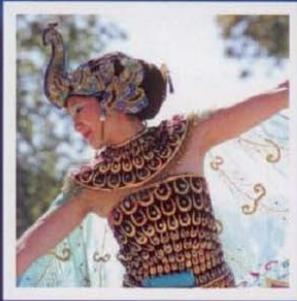


January 1, 2014 -
December 31, 2014



MIDDLETOWN

BRIGHT PAST. BRIGHTER FUTURE.

2014 Budget



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Middletown
Ohio**

For the Fiscal Year Beginning

January 1, 2013

Executive Director

*The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Middletown, Ohio** for its annual budget for the fiscal year beginning **January 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.*

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**Principal Officials
January 1, 2014**

Legislative

Mayor.....Lawrence Mulligan, Jr.
 Vice-Mayor Joe Mulligan
 City Council Member.....Anita Scott Jones
 City Council Member.....Daniel Picard
 City Council Member.....Dr. Dora Bronston

Executive/Administrative

City Manager Judith Gilleland
 Chief of PoliceDavid VanArsdale
 Community Revitalization Director..... Douglas D. Adkins
 Director of Court Services..... Steven P. Longworth
 Economic Development Director.....Denise Hamet
 Finance Director..... Michelle E. Greis
 Fire Chief..... Steven M. Botts
 Health Commissioner Jacquelyn D. Phillips
 Law Director.....Leslie S. Landen
 Personnel Manager..... Noah E. Powers III
 Planning Director..... Martin D. Kohler
 Public Works & Utilities Director..... Scott D. Tadych

TABLE OF CONTENTS

PDF Page	Book Page
2 Distinguished Budget Presentation Award	i
3 City of Middletown Officials	ii
4 Table of Contents	iii
12 Tables and Figures	xi

CITY OVERVIEW – Section 1

15 Budget Message	1-1
25 Foundation Principles	1-11
26 Action Plan	1-12
29 Middletown Holistic Transformational Strategy	1-15
30 Action Plan Update	1-16
33 Financial Policies and Goals	1-19

BUDGET OVERVIEW – Section 2

40 Budget Process	2-1
44 Fiscal History	2-5
45 Major Programs and Functions	2-6
50 Action Plan and the 2014 Budget	2-11
51 Fund Chart	2-12
52 Fund Classifications	2-13
53 Fund Structure	2-14
55 2014 Budget Summaries by Fund	2-16
58 Combined Funds – Seven Year Summary	2-19
60 Matrix by Fund Classification	2-21
63 Combined Funds – 2014 Budget	2-24
64 Major Revenues – Trends and Assumptions	2-25
70 Major Expenditures – Trends and Assumptions	2-31
75 Major Funds – Purposes and Resources	2-36
84 Changes in Ending Balance – All Funds	2-45
87 Full-time Positions	2-48
89 Part-time and Grant Positions (Full-time Equivalency)	2-50
92 Personnel History	2-53
95 Organizational Chart	2-56
96 Organizational Chart Fund Descriptions	2-57
97 Other Fund Descriptions	2-58
99 Department and Fund Relationship	2-60

TABLE OF CONTENTS

PDF Page	Book Page
GENERAL FUND – Section 3	
101	General Fund – Revenue..... 3-1
104	General Fund – Expenditures 3-4
105	General Fund – Annual Budget by Departments..... 3-5
111	General Fund Summary 3-11
	General Fund Descriptions, Revenue and Expenditure Summary
112	City Council Office..... 3-12
113	Department Summary of Expenditures 3-13
114	City Council Office 3-14
115	City Manager’s Office 3-15
116	Department Summary of Expenditures 3-16
117	City Manager’s Office 3-17
118	Finance Department..... 3-18
120	Department Summary of Expenditures 3-20
121	Finance Administration..... 3-21
122	Treasury 3-22
123	Information Systems 3-23
124	Purchasing..... 3-24
125	Law Department..... 3-25
127	Department Summary of Expenditures 3-27
128	Law..... 3-28
129	Human Resources Department 3-29
130	Department Summary of Expenditures 3-30
131	Human Resources Administration 3-31
132	Economic Development Department..... 3-32
134	Department Summary of Expenditures 3-34
135	Economic Development Administration..... 3-35
136	Division of Fire..... 3-36
138	Department Summary of Expenditures 3-38
139	Fire Administration..... 3-39
140	Fire Operations..... 3-40
141	Fire Training/Prevention 3-41
142	Division of Police 3-42
144	Department Summary of Expenditures 3-44
145	Police Administration 3-45
146	Criminal Investigation..... 3-46
147	Uniform Patrol 3-47
148	Police Services 3-48
149	Police & Fire Dispatch..... 3-49
150	Jail Management 3-50

TABLE OF CONTENTS

PDF Page	Book Page
GENERAL FUND – Section 3 (continued)	
151	Community Revitalization Department 3-51
156	Department Summary of Expenditures 3-56
157	Community Revitalization Administration 3-57
158	Community Center 3-58
159	Community Development 3-59
160	Building Inspection 3-60
161	Planning 3-61
162	Neighborhood Improvement 3-62
163	Public Works & Utilities Department (General Fund Divisions)..... 3-63
165	Department Summary of Expenditures 3-65
166	Engineering 3-66
167	Street Lighting..... 3-67
168	Parks Maintenance 3-68
169	Building Maintenance 3-69
170	Non-Departmental Summary of Expenditures..... 3-70
171	Non-Departmental..... 3-71
172	Transfers-Out Summary of Expenditures 3-72
173	Transfers-Out 3-73
SPECIAL REVENUE FUNDS – Section 4	
175	Special Revenue Fund Descriptions and Expenditure Summary 4-1
179	City Income Tax Fund Expenditure Summary 4-5
180	Fund Summary 4-6
181	Taxation Division..... 4-7
182	City Income Tax Transfers-Out 4-8
183	Public Safety Levy Fund..... 4-9
184	Public Safety Levy Transfers-Out..... 4-10
185	Auto and Gas Tax Fund 4-11
189	Fund Summary 4-15
190	Electronic Maintenance..... 4-16
191	Street Maintenance..... 4-17
192	Grounds Maintenance 4-18
193	Conservancy Fund Summary 4-19
194	Conservancy 4-20
195	Health & Environment Fund..... 4-21
198	Fund Summary 4-24
199	Health State Subsidy 4-25
200	Health Administration..... 4-26
201	Emergency Medical Service (EMS) Fund Summary..... 4-27
202	EMS 4-28

TABLE OF CONTENTS

PDF Page	Book Page
SPECIAL REVENUE FUNDS – Section 4 (continued)	
203	UDAG Fund Summary 4-29
204	UDAG 4-30
205	Municipal Court Computerization Fund Summary 4-31
206	Court Computerization..... 4-32
207	Law Enforcement Trust Fund Summary..... 4-33
208	Law Enforcement Trust..... 4-34
209	Law Enforcement Mandatory Drug Fine Fund Summary 4-35
210	Law Enforcement Mandatory Drug Fine 4-36
211	Probation Services Fund Summary..... 4-37
212	Probation Services 4-38
213	Termination Pay Fund Summary 4-39
214	Termination Pay 4-40
215	Indigent Drivers Alcohol Treatment Fund Summary 4-41
216	Indigent Drivers Alcohol Treatment 4-42
217	Enforcement/Education Fund Summary..... 4-43
218	Enforcement Education..... 4-44
219	Civic Development Fund Summary..... 4-45
220	Civic Development 4-46
221	Municipal Court Fund..... 4-47
223	Fund Summary 4-49
224	Municipal Court 4-50
225	Police Grants Fund Summary 4-51
226	Police Grants 4-52
227	Court IDIAM Fund Summary..... 4-53
228	IDIAM Projects..... 4-54
229	Court Special Projects Fund Summary 4-55
230	Court Special Projects 4-56
231	Nuisance Enforcement Fund Summary 4-57
232	Nuisance Enforcement 4-58
233	HUD Section 108 Fund..... 4-59
234	HUD Section 108 Loan..... 4-60
235	Senior Citizens Levy Fund 4-61
236	Senior Citizens Levy 4-62
 DEBT SERVICE FUNDS – Section 5	
238	Debt Service Funds Descriptions and Expenditure Summary 5-1
240	Debt Table..... 5-3
242	General Obligation Bond Retirement Fund Summary..... 5-5
243	General Obligation Bond Debt Service 5-6

TABLE OF CONTENTS

PDF Page	Book Page
DEBT SERVICE FUNDS – Section 5 (continued)	
244	Special Assessment Bond Retirement Fund Summary 5-7
245	Special Assessment Debt Service 5-8
246	East End/Towne Boulevard Tax Increment Financing Fund Summary 5-9
247	East End/Towne Boulevard TIF 5-10
248	Downtown Tax Increment Financing Fund Summary 5-11
249	Downtown TIF 5-12
250	Aeronca Tax Increment Financing Fund Summary 5-13
251	Aeronca TIF 5-14
252	Airport/Riverfront Tax Increment Financing Fund Summary 5-15
253	Airport/Riverfront TIF 5-16
254	Miller Road North Tax Increment Financing Fund Summary 5-17
255	Miller Road TIF 5-18
256	Towne Mall/Hospital Tax Increment Financing Fund Summary 5-19
257	Towne Mall/Hospital TIF 5-20
258	Renaissance North Tax Increment Financing Fund Summary 5-21
259	Renaissance North TIF 5-22
260	Renaissance South Tax Increment Financing Fund Summary 5-23
261	Renaissance South TIF 5-24
262	Manchester Road Tax Increment Financing Fund Summary 5-25
263	Manchester Road TIF 5-26
264	Made Industrial Park Tax Increment Financing Fund Summary 5-27
265	Made Industrial Park TIF 5-28
 CAPITAL IMPROVEMENT FUNDS – Section 6	
267	Capital Improvement Fund Descriptions & Expenditure Summary 6-1
269	Policies for Capital Improvement Projects 6-3
270	Capital Improvement Programs Table for 2014 6-4
272	Capital Improvement Fund Project Descriptions 6-6
275	Capital Improvement Fund 220 Summary 6-9
276	Capital Improvements Project Detail 6-10
277	Effects of Programs/Projects on the Operating Budget 6-11
278	Acquisition for Parks Fund Summary 6-12
279	Acquisition for Parks Project Detail 6-13
280	East End Fund Summary 6-14
281	East End Fund Project Detail 6-15
282	Downtown Improvements Fund Summary 6-16
283	Downtown Improvements Fund Project Detail 6-17
284	Airport Capital Improvement Project Descriptions 6-18
285	Airport Improvement Fund Summary 6-19
286	Airport Improvement Fund Project Detail 6-20

TABLE OF CONTENTS

PDF Page	Book Page
CAPITAL IMPROVEMENT FUNDS – Section 6 (continued)	
287	Water Capital Reserve Fund Project Descriptions 6-21
288	Water Capital Reserve Fund Summary 6-22
289	Water Capital Reserve Fund Project Detail 6-23
290	Effects of Programs/Projects on the Operating Budget 6-24
291	Storm Water Capital Reserve Fund Project Descriptions 6-25
292	Storm Water Capital Reserve Fund Summary 6-26
293	Storm Water Capital Reserve Fund Project Detail 6-27
294	Effects of Programs/Projects on the Operating Budget 6-28
295	Sewer Capital Reserve Fund Project Descriptions 6-29
297	Sewer Capital Reserve Fund Summary 6-31
298	Sewer Capital Reserve Fund Project Detail 6-32
299	Effects of Programs/Projects on the Operating Budget 6-33
300	Computer Replacement Fund Summary 6-34
301	Computer Replacement Project Detail 6-35
302	Property Development Fund Summary 6-36
303	Property Development Fund Project Detail 6-37
304	2015 Future Capital Improvement Programs/Projects 6-38
305	2016 Future Capital Improvement Programs/Projects 6-39
306	2017 Future Capital Improvement Programs/Projects 6-40
SPECIAL ASSESSMENT FUNDS – Section 7	
308	Special Assessment Fund Descriptions and Expenditure Summary 7-1
309	Lefferson Road Improvements Fund Summary 7-2
310	Lefferson Road Improvements 7-3
311	Main Street Improvements Fund Summary 7-4
312	Main Street Improvements 7-5
313	Sewer Connection Program Fund Summary 7-6
314	Sewer Connection Program 7-7
315	2013 Sidewalk, Curb, & Gutter Program 7-8
316	2013 Sidewalk, Curb, & Gutter 7-9
317	Central Ave. Sidewalk, Curb, & Gutter Fund 7-10
318	Central Ave. Sidewalk, Curb, & Gutter Program 7-11
319	2014 Sidewalk, Curb, & Gutter Program 7-12
320	2014 Sidewalk, Curb, & Gutter 7-13
ENTERPRISE FUNDS – Section 8	
322	Enterprise Fund Descriptions and Expenditure Summary 8-1
325	Water Fund 8-4
329	Water Fund Summary 8-8
330	Water Administration 8-9

TABLE OF CONTENTS

PDF Page	Book Page
ENTERPRISE FUNDS – Section 8 (continued)	
331	Water Treatment..... 8-10
332	Water Maintenance 8-11
333	Water Fund Debt Service..... 8-12
334	Administrative Services 8-13
335	Water Fund Transfers-Out 8-14
336	Storm Water Fund..... 8-15
338	Storm Water Fund Summary 8-17
339	Storm Water Maintenance 8-18
340	Administrative Services 8-19
341	Storm Water Fund Transfers-Out..... 8-20
342	Sewer Fund 8-21
346	Sewer Fund Summary 8-25
347	Public Works & Utilities Administration..... 8-26
348	Sewer Administration 8-27
349	Wastewater Treatment 8-28
350	Sewer Maintenance 8-29
351	Sewer Fund Debt Service..... 8-30
352	Administrative Services 8-31
353	Sewer Fund Transfers-Out..... 8-32
354	Airport Fund Summary 8-33
355	Airport Operations 8-34
356	Airport Fund Debt Service..... 8-35
357	Transit Fund..... 8-36
358	Transit Fund Summary..... 8-37
359	Transit System..... 8-38
360	Municipal Golf Course Fund 8-39
363	Golf Fund Summary..... 8-42
364	Golf Maintenance..... 8-43
365	Golf Course Clubhouse 8-44
366	Golf Fund Debt Service 8-45
367	Wellfield Protection Fund Summary 8-46
368	Wellfield Protection 8-47
369	Administrative Services 8-48
370	Solid Waste Disposal Fund Summary 8-49
371	Litter & Waste Collection 8-50
372	Solid Waste Disposal 8-51
373	Solid Waste Fund Debt Service 8-52
374	Administrative Services 8-53

TABLE OF CONTENTS

PDF Page	Book Page
INTERNAL SERVICE FUNDS – Section 9	
376 Internal Service Fund Descriptions and Expenditure Summary	9-1
377 Municipal Garage Fund Summary	9-2
378 Municipal Garage Operations	9-3
379 Employee Benefits Fund Summary	9-4
380 Employee Benefits	9-5
TRUST FUNDS – Section 10	
382 Trust Fund Descriptions and Expenditure Summary	10-1
383 Police Relief and Pension Fund Summary	10-2
384 Police Pension	10-3
385 Fire Relief and Pension Fund Summary	10-4
386 Fire Pension.....	10-5
FEDERAL GRANT FUNDS – Section 11	
388 Federal Grants Fund Descriptions and Expenditure Summary	11-1
389 Housing Assistance Fund Summary	11-2
390 Housing Assistance Program	11-3
391 HOME Fund Summary	11-4
392 HOME Program	11-5
393 Community Development Fund Summary	11-6
394 Community Development	11-7
395 Community Development Act Escrow Fund Summary	11-8
396 Community Development Escrow	11-9
397 Neighborhood Stabilization Program Fund	11-10
398 Neighborhood Stabilization Projects	11-11
STATISTICS AND MISCELLANEOUS – Section 12	
400 Middletown, City in Brief.....	12-1
406 Middletown History Time Line	12-7
408 Statistics and Demographics	12-9
GLOSSARY – Section 13	
415 Glossary	13-1
INDEX – Section 14	
424 Index	14-1

TABLES AND FIGURES

<u>Table</u>	<u>Figure</u>	<u>Title</u>	<u>Page</u>
	2.1	Percentage of Budget by Major Function/Program	2-10
2.1		Revenue History of All Funds	2-25
2.2		Revenue History - Charges for Services for All Funds	2-26
2.3		Revenue History - Intergovernmental Revenues for All Funds.....	2-27
2.4		Revenue History - Intergovernmental Revenue Governmental Funds	2-27
2.5		Revenue History - Local Government Fund & Commercial Activities Tax	2-28
	2.2	Revenue Sources for All Funds	2-30
	2.3	Expenditure History by Category for All Funds.....	2-31
	2.4	Expenditure History of Personal Services	2-32
	2.5	Expenditure History of Contractual Services	2-33
2.6		Expenditure History of Capital Outlay	2-34
	2.6	Expenditure of all Funds by Category for 2014.....	2-35
	2.7	General Fund Revenue History – Property Taxes & Intergovernmental.....	2-38
2.7		General Fund Personal Services Expenditure History	2-39
2.8		General Fund Contractual Services Expenditure History	2-40
2.9		General Fund Commodities Expenditure History.....	2-41
2.10		General Fund Capital Outlay Expenditure History.....	2-41
2.11		City Income Tax and Public Safety Levy Revenue History	2-43
	2.8	City Income Tax and Public Safety Levy Revenue History	2-43
2.12		Funds Supported by City Income Tax	2-44
	2.9	All Personnel by Department.....	2-47
	2.10	Employment History – Ten Years	2-52
2.13		Changes in Personnel – Seven Year History	2-53
	3.1	General Fund revenue sources	3-1
3.1		General Fund revenue comparison by category – Five Year History	3-2
	3.2	Income Tax as a Percentage of General Fund Revenue.....	3-2
	3.3	Butler County property tax distribution.....	3-3
	3.4	Property tax distribution of the City’s share of property taxes	3-3
3.2		General Fund department expenditures 2012-2014.....	3-5
	3.5	General Fund department expenditures by department for 2014.....	3-5
3.3		General Fund expenditure by category – Five Year History	3-6
	3.6	General Fund budget by category	3-6
	3.7	General Fund budget – Public Safety expenditures by category	3-7
	3.8	General Fund budget (excluding public safety) by category	3-7
	3.9	Ten year comparison of General Fund revenues and expenditures	3-10
4.1		Special revenue expenditures by fund	4-1
	4.1	City income tax receipts from 2008 to year 2014.....	4-2
	4.2	Source of Auto & Gas Tax revenues	4-2
	4.4	Source of Municipal Court revenues	4-4
4.2		Transfers of the City Income Tax receipts to other funds for 2012-2014.....	4-5
	4.5	Distribution of the City Income Tax receipts to other funds for 2014.....	4-5
4.3		Auto & Gas Tax Fund revenue sources for 2012-2014	4-11
4.4		Auto & Gas Tax Fund division expenditures for 2012-2014.....	4-11
	4.6	Auto & Gas Tax Fund division expenditures for the year 2014	4-11

TABLES AND FIGURES

4.7	Health Fund revenues and expenditures for 2014.....	4-23
5.1	Debt Service expenditures by fund	5-1
5.2	General Obligation debt table	5-2
6.1	Capital Improvement expenditures by fund.....	6-1
6.1	Year 2014 expenditures from CIP Fund	6-1
6.2	Three-Year Capital Improvement Projections	6-2
7.1	Special Assessment Fund expenditures	7-1
8.1	Enterprise Fund expenditures	8-1
8.2	Water Fund revenues for 2012-2014	8-4
8.3	Water Fund division expenditures for 2012-2014	8-4
8.1	Water Fund revenues and division expenditures for year 2014.....	8-4
8.2	Comparison of water & sewer rates in area communities	8-5
8.4	Storm Water Fund revenues for 2012-2014.....	8-15
8.5	Storm Water Fund division expenditures for 2012-2014	8-15
8.3	Storm Water Fund revenues and division expenditures for year 2014	8-15
8.6	Sewer Fund revenues for 2012-2014	8-21
8.7	Sewer Fund division expenditures for 2012-2014	8-21
8.4	Sewer Fund revenues and division expenditures for year 2014.....	8-21
8.8	Golf Fund revenues for 2012-2014.....	8-39
8.9	Golf Fund division expenditures for 2012-2014.....	8-39
8.5	Golf Fund revenues and expenditures 2014.....	8-39
9.1	Internal Services Fund expenditures.....	9-1
10.1	Trust Fund expenditures	10-1
11.1	Federal Grant expenditures.....	11-1
12.1	City of Middletown Population 1940 to 2010	12-9

Section 1

CITY OVERVIEW



January 31, 2014

Honorable Mayor Mulligan
Middletown City Council
Citizens of Middletown

One of the most important duties we have is the management of our resources. The annual budget is the first major step of managing those resources. During good economic times, staff researches and implements programs that will most benefit the citizens of Middletown. During economic duress, staff, council, and I diligently research our methods and programs to make the most of our resources and make choices that will most benefit the citizens.

In 2009, income tax revenue (excluding the Public Safety Levy income tax), our major source of revenue in the General Fund, came in at all a ten year record low. This record low came in response to the global economy downturn. We, like most government agencies, responded with cuts in our expenditures while still delivering services that are important to the citizens. Unfortunately, the global economy also affected the State and their response was to cut revenue to local entities throughout the state (approximately \$2 million per year to the City of Middletown) beginning in 2011. In response to the economy and a downturn in housing, property valuations were lowered and property tax revenue also decreased significantly. These major cuts in revenue sent us back to the drawing board again. We have learned to become creative in some of our approaches, some programs are administered differently, and unfortunately some functions were cut. Again, we tried not to affect programs that would most benefit our citizens. While our local economy is beginning to stabilize, we have lost our ability to absorb revenue reductions.

For the past several years, we have implemented many cost saving measures. Budgetary cuts and measures from previous years include:

- Cut all discretionary travel & training expenditures
- Reduced contributions to local programs such as Middfest, Litter Control (Keep Middletown Beautiful), and Convention and Visitors Bureau
- Eliminated entire divisions (Parking Services, Social Health Center, Recreation, Refuse Collection, City Centre Mall)
- Increased fees (ambulance services, false alarms fees, park impact fees, etc.)
- Cut services and programs (leaf pick up, brush drop off, Christmas tree pickup, spring clean-up, day care, home health aides)
- Outsourcing EMS billing, utility payment lockboxes, and water bill printing to reduce costs and improve efficiencies

BUDGET LETTER

-
- Enhanced delinquent income tax collection efforts
 - Consolidated and reorganized departments to meet changing needs
 - Consolidated Police and Fire Dispatch
 - Cut General Fund subsidies to other funds
 - Increased employee health insurance cost sharing
 - Refinanced bonds with lowered interest rates
 - Reduced mowing of street right-of-ways
 - Reduced fleet of vehicles

Like many other entities, we have been downgraded by Moody's due to our financial situation from an AA2 to AA3. While we are still in the "high quality" grade, we must be diligent on keeping our reserve fund balance within the 15%-25% (percentage of expenditures) range for the General Fund.

While our revenues have decreased over the past decade, our spending in certain areas has increased. Public Safety has increased close to 30% since 2000 while our spending in all other General Fund activities has decreased 29%. Income tax, driven primarily by income and wages, has only increased 8.8% since year 2000 and that is due mostly to the addition of the .25% Public Safety Levy income tax.

Over the past couple of years, the fund balance has been used to make up the difference of expenditures exceeding the revenues. This was planned in hopes that the economy would recover and revenue sources would "catch up" to the expenditures. The General Fund balance was at a 25% balance and deficit spending would take the balance to 15%. This plan kept the City from laying off employees or cutting programs. Unfortunately, revenue sources still do not exceed the expenditures and the financial plan estimates that \$2.25 million reduction is needed in the General Fund over the next couple of years to maintain our target balance of 15%-25% (total of yearly expenditures).

The \$2.25 million projected budget cuts was split proportionally between Police, Fire, and non-public safety divisions over a two year period, partially due to grant stipulations. The total General Fund expenditures for 2014 have decreased 2.3% from the 2013 budget with further cuts planned in 2015. In 2014, a reduction of personnel which include the layoff, retirement, and/or attrition of five non-public safety and 18 public safety positions, are planned. We have also reduced other areas of the budget such as reducing the funding of local programs by 20%: the Community Center, TV Middletown, and Keep Middletown Beautiful.

Assumptions for the 2014 budget include:

- 0% cost of living adjustments for all employees
- Tax Increment Financing Funds will generate \$500,000 in debt payments
- Income tax revenue will increase 1.5% in 2014
- 0% increase for employee health benefit rates
- Six Fire positions are funded by grant thru August 2014
- Four Police positions are funded by grant thru December 2014
- A General Fund loan of \$400,000 budgeted for the Golf Course
- Increase of 5% for water rates for capital improvements
- Increase of 10% for sewer rates for EPA mandated capital improvements

BUDGET LETTER

Over the past couple of years, we have been partnering with the private sector as well as other governmental entities to further stretch our resources. I believe that this is very important for the overall wellbeing of the city. Examples of this include:

- ✓ The Middletown Board of Education is leasing the fourth floor of the City building
- ✓ Consortiums for purchases such as vehicles, equipment, road salt, and other commodities
- ✓ Mutual aid for police and fire
- ✓ Joint training for fire, EMS, and other specialized areas
- ✓ Partnership with the City of Hamilton for building inspection services
- ✓ Public/private partnership for the construction of the Greentree Health Science Academy
- ✓ Joint Economic Development Districts
- ✓ Butler County Regional Transit Authority running daily Transit operations with expanded routes
- ✓ Countywide 800 MHz radio initiative
- ✓ Partnerships with schools and colleges
- ✓ Joint membership with Butler County Emergency Operations Center

Although our immediate budget situation is challenging, we are seeing investments occur in Middletown which gives us good news for the long term of our economy. There were approximately 320 new jobs in 2013 and we are estimating 120 new jobs in 2014. Approximately \$741 million has been invested in projects in the past five years. Staff and I are continuously working on other solutions to alleviate the financial conditions and to ensure that our management of resources is the best for community.

DOWNTOWN – an arts, entertainment, and education destination

Over the years, the City has been buying buildings for future businesses, administering loans and grants for the revitalization of the downtown area as well as redevelopment. In 2013, we have begun to see a return on our investment. It is estimated that one-hundred jobs have been created since 2012 in the downtown area.

Thousands attend the Broad Street Bash, a summer bi-weekly summer concert at the Governor's Square, a downtown park facility. The Broad Street Bash began seven years ago as a small downtown concert with attendance in the hundreds. The Bash has become a family friendly event featuring local bands and an increasing attendance of 3,000 – 4,000 people.

The Pendleton Arts Center, a participant of the First Fridays and Second Look Saturdays, has renovated the second floor to accommodate two ballroom spaces. The additional space will support art exhibits, meetings, public events, as well as rented private events such as weddings and reunions.

The Stained 1054 Bistro, a restaurant which opened in April 2013, located next to the BeauVerre Riordan Stained Glass shop, is the new addition to the BeauVerre at the Square.

Cincinnati State Technical and Community College, which opened in 2012 had more than 350 students registered at the renovated facility and has accelerated to 600 students in one year. The building was donated to the College by the City.

BUDGET LETTER

The City has leased acreage along downtown's Main Street (former Sorg Paper Company's parking lot) for parking to meet the growing number of students at Cincinnati State's new downtown location and rising tourism demands. The public/private partnership created with Wausau Paper and the City in order to lease the property is an example of the partnerships occurring in downtown and throughout the City as part of the revitalization of Middletown.

In August of 2013, the Middletown Board of Education moved to the fourth floor of the City Building. The board was formerly located in an older building that needed upgrades and refurbishing. The City building, built in 1976, was intended for a larger staff which has been downsized over the years. With both entities enduring financial constraints, this joint effort was a win-win for both sides.

An investor group bought the Sorg Opera House in 2012. The Sorg Revitalization Group has begun restoring the 122 year old building with funding from donations, fund raiser events, grants, and multiple volunteer clean-up events. It is estimated \$3-\$5 million is needed to fund this restoration. Eventually the theater will host musicals, civic events, movies, and more on the first floor with the second and third floors accommodating a ballroom to smaller areas which could house artist studios and nonprofit offices. Currently, SORG is applying for historic tax credits so that the major renovation work can begin in January 2014.

Near the downtown area, a new Italian restaurant, the Spinning Fork, opened September 2013 in a newly renovated area on Verity Parkway and hired about forty employees.

The downtown area is becoming a source of pride again for the residents of Middletown.

INDUSTRIAL BUSINESS

Industrial businesses are increasing in Middletown. To assist important key companies such as AK Steel, SunCoke, and Pilot Chemical, Yankee Road has been reconstructed and widened to three lanes to handle the traffic flow. Improvements include new curb, gutter, storm sewers and heavy-duty pavement to accommodate truck traffic. This project is 100 percent funded by state and federal grants.

Avure Technologies Food Division began operations during the third quarter of 2013 at its new site in the Midd Cities Industrial Park off Verity Parkway. Renovations began in an existing 50,000-square-foot facility for production of high pressure processing (HPP) systems, which are used for food safety and all-natural food products. The new site will house the company food division's manufacturing, engineering, procurement and customer service operations. The site meets the company's criteria for efficient press manufacturing and also offers close proximity to major transportation corridors.

Metal Coaters opened their Middletown Yankee Road facility in 2013 on Yankee Road. Sixty-six workers have been hired to work in this \$15 million facility. The facility has since been substantially revamped and modernized to become state-of-the-art. The opening represents the extension of NCI's coil coating operations into the upper Midwest and Northeast, which will effectively provide the Company's Buildings and Components groups with more cost-effective regionalized access to coated products and services.

BUDGET LETTER

Pilot Chemical's recent expansion includes the installation of new storage tanks. The increased storage capacity will hold a range of raw materials and finished goods, providing the ability to inventory products and better service distributors and customers.

Steam Systems, a manufacturer of steam equipment and parts and industrial strainers, is growing with a 5,000-square-foot expansion of its industrial building on Cincinnati-Dayton Road. The total investment is estimated at \$200,000 to \$350,000.

In addition, other businesses are growing such as Pac Worldwide and Graphic Packaging. These companies are investing in their future with Middletown.

RETAIL BUSINESS

New retail stores to Middletown include the Tractor Supply store on Roosevelt Boulevard, a new CVS Drug Store on Verity Parkway, O'Reillys Auto Parts on Breiel Boulevard, and a new market on Germantown Road. Hampton Inn, the first new hotel since 2007, opened in the summer and we are anticipating new stores in the Towne Mall redevelopment.

RENAISSANCE EAST DISTRICT

The Renaissance East District, located at the City's front door, was master-planned in 2005 to be a regional business and living center that would connect the Cincinnati and Dayton Corridor through the newly rebuilt interchange at I-75 and SR 122. The plan includes a mix of quality neighborhoods that incorporate preservation and creation of community open space.

Development in the Renaissance area started with the 200-acre Premier Health Campus, which includes the \$250-million Atrium Medical Center and its four campus partners—Behavioral Health Pavilion, Bidwell Surgery Center, Compton Center and Dayton Children's Hospital Specialty Care Center-Warren County. Millions of additional investments have been made in the area, including the new Greentree Health Science Academy; the Middletown Community-Based Outpatient Clinic; Otterbein Skilled Nursing & Rehab Neighborhoods; Atrium Family YMCA; Inn at Renaissance; Middletown Christian Academy; Bishop Fenwick High School; a 50,000-square-foot LEED-certified office building; a new CVS; and other supporting retail, hotel and commercial uses.

The city and Duke Energy hosted a forum at the Atrium Medical Center to showcase a potential business park in the city's east end, the proposed I-75 Mad River Business Park which is part of the Renaissance District (across from Atrium Medical Center). This is another example of public-private partnerships. Three different landowners came together and asked the city for help in marketing the site. The proposed Mad River Park will eventually create jobs and capital investment.

Residential and commercial activity is also underway south of SR 122. Fischer Homes recently acquired 40 acres zoned for multifamily and 138 acres zoned for single family. The average home price has increased from \$268,300 to \$303,000 (2013 average January to May). Sales are on target to reach 26 homes in 2013, increasing to 30-36 closings in 2014.

BUDGET LETTER

Construction began in August 2013 on the Covenant Village of Middletown and is projected to take 18 months to complete. The Covenant Village of Middletown is estimated to create 150 to 175 jobs in late 2014 or early 2015 with a new \$13 million, 93-bed facility. This rehabilitation center will be a transitional facility for patients who undergo surgical procedures and cannot function at home without significant physical therapy such as knee and hip replacements.

NEIGHBORHOODS

Code enforcement and rehabilitation of properties are being addressed to keep the city vibrant and to improve neighborhoods. Community Development Block Grant funds assist with this endeavor. In 2013, approximately 200 properties have been demolished as part of the Moving Ohio Forward demolition process. The removals of the dilapidated buildings have improved the overall appearance of the neighborhoods. Due to a state grant extension, we are anticipating that 100 demolitions will be completed in 2014.

Housing assistance reform is currently underway. This federal grant program has grown out of proportion and a reduction of twenty percent is budgeted for 2014, realizing that the city needs assistance for families but keeping that target on what Middletown can afford.

PUBLIC SAFETY

The Middletown Division of Police formalized a “Business Watch” partnership with downtown businesses. More than 30 business owners attended the meetings that included training on crime prevention. The division also realigned the beat plan for the city allowing us to make more efficient use of our manpower. Coupled with the discontinuation of two-man cars on certain shifts, this has allowed us to engage in “directed patrol” on a regular basis. This gives us the ability to address concerns from the downtown businesses and work closer with our residents.

The Middletown Division of Police is now accepting online reports for low-level theft or vandalism. To enter a report or to download an existing accident/offense report, please visit the Police Reporting System at www.ci.middletown.oh.us/police/reports.

Middletown Firefighters have been training on the latest technology for EMS and fire data collection, taking a “green” step in eliminating paper EMS Run Reports by making the transition to electronic Patient Care Reporting (ePCR). The system is part of our new billing contract and will enable our personnel to meet the new reporting requirements from the State of Ohio’s Division of EMS.

The City purchased a 110 foot ladder truck from Green Township for the Fire Division. The purchase price was \$360,000 for the used truck. The truck would have cost more than \$1 million new.

COMMUNICATIONS TECHNOLOGY

In an effort to better communicate with residents and visitors, the City is now posting articles and events on its Facebook page. This is a great way to send out information to a large number of people in a very

BUDGET LETTER

economical way. You can find the City of Middletown Facebook page by typing in the Facebook search “City of Middletown, Ohio - City Hall.”

The City has released a mobile application for its residents and visitors. The mobile app is available for Android phones and iPhones, and is available for download in the Apple and Google Play stores. The mobile app is designed to keep residents informed of recent developments in the City; give easy access to City officials and departments; and enable residents to report problems that need the attention of City staff. If a resident or City staff member observes a situation that is a safety or quality of life issue, they can report their observations immediately. The person can also send a picture, video or audio file along with their submission, as well as the GPS location of the report being captured and reported.

Residents and visitors alike can also search for recreation facilities, shopping and dining opportunities, and lifestyle listings. Location information is returned from the search, along with a map and turn-by-turn directions.

The mobile app allows for important notifications, such as weather alerts or boil advisories, to be instantly “pushed” to users. The app also includes a City calendar that is designed to keep residents informed of upcoming events. Our app is located at www.ci.middletown.oh.us/misc/mobileapp.aspx.

TRANSIT SYSTEM

Middletown has partnered with the Butler County Regional Transit Authority (BCRTA) to provide shuttle services — Middletown-Hamilton Shuttle and Middletown-Oxford Shuttle — linking all three Miami University campuses and downtown areas.

This county transit system has been experiencing fantastic growth this year. The Middletown-Hamilton route has experienced a 56% increase in ridership since last year, while the Middletown-Oxford route has more than doubled the number of trips provided! In addition, the Middletown Transit System (MTS), BCRTA and Miami University are working to close the regional “gap” between Oxford and Hamilton and that effort has contributed to better connectivity with Middletown and increased ridership on all routes.

RIVERFRONT

Middletown has a long history with the Great Miami River, a tributary that flows near the edge of a resurging downtown. The Great Flood of 1913, however, drastically affected many of the cities along its 160-mile route that connects communities from Piqua to Fairfield.

Now, with improved flood prevention devices, sewer systems and water treatment, those cities are trying to reconnect and embrace the river. Cities all along the Great Miami River are investing time and money into plans for developing their riverfronts in an effort to attract people and create jobs, while honoring the river’s environmental integrity. In early 2012, these cities decided to collaborate on a regional approach for redevelopment, so they formed the nonprofit Ohio’s Great Corridor Association (OGCA) to lead their efforts.

BUDGET LETTER

That partnership recently resulted in a \$100,000 grant from the U.S. Army Corps of Engineers for creating a regional Riverfront Master Plan for development of a 99-mile corridor along the Miami River. The City of Middletown has joined in this year-long collaboration, while the Miami Conservancy District will manage the project on behalf of the collaborating communities.

In recent years, Middletown has received \$1.8 million in grants to complete sections of the Great Miami Bike Trail. A final two-mile stretch is in the planning stages.

AIRPORT

A plan to realign Run Way, a road that stands in the way of building new hangars, is on the agenda for 2014. City staff is currently working with the Federal Aviation Association for project approval and funding for the Middletown Regional Airport/Hook Field.

CAPITAL IMPROVEMENTS

We have budgeted \$2 million for paving for 2014. Once again, like 2013, we have made use of our Enterprise Funds to help accomplish this task. Replacement of water, sewer, and storm water mains along with the paving will further stretch our tax dollars. In addition to this, \$320,000 federal grants will support the ODOT Urban Paving Program and \$1,250,000 of state grants will fund Towne Boulevard street improvements.

We will also enhance the gateway corridor at I-75 with federal funding. These improvements will serve as a new front door to the City.

STORM SEWER AND SANITARY SEWER

Middletown is in the middle of negotiating with the US EPA to address the overflow of the city's combined storm water and sanitary sewer system. The unfunded federal mandate to significantly reduce the number of overflow events could cost tens of millions of dollars. This will probably result in higher sewer fees to accomplish this task. The city has more than 1.2 million linear feet of combined sewer system lines. There are nine overflow sites that in an average rain year discharge 85 times into the Great Miami River or its tributaries. The US EPA wants to see that cut down to ten or less times a year although the discharge is very diluted, and mostly consists of storm water. It will take months of reviews, revisions, and discussion before a final plan with a cost analysis is assembled. This should be completed by the end of 2014.

Middletown ranks 18th least expensive according the City of Oakwood's study out of the 63 southwest Ohio water and sewer providers as of 2013.

VOLUNTEERS

A total of 35 homes were repaired by approximately 200 high school volunteers from thirteen states in a one week period for the SELF Program. The group work camps blitz occurs every two years to help families make home repairs from installation of handicapped ramps to gutter repairs. In addition,

BUDGET LETTER

approximately 300 local volunteers helped with this effort and local restaurants donated food. These students were housed in the Rosa Parks Elementary school for the duration.

Middletown's Smith Park now includes a Kompan Fitness Zone (exercise equipment) along the paved walking trail at the west end of the fishing pond. The equipment was donated by Light Up Middletown to enhance the general use of the park, which is used heavily on a daily basis and is also home to the Light Up Middletown event. This organization has also installed electric service and entrance lighting in the past. The Light Up Middletown holiday fantasy display is open shortly after Thanksgiving until the end of the year and attendance is growing. In 2012, nearly 65,000 visitors attended the event held in Smith Park.

Keep Middletown Beautiful volunteers maintain flower planters throughout the City. Volunteers also hold an Earth Day Celebration and volunteers spread mulch, paint shelters, and trim trees in Smith Park.

Many volunteer groups take responsibility for the care and upkeep of certain parks, such as the Pickle Ball players who converted old tennis courts to be used for this new sport. Soccer and baseball fields are maintained by player's organizations. Each year, volunteers make a difference in keeping parks thriving.

AWARDS

The City was recognized in 2013 with three awards and Judy Gilleland, City Manager, was recognized with two distinguished awards.

The City received the International City/County Management Association's (ICMA) Community Partnership Award and the 2013 Intergovernmental Cooperation Award by the Ohio City/County Management Association (OCMA) or promoting "excellence in government" for its role in the Greentree Health Science Academy partnership. The \$7.6 million health science education facility, located near the new Atrium Medical Center, opened in 2011. This partnership included Atrium Medical Center, Warren County Career Center, Warren County Port Authority, Miami University Middletown, and Cincinnati State Technical and Community College. Greentree Health Science Academy students can complete coursework ranging from high school to undergraduate programs. This partnership expanded opportunities for the students and employers.

The Middletown Area Chamber of Commerce awarded the City with the 2012 Entrepreneurial Spirit Award for the downtown revitalization and development.

Judy Gilleland received the 2013 Administrator of the Year Award by the Greater Cincinnati American Society for Public Administration. This award recognizes job performance demonstrated by sustained creativity, resourcefulness, and dedication and who have made significant contributions to public services through their professional specialty and achievement of their organization's goals and objectives. Ms. Gilleland also received the Career Achievement Award by the International City/County Management Association for her career in Ohio city government.

The City of Middletown was officially recognized for its positive influence on the residents, community, and state by John R. Kasich and Mary Taylor, Governor and Lieutenant Governor of Ohio.

BUDGET LETTER

Investments in the City's future take many forms as demonstrated above. As I have always said, Middletown has a bright past and a brighter future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Judy Gilleland".

Judy Gilleland
City Manager

FOUNDATION PRINCIPLES
FOR
THE MUNICIPAL CORPORATION OF
THE CITY OF MIDDLETOWN, OHIO

VISION

Middletown - A Better Place

MISSION

We will make Middletown a special place to live, work and visit by providing, in an efficient and responsible manner, a broad range of public services, which foster a safe, healthy and prosperous community. We are committed to achieving our vision in collaboration with our citizens.

VALUES

As we work toward the accomplishment of our mission, the following values will help guide our action and lead us to success:

INTEGRITY

Integrity promotes trust; trust promotes success. We will be truthful, honest and fair as we strive for the highest standards of performance in the work place.

SERVICE

Our product is service; our customers are our friends and neighbors in the Middletown Community. We will take personal responsibility for resolving problems. We will strive to do more than is expected.

PEOPLE

People are at the heart and purpose of everything we do. We will listen to and consider the ideas and concerns of our citizens and our colleagues. We will treat all people with respect and dignity.

FISCAL ACCOUNTABILITY

We are stewards of a high trust. The money we use to provide public services will be spent responsibly and effectively.

COLLABORATION

We must collaborate and think win-win. In today's world, more can be accomplished through cooperation than competition. We must have teams and partners to become the best. We must be problem solvers.

2012-2017 ACTION PLAN

GOALS

1. Enhance the qualities that make Middletown a community that is attractive to families and young people.

2. Maximize the value of our educational system both at the K-12 level as well as higher education (trade schools, Community Colleges and Universities)

STRATEGIES

- Promote and publicize the community events, assets and people all of which make Middletown special
- Allow for better utilization of community center, golf course, airport and parks
- Promote living downtown-new/renovated housing-attracting young urban professionals
- Seek out entertainment and restaurants that will attract families and young singles
- Determine what residents see as most important in choosing to live or not live in Middletown
- Help new residents get acclimated to the community

- Seek out programs which could be done jointly with the Middletown schools to enhance the educational environment in the community
- Seek out opportunities to promote the value of the community and instill civic pride through the schools
- Grow connections with Regional Workforce Training Center
- Enhance job readiness of local students
- Explore avenues to encourage entrepreneurial growth especially with technology focus
- Grow Small Business Advisory and Support Services
- Prepare workforce for tomorrow's jobs and recruit jobs that match the skills of new residents living in or near Middletown

GOALS

3. Encourage new business and the expansion of existing businesses to enhance the local tax base & provide opportunities for employment of present and future residents
4. Improve the City's Housing Stock and neighborhoods
5. Improve the Community Appearance and Image
6. Encourage a more ecologically sound local and global environment

STRATEGIES

- Continue business retention team visits
- Develop a recruitment strategy
- Enhance Middletown Moving Forward 's role as a development entity
- Create market ready sites at attractive locations with good regional access and aggressively market them
- Work with prospects to ensure that we take every opportunities to meet their needs
- Create an awareness that economic development continues to be successful and create excitement about the future possibilities
- Increase the level of and effectiveness of code enforcement
- Capital Reinvestment
- Seek rapid demolition of unrestorable buildings
- Encourage home owners to fix up their own properties
- Seek reuse of vacant properties as soon as possible
- Seek reuse of vacant land
- Improve the overall appearance of the City
- Seek a diverse housing stock with quality homes in all price ranges
- Clean up areas with excessive litter
- Prioritize Gateway Redevelopment
- Work closely with volunteer boards and committees focused on environment
- Seek programs within the City organization to save energy
- Create a 20% increase in community recycling
- Encourage LEED certified buildings
- Explore opportunities to jointly work with "Keep Middletown Beautiful" to examine the joint capability to pursue various beautification and environmental projects
- Re-evaluate downtown zoning/design standards to: Encourage safe sidewalks which will encourage a walkable city environment, reduce energy use and encourage fitness

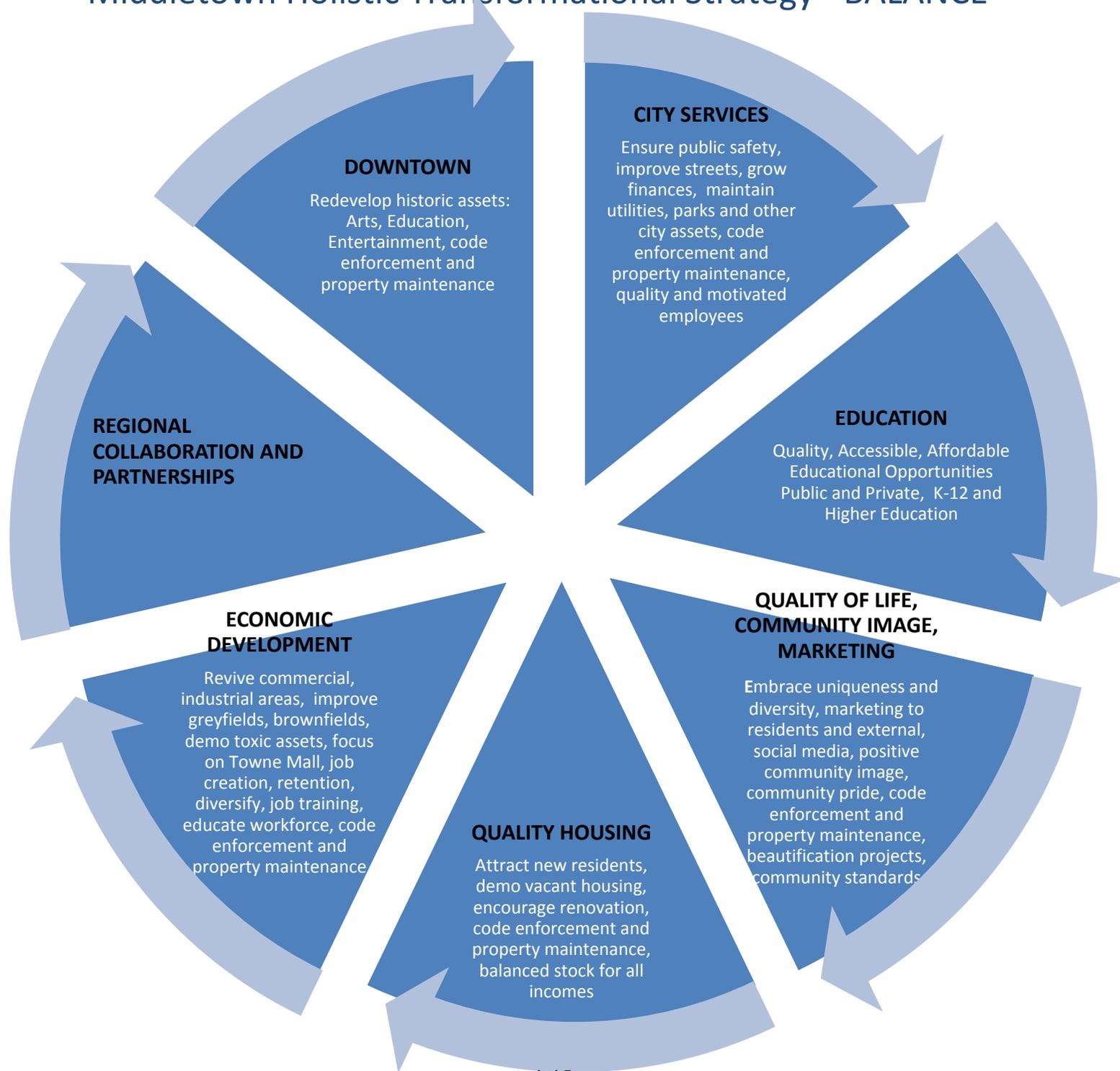
GOALS

7. Ensure that our community is safe for residents and businesses
8. Provide for revenues and cut costs to ensure the City is financially sustainable well into the future.
9. Ensure polite, friendly and efficient customer service for residents and businesses
10. Regional Collaboration and Partnerships
11. Seek out ways of using the Riverfront for economic development, recreation, housing or general community building
12. Improve aging Infrastructure and resolve Combined Sewer System issue

STRATEGIES

- Crime rate percentage to be equal or less than average for SW Ohio
- Ensure a reasonable level of fire safety and EMS response
- Seek Community Involvement in safety related activities – create a sense of ownership in Middletown
- Keep the tax rates and utility charges below the midpoints for cities in the SW Ohio region
- Seek out major water customers that would utilize the City's excess water supply capability and produce revenues to keep the overall rates lower
- Establish an information desk/receptionist in the lobby of city hall to greet and direct customers as they enter city hall
- Improve the income tax customer service, especially for business clients
- Create a more welcoming atmosphere in the Municipal Building
- Build a better relationship with neighboring communities and organizations
- Maintain memberships and participate in regional organizations: WCML, MVCC, CLG, OKI, etc.
- Develop a Riverfront Plan
- Start using the Riverfront area again
- Ensure that sufficient revenues are provided to make required improvements in the utility systems
- Plan for and obtain funding for roadway/infrastructure improvement
- Continue with general street maintenance activities: sign replacement, street striping, pot hole patching, crack sealing, etc.

Middletown Holistic Transformational Strategy - BALANCE



ACTION PLAN UPDATE

Enhance Middletown's Qualities

Communication technology has expanded to online avenues. The Facebook Page and Mobile App were implemented in 2013. With the ever increasing mobile devices, social media is one more type of communication that keeps us "connected" with the citizens of Middletown.

The Facebook page posts articles and events and is a great way to send out information to a large number of people in a very economical way. The Mobile App is designed to keep residents informed of recent developments in the City; give easy access to City officials and departments; and enable residents to report problems that need attention of City staff. This app also allows for important notifications, such as weather alerts and boil advisories.

A "Welcome" booklet is given to new residents when they sign up for water service. This eight page booklet provides a variety of information on what the City has to offer from City officials to educational opportunities. The City also mails informative newsletters with utility bills (water & sewer bills) on a quarterly basis. This newsletter highlights a variety of news, achievements, and events in our community.

Encourage Businesses and Provide Employment Opportunities

A business retention team continues to visit new and expanding businesses. Staff offers assistance and advice where needed. The Economic Development team started a new marketing campaign and at the same time reached out to more regional and state entities to spread the good news and take advantage of collaborative opportunities.

A "Welcome" packet is also distributed to new businesses. This notebook is a Market Overview and contains information about the local and regional community, economic potential, transportation access, educational opportunities, quality of life and available resources to help fuel growth.

In an effort to keep area businesses informed about regional networking and informational events, the Economic Development Department sends periodic updates which include small business events; regional economic development seminars; and networking events. These updates are sent in the form of a quarterly newsletter and "E-Blasts" (e-mails).

In addition, the Middletown Economic Development Department partners with other public entities, businesses, and organizations to host seminars and informational meetings. In 2013, these speakers included representatives from the Small Business Administration (SBA), the U.S. Department of Commerce and the International Trade Assistance Center.

Maximize Value of Our Educational System

Cincinnati State Technical and Community College, in conjunction with the City of Middletown and the Butler County Small Business Development Center, gave business seminars which included social media marketing, business legal issues, quality control and business accounting. For a nominal fee, the attendees were able to acquire college-level instruction on important business topics delivered by Cincinnati State faculty. The seminars have been well attended, with nearly full capacity for all sessions.

ACTION PLAN UPDATE

The Economic Development team continues to work closely with the career centers and colleges to ensure that we have all the workforce skills needed to service all of our employers.

Improve Housing Stock and Neighborhoods

The City has various programs to improve the housing stock and neighborhoods. The Community Revitalization Department works to improve the quality of life for residents by dealing with housing and nuisance issues. These issues vary from code enforcement, nuisance abatement, building inspections, demolition projects to down payment assistance for homeowners. In 2013, a total of 7,478 inspections were completed with 6,038 violations resolved.

The Moving Ohio Forward grants allowed over two hundred vacant, abandoned houses to be demolished in 2013. Approximately fifty homes were restored to code compliance to avoid demolition. The removal of condemned homes in our neighborhoods is a necessary first step for restoring healthy neighborhoods and housing stock for the City. In 2014, we will finish Moving Ohio Forward Phase 1 and seek new funding through the Neighborhood Initiative Program for the Moving Ohio Forward Phase 2.

Over several weeks this past summer, an officer was assigned to a junk motor vehicle sweep. His normal duties on the street were covered by officers with overtime that was funded (\$5,000) through Community Revitalization. This program was instrumental in the removal of 156 junk motor vehicles; 70 of these vehicles were impounded. After the impound fees are paid and/or the vehicles are sold on www.govdeals.com, more than \$15,000 will be added to the General Fund. This collaboration is a good example of departments working together to improve the quality of life in Middletown.

Public Safety

The Police Division realigned the beat plan for the city. This has allowed more efficient use of our manpower. Coupled with the discontinuation of two patrol cars on certain shifts, police can now engage in “directed patrol” on a regular basis. This gives the ability to address concerns from the downtown businesses and work closer with residents in a more effective manner.

The Middletown Division of Police is now accepting online reports for low-level theft or vandalism. This is available on the City’s website under the Police Reporting System at www.ci.middletown.oh.us/police/reports. Existing accident/offense reports can also be downloaded.

The Division of Fire plays host to many groups throughout the year at their headquarters and makes numerous public appearances for fire safety education. Students came to the Middletown Division of Fire’s headquarters for tours. Students, teachers and parents toured the firehouse; learned about the division’s history; got hands-on experience with fire vehicles; and met many of the on-duty fire fighters.

Finances – Provide for Revenues and Cut Costs

In 2003, the City issued two bonds, one for the Court of Appeals Building Bonds and one for purpose of acquiring real estate for the hospital facilities. The City refunded these bonds in 2013 which resulted in a savings of approximately \$660,000 over a ten year period.

ACTION PLAN UPDATE

Regional Collaboration and Partnerships

The City entered into an agreement with the City of Dayton in late 2013 for the purchase of lime pebbles used as part of the water treatment process for softening water. Through this agreement, the City of Dayton will remove lime sludge, a by-product of the treatment process, then recalcinate the lime for resale. Historically the City has bought lime pebbles and paid for lime sludge removal separately. This agreement will save the City approximately \$93,500 annually.

The Middletown School Board relocated to the fourth floor of the City Building, bringing a new vibrancy to the building and the downtown area. The Middletown City School District and the City have agreed upon a ten-year lease, with options for two five year extensions. The city building had available space due to a downsized staff over the years and the School Board's facility needed costly repairs. This unique city-school partnership is a win-win for both sides.

Improve Aging Infrastructure

The Public Works and Utilities Department continues with general street maintenance activities such as sign replacement, street striping, pothole patching and crack sealing.

The Long Term Control Plan for controlling Combined Sewer Overflows was submitted to the USEPA on November 1st, 2013. We anticipate a response in early 2014 and continued negotiations throughout the year prior to plan approval.

The following construction projects were accomplished in 2013:

- **Yankee Rd. Improvements (Phase 2)** - Construction was completed on the widening and reconstruction of Yankee Rd. between Todhunter Rd. and MADE Industrial Dr. The project was fully funded by the Ohio Department of Development and the Ohio Department of Transportation's Jobs and Commerce division. This much needed improvement was done to accommodate heavy truck traffic for the new and existing businesses located on Yankee Road.
- **2013 Local Street Paving** – Approximately \$2 million dollars were spent on resurfacing of local streets in 2013 using a combination of funding including general Capital Improvements Fund, CDBG funds, Water funds, Storm Water funds, and Auto & Gas Tax funds. This included approximately \$275,000 paving performed by the City's Street Maintenance Division. Water main and storm water improvements were done in conjunction with the resurfacing project.
- **Main St. Improvements** - The resurfacing of Main Street, from First Avenue to Eleventh Avenue, was completed including repair of sidewalks, curbs, and gutters. Decorative street lighting was added to this road segment through property assessments.
- **North Interceptor Sewer Rehabilitation** - Three sections totaling 2,047 linear feet of the North Interceptor Sewer were rehabilitated in 2013 at a cost of approximately \$1.6 million. This is a large diameter (48" to 60") combined sewer that serves a large portion of central and north Middletown.
- **I-75/SR 122 Landscaping** – Landscape screening including trees and bushes were installed along the I-75 southbound off ramp at SR 122 in lieu of a noise wall adjacent to the Village East Apartment complex. ODOT funded \$120,000 of the \$140,000 total project cost.

FINANCIAL POLICIES AND GOALS

BENEFITS OF ESTABLISHED FINANCIAL POLICIES

- Adds to credibility and public confidence. Shows City's commitment to fiscal integrity.
- Directs attention to total financial condition of the City.
- Avoids short run solutions to financial emergencies.
- Gives continuity to handling of the City's financial affairs. Outlasts Management and Councils.

FINANCIAL REPORTING POLICIES

GOAL: To meet the Ohio Revised Code deadline of July 15th for adoption of the annual Tax Budget.

ACTION: Adoption of annual Tax Budget by the end of June each year enables the City to easily meet the July 15th deadline required by the Ohio Revised Code.

GOAL: To submit a Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for the Certificate of achievement for Excellence in Financial Reporting review.

ACTION: Completion of the City's financial statements and annual audit by June 30th each year makes possible the submittal of the City's CAFR. The City has achieved this prestigious recognition each year since 1986.

GOAL: To submit City's annual operating and capital budgets document to the GFOA for Distinguished Budget Presentation Award Review.

ACTION: After Council deliberation of the City Manager's budget and a public hearing on the resulting document, an annual budget is presented for adoption prior to December 31 each year. A formal Appropriations Budget Document is published and submitted to GFOA prior to March 31 of the following year.

REVENUE POLICIES

GOAL: To work toward stabilizing year-end carryover cash balances by reducing the need to depend upon carryover balances to balance each year's budget.

ACTIONS: The City will estimate its annual revenues by an objective, analytical process.

The five-year revenue forecast will be constantly updated as situations change.

The City will establish all user charges and fees at a level related to the cost of providing services.

Operating revenues in the Water Fund and Sewer Fund will be maintained at levels sufficient to maintain debt coverage requirements. Water and sewer rates will be reviewed every two years.

The Golf Course Fund will generate sufficient revenues to support itself and its rates will remain competitive with other local golf courses. Golf fees will be reviewed every two years.

FINANCIAL POLICIES AND GOALS

The City Airport Fund will maximize its use of FAA grants.

The City Transit Fund will rely on the Federal and State Governments for a minimum of two-thirds of its annual funding.

The City Solid Waste Disposal Fund charges will cover contractor refuse pickup charges and any debt service issued to finance the City landfill.

RESERVE POLICIES

GOAL: To maintain sufficient reserves in each fund to allow the City to avoid emergency employee reductions in force and abrupt service charge increases.

ACTIONS: The City will maintain a minimum of 15% of its annual General Fund expenditures as a contingency reserve in its General Fund.

The City will maintain a contingency reserve in its Employee Benefits Fund sufficient to cover claims incurred, but not yet reported.

The City's equipment reserve fund shall maintain a balance sufficient to provide for the timely replacement of City equipment according to the equipment replacement plan.

All other City funds will carry specified contingency reserves specified in the City's five-year Financial Plan.

BUDGETARY POLICIES

GOAL: To provide for stabilization of the budget.

ACTIONS: Current expenditures will be paid for with current revenues.

Each budget will provide for adequate maintenance and replacement of capital plant and equipment.

Each year, the City will update its five-year revenue/expenditure projection for all major operating, capital, and debt service funds.

Each month, Management and City Council will be given a summary report of revenues and expenses to date versus budget.

The total of expenditures in the General fund for all personnel related costs will be kept below 80% of the total budget.

The budget for all funds will meet the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

FINANCIAL POLICIES AND GOALS

EXPENDITURE POLICIES

GOAL: To use internal accounting controls to ensure that appropriations are not overspent.

ACTION: Prior to the issuance of purchase orders, corresponding amounts of appropriations are reserved by the use of encumbrances for later payment to assure that appropriations are not overspent. Unused and unencumbered appropriations lapse at the end of each fiscal (calendar) year.

EXPENDITURE/EXPENSE POLICIES

GOAL: To obtain the highest quality of materials and supplies at the most advantageous price for the City.

ACTIONS: The City utilizes a centralized procurement function through the Purchasing Division of the Finance Department.

State of Ohio laws governing purchasing procedures for cities are followed.

Where formal bidding procedures are not required, the City encourages competition through means of an informal bidding process.

CAPITAL IMPROVEMENTS POLICIES

GOAL: To assure the safety and usefulness of the City's capital assets including its infrastructure.

ACTIONS: All capital improvements will be made in accordance with the City's capital improvements plan.

The City's five-year capital improvements plan will be updated annually.

The City will project its equipment replacement needs for the next five years, and will update this projection annually.

The City will aggressively seek state and federal funds that are available for all capital improvements.

The City will maintain its capital assets at a level adequate to protect them and to minimize maintenance costs.

INVESTMENT/CASH MANAGEMENT

The City Administration has developed a written investment policy that establishes clear responsibility for and limitations on the City's investment of public funds. The primary objective of the policy is the preservation of capital and the protection of investment principal.

The City Treasurer manages City investments. The City Finance Director reviews the investments each quarter. The City Treasurer and the City Finance Director review or revise the City investment policy annually.

Investments in derivatives are not allowed.

FINANCIAL POLICIES AND GOALS

The types of investments authorized under the City's policy are:

- Certificates of deposit of banks located in Middletown
- Obligations of the United States Government
- Star Ohio, the State Treasurer's Asset Reserve Investment Pool
- Obligations of the City of Middletown
- No load money market funds that are restricted to investing only in direct obligations of the United State Government

The City's investments at December 31, 2012 are summarized as follows:

	<u>Fair Value</u>	<u>Average Maturity Years</u>
US Treasury Bills	\$4,249,023	0.27
US Treasury Notes	22,125,325	0.76
Star Ohio	2,389,649	n/a
US Money Market Funds	<u>5,691,707</u>	n/a
	<u>\$34,455,704</u>	

CASH MANAGEMENT PRACTICES

City funds are invested as quickly and efficiently as possible. At the same time, cash balances are maintained as long as possible to maximize interest income. Among cash management/investment practices used by the city are:

- All funds are deposited to City bank accounts within 24 hours of receipt.
- City income tax withholding payments are collected in a bank lockbox and are deposited the same day as they are received.
- City checks are drawn on a controlled disbursement account. Checks clearing against this account are presented for payment before 10:00 A.M. each business day. The City Treasurer transfers all money not needed to pay the checks being presented to the City's Star Ohio account each day for immediate investment.
- The City is using the services of five bank trust departments to invest over \$30 million of City funds that are not immediately needed to cover City obligations. The investments at these banks are allowed to go out for as long as five years to maximize yield.

FINANCIAL POLICIES AND GOALS

DEBT POLICY

The City of Middletown's debt policy to maintain the general obligation and self-sustaining debt at a reasonable level is as follows:

- Long-term borrowing will be confined to capital improvement projects, and the City will never use long-term debt for current operations.
- Short-term borrowing (one year or less) will be used only in connection with capital improvements that will be funded, upon project completion, with bonds.
- Where possible, the City will use special assessment or other self-supporting debt. All water, golf, sewer, and solid waste debt issues will be self-supporting. Tax money will not be used to support these Enterprise Funds debt obligations.
- The City will not exceed its legal debt limit.

DEBT INSTRUMENTS

The City of Middletown's outstanding debt consists of the following types of debt financing instruments available under Ohio State Law.

General Obligation Bonds and Notes

General obligation bonds and notes are backed by the full faith and credit of the City. Debt service is provided by income tax, property tax, or service charges on behalf of Enterprise Fund general obligation debt. General obligation notes are issued for up to twelve months maturity while general obligation bonds are issued for three, five, ten, or twenty years, depending upon the project being financed. Voted approval for the issuance of general obligation notes and bonds is not required until legal debt limits are reached (see debt limits section).

Special Assessment General Obligation Bonds

Special assessment general obligations bonds are also backed by the full faith and credit of the City. Debt service is provided by special assessments paid by property owners on whose behalf the City has issued the bonds. Even if assessments are not paid, the City remains liable for the payment of principal and interest on special assessment bonds. However, the County sells the properties with delinquent assessments at tax sale and the City receives the proceeds of the sale to satisfy the delinquent assessments due.

CURRENT OBLIGATIONS

At December 31, 2013, the City of Middletown bonded and unbonded debt consisted of:

General Obligation Bonds/Notes (Governmental Funds)	\$29,179,261
General Obligation Bonds/Notes/Lease (Proprietary Funds)	<u>10,572,806</u>
Total	\$39,752,067

FINANCIAL POLICIES AND GOALS

Moody's Investors Service, a national bond rating Service Company, rates the City of Middletown's bond issues. Moody's conducted the City's most recent bond rating review in July 2013 and maintained Middletown's rating of Aa3 (upper medium grade bonds.)

DEBT ADMINISTRATION - STATUTORY LIMITATIONS

Ohio State law provides that a municipality's total outstanding debt principal shall not exceed 10.5% of the City's total assessed valuation. State law further provides that a City's total outstanding unvoted debt principal shall not exceed 5.5% of its total assessed valuation. Self-supporting debt such as general obligation bonds to be retired with Enterprise Fund revenues, special assessment debt, Ohio Water Development Authority loans, and Ohio Public Works Commission loans are exempted from this limitation.

At December 31, 2013, the City's compliance with the 10.5% and the 5.5% limitation statutes were as follows:

Total Assessed Valuation		\$714,738,620
(a) 10.5% Limit		\$ 75,047,555
Total Amount of City Debt subject to the 10.5% limit		<u>(24,763,969)</u>
Amount Available Within the 10.5% Limit		<u>\$ 50,283,586</u>
(b) 5.5% Limit		\$ 39,310,624
Total Amount of City Debt subject to the 5.5% limit		<u>(24,763,969)</u>
Amount Available Within the 5.5% Limit		<u>\$ 14,546,655</u>

There are no immediate plans for additional general obligation debt in the governmental funds, although there is a balance of \$14.5 million or 37.0% of unvoted debt limit capacity. However, we do plan to issue debt for special assessment capital projects. Property owners will be assessed for the cost of these projects.

The debt table below illustrates the total, exempt, and debt subject to limitations based on the total amount of assessed property valuations for the city of Middletown.

	ALL DEBT	EXEMPT	SUBJECT TO LIMIT
General Obligation Bonds	\$ 24,010,270	\$ 9,828,576	\$ 14,181,694
Special Assessment Bonds	\$ 2,060,586	\$ 2,060,586	\$ -
Police & Fire Pension Accrued Liability	\$ 1,051,489		\$ 1,051,489
Enterprise General Obligation Bonds	\$ 9,139,730	\$ 7,839,730	\$ 1,300,000
Capital Leases (Water/Sewer Meters)	\$ 1,433,076		\$ 1,433,076
Notes	\$ 2,056,916		\$ 2,056,916
Total Debt	\$ 39,752,067	\$ 19,728,892	\$ 20,023,175

Section 2

BUDGET OVERVIEW

OVERVIEW OF THE 2014 BUDGET

INTRODUCTION

The City's annual budget process is governed by the City's Multi-Year Financial Plan. The Financial Plan is a financial forecast that is continually updated as situations and economic conditions change. The forecast covers anticipated revenues, personnel changes, and total estimated expenditures for the current year, plus projections for the next four years. Revenues are categorized by major category and by fund. Revenue projections are based on historical data, trend, and the current economic conditions such as employment data, average personal income, housing market, gross domestic product, and debt. Future personnel needs and total expenditures are forecast by fund, by department, and by division keeping in mind the Action Plan along with City Council's priorities. Current and long term goals and priorities are reviewed quarterly.

The Financial Plan serves multiple purposes. These purposes include, but are not limited to, providing the current and future financial status, alerts when changes must be made which allows for smoother transitions, as well as a guideline for budgeting and long term planning.

The City of Middletown's 2014 Budget is a plan of action that utilizes the City's financial resources to provide for the needs of the community and the Action Plan within the financial parameters set by the Financial Plan.

BUDGET PROCESS

The annual budgeting process for the City of Middletown begins with the preparation of the annual Tax Budget required by the State of Ohio. The estimated revenues and expenditures in the City's annual Tax Budget are the annual estimates developed in the City's Five-Year Financial Plan.

Under the laws of the State of Ohio, the total estimated revenues and cash balances for each city fund shown in the annual Tax Budget is the maximum amount that may be appropriated for each fund in the upcoming year. The City submits the Tax Budget to the Butler County Auditor after approval by City Council.

Soon after the annual Tax Budget is submitted, the Finance Department sends budget packets to each City Department. Each department is required to submit completed budget forms to the Finance Department. The responses submitted by the departments list in detail, each division's personnel requirements and other costs. The total amount requested by each department/division must not exceed the total departmental/divisional cost established in the Five-Year Financial Plan, and the Tax Budget.

OVERVIEW OF THE 2014 BUDGET

This process can be amended when changes in revenue sources are realized. Notification of changes are then submitted for approval and appropriations are revised.

The City Manager and the Finance Department review the budget requests. After concurrence by the City Manager, the preliminary budget is prepared for detailed discussion with the City Council. The City Council completes its work in October, and the budget is presented to the City Council in November in the form of an appropriation resolution. The City Council passes the appropriation resolution, and the budget takes effect on January 1 of the New Year.

The following table outlines the major steps in the budgetary process:

EVENT	DATES	PURPOSE
Annual Tax Budget	Ohio Revised Code requires submission to County by July 20	<ul style="list-style-type: none"> ◦ Determine amount of property taxes to be levied ◦ Establishes total amount to be appropriated by fund for the ensuing year ◦ Provides data for determining the distribution of undivided local government fund revenues
Budget Packet	Distribution to Departments/ Divisions during June/July	<ul style="list-style-type: none"> ◦ Provides a format for budget needs for the year
Return of completed Budget Packets and City Manager discussion with departments	First week of August	<ul style="list-style-type: none"> ◦ Provides detailed budget requests for each department/ division
Presentation of preliminary Budget to City Council in open session	October	<ul style="list-style-type: none"> ◦ Allows elected officials to review the proposed budget and to make changes. Also allows for public input to proposed budget
Budget Amendments	Throughout the year as required	<ul style="list-style-type: none"> ◦ Revise as revenue sources are realized permitting an increase/decrease in appropriations as needed

OVERVIEW OF THE 2014 BUDGET

Amendments to the Budget

The Ohio Revised Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

Budget Basis

The City of Middletown budget is prepared on a cash basis with the exception of depreciation charges in the proprietary funds and debt payments for the governmental funds.

The cash budgeting basis differs from the City's annual audited year-end financial statements. The City's audited financial statements are prepared in accordance with GAAP. Governmental Funds use the modified accrual basis of accounting for the fund statements while the government-wide financial statements use the full accrual basis of accounting. Proprietary funds use the full accrual basis of accounting.

For planning and legislative purposes, the Termination Pay Fund, City Income Tax Fund and Public Safety Levy Fund are counted as separate funds in the budget. These funds are included with the General Fund under the GAAP financial statements.

The major differences between the budget basis and the GAAP basis are:

- i) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- ii) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- iii) Outstanding year-end encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).
- iv) Receipt and payment of year-end inter-fund loans are treated as other sources or uses (budget basis) rather than an increase or decrease in an asset or liability account (GAAP basis).

OVERVIEW OF THE 2014 BUDGET

Capital Improvement Budgets

The City of Middletown's capital improvements are budgeted according to the City's Five-Year Capital Improvements Plan approved each year by City Council. The first year of the plan becomes the budget.

General capital improvements are financed with special assessments, debt, local income tax, grants, and the City's annual one mill capital improvements property tax levy. Capital improvements for the City's large Enterprise Funds (i.e., Water, Sewer, Storm Water, Golf, and Solid Waste) are financed with a combination of service charges, grants, and self-supporting debt. The smaller Enterprise Funds (Airport, Transit) rely heavily upon grants and local income tax revenues.

Capital Expenditures

Capital expenditures are defined as non-routine construction projects to either replace or improve an existing structure, highway, or operating system. Capital expenditures are budgeted in the City's capital project funds.

Fund Balances

The City of Middletown budgets on a cash basis. Fund balances at the beginning of 2013 are the beginning of the year cash balances. The 2014 beginning cash balances are estimated, assuming that all of the expenditures budgeted for 2013 is spent. Fund balances at the end of 2014 are unencumbered cash balances. All actual and budgeted expenditures shown in the budget are on a cash basis.

Balanced Budget

The City of Middletown's 2014 budget for all funds meets the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

OVERVIEW OF THE 2014 BUDGET

FISCAL HISTORY

Reportedly, the Great Recession began December 1, 2007 and ended June 30, 2009. The causes and effects for this recession are many – high rising energy prices, overvalued mortgages, high unemployment, collapse of financial markets, and policy actions aimed at correcting a rise in inflation. The City has had a significant decline in employment, income taxes, and property taxes.

In 2009, the City received record low revenue for income taxes compared to the past ten years. It was then determined that measures had to be taken to keep the General Fund solvent while still meeting our priorities. A recommendation of reducing the cash balance from 25% (percentage of previous year expenditures) down to a floor of 15% over a three year period was enacted to lessen the impact of the recession. This recommendation became the directive for years 2010 through 2012. The budget process called for making significant cuts in 2010 to provide a solid budgetary plan for the next three years. These early reductions should lessen the impact in later years. The 2010 budget was passed with over \$1.5 million in cuts and the lay-off of seven full time employees.

The State announced the worst recession since the 1930's in early 2010. In addition to the national economy woes, the state had gradually phased in business tax reductions and reforms to improve the state's competitiveness. Like the City, the largest revenue source, income tax, had plummeted 15.3% in 2009. In early 2011, we were made aware that we would be receiving a significant reduction in State subsidies (intergovernmental revenue) in order to alleviate the State's budget deficit.

Due to budget cuts in previous years, personnel cuts were unavoidable for the 2012 budget. Twenty-eight full time employees were cut from the 2012 budget. Other budget cut measures included no cost of living adjustments for employees, cuts to employee health benefits, and reduction of equipment purchases to name a few. Due to these budget cut measures and a recovering economy, no cuts were deemed necessary for the 2013 budget.

Current Financial Environment

During 2013, we realized that the revenue stream of the major funds (General Fund and the Income Tax Fund) were not doing as well as anticipated. Income taxes closed the 2012 year with a 3.1% decrease from 2011 and it appeared that the revenue was remaining very close to that same level. At that time, the income tax revenue was revised for 2013 and 2014.

Intergovernmental revenue was going to be reduced even further with the expiration of public safety grants for the General Fund. The City currently has two public safety grants, one for firefighters and one for patrol officers. The fire grant will cease in September

OVERVIEW OF THE 2014 BUDGET

2014 and the police grant will cease in December 2014. This reduced revenue stream along with the increasing personnel expenditures made it imperative that budget cuts had to be made for 2014 in the General Fund. Budget cuts include the lay-off of fifteen firefighters, eliminating three vacant positions in Police, and the lay-off of five non-public safety positions. Lay-offs are scheduled for the Police Division in 2015 when grant restrictions cease.

EPA mandates for increased sewer capital improvements have also triggered an increase in the water and sewer rates. The City has been working with EPA for several years and has instituted many programs, including the addition of the Storm Water Fund. However, the EPA has focused on major capital improvements to reduce the outflows into the river that will be very costly. The 2014 budget includes a 5% increase in water rates and 10% increase in sewer rates. Sewer rates are anticipated to increase again over the next couple of years to help fund the major improvements.

MAJOR PROGRAMS AND FUNCTIONS

Public Safety - \$21.4 million

Approximately \$21.4 million is budgeted for public safety which includes police and fire. The General Fund supports the majority of the funding (\$21.0) which is supplemented by the Public Safety Levy Fund. Special Revenue Funds also provide support to this function.

The Police Division's mission is to control crime and disorder, arrest and prosecute offenders, ensure the safety of the motoring public and to maintain public peace. The Mandatory Drug Fine Fund will fund overtime for police personnel (formerly paid by the General Fund). The Enforcement/Education Fund will support overtime for traffic control issues, specifically driving under the influence. The Law Enforcement Trust Fund will supplement training budgets including special operations investigations and provide advanced training to meet the needs of growing technology.

Funds are also budgeted for educational purposes. School and educational supplies for Safety Town will be purchased for elementary school children. Also overtime shifts are scheduled each month for educational programs, directed at DUI enforcement. Various educational programs will also be available at the "National Night Out" event.

OVERVIEW OF THE 2014 BUDGET

The Fire Division's mission is to protect life and property from fire and other hazards. Fire suppression, fire prevention, public education, fire cause determination, hazardous material response, and emergency medical services are measures taken to fulfill this mission. The EMS Fund supplements the Fire Division's budget to assist with training. Training is essential to maintain certifications required by local, state, and federal agencies. More than one-hundred hours are spent on training each year for fire and emergency medical services. Approximately 96% of all fire personnel have paramedic certifications. Fire personnel also test every fifteen feet of fire hose as well as all hydrants located in the city. Approximately 17,000 building safety inspections are performed each year.

Public Safety is a priority at the City of Middletown; therefore this function contains the largest budget.

Community Environment - \$13.1 million

Community environment encompasses quality of life issues and values. Planning, neighborhood improvement, building inspection, nuisance abatement, neighborhood stabilization, housing assistance and community development are functions of community environment.

Housing assistance has the largest budget of \$9.2 million. This federally funded program provides housing assistance payments for approximately 1,300 subsidized units. This program has been reduced by 20% for 2014 and is managed by a private consultant.

In 2014, the Nuisance Abatement Fund has a budget of \$230,000 for nuisance enforcement compared to \$2.6 million in 2013 which included the one-time Moving Ohio Forward state grant. The Neighborhood Stabilization Program has a budget of \$720,000 compared to \$1.1 million for 2013 which is funded by federal grants. These grants will fund the demolition of properties that have been abandoned and deemed unsafe. The goal of this program is bring the neighborhoods back to its residents.

Code enforcement, planning, building inspection and community development are also quality of life issues addressing neighborhood, housing, and nuisance issues. Total budget for these functions is \$2.95 million.

OVERVIEW OF THE 2014 BUDGET

Capital Improvements - \$11.8 million

A total of \$11.8 million is budgeted for capital improvements. The majority of the budgets are as follows:

- Special Assessment Funds budgeted \$1.6 million
- Capital Improvement Fund budgeted \$3.8 million
- Enterprise Funds (Water, Sewer, Storm Water, & Airport) budgeted \$5.6 million

The Special Assessment Funds include the projects: Sewer Connection Program, and the 2013 and 2014 Sidewalk, Curb and Gutter programs, and the Central Ave. Sidewalk, Curb, and Gutter. Property owners, the beneficiaries of these projects, are assessed for the cost of these projects.

The Capital Improvements Fund budgeted \$3.8 million. Street improvements is the main focus of this budget and approximately \$3.7 million will be spent on street improvements including paving. Enterprise Funds will aid in the funding for paving streets. Engineering staff is working on plans that will consolidate the replacement and/or major repairs of water, sewer and storm systems along with street resurfacing on our thoroughfare and residential streets. This method will enable the city to use funds from other sources, thus stretching our dollars. This fund receives federal and/or state grants and property taxes.

Enterprise capital budgets include:

Water - \$1.5 million for water related improvements funded by the Water Fund (water charges).

Sewer - \$3.0 million for sewer related improvements funded by the Sewer Fund (sewer charges).

Storm Water - \$1.1 million for storm water system improvements funded by the Storm Water Fund (storm water charges).

Internal Service - \$8.3 million

Municipal Garage has a \$2.9 million budget with \$.7 million budgeted for purchase of vehicles and equipment. Major expenditures of this budget include vehicle liability insurance, fuel, and equipment repair parts. Staff includes 5 auto mechanics, 1 inventory clerk, and 1 garage superintendent. This division maintains all equipment and vehicles and charges each user department for this service.

Employee Benefits Fund has a \$5.4 million budget for employee health care. Health care is self-funded and each department who uses this service contributes to this fund.

OVERVIEW OF THE 2014 BUDGET

General Government - \$6.2 million

General government activities include administration, economic development, finance, law, information systems, engineering and costs that are not associated with any one activity such as insurance and utility bills. This function is budgeted at \$6.2 million for 2014 (includes \$4.9 from the General Fund).

Leisure - \$2.3 million

Leisure activities include park maintenance and the community center with a total budget of \$0.9 million in the General Fund. The Golf Fund budget is almost \$1.4 million for 2014.

Court - \$2.1 million

The Municipal Court has a total budget of \$2.1 million for 2014. The Municipal Court has jurisdiction in civil and misdemeanor criminal cases and preliminary hearings for felony cases. The court handled over 21,600 cases in 2012. The majority of the revenue is derived from fines with support from the state which provides for six funds: Municipal Court, Court Computerization, Court Special Projects, IDIAM, Indigent Driver Alcohol Treatment, and Probation (all Special Revenue Funds). These funds also allow the court to provide alcohol monitoring devices, treatment programs, computer updates, and allows security measures to be updated.

Public Health - \$0.4 million

The Middletown Department of Health budgeted \$.4 million for 2014. This department inspects and licenses restaurants and other food handling facilities as well as inspection of public buildings. Other functions include community health assessment and disease control, maintain vital statistics, register and certify all records of birth and death for the City. Revenues sources include vital statistic charges, license & program fees, and is supplemented by General Fund subsidies.

Streets - \$4.0 million

Approximately \$4.0 million is budgeted for operating expenditures for street lighting and street maintenance. Street maintenance includes traffic control, snow & ice control, right-of-ways, and grounds upkeep. Street lighting includes all traffic signals and street

OVERVIEW OF THE 2014 BUDGET

lights. This fund receives revenues from the State for license fees and gas taxes and is supplemented by General Fund subsidies. This does not include the street capital projects of \$3.7 million for streets in the Capital Improvement Fund.

Other - \$17.7 million

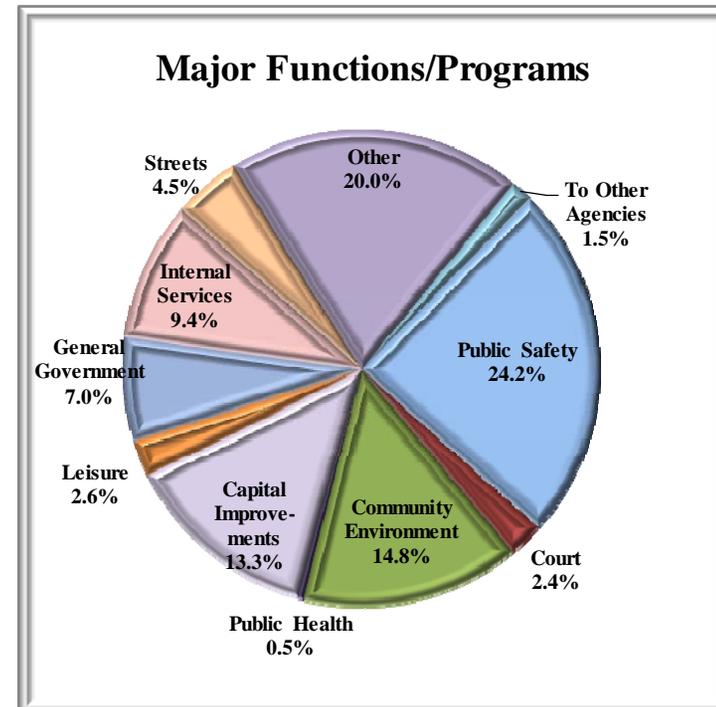
These items are funded by user fees and charges except where noted. Utility bill charges support the Sewer, Solid Waste, Storm Water, Water, and Wellfield funds.

