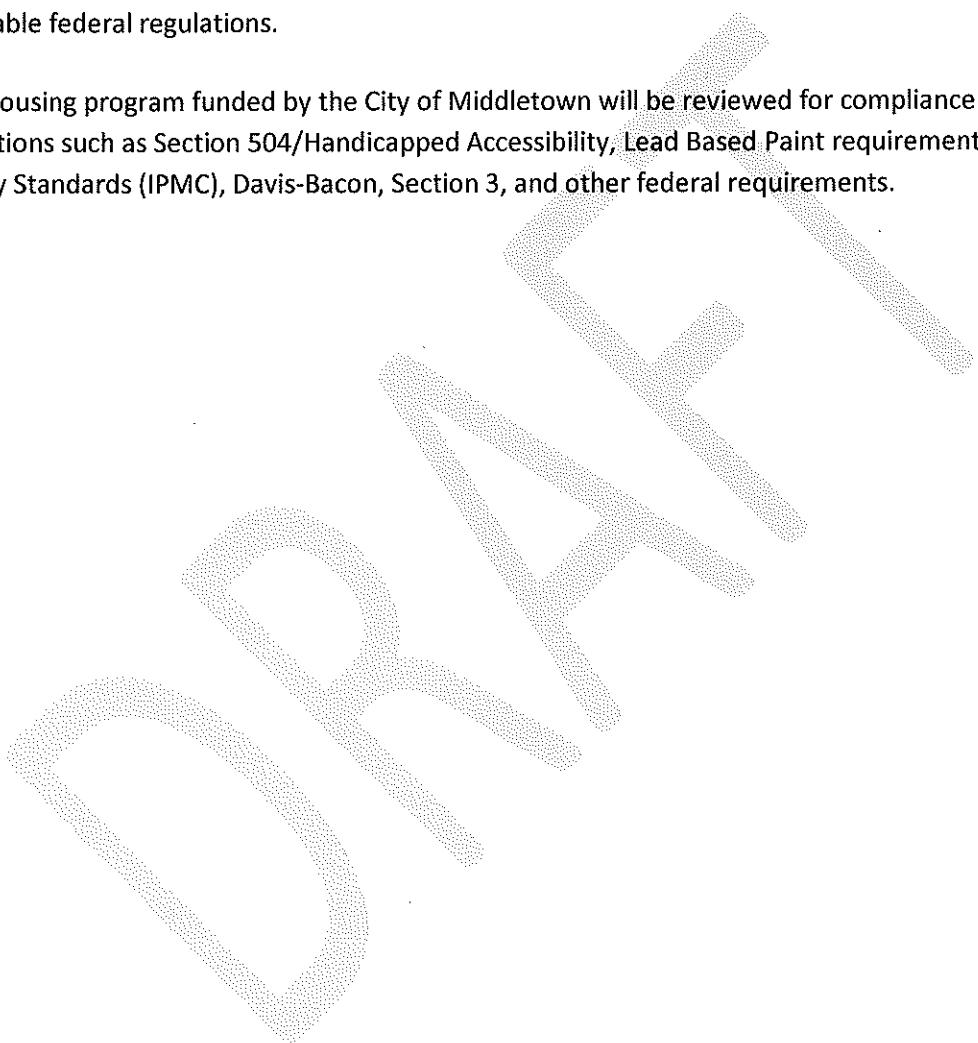
The City will continue to seek to establish new relationships with the private sector to accomplish economic and community development activities.

### **Discussion**

The City of Middletown, Community Revitalization Department, will take the key role for implementation and monitoring its housing and community development projects to ensure long-term compliance with program requirements and comprehensive planning requirements. Community Revitalization staff will conduct monitoring visits with all sub-recipients as needed as well as desk reviews, and financial and performance monitoring on a quarterly basis.

Monitoring of all City operated projects will be done through desk reviews, periodic reviews of the Action Plan and Consolidated Plan, reviews of funding applications, and through compliance with all applicable federal regulations.

Each housing program funded by the City of Middletown will be reviewed for compliance with federal regulations such as Section 504/Handicapped Accessibility, Lead Based Paint requirements, Housing Quality Standards (IPMC), Davis-Bacon, Section 3, and other federal requirements.



## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## Discussion





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Legal Ad: 18-7959 NOTICE OF PUBLIC HEARING AND PUBLIC COMMENT PERIOD FOR THE 2018 ANNUAL ACTION PLAN REGARDING HUD FUNDING The City of Middletown, as directed by the U.S. department of Housing and Urban Development (HUD), is submitting its Program Year 2018 Annual Action plan as part of the 5 year Consolidated Plan outlining the City's priorities for the Community Development Block Grant (CDBG) program. The objective of this funding is to meet community housing and development needs. The CDBG allocation received for the 2017 program year was \$670,261. This Annual Action Plan states the specific activities to be undertaken in the fourth Consolidated Plan program year which runs from May 1, 2018 to April 30, 2019. There will be a Public Hearing on this plan held Tuesday, February 20, 2018 at or around 5:30pm in the City Council Chambers on the lower level of the City Building, 1 Donham Plaza, Middletown, Ohio. There will also be a 30 day public comment period commencing February 12, 2018 and ending March 13, 2018 for citizens to review and submit any comments regarding the plan. Copies of the plan will be available for view online at: <http://www.cityofmiddletown.org/community/comdev.aspx>, or at the Middletown Library, Senior Center, and the City Building in the Community Revitalization Department. Comments must be submitted in writing and may be completed online at: <http://www.cityofmiddletown.org/community/comdev.aspx> or mailed or dropped off to: City of Middletown Community Revitalization Department Attn: CDBG Public Comments One Donham Plaza Middletown, OH 45042 2-5, 2-12, 2-19/2018

