



Port Middletown Plaza commemorates Middletown's port to the Miami Erie Canal, 1825.

2012 BUDGET CITY OF MIDDLETOWN, OHIO

January 1, 2012 – December 31, 2012





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Middletown
Ohio**

For the Fiscal Year Beginning

January 1, 2011

Linda C. Dawson Jeffrey R. Emer

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Middletown, Ohio for its annual budget for the fiscal year beginning January 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**Principal Officials
January 1st, 2012**

Legislative

Mayor Lawrence Mulligan, Jr.
Vice-Mayor Daniel J. Picard
City Council Member Anita Scott Jones
City Council Member Joshua E. Laubach
City Council Member Ann Mort
City Council Member Joe Mulligan
City Council Member Andrew Smith, Jr.

Executive/Administrative

City Manager Judith Gilleland
Chief of Police David VanArsdale
Community Revitalization Director Douglas D. Adkins
Director of Court Services Steven P. Longworth
(Acting) Economic Development Director Denise Hamet
Finance Director Russell E. Carolus, Jr.
Fire Chief Steven M. Botts
Health Commissioner Jacquelyn D. Phillips
Law Director Leslie S. Landen
Planning Director Martin D. Kohler
Public Works & Utilities Director David J. Duritsch, Jr.

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Section 1

CITY OVERVIEW



January 31, 2012

2012 BUDGET

To the Honorable Mayor Larry Mulligan, City Council and the Citizens of Middletown:

The 2012 budget serves as a foundation for policies, a financial plan, an operations guide, and as a communications device. The presented budget is realistic, attainable, and effectively meets the core service delivery needs for the citizens of Middletown, while addressing the priorities set by City Council. These priorities have resulted in the strategic plan “Agenda 2011/2012”.

“Agenda 2011/2012” formalizes key priorities which include: finances, public safety, street improvement, Cincinnati State Middletown Campus, jobs, and improving the City’s image. Finances, street improvements, and public safety are the top three priorities as established by City Council four years ago and affirmed annually.

Meeting budgetary constraints along with this agenda is a daunting challenge, however, we have made great strides toward these priorities and we are continually searching for opportunities to improve. We, like many local governments, have been busy dealing with an array of issues including, but not limited to, a struggling national, state and local economy, balancing budgets, and meeting both financial and operational responsibilities.

Finances

The Finance Department maintains a multi-year financial plan which projects current and future revenues and expenditures of all major and operating funds on an annual basis for a period of five years. This plan also provides historical data of past financial information to reflect past economic trends. Ongoing updates and changes are made to the financial plan throughout the year as situations and economic conditions change. The financial plan has proven to be a valuable instrument which gives financial guidance to the City Manager, senior staff and City Council, as well as in developing the annual budget request for each department.

City Council is kept apprised of financial issues and fiscal forecasts. Financial reports are generated and distributed to City Council on a monthly basis. City staff meets monthly to review the budget status and to identify trends that may affect city finances. The information generated in these discussions is forwarded to City Council. This process ensures accountability of everyone's tax dollars along with keeping City Council abreast of quickly changing economic conditions. These policies were crucial for the 2012 budget. The City is committed to maintaining a sound financial position.

The 2012 budget is a balanced budget and contains \$94,367,785 for expenditures in all funds which is 12.5% less than the 2011 budget. A balanced budget will be achieved through the use of existing fund balances, debt issuance and other sources.

Budget History

Sometimes, it is necessary to look at the past to help understand our current position. In 2009, the City received record low revenue for income taxes compared to the past ten years. It was then determined that measures had to be taken to keep the General Fund solvent while still meeting our priorities. A recommendation of reducing the cash balance from 25% (percentage of expenditures) down to a floor of 15% over a three year period (2010 to 2012) was enacted to lessen the impact of the recession on the General Fund. This recommendation became the directive for years 2010 through 2012.