- Airport - \$0.4 million for operation of the City Airport facilities and is funded by hangar leases and General Fund subsidies.
- Transit - \$1.5 million for the public transit system operations and is funded by grants with General Fund subsidies.
- Sewer Fund - \$6.1 million for maintenance of the City’s sewer system including the Wastewater Treatment Plant.
- Solid Waste - \$3.0 million is budget with the majority to a contractor, Rumpke, for refuse pick up and disposal.
- Storm Water - \$1.0 million for maintenance of the City’s storm water system.
- Water Fund - \$5.3 million for maintenance of the City’s water system including the Water Treatment Plant.
- Wellfield Protection Fund - \$0.4 million for maintenance and monitoring of the City’s well field.

To Other Agencies - \$1.5 million

Property taxes collected but designated to other agencies such as the Senior Citizens Center and local school districts.

Figure 2.1 Percentage of budget by major function/program



THE ACTION PLAN AND THE 2014 BUDGET

The 2014 Budget supports the City's Mission mentioned in the City's Foundation Principles, i.e., "by providing, in an efficient and responsible manner, a broad range of public services, which foster a safe, healthy and prosperous community."

- Funding of public safety and infrastructure is emphasized (e.g., police and fire along with water/sewer projects, capital improvement projects.)
- Wherever possible, Federal and State funds are used to improve the Middletown community (Community Development Block Grant, Transit Grant, and Section 8 Housing Assistance Grant).
- The City Health Department is fully funded.
- Funds are allocated for continued system infrastructure improvements for Water, Storm Water and Sewer operations.

Departmental goals and objectives that are in the 2014 Budget complement the Action Plan and/or the Foundation Principles.

BUDGETARY CHOICES

Middletown, like most local governments, has limited financial resources. The choices that must be made because of these financial limitations are difficult. The cost of operating programs that serve Middletown's citizens (e.g., community policing, fire prevention and suppression, drug enforcement, traffic enforcement, parks, snow removal, etc.) must be balanced with the cost of capital improvements (e.g., street repair and construction, park improvements, etc.). The 2014 Budget attempts to balance these choices.

Overall, revenues have decreased 6.4% from the 2014 budget. The largest contributing factor of this decrease is reduced intergovernmental revenue projections of federal and state grants.

Expenditures have decreased 12.3% over the 2013 budget. All categories, with the exception of commodities, decreased for the 2014 budget.

BUDGETARY FUNDS

GOVERNMENTAL FUNDS

GENERAL FUND *

SPECIAL REVENUE FUNDS

City Income Tax *
 Public Safety Levy
 Auto & Gas Tax
 Conservancy
 Health & Environment
 EMS
 UDAG
 Municipal Court Computerization
 Law Enforcement Trust
 Mandatory Drug Fine
 Probation Services
 Termination Pay Fund
 Indigent Driver Alcohol Treatment
 Enforcement/Education
 Civic Development
 Municipal Court
 Police Grants
 Court IDIAM
 Court Special Projects
 Sunset Pool**
 Nuisance Abatement
 HUD Section 108 Loan
 Senior Citizens Levy

DEBT SERVICE FUNDS

General Obligation Bond Retirement
 Special Assessment Bond Retirement
 East End/Towne Blvd TIF
 Downtown Tax Increment Financing
 Aeronca Tax Increment Financing
 Airport/Riverfront Tax Increment Financing
 Miller Rd North Tax Increment Financing
 Towne Mall/Hospital Tax Incr Financing
 Renaissance North Tax Increment Financing
 Renaissance South Tax Increment Financing
 Manchester Road Tax Increment Financing
 Made Industrial Park Tax Increment Financing

CAPITAL PROJECT FUNDS

Capital Improvements
 Acquisition for Parks**
 East End Improvements**
 Downtown Improvements
 Airport Improvements
 Water Capital Reserve
 Storm Water Capital Reserve
 Sewer Capital Reserve
 Computer Replacement
 Property Development

SPECIAL ASSESSMENT FUNDS

Lefferson Road Improvement
 Main Street Improvements
 Sewer Connection Program
 2013 Sidewalk, Curb, & Gutter
 Central Ave. Sidewalk, Curb, & Gutter
 2014 Sidewalk, Curb, & Gutter

TRUST FUNDS

Police Relief & Pension
 Fire Relief & Pension

FEDERAL GRANT FUNDS

Housing Assistance
 Home Program
 Community Development Act 1974
 Community Development Escrow
 Neighborhood Stabilization

* DENOTES MAJOR FUND
 ** NO BUDGET FOR 2014

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Water
 Storm Water
 Sanitary Sewer
 Airport
 Transit System
 Municipal Golf Course
 Wellfield Protection
 Solid Waste Disposal

INTERNAL SERVICE FUNDS

Municipal Garage
 Employee Benefits

**COUNCIL APPROPRIATES
 EXPENDITURES FOR ALL FUNDS**

FUND CLASSIFICATIONS

For budgetary purposes, most funds for the City of Middletown are categorized into two types of classifications, Governmental and Proprietary.

Governmental Funds

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Trust Funds, and Federal Grant Funds are Governmental Funds. Governmental Funds are used to account for tax supported activities. The major governmental funds for the City of Middletown are the General Fund and the City Income Tax Fund.

Proprietary Funds

There are two types of proprietary funds, enterprise funds and internal service funds. Proprietary funds are used to account for the business-type activities of the City. The City of Middletown provides water, well field protection, sewer, storm water, and refuse collection services to its customers and charges fees to cover the costs of these operations. Other city business-type activities which are financed with fees are the City airport, the Middletown transit system and Weatherwax golf course. Internal service funds are used to report activities within the government that are centralized for efficiency in separate funds in order to provide supplies and services to other City programs and activities. No proprietary funds are classified as major funds for the City of Middletown.

Major Funds

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. There are two major funds in the 2014 budget that meet these criteria, the General Fund and the Income Tax Fund. These major funds constitute 35.36% of the total revenue, excluding other sources, and 30.84% of the total expenditures, excluding other uses, for all funds.

FUND STRUCTURE

The City budget is divided into units known as funds for accounting purposes. The City accounts for its activities using many individual funds. For budgeting purposes, we have divided the funds into types: General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Special Assessment Funds, Enterprise Funds, Internal Service Funds, Trust Funds, and Federal Grant Funds.

The General Fund is the City's largest fund and is classified as a major fund. This fund supports most of the City's basic governmental activities such as Police, Fire, Finance, Law, Park Maintenance, Engineering, City Council, City Manager's Office, Economic Development, and Planning. Major revenue sources for the General Fund are income taxes, property taxes, charges for services, intergovernmental revenue (local government fund distributions and homestead rollback), fines and forfeitures, interest from investments, along with licenses and permits.

The Special Revenue Funds account for the revenue and expenditures that are legally restricted for specific purposes other than special assessments, expendable trusts, or major capital projects. Examples of Special Revenue Funds are: Municipal Court, Auto & Gas Tax, Health & Environment, Public Safety Levy, and the City Income Tax Funds.

Debt Service Funds account for the resources and payments of principal and interest for general long-term debt. Tax improvement districts called TIF's are also included in this category. The largest debt fund is the General Obligation Bond Retirement Fund.

The Capital Improvement Funds account for financial resources designated for the construction or acquisition of major capital facilities and projects. The largest funds include the Capital Improvement Fund for general capital projects, the Water Capital Reserve Fund for water related projects, the Storm Water Capital Reserve Fund for storm water projects, and the Sewer Capital Reserve Fund for sewer related projects.

There are six Special Assessment Funds in the 2014 budget. Special Assessment Funds are funds used to account for the financing of public improvements by assessments levied against the properties that benefit from the slated improvement.

When the City charges customers for the services it provides with the intention that the charges will fully cover the cost of the services, these activities are reported in Enterprise Funds. The Water Fund and the Sewer Fund are the largest enterprise funds.

FUND STRUCTURE

Internal Service Funds are activities within the government that are centralized for efficiency in order to provide supplies and services to the other City programs and activities. The City has two internal service funds, the Municipal Garage and the Employee Benefits Fund.

The Police Relief and Pension Fund and the Fire Relief and Pension Fund are the City's two Trust Funds. These funds account for the pension benefits of the Police and Fire Divisions.

There is one Agency fund. The Joint Economic Development District (JEDD) fund handles tax collections for businesses located in a defined geographic area inside Liberty Township. Liberty Township, Mason, and Middletown receive a portion of these income tax revenues. Since this is an agency fund, no further mention of this fund is made in this budget. The revenue the City of Middletown receives from this JEDD agreement is included in the revenue section of the Property Development Fund which is a Special Revenue Fund.

The Federal Grant Funds account for federal government grants designated for specific purposes. These funds are related to housing and community development activities. The largest of these accounts is the Housing Assistance Fund.

2014 BUDGET SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2014	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2014	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
100	General Fund	\$6,327,881	27,924,044	29,043,311	\$5,208,614	23.18%	23.28%
	<u>Special Revenue Funds</u>						
230	City Income Tax	\$72,880	19,959,975	19,964,586	\$68,269	16.57%	16.00%
200	Public Safety Levy	\$22,367	2,852,150	2,800,000	\$74,517	2.37%	2.24%
210	Auto & Gas Tax Fund	\$733,120	2,803,853	3,243,903	\$293,070	2.33%	2.60%
215	Conservancy Fund	\$23,057	134,800	144,500	\$13,357	0.11%	0.12%
228	Health & Environment Fund	\$55,756	347,635	384,195	\$19,196	0.29%	0.31%
229	EMS Fund	\$72,432	0	72,432	\$0	0.00%	0.06%
238	UDAG (Urban Development Action Grant) Fund	\$193,172	43,050	50,000	\$186,222	0.04%	0.04%
240	Municipal Court Computerization Fund	\$8,770	75,000	75,000	\$8,770	0.06%	0.06%
242	Law Enforcement Trust Fund	\$875	20,000	20,000	\$875	0.02%	0.02%
243	Law Enforcement Mandatory Drug Fine	\$170,525	85,000	179,952	\$75,573	0.07%	0.14%
245	Probation Services Fund	\$233,020	125,000	139,507	\$218,513	0.10%	0.11%
246	Termination Pay Fund	\$260,581	200,000	445,000	\$15,581	0.17%	0.36%
247	Indigent Driver Alcohol/Treatment	\$12,598	20,000	30,000	\$2,598	0.02%	0.02%
248	Enforcement/Education Fund	\$39,125	12,000	16,123	\$35,002	0.01%	0.01%
249	Civic Development Fund	\$64,769	216,140	215,000	\$65,909	0.18%	0.17%
250	Municipal Court Fund	\$80,437	1,622,704	1,623,266	\$79,875	1.35%	1.30%
251	Police Grant Fund	\$163,772	65,936	64,714	\$164,994	0.05%	0.05%
252	Court IDIAM Fund	\$16,695	11,000	25,000	\$2,695	0.01%	0.02%
253	Court Special Projects Fund	\$80,290	150,000	175,000	\$55,290	0.12%	0.14%
257	Sunset Pool Fund	\$17,948	0	0	\$17,948	0.00%	0.00%
260	Nuisance Abatement Fund	\$233,172	200,000	230,000	\$203,172	0.17%	0.18%
261	HUD Section 108 Fund	\$0	38,500	38,500	\$0	0.03%	0.03%
262	Senior Citizens Levy Fund	\$0	800,000	800,000	\$0	0.66%	0.64%
	Total Special Revenue Funds	\$2,555,361	29,782,743	30,736,678	\$1,601,426	24.73%	24.64%
	<u>Debt Service Funds</u>						
305	General Obligation Bond Retirement	\$135,436	2,533,921	2,539,040	\$130,317	2.10%	2.04%
325	Special Assessment Bond Retirement	\$206,941	415,000	403,595	\$218,346	0.34%	0.32%
340	East End/Towne Blvd. TIF	\$169,683	319,680	415,741	\$73,622	0.27%	0.33%
345	Downtown Tax Increment Financing	\$45,613	15,000	15,450	\$45,163	0.01%	0.01%
350	Aeronca Tax Increment Financing	\$5,592	1,205	36	\$6,761	0.00%	0.00%
355	Airport/Riverfront Tax Incr Financing	\$5,552	1,170	35	\$6,687	0.00%	0.00%
360	Miller Rd North Tax Increment Financing	\$51,079	8,000	240	\$58,839	0.01%	0.00%

2014 BUDGET SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2014	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2014	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
<u>Debt Service Funds (continued)</u>							
370	Towne Mall/Hospital Tax Incr Financing	\$3,437	495,250	461,438	\$37,249	0.41%	0.37%
371	Renaissance North Tax Increment Financing	\$44,760	224,850	218,599	\$51,011	0.19%	0.18%
372	Renaissance South Tax Increment Financing	\$94,678	44,500	101,595	\$37,583	0.04%	0.08%
374	Manchester Road Tax Increment Financing	\$453	300	225	\$528	0.00%	0.00%
376	Made Industrial Park Tax Increment Financing	\$565	287	9	\$843	0.00%	0.00%
	Total Debt Service Funds	\$763,789	4,059,163	4,156,003	\$666,949	3.37%	3.33%
<u>Capital Projects Funds</u>							
220	Capital Improvements Fund	\$1,761,785	3,717,200	3,800,000	\$1,678,985	3.09%	3.05%
225	Acquisition for Parks Fund	\$75,347	1,000	0	\$76,347	0.00%	0.00%
480	East End Development Fund	\$157,253	0	0	\$157,253	0.00%	0.00%
481	Downtown Improvements	\$345,462	4,500	152,700	\$197,262	0.00%	0.12%
492	Airport Improvements Fund	\$379	50,000	50,000	\$379	0.04%	0.04%
494	Water Capital Reserve Fund	\$679,225	1,197,814	1,495,000	\$382,039	0.99%	1.20%
415	Storm Water Capital Reserve Fund	\$1,268,249	1,098,936	1,100,000	\$1,267,185	0.91%	0.88%
495	Sanitary Sewer Capital Reserve Fund	\$944,096	2,386,375	2,985,000	\$345,471	1.98%	2.39%
498	Computer Replacement Fund	\$1,633,797	139,816	475,000	\$1,298,613	0.12%	0.38%
499	Property Development Fund	\$546,534	55,000	130,300	\$471,234	0.05%	0.10%
	Total Capital Projects Funds	\$7,412,127	8,650,641	10,188,000	\$5,874,768	7.18%	8.17%
<u>Enterprise Funds</u>							
510	Water Fund	\$1,478,153	7,162,079	7,175,338	\$1,464,894	5.95%	5.75%
515	Storm Water Fund	\$1,245,635	1,718,745	2,098,799	\$865,581	1.43%	1.68%
520	Sewer Fund	\$2,316,991	8,461,145	9,508,436	\$1,269,700	7.02%	7.62%
525	Airport Fund	\$62,666	383,040	376,640	\$69,066	0.32%	0.30%
530	Transit System Fund	\$324,204	1,415,540	1,551,313	\$188,431	1.18%	1.24%
545	Municipal Golf Course Fund	\$12,979	1,615,800	1,617,683	\$11,096	1.34%	1.30%
546	Wellfield Protection Fund	\$1,452,336	270,172	432,000	\$1,290,508	0.22%	0.35%
555	Solid Waste Disposal Fund	\$193,071	2,929,036	3,007,591	\$114,516	2.43%	2.41%
	Total Enterprise Funds	\$7,086,035	23,955,557	25,767,800	\$5,273,792	19.89%	20.65%
<u>Internal Service Fund</u>							
605	Municipal Garage Fund	\$4,231,481	4,455,684	2,893,012	\$5,794,153	3.70%	2.32%
661	Employee Benefits Fund	\$272,237	5,232,850	5,442,645	\$62,442	4.34%	4.36%
	Total Internal Service Funds	\$4,503,718	9,688,534	8,335,657	\$5,856,595	8.04%	6.68%

2014 BUDGET SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2014	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2014	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
<u>Trust Funds</u>							
725	Police Pension Fund	\$1,730	1,336,400	1,291,350	\$46,780	1.11%	1.04%
726	Fire Pension Fund	\$8,695	1,440,400	1,408,525	\$40,570	1.20%	1.13%
	Total Trust Funds	\$10,425	2,776,800	2,699,875	\$87,350	2.31%	2.16%
<u>Federal Grant Funds</u>							
232	Housing Assistance Fund	\$1,407,836	9,260,830	9,260,830	\$1,407,836	7.69%	7.42%
254	Home Program Fund	\$31,158	400,000	400,000	\$31,158	0.33%	0.32%
429	Community Development Act 1974 Fund	\$116,172	882,000	861,500	\$136,672	0.73%	0.69%
736	Community Development Escrow Fund	\$290,791	60,500	305,000	\$46,291	0.05%	0.24%
258	Neighborhood Stabilization Program	\$68,511	720,000	720,000	\$68,511	0.60%	0.58%
	Total Federal Grant Funds	\$1,914,468	11,323,330	11,547,330	\$1,690,468	9.40%	9.26%
<u>Special Assessments</u>							
874	Lefferson Road Improvements Fund	\$0	130,000	130,000	\$0	0.11%	0.10%
876	Main Street Improvements Fund	\$0	540,000	540,000	\$0	0.45%	0.43%
878	Sewer Connection Program Fund	\$0	600,000	600,000	\$0	0.50%	0.48%
879	2013 Sidewalk, Curb and Gutter Fund	\$0	15,000	15,000	\$0	0.01%	0.01%
880	Central Ave. Sidewalk, Curb and Gutter Fund	\$0	500,000	500,000	\$0	0.42%	0.40%
881	2014 Sidewalk, Curb and Gutter Fund	\$0	500,000	500,000	\$0	0.42%	0.40%
	Total Special Assessments	\$0	\$2,285,000	\$2,285,000	\$0	1.90%	1.83%
	GRAND TOTAL - ALL FUNDS	\$30,573,804	\$120,445,812	\$124,759,654	\$26,259,962	100.00%	100.00%

Note: The Middletown City Council appropriates expenditures for all City funds.

ALL FUNDS COMBINED - SEVEN YEAR SUMMARY

	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET	% of BUDGET
BEGINNING FUND BALANCE	\$39,144,699	\$42,873,912	\$38,347,748	\$44,765,626	\$39,761,150	\$39,742,517	\$30,573,804	
REVENUES								
Charges for Services	27,937,056	28,491,061	29,052,848	30,463,080	31,167,094	31,126,012	31,869,158	36.0%
Fines & Forfeitures	2,001,380	1,673,988	2,109,593	1,869,724	1,937,004	2,039,520	2,075,050	2.3%
Income Tax	20,098,668	18,720,213	19,875,586	20,295,858	19,659,979	19,665,000	19,959,975	22.6%
Interest	1,581,276	797,971	488,578	301,228	267,385	270,134	209,323	0.2%
Intergovernmental	21,150,936	23,381,004	25,205,439	23,797,156	20,426,833	26,945,718	19,938,375	22.6%
License & Permits	254,270	187,774	203,795	224,286	296,201	225,970	286,890	0.3%
Miscellaneous	5,356,437	4,918,996	5,395,629	5,989,387	5,580,424	5,396,917	6,240,949	7.1%
Property Taxes	5,284,543	4,637,176	4,569,917	4,157,765	3,693,532	4,576,726	4,535,600	5.1%
Reimbursements	1,119,745	767,400	601,794	646,086	721,672	1,640,670	863,160	1.0%
Rentals & Leases	587,509	604,791	605,282	726,885	905,328	1,121,638	1,109,238	1.3%
Other Taxes	685,478	1,039,540	980,632	1,315,628	1,456,760	1,444,462	1,326,382	1.5%
TOTAL REVENUE	86,057,298	85,219,914	89,089,093	89,787,083	86,112,212	94,452,767	88,414,100	100.0%
OTHER SOURCES/USES:								
Proceeds from Debt	9,721,238	8,597,668	9,163,648	2,393,543	-	2,657,000	1,270,000	
Transfers In	26,256,537	26,466,171	25,938,487	27,665,283	29,780,911	30,930,232	29,471,712	
Transfers Out	(26,260,012)	(26,589,134)	(25,937,683)	(27,677,284)	(29,781,912)	(30,070,968)	(29,521,712)	
Loans to Other Funds	-	-	-	-	-	(220,000)	(400,000)	
Loans from Other Funds	-	20,000	30,908	32,000	1,000	1,180,000	1,290,000	
TOTAL OTHER SOURCES/USES	9,717,763	8,494,705	9,195,360	2,413,542	(1)	4,476,264	2,110,000	
EXPENDITURES								
Personal Services	32,195,338	33,288,768	33,726,627	34,266,295	32,871,090	34,769,807	33,986,202	35.8%
Contractual	33,719,203	32,724,954	36,744,790	34,184,845	32,546,289	41,803,529	35,552,823	37.5%
Commodities	3,365,919	3,327,697	3,362,525	3,477,008	3,650,939	4,086,703	4,186,857	4.4%
Capital Outlay	14,690,389	21,105,195	8,895,411	16,970,509	10,810,680	18,771,088	14,833,184	15.6%
Rehabilitation Loans	296,024	135,806	14,834	21,530	0	0	0	0.0%
Debt Service	7,778,975	7,658,363	9,122,389	8,284,914	6,251,846	8,666,617	6,278,876	6.6%
TOTAL EXPENDITURES	92,045,848	98,240,783	91,866,576	97,205,101	86,130,844	108,097,744	94,837,942	100.0%
ENDING FUND BALANCE	\$42,873,912	\$38,347,748	\$44,765,626	\$39,761,150	\$39,742,517	\$30,573,804	\$26,259,962	

ALL FUNDS COMBINED - SEVEN YEAR SUMMARY

	Change from 2008 to 2009		Change from 2009 to 2010		Change from 2010 to 2011		Change from 2011 to 2012		Change from 2012 to 2013		Change from 2013 to 2014	
BEGINNING FUND BALANCE	\$3,729,213	9.5%	(\$4,526,164)	-10.6%	\$6,417,878	16.7%	(\$5,004,476)	-11.2%	\$ (18,633)	0.0%	(\$9,168,713)	-23.1%
REVENUES												
Charges for Services	554,005	2.0%	561,787	2.0%	1,410,232	4.9%	704,014	2.3%	(41,082)	-0.1%	743,146	2.4%
Fines & Forfeitures	(327,392)	-16.4%	435,605	26.0%	(239,869)	-11.4%	67,280	3.6%	102,516	5.0%	35,530	1.7%
Income Tax	(1,378,455)	-6.9%	1,155,373	6.2%	420,272	2.1%	(635,879)	-3.1%	5,021	0.0%	294,975	1.5%
Interest	(783,305)	-49.5%	(309,393)	-38.8%	(187,350)	-38.3%	(33,843)	-11.2%	2,749	1.0%	(60,811)	-22.5%
Intergovernmental	2,230,068	10.5%	1,824,435	7.8%	(1,408,283)	-5.6%	(3,370,323)	-14.2%	6,518,885	24.2%	(7,007,343)	-26.0%
License & Permits	(66,496)	-26.2%	16,021	8.5%	20,491	10.1%	71,915	32.1%	(70,231)	-31.1%	60,920	27.0%
Miscellaneous	(437,441)	-8.2%	476,633	9.7%	593,758	11.0%	(408,963)	-6.8%	(183,507)	-3.4%	844,032	15.6%
Property Taxes	(647,367)	-12.3%	(67,259)	-1.5%	(412,152)	-9.0%	(464,233)	-11.2%	883,194	19.3%	(41,126)	-0.9%
Reimbursements	(352,345)	-31.5%	(165,606)	-21.6%	44,292	7.4%	75,586	11.7%	918,998	56.0%	(777,510)	-47.4%
Rentals & Leases	17,282	2.9%	491	0.1%	121,603	20.1%	178,443	24.5%	216,310	19.3%	(12,400)	-1.1%
Other Taxes	354,062	51.7%	(58,908)	-5.7%	334,996	34.2%	141,132	10.7%	(12,298)	-0.9%	(118,080)	-8.2%
TOTAL REVENUE	(837,384)	-1.0%	3,869,179	4.5%	697,990	0.8%	(3,674,871)	-4.1%	8,340,555	8.8%	(6,038,667)	-6.4%
OTHER SOURCES/USES:												
Proceeds from Debt	(1,123,570)	-11.6%	565,980	6.6%	(6,770,105)	-73.9%	(2,393,543)	-100.0%	2,657,000	100.0%	(1,387,000)	-52.2%
Transfers In	209,634	0.8%	(527,684)	-2.0%	1,726,796	6.7%	2,115,628	7.6%	1,149,321	3.7%	(1,458,520)	-4.7%
Transfers Out	(329,122)	1.3%	651,451	-2.5%	(1,739,601)	6.7%	(2,104,628)	7.6%	(289,056)	1.0%	549,256	-1.8%
Loans to Other Funds	0	0.0%	0	0.0%	0	0.0%	0	0.0%	(220,000)	100.0%	(180,000)	81.8%
Loans from Other Funds	20,000	100.0%	10,908	0.1%	1,092	3.5%	(31,000)	-1.3%	1,179,000	99.9%	110,000	9.3%
TOTAL OTHER SOURCES/USES	(1,223,058)	-12.6%	700,655	8.2%	(6,781,818)	-73.8%	(2,413,543)	-100.0%	4,476,265	100.0%	(2,366,264)	-52.9%
EXPENDITURES												
Personal Services	1,093,430	3.4%	437,859	1.3%	539,668	1.6%	(1,395,205)	-4.1%	1,898,717	5.5%	(783,605)	-2.3%
Contractual	(994,249)	-2.9%	4,019,836	12.3%	(2,559,945)	-7.0%	(1,638,556)	-4.8%	9,257,240	22.1%	(6,250,706)	-15.0%
Commodities	(38,222)	-1.1%	34,828	1.0%	114,483	3.4%	173,931	5.0%	435,764	10.7%	100,154	2.5%
Capital Outlay	6,414,806	43.7%	(12,209,784)	-57.9%	8,075,098	90.8%	(6,159,829)	-36.3%	7,960,408	42.4%	(3,937,904)	-21.0%
Rehabilitation Loans	(160,218)	-54.1%	(120,972)	-89.1%	6,696	45.1%	(21,530)	-100.0%	0	100.0%	0	
Debt Service	(120,612)	-1.6%	1,464,026	19.1%	(837,475)	-9.2%	(2,033,068)	-24.5%	2,414,771	27.9%	(2,387,741)	-27.6%
TOTAL EXPENDITURES	6,194,935	6.7%	(6,374,207)	-6.5%	5,338,525	5.8%	(11,074,257)	-11.4%	21,966,900	20.3%	(13,259,802)	-12.3%
ENDING FUND BALANCE	(\$4,526,164)	-10.6%	\$6,417,878	16.7%	(\$5,004,476)	-11.2%	(\$18,633)	0.0%	\$(9,168,713)	-30.0%	\$(4,313,842)	-14.1%

MATRIX BY FUND CLASSIFICATION

MAJOR FUNDS

	GENERAL FUND				CITY INCOME TAX FUND			
	2011 Actual	2012 Actual	2013 Budget	2014 Budget	2011 Actual	2012 Actual	2013 Budget	2014 Budget
BEGINNING BALANCE: JAN 1	\$7,244,297	\$6,476,504	\$6,950,716	\$6,327,881	\$26,042	\$24,445	\$24,683	\$72,880
REVENUES:								
Charges for Services	4,249,904	4,350,245	4,622,780	4,527,572				
Fines and Forfeitures	172,544	210,958	258,525	261,025				
Income Taxes	0	0	0	0	20,295,858	19,659,979	19,665,000	19,959,975
Interest Income	114,308	97,345	97,434	73,027				
Intergovernmental	3,594,394	2,425,839	2,429,495	2,157,697				
Licenses and Permits	224,286	296,201	225,970	286,890				
Miscellaneous	761,371	787,368	776,470	803,778				
Other Taxes								
Property Taxes	3,014,614	2,660,424	2,703,386	2,684,000				
Reimbursements	419,607	370,219	395,000	445,000				
Rentals & Leases	63,176	60,238	63,260	63,260				
TOTAL REVENUES	12,614,204	11,258,837	11,572,320	11,302,249	20,295,858	19,659,979	19,665,000	19,959,975
OTHER SOURCES/USES:								
Transfers In	16,411,023	17,357,653	17,520,349	16,621,795				
Transfers Out	(99,000)	(99,000)	(99,000)	0	(19,770,086)	(19,140,686)	(19,061,560)	(19,360,093)
Loans to/from Other Funds	(669,000)	(271,359)	(220,000)	(400,000)				
Proceeds from Debt								
TOTAL OTHER SOURCES/USES	15,643,023	16,987,294	17,201,349	16,221,795	(19,770,086)	(19,140,686)	(19,061,560)	(19,360,093)
EXPENDITURES:								
Personal Services	23,435,633	22,472,415	23,498,326	22,734,048	468,485	465,449	521,283	521,283
Contractual Services	4,543,930	4,385,924	4,927,219	4,956,365	56,021	50,769	30,960	80,210
Commodities	387,581	434,408	465,891	476,500	2,863	2,837	3,000	3,000
Capital Outlays	657,876	479,172	505,068	476,398				
Loans		0	0					
Debt Service		0	0					
TOTAL EXPENDITURES	29,025,020	27,771,919	29,396,504	28,643,311	527,369	519,055	555,243	604,493
ENDING BALANCE DEC. 31	\$6,476,504	\$6,950,716	\$6,327,881	\$5,208,614	\$24,445	\$24,683	\$72,880	\$68,269

MATRIX BY FUND CLASSIFICATION

	TOTAL - MAJOR GOVERNMENTAL FUNDS				NON MAJOR GOVERNMENTAL FUNDS			
	2011 Actual	2012 Actual	2013 Budget	2014 Budget	2011 Actual	2012 Actual	2013 Budget	2014 Budget
BEGINNING BALANCE: JAN 1	\$7,270,339	\$6,476,512	\$6,975,399	\$6,400,761	\$25,813,870	\$19,672,253	\$18,504,530	\$12,583,290
REVENUES:								
Charges for Services	4,249,904	4,350,245	4,622,780	4,527,572	344,797	311,194	227,950	267,539
Fines and Forfeitures	172,544	210,958	258,525	261,025	1,697,180	1,726,046	1,780,995	1,814,025
Income Taxes	20,295,858	19,659,979	19,665,000	19,959,975				
Interest Income	114,308	97,345	97,434	73,027	103,728	79,298	72,891	56,307
Intergovernmental	3,594,394	2,425,839	2,429,495	2,157,697	18,233,069	16,559,281	23,305,030	16,600,272
Licenses and Permits	224,286	296,201	225,970	286,890				
Miscellaneous	761,371	787,368	776,470	803,778	1,556,685	1,074,615	601,624	956,522
Other Taxes			0	0	1,315,628	1,456,760	1,444,462	1,326,382
Property Taxes	3,014,614	2,660,424	2,703,386	2,684,000	1,143,151	1,033,108	1,873,340	1,851,600
Reimbursements	419,607	370,219	395,000	445,000	172,495	317,070	1,245,670	418,160
Rentals & Leases	63,176	60,238	63,260	63,260	405,146	561,625	766,378	753,978
TOTAL REVENUES	32,910,062	30,918,816	31,237,320	31,262,224	24,971,879	23,118,997	31,318,340	24,044,785
OTHER SOURCES/USES:								
Transfers In	16,411,023	17,357,653	17,520,349	16,621,795	11,083,260	12,234,258	13,271,883	12,712,917
Transfers Out	(19,869,086)	(19,239,686)	(19,160,560)	(19,360,093)	(5,646,547)	(6,839,418)	(6,134,180)	(5,491,795)
Loans to/from Other Funds	(669,000)	(271,359)	(220,000)	(400,000)	355,000	(130,641)	780,000	890,000
Proceeds from Debt					2,393,543	0	2,657,000	1,270,000
TOTAL OTHER SOURCES/USES	(4,127,063)	(2,153,392)	(1,860,211)	(3,138,298)	8,185,256	5,264,199	10,574,703	9,381,122
EXPENDITURES:								
Personal Services	23,904,118	22,937,864	24,019,609	23,255,331	3,654,777	3,498,310	3,728,433	3,626,750
Contractual Services	4,599,951	4,436,693	4,958,179	5,036,575	15,703,374	13,781,093	21,656,712	14,809,421
Commodities	390,444	437,245	468,891	479,500	515,220	572,294	658,804	750,747
Capital Outlays	657,876	479,172	505,068	476,398	13,748,885	8,030,915	15,693,863	12,787,452
Loans					21,530	0	0	0
Debt Service					5,679,403	3,643,870	6,076,471	4,182,135
TOTAL EXPENDITURES	29,552,389	28,290,974	29,951,747	29,247,804	39,323,189	29,526,482	47,814,283	36,156,505
ENDING BALANCE DEC. 31	\$6,500,949	\$6,950,962	\$6,400,761	\$5,276,883	\$19,647,816	\$18,528,967	\$12,583,290	\$9,852,692

MATRIX BY FUND CLASSIFICATION

	TOTAL PROPRIETARY FUNDS				TOTAL ALL FUNDS			
	2011 Actual	2012 Actual	2013 Budget	2014 Budget	2011 Actual	2012 Actual	2013 Budget	2014 Budget
BEGINNING BALANCE: JAN 1	\$11,681,417	\$13,612,385	\$14,262,588	\$11,589,753	\$44,765,626	\$39,761,150	\$39,742,517	\$30,573,804
REVENUES:								
Charges for Services	25,868,379	26,505,655	26,275,282	27,074,047	30,463,080	31,167,094	31,126,012	31,869,158
Fines and Forfeitures					1,869,724	1,937,004	2,039,520	2,075,050
Income Taxes					20,295,858	19,659,979	19,665,000	19,959,975
Interest Income	83,192	90,742	99,809	79,989	301,228	267,385	270,134	209,323
Intergovernmental	1,969,693	1,441,713	1,211,193	1,180,406	23,797,156	20,426,833	26,945,718	19,938,375
Licenses and Permits					224,286	296,201	225,970	286,890
Miscellaneous	3,671,331	3,718,441	4,018,823	4,480,649	5,989,387	5,580,424	5,396,917	6,240,949
Other Taxes	0				1,315,628	1,456,760	1,444,462	1,326,382
Property Taxes					4,157,765	3,693,532	4,576,726	4,535,600
Reimbursements	53,984	34,383			646,086	721,672	1,640,670	863,160
Rentals & Leases	258,563	283,465	292,000	292,000	726,885	905,328	1,121,638	1,109,238
TOTAL REVENUES	31,905,142	32,074,399	31,897,107	33,107,091	89,787,083	86,112,212	94,452,767	88,414,100
OTHER SOURCES/USES:								
Transfers In	171,000	189,000	138,000	137,000	27,665,283	29,780,911	30,930,232	29,471,712
Transfers Out	(2,161,651)	(3,702,808)	(4,776,228)	(4,669,824)	(27,677,284)	(29,781,912)	(30,070,968)	(29,521,712)
Loans to/from Other Funds	346,000	403,000	400,000	400,000	32,000	1,000	960,000	890,000
Proceeds from Debt					2,393,543		2,657,000	1,270,000
TOTAL OTHER SOURCES/USES	(1,644,651)	(3,110,808)	(4,238,228)	(4,132,824)	2,413,542	(1)	4,476,264	2,110,000
EXPENDITURES:								
Personal Services	6,707,400	6,434,916	7,021,765	7,104,121	34,266,295	32,871,090	34,769,807	33,986,202
Contractual Services	13,881,520	14,328,503	15,188,638	15,706,827	34,184,845	32,546,289	41,803,529	35,552,823
Commodities	2,571,344	2,641,400	2,959,008	2,956,610	3,477,008	3,650,939	4,086,703	4,186,857
Capital Outlays	2,563,748	2,300,593	2,572,157	1,569,334	16,970,509	10,810,680	18,771,088	14,833,184
Loans					21,530	0	0	0
Debt Service	2,605,511	2,607,976	2,590,146	2,096,741	8,284,914	6,251,846	8,666,617	6,278,876
TOTAL EXPENDITURES	28,329,523	28,313,388	30,331,714	29,433,633	97,205,101	86,130,844	108,097,744	94,837,942
ENDING BALANCE DEC. 31	\$13,612,385	\$14,262,588	\$11,589,753	\$11,130,387	\$39,761,150	\$39,742,517	\$30,573,804	\$26,259,962

COMBINED FUNDS - 2014 BUDGET

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$6,327,881	\$2,555,361	\$763,790	\$7,412,129	\$7,086,035	\$4,503,717	\$10,425	\$1,914,466	\$30,573,804	
REVENUES:										
CHARGES FOR SERVICES	4,527,572	198,539		69,000	21,846,197	5,227,850			31,869,158	36.0%
FINES & FORFEITURES	261,025	1,814,025			0				2,075,050	2.3%
INCOME TAXES	0	19,959,975			0				19,959,975	22.6%
INTEREST INCOME	73,027	6,770		49,537	44,693	35,296		0	209,323	0.2%
INTERGOVERNMENTAL	2,157,697	2,467,642		2,885,000	1,180,406		52,800	11,194,830	19,938,375	22.6%
LICENSES AND PERMITS	286,890								286,890	0.3%
MISCELLANEOUS	803,778	398,902	415,000	140,120	55,261	4,425,388		2,500	6,240,949	7.1%
OTHER TAXES		216,140	1,110,242						1,326,382	1.5%
PROPERTY TAXES	2,684,000	889,600	0	602,000			360,000		4,535,600	5.1%
REIMBURSEMENTS	445,000	0		292,160		0		126,000	863,160	1.0%
RENTALS AND LEASES	63,260		753,978	0	292,000				1,109,238	1.3%
TOTAL REVENUES	11,302,249	25,951,593	2,279,220	4,037,817	23,418,557	9,688,534	412,800	11,323,330	88,414,100	100%
OTHER SOURCES/USES:										
TRANSFERS IN	16,621,795	3,831,150	1,779,943	4,627,824	137,000		2,474,000		29,471,712	
TRANSFERS OUT	0	(22,160,093)		0	(4,669,824)		(2,691,795)		(29,521,712)	
PROCEEDS FROM DEBT				1,270,000	0				1,270,000	
LOANS TO OTHER FUNDS	(400,000)				0			0	(400,000)	
LOANS FROM OTHER FUNDS	0			1,000,000	400,000		(110,000)	0	1,290,000	
TOTAL OTHER SOURCES/USES	16,221,795	(18,328,943)	1,779,943	6,897,824	(4,132,824)		(327,795)	0	2,110,000	
EXPENDITURES:										
PERSONAL SERVICES	22,734,048	4,148,033			6,610,417	493,704			33,986,202	35.8%
CONTRACTUAL SERVICES	4,956,365	2,677,153	723,368	218,700	9,763,306	5,943,521	8,080	11,262,330	35,552,823	37.5%
COMMODITIES	476,500	750,447		3,300	1,788,060	1,168,550			4,186,857	4.4%
CAPITAL OUTLAY	476,398	962,452	0	11,545,000	839,452	729,882		280,000	14,833,184	15.6%
LOANS (REHABILITATION)								0	0	0.0%
DEBT SERVICE		38,500	3,432,635	706,000	2,096,741			5,000	6,278,876	6.6%
TOTAL EXPENDITURES	28,643,311	8,576,585	4,156,003	12,473,000	21,097,976	8,335,657	8,080	11,547,330	94,837,942	100%
ENDING BALANCE DEC. 31	\$5,208,614	\$1,601,426	\$666,950	\$5,874,770	\$5,273,792	\$5,856,594	\$87,350	\$1,690,466	\$26,259,962	

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

OVERALL REVENUE

For reporting purposes, revenues are categorized into types of sources: charges for services; fines & forfeitures; income tax; interest; intergovernmental; licenses & permits; other taxes; property taxes; reimbursements; rentals & leases; and miscellaneous. Most of these revenue sources are budgeted with a 2% increase per year unless deemed otherwise. The largest revenue sources are **charges for services, income tax, and intergovernmental revenues**. Changes in these large revenue sources have an effect on the total budget. These three sources combined make up 81.2% of all revenue for the 2014 budget.

Revenue History – All Funds Combined

<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
\$82,428,897	\$86,057,298	\$85,219,914	\$89,089,093	\$89,787,083	\$86,112,212	\$94,452,767	\$88,414,100
	+4.4%	-1.0%	+4.5%	+0.8%	-4.1%	+9.7%	-6.4%

Table 2.1 Revenue History of All Funds

The year 2008 had a revenue increase of \$3.6 million overall. The major cause of this change was due to increased income tax receipts of \$1.5 million attributed to the passage of the one-half percent Public Safety Levy income tax.

In 2009, the City realized the recession with a decrease of \$837,000 in total revenue. Income tax receipts were at an all-time low over a ten year period (-\$1.4 million). Lower property tax revenue added to this decrease. However, additional intergovernmental revenues were received with a \$2.5 increase in Housing Assistance payments.

The year 2010 also had a large increase of \$3.9 million. The major source of change for 2010 was due to additional intergovernmental revenue (\$1.4M in ARRA Grants and \$1.2M for Neighborhood Stabilization Program) and a rise in income tax receipts (\$1.1 million).

In 2011, two sources of revenues dropped - intergovernmental and property taxes. ARRA grants ceased, property valuations decreased, and the State announced further cuts to local governments. The City began preparing for the decreasing revenue by reducing expenditures for 2012.

The 2012 revenue decreased 4.1% due to cuts in intergovernmental revenues. Approximately \$1.1 million less intergovernmental revenue in the General Fund is due to State of Ohio cuts. The Federal Grant Funds received \$1.3 million less in 2012 for housing assistance payments and funding for the Neighborhood Stabilization Program.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

The 2013 budget was more optimistic and in hindsight, a little too optimistic. Income taxes were projected to increase by 2% over the original 2012 budget. It was not anticipated that the income tax revenue would actually decrease in 2012 by \$636,000. This budget has since been revised. Decreases in property taxes along with the anticipated cuts for intergovernmental revenue left us no choice but to make cuts in the 2014 budget. The 2014 budget anticipates a 1.5% increase in income taxes over the 2013 revised budget. This 1.5% increase is the average increase over the past seven years excluding exceptional highs and lows (e.g., 2009 total income tax receipts reached an all-time low over a ten year period).

MAJOR REVENUE SOURCES:

Charges for services include a variety of fees and charges and generally comprise 32% to 36% of total revenue sources. For the 2013 budget, charges for services are 33.0% of the total revenue budget while 2014 is 36.0%. Examples of charges for services are: administrative fees; EMS (ambulance fees); utility charges (water & sewer bills); golf green fees; and bus fares. The propriety funds and the General Fund are the largest receivers of charges for services.

Charges for Services - All Funds Combined

<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
\$27,759,367	\$27,937,056	\$28,491,061	\$29,052,848	\$30,463,080	\$31,167,094	\$31,126,012	\$31,869,158

Table 2.2 Revenue History - Charges for Services for All Funds

This revenue type typically increases 2% to 3% each year. However in 2011, a 4.9% increase was recognized over the 2010 actual. Of this \$1.4 million increase, \$954,000 was recognized in the Enterprise Funds due to increased (5%) water and sewer rates along with increased usage.

Charges for services are the major source of revenue (93.3%) for Enterprise Funds. The vast majority (over 70%) of the revenue from these fees and charges are collected from utility bills (water, sewer, storm water, well field, and refuse collection). Water and sewer rates are reviewed regularly to ensure that the revenues collected are sufficient to address operational costs and capital needs of the water and sewer collection systems. The revenues for 2013 were budgeted close to the 2012 budget. The 2014 budget has an increase of \$743,140 over the 2013 budget due to an increase of water rates (5%) and sewer rates (10%). The 2014 budget estimates are based on the usage in 2012 and 2013.

Charges for services in the General Fund have decreased by approximately 2.1% over the 2013 budget. A decrease in administrative fees has caused this reduction.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

The Employee Benefits Fund (Internal Service Fund) decreased health insurance payments (charges for services) by 4.7% for the 2014 budget. This decrease is attributed to less employees. Costs for the health insurance program have stabilized in the last year due to committee efforts. A Health Care Committee reviewed the current budget along with concerns for increased health care costs. Employees now have two options, higher contributions/premiums for the same coverage or lower contributions/premiums with higher deductibles. The committee believes this to be an important measure for affordable health care coverage.

Intergovernmental revenue accounts for 22.6% total revenue for the 2014 budget, a \$7 million reduction from the 2013 budget. Intergovernmental revenues are federal grants, state grants, specific taxes, and subsidies. In the past, intergovernmental revenues made up 25%+ of total revenues. The primary intergovernmental revenues are from the federal government (Community Development Block Grant, Transit Subsidies, and Section 8 Housing) the State of Ohio (local government funds, transit subsidy, gasoline tax, and license taxes).

Intergovernmental Revenue – All Funds Combined

<i>2007 Actual</i>	<i>2008 Actual</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>	<i>2013 Budget</i>	<i>2014 Budget</i>
\$20,449,764	\$21,150,936	\$23,381,004	\$25,205,439	\$23,797,156	\$20,426,833	\$26,945,718	\$19,938,375

Table 2.3 Revenue History - Intergovernmental Revenue of All Funds

Approximately 94.1% of the total intergovernmental revenue (\$19.9 million) is budgeted for governmental funds. The breakdown for all funds in the 2014 budget is as follows:

General Fund	Special Revenue Funds	Capital Funds	Trust Funds	Federal Grant Funds	Total Governmental Funds
\$2,157,697	\$2,467,642	\$2,885,000	\$52,800	\$11,194,830	\$18,757,969

Table 2.4 Revenue History - Intergovernmental revenue of Governmental Funds

The Federal Grant Funds receive 56.1% of all intergovernmental revenue. Nearly all of this revenue is federal funding distributed by the U. S. Department of Housing of Urban Development (HUD). HUD determines the amount of each grant by using a formula comprised of several measures such as the population, housing statistics, income levels, and community needs.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Federal Grant Funds:

The Housing Assistance Fund (Federal Grant Fund) is the largest recipient of federal grants with over \$9.2 million. U. S. Housing and Urban Development grants aid over 1,000 families for housing assistance payments. The city contracts with a private consultant for the administration of this program. A reduction of \$2.3 million is budgeted for 2014 due to a reduction of vouchers.

The Community Development Act Fund and the Community Development Act Escrow Fund have appropriations of \$1,166,000 for 2014. Revenues reflect the appropriations for the Community Development Act Fund. The Escrow Fund will be using part of its fund balance to accommodate the budgeted appropriation.

The Neighborhood Stabilization Program Fund is the third largest recipient of federal grants. The Neighborhood Stabilization Program (NSP) Fund was established in late 2009 with grants for the purpose of stabilizing communities that have suffered from foreclosure and abandonment of homes. This federal grant enables the city to purchase, demolish and redevelop or rehabilitate foreclosed or abandoned properties or homes and resell these to home buyers. The budget for 2014 is \$720,000 compared to \$1.6 million budgeted for 2013.

The Nuisance Abatement Fund, a Special Revenue Fund, budgeted \$1.58 million to accommodate the Moving Ohio Forward state grant in 2013. This grant was used to demolish and remove blight properties and ceases in 2014.

The Local Government Assistance Fund (LGAF) revenue is the largest intergovernmental revenue for the General Fund. The State of Ohio announced in July 2011 that it will reduce this revenue along with reductions in the Commercial Activities Tax. This state tax replaced the tangible personal property tax which was gradually phased out over a five year period. The commercial activity tax, which began in 2007, is a tax imposed on businesses according to their gross receipts in Ohio. Collectively, these revenues have reduced the intergovernmental revenues to the General Fund by \$1.7 million from 2010.

Local Government Fund Revenue & Commercial Activities Tax

<i>2007 Actual</i>	<i>2008 Actual</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>	<i>2013 Budget</i>	<i>2014 Budget</i>
\$2,621,341	\$2,814,515	\$2,707,982	\$2,725,530	\$2,297,323	\$1,481,140	\$1,173,114	\$1,052,108

Table 2.5 Revenue History - Local Government Fund and Commercial Activities Tax

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

New to the 2013 General Fund budget was federal grant revenue of \$830,000 to reimburse the wages and benefits of six firefighters and 4 police officers. The 2014 budget includes \$684,939 for 8 months of firefighter wages and benefits and four police officers for the entire year. Also new to the 2013 budget was a \$1,000,000 loan from HUD to Higher Education Partners used to assist in financing the development of the Cincinnati State Campus.

Capital Funds receive grants on a project basis. The major recipient of grants is the Capital Improvement Fund for general capital needs. A total of \$2,165,000 is expected from federal grants and \$665,000 from the State for designated street projects in 2014. The majority of the state revenue comes from the Ohio Public Works Commission.

The Auto and Gas Tax Fund is largest recipient of intergovernmental revenues in the Special Revenue Funds. Approximately \$2.37 million is projected from gasoline taxes and license fees. Other revenues include county vehicle licenses tax (based upon vehicle registration in the county from the Department of Motor Vehicles), county license renewal fees (\$2.50 per license renewed in the city, shared by Butler County), motor vehicle permissive tax (\$5 tax distributed by the State of Ohio), and municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners).

The Transit Fund relies heavily upon federal and state grants for operation and capital items. In 2010, \$1.8 million in governmental revenues (172% over the 2009 actual) were received for replacement of the Transit system's bus engines and shelters with additional funds from an ARRA grant. In 2011, intergovernmental revenues totaled \$1.05 million which funded additional operating costs for a new bus service to Hamilton and Oxford and a grant for a transit development plan. In 2012, the Transit fund received \$1.22 million which included updates of the Transit developmental plan. The 2013 budget contained \$1.2 million, a 2.8% increase, for all transit operations. The 2014 budget is slightly less with an anticipated \$1.18 million.

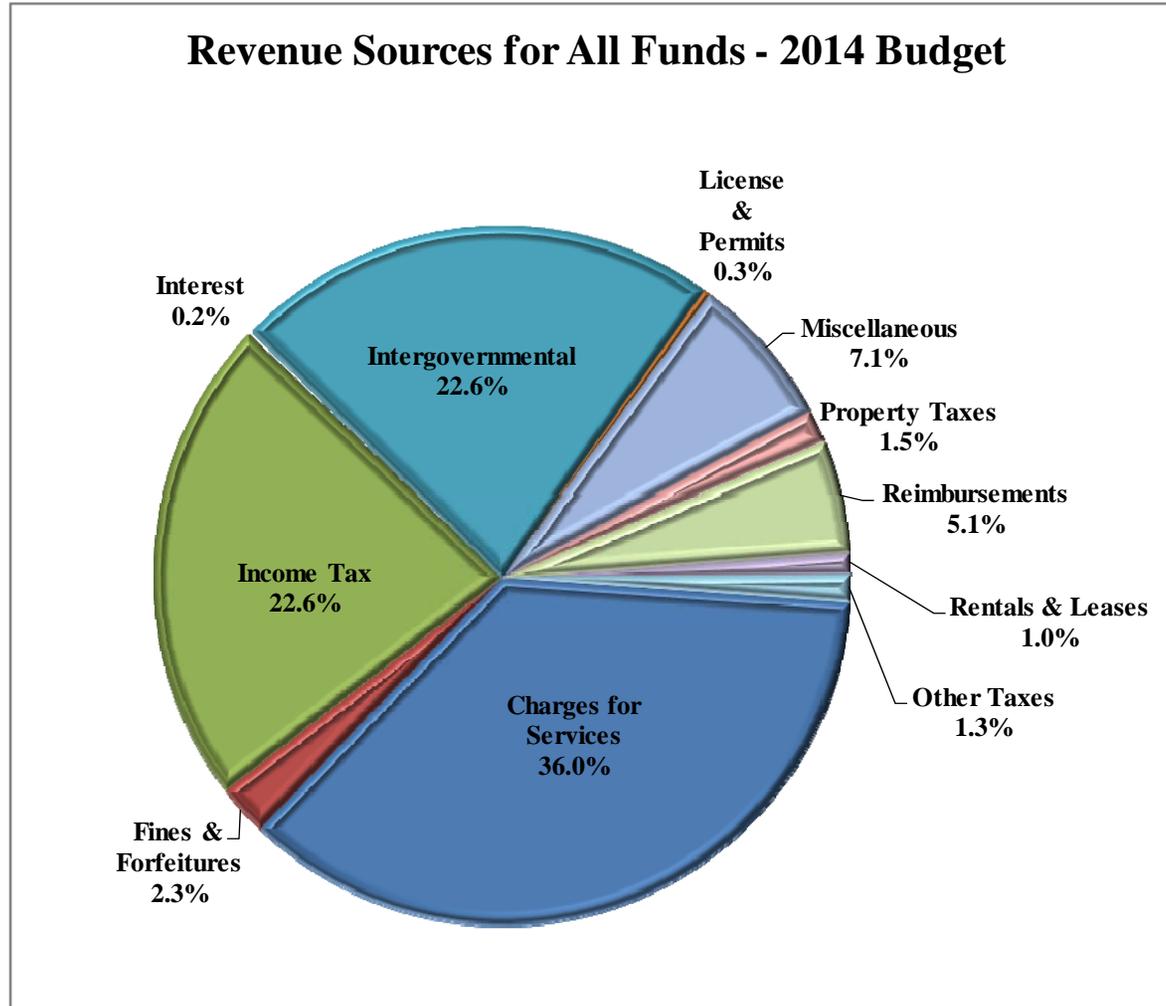
Local income taxes are a vital source of income for the City of Middletown. Income taxes generally comprise 20 to 23% of all revenue sources. Local income taxes are the primary source of revenue for the General Fund.

A Public Safety Levy was passed by the voters in November 2007 which enacted an additional one-quarter percent income tax for a period of five years. This levy was passed permanently in 2012. The Public Safety Levy has helped provide stability to the General Fund. This portion of the income tax revenue is designated to help fund the public safety divisions (Police and Fire Divisions).

Income tax revenue history is discussed in more detailed under Major Fund – City Income Tax Fund.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

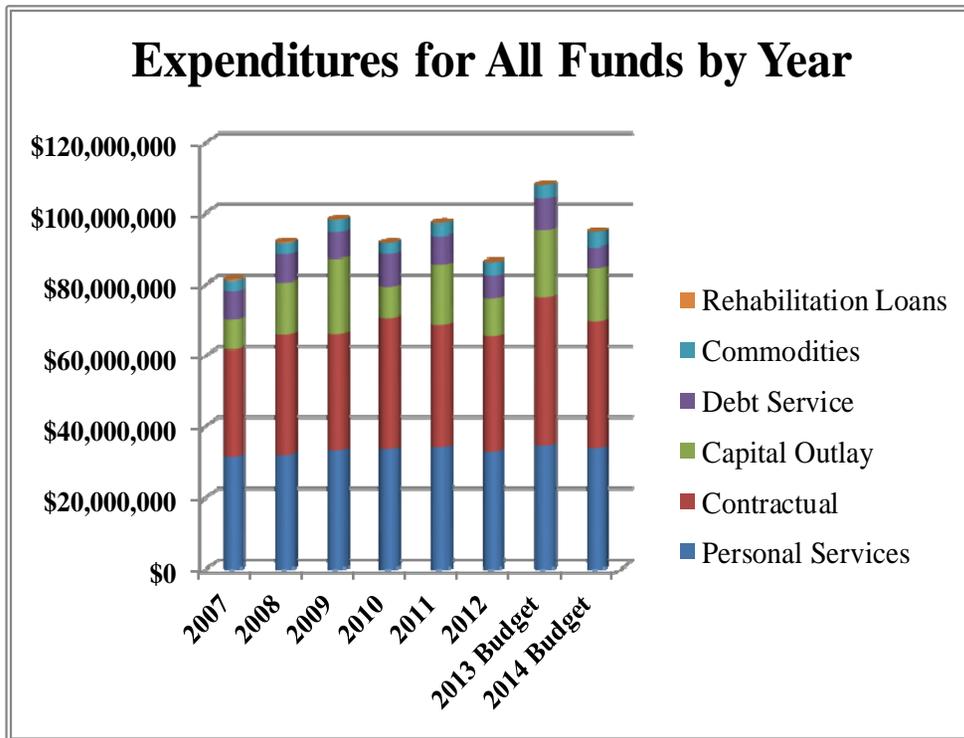
Figure 2.2 Revenue Sources of All Funds Combined



MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2014

Expenditures for the overall 2014 city budget are projected at \$94.8 million (excluding other sources), a 12.3% decrease from the 2013 budget.

Figure 2.3 Expenditure History by Category for All Funds



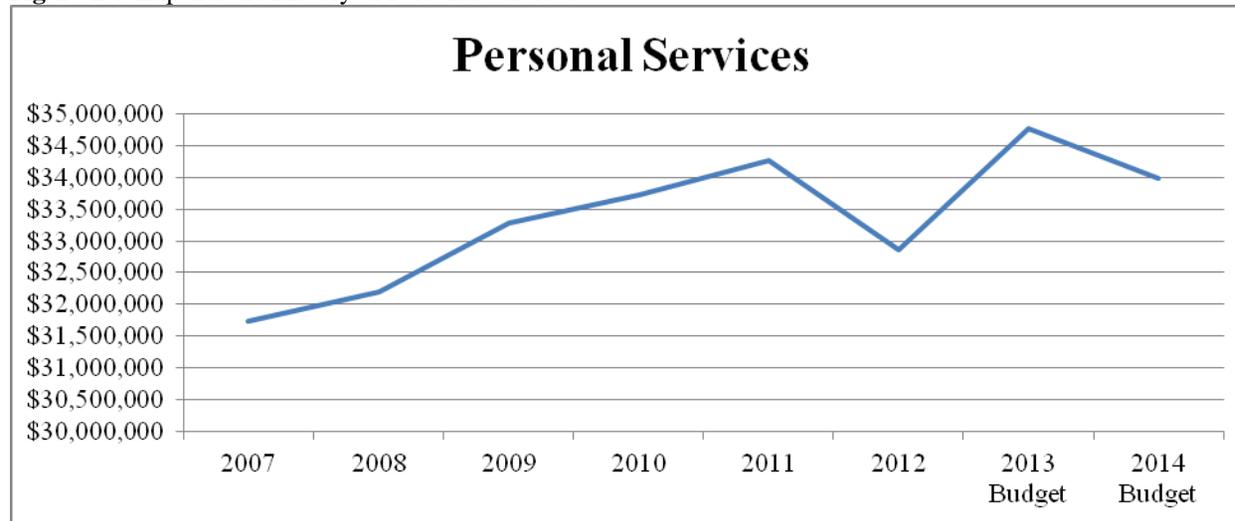
The amount of expenditures is dependent upon the revenue stream. In response to declining revenues and increasing personnel costs, planned budget cuts occurred in 2007, 2010, 2012 and 2014. These budget cuts included reduction of personnel, reduction in other operating costs, elimination of programs, outsourcing of certain functions, and reorganization of departments. These budget cuts have forced the City to be more proactive in finding new ways of doing business such as: searching for additional grant opportunities, joining regional partnerships, and participation in cooperative regional purchasing.

Expenditures are categorized into six types of expenditures: personal services, contractual services, commodities, capital outlay, rehabilitation loans and debt service. Personnel Services and Contractual Services comprise two-thirds or greater of the budget for each year. Capital outlay purchases vary each year and therefore is generally the largest factor for fluctuations in the combined budgets.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2014

Personal services include salaries and wages, overtime and all benefit costs such as health care and pension contributions. Personal services constitute 35.8% of the 2014 budget, a 2.25% decrease from the 2013 budget. Due to revenue concerns, no increases were forecast for future salaries and wages.

Figure 2.4 Expenditure History of Personal Services



Personnel costs are a major concern for the General Fund. Almost sixty-seven percent of all personnel are funded by the General Fund. Forty-four positions were laid off or eliminated in 2007, 2010, and 2012 as cost saving measures. In 2014, an additional eight positions were eliminated as well as fifteen firefighters (4 firefighters are grant positions) are scheduled for lay-off in September when the Fire grant expires.

Employee health benefits are also a top concern due to rising health care costs. Committees have been established, options for reduced costs have been reviewed, and modifications have been made to help alleviate the ever rising health care costs. Employees are paying higher premiums, higher co-pays, along with modifications to the current health care plan. These modifications allowed the health care costs to remain the same as the 2013 budgeted costs. Each division with employees contributes to the Employee Benefits Fund (the City is self funded) according to each employee’s health plan coverage.

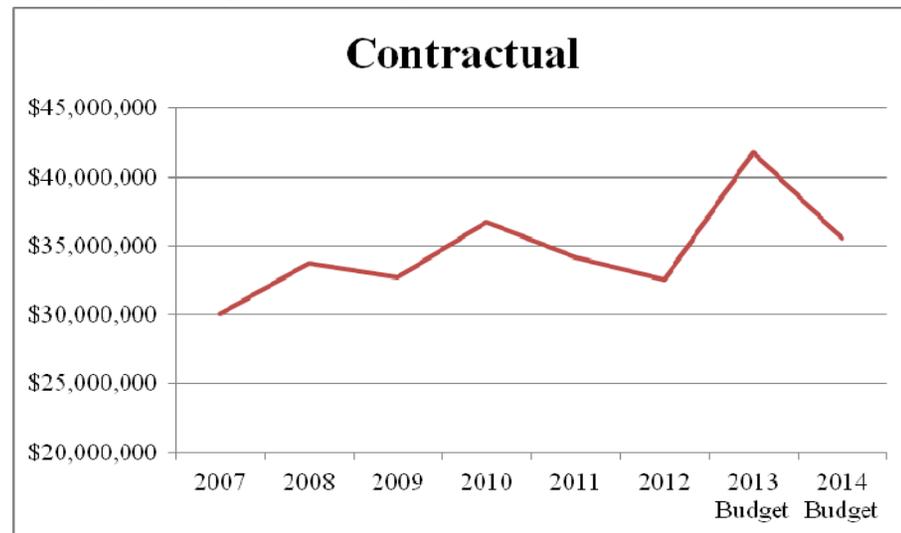
Total cost projected for 2014 is approximately \$34 million for wages, group health care, and other associated costs such as Medicare, workers compensation, and pension costs. Total decrease from the 2013 budget is approximately \$800,000.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2014

Contractual services is an expenditure category that includes all services provided by consultants and vendors. This category usually comprises 36% to 40% of the annual budget. For 2014, contractual services are budgeted at \$35.5 million and comprise 37.5% of the total budget. In 2014, a decrease of almost 15% from the previous year is recognized due to grant reductions.

Additional or elimination of federal grant programs causes the contractual services expenditure to fluctuate. The largest contractual service of the City is with an administrator who oversees Housing Assistance, specifically, Section 8. The funds for this expenditure are grants from the U.S. Department of Housing and Urban Development (HUD). A total of \$11.6 million was budgeted in 2013 for the housing assistance program and related expenses. This grant decreased twenty percent for 2014 (reduction of \$2.3 million). Also included in the 2013 budget was \$2.7 million for demolition costs which will be 80% reimbursed through a state grant of \$1.6 million in the Nuisance Abatement Fund along with a federal grant of \$300,000 in the Neighborhood Stabilization Program Fund.

Figure 2.5 Expenditure History of Contractual Services



In 2013, the revised budget added \$1.8 million to contractual services due to the addition of two new funds. The HUD Section 108 Loan Fund, received and expensed a loan of \$1,000,000 to Higher Education Partners for remodeling of the Cincinnati State Community College buildings. Also in 2013, the county distributed collections from the one mill Senior Citizens Property Tax levy to the City. These funds are paid to the Middletown Area Senior Citizens, Inc. The revised 2013 budget and 2014 budget is estimated at \$800,000 in reimbursements.

The largest contractual services of the \$35.5 million budget include the following:

- \$ 9.2 million – housing assistance
- \$ 5.4 million – employee health care
- \$ 2.6 million – utility charges
- \$ 2.0 million – federal grant programs
- \$ 7.1 million – other professional services
- \$ 2.8 million – refuse collection and disposal
- \$ 2.0 million – garage charges

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2014

Commodities is an expenditure category that consists of supplies and materials that are purchased for use or consumption. Examples of commodities are office supplies, cleaning supplies, fuel for vehicles and equipment, supplies to maintain equipment and buildings, maintenance repair parts, chemicals, etc. Proprietary Funds appropriated 70.6% of the total commodities category. Commodities comprise 4.4% of the total budget.

Capital outlay constitutes 15.6% of the overall 2014 budget with \$14.8 million budgeted for all funds. Capital outlay is an expenditure category designated for the purchase of fixed assets such as machinery, equipment, vehicles, and depreciation of vehicles and equipment.

Capital project funds are funds created to account for financial resources to be used for acquisition or construction of major capital facilities. Approximately 77.8% of all capital outlay items are budgeted in the capital funds.

Budgets with large capital expenditures are:

- \$3.80 million – Capital Improvement Fund – general capital improvements & infrastructure
- \$2.99 million – Sewer Capital Reserve Fund – sewer infrastructure
- \$1.50 million – Water Capital Reserve Fund – water infrastructure
- \$1.10 million – Storm Water Capital Reserve Fund – storm water infrastructure
- \$1.62 million – Special Assessment Funds – Main Street Improvements & Sewer Connection Program

Capital Outlay Expenditures

<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
\$8,289,704	\$14,690,389	\$21,105,195	\$8,895,411	\$16,970,509	\$10,810,680	\$18,771,088	\$14,833,184

Table 2.6 Expenditure History – Capital Outlay

Local street improvements are the focus of Capital Improvement Fund. In 2009, a record \$21 million was spent on capital projects and improvements – the largest budget in ten years. The largest project in 2009 was part of a \$110.7 million state project for the Interstate 75 and State Route 122 intersection. The City’s portion of this project was approximately \$6.4 million. Most of the large projects in the Capital Improvement Fund are assisted with grants.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2014

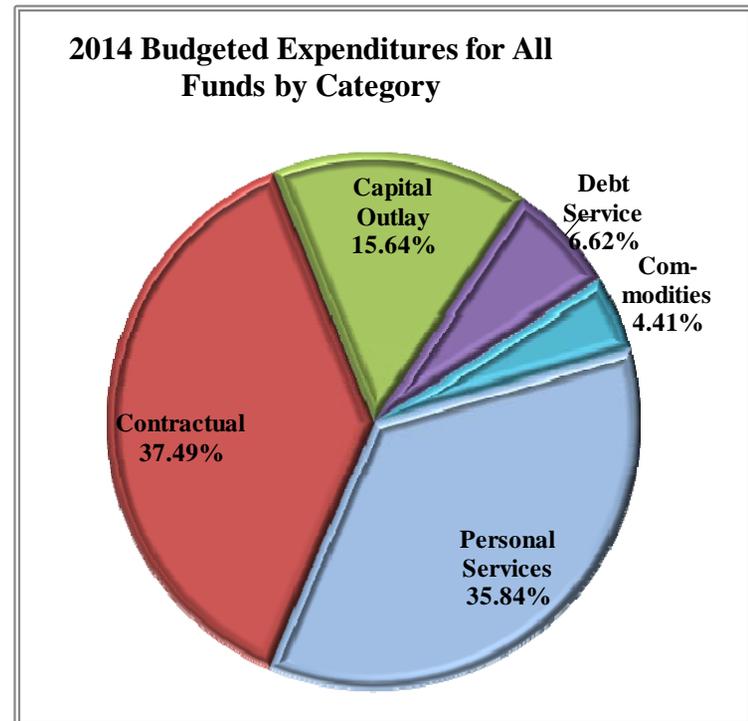
The largest expenditure outside of the capital improvement budgets are vehicle and equipment purchases (\$720,000) and depreciation charges for the sum of \$1.5 million. This charge is held in reserve for future vehicle and equipment purchases by the Municipal Garage.

Debt service payments were up in 2013 due to a \$2.2 million payment of notes converted to bonds in the Downtown Improvement Funds. Special Assessment Funds are budgeted with \$670,000 in debt service payments for notes associated with designated projects. When possible, debt payments for capital improvements associated with the Tax Increment Financing Districts are made by the associated TIF Funds.

Rehab loans are budgeted in the Community Development Act Escrow Fund which is a Federal Grant Fund. Low interest loans are at very low rates and we were optimistic that citizens in targeted areas will take advantage of this opportunity in 2012. However, less than \$25,000 in loans were given in 2010 and 2011 and virtually none in 2012, therefore, no budget was projected for 2013 and 2014.

Transfers are monies transferred from one fund to another. The Income Tax Fund receives \$20+ million each year. The Income Tax Fund transfers monies to various funds each year. The amount of the transfers is designated in the Five Year Financial Plan. These transfers usually help maintain a minimum or targeted balance for a specific fund or fund a specific project. The enterprise funds also have significant transfers. The majority of transfers from the enterprise funds are designated to their specific capital improvement fund (i.e. Water Fund transfer to Water Capital Reserve Fund).

Figure 2.6 Expenditure of All Funds by Category for 2014



MAJOR FUNDS - PURPOSES AND RESOURCES

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. These major funds represent significant activities of the City. There are two major funds for the City of Middletown: the General Fund and the Income Tax Fund.

GENERAL FUND

The General Fund, the city's largest fund, is used to account for all financial resources of the City except those required by federal, state, or local regulation to be accounted for in another fund. The City of Middletown uses General Fund resources to support the following core governmental services.

- Police and Fire Protection
- Public Works (Building Maintenance, Engineering, and Parks)
- City Administrative Services (Finance, Law)
- Non-Departmental activities (phone systems, utilities, street lighting, etc.)
- City Council and City Manager activities
- Economic Development and Planning

The State of Ohio announced in late 2011, that they were reducing local government funding to deal with their declining budget. The County also announced that the property revaluations were going to be lowered thus reducing property tax revenue. To offset this reduction, the City reduced personnel in 2012 and expenditures to help maintain a healthy fund balance during this difficult economic period. The 2014 budget has reduced personnel and expenditures again to address the lower than anticipated revenues. The balance for the General Fund is still above our stated goal to maintain at least a 15% fund balance.

General Fund Revenue Sources

The General Fund's primary revenue sources are charges for services; intergovernmental revenue; property taxes; and income taxes. Income taxes are labeled as Transfers In on the tables in this section.

MAJOR FUNDS - PURPOSES AND RESOURCES

Income Taxes (including Public Safety Levy Income Tax) - \$13.9 million

The General Fund relies heavily upon income tax revenue and accounts for 49.9% of the total General Fund revenue. The City's local income tax of 1.75% (includes the .25% Public Safety Income Tax) is levied on wages, salaries, other compensation, and net business profits earned by individuals and businesses located in the City of Middletown. All income tax revenues are deposited into the Income Tax Fund which then transfers out monies to other funds. The majority of this revenue is transferred to the General Fund. Approximately 55.75% of all income tax revenue is transferred to the General Fund.

Charges for Services – \$4.5 million

Charges for services is the second largest revenue source and accounts for 16.2% of total revenues for the General Fund. Emergency Medical Service billing generates over \$1.7 million to the General Fund each year along with \$2.1 million for administrative fees.

Charges and fees include, but are not limited to, the following:

Administrative fees	Burglar alarm fees	Emergency medical service
Planning review fees	Reimbursement of services	Zoning permits

Administrative fees are charged to other funds for payment to the General Fund for the oversight, direction, and time spent for employees who are supported by the General Fund. Administrative fees were projected with a 3% increase, however, there is a decrease for this source due to reduced program administration.

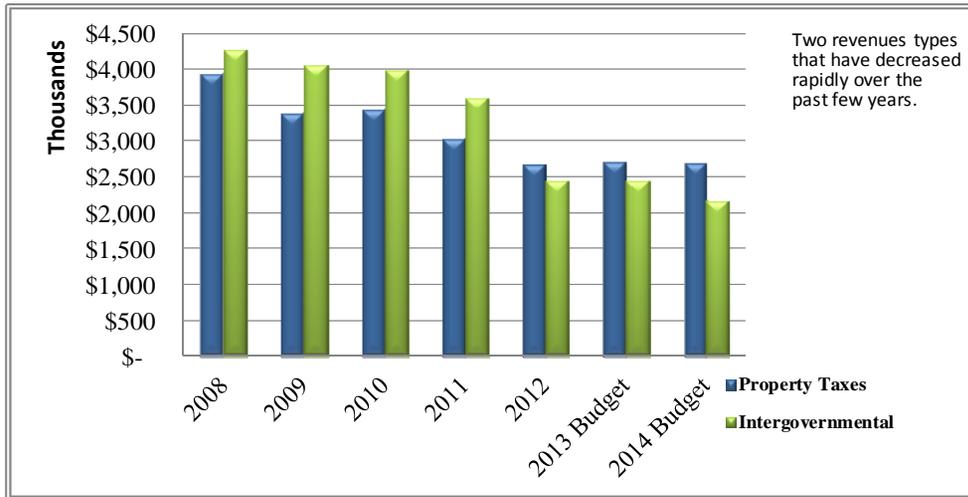
Emergency medical services are driven by the number of EMS squad runs. Based on the 2010 and 2011 actual and the projected number of runs in 2012, this revenue was increased by 2.0% for 2013.

Real Estate Property Tax - \$2.68 million

Property taxes include amounts levied against all real and public utility property used in businesses and properties located in the City. All property is revalued every six years. The City is projected to receive about \$2.7 million in General Fund property tax revenues in 2013 and 2014. Property taxes were lowered in 2011 and 2012 due to property valuations being lowered by Butler and Warren Counties. The current estimate is based upon figures given by the counties which have taken delinquency of taxes into consideration. Also, the personal property tax was phased out beginning in 2007 and replaced with the Commercial Activities Tax which is categorized as intergovernmental revenue which is being phase out as of 2011.

MAJOR FUNDS - PURPOSES AND RESOURCES

Figure 2.7 General Fund Revenue History – Property Taxes & Intergovernmental



Intergovernmental Revenues - \$2.16 million

In 2014, Middletown’s General Fund will receive about 7.73% of its revenue from intergovernmental sources. Normally, most all of these funds are from the State of Ohio (e.g., homestead rollback, and local government assistance funds). However, in 2013 and 2014, the City received grants to fund six firefighter positions and four police officer positions. These grants total \$829,656 for 2013 and \$684,939 for 2014.

The Local Government Assistance Fund (LGAF) is the largest intergovernmental revenue for the General Fund. The State of Ohio collects a 3.68 percent share of all general revenue tax collections for the Local Government Fund. This revenue is distributed to each of Ohio’s eighty-eight counties and the allocation is

based according to each county’s share of the total state population. The county then distributes to each entity based upon the total population of the county. Unfortunately, the state reduced this revenue to alleviate the State if Ohio’s economic condition beginning in July 2011. This revenue was reduced 3% for the 2012 budget and reduced 4% for the 2013 budget.

The State also distributes significant portions of the Ohio estate tax to decedents’ communities of residence. Due to the very nature of this tax, the annual amounts received can vary significantly. The City received \$1,001,441, \$898,099, and \$823,428 from this source in 2008, 2009, and 2010 respectively. The year 2011 actual was \$544,668 and the budget for 2012 is estimated at \$600,000. The City credits these distributions to its General Fund. The State of Ohio has passed legislation to remove this tax beginning in 2013, therefore, no funds were budgeted in 2013 and thereafter.

Commercial activities tax was the second largest intergovernmental revenue for the General Fund. This tax, which began in 2007, is a tax imposed on businesses according to their gross receipts in Ohio. This revenue grew from \$537,000 in 2007 to \$940,000 in 2010. The 2011 budget was estimated at \$940,478, however, the State notified all governmental entities that this will be cut effective July 2011 due to the state’s economic conditions. The City received 49% of the 2011 budget (\$483,048). The 2012 actual was \$37,311 with virtually no budget projection for 2013 and 2014.

MAJOR FUNDS - PURPOSES AND RESOURCES

Other Revenues

The remaining revenues comprise 16.2% for 2012, 15.7% for 2013, and 17.1% for 2014. These revenues include fines, interest income, licenses and permits, reimbursements, and rentals and leases. Generally, revenue projections are increased 2% each year. Each revenue is reviewed and increased or decreased based upon past financial history and known factors. Known factors include rental agreements, the rise and fall of interest rates, and reimbursement agreements.

General Fund Expenditures

Upon notification from the state regarding lower intergovernmental revenues beginning in 2011 and lower property taxes based upon reduced property valuations by the county, expenditures were reduced for the 2012 budget resulting in 28 less positions for the General Fund. The majority of these positions were non public safety. Public safety continues to be emphasized in the budget with 71.3% of the General Fund allocated to public safety. It was realized that the economic factors are not as favorable in 2013 as projected; therefore, reductions for the 2014 budget were necessary.

Personal services- \$22.7 million

The largest expense to the General fund is personnel costs (79.9% to 80.9% from 2007 to 2014). The General Fund supports 61.4% of all city personnel. Police and Fire personnel make up 50.3% of the total city staff (full time). Given these parameters along with lower revenue projections, personnel lay-offs were unavoidable to sustain the General Fund. A total of 28 employees were laid off January 1, 2012 causing a \$963,218 decrease in personnel costs. Grants were obtained to fund four police officers and six firefighters for 2013 and most of 2014. In 2014, five positions will be laid off, three will remain unfilled in the General Fund and fifteen firefighters are slated to be laid off in September upon release of grant restrictions. The table below demonstrates the savings through layoffs.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
PERSONNEL	\$21,060,288	\$22,023,673	\$22,737,109	\$23,001,211	\$23,435,633	\$22,472,415	\$23,498,326	\$22,734,048
% of Total Budget	79.9%	80.6%	79.4%	80.9%	80.7%	80.9%	79.9%	79.4%
change in personnel costs		\$ 963,385	\$713,436	\$264,102	\$434,422	\$(963,218)	\$1,025,911	\$(764,278)
change from previous year		4.6%	3.2%	1.2%	1.9%	-4.1%	4.6%	-3.3%

Table 2.7 General Fund Personnel Expenditure History

MAJOR FUNDS - PURPOSES AND RESOURCES

Contractual services - \$4.9 million

Contractual services include vendors and services that cannot be accomplished in-house. Contractual services increased 12.3% over the 2012 actual expenditures and account for 17.3% of the total General Fund. The 2014 budget is close to the 2013 projections.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
CONTRACTUAL	\$ 4,232,135	\$ 4,280,919	\$ 4,526,855	\$ 4,490,905	\$ 4,543,930	\$ 4,385,924	\$ 4,927,219	\$ 4,956,365
% of Total Budget	16.1%	15.7%	15.8%	15.8%	15.7%	15.8%	16.8%	17.3%
change in contractual costs		\$ 48,784	\$ 245,936	\$ (35,950)	\$ 53,025	\$ (158,006)	\$ 541,295	\$ 29,146
change from previous year		1.2%	5.7%	-0.8%	1.2%	-3.5%	12.3%	0.6%

Table 2.8 General Fund Contractual Services Expenditure History

Causes for the 12.3% increase in 2013 include:

- \$100,000 for fire division expenditures (Municipal Garage charges and utilities)
- \$120,000 for non-departmental expenses (various)
- \$70,000 for street lighting expenses
- \$48,000 for Human Resources (contractual employees)
- \$45,000 for the Community Center
- \$24,000 for Finance (other professional services)
- \$20,000 for Police training

Large costs for contractual services include:

\$1,044,826 – utility charges	\$238,960 – liability insurance
\$ 950,956 – garage charges	\$357,120 – maintenance of equipment
\$ 562,937 – other professional services	\$176,506 – telephone line charges

Commodities - \$0.4 million

Commodities account for less than 2% of the total General Fund budget each year. Commodities include office supplies, cleaning supplies, small tools and equipment, chemicals, purchase of uniforms, and medical supplies. The largest commodities are purchase of drug and medical supplies for the paramedics and uniforms for the public safety divisions.

MAJOR FUNDS - PURPOSES AND RESOURCES

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
COMMODITIES	\$ 338,814	\$ 390,019	\$ 369,781	\$ 340,961	\$ 387,581	\$ 434,408	\$ 465,891	\$ 476,500
% of Total Budget	1.3%	1.4%	1.3%	1.2%	1.3%	1.6%	1.6%	1.7%
change in commodities costs		\$ 51,205	\$ (20,238)	\$ (28,820)	\$ 46,620	\$ 46,827	\$ 31,483	\$ 10,609
change from previous year		15.1%	-5.2%	-7.8%	13.7%	12.1%	7.2%	2.3%

Table 2.9 General Fund Commodities Expenditure History

Capital Outlay - \$0.5 million

Depreciation charges account for the variations of Capital Outlay. Purchase of new equipment is added to this charge until a full twenty year history is established for consistency. An example of this is purchase of fire equipment in 2009 causing a rise of 57%.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
CAPITAL OUTLAY	\$ 716,010	\$ 644,548	\$ 1,012,467	\$ 589,564	\$ 657,876	\$ 479,172	\$ 505,068	\$ 476,398
% of Capital Outlay	2.7%	2.4%	3.5%	2.1%	2.3%	1.7%	1.7%	1.7%
change in capital outlay		\$ (71,462)	\$ 367,919	\$ (422,903)	\$ 68,312	\$ (178,704)	\$ 25,896	\$ (28,670)
change from previous year		-10.0%	57.1%	-41.8%	11.6%	-27.2%	5.4%	-5.7%

Table 2.10 General Fund Capital Outlay Expenditure History

General Fund Ending Balance

The City's goal is to maintain a 15% to 25% balance of total expenditures in the General Fund. In 2010, a specific financial plan was established for a three year period (2010 – 2012) to reduce the 2010 beginning balance of 25% to the minimum of 15% ending in 2012. Even with deficit spending, it was realized that personnel had to be cut because these costs are the largest expenditure in the General Fund. A total of seven non-safety employees were laid off along with other additional cuts of \$1.5 million in 2010.

During 2011, the State of Ohio announced that revenues distributed to other local governments would be cut to help alleviate the shortage of revenues for their budget. These revenue cuts, along with a stagnant economy, forced the city to take further measures in 2012. This resulted in the lay-off of twenty-eight more employees for 2012. The 2013 budget was optimistic that the economy would

MAJOR FUNDS - PURPOSES AND RESOURCES

improve and the city budgeted accordingly. Constant review of this fund's revenue and expenditures are one of the city's top priorities. This ending balance and the attention to this balance is a factor in the City's "Aa3" bond rating.

The estimated ending balance for the General Fund as of December 31, 2013 is \$5.2 million, well within our goal of 15-25% fund balance.

CITY INCOME TAX FUND & PUBLIC SAFETY LEVY FUND

Ohio law authorizes a municipal income tax on both corporate income and employee wages and salaries at a rate of up to 1% without voter authorization. In 1969, City electors authorized an income tax at the rate of 1.5%. In 2007, city voters authorized a 5 year increase to 1.75% with the passage of the Public Safety Levy which was renewed permanently in August 2012. The quarter percent additional tax is exclusively set aside for public safety purposes. Income taxes are collected on business income and individuals' salaries and wages. Residents are currently permitted 100% credit on income taxes paid to other municipalities.

Business income and earned income (salaries, wages, commissions, bonuses, and other compensation paid by employers before any deductions) is subject to Middletown local income tax. In 2008, the City's largest employer moved their headquarters to a nearby township. The effects of this move along with the closing of three local paper mills, and the decline of the local economy, became a major concern of decreasing income tax revenues. This concern was the driving force for a Public Safety Levy.

Income tax revenues are the major source of revenue for the General Fund which supports the public safety divisions (Police and Fire) as well as the administration and other functions of the city. This revenue is a good indicator of how well the city is doing economically. For this reason, this revenue is reviewed frequently. Financial planning is based on economic factors and helps determine what level of service can be provided to Middletown residents.

Unfortunately, Middletown's economy and the recession resulted in income tax revenue for 2009 to be the lowest revenue received over the past ten years based on the 1.5% tax rate. The additional .25% Public Safety Levy income tax has boosted this revenue close to prior year levels. These factors along with the closing of three local paper mills and the downsizing of the City's largest employer in 2008 have made an impact on income tax revenue projections. On a positive note, we are making progress. Paychex, a major payroll processing firm, opened a regional office in Middletown in 2009. The construction of Suncoke (a new \$360 million facility),

MAJOR FUNDS - PURPOSES AND RESOURCES

with 100 new jobs, was completed in 2011. Recently, Cincinnati State Technical and Business College opened a campus in the downtown area. Well planned growth is necessary for our income tax base to grow.

City Income Tax Fund Revenues

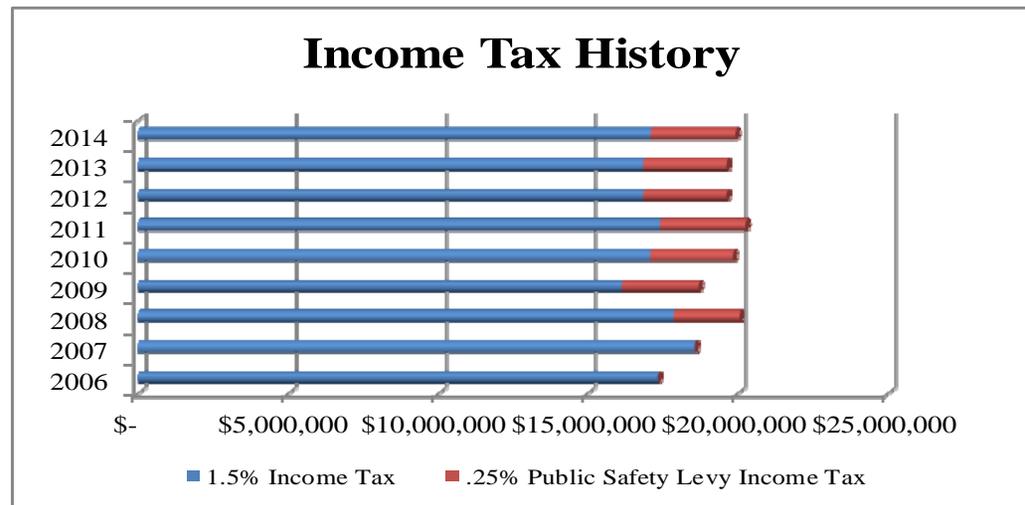
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Income Taxes	\$18,572,697	\$20,098,668	\$18,720,213	\$19,875,586	\$20,295,858	\$19,659,979	\$19,665,000	\$19,959,975
change from previous year		\$ 1,525,971	\$(1,378,455)	\$ 1,155,373	\$ 420,272	\$ (635,879)	\$ 5,021	\$ 294,975
change from previous year		8.2%	-6.9%	6.2%	2.1%	-3.1%	0.0%	1.5%

Table 2.11 City Income Tax & Public Safety Levy Revenue History

All income tax revenues are deposited into the City Income Tax Fund. The quarter percent public safety levy tax is calculated monthly and the money is then deposited into the Public Safety Levy Fund. This procedure is used to ensure that we track all Public Safety Levy funds. These funds help finance the public safety divisions in the General Fund.

The original 2012 and 2013 budgets projected a 2% in revenue growth for income taxes. Upon closing the books for 2012 and after the original 2013 budget was prepared, this revenue was revised to remain close to the 2012 actual revenue. The 2014 budget was set with a 1.5% increase average of the last few years (excluding exceptional highs and lows).

Figure 2.8 Income Tax & Public Safety Levy Revenue History



MAJOR FUNDS - PURPOSES AND RESOURCES

City Income Tax Fund Expenditures

This fund directly supports the expenses of the income tax collection division (6 full time and 3 part time employees - \$604,493 budget), and distributes the remaining receipts to the City operating funds supported by income tax revenues. An increase of \$50,000 was incorporated to fund a court process server for delinquent taxes.

Local income tax receipts provide support to the City funds listed below.

City Funds and the Percent of Total Revenues for Each Fund derived from Income Taxes

FUND	Amount	%
General Fund	\$11,130,000	39.9
Auto & Gas Tax Fund	330,000	11.8
Airport Fund	87,000	22.7
Health Fund	115,000	35.0
Municipal Court Fund	300,000	18.5
Termination Pay Fund	200,000	100.0
G.O. Bond Retirement	1,779,943	70.2
Transit Fund	50,000	3.5
Computer Replacement Fund	8,000	5.7
Police Pension Fund	1,130,000	84.6
Fire Pension Fund	1,344,000	93.3
Public Safety Levy Fund	2,852,150	100.0
Miami Conservancy Fund	34,000	25.2

Table 2.12 Funds supported by City Income Taxes

All expenditures in the Public Safety Levy Fund are transferred to the General Fund to assist in the funding of the Police and Fire division expenditures.

Changes in Ending Balances

Fund # Fund	Ending Balance 12/31/2012	Ending Balance 12/31/2013	Ending Balance 12/31/2014	Change from 2012 to 2013	Change from 2013 to 2014	Primary Causes of Balance Changes Greater than 10%
100 General Fund	\$6,950,716	\$6,327,881	\$5,208,614	-8.96%	-17.69%	Reduced personnel - Layoff of employees slated for 2014
Special Revenue Funds						
230 City Income Tax	\$24,683	\$72,880	\$68,269	195.26%	-6.33%	Decrease in anticipated revenue in 2012
200 Public Safety Levy	\$612,367	\$22,367	\$74,517	-96.35%	233.16%	Using balance for funding of Public Safety
210 Auto & Gas Tax Fund	\$1,355,283	\$733,120	\$293,070	-45.91%	-60.02%	Increased contractor and material for paving and patching materials
215 Conservancy Fund	\$32,757	\$23,057	\$13,357	-29.61%	-42.07%	Revenue reduction from State
228 Health & Environment Fund	\$113,761	\$55,756	\$19,196	-50.99%	-65.57%	Cut in health programs - budget constraints
229 EMS Fund	\$56,110	\$72,432	\$0	29.09%	-100.00%	Using balance for EMS training
238 UDAG Fund	\$200,072	\$193,172	\$186,222	-3.45%	-3.60%	
240 Court Computerization Fund	\$8,770	\$8,770	\$8,770	0.00%	0.00%	
242 Law Enforcement Trust Fund	\$14,875	\$875	\$875	-94.12%	0.00%	Funding varies (properties seized)
243 Law Enforcement Drug Fine	\$339,525	\$170,525	\$75,573	-49.78%	-55.68%	Revenue and expenses vary each year
245 Probation Services Fund	\$252,645	\$233,020	\$218,513	-7.77%	-6.23%	
246 Termination Pay Fund	\$582,256	\$260,581	\$15,581	-55.25%	-94.02%	Using fund balance for planned retirements
247 Indigent Driver Alcohol/Treatment	\$22,598	\$12,598	\$2,598	-44.25%	-79.38%	Using fund balance for contractual serices
248 Enforcement/Education Fund	\$47,863	\$39,125	\$35,002	-18.26%	-10.54%	Using balance for overtime and capital purchases
249 Civic Development Fund	\$175,769	\$64,769	\$65,909	-63.15%	1.76%	Additonal professional services in 2013
250 Municipal Court Fund	\$168,632	\$80,437	\$79,875	-52.30%	-0.70%	Major court renovation completed in 2012
251 Police Grant Fund	\$162,652	\$163,772	\$164,994	0.69%	0.75%	
252 Court IDIAM Fund	\$20,695	\$16,695	\$2,695	-19.33%	-83.86%	Increased contractual services
253 Court Special Projects Fund	\$80,290	\$80,290	\$55,290	0.00%	-31.14%	Increased purchases of equipment
257 Sunset Pool Fund	\$17,948	\$17,948	\$17,948	0.00%	0.00%	
260 Nuisance Abatement Fund	\$208,172	\$233,172	\$203,172	12.01%	-12.87%	Ohio Moving Forward Grant and rehab expenses
261 HUD Section 108 Fund	\$0	\$0	\$0	0.00%	0.00%	
262 Senior Citizens Levy Fund	\$0	\$0	\$0	0.00%	0.00%	
Total Special Revenue Funds	\$4,497,723	\$2,555,361	\$1,601,426	-43.19%	-37.33%	
Debt Service Funds						
305 General Obligation Bond Retirement	\$116,223	\$135,436	\$130,317	16.53%	-3.78%	TIF Funds help pay debt when possible
325 Special Assessment Bond Retirement	\$209,638	\$206,941	\$218,346	-1.29%	5.51%	
340 East End/Towne Blvd. TIF	\$508,597	\$169,683	\$73,622	-66.64%	-56.61%	Debt payments and capital expenditures
345 Downtown TIF	\$31,063	\$45,613	\$45,163	46.84%	-0.99%	Using balance for debt service
350 Aeronca TIF	\$4,422	\$5,592	\$6,761	26.46%	20.90%	Anticipate additional revenue and expenses in 2013 & 2014
355 Airport/Riverfront TIF	\$4,417	\$5,552	\$6,687	25.70%	20.44%	Anticipate additional revenue in 2013 and 2014
360 Miller Rd North TIF	\$43,319	\$51,079	\$58,839	17.91%	15.19%	Additional revenue received in 2012
370 Towne Mall/Hospital TIF	\$265,612	\$3,437	\$37,249	-98.71%	983.76%	Debt service scheduled for 2013
371 Renaissance N TIF	\$124,234	\$44,760	\$51,011	-63.97%	13.97%	Debt service scheduled for 2013
372 Renaissance S TIF	\$94,674	\$94,678	\$37,583	0.00%	-60.30%	Debt service scheduled for 2014
374 Manchester Road TIF	\$378	\$453	\$528	19.84%	16.56%	Allowing fund balance to build up
376 Made Industrial Pk TIF	\$287	\$565	\$843	96.86%	49.20%	Allowing fund balance to build up
Total Debt Service Funds	\$1,402,864	\$763,789	\$666,949	-45.56%	-12.68%	

Changes in Ending Balances

Fund # Fund	Ending Balance 12/31/2012	Ending Balance 12/31/2013	Ending Balance 12/31/2014	Change from 2012 to 2013	Change from 2013 to 2014	Primary Causes of Balance Changes Greater than 10%
Capital Projects Funds						
220 Capital Improvements Fund	\$1,648,597	\$1,761,785	\$1,678,985	6.87%	-4.70%	
225 Acquisition for Parks Fund	\$74,347	\$75,347	\$76,347	1.35%	1.33%	
480 East End Development Fund	\$157,253	\$157,253	\$157,253	0.00%	0.00%	
481 Downtown Improvements	\$881,647	\$345,462	\$197,262	-60.82%	-42.90%	Using fund balance to maintain downtown buildings
492 Airport Improvements Fund	\$379	\$379	\$379	0.00%	0.00%	
494 Water Capital Reserve Fund	\$1,155,400	\$679,225	\$382,039	-41.21%	-43.75%	Transfers from Water Fund increased by \$800K in 2012
415 Storm Water Capital Reserve Fund	\$1,217,463	\$1,268,249	\$1,267,185	4.17%	-0.08%	
495 Sanitary Sewer Capital Reserve Fund	\$2,341,738	\$944,096	\$345,471	-59.68%	-63.41%	Increased capital outlay projects - interceptor in 2013 for \$1.6M
498 Computer Replacement Fund	\$1,936,083	\$1,633,797	\$1,298,613	-15.61%	-20.52%	Expenditures vary for computer replacements, revenue reduced in 2014
499 Property Development Fund	\$664,534	\$546,534	\$471,234	-17.76%	-13.78%	Expenditures vary for various economic development projects
Total Capital Projects Funds	\$10,077,441	\$7,412,127	\$5,874,768	-26.45%	-20.74%	
Enterprise Funds						
510 Water Fund	\$1,658,144	\$1,478,153	\$1,464,894	-10.85%	-0.90%	Decreased revenue in 2013 budgeted
515 Storm Water Fund	\$1,722,194	\$1,245,635	\$865,581	-27.67%	-30.51%	Increased transfers to Storm Water Capital Fund for capital projects
520 Sewer Fund	\$4,185,049	\$2,316,991	\$1,269,700	-44.64%	-45.20%	Increased transfers to Sewer Capital Fund for capital projects
525 Airport Fund	\$56,158	\$62,666	\$69,066	11.59%	10.21%	Minor increase in budgeted expenditures (\$6,000 for 2012 & 2013)
530 Transit System Fund	\$318,612	\$324,204	\$188,431	1.76%	-41.88%	Increased transit capital project for 2014
545 Municipal Golf Course Fund	\$2,023	\$12,979	\$11,096	541.57%	-14.51%	Revenues and expenditure fluctuate yearly
546 Wellfield Protection Fund	\$2,059,306	\$1,452,336	\$1,290,508	-29.47%	-11.14%	Grants revenue and capital projects vary year to year
555 Solid Waste Disposal Fund	\$385,435	\$193,071	\$114,516	-49.91%	-40.69%	Increased refuse collection costs
Total Enterprise Funds	\$10,386,921	\$7,086,035	\$5,273,792	-31.78%	-25.57%	
Internal Service Fund						
605 Municipal Garage Fund	\$3,662,816	\$4,231,481	\$5,794,153	15.53%	36.93%	Fluctuation of vehicle and equipment purchases
661 Employee Benefits Fund	\$212,851	\$272,237	\$62,442	27.90%	-77.06%	Increased revenue in 2013, less revenue in 2014 due to fewer employees
Total Internal Service Funds	\$3,875,667	\$4,503,718	\$5,856,595	16.20%	30.04%	
Trust Funds						
725 Police Pension Fund	\$88,787	\$1,730	\$46,780	-98.05%	2604.05%	Fluctuates according to actual police wages & overtime
726 Fire Pension Fund	\$184	\$8,695	\$40,570	4625.54%	366.59%	Fluctuates according to actual fire personnel wages & overtime
Total Trust Funds	\$88,971	\$10,425	\$87,350	-88.28%	737.89%	
Federal Grant Funds						
232 Housing Assistance Fund	\$1,411,075	\$1,407,836	\$1,407,836	-0.23%	0.00%	
254 Home Program Fund	\$31,158	\$31,158	\$31,158	0.00%	0.00%	
429 Community Development Fund	\$116,172	\$116,172	\$136,672	0.00%	17.65%	Reduced federal grant revenue and capital outlay projects for 2014
736 Community Dev. Escrow Fund	\$835,291	\$290,791	\$46,291	-65.19%	-84.08%	Increased contractual services for 2013 budgeted
258 Neighborhood Stabilization Program	\$68,511	\$68,511	\$68,511	0.00%	0.00%	
Total Federal Grant Funds	\$2,462,207	\$1,914,468	\$1,690,468	-22.25%	-11.70%	
Special Assessment Funds						
	\$0	\$0	\$0	0.00%	0.00%	
GRAND TOTAL - ALL FUNDS	\$39,742,510	\$30,573,804	\$26,259,962	-23.07%	-14.11%	

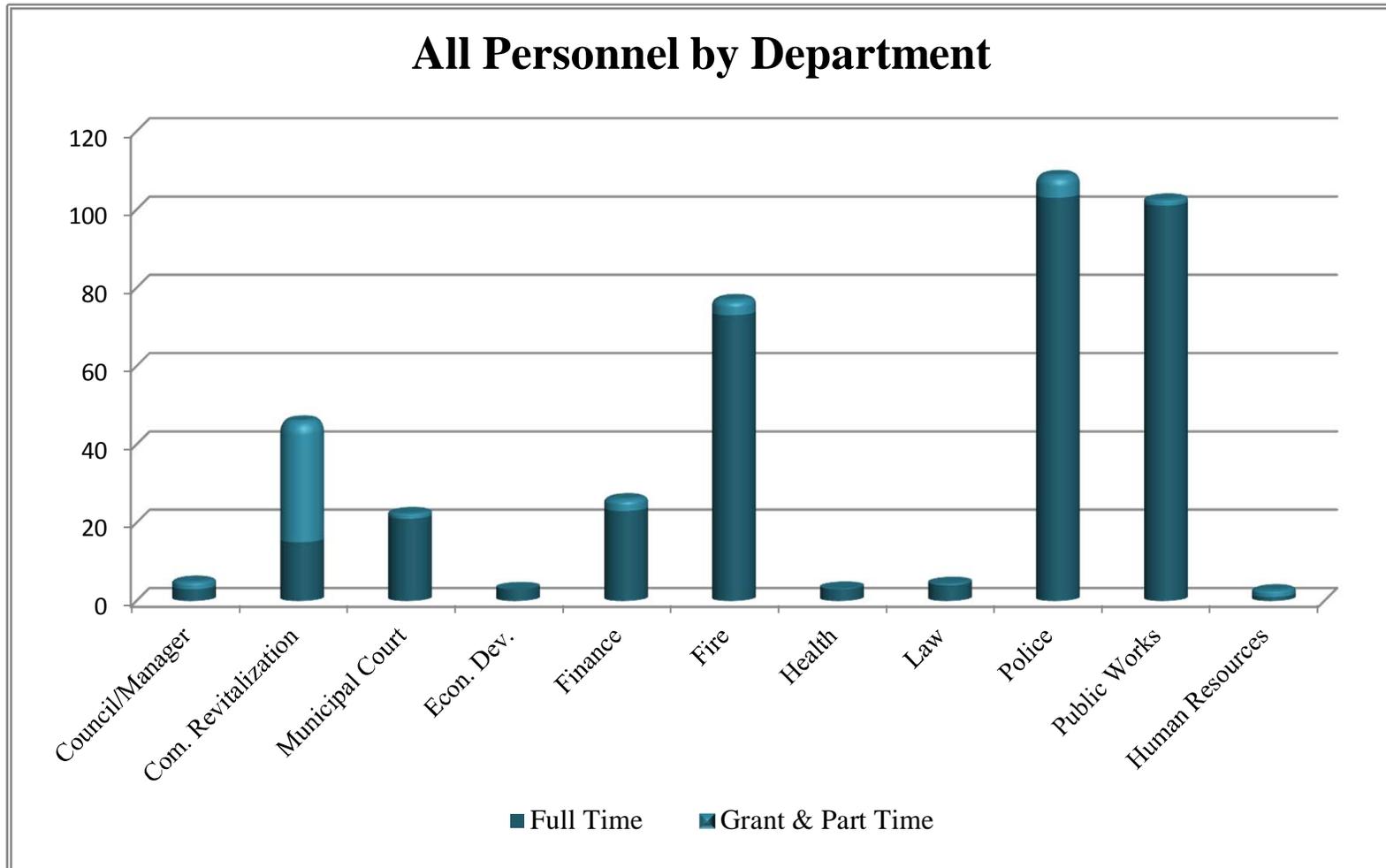


Figure 2.9 All Personnel by Department

FULL TIME POSITIONS - 2007 to 2014

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012	2013	2014
City Council	1							
City Manager's Office	2							
Community Revitalization								
Building Inspection	5	5	5	2	2	2	2	2
Community Center	1	1	1	1	1	1	1	1
Community Revitalization Administration	0	0	2	2	2	2	2	2
Community Services Administration	2	0	0	0	0	0	0	0
Golf Clubhouse	2	2	1	1	1	1	1	1
Golf Maintenance	5	5	5	5	4	4	4	4
Neighborhood Improvement	2	2	3	2	2	1	1	0
Planning	4	4	4	4	4	3	3	1
Transit	8	8	8	7	6	5	6	4
Total Community Revitalization Department	29	27	29	24	22	19	20	15
Division of Fire								
Fire Administration	3	3	3	2	2	2	2	2
Fire Operations	78	78	78	78	78	69	69	69
Fire Training/Prevention	4	4	4	5	2	2	2	2
Total Division of Fire	85	85	85	85	82	73	73	73
Division of Police								
Criminal Investigation	18	18	16	15	16	15	16	16
Law Enforcement Trust	0	0	0	1	0	0	0	0
Humane Officer	1	1	1	1	1	0	0	0
Jail Management	13	13	13	13	13	13	13	12
Police Administration	3	3	3	3	3	3	3	3
Police & Fire Dispatch	15	15	16	16	16	16	15	13
Police Services	7	6	6	6	6	5	5	5
Uniform Patrol	59	60	62	62	62	55	54	54
Total Division of Police	116	116	117	117	117	107	106	103
Economic Development	1	1	2	2	2	2	2	3
Health Department	5	5	4	4	4	3	3	3
Law Department	4	5	5	4	5	4	4	4

FULL TIME POSITIONS - 2007 to 2014

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012	2013	2014
Human Resources	3	3	2	2	2	1	1	1
Finance Department								
City Income Tax	6	6	6	6	6	6	6	6
Finance Administration	2	2	2	2	2	2	2	2
Information Systems	6	6	6	6	6	5	5	4
Purchasing	1	0	0	0	0	0	0	0
Sewer Administration	3	3	3	4	4	4	4	4
Treasury	4	4	4	3	3	3	3	3
Water Administration	4	4	4	4	4	4	4	4
Total Finance Department	26	25	25	25	25	24	24	23
Municipal Court								
Municipal Court	21	20	20	20	20	20	20	20
Court Special Projects	1	1	0	0	0	0	0	0
Probation	1	0	1	1	1	1	1	1
Total Municipal Court	23	21						
Public Works & Utilities								
Building Maintenance	4	4	4	3	3	3	3	3
Electronic Maintenance	3	3	3	3	3	3	2	2
Engineering	8	8	7	7	7	6	6	4
Grounds Maintenance	3	3	3	3	3	3	2	2
Litter and Waste Collection	0	0	0	0	0	0	0	1
Municipal Garage	10	9	9	9	8	7	7	7
Parks Maintenance	6	6	6	6	6	6	6	6
Public Works & Utilities Administration	2	2	2	2	2	2	2	3
Recreation	1	1	1	0	0	0	0	0
Sewer Maintenance	12	9	9	9	9	9	10	10
Storm Water Maintenance	4	4	6	6	7	7	7	7
Street Maintenance	12	12	12	12	12	12	12	12
Wastewater Treatment	18	18	17	17	17	17	17	17
Water Treatment	12	12	12	12	12	12	12	12
Water Maintenance	16	16	15	15	15	15	15	15
Total Public Works & Utilities Department	111	107	106	104	104	102	101	101
TOTAL FULL-TIME PERSONNEL	406	398	399	391	387	359	358	350

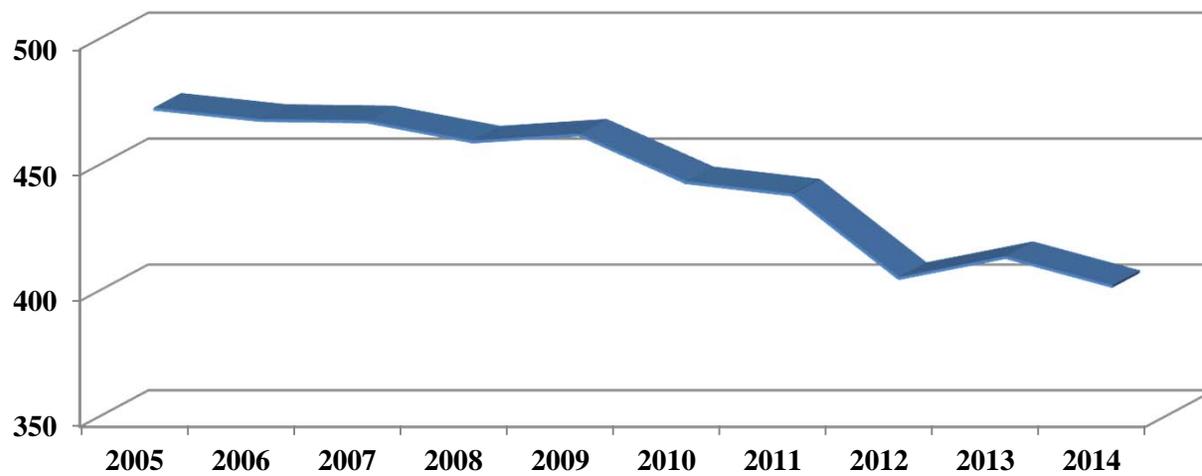
**PART TIME AND GRANT POSITIONS
FULL TIME EQUIVALENCY**

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012	2013	2014
City Council	1.0	1.5	1.5	2.0	2.0	2.0	2.0	2.0
Community Revitalization								
Community Services Administration	0.8	0.8	0.0	0.0	0.0	0.0	0.0	0.0
Community Center	2.3	2.1	2.1	2.1	1.8	1.6	2.3	2.1
Community Development (grant positions)	7.0	7.0	7.0	5.8	5.8	6.8	7.8	6.0
Neighborhood Improvement	0.0	0.9	0.0	0.0	0.0	0.0	0.0	0.0
Golf Clubhouse	14.2	15.0	14.7	9.2	9.2	9.2	9.8	9.4
Golf Maintenance	9.6	9.6	9.6	6.7	6.7	6.7	6.7	6.7
Transit	7.2	7.0	7.4	8.7	8.7	8.7	7.9	6.8
Total Community Revitalization Department	41.1	42.4	40.8	32.5	32.2	33.0	34.5	31.0
Division of Police								
School Crossing Guards	1.9	1.9	1.9	0.0	0.0	0.0	0.0	0.0
Criminal Investigation	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Jail Management	1.8	0.9	0.9	0.9	0.9	0.9	1.2	1.2
Uniform Patrol (grant positions)	0.0	0.0	0.0	0.0	0.0	4.0	4.0	4.0
Total Division of Police	4.2	3.3	3.3	1.4	1.4	5.4	5.7	5.7
Finance								
City Income Tax	1.5	1.5	1.7	1.7	1.7	1.7	2.4	2.4
Purchasing	0.8	0.8	0.8	0.8	0.8	0.8	0.8	0.7
Total Finance Department	2.3	2.3	2.5	2.5	2.5	2.5	3.2	3.1
Fire Operations (grant positions)	0.0	0.0	0.0	0.0	0.0	0.0	6.0	4.0

**PART TIME AND GRANT POSITIONS
FULL TIME EQUIVALENCY**

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012	2013	2014
Economic Development & Planning	0.7	0.7	0.0	0.0	0.0	0.0	0.0	0.0
Health & Environment								
Health Administration	1.9	1.9	2.3	1.9	1.1	0.0	0.0	0.0
Health Programs (grant positions)	3.5	2.1	2.7	2.6	3.7	1.7	0.2	0.2
Total Health & Environment Department	5.4	4.0	5.0	4.5	4.8	1.7	0.2	0.2
Law Department	0.9	0.9	0.9	1.6	1.6	0.5	0.5	0.5
Human Resources	0.0	0.0	0.8	1.2	0.0	0.0	0.5	1.8
Municipal Court	1.5	1.5	1.5	1.7	2.0	1.5	1.5	1.5
Public Works & Utilities								
Building Maintenance	0.6	0.6	0.6	0.5	0.5	0.0	0.0	0.0
Electronic Maintenance	0.0	0.0	0.0	0.0	0.0	0.0	0.8	0.7
Engineering	0.5	1.0	2.5	1.5	1.5	0.0	0.0	0.0
Grounds Maintenance	0.8	0.8	2.3	2.3	2.3	0.0	0.0	0.2
Park Maintenance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2
Parking Enforcement	0.9	0.9	0.0	0.0	0.0	0.0	0.0	0.0
Recreation	0.9	0.9	0.9	0.0	0.0	0.0	0.0	0.0
Water Treatmet	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.6
Total Public Works & Utilities Department	3.7	4.2	6.3	4.3	4.3	0.0	0.8	1.6
TOTAL PART-TIME EQUIVALENCY	60.8	60.8	62.6	51.7	50.8	46.6	54.9	51.4

Ten Year Employment History All Employees *



2005 = 472 employees
2014 = 401 employees

* Includes full time, part time,
and grant employees.

Based on full time
equivalency of 2,080 hours per

Figure 2.10 Employment History - 10 years

PERSONNEL HISTORY

There are 350 full time employees and 51.4 full time equivalents in the 2014 budget as of January 1. The 2014 budget contains a reduction of 8 full time employees and 3.6 full time equivalent positions. Due to planned lay-offs in September, there will be an additional 9 full time employees and 6 full time equivalent positions (grant positions).

- The Neighborhood Improvement Division was eliminated.
- Planning Division now has one employee. One position retired and will not be filled and one position transferred to Economic Development.
- The daily operation of the Transit Division is now contracted with Butler County Regional Transit Authority resulting in two less full time positions and 1.1 full time equivalent (part time) positions.
- Fifteen firefighters will be laid off in September due to budget constraints (including 6 grant employees).
- The Finance Department laid off one employee in Information Systems.
- Economic Development increased one position with an Administrative Assistant which transferred from Planning.
- Community Development will reduce 1.8 full time equivalent employees (part time) due to grant reductions.
- Personnel Department contract employees will become part time as a cost saving measure
- Parks and Grounds Maintenance will share a part time employee to oversee contractual mowing.
- Water Treatment budgeted a part time employee for training due to a scheduled retirement in 2014.

In 2012, twenty-eight full time employees and 5.9 full time equivalent positions were either laid off or left unfilled. This was in response to the intergovernmental revenue cuts made by the state and the lower property tax revenue due to lower property valuations from the county. These factors, along with the recent economic recession, have taken a toll on the funds to keep personnel at previous levels.

Year	Full Time Positions	Full-Time Equivalent (part time & grant) Positions
2008	-8	0
2009	+1	+1.8
2010	-8	-10.9
2011	-4	-0.9
2012	-28	-4.2
2013	-1	+8.3
2014	-8*	-3.6*

*Note: By year end this will increase to -17 full time positions and -9.6 full time equivalent positions.

Table 2.13 Change in personnel – 7 year history

PERSONNEL HISTORY

Community Revitalization Department

In 2007, this division was known as the Community Services Department. Upon retirement of the departmental director, this position was held vacant until 2009. In 2009 this department was re-organized and a full time Director was added along with clerical assistance. In 2010, five positions were cut: three building inspectors; one position from the Neighborhood Improvement Division; and one clerical position reassigned from Transit to the Personnel Division. In 2011, one full time bus driver was cut and one position from the golf course. In 2012, positions cut include: one full time bus driver, one Neighborhood Improvement Specialist, and one employee in Planning. The bus driver position was replaced with part time employees. Upon negotiations with the Transit bargaining unit in 2013, the bus driver position will be refilled with a full time employee. One grant position was added in the Community Development Division. This position was a contract employee for two years and upon review, staff believes this position was warranted. Upon retirement of the Transit supervisor in 2013, the Transit Division's daily operation was managed by the Butler Country Regional Metro Authority. This merger allowed the supervisor position to be eliminated along with the Lead Bus Driver position. The Planning Division was added to this division and decreased two positions due to one retirement and transferring one position to Economic Development. The Neighborhood Improvement Division was eliminated resulting in one less position.

Fire Division

Three unfunded positions were eliminated from the 2011 budget. These positions were: Assistant Fire Chief, Fire Captain, and Training Officer. These positions were authorized but unfunded in 2010. Additional overtime wages (\$136,000) were added to help offset this reduction. Nine positions (firefighters) were eliminated in the 2012 budget, however, six positions were added back in September 2012. These six firefighters are funded by a grant for a period of two years. In 2014, the fire grant expires in September. Fifteen positions will be laid off upon the grant expiration. This includes 6 grant positions and 9 firefighters. This cut is due to declining revenues for the General Fund.

Police Division

In 2007, ten full time positions were cut from the budget. In 2009, a dispatcher was added. Another ten full time positions were cut in 2012. A total of seven positions were not filled in 2012 which included: 4 police officers, 1 dispatcher, 1 records clerk, and 1 Community Service Worker (Humane Officer). The Police were able to fund 4 positions with federal grants for the next three years, thus saving four jobs. One dispatcher position remained unfilled in 2013 although it was budgeted in 2012. Three positions, currently vacant, will go unfilled in 2014, two dispatchers and one correction officer.

Economic Development

Realizing the importance of the economic development of the City, this department has increased its personnel by two since 2007. An Economic Development Program Manager was added in 2009 and a secretary was transferred from Planning in 2014.

Health Department

Two full time employees have been eliminated, one in 2009 and one in 2012. Historically, part time employees varied year to year due to the availability of health grants. However, due to cuts in funding and the lack of personnel to supervise and oversee the grant programs, the only part time employee is the Medical Director.

PERSONNEL HISTORY

Law Department

The vacant position of Assistant Law Director was cut from the budget beginning in 2012. An Administrative Assistant position volleyed from part time to full time until deemed essential. A part time victim advocate is funded by this department and the hours were cut approximately one-third beginning in 2012 due to budget cuts.

Human Resources Department (formerly Personnel Department)

In 2008, three full time people staffed this division. This number was reduced to two full time positions in 2009 and 2010 with assistance from contract employees. In 2012, staff was reduced to one full time employee along with contract employees to staff this division. In 2013, staff was reduced to one part time employee with assistance from contract employees. This was changed during 2013 and a full time Personnel Manager was added to its staff. Contract employees were changed to part time employees upon results from a financial analysis for the 2014 budget.

Finance Department

Finance lost a full time purchasing agent and a computer programmer analyst in the past five years. Another position from the Information Systems was laid off in 2013 and eliminated in 2014 to help alleviate financial constraints. A Purchasing Agent works part time and a part time employee was added in 2013 for the Income Tax Division.

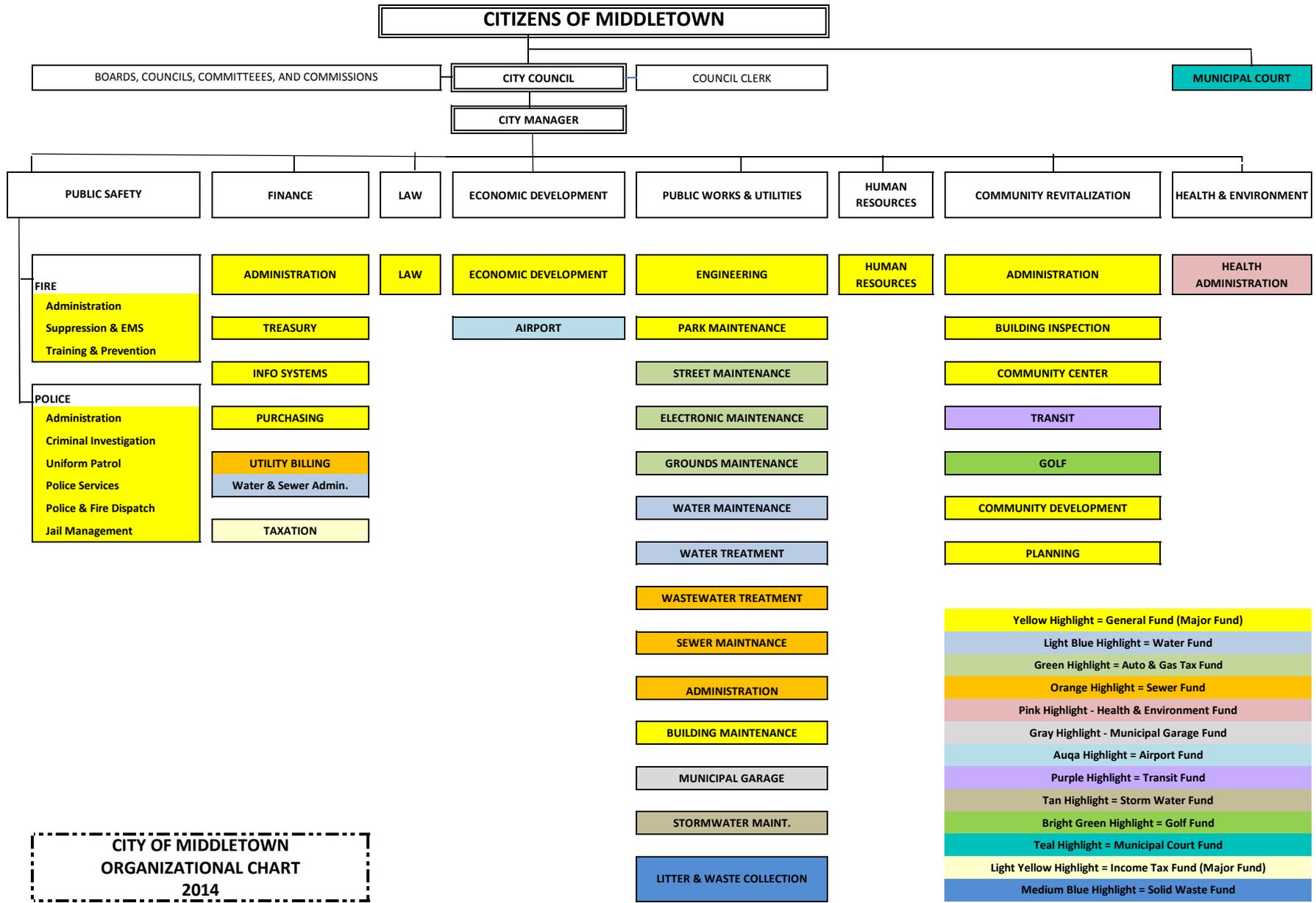
Municipal Court

The Municipal Court lost two employees and gained 0.3 full time equivalent in the past seven years.

Public Works Department

The Public Works has lost ten full time positions in the past seven years. The divisions which experienced loss are:

Building Maintenance:	1 full time position and 1 part time position
Electronic Maintenance:	1 full time position which will be filled with a part time position
Engineering:	2 full time positions, co-ops, and seasonal workers
Municipal Garage:	3 full time positions
Recreation:	1 full time position and seasonal employees
Wastewater Treatment:	1 full time position
Water Maintenance:	1 full time position



CITY OF MIDDLETOWN
ORGANIZATIONAL CHART
2014

- Yellow Highlight = General Fund (Major Fund)
- Light Blue Highlight = Water Fund
- Green Highlight = Auto & Gas Tax Fund
- Orange Highlight = Sewer Fund
- Pink Highlight = Health & Environment Fund
- Gray Highlight = Municipal Garage Fund
- Auqa Highlight = Airport Fund
- Purple Highlight = Transit Fund
- Tan Highlight = Storm Water Fund
- Bright Green Highlight = Golf Fund
- Teal Highlight = Municipal Court Fund
- Light Yellow Highlight = Income Tax Fund (Major Fund)
- Medium Blue Highlight = Solid Waste Fund

OPERATING FUNDS

Organizational Chart Fund Descriptions

General Fund (Major Fund)

The General Fund is the City's largest fund and accounts for all financial resources except those required by Federal, State, or local regulation to be accounted for in another fund.

City Income Tax Fund (Major Fund)

This fund accounts for income taxes received for distribution to other funds of the City. Included in the City Income Tax Fund is the Taxation Division.

Auto and Gas Tax Fund

This fund accounts for state levied and controlled gasoline tax and county vehicle license fees that are remitted to the City for routine street maintenance and traffic control.

Health Fund

The Health Fund accounts for grant money received from the State for the City's public health subsidy as well as other revenues, and accounts for the activities of the City Health Department.

Municipal Court Fund

This fund accounts for fines and court costs levied by the City's Municipal Court and the operations of the Middletown Municipal Court. The Municipal Court has jurisdiction in civil and misdemeanor

criminal cases as well as preliminary hearings of felony cases.

Water Fund

The Water Fund accounts for all revenues and expenditures of the City's water system. All operating expenditures, capital improvements, and debt service payments connected with the City water system are paid by this fund.

Storm Water Fund

This fund was established in 2006 and accounts for the City's storm sewer system. All operating expenditures and capital improvements costs connected with the storm sewer system are paid by this fund.

Sewer Fund

The Sewer Fund accounts for the City's wastewater treatment system. All operating expenditures, capital improvements, and debt service costs connected with the wastewater treatment system are paid by this fund.

Airport Fund

This fund accounts for the operation of the Middletown Regional Airport/Hook Field. The major source of revenue is hangar lease payments. A twenty-year bond was issued in 2008 to purchase the buildings at

the airport from a privately owned company.

Transit System Fund

The Transit Fund accounts for the operation of the City's public bus line system. Major revenues include federal and state transit operating and capital improvement subsidies.

Golf Course Fund

This fund accounts for the operation of the Weatherwax Golf Course, the City's 36-hole public golf course.

Solid Waste Disposal Fund

This fund accounts for the City's solid waste disposal programs. Programs include refuse pickup and recycling from a private contractor as well as expenses connected with the maintenance of the former City landfill property.

Municipal Garage Fund

This fund accounts for the operations of the municipal garage, for the purchase, sale and repair of vehicles for all departments within the City. All garage operating costs and citywide vehicle purchases (except for the Municipal Golf Course) are paid for by this fund. The revenues to this fund are paid by the user departments.

OTHER FUND DESCRIPTIONS

Other Funds - by Departments

DEPARTMENT OF PUBLIC SAFETY:

Emergency Medical Svcs. Fund (EMS)

This fund is used for revenues designated for training of the emergency medical personnel in the Fire Division.

Law Enforcement Trust Fund

This fund accounts for revenues resulting from the sale of property seized by the Police Division in the course of its criminal investigations (federal funds from the Department of Justice). Expenditures are solely for law enforcement purposes.

Mandatory Drug Fine Fund

This fund accounts for drug fines received as a result of mandatory drug offense fines arising from arrests. Expenditures are for law enforcement purposes pertaining to drug offenses.

Enforcement/Education Fund

This fund accounts for fines collected by the Municipal Court to be used for traffic education and enforcement.

Police Grant Fund

To account for grant funds awarded to the Police Division by outside sources. The grants anticipated in 2014 will be used for overtime of patrol officers for high visibility traffic enforcement.

MUNICIPAL COURT

Court Computerization Fund

This fund receives a portion of the court costs assessed to persons appearing in Middletown Municipal Court and accumulates funds for computer equipment and software for the court system.

Court Indigent Driver Interlock and Alcohol Monitoring Fund (IDIAM)

This fund accounts for the revenues (fines) and expenses associated with the Municipal Court's DUI convictions according to Senate Bill 17 to aid in the cost of immobilizing or disabling devices.

Court Special Projects Fund

This fund receives a portion of the court costs assessed by the Municipal Court for equipment and special projects.

Probation Services Fund

This fund was established to account for probation fees levied by the Middletown Municipal Court to support staffing and counseling of domestic abuse offenders.

Indigent Driver Alcohol Treatment

Accounts for fines collected by the Municipal Court to be used for treatment of indigent drivers convicted of driving under the influence.

DEPARTMENT OF ECONOMIC DEVELOPMENT:

Civic Development Fund

This fund accounts for the City's transient lodging tax receipts that are to be used for civic development purposes. The majority of revenues from this fund go to the Middletown Convention and Visitors Bureau to promote our City.

Urban Development Action Grant Fund (UDAG)

This fund accounts for Urban Development Action Grant loans that are given to businesses for economic development activities such as façade loans for the downtown area.

Property Development Fund

This fund accounts for all revenues and expenditures connected with the development of city owned property.

Downtown Improvements Fund

This fund accounts for the expenditures connected with the downtown area and the City's economic development efforts.

East End Fund

East End Fund accounts for revenue and expenditures associated with the east end economic development projects.

OTHER FUND DESCRIPTIONS

Other Funds - by Departments

COMMUNITY REVITALIZATION DEPARTMENT:

Nuisance Abatement Fund

This fund was established in 2011 to account for revenues (fines and assessments) associated with property maintenance violations such as accumulated rubbish, tall weeds and grass, and other property maintenance violations as specified in the Codified Ordinances. The Community Revitalization Department oversees this fund.

Community Development Fund

This grant funds activities including both traditional redevelopment projects and economic development activities through the Office of Community Planning and Development of the U.S. Department of Housing and Urban Development. Specific programs slated for 2014 are emergency housing rehabilitation and code enforcement. Funding is also designated for local programs such as fair housing and sponsoring of neighborhood volunteer improvement programs.

Community Development Escrow Fund

Established to account for loan repayments from property owners who received grants through the City's Community Development Block Grant. Expenditures

are targeted for nuisance and property abatement measures in targeted areas.

Neighborhood Stabilization Program Fund (NSP)

This program was established in 2009 under the American Recovery and Reinvestment Act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Our goal is to purchase and redevelop or rehabilitate foreclosed and abandoned homes and residential properties to stabilize area home values.

Housing Assistance Fund

To account for the Section 8 revenues received from the Housing and Urban Development (HUD) federal program. The revenues of this fund are used for housing assistance payments for subsidized units in the City. The individual subsidies provided vary according to limits set by HUD. A private consultant located in Middletown handles the administration of this program.

HOME Program

Established to account for HOME Program revenues from HUD. The program provides funds for first-time home purchases and housing rehabilitation

assistance to low and moderate income families.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Well Field Protection Fund

Accounts for the revenues of the well field protection fee. The expenditures in this fund include management of the well field, water well network (sampling and reporting to Ohio Environmental Protection Agency), and reserve funds for emergency response and risk management to assist businesses in the well field protection zone with the best management practices.

FINANCE DEPARTMENT:

Computer Replacement Fund

This fund accumulates funds from user departments/divisions for future purchase of a new mainframe computer for the City and scheduled replacements of software, personal computers, printers, and copiers.

THESE FUNDS ARE USED TO AID DEPARTMENTS IN THEIR TASKS, GOALS, OR DESIGNATED PROJECT.

DEPARTMENT AND FUND RELATIONSHIP

DEPARTMENT	GENERAL FUND	INCOME TAX FUND	NON MAJOR FUNDS	PROPRIETARY FUNDS
CITY COUNCIL	X	X		
CITY MANAGER	X	X		
PUBLIC SAFETY	X	X	X	
FINANCE	X	X		X
LAW	X	X		
ECONOMIC DEVELOPMENT	X	X	X	
PUBLIC WORKS & UTILITIES	X	X	X	X
COMMUNITY REVITALIZATION	X	X	X	X
HEALTH & ENVIRONMENT		X	X	
MUNICIPAL COURT		X	X	

Most departments have multiple divisions requiring different sources of funding.

Example: Water Maintenance and Engineering are divisions of the Department of Public Works & Utilities. Engineering is supported by the General Fund while the Water Maintenance Division is supported by the Water Fund.

Section 3

**GENERAL
FUND**

GENERAL FUND REVENUES

DEFINITION OF GENERAL FUND

The General Fund accounts for all financial resources except those required by Federal, State, or local regulation to be accounted for in another fund. Accordingly, it is the largest fund used.

REVENUES

General Fund revenues are made up of income tax, real estate property taxes, intergovernmental revenues, charges for services, licenses and permits, rentals and leases, miscellaneous revenue, interest revenue, and transfers-in from other funds. The pie chart below (Figure 3.1)

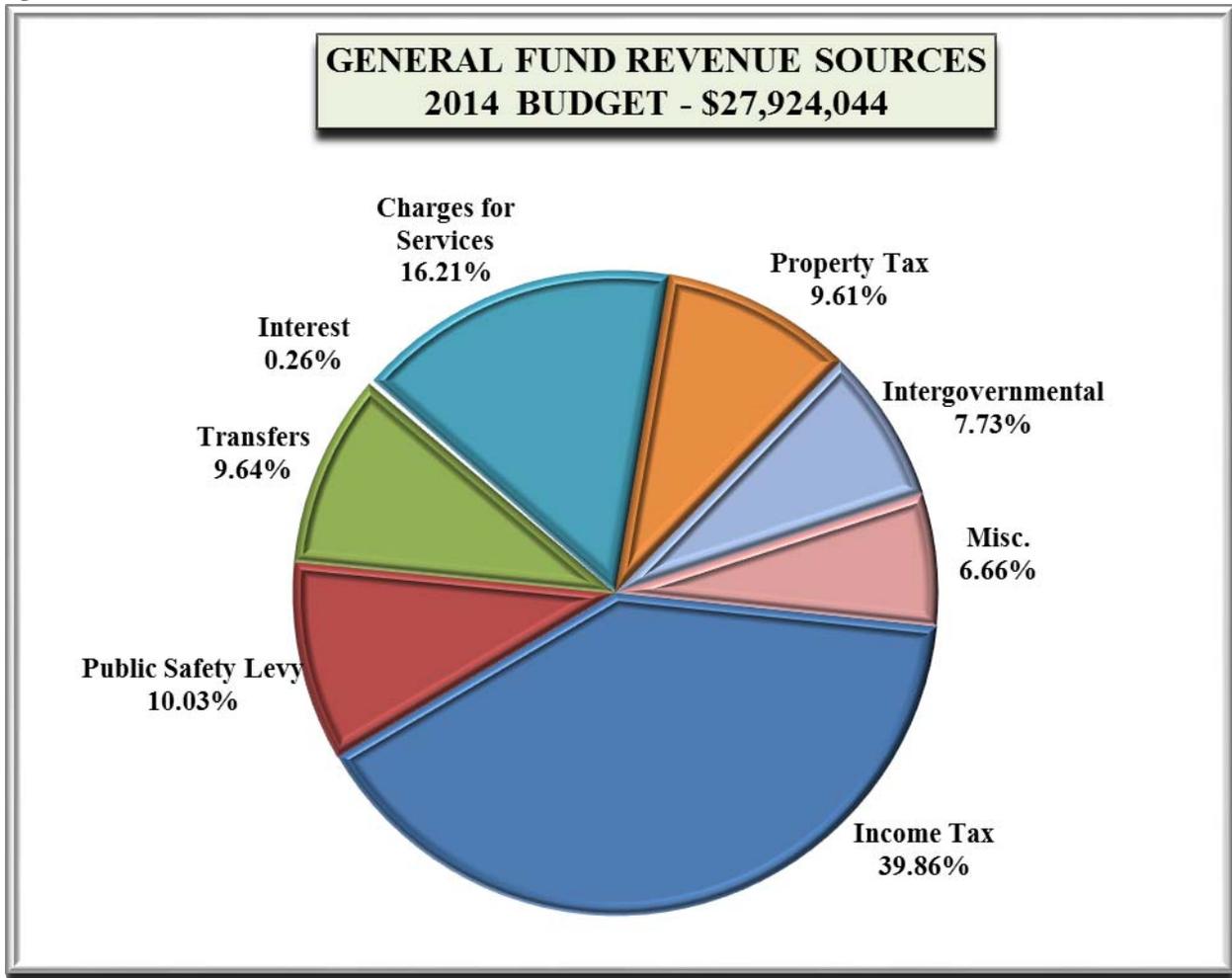
shows the proportion of each major revenue source to the total General Fund revenues.

The General Fund Revenue Sources (Table 3.1) lists the major revenue sources, as well as transfers from other funds. This table also displays the revenue trend from 2010 to 2012, as well as the comparison of the 2013 budget to the 2014 budget.

Revenue Assumptions

Fiscal year 2014 revenue estimates are based on current economic conditions and historical trend, where applicable, over the past three years.

Figure 3.1 General Fund Revenue Sources



GENERAL FUND SOURCES OF REVENUE							
Revenue Source	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2014 Budget	Increase or Decrease	
						\$	%
Income Tax Transfer	\$10,972,070	\$10,764,476	\$10,518,236	\$10,860,000	\$11,130,000	270,000	2.5%
Public Safety Levy Transfer	2,057,944	3,151,345	4,300,000	3,400,000	2,800,000	(600,000)	-17.6%
Property Tax	3,418,236	3,014,614	2,660,424	2,703,386	2,684,000	(19,386)	-0.7%
Intergovernmental	3,982,108	3,594,394	2,425,839	2,839,814	2,157,697	(682,117)	-24.0%
Charges for Services	4,032,886	4,249,889	4,350,245	4,622,780	4,527,572	(95,208)	-2.1%
Miscellaneous	1,571,628	1,640,999	1,724,983	1,885,074	1,859,953	(25,121)	-1.3%
Interest	<u>201,161</u>	<u>114,308</u>	<u>97,345</u>	<u>97,434</u>	<u>73,027</u>	<u>(24,407)</u>	<u>-25.0%</u>
Subtotal	\$26,236,033	\$26,530,025	\$26,077,072	\$26,408,488	\$25,232,249	(1,176,239)	-4.5%
Transfers-In	<u>\$2,416,772</u>	<u>\$2,495,202</u>	<u>\$2,539,418</u>	<u>\$2,684,180</u>	<u>\$2,691,795</u>	7,615	0.3%
Total	\$28,652,805	\$29,025,227	\$28,616,490	\$29,092,668	\$27,924,044	(1,168,624)	-4.0%

Table 3.1 General Fund Revenue Comparison by Category

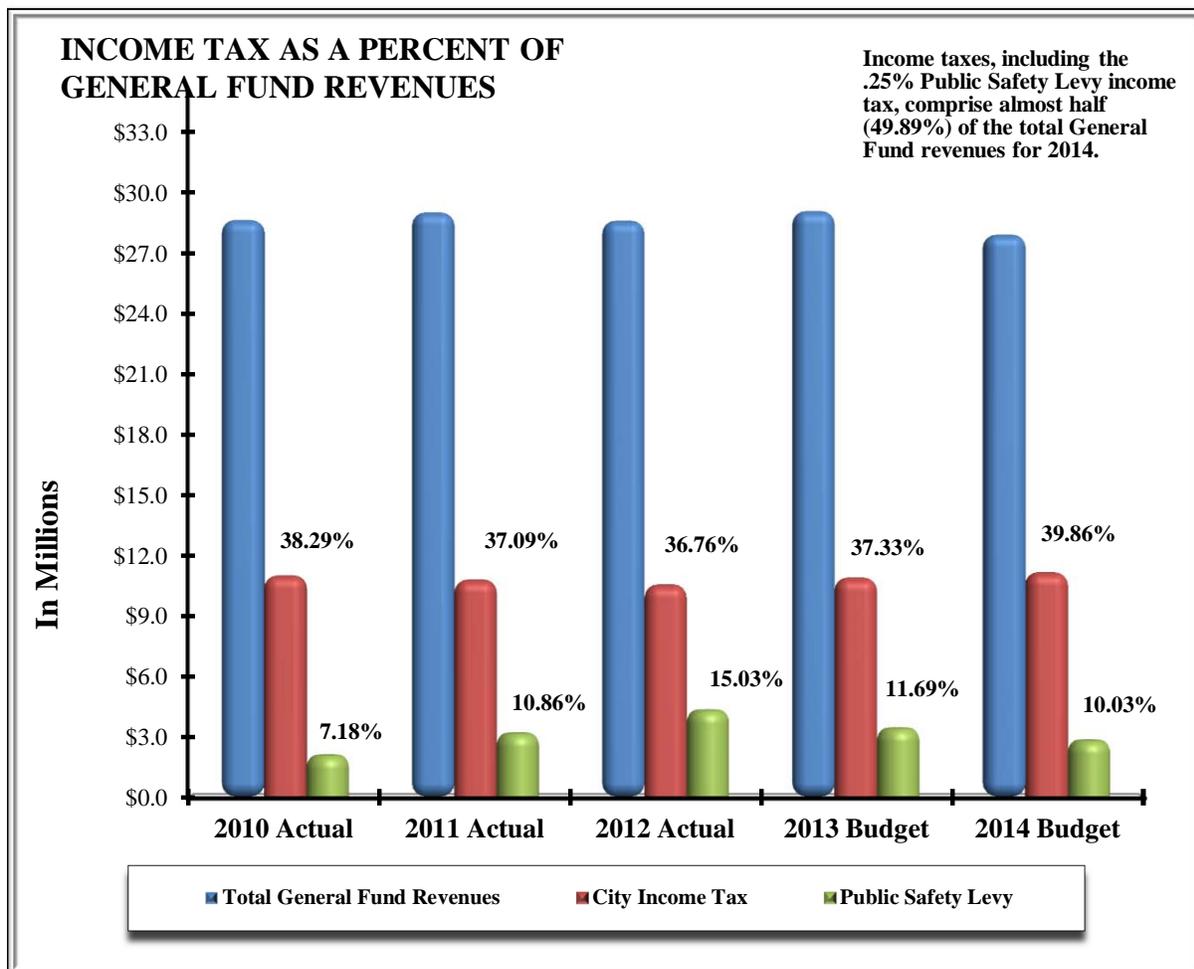


Figure 3.2 Income tax as a percent of General Fund Revenues

GENERAL FUND REVENUES

City Income Tax

City income tax revenues account for 39.86% of the projected 2014 General Fund revenues (Figure 3.1); 49.89% collectively with the Public Safety Levy income tax.

Public Safety Levy

In November 2007, the citizens passed a Public Safety Levy of an additional ¼% income tax for the period of five years. In August 2012, a special election was held and this levy was renewed permanently. This additional income tax is accounted for in the Public Safety Levy Fund. A portion of these funds are transferred to the General Fund to support public safety.

Charges for Services

Charges for services represent 16.2% of the total General Fund revenues for 2014. Charges for services include building inspection fees, plan review fees, zoning compliance certificate fees, park income, emergency medical service fees, burglar alarm fees, jail commissary services, false alarm fees, and administrative fees.

BUTLER COUNTY PROPERTY TAX DISTRIBUTION

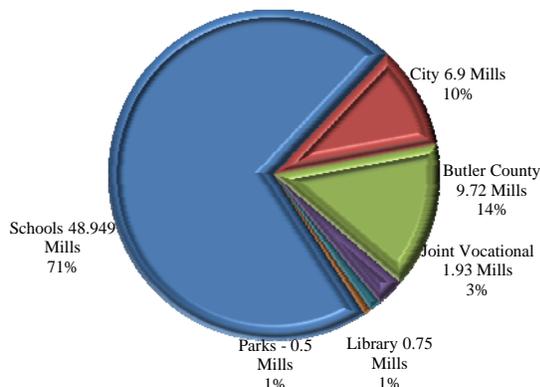


Figure 3.3 Butler County Property Tax Distribution

Property Tax

Property tax revenues account for 9.6% of the General Fund’s 2014 revenues. This revenue has declined significantly in the past few years (\$1.3 million since 2007).

DISTRIBUTION OF THE CITY'S 6.9 MILLS

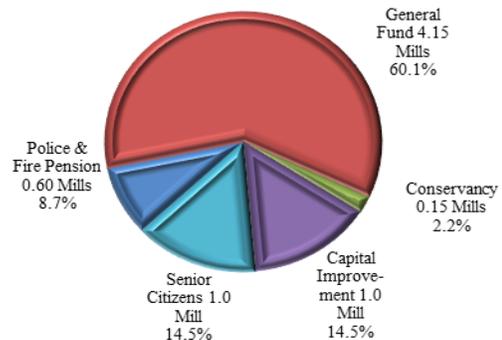


Figure 3.4 Property Tax Distribution of the City’s Share

Intergovernmental

Intergovernmental revenues include liquor and cigarette taxes, state and federal grants, as well as local government fund money remitted by the State of Ohio. The state has cut revenue to all local governments beginning in 2011 causing a decrease in this revenue type. However, in 2014, there are two significant grants which enabled the City to fund four police officers and six firefighters. Intergovernmental revenues represent 7.73% of the total General Fund revenues.

Miscellaneous

Miscellaneous revenues account for 6.66% of total General Fund revenues. Among these revenues are reimbursements, sale of surplus items, telephone franchise fees, and cable television franchise fees.

Interest

Interest is expected to represent 0.26% of General Fund revenues in 2014.

Transfers-In

Transfers-in from the Police and Fire Pension Funds go to the General Fund, which pays the quarterly pension requirements to the State of Ohio.

GENERAL FUND EXPENDITURES

General Fund Appropriations

Most of the essential government services and functions are accounted for in the General Fund, including Finance, Law, Engineering, Planning, Community Revitalization, Fire, Police, Public Works & Utilities, Economic Development, Non-Departmental, as well as City Council and Clerk, and administration of the City Manager's office.



EXPENDITURES

Expenditures are separated by department and/or division and then by category. A summary for each is listed with the actual 2012 expenditures as well as dollar and percentage comparisons between 2013 and 2014 budgets.

A summary by department/division is given on page 3-5. The graph on the following page illustrates the percentage of the General Fund that each department expends. Public safety (Police and Fire) has the largest amount of expenditures at 72.3% of the General Fund budget.

Expenditures for each department and/or division are separated into categories: personal services, contractual services, commodities, and

capital outlay. The largest expense in the General Fund is personnel costs. This is especially true for the public safety divisions (see Figure 3.7 and Figure 3.8).



General Fund Summary

General Fund expenditures total \$29,043,311 for 2014, a 2.3% decrease from the 2013 budget.

For department/division summaries and line item detail, please refer to the pages in the General Fund Section.



GENERAL FUND EXPENDITURES DEPARTMENT SUMMARY					
Department/Division	2012 Actual	2013 Budget	2014 Budget	Increase/Decrease	
				\$	%
City Council	\$195,954	\$213,446	\$159,728	(\$53,718)	-25.2%
City Manager	231,333	242,251	242,251	0	0.0%
Finance Department	995,295	1,073,934	967,492	(106,442)	-9.9%
Law Department	413,235	430,254	430,111	(143)	0.0%
Human Resources Department	241,770	319,390	319,390	0	0.0%
Economic Development	190,669	246,680	324,376	77,696	31.5%
Division of Fire	8,755,186	9,213,175	9,080,053	(133,122)	-1.4%
Division of Police	11,653,241	12,146,807	11,919,020	(227,787)	-1.9%
Community Revitalization	1,365,226	1,498,623	1,214,229	(284,394)	-19.0%
Public Works & Utilities	2,390,673	2,512,109	2,353,837	(158,272)	-6.3%
Non-Departmental	1,339,336	1,499,835	1,632,824	132,989	8.9%
Subtotal	27,771,919	29,396,504	28,643,311	(\$753,193)	-2.6%
Transfers-Out	370,359	319,000	400,000	81,000	25.4%
Total	\$28,142,277	\$29,715,504	\$29,043,311	-\$672,193	-2.3%

Table 3.2 Department expenditures 2012-2014

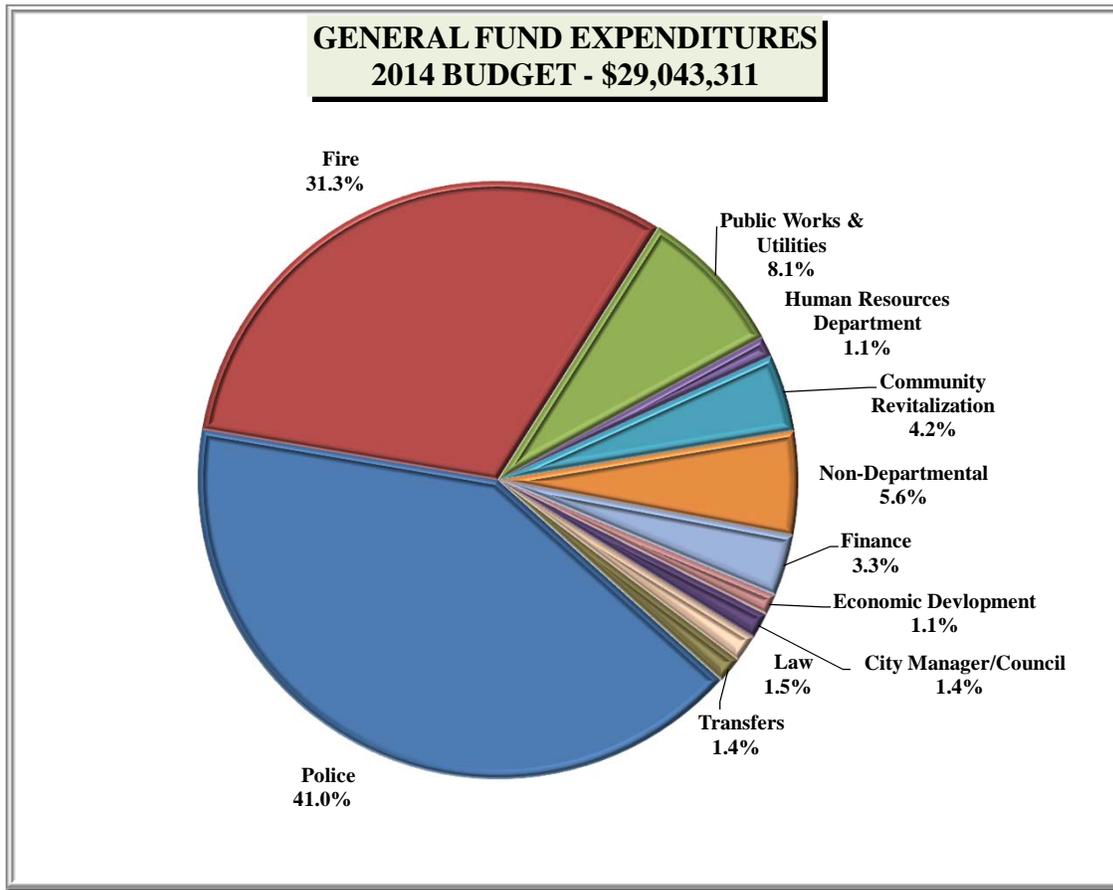


Figure 3.5 General Fund expenditures by department for 2014

GENERAL FUND EXPENDITURES CATEGORY SUMMARY							
Category	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2014 Budget	Increase/Decrease	
						\$	%
Personal Services	\$23,001,211	\$23,435,633	\$22,472,415	\$23,498,326	\$22,734,048	(\$764,278)	-3.3%
Contractual Services	4,490,905	4,543,930	4,385,924	4,927,219	4,956,365	29,146	0.6%
Commodities	340,961	387,581	434,408	465,891	476,500	10,609	2.3%
Capital Outlay	589,564	657,876	479,172	505,068	476,398	(28,670)	-5.7%
Subtotal	28,422,641	29,025,020	27,771,919	29,396,504	28,643,311	(753,193)	-2.6%
Transfers-Out	198,000	99,000	99,000	99,000	0	(99,000)	-100.0%
Loans	128,000	669,000	271,359	220,000	400,000	180,000	81.8%
Total	\$28,748,641	\$29,793,020	\$28,142,277	\$29,715,504	\$29,043,311	(\$672,193)	-2.3%

Table 3.3 General Fund expenditure by category

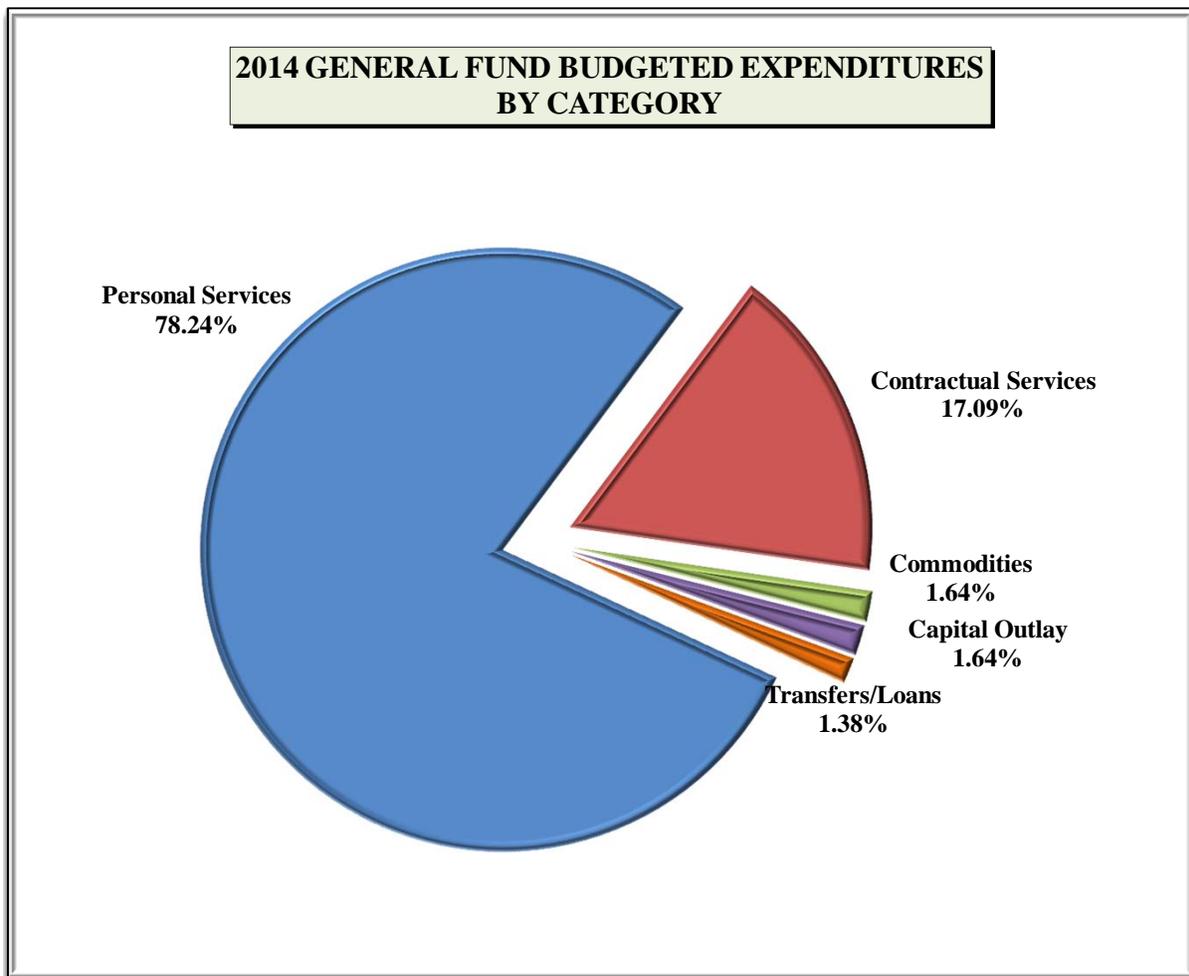


Figure 3.6 General Fund budget by category

GENERAL FUND EXPENDITURES BY CATEGORY

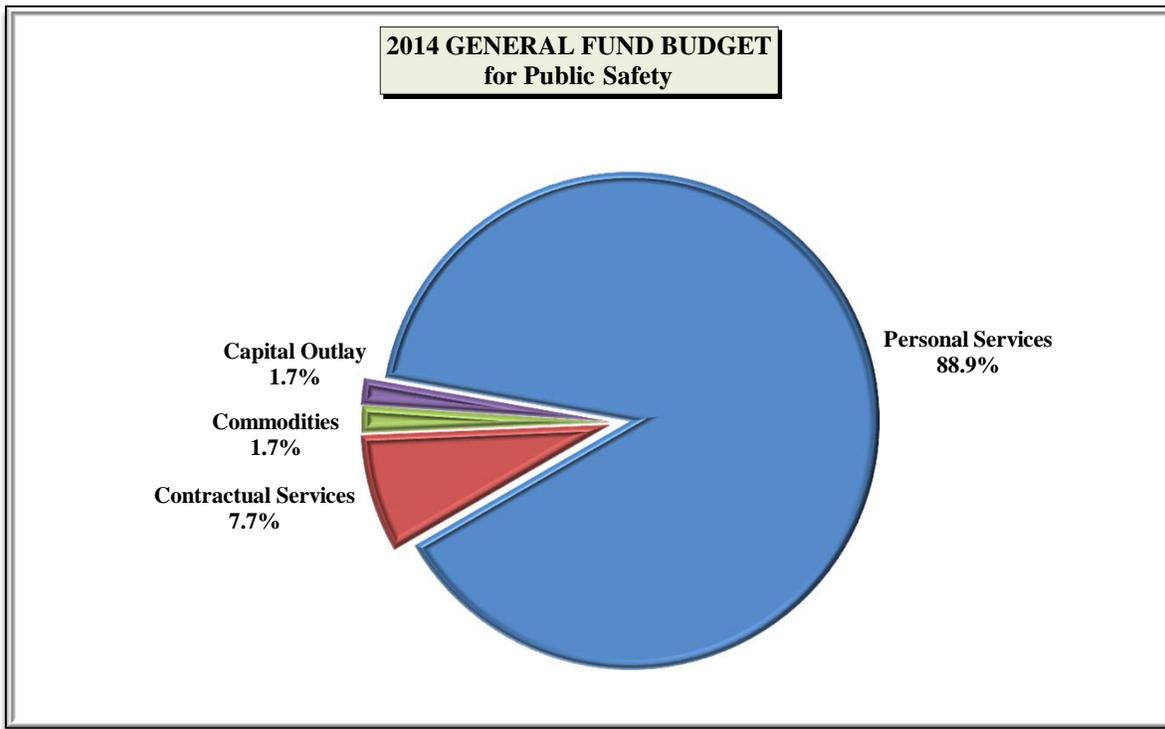


Figure 3.7 General Fund Budget - Public Safety Expenditures

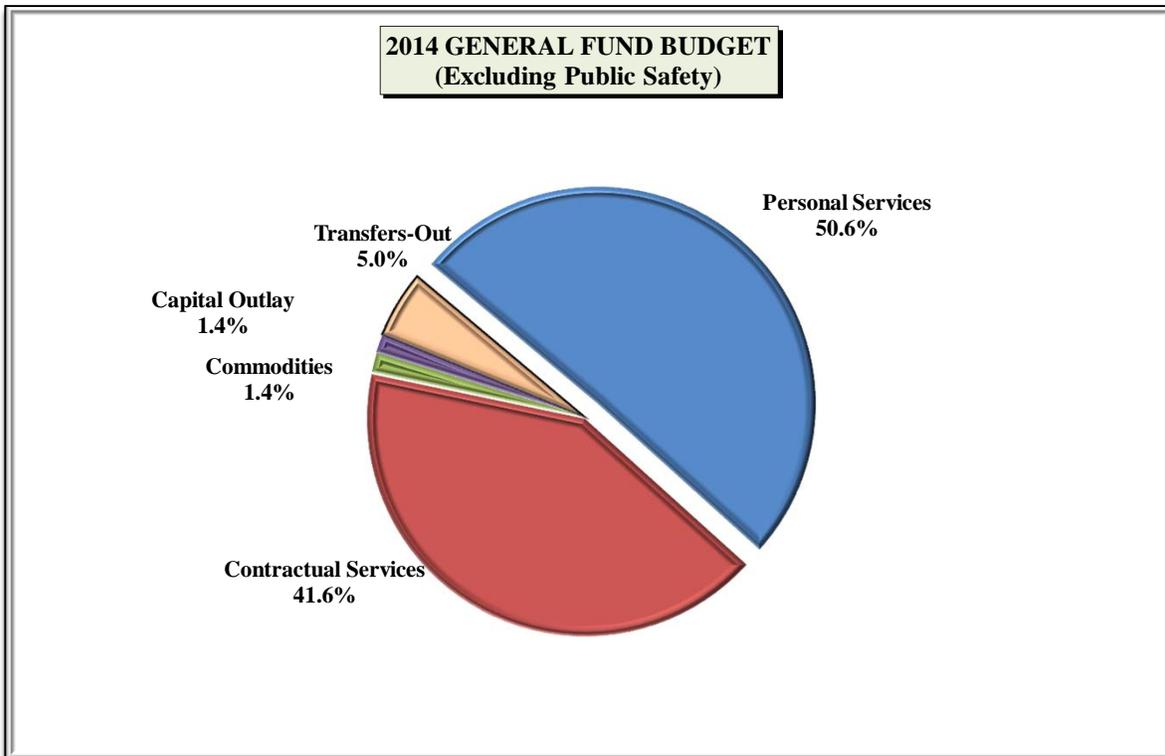


Figure 3.8 General Fund Budget - Excluding Public Safety

**2014 ANNUAL BUDGET
GENERAL FUND - BUDGETED EXPENDITURES**

Department/Division	Personal Services	Contractual Services	Commodities	Capital Outlay	Totals
City Council					
City Council & Clerk	\$122,213	\$28,715	\$4,000	\$4,800	\$159,728
City Manager					
City Manager Administration	\$230,502	\$9,407	\$2,342	\$0	\$242,251
Finance Department					
Finance Administration	\$190,463	\$23,925	\$1,245	\$0	\$215,633
Treasury	\$194,776	\$3,790	\$4,000	\$0	\$202,566
Information Systems	\$421,318	\$28,951	\$9,000	\$37,647	\$496,916
Purchasing	\$49,602	\$2,025	\$750	\$0	\$52,377
	<u>\$856,159</u>	<u>\$58,691</u>	<u>\$14,995</u>	<u>\$37,647</u>	<u>\$967,492</u>
Law Department					
Law	\$372,911	\$55,200	\$2,000	\$0	\$430,111
Human Resources Department					
Human Resources	\$177,990	\$137,900	\$3,500	\$0	\$319,390
Economic Development Department					
Economic Development Administration	\$271,199	\$51,050	\$2,127	\$0	\$324,376
	<u>\$271,199</u>	<u>\$51,050</u>	<u>\$2,127</u>	<u>\$0</u>	<u>\$324,376</u>
Division of Fire					
Fire Administration	\$225,504	\$7,703	\$3,586	\$0	\$236,793
Fire Operations	\$7,755,252	\$571,267	\$217,600	\$25,000	\$8,569,119
Fire Training/Prevention	\$266,455	\$5,836	\$1,850	\$0	\$274,141
	<u>\$8,247,211</u>	<u>\$584,806</u>	<u>\$223,036</u>	<u>\$25,000</u>	<u>\$9,080,053</u>
Division of Police					
Police Administration	\$274,401	\$81,500	\$15,500	\$0	\$371,401
Criminal Investigation	\$1,699,199	\$10,000	\$10,000	\$0	\$1,719,199
Uniform Patrol	\$6,248,495	\$566,350	\$86,000	\$337,600	\$7,238,445
Police Services	\$331,487	\$8,450	\$0	\$250	\$340,187
Police & Fire Dispatch	\$998,323	\$65,500	\$5,000	\$0	\$1,068,823
Jail Management	\$865,597	\$294,568	\$20,800	\$0	\$1,180,965
	<u>\$10,417,502</u>	<u>\$1,026,368</u>	<u>\$137,300</u>	<u>\$337,850</u>	<u>\$11,919,020</u>

**2014 ANNUAL BUDGET
GENERAL FUND - BUDGETED EXPENDITURES**

Department/Division	Personal Services	Contractual Services	Commodities	Capital Outlay	Totals
Community Revitalization					
Community Revitalization Admin	\$218,054	\$12,000	\$0	\$0	\$230,054
Community Center	\$108,145	\$63,400	\$700	\$0	\$172,245
Community Development	\$361,709	\$0	\$0	\$0	\$361,709
Building Inspection & Services	\$171,599	\$67,737	\$1,000	\$2,487	\$242,823
Planning	\$114,632	\$87,766	\$5,000	\$0	\$207,398
Neighborhood Improvement	\$0	\$0	\$0	\$0	\$0
	<u>\$974,139</u>	<u>\$230,903</u>	<u>\$6,700</u>	<u>\$2,487</u>	<u>\$1,214,229</u>
Public Works & Utilities					
Engineering	\$411,774	\$66,392	\$3,800	\$23,080	\$505,046
Street Lighting	\$0	\$767,726	\$5,000	\$0	\$772,726
Parks Maintenance	\$433,209	\$262,184	\$9,100	\$21,763	\$726,256
Building Maintenance	\$196,129	\$109,580	\$40,600	\$3,500	\$349,809
	<u>\$1,041,112</u>	<u>\$1,205,882</u>	<u>\$58,500</u>	<u>\$48,343</u>	<u>\$2,353,837</u>
Non-Departmental					
Non-Departmental	\$23,110	\$1,567,443	\$22,000	\$20,271	\$1,632,824
Subtotal Expenditures	\$22,734,048	\$4,956,365	\$476,500	\$476,398	\$28,643,311
Transfers					
Transfers-Out	\$0	\$0	\$0	\$0	\$400,000
Total Expenditures	\$22,734,048	\$4,956,365	\$476,500	\$476,398	\$29,043,311

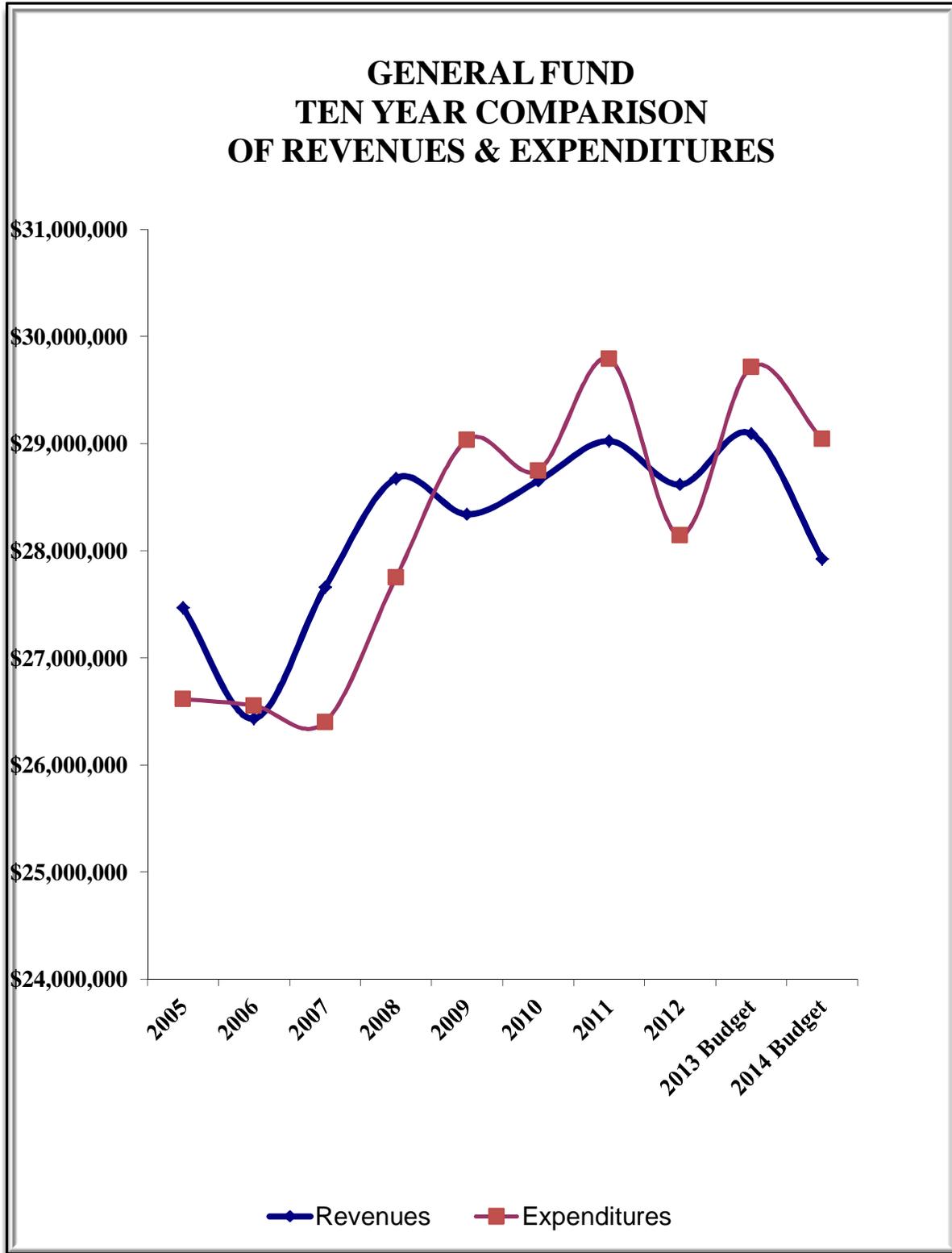


Figure 3.9 Ten year comparison of General Fund revenues and expenditures

FUND SUMMARY FOR FUND 100 GENERAL FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$6,476,504	\$6,950,716	\$6,327,881
REVENUES:			
Property Taxes	\$2,660,424	\$2,703,386	\$2,684,000
Licenses & Permits	296,201	225,970	286,890
Intergovernmental Revenue	2,425,839	2,429,495	2,157,697
Charges for Services	4,350,245	4,622,780	4,527,572
Fines & Forfeitures	210,958	258,525	261,025
Interest Income	97,345	97,434	73,027
Contributions & Donations	2,779	0	0
Rentals & Leases	60,238	63,260	63,260
Miscellaneous Revenue	784,588	776,470	803,778
Reimbursements	370,219	395,000	445,000
Transfers	17,357,653	17,520,349	16,621,795
TOTAL REVENUES	\$28,616,490	\$29,092,669	\$27,924,044
TOTAL RESOURCES	\$35,092,994	\$36,043,385	\$34,251,925
EXPENDITURES:			
Personal Services	\$22,472,415	\$23,498,326	\$22,734,048
Contractual Services	4,385,924	4,927,219	4,956,365
Commodities	434,408	465,891	476,500
Capital Outlay	479,172	505,068	476,398
Transfers	99,000	99,000	0
Loans	271,359	220,000	400,000
TOTAL EXPENDITURES	\$28,142,277	\$29,715,504	\$29,043,311
ENDING BALANCE DECEMBER 31	\$6,950,716	\$6,327,881	\$5,208,614

CITY COUNCIL OFFICE

Summary

The Clerk of Council records, prepares, disseminates and preserves the official activities of the City Council. This involves provision of information to elected officials, City staff, and the general public, including the maintenance and coordination of City records.