The budget process called for making significant cuts in 2010 to provide a solid budgetary plan for the next three years. These early reductions would lessen the impact in later years. The 2010 budget was passed with over \$1.5 million in cuts including the lay-off of seven full time employees.

The 2011 General Fund budget was the second year of the three-year plan to reduce the General Fund balance from 25% to 15% of General Fund annual expenditures. In early 2011, we were made aware that we would be receiving a significant reduction in State subsidies. We set to work immediately to make plans for the reductions, some of which occurred during 2011. Fortunately, we were able to end the year with a General Fund balance of \$6.5 million, staying within the 25% - 15% budgetary goal.

The following factors were considered when establishing the City's fund reserve policy of a 25% to 15% target:

1. Rating agencies look favorably on cities that maintain adequate operating reserves, while maintaining the City's very favorable Moody's Aa2 bond rating;
2. The adequacy of the reserve level for cash flow purposes;
3. Allows service levels an appropriate buffer for gradual transitions instead of drastic changes to services every year; and
4. Allows funds for unforeseeable emergencies.

For the past several years, we have implemented many cost saving measures. Budgetary cuts and past measures from previous years include:

- Cut all discretionary travel & training expenditures
- Hiring freeze – not currently in effect
- Reduced contributions to local programs such as Middfest, Litter Control (Keep Middletown Beautiful), and Convention and Visitors Bureau
- Increased fees (ambulance services, false alarms fees, park impact fees, etc.)
- Enhanced delinquent income tax collection efforts
- Cut services and programs (leaf pick up, brush drop off, Christmas tree pickup, spring clean-up, day care, home health aides)
- Eliminated entire divisions (Parking Services, Social Health Center, Recreation, Refuse Collection, City Centre Mall)
- Increased employee health insurance cost sharing
- Reduced fleet of vehicles
- Cut General Fund subsidies to other funds
- Reduced mowing of street right-of-ways
- Consolidated Police and Fire Dispatch
- Consolidated and reorganized departments to meet changing needs
- Outsourcing EMS billing, utility payment lockboxes, and water bill printing to reduce costs and improve efficiencies
- Reorganization of the Department of Community Revitalization
- Lay-off of seven full time employees and elimination of seven vacant positions (2010)
- School crossing guards would be funded by the school district at 100% instead of the previous 50% (2010)
- No pay increases for non-union personnel (2010)
- Elimination of the Recreation Division (2010)

2012 General Fund Budget

The State of Ohio announced in July 2011, that it was going to cut a significant amount of revenue (Local Government Fund, Estate Taxes, and Commercial Activities Tax) to help alleviate the State's \$8 billion budget deficit. The City's original budget plan for 2010-2012 was made untenable due to revenue cuts of \$3.2 million. If the State of Ohio had maintained their promised revenues, additional cuts could have been gradually enacted.

After consideration of several alternatives, Council and staff selected an option of cutting \$3.7 million as the most sustainable option. Unfortunately, cuts at this magnitude affect current services provided by the city to area residents. The \$3.7 million reduction was split proportionally based upon consensus among city council: \$1.1 million in cuts for Non-Public Safety; \$2.6 million in cuts for Public Safety; \$1.4 million in cuts for Police; and \$1.2 million for Fire.

The 2012 General Fund budget was created to be the first year of a two-year plan. The tenets of the plan:

1. Move the cash balance down to a floor of 15% of expenditures over the two year period (2012 to 2013).
2. Make required cuts sooner than later to lessen impacts in later years.
3. Lessen the overall impact of a lengthy recession (up to 2 years).
4. Renew Public Safety Levy in 2012 at current level (.25%).

Due to the budget cuts in previous years, personnel cuts were the unavoidable in the 2012 budget. Personnel costs are the largest expense category in the General Fund.