The Clerk of the City Council attends all City Council meetings and staff meetings. It is the Clerk's responsibility to meet legal requirements for proper notification, posting, recording, and authentication of official records of the City.

The Clerk prepares the annual budget for Council and monitors budget activity monthly. The Clerk's Office is the custodian of all official city records and the Clerk has been named the Records Coordinator for the City of Middletown. The Clerk manages the Records Program and the coordinates Records Commission meetings which are required at least twice a year. The Clerk maintains rosters and records of boards and committees of the City. Numerous Proclamations, Certificates, Awards and Recognitions are requested from the Clerk's Office. The Clerk provides any and all secretarial services for the Mayor and Council upon request. Annually, the City Code is updated to include all legislation that has been passed. The Clerk compiles all the information needed by the codifier and after the changes are reviewed, legislation is introduced to Council to accept the changes. The updates are then distributed. This distribution list is also updated and maintained by the Clerk.

Goals and Objectives

- Goal 1: Provide the needed administrative and clerical support to City Council.
Measure: Ongoing process.

- Goal 2: Continue to provide an acceptable, timely and efficient level of customer service to the public, staff and Council members.
Measure: Ongoing process.

- Goal 3: Continue to provide Codified Ordinances via computer and net access and work to update those ordinances in a timely manner.
Measure: Ongoing process.

- Goal 4: Continue to make public records available.
Measure: Ongoing process.

- Goal 5: Schedule an appropriate out-going event for City Council members and a swearing in event for newly elected.
Measure: Once every two year election.

- Goal 6: Continue restoration of historical record books.
Measure: As budget allows.

**DEPARTMENT SUMMARY OF EXPENDITURES
CITY COUNCIL**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
City Council	\$195,954	\$213,446	\$159,728
	-----	-----	-----
TOTAL DIVISION EXPENDITURES	\$195,954	\$213,446	\$159,728
EXPENDITURES BY CATEGORY:			
Personal Services	\$162,475	\$169,431	\$122,213
Contractual Services	27,870	35,215	28,715
Commodities	3,425	4,000	4,000
Capital Outlay	2,184	4,800	4,800
	-----	-----	-----
TOTAL EXPENDITURES	\$195,954	\$213,446	\$159,728

**GENERAL FUND
CITY COUNCIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
MAYOR (NG)	1	1	1
CITY COUNCIL (NG)	6	6	4
CLERK OF THE CITY COUNCIL (177)	1	1	1
DEPUTY CLERK (187)	1040 hrs	1040 hrs	1040 hrs
PERSONAL SERVICES:			
100.101.51110 SALARIES & WAGES	\$127,276	\$131,393	\$102,246
100.101.51120 OVERTIME WAGES	235	0	0
100.101.51211 PERS	17,912	18,395	14,314
100.101.51220 WORKERS COMPENSATION	3,514	4,927	4,090
100.101.51230 GROUP HEALTH INSURANCE	11,652	12,733	0
100.101.51270 MEDICARE-CITY SHARE	1,808	1,905	1,483
100.101.51275 LIFE INSURANCE	77	78	80
Total - PERSONAL SERVICES	<u>162,475</u>	<u>169,431</u>	<u>122,213</u>
CONTRACTUAL SERVICES:			
100.101.52110 TRAVEL AND TRAINING	3,740	2,000	2,000
100.101.52111 MANDATORY TRAINING	1,682	3,000	3,000
100.101.52120 EMPLOYEE MILEAGE REIMBURSEMENT	238	275	275
100.101.52490 OUTSIDE PRINTING	465	500	500
100.101.52510 MAINTENANCE OF EQUIPMENT	2,411	2,240	2,240
100.101.52710 LEGAL ADVERTISING	8,624	16,000	12,000
100.101.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,175	1,200	1,200
100.101.52980 OTHER MISC CONTRACTUAL SERVICE	9,536	10,000	7,500
Total - CONTRACTUAL SERVICES	<u>27,870</u>	<u>35,215</u>	<u>28,715</u>
COMMODITIES:			
100.101.53100 OFFICE SUPPLIES	1,389	2,000	2,000
100.101.53210 FOOD	1,115	1,000	1,000
100.101.53296 OTHER SUPPLIES	921	1,000	1,000
Total - COMMODITIES	<u>3,425</u>	<u>4,000</u>	<u>4,000</u>
CAPITAL OUTLAY:			
100.101.54320 OFFICE MACHINERY & EQUIPMENT	<u>2,184</u>	<u>4,800</u>	<u>4,800</u>
Total - CAPITAL OUTLAY	2,184	4,800	4,800
Grand Total	\$195,954	\$213,446	\$159,728

CITY MANAGER'S OFFICE

Summary

The City Manager's office serves as the communication link between City Council and City staff. This office provides direction to senior staff of all departments except the Municipal Court and Health Department. The City Manager is responsible for the appointment of city staff, the administration of the City's annual budget, performance management, public relations, policy development, legislative support, and long term strategic and financial planning. The City Manager will facilitate the goals and objectives of the City Council.

**DEPARTMENT SUMMARY OF EXPENDITURES
CITY MANAGER**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
City Manager's Office	\$231,333	\$242,251	\$242,251
	-----	-----	-----
TOTAL DIVISION EXPENDITURES	\$231,333	\$242,251	\$242,251
EXPENDITURES BY CATEGORY:			
Personal Services	\$219,110	\$230,587	\$230,502
Contractual Services	10,077	9,314	9,407
Commodities	2,145	2,350	2,342
	-----	-----	-----
TOTAL EXPENDITURES	\$231,333	\$242,251	\$242,251

**GENERAL FUND
CITY MANAGER'S OFFICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
CITY MANAGER (NG)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
PERSONAL SERVICES:			
100.111.51110 SALARIES & WAGES	\$165,287	\$173,024	\$172,588
100.111.51211 PERS	23,993	24,223	24,162
100.111.51220 WORKERS COMPENSATION	4,630	6,489	6,904
100.111.51230 GROUP HEALTH INSURANCE	17,200	18,796	18,796
100.111.51260 VEHICLE ALLOWANCE	5,425	5,400	5,400
100.111.51270 MEDICARE-CITY SHARE	2,432	2,509	2,502
100.111.51275 LIFE INSURANCE	144	146	150
Total - PERSONAL SERVICES	<u>219,110</u>	<u>230,587</u>	<u>230,502</u>
CONTRACTUAL SERVICES:			
100.111.52110 TRAVEL AND TRAINING	613	0	0
100.111.52111 MANDATORY TRAVEL AND TRAINING	2,278	3,080	2,900
100.111.52120 EMPLOYEE MILEAGE REIMB	0	400	350
100.111.52222 TELEPHONE LINE CHARGES	406	300	656
100.111.52480 OTHER PROFESSIONAL SERVICES	3,900	2,105	2,000
100.111.52490 OUTSIDE PRINTING	202	450	500
100.111.52510 MAINTENANCE OF EQUIPMENT	1,058	1,359	1,200
100.111.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,620	1,620	1,801
Total - CONTRACTUAL SERVICES	<u>10,077</u>	<u>9,314</u>	<u>9,407</u>
COMMODITIES:			
100.111.53100 OFFICE SUPPLIES	1,132	1,050	973
100.111.53210 FOOD	140	425	394
100.111.53510 SUPPLIES TO MAINTAIN EQUIPMENT	874	875	975
Total - COMMODITIES	<u>2,145</u>	<u>2,350</u>	<u>2,342</u>
Grand Total	\$231,333	\$242,251	\$242,251

FINANCE DEPARTMENT

Summary

The Finance Department provides fiscal management and facilitates the operations of all City departments by providing budgetary and financial information. The department's six divisions provide a variety of services to internal and external customers.

The Finance Administration Division prepares the annual budget and the Comprehensive Annual Financial Report of the City of Middletown. This division is also responsible for debt management and oversees all other Finance divisions.

The Treasury Division provides internal accounting and treasury services to the City. Among its functions are: accounting, payroll, accounts payable, investments, and cash management.

The Information Systems Division is responsible for all City computer hardware, software, telephones, along with the City's data and voice networks. Information Systems provides software development and technical support for all City Departments, including round-the-clock support for Police and Fire.

The Purchasing Division furnishes centralized purchasing management for all departments. Bid preparation, vendor selection, and vendor relations are the responsibility of this division. This division also oversees the disposal of city property and the purchasing card program.

The City Income Tax Division collects the City's local income tax. The Division is responsible for the management of the mandatory income tax filing program approved by the City Commission in 1994.

The Water and Sewer Administration Division prepares and collects the City's monthly utility bills which includes water, sewer, storm water, well field protection, and refuse collection fees.



Goals and Objectives

- Goal 1: Maintain the City's AA2 bond rating to ensure low interest rates for bonds.
Measure: A bond rating of Aa3 was assigned in 2013.
- Goal 2: Receive the Government Finance Officers Association "Distinguished Budget Award" and the "Certificate of Achievement for Excellence in Financial Reporting Award."
Measure: Both awards were accomplished in 2013 and submission for both awards is anticipated in 2014.
- Goal 3: Continue to update staff and Council on the current financial condition of the City's funds and balances.
Measure: Financial highlights are reported monthly to Council and meetings are held when needed or requested.

FINANCE DEPARTMENT

(Goals continued)

- Goal 4: Continue to expand the City's cooperative purchasing efforts.
- Goal 5: Work with the Liberty Township JEDD office to capture all new accounts working on Liberty Center and the new construction at Cincinnati Children's Hospital.
- Goal 6: Reduce the backlog of delinquent tax collections through civil action and mailings to taxpayers.
- Goal 7: Computers/Software:
- Finish implementation of SSI Financial Accounting and Dashboard products.
 - Expand the use of smartcards for general City personnel to use as two-factor authentication, to improve network security.
 - Write RFP for new Utility Billing and Income Tax application software packages. Evaluate proposals from qualified vendors, and recommend the best applications that fit the City's budget.
 - Continue to improve the off-site Disaster Recovery and Business Continuity resources at the Butler County co-location facility.
 - Replace outdated Police and Fire mobile computers, as budget resources allow.
 - Research the feasibility of upgrading the City's Voice Mail server and software.
 - Research the feasibility of upgrading the City's Interactive Voice Response (IVR – "Dial Middletown") server.
 - Research the feasibility in upgrading the City's 4.9 GHz radio system. This wireless network connects 6 facilities to the City's computer network.
 - Continue to improve the City's Automated Meter Reading wireless network. The network equipment has reached end-of-life and is difficult if not impossible to repair. Research the most cost effective way to implement functionality.
 - Work with Municipal Court in upgrading their application server.
 - Work with Police to determine best way to respond to the FBI's paperless UCR reporting initiative.
 - Work with Public Works in researching new software products to replace legacy manpower and supplies inventory systems.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF FINANCE

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Finance Administration	\$221,616	\$227,839	\$215,633
Treasury	188,134	205,809	202,566
Information Systems	529,039	578,848	496,916
Purchasing	56,506	61,438	52,377
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$995,295	\$1,073,934	\$967,492
EXPENDITURES BY CATEGORY:			
Personal Services	\$923,100	\$959,217	\$856,159
Contractual Services	38,230	62,273	58,691
Commodities	10,702	15,170	14,995
Capital Outlay	23,264	37,274	37,647
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$995,295	\$1,073,934	\$967,492

**GENERAL FUND
FINANCE ADMINISTRATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
FINANCE DIRECTOR (170)	1	1	1
BUDGET ANALYST (183)	1	1	1
PERSONAL SERVICES:			
100.131.51110 SALARIES & WAGES	\$157,196	\$157,419	\$135,997
100.131.51120 OVERTIME WAGES	2,418	2,000	2,000
100.131.51211 PERS	24,770	22,319	19,320
100.131.51220 WORKERS COMPENSATION	4,377	5,978	5,520
100.131.51230 GROUP HEALTH INSURANCE	11,652	12,733	25,465
100.131.51270 MEDICARE-CITY SHARE	2,298	2,312	2,001
100.131.51275 LIFE INSURANCE	153	156	160
Total - PERSONAL SERVICES	<u>202,864</u>	<u>202,917</u>	<u>190,463</u>
CONTRACTUAL SERVICES:			
100.131.52111 MANDATORY TRAINING	610	2,000	2,000
100.131.52120 EMPLOYEE MILEAGE REIMB	0	25	25
100.131.52230 POSTAGE & POSTAL CHARGES	15	47	50
100.131.52480 OTHER PROFESSIONAL SERVICE	16,050	19,800	20,000
100.131.52490 OUTSIDE PRINTING	0	100	75
100.131.52520 MAINTENANCE OF FACILITIES	29	0	75
100.131.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,163	1,700	1,700
Total - CONTRACTUAL SERVICES	<u>17,867</u>	<u>23,672</u>	<u>23,925</u>
COMMODITIES:			
100.131.53100 OFFICE SUPPLIES	431	625	620
100.131.53510 SUPPLIES TO MAINTAIN EQUIP	454	625	625
Total - COMMODITIES	<u>885</u>	<u>1,250</u>	<u>1,245</u>
Grand Total	\$221,616	\$227,839	\$215,633

**GENERAL FUND
TREASURY**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
EXECUTIVE ACCOUNT CLERK (188)	3	3	3
PERSONAL SERVICES:			
100.132.51110 SALARIES & WAGES	\$119,872	\$125,842	\$131,099
100.132.51120 OVERTIME WAGES	11,679	11,000	11,000
100.132.51211 PERS	18,098	19,158	19,894
100.132.51220 WORKERS COMPENSATION	3,866	5,132	5,684
100.132.51230 GROUP HEALTH INSURANCE	25,204	30,346	24,859
100.132.51240 UNEMPLOYMENT COMPENSATION	485	0	0
100.132.51270 MEDICARE-CITY SHARE	1,941	1,984	2,060
100.132.51275 LIFE INSURANCE	163	176	180
Total - PERSONAL SERVICES	<u>181,308</u>	<u>193,638</u>	<u>194,776</u>
CONTRACTUAL SERVICES:			
100.132.52110 TRAVEL AND TRAINING	0	100	50
100.132.52111 MANDATORY TRAVEL & TRAINING	643	1,250	500
100.132.52120 MILEAGE REIMBURSEMENT	0	25	150
100.132.52480 OTHER PROFESSIONAL SERVICES	1,241	3,326	1,320
100.132.52490 OUTSIDE PRINTING	761	1,700	900
100.132.52510 MAINTENANCE OF EQUIPMENT	668	800	400
100.132.52620 EMPLOYEE BONDS	150	200	100
100.132.52920 MEMBERSHIPS-BOOKS-PERIODICALS	170	600	370
Total - CONTRACTUAL SERVICES	<u>3,631</u>	<u>8,001</u>	<u>3,790</u>
COMMODITIES:			
100.132.53100 OFFICE SUPPLIES	2,161	2,800	3,000
100.132.53510 SUPPLIES TO MAINTAIN EQUIPMENT	1,033	1,370	1,000
Total - COMMODITIES	<u>3,195</u>	<u>4,170</u>	<u>4,000</u>
Grand Total	\$188,134	\$205,809	\$202,566

**GENERAL FUND
INFORMATION SYSTEMS**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
INFORMATION SYSTEMS MANAGER (173)	1	1	1
SENIOR COMPUTER ANALYST/PROGRAMMER (176)	2	2	2
INFORMATION SYSTEMS SUPPORT ANALYST (181)	1	1	0
INFORMATION SYSTEMS TECHNICIAN (184)	1	0	0
INFORMATION SYSTEMS SPECIALIST (180)	0	1	1
PERSONAL SERVICES:			
100.136.51110 SALARIES & WAGES	\$351,084	\$359,547	\$288,169
100.136.51211 PENSION	47,254	50,336	40,344
100.136.51220 WORKERS COMPENSATION	11,190	13,483	11,527
100.136.51230 GROUP HEALTH INSURANCE	68,664	75,029	62,297
100.136.51240 UNEMPLOYMENT COMPENSATION	0	0	14,482
100.136.51270 MEDICARE-CITY SHARE	4,950	5,213	4,179
100.136.51275 LIFE INSURANCE	373	391	320
Total - PERSONAL SERVICES	<u>483,516</u>	<u>503,999</u>	<u>421,318</u>
CONTRACTUAL SERVICES:			
100.136.52120 EMPLOYEE MILEAGE REIMBUREMENT	0	500	500
100.136.52230 POSTAGE & POSTAL CHARGES	17	100	100
100.136.52340 EQUIPMENT & VEHICLE RENTAL	181	500	500
100.136.52480 OTHER PROFESSIONAL SERVICE	15,559	26,975	27,351
100.136.52920 MEMBERSHIPS-BOOKS-PERIODICALS	215	500	500
Total - CONTRACTUAL SERVICES	<u>15,971</u>	<u>28,575</u>	<u>28,951</u>
COMMODITIES:			
100.136.53100 OFFICE SUPPLIES	1,293	4,000	4,000
100.136.53510 SUPPLIES TO MAINTAIN EQUIPMENT	4,995	5,000	5,000
Total - COMMODITIES	<u>6,288</u>	<u>9,000</u>	<u>9,000</u>
CAPITAL OUTLAY:			
100.136.54300 COMPUTER & OTHER PERIPHERALS	2,733	18,637	18,824
100.136.54370 COMPUTER SOFTWARE	20,531	18,637	18,823
Total - CAPITAL OUTLAY	<u>23,264</u>	<u>37,274</u>	<u>37,647</u>
Grand Total	\$529,039	\$578,848	\$496,916

**GENERAL FUND
PURCHASING**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PURCHASING AGENT (180)	1664 hrs	1664 hrs	1404 hrs
PERSONAL SERVICES:			
100.137.51110 SALARIES & WAGES	\$47,101	\$49,820	\$42,035
100.137.51211 PERS	6,935	6,975	5,885
100.137.51220 WORKERS COMPENSATION	1,377	1,868	1,682
Total - PERSONAL SERVICES	<u>55,413</u>	<u>58,663</u>	<u>49,602</u>
CONTRACTUAL SERVICES:			
100.137.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	575	575
100.137.52490 OUTSIDE PRINTING	326	750	750
100.137.52920 MEMBERSHIPS-BOOKS-PERIODICALS	434	700	700
Total - CONTRACTUAL SERVICES	<u>760</u>	<u>2,025</u>	<u>2,025</u>
COMMODITIES:			
100.137.53100 OFFICE SUPPLIES	333	750	750
Total - COMMODITIES	<u>333</u>	<u>750</u>	<u>750</u>
Grand Total	\$56,506	\$61,438	\$52,377

LAW DEPARTMENT

Summary

The Department of Law is established by City ordinance and is under the direction of the Law Director, who is an appointee of the City Manager. The department represents and advises the City in all civil, criminal and administrative law matters; prosecutes criminal cases in the Middletown Municipal Court; and performs such other duties as may be required by City Charter, ordinance, or statute.

The Law Director must prepare all contracts, bonds and other instruments in writing in which the City is concerned and endorse on each his approval of the form and correctness thereof. In addition, the Law Director gives oral or written opinions to any officer of the City, including members of the legislative authority, concerning any matter before such officer in his/her official capacity.

The Department of Law prosecutes or defends, on behalf of the City, all complaints, suits and controversies to which the City is a party, including, but not limited to, filing and prosecuting civil suits for the collection of delinquent income taxes, prosecuting civil actions for injunctive relief in connection with the abatement of the public nuisances, defending tort (personal injury), zoning, public records, and federal civil rights lawsuits. In addition, the Department of Law oversees and coordinates the use of outside legal counsel in connection with matters involving particular expertise, or where ethical standards require the retention of separate counsel.



Goals and Objectives

Goal 1: Provide legal services to other departments.

Measures:

- Provide general legal advice and counsel for staff and City Council, including written opinions, on all legal issues before the City.
- Represent the City in all legal proceedings.

Goal 2: Provide counsel and advice for appointed boards and commissions.

Measures:

- Attend board and commission meetings as requested by the Department Head or City Manager.
- Provide written and oral advice as needed.

Goal 3: Provide competent service as labor counsel concerning labor issues.

Measures:

- Serve as coordinator of negotiation teams and as chief negotiator.
- Provide timely advice on labor issues.
- Review grievances with departments and City Manager's designee.
- Handle labor arbitrations.
- Train front-line supervisors, re: contracts.

LAW DEPARTMENT

Goals and Objectives (continued)

Goal 4: Provide legal assistance in the acquisition, purchase or sale of real property.

Measures:

- Review all agreements, documents of transfer, etc. for the purchase, sale or lease of real property.
- Provide legal services in annexation and appropriation proceedings.
- Review all loan, mortgage or accounting documents pertinent to a land transfer.
- Coordinate recordation of deeds, mortgages, etc. for the City.

Goal 5: Department serves as a clearinghouse for public record requests.

Measures:

- Coordinate cross department public record requests.
- Ensure that requests are responded to in a timely manner.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF LAW

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Law	\$413,235	\$430,254	\$430,111
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TOTAL DIVISION EXPENDITURES	\$413,235	\$430,254	\$430,111
EXPENDITURES BY CATEGORY:			
Personal Services	\$359,954	\$376,522	\$372,911
Contractual Services	52,384	51,732	55,200
Commodities	897	2,000	2,000
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TOTAL EXPENDITURES	\$413,235	\$430,254	\$430,111

**GENERAL FUND
LAW**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
LAW DIRECTOR (170)	1	1	1
PROSECUTOR (177)	1	1	1
ASSISTANT PROSECUTOR (180)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
P/T VICTIM ADVOCATE COORDINATOR (191)	1040 hrs	1040 hrs	1040 hrs
PERSONAL SERVICES:			
100.150.51110 SALARIES & WAGES	\$264,707	\$271,632	\$268,000
100.150.51120 OVERTIME WAGES	0	500	500
100.150.51211 PERS	35,327	38,099	37,590
100.150.51220 WORKERS COMPENSATION	8,427	10,205	10,740
100.150.51230 GROUP HEALTH INSURANCE	47,440	51,838	51,838
100.150.51270 MEDICARE-CITY SHARE	3,756	3,945	3,893
100.150.51275 LIFE INSURANCE	297	303	350
Total - PERSONAL SERVICES	<u>359,954</u>	<u>376,522</u>	<u>372,911</u>
CONTRACTUAL SERVICES:			
100.150.52111 MANDATORY TRAVEL & TRAINING	3,138	3,000	3,000
100.150.52120 EMPLOYEE MILEAGE REIMBURSEMENT	672	1,000	1,000
100.150.52230 POSTAGE AND POSTAL CHARGES	125	300	300
100.150.52410 LEGAL SERVICE	33,941	30,282	35,000
100.150.52480 OTHER PROFESSIONAL SERVICES	7,919	10,000	10,000
100.150.52490 OUTSIDE PRINTING	390	900	900
100.150.52510 MAINTENANCE OF EQUIPMENT	554	1,250	1,000
100.150.52920 MEMBERSHIPS-BOOKS-PERIODICALS	5,645	5,000	4,000
Total - CONTRACTUAL SERVICES	<u>52,384</u>	<u>51,732</u>	<u>55,200</u>
COMMODITIES:			
100.150.53100 OFFICE SUPPLIES	897	2,000	2,000
Total - COMMODITIES	<u>897</u>	<u>2,000</u>	<u>2,000</u>
Grand Total	\$413,235	\$430,254	\$430,111

HUMAN RESOURCES DIVISION

Summary

The Human Resources Division plans, organizes, coordinates, directs, and evaluates the City's personnel functions to ensure a quality work environment that will best meet the current and future needs of Middletown's public employees and the citizens we serve.

The Human Resources Division manages the City's personnel program, to include classification, compensation, recruitment and hiring, personnel evaluation, termination or retirement, training, benefits, employee relations and assistance, and employee record keeping. This division also coordinates administration of the Civil Service system and the City's safety program.



Service Levels for 2014

The Human Resources Division will continue serving the needs of City employees through improved communications, clarifying policies and procedures so that employees have clear guidelines to follow, building a spirit of cooperation with all departments and agencies, and implementing the City Strategic Plan.



Goals and Objectives

Goal 1: Maintain a quality City Personnel Program that is responsive to management and employee needs.

Measures: Respond to personnel needs upon request.
Provide effective and legitimate hiring and promotional processes.
Assure employee status and records are properly maintained.
Assist in administration of employee benefits and programs.

Goal 2: Improve the Position Classification Plan to accurately reflect position descriptions, classifications, and the resulting performance appraisals and salary systems.

Measure: Review current plan, revise and update where necessary.

Goal 3: Implement a comprehensive staff development program to include Customer Service training, a Leadership Institute, and Basic Supervisor training.

Measure: Set up training programs, in-house when possible, for new employees and refresher courses for others.

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF HUMAN RESOURCES**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Human Resources Administration	241,770	319,390	319,390
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TOTAL DIVISION EXPENDITURES	\$241,770	\$319,390	\$319,390
EXPENDITURES BY CATEGORY:			
Personal Services	\$27,202	\$53,690	\$177,990
Contractual Services	213,804	262,200	137,900
Commodities	764	3,500	3,500
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TOTAL EXPENDITURES	\$241,770	\$319,390	\$319,390

GENERAL FUND
HUMAN RESOURCES ADMINISTRATION

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PERSONNEL SPECIALIST (184)	1	0	2496 HRS
TRAINING/SPECIAL PROJECTS COORDINATOR (186)	0	0	1248 HRS
SENIOR PERSONNEL MANAGER (182)	0	0	1
PERSONNEL DIRECTOR (171)	0	1040 HRS	0
PERSONAL SERVICES:			
100.142.51110 SALARIES & WAGES	\$17,112	\$42,945	\$141,772
100.142.51211 PERS	3,932	6,012	19,848
100.142.51220 WORKERS COMPENSATION	2,760	1,610	5,671
100.142.51230 GROUP HEALTH INSURANCE	1,942	0	6,063
100.142.51270 MEDICARE-CITY SHARE	369	623	2,056
100.142.51275 LIFE INSURANCE	11	0	80
100.142.51290 EMPLOYEE AWARDS	1,076	2,500	2,500
Total - PERSONAL SERVICES	<u>27,202</u>	<u>53,690</u>	<u>177,990</u>
CONTRACTUAL SERVICES:			
100.142.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	100	200
100.142.52125 EMPLOYEE DEVELOPMENT	21,531	28,000	8,000
100.142.52410 LEGAL SERVICE	21,900	23,500	23,500
100.142.52420 MEDICAL SERVICE	10,936	25,000	25,000
100.142.52480 OTHER PROFESSIONAL SERVICE	133,782	155,100	51,000
100.142.52490 OUTSIDE PRINTING	1,653	2,000	1,700
100.142.52510 MAINTENANCE OF EQUIPMENT	1,239	2,000	2,000
100.142.52710 LEGAL ADVERTISEMENTS	21,617	25,000	25,000
100.142.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,146	1,500	1,500
Total - CONTRACTUAL SERVICES	<u>213,804</u>	<u>262,200</u>	<u>137,900</u>
COMMODITIES:			
100.142.53100 OFFICE SUPPLIES	764	2,000	2,000
100.142.53410 SUPPLIES TO MAINTAIN EQUIPMENT	0	1,500	1,500
Total - COMMODITIES	<u>764</u>	<u>3,500</u>	<u>3,500</u>
Grand Total	\$241,770	\$319,390	\$319,390

ECONOMIC DEVELOPMENT

Summary

The purpose of economic development is to improve the economic well being of our citizens, businesses and neighborhoods. The Economic Development Department serves as the City's primary vehicle to attract and retain business as well as to provide local and regional outreach. This department works with the City Manager and Council as well as the other city departments to encourage new investment. The Economic Development Director is also responsible for working with local and regional economic development-related organizations to foster a positive impression of the City of Middletown.



Goals and Objectives

- Goal 1: Support the sustainability and expansion of existing businesses
- Communicate City support for businesses and discern concerns or needs of businesses
 - Refine role of Retention Committee, members and potential sub-committees
 - Facilitate speedy and customer friendly responses to businesses by enhancing interdepartmental communication and building awareness of business needs
 - Assist small businesses by connecting them with the Small Business Development Center and related counseling services
 - Using the SBDC as conduit, facilitate use of available additional SBA resources such as lending programs, training opportunities, seminars and symposiums. Grow the the Microenterprise program loan pool available to Butler County residents.
 - Develop relationships to facilitate funding opportunities through the Butler County Revolving Loan fund; Butler County Port Authority; Warren County Port Authority; DMI Microloan program, OhiomeansJobs (training); providers of New Markets Tax Credits, other lenders, and the State of Ohio
 - Create incentive proposals to support business growth
 - Engage Public Relations expert to highlight businesses to the media, site selectors, and local residents
 - Respond to business needs for infrastructure, sites, financing, workforce, and other areas as indicated in goals 3-5
- Goal 2: Facilitate recruitment of new businesses
- Work with prospects to offer incentives, meet objections, communicate city advantages, and provide other information needed to win the deal
 - Evaluate recruiting opportunities and existing industry clusters and strengths
 - Implement recruitment directed toward the targeted industries
 - Review opportunities to create a university driven research and technology partnership
 - Grow broker and site selector relationships
 - Build relationships with entrepreneurial funding organizations
 - Grow relationships with regional development entities: Dayton Development Coalition, Cincinnati USA Chamber, JobsOhio, other county level organizations
 - Grow relationships with site selectors

Goals and Objectives (continued)

- Expand web-based site information
 - Work to redevelop and create available sites as indicated in Goal 5.
- Goal 3: Retain, develop and recruit a highly skilled workforce.
- Support workforce development programs
 - Connect workforce training opportunities with employers
Support Middletown City Schools Business Partnership Project; Community Foundation education goals; United Way Bold Goals
 - Continue to explore new higher education opportunities and workforce services options. Engage Cincinnati State, MUM, WCCC, Butler Tech
- Goal 4: Ensure the development and implementation of public infrastructure needed to retain employers and to support growth of targeted industries
- Engage interdepartmental resources, inside and outside legal staff, and other entities as appropriate to resolve employer infrastructure needs
 - Maximize Gateway Redevelopment Opportunity by coordinating with planning and engineering to connect roadway, signage, zoning, utility and landscaping planning to business needs
 - Coordinate with finance officer, TIRC, and TIF consultant (if appropriate) to maximize TIF funding opportunities
 - Apply for Ohio 629 Roadway grants and other grants when appropriate
 - Work with TID, ODOT-signage, road extensions
 - Work with FAA to maintain and enhance infrastructure of airport to support growth
- Goal 5: Expand available sites through redevelopment of existing sites and development of new sites
- Engage Middletown Moving Forward for development opportunities
 - Work with prospective developers and development consultants for Renaissance District
 - Engage broker and/or create site plans to market Aeronca sites and Wrenn site
 - Collaborate with Middletown Paperboard owner to improve the site
 - Facilitate Cincinnati State growth – Campus Leadership engagement
 - Facilitate Airport redevelopment – Airport Commission engagement
 - Facilitate industrial corridor redevelopment – MMF, Chamber, CREW engagement
 - Seek additional opportunities to provide clean sites through remediation of brownfields;
 - Engage developers and prospects to market redeveloped sites
 - Examine Greyfield Opportunities
 - Work with city staff and outside consultants to plan for development of new sites. Assist with applications for funding when appropriate.
 - Facilitate key downtown projects
- Goal 6: Implement Master Plan Update and participate on Great Miami Riverfront Corridor Planning Project
- Goal 7: Manage marketing process: print collateral, publicity, outreach, events

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF ECONOMIC DEVELOPMENT**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Economic Development Administration	\$190,669	\$246,680	\$324,376
TOTAL DIVISION EXPENDITURES	\$190,669	\$246,680	\$324,376
EXPENDITURES BY CATEGORY:			
Personal Services	\$145,100	\$191,780	\$271,199
Contractual Services	43,979	51,650	51,050
Commodities	858	1,000	2,127
Capital Outlay	732	2,250	0
TOTAL EXPENDITURES	\$190,669	\$246,680	\$324,376

**GENERAL FUND
ECONOMIC DEVELOPMENT ADMINISTRATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
ECONOMIC DEVELOPMENT DIRECTOR (172)	1	1	1
ECONOMIC DEVELOPMENT PROGRAM MGR (176)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	0	0	1
PERSONAL SERVICES:			
100.164.51110 SALARIES & WAGES	\$106,142	\$139,044	\$189,925
100.164.51211 PERS	13,805	19,466	26,590
100.164.51220 WORKERS COMPENSATION	2,595	5,214	7,597
100.164.51230 GROUP HEALTH INSURANCE	17,894	22,584	40,803
100.164.51260 VEHICLE ALLOWANCE	3,025	3,300	3,300
100.164.51270 MEDICARE-CITY SHARE	1,531	2,016	2,754
100.164.51275 LIFE INSURANCE	108	156	230
Total - PERSONAL SERVICES	<u>145,100</u>	<u>191,780</u>	<u>271,199</u>
CONTRACTUAL SERVICES:			
100.164.52110 TRAVEL AND TRAINING	2,023	4,000	3,750
100.164.52111 MANDATORY TRAINING	369	2,000	1,500
100.164.52222 TELEPHONE LINE CHARGES	1,170	2,400	1,800
100.164.52480 OTHER PROFESSIONAL SERVICES	31,433	30,000	30,000
100.164.52490 OUTSIDE PRINTING	77	3,250	4,000
100.164.52920 MEMBERSHIPS-BOOKS-PERIODICALS	8,907	10,000	10,000
Total - CONTRACTUAL SERVICES	<u>43,979</u>	<u>51,650</u>	<u>51,050</u>
COMMODITIES:			
100.164.53100 OFFICE SUPPLIES	858	1,000	2,127
Total - COMMODITIES	<u>858</u>	<u>1,000</u>	<u>2,127</u>
CAPITAL OUTLAY:			
100.164.54320 OFFICE MACHINERY & EQUIPMENT	732	1,500	0
100.164.54370 COMPUTER SOFTWARE	0	750	0
Total - CAPITAL OUTLAY	<u>732</u>	<u>2,250</u>	<u>0</u>
Grand Total	\$190,669	\$246,680	\$324,376

DIVISION OF FIRE

Mission Statement

The Mission of the Middletown Division of Fire is to save lives and protect property from fire and other hazards, natural and manmade.

This mission is accomplished through Fire Suppression, Fire Prevention, Public Education, Fire Cause Determination, Hazardous Material Response and Emergency Medical Services, basic and advanced life support skills, Vehicle Extrication and Technical Rescue: Confined Space, High Angle and Shore based Water Rescue.



2014 Summary

The Division of Fire is under the direction of the Fire Chief.

The Division of Fire's 2014 budget reflects an authorized staffing level of 78/63* full time, paid uniformed members and 1 Administrative Assistant. Of the 78/63* uniformed personnel there are:

20	Officers
58/43*	Firefighters, including the following special positions:
	Paid Squad Persons
	Paid Apparatus Operators
	Fire Marshal

All current uniformed members of the Division are Emergency Medical Technician trained.

75/60*	Paramedic level
3	EMT Basic

In addition to personnel, the Division has as resources, the following apparatus:

- 5 Engines (3 frontline, 2 reserve)
- 2 Aerials (1 ladder, 1 platform)
- 6 Ambulances (4 frontline, 2 reserve)
- 1 Command vehicle
- 2 Utility vehicles
- 2 Staff vehicles
- 1 Hazardous material vehicle
- 1 Mass decontamination vehicle (DHS)

*Numbers reduced by fifteen (15) firefighter positions fourth quarter 2014.

DIVISION OF FIRE

2014 Goals and Objectives

- Goal 1: To provide an appropriate response of personnel, apparatus and equipment to fires, medical emergencies and/or other hazardous situations. Response may be supplemented with mutual aid departments.
- Goal 2: Maintain a monthly EMS training program for all uniformed personnel. Duty assigned Emergency Medical Services (EMS) Training Captain.
- Goal 3: Provide quality on-line EMS continuing education program for Emergency Medical Technician (EMT) recertification and skill reviews. Duty assigned to EMS Training Captain.
- Goal 4: Maintain an EMS run review program. Duty assigned to Performance and Improvement (P&I) Committee, overseen by the EMS Training Captain.
- Goal 5: Provide a monthly Fire training program for all uniformed personnel. Duty assigned to Training Chief and assisting Fire Officers/Firefighters.
- Goal 6: Provide quality on-line firefighter continuing education program for firefighter recertification and skill reviews. Duty assigned to Training Chief and assisting Fire Officers/Firefighters.
- Goal 7: Provide a structured quarterly Hazardous Materials (Haz-Mat) training program. Duty assigned to Hazmat Captain and Lieutenants at Station 81.
- Goal 8: Provide for inspection and testing of hydrants and hose; inspection, maintenance and purchase of emergency tools and protective clothing. Duties assigned to HQ Captain and assisting Fire Officers/Firefighters.
- Goal 9: Provide fire safety inspection of commercial, industrial and institutional properties. Duties assigned to Fire Marshal.
- Goal 10: Provide investigation of large dollar loss and/or intentionally set fires. Duties assigned to Fire Marshal.



Service Measures

	<u>2012 Actual</u>	<u>2013 Estimate</u>	<u>2014 Estimate</u>
Average response time in minutes/seconds	5 mins/15secs	5mins/17secs	5mins/17secs
Emergency medical calls	8,400 calls	8,110 calls	7,908 calls
Fire calls	969 calls	882 calls	905 calls
Investigation/Assistance calls	1,104 calls	1,086 calls	1,060 calls

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF FIRE

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Fire Administration	\$225,249	\$236,301	\$236,793
Fire Operations	8,288,556	8,703,255	8,569,119
Fire Training & Prevention	241,382	273,619	274,141
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TOTAL DIVISION EXPENDITURES	\$8,755,186	\$9,213,175	\$9,080,053
EXPENDITURES BY CATEGORY:			
Personal Services	\$7,874,072	\$8,413,384	\$8,247,211
Contractual Services	471,382	576,504	584,806
Commodities	190,628	194,921	223,036
Capital Outlay	219,104	28,366	25,000
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TOTAL EXPENDITURES	\$8,755,186	\$9,213,175	\$9,080,053

**GENERAL FUND
FIRE ADMINISTRATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
FIRE CHIEF (171)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
PERSONAL SERVICES:			
100.211.51110 SALARIES & WAGES	\$149,486	\$150,978	\$150,978
100.211.51211 PERS	6,321	6,511	6,511
100.211.51213 FIRE PENSION	25,402	25,074	25,074
100.211.51214 FIRE UNFUNDED LIABILITY	864	1,609	1,609
100.211.51220 WORKERS COMPENSATION	4,227	5,662	6,039
100.211.51230 GROUP HEALTH INSURANCE	26,772	29,254	29,254
100.211.51250 CLOTHING ALLOWANCE	375	400	400
100.211.51260 VEHICLE ALLOWANCE	3,300	3,300	3,300
100.211.51270 MEDICARE	2,166	2,189	2,189
100.211.51275 LIFE INSURANCE	144	146	150
Total - PERSONAL SERVICES	<u>219,056</u>	<u>225,123</u>	<u>225,504</u>
CONTRACTUAL SERVICES:			
100.211.52111 MANDATORY TRAVEL & TRAINING	120	1,010	1,010
100.211.52660 PROPERTY INSURANCE	2,066	3,700	3,700
100.211.52670 BOILER & MACHINERY INSURANCE	107	1,993	1,993
100.211.52920 MEMBERSHIPS-BOOKS-PERIODICALS	842	1,000	1,000
Total - CONTRACTUAL SERVICES	<u>3,134</u>	<u>7,703</u>	<u>7,703</u>
COMMODITIES:			
100.211.53100 OFFICE SUPPLIES	2,301	2,525	2,636
100.211.53210 FOOD	413	500	500
100.211.53230 PURCHASE OF UNIFORMS	345	450	450
Total - COMMODITIES	<u>3,059</u>	<u>3,475</u>	<u>3,586</u>
Grand Total	\$225,249	\$236,301	\$236,793

**GENERAL FUND
FIRE OPERATIONS**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
DEPUTY FIRE CHIEF (FO4)	3	3	3
FIRE CAPTAIN (FO3)	4	4	4
FIRE LIEUTENANT (FO2)	11	11	11
FIREFIGHTER (FO1)	51	57	57
PERSONAL SERVICES:			
100.212.51110 SALARIES & WAGES	\$4,713,425	\$4,930,551	\$4,691,315
100.212.51120 OVERTIME WAGES	204,140	251,523	251,523
100.212.51150 CALL-OUT OVERTIME	0	9,000	9,000
100.212.51213 FIRE PENSION	1,246,534	1,245,858	1,289,435
100.212.51214 FIRE UNFUNDED LIABILITY	43,380	43,000	43,000
100.212.51220 WORKERS COMPENSATION	150,715	194,230	198,074
100.212.51230 GROUP HEALTH INSURANCE	952,060	1,139,055	1,050,549
100.212.51240 UNEMPLOYMENT COMPENSATION	0	0	116,970
100.212.51250 CLOTHING ALLOWANCE	29,519	27,750	27,750
100.212.51270 MEDICARE-CITY SHARE	71,057	75,271	71,802
100.212.51275 LIFE INSURANCE	5,516	6,014	5,834
Total - PERSONAL SERVICES	7,416,346	7,922,252	7,755,252
CONTRACTUAL SERVICES:			
100.212.52111 MANDATORY TRAVEL & TRAINING	5,062	9,299	9,878
100.212.52210 UTILITIES-GAS & ELECTRIC	46,620	67,992	60,000
100.212.52222 TELEPHONE LINE CHARGES	12,766	18,500	18,500
100.212.52310 MUNICIPAL GARAGE CHARGES	317,618	379,281	395,924
100.212.52330 RADIO MAINTENANCE	14,566	12,365	12,365
100.212.52480 OTHER PROFESSIONAL SERVICES	27,200	27,100	28,100
100.212.52490 OUTSIDE PRINTING	3,178	5,000	3,000
100.212.52510 MAINTENANCE OF EQUIP	22,262	17,000	17,000
100.212.52520 MAINTENANCE OF FACILITIES	15,969	25,000	25,000
100.212.52820 LICENSES AND PERMITS	166	500	500
100.212.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,022	1,000	1,000
Total - CONTRACTUAL SERVICES	466,428	563,037	571,267
COMMODITIES:			
100.212.53210 FOOD	138	0	0
100.212.53220 DRUGS/MEDICAL SUPPLIES	74,195	85,000	90,000
100.212.53230 PURCHASE OF UNIFORMS	79,701	62,500	80,000
100.212.53240 HOUSEHOLD GOODS	3,011	4,000	4,000
100.212.53250 CLEANING SUPPLIES	8,420	10,000	10,000
100.212.53510 SUPPLIES TO MAINTAIN EQUIP	10,507	12,500	12,500
100.212.53520 SUPPLIES TO MAINTAIN BUILDINGS	4,293	5,600	5,600
100.212.53550 HAZARDOUS MATERIALS SUPPLIES	3,601	5,500	10,000
100.212.53610 SMALL TOOLS & EQUIPMENT	571	2,000	3,000
100.212.53620 MAJOR TOOLS & EQUIPMENT	1,613	1,500	1,500
100.212.53710 CHEMICALS & LAB SUPPLIES	628	1,000	1,000
Total - COMMODITIES	186,678	189,600	217,600
CAPITAL OUTLAY:			
100.212.54310 AUTOS & TRUCK DEPR	201,000	0	0
100.212.54311 RADIO DEPRECIATION	2,500	2,500	3,500
100.212.54400 BLDGS AND OTHER STRUCTURES	15,604	25,866	21,500
Total - CAPITAL OUTLAY	219,104	28,366	25,000
Grand Total	\$8,288,556	\$8,703,255	\$8,569,119

**GENERAL FUND
FIRE TRAINING AND PREVENTION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
FIRE CAPTAIN (F03)	1	1	1
FIREFIGHTER (F01)	1	1	1
PERSONAL SERVICES:			
100.213.51110 SALARIES & WAGES	\$142,942	\$151,790	\$151,790
100.213.51120 OVERTIME WAGES	18,736	21,238	21,238
100.213.51150 CALL-OUT OVERTIME	0	4,000	4,000
100.213.51213 FIRE PENSION	37,856	42,487	42,487
100.213.51214 FIRE UNFUNDED LIABILITY	1,281	2,880	2,880
100.213.51220 WORKERS COMPENSATION	4,439	6,639	7,081
100.213.51230 GROUP HEALTH INSURANCE	30,240	33,042	33,042
100.213.51250 CLOTHING ALLOWANCE	750	1,200	1,200
100.213.51270 MEDICARE-CITY SHARE	2,264	2,567	2,567
100.213.51275 LIFE INSURANCE	163	166	170
Total - PERSONAL SERVICES	238,671	266,009	266,455
CONTRACTUAL SERVICES:			
100.213.52111 MANDATORY TRAVEL & TRAINING	0	2,516	2,541
100.213.52222 TELEPHONE LINE CHARGES	600	600	600
100.213.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,219	2,648	2,695
Total - CONTRACTUAL SERVICES	1,819	5,764	5,836
COMMODITIES:			
100.213.53210 FOOD	326	496	500
100.213.53230 PURCHASE OF UNIFORMS	565	1,350	1,350
Total - COMMODITIES	891	1,846	1,850
Grand Total	\$241,382	\$273,619	\$274,141

DIVISION OF POLICE

Summary

The Division of Police is divided into two sections, each of which is commanded by a Deputy Chief. The Operations Division is home to Uniform Patrol, Communications and Property, while Investigative/Support houses the Criminal Investigation section, Police Records and the City Jail.

The mission of the Division of Police is to control crime and disorder, arrest and prosecute offenders, and to ensure the safety of the motoring public, all while working within the constraints of our budget.



2014 Budget Overview:

The amount of General Fund money in our 2014 budget is \$11,919,025. This budget is offset by the COPS Grant-\$351,893. In addition to the General Fund dollars we have budgeted \$280,075 from other funding sources, specifically the Law Enforcement Trust Fund, the Mandatory Drug Fine Fund, the DUI Education and Enforcement Fund, O.V.I. Grant, and the STEP Grant (all Special Revenue Funds).

This budget represents a reduction of \$298,271 from the financial plan. This was accomplished by funding all overtime in the Investigations Section with monies from the Mandatory Drug Fines, by not filling a vacant Corrections Officer position, by not filling two Dispatcher positions, and by eliminating most travel and training.

The 2014 budget contains the following personnel:

1. 76 Sworn Police Positions (including supervisors)
2. 12 Dispatchers
3. 1 Communications Supervisor
4. 1 Records Supervisor
5. 10 Correction Officers
6. 7 Clerical Staff
7. 3 Part-time staff associated with the supervision of prisoners and/or work details

In total we have: 107 full-time employees, down from 110 in 2013, and three part-time employees. Our personnel are responsible for meeting the basic functions of the Police Division.

The non-General Fund dollars are used to fund the Special Operations unit, to promote traffic safety, and to assist in our efforts to combat drunken driving. We are also using these funds to pay for positions formerly paid out of the General Fund, specifically, four Police Officers and all of the overtime in Criminal Investigations.

Police Services include:

- (1) Responding to calls for service
- (2) Reporting and investigating crimes
- (3) Arresting offenders
- (4) Recovering stolen property
- (5) Promoting Traffic safety
- (6) Maintaining public peace

DIVISION OF POLICE

Programs, Goals and Projects for 2014:

1. Crime Reduction: Reduce Part I Crimes against Persons
2. Maintain the safety of the motoring public
3. Operate within our authorized budget
4. Maintain 76 sworn police officers or increase number of sworn officers
5. Continue assisting other departments in addressing issues associated with subsidized housing
6. Train personnel to improve job performance
7. Seek additional funding opportunities through grants
8. Continue to address crime issues in the downtown area
9. Improve the efficiency of supervisors and administrators through the use of advanced supervisory training

Key Measurements

- Part I crimes
- Discretionary patrol for each shift and for the first four hours of 11-7 shift
- Total patrol discretionary time
- Response times, priority 1, 2 and 3 calls for service
- Arrests
- Average daily jail population
- Juvenile arrests and percent of offenses involving juveniles
- Number of outstanding warrants and number of warrants served
- Drug forfeitures and seizures, dollar amount and amount of narcotics



Service Measures

	2012 Actual	2013 Estimated	2014 Estimated
Part One Crimes	4,386	4,353	4,487
Calls for Service	45,247	44,719	46,085
Response Times	5.4	5.8	5.9
Cases Assigned to Detectives	1,746	1,433	1,436
Average Daily Jail Population	52.8	41	50
Traffic Accidents	1,466	1,365	1,548
Arrests	8,036	8,508	8,980
Moving Citations	6,632	6,511	6,308

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF POLICE

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Police Administration	\$346,485	\$370,448	\$371,401
Criminal Investigation	1,667,309	1,819,138	1,719,199
Uniform Patrol	7,037,979	7,178,842	7,238,445
Police Services	328,282	341,255	340,187
Police & Fire Dispatch	1,104,590	1,173,835	1,068,823
Jail Management	1,168,595	1,263,289	1,180,965
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$11,653,241	\$12,146,807	\$11,919,020
EXPENDITURES BY CATEGORY:			
Personal Services	\$10,354,351	\$10,599,102	\$10,417,502
Contractual Services	970,257	1,043,355	1,026,368
Commodities	143,834	139,300	137,300
Capital Outlay	184,800	365,050	337,850
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TOTAL EXPENDITURES	\$11,653,241	\$12,146,807	\$11,919,020

**GENERAL FUND
POLICE ADMINISTRATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
CHIEF OF POLICE (171)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
100.221.51110 SALARIES & WAGES	\$183,448	\$185,207	\$186,608
100.221.51120 OVERTIME WAGES	0	2,874	2,874
100.221.51211 PERS	10,462	11,737	12,335
100.221.51212 POLICE PENSION	22,198	19,768	19,768
100.221.51214 POLICE UNFUNDED LIABILITY	998	997	997
100.221.51220 WORKERS COMPENSATION	5,396	7,054	7,579
100.221.51230 GROUP HEALTH INSURANCE	32,793	35,833	35,832
100.221.51250 CLOTHING ALLOWANCE	2,150	2,150	2,150
100.221.51260 VEHICLE ALLOWANCE	3,300	3,300	3,300
100.221.51270 MEDICARE-CITY SHARE	1,145	1,322	2,748
100.221.51275 LIFE INSURANCE	201	206	210
Total - PERSONAL SERVICES	<u>262,091</u>	<u>270,448</u>	<u>274,401</u>
CONTRACTUAL SERVICES:			
100.221.52110 TRAVEL & TRAINING	0	5,000	5,000
100.221.52111 MANDATORY TRAVEL & TRAINING	5,513	3,000	250
100.221.52120 EMPLOYEE MILEAGE REIMB	0	250	0
100.221.52480 OTHER PROFESSIONAL SERVICES	639	1,000	1,000
100.221.52490 OUTSIDE PRINTING	1,336	2,000	2,000
100.221.52510 MAINT OF EQUIPMENT	0	250	250
100.221.52650 POLICE PROFESSIONAL LIAB INS	56,981	71,000	71,000
100.221.52920 MEMBERSHIPS-BOOKS-PERIODICALS	2,506	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>66,975</u>	<u>84,500</u>	<u>81,500</u>
COMMODITIES:			
100.221.53100 OFFICE SUPPLIES	17,134	14,000	14,000
100.221.53510 SUPPLIES TO MAINTAIN EQUIPMENT	45	0	0
100.221.53620 MAJOR TOOLS & EQUIPMENT	240	1,500	1,500
Total - COMMODITIES	<u>17,419</u>	<u>15,500</u>	<u>15,500</u>
Grand Total	\$346,485	\$370,448	\$371,401

**GENERAL FUND
CRIMINAL INVESTIGATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
DEPUTY POLICE CHIEF (173)	1	1	1
POLICE OFFICER (PO1)	11	12	12
POLICE SERGEANT (PO2)	1	1	1
POLICE LIEUTENANT (PO3)	1	1	1
SECRETARY III (189)	1	1	1
SAFETY TOWN AIDES	1120 HRS	1120 HRS	1120 HRS
PERSONAL SERVICES:			
100.222.51110 SALARIES & WAGES	\$1,041,469	\$1,109,193	\$1,108,570
100.222.51120 OVERTIME WAGES	77,264	96,597	0
100.222.51211 PERS	7,251	7,590	7,589
100.222.51212 POLICE PENSION	220,055	224,559	224,437
100.222.51214 POLICE UNFUNDED LIABILITY	10,272	11,379	11,379
100.222.51220 WORKERS COMPENSATION	33,299	45,218	48,207
100.222.51230 GROUP HEALTH INSURANCE	214,053	248,002	248,002
100.222.51250 CLOTHING ALLOWANCE	30,233	32,250	32,250
100.222.51270 MEDICARE-CITY SHARE	13,020	16,090	17,475
100.222.51275 LIFE INSURANCE	1,145	1,260	1,290
Total - PERSONAL SERVICES	<u>1,648,063</u>	<u>1,792,138</u>	<u>1,699,199</u>
CONTRACTUAL SERVICES:			
100.222.52111 MANDATORY TRAVEL & TRAINING	0	7,000	1,000
100.222.52140 PRISONER TRANSPORT	0	1,000	0
100.222.52480 OTHER PROFESSIONAL SERVICE	4,105	5,000	5,000
100.222.52490 OUTSIDE PRINTING	284	1,000	1,000
100.222.52510 MAINTENANCE OF EQUIP	1,760	2,000	2,000
100.222.52920 MEMBERSHIPS-BOOKS-PERIODICALS	358	1,000	1,000
Total - CONTRACTUAL SERVICES	<u>6,506</u>	<u>17,000</u>	<u>10,000</u>
COMMODITIES:			
100.222.53297 SCHOOL EDUCATION SUPPLIES	2,484	2,500	2,500
100.222.53510 SUPPLIES TO MAINTAIN EQUIP	1,030	1,500	1,500
100.222.53610 SMALL TOOLS & EQUIP	3,394	2,000	2,000
100.222.53710 CHEMICALS & LAB SUPPLIES	5,834	4,000	4,000
Total - COMMODITIES	<u>12,740</u>	<u>10,000</u>	<u>10,000</u>
Grand Total	\$1,667,309	\$1,819,138	\$1,719,199

**GENERAL FUND
UNIFORM PATROL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
DEPUTY POLICE CHIEF (173)	1	1	1
POLICE LIEUTENANT (PO3)	3	3	3
POLICE SERGEANT (PO2)	7	7	7
POLICE OFFICER (PO1)	48	47	47
PERSONAL SERVICES:			
100.224.51110 SALARIES & WAGES	\$4,030,673	\$3,918,046	\$3,919,968
100.224.51120 OVERTIME WAGES	303,980	301,580	301,580
100.224.51211 PERS	5,451	0	0
100.224.51212 POLICE PENSION	861,282	822,827	912,818
100.224.51214 POLICE UNFUNDED LIABILITY	39,447	36,419	36,419
100.224.51220 WORKERS COMPENSATION	117,846	158,236	168,862
100.224.51230 GROUP HEALTH INSURANCE	740,686	801,448	780,886
100.224.51250 CLOTHING ALLOWANCE	57,109	57,620	62,000
100.224.51270 MEDICARE-CITY SHARE	57,675	53,878	61,212
100.224.51275 LIFE INSURANCE	4,611	4,638	4,750
Total - PERSONAL SERVICES	6,218,761	6,154,692	6,248,495
CONTRACTUAL SERVICES:			
100.224.52111 MANDATORY TRAVEL & TRAINING	0	7,000	0
100.224.52310 MUNICIPAL GARAGE CHARGES	479,177	501,300	501,300
100.224.52330 RADIO MAINTENANCE	32,450	30,550	30,550
100.224.52480 OTHER PROFESSIONAL SERVICES	26,286	25,000	25,000
100.224.52490 OUTSIDE PRINTING	3,383	2,000	2,000
100.224.52510 MAINTENANCE OF EQUIP	2,838	3,000	3,000
100.224.52520 MAINTENANCE OF FACILITIES	6,120	4,500	4,500
100.224.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,111	0	0
Total - CONTRACTUAL SERVICES	551,365	573,350	566,350
COMMODITIES:			
100.224.53230 PURCHASE OF UNIFORMS	27,329	25,000	25,000
100.224.53250 CLEANING SUPPLIES	940	0	0
100.224.53295 TRAFFIC CONTROL SUPPLIES	1,907	2,000	2,000
100.224.53510 SUPPLIES TO MAINTAIN EQUIP	3,024	3,000	3,000
100.224.53610 SMALL TOOLS & EQUIP	2,298	0	0
100.224.53620 MAJOR TOOLS & EQUIPMENT	32,556	38,000	38,000
100.224.53720 AMMUNITION	15,000	18,000	18,000
Total - COMMODITIES	83,053	86,000	86,000
CAPITAL OUTLAY:			
100.224.54310 AUTOS AND TRUCKS DEPR	126,800	306,800	279,600
100.224.54311 RADIO DEPRECIATION	12,500	12,500	12,500
100.224.54313 MOBIL DATA DEPRECIATION	45,500	45,500	45,500
Total - CAPITAL OUTLAY	184,800	364,800	337,600
Grand Total	\$7,037,979	\$7,178,842	\$7,238,445

**GENERAL FUND
POLICE SERVICES**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
WORD PROCESSING OPERATOR (PC3)	1	1	1
POLICE RECORDS CLERK (PC2)	1	1	1
POLICE RECORDS CLERK (PC4)	2	2	2
POLICE RECORDS SUPERVISOR (184)	1	1	1
PERSONAL SERVICES:			
100.225.51110 SALARIES & WAGES	\$210,130	\$211,776	\$212,085
100.225.51120 OVERTIME WAGES	8,251	11,110	11,110
100.225.51211 PERS	30,976	31,204	31,247
100.225.51220 WORKERS COMPENSATION	6,526	8,359	8,928
100.225.51230 GROUP HEALTH INSURANCE	59,092	64,571	64,571
100.225.51270 MEDICARE-CITY SHARE	3,056	3,232	3,236
100.225.51275 LIFE INSURANCE	297	303	310
Total - PERSONAL SERVICES	<u>318,329</u>	<u>330,555</u>	<u>331,487</u>
CONTRACTUAL SERVICES:			
100.225.52480 OTHER PROFESSIONAL SERVICE	185	500	500
100.225.52490 OUTSIDE PRINTING	3,686	4,250	4,250
100.225.52510 MAINTENANCE OF EQUIP	4,371	3,700	3,700
Total - CONTRACTUAL SERVICES	<u>8,242</u>	<u>8,450</u>	<u>8,450</u>
COMMODITIES:			
100.225.53520 SUPPLIES TO MAINTAIN FACILITIES	0	2,000	0
100.225.53610 SMALL TOOLS & EQUIPMENT	1,712	0	0
Total - COMMODITIES	<u>1,712</u>	<u>2,000</u>	<u>0</u>
CAPITAL OUTLAY:			
100.225.54320 OFFICE MACHINERY AND EQUIP	0	250	250
Total - CAPITAL OUTLAY	<u>0</u>	<u>250</u>	<u>250</u>
Grand Total	\$328,282	\$341,255	\$340,187

**GENERAL FUND
POLICE & FIRE DISPATCH**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
DISPATCHER (PC7)	15	14	12
COMMUNICATIONS SUPERVISOR (184)	1	1	1
PERSONAL SERVICES:			
100.226.51110 SALARIES & WAGES	\$647,540	\$692,346	\$622,773
100.226.51120 OVERTIME WAGES	121,529	102,010	102,010
100.226.51211 PERS	105,428	111,210	101,470
100.226.51220 WORKERS COMPENSATION	20,783	29,789	28,991
100.226.51230 GROUP HEALTH INSURANCE	119,940	146,571	123,380
100.226.51240 UNEMPLOYMENT CHARGES	0	9,000	8,400
100.226.51250 CLOTHING ALLOWANCE	8,400	0	0
100.226.51270 MEDICARE-CITY SHARE	10,990	11,519	10,509
100.226.51275 LIFE INSURANCE	824	890	790
Total - PERSONAL SERVICES	<u>1,035,434</u>	<u>1,103,335</u>	<u>998,323</u>
CONTRACTUAL SERVICES:			
100.226.52111 MANDATORY TRAINING	0	500	500
100.226.52222 TELEPHONE LINE CHARGES	27,859	30,000	30,000
100.226.52480 OTHER PROFESSIONAL SERVICES	7,775	1,000	1,000
100.226.52510 MAINTENANCE OF EQUIP	28,460	34,000	34,000
100.226.52920 MEMBERSHIPS-BOOKS-PERIODICALS	529	0	0
Total - CONTRACTUAL SERVICES	<u>64,624</u>	<u>65,500</u>	<u>65,500</u>
COMMODITIES:			
100.226.53620 MAJOR TOOLS & EQUIPMENT	<u>4,533</u>	<u>5,000</u>	<u>5,000</u>
Total - COMMODITIES	<u>4,533</u>	<u>5,000</u>	<u>5,000</u>
Grand Total	\$1,104,590	\$1,173,835	\$1,068,823

**GENERAL FUND
JAIL MANAGEMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
POLICE SERGEANT (PO2)	1	1	1
POLICE OFFICER (PO1)	1	1	1
CORRECTIONS OFFICER (PO4)	11	11	10
COURT LIAISON PT	812 HRS	1550 HRS	1550 HRS
CLEANING SUPERVISOR P/T	1027 HRS	1027 HRS	1027 HRS
PERSONAL SERVICES:			
100.229.51110 SALARIES & WAGES	\$587,583	\$617,495	\$580,929
100.229.51120 OVERTIME WAGES	44,040	37,068	37,068
100.229.51211 PERS	61,672	69,996	64,877
100.229.51212 POLICE PENSION	33,348	30,145	30,145
100.229.51214 POLICE UNFUNDED LIABILITY	1,501	1,347	1,347
100.229.51220 WORKERS COMPENSATION	17,189	24,546	24,720
100.229.51230 GROUP HEALTH INSURANCE	103,703	148,178	107,980
100.229.51240 UNEMPLOYMENT COMPENSATION	5,100	0	0
100.229.51250 CLOTHING ALLOWANCE	8,499	9,500	8,800
100.229.51270 MEDICARE-CITY SHARE	8,325	8,848	8,961
100.229.51275 LIFE INSURANCE	714	811	770
Total - PERSONAL SERVICES	871,674	947,934	865,597
CONTRACTUAL SERVICES:			
100.229.52111 MANDATORY TRAVEL & TRAINING	700	1,300	1,313
100.229.52420 MEDICAL SERVICE	31,988	41,000	41,000
100.229.52480 OTHER PROFESSIONAL SERVICE	84,315	78,000	78,000
100.229.52490 OUTSIDE PRINTING	43	500	500
100.229.52510 MAINTENANCE OF EQUIP	6,002	9,180	9,180
100.229.52880 OTHER OPERATING COSTS	21,524	25,000	25,000
100.229.52980 MISCELLANEOUS CONTRACTUAL SVC	127,973	139,575	139,575
Total - CONTRACTUAL SERVICES	272,545	294,555	294,568
COMMODITIES:			
100.229.53220 DRUGS & MEDICAL SUPPLIES	5,527	4,000	4,000
100.229.53230 PURCHASE OF UNIFORMS	5,280	4,000	4,000
100.229.53250 CLEANING SUPPLIES	6,094	5,000	5,000
100.229.53510 SUPPLIES TO MAINTAIN EQUIP	2,252	2,000	2,000
100.229.53520 SUPPLIES TO MAINTAIN FACILITIES	221	1,500	1,500
100.229.53620 MAJOR TOOLS AND EQUIPMENT	5,003	4,300	4,300
Total - COMMODITIES	24,377	20,800	20,800
Grand Total	\$1,168,595	\$1,263,289	\$1,180,965

COMMUNITY REVITALIZATION

Summary

The Department of Community Revitalization was created in 2008 to centralize city services that address the community's quality of life. Divisions include Code Enforcement, Building Inspection, Planning, Zoning, the Sonny Hill Community Center, the Middletown Transit System, Weatherwax Municipal Golf Course, and all Housing Urban Development programs administered by the City including the Middletown Public Housing Agency, Community Development Block Grants (CDBG), Neighborhood Stabilization Program (NSP) and Housing Opportunities Made Equal (HOME).

Middletown Community Center

The Community Center provides social and recreational opportunities for all Middletown residents.

Middletown Transit System

The Transit system (MTS) exists to provide affordable transportation to all Middletown residents, including the disadvantaged and the disabled throughout Middletown. MTS also partners with Butler County Regional Transit Authority (BCRTA) to provide shuttle service to Hamilton and to Oxford, through Trenton. BCRTA also provides a night time jobs demand shuttle for Middletown residents.

Municipal Golf Course

The golf course is a community asset that exists to enhance the quality of life and recreational opportunities for Middletown residents.

Code Enforcement

This division works to improve the quality of life for residents by dealing with both housing and nuisance issues.

HUD programs

The City operates many programs funded through HUD that affect affordable housing. These programs have been especially important during the economic downturn.



COMMUNITY REVITALIZATION**Goals and Objectives****2012-2017 Action Plan****Goal 1. Enhance the qualities that make Middletown a community that is attractive to families and young people.**

Strategies.

- * Allow for better utilization of community center, golf course airport and parks

Community Revitalization Plan for 2014:

To maintain a quality municipal Golf Course and golfing opportunities for all Middletown residents including the disadvantaged/disabled. Operate Weatherwax Golf course as close to an operational break-even as possible.

Continue to expand opportunities and programming at the Community Center despite reductions in funding through additional partnerships and grants.

2012-2017 Action Plan**Goal 10. Regional Collaboration and Partnerships.**

Strategies.

- * Building a better relationship with neighboring communities and organizations
- * Maintain memberships and participate in regional organizations.

Community Revitalization Plan for 2014:

Continue partnerships with Butler County Regional Transit Authority to run the Middletown Transit System in the most cost effective manner possible. Add a downtown park and ride facility using transit and city funds in 2014.

Continue Community Revitalization Department membership and participation in BCRTA, the Butler County Housing and Homeless Coalition, the Butler County Homeowner Preservation Group, and OKI. Planning Director will continue membership in appropriate regional planning organizations.

2012-2017 Action Plan**Goal 4. Improve the City's Housing Stock and neighborhoods.**

Strategies.

- *Increase level and effectiveness of code enforcement
- *Encourage owners to fix up their own properties
- *Seek reuse of vacant homes as soon as possible
- *Improve the overall appearance of the City

Goal 5. Improve the Community Appearance and Image.

Strategies.

- *Clean up areas with excessive litter

COMMUNITY REVITALIZATION**Goals and Objectives continued**Community Revitalization Plan for 2014:

To expand nuisance and code enforcement measures throughout the City. In 2014, the City will continue to offer homeowners assistance with code repairs through the Volunteer Improvement Program and People Working Cooperatively. In addition, Community Revitalization will utilize new tools in 2014 including use of the Revolving Loan Fund to complete property maintenance code abatements and the use of contractors to complete proactive code enforcement sweeps in stable neighborhoods. We will start a volunteer code enforcement program, using volunteers and the City's new phone app to allow citizens to assist in identifying code enforcement issues city-wide. Finally, with the demolition completed in 2013, the City has almost 500 vacant residential lots that require ongoing mowing. Community Revitalization will implement a vacant lot program and aggressively seek final end productive uses for as many of these lots as is practical.

2012-2017 Action Plan**Goal 12. Improve aging infrastructure and resolve Combined Sewer System issue.**

Strategies.

*Plan for and obtain funding for roadway/infrastructure improvement

Community Revitalization Plan for 2014:

Allocate \$250K in CDBG funds for street paving.

2012-2017 Action Plan**Goal 6. Encourage a more ecologically sound local and global environment.**

Strategies.

* Re-evaluate zoning/design standards which will encourage a walkable city environment, reduce energy use and encourage fitness.

Community Revitalization Plan for 2014:

Allocate \$30K in funding in Planning budget to begin comprehensive rewrite and update of the City's zoning code.

Community Revitalization Plan for HUD programs:

To operate all HUD programs as stated in the various action plans for each fund. We will develop and implement the PY2014 Action Plan consistent with the current consolidated five-year plan. In 2014, the Department will contract to develop the 2015-2019 Consolidated Plan using the citizen participation process and the Consolidated Plan Committee.

PLANNING DIVISION

Summary

The Planning Division has five principal functions: (1) assistance with short and long range planning, (2) assistance with special project and economic development planning; (3) development project review and processing, (4) zoning administration and enforcement, and (5) data, research, graphics, and mapping services.

Planning staff often works with other departments on special projects, is responsible for the Master Plan, assists with neighborhood planning as well as special project planning and implementation.

The planning staff is responsible for issuing all zoning certificates, inter-departmental coordination of development plan and plat reviews and processing, and zoning code enforcement. This staff acts as the liaison with and support for City Planning Commission, Board of Zoning Appeals, Architectural Review Board and the Historic Commission. This includes processing of applications, correspondence with applicants and surrounding property owners, publishing of legal notices, preparing staff reports to various commissions, preparation of agendas and minutes of meetings, and providing written confirmations regarding board actions to applicants. In 2012, the Planning Division issued 220 Zoning Certificates and responded to over 400 inquiries and worked to continue the update of the zoning ordinance. Staff responds to requests for about 1,300 zoning verifications for realtors, lenders, and property owners each year.

Staff provides data, graphics, research and mapping of community data to various requests from: the general public; the business community; schools; and regional, state, and county governments. They also provide a wide range of mapping, graphic and data analysis services for other City departments. They also work with state and federal agencies on maintaining and updating census data.

Staff is involved with regional coordination of land use and transportation planning by participation on the OKI Board of Trustees, Butler County Land Use Committee and the Warren County Planning Commission

A new initiative started in 2009 is to heighten zoning enforcement. This function seeks to revitalize the city by eliminating clutter and incompatible land uses.



Goals and Objectives

Goal 1: Complete Master Plan update, re-engage public/private committee, and engage consultant as needed. Include updated plans for:

- | | | |
|-------------------|------------------------|----------------------|
| Downtown | Riverfront | Airport |
| Renaissance | Towne Mall | Industrial Parks |
| Retail greyfields | Cincinnati Dayton Road | Yankee Road corridor |

PLANNING DIVISION

Goals and Objectives (continued)

- Goal 2: Coordinate with public works/engineering to create a downtown transportation plan.
 Include discussion of:
 - Parking, especially use of public lots
 - Traffic calming;
 - Bicycle and pedestrian access
 - Future traffic increases
 - One way/two way streets
 - Tourism traffic control

- Goal 3: Interact with other staff to review future areas of focus; particularly land banking and public works

- Goal 4: Continue to process planning and zoning requests

- Goal 5: Engage intern to assist planning department



Service Measures

	<u>2012 Actual</u>	<u>2013 Estimate</u>	<u>2014 Estimate</u>
Number of Zoning Certificates Issued	220 issued	250 issues	260 issues
Historic Commission Applications	44 issued	60 issues	60 issues
Planning Commission Applications	18 issued	20 issues	20 issues
BZA Applications	3 issued	6 issues	6 issues
Architectural review Board Applications	36 issued	68 issues	40 issues

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF COMMUNITY REVITALIZATION**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Community Revitalization Administration	\$189,207	\$192,427	\$230,054
Community Center	157,565	206,947	172,245
Community Development	418,653	469,633	361,709
Building Inspection	228,577	243,270	242,823
Planning	311,563	323,249	207,398
Neighborhood Improvement	59,660	63,097	0
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,365,226	\$1,498,623	\$1,214,229
EXPENDITURES BY CATEGORY:			
Personal Services	\$1,205,014	\$1,275,601	\$974,139
Contractual Services	147,759	208,041	230,903
Commodities	7,125	8,750	6,700
Capital Outlay	5,328	6,231	2,487
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$1,365,226	\$1,498,623	\$1,214,229

**GENERAL FUND
COMMUNITY REVITALIZATION ADMINISTRATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
COMMUNITY REVITALIZATION DIRECTOR (170)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
100.410.51110 SALARIES & WAGES	\$130,748	\$132,117	\$133,693
100.410.51211 PERS	16,870	18,497	18,717
100.410.51220 WORKERS COMPENSATION	3,645	4,955	5,348
100.410.51230 GROUP HEALTH INSURANCE	20,205	22,585	29,254
100.410.51231 UNEMPLOYMENT COMPENSATION	0	0	28,964
100.410.51270 MEDICARE-CITY SHARE	1,844	1,916	1,938
100.410.51275 LIFE INSURANCE	134	137	140
Total - PERSONAL SERVICES	<u>173,446</u>	<u>180,207</u>	<u>218,054</u>
CONTRACTUAL SERVICES			
100.410.52110 TRAVEL AND TRAINING	1,523	1,500	1,500
100.410.52222 TELEPHONE LINE CHARGES	60	720	500
100.410.52480 OTHER PROFESSIONAL SERVICE	6,605	9,500	9,500
100.410.52530 OHIO MOVING FORWARD PROJECT	7,213	0	0
100.410.52920 MEMBERSHIPS-BOOKS-PERIODICALS	361	500	500
Total - CONTRACTUAL SERVICES	<u>15,761</u>	<u>12,220</u>	<u>12,000</u>
Grand Total	\$189,207	\$192,427	\$230,054

**GENERAL FUND
COMMUNITY CENTER**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
RECREATION MANAGER (189)	1	1	1
REC. ASSISTANT (S-23)	0	1560 HRS	1604 HRS
RECREATION SPECIALISTS (S-15)	1300 HRS	3120 HRS	0
RECREATION LEADER (S-12)	1080 HRS	0	1768 HRS
SEASONAL LABORER (S-18)	1000 HRS	0	1040 HRS
PERSONAL SERVICES:			
100.411.51110 SALARIES & WAGES	\$85,260	\$84,452	\$76,655
100.411.51211 PERS	11,580	11,823	10,732
100.411.51220 WORKERS COMPENSATION	2,690	3,167	3,066
100.411.51230 GROUP HEALTH INSURANCE	15,617	16,521	16,521
100.411.51240 UNEMPLOYMENT CHARGES	0	2,000	0
100.411.51270 MEDICARE-CITY SHARE	745	1,225	1,111
100.411.51275 LIFE INSURANCE	73	59	60
Total - PERSONAL SERVICES	<u>115,965</u>	<u>119,247</u>	<u>108,145</u>
CONTRACTUAL SERVICES:			
100.411.52210 UTILITIES-GAS & ELECTRIC	22,045	22,000	22,000
100.411.52480 OTHER PROFESSIONAL SERVICES	6,901	28,000	20,000
100.411.52490 OUTSIDE PRINTING	0	250	250
100.411.52510 MAINTENANCE OF EQUIP	776	2,500	2,500
100.411.52520 MAINTENANCE OF LAND & BLDGS	6,028	17,000	10,000
100.411.52820 LICENSES & PERMITS	0	200	200
100.411.52920 MEMBERSHIPS-BOOKS-PERIODICALS	196	250	250
100.411.52950 RECREATIONAL ACTIVITIES	3,742	15,000	8,200
Total - CONTRACTUAL SERVICES	<u>39,688</u>	<u>85,200</u>	<u>63,400</u>
COMMODITIES:			
100.411.53100 OFFICE SUPPLIES	208	500	200
100.411.53250 CLEANING SUPPLIES	1,586	2,000	500
100.411.53510 SUPPLIES TO MAINTAIN EQUIP	25	0	0
100.411.53520 SUPPLIES TO MAINTAIN BUILDINGS	93	0	0
Total - COMMODITIES	<u>1,912</u>	<u>2,500</u>	<u>700</u>
Grand Total	\$157,565	\$206,947	\$172,245

**GENERAL FUND
COMMUNITY DEVELOPMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
HUD PROGRAM ADMINISTRATOR (178)	1	1	1
HUD FIELD PROJECT MANAGER (182)	1	1	0
HOUSING CODE SPECIALIST (186)	2	2	2
SECRETARY III (190)	1	2	2
PT EXECUTIVE ASSISTANT	1664 HRS	1664 HRS	0
P/T HOUSING CODE SPECIALIST (186)	2080 HRS	2080 HRS	2080 HRS
PERSONAL SERVICES:			
100.163.51110 SALARIES & WAGES	\$319,780	\$353,841	\$262,801
100.163.51211 PERS	44,686	49,538	36,792
100.163.51220 WORKERS COMPENSATION	9,205	13,269	10,512
100.163.51230 GROUP HEALTH INSURANCE	40,272	47,444	47,443
100.163.51270 MEDICARE-CITY SHARE	4,365	5,131	3,811
100.163.51275 LIFE INSURANCE	345	410	350
Total - PERSONAL SERVICES	418,653	469,633	361,709
Grand Total	\$418,653	\$469,633	\$361,709

**GENERAL FUND
BUILDING INSPECTION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
CHIEF BUILDING OFFICIAL (173)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
PERSONAL SERVICES:			
100.260.51110 SALARIES & WAGES	\$132,518	\$133,252	\$129,701
100.260.51211 PERS	17,640	18,655	18,158
100.260.51220 WORKERS COMPENSATION	3,693	4,997	5,188
100.260.51230 GROUP HEALTH INSURANCE	26,772	29,254	16,521
100.260.51270 MEDICARE-CITY SHARE	1,869	1,932	1,881
100.260.51275 LIFE INSURANCE	144	146	150
Total - PERSONAL SERVICES	<u>182,635</u>	<u>188,236</u>	<u>171,599</u>
CONTRACTUAL SERVICES			
100.260.52111 MANDATORY TRAVEL & TRAINING	260	1,500	1,500
100.260.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	0	150
100.260.52222 TELEPHONE LINE CHARGES	129	600	1,500
100.260.52310 MUNICIPAL GARAGE CHARGES	3,618	3,447	3,587
100.260.52480 OTHER PROFESSIONAL SERVICE	37,392	45,000	60,000
100.260.52490 OUTSIDE PRINTING	71	500	500
100.260.52920 MEMBERSHIPS-BOOKS-PERIODICALS	735	500	500
Total - CONTRACTUAL SERVICES	<u>42,205</u>	<u>51,547</u>	<u>67,737</u>
COMMODITIES			
100.260.53100 OFFICE SUPPLIES	<u>1,037</u>	<u>1,000</u>	<u>1,000</u>
Total - COMMODITIES	1,037	1,000	1,000
CAPITAL OUTLAY			
100.260.54310 AUTOS AND TRUCKS DEPR	<u>2,700</u>	<u>2,487</u>	<u>2,487</u>
Total - CAPITAL OUTLAY	2,700	2,487	2,487
Grand Total	\$228,577	\$243,270	\$242,823

**GENERAL FUND
PLANNING**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PLANNING DIRECTOR (172)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	0
SENIOR ENGINEERING TECH (182)	1	1	0
PERSONAL SERVICES:			
100.162.51110 SALARIES & WAGES	\$195,965	\$195,840	\$90,824
100.162.51211 PERS	28,245	27,418	12,715
100.162.51220 WORKERS COMPENSATION	6,458	7,344	3,633
100.162.51230 GROUP HEALTH INSURANCE	32,320	35,317	6,063
100.162.51270 MEDICARE-CITY SHARE	2,763	2,840	1,317
100.162.51275 LIFE INSURANCE	220	224	80
Total - PERSONAL SERVICES	<u>265,972</u>	<u>268,983</u>	<u>114,632</u>
CONTRACTUAL SERVICES:			
100.162.52110 TRAVEL & TRAINING	94	0	400
100.162.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	200	300
100.162.52222 TELEPHONE LINE CHARGES	637	1,000	1,000
100.162.52430 ENGINEERING SERVICE	29,885	32,000	30,000
100.162.52480 OTHER PROFESSIONAL SERVICE	9,594	12,466	52,466
100.162.52490 OUTSIDE PRINTING	0	600	600
100.162.52510 MAINTENANCE OF EQUIPMENT	0	500	500
100.162.52710 LEGAL ADVERTISEMENTS	0	500	500
100.162.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,519	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>41,730</u>	<u>49,266</u>	<u>87,766</u>
COMMODITIES:			
100.162.53100 OFFICE SUPPLIES	1,346	3,000	3,000
100.162.53510 SUPPLIES TO MAINTAIN EQUIPMENT	2,515	2,000	2,000
Total - COMMODITIES	<u>3,861</u>	<u>5,000</u>	<u>5,000</u>
Grand Total	\$311,563	\$323,249	\$207,398

**GENERAL FUND
NEIGHBORHOOD IMPROVEMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
LITTER COLLECTION SUPERVISOR (192)	1	1	0
PERSONAL SERVICES:			
100.114.51110 SALARIES & WAGES	\$36,110	\$36,219	\$0
100.114.51211 PERS	4,827	5,071	0
100.114.51220 WORKERS COMPENSATION	1,268	1,358	0
100.114.51230 GROUP HEALTH INSURANCE	5,548	6,063	0
100.114.51270 MEDICARE-CITY SHARE	520	525	0
100.114.51275 LIFE INSURANCE	69	59	0
Total - PERSONAL SERVICES	<u>48,342</u>	<u>49,295</u>	<u>0</u>
CONTRACTUAL SERVICES:			
100.114.52222 TELEPHONE LINE CHARGES	141	300	0
100.114.52310 GARAGE CHARGES	6,899	9,508	0
100.114.52487 NUISANCE ENFORCEMENT	1,335	0	0
Total - CONTRACTUAL SERVICES	<u>8,375</u>	<u>9,808</u>	<u>0</u>
COMMODITIES:			
100.114.53100 OFFICE SUPPLIES	315	0	0
100.114.53230 PURCHASE OF UNIFORMS	0	250	0
Total - COMMODITIES	<u>315</u>	<u>250</u>	<u>0</u>
CAPITAL OUTLAY:			
100.114.54310 AUTO & TRUCK DEPRECIATION	2,628	3,744	0
Total - CAPITAL OUTLAY	<u>2,628</u>	<u>3,744</u>	<u>0</u>
Grand Total	\$59,660	\$63,097	\$0

PUBLIC WORKS - ENGINEERING DIVISION**Summary**

The Division consists of six full-time employees under the direction of the Public Works and Utilities Director. The budgets under the direction of this Division include Engineering and Street Lighting. The Division is responsible for the overall planning, design and construction of public improvements such as streets, bridges, traffic control, sidewalks, and water and sewer mains within the City and administers the City's Capital Improvements Program which leverages state and federal grants to average approximately \$2-\$6 million annually. The Engineering Division also reviews and approves plats and improvement plans for new subdivisions and private developments; and administers the storm water and floodplain management plans,

**Goals and Objectives**

- Goal 1: Improve construction processes to deliver project completion in a timely manner.
- Goal 2: Research and pursue all viable grant opportunities.
- Goal 3: Continue to build on the Geographic Information System.

PUBLIC WORKS - PARKS MAINTENANCE DIVISION

Summary

The Parks Maintenance Division consists of (6) employees who maintain all of the city parks, including the associated playground equipment, splash pads, and structures; Baker Bowl Skate Park; Bicentennial Commons; Pioneer Cemetery; Governor’s Square; and the bike paths throughout the city. Other responsibilities are to oversee the mowing contractors, transporting and set up of portable stage, decorating city streets, buildings and parks for holidays. Other responsibilities include numerous set up/take down requests for special events and removal of downed trees/branches in the city streets or parks, along with the removal of graffiti from City owned property. The Parks Division also mows and maintains the closed landfill area and assists the Grounds Maintenance Division.



Goals and Objectives

- Goal 1: Continue the improvement of City parks by painting and repairing the existing playground structures, benches, fences, picnic tables and all other structures in parks as necessary.
- Goal 2: Participate in park revitalization projects with Park Board, and Keep Middletown Beautiful organization.
- Goal 3: Continue tree trimming and removal program of ash trees.