Assumptions for 2012 Budget:

- Abolishment of the following Non-Public Safety positions:
 - Programmer/Analyst
 - Garage Attendant
 - Engineering Tech
 - Personnel Specialist
 - Neighborhood Improvement Specialist
 - Senior Planner
 - 3 Seasonal positions in Public Works
 - 2 Seasonal inspectors
 - Part-time building cleaner
- Abolishment of the following Public Safety positions.
 - Police Personnel – 11 positions
 - 1 Humane Officer
 - 1 Dispatcher
 - 1 Records Clerk
 - 4 Patrol Officers abolished
 - 4 Patrol Officers slated for abolishment, now funded by grant
 - Fire Personnel – 9 positions
 - 9 Firefighters
- 0% cost of living adjustment for non-organized
- 0% for union groups up for renewal in 2012
- Remaining unions as approved by council in collective bargaining agreements.
- \$500,000+ cut to employee health benefit costs
- TIF funds will generate \$195,000 in debt payments
- Income Tax Revenue will increase 2% in 2012
- Police pensions will remain at current rate (19.5%)

Significant Statistics from 2012 Budget:

- Total General Fund expenditures of \$29,068,287. A reduction of 7.8% from the 2011 budget.
- 72% of General Fund budget is public safety related.
- 89% of Public Safety budget is personnel related.
- Substantial cuts have been made to General Fund since 2005 including a ten percent reduction in personnel. (Most of these positions were non-public safety.)

2012 General Fund Budget Summation

Staff believes that this budget contains a well-rounded solution of city services for our residents and businesses. The 2012 budget maintains a balanced financial position through the year 2013 and hopefully preserves our solid financial standing of an “Aa2” bond rating. This budget is based upon a projected income tax growth rate of 2% (latest data shows 2.1% for 2011 over 2010) which is the largest revenue for the General Fund.

The Income Tax Fund and the General Fund, both major funds, are 59.9% of the total revenues and 45.0% of all expenditures for all governmental funds. Most importantly, these funds account for the majority of tax dollars. The city is cognizant of the effects of the global economy and how that causes fluctuations in our tax dollars. We strive to keep our financial plan abreast of changes and respond accordingly.

The 2012 budget for all funds meets the State of Ohio’s definition of a balanced budget. The State of Ohio requires that each fund’s beginning of the year cash balances plus the fund’s projected annual revenues, are at least equal to the annual expenditure appropriation of each fund.

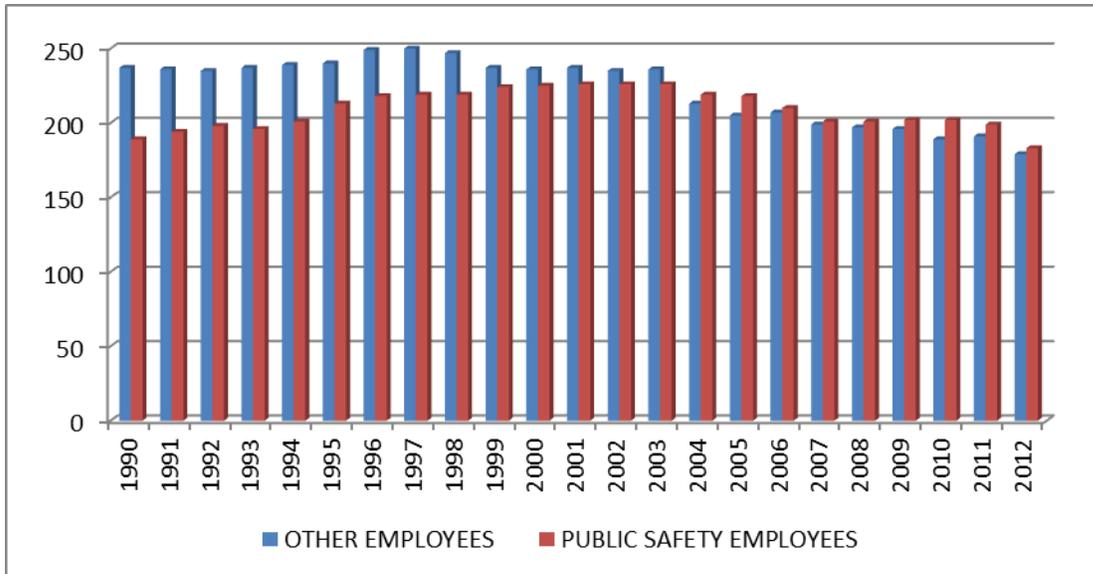
The affects of these budget cuts are not yet definitive, yet we know that services will be adversely affected. Also, other funds that require monetary assistance such as the Health Department will be affected. Due to cuts in the city subsidy and reduced grants, the Health Department’s hours are now limited to four days a week (Monday thru Thursday). Staff is always looking for other options on how to do business in a cost effective manner.