Service Measures

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Actual</u>	<u>2014</u> <u>Estimate</u>
Number of park acres maintained per full time employee	51 acres	51 acres	51 acres
Number of trees planted (Includes Grounds Maintenance Division’s plantings)	77 trees	16 trees	7 trees

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF PUBLIC WORKS & UTILITIES**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Engineering	\$632,941	\$657,231	\$505,046
Street Lighting	693,847	765,075	772,726
Parks Maintenance	684,598	733,661	726,256
Building Maintenance	379,287	356,142	349,809
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$2,390,673	\$2,512,109	\$2,353,837
EXPENDITURES BY CATEGORY:			
Personal Services	\$1,179,848	\$1,202,882	\$1,041,112
Contractual Services	1,101,511	1,197,964	1,205,882
Commodities	71,686	69,000	58,500
Capital Outlay	37,628	42,263	48,343
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$2,390,673	\$2,512,109	\$2,353,837

**GENERAL FUND
ENGINEERING**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
ASSISTANT PW & UTILITIES DIRECTOR (174)	0	0	1040 HRS
CITY ENGINEER (174)	1	1	1
SENIOR ENGINEER (178)	1	1	0
TRAFFIC ENGINEER (178)	1	1	0
CHIEF ENGINEER TECHNICIAN (178)	1	1	1
ENGINEERING CONSTR INSPECTOR (181)	1	1	1
ENGINEERING TECH/CONTRACTS ADMINISTRATOR (184)	1	1	1
PERSONAL SERVICES:			
100.512.51110 SALARIES & WAGES	\$402,220	\$402,620	\$290,110
100.512.51120 OVERTIME WAGES	9,437	5,000	5,000
100.512.51211 PERS	57,876	57,067	41,315
100.512.51220 WORKERS COMPENSATION	12,589	15,286	11,804
100.512.51230 GROUP HEALTH INSURANCE	76,598	83,697	58,916
100.512.51270 MEDICARE-CITY SHARE	5,781	5,910	4,279
100.512.51275 LIFE INSURANCE	450	459	350
Total - PERSONAL SERVICES	<u>564,950</u>	<u>570,039</u>	<u>411,774</u>
CONTRACTUAL SERVICES:			
100.512.52110 TRAVEL AND TRAINING	678	500	1,000
100.512.52120 EMPLOYEE MILEAGE REIMBURSEMENT	103	100	100
100.512.52222 TELEPHONE LINE CHARGES	3,354	4,000	3,500
100.512.52310 MUNICIPAL GARAGE CHARGES	10,715	12,591	13,085
100.512.52330 RADIO MAINTENANCE	1,200	1,200	900
100.512.52430 ENGINEERING SERVICE	28,411	42,501	42,307
100.512.52510 MAINTENANCE OF EQUIP	1,488	5,000	5,000
100.512.52920 MEMBERSHIPS-BOOKS-PERIODICALS	690	500	500
Total - CONTRACTUAL SERVICES	<u>46,639</u>	<u>66,392</u>	<u>66,392</u>
COMMODITIES:			
100.512.53100 OFFICE SUPPLIES	1,833	2,000	2,000
100.512.53510 SUPPLIES TO MAINTAIN EQUIPMENT	236	1,500	1,500
100.512.53610 SMALL TOOLS & EQUIPMENT	173	300	300
Total - COMMODITIES	<u>2,242</u>	<u>3,800</u>	<u>3,800</u>
CAPITAL OUTLAY:			
100.512.54300 COMPUTERS & OTHER PERIPHERALS	515	1,000	1,000
100.512.54310 AUTOS & TRUCKS DEPR	10,900	7,100	13,480
100.512.54311 RADIO DEPRECIATION	900	900	600
100.512.54370 COMPUTER SOFTWARE	6,796	8,000	8,000
Total - CAPITAL OUTLAY	<u>19,110</u>	<u>17,000</u>	<u>23,080</u>
Grand Total	\$632,941	\$657,231	\$505,046

**GENERAL FUND
STREET LIGHTING**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
100.590.52210 UTILITIES-GAS AND ELECTRIC	\$645,896	\$711,075	\$718,726
100.590.52480 OTHER PROFESSIONAL SERVICES	18,000	24,000	24,000
100.590.52510 MAINTENANCE OF EQUIPMENT	24,745	25,000	25,000
Total - CONTRACTUAL SERVICES	<u>688,641</u>	<u>760,075</u>	<u>767,726</u>
COMMODITIES:			
100.590.53510 SUPPLIES TO MAINTAIN EQUIPMENT	5,206	5,000	5,000
Total - COMMODITIES	<u>5,206</u>	<u>5,000</u>	<u>5,000</u>
 Grand Total	 \$693,847	 \$765,075	 \$772,726

**GENERAL FUND
PARKS MAINTENANCE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
MAINTENANCE WORKER (PW3)	2	2	2
EQUIPMENT OPERATOR (PW4)	4	4	4
PART TIME MOWING SUPERVISOR	0	0	358 HRS
PERSONAL SERVICES:			
100.542.51110 SALARIES & WAGES	\$261,251	\$260,957	\$265,257
100.542.51120 OVERTIME WAGES	21,661	22,733	23,372
100.542.51211 PERS	39,295	39,717	40,408
100.542.51220 WORKERS COMPENSATION	8,061	10,638	11,545
100.542.51230 GROUP HEALTH INSURANCE	77,680	84,880	81,092
100.542.51250 CLOTHING ALLOWANCE	2,085	2,400	2,400
100.542.51270 MEDICARE-CITY SHARE	3,957	4,114	4,185
100.542.51275 LIFE INSURANCE	345	352	360
100.542.51280 AFSCME CARE PLAN	4,590	4,590	4,590
Total - PERSONAL SERVICES	<u>418,923</u>	<u>430,381</u>	<u>433,209</u>
CONTRACTUAL SERVICES:			
100.542.52111 MANDATORY TRAVEL & TRAINING	105	100	100
100.542.52210 UTILITIES-GAS AND ELECTRIC	41,669	50,000	55,000
100.542.52222 TELEPHONE LINE CHARGES	0	0	400
100.542.52310 MUNICIPAL GARAGE CHARGES	25,852	27,641	28,896
100.542.52330 RADIO MAINTENANCE	1,276	1,275	1,275
100.542.52480 OTHER PROFESSIONAL SERVICES	159,862	23,936	16,000
100.542.52481 CONTRACTUAL MOWING	0	146,564	150,763
100.542.52510 MAINTENANCE OF EQUIPMENT	0	200	0
100.542.52520 MAINTENANCE OF FACILITIES	9,566	10,551	8,000
100.542.52820 LICENSES AND PERMITS	184	100	100
100.542.52920 MEMBERSHIPS-BOOKS-PERIODICALS	60	50	50
100.542.52970 UNIFORM RENTAL SERVICE	1,234	1,500	1,600
Total - CONTRACTUAL SERVICES	<u>239,808</u>	<u>261,917</u>	<u>262,184</u>
COMMODITIES:			
100.542.53100 OFFICE SUPPLIES	509	600	500
100.542.53220 DRUGS-MEDICAL SUPPLIES	210	100	100
100.542.53230 PURCHASE OF UNIFORMS	200	200	200
100.542.53250 CLEANING SUPPLIES	1,917	2,200	1,200
100.542.53510 SUPPLIES TO MAINTAIN EQUIP	2,653	2,000	1,500
100.542.53520 SUPPLIES TO MAINTAIN BLDGS	4,189	14,000	5,000
100.542.53610 SMALL TOOLS & EQUIPMENT	371	500	600
Total - COMMODITIES	<u>10,049</u>	<u>19,600</u>	<u>9,100</u>
CAPITAL OUTLAY:			
100.542.54310 AUTOS & TRUCKS DEPRECIATION	15,288	16,288	16,288
100.542.54311 RADIO DEPRECIATION	476	475	475
100.542.54550 PARK FACILITIES	54	5,000	5,000
Total - CAPITAL OUTLAY	<u>15,818</u>	<u>21,763</u>	<u>21,763</u>
Grand Total	\$684,598	\$733,661	\$726,256

GENERAL FUND
BUILDING MAINTENANCE

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
BUILDING MAINTENANCE TECHNICIAN (188)	2	2	2
BUILDING CLEANER (PW1)	1	1	1
PERSONAL SERVICES:			
100.261.51110 SALARIES & WAGES	\$127,347	\$125,820	\$125,820
100.261.51120 OVERTIME WAGES	3,554	7,500	7,500
100.261.51211 PERS	19,041	18,665	18,665
100.261.51220 WORKERS COMPENSATION	4,205	4,999	5,333
100.261.51230 GROUP HEALTH INSURANCE	37,342	40,804	34,134
100.261.51250 CLOTHING ALLOWANCE	1,714	1,800	1,800
100.261.51270 MEDICARE-CITY SHARE	1,835	1,933	1,933
100.261.51275 LIFE INSURANCE	172	176	180
100.261.51280 AFSCME CARE PLAN	765	765	765
Total - PERSONAL SERVICES	195,975	202,462	196,129
CONTRACTUAL SERVICES:			
100.261.52210 UTILITIES-GAS & ELECTRIC	5,762	0	0
100.261.52222 TELEPHONE LINE CHARGES	921	1,350	1,350
100.261.52310 MUNICIPAL GARAGE CHARGES	5,456	2,776	2,776
100.261.52480 OTHER PROFESSIONAL SERVICE	3,735	7,500	7,500
100.261.52510 MAINTENANCE OF EQUIPMENT	82,027	75,000	75,000
100.261.52520 MAINTENANCE OF LAND & BLDGS	26,741	21,154	21,154
100.261.52670 BOILER & MACHINERY	1,000	1,000	1,000
100.261.52820 LICENSES AND PERMITS	600	500	500
100.261.52970 UNIFORM RENTAL SERVICE	181	300	300
Total - CONTRACTUAL SERVICES	126,423	109,580	109,580
COMMODITIES:			
100.261.53100 OFFICE SUPPLIES	306	350	350
100.261.53250 CLEANING SUPPLIES	13,538	12,000	12,000
100.261.53520 SUPPLIES TO MAINTAIN BUILDINGS	32,845	25,000	25,000
100.261.53610 SMALL TOOLS & EQUIPMENT	3,800	1,625	1,625
100.261.53620 MAJOR TOOLS & EQUIPMENT	3,700	1,625	1,625
Total - COMMODITIES	54,189	40,600	40,600
CAPITAL OUTLAY:			
100.261.54310 AUTO & TRUCKS DEPR	2,700	3,500	3,500
Total - CAPITAL OUTLAY	2,700	3,500	3,500
Grand Total	\$379,287	\$356,142	\$349,809

**DEPARTMENT SUMMARY OF EXPENDITURES
NON-DEPARTMENTAL EXPENDITURE**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Non-Departmental	\$1,339,336	\$1,499,835	\$1,632,824
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,339,336	\$1,499,835	\$1,632,824
EXPENDITURES BY CATEGORY:			
Personal Services	\$22,187	\$26,130	\$23,110
Contractual Services	1,308,729	1,428,971	1,567,443
Commodities	2,288	25,900	22,000
Capital Outlay	6,132	18,834	20,271
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$1,339,336	\$1,499,835	\$1,632,824

**GENERAL FUND
NON-DEPARTMENTAL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONAL SERVICES:			
100.911.51275 LIFE INSURANCE	\$22,187	\$26,130	\$23,110
Total - PERSONAL SERVICES	<u>22,187</u>	<u>26,130</u>	<u>23,110</u>
CONTRACTUAL SERVICES:			
100.911.52210 ELECTRIC SERVICE	177,548	199,700	189,100
100.911.52220 LONG DISTANCE CHARGES	4,062	3,200	3,000
100.911.52222 TELEPHONE LINE CHARGES	112,789	115,600	116,700
100.911.52230 POSTAGE & POSTAL CHARGES	75,413	76,800	76,800
100.911.52240 BUTLER CO AUDITOR COLL FEES	107,651	110,000	110,000
100.911.52310 MUNICIPAL GARAGE CHARGES	4,329	5,161	5,388
100.911.52440 AUDIT SERVICE	45,353	48,000	48,600
100.911.52441 REIMBURSEMENTS - ENTERPRISE ZONE	0	0	225,000
100.911.52480 OTHER PROFESSIONAL SERVICE	92,189	103,400	93,200
100.911.52490 OUTSIDE PRINTING	2,708	3,000	3,000
100.911.52510 MAINTENANCE OF EQUIPMENT	195,574	178,150	173,150
100.911.52511 MAINTENANCE OF TELEPHONES	8,162	12,000	11,750
100.911.52610 PUBLIC OFFICIALS LIABILITY	22,975	17,000	23,000
100.911.52620 EMPLOYEE BONDS	0	250	250
100.911.52630 GENERAL LIABILITY INSURANCE	209,753	238,960	238,960
100.911.52810 PROPERTY TAXES	25,696	52,000	50,000
100.911.52830 JUDGMENTS & COURT COSTS	18,852	35,000	25,000
100.911.52920 MEMBERSHIPS-BOOKS-PERIODICALS	30,141	32,500	30,545
100.911.52940 INDIGENT BURIALS	12,065	20,000	20,000
100.911.52980 MISC CONTRACTUAL SERVICE	163,470	178,250	124,000
Total - CONTRACTUAL SERVICES	<u>1,308,729</u>	<u>1,428,971</u>	<u>1,567,443</u>
COMMODITIES:			
100.911.53100 OFFICE SUPPLIES	15	1,800	0
100.911.53255 HOLIDAY SUPPLIES	0	1,000	500
100.911.53510 SUPPLIES TO MAINTAIN EQUIP	593	21,600	20,000
100.911.53630 HOLIDAY DECORATIONS	1,680	1,500	1,500
Total - COMMODITIES	<u>2,288</u>	<u>25,900</u>	<u>22,000</u>
CAPITAL OUTLAY:			
100.911.54310 AUTOS & TRUCKS DEPR	3,732	18,834	20,271
100.911.54370 COMPUTER SOFTWARE	2,400	0	0
Total - CAPITAL OUTLAY	<u>6,132</u>	<u>18,834</u>	<u>20,271</u>
Grand Total	\$1,339,336	\$1,499,835	\$1,632,824

**DEPARTMENT SUMMARY OF EXPENDITURES
TRANSFERS OUT**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
EXPENDITURES BY DIVISION:			
Transfers Out	\$370,359	\$319,000	\$400,000
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$370,359	\$319,000	\$400,000
EXPENDITURES BY CATEGORY:			
Transfers	370,359	319,000	400,000
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$370,359	\$319,000	\$400,000

**GENERAL FUND
TRANSFERS OUT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
TRANSFERS:			
100.915.58190 TRANS TO COMPUTER REPLACE FUND	\$99,000	\$99,000	\$0
100.915.58230 TRANS LOAN TO OTHER FUNDS	<u>271,359</u>	<u>220,000</u>	<u>400,000</u>
Total - TRANSFERS	370,359	319,000	400,000
 Grand Total	 \$370,359	 \$319,000	 \$400,000

Section 4

SPECIAL REVENUE FUNDS

SPECIAL REVENUES

EXPENDITURES BY FUND

Fund	Actual 2012	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
City Income Tax	\$ 19,659,742	\$ 19,616,803	\$ 19,964,586	\$ 347,783	1.8%
Public Safety Levy	4,300,000	3,400,000	2,800,000	(600,000)	-17.6%
Auto & Gas Tax	2,861,245	3,253,989	3,243,903	(10,086)	-0.3%
Conservancy	143,787	144,500	144,500	0	0.0%
Health & Environment	591,335	391,563	384,195	(7,368)	-1.9%
EMS	7,890	41,278	72,432	31,154	75.5%
UDAG	1,700	50,000	50,000	0	0.0%
Court Computerization	160,512	70,000	75,000	5,000	7.1%
Law Enforcement Trust	21,067	20,000	20,000	0	0.0%
Mandatory Drug Fine	93,801	254,000	179,952	(74,048)	-29.2%
Probation Services	139,735	144,625	139,507	(5,118)	-3.5%
Termination Pay	415,028	476,675	445,000	(31,675)	-6.6%
Indigent Driver Alcohol Treatment	23,120	30,000	30,000	0	0.0%
Enforcement /Education	3,640	19,738	16,123	(3,615)	-18.3%
Civic Development	237,991	325,000	215,000	(110,000)	-33.8%
Municipal Court	1,931,677	1,712,444	1,623,266	(89,178)	-5.2%
Police Grants	80,198	164,976	64,714	(100,262)	-60.8%
Court IDIAM	0	15,000	25,000	10,000	66.7%
Court Special Projects	604,428	150,000	175,000	25,000	16.7%
Nuisance Abatement	193,099	2,575,000	230,000	(2,345,000)	-91.1%
HUD Section 108	0	1,000,000	38,500	(961,500)	-96.2%
Senior Citizens Levy	0	800,000	800,000	0	0.0%
Total	\$ 31,469,995	\$ 34,655,591	\$ 30,736,678	\$ (3,918,913)	-11.3%

Table 4.1 Special Revenue Expenditures by Fund

Definition of Special Revenue Funds

To account for the proceeds of revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted for specific resources.

Special Revenue Fund Summary

The summary in table 4.1 lists the actual expenditures for 2012 as well as dollar and percentage comparisons between 2013 and 2014 budgeted expenditures. For line item detail of each fund, please refer to the specific fund in this section. Twenty-two Special Revenue funds are budgeted for 2014. The largest Special Revenue Fund is the City Income Tax Fund.

City Income Tax Fund

To account for income taxes received for distribution to other funds of the City. Included in the City Income Tax Fund is the Taxation Division. City income tax revenues for 2013 are projected to be \$19,959,975. The income tax rate is 1.75% which includes a .25% Public Safety Income Tax Levy.

The following chart (Figure 4.1) shows the City income tax receipts since 2008 as well as the projections for 2013 and 2014.

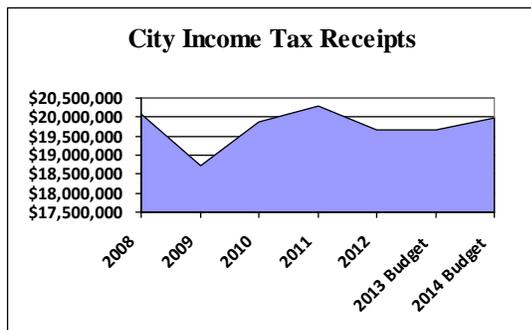


Figure 4.1 City Income Tax Receipts History

Public Safety Levy Fund

To account for the .25% income tax levy passed by the citizens of Middletown effective January 2008. This income tax levy is designated to assist in the funding of the public safety divisions (Police and Fire).

Auto and Gas Tax Fund

To account for state levied and controlled gasoline tax and county vehicle license fees that are remitted to the City for routine street maintenance and traffic control. Other activities funded by these revenues are snow plowing and grounds maintenance. The City’s Electronic Maintenance, Street Maintenance, and Grounds

Maintenance divisions are supported by this fund.

The chart (Figure 4.2) lists the revenues for this fund. City income tax subsidizes this fund and accounts for 11.8% of the revenues in 2014. Other revenues include County vehicle licenses tax (based upon vehicle registration in the County from the Department of Motor Vehicles), County license renewal fees (\$2.50 per license renewed in the City, shared by Butler County), motor vehicle permissive tax (\$5 tax distributed by the State of Ohio), municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners). Radio charges are communication system maintenance fees and depreciation costs for replacement of radio communication devices which is administered by the Electronic Maintenance Division.

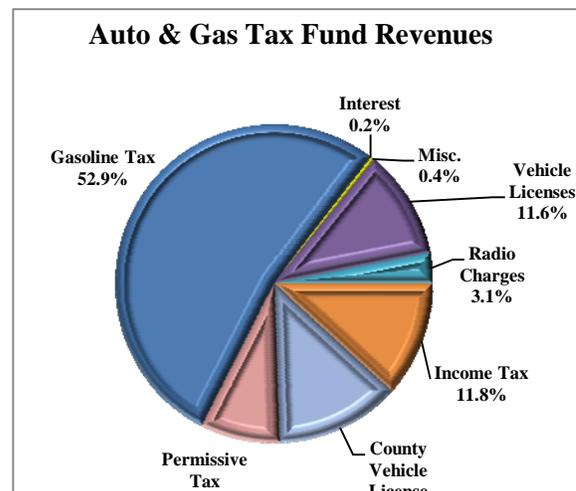


Figure 4.2 Source of Auto & Gas Tax Revenues

The three divisions of the Auto & Gas Tax Fund are in the Public Works & Utilities Department and are described as follows:

Electronic Maintenance

The Electronic Maintenance Division is responsible for traffic control systems, radio communication systems, city owned street lighting, and the airport navigational aids.

Street Maintenance

The Street Maintenance Division is responsible for preventative maintenance of the City’s

streets and alleys, snow removal, pavement markings, and sign repairs and/or replacements.

Grounds Maintenance

The Grounds Maintenance Division is responsible for the maintenance of grounds for all City's parks, right-of-ways, and medians. This division also maintains all landscaped areas including downtown planters, oversees all contractual mowing, and maintains a tree nursery as well as plant, replace, and prune trees and shrubs on all city property.

Conservancy Fund

To account for the property tax receipts of the City's annual conservancy property tax levy of 0.15 mill. The tax is paid on property owned within the City of Middletown and is located within the Miami Conservancy District which benefits from the district's flood control efforts.

Health Fund

To account for grant money received from the State for the City's public health subsidy as well as other revenues, and to account for the activities of the City Health Department.

The Health Department is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board of Health & Environment is composed of seven members appointed by the City Council as specified in the City Charter.

Health State Subsidy

A grant received for being in compliance with public health minimum and optimal standards based upon a formula set up by the state.

Health Administration

The Health Department inspects and licenses restaurants, groceries, vending machines, public swimming pools and spas, tattoo parlors, waste and fresh water haulers, mobile home parks, and conducts inspections of public buildings. The department is also responsible for community health assessment and disease control as well as maintains vital statistics that registers and certifies all records of birth and death for the City.

Emergency Medical Services Fund (EMS)

This fund is used for revenues designated for training of the emergency medical personnel.

Urban Development Action Grant Fund (UDAG)

To account for the Urban Development Action Grant loans given to businesses for economic development activities such as façade loans for the downtown area.

Court Computerization Fund

To accumulate funds for computer equipment and software for the Municipal Court. This fund receives a portion of the court costs assessed to persons appearing in Middletown Municipal Court.

Law Enforcement Trust Fund

This fund accounts for revenues resulting from the sale of property seized by the Middletown Police Division in the course of its criminal investigations (federal funds from the Department of Justice). Expenditures are solely for law enforcement purposes.

Mandatory Drug Fine Fund

To account for drug fines received as a result of mandatory drug offense fines arising from arrests made by Middletown officers. Expenditures are for law enforcement purposes pertaining to drug offenses.

Probation Services Fund

The Probation Services Fund was established in 1995 to account for probation fees levied by the Middletown Municipal Court. Expenditures of this fund are used for staffing and counseling of domestic abuse offenders.

Termination Pay Fund

To account for expenditures resulting from the retirement or resignation of City employees. Expenditures will consist of accrued vacation, accrued holiday pay, and other accrued benefits due to City employees.

Indigent Driver Alcohol Treatment Fund

To account for fines collected by the Municipal Court to be used for treatment of indigent drivers convicted of driving under the influence.

Enforcement/Education Fund

To account for fines collected by the Municipal Court to be used by the Court and Police for traffic education and enforcement.

Civic Development Fund

To account for the City’s transient lodging tax receipts that are to be used for civic development purposes. The majority of revenues from this fund go to the Middletown Convention and Visitors Bureau to promote our City.

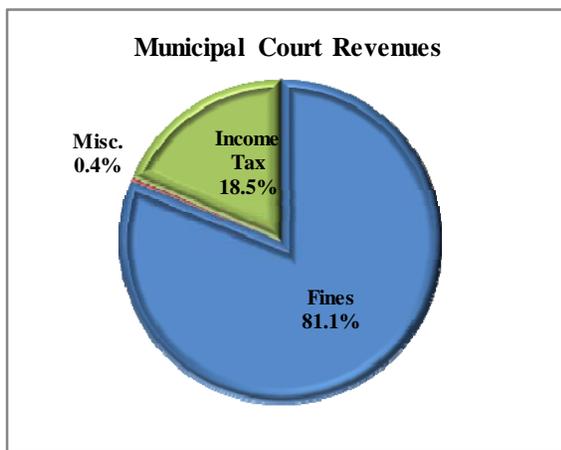


Figure 4.4 Sources of Municipal Court Revenues

Municipal Court Fund

To account for fines and court costs levied by the City’s Municipal Court and to account for the operations of the Middletown Municipal Court. The Municipal Court has jurisdiction in civil and misdemeanor criminal cases as well as preliminary hearings of felony cases.

Fines and forfeitures comprise the largest revenue of the Municipal Court Fund consisting of court costs and city fines, with 18.5% of the revenues from income tax.

Police Grant Fund

To account for grant funds awarded to the Police Division by outside sources. The grants anticipated in 2014 will be used for overtime of patrol officers for high visibility traffic enforcement.

Court Indigent Driver Interlock and Alcohol Monitoring Fund (IDIAM)

This fund was created in 2009 to account for the revenues (fines) and expenses associated with the Municipal Court’s DUI convictions according to Senate Bill 17. A portion of the court cost will cover the cost of immobilizing or disabling devices along with remote alcohol monitoring devices for indigent offenders.

Court Special Projects Fund

To accumulate funds for equipment and special projects for the Municipal Court. This fund receives a portion of the court costs assessed to clients of the Municipal Court.

Nuisance Abatement Fund

This fund was established in 2011 to account for revenues (fines and assessments) associated with property maintenance violations such as accumulated rubbish, tall weeds and grass, and other property maintenance violations as specified in the Codified Ordinances.

HUD 108 Loan Grant Fund

To account for revenues associated with a Housing and Development Loan used for acquiring and/or rehabilitation of property used for educational purposes.

Senior Citizens Levy Fund

A five year 1.0 mill property tax levy was passed by voters in 2012 to help pay for its senior center mortgage. These funds are passed along to the Middletown Areas Senior Citizens, Inc.

CITY INCOME TAX EXPENDITURE HISTORY

Transfers to	2012 Actual	2013 Budget	2014 Budget
Division of Taxation	\$ 519,056	\$ 555,243	\$ 604,493
General Fund	10,518,236	10,860,000	11,130,000
Public Safety Levy Fund	2,807,738	2,810,000	2,852,150
Auto & Gas Tax Fund	400,000	200,000	330,000
Health Fund	115,000	115,000	115,000
G.O. Debt Retirement	2,429,512	1,874,560	1,779,943
Transit Fund	100,000	50,000	50,000
Termination Pay Fund	310,000	155,000	200,000
Municipal Court Fund	300,000	300,000	300,000
Miami Conservancy Fund	35,200	34,000	34,000
Airport Fund	90,000	88,000	87,000
Police & Fire Pensions	2,027,000	2,082,000	2,474,000
Computer Replacement Fund	8,000	8,000	8,000
Capital Improvement Fund	0	485,000	0
Total	\$ 19,659,742	\$ 19,616,803	\$ 19,964,586

Table 4.2 Transfers of the City Income Tax receipts to other funds from 2012-2014

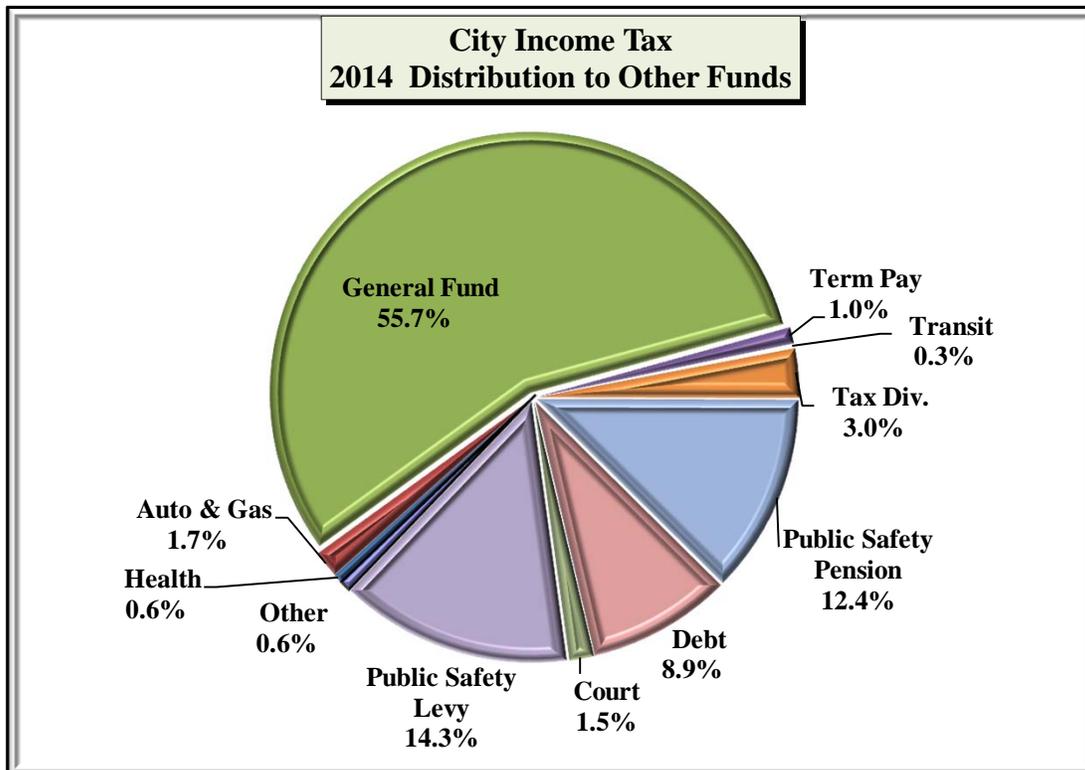


Figure 4.5 Distribution of the City Income Tax receipts to other funds for the year 2014

FUND SUMMARY FOR FUND 230 CITY INCOME TAX FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$24,444	\$24,683	\$72,880
REVENUES:			
Income Tax	\$19,659,979	\$19,665,000	\$19,959,975
TOTAL REVENUES	<u>\$19,659,979</u>	<u>\$19,665,000</u>	<u>\$19,959,975</u>
TOTAL RESOURCES	\$19,684,423	\$19,689,683	\$20,032,855
EXPENDITURES:			
Personal Services	\$465,449	\$521,283	\$521,283
Contractual Services	50,769	30,960	80,210
Commodities	2,837	3,000	3,000
Transfers	19,140,686	19,061,560	19,360,093
TOTAL EXPENDITURES	<u>\$19,659,742</u>	<u>\$19,616,803</u>	<u>\$19,964,586</u>
ENDING BALANCE DECEMBER 31	\$24,683	\$72,880	\$68,269

**INCOME TAX FUND
TAXATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
SUPERINTENDENT OF TAXATION (178)	1	1	1
INCOME TAX AUDITOR (182)	2	2	2
EXECUTIVE ACCOUNT CLERK (188)	1	1	1
SENIOR ACCOUNT CLERK (190)	2	2	2
ACCOUNT CLERK PART TIME (192)	3480 HRS	3480 HRS	3598 HRS
EXECUTIVE ACCOUNT CLERK PART TIME (188)	0	1560 HRS	1404 HRS
PERSONAL SERVICES:			
230.133.51110 SALARIES & WAGES	\$336,433	\$362,950	\$368,491
230.133.51120 OVERTIME WAGES	11,845	16,320	15,000
230.133.51211 PERS	48,075	53,098	53,689
230.133.51220 WORKERS COMPENSATION	9,396	14,223	15,340
230.133.51230 GROUP HEALTH INSURANCE	55,065	68,783	62,782
230.133.51270 MEDICARE-CITY SHARE	4,253	5,499	5,561
230.133.51275 LIFE INSURANCE	383	410	420
Total - PERSONAL SERVICES	<u>465,449</u>	<u>521,283</u>	<u>521,283</u>
CONTRACTUAL SERVICES:			
230.133.52111 MANDATORY TRAVEL & TRAINING	345	800	800
230.133.52480 OTHER PROFESSIONAL SERVICES	29,005	10,700	59,950
230.133.52490 OUTSIDE PRINTING	19,599	17,400	17,400
230.133.52510 MAINTENANCE OF EQUIPMENT	691	1,000	1,000
230.133.52620 EMPLOYEE BONDS	100	100	100
230.133.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,029	960	960
Total - CONTRACTUAL SERVICES	<u>50,769</u>	<u>30,960</u>	<u>80,210</u>
COMMODITIES:			
230.133.53100 OFFICE SUPPLIES	<u>2,837</u>	<u>3,000</u>	<u>3,000</u>
Total - COMMODITIES	<u>2,837</u>	<u>3,000</u>	<u>3,000</u>
 Grand Total	 \$519,056	 \$555,243	 \$604,493

**INCOME TAX FUND
TRANSFERS OUT**

	Actual Expenditures 2012	Amount Budgeted 2013	Department Budget 2014
TRANSFERS:			
230.915.58110 TRANS TO GENERAL FUND	\$10,518,236	\$10,860,000	\$11,130,000
230.915.58120 TRANS TO AUTO & GAS TAX	400,000	200,000	330,000
230.915.58130 TRANS TO FIRE PENSION	1,027,000	1,122,000	1,344,000
230.915.58140 TRANS TO POLICE PENSION	1,000,000	960,000	1,130,000
230.915.58150 TRANS TO G.O. BOND RETIREMENT	2,429,512	1,874,560	1,779,943
230.915.58180 TRANS TO TRANSIT	100,000	50,000	50,000
230.915.58190 TRANS TO COMPUTER REPL.	8,000	8,000	8,000
230.915.58250 TRANS TO TERMINATION PAY	310,000	155,000	200,000
230.915.58273 TRANS TO PUBLIC SAFETY LEVY FUND	2,807,738	2,810,000	2,852,150
230.915.58287 TRANS TO CITY AIRPORT FUND	90,000	88,000	87,000
230.915.58291 TRANS TO CONSERVANCY FUND	35,200	34,000	34,000
230.915.58289 TRANS TO HEALTH	115,000	115,000	115,000
230.915.58290 TRANS TO MUNICIPAL COURT	300,000	300,000	300,000
230.915.58293 TRANS TO CAPITAL IMPROVEMENTS	0	485,000	0
Total - TRANSFERS	19,140,686	19,061,560	19,360,093
Grand Total	\$19,140,686	\$19,061,560	\$19,360,093

**FUND SUMMARY FOR FUND 200
PUBLIC SAFETY LEVY FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,104,629	\$612,367	\$22,367
REVENUES:			
Transfers	\$2,807,738	\$2,810,000	\$2,852,150
TOTAL REVENUES	<u>\$2,807,738</u>	<u>\$2,810,000</u>	<u>\$2,852,150</u>
TOTAL RESOURCES	\$4,912,367	\$3,422,367	\$2,874,517
EXPENDITURES:			
Transfers	\$4,300,000	\$3,400,000	\$2,800,000
TOTAL EXPENDITURES	<u>\$4,300,000</u>	<u>\$3,400,000</u>	<u>\$2,800,000</u>
ENDING BALANCE DECEMBER 31	\$612,367	\$22,367	\$74,517

**PUBLIC SAFETY LEVY INCOME TAX FUND
TRANSFER OUT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
TRANSFERS:			
200.915.58275 TRANS TO GENERAL FUND	\$4,300,000	\$3,400,000	\$2,800,000
Total - TRANSFERS	<u>4,300,000</u>	<u>3,400,000</u>	<u>2,800,000</u>
Grand Total	\$4,300,000	\$3,400,000	\$2,800,000

AUTO & GAS TAX FUND

Revenues	2012 Actual	2013 Budget	2014 Budget
Intergovernmental	\$ 2,316,501	\$ 2,326,268	\$ 2,372,530
Radio Charges	90,364	86,458	87,323
Miscellaneous	113,662	19,100	14,000
Transfers	400,000	200,000	330,000
Total	\$ 2,920,527	\$ 2,631,826	\$ 2,803,853

Table 4.3 Auto & Gas Tax Fund revenue sources for 2012-2014

Division Expenditures	2012 Actual	2013 Budget	2014 Budget
Electronic Maintenance	\$ 541,088	\$ 601,364	\$ 595,651
Street Maintenance	1,803,962	2,115,835	2,196,650
Grounds Maintenance	516,196	536,790	451,602
Total	\$ 2,861,245	\$ 3,253,989	\$ 3,243,903

Table 4.4 Auto & Gas Tax Fund division expenditures for 2012-2014

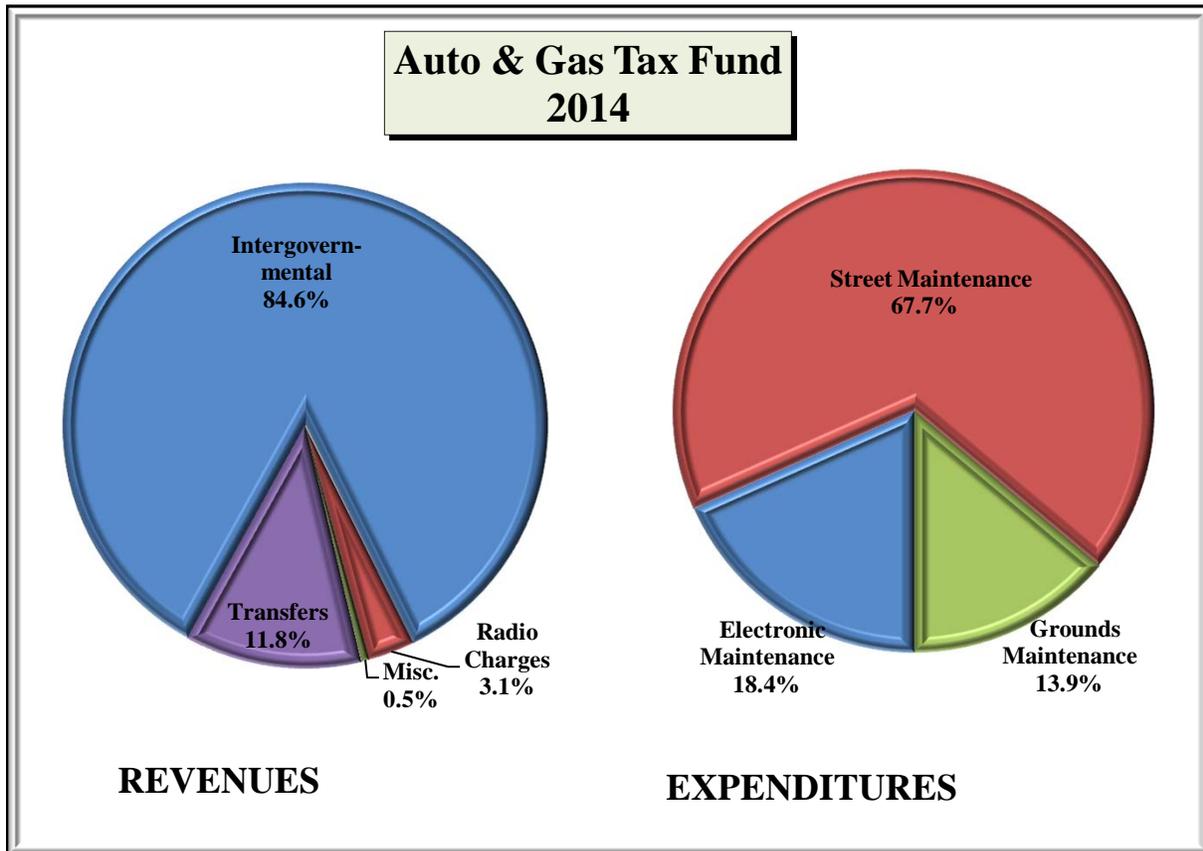


Figure 4.6 Auto & Gas Tax Fund revenues and division expenditures for the year 2014

PUBLIC WORKS - ELECTRONICS MAINTENANCE DIVISION
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Summary

The Electronics Maintenance Division is primarily responsible for the maintenance of the traffic control systems, radio communication systems, city owned street lighting, municipal video systems, and the airport navigational aids.

Goals and Objectives

- Goal 1: Continue replacement program for older LED traffic signals, and signal heads, at 20 intersections.
- Goal 2: Maintain intersection controls in operating order one-hundred percent of the time.
- Goal 3: Replace outdated traffic control software with a central master system.

Service Measures

	<u>2012 Actual</u>	<u>2013 Estimate</u>	<u>2014 Estimate</u>
# of traffic signal repairs	689 signal repairs	800 signal repairs	800 signal repairs
# traffic signals replaced	327 signals replaced	replace 275 signals	replace 250 signals
Average maintenance cost per intersection	\$ 1,854	\$1,600	\$1,600
# radio repairs	303 radios	200 radios	200 radios

PUBLIC WORKS - STREET MAINTENANCE DIVISION**Summary**

The Street Maintenance Division, staff of (10) employees and one Leader, are responsible for providing safe passage on approximately 600 lane miles of public thoroughfares, residential streets and alleyways in the city for vehicular and pedestrian traffic. Maintenance programs for potholes, utility road cuts and general pavement upgrades have been established including preventative maintenance schedules for crack filling and paving of deteriorated areas.

This Department now has the equipment to supplement private contracting services for pothole repairs and full width pavement applications.

Snow removal policies and routes are reviewed annually to better facilitate clearing of all streets during snow events including brine applications, snow removal, and efficient salt applications.

Other duties include maintenance of over ten miles of guardrail, all sign making, replacement and repairs.

**Goals and Objectives**

- Goal 1: Increase the number of streets paved by the Street Department.
- Goal 2: Our crews will do the mill and fill program eliminating the need for an outside contractor.
- Goal 3: Continue efficient snow removal practices and procedures.
- Goal 4: Continue our sign maintenance / replacement program
- Goal 5: Continue guardrail maintenance / replacement program

PUBLIC WORKS - GROUNDS MAINTENANCE DIVISION

Summary

The Grounds Maintenance Division, consisting of (1) employee, is responsible for maintaining landscape features and newly planted trees throughout the city. Included in the duties are designing, planting and maintaining the landscape features in our parks, entryway signs and multiple planters placed at various locations in the city. Other duties include spraying, watering and weeding of city-owned flower beds, planting and pruning of trees, as well as keeping a tree inventory. Duties also include weed control for park’s, sidewalks, concrete medians and city owned parking lots. This division also oversees all subcontracting of sprinkler systems for the city. The Grounds employee, Doris Baden, also serves as liaison to the Park Board and Keep Middletown Beautiful.



Goals and Objectives

- Goal 1: Update landscaping requirements in the City.
- Goal 2: Monitor tree removal and replacement
- Goal 3 Continue to monitor for the EAB and its impact on ash trees
- Goal 4: Qualify for Tree City USA for the 6th year.
- Goal 5 Collaborate with the Park Board and Keep Middletown Beautiful for landscaping and tree replacement programs.



Service Measures

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>
Number of trees planted	20 trees	7 trees	6 trees
Acres of landscape maintained	50 acres	50 acres	50 acres

- The number of trees planted is also included in the Park Maintenance service measures

FUND SUMMARY FOR FUND 210 AUTO & GAS TAX FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,296,001	\$1,355,283	\$733,120
REVENUES:			
Intergovernmental Revenue	\$2,316,501	\$2,326,268	\$2,372,530
Interest Income	9,615	9,600	4,500
Radio Charges	90,364	86,458	87,323
Miscellaneous Revenue	300	9,500	9,500
Reimbursements	103,747	0	0
Transfers	400,000	200,000	330,000
TOTAL REVENUES	\$2,920,527	\$2,631,826	\$2,803,853
TOTAL RESOURCES	\$4,216,528	\$3,987,109	\$3,536,973
EXPENDITURES:			
Personal Services	\$1,180,173	\$1,185,093	\$1,171,199
Contractual Services	598,746	798,371	713,544
Commodities	554,316	638,804	731,347
Capital Outlay	528,010	631,721	627,813
TOTAL EXPENDITURES	\$2,861,245	\$3,253,989	\$3,243,903
ENDING BALANCE DECEMBER 31	\$1,355,283	\$733,120	\$293,070

**AUTO & GAS TAX FUND
ELECTRONIC MAINTENANCE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
SENIOR ELECTRONICS TECHNICIAN (184)	2	2	2
ELECTRONIC MAINTENANCE SUPERVISOR (182)	1	1664 HRS	1404 HRS
PERSONAL SERVICES:			
210.524.51110 SALARIES & WAGES	\$152,769	\$152,198	\$145,097
210.524.51120 OVERTIME WAGES	17,783	18,392	18,392
210.524.51211 PERS	23,778	23,883	22,888
210.524.51220 WORKERS COMPENSATION	5,137	6,397	6,540
210.524.51230 GROUP HEALTH INSURANCE	36,482	29,254	29,254
210.524.51250 CLOTHING ALLOWANCE	2,063	2,100	2,100
210.524.51270 MEDICARE-CITY SHARE	1,691	2,474	2,371
210.524.51275 LIFE INSURANCE	198	137	140
Total - PERSONAL SERVICES	<u>239,901</u>	<u>234,835</u>	<u>226,782</u>
CONTRACTUAL SERVICES:			
210.524.52210 UTILITIES-GAS & ELECTRIC	48,605	60,770	60,770
210.524.52222 TELEPHONE LINE CHARGES	1,719	1,400	2,548
210.524.52310 MUNICIPAL GARAGE CHARGES	10,356	12,645	13,165
210.524.52510 MAINTENANCE OF EQUIPMENT	47,578	67,908	68,100
210.524.52520 MAINTENANCE OF BUILDINGS	4,849	6,000	6,000
210.524.52920 MEMBERSHIPS-BOOKS-PERIODICALS	302	450	450
Total - CONTRACTUAL SERVICES	<u>113,409</u>	<u>149,173</u>	<u>151,033</u>
COMMODITIES:			
210.524.53100 OFFICE SUPPLIES	1,658	1,200	1,200
210.524.53230 PURCHASE OF UNIFORMS	500	500	500
210.524.53250 CLEANING SUPPLIES	599	600	600
210.524.53295 TRAFFIC CONTROL SUPPLIES	80,406	52,000	52,769
210.524.53510 SUPPLIES TO MAINTAIN EQUIPMENT	36,349	42,379	43,500
210.524.53520 SUPPLIES TO MAINTAIN LAND & BLDGS	293	0	0
210.524.53610 SMALL TOOLS & EQUIPMENT	624	600	600
210.524.53620 MAJOR TOOLS & EQUIPMENT	3,487	3,500	3,500
Total - COMMODITIES	<u>123,916</u>	<u>100,779</u>	<u>102,669</u>
CAPITAL OUTLAY:			
210.524.54310 AUTO AND TRUCKS DEPRECIATION	13,917	30,777	29,367
210.524.54350 PURCHASE OF EQUIPMENT	34,202	36,800	36,800
210.524.54360 OTHER EQUIPMENT	15,743	48,000	48,000
210.524.54370 COMPUTER SOFTWARE	0	1,000	1,000
Total - CAPITAL OUTLAY	<u>63,862</u>	<u>116,577</u>	<u>115,167</u>
Grand Total	\$541,088	\$601,364	\$595,651

**AUTO & GAS TAX FUND
STREET MAINTENANCE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PUBLIC SERVICE LEADER (185)	1	1	1
EQUIPMENT OPERATOR (PW6)	2	1	0
EQUIPMENT OPERATOR (PW4)	4	5	6
MAINTENANCE WORKER (PW3)	4	4	4
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
210.541.51110 SALARIES & WAGES	\$471,888	\$503,218	\$497,773
210.541.51120 OVERTIME WAGES	19,665	48,016	48,016
210.541.51211 PERS	64,449	77,173	76,410
210.541.51220 WORKERS COMPENSATION	13,528	20,671	21,832
210.541.51230 GROUP HEALTH INSURANCE	115,827	137,719	132,171
210.541.51250 CLOTHING ALLOWANCE	3,939	4,700	4,700
210.541.51270 MEDICARE-CITY SHARE	6,888	7,993	7,914
210.541.51275 LIFE INSURANCE	704	713	730
210.541.51280 AFSCME CARE PLAN	8,160	7,650	7,650
Total - PERSONAL SERVICES	<u>705,048</u>	<u>807,853</u>	<u>797,196</u>
CONTRACTUAL SERVICES:			
210.541.52111 MANDATORY TRAINING	287	600	600
210.541.52210 UTILITIES-GAS & ELECTRIC	936	2,100	2,100
210.541.52222 TELEPHONE LINE CHARGES	746	1,000	1,000
210.541.52310 MUNICIPAL GARAGE CHARGES	204,129	273,001	285,196
210.541.52330 RADIO MAINTENANCE	3,450	3,230	3,230
210.541.52480 OTHER PROFESSIONAL SERVICE	68,222	108,000	10,000
210.541.52510 MAINT OF EQUIPMENT	252	700	700
210.541.52520 MAINT OF LAND AND BUILDINGS	50	2,000	2,000
210.541.52820 LICENSES & PERMITS	159	300	300
210.541.52920 MEMBERSHIPS-BOOKS-PERIODICALS	179	100	100
210.541.52970 UNIFORM RENTAL SERVICE	1,965	3,000	3,200
Total - CONTRACTUAL SERVICES	<u>280,376</u>	<u>394,031</u>	<u>308,426</u>
COMMODITIES:			
210.541.53100 OFFICE SUPPLIES	545	800	800
210.541.53220 DRUGS-MEDICAL SUPPLIES	215	300	300
210.541.53230 PURCHASE OF UNIFORMS	0	200	200
210.541.53250 CLEANING SUPPLIES	19	200	250
210.541.53295 TRAFFIC CONTROL SUPPLIES	18,906	12,600	12,000
210.541.53510 SUPPLIES TO MAINTAIN EQUIPMENT	635	2,000	1,000
210.541.53520 SUPP TO MAINTAIN BLDGS	404,270	463,200	602,478
210.541.53610 SMALL TOOLS & EQUIPMENT	(456)	2,000	2,000
210.541.53620 MAJOR TOOLS & EQUIPMENT	0	50,000	0
Total - COMMODITIES	<u>424,133</u>	<u>531,300</u>	<u>619,028</u>
CAPITAL OUTLAY:			
210.541.54310 AUTO AND TRUCKS DEPREC	392,454	381,226	470,575
210.541.54311 RADIO DEPRECIATION	1,950	1,425	1,425
Total - CAPITAL OUTLAY	<u>394,404</u>	<u>382,651</u>	<u>472,000</u>
Grand Total	\$1,803,962	\$2,115,835	\$2,196,650

**AUTO & GAS TAX FUND
 GROUNDS MAINTENANCE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	0	0
PUBLIC WORKS LEADER (185)	1	1	1
GROUND TECHNICAL (PW5)	1	1	1
PT MOWING SUPERVISOR	0	0	392 HRS
PERSONAL SERVICES:			
210.543.51110 SALARIES & WAGES	\$159,388	\$93,915	\$98,615
210.543.51120 OVERTIME WAGES	4,388	3,510	6,000
210.543.51211 PERS	23,527	13,639	14,646
210.543.51220 WORKERS COMPENSATION	5,843	3,653	4,185
210.543.51230 GROUP HEALTH INSURANCE	33,875	24,283	17,613
210.543.51240 UNEMPLOYMENT CHARGES	3,819	0	2,000
210.543.51250 CLOTHING ALLOWANCE	1,107	1,100	1,750
210.543.51270 MEDICARE-CITY SHARE	2,312	1,413	1,517
210.543.51275 LIFE INSURANCE	201	127	130
210.543.51280 AFSCME CARE PACKAGE	765	765	765
Total - PERSONAL SERVICES	235,224	142,405	147,221
CONTRACTUAL SERVICES:			
210.543.52110 TRAVEL & TRAINING	18	50	50
210.543.52222 TELEPHONE LINE CHARGES	1,756	1,200	1,200
210.543.52310 MUNICIPAL GARAGE CHARGES	39,223	40,784	40,331
210.543.52330 RADIO MAINTENANCE	488	488	488
210.543.52480 OTHER PROFESSIONAL SERVICE	162,417	49,802	43,000
210.543.52481 CONTRACTUAL MOWING	0	160,198	164,788
210.543.52520 MTN OF LAND AND BUILDINGS	654	2,200	3,733
210.543.52820 LICENSES & PERMITS	133	45	45
210.543.52920 MEMBERSHIPS,BOOKS,PERIODICALS	90	100	50
210.543.52970 UNIFORM RENTAL SERVICE	182	300	400
Total - CONTRACTUAL SERVICES	204,961	255,167	254,085
COMMODITIES:			
210.543.53100 OFFICE SUPPLIES	200	200	200
210.543.53230 PURCHASE OF UNIFORMS	160	200	200
210.543.53510 SUPPLIES TO MAINTAIN EQUIP	65	75	50
210.543.53520 SUPPLIES TO MAINTAIN BUILDINGS	1,700	1,500	4,500
210.543.53610 SMALL TOOLS & EQUIPMENT	(5)	150	100
210.543.53710 CHEMICALS & LAB SUPPLIES	4,146	4,600	4,600
Total - COMMODITIES	6,266	6,725	9,650
CAPITAL OUTLAY:			
210.543.54310 AUTOS & TRUCKS DEPR	69,428	132,178	40,331
210.543.54311 RADIO DEPRECIATION	316	315	315
Total - CAPITAL OUTLAY	69,744	132,493	40,646
Grand Total	\$516,196	\$536,790	\$451,602

**FUND SUMMARY FOR FUND 215
CONSERVANCY FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$28,890	\$32,757	\$23,057
REVENUES:			
Property Taxes	\$83,065	\$89,600	\$89,600
Intergovernmental Revenue	29,390	11,200	11,200
Transfers	35,200	34,000	34,000
TOTAL REVENUES	<u>\$147,654</u>	<u>\$134,800</u>	<u>\$134,800</u>
TOTAL RESOURCES	\$176,544	\$167,557	\$157,857
EXPENDITURES:			
Contractual Services	\$143,787	\$144,500	\$144,500
TOTAL EXPENDITURES	<u>\$143,787</u>	<u>\$144,500</u>	<u>\$144,500</u>
ENDING BALANCE DECEMBER 31	\$32,757	\$23,057	\$13,357

**CONSERVANCY FUND
MIAMI CONSERVANCY**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
215.990.52240 BUTLER COUNTY COLLECTION FEE	\$1,886	\$2,500	\$2,500
215.990.52810 PROPERTY TAXES	141,901	142,000	142,000
Total - CONTRACTUAL SERVICES	<u>143,787</u>	<u>144,500</u>	<u>144,500</u>
Grand Total	\$143,787	\$144,500	\$144,500

DEPARTMENT OF HEALTH & ENVIRONMENT

Summary

The Middletown City Health District is a district dedicated to preserving, protecting, and improving the health of residents inside the City of Middletown. Our mission is now to provide only services mandated by the statutes of the State of Ohio and/or required by the Ohio Public Health Council's minimum standards for local health departments, in a courteous, efficient, and cost-effective manner.

The Department of Health & Environment (Middletown City Health District) is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board is composed of seven members, appointed by the City Council, as specified in the City Charter of Middletown. By virtue of his/her office, the Mayor of the City Council serves as an ex-officio member and chairperson and presiding officer of the Board of Health & Environment.

The department inspects and licenses commercial and nonprofit Food Service Operations (restaurants)/ Retail Food Establishments (groceries), Vending Operations (vending machines), public swimming pools & spas, household sewage installations and private water supplies, tattoo parlors, waste and fresh water haulers, and mobile home parks. The department conducts environmental inspections of all school buildings and the jail; educates food service/retail facilities on proper food safety practices, maintains programs for rabies control, and smoking enforcement; participates and coordinates with the nursing department case management activities for the prevention of lead poisoning. The department is responsible for community health assessment and planning, infectious and communicable disease control, outbreak investigations, and bioterrorism/emergency response. T.B. treatment is available through an agreement with Butler County Health Department and Butler County provides the tuberculosis treatment while Middletown City Health Department provides the monetary cost of treatment. The department contracts with Hamilton County Environmental Services for air pollution monitoring and control. The department has a vital statistics section that registers, maintains and certifies all records of birth and death for the City of Middletown.



Service Levels for 2014

The Health & Environment 2014 budget totals \$375,099. The Health Department has included in the 2014 budget a total of three full time positions and 1 part time Medical Director (paid by state subsidy) and one contract employee (paid by state program funds).

Goals and Objectives

- GOAL 1:** To continue to assess community chronic disease incidence and prevalence rates; assess community prevalence of health risks behavior; and institute measures to reduce chronic disease rates
- Analyze community mortality and morbidity statistics via comparison with state and national rates.
 - Assess present prevalence rates of chronic disease as identified by community programs including programs funded by grants.
 - Assess Community Health Risks Prevalence Survey.

DEPARTMENT OF HEALTH & ENVIRONMENT**Goals and Objectives (continued)**

- GOAL 2:** To monitor needs and assess availability and accessibility of adequate primary care in the community
- Identify primary care providers (physicians and clinics) and determine willingness to provide care for Medicaid and medically indigent clientele.
 - Assess performance of county programs that accept Medicaid patients without reservation: 1) Maternal Child and Health (MCH) Clinic, 2) Primary Health Solutions
 - Monitor and control number of clients going to the hospital Emergency Department for management of non-emergency medical problems.
 - Develop an integrated and effective community-based health care program.
- GOAL 3:** To continue to strive to improve housing/environmental health conditions within the community
- Continue the ongoing training of departmental staff members and the Regulated Industry regarding the State and Local Ordinances-- their interpretation and application.
 - Utilizing the data from 20, continue the cost analysis of programs to calculate the actual cost of administering and enforcing the law, and implement as necessary the appropriate license fees for all environmental health programs; specifically with changes to State Food Service Operations and Retail Food Establishments.
 - Through cooperative educational inspections of regulated industries, including public pools, mobile home parks, etc.
- GOAL 4:** To improve the health of the community through collaboration and partnership with local, county, and state health agencies and other stakeholders.
- Develop and implement plans to address identified, significant morbidity.
 - Assess community and environmental health problems.
 - Work cooperatively with community members to address the reportable STD rate.
 - Analyze community morbidity statistics via comparison with state and national rates.
 - Serve on the Primary Health Solutions Board (Federally Qualified Health Center).
- GOAL 5:** To assure that the community is prepared to respond to a public health emergency.
- Develop, evaluate and revise emergency response plans specific to the Health Department.
 - Participate in regional and local exercises to evaluate plans and response activities.
 - Staff will participate in emergency response training provided by the State Health Department, Butler County EMA, various colleges and universities, and others.
 - Collaborate with area health agencies, other city and county departments, the hospital, practitioners, and other regional health districts to provide a coordinated response during multi-jurisdictional emergencies.

HEALTH FUND

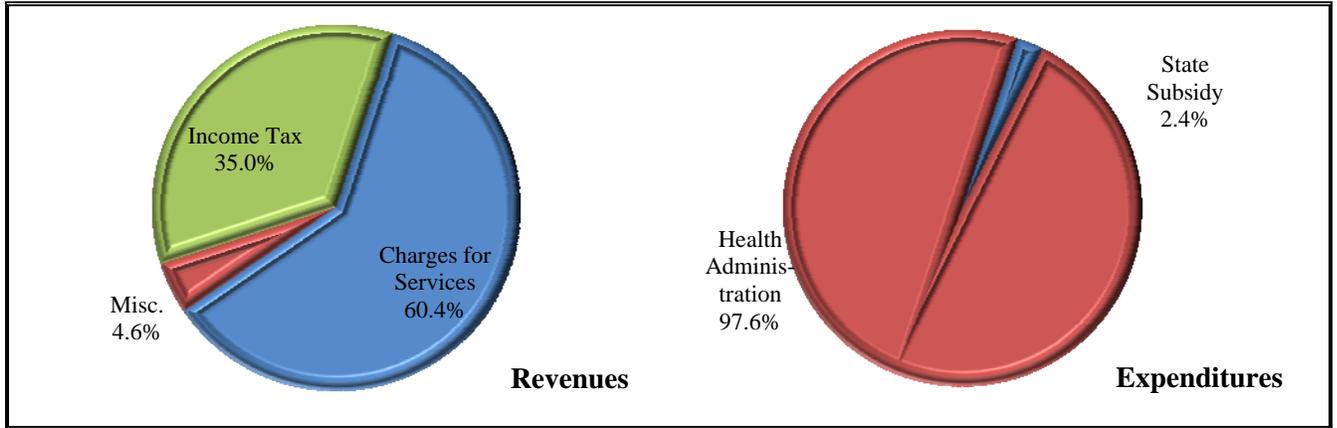


Figure 4.7 Health Fund revenues and expenditures for 2014

**FUND SUMMARY FOR FUND 228
HEALTH FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$105,146	\$113,761	\$55,756
REVENUES:			
Intergovernmental Revenue	\$269,540	\$25,108	\$19,096
Charges for Services	202,303	177,450	198,539
Miscellaneous Revenue	13,107	16,000	15,000
Transfers	115,000	115,000	115,000
TOTAL REVENUES	\$599,950	\$333,558	\$347,635
TOTAL RESOURCES	\$705,096	\$447,319	\$403,391
EXPENDITURES:			
Personal Services	\$341,496	\$301,120	\$300,572
Contractual Services	239,162	77,504	76,123
Commodities	8,774	5,100	5,100
Capital Outlay	1,903	7,839	2,400
TOTAL EXPENDITURES	\$591,335	\$391,563	\$384,195
ENDING BALANCE DECEMBER 31	\$113,761	\$55,756	\$19,196

**HEALTH & ENVIRONMENT FUND
HEALTH STATE SUBSIDY**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
MEDICAL DIRECTOR (NG)	1PT	1PT	1PT
PERSONAL SERVICES:			
228.031.51110 SALARIES & WAGES	\$6,898	\$7,640	\$7,615
228.031.51211 PERS	1,111	1,070	1,066
228.031.51220 WORKERS COMPENSATION	344	287	305
228.031.51270 MEDICARE-CITY SHARE	106	111	110
Total - PERSONAL SERVICES	8,460	9,108	9,096
 Grand Total	 \$8,460	 \$9,108	 \$9,096

HEALTH FUND
HEALTH ADMINISTRATION

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
HEALTH COMMISSIONER (172)	1	1	1
ENVIRONMENTAL DIRECTOR (179)	1	1	1
SENIOR ADMINISTRATIVE ASSISTANT (184)	1	1	1
PERSONAL SERVICES:			
228.450.51110 SALARIES & WAGES	\$204,496	\$207,379	\$211,085
228.450.51211 PERS	27,944	29,033	29,552
228.450.51220 WORKERS' COMPENSATION	7,503	7,777	39,105
228.450.51230 GROUP HEALTH INSURANCE	40,810	44,592	8,443
228.450.51240 UNEMPLOYMENT COMPENSATION	20,430	0	0
228.450.51270 MEDICARE - CITY SHARE	2,834	3,006	3,061
228.450.51275 LIFE INSURANCE	220	225	230
Total - PERSONAL SERVICES	304,237	292,012	291,476
CONTRACTUAL SERVICES:			
228.450.52111 MANDATORY TRAVEL & TRAINING	2,491	3,600	3,600
228.450.52120 EMPLOYEE MILEAGE REIMBURSEMENT	1,184	3,000	3,000
228.450.52222 TELEPHONE LINE CHARGES	2,439	3,000	3,000
228.450.52230 POSTAGE AND POSTAL CHARGES	0	1,800	300
228.450.52310 MUNICIPAL GARAGE CHARGES	2,506	2,664	2,783
228.450.52480 OTHER PROFESSIONAL SERVICE	30,209	55,000	55,000
228.450.52490 OUTSIDE PRINTING	452	1,000	1,000
228.450.52510 MAINTENANCE OF EQUIPMENT	5,044	4,840	4,840
228.450.52820 LICENSES AND PERMITS	750	900	900
228.450.52920 MEMBERSHIPS, BOOKS, PERIODICAL	2,292	1,700	1,700
Total - CONTRACTUAL SERVICES	47,368	77,504	76,123
COMMODITIES:			
228.450.53100 OFFICE SUPPLIES	457	3,000	3,000
228.450.53210 FOOD	120	150	150
228.450.53510 SUPPLIES TO MAINTAIN EQUIP	513	1,500	1,500
228.450.53610 SMALL TOOLS & EQUIPMENT	99	200	200
228.450.53710 CHEMICALS & LAB SUPPLIES	113	250	250
Total - COMMODITIES	1,301	5,100	5,100
CAPITAL OUTLAY:			
228.450.54310 AUTO & TRUCK DEPR	1,903	7,839	2,400
Total - CAPITAL OUTLAY	1,903	7,839	2,400
Grand Total	\$354,808	\$382,455	\$375,099

FUND SUMMARY FOR FUND 229 EMS FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$64,000	\$56,110	\$72,432
REVENUES:			
Miscellaneous Revenue	\$0	\$57,600	\$0
TOTAL REVENUES	<u>\$0</u>	<u>\$57,600</u>	<u>\$0</u>
TOTAL RESOURCES	\$64,000	\$113,710	\$72,432
EXPENDITURES:			
Contractual Services	\$7,890	\$41,278	\$72,432
TOTAL EXPENDITURES	<u>\$7,890</u>	<u>\$41,278</u>	<u>\$72,432</u>
ENDING BALANCE DECEMBER 31	\$56,110	\$72,432	\$0

EMS FUND
EMS

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
229.990.52480 OTHER PROFESSIONAL SERVICES	\$7,890	\$41,278	\$72,432
Total - CONTRACTUAL SERVICES	<u>7,890</u>	<u>41,278</u>	<u>72,432</u>
Grand Total	\$7,890	\$41,278	\$72,432

FUND SUMMARY FOR FUND 238			
UDAG FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$157,601	\$200,072	\$193,172
REVENUES:			
Interest Income	\$1,258	\$1,200	\$1,150
Repayment of Loans	42,913	41,900	41,900
TOTAL REVENUES	<u>\$44,171</u>	<u>\$43,100</u>	<u>\$43,050</u>
TOTAL RESOURCES	\$201,772	\$243,172	\$236,222
EXPENDITURES:			
Capital Outlay	\$1,700	\$50,000	\$50,000
TOTAL EXPENDITURES	<u>\$1,700</u>	<u>\$50,000</u>	<u>\$50,000</u>
ENDING BALANCE DECEMBER 31	\$200,072	\$193,172	\$186,222

UDAG FUND
UDAG

		Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
238.990.54400	BUILDING IMPROVEMENTS	\$1,700	\$50,000	\$50,000
	Total - CAPITAL OUTLAY	<u>1,700</u>	<u>50,000</u>	<u>50,000</u>
	Grand Total	\$1,700	\$50,000	\$50,000

FUND SUMMARY FOR FUND 240 MUNICIPAL COURT COMPUTERIZATION			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$102,413	\$8,770	\$8,770
REVENUES:			
Fines & Forfeitures	\$66,869	\$70,000	\$75,000
TOTAL REVENUES	<u>\$66,869</u>	<u>\$70,000</u>	<u>\$75,000</u>
TOTAL RESOURCES	\$169,282	\$78,770	\$83,770
EXPENDITURES:			
Capital Outlay	\$160,512	\$70,000	\$75,000
TOTAL EXPENDITURES	<u>\$160,512</u>	<u>\$70,000</u>	<u>\$75,000</u>
ENDING BALANCE DECEMBER 31	\$8,770	\$8,770	\$8,770

**COURT COMPUTERIZATION FUND
COURT COMPUTERIZATION**

		Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:				
240.990.54300	COMPUTERS & OTHER PERIPHERALS	<u>\$160,512</u>	<u>\$70,000</u>	<u>\$75,000</u>
	Total - CAPITAL OUTLAY	160,512	70,000	75,000
	Grand Total	\$160,512	\$70,000	\$75,000

**FUND SUMMARY FOR FUND 242
LAW ENFORCEMENT TRUST FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$35,942	\$14,875	\$875
REVENUES:			
Fines & Forfeitures	\$0	\$6,000	\$20,000
TOTAL REVENUES	<u>\$0</u>	<u>\$6,000</u>	<u>\$20,000</u>
TOTAL RESOURCES	\$35,942	\$20,875	\$20,875
EXPENDITURES:			
Contractual Services	\$13,901	\$20,000	\$20,000
Capital Outlay	7,166	0	0
TOTAL EXPENDITURES	<u>\$21,067</u>	<u>\$20,000</u>	<u>\$20,000</u>
ENDING BALANCE DECEMBER 31	\$14,875	\$875	\$875

**LAW ENFORCEMENT TRUST FUND
LAW ENFORCEMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
242.990.52110 TRAVEL & TRAINING	\$13,901	\$20,000	\$20,000
Total - CONTRACTUAL SERVICES	<u>13,901</u>	<u>20,000</u>	<u>20,000</u>
CAPITAL OUTLAY:			
242.990.54350 PURCHASE OF EQUIPMENT	<u>7,166</u>	<u>0</u>	<u>0</u>
Total - CAPITAL OUTLAY	7,166	0	0
Grand Total	\$21,067	\$20,000	\$20,000

**FUND SUMMARY FOR FUND 243
LAW ENFORCEMENT MANDATORY DRUG FINE FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$269,532	\$339,525	\$170,525
REVENUES:			
Fines & Forfeitures	\$163,794	\$85,000	\$85,000
TOTAL REVENUES	<u>\$163,794</u>	<u>\$85,000</u>	<u>\$85,000</u>
TOTAL RESOURCES	\$433,326	\$424,525	\$255,525
EXPENDITURES:			
Personal Services	\$50,000	\$184,000	\$119,952
Contractual Services	26,609	50,000	50,000
Capital Outlay	17,191	20,000	10,000
TOTAL EXPENDITURES	<u>\$93,801</u>	<u>\$254,000</u>	<u>\$179,952</u>
ENDING BALANCE DECEMBER 31	\$339,525	\$170,525	\$75,573

**LAW ENFORCEMENT MANDATORY DRUG FINE FUND
MANDATORY DRUG FINE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONAL SERVICES			
243.990.51120 OVERTIME	\$50,000	\$184,000	\$96,000
243.990.51211 POLICE PENSION	0	0	18,720
243.990.51220 WORKERS COMPENSATION	0	0	3,840
243.990.51270 MEDICARE-CITY SHARE	0	0	1,392
Total - PERSONAL SERVICES	<u>50,000</u>	<u>184,000</u>	<u>119,952</u>
CONTRACTUAL SERVICES:			
243.990.52110 TRAVEL & TRAINING	75	0	0
243.990.52480 OTHER PROFESSIONAL SERVICE	26,534	50,000	50,000
Total - CONTRACTUAL SERVICES	<u>26,609</u>	<u>50,000</u>	<u>50,000</u>
CAPITAL OUTLAY:			
243.990.54360 OTHER EQUIPMENT	17,191	20,000	10,000
Total - CAPITAL OUTLAY	<u>17,191</u>	<u>20,000</u>	<u>10,000</u>
Grand Total	\$93,801	\$254,000	\$179,952

FUND SUMMARY FOR FUND 245 PROBATION SERVICES FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$288,325	\$252,645	\$233,020
REVENUES:			
Fines & Forfeitures	\$104,055	\$125,000	\$125,000
TOTAL REVENUES	<u>\$104,055</u>	<u>\$125,000</u>	<u>\$125,000</u>
TOTAL RESOURCES	\$392,380	\$377,645	\$358,020
EXPENDITURES:			
Personal Services	\$70,550	\$74,625	\$72,007
Contractual Services	58,461	53,000	53,000
Commodities	0	2,000	2,000
Capital Outlay	10,723	15,000	12,500
TOTAL EXPENDITURES	<u>\$139,735</u>	<u>\$144,625</u>	<u>\$139,507</u>
ENDING BALANCE DECEMBER 31	\$252,645	\$233,020	\$218,513

PROBATION SERVICES FUND
PROBATION SERVICES

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PROBATION OFFICER (184)	1	1	1
PERSONAL SERVICES:			
245.990.51110 SALARIES AND WAGES	\$53,059	\$52,859	\$47,273
245.990.51211 PERS	6,697	7,400	5,557
245.990.51220 WORKERS COMPENSATION	1,492	1,982	1,891
245.990.51230 GROUP HEALTH INSURANCE	8,478	11,550	16,521
245.990.51270 MEDICARE - CITY SHARE	758	766	685
245.990.51275 LIFE INSURANCE	67	68	80
Total - PERSONAL SERVICES	<u>70,550</u>	<u>74,625</u>	<u>72,007</u>
CONTRACTUAL SERVICES:			
245.990.52480 OTHER PROFESSIONAL SERVICES	58,461	50,000	50,000
245.990.52490 OUTSIDE PRINTING	0	3,000	3,000
Total - CONTRACTUAL SERVICES	<u>58,461</u>	<u>53,000</u>	<u>53,000</u>
COMMODITIES:			
245.990.53100 OFFICE SUPPLIES	0	2,000	2,000
Total - COMMODITIES	<u>0</u>	<u>2,000</u>	<u>2,000</u>
CAPITAL OUTLAY:			
245.990.54300 COMPUTERS & OTHER PERIPHERALS	10,723	15,000	12,500
Total - CAPITAL OUTLAY	<u>10,723</u>	<u>15,000</u>	<u>12,500</u>
Grand Total	\$139,735	\$144,625	\$139,507

**FUND SUMMARY FOR FUND 246
 TERMINATION PAY FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$687,284	\$582,256	\$260,581
REVENUES:			
Transfers	\$310,000	\$155,000	\$200,000
TOTAL REVENUES	\$310,000	\$155,000	\$200,000
TOTAL RESOURCES	\$997,284	\$737,256	\$460,581
EXPENDITURES:			
Personal Services	\$415,028	\$476,675	\$445,000
TOTAL EXPENDITURES	\$415,028	\$476,675	\$445,000
ENDING BALANCE DECEMBER 31	\$582,256	\$260,581	\$15,581

**TERMINATION PAY FUND
TERMINATION PAY**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONAL SERVICES:			
246.990.51140 TERMINATION PAY	\$415,028	\$476,675	\$445,000
Total - PERSONAL SERVICES	<u>415,028</u>	<u>476,675</u>	<u>445,000</u>
Grand Total	\$415,028	\$476,675	\$445,000

**FUND SUMMARY FOR FUND 247
INDIGENT DRIVER/ALCOHOL TREATMENT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$27,209	\$22,598	\$12,598
REVENUES:			
Fines & Forfeitures	\$18,509	\$20,000	\$20,000
TOTAL REVENUES	<u>\$18,509</u>	<u>\$20,000</u>	<u>\$20,000</u>
TOTAL RESOURCES	\$45,718	\$42,598	\$32,598
EXPENDITURES:			
Contractual Services	\$23,120	\$30,000	\$30,000
TOTAL EXPENDITURES	<u>\$23,120</u>	<u>\$30,000</u>	<u>\$30,000</u>
ENDING BALANCE DECEMBER 31	\$22,598	\$12,598	\$2,598

**INDIGENT DRIVER/ALCOHOL TREATMENT FUND
INDIGENT DRIVER/ALCOHOL TREATMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
247.990.52480 OTHER PROFESSIONAL SERVICE	\$23,120	\$30,000	\$30,000
Total - CONTRACTUAL SERVICES	<u>23,120</u>	<u>30,000</u>	<u>30,000</u>
Grand Total	\$23,120	\$30,000	\$30,000

**FUND SUMMARY FOR FUND 248
ENFORCEMENT/EDUCATION FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$39,775	\$47,863	\$39,125
REVENUES:			
Fines & Forfeitures	\$3,621	\$11,000	\$12,000
Miscellaneous	8,107	0	0
TOTAL REVENUES	<u>\$11,728</u>	<u>\$11,000</u>	<u>\$12,000</u>
TOTAL RESOURCES	\$51,503	\$58,863	\$51,125
EXPENDITURES:			
Personal Services	\$2	\$5,238	\$5,623
Contractual Services	1,250	5,500	5,500
Capital Outlay	2,388	9,000	5,000
TOTAL EXPENDITURES	<u>\$3,640</u>	<u>\$19,738</u>	<u>\$16,123</u>
ENDING BALANCE DECEMBER 31	\$47,863	\$39,125	\$35,002

**ENFORCEMENT & EDUCATION FUND
ENFORCEMENT/EDUCATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONAL SERVICES:			
248.990.51120 OVERTIME	\$1	\$4,200	\$4,500
248.990.51212 POLICE PENSION	0	819	878
248.990.51220 WORKERS COMPENSATION	1	158	180
248.990.51270 MEDICARE	0	61	65
Total - PERSONAL SERVICES	<u>2</u>	<u>5,238</u>	<u>5,623</u>
CONTRACTUAL SERVICES:			
248.990.52480 OTHER PROFESSIONAL SERVICE	<u>1,250</u>	<u>5,500</u>	<u>5,500</u>
Total - CONTRACTUAL SERVICES	1,250	5,500	5,500
CAPITAL OUTLAY:			
248.990.54360 OTHER EQUIPMENT	<u>2,388</u>	<u>9,000</u>	<u>5,000</u>
Total - CAPITAL OUTLAY	2,388	9,000	5,000
Grand Total	\$3,640	\$19,738	\$16,123

FUND SUMMARY FOR FUND 249 CIVIC DEVELOPMENT FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$202,444	\$175,769	\$64,769
REVENUES:			
Hotel/Motel Tax	\$211,316	\$214,000	\$216,140
TOTAL REVENUES	<u>\$211,316</u>	<u>\$214,000</u>	<u>\$216,140</u>
TOTAL RESOURCES	\$413,760	\$389,769	\$280,909
EXPENDITURES:			
Contractual Services	\$237,991	\$325,000	\$215,000
TOTAL EXPENDITURES	<u>\$237,991</u>	<u>\$325,000</u>	<u>\$215,000</u>
ENDING BALANCE DECEMBER 31	\$175,769	\$64,769	\$65,909

**CIVIC DEVELOPMENT FUND
CIVIC DEVELOPMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
249.990.52480 OTHER PROFESSIONAL SERVICE	\$117,991	\$205,000	\$95,000
249.990.52980 MISC CONTRACTUAL SERVICES	120,000	120,000	120,000
Total - CONTRACTUAL SERVICES	<u>237,991</u>	<u>325,000</u>	<u>215,000</u>
 Grand Total	 \$237,991	 \$325,000	 \$215,000

MIDDLETOWN MUNICIPAL COURT**Summary**

Middletown Municipal Court was established in 1914 by the Ohio Legislature and given original jurisdiction in civil and misdemeanor criminal cases. The court also has jurisdiction over preliminary hearings in felony cases. In the State of Ohio, the judge of a municipal court is elected for a term of six years.

The Clerk of Courts is appointed by the Judge and is responsible for maintaining the docket, filings and all other official records for the court. The Clerk is also responsible for collecting fines, costs, bonds, fees and issuing subpoenas and warrants to arrest. Funds received by the court are deposited daily. These funds are then distributed by the Clerk in accordance with state statutes and city ordinances to a variety of governmental jurisdictions and agencies. Court costs include fees which are specified for victims of crimes, representation of indigent persons, county law libraries, the State Highway Patrol and others. Fines are distributed to the appropriate representative governmental entity in whose jurisdiction the case arose. These include, among others, the Treasurer of the State of Ohio, the Butler County Treasurer, Lemon Township, Madison Township, the City of Trenton and the City of Middletown. Each year the court submits its operating budget for approval to the governing body of the largest municipality within its jurisdiction. In the case of the Middletown Municipal Court, the budget is submitted for approval to the Middletown City Council.

The geographical jurisdiction of the Middletown Municipal Court is the area from which cases may be brought and decided. The court may hear and decide cases, disputes or controversies arising in the cities of Middletown and Trenton and the townships of Madison and Lemon. The court also has jurisdiction to hear and determine probable cause in all felony cases within its jurisdiction. The court also hears all civil and small claims complaints.

The subject matter jurisdiction of the court is its ability to hear and decide specific kinds of cases. In civil matters, this jurisdiction is limited to cases where the monetary claim requested by either party does not exceed \$15,000. Small claims cases may be filed for monetary claims up to \$3,000. Municipal courts have jurisdiction in misdemeanor traffic and criminal cases where the maximum sentence is one year and the maximum fine is no more than \$1,000. Middletown Municipal Court is unique in that its jurisdiction extends to both Butler and Warren Counties.

The population of the jurisdiction of the court is approximately 70,000. It is anticipated that approximately 25,000 traffic, criminal and civil cases will be filed, docketed, tried and determined by the court next year.

MIDDLETOWN MUNICIPAL COURT**Goals and Objectives**

- Goal 1: To promptly, efficiently and judiciously provide civil and criminal justice services to our community. To strive for the most efficient and least costly method in delivering these services. To emphasize fairness, respect and understanding to all parties, witnesses and victims. To use every opportunity to educate others about our court, our role in government and how efficiently our employees perform their jobs. To ensure that our judicial system is independent and impartial, thus guaranteeing a fair hearing or trial to all persons before the court. To provide a safe environment for all court users and employees.
- Goal 2: To strengthen and expand our role as an advocate of probation services in order to get help, training, guidance, therapy, supervision, and education for those found guilty of a criminal offense. Correcting behavior and preventing future misbehavior is an important goal and much of our effort.
- Goal 3: To effectively and efficiently implement legislative changes in civil and small claims jurisdiction.
- Continue to expand current computer technology throughout the civil/small claims division to accommodate the anticipated increase in cases with existing staff.
 - To train staff in updated software programs. To take advantage of changes in technology to better serve the community.
- Goal 4: To efficiently and effectively implement legislative changes in criminal and traffic court jurisdiction.
- Implement new computer technology throughout the clerk's office. To increase public access to court records via the internet. To meet mandated notification requirements involving vehicles, electronic transfer requirements, fee collections on behalf of the Bureau of Motor Vehicles, victims' rights, subpoenas, juror notification and probation services.
 - To train staff in upgraded software programs.
 - To expand sentencing tools utilizing community-based resources and programming. To expand the community service program.
 - To expand probation services with programs in parenting skills, social responsibility classes and job search and employment training using community-based organizations and companies.

**FUND SUMMARY FOR FUND 250
MUNICIPAL COURT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$560,410	\$168,632	\$80,437
REVENUES:			
Charges for Services	\$25	\$0	\$0
Fines and Forfeitures	1,225,774	1,302,995	1,316,025
Miscellaneous Revenue	14,100	21,254	6,679
Transfers	300,000	300,000	300,000
TOTAL REVENUES	\$1,539,899	\$1,624,249	\$1,622,704
TOTAL RESOURCES	\$2,100,309	\$1,792,881	\$1,703,141
EXPENDITURES:			
Personal Services	\$1,441,060	\$1,501,682	\$1,447,683
Contractual Services	105,715	126,435	136,844
Commodities	8,100	9,000	9,000
Capital Outlay	376,801	75,327	29,739
TOTAL EXPENDITURES	\$1,931,677	\$1,712,444	\$1,623,266
ENDING BALANCE DECEMBER 31	\$168,632	\$80,437	\$79,875

**MUNICIPAL COURT FUND
MUNICIPAL COURT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
JUDGE (NG)	1	1	1
DIRECTOR COURT SERVICES/CLERK OF COURTS (170)	1	1	1
DEPUTY CHIEF/CHIEF PROBATION OFFICER (178)	1	2	2
DEPUTY CLERK I (190 - 189)	6	6	6
DEPUTY CLERK II (188)	4	4	4
CHIEF DEPUTY CLERK (186)	1	1	1
BAILIFF (187)	2	2	2
CHIEF BAILIFF (178)	1	1	1
PROBATION OFFICER (184)	1	1	1
ADM SECRETARY/COURT REPORTER (187)	1	1	1
PART-TIME EMPLOYEE	3020 HRS	3020 HRS	3020 HRS
PERSONAL SERVICES:			
250.120.51110 SALARIES & WAGES	\$996,349	\$1,017,066	\$982,659
250.120.51211 PERS	138,006	142,389	137,572
250.120.51220 WORKERS' COMPENSATION	27,784	38,140	39,306
250.120.51230 HEALTH INSURANCE	261,801	286,384	269,257
250.120.51260 VEHICLE ALLOWANCE	3,300	3,300	3,300
250.120.51270 MEDICARE - CITY SHARE	12,530	13,084	14,249
250.120.51275 LIFE INSURANCE	1,289	1,319	1,340
Total - PERSONAL SERVICES	1,441,060	1,501,682	1,447,683
CONTRACTUAL SERVICES			
250.120.52111 MANDATORY TRAINING	2,730	5,000	6,500
250.120.52120 EMPLOYEE MILEAGE REIMBURSEMENT	122	250	1,000
250.120.52222 TELEPHONE LINE CHARGES	4,482	5,000	5,000
250.120.52230 POSTAGE & POSTAL CHARGES	14,440	20,000	25,000
250.120.52310 MUNICIPAL GARAGE CHARGES	12,785	17,950	18,749
250.120.52330 RADIO MAINTENANCE	1,546	1,545	1,545
250.120.52410 LEGAL SERVICES	28,485	30,000	30,000
250.120.52420 MEDICAL SERVICES	3,600	3,000	3,000
250.120.52427 INTERPRETOR SERVICES	3,682	6,000	5,000
250.120.52480 OTHER PROFESSIONAL SERVICES	3,977	5,000	6,000
250.120.52490 OUTSIDE PRINTING	7,200	9,000	9,000
250.120.52510 MAINTENANCE OF EQUIPMENT	4,897	6,000	6,000
250.120.52835 PREPAID COURT COST/FEEs	1,280	2,000	1,500
250.120.52910 LAUNDRY	40	50	50
250.120.52920 MEMBERSHIPS, BOOKS, PERIODICALS	12,653	11,000	12,500
250.120.52960 EMPLOYEE TUITION REIMBURSEMENT	114	1,000	1,000
250.120.52980 MISC CONTRACTUAL SERVICE	3,682	3,640	5,000
Total - CONTRACTUAL SERVICES	105,715	126,435	136,844
COMMODITIES:			
250.120.53100 OFFICE SUPPLIES	5,133	6,000	6,000
250.120.53210 FOOD	169	300	300
250.120.53230 PURCHASE OF UNIFORMS	2,407	2,500	2,500
250.120.53510 SUPPLIES TO MAINTAIN EQUIP	201	100	100
250.120.53610 SMALL TOOLS & EQUIPMENT	191	100	100
Total - COMMODITIES	8,100	9,000	9,000
CAPITAL OUTLAY			
250.120.54310 AUTOS & TRUCKS DEPRECIATION	4,300	22,288	5,700
250.120.54311 RADIO DEPRECIATION	1,040	1,039	1,039
250.120.54320 OFFICE MACHINERY & EQUIPMENT	1,928	2,000	3,000
250.120.54400 BUILDINGS AND STRUCTURES	369,533	50,000	20,000
Total - CAPITAL OUTLAY	376,801	75,327	29,739
Grand Total	\$1,931,677	\$1,712,444	\$1,623,266

FUND SUMMARY FOR FUND 251 POLICE GRANT FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$168,419	\$162,652	\$163,772
REVENUES:			
Intergovernmental	\$67,061	\$77,781	\$64,816
Interest Income	1,124	1,120	1,120
Reimbursements	6,245	87,195	0
TOTAL REVENUES	<u>\$74,430</u>	<u>\$166,096</u>	<u>\$65,936</u>
TOTAL RESOURCES	\$242,849	\$328,748	\$229,708
EXPENDITURES:			
Personal Services	\$0	\$0	\$64,714
Capital Outlay	80,198	164,976	0
TOTAL EXPENDITURES	<u>\$80,198</u>	<u>\$164,976</u>	<u>\$64,714</u>
ENDING BALANCE DECEMBER 31	\$162,652	\$163,772	\$164,994

**POLICE GRANT FUND
POLICE GRANTS**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
STEP GRANT			
PERSONAL SERVICES			
251.037.51120 OVERTIME WAGES	\$0	\$0	\$40,670
251.037.51212 POLICE PENSION	0	0	7,930
251.037.51220 WORKERS COMPENSATION	0	0	1,525
251.056.54360 OTHER EQUIPMENT	0	0	590
Total - PERSONAL SERVICES	<u>0</u>	<u>0</u>	<u>50,715</u>
OVI TASK FORCE GRANT			
PERSONAL SERVICES			
251.070.51120 OVERTIME WAGES	0	0	11,204
251.070.51212 POLICE PENSION	0	0	2,185
251.070.51220 WORKERS COMPENSATION	0	0	448
251.070.54360 OTHER EQUIPMENT	0	0	162
Total - PERSONAL SERVICES	<u>0</u>	<u>0</u>	<u>13,999</u>
JAG BYRNE MEMORIAL GRANT			
CAPITAL OUTLAY:			
251.064.54361 OTHER EQUIPMENT-2010 GRANT	61,272	100,228	0
251.064.54363 OTHER EQUIPMENT-2011 GRANT	18,926	37,070	0
Total - CAPITAL OUTLAY	<u>80,198</u>	<u>137,298</u>	<u>0</u>
LOCAL SOLICITATION 2010			
CAPITAL OUTLAY:			
251.047.54362 OTHER EQUIPMENT	0	27,678	0
Total - CAPITAL OUTLAY	<u>0</u>	<u>27,678</u>	<u>0</u>
Grand Total	\$80,198	\$164,976	\$64,714

FUND SUMMARY FOR FUND 252 COURT IDIAM FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$14,824	\$20,695	\$16,695
REVENUES:			
Fines & Forfeitures	\$5,871	\$11,000	\$11,000
TOTAL REVENUES	<u>\$5,871</u>	<u>\$11,000</u>	<u>\$11,000</u>
TOTAL RESOURCES	\$20,695	\$31,695	\$27,695
EXPENDITURES:			
Contractual Services	\$0	\$15,000	\$25,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$15,000</u>	<u>\$25,000</u>
ENDING BALANCE DECEMBER 31	\$20,695	\$16,695	\$2,695

**COURT IDIAM FUND
IDIAM PROJECTS**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
252.990.52480 CONTRACTUAL SERVICES:			
OTHER PROFESSIONAL SERVICES	\$0	\$15,000	\$25,000
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>15,000</u>	<u>25,000</u>
 Grand Total	 \$0	 \$15,000	 \$25,000

FUND SUMMARY FOR FUND 253 COURT SPECIAL PROJECTS FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$547,165	\$80,290	\$80,290
REVENUES:			
Fines & Forfeitures	\$137,553	\$150,000	\$150,000
TOTAL REVENUES	<u>\$137,553</u>	<u>\$150,000</u>	<u>\$150,000</u>
TOTAL RESOURCES	\$684,718	\$230,290	\$230,290
EXPENDITURES:			
Contractual Services	\$24,656	\$25,000	\$25,000
Capital Outlay	579,772	125,000	150,000
TOTAL EXPENDITURES	<u>\$604,428</u>	<u>\$150,000</u>	<u>\$175,000</u>
ENDING BALANCE DECEMBER 31	\$80,290	\$80,290	\$55,290

**COURT SPECIAL PROJECTS FUND
SPECIAL PROJECTS**

		Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
	CONTRACTUAL SERVICES:			
253.990.52480	OTHER PROFESSIONAL SERVICES	\$24,656	\$25,000	\$25,000
	Total - CONTRACTUAL SERVICES	<u>24,656</u>	<u>25,000</u>	<u>25,000</u>
	CAPITAL OUTLAY			
253.990.54360	OTHER EQUIPMENT	579,772	125,000	150,000
	Total - CAPITAL OUTLAY	<u>579,772</u>	<u>125,000</u>	<u>150,000</u>
	Grand Total	\$604,428	\$150,000	\$175,000

FUND SUMMARY FOR FUND 260 NUISANCE ABATEMENT FUND			
	2012 BUDGET	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$188,812	\$208,172	\$233,172
REVENUES:			
Property Tax Assessments	\$208,034	\$200,000	\$200,000
Intergovernmental	0	1,580,000	0
Charges for Services	4,425	0	0
Transfer from Income Tax	0	820,000	0
TOTAL REVENUES	<u>\$212,459</u>	<u>\$2,600,000</u>	<u>\$200,000</u>
TOTAL RESOURCES	\$401,271	\$2,808,172	\$433,172
EXPENDITURES:			
Contractual Services	\$193,099	\$2,575,000	\$230,000
TOTAL EXPENDITURES	<u>\$193,099</u>	<u>\$2,575,000</u>	<u>\$230,000</u>
ENDING BALANCE DECEMBER 31	\$208,172	\$233,172	\$203,172

**NUISANCE ABATEMENT FUND
NUISANCE ABATEMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
260.115.52480 OTHER PROFESSIONAL SERVICES	\$16,880	\$25,000	\$30,000
260.115.52487 NUISANCE ENFORCEMENT	176,219	150,000	200,000
260.115.52530 DEMOLITION COSTS	0	2,400,000	0
Total - CONTRACTUAL SERVICES	<u>193,099</u>	<u>2,575,000</u>	<u>230,000</u>
 Grand Total	 \$193,099	 \$2,575,000	 \$230,000

FUND SUMMARY FOR FUND 261 HUD SECTION 108			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Intergovernmental Revenue	\$0	\$1,000,000	\$0
Miscellaneous Revenues	0	0	38,500
TOTAL REVENUES	<u>\$0</u>	<u>\$1,000,000</u>	<u>\$38,500</u>
TOTAL RESOURCES	\$0	\$1,000,000	\$38,500
EXPENDITURES:			
Contractual Services	\$0	\$1,000,000	\$0
Loans	0	0	38,500
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$1,000,000</u>	<u>\$38,500</u>
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**HUD SECTION 108
HUD SECTION 108 LOAN**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
261.980.52480 OTHER PROFESSIONAL SERVICES	\$0	\$1,000,000	\$0
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>1,000,000</u>	<u>0</u>
LOANS:			
261.980.55802 LOAN PRINCIPAL	0	0	35,000
261.980.55803 LOAN INTEREST	0	0	2,500
261.980.57115 BANK FEES	0	0	1,000
Total - LOANS	<u>0</u>	<u>0</u>	<u>38,500</u>
Grand Total	\$0	\$1,000,000	\$38,500

**FUND SUMMARY FOR FUND 262
SENIOR CITIZENS LEVY FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Property Taxes	\$0	\$800,000	\$800,000
TOTAL REVENUES	\$0	\$800,000	\$800,000
TOTAL RESOURCES	\$0	\$800,000	\$800,000
EXPENDITURES:			
Contractual Services	\$0	\$800,000	\$800,000
TOTAL EXPENDITURES	\$0	\$800,000	\$800,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**SENIOR CITIZENS LEVY FUND
SENIOR CITIZENS LEVY**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
262.990.52241 REIMBURSEMENTS	\$0	\$800,000	\$800,000
Total - CONTRACTUAL SERVICES	0	800,000	800,000
Grand Total	\$0	\$800,000	\$800,000

Section 5

DEBT SERVICE FUNDS

DEBT SERVICE**EXPENDITURES BY FUND**

Fund	Actual 2012	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
General Obligation Bond Retirement	\$3,089,588	\$2,621,725	\$2,539,040	(\$82,685)	-3.2%
Special Assessment Bond Retirement	\$308,714	\$417,697	\$403,595	(\$14,102)	-3.4%
East End/Towne Blvd. Tax Increment Financing	\$149,648	\$578,914	\$415,741	(\$163,173)	-28.2%
Downtown Tax Increment Financing	\$0	\$450	\$15,450	\$15,000	3333.3%
Aeronca Tax Increment Financing	\$0	\$36	\$36	\$0	0.0%
Airport/Riverfront Tax Increment Financing	\$0	\$35	\$35	\$0	0.0%
N Miller Road Tax Increment Financing	\$0	\$240	\$240	\$0	0.0%
Towne Mall/Hospital Tax Increment Financing	\$475,890	\$687,175	\$461,438	(\$225,737)	-32.9%
N Renaissance Tax Increment Financing	\$221,541	\$224,974	\$218,599	(\$6,375)	-2.8%
S Renaissance Tax Increment Financing	\$44,891	\$35,291	\$101,595	\$66,304	187.9%
Manchester Rd Tax Increment Financing	\$0	\$225	\$225	\$0	0.0%
Made Industrial Park Tax Increment Financing	\$0	\$9	\$9	\$0	0.0%
Total	\$4,290,272	\$4,566,771	\$4,156,003	(\$410,768)	-9.0%

Table 5.1 Debt Service Expenditures**Definition of Debt Service Funds**

To account for the accumulation of resources for, and the payment of general long-term debt, principal and interest and associated costs.

General Obligation Bond Retirement Fund

To account for payments made in connection with the City of Middletown's General Obligation Debt. Revenues are comprised of transfers from the City Income Tax Fund. Expenditures from this fund are annual bond principal and interest payments due holders of the City's General Obligation Bonds. Refer to Table 5.2 for scheduled payments in 2014.

Special Assessment Bond Retirement Fund

To accumulate special assessment revenues collected by the county and remitted to the City for the payment of special assessment bonds. The City, in turn, makes principal and interest payments to the owners of the City's special assessment bonds.

East End/Towne Blvd. Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used

to retire the bonds issued to finance the construction of the extension on Towne Blvd. This area is located between State Route 122 and Hendrickson Road adjacent to Interstate 75.

Downtown Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to retire the bonds issued to finance the improvements and construction of the downtown area. This area includes portions of but not limited to: Central Avenue, Main Street, Manchester Avenue, First Avenue, Carmody Blvd, Verity Parkway, and Reinartz Boulevard.

Aeronca Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the area. This TIF district is for specific properties located between Germantown Road and Carmody Boulevard.

Airport/Riverfront Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in this area. This TIF district encompasses a small portion of downtown Middletown and the area surrounding the municipal airport.

Miller Road North Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the North Miller Road area. This TIF district area encompasses portions of North Breiel Boulevard, North Miller Road and Riviera Drive.

Towne Mall / Hospital Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in this area. This area includes specific properties from State Route 122 near Union Road to Cincinnati Dayton Road.

Renaissance North Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the North Renaissance area. This area includes properties located in the Renaissance Section 1 and Renaissance Section 2 subdivisions.

Renaissance South Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the South Renaissance area. This area includes properties located in the Brass Bell 1 subdivision.

Manchester Road Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the area of Manchester Road in Warren County.

*Note on Tax Increment Financing Funds:
Some of the property tax revenues submitted to the City include the school's portion of taxes. The City distributes the school's share to the appropriate school district.*

Table 5.2 General Obligation Debt Table
(Payments are made from General Bond Retirement Fund and associated Tax Increment Funds)

GENERAL OBLIGATION DEBT	Maturity	Outstanding as of December 31, 2013			Scheduled Payments for 2014		
		Year	Principal	Interest	Total	Principal	Interest
Capital Improvements	2016	\$441,694	\$28,663	\$470,357	\$141,720	\$14,001	\$155,721
Court of Appeals	2023	2,330,000	402,997	\$2,732,997	211,150	61,265	\$272,415
Downtown Improvements	2019	4,398,576	592,458	\$4,991,034	676,704	156,740	\$833,444
Union Road Land	2023	3,295,000	571,170	\$3,866,170	303,850	86,524	\$390,374
SR 122/I-75/Towne Blvd.	2025	555,000	163,733	\$718,733	35,000	23,395	\$58,395
Towne Blvd Extension	2022	1,800,000	395,331	\$2,195,331	170,000	75,219	\$245,219
SR 122/I-75 Interchange	2029	5,555,000	2,234,548	\$7,789,548	260,000	227,423	\$487,423
Greentree Health & Science Academy	2031	4,890,000	2,958,238	\$7,848,238	220,000	261,563	\$481,563
Parking Garage/Flat Lot	2021	745,000	97,413	\$842,413	85,000	19,488	\$104,488
TOTALS		\$24,010,270	\$7,444,551	\$31,454,821	\$2,103,424	\$925,618	\$3,029,042

DEBT TABLE
Principal Amounts of Outstanding Debt; Leeway for Additional Debt Within Direct Debt Limitations

A.	Total debt:		\$39,752,067
B.	Exempt debt:		
		Category	Outstanding Principal
		Income Tax	5,698,576
		Special Assessment	2,060,586
		Water	1,061,424
		Sewer	6,090,000
		Other	2,330,000
		Tax Increment Financing	1,800,000
		Recreation	688,306
	Total exempt debt:		\$19,728,892
C.	Total non-exempt debt [A minus B]:		\$20,023,175
D.	5½% of tax valuation (unvoted non-exempt debt limitation):		\$39,310,624
E.	Total non-exempt limited tax bonds and notes outstanding:		
		Bonds	\$17,966,259
		Notes	2,056,916
			\$20,023,175
F.	Debt leeway within 5½% unvoted debt limitation [D minus E]:		*\$19,287,449
G.	10½% of tax valuation (voted and unvoted debt limitation):		\$75,047,555
H.	Total non-exempt bonds and notes outstanding:		
		Bonds	\$17,966,259
		Notes	2,056,916
			\$20,023,175
I.	Debt leeway within 10½% debt limitation [G minus H]:		*\$55,024,380

* Debt leeway in this table determined without considering moneys in the General Obligation Bond Retirement Fund.

Statutory Direct Debt Limitations

The Revised Code provides two debt limitations on general obligation debt that are directly based on tax valuation, applicable to all municipal corporations, including the City: (i) the net principal amount of both voted and unvoted debt of a city, excluding “exempt debt” (discussed below), may not exceed 10½% of the total tax valuation of all property in the city as listed and assessed for taxation, and (ii) the net principal amount of the unvoted non-exempt debt of a city may not exceed 5½% of that valuation. These two limitations, which are referred to as the “direct debt limitations”, may be amended from time to time by the General Assembly.

A city’s ability to incur unvoted debt (whether or not exempt from the direct debt limitations) also is restricted by the indirect debt limitation discussed below under Indirect Debt and Unvoted Property Tax Limitations.

Certain debt the City may issue is exempt from the direct debt limitations (“exempt debt”). Exempt debt includes, among others:

- o General obligation debt:
 - o That is “self-supporting” (that is, non-tax revenues derived from or with respect to the facility or category of facilities are sufficient to pay operating and maintenance expenses and related debt service and other requirements) issued for city utility systems or

facilities; airports or landing fields; railroads and other mass transit systems; parking facilities; health care facilities; solid waste facilities; urban development; recreation, sports, convention, museum and other public attraction facilities; facilities for natural resource exploration, development, recovery, use or sale; correctional and other related rehabilitation facilities.

- To the extent debt service is expected to be paid from tax increment financing payments in lieu of taxes pledged to the payment of that debt service.
 - For highway improvements if the municipality has covenanted to pay debt service and financing costs from distributions of motor vehicle license and fuel taxes.
 - In anticipation of the levy or collection of special assessments.
 - To pay final judgments or court-approved settlements.
 - That is voted for water or sanitary or storm water sewerage facilities to the extent that another subdivision has agreed to pay amounts equal to debt service to the city.
- Unvoted general obligation bonds to the extent that debt service will be met from lawfully available municipal income taxes to be applied to that debt service pursuant to ordinance covenants.
 - Revenue debt and mortgage revenue bonds to finance municipal utilities.
 - Notes anticipating the collection of current revenues or the proceeds of a specific tax levy.
 - Notes issued for certain energy conservation improvements or certain emergency purposes.
 - Debt issued in anticipation of the receipt of federal or State grants for permanent improvements, or to evidence loans from the State capital improvements fund.
 - Voted debt for urban redevelopment purposes not in excess of 2% of the City’s assessed valuation.
 - Debt issued to pay obligations of the city under an agreement relating to the police and fireman’s disability and pension fund.
 - Debt issued for municipal educational and cultural facilities.
 - Debt issued for the acquisition of property for public use in excess of that needed for a public improvement.

Notes issued in anticipation of exempt bonds also are exempt debt.

The City may incur debt for operating purposes, such as current tax revenue anticipation notes or tax anticipation notes, only under certain limited statutory authority.

In the calculation of debt subject to the direct debt limitations, the amount in a city’s bond retirement fund allocable to the principal amount of non-exempt debt is deducted from gross non-exempt debt. Without consideration of amounts in the General Obligation Bond Retirement Fund, and based on outstanding debt and the Bonds, and current tax valuation, the City’s voted and unvoted non-exempt debt capacities are:

Debt Limitation	Non-Exempt Debt Outstanding	Additional Debt Capacity Within Limitation
10½% = \$75,047,444	\$20,023,175	\$55,024,380
5½% = \$39,310,624	\$20,023,175	\$19,287,449

FUND SUMMARY FOR FUND 305			
GENERAL OBLIGATION BOND RETIREMENT FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$214,674	\$116,223	\$135,436
REVENUES:			
Rentals & Leases	\$561,625	\$766,378	\$753,978
Transfers	2,429,512	1,874,560	1,779,943
TOTAL REVENUES	<u>\$2,991,137</u>	<u>\$2,640,938</u>	<u>\$2,533,921</u>
TOTAL RESOURCES	\$3,205,811	\$2,757,161	\$2,669,357
EXPENDITURES:			
Contractual Services	\$250	\$10,000	\$10,000
Debt Service	3,089,338	2,611,725	2,529,040
TOTAL EXPENDITURES	<u>\$3,089,588</u>	<u>\$2,621,725</u>	<u>\$2,539,040</u>
ENDING BALANCE DECEMBER 31	\$116,223	\$135,436	\$130,317

**GENERAL OBLIGATION BOND RETIREMENT FUND
GENERAL OBLIGATION BOND DEBT SERVICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
305.901.52410 LEGAL SERVICES	\$250	\$10,000	\$10,000
Total - CONTRACTUAL SERVICES	<u>250</u>	<u>10,000</u>	<u>10,000</u>
DEBT SERVICE:			
305.901.57110 BOND PRINCIPAL	1,933,437	1,867,843	1,698,424
305.901.57130 REGISTRAR FEES	1,200	0	0
305.901.57310 INTEREST ON BONDS	<u>1,154,701</u>	<u>743,882</u>	<u>830,616</u>
Total - DEBT SERVICE	<u>3,089,338</u>	<u>2,611,725</u>	<u>2,529,040</u>
Grand Total	\$3,089,588	\$2,621,725	\$2,539,040

**FUND SUMMARY FOR FUND 325
SPECIAL ASSESSMENT BOND RETIREMENT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$114,160	\$209,638	\$206,941
REVENUES:			
Property Tax Payments	\$401,408	\$380,000	\$380,000
Special Assessments	2,784	0	0
Miscellaneous	0	35,000	35,000
TOTAL REVENUES	<u>\$404,192</u>	<u>\$415,000</u>	<u>\$415,000</u>
TOTAL RESOURCES	\$518,353	\$624,638	\$621,941
EXPENDITURES:			
Debt Service	\$308,714	\$417,697	\$403,595
TOTAL EXPENDITURES	<u>\$308,714</u>	<u>\$417,697</u>	<u>\$403,595</u>
ENDING BALANCE DECEMBER 31	\$209,638	\$206,941	\$218,346

**SPECIAL ASSESSMENT BOND RETIREMENT FUND
SPECIAL ASSESSMENT DEBT SERVICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
DEBT SERVICE:			
325.901.57110 BOND PRINCIPAL	\$195,600	\$291,224	\$290,930
325.901.57130 REGISTRAR/TRUSTEE FEES	0	10,000	10,000
325.901.57310 INTEREST ON BONDS	113,114	116,473	102,665
Total - DEBT SERVICE	<u>308,714</u>	<u>417,697</u>	<u>403,595</u>
Grand Total	\$308,714	\$417,697	\$403,595

FUND SUMMARY FOR FUND 340			
EAST END / TOWNE BLVD. TAX INCREMENT FINANCING FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$314,476	\$508,597	\$169,683
REVENUES:			
TIF Payments	\$343,769	\$240,000	\$319,680
TOTAL REVENUES	<u>\$343,769</u>	<u>\$240,000</u>	<u>\$319,680</u>
TOTAL RESOURCES	\$658,244	\$748,597	\$489,363
EXPENDITURES:			
Contractual Services	\$87,725	\$183,300	\$115,741
Capital Outlay	14,000	90,000	0
Debt Service	47,923	305,614	300,000
TOTAL EXPENDITURES	<u>\$149,648</u>	<u>\$578,914</u>	<u>\$415,741</u>
ENDING BALANCE DECEMBER 31	\$508,597	\$169,683	\$73,622

**EAST END/TOWNE BLVD TAX INCREMENT DISTRICT FUND
EAST END/TOWNE BLVD TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014	
CONTRACTUAL SERVICES:				
340.990.52240	BUTLER CO. AUDITOR COLL FEES	\$2,149	\$7,050	\$7,050
340.990.52241	SCHOOL DISTRICT REIMBURSEMENTS	85,577	176,250	108,691
	Total - CONTRACTUAL SERVICES	<u>87,725</u>	<u>183,300</u>	<u>115,741</u>
CAPITAL OUTLAY:				
340.990.54520	STREETS & HIGHWAYS	14,000	90,000	0
	Total - CAPITAL OUTLAY	<u>14,000</u>	<u>90,000</u>	<u>0</u>
DEBT SERVICE:				
340.990.57110	BOND PRINCIPAL	35,000	200,000	205,000
340.990.57310	INTEREST ON BONDS	12,923	105,614	95,000
	Total - DEBT SERVICE	<u>47,923</u>	<u>305,614</u>	<u>300,000</u>
	Grand Total	\$149,648	\$578,914	\$415,741

FUND SUMMARY FOR FUND 345			
DOWNTOWN TAX INCREMENT FINANCING FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$16,463	\$31,063	\$45,613
REVENUES:			
TIF Payments	\$14,600	\$15,000	\$15,000
TOTAL REVENUES	<u>\$14,600</u>	<u>\$15,000</u>	<u>\$15,000</u>
TOTAL RESOURCES	\$31,063	\$46,063	\$60,613
EXPENDITURES:			
Contractual Services	\$0	\$450	\$450
Debt Service	0	0	15,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$450</u>	<u>\$15,450</u>
ENDING BALANCE DECEMBER 31	\$31,063	\$45,613	\$45,163

**DOWNTOWN TAX INCREMENT DISTRICT FUND
DOWNTOWN TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
345.990.52240 COUNTY AUDITOR FEES	\$0	\$450	\$450
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>450</u>	<u>450</u>
DEBT SERVICE:			
345.990.57110 BOND PRINCIPAL	0	0	15,000
Total - DEBT SERVICE	<u>0</u>	<u>0</u>	<u>15,000</u>
Grand Total	\$0	\$450	\$15,450

FUND SUMMARY FOR FUND 350			
AERONCA TAX INCREMENT FINANCING FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$4,423	\$4,423	\$5,592
REVENUES:			
TIF Payments	\$0	\$1,205	\$1,205
TOTAL REVENUES	<u>\$0</u>	<u>\$1,205</u>	<u>\$1,205</u>
TOTAL RESOURCES	\$4,423	\$5,628	\$6,797
EXPENDITURES:			
Contractual Services	\$0	\$36	\$36
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$36</u>	<u>\$36</u>
ENDING BALANCE DECEMBER 31	\$4,422	\$5,592	\$6,761

**AERONCA TAX INCREMENT FINANCING FUND
AERONCA TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
350.990.52240 COUNTY AUDITOR FEES	\$0	\$36	\$36
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>36</u>	<u>36</u>
Grand Total	\$0	\$36	\$36

**FUND SUMMARY FOR FUND 355
AIRPORT RIVERFRONT TAX INCREMENT FINANCING FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$3,834	\$4,417	\$5,552
REVENUES:			
TIF Payments	\$583	\$1,170	\$1,170
TOTAL REVENUES	<u>\$583</u>	<u>\$1,170</u>	<u>\$1,170</u>
TOTAL RESOURCES	\$4,417	\$5,587	\$6,722
EXPENDITURES:			
Contractual Services	\$0	\$35	\$35
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$35</u>	<u>\$35</u>
ENDING BALANCE DECEMBER 31	\$4,417	\$5,552	\$6,687

**AIRPORT/RIVERFRONT TAX INCREMENT DISTRICT FUND
AIRPORT/RIVERFRONT TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
355.990.52240 COUNTY AUDITOR FEES	\$0	\$35	\$35
Total - CONTRACTUAL SERVICE	<u>0</u>	<u>35</u>	<u>35</u>
Grand Total	\$0	\$35	\$35

FUND SUMMARY FOR FUND 360			
MILLER ROAD NORTH TAX INCREMENT FINANCING FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$30,295	\$43,319	\$51,079
REVENUES:			
TIF Payments	\$13,024	\$8,000	\$8,000
TOTAL REVENUES	<u>\$13,024</u>	<u>\$8,000</u>	<u>\$8,000</u>
TOTAL RESOURCES	\$43,319	\$51,319	\$59,079
EXPENDITURES:			
Contractual Services	\$0	\$240	\$240
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$240</u>	<u>\$240</u>
ENDING BALANCE DECEMBER 31	\$43,319	\$51,079	\$58,839

**MILLER ROAD NORTH TAX INCREMENT DISTRICT FUND
MILLER ROAD TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
360.990.52240 COUNTY AUDITOR FEES	\$0	\$240	\$240
Total - CONTRACTUAL SERVICE	<u>0</u>	<u>240</u>	<u>240</u>
Grand Total	\$0	\$240	\$240

FUND SUMMARY FOR FUND 370			
TOWNE MALL/HOSPITAL TAX INCREMENT FINANCING FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$117,163	\$265,612	\$3,437
REVENUES:			
TIF Payments	\$624,339	\$425,000	\$495,250
TOTAL REVENUES	<u>\$624,339</u>	<u>\$425,000</u>	<u>\$495,250</u>
TOTAL RESOURCES	\$741,502	\$690,612	\$498,687
EXPENDITURES:			
Contractual Services	\$425,890	\$314,340	\$381,438
Debt Service	50,000	372,835	80,000
TOTAL EXPENDITURES	<u>\$475,890</u>	<u>\$687,175</u>	<u>\$461,438</u>
ENDING BALANCE DECEMBER 31	\$265,612	\$3,437	\$37,249

TOWNE MALL/HOSPITAL TAX INCREMENT DISTRICT FUND
TOWNE MALL/HOSPITAL TIF

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
370.990.52240 COUNTY AUDITOR FEES	\$3,870	\$12,090	\$10,000
370.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	422,020	302,250	371,438
Total - CONTRACTUAL SERVICES	<u>425,890</u>	<u>314,340</u>	<u>381,438</u>
DEBT SERVICE:			
370.990.57110 BOND PRINCIPAL	50,000	200,000	80,000
370.990.57310 INTEREST ON BONDS	0	172,835	0
Total - DEBT SERVICE	<u>50,000</u>	<u>372,835</u>	<u>80,000</u>
Grand Total	\$475,890	\$687,175	\$461,438

**FUND SUMMARY FOR FUND 371
RENAISSANCE NORTH TAX INCREMENT FINANCING FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$131,941	\$124,234	\$44,760
REVENUES:			
TIF Payments	\$213,833	\$165,500	\$224,850
TOTAL REVENUES	<u>\$213,833</u>	<u>\$165,500</u>	<u>\$224,850</u>
TOTAL RESOURCES	\$345,774	\$289,734	\$269,610
EXPENDITURES:			
Contractual Services	\$136,541	\$128,974	\$173,599
Debt Service	85,000	116,000	45,000
TOTAL EXPENDITURES	<u>\$221,541</u>	<u>\$244,974</u>	<u>\$218,599</u>
ENDING BALANCE DECEMBER 31	\$124,234	\$44,760	\$51,011

**RENAISSANCE NORTH TAX INCREMENT DISTRICT FUND
RENAISSANCE NORTH TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
371.990.52240 COUNTY AUDITOR FEES	\$1,333	\$4,961	\$4,961
371.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	135,208	124,013	168,638
Total - CONTRACTUAL SERVICES	<u>136,541</u>	<u>128,974</u>	<u>173,599</u>
DEBT SERVICE:			
371.901.57110 BOND PRINCIPAL	85,000	55,000	45,000
371.901.57310 INTEREST ON BONDS	0	61,000	0
Total - DEBT SERVICE	<u>85,000</u>	<u>116,000</u>	<u>45,000</u>
Grand Total	\$221,541	\$244,974	\$218,599

**FUND SUMMARY FOR FUND 372
RENAISSANCE SOUTH TAX INCREMENT FINANCING FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$104,271	\$94,674	\$94,678
REVENUES:			
TIF Payments	\$35,295	\$35,295	\$44,500
TOTAL REVENUES	<u>\$35,295</u>	<u>\$35,295</u>	<u>\$44,500</u>
TOTAL RESOURCES	\$139,566	\$129,969	\$139,178
EXPENDITURES:			
Contractual Services	\$29,891	\$34,691	\$41,595
Debt Service	15,000	600	60,000
TOTAL EXPENDITURES	<u>\$44,891</u>	<u>\$35,291</u>	<u>\$101,595</u>
ENDING BALANCE DECEMBER 31	\$94,674	\$94,678	\$37,583

**RENAISSANCE SOUTH TAX INCREMENT DISTRICT FUND
RENAISSANCE SOUTH TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
372.990.52240 COUNTY AUDITOR FEES	\$225	\$8,220	\$8,220
372.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	29,667	26,471	33,375
Total - CONTRACTUAL SERVICES	<u>29,891</u>	<u>34,691</u>	<u>41,595</u>
DEBT SERVICE:			
372.901.57110 BOND PRINCIPAL	<u>15,000</u>	<u>600</u>	<u>60,000</u>
Total - DEBT SERVICE	15,000	600	60,000
Grand Total	\$44,891	\$35,291	\$101,595

FUND SUMMARY FOR FUND 374			
MANCHESTER ROAD TAX INCREMENT DISTRICT FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$378	\$378	\$453
REVENUES:			
TIF Payments	\$0	\$300	\$300
TOTAL REVENUES	<u>\$0</u>	<u>\$300</u>	<u>\$300</u>
TOTAL RESOURCES	\$378	\$678	\$753
EXPENDITURES:			
Contractual Services	\$0	\$225	\$225
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$225</u>	<u>\$225</u>
ENDING BALANCE DECEMBER 31	\$378	\$453	\$528

**MANCHESTER ROAD TAX INCREMENT DISTRICT FUND
MANCHESTER RD TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
374.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	\$0	\$225	\$225
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>225</u>	<u>225</u>
Grand Total	\$0	\$225	\$225

FUND SUMMARY FOR FUND 376			
MADE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$287	\$287	\$565
REVENUES:			
TIF Payments	\$0	\$287	\$287
TOTAL REVENUES	<u>\$0</u>	<u>\$287</u>	<u>\$287</u>
TOTAL RESOURCES	\$287	\$574	\$852
EXPENDITURES:			
Contractual Services	\$0	\$9	\$9
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$9</u>	<u>\$9</u>
ENDING BALANCE DECEMBER 31	\$287	\$565	\$843

**MADE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND
MADE INDUSTRIAL PARK TIF**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
376.990.52240 COUNTY AUDITOR FEES	\$0	\$9	\$9
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>9</u>	<u>9</u>
Grand Total	\$0	\$9	\$9

Section 6

CAPITAL IMPROVEMENT FUNDS

CAPITAL IMPROVEMENTS

EXPENDITURES BY FUND

Fund	2012 Actual	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
Capital Improvement Fund	\$1,677,781	\$5,015,000	\$3,800,000	(\$1,215,000)	-24.2%
East End Improvements	616,536	0	0	0	
Downtown Improvements	235,472	2,597,685	152,700	(2,444,985)	-94.1%
Airport Improvement	77,712	75,000	50,000	(25,000)	-33.3%
Water Capital Reserve	1,526,549	1,540,000	1,495,000	(45,000)	-2.9%
Storm Water Capital Reserve	1,553,434	1,050,000	1,100,000	50,000	4.8%
Sewer Capital Reserve	473,269	4,080,000	2,985,000	(1,095,000)	-26.8%
Computer Replacement	140,394	545,000	475,000	(70,000)	-12.8%
Property Development	126,884	170,000	130,300	(39,700)	-23.4%
Total	\$6,428,031	\$15,072,685	\$10,188,000	(\$4,884,685)	-32.4%

Table 6.1 Capital Improvement Expenditures

Definition of Capital Funds

To account for financial resources to be used for the construction or acquisition of major capital facilities.

Capital Improvements Fund

To account for the City’s 1 mill annual real estate tax levy, federal and state grants dedicated to capital improvements. Expenditures of this fund are for capital improvements listed in the City’s three-year Capital Improvements Plan (CIP). The majority of expenditures slated for street improvements.

Acquisition for Parks Fund

To account for park-related acquisitions and expenditures.

East End Fund

To account for expenditures associated with the east end economic development projects.

Downtown Improvements Fund

To account for the expenditures connected with the downtown area and the City’s economic development efforts.

Airport Improvements Fund

To account for revenues and expenditures in connection with capital improvements at the airport. Revenues are usually comprised of Federal and State grants and local contributions from the Airport Operations Fund.

Water Capital Reserve Fund

To account for capital improvements of the water system. The expenditures are outlined in the three-year Capital Improvements Plan. The Water Fund transfers revenues into this fund to pay for these capital improvements.

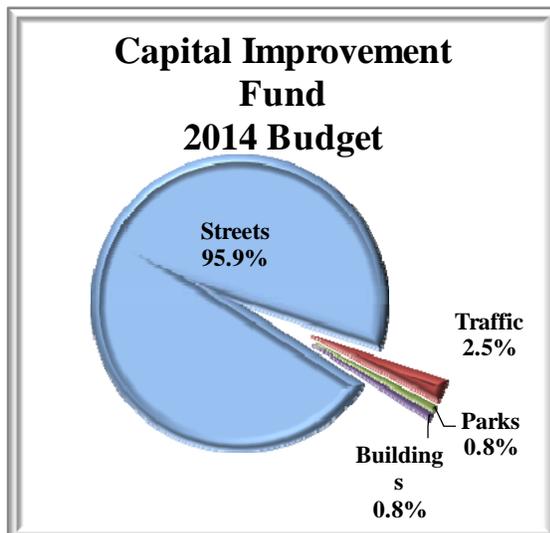


Figure 6.1 Year 2014 expenditures from CIP Fund

CAPITAL IMPROVEMENTS

Storm Water Capital Reserve Fund

To account for the storm water utility capital expenditures. Revenue will be generated by the storm water utility fee which went into effect January 1, 2006.

Sewer Capital Reserve Fund

To account for capital improvements of the sewer system. The expenditures are outlined in the three-year Capital Improvements Plan. The Sewer Fund transfers revenues into this fund to pay for the capital improvements.

Golf Course Improvement Fund

To account for all revenues and expenditures connected with the public golf course.

Computer Replacement Fund

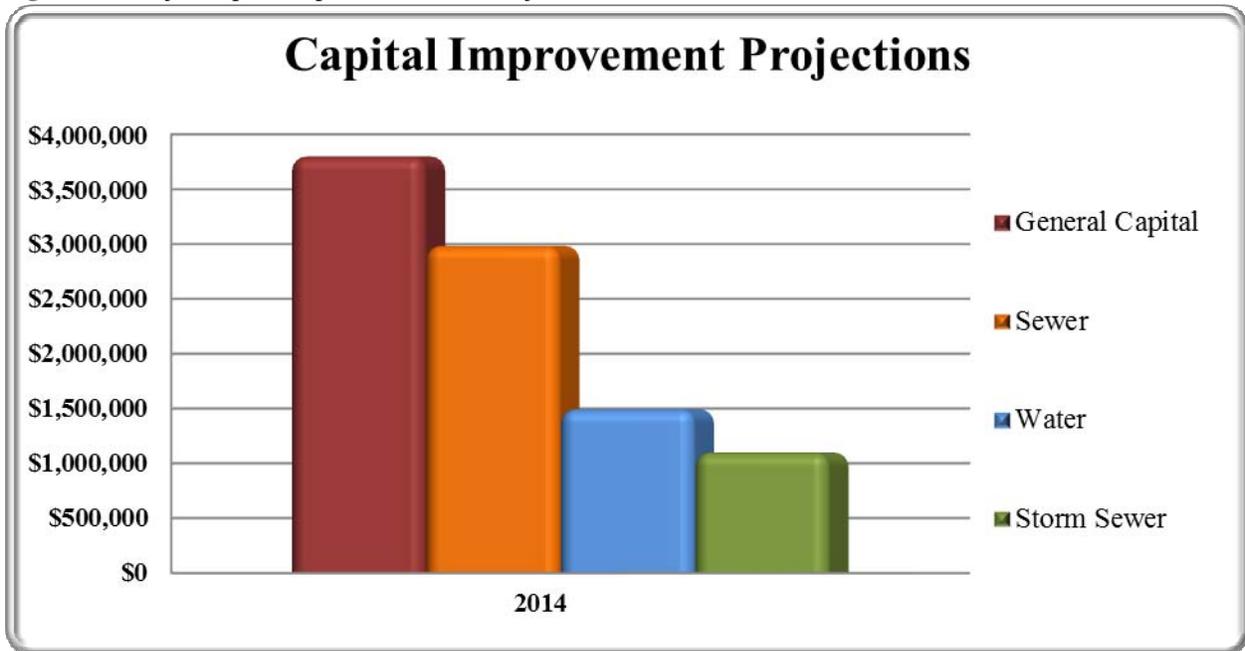
To accumulate funds for the future purchase of a new mainframe computer for the City and scheduled replacements of software, personal computers, printers, and copiers.

Property Development Fund

To account for all revenues and expenditures connected with the development of city owned property.

Figure 6.2 below illustrates the capital projects planned in the Capital Improvements Fund, the Water Capital Reserve Fund, the Sewer Capital Reserve Fund, and the Storm Sewer Capital Reserve Fund which consists of the majority of funds spent on capital improvement programs.

Figure 6.2 Major Capital Improvement Plan Projections



CAPITAL IMPROVEMENTS

POLICIES FOR CAPITAL IMPROVEMENT PROJECTS

Capital improvements will be financed to the greatest extent possible by those who benefit from the project.

Efforts will be made to secure grants from state and federal sources for capital improvement projects.

All capital improvement projects will be analyzed to measure their impact on future operating budgets.

Projects to preserve the City's infrastructure and other assets will have priority.

2014 CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2014 Projects	Federal	State	Other	CITY FUNDS	TOTAL
AIRPORT					
Miscellaneous Facility Improvements	\$0		\$50	\$0	\$50
2014 TOTALS	\$0	\$0	\$50	\$0	\$50
GENERAL					
Streets					
ODOT Urban Paving Program - Gemantown & Columbus Ave.	\$320			\$220	\$540
Towne Blvd. Improvements	\$585	\$665		\$0	\$1,250
I-75 Gateway Improvements -Phase 2	\$700			\$175	\$875
Oxford State Road - ROW acquisition	\$560			\$0	\$560
2014 Street Paving				\$170	\$170
2013 Street Paving (CD)			\$250	\$0	\$250
<i>Subtotal</i>	<i>\$2,165</i>	<i>\$665</i>	<i>\$250</i>	<i>\$565</i>	<i>\$3,645</i>
Traffic					
Traffic Signal & Systems Replacement Program				\$60	\$60
Pavement Striping Program				\$25	\$25
Sign Inventory/Replacement Program				\$10	\$10
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$95</i>	<i>\$95</i>
Parks					
Miscellaneous Parks Improvements				\$30	\$30
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$30</i>	<i>\$30</i>
Buildings					
Miscellaneous Building Improvements				\$30	\$30
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$30</i>	<i>\$30</i>
2014 TOTALS	\$2,165	\$665	\$250	\$720	\$3,800
WATER					
Treatment Plant					
SCADA Upgrades				\$60	\$60
Dehumidifier Replacement				\$100	\$100
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$160</i>	<i>\$160</i>
Distribution System					
ODOT Urban Paving Program				\$400	\$400
Oxford State Road Water Main Extension				\$800	\$800
System Replacement Program				\$100	\$100
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,300</i>	<i>\$1,300</i>
Miscellaneous					
GIS				\$10	\$10
Meter Replacement Contract (Yr 8 of 10)				\$25	\$25
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$35</i>	<i>\$35</i>
2014 TOTALS	\$0	\$0	\$0	\$1,495	\$1,495

2014 CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2014 Projects	Federal	State	Other	CITY FUNDS	TOTAL
STORM WATER					
Storm Water					
2014 Paving Program				\$500	\$500
ODOT Urban Paving Program				\$200	\$200
Long Term Control Plan Update				\$200	\$200
System Replacement Program				\$150	\$150
NPDES Compliance				\$50	\$50
<i>Subtotal</i>	\$0	\$0	\$0	\$1,100	\$1,100
2014 TOTALS	\$0	\$0	\$0	\$1,100	\$1,100
SEWER					
Treatment Plant					
Secondary Clarifier Replacement				\$500	\$500
Motor Starter Rehabilitation				\$200	\$200
<i>Subtotal</i>	\$0	\$0	\$0	\$700	\$700
Collection System					
Interceptor Sewer Replacement - Phase 2				\$1,000	\$1,000
2014 Street Paving				\$500	\$500
Germantown Road Force Main Replacement				\$100	\$100
System Replacement Plan				\$250	\$250
Long Term Control Plan Update				\$400	\$400
<i>Subtotal</i>	\$0	\$0	\$0	\$2,250	\$2,250
Miscellaneous					
GIS				\$10	\$10
Meter Replacement Contract (Yr 8 of 10)				\$25	\$25
<i>Subtotal</i>	\$0	\$0	\$0	\$35	\$35
2014 TOTALS	\$0	\$0	\$0	\$2,985	\$2,985

2014 CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

GENERAL - \$3,800,000

ODOT Urban Paving Program – Germantown Rd. & Columbia Ave **C. Shuler**
 Project includes resurfacing of Germantown Rd. from Verity Pkwy. north to the City limits and Columbia Ave. between Reinartz Blvd. and Carmody Blvd.

ODOT Grant	\$320,000
CIP	<u>\$220,000</u>
TOTAL	\$540,000

Towne Boulevard Improvements **V. Griffin**
 A one-half mile section of Towne Boulevard north of SR 122 will be widened and reconstructed to create consistent lane configuration and improved access management throughout the corridor.

OPWC Grant	\$665,000
OKI Grant	<u>\$585,000</u>
TOTAL	\$1,250,000

I-75 Gateway Improvements – Phase 2 **V. Griffin**
 The City has received a \$700,000 Transportation Enhancement Grant to add corridor lighting along SR 122 and additional hardscape and landscape to the ramps at the interstate interchange to improve our front door. Construction is scheduled for 2014.

OKI Grant	\$700,000
CIP	<u>\$175,000</u>
TOTAL	\$875,000

Oxford State Road Improvements – Right of Way Acquisition (carry over) **R. Nicolls**
 A two-mile portion of Oxford State Road will be widened from Spurlino Way to Yankee Road. The improvements will add left turn lanes, curb and gutter, drainage system, and heavy duty pavement to accommodate truck traffic. Federal and state funding has been secured for the design (2012) and right-of-way acquisition (2013) on this project. Federal funding has been secured for construction of this project in 2016.

OKI Grant	\$560,000
TOTAL	\$560,000

2014 CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

2013 Street Paving

S. Tadych/R. Nicolls/R. Phelps

Resurfacing of various City streets is planned for 2014. This includes resurfacing to be done by the City's Street Maintenance Division.

Community Development Grant	\$280,000
Sewer Fund	\$500,000
Storm Water Fund	\$500,000
Auto & Gas Tax Fund	\$330,000
CIP	<u>\$170,000</u>
TOTAL	\$1,780,000

Traffic Signal & Systems Replacement Program

V. Griffin

Funding is set aside each year to address upgrades to the traffic control system throughout the City.

CIP	<u>\$60,000</u>
TOTAL	\$60,000

Pavement Striping Program

V. Griffin

Pavement marking replacement will be scheduled on a rotating basis to maintain adequate thermoplastic markings on the heavier travelled roadways.

CIP	<u>\$25,000</u>
TOTAL	\$25,000

Sign Replacement Program

V. Griffin

Street signs are required to meet new federal reflectivity requirements as established by FHWA. Funding will be set aside each year to address the signage in the City.

CIP	<u>\$10,000</u>
TOTAL	\$10,000

Miscellaneous Parks Improvements

R. Phelps

Funding is set aside each year to address miscellaneous upgrades/modifications in the various parks. Projects may include playground equipment, fencing, tree trimming, etc.

CIP	<u>\$30,000</u>
TOTAL	\$30,000

2014 CAPITAL IMPROVEMENT PROGRAM Project Descriptions

Miscellaneous Building Improvements

S. Tadych

Funding is set aside each year to address miscellaneous upgrades/modifications to City owned facilities.

CIP	<u>\$30,000</u>
TOTAL	\$30,000

**FUND SUMMARY FOR FUND 220
CAPITAL IMPROVEMENT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$817,656	\$1,648,597	\$1,761,785
REVENUES:			
Property Taxes	\$566,567	\$601,740	\$602,000
Intergovernmental Revenue	1,878,063	4,125,000	2,830,000
Charges for Services	2,241	3,000	3,000
Interest Income	9,771	1,448	12,200
Contributions & Donations	50,000	0	0
Miscellaneous Revenue	80	20,000	20,000
Reimbursements	0	377,000	250,000
TOTAL REVENUES	<u>\$2,506,722</u>	<u>\$5,128,188</u>	<u>\$3,717,200</u>
TOTAL RESOURCES	\$3,324,378	\$6,776,785	\$5,478,985
EXPENDITURES:			
Contractual Services	\$12,573	\$0	\$0
Capital Outlay	1,663,208	5,015,000	3,800,000
TOTAL EXPENDITURES	<u>\$1,675,781</u>	<u>\$5,015,000</u>	<u>\$3,800,000</u>
ENDING BALANCE DECEMBER 31	\$1,648,597	\$1,761,785	\$1,678,985

**CAPITAL IMPROVEMENTS FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
220.990.52240	\$12,573	\$0	\$0
	12,573	0	0
Total - CONTRACTUAL SERVICES			
CAPITAL OUTLAY:			
220.027.54520	0	0	540,000
220.011.54520	150,774	0	0
220.626.54520	(2,000)	0	0
220.624.54200	253,018	0	0
220.016.54520	2,397	0	0
220.024.54520	56,000	0	0
220.025.54520	0	90,000	875,000
220.023.54520	45,421	300,000	0
220.030.54200	0	140,000	0
220.010.54520	95,197	0	0
220.021.54520	0	405,000	0
220.022.54520	0	220,000	0
220.031.54520	0	240,000	560,000
220.809.54550	11,487	0	0
220.020.54520	20,152	0	0
220.032.54520	0	2,000,000	420,000
220.644.54520	9,881	0	0
220.017.54520	737	0	0
220.014.54520	38,500	0	1,250,000
220.033.54520	0	90,000	0
220.671.54520	54,547	95,000	95,000
220.034.54520	0	1,375,000	0
220.810.54520	894,709	0	0
220.990.54400	19,503	30,000	30,000
220.990.54550	12,885	30,000	30,000
	1,663,208	5,015,000	3,800,000
Total - CAPITAL OUTLAY			
Grand Total	\$1,675,781	\$5,015,000	\$3,800,000

CAPITAL IMPROVEMENT FUND

Effects of Programs/Projects on the Operating Budget

Traffic Signal & Systems Replacement

Traffic signals are being replaced with LED (light emitting diodes) traffic lights. These lights allowed us to save energy and reduce our electric bills noticeably. Savings on energy bills is approximately 10% over the past two years. Savings was also realized in personnel resulting in elimination of one position to part time. It used to take about four hours a day to replace the old light bulbs to about five hours a month. Savings is \$35,000 per year for personnel costs.

Paving Program

This year's program will include replacing and/or repairing water mains, sewer mains, and storm water lines. The Engineering Division is in the process of identifying areas that the majority of utilities meet and need replaced or need major repairs. This process will enable use of the utility funds to be used as resources for their portion of paving. Savings of approximately \$1,000,000 to the General Fund.

I-75 Gateway Improvements

Corridor lighting will add minimal costs to the utility charges. Maintenance of landscaping will be added to the Grounds Division's tasks (operating budget). At this time, we are unsure of the operating costs until the improvement is completed.

FUND SUMMARY FOR FUND 225 ACQUISITION FOR PARKS FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$74,347	\$74,347	\$75,347
REVENUES:			
Charges for Services	\$0	\$1,000	\$1,000
TOTAL REVENUES	<u>\$0</u>	<u>\$1,000</u>	<u>\$1,000</u>
TOTAL RESOURCES	\$74,347	\$75,347	\$76,347
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
ENDING BALANCE DECEMBER 31	\$74,347	\$75,347	\$76,347

**ACQUISITION FOR PARKS FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:			
225.990.54550 PARK FACILITIES	\$0	\$0	\$0
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>
Grand Total	\$0	\$0	\$0

**FUND SUMMARY FOR FUND 480
EAST END FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$20,583	\$157,253	\$157,253
REVENUES:			
Interest Income	\$910	\$0	\$0
Loan to Other Fund	(55,000)	0	0
Intergovernmental Revenue	807,297	0	0
TOTAL REVENUES	<u>\$753,207</u>	<u>\$0</u>	<u>\$0</u>
TOTAL RESOURCES	\$773,789	\$157,253	\$157,253
EXPENDITURES:			
Contractual Services	\$552	\$0	\$0
Capital Outlay	615,985	0	0
TOTAL EXPENDITURES	<u>\$616,536</u>	<u>\$0</u>	<u>\$0</u>
ENDING BALANCE DECEMBER 31	\$157,253	\$157,253	\$157,253

**EAST END FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
480.990.52480 OTHER PROFESSIONAL SERVICES	\$552	\$0	\$0
Total - CONTRACTUAL SERVICES	<u>552</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY:			
480.990.54400 BUILDINGS AND OTHER STRUCTURES	615,985	0	0
Total - CAPITAL OUTLAY	<u>615,985</u>	<u>0</u>	<u>0</u>
Grand Total	\$616,536	\$0	\$0

**FUND SUMMARY FOR FUND 481
DOWNTOWN IMPROVEMENT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,017,978	\$881,647	\$345,462
REVENUES:			
Interest Income	\$6,414	\$4,500	\$4,500
Miscellaneous Revenue	92,937	0	0
Sale of Notes	0	2,057,000	0
TOTAL REVENUES	<u>\$99,351</u>	<u>\$2,061,500</u>	<u>\$4,500</u>
TOTAL RESOURCES	\$1,117,329	\$2,943,147	\$349,962
EXPENDITURES:			
Contractual Services	\$187,960	\$346,785	\$113,400
Commodities	1,103	3,900	3,300
Debt Service	46,619	2,247,000	36,000
TOTAL EXPENDITURES	<u>\$235,682</u>	<u>\$2,597,685</u>	<u>\$152,700</u>
ENDING BALANCE DECEMBER 31	\$881,647	\$345,462	\$197,262

**DOWNTOWN IMPROVEMENTS FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES - 1 N Main (Cinergy)			
481.600.52210 UTILITIES-GAS & ELECTRIC	(\$1,717)	\$0	\$0
481.600.52222 TELEPHONE LINE CHARGES	46	0	0
481.600.52250 REFUSE COLLECTION CHARGES	0	0	0
481.600.52520 MAINTENANCE OF FACILITIES	5,302	0	0
481.600.52810 PROPERTY TAXES	13,905	0	0
CONTRACTUAL SERVICES - 2 N Main (1st National)			
481.601.52210 UTILITIES-GAS & ELECTRIC	8,798	0	0
481.601.52222 TELEPHONE LINE CHARGES	39	0	0
481.601.52250 REFUSE COLLECTION CHARGES	0	0	0
481.601.52520 MAINTENANCE OF FACILITIES	1,375	1,400	0
481.601.52810 PROPERTY TAXES	4,512	4,512	0
CONTRACTUAL SERVICES - 4 N Main (Masonic Temple)			
481.602.52210 UTILITIES-GAS & ELECTRIC	190	1,440	0
481.602.52520 MAINTENANCE OF FACILITIES	1,100	1,200	0
481.602.52222 TELEPHONE LINE CHARGES	60	0	0
CONTRACTUAL SERVICES - 2 S Main (Bank One)			
481.603.52210 UTILITIES-GAS & ELECTRIC	19,201	13,130	15,000
481.603.52222 TELEPHONE LINE CHARGES	75	0	0
481.603.52520 MAINTENANCE OF FACILITIES	12,623	7,500	16,000
481.603.52810 PROPERTY TAXES	8,628	8,500	5,000
CONTRACTUAL SERVICES - 1207 Manchester (Hotel & Sonshine)			
481.604.52210 UTILITIES-GAS & ELECTRIC	14,616	12,000	12,000
481.604.52222 TELEPHONE LINE CHARGES	75	0	0
481.604.52520 MAINTENANCE OF FACILITIES	9,188	5,000	8,000
481.604.52810 PROPERTY TAXES	13,189	13,103	3,400
481.990.52480 OTHER PROFESSIONAL SERVICES	103,967	275,000	50,000
481.990.52810 PROPERTY TAXES	(27,214)	4,000	4,000
Total - CONTRACTUAL SERVICES	<u>187,960</u>	<u>346,785</u>	<u>113,400</u>
COMMODITIES			
481.600.53520 SUPPLIES TO MAINTAIN 1 N MAIN BLDG	110	0	0
481.601.53520 SUPPLIES TO MAINTAIN 2 N MAIN BLDG	4	300	0
481.602.53520 SUPPLIES TO MAINTAIN 4 N MAIN BLDG	0	300	0
481.603.53520 SUPPLIES TO MAINTAIN 2 S MAIN BLDG	134	300	300
481.604.53520 SUPPLIES TO MAINTAIN 1207 MANCHESTER	855	3,000	3,000
Total - COMMODITIES	<u>1,103</u>	<u>3,900</u>	<u>3,300</u>
DEBT SERVICE			
481.990.57210 PAYMENT ON NOTES - PRINCIPAL	0	2,057,000	0
481.990.57220 PAYMENT ON BONDS - PRINCIPAL	0	160,000	0
481.990.57320 INTEREST ON NOTES	46,619	30,000	36,000
Total - DEBT SERVICE	<u>46,619</u>	<u>2,247,000</u>	<u>36,000</u>
Grand Total	\$235,682	\$2,597,685	\$152,700

2014 CAPITAL IMPROVEMENT PROGRAM Project Descriptions

AIRPORT - \$50,000

Miscellaneous Facility Improvements

M. Eisenbraun

Funding is set aside for safety zone analysis at the Middletown Regional Airport as required by the Federal Aviation Association.

FAA Grant

\$50,000

FUND SUMMARY FOR FUND 492 AIRPORT IMPROVEMENT FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$78,091	\$379	\$379
REVENUES:			
Intergovernmental Revenue	\$0	\$75,000	\$0
Miscellaneous Revenue	0	0	50,000
TOTAL REVENUES	<u>\$0</u>	<u>\$75,000</u>	<u>\$50,000</u>
TOTAL RESOURCES	\$78,091	\$75,379	\$50,379
EXPENDITURES:			
Capital Outlay	\$77,712	\$75,000	\$50,000
TOTAL EXPENDITURES	<u>\$77,712</u>	<u>\$75,000</u>	<u>\$50,000</u>
ENDING BALANCE DECEMBER 31	\$379	\$379	\$379

**AIRPORT IMPROVEMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:			
492.990.54510 AIRPORT FACILITIES	\$77,712	\$75,000	\$50,000
Total - CAPITAL OUTLAY	<u>77,712</u>	<u>75,000</u>	<u>50,000</u>
Grand Total	\$77,712	\$75,000	\$50,000

2014 CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

WATER - \$1,495,000

WTP SCADA Upgrades

S. Belcher

Upgrades are necessary for the control systems that monitor the Water Treatment Plant.

Water CIP	<u>\$60,000</u>
TOTAL	\$60,000

WTP Dehumidifier Replacement

S. Belcher

The industrial sized dehumidifier at the Water Treatment Plant needs replaced.

Water CIP	<u>\$100,000</u>
TOTAL	\$100,000

Germantown Road Watermain Extension

C. Shuler

The spiral welded steel watermain on Germantown Rd will be replaced ahead of paving project.

Water CIP	<u>\$400,000</u>
TOTAL	\$400,000

Oxford State Road Watermain Extension

S. Tadych

Construction of this water main extension east of Yankee Road will loop the water distribution system in the south portion of the City, improving water flow effectiveness.

Water CIP	<u>\$800,000</u>
TOTAL	\$800,000

System Replacement Program

B. Adams

Funding is set aside each year to address miscellaneous upgrades in the distribution system. This includes the correction of reoccurring problems or improvements, replacement of watermains prior to roadway resurfacing, and existing system modifications to eliminate low-pressure areas

Water CIP	<u>\$100,000</u>
TOTAL	\$100,000

Meter Replacement Performance Contract (YR 7 of 10)

M. Greis

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement upgrades. The project is funded equally between the Water and Sewer Funds.

Water CIP	\$25,000
Sewer CIP	<u>\$25,000</u>
TOTAL	\$50,000

GIS Program

C. Shuler

The City is continuing efforts to implement a geographic information system.

Water CIP	<u>\$10,000</u>
TOTAL	\$10,000

**FUND SUMMARY FOR FUND 494
 WATER CAPITAL RESERVE FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$813,405	\$1,155,400	\$679,225
REVENUES:			
Charges for Services	\$38,500	\$0	\$0
Interest Income	8,934	8,350	5,654
Reimbursements	53,942	55,475	42,160
Transfers	1,767,169	1,000,000	1,150,000
TOTAL REVENUES	<u>\$1,868,545</u>	<u>\$1,063,825</u>	<u>\$1,197,814</u>
TOTAL RESOURCES	\$2,681,949	\$2,219,225	\$1,877,039
EXPENDITURES:			
Capital Outlay	\$1,526,549	\$1,540,000	\$1,495,000
TOTAL EXPENDITURES	<u>\$1,526,549</u>	<u>\$1,540,000</u>	<u>\$1,495,000</u>
ENDING BALANCE DECEMBER 31	\$1,155,400	\$679,225	\$382,039

**WATER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014	
CAPITAL OUTLAY:				
494.010.54530	WTP ROOF REPAIRS	\$212,992	\$0	\$0
494.012.54530	LEFFERSON ROAD IMPROVEMENTS	99,789	0	0
494.013.54530	2010 LOCAL STREET IMPROVEMENTS	54,063	0	0
494.014.54530	METER REPACEMENT CONTRACT	74,411	80,000	25,000
494.018.54530	POWER SUBSTATION IMPROVEMENTS	32,544	0	0
494.019.54530	PRODUCTION WELL #18	65,639	150,000	0
494.631.54530	SYSTEM REPLACEMENT PROGRAM	136,018	0	100,000
494.029.54530	SCADA UPGRADES	0	0	60,000
494.030.54530	DEHUMIDIFIER REPLACEMENT	0	0	100,000
494.646.54530	LIME SLUDGE REMOVAL	0	50,000	0
494.720.54530	GIS	2,197	10,000	10,000
494.737.54530	REPLACEMENT METERS	4,551	0	0
494.020.54530	OXFORD STATE ROAD WATERMAIN	425,000	800,000	800,000
494.021.54530	BLUEBALL TANK PAINTING	320,575	0	0
494.022.54530	YANKEE BOOSTER STATION	98,000	0	0
494.031.54530	ODOT URBAN PAVING PROGRAM	0	0	400,000
494.024.54530	CENTRAL AVE WATER MAINS	0	450,000	0
494.990.54200	DISTRIBUTION BLDG EXPANSION	772	0	0
	Total - CAPITAL OUTLAY	<u>1,526,549</u>	<u>1,540,000</u>	<u>1,495,000</u>
	Grand Total	\$1,526,549	\$1,540,000	\$1,495,000

WATER CAPITAL IMPROVEMENT FUND**Effects of Programs/Projects on the Operating Budget****Lime Sludge Removal**

The City entered into an agreement with the City of Dayton in late 2013 for the purchase lime pebbles used as part of the water treatment process for softening water. Through this agreement, the City of Dayton will remove lime sludge, a by-product of the treatment process, then recalcinate the lime for resale. Historically the City has bought lime pebbles and paid for lime sludge removal separately. This agreement will save the Water Treatment Plant's operating budget approximately \$93,500 annually.

2014 CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

STORM WATER - \$1,100,000

ODOT Urban Paving Program – Germantown Rd.

C. Shuler

Repairs and/or replacement of storm sewer catch basins, median, sidewalk, curb, and gutter on Germantown Rd. from Verity Pkwy. north to the City limits.

Storm Water CIP	<u>\$200,000</u>
TOTAL	\$200,000

LTCP Development/Negotiations

S. Tadych

The City has negotiated with USEPA on the implementation of a final Long Term Control Plan to address combined sewer overflows from our combined sewer system. Another \$400,000 is also budgeted in the Sewer Capital Reserve Fund for this project.

Sewer CIP	<u>\$200,000</u>
TOTAL	\$200,000

System Replacement Program

R. Phelps

Funding is set aside each year to address miscellaneous upgrades in the drainage system. This includes the correction of reoccurring problems or improvements, replacement of storm sewers prior to a roadway resurfacing, and existing system.

Storm Water CIP	<u>\$650,000</u>
TOTAL	\$650,000

NPDES Compliance Program

S. Tadych

The EPA's National Pollution Discharge Elimination System (NPDES) permit requires the City to address the six minimum control measures (MCM) on an annual basis. The items covered will include the annual permit fee, professional services for preparation of the annual report submitted to EPA and Storm Water Pollution Prevention Plans for various City facilities, membership in the Regional Storm Water Collaborative, and the creation of various public education and outreach materials as needed.

Storm Water CIP	<u>\$50,000</u>
TOTAL	\$50,000

**FUND SUMMARY FOR FUND 415
STORM WATER CAPITAL RESERVE FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,122,823	\$1,217,463	\$1,268,249
REVENUES:			
Interest Income	\$13,138	\$15,850	\$14,000
Transfers	634,936	1,084,936	1,084,936
TOTAL REVENUES	<u>\$648,074</u>	<u>\$1,100,786</u>	<u>\$1,098,936</u>
TOTAL RESOURCES	\$2,770,896	\$2,318,249	\$2,367,185
EXPENDITURES:			
Capital Outlay	\$1,553,434	\$1,050,000	\$1,100,000
TOTAL EXPENDITURES	<u>\$1,553,434</u>	<u>\$1,050,000</u>	<u>\$1,100,000</u>
ENDING BALANCE DECEMBER 31	\$1,217,463	\$1,268,249	\$1,267,185

**STORM WATER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:			
415.829.54501 2014 PAVING PROGRAM	\$0	\$0	\$500,000
415.802.54501 YANKEE ROAD WIDENING	1,168,205	0	0
415.830.54501 ODOT URBAN PAVING PROGRAM	0	0	\$200,000
415.807.54501 HYDRAULIC CANAL	29,343	0	0
415.815.54501 2011 LOCAL STREET IMPROVEMENTS	81,206	0	0
415.811.54501 SYSTEM REPLACEMENT PROGRAM	114,024	700,000	150,000
415.812.54501 NPDES COMPLIANCE	70,910	50,000	50,000
415.816.54501 MAIN ST. IMPROVEMENTS	0	100,000	0
415.818.54501 GREENFIELDS SUBDIVISION DRAINAGE	5,231	0	0
415.819.54501 HOOK DRIVE LEFT STATION	84,514	0	0
415.822.54501 LONG TERM CONTROL PLAN UPDATE	0	200,000	200,000
Total - CAPITAL OUTLAY	<u>1,553,434</u>	<u>1,050,000</u>	<u>1,100,000</u>
Grand Total	\$1,553,434	\$1,050,000	\$1,100,000

STORM WATER CAPITAL IMPROVEMENT FUND

Effects of Programs/Projects on the Operating Budget

Street Drainage Improvements

The installation or replacement of catch basins, curb/gutter, and storm water collection systems will directly result in saving thousands of dollars by allowing personnel more time for other duties. Drainage improvements will also assist travelers with less standing water in roadways and provide flood relief. Properly drained roadways are essential for long term maintenance of pavement.

2014 CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

SEWER - \$2,985,000

WWTP Secondary Clarifier Replacement

G. Burris

One of the Secondary Clarifiers at the Wastewater Treatment Plant is failing and needs replaced.

Sewer CIP	<u>\$500,000</u>
TOTAL	\$500,000

WWTP Motor Starter Rehabilitation

G. Burris

The motor controls for the electrical switchgear used for the blowers are worn and antiquated. The vacuum motor controls need to be replaced and moved inside of the blower buildings.

Sewer CIP	<u>\$200,000</u>
TOTAL	\$200,000

Interceptor Sewer Replacement, Phase 2

S. Tadych

Continuation of the replacement/rehabilitation of the North Interceptor Sewer along the Great Miami River. The sewer is beyond its useful life. Several collapses have occurred in the last five years and were repaired under emergency contracts.

Sewer CIP	<u>\$1,000,000</u>
TOTAL	\$1,000,000

Germantown Rd. Forcemain Replacement

C. Shuler

A sanitary sewer forcemain along Germantown Rd. needs replaced ahead for the ODOT Urban Paving Program.

Sewer CIP	<u>\$100,000</u>
TOTAL	\$100,000

LTCP Development/Negotiations

S. Tadych

The City will be negotiating with USEPA on the implementation of a final Long Term Control Plan to address combined sewer overflows from our combined sewer system.

Sewer CIP	<u>\$400,000</u>
TOTAL	\$400,000

2014 CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

System Replacement Program

B. Adams

Funding is set aside each year to address miscellaneous upgrades/modifications in the collection system. This includes the correction of reoccurring problems or improvements, replacement of old sewer main prior to a roadway resurfacing, and other unscheduled major repairs.

Sewer CIP	<u>\$750,000</u>
TOTAL	\$750,000

GIS Program

C. Shuler

The City is continuing efforts to implement a geographic information system.

Sewer CIP	<u>\$10,000</u>
TOTAL	\$10,000

Meter Replacement Performance Contract (YR 7 of 10)

M. Greis

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement upgrades. The project is funded equally between the Water and Sewer Funds.

Water CIP	<u>\$25,000</u>
Sewer CIP	<u>\$25,000</u>
TOTAL	\$50,000

FUND SUMMARY FOR FUND 495 SEWER CAPITAL RESERVE FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,498,016	\$2,341,738	\$944,096
REVENUES:			
Charges for Services	\$63,700	\$46,500	\$65,000
Interest Income	14,646	10,000	3,885
Miscellaneous Revenue	1,470	0	0
Transfers	1,237,175	2,625,858	2,317,490
TOTAL REVENUES	<u>\$1,316,991</u>	<u>\$2,682,358</u>	<u>\$2,386,375</u>
TOTAL RESOURCES	\$2,815,007	\$5,024,096	\$3,330,471
EXPENDITURES:			
Capital Outlay	\$473,269	\$4,080,000	\$2,985,000
TOTAL EXPENDITURES	<u>\$473,269</u>	<u>\$4,080,000</u>	<u>\$2,985,000</u>
ENDING BALANCE DECEMBER 31	\$2,341,738	\$944,096	\$345,471

**SEWER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:			
495.990.54200 IMPROVEMENTS OTHER THAN BLDGS	\$672	\$0	\$0
495.010.54540 METER REPLACEMENT CONTRACT	79,259	80,000	25,000
495.631.54540 SYSTEM REPLACEMENT PROGRAM	53,218	800,000	250,000
495.840.54540 INTERCEPTOR SEWER REPLACE-PHASE 2	0	0	1,000,000
495.841.54540 2014 STREET PAVING	0	0	500,000
495.842.54540 GERMANTOWN RD FORCE MAIN REPLAC	0	0	100,000
495.843.54540 SECONDARY CLARIFIER REPLACEMENT	0	0	500,000
495.844.54540 MOTOR STARTER REHABILITATION	0	0	200,000
495.694.54540 SECONDARY BASIN REPLACEMENT	10,868	0	0
495.721.54540 GIS	19,824	10,000	10,000
495.835.54540 POWER SYSTEM IMPROVMENTS-PHASE 1	20,581	0	0
495.836.54540 GRIT TANK REHAB #2	0	150,000	0
495.834.54540 INTERCEPTOR SEWER REPLACE-PHASE 1	0	1,600,000	0
495.831.54540 THICKENER UPGRADE	235,081	190,000	0
495.630.54540 LONG TERM CONTROL POLICY DEVELOP	53,764	400,000	400,000
495.837.54540 WWTP ELECTRICAL UPGRADES	0	250,000	0
495.838.54540 WWTP BLOWER REPLACEMENT	0	600,000	0
Total - CAPITAL OUTLAY	<u>473,269</u>	<u>4,080,000</u>	<u>2,985,000</u>
Grand Total	\$473,269	\$4,080,000	\$2,985,000

SEWER CAPITAL IMPROVEMENT FUND

Effects of Programs/Projects on the Operating Budget

Long Term Control Plan Development and Negotiations

Implementation of the Long Term Control Plan to reduce Combined Sewer Overflows will have a major impact on the operating budget. Additional staff and/or consultants will be necessary to administer many capital improvement projects required of the plan as required by the US EPA. We anticipate the final plan with a cost analysis will occur in 2014.

Interceptor Sewer Replacement

Three collapses have occurred in the last two years and were repaired under emergency contracts. Four sections are planned to be replaced or lined in 2014. The past emergency repairs have cost \$1.7 million.

**FUND SUMMARY FOR FUND 498
COMPUTER REPLACEMENT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,847,125	\$1,936,083	\$1,633,797
REVENUES:			
Interest Income	\$13,324	\$17,065	\$9,298
Depreciation Charges	45,500	55,120	55,120
Transfers	170,528	170,529	75,398
TOTAL REVENUES	<u>\$229,352</u>	<u>\$242,714</u>	<u>\$139,816</u>
TOTAL RESOURCES	\$2,076,477	\$2,178,797	\$1,773,613
EXPENDITURES:			
Capital Outlay	\$140,394	\$545,000	\$475,000
TOTAL EXPENDITURES	<u>\$140,394</u>	<u>\$545,000</u>	<u>\$475,000</u>
ENDING BALANCE DECEMBER 31	\$1,936,083	\$1,633,797	\$1,298,613

**COMPUTER REPLACEMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:			
498.990.54300 COMPUTERS & OTHER PERIPHERALS	\$131,298	\$470,000	\$400,000
498.990.54320 OFFICE MACHINERY & EQUIPMENT	5,232	50,000	50,000
498.990.54370 COMPUTER SOFTWARE	3,864	25,000	25,000
Total - CAPITAL OUTLAY	140,394	545,000	475,000
Grand Total	\$140,394	\$545,000	\$475,000

**FUND SUMMARY FOR FUND 499
PROPERTY DEVELOPMENT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$712,066	\$664,534	\$546,534
REVENUES:			
Intergovernmental Revenue	\$55,459	\$52,000	\$55,000
Miscellaneous Revenue	23,893	0	0
TOTAL REVENUES	\$79,352	\$52,000	\$55,000
TOTAL RESOURCES	\$791,418	\$716,534	\$601,534
EXPENDITURES:			
Contractual Services	\$51,884	\$145,000	\$105,300
Capital Outlay	75,000	25,000	25,000
TOTAL EXPENDITURES	\$126,884	\$170,000	\$130,300
ENDING BALANCE DECEMBER 31	\$664,534	\$546,534	\$471,234

**PROPERTY DEVELOPMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
499.990.52110 TRAVEL AND TRAINING	\$110	\$0	\$0
499.990.52480 OTHER PROFESSIONAL SERVICE	41,752	55,000	55,000
499.990.52481 JOB CREATION INCENTIVE GRANT	0	70,000	30,000
499.990.52520 MAINT OF LAND & BUILDINGS	451	10,000	10,000
499.990.52810 PROPERTY TAXES	9,571	10,000	10,300
Total - CONTRACTUAL SERVICES	<u>51,884</u>	<u>145,000</u>	<u>105,300</u>
CAPITAL OUTLAY:			
499.990.54400 BUILDINGS AND OTHER STRUCTURES	<u>75,000</u>	<u>25,000</u>	<u>25,000</u>
Total - CAPITAL OUTLAY	75,000	25,000	25,000
Grand Total	\$126,884	\$170,000	\$130,300

**2015 - 2017 CAPITAL IMPROVEMENT PLAN PROJECTIONS
(IN \$1,000's)**

2015 Projects	Federal	State	Other	City C.I.P.	Total
Airport					
Misc Airport Improvements	150			20	170
Subtotal	150	0	0	20	170
General					
Yankee Rd. Imp. - Phase 3 ROW	640			160	800
Local Street Paving Program				405	405
Central Ave. Improvements		1,000		0	1,000
Traffic Signal & Systems Replacement				95	95
Misc Parks Improvements				30	30
Misc Building Improvements				30	30
Subtotal	640	1,000	0	720	2,360
Sewer					
Interceptor Sewer Repl, Phase 3				1,000	1,000
Facility Upgrades				500	500
System Replacement Program				300	300
Long Term Control Plan				990	990
GIS				10	10
Subtotal	0	0	0	2,800	2,800
Storm Water					
Central Ave. Improvements				550	550
Long Term Control Plan				200	200
Misc Storm Water Improvements				700	700
Subtotal	0	0	0	1,450	1,450
Water					
Central Ave. Improvements				1,200	1,200
Facility Upgrades				300	300
S. Verity Water Main Replacement				800	800
Replacement Meters				25	25
GIS				10	10
Subtotal	0	0	0	2,335	2,335
2015 TOTALS	790	1,000	0	7,325	9,115

**2015 - 2017 CAPITAL IMPROVEMENT PLAN PROJECTIONS
(IN \$1,000's)**

2016 Projects	Federal	State	Other	City C.I.P.	Total
Airport					
Misc Airport Improvements	150			20	170
Subtotal	150	0	0	20	170
General					
Oxford St. Rd. Improvements	3,710	660		200	4,570
Local Street Paving Program				365	365
Traffic Signal & Systems Replacement				95	95
Misc Parks Improvements				30	30
Misc Building Improvements				30	30
Subtotal	3,710	660	0	720	5,090
Sewer					
Facility Upgrades				500	500
Long Term Control Plan				990	990
System Replacement Program				300	300
GIS				10	10
Subtotal	0	0	0	1,800	1,800
Storm Water					
Long Term Control Plan				200	200
Misc Storm Water Improvements				700	700
Subtotal	0	0	0	900	900
Water					
Facility Upgrades				300	300
System Replacement Program				1,165	1,165
Replacement Meters				25	25
GIS				10	10
Subtotal	0	0	0	1,500	1,500
2016 TOTALS	3,860	660	0	4,940	9,460

**2015 - 2017 CAPITAL IMPROVEMENT PLAN PROJECTIONS
(IN \$1,000's)**

2017 Projects	Federal	State	Other	City C.I.P.	Total
Airport					
Misc Airport Improvements	150			20	170
Subtotal	150	0	0	20	170
General					
Yankee Rd. Imp. - Phase 3	3,060	660		105	3,825
Local Street Paving Program		660		460	1,120
Traffic Signal & Systems Replacement				95	95
Misc Parks Improvements				30	30
Misc Building Improvements				30	30
Subtotal	3,060	1,320	0	720	5,100
Sewer					
Facility Upgrades				500	500
Long Term Control Plan				990	990
System Replacement Program				300	300
GIS				10	10
Subtotal	0	0	0	1,800	1,800
Storm Water					
Long Term Control Plan				200	200
System Replacement Program				700	700
Subtotal	0	0	0	900	900
Water					
Facility Upgrades				300	300
System Replacement Program				1,165	1,165
Replacement Meters				25	25
GIS				10	10
Subtotal	0	0	0	1,500	1,500
2017 TOTALS	3,210	1,320	0	4,940	9,470

Section 7

SPECIAL ASSESSMENT FUNDS

SPECIAL ASSESSMENTS

EXPENDITURES BY FUND

Fund	Actual 2012	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
Lefferson Road Sewer	\$ -	\$ 130,000	\$ 130,000	\$ -	0.0%
Main Street Improvements	\$ -	\$ 540,000	\$ 540,000	\$ -	0.0%
Sewer Connection Program	\$ -	\$ 600,000	\$ 600,000	\$ -	0.0%
2013 Sidewalk, Curb, & Gutter	\$ -	\$ 15,000	\$ 15,000	\$ -	0.0%
Central Ave. Sidewalk, Curb, & Gutter	\$ -	\$ -	\$ 500,000	\$ 500,000	100.0%
2014 Sidewalk, Curb, & Gutter Program	\$ -	\$ -	\$ 500,000	\$ 500,000	100.0%
Total	\$ -	\$ 1,285,000	\$ 2,285,000	\$ 1,000,000	77.8%

Table 7.1 Special Assessments expenditures

Definition of Special Assessment Funds

To accumulate costs for projects involving various improvements in Middletown. Property owners are assessed for part of the cost of the projects.

Lefferson Road Sewer Improvements

To accumulate costs for this improvement program for repairs and/or replacement of curb and sanitary sewer lines on Lefferson Road. Property owners will be partially assessed.

Main Street Improvements

To accumulate costs for this improvement program for repairs and/or replacement of sidewalk, curb and gutter. Property owners will be partially assessed. The improvement of Main Street, from First Avenue to Eleventh Avenue, will include repair of sidewalks, curbs, and gutters. Decorative street lighting will be added to this road segment through property assessments.

Sewer Connection Program

Changes in the Ohio Health Code require properties with access to sanitary sewers to connect into the public system. The City will provide an assessment process to the affected properties to assist with the financial cost of this requirement.

2013 Sidewalk, Curb & Gutter Improvements

To accumulate costs for repairs and/or replacement of defective sidewalk, curb and gutter at various locations throughout the City. Property owners will be assessed.

Central Avenue Sidewalk, Curb & Gutter Improvements

To accumulate costs for this improvement program for repairs and/or replacement of sidewalk, curb and gutter along Central Avenue. Property owners will be partially assessed.

2014 Sidewalk, Curb, and Gutter Improvement

To accumulate costs for this improvement program for repairs and/or replacement of curb and sanitary sewer lines. Property owners will be partially assessed. This program is in conjunction with the 2014 Paving Program.

**FUND SUMMARY FOR FUND 874
LEFFERSON ROAD IMPROVEMENTS FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$0	\$130,000
Transfer Loan from Other Funds	0	130,000	0
TOTAL REVENUES	\$0	\$130,000	\$130,000
TOTAL RESOURCES	\$0	\$130,000	\$130,000
EXPENDITURES:			
Capital Outlay	\$0	\$130,000	\$0
Debt Service	0	0	130,000
TOTAL EXPENDITURES	\$0	\$130,000	\$130,000
 ENDING BALANCE DECEMBER 31	 \$0	 \$0	 \$0

**LEFFERSON ROAD IMPROVEMENTS
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:			
874.990.54520 LEFFERSON ROAD IMPROVEMENTS	\$0	\$130,000	\$0
Total - CAPITAL OUTLAY	<u>0</u>	<u>130,000</u>	<u>0</u>
DEBT SERVICE:			
874.990.57210 PAYMENT ON NOTES	0	0	130,000
Total - DEBT SERVICE	<u>0</u>	<u>0</u>	<u>130,000</u>
Grand Total	\$0	\$130,000	\$130,000

**FUND SUMMARY FOR FUND 876
MAIN STREET IMPROVEMENTS**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Transfer Loan from Other Funds	\$0	\$540,000	\$0
Sale of Notes	0	0	540,000
TOTAL REVENUES	\$0	\$540,000	\$540,000
TOTAL RESOURCES	\$0	\$540,000	\$540,000
EXPENDITURES:			
Capital Outlay	\$0	\$540,000	\$0
Debt Service	0	0	540,000
TOTAL EXPENDITURES	\$0	\$540,000	\$540,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**MAIN STREET IMPROVEMENTS
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CAPITAL OUTLAY:			
876.990.54520 MAIN STREET IMPROVEMENTS	\$0	\$540,000	\$0
Total - CAPITAL OUTLAY	<u>0</u>	<u>540,000</u>	<u>0</u>
DEBT SERVICE:			
876.990.54520 PAYMENT ON NOTES	0	0	540,000
Total - DEBT SERVICE	<u>0</u>	<u>0</u>	<u>540,000</u>
Grand Total	\$0	\$540,000	\$540,000

**FUND SUMMARY FOR FUND 878
SEWER CONNECTION PROGRAM FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$600,000	\$600,000
TOTAL REVENUES	\$0	\$600,000	\$600,000
TOTAL RESOURCES	\$0	\$600,000	\$600,000
EXPENDITURES:			
Capital Outlay	\$0	\$600,000	\$600,000
TOTAL EXPENDITURES	\$0	\$600,000	\$600,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**FUND SUMMARY FOR FUND 879
2013 SIDEWALK, CURB & GUTTER PROGRAM**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Special Assessments	\$0	\$15,000	\$15,000
TOTAL REVENUES	\$0	\$15,000	\$15,000
TOTAL RESOURCES	\$0	\$15,000	\$15,000
EXPENDITURES:			
Capital Outlay	\$0	\$15,000	\$15,000
TOTAL EXPENDITURES	\$0	\$15,000	\$15,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**FUND SUMMARY FOR FUND 880
CENTRAL AVE. SIDEWALK, CURB, & GUTTER PROJECT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Transfer Loan from Other Funds	\$0	\$0	\$500,000
TOTAL REVENUES	\$0	\$0	\$500,000
TOTAL RESOURCES	\$0	\$0	\$500,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$500,000
TOTAL EXPENDITURES	\$0	\$0	\$500,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**CENTRAL AVE. SIDEWALK, CURB, & GUTTER PROJECT FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
880.990.54520 CAPITAL OUTLAY: SIDEWALK, CURB, & GUTTER	\$0	\$0	\$500,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>500,000</u>
 Grand Total	 \$0	 \$0	 \$500,000

**FUND SUMMARY FOR FUND 881
2014 SIDEWALK, CURB AND GUTTER PROGRAM FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Transfer Loan from Other Funds	\$0	\$0	\$500,000
TOTAL REVENUES	\$0	\$0	\$500,000
TOTAL RESOURCES	\$0	\$0	\$500,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$500,000
TOTAL EXPENDITURES	\$0	\$0	\$500,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**2014 SIDEWALK, CURB, & GUTTER PROJECT FUND
PROJECT DETAIL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
881.990.54520 CAPITAL OUTLAY: SIDEWALK, CURB, & GUTTER	\$0	\$0	\$500,000
Total - CAPITAL OUTLAY	0	0	500,000
 Grand Total	 \$0	 \$0	 \$500,000

Section 8

ENTERPRISE FUNDS

ENTERPRISE FUNDS

EXPENDITURES BY FUND

Fund	Actual 2012	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
Water	\$7,810,138	\$7,175,707	\$7,175,338	(\$369)	0.0%
Storm Water	\$1,538,135	\$2,075,927	\$2,098,799	\$22,872	1.1%
Sewer	\$7,446,289	\$9,572,418	\$9,508,436	(\$63,982)	-0.7%
Airport	\$365,944	\$377,492	\$376,640	(\$852)	-0.2%
Transit	\$1,365,204	\$1,438,001	\$1,551,313	\$113,312	7.9%
Municipal Golf Course	\$1,572,304	\$1,604,844	\$1,617,683	\$12,839	0.8%
Wellfield Protection	\$903,493	\$878,638	\$432,000	(\$446,638)	-50.8%
Solid Waste Disposal	\$2,922,911	\$3,123,096	\$3,007,591	(\$115,505)	-3.7%
Total	\$23,924,418	\$26,246,123	\$25,767,800	(\$478,323)	-1.8%

Table 8.1 Enterprise Fund Expenditures

Definition of Enterprise Funds

To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recorded primarily through user charges; or (b) where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purpose.