Personnel Changes

Although our budget is set with personnel counts and designations, we will continue to examine each position as it becomes vacant as to whether or not it should be filled. This is a prudent practice even during good economic times. We strive to control labor costs while still providing the highest level of services.

From 1990 to 1997, the city experienced a steady growth in the number of employees. In 1998, the number of employees started decreasing with 2012 being the largest decrease at

7.2%. In 2004, the number of public safety employees (police and fire) exceeded the number of employees from all other functions.



Public Safety

Public safety is one of our priorities. \$20.9 million of the projected \$29.1 million general fund budget is dedicated to Public Safety. This is approximately 72% of all General Fund expenditures.

The Middletown Division of Police underwent the re-accreditation process in 2011. A team of inspectors from the Commission on Accreditation for Law Enforcement Agencies (CALEA) conducted an on-site assessment, during which they reviewed the policies and procedures of the division and examined documentation proving the policies and procedure were indeed followed. During a conference in Bethesda, Maryland, the department was accredited for the third straight time. The process, though complex and time consuming, ensures the Division of Police meets or exceeds national standards and ensures a level of service to the community that is second to none.

In these days of shrinking resources, all divisions are seeking ways to continue to provide a high level of service without incurring additional costs while we struggle through tough economic times. One of the ways the Division of Police is trying to accomplish this is through the use of highly directed patrol. We have identified three sections of the city as high demand service areas. Studies have shown that 10-20% of the population is responsible for 70-80% of the calls for service. By performing proactive activities in these neighborhoods, we can make true progress in the fight against crime and disorder.

The Police department also received a federal grant that will enable four officers to keep their jobs for a period of three years. The Police Department originally planned to lay-off eleven employees. Due to seven unfilled positions and this grant, no police employees had to be laid off.

The police department also partners with other area agencies to form the Butler County DUI taskforce. A State of Ohio grant funds patrol overtime to address DUI and other traffic problems in the city. The department has received a total of \$35,000 over the last three years from this grant in addition to a portable breath tester from the state valued at \$300. Grants have been invaluable in assisting the Middletown Police Department's effort to address traffic issues throughout the city. It has allowed extra officers on the street that the City of Middletown would not have been able to afford due to ever decreasing budgets.

The Fire Division has also put the following measures into action to be more cost effective:

- Reduced vehicle fleet and the number of take-home vehicles
- Developed combination approach for refueling vehicles (those on extreme east end use purchase card to buy fuel rather than drive/burn fuel traveling to the city fuel island)...this was measured to not only save a small amount of money but also kept vehicles in their service response area
- Negotiated with EMS billing company to increase revenue for transportation mileage.
- Directed Fire personnel to plan and coordinate transportation needs such as trips for: training, supplies, fire inspections, meals (restaurant or grocery), etc. as well as turn off vehicles when parked whenever possible.

Fire personnel attend local grant workshops. These workshops have resulted in additional funds for training as well as other resources needed to protect the public from fire and related hazards. Specifically for Middletown, it has resulted in: firefighting air packs and compressor system, thermal imaging cameras, diesel exhaust systems, station emergency generators, and a wellness program for first responders. The Middletown Division of Fire has been, and will continue to, find alternative funding sources in order to meet increasing budgetary challenges.

Street Improvement and Capital Projects

The Capital Improvement Fund has a budget of \$1,366,000 slated for capital improvements