Enterprise Fund Summary

The summary in the above table lists the actual expenditures for 2012 as well as dollar and percentage comparisons between 2013 and 2014 budgeted expenditures. For the line item detail of each fund, please refer to the specific fund in the following pages of this section of the budget document.

Water Fund

To account for all revenues and expenditures of the City's water system. All operating expenditures, capital improvements, and debt service payments connected with the City water system are paid by this fund.

Water Fund Revenues

As shown on the pie chart (Figure 8.1) the City's metered water charges provide 99.9% of the revenue for this fund. The remaining is

comprised of interest revenue and other miscellaneous revenue. A separate Water Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the water system.

Water Treatment Plant Facilities



ENTERPRISE FUNDS

Water Fund Expenditures

The expenditures in the Water Fund support Water Administration, where the customer accounts are maintained; the Water Treatment Division which operates and maintains the treatment plant facilities; and the Water Maintenance Division which maintains the water lines and installation and maintenance of water meters. In addition, capital improvements and debt service for the water system are paid from this fund.

Storm Water Fund

This fund was established in 2006 and accounts for the City's storm sewer system. All operating expenditures and capital improvements costs connected with the storm sewer system are paid by this fund.

Storm Water Fund Revenues

Revenues consist of fees that are based on the impervious surface of a property. Residential properties pay a flat rate based on the average impervious surface of 2,814 square feet of a typical residential lot. Non-residential properties pay an amount equal to the number of equivalent residential units of impervious surface area. Storm water charges comprise 99.4% of the revenues. A separate Storm Sewer Capital Reserve Fund has been set up in the Capital Projects Funds to account for the capital improvements of the storm sewer system. The Storm Sewer Fund will transfer approximately 50.5% of the customer payments into the Storm Sewer Capital Reserve Fund for these improvements. The remaining 49.5% of revenues will fund all other operating expenditures.

Storm Sewer Fund Expenditures

Expenditures in this fund support the Storm Water Maintenance Division which maintains storm water collection mains and catch basins; administrative support; and capital improvement projects (see Section 6 - Storm Water Capital Reserve Fund).

Sewer Fund

To account for the City's wastewater treatment system. All operating expenditures, capital improvements, and debt service costs connected with the wastewater treatment system are paid by this fund.

Sewer Fund Revenues

The Sewer Fund's metered sewer charges account for 99.8% of the revenue for this fund. A separate Sewer Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the sewer system. Capital improvements are as outlined in the City's five-year Sewer Capital Improvement Plan. The Sewer Fund is transferring approximately 17.3% of the customer payments into the Sewer Capital Reserve Fund for these improvements.



Wastewater Treatment Plant Facilities

Sewer Fund Expenditures

The expenditures in the Sewer Fund consist of Sewer Administration where the customer accounts are maintained in conjunction with the Water Administration Division; the Public Works and Utilities Administration Division manages the City's water, sewer, and refuse utilities; the Wastewater Treatment Division which operates and maintains the Wastewater Treatment Plant; and the Sewer Maintenance Division which maintains the sanitary sewer system. Capital improvements to the sewer system and debt payments are also made from this fund.

ENTERPRISE FUNDS

Airport Fund

To account for the operation of the Middletown Regional Airport/Hook Field. The major source of revenue is hangar lease payments. A twenty-year bond was issued in 2008 to purchase the buildings at the airport from a privately owned company. The major airport operating costs include contractual service charges for an airport manager, liability insurance, utilities, and debt payments.

Transit System Fund

To account for the operation of the City's public bus line system. Major revenues include federal and state transit operating and capital improvement subsidies.

Golf Course Fund

To account for the operation of Weatherwax Golf Course, the City's 36-hole public golf course.

Golf Course Revenues

The major revenues in this fund are green fees, cart rentals, food and beer sales from the food service operation.

Golf Course Expenditures

The expenditures in this fund include the Golf Maintenance Division and Golf Clubhouse Division. The Golf Maintenance Division maintains the golf course and equipment, while the Golf Clubhouse division is responsible for the entire golf operation and scheduling of the

golf course. This fund also pays for debt service for the golf course.



Weatherwax Golf Course

Well Field Protection Fund

To account for the revenues of the well field protection fee. The expenditures in this fund include management of the well field, water well network (sampling and reporting to Ohio Environmental Protection Agency), and reserve funds for emergency response and risk management to assist businesses in the well field protection zone with the best management practices.

Solid Waste Disposal Fund

To account for the City's solid waste disposal programs. The program includes refuse pickup and recycling from a private contractor. All expenses connected with the solid waste operation plus the maintenance of the former City landfill property.

WATER FUND

Revenues	2012 Actual	2013 Budget	2014 Budget
Water Charges	\$ 7,421,013	\$ 6,984,802	\$ 7,152,245
Interest Income	12,193	9,689	8,609
Miscellaneous Revenue	5,619	1,225	1,225
Total	\$ 7,438,825	\$ 6,995,716	\$ 7,162,079

Table 8.2 Water Fund Revenues for 2012-2014

Division Expenditures	2012 Actual	2013 Budget	2014 Budget
Water Administration	\$ 390,911	\$ 410,152	\$ 387,119
Water Treatment	2,116,677	2,307,992	2,364,468
Water Maintenance	1,662,409	1,561,972	1,580,098
Debt Service	918,685	912,674	681,248
Administrative Support	922,524	950,200	978,706
Capital Improvements	1,767,169	1,000,000	1,150,000
Transfers	31,764	32,717	33,699
Total	\$ 7,810,138	\$ 7,175,707	\$ 7,175,338

Table 8.3 Water Fund division expenditures for 2012-2014

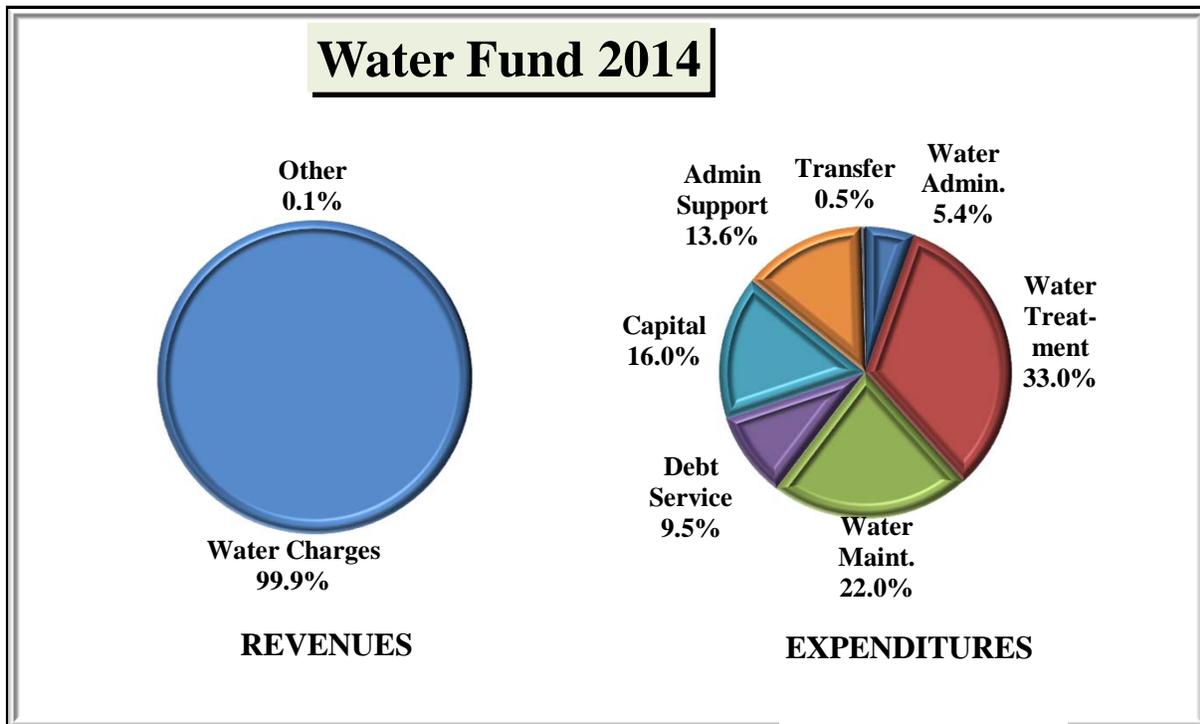


Figure 8.1 Water Fund revenues and division expenditures for year 2014

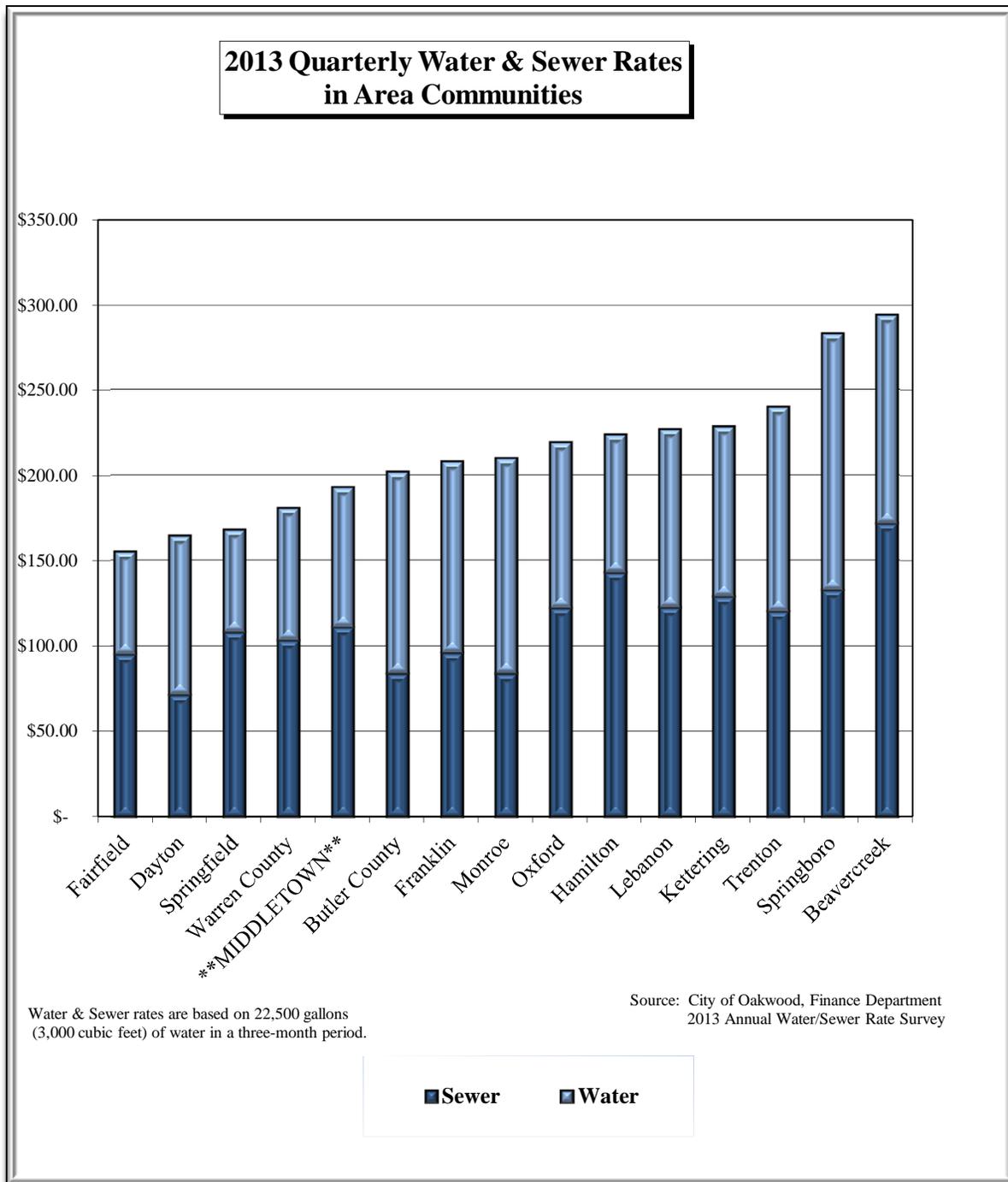


Figure 8.2 Comparison of Water & Sewer rates in area communities

PUBLIC WORKS - WATER TREATMENT DIVISION

Summary

The Water Treatment Division provides a safe, reliable supply of high quality drinking water to meet the needs of the City of Middletown and surrounding areas. The Water Treatment Plant operates 24 hours a day, seven days a week to produce an average of 8.84 million gallons per day of potable water.



Goals and Objectives

- Goal 1: Maintain approved OEPA wellfield pumping capacity by abandoning production wells 17 and 18 and drilling a replacement well.
- Goal 2: Finalize water system SCADA rehabilitation project by completion of SCADA upgrade work at Kensington Pumping Station.
- Goal 3: Continue to effectively use newly implemented Maintenance Management System to improve preventive maintenance and recordkeeping at the Water Treatment Plant.
- Goal 4: Enter into a proposed 6 year partnership with the City of Dayton that will result in significant savings for the City of Middletown in the purchase of pebble lime for operational purposes and lime sludge removal.



Service Measures

	<u>2012 Actual</u>	<u>2013 Estimate</u>	<u>2014 Estimate</u>
Restricted water use in days	0 days	0 days	0 days
Average Flow (million gallons of water per day)	8.84 MGD	9.0 MGD	9.20 MGD
Cost per million gallons of water treated	\$661	\$670	\$678

PUBLIC WORKS - WATER MAINTENANCE DIVISION

Summary

The purpose of the Water Maintenance Division is to maintain and transport clean, safe potable water at an adequate pressure and volume in a cost effective manner by performing regularly scheduled maintenance functions, maintaining and repairing water mains, fire hydrants, and water services.

Some of the work performed is:

- Maintain approximately 335 miles of water mains
- Maintain, repair, and/or replace approximately 2,303 fire hydrants and 6,083 valves
- Maintain, repair, and/or replace approximately 24,230 water service lines
- Install new water services
- Perform approximately 15,600 service orders per year such as water service turn on/off, check for leaks, water meter rereads, and installation and maintenance of water meters (performed by Water Meter Service Workers).



Goals and Objectives

- Goal 1: Replace twelve inch spiral weld water main on Old Verity Parkway.
- Goal 2: Design CDM recommendations main replacement for Yankee Rd..
- Goal 3: Tie in twelve inch water main on Oxford State Road from Breiel to Ottawa.
- Goal 4: Continue to promote Ohio EPA certification of all operators and improve the skills of the maintenance staff through additional training.



Service Measures

	<u>2012 Actual</u>	<u>2013 Estimate</u>	<u>2014 Estimate</u>
Water main breaks	98 breaks	105 breaks	110 breaks
Operation cost per mile of main	\$799.58	\$810.00	\$820.00
Number of fire hydrants repaired	38 hydrants	45 hydrants	45 hydrants
Number of water services repaired	105 services	110 services	115 services
Number of water meter service calls	31,176 calls	31,400 calls	31,500 calls

FUND SUMMARY FOR FUND 510			
WATER FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,029,457	\$1,658,144	\$1,478,153
REVENUES:			
Charges for Services	\$7,421,013	\$6,984,802	\$7,152,245
Interest Income	12,193	9,689	8,609
Rentals & Leases	0	0	0
Miscellaneous Revenue	5,619	1,225	1,225
TOTAL REVENUES	\$7,438,825	\$6,995,716	\$7,162,079
TOTAL RESOURCES	\$9,468,282	\$8,653,860	\$8,640,232
EXPENDITURES:			
Personal Services	\$2,133,227	\$2,237,528	\$2,257,685
Contractual Services	1,878,262	2,010,898	2,053,836
Commodities	713,935	790,916	794,572
Capital Outlay	367,095	190,974	204,298
Debt Service	918,685	912,674	681,248
Transfers	1,798,933	1,032,717	1,183,699
TOTAL EXPENDITURES	\$7,810,138	\$7,175,707	\$7,175,338
ENDING BALANCE DECEMBER 31	\$1,658,144	\$1,478,153	\$1,464,894

WATER FUND
WATER ADMINISTRATION

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
ASSISTANT FINANCE DIRECTOR (176)	1	1	0
EXECUTIVE ACCOUNT CLERK (188)	0	0	1
SENIOR ACCOUNT CLERK (190)	3	3	3
PERSONAL SERVICES:			
510.560.51110 SALARIES & WAGES	\$185,759	\$177,415	\$161,646
510.560.51120 OVERTIME WAGES	1,002	5,286	5,286
510.560.51211 PERS	25,884	25,578	23,370
510.560.51220 WORKERS COMPENSATION	4,927	6,851	6,677
510.560.51230 GROUP HEALTH INSURANCE	49,688	43,079	36,409
510.560.51270 MEDICARE-CITY SHARE	2,696	2,649	2,421
510.560.51275 LIFE INSURANCE	263	254	240
Total - PERSONAL SERVICES	<u>270,220</u>	<u>261,112</u>	<u>236,049</u>
CONTRACTUAL SERVICES:			
510.560.52230 POSTAGE & POSTAL CHARGES	48,751	50,000	52,000
510.560.52330 RADIO MAINTENANCE	220	220	250
510.560.52480 OTHER PROFESSIONAL SERVICES	38,717	57,500	60,000
510.560.52490 OUTSIDE PRINTING	7,546	13,000	8,000
510.560.52510 MAINTENANCE OF EQUIPMENT	624	340	500
510.560.52660 PROPERTY INSURANCE	20,544	23,200	25,520
510.560.52920 MEMBERSHIPS, BOOKS, PERIODICALS	78	0	100
510.560.52980 MISC CONTRACTUAL SERVICES	2,578	3,035	3,400
Total - CONTRACTUAL SERVICES	<u>119,058</u>	<u>147,295</u>	<u>149,770</u>
COMMODITIES:			
510.560.53100 OFFICE SUPPLIES	1,306	1,350	1,000
510.560.53250 CLEANING SUPPLIES	0	100	100
510.560.53510 SUPPLIES TO MAINTAIN EQUIP	0	245	150
Total - COMMODITIES	<u>1,306</u>	<u>1,695</u>	<u>1,250</u>
CAPITAL OUTLAY:			
510.560.54311 RADIO DEPRECIATION	50	50	50
510.560.54320 OFFICE MACHINERY & EQUIPMENT	277	0	0
Total - CAPITAL OUTLAY	<u>327</u>	<u>50</u>	<u>50</u>
Grand Total	\$390,911	\$410,152	\$387,119

WATER FUND
WATER TREATMENT

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
TREATMENT PLANT MECHANIC (184)	2	2	2
PROCESS CONTROL SUPERVISOR (182)	1	1	1
LAB ANALYST (185)	1	1	1
WATER TREATMENT MANAGER (178)	1	1	1
SECRETARY III (190)	1	1	1
TREATMENT PLANT OPERATOR III (184)	0	0	1
TREATMENT PLANT OPERATOR II (185)	0	4	3
TREATMENT PLANT OPERATOR I (186)	6	2	2
PT ASSISTANT LAB ANALYST (186)	0	0	1248 HRS
PERSONAL SERVICES:			
510.561.51110 SALARIES & WAGES	\$599,817	\$617,649	\$651,330
510.561.51120 OVERTIME WAGES	14,754	22,535	22,535
510.561.51211 PERS	88,107	89,626	94,341
510.561.51220 WORKERS COMPENSATION	17,515	24,007	26,955
510.561.51230 GROUP HEALTH INSURANCE	149,255	163,091	173,550
510.561.51250 CLOTHING ALLOWANCE	2,505	4,000	0
510.561.51270 MEDICARE-CITY SHARE	8,518	9,283	9,771
510.561.51275 LIFE INSURANCE	819	830	850
Total - PERSONAL SERVICES	881,289	931,021	979,332
CONTRACTUAL SERVICES:			
510.561.52110 TRAVEL & TRAINING	3,456	8,000	7,000
510.561.52210 UTILITIES-GAS & ELECTRIC	435,579	440,000	448,000
510.561.52120 MILEAGE REIMBURSEMENT	339	500	500
510.561.52222 TELEPHONE LINE CHARGES	1,500	1,800	1,500
510.561.52310 MUNICIPAL GARAGE CHARGES	10,300	9,625	10,046
510.561.52330 RADIO MAINTENANCE	1,712	1,655	870
510.561.52480 OTHER PROFESSIONAL SERVICES	111,815	153,810	154,000
510.561.52510 MAINTENANCE OF EQUIPMENT	64,459	59,000	59,000
510.561.52520 MAINTENANCE OF FACILITIES	13,309	19,000	19,000
510.561.52820 LICENSES & PERMITS	23,624	26,725	26,725
510.561.52920 MEMBERSHIPS BOOKS PERIODICALS	1,780	1,500	4,500
Total - CONTRACTUAL SERVICES	667,872	721,615	731,141
COMMODITIES:			
510.561.53100 OFFICE SUPPLIES	1,237	2,000	2,000
510.561.53220 DRUGS/MEDICAL SUPPLIES	730	800	800
510.561.53230 PURCHASE OF UNIFORMS	3,209	3,000	7,000
510.561.53250 CLEANING SUPPLIES	2,000	2,000	2,000
510.561.53340 LUBRICANTS	1,000	1,000	500
510.561.53510 SUPPLIES TO MAINTAIN EQUIPMENT	26,970	29,000	30,000
510.561.53520 SUPPLIES TO MAINTAIN BLDGS	9,938	17,000	18,000
510.561.53610 SMALL TOOLS & EQUIPMENT	2,046	2,500	2,500
510.561.53620 MAJOR TOOLS & EQUIPMENT	3,868	4,000	3,950
510.561.53710 CHEMICALS & LAB SUPPLIES	491,297	559,000	564,200
Total - COMMODITIES	542,295	620,300	630,950
CAPITAL OUTLAY			
510.561.54300 COMPUTERS/OTHER PERIPHERALS	534	1,500	1,500
510.561.54310 AUTOS & TRUCKS DEPRECIATION	6,999	17,852	8,100
510.561.54311 RADIO DEPRECIATION	704	704	145
510.561.54320 OFFICE MACHINERY & EQUIPMENT	460	4,000	2,000
510.561.54360 OTHER EQUIPMENT	16,523	9,000	9,000
510.561.54370 COMPUTER SOFTWARE	0	2,000	2,300
Total - CAPITAL OUTLAY	25,220	35,056	23,045
Grand Total	\$2,116,677	\$2,307,992	\$2,364,468

**WATER FUND
WATER MAINTENANCE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	1	1
SECRETARY III (190)	1	1	1
PUBLIC WORKS LEADER (185)	2	2	2
EQUIPMENT OPERATOR (PW4)	7	7	7
MAINTENANCE WORKER (PW3)	4	4	4
PERSONAL SERVICES			
510.562.51110 SALARIES & WAGES	\$659,083	\$673,735	\$664,680
510.562.51120 OVERTIME WAGES	42,523	55,000	65,000
510.562.51211 PERS	95,572	102,023	102,155
510.562.51220 WORKERS COMPENSATION	19,804	27,328	29,187
510.562.51230 GROUP HEALTH INSURANCE	141,942	160,910	154,847
510.562.51250 CLOTHING ALLOWANCE	4,572	6,500	6,500
510.562.51270 MEDICARE-CITY SHARE	9,436	10,566	10,580
510.562.51275 LIFE INSURANCE	881	918	940
510.562.51280 AFSCME CARE PLAN	7,905	8,415	8,415
Total - PERSONAL SERVICES	981,718	1,045,395	1,042,304
CONTRACTUAL SERVICES:			
510.562.52110 TRAVEL & TRAINING	232	400	400
510.562.52111 MANDATORY TRAVEL & TRAINING	1,403	1,650	1,650
510.562.52210 UTILITIES-GAS & ELECTRIC	6,104	10,000	10,000
510.562.52222 TELEPHONE LINE CHARGES	5,257	6,000	6,000
510.562.52310 MUNICIPAL GARAGE CHARGES	130,381	123,322	128,753
510.562.52330 RADIO MAINTENANCE	4,392	4,166	4,166
510.562.52340 EQUIPMENT & VEHICLE RENTAL	0	500	500
510.562.52480 OTHER PROFESSIONAL SERVICES	10,702	25,000	25,000
510.562.52490 OUTSIDE PRINTING	59	250	250
510.562.52510 MAINTENANCE OF EQUIPMENT	1,157	4,000	2,000
510.562.52520 MAINTENANCE OF FACILITIES	3,317	8,000	7,000
510.562.52810 PROPERTY TAXES	3,250	3,500	3,500
510.562.52820 LICENSES & PERMITS	409	500	500
510.562.52920 MEMBERSHIPS BOOKS PERIODICALS	418	1,000	1,000
510.562.52970 UNIFORM RENTAL SERVICE	1,729	3,500	3,500
Total - CONTRACTUAL SERVICES	168,809	191,788	194,219
COMMODITIES:			
510.562.53100 OFFICE SUPPLIES	1,975	2,000	2,000
510.562.53220 DRUGS/MEDICAL SUPPLIES	150	150	150
510.562.53230 PURCHASE OF UNIFORMS	2,863	3,500	3,500
510.562.53250 CLEANING SUPPLIES	977	1,000	1,000
510.562.53295 TRAFFIC CONTROL SUPPLIES	2,720	3,000	3,000
510.562.53510 SUPPLIES TO MAINTAIN EQUIPMENT	6,506	7,950	5,950
510.562.53520 SUPPLIES TO MAINTAIN BLDGS	132,328	131,821	134,272
510.562.53610 SMALL TOOLS & EQUIPMENT	4,250	4,500	2,500
510.562.53620 MAJOR TOOLS & EQUIPMENT	18,566	15,000	10,000
Total - COMMODITIES	170,334	168,921	162,372
CAPITAL OUTLAY			
510.562.54310 AUTOS & TRUCKS DEPRECIATION	313,909	128,718	154,053
510.562.54311 RADIO DEPRECIATION	2,350	2,150	2,150
510.562.54530 WATER PLANT & DISTRIBUTION	25,289	25,000	25,000
Total - CAPITAL OUTLAY	341,548	155,868	181,203
Grand Total	\$1,662,409	\$1,561,972	\$1,580,098

**WATER FUND
DEBT SERVICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
DEBT SERVICE:			
510.901.57110 BOND PRINCIPAL	\$377,904	\$383,230	\$163,300
510.901.57220 PRINCIPAL PAYMENT FOR METER LEASE	403,043	418,988	434,670
510.901.57310 INTEREST ON BONDS	60,657	49,320	37,823
510.901.57330 INTEREST PAYMENTS ON METER LEASE	77,080	61,136	45,455
Total - DEBT SERVICE	<u>918,685</u>	<u>912,674</u>	<u>681,248</u>
Grand Total	\$918,685	\$912,674	\$681,248

**WATER FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
510.902.52345 ADMINISTRATIVE FEES	\$922,524	\$950,200	\$978,706
Total - CONTRACTUAL SERVICES	<u>922,524</u>	<u>950,200</u>	<u>978,706</u>
Grand Total	\$922,524	\$950,200	\$978,706

**WATER FUND
TRANSFERS OUT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
TRANSFERS:			
510.915.58190 TRANS TO COMPUTER REPLACEMENT	\$31,764	\$32,717	\$33,699
510.915.58210 TRANS TO WATER CAPITAL RESERVE	<u>1,767,169</u>	<u>1,000,000</u>	<u>1,150,000</u>
Total - TRANSFERS	1,798,933	1,032,717	1,183,699
Grand Total	\$1,798,933	\$1,032,717	\$1,183,699

STORM WATER FUND

	2012	2013	2014
Revenues	Actual	Budget	Budget
Storm Water Charges	\$ 1,609,340	\$ 1,587,339	\$ 1,709,442
Interest Income	11,385	12,029	9,303
Total	\$ 1,620,725	\$ 1,599,368	\$ 1,718,745

Table 8.4 Storm Water Fund Revenues for 2012-2014

	2012	2013	2014
Division Expenditures	Actual	Budget	Budget
Storm Water Maintenance	\$ 798,129	\$ 884,870	\$ 856,681
Capital Improvements	634,936	1,084,936	1,134,936
Administrative Support	105,070	106,121	107,182
Total	\$ 1,538,135	\$ 2,075,927	\$ 2,098,799

Table 8.5 Storm Water Fund division expenditures for 2012-2014

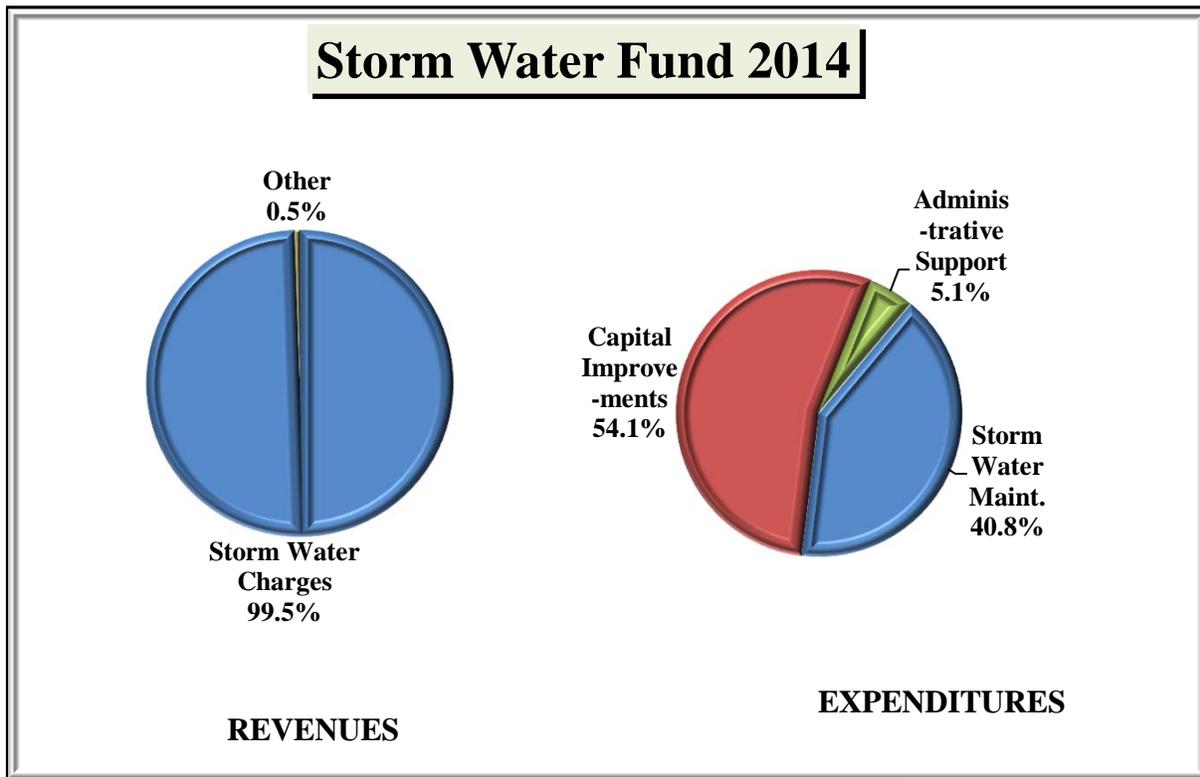


Figure 8.3 Storm Water Fund revenues and division expenditures for year 2014

PUBLIC WORKS - STORM WATER MAINTENANCE DIVISION

Summary

The purpose of the Storm Water Maintenance Division, with (6) employees, is to provide cost effective transport of storm water by performing regularly scheduled maintenance tasks. These tasks include maintenance repairs to storm water collection mains, catch basins, detention basins, ditches and street berms.

Some of the work of this division includes maintaining the following:

- 40 miles of ditches
- 95 miles of storm sewer lines with 2,112 manholes
- 3 storm water lift stations
- 144 miles of primary & secondary streams & channels
- 5672 storm water inlets
- Several miles of street berm
- Concrete work throughout the city for all departments



Goals and Objectives

- Goal 1: Physical and video inspections of storm water piping system, repair or replace defective pipe
- Goal 2: Paint and stencil catch basin lids
- Goal 3: Monitor illicit discharges and inspections of detention / retention basins with routine weed removal from basins
- Goal 4: Remove debris from city culverts and ditch lines
- Goal 5: Address “high water” complaints during rain events / remove debris from flooded areas
- Goal 6: Perform concrete repairs / replacements where needed
- Goal 7: Reduce storm water conveyed contaminants, solids and debris to Waste Water Treatment Plant



Service Measures

	<u>2012 Actual</u>	<u>2013 To Date</u>	<u>2014 Estimate</u>
Total feet storm main cleaned	9,290 ft.	5,800	7,000 ft.
Number of detention basins	9 basins	9 basins	9 basins
Number of inlets replaced or repaired	98 inlets	91 inlets	95 inlets
Number of flood events	11 events	10	11 events

FUND SUMMARY FOR FUND 515 STORM WATER FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,639,604	\$1,722,194	\$1,245,635
REVENUES:			
Charges for Services	\$1,609,340	\$1,587,339	\$1,709,442
Interest Income	11,385	12,029	9,303
TOTAL REVENUES	<u>\$1,620,725</u>	<u>\$1,599,368</u>	<u>\$1,718,745</u>
TOTAL RESOURCES	\$3,260,329	\$3,321,562	\$2,964,380
EXPENDITURES:			
Personal Services	\$444,324	\$500,521	\$537,764
Contractual Services	185,415	232,685	250,004
Commodities	27,262	59,511	48,948
Capital Outlay	246,197	198,274	127,147
Transfers	634,936	1,084,936	1,134,936
TOTAL EXPENDITURES	<u>\$1,538,135</u>	<u>\$2,075,927</u>	<u>\$2,098,799</u>
ENDING BALANCE DECEMBER 31	\$1,722,194	\$1,245,635	\$865,581

**STORM WATER FUND
STORM WATER MAINTENANCE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	1	1
PUBLIC WORKS LEADER (185)	1	1	1
EQUIPMENT OPERATOR (PW4)	2	3	3
MAINTENANCE WORKER (PW3)	3	2	2
ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR (174)			
PERSONAL SERVICES			
515.461.51110 SALARIES & WAGES	\$289,123	\$314,162	\$349,071
515.461.51120 OVERTIME WAGES	11,980	15,000	15,000
515.461.51211 PERS	41,436	46,083	50,970
515.461.51220 WORKERS' COMPENSATION	9,286	12,344	14,563
515.461.51230 GROUP HEALTH INSURANCE	82,582	100,494	95,416
515.461.51250 CLOTHING ALLOWANCE	2,954	3,400	3,150
515.461.51270 MEDICARE-CITY SHARE	4,276	4,773	5,279
515.461.51275 LIFE INSURANCE	393	440	490
515.461.51280 AFSCME CARE PLAN	2,295	3,825	3,825
Total - PERSONAL SERVICES	444,324	500,521	537,764
CONTRACTUAL SERVICES:			
515.461.52110 TRAVEL & TRAINING	866	1,250	1,250
515.461.52111 MANDATORY TRAINING	1,119	2,000	1,500
515.461.52210 UTILITIES-GAS & ELECTRIC	11,088	12,000	12,000
515.461.52222 TELEPHONE LINE CHARGES	519	1,000	1,200
515.461.52310 MUNICIPAL GARAGE CHARGES	54,893	76,604	81,200
515.461.52330 RADIO MAINTENANCE	636	635	635
515.461.52480 OTHER PROFESSIONAL SERVICES	4,826	8,000	10,000
515.461.52481 CONTRACTUAL MOWING	0	0	21,037
515.461.52510 MAINTENANCE OF EQUIPMENT	252	2,000	1,500
515.461.52520 MAINTENANCE OF FACILITIES	51	10,000	10,000
515.461.52820 LICENSES & PERMITS	16	200	100
515.461.52920 MEMBERSHIPS, BOOKS, PERIODICALS	60	200	100
515.461.52970 UNIFORM RENTAL SERVICE	851	2,300	2,300
515.461.52980 OTHER MISC CONTRACTUAL SERVICES	5,170	10,375	0
Total - CONTRACTUAL SERVICES	80,345	126,564	142,822
COMMODITIES:			
515.461.53100 OFFICE SUPPLIES	335	500	400
515.461.53220 DRUGS/MEDICAL SUPPLIES	321	100	100
515.461.53230 PURCHASE OF UNIFORMS	110	900	900
515.461.53250 CLEANING SUPPLIES	153	1,000	500
515.461.53295 TRAFFIC CONTROL SUPPLIES	190	1,500	200
515.461.53510 SUPPLIES TO MAINTAIN EQUIPMENT	1,512	5,000	3,500
515.461.53520 SUPPLIES TO MAINTAIN BUILDINGS	15,065	25,511	24,548
515.461.53610 SMALL TOOLS & EQUIPMENT	3,110	5,000	3,800
515.461.53620 MAJOR TOOLS & EQUIPMENT	6,466	20,000	15,000
Total - COMMODITIES	27,262	59,511	48,948
CAPITAL OUTLAY			
515.461.54310 AUTOS AND TRUCK DEPR	244,344	197,836	126,709
515.461.54311 RADIO DEPRECIATION	438	438	438
515.461.54300 OTHER EQUIPMENT	1,415	0	0
Total - CAPITAL OUTLAY	246,197	198,274	127,147
Grand Total	\$798,129	\$884,870	\$856,681

**STORM WATER FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
515.902.52345 ADMINISTRATIVE FEES	\$105,070	\$106,121	\$107,182
Total - CONTRACTUAL SERVICES	<u>105,070</u>	<u>106,121</u>	<u>107,182</u>
Grand Total	\$105,070	\$106,121	\$107,182

**STORM WATER FUND
TRANSFERS OUT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
TRANSFERS:			
515.915.58307 TRANS TO STORM WATER CAPITAL RESERV	\$634,936	\$1,084,936	\$1,134,936
Total - TRANSFERS	<u>634,936</u>	<u>1,084,936</u>	<u>1,134,936</u>
Grand Total	\$634,936	\$1,084,936	\$1,134,936

SEWER FUND

Revenues	2012 Actual	2013 Budget	2014 Budget
Sewer Charges	\$ 8,151,196	\$ 7,679,942	\$ 8,447,936
Interest Income	26,036	24,418	13,209
Miscellaneous Revenue	14,041	0	0
Total	\$ 8,191,272	\$ 7,704,360	\$ 8,461,145

Table 8.6 Sewer Fund Revenues for 2012-2014

Division Expenditures	2012 Actual	2013 Budget	2014 Budget
Public Works & Utilities Admin	\$ 149,783	\$ 192,339	\$ 285,462
Sewer Administration	307,551	388,550	420,047
Wastewater Treatment	2,499,196	3,241,212	3,158,185
Sewer Maintenance	1,219,324	1,069,518	1,242,572
Capital Improvements	1,237,175	2,625,858	2,317,490
Debt Service	1,071,474	1,072,024	1,072,275
Administrative Support	930,024	950,200	978,706
Transfers	31,764	32,717	33,699
Total	\$ 7,446,289	\$ 9,572,418	\$ 9,508,436

Table 8.7 Sewer Fund division expenditures for 2012-2014

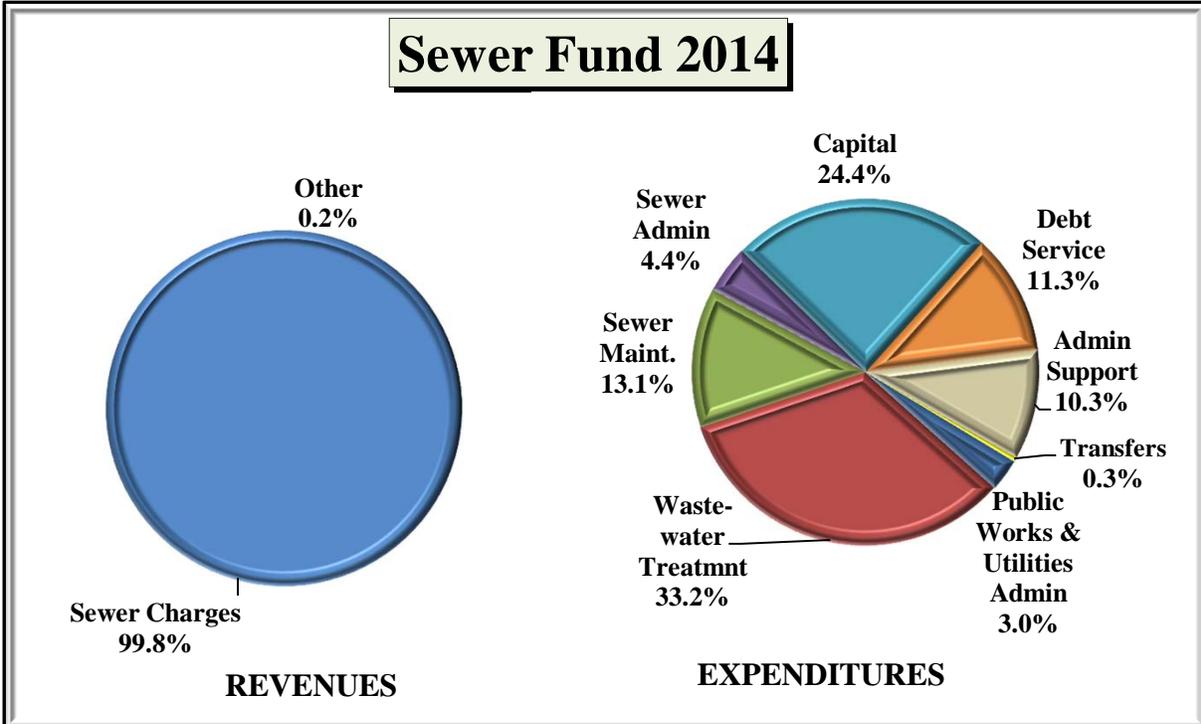


Figure 8.4 Sewer Fund revenues and division expenditures for year 2014

PUBLIC WORKS & UTILITIES - ADMINISTRATION
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Summary

Public Works & Utilities Administration oversees thirteen operations/divisions; administers the Water, Sewer, Storm Water, Solid Waste Enterprise Funds and the Capital Improvement Funds. The Public Works & Utilities Director reports directly to the City Manager's Office.

The Divisions of Public Works and Utilities include:

Building Maintenance	Solid Waste
Electronics	Street Maintenance
Engineering	Storm Water Maintenance
Grounds Maintenance	Wastewater Treatment
Municipal Garage	Water Maintenance
Parks Maintenance	Water Treatment
Sewer Maintenance	



Goals and Objectives

- Goal 1: Continue discussions with US EPA regarding implementation of a viable Long Term Control Plan.
- Goal 2: Implement energy efficiency improvements.

PUBLIC WORKS - WASTEWATER TREATMENT DIVISION

Summary

The Middletown Wastewater Treatment Division protects the health of the community and environment by reclaiming the community's wastewater. The plant treats an average of sixteen (16) million gallons per day of wastewater from residential, commercial, and industrial sources. From this wastewater, two recycled products are produced – clean water discharged into the Great Miami River, and an *exceptional quality Class A bio-solids* product, which is applied to farmland for its nutrient and soil conditioning value. The plant operates 24 hours per day with a professional staff of seventeen men and women.



Goals and Objectives

- Goal 1: Continue upgrading or replacement of deteriorating plant facilities to ensure reliable performance of the plant.
- Goal 2: Continue to promote Ohio EPA certification of all wastewater treatment plant operators and improve the skills of the maintenance staff through additional training.
- Goal 3: Continue efforts to initiate a Maintenance Management system to track equipment maintenance, work orders, costs, and inventory.
- Goal 4: Continue efforts to improve staff initiative, and create a Team environment.
- Goal 5: Host an Ohio Water Environment Section Meeting.



Service Measures

<u>Measure</u>	<u>2012 Actual</u>	<u>2013 Estimate</u>	<u>2014 Estimate</u>
Average Flow (million gallons per day)	18	18	18
Biosolids Produced (dry tons per year)	1328 tons	1500 tons	1,500tons
NPDES Permit % Compliance	99.9%	99.9%	99.9%
Wastewater Solids - % Removal	90%	90%	90%
Industries in Significant Non-Compliance	1	0	0
Cost per Million Gallons Treated	\$480.42	\$487.42	\$493.34

PUBLIC WORKS - SEWER MAINTENANCE DIVISION

Summary

The purpose of the Sewer Maintenance Division is to provide cost effective transport of sanitary wastewater and combination wastewater by performing regularly scheduled maintenance tasks and repairing sewer and combination collection mains and catch basins.

Some of the work of this division includes maintaining the following:

- 93 miles of sanitary sewer lines with 3,384 manholes
- 48 miles of combination storm sewer lines with 2,023 manholes
- Seven sanitary sewer lift stations
- Approximately 5,672 storm flow catch basin inlets

The division has established the standard to respond to all sewage backup complaints within one hour after receiving notice.

Goals and Objectives

Goal 1: Reline manholes to prevent inflow of ground water and voids in pavement.

Goal 2: Replace force main on Germantown Road from Aeronca Lift Station.

Goal 3: Reline sewer main on Wilbraham Rd.

Goal 4: Continue to promote Ohio EPA certification of all sewer maintenance employees and improve the skills of the maintenance staff through additional training.

Service Measures

	<u>2012 Actual</u>	<u>2013 Estimate</u>	<u>2014 Estimate</u>
Operating cost per mile of main	\$393.23	\$420	\$440
Total feet sewer main cleaned	154,512 ft	170,000 ft	170,000 ft
Number of sanitary sewer back ups	2 back ups	15 back ups	15 back ups
Number of sewer/water in building calls	37 calls	40 calls	45 calls
Number of feet grease cleaned	69,113 ft	75,000 ft	85,000 ft

**FUND SUMMARY FOR FUND 520
SANITARY SEWER FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$3,440,066	\$4,185,049	\$2,316,991
REVENUES:			
Charges for Services	\$8,151,196	\$7,679,942	\$8,447,936
Interest Income	26,036	24,418	13,209
Miscellaneous Revenue	14,041	0	0
TOTAL REVENUES	\$8,191,272	\$7,704,360	\$8,461,145
TOTAL RESOURCES	\$11,631,339	\$11,889,409	\$10,778,136
EXPENDITURES:			
Personal Services	\$2,102,866	\$2,415,116	\$2,547,907
Contractual Services	2,474,440	2,621,247	2,653,585
Commodities	351,456	516,449	508,557
Capital Outlay	177,115	289,007	374,923
Debt Service	1,071,474	1,072,024	1,072,275
Transfers	1,268,939	2,658,575	2,351,189
TOTAL EXPENDITURES	\$7,446,289	\$9,572,418	\$9,508,436
ENDING BALANCE DECEMBER 31	\$4,185,049	\$2,316,991	\$1,269,701

**SEWER FUND
PUBLIC WORKS & UTILITIES ADMINISTRATION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PUBLIC WORKS & UTILITIES DIRECTOR (170)	1	1	1
SENIOR ENGINEER (178)	0	0	1
EXECUTIVE ASSISTANT (184)	1	1	1
PERSONAL SERVICES:			
520.583.51110 SALARIES & WAGES	\$103,376	\$124,198	\$187,912
520.583.51120 OVERTIME WAGES	0	1,000	1,000
520.583.51211 PERS	14,197	17,528	26,448
520.583.51220 WORKERS' COMPENSATION	4,142	4,695	7,556
520.583.51230 GROUP HEALTH INSURANCE	20,160	33,042	49,563
520.583.51270 MEDICARE-CITY SHARE	1,453	1,815	2,739
520.583.51275 LIFE INSURANCE	92	146	230
Total - PERSONAL SERVICES	<u>143,421</u>	<u>182,424</u>	<u>275,448</u>
CONTRACTUAL SERVICES:			
520.583.52110 TRAVEL & TRAINING	20	1,500	1,500
520.583.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	150	150
520.583.52222 TELEPHONE LINE CHARGES	680	600	2,000
520.583.52480 OTHER PROFESSIONAL SERVICE	4,937	5,515	3,414
520.583.52490 OUTSIDE PRINTING	51	250	250
520.583.52920 MEMBERSHIPS, BOOKS & PERIODICALS	120	700	1,500
Total - CONTRACTUAL SERVICES	<u>5,808</u>	<u>8,715</u>	<u>8,814</u>
COMMODITIES:			
520.583.53100 OFFICE SUPPLIES	553	600	600
520.583.53510 SUPPLIES TO MAINTAIN EQUIPMENT	0	600	600
Total - COMMODITIES	<u>553</u>	<u>1,200</u>	<u>1,200</u>
Grand Total	\$149,783	\$192,339	\$285,462

SEWER FUND
SEWER ADMINISTRATION

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
ASSISTANT FINANCE DIRECTOR (176)	0	0	1
EXECUTIVE ACCOUNT CLERK (188)	1	1	0
CUSTOMER RELATIONS SPECIALIST (189)	1	1	1
SENIOR ACCOUNT CLERK (190)	1	2	2
PERSONAL SERVICES:			
520.580.51110 SALARIES AND WAGES	\$125,137	\$164,167	\$172,653
520.580.51120 OVERTIME WAGES	2,381	5,286	5,286
520.580.51211 PERS	18,325	23,723	24,912
520.580.51220 WORKERS COMPENSATION	4,297	6,355	7,118
520.580.51230 GROUP HEALTH INSURANCE	16,644	30,922	51,838
520.580.51270 MEDICARE-CITY SHARE	1,805	2,457	2,580
520.580.51275 LIFE INSURANCE	172	235	260
Total - PERSONAL SERVICES	168,760	233,145	264,647
CONTRACTUAL SERVICES:			
520.580.52111 MANDATORY TRAVEL & TRAINING	0	0	850
520.580.52230 POSTAGE & POSTAL CHARGES	48,751	50,750	52,000
520.580.52330 RADIO MAINTENANCE	245	220	250
520.580.52480 OTHER PROFESSIONAL SERVICES	49,102	57,500	60,000
520.580.52490 OUTSIDE PRINTING	7,520	13,000	8,000
520.580.52510 MAINTENANCE OF EQUIPMENT	624	500	350
520.580.52660 PROPERTY INSURANCE	28,310	28,574	29,000
520.580.52920 MEMBERSHIPS, BOOKS & PERIODICALS	78	0	100
520.580.52980 MISC CONTRACTUAL SERVICES	2,556	3,035	3,400
Total - CONTRACTUAL SERVICES	137,186	153,579	153,950
COMMODITIES:			
520.580.53100 OFFICE SUPPLIES	1,302	1,350	900
520.580.53250 CLEANING SUPPLIES	0	100	100
520.580.53510 SUPPLIES TO MAINTAIN EQUIPMENT	0	326	150
Total - COMMODITIES	1,302	1,776	1,150
CAPITAL OUTLAY:			
520.580.54311 RADIO DEPRECIATION	25	50	50
520.580.54320 OFFICE MACHINERY & EQUIPMENT	277	0	250
Total - CAPITAL OUTLAY	302	50	300
Grand Total	\$307,551	\$388,550	\$420,047

**SEWER FUND
WASTEWATER TREATMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
WASTEWATER TREATMENT MANAGER (178)	1	1	1
PROCESS CONTROL SUPERVISOR (182)	1	1	1
LABORATORY ANALYST (185)	1	1	1
TREATMENT PLANT MECHANIC (184)	5	4	4
TREATMENT PLANT MECHANIC LEADER (183)	0	1	1
TREATMENT PLANT OPERATOR, CLASS III (184)	1	1	1
TREATMENT PLANT OPERATOR, CLASS II (185)	0	1	1
TREATMENT PLANT OPERATOR, CLASS I (186)	6	5	5
TREATMENT PLANT OPERATOR (187)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
520.581.51110 SALARIES & WAGES	\$807,778	\$862,056	\$861,054
520.581.51120 OVERTIME WAGES	65,699	50,064	60,000
520.581.51211 PERS	120,464	127,688	128,947
520.581.51220 WORKERS' COMPENSATION	24,714	34,202	36,842
520.581.51230 GROUP HEALTH INSURANCE	193,070	217,719	202,290
520.581.51250 CLOTHING ALLOWANCE	10,554	10,300	10,300
520.581.51270 MEDICARE-CITY SHARE	11,514	12,451	13,355
520.581.51275 LIFE INSURANCE	1,125	1,171	1,200
520.581.51290 EMPLOYEE AWARDS	0	100	350
Total - PERSONAL SERVICES	1,234,918	1,315,751	1,314,338
CONTRACTUAL SERVICES:			
520.581.52110 TRAVEL & TRAINING	3,034	3,000	3,000
520.581.52120 EMPLOYEE MILEAGE REIMB	0	200	200
520.581.52210 UTILITIES-GAS & ELECTRIC	619,565	803,000	803,000
520.581.52222 TELEPHONE LINE CHARGES	1,939	2,500	2,500
520.581.52310 MUNICIPAL GARAGE CHARGES	12,698	12,983	12,983
520.581.52330 RADIO MAINTENANCE	212	255	255
520.581.52480 OTHER PROFESSIONAL SERVICE	58,057	80,000	83,000
520.581.52510 MAINTENANCE OF EQUIP	83,525	150,000	150,000
520.581.52520 MAINTENANCE OF FACILITIES	19,502	25,000	25,000
520.581.52810 PROPERTY TAXES	834	1,700	1,700
520.581.52820 LICENSES AND PERMITS	19,542	21,000	21,000
520.581.52920 MEMBERSHIPS,BOOKS & PERIODICALS	269	250	300
520.581.52980 MISC CONTRACTUAL SERVICE	147,106	250,000	250,000
Total - CONTRACTUAL SERVICES	966,283	1,349,888	1,352,938
COMMODITIES:			
520.581.53100 OFFICE SUPPLIES	977	750	750
520.581.53220 DRUGS/MEDICAL SUPPLIES	100	100	100
520.581.53230 PURCHASE OF UNIFORMS	3,165	2,500	2,500
520.581.53250 CLEANING SUPPLIES	1,634	1,500	1,500
520.581.53340 LUBRICANTS	992	1,000	1,000
520.581.53510 SUPPLIES TO MAINTAIN EQUIP	89,185	127,816	127,816
520.581.53520 SUPPLIES TO MAINTAIN BUILDINGS	1,411	1,000	1,000
520.581.53610 SMALL TOOLS & EQUIPMENT	2,601	1,000	1,000
520.581.53620 MAJOR TOOLS & EQUIP	23,639	20,000	20,000
520.581.53710 CHEMICALS & LAB SUPPLIES	166,716	276,405	276,405
Total - COMMODITIES	290,419	432,071	432,071
CAPITAL OUTLAY:			
520.581.54300 COMPUTER & OTHER PERIPHERALS	0	17,500	17,500
520.581.54310 AUTOS AND TRUCKS DEPR	7,080	100,864	16,200
520.581.54311 RADIO DEPRECIATION	138	138	138
520.581.54360 OTHER EQUIP	358	25,000	25,000
Total - CAPITAL OUTLAY	7,576	143,502	58,838
Grand Total	\$2,499,196	\$3,241,212	\$3,158,185

**SEWER FUND
SEWER MAINTENANCE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	0	1	1
PUBLIC WORKS LEADER (185)	1	1	1
EQUIPMENT OPERATOR (PW4)	4	4	4
MAINTENANCE WORKER (PW3)	4	4	4
PERSONAL SERVICES			
520.582.51110 SALARIES & WAGES	\$366,517	\$440,879	\$444,176
520.582.51120 OVERTIME WAGES	13,185	20,088	35,000
520.582.51211 PERS	53,712	64,535	67,085
520.582.51220 WORKERS' COMPENSATION	11,134	17,286	19,167
520.582.51230 GROUP HEALTH INSURANCE	96,545	122,988	109,648
520.582.51250 CLOTHING ALLOWANCE	2,234	4,600	4,700
520.582.51270 MEDICARE-CITY SHARE	5,352	6,684	6,948
520.582.51275 LIFE INSURANCE	522	616	630
520.582.51280 AFSCME CARE PLAN	6,566	6,120	6,120
Total - PERSONAL SERVICES	555,768	683,796	693,474
CONTRACTUAL SERVICES:			
520.582.52110 TRAVEL & TRAINING	580	1,010	1,010
520.582.52111 MANDATORY TRAINING	1,507	2,020	2,020
520.582.52210 UTILITIES-GAS & ELECTRIC	15,294	15,150	15,000
520.582.52222 TELEPHONE LINE CHARGES	885	1,010	1,010
520.582.52310 MUNICIPAL GARAGE CHARGES	91,241	99,515	103,782
520.582.52330 RADIO MAINTENANCE	1,578	1,577	1,577
520.582.52480 OTHER PROFESSIONAL SERVICES	17,038	27,170	25,000
520.582.52490 OUTSIDE PRINTING	34	303	200
520.582.52510 MAINTENANCE OF EQUIPMENT	3,883	6,060	4,000
520.582.52520 MAINTENANCE OF FACILITIES	1,063	2,020	2,500
520.582.52820 LICENSES & PERMITS	145	152	150
520.582.52830 JUDGEMENTS, COURT COSTS, SETTLEMENTS	299,925	0	0
520.582.52920 MEMBERSHIPS, BOOKS, PERIODICALS	0	100	150
520.582.52970 UNIFORM RENTAL SERVICE	1,965	2,778	2,778
Total - CONTRACTUAL SERVICES	435,138	158,865	159,177
COMMODITIES:			
520.582.53100 OFFICE SUPPLIES	589	505	550
520.582.53220 DRUGS/MEDICAL SUPPLIES	200	202	246
520.582.53230 PURCHASE OF UNIFORMS	2,082	2,020	2,020
520.582.53250 CLEANING SUPPLIES	1,996	2,020	2,000
520.582.53295 TRAFFIC CONTROL SUPPLIES	3,000	3,030	2,500
520.582.53510 SUPPLIES TO MAINTAIN EQUIPMENT	16,268	20,100	10,000
520.582.53520 SUPPLIES TO MAINTAIN BUILDINGS	31,253	42,455	42,800
520.582.53610 SMALL TOOLS & EQUIPMENT	1,767	4,020	4,020
520.582.53620 MAJOR TOOLS & EQUIPMENT	2,028	7,050	10,000
Total - COMMODITIES	59,182	81,402	74,136
CAPITAL OUTLAY			
520.582.54310 AUTOS AND TRUCK DEPRECIATION	154,943	141,509	289,839
520.582.54311 RADIO DEPRECIATION	946	946	946
520.582.54360 OTHER EQUIPMENT	9,952	0	0
520.582.54540 WWTP & SEWERS	3,395	3,000	25,000
Total - CAPITAL OUTLAY	169,236	145,455	315,785
Grand Total	\$1,219,324	\$1,069,518	\$1,242,572

**SEWER FUND
DEBT SERVICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
DEBT SERVICE:			
520.901.57110 PRINCIPAL PAYMENT	\$315,000	\$325,000	\$335,000
520.901.57220 PRINCIPAL PAYMENT FOR METER LEASE	403,043	418,988	434,670
520.901.57310 INTEREST ON BONDS	276,350	266,900	257,150
520.901.57330 INTEREST PAYMENTS ON METER LEASE	77,081	61,136	45,455
Total - DEBT SERVICE	<u>1,071,474</u>	<u>1,072,024</u>	<u>1,072,275</u>
Grand Total	\$1,071,474	\$1,072,024	\$1,072,275

**SEWER FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
520.902.52345 ADMINISTRATIVE FEES	\$930,024	\$950,200	\$978,706
Total - CONTRACTUAL SERVICES	<u>930,024</u>	<u>950,200</u>	<u>978,706</u>
Grand Total	\$930,024	\$950,200	\$978,706

**SEWER FUND
TRANSFERS OUT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
TRANSFERS:			
520.915.58190 TRANS TO COMPUTER REPL.	\$31,764	\$32,717	\$33,699
520.915.58220 TRANS TO SEWER CAPITAL RES.	1,237,175	2,625,858	2,317,490
Total - TRANSFERS	<u>1,268,939</u>	<u>2,658,575</u>	<u>2,351,189</u>
Grand Total	\$1,268,939	\$2,658,575	\$2,351,189

**FUND SUMMARY FOR FUND 525
AIRPORT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$32,966	\$56,158	\$62,666
REVENUES:			
Charges for Services	\$7,888	\$4,000	\$4,040
Rentals & Leases	283,465	292,000	292,000
Transfers	90,000	88,000	87,000
Miscellaneous Revenue	7,783	0	0
TOTAL REVENUES	\$389,136	\$384,000	\$383,040
TOTAL RESOURCES	\$422,102	\$440,158	\$445,706
EXPENDITURES:			
Contractual Services	\$231,932	\$238,869	\$239,700
Commodities	4,875	4,885	12,000
Capital Outlay	0	6,700	0
Debt Service	129,138	127,038	124,940
TOTAL EXPENDITURES	\$365,944	\$377,492	\$376,640
ENDING BALANCE DECEMBER 31	\$56,158	\$62,666	\$69,066

AIRPORT FUND
AIRPORT OPERATIONS

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
525.525.52210 UTILITIES-GAS & ELECTRIC	\$71,213	\$85,000	\$85,000
525.525.52222 TELEPHONE LINE CHARGES	0	1,200	1,200
525.525.52310 MUNICIPAL GARAGE CHARGES	20,063	19,669	5,000
525.525.52410 LEGAL SERVICES	0	2,000	2,000
525.525.52480 OTHER PROFESSIONAL SERVICE	60,085	58,500	79,000
525.525.52510 MAINTENANCE OF EQUIP	8,342	10,000	7,000
525.525.52520 MAINTENANCE OF BUILDINGS	8,989	7,000	7,000
525.525.52685 AIRPORT LIABILITY INSURANCE	18,883	11,500	8,000
525.525.52810 PROPERTY TAXES	44,355	44,000	45,500
Total - CONTRACTUAL SERVICES	<u>231,932</u>	<u>238,869</u>	<u>239,700</u>
COMMODITIES:			
525.525.53510 SUPPLIES TO MAINTAIN EQUIP	345	2,000	2,000
525.525.53520 SUPPLIES TO MAINTAIN BUILDINGS	4,530	2,885	10,000
Total - COMMODITIES	<u>4,875</u>	<u>4,885</u>	<u>12,000</u>
CAPITAL OUTLAY:			
525.525.54310 AUTO DEPRECIATION	0	6,700	0
Total - CAPITAL OUTLAY	<u>0</u>	<u>6,700</u>	<u>0</u>
Grand Total	\$236,807	\$250,454	\$251,700

**AIRPORT FUND
DEBT SERVICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
DEBT SERVICE:			
525.901.57110 BOND PRINCIPAL PAYMENT	\$70,000	\$70,000	\$70,000
525.901.57310 INTEREST ON BONDS	59,138	57,038	54,940
Total - DEBT SERVICE	<u>129,138</u>	<u>127,038</u>	<u>124,940</u>
Grand Total	\$129,138	\$127,038	\$124,940

COMMUNITY REVITALIZATION - TRANSIT**Summary**

The Transit Division is under the direction of the Community Revitalization Director. The division maintains a staff of five full-time and ten part-time employees.

The division provides public fixed-route transit and complimentary paratransit service in the City of Middletown. Service is provided in the form of 213,000+ trips per year. Approximately 40% of all trips provided by the transit system are for the elderly and disabled.

**Goals and Objectives**

- Goal 1: Apply for annual grants for operations, planning and maintenance
- Goal 2: Design a downtown Park and Ride facility
- Goal 3: Initiate new fixed route bus fleet replacement process for late 2015 delivery

FUND SUMMARY FOR FUND 530 TRANSIT FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$187,063	\$318,612	\$324,204
REVENUES:			
Charges for Services	\$164,280	173,400	\$175,134
Intergovernmental	1,227,612	1,211,193	1,180,406
Transfers	99,000	50,000	50,000
Miscellaneous Revenue	5,860	9,000	10,000
TOTAL REVENUES	\$1,496,752	\$1,443,593	\$1,415,540
TOTAL RESOURCES	\$1,683,815	\$1,762,205	\$1,739,744
EXPENDITURES:			
Personal Services	\$625,076	\$663,655	\$500,408
Contractual Services	728,662	767,446	965,395
Commodities	4,915	6,900	7,500
Capital Outlay	6,550	0	78,010
TOTAL EXPENDITURES	\$1,365,204	\$1,438,001	\$1,551,313
ENDING BALANCE DECEMBER 31	\$318,612	\$324,204	\$188,431

**TRANSIT FUND
TRANSIT SYSTEM**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
TRANSIT MANAGER (182)	1	1	0
LEAD BUS DRIVER (187)	1	1	0
BUS DRIVER (TR1)	4	4	4
BUS DRIVER PART TIME	16,200 HRS	14,532 HRS	14,196 HRS
BUS CLEANER PART TIME (197)	1820 HRS	1820 HRS	0
PERSONAL SERVICES:			
530.530.51110 SALARIES & WAGES	\$473,244	\$486,553	\$356,150
530.530.51120 OVERTIME WAGES	23,511	24,000	26,465
530.530.51211 PERS	69,782	71,477	53,566
530.530.51220 WORKERS' COMPENSATION	14,448	19,146	15,304
530.530.51230 GROUP HEALTH INSURANCE	34,306	49,718	24,253
530.530.51240 UNEMPLOYMENT COMPENSATION	0	0	14,482
530.530.51250 CLOTHING ALLOWANCE	1,424	2,000	2,000
530.530.51270 MEDICARE-CITY SHARE	5,682	6,555	5,548
530.530.51275 LIFE INSURANCE	320	381	240
530.530.51280 AFSCME CARE PLAN	2,359	3,825	2,400
Total - PERSONAL SERVICES	<u>625,076</u>	<u>663,655</u>	<u>500,408</u>
CONTRACTUAL SERVICES:			
530.530.52210 UTILITIES-GAS & ELECTRIC - PUBLIC	4,880	11,000	8,000
530.530.52222 TELEPHONE LINE CHARGES	5,158	5,000	6,000
530.530.52310 MUNICIPAL GARAGE CHARGES	422,830	433,735	452,843
530.530.52480 OTHER PROFESSIONAL SERVICES	280,262	295,900	470,000
530.530.52490 OUTSIDE PRINTING	2,500	2,500	4,000
530.530.52520 MAINTENANCE OF FACILITIES	3,255	5,000	10,000
530.530.52810 PROPERTY TAXES	1,852	1,811	2,400
530.530.52880 OTHER OPERATING COSTS	7,425	12,000	11,652
530.530.52920 MEMBERSHIPS,BOOKS & PERIODICAL	500	500	500
Total - CONTRACTUAL SERVICES	<u>728,662</u>	<u>767,446</u>	<u>965,395</u>
COMMODITIES:			
530.530.53100 OFFICE SUPPLIES	336	400	1,000
530.530.53220 DRUGS-MEDICAL SUPPLIES	0	500	400
530.530.53230 PURCHASE OF UNIFORMS	1,212	1,500	1,500
530.530.53250 CLEANING SUPPLIES	2,927	3,500	3,600
530.530.53510 SUPPLIES TO MAINTAIN EQUIP	153	500	500
530.530.53520 SUPPLIES TO MAINTAIN BLDGS	287	500	500
Total - COMMODITIES	<u>4,915</u>	<u>6,900</u>	<u>7,500</u>
CAPITAL OUTLAY:			
530.530.54406 TRANSIT CONSTRUCTION PROJECTS	6,550	0	78,010
Total - CAPITAL OUTLAY	<u>6,550</u>	<u>0</u>	<u>78,010</u>
Grand Total	\$1,365,204	\$1,438,001	\$1,551,313

GOLF FUND

Revenues	2012 Actual	2013 Budget	2014 Budget
Green Fees	\$ 673,699	\$ 788,000	\$ 788,000
Cart Rentals	210,796	256,900	256,900
Driving Range Fees	15,570	18,400	18,400
Food Sales	136,322	162,500	162,500
Beer Sales	66,124	78,000	78,000
Merchandise Sales	48,727	52,000	52,000
Miscellaneous Revenue	9,442	40,000	40,000
Loan from Other Funds	403,000	400,000	400,000
Total	\$ 1,563,680	\$ 1,795,800	\$ 1,795,800

Table 8.8 Golf Fund revenues for 2012-2014

Division Expenditures	2012 Actual	2013 Budget	2014 Budget
Clubhouse	\$ 621,407	\$ 659,693	\$ 664,794
Golf Maintenance	728,339	726,005	734,611
Debt Service	222,559	219,146	218,278
Total	\$ 1,572,304	\$ 1,604,844	\$ 1,617,683

Table 8.9 Golf Fund division expenditures for 2012-2014

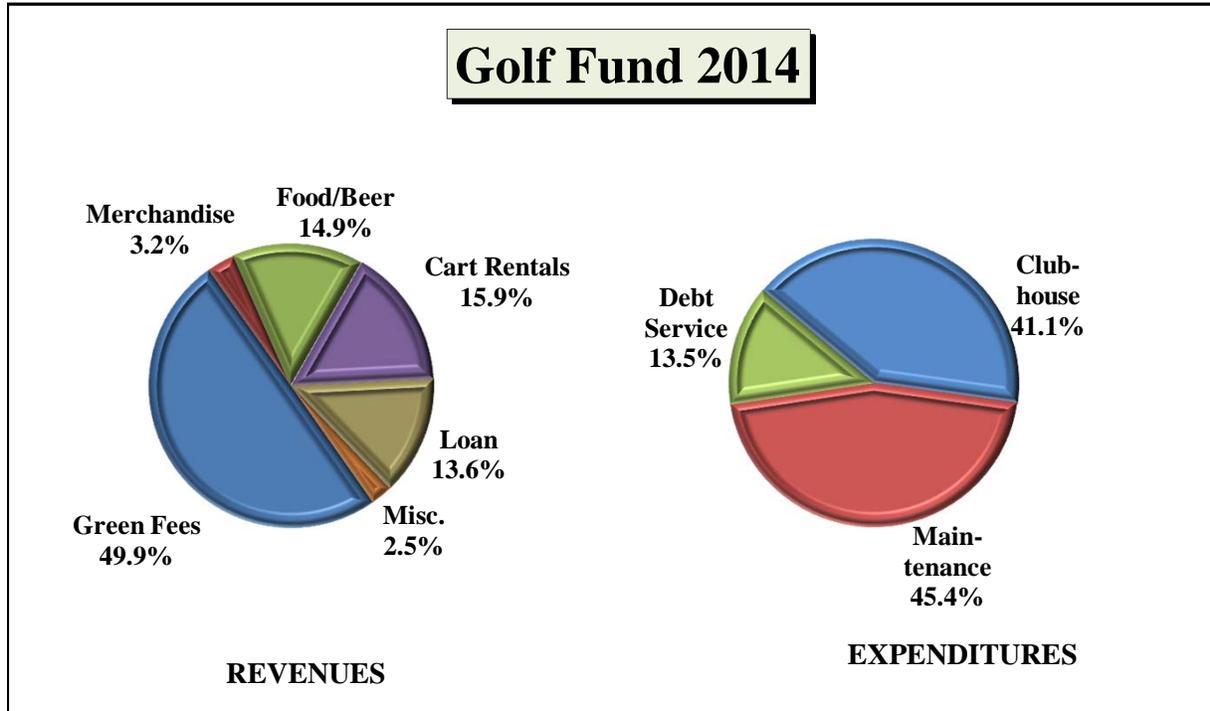


Figure 8.5 Golf Fund revenues and division expenditures for year 2014

<p style="text-align: center;">COMMUNITY REVITALIZATION GOLF COURSE MAINTENANCE DIVISION</p>

Summary

The Golf Course Maintenance Division is under the direction of the Golf Course Superintendent who reports to the Director of Golf. Golf Course Maintenance has a staff of four full-time employees and up to thirty seasonal employees.

Weatherwax Golf Course consists of approximately 350 acres of land and all maintenance is the responsibility of this division. This includes all mowing, tree trimming, flower planting, bunker raking and maintenance of the irrigation system. This is accomplished with sixty-six pieces of specialized turf management equipment; the latest in computer controlled, radio communication irrigation; and computer controlled, high efficiency pumping station. Annual water use for irrigation is approximately fifty million gallons most of which is supplied from the ponds located on the course

The Golf Course Maintenance is funded by revenues from the golf operation.



Goals and Objectives

- Goal 1: Continue program for replacement of mowing equipment.
- Goal: 3 Develop a long range capital plan to solve capital requirements over time.

Measure of Success

Staff believes the golfing public is the best indicator of golf maintenance performance. A survey is periodically submitted to golfers to express their opinion. Internally, we also monitor our course rankings by outside publications.

COMMUNITY REVITALIZATION GOLF COURSE CLUBHOUSE DIVISION
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Summary

The Golf Clubhouse Division is under the direction of the Community Revitalization Director and managed by the Golf Directors. This division maintains one full time employee and approximately forty (40) seasonal employees at Weatherwax Golf Course.

This revenue producing division operates thirty-six (36) holes of golf along with a driving range, golf cart rentals and a food service operation. The course is open daily to the public pending weather conditions. The staff conducts various programming such as leagues, outings, tournaments, clinics and junior golf programs. Over 65% of our patrons come as far as fifty miles away while 35% come from the immediate Middletown area.

The primary purpose of our operations is to provide service to our patrons. We provide a pleasant atmosphere to entice golfers to return. We have instituted a tee time reservation system for our golfers. We strive to provide exceptional customer service. Donor funds allowed construction of the Knoll Pavilion, giving patrons and visitors a covered seating area surrounding a beautiful scenic vista. A food catering operation was added as an additional service which also provides another alternative to generate more revenue.

Cash control procedures play an essential role in this operation. Measures have been set up to provide safeguards to ensure that funds are properly handled.



Goals and Objectives

- Goal 1: Operate as close to break-even as practical
- Goal 2: Oversee equipment replacement schedule.
- Goal 3: Oversee greens replacement.

Measure of Success

Two customer feedback mechanisms exist. They are as follows:

- Customer Concern Form - Available at all times if a customer wishes to express a concern or make suggestions. A follow-up call can be requested.
- Customer Survey Ratings - A survey to measure the performance of the clubhouse staff in areas such as employee friendliness or quality of food and beverage purchases.

FUND SUMMARY FOR FUND 545 GOLF FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$954	\$2,023	\$12,979
REVENUES:			
Charges for Services	\$1,165,598	\$1,175,800	\$1,175,800
Loan from Other Fund	403,000	400,000	400,000
Miscellaneous Revenue	4,775	40,000	40,000
TOTAL REVENUES	<u>\$1,573,373</u>	<u>\$1,615,800</u>	<u>\$1,615,800</u>
TOTAL RESOURCES	\$1,574,327	\$1,617,823	\$1,628,779
EXPENDITURES:			
Personal Services	\$666,804	\$712,020	\$717,266
Contractual Services	200,146	225,551	214,576
Commodities	433,412	411,797	416,233
Capital Outlay	49,382	36,330	51,330
Debt Service	222,559	219,146	218,278
TOTAL EXPENDITURES	<u>\$1,572,304</u>	<u>\$1,604,844</u>	<u>\$1,617,683</u>
ENDING BALANCE DECEMBER 31	\$2,023	\$12,979	\$11,096

GOLF FUND
GOLF MAINTENANCE

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
GOLF COURSE SUPERINTENDENT (177)	1	1	1
GOLF COURSE MAINTENANCE TECHNICIAN (195)	2	2	2
GOLF COURSE MECHANIC (190)	1	1	1
SEASONAL MAINTENANCE WORKERS	13,930 HRS	13,930 HRS	13,930 HRS
PERSONAL SERVICES:			
545.422.51110 SALARIES & WAGES	\$265,328	\$286,971	\$289,439
545.422.51211 PERS	36,133	40,176	40,522
545.422.51220 WORKERS' COMPENSATION	8,007	10,761	11,577
545.422.51230 GROUP HEALTH INSURANCE	17,431	39,106	39,105
545.422.51240 UNEMPLOYMENT COMPENSATION	2,047	1,000	1,000
545.422.51270 MEDICARE-CITY SHARE	3,757	4,161	4,197
545.422.51275 LIFE INSURANCE	201	255	260
Total - PERSONAL SERVICES	332,904	382,430	386,100
CONTRACTUAL SERVICES:			
545.422.52110 TRAVEL & TRAINING	170	400	400
545.422.52210 UTILITIES-GAS & ELECTRIC	23,097	25,000	20,000
545.422.52215 COUNTY WATER SERVICES	36,725	23,000	22,000
545.422.52250 REFUSE COLLECTION CHARGES	0	200	200
545.422.52330 RADIO MAINTENANCE	1,358	1,358	1,358
545.422.52340 EQUIPMENT & VEHICLE RENTAL	1,715	500	500
545.422.52480 OTHER PROFESSIONAL SERVICE	7,963	8,000	8,000
545.422.52490 OUTSIDE PRINTING	0	100	100
545.422.52510 MAINTENANCE OF EQUIP	3,122	2,500	3,000
545.422.52520 MAINTENANCE OF FACILITIES	4,856	2,500	2,500
545.422.52640 VEHICLE LIABILITY INSURANCE	1,300	1,300	1,300
545.422.52660 PROPERTY INSURANCE	197	300	300
545.422.52810 PROPERTY TAXES	1,118	2,000	2,000
545.422.52820 LICENSES AND PERMITS	1,897	2,500	2,500
545.422.52920 MEMBERSHIPS,BOOKS & PERIODICAL	415	800	800
Total - CONTRACTUAL SERVICES	83,932	70,458	64,958
COMMODITIES:			
545.422.53100 OFFICE SUPPLIES	45	500	500
545.422.53220 DRUGS/MEDICAL SUPPLIES	0	150	150
545.422.53230 PURCHASE OF UNIFORMS	273	200	300
545.422.53250 CLEANING SUPPLIES	0	400	400
545.422.53290 RECREATION SUPPLIES	0	1,500	1,500
545.422.53296 OTHER SUPPLIES	3,886	5,000	5,000
545.422.53310 GASOLINE FOR INHOUSE DIST	25,840	16,000	17,000
545.422.53320 DIESEL FUEL FOR INHOUSE DIST	9,894	12,000	13,000
545.422.53510 SUPPLIES TO MAINTAIN EQUIP	31,964	31,000	34,000
545.422.53520 SUPPLIES TO MAINTAIN BUILDINGS	55,265	22,000	22,000
545.422.53610 SMALL TOOLS & EQUIP	0	1,000	1,000
545.422.53710 CHEMICALS & LAB SUPPLIES	149,989	147,522	152,858
Total - COMMODITIES	277,156	237,272	247,708
CAPITAL OUTLAY:			
545.422.54311 RADIO DEPRECIATION	846	845	845
545.422.54360 OTHER EQUIPMENT	33,500	35,000	35,000
Total - CAPITAL OUTLAY	34,346	35,845	35,845
Grand Total	\$728,339	\$726,005	\$734,611

**GOLF FUND
GOLF CLUBHOUSE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
GOLF DIRECTOR (176)	1	1	1
ASSISTANT GOLF PROFESSIONAL (184)	0	1404 HRS	1404 HRS
CLUBHOUSE SUPERVISOR (S28)	5400 HRS	5400 HRS	4550 HRS
SEASONAL WORKERS	13,675 HRS	13,675 HRS	13,675 HRS
PERSONAL SERVICES:			
545.423.51110 SALARIES & WAGES	\$267,807	\$260,987	\$264,712
545.423.51211 PERS	38,824	36,538	37,060
545.423.51220 WORKERS COMPENSATION	7,164	9,787	10,588
545.423.51230 GROUP HEALTH INSURANCE	15,120	16,522	12,733
545.423.51240 UNEMPLOYMENT COMPENSATION	2,188	3,000	2,165
545.423.51270 MEDICARE-CITY SHARE	2,721	2,677	3,838
545.423.51275 LIFE INSURANCE	77	79	70
Total - PERSONAL SERVICES	333,900	329,590	331,166
CONTRACTUAL SERVICES:			
545.423.52110 TRAVEL & TRAINING	0	200	200
545.423.52120 EMPLOYEE MILEAGE REIMBURSEMENT	564	600	600
545.423.52210 UTILITIES-GAS & ELECTRIC	33,965	42,000	36,000
545.423.52222 TELEPHONE LINE CHARGES	1,016	2,500	2,500
545.423.52310 MUNICIPAL GARAGE CHARGES	500	0	655
545.423.52330 RADIO MAINTENANCE	584	583	583
545.423.52480 OTHER PROFESSIONAL SERVICE	34,278	75,000	70,880
545.423.52490 OUTSIDE PRINTING	95	200	200
545.423.52510 MAINTENANCE OF EQUIP	12,693	3,310	2,000
545.423.52520 MAINTENANCE OF FACILITIES	2,975	3,000	3,000
545.423.52640 VEHICLE LIABILITY INSURANCE	3,700	3,700	3,700
545.423.52660 PROPERTY INSURANCE	469	1,000	1,000
545.423.52710 LEGAL ADVERTISING	16,702	15,000	20,000
545.423.52820 LICENSES AND PERMITS	1,213	1,000	1,000
545.423.52910 LAUNDRY	2,864	2,500	2,500
545.423.52920 MEMBERSHIPS, BOOKS & PERIODICALS	776	800	800
545.423.52950 RECREATIONAL ACTIVITIES	3,820	3,700	4,000
Total - CONTRACTUAL SERVICES	116,214	155,093	149,618
COMMODITIES:			
545.423.53100 OFFICE SUPPLIES	1,548	2,000	2,000
545.423.53220 DRUGS/MEDICAL SUPPLIES	0	150	150
545.423.53230 PURCHASE OF UNIFORMS	424	500	500
545.423.53240 PURCHASE OF HOUSEHOLD GOODS	1,832	675	675
545.423.53250 CLEANING SUPPLIES	1,259	1,000	1,000
545.423.53260 FOOD FOR SALE	72,185	87,000	86,000
545.423.53270 BEER FOR SALE	26,859	29,000	30,000
545.423.53280 RECREATION MDSE FOR SALE	41,052	41,000	40,000
545.423.53290 RECREATION SUPPLIES	3,029	4,000	4,000
545.423.53510 SUPPLIES TO MAINTAIN EQUIP	5,582	7,000	2,000
545.423.53520 SUPPLIES TO MAINTAIN BUILDINGS	2,422	2,000	2,000
545.423.53610 SMALL TOOLS & EQUIPMENT	64	200	200
Total - COMMODITIES	156,256	174,525	168,525
CAPITAL OUTLAY			
545.423.54311 RADIO DEPRECIATION	486	485	485
545.423.54360 OTHER EQUIPMENT	14,550	0	15,000
Total - CAPITAL OUTLAY	15,036	485	15,485
Grand Total	\$621,407	\$659,693	\$664,794

**GOLF FUND
DEBT SERVICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
DEBT SERVICE			
545.901.57110 BOND PRINCIPAL	\$185,366	\$188,004	\$193,280
545.901.57310 INTEREST ON BONDS	37,193	31,142	24,998
Total - DEBT SERVICE	<u>222,559</u>	<u>219,146</u>	<u>218,278</u>
 Grand Total	 \$222,559	 \$219,146	 \$218,278

FUND SUMMARY FOR FUND 546 WELLFIELD PROTECTION FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,458,301	\$2,059,306	\$1,452,336
REVENUES:			
Intergovernmental	\$214,101	\$0	\$0
Charges for Services	272,682	\$256,600	\$256,600
Interest Income	17,716	15,068	13,572
TOTAL REVENUES	<u>\$504,498</u>	<u>\$271,668</u>	<u>\$270,172</u>
TOTAL RESOURCES	\$2,962,799	\$2,330,974	\$1,722,508
EXPENDITURES:			
Contractual Services	\$56,016	\$281,638	\$432,000
Capital Outlay	847,477	597,000	0
TOTAL EXPENDITURES	<u>\$903,493</u>	<u>\$878,638</u>	<u>\$432,000</u>
ENDING BALANCE DECEMBER 31	\$2,059,306	\$1,452,336	\$1,290,508

**WELLFIELD PROTECTION FUND
WELLFIELD PROTECTION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
546.990.52480 OTHER PROFESSIONAL SERVICES	\$44,623	\$246,638	\$365,000
546.990.52810 PROPERTY TAXES	11,393	0	7,000
546.990.52980 MISC CONTRACTUAL SERVICE	0	35,000	35,000
Total - CONTRACTUAL SERVICES	<u>56,016</u>	<u>281,638</u>	<u>407,000</u>
CAPITAL OUTLAY:			
546.990.54501 US EPA BROWNFIELD GRANT	78,680	0	0
546.990.54502 STM - COF DEMOLITION/REMEDICATION	170,867	0	0
546.990.54503 ORMAN BLDG PROJECT	0	597,000	0
546.990.54504 HOOK DRIVE LIFT STATION	150,000	0	0
546.990.54505 MIAMI PACKAGING - COAF PROJECT	447,929	0	0
Total - CAPITAL OUTLAY	<u>847,477</u>	<u>597,000</u>	<u>0</u>
Grand Total	\$903,493	\$878,638	\$407,000

**WELLFIELD PROTECTION FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
546.902.52345 ADMINISTRATIVE FEES	\$0	\$0	\$25,000
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>25,000</u>
Grand Total	\$0	\$0	\$25,000

**FUND SUMMARY FOR FUND 555
SOLID WASTE FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$372,575	\$385,435	\$193,071
REVENUES:			
Charges for Services	\$2,925,105	\$2,925,000	\$2,925,000
Miscellaneous Revenue	10,666	5,732	4,036
TOTAL REVENUES	<u>\$2,935,771</u>	<u>\$2,930,732</u>	<u>\$2,929,036</u>
TOTAL RESOURCES	\$3,308,346	\$3,316,167	\$3,122,107
EXPENDITURES:			
Personal Services	\$0	\$0	\$49,387
Contractual Services	2,656,790	2,863,832	2,954,210
Commodities	0	0	250
Capital Outlay	0	0	3,744
Debt Service	266,121	259,264	0
TOTAL EXPENDITURES	<u>\$2,922,911</u>	<u>\$3,123,096</u>	<u>\$3,007,591</u>
ENDING BALANCE DECEMBER 31	\$385,435	\$193,071	\$114,516

**SOLID WASTE FUND
LITTER & WASTE COLLECTION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
PERSONNEL:			
LITTER COLLECTION SUPERVISOR (192)	0	0	1
PERSONAL SERVICES:			
555.905.51110 SALARIES & WAGES	\$0	\$0	\$36,219
555.905.51211 PERS	0	0	5,071
555.905.51220 WORKERS' COMPENSATION	0	0	1,449
555.905.51230 GROUP HEALTH INSURANCE	0	0	6,063
555.905.51270 MEDICARE-CITY SHARE	0	0	525
555.905.51275 LIFE INSURANCE	0	0	60
Total - PERSONAL SERVICES	<u>0</u>	<u>0</u>	<u>49,387</u>
CONTRACTUAL SERVICES:			
555.905.52222 TELEPHONE LINE CHARGES	0	0	300
555.905.52310 MUNICIPAL GARAGE CHARGES	0	0	10,078
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>10,378</u>
COMMODITIES:			
555.905.53520 SUPPLIES TO MAINTAIN FACILITIES	0	0	250
Total - COMMODITIES	<u>0</u>	<u>0</u>	<u>250</u>
CAPITAL OUTLAY			
555.905.54310 AUTO & TRUCK DEPRECIATION	0	0	3,744
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>3,744</u>
Grand Total	\$0	\$0	\$63,759

**SOLID WASTE FUND
SOLID WASTE DISPOSAL**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
555.990.52210 UTILITIES - GAS & ELECTRIC	\$136	\$5,000	\$5,000
555.990.52480 OTHER PROFESSIONAL SERVICES	2,635,437	2,738,832	2,788,832
555.990.52520 MAINTENANCE OF FACILITIES	1,218	20,000	20,000
555.990.52980 MISC. CONTRACTUAL SERVICES	0	0	80,000
Total - CONTRACTUAL SERVICES	<u>2,636,790</u>	<u>2,763,832</u>	<u>2,893,832</u>
 Grand Total	 \$2,636,790	 \$2,763,832	 \$2,893,832

**SOLID WASTE FUND
DEBT SERVICE**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
DEBT SERVICE:			
555.901.57110 BOND PRINCIPAL	\$249,484	\$250,923	\$0
555.901.57310 INTEREST	16,637	8,341	0
Total - DEBT	<u>266,121</u>	<u>259,264</u>	<u>0</u>
Grand Total	\$266,121	\$259,264	\$0

**SOLID WASTE FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES			
555.902.52345 ADMINISTRATIVE SERVICES	\$20,000	\$100,000	\$50,000
Total - CONTRACTUAL SERVICES	<u>20,000</u>	<u>100,000</u>	<u>50,000</u>
Grand Total	\$20,000	\$100,000	\$50,000

Section 9

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

EXPENDITURES BY FUND

Fund	Actual 2012	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
Municipal Garage	\$2,644,552	\$3,419,174	\$2,893,012	(\$526,162)	-15.4%
Employee Benefits	\$5,447,226	\$5,442,645	\$5,442,645	\$0	0.0%
Total	\$8,091,778	\$8,861,819	\$8,335,657	(\$526,162)	-5.9%

Table 9.1 Internal Services Fund Expenditures

Definition of Internal Service Funds

To account for the financing of goods or services provided by one department for the other departments within the City.

Municipal Garage Fund

To account for the operations of the municipal garage for the purchase, sale and repair of vehicles for all departments within the City. All garage operating costs and citywide vehicle purchases (except for the Municipal Golf Course) are paid for by this fund. The revenues to this fund are paid by the user departments.

Employee Benefits Fund

To account for the operation of the City's self-funded health insurance program. The expenses of this fund consist of payments to medical facilities, physicians, dentists, and pharmacists in connection with medical treatment of City employees. The administrative costs of the health insurance plan are also included in this fund's expenditures.

FUND SUMMARY FOR FUND 605 MUNICIPAL GARAGE FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,582,577	\$3,662,816	\$4,231,481
REVENUES:			
Sale of Assets	\$146,883	\$70,000	\$70,000
Interest Income	23,413	38,605	35,296
Garage Charges	3,520,110	3,879,234	4,350,388
Reimbursements	34,384	0	0
TOTAL REVENUES	<u>\$3,724,790</u>	<u>\$3,987,839</u>	<u>\$4,455,684</u>
TOTAL RESOURCES	\$6,307,367	\$7,650,655	\$8,687,165
EXPENDITURES:			
Personal Services	\$462,618	\$492,925	\$493,704
Contractual Services	469,613	503,827	500,876
Commodities	1,105,544	1,168,550	1,168,550
Capital Outlay	606,777	1,253,872	729,882
TOTAL EXPENDITURES	<u>\$2,644,552</u>	<u>\$3,419,174</u>	<u>\$2,893,012</u>
ENDING BALANCE DECEMBER 31	\$3,662,816	\$4,231,481	\$5,794,153

**MUNICIPAL GARAGE FUND
MUNICIPAL GARAGE**

	Actual Expenditures 2012	Amount Budgeted 2013	Department Budget 2014
PERSONNEL:			
GARAGE SUPERINTENDENT (179)	1	1	1
AUTO MECHANIC (PW7)	5	5	5
INVENTORY CLERK (PW8)	1	1	1
PERSONAL SERVICES:			
605.550.51110 SALARIES & WAGES	\$319,281	\$331,736	\$324,974
605.550.51120 OVERTIME WAGES	3,945	14,076	14,076
605.550.51211 PERS	48,437	48,414	47,467
605.550.51220 WORKERS' COMPENSATION	10,701	12,968	13,562
605.550.51230 GROUP HEALTH INSURANCE	65,676	69,120	76,697
605.550.51240 UNEMPLOYMENT COMPENSATION	889	0	0
605.550.51250 CLOTHING ALLOWANCE	4,848	5,525	5,252
605.550.51270 MEDICARE-CITY SHARE	3,692	4,336	4,916
605.550.51275 LIFE INSURANCE	431	430	440
605.550.51280 AFSCME CARE PLAN	4,718	6,120	6,120
605.550.51290 EMPLOYEE AWARDS	0	200	200
Total - PERSONAL SERVICES	462,618	492,925	493,704
CONTRACTUAL SERVICES:			
605.550.52110 TRAVEL & TRAINING	1,421	5,000	2,500
605.550.52111 MANDATORY TRAVEL & TRAINING	218	2,000	2,000
605.550.52210 UTILITIES-GAS & ELECTRIC	29,790	50,000	50,000
605.550.52222 TELEPHONE LINE CHARGES	414	720	720
605.550.52310 MUNICIPAL GARAGE CHARGES	6,102	5,566	5,815
605.550.52330 RADIO MAINTENANCE	592	591	591
605.550.52480 OTHER PROFESSIONAL SERVICE	80,454	13,500	13,500
605.550.52490 OUTSIDE PRINTING	14	250	250
605.550.52510 MAINTENANCE OF EQUIP	82,910	90,000	85,000
605.550.52520 MAINTENANCE OF LAND & BLDGS	24,439	30,000	30,000
605.550.52540 VEHICLE PREPARATION COST	8,819	17,500	17,500
605.550.52640 VEHICLE LIABILITY INSURANCE	226,295	277,000	282,000
605.550.52670 BOILER AND MACHINERY	1,780	4,000	4,000
605.550.52820 LICENSES AND PERMITS	4,062	4,500	4,500
605.550.52920 MEMBERSHIPS, BOOKS & PERIODICALS	1,178	1,200	500
605.550.52970 UNIFORM RENTAL SERVICE	1,125	2,000	2,000
Total - CONTRACTUAL SERVICES	469,613	503,827	500,876
COMMODITIES:			
605.550.53100 OFFICE SUPPLIES	831	900	900
605.550.53220 DRUGS - MEDICAL SUPPLIES	105	150	150
605.550.53250 CLEANING SUPPLIES	2,165	3,500	3,500
605.550.53310 GASOLINE FOR INHOUSE DIST	411,183	433,000	450,000
605.550.53320 DIESEL FUEL FOR INHOUSE DIST	308,267	360,000	343,000
605.550.53330 OUTSIDE FUEL PURCHASES	41,129	45,000	45,000
605.550.53340 LUBRICANTS	21,200	22,000	22,000
605.550.53510 SUPPLIES TO MAINTAIN EQUIP	305,883	285,000	285,000
605.550.53520 SUPPLIES TO MAINTAIN BUILDINGS	6,343	10,000	10,000
605.550.53530 MUNICIPAL GARAGE SUPPLIES	4,370	4,000	4,000
605.550.53610 SMALL TOOLS & EQUIPMENT	650	1,000	1,000
605.550.53620 MAJOR TOOLS & EQUIPMENT	3,417	4,000	4,000
Total - COMMODITIES	1,105,544	1,168,550	1,168,550
CAPITAL OUTLAY:			
605.550.54310 AUTOS & TRUCKS DEPR	7,249	8,567	8,577
605.550.54311 RADIO DEPRECIATION	394	305	305
605.550.54320 OFFICE MACHINERY & EQUIPMENT	(58)	1,000	1,000
605.550.54340 PURCHASE OF VEHICLES	490,524	646,000	610,000
605.550.54350 PURCHASE OF EQUIPMENT	108,668	598,000	110,000
Total - CAPITAL OUTLAY	606,777	1,253,872	729,882
Grand Total	\$2,644,552	\$3,419,174	\$2,893,012

FUND SUMMARY FOR FUND 661 EMPLOYEE BENEFITS FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$868,821	\$212,851	\$272,237
REVENUES:			
Health Insurance Payments	\$4,788,553	\$5,488,399	\$5,227,850
Miscellaneous Revenue	2,704	13,632	5,000
TOTAL REVENUES	<u>\$4,791,256</u>	<u>\$5,502,031</u>	<u>\$5,232,850</u>
TOTAL RESOURCES	\$5,660,077	\$5,714,882	\$5,505,087
EXPENDITURES:			
Contractual Services	\$5,447,226	\$5,442,645	\$5,442,645
TOTAL EXPENDITURES	<u>\$5,447,226</u>	<u>\$5,442,645</u>	<u>\$5,442,645</u>
ENDING BALANCE DECEMBER 31	\$212,851	\$272,237	\$62,442

EMPLOYEE BENEFITS FUND
EMPLOYEE BENEFITS

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
661.990.52421 MEDICAL	\$3,716,311	\$3,482,347	\$3,482,347
661.990.52422 DENTAL	301,400	323,637	323,637
661.990.52423 PRESCRIPTION DRUG CLAIMS	950,472	1,104,558	1,104,558
661.990.52424 ADMINISTRATIVE FEE	204,738	187,586	187,586
661.990.52425 STOP LOSS	234,742	275,947	275,947
661.990.52427 VISION PLAN	14,948	21,098	21,098
661.990.52428 EMPLOYEE WELLNESS PROGRAM	24,614	47,472	47,472
Total - CONTRACTUAL SERVICES	<u>5,447,226</u>	<u>5,442,645</u>	<u>5,442,645</u>
 Grand Total	 \$5,447,226	 \$5,442,645	 \$5,442,645

Section 10

TRUST FUNDS

TRUST FUNDS

EXPENDITURES BY FUND

Fund	Actual 2012	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
Police Relief and Pension	\$1,192,872	\$1,282,874	\$1,291,350	\$8,476	0.7%
Fire Relief and Pension	\$1,354,090	\$1,459,306	\$1,408,525	(\$50,781)	-3.5%
Total	\$2,546,962	\$2,742,180	\$2,699,875	(\$42,305)	-1.5%

Table 10.1 Trust Fund expenditures

Definition of Trust Funds

To account for the City's Police and Fire Pension Funds. Trust funds are established to account for assets held for other City funds.

Police Relief & Pension Fund

To account for revenues and expenses of the City's Police Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's police pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

Fire Relief & Pension Fund

To account for revenues and expenses of the City's Fire Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's fire pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

**FUND SUMMARY FOR FUND 725
POLICE RELIEF AND PENSION FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$29,614	\$88,787	\$1,730
REVENUES:			
Property Taxes	\$191,738	\$191,000	\$180,000
Intergovernmental	60,307	44,817	26,400
Transfers	1,000,000	960,000	1,130,000
TOTAL REVENUES	<u>\$1,252,045</u>	<u>\$1,195,817</u>	<u>\$1,336,400</u>
TOTAL RESOURCES	\$1,281,659	\$1,284,604	\$1,338,130
EXPENDITURES:			
Contractual Services	\$3,772	\$4,000	\$4,040
Transfers	1,189,101	1,278,874	1,287,310
TOTAL EXPENDITURES	<u>\$1,192,872</u>	<u>\$1,282,874</u>	<u>\$1,291,350</u>
ENDING BALANCE DECEMBER 31	\$88,787	\$1,730	\$46,780

**POLICE RELIEF AND PENSION FUND
POLICE PENSION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
725.990.52240 BUTLER COUNTY COLLECTION FEE	\$3,772	\$4,000	\$4,040
Total - CONTRACTUAL SERVICES	<u>3,772</u>	<u>4,000</u>	<u>4,040</u>
TRANSFERS:			
725.990.58110 TRANS TO GENERAL FUND	1,189,101	1,228,874	1,237,310
725.990.58111 TRANS FOR POLICE GRANTS	0	50,000	50,000
Total - TRANSFERS	<u>1,189,101</u>	<u>1,278,874</u>	<u>1,287,310</u>
Grand Total	\$1,192,872	\$1,282,874	\$1,291,350

**FUND SUMMARY FOR FUND 726
FIRE RELIEF AND PENSION FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$75,229	\$184	\$8,695
REVENUES:			
Property Taxes	\$191,738	\$191,000	\$180,000
Intergovernmental	60,307	44,817	26,400
Transfers	1,027,000	1,122,000	1,344,000
Loan from Other Fund	0	110,000	(110,000)
TOTAL REVENUES	<u>\$1,279,045</u>	<u>\$1,467,817</u>	<u>\$1,440,400</u>
TOTAL RESOURCES	\$1,354,274	\$1,468,001	\$1,449,095
EXPENDITURES:			
Contractual Services	\$3,772	\$4,000	\$4,040
Transfers	1,350,317	1,455,306	1,404,485
TOTAL EXPENDITURES	<u>\$1,354,090</u>	<u>\$1,459,306</u>	<u>\$1,408,525</u>
ENDING BALANCE DECEMBER 31	\$184	\$8,695	\$40,570

**FIRE RELIEF AND PENSION FUND
FIRE PENSION**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
726.990.52240 BUTLER COUNTY COLLECTION FEE	\$3,772	\$4,000	\$4,040
Total - CONTRACTUAL SERVICES	<u>3,772</u>	<u>4,000</u>	<u>4,040</u>
TRANSFERS:			
726.990.58110 TRANS TO GENERAL FUND	<u>1,350,317</u>	<u>1,455,306</u>	<u>1,404,485</u>
Total - TRANSFERS	1,350,317	1,455,306	1,404,485
Grand Total	\$1,354,090	\$1,459,306	\$1,408,525

Section 11

FEDERAL GRANT FUNDS

FEDERAL GRANT FUNDS

EXPENDITURES BY FUND

Fund	Actual 2012	Budget 2013	Budget 2014	\$ Increase (Decrease)	% Increase (Decrease)
Housing Assistance	\$10,113,561	\$11,576,039	\$9,260,830	(\$2,315,209)	-20.0%
HOME Program	\$251,754	\$400,000	\$400,000	\$0	0.0%
Community Development Act 1974	\$640,118	\$1,482,000	\$861,500	(\$620,500)	-41.9%
Community Development Act Escrow	\$7,477	\$605,000	\$305,000	(\$300,000)	-49.6%
Neighborhood Stabilization Program	\$254,259	\$1,160,000	\$720,000	(\$440,000)	-37.9%
Total	\$11,267,169	\$15,223,039	\$11,547,330	(\$3,675,709)	-24.1%

Table 11.1 Federal Grant Expenditures

Definition of Federal Grant Funds

The funds listed below account for federal government grants that are related to housing and to community development activities. The City operates many programs funded through federal grants that affect affordable housing and stabilization of neighborhoods. These programs have been especially important for assistance in recovery and revitalization efforts due to economic downturns.

Housing Assistance Fund

To account for the Section 8 revenues received from the Housing and Urban Development (HUD) federal program. The revenues of this fund are used for housing assistance payments for subsidized units in the City. The individual subsidies provided vary according to limits set by HUD. A private consultant located in Middletown handles the administration of this program.

HOME Program

Established to account for HOME Program revenues from HUD. The program provides funds for first-time home purchases and housing rehabilitation assistance to low and moderate income families.

Community Development Act 1974 Fund

This grant funds activities including both traditional redevelopment projects and economic development activities through the Office of Community Planning and Development of the U.S. Department of Housing and Urban

Development. Specific programs slated for 2014 are emergency housing rehabilitation and code enforcement. Funding is also designated for local programs such as fair housing and sponsoring of neighborhood volunteer improvement programs.

Community Development Act Escrow Fund

Established to account for loan repayments from property owners who received grants through the City's Community Development Block Grant. Expenditures are targeted for nuisance and property abatement measures in targeted areas.

Neighborhood Stabilization Program Fund

This program was established in 2009 under the American Recovery and Reinvestment Act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Our goal is to purchase and redevelop or rehabilitate foreclosed and abandoned homes and residential properties to stabilize area home values.

FUND SUMMARY FOR FUND 232 HOUSING ASSISTANCE FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,466,289	\$1,411,075	\$1,407,836
REVENUES:			
Intergovernmental	\$9,961,573	\$11,499,039	\$9,190,830
Interest Income	164	3,761	0
Reimbursements	96,611	70,000	70,000
TOTAL REVENUES	<u>\$10,058,348</u>	<u>\$11,572,800</u>	<u>\$9,260,830</u>
TOTAL RESOURCES	\$11,524,637	\$12,983,875	\$10,668,666
EXPENDITURES:			
Contractual Services	\$10,113,561	\$11,576,039	\$9,260,830
TOTAL EXPENDITURES	<u>\$10,113,561</u>	<u>\$11,576,039</u>	<u>\$9,260,830</u>
ENDING BALANCE DECEMBER 31	\$1,411,075	\$1,407,836	\$1,407,836

HOUSING ASSISTANCE FUND
HOUSING ASSISTANCE

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
232.990.52345 ADMINISTRATIVE FEES	\$108,035	\$160,000	\$128,000
232.990.52440 AUDIT SERVICE	14,000	24,000	19,200
232.990.52480 OTHER PROFESSIONAL SERVICE	801,187	900,000	720,000
232.990.52860 HOUSING ASSISTANCE PAYMENTS	(621)	0	0
232.990.52910 HAP PAYMENTS - MR SRO	17,705	21,391	17,112
232.990.52920 HAP PAYMENTS - HOME OWNERSHIP	29,840	32,928	26,342
232.990.52930 HAP PAYMENTS - PORT OUT	666,473	815,461	652,369
232.990.52935 ADMIN PAYMENTS - PORT OUT	192	0	0
232.990.52940 HAP PAYMENTS - PORT IN	50,299	83,750	67,000
232.990.52950 HAP PAYMENTS - NED	1,547,057	1,768,565	1,414,852
232.990.52960 HAP PAYMENTS - HCV	6,839,905	7,715,611	6,172,489
232.990.52970 HAP PAYMENTS - FSS ESCROW	20,885	25,505	20,404
232.990.52980 MISC CONT SERVICES	18,605	28,828	23,062
Total - CONTRACTUAL SERVICES	<u>10,113,561</u>	<u>11,576,039</u>	<u>9,260,830</u>
 Grand Total	 \$10,113,561	 \$11,576,039	 \$9,260,830

FUND SUMMARY FOR FUND 254 HOME FUND			
	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$33,187	\$31,158	\$31,158
REVENUES:			
Intergovernmental	\$249,725	\$400,000	\$400,000
TOTAL REVENUES	<u>\$249,725</u>	<u>\$400,000</u>	<u>\$400,000</u>
TOTAL RESOURCES	\$282,912	\$431,158	\$431,158
EXPENDITURES:			
Contractual Services	\$251,754	\$400,000	\$400,000
TOTAL EXPENDITURES	<u>\$251,754</u>	<u>\$400,000</u>	<u>\$400,000</u>
ENDING BALANCE DECEMBER 31	\$31,158	\$31,158	\$31,158

**HOME PROGRAM FUND
HOME PROGRAM**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
254.990.52880 OTHER OPERATING COSTS	\$0	\$40,000	\$40,000
254.990.52885 CD CONT SERVICES	27,069	0	0
254.990.52888 FIRST TIME HOMEBUYERS ASSIST	224,685	360,000	360,000
Total - CONTRACTUAL SERVICES	<u>251,754</u>	<u>400,000</u>	<u>400,000</u>
Grand Total	\$251,754	\$400,000	\$400,000

**FUND SUMMARY FOR FUND 429
COMMUNITY DEVELOPMENT FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$116,070	\$116,172	\$116,172
REVENUES:			
Intergovernmental	\$622,599	\$879,500	\$879,500
Miscellaneous Income	16,573	2,500	2,500
Reimbursements	1,048	600,000	0
TOTAL REVENUES	<u>\$640,220</u>	<u>\$1,482,000</u>	<u>\$882,000</u>
TOTAL RESOURCES	\$756,290	\$1,598,172	\$998,172
EXPENDITURES:			
Contractual Services	\$540,118	\$662,000	\$581,500
Capital Outlay	100,000	820,000	280,000
TOTAL EXPENDITURES	<u>\$640,118</u>	<u>\$1,482,000</u>	<u>\$861,500</u>
ENDING BALANCE DECEMBER 31	\$116,172	\$116,172	\$136,672

**COMMUNITY DEVELOPMENT ACT 1974 FUND
COMMUNITY DEVELOPMENT**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
429.931.52110 ADMINISTRATION TRAVEL & TRAINING	\$308	\$5,000	\$2,500
429.931.52880 ADMINISTRATION OTHER OPERATING COST	14,349	25,000	62,000
429.931.52885 ADMINISTRATION CD CONT SERVICES	111,730	160,000	123,000
429.933.52995 FAIR HOUSING	5,824	5,000	5,000
429.934.52880 VIP OTHER OPERATING EXPENSES	26,422	50,000	15,000
429.949.52885 CD CONT SERVICES - LEGAL AID	1,112	10,000	10,000
429.972.52870 EMERGENCY REPAIR - REHAB	46,642	50,000	50,000
429.973.52410 HOUSING REHAB LEGAL	1,179	0	0
429.973.52480 HOUSING REHAB REVOLVING LOAN EXPEN	7,849	4,000	4,000
429.973.52880 HOUSING REHAB OTHER OPERATING COSTS	236	0	0
429.973.52885 HOUSING REHAB CD CONT SERVICES	9,331	53,000	0
429.974.52480 CODE ENF. OTHER PROFESSIONAL SERVICE	4,435	50,000	30,000
429.974.52880 CODE ENF. OTHER OPERATING COSTS	60,563	30,000	30,000
429.974.52885 CODE ENF. CD CONT SERVICES	250,138	220,000	250,000
Total - CONTRACTUAL SERVICES	<u>540,118</u>	<u>662,000</u>	<u>581,500</u>
CAPITAL OUTLAY:			
429.931.54340 PURCHASE OF VEHICLES	0	400,000	0
429.978.54520 RESIDENTIAL STREET PAVING	100,000	420,000	280,000
Total - CAPITAL OUTLAY	<u>100,000</u>	<u>820,000</u>	<u>280,000</u>
Grand Total	\$640,118	\$1,482,000	\$861,500

**FUND SUMMARY FOR FUND 736
COMMUNITY DEVELOPMENT ACT ESCROW FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$784,000	\$835,291	\$290,791
REVENUES:			
Interest Income	\$3,292	\$4,500	\$4,500
Repayment of Loans	55,476	56,000	56,000
TOTAL REVENUES	<u>\$58,769</u>	<u>\$60,500</u>	<u>\$60,500</u>
TOTAL RESOURCES	\$842,768	\$895,791	\$351,291
EXPENDITURES:			
Contractual Services	\$6,201	\$600,000	\$300,000
Interest Returned to HUD	1,276	5,000	5,000
TOTAL EXPENDITURES	<u>\$7,477</u>	<u>\$605,000</u>	<u>\$305,000</u>
ENDING BALANCE DECEMBER 31	\$835,291	\$290,791	\$46,291

**COMMUNITY DEVELOPMENT ESCROW FUND
CD ESCROW**

		Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
	CONTRACTUAL SERVICES:			
736.990.52480	OTHER PROFESSIONAL SERVICES	<u>\$6,201</u>	<u>\$600,000</u>	<u>\$300,000</u>
	Total - CONTRACTUAL SERVICES	6,201	600,000	300,000
	LOANS:			
736.990.55801	INTEREST RETURNED TO HUD	<u>1,276</u>	<u>5,000</u>	<u>5,000</u>
	Total - LOANS	1,276	5,000	5,000
	Grand Total	\$7,477	\$605,000	\$305,000

**FUND SUMMARY FOR FUND 258
NEIGHBORHOOD STABILIZATION PROGRAM FUND**

	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BEGINNING BALANCE: JANUARY 1	\$144,604	\$68,511	\$68,511
REVENUES:			
Intergovernmental	\$178,166	\$1,160,000	\$720,000
TOTAL REVENUES	<u>\$178,166</u>	<u>\$1,160,000</u>	<u>\$720,000</u>
TOTAL RESOURCES	\$322,771	\$1,228,511	\$788,511
EXPENDITURES:			
Contractual Services	\$254,259	\$1,160,000	\$720,000
TOTAL EXPENDITURES	<u>\$254,259</u>	<u>\$1,160,000</u>	<u>\$720,000</u>
ENDING BALANCE DECEMBER 31	\$68,511	\$68,511	\$68,511

**NEIGHBORHOOD STABILIZATION PROGRAM FUND
NEIGHBORHOOD STABILIZATION PROJECTS**

	Actual Expenditures 2012	Amount Budgeted 2013	Amount Budgeted 2014
CONTRACTUAL SERVICES:			
258.990.52530 DEMOLITION COSTS	\$108,916	\$300,000	\$200,000
258.990.52870 REHABILITATION EXPENSES	78,956	200,000	200,000
258.990.52885 ADMINISTRATIVE FEES	42,505	100,000	20,000
258.990.52535 NSP 3 DEMOLITION COSTS	2,403	60,000	100,000
258.990.52875 NSP 3 REHABILITATION EXPENSES	21,480	500,000	200,000
Total - CONTRACTUAL SERVICES	<u>254,259</u>	<u>1,160,000</u>	<u>720,000</u>
 Grand Total	 \$254,259	 \$1,160,000	 \$720,000

Section 12

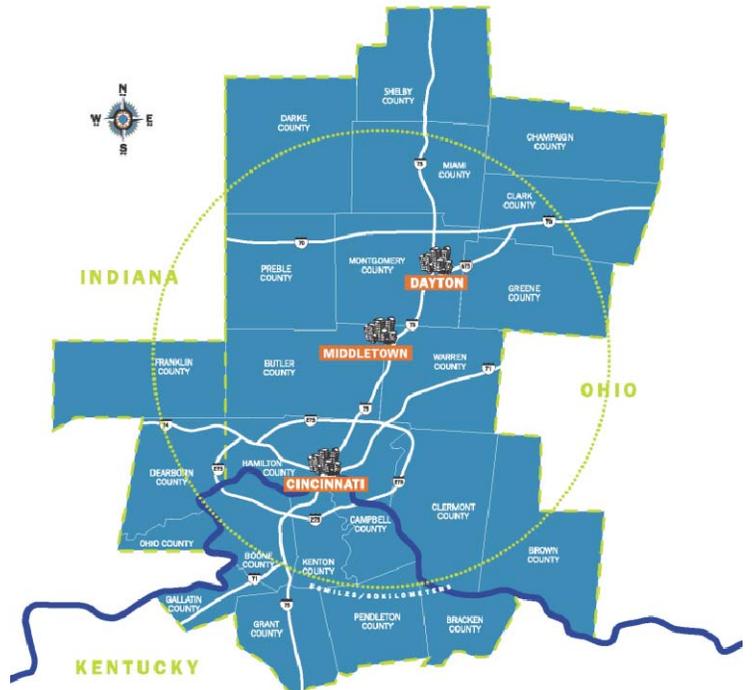
STATISTICS AND MISCELLANEOUS

MIDDLETOWN



Situated on the banks of the Great Miami River in Southwestern Ohio, Middletown is within easy driving distance of both Cincinnati and Dayton. Middletown is a vibrant, dynamic community of approximately 48,700 people, positioned near the major metropolitan areas of Cincinnati and Dayton.

Strategically situated on Interstate-75 between Cincinnati and Dayton, a Middletown address affords companies the opportunity for service to both cities. The City's location is within 600 miles of more than 60 percent of the nation's purchasing power, making the city a magnet for companies that need access to these important markets.



More than 100 attractions are available within minutes of Middletown. They cover a wide variety of interests, from amusement parks for the whole family to Broadway quality stage shows and international festivals. Middfest International is held the first weekend of each October, celebrating a different country each year. Entertainers and diplomats travel to Middletown to perform and educate. Great ethnic food is available along with many artisans displaying their creations. Other events, like the Ohio Challenge Hot Air Balloon Festival in late July and the Light Up Middletown celebration, which is held from late November through early January, are just two of the many annual events and attractions that help make Middletown such an exceptional city in which to live, work, and play!



Downtown Middletown is experiencing a new renaissance through regional arts, events and education. The Middletown Art Center provides classes and workshops in a variety of techniques as well as exhibits and special events. The new Pendleton Art Center opened in 2011 with displays from approximately sixty artists. Thousands attend Broad Street Bash concerts in the summer featuring popular regional bands. Cincinnati State Technical College opened a branch campus in the heart of downtown in 2012. The arts have arrived in downtown Middletown!

City Government

Middletown was originally incorporated in 1833 and has operated under a Home Rule city charter since 1913. The city is governed by a seven-member City Council, a directly elected Mayor, two members elected "at large" and four elected "by ward." The Council meets on the first and third Tuesday of the month in the Council Chamber on the lower level of the City Building. The business meeting begins at 5:30 PM.

All elective municipal officers are nominated by a petition of at least fifty (50) of the electors of the City and filed with the board of elections. Nomination petitions for ward candidates are to be signed by at least 50 electors of the represented ward.

City Council elects a Vice Mayor at the first meeting in January at which newly elected members assume their duties of office.

City Council appoints a City Manager, who performs the duties in the City Charter. The City Manager is the Chief Administrative Officer and the head of the administrative branch of the city government. This position is responsible to the council for the proper administration of all affairs of the city.

The City Council appoints a variety of boards and commissions including the Civil Service Commission, the Park Board, the Board of Health and Environment and many others.

Recreation and Shopping

Several golf courses are located within or near the City of Middletown. The city-owned Weatherwax Golf Course offers championship-length play on a nationally ranked 36-hole course good enough for the pros. Additionally, several other public golf courses are located in the surrounding communities. Three private courses operate in the Middletown area: Brown's Run, Wildwood and Forest Hills Country Clubs.

Skydiving lessons, tandem skydiving, and skydiving team training is available at the Middletown Regional Airport by Start Skydiving/Team Fastrax. Higher Ground Helicopter Flight Academy also offers flight training.

Thirty-six parks throughout the City provide casual enjoyment, sports and recreation. Additionally, several state parks are within easy driving distance, including Hueston Woods, Caesar's Creek, and Germantown Dam.



A bike way for the avid biker begins just north of Middletown, running almost to Dayton, a distance of approximately 20 miles. Middletown's bike path is currently 8.9 miles and runs from Trenton (State Route 73) near the Great Miami River bridge almost to the Franklin city limits.

Middletown's park system includes:

- Playground equipment at 28 developed parks
- A nature interpretive area
- Picnic shelters
- 1 stocked fishing pond
- A community center
- 2 softball complexes
- 1 baseball, football, and soccer complex
- 2 double sand volleyball courts
- Baker Bowl Skate Park
- Pickle ball courts
- 22 basketball courts with lighting provided on 5 courts
- 18 tennis courts with lighting provided on 10 courts
- A fitness trail system
- A lock tender's museum
- A scenic overlook



Shoppers can browse through a variety of stores along I-75 in Middletown. Also located within close proximity to the City are several additional shopping malls, as well as numerous specialized stores.

Education

The Middletown City School District is well known for its strong, comprehensive educational programs. Curriculum improvement, instruction and support services are the focal point of the district. To maintain a contemporary educational program, the course of study for each subject area is reviewed by a committee comprising teachers and administrators who recommend revisions to the curriculum and modernized instructional resource material.

The educational program also includes a variety of teaching methods and instructional programs and extracurricular activities to meet students' special needs and interests: Success Academy, Central Academy (non graded school), Algebra for All, Post Secondary Education Option, Pre-School, Social Justice Class, Dual Credit Classes, Elementary Gifted and Talented Education, All Day Kindergarten in all eight elementary schools, thirteen Advanced Placement® Courses, Vocational Studies, Independent Study, Honors Courses in core subjects and Foreign Languages, Honors Diploma, Advanced Art and Music classes, over thirty clubs and academic extracurricular activities including the award winning Marching Band, and Show Choir, and the Greater Miami Conference athletic, chess, and academic quiz teams.

The faculty stays on top of current research in the field of education by attending professional development sessions offered by the district and area universities. In-service opportunities are

designed to help the staff develop and reinforce the skills necessary to meet the changing needs of their students.

Individually, the staff and students consistently earn local and state recognition. Middletown High School graduates are accepted into the best colleges and post secondary institutions in the country.

In 2003 the Middletown community passed a \$75.8 million bond issue to replace or remodel all of Middletown's elementary schools with state of the art school buildings. Eight elementary buildings house grades pre-school through fifth grade; two middle schools accommodate grades six through eight; and grades nine through twelve occupy Middletown High School. These accomplishments are the result of an ongoing team effort that involves the dedication and hard work of students, administrators, teachers, support staff, and community members.

Post-Secondary Education

Miami University Middletown is a regional campus of Miami University, a highly regarded state-assisted university with a national reputation and ranked in the top 100 colleges in the United States. A commuter campus, Miami Middletown offers certificate programs, associate degrees, bachelor's degrees, and beginning course work for most four-year degrees.

A variety of post-secondary vocational opportunities are also offered at Butler County Vocational. Core academics at Butler Tech have seen a corresponding advance in order to better prepare a growing number of high school students for entry into college.

Cincinnati State Technical and Community College opened a branch campus in September 2012. The campus is located on Main Street in the downtown area. Cincinnati State plans to launch academic degree programs and certificates in several phases. Initial phase offerings will include courses that lead to the Associate of Arts degree. The AA degree is a transfer degree allowing students to complete the first two years of a bachelor's degree at Cincinnati State before transferring to other bachelor's degree programs. In addition, certificate program and additional program offerings that require specialized equipment and laboratory facilities are being considered for opening in later phases of campus development.

Greentree Health Science Academy opened its doors in 2011 with a new facility that offers various education levels in health care. The Warren Career Center, Miami University, and Cincinnati State Technical and Community College offer classes from high school programs to industry credentials and from Associate Degrees to Bachelor's Degrees.

The Southwestern Ohio and Northern Kentucky region is home to more than ten other highly rated colleges and universities.

Health Care

Premier Health Campus is Middletown's 200 acre site that offers an array of services and medical needs. A complete range of health services for adults and children. These services include advanced health care, family counseling, various services for the handicapped and

developmentally disabled, a hospice, health career education, skilled nursing for seniors and more.

The premier health campus includes the following facilities:

- Atrium Medical Center, formerly Middletown Regional Hospital, with a 280-bed capacity is accredited at the highest possible level, and offers a full range of medical services including cardiology, surgery, comprehensive cancer care, sports medicine, pediatrics, mental health care, a family birth center, and an alcohol and drug treatment program.
- Behavior Health Pavilion offers expanded inpatient and outpatient programs.
- Bidwell Surgery Center is a stand-alone outpatient surgery facility with state-of-the-art operating rooms.
- The Compton Center is a new cancer care center that has been awarded with the Outstanding Achievement Award by the American College of Surgeons' Commission.
- Dayton Children's Specialty Care Center is an extended partnership with the Children's Medical Center of Dayton, welcoming a growing team of pediatric specialists.
- Greentree Health Science Academy offers health care education at high school and college levels.
- Professional Building houses the Atrium Medical Center Pharmacy, several Heart Center services, physician offices and the Wilbur and Mary Jean Cohen Women's Center.
- Avalon by Otterbein is an innovated skilled nursing care and rehabilitation facility.
- Atrium Family YMCA includes a wellness center, child care center, along with the traditional YMCA health fitness management.
- Middletown VA Outpatient Clinic opened in January 2011 and serves over 2,500 area veterans. Among the services are primary care, optometry, podiatry, full-service laboratory, audiology, occupational and physical therapy, mental health services and pharmacy.



Economic Outlook

The City has experienced over \$1 billion dollars of investment made by area businesses since 2007. These investments include a variety of businesses including industrial, commercial, educational, and medical facilities. It is estimated that 1,412 jobs were created from 2009 to 2013 and 320 jobs are projected for 2014. What was once primarily a “blue-collar” steel mill town has been diversified to include education and health care into the mix.

New industries, new commercial businesses, two college campuses and a fairly new hospital campus are definitely something we can boast about. In addition, the East End is growing and the downtown area is being redeveloped. We are experiencing momentum and interest in the City.

While the new projects and expansions are tangible evidence of growth, many strategic moves were accomplished that will provide a foundation for continued growth. Public-private

partnerships have played a part in our growth. A new land banking project was started, a micro-financing program for our downtown businesses is in progress, and we continue to work closely with our career centers and colleges. We started a new marketing campaign and at the same time reached out to more regional and state entities to spread the good news and take advantage of collaborative opportunities.

Retail and tourism continue to grow. The downtown area has experienced new shops and restaurants along with the increased student population at the Cincinnati State Middletown campus.

Two historic buildings are showing signs of new life. The historic Sorg Opera House was sold to the non-profit SORG (Sorg Opera Revitalization Group). This group is in the fundraising stage while they are seeking non-profit status. They plan to create new spaces for arts, retail, educational, and commercial services as well as a performing arts center for the community. The Sorg Opera House was built in 1891. The Sorg Mansion, built in 1887, has new owners who plan to restore the mansion. This brick and stone Romanesque castle was built in 1887 for \$1 million by Paul J. Sorg, one of Middletown's first industrialist and multimillionaires.

Residential development is also moving forward. Fischer Homes built new homes in the Renaissance District. The company's confidence in the region was demonstrated by their acquisition of over 240 acres of residential and commercial land in Middletown. New market rate housing is in the works in the downtown area. The former Fifth Third Tower was recently purchased by Grassroots Ohio LLC. This group is currently lining up funding for converting the historic 30,000 square foot art deco building. This project will be the first residential project in the downtown area and could be a catalyst for further revitalization.

Middletown is a great community to live and grow. While we embrace our unique history, we also look to the future as our City undergoes dynamic change and growth.

HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1791	Daniel Doty built the first log cabin in what was to become Middletown.
1802	Steven Vail laid out plots for Middletown
1805	First tuition school opened
1807	First local post office established in a log cabin, the office of attorney Ezekiel Ball
1820	Population of 314
1825	Construction began for the Miami Erie Canal
1827	Middletown Cemetery established on First Ave. This is the final resting place of Daniel Doty, who died in 1848.
1837	Middletown's first jail; First public school opened in Middletown at Main and Manchester; Middletown's first government organized.
1839	"Middletown Mail," Middletown's first newspaper published
1840	Population of 1,066; Middletown's William Webster invented a machine to make paper bags
1848	Volunteer fire department
1850	Population of 1,087; Oglesby Barnitz bank formed
1852	Erwin Paper, later Sorg Paper Co., became the first of numerous paper and allied product companies.
1860	Population of 3,070
1866	Sebald Brewery was opened.
1869	Paul J. Sorg and John Auer moved their tobacco plant to Middletown.
1870	Population of 3,046
1873	Middletown Gas & Light & Coke Company formed
1875	Middletown Water Works began
1879	Middletown & Madison Railroad organized – used horsepower to travel Central Ave.
1880	Population of 4,538
1880	Attorney Charles Bundy organized first phone company, Buckeye Telephone Co.; First City Building built
1881	Electricity comes to the City.
1882	the Middletown Division of Fire was created
1886	Middletown becomes a City
1887	The Sorg Mansion was constructed by Paul J. Sorg, Middletown's first millionaire.
1889	Middletown Attorney, James Campbell, elected governor of Ohio.
1890	Population of 7,681
1891	Sorg Opera House erected by Paul J. Sorg, Middletown's first fine house of entertainment.
1892	Paul J. Sorg elected to Congress.
1899	George M. Verity entered into agreement with the Industrial Commission of Middletown to locate his steel plant along the Miami Erie Canal. George M. Verity is the founder of the American Rolling Mill Company (known as Armco)
1900	Population of 9,215
1900	Cornerstone of American Rolling Mill Co. (ARMCO) was laid July 12, 1900
1909	Middletown train depot was built on Charles Street near Central Ave.

HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1910	Population of 13,152
1913	Great Flood
1914	Harrison L. Dell, First Middletown Judge
1917	Middletown Hospital opened.
1922	Manchester Hotel opened.
1923	John B. Tytus built the first continuous sheet mill in the world.
1925	Middletown's first traffic light installed at Central and Broad
1929	Miami-Erie Canal officially closed
1930	Population of 29,932
1932	The Jug, first drive-in diner in Miami Valley opened
1940	Population of 31,220
1940	The first Aeronca plane was completed in Middletown on June 5, 1940
1949	Voters approved change in Charter establishing manager – commission type government
1958	Middletown named All American City for 1957; First shopping center built Construction for I-75 began
1960	Population of 42,115
1960	Jerry Lucas wins Olympic gold medal for basketball in Rome
1966	Middletown Campus of Miami University opens
1970	Population of 48,767
1975	New Arts in Middletown Building
1976	New City Building dedicated
1977	Middletown Senior Citizens Center opened
1980	Population of 43,719
1983	New Middletown Public Library dedicated
1984	Armco moves General Office to New Jersey
1987	William Verity named U.S. Secretary of Commerce
1988	Armco-Kawasaki joint venture formed (formerly ARMCO)
1990	Population of 45,058
1992	William "Sonny" Hill became the first African American City Commissioner
2000	Population of 51,605
2007	Grand opening of new Atrium Medical Center (formerly Middletown Regional Hospital) AK Steel moves corporate headquarters to West Chester, Ohio (300 corporate office positions)
2008	Larry Mulligan, Jr. became Middletown's first directly elected Mayor
2008	Judith Gilleland became the first female City Manager
2010	Population of 48,694
2012	Kayla Harrison wins Olympic gold medal for Judo in London, England
2012	Cincinnati State Technical Community College opens campus in downtown area

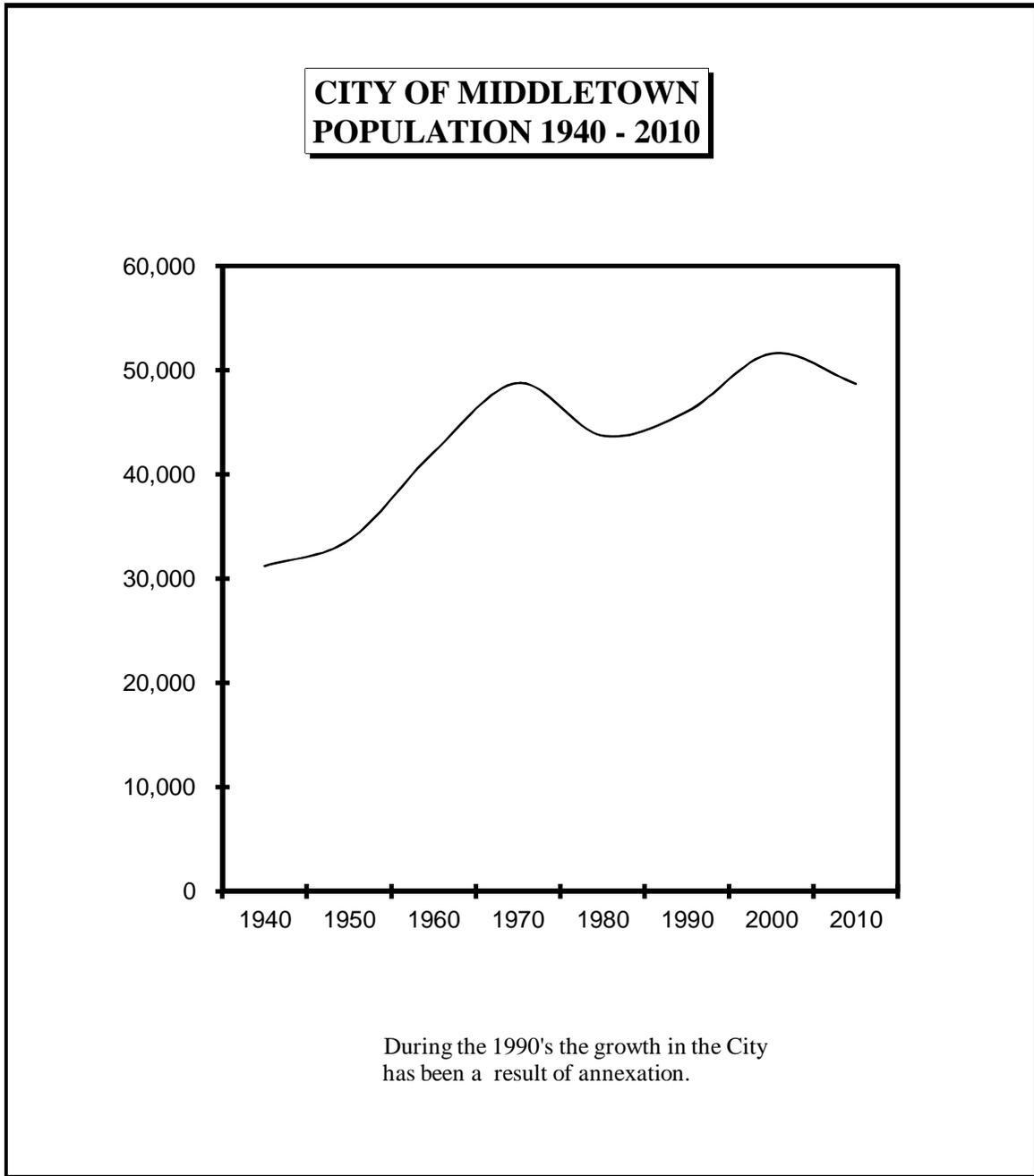


Figure 12.1 Population of the City of Middletown from 1940 through 2010 (data from Census Bureau)

**CITY OF MIDDLETOWN, OHIO
MISCELLANEOUS STATISTICS
December 31, 2013**

Date of incorporation	1837
Form of government	Council - Manager
Area	26.2 square miles
Miles of streets	240
Fire protection:	
Number of stations	5
Number of sworn firefighters	78
Police protection:	
Number of stations	1
Number of sworn police officers	76
Municipal water department:	
Number of customers	19,200
Miles of water mains	343
Sewers:	
Miles of sanitary and storm sewer	320
Recreation:	
Number of parks	37
Number of golf courses	3
Transportation	
Air:	
Number of airports	1
Jet Hangers	1
General Aviation Hangers	13
Land:	
Local bus lines	1
Rail:	
Number of railroad systems	2
Education:	
Miami University - Middletown Campus Branch Students	3,000

Source: City of Middletown Finance & Engineering Departments

**CITY, COUNTY, AND STATE
DEMOGRAPHIC STATISTICS
December 31, 2012**

Population

Year	City of Middletown	Butler County	State of Ohio
1940	31,220	120,249	6,907,612
1950	33,695	147,203	7,946,627
1960	42,115	199,076	9,706,397
1970	48,767	226,207	10,652,017
1980	43,719	258,787	10,797,630
1990	46,022	291,479	10,847,115
2000	51,605	332,807	11,353,140
2010	48,694	368,130	11,536,504
2012 est.	48,702	370,589	11,553,031

Housing ,Income, and Education Statistics

	City of Middletown	Butler County	State of Ohio
Total housing units	23,296	148,565	5,127,508
Homeownership rate	57.80%	71.00%	68.00%
Median value/owner occupied homes	\$104,300	\$158,800	\$133,700
Median family income	\$37,442	\$25,892	\$47,358
Per capita income	\$19,911	\$26,492	\$25,857
Persons below poverty level	23.8%	13.6%	15.4%
High school graduates	81.8%	88.2%	88.2%
Bachelor's degree or higher	15.1%	26.8%	24.7%

Source: U.S. Census, State & County QuickFacts

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2012

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Population:				
Population - year 2000	51,605	57,502	60,690	42,097
Population - year 2012	48,702	56,163	62,327	42,506
Households:				
	19,858	25,421	24,620	17,221
Age:				
65 and older	14.9%	18.0%	13.2%	13.0%
under 18 years	24.3%	21.0%	24.9%	23.2%
under 5 years	7.5%	5.8%	8.1%	6.4%
Education:				
High school graduate	81.8%	93.9%	81.6%	90.5%
Bachelors's degree or higher	15.1%	30.8%	14.4%	25.0%
Unemployment:				
Unemployment Rate - year 2000	4.8%	2.3%	3.0%	2.9%
Unemployment Rate - year 2012	7.0%	6.6%	7.0%	6.0%
Income:				
Median family income	\$ 35,607	\$ 50,187	\$ 39,381	\$ 54,610
Poverty level	23.8%	10.7%	23.1%	9.6%
Per capita personal	\$ 19,911	\$ 30,055	\$ 19,959	\$ 27,921
Housing:				
Housing units	23,296	27,602	27,878	18,803
Homeownership Rate	57.8%	62.7%	56.4%	65.4%
Median value of owner-occupied units	\$ 104,300	\$ 133,100	\$ 104,900	\$ 148,500
Business:				
Total number of firms	3,570	4,771	4,014	4,097
Retail sales per capita	\$ 16,623	\$ 28,626	\$ 11,153	\$ 35,936

Source: U.S. Census, QuickFacts

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2012

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Employment Status:				
Population 16 years and over	40,271	45,375	48,234	34,258
In labor force	60.8%	65.4%	61.5%	72.2%
Civilian labor force	60.8%	65.0%	61.4%	72.1%
Employed	51.6%	59.8%	53.5%	64.7%
Unemployed	9.2%	5.2%	7.9%	7.4%
Armed Forces	0.1%	0.4%	0.0%	0.1%
Not in labor force	39.2%	34.6%	38.5%	27.8%
Industry:				
Educational, health care, social assistance	18.9%	27.3%	21.7%	20.3%
Manufacturing	17.3%	10.2%	18.2%	17.4%
Retail trade	15.7%	12.4%	13.7%	13.5%
Arts, entertainment, recreation, food services	12.7%	9.9%	10.2%	6.7%
Profession scientific, management & administrative	9.2%	11.8%	8.9%	11.2%
Finance, real estate, insurance	5.5%	5.2%	5.3%	10.3%
Construction	4.4%	4.7%	6.6%	4.8%
Transportation, warehousing, utilities	6.1%	4.3%	4.1%	3.5%
Other services	4.0%	4.8%	4.8%	3.8%
Wholesale trade	2.2%	2.4%	2.2%	3.4%
Public administration	2.4%	4.0%	3.2%	3.0%
Information	1.4%	2.9%	0.8%	2.0%
Class of Worker:				
Private wage & salary	86.9%	80.0%	84.1%	84.8%
Government	9.5%	13.0%	10.8%	10.2%
Self-employed	3.6%	7.0%	5.0%	4.9%
Occupation:				
Management, business, science, and arts	26.0%	38.5%	23.8%	35.9%
Service occupations	21.0%	17.7%	20.0%	15.0%
Sales and office	25.6%	25.8%	26.9%	26.7%
Natural resources, construction, and maintenance	7.2%	5.8%	9.8%	6.5%
Production, transportation, and material moving	20.2%	12.2%	19.5%	15.9%

Source: U.S. Census, American FactFinder 2010-2012 American Community Survey

TOP EMPLOYERS AND PROPERTY TAX PAYERS

Top Ten Employers

Employer	YEAR 2012			YEAR 2003	
	Employees	Rank	Percentage of Total City Employment	Employees	Rank
AK Steel	2,333	1	11.7%	4,072	1
Atrium Medical Center	2,013	2	10.1%	1,470	2
Middletown City School District	1,081	3	5.4%	986	4
CBS Temporary Services, LLC	1,064	4	5.3%		
Crown Services 36 LLC	887	5	4.5%		
CM Temporary Services, Inc.	712	6	3.6%		
McGraw/Kokosing Construction	640	7	3.2%	349	7
Kroger Limited Partnership	526	8	2.6%		
City of Middletown	520	9	2.6%	531	5
McDonald's Restaurants of Ohio	427	10	2.1%		
Miami University				250	9
Robert Lee Brown, Inc				1,170	3
Jefferson Smurfit Corporation				354	6
Aeronca				255	8
Southwestern Ohio Steel				190	10

Top Ten Tax Payers (Real Property)

Taxpayer	Nature of business	2012	2003
		Rank	
Duke Energy Ohio Inc.	public utility	1	
Armco, Inc.	steel manufacturing	2	1
Rockies Express Pipeline LLC	natural gas pipeline	3	
Garden Manor/Sam Boymel	retirement facility	4	4
Precision Strip	steel processing	5	2
Middletown Coke		6	
Liberty Retirement Properties	retirement facility	7	
Chaka-Chak	apartment complex	8	
Texas Eastern Transmission	natural gas pipeline	9	
Bavarian Woods	apartment complex	10	6
Southwestern Ohio Steel	steel processing		3
Trinity Place	apartment complex		5
Bay West Paper	paper and packaging		7
Riverside Village	apartment complex		8
Akers Packaging	box manufacturing		9
Jefferson Smurfit Corp	paper and packaging		10

Note: 2003 is the earliest available data available from current records

Section 13

GLOSSARY

GLOSSARY

ADA	American with Disabilities Act
AFIS	Automated Fingerprint Identification System
Accounts Payable	A liability account reflecting amounts owing to persons/organizations for goods and services received.
Accounts Receivable	An asset account reflecting amounts owing from persons/organizations for goods and services provided.
Accrual Basis	A method of accounting that recognizes the financial effect of transactions when they occur as opposed to when cash is actually received or spent.
Adopted Budget	A budget that has been prepared and reviewed in accordance with State law and has been duly adopted by City Council.
Allocate	To set aside portions of budgeted expenditures that are specifically designated for a certain purpose.
Annual Budget	A budget covering a single fiscal year (January 1 to December 31)
Appropriation	A legal authorization by the City Council to make expenditures and incur obligations for a specific purpose.
Assess	To establish an official property value for taxation.
Assessed Valuation	A value that is established for real or personal property for taxation purposes.
Assets	Property owned by the City which has monetary value.
Authorized Positions	Employee positions that are authorized in the adopted budget for the fiscal year.
Balanced Budget	A budget with beginning cash balances and revenues exceeding or meeting the total amount of expenditures.
Basis of Accounting	A term used to refer when revenues, expenditures, expenses and transfers are recognized in the accounts and reported on the financial statements, specifically relating to the timing of measurements.
Bond	A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.
Bond Rating	A rating (made by an established bond rating company) from a schedule of grades, indicating the probability of timely repayment of principal and interest on bonds issued.

GLOSSARY

Budget	A plan of financial operation comprised of an estimate of proposed expenditures for a given period and the proposed means of financing them. Each City of Middletown budget is an annual budget. The expenditures in the budget agree with the appropriations approved by the City Council.
Budget Calendar	The schedule of key dates, which the City follows in preparation and adoption of its budget.
Budget Message	The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budgets, major changes, and the views and recommendations of the City Manager.
CAFR	See Comprehensive Annual Financial Report
CALEA	Communications Assistance for the Law Enforcement Act is a voluntary accreditation for law enforcement agencies based on a body of standards internationally accepted by the law enforcement community
CD	Community Development
CDBG	Community Development Block Grant, a federal entitlement program designed to benefit low and moderate income persons, specifically in the areas of housing and community development.
CIP	Capital Improvement Plan
COM	City of Middletown
Capital Improvements	Additions and/or replacements to the City's buildings, and infrastructure assets (e.g., highways, sewer and water lines, pumping stations, etc.)
Capital Outlay	Represents an expenditure designated for the purchase of fixed assets such as depreciation, machinery, equipment, or vehicles.
Capital Project Fund	A fund created to account for financial resources to be used for acquisition or construction of major capital facilities.
Carryover Balance	An amount of cash remaining at the end of a fiscal year after all of the year's financial obligations has been satisfied. The cash balance is "carried over" as the beginning cash balance of the next year.
Cash Basis	A basis of accounting under which transactions are recognized only when cash is received or disbursed.
Charges for Services	A charge or fixed rate for the purchase of an article or service including a variety of fees and charges. Examples include purchase of birth certificates, planning review fees, utility bills, emergency medical service, etc.

GLOSSARY

Chart of Accounts	The classification system used by a city to organize the accounting for various funds.
City Council	The governing body of the City of Middletown. There are currently seven City Council members including one Mayor.
City Manager	The chief executive officer of the City of Middletown appointed by City Council
Commodities	An expenditure category that includes supplies and materials that are consumed as they are used. Some examples of commodities are chemicals, office supplies, cleaning supplies, and supplies to maintain equipment.
Comprehensive Annual Financial Report	The official annual report of the City of Middletown. The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with generally accepted accounting principles by the City and includes an accounting opinion issued by an outside auditor.
Contractual Services	An expenditure category that includes all services provided by outside and internal consultants and vendors. Some examples of contractual services are municipal garage charges, computer maintenance contracts, legal services, seminar fees including travel, memberships in professional organizations, and telephone bills.
Debt Service	Debt service expenditures which include principal, interest, and collection fees.
Debt Service Fund	A fund created to account for financial resources to be used for the payment of debt obligations of the City. Payments made by a Debt Service Fund include principal, interest, and trustee fees (if applicable) on City bonds.
Deficit	A term meaning there are insufficient funds to cover expenses.
Department	A major unit of organization in the City comprised of subunits called divisions. City Departments include: City Council, City Manager's Office, Economic Development and Planning, Law, Public Works & Utilities, Finance, Health, Community Revitalization, Municipal Court, and Public Safety
Depreciation	Depreciation is determined by allocating the cost of capital assets over the estimated useful lives of the assets on a straight-line basis
Disbursement	Payment for goods and/or services in cash.
Distinguished Budget Presentation Awards Program	A voluntary program administered by Government Finance Officers Association to encourage governments to prepare effective budget documents. This award is the highest form of recognition in governmental budgeting and represents a significant achievement.

GLOSSARY

EMS	Emergency Medical Services
Encumbrances	Commitments related to unperformed contracts for goods or services.
Enterprise Fund	A fund created to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, sewer, golf course, solid waste disposal). The expenses of an Enterprise Fund are usually financed or recovered through user charges (e.g., golf fees).
Estimated Revenue	Amount of projected revenue to be collected during the fiscal year
Expenditures	Cash payments for goods received, services rendered, or debt obligations.
FAA	Federal Aviation Administration, the federal agency that governs the operations of the nation's airports.
FTE	Full time equivalent, most commonly used when referring to part time employees. A total of 2,080 hours represent one full time employee.
Federal Grant Fund	A fund created to account for financial resources provided by the Federal Government to be used for specific expenditures authorized by the specific federal grant awarded to the City.
Final Budget	Term used to describe revenues and expenditures for the year beginning January 1 and ending December 31 adopted by Council.
Financial Plan	A multi-year financial forecast of all revenues and expenditures of the City for all major funds. This forecast is the basis of the City's annual budget.
Fiscal Year	A twelve month period used for accounting purposes. Used to differential a budget or financial year from the calendar year.
Forecasting	A process of analyzing data to determine future trends.
Full time equivalent	Ratio of total number of paid hours (part time or grant employees) by the number of working hours (2,080 hours for a full time employee) per year
Function	Related activities intended for the same purpose. Example: Police and fire perform the function of public safety.
Fund	A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities. The fund types in the budget are: Capital Projects, Debt Service, Enterprise, Federal Grants, General, Internal Service, Special Assessments, Special Revenue, and Trust.
Fund Balance	The difference between assets and liabilities reported in a fund.

GLOSSARY

GAAP	Generally Accepted Accounting Principles, rules and procedures that serve as the norm for the fair presentation of financial statements.
GIS	Geographic Information System – computer system that illustrates geographic details of land and/or property
General Fund	The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio and the Charter of the City.
GFOA	Government Finance Officers Association is an organization who supports the advancement of governmental accounting, auditing, and financial reporting.
Grants	A contribution or gift in cash or other assets from other sources.
Governmental Fund	Fund generally used to account for tax-supported activities.
HUD	US Department of Housing and Urban Development
Impervious surface of property	A surface which slows or prevents water from infiltrating the soil or a surface that water cannot penetrate, such as roof, road, sidewalk, or paved parking lot causing water to run off the surface more rapidly or in greater quantities than under natural conditions. The amount of impervious surface increases with development and results in the need for drainage facilities to carry the increased runoff.
Independent Auditor's Report	The official written communication of the results of an audit. In a financial audit, the independent auditor's report typically will offer an opinion on whether a set of financial statements is fairly presented in conformity with GAAP.
Infrastructure	An asset such as streets, water and sewer lines, treatment facilities, traffic signals, etc.
Interfund transfer	Flow of cash between funds. The City of Middletown distributes income tax revenue to various funds such as Transit, General Obligation Debt Service, and Health.
Internal Service Fund	A fund created to account for the financing of goods or services provided by one department to other departments of the City. The City's Internal Service Funds are the Municipal Garage Fund which purchases and maintains the City's vehicle fleet, and the Employee Benefits Fund which pays the City's health benefits plan.
Intergovernmental Revenue	Revenue received from other governmental entities such as the county, state or federal government, most generally in the form of grants, taxes, or subsidies.

GLOSSARY

LED	Light emitting diodes – new technology used in traffic lights causing a brighter, more energy efficient, and a longer lasting display.
Levy	Taxes imposed for the support of governmental activities.
Long Term Debt	Debt with maturity of more than one year.
MDT	Mobile data terminal otherwise known as mobile computer.
Maturities	The dates on which the principal or stated values of investments or debt obligation mature and may be reclaimed.
Mill	The value of 1/1000 of one dollar used in computing taxes (usually property taxes) by multiplying the rate times the taxable value divided by 1,000. Example: 5.9 Mills with taxable property value of \$100,000 is calculated $\$100,000/1,000 \times 5.9 = \590
Millage	A tax rate on property, expressed in mills per dollar of value of the property.
Mission	A description of the scope and purpose of a specific entity.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for when they become measurable and available.
Moody's Investors Service	A financial service company formed in 1918, a subsidiary of Dunn & Bradstreet Corporation, who provides ratings for municipal securities and other financial information to investors.
NPDES	The National Pollutant Discharge Elimination System (NPDES) permit program prohibits the unauthorized discharge of pollutants from a point source (pipe, ditch, well, etc.) to U.S. waters. Permittees must verify compliance with permit requirements by monitoring their effluent, maintaining records, and filing periodic reports.
Note	A written promise to pay a certain amount of money on a specific date with interest; a short-term debt. Most notes are one year or less.
NSP	Neighborhood Stabilization Program – a federal grant program with goals to stabilize neighborhoods
ODOT	Ohio Department of Transportation
OKI	Ohio, Kentucky, and Indiana tri-state area
OPWC	Ohio Public Works Commission which was created to assist in financing local public infrastructure improvements under the State Capital Improvements Program and the Local Transportation Improvements Program.

GLOSSARY

Obligations	Amounts which are owed including liabilities and encumbrances
Operating Expenses	Day to day expenses necessary to the maintenance of the enterprise. Operating expenses include payroll, employee benefits, depreciation, repairs, etc.
Operating Revenue	Revenue or funds received as income to pay for ongoing day to day operations.
PERS	Public Employees Retirement System
Personal Services	An expenditure category which includes all City employee salary and fringe benefit costs.
Pool	A cost sharing arrangement among independent entities. The City purchases its liability coverages through an intergovernmental insurance pool.
Potable Water	Potable water is water that is safe to drink and is free from pollution, harmful organisms and impurities.
RFP	Request for proposal
ROI	Return on investment
Real Property	Property which is land, buildings, or other capital improvement which become an integral and connected part to the real property (example is playground equipment).
Resources	Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.
Revenue	Monies received by the City as income.
Special Assessment	A levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
Special Assessment Fund	A fund created to account for the use of special assessment receipts.
Special Revenue Fund	A fund created to account for financial resources which are designated for a specific operational purpose by local or state regulations. Two examples of Special Revenue Funds are the Auto and Gas Tax Fund which accounts for the use of gasoline tax receipts for road repairs, and the Conservancy Fund which accounts for the use of property taxes for flood protection.

GLOSSARY

State Bond Issue No. 2	A bond issue of the State of Ohio, the proceeds of which are distributed to local governments in Ohio for approved capital improvement (e.g., roads, bridges, utilities) projects.
Strategic Plan	The document prepared by the City which defines the major issues and establishes a process to continually review and improve the City organization's vision of the community. The Strategic Plan provides the framework within which the overall direction of the City will be guided and against which policy decisions and issues will be measured.
Subsidy	Monetary assistance granted by a government to a person or group in support of a project or enterprise being in the public interest (such as the Health State Subsidy).
Supplemental Appropriation	A legal authorization by the City Council to make expenditures and to incur obligations which are additional to the authorization contained in the City's original annual appropriation.
TIF Payments	Tax Increment Financing District payments, payment made to a designated district for property taxes.
Trust Funds	Funds established to account for assets held for other City funds, such as the City's Police and Fire Pension Funds.
UDAG	Urban Development Act Grant
Unencumbered Balance	The amount of money in a fund that is neither expended nor encumbered and is still available for future purposes.
Unreserved Fund Balance	Portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation
Unencumbered Fund Balance	The amount of undesignated balance of a fund which is available for allocation.
User Charge or User Fees	Charges for service, the payments of a fee for direct receipt of a public service by the party benefiting from the service (e.g., greens fees, water bill payments, transit fare box revenue).
Utility	A service or commodity used for generation and transmission or distribution to the general public such as electricity, gas, or water. The City of Middletown has utility charges for water, sewer, storm sewer, and refuse collection.
Vital Statistics	Statistics concerning the important events in human life, such as births, deaths, health and diseases

Section 14

INDEX

INDEX

PDF Page		Book Page
315	2013 Sidewalk, Curb, & Gutter Program.....	7-8
316	2013 Sidewalk, Curb, & Gutter Project Detail	7-9
55	2014 Budget Summaries by Fund.....	2-16
319	2014 Sidewalk, Curb, & Gutter Program.....	7-12
320	2014 Sidewalk, Curb, & Gutter Project Detail	7-13
304	2015 Future Capital Improvement Programs/Projects	6-38
305	2016 Future Capital Improvement Programs/Projects	6-39
306	2017 Future Capital Improvement Programs/Projects	6-40
26	Action Plan	1-12
50	Action Plan and the 2014 Budget	2-11
30	Action Plan Update	1-16
278	Acquisition for Parks Fund Summary.....	6-12
279	Acquisition for Parks Project Detail	6-13
251	Aeronca TIF.....	5-14
250	Aeronca Tax Increment Financing Fund Summary	5-13
284	Airport Capital Improvement Project Descriptions	6-18
356	Airport Fund Debt Service.....	8-35
354	Airport Fund Summary	8-33
285	Airport Improvement Fund Summary.....	6-19
286	Airport Improvement Fund Project Detail	6-20
355	Airport Operations	8-34
252	Airport/Riverfront Tax Increment Financing Fund Summary	5-15
253	Airport/Riverfront TIF.....	5-16
185	Auto and Gas Tax Fund	4-11
189	Auto and Gas Tax Fund Summary.....	4-15
15	Budget Message	1-1
40	Budget Process.....	2-1
169	Building Maintenance.....	3-69
160	Building Inspection.....	3-60
275	Capital Improvement Fund 220 Summary.....	6-9
267	Capital Improvement Fund Descriptions & Expenditure Summary	6-1
277	Capital Improvement Fund -Effects of Programs/Projects on Operating Budget.....	6-11
272	Capital Improvement Fund Project Descriptions	6-6
270	Capital Improvement Programs Table for 2014.....	6-4
276	Capital Improvements Project Detail.....	6-10
317	Central Ave. Sidewalk, Curb, & Gutter Fund.....	7-10
318	Central Ave. Sidewalk, Curb, & Gutter Program	7-11
84	Changes in Ending Balance – All Funds	2-45
3	City of Middletown Officials.....	ii
113	City Council Department Summary of Expenditures	3-13
112	City Council Office.....	3-12
179	City Income Tax Fund Expenditure Summary	4-5
180	City Income Tax Fund Summary.....	4-6
182	City Income Tax Transfers-Out	4-8

INDEX

PDF Page		Book Page
115	City Manager's Office	3-15
116	City Manager's Department Summary of Expenditures	3-16
220	Civic Development	4-46
219	Civic Development Fund Summary	4-45
63	Combined Funds – 2014 Budget	2-24
58	Combined Funds – Seven Year Summary	2-19
158	Community Center	3-58
159	Community Development	3-59
395	Community Development Act Escrow Fund Summary	11-8
396	Community Development Escrow	11-9
393	Community Development Fund Summary	11-6
394	Community Development Fund Project Detail	11-7
157	Community Revitalization Administration	3-57
151	Community Revitalization Department	3-51
156	Community Revitalization Department Summary of Expenditures	3-56
300	Computer Replacement Fund Summary	6-34
301	Computer Replacement Project Detail	6-35
193	Conservancy Fund Summary	4-19
194	Conservancy	4-20
206	Court Computerization	4-32
227	Court IDIAM Fund Summary	4-53
230	Court Special Projects	4-56
229	Court Special Projects Fund Summary	4-55
146	Criminal Investigation	3-46
238	Debt Service Funds Descriptions and Expenditure Summary	5-1
240	Debt Table	5-3
99	Department and Fund Relationship	2-60
2	Distinguished Budget Presentation Award	i
136	Division of Fire	3-36
142	Division of Police	3-42
283	Downtown Improvements Fund Project Detail	6-17
282	Downtown Improvements Fund Summary	6-16
249	Downtown TIF	5-12
248	Downtown Tax Increment Financing Fund Summary	5-11
202	EMS	4-28
281	East End Fund Project Detail	6-15
280	East End Fund Summary	6-14
246	East End/Towne Boulevard Tax Increment Financing Fund Summary	5-9
247	East End/Towne Boulevard TIF	5-10
135	Economic Development Administration	3-35
132	Economic Development Department	3-32
134	Economic Development Department Summary of Expenditures	3-34
190	Electronic Maintenance	4-16
201	Emergency Medical Service (EMS) Fund Summary	4-27
380	Employee Benefits	9-5

INDEX

PDF Page	Book Page
379	Employee Benefits Fund Summary 9-4
166	Engineering 3-66
218	Enforcement Education 4-44
217	Enforcement/Education Fund Summary 4-43
322	Enterprise Fund Descriptions and Expenditure Summary 8-1
388	Federal Grants Fund Descriptions and Expenditure Summary 11-1
121	Finance Administration 3-21
118	Finance Department 3-18
120	Finance Department Summary of Expenditures 3-20
33	Financial Policies and Goals 1-19
138	Fire Department Summary of Expenditures 3-38
139	Fire Administration 3-39
140	Fire Operations 3-40
386	Fire Pension 10-5
385	Fire Relief and Pension Fund Summary 10-4
141	Fire Training/Prevention 3-41
44	Fiscal History 2-5
25	Foundation Principles 1-11
87	Full-time Positions 2-48
51	Fund Chart 2-12
52	Fund Classifications 2-13
97	Fund Descriptions 2-58
96	Fund Descriptions for Organizational Chart 2-57
53	Fund Structure 2-14
105	General Fund – Annual Budget by Departments 3-5
104	General Fund – Expenditures 3-4
101	General Fund – Revenue 3-1
111	General Fund Summary 3-11
173	General Fund Transfers-Out 3-73
172	General Fund Transfers-Out Summary of Expenditures 3-72
243	General Obligation Bond Debt Service 5-6
242	General Obligation Bond Retirement Fund Summary 5-5
415	Glossary 13-1
363	Golf Fund Summary 8-42
364	Golf Maintenance 8-43
365	Golf Course Clubhouse 8-44
366	Golf Fund Debt Service 8-45
192	Grounds Maintenance 4-18
200	Health Administration 4-26
195	Health & Environment Fund 4-21
198	Health & Environment Fund Summary 4-24
199	Health State Subsidy 4-25
391	HOME Fund Summary 11-4

INDEX

PDF Page	Book Page
392 HOME Program	11-5
389 Housing Assistance Fund Summary	11-2
390 Housing Assistance Program	11-3
233 HUD Section 108 Fund.....	4-59
234 HUD Section 108 Loan.....	4-60
131 Human Resources Administration	3-31
129 Human Resources Department.....	3-29
130 Human Resources Department Summary of Expenditures.....	3-30
228 IDIAM Projects.....	4-54
216 Indigent Drivers Alcohol Treatment.....	4-42
215 Indigent Drivers Alcohol Treatment Fund Summary	4-41
123 Information Systems	3-23
376 Internal Service Fund Descriptions and Expenditure Summary	9-1
150 Jail Management	3-50
125 Law Department.....	3-25
127 Law Department Summary of Expenditures.....	3-27
128 Law	3-28
210 Law Enforcement Mandatory Drug Fine	4-36
209 Law Enforcement Mandatory Drug Fine Fund Summary	4-35
208 Law Enforcement Trust	4-34
207 Law Enforcement Trust Fund Summary.....	4-33
310 Lefferson Road Improvements.....	7-3
309 Lefferson Road Improvements Fund Summary	7-2
371 Litter & Waste Collection.....	8-50
264 Made Industrial Park Tax Increment Financing Fund Summary	5-27
265 Made Industrial Park TIF.....	5-28
311 Main Street Improvements Fund Summary	7-4
312 Main Street Improvements Project Detail.....	7-5
262 Manchester Road Tax Increment Financing Fund Summary	5-25
263 Manchester Road TIF	5-26
70 Major Expenditures – Trends and Assumptions	2-31
75 Major Funds – Purposes and Resources	2-36
45 Major Programs and Functions	2-6
64 Major Revenues – Trends and Assumptions	2-25
60 Matrix by Fund Classification	2-21
400 Middletown, City in Brief.....	12-1
406 Middletown History Time Line	12-7
29 Middletown Holistic Transformational Strategy	1-15
254 Miller Road North Tax Increment Financing Fund Summary.....	5-17
255 Miller Road TIF	5-18
224 Municipal Court.....	4-50
205 Municipal Court Computerization Fund Summary	4-31

INDEX

PDF Page	Book Page
221	Municipal Court Fund..... 4-47
223	Municipal Court Fund Summary 4-49
377	Municipal Garage Fund Summary 9-2
378	Municipal Garage Operations 9-3
360	Municipal Golf Course Fund 8-39
162	Neighborhood Improvement 3-62
397	Neighborhood Stabilization Program Fund 11-10
398	Neighborhood Stabilization Projects 11-11
171	Non-Departmental Project Detail..... 3-71
170	Non-Departmental Summary of Expenditures..... 3-70
231	Nuisance Enforcement Fund Summary 4-57
232	Nuisance Enforcement Project Detail 4-58
95	Organizational Chart..... 2-56
96	Organizational Chart Fund Descriptions..... 2-57
168	Parks Maintenance 3-68
89	Part-time and Grant Positions (Full-time Equivalency)..... 2-50
92	Personnel History 2-53
161	Planning 3-61
145	Police Administration 3-45
149	Police & Fire Dispatch..... 3-49
144	Police Department Summary of Expenditures..... 3-44
225	Police Grants Fund Summary 4-51
226	Police Grants Project Detail..... 4-52
384	Police Pension..... 10-3
383	Police Relief and Pension Fund Summary..... 10-2
148	Police Services 3-48
269	Policies for Capital Improvement Projects 6-3
211	Probation Services Fund Summary..... 4-37
212	Probation Services Project Detail 4-38
302	Property Development Fund Summary..... 6-36
303	Property Development Fund Project Detail 6-37
124	Purchasing..... 3-24
183	Public Safety Levy Fund..... 4-9
184	Public Safety Levy Transfers-Out 4-10
347	Public Works & Utilities Administration..... 8-26
163	Public Works & Utilities Department (General Fund Divisions) 3-63
165	Public Works & Utilities Department Summary of Expenditures (General Fund)..... 3-65
258	Renaissance North Tax Increment Financing Fund Summary 5-21
259	Renaissance North TIF 5-22
260	Renaissance South Tax Increment Financing Fund Summary 5-23
261	Renaissance South TIF 5-24
235	Senior Citizens Levy Fund 4-61

INDEX

PDF Page	Book Page
236	Senior Citizens Levy Project Detail..... 4-62
348	Sewer Administration 8-27
295	Sewer Capital Reserve Fund Project Descriptions..... 6-29
298	Sewer Capital Reserve Fund Project Detail..... 6-32
297	Sewer Capital Reserve Fund Summary 6-31
313	Sewer Connection Program Fund Summary..... 7-6
314	Sewer Connection Program Project Detail 7-7
342	Sewer Fund 8-21
352	Sewer Fund Administrative Services 8-31
351	Sewer Fund Debt Service..... 8-30
299	Sewer Fund - Effects of Programs/Projects on the Operating Budget..... 6-33
346	Sewer Fund Summary 8-25
353	Sewer Fund Transfers-Out..... 8-32
350	Sewer Maintenance 8-29
370	Solid Waste Disposal Fund Summary 8-49
372	Solid Waste Disposal Project Detail..... 8-51
374	Solid Waste Fund Administrative Services 8-53
373	Solid Waste Fund Debt Service 8-52
244	Special Assessment Bond Retirement Fund Summary 5-7
245	Special Assessment Debt Service 5-8
308	Special Assessment Fund Descriptions and Expenditure Summary..... 7-1
175	Special Revenue Fund Descriptions and Expenditure Summary..... 4-1
408	Statistics and Demographics 12-9
167	Street Lighting 3-67
191	Street Maintenance..... 4-17
291	Storm Water Capital Reserve Fund Project Descriptions 6-25
293	Storm Water Capital Reserve Fund Project Detail 6-27
292	Storm Water Capital Reserve Fund Summary 6-26
336	Storm Water Fund..... 8-15
340	Storm Water Fund Administrative Services 8-19
294	Storm Water Fund - Effects of Programs/Projects on the Operating Budget 6-28
338	Storm Water Fund Summary 8-17
341	Storm Water Fund Transfers-Out 8-20
339	Storm Water Maintenance 8-18
4	Table of Contents..... iii
12	Tables and Figuresxi
181	Taxation Division 4-7
213	Termination Pay Fund Summary 4-39
214	Termination Pay Project Detail..... 4-40
122	Treasury 3-22
256	Towne Mall/Hospital Tax Increment Financing Fund Summary 5-19
257	Towne Mall/Hospital TIF 5-20
357	Transit Fund..... 8-36
358	Transit Fund Summary 8-37
359	Transit System 8-38
382	Trust Fund Descriptions and Expenditure Summary 10-1

INDEX

PDF Page		Book Page
203	UDAG Fund Summary	4-29
204	UDAG Project Detail	4-30
147	Uniform Patrol	3-47
287	Water Capital Reserve Fund Project Descriptions	6-21
288	Water Capital Reserve Fund Summary	6-22
289	Water Capital Reserve Fund Project Detail	6-23
290	Water Fund - Effects of Programs/Projects on the Operating Budget	6-24
325	Water Fund	8-4
329	Water Fund Summary	8-8
330	Water Administration	8-9
331	Water Treatment	8-10
332	Water Maintenance	8-11
333	Water Fund Debt Service	8-12
334	Water Fund Administrative Services	8-13
335	Water Fund Transfers-Out	8-14
349	Wastewater Treatment	8-28
369	Wellfield Fund Administrative Services	8-48
367	Wellfield Protection Fund Summary	8-46
368	Wellfield Protection Project Detail	8-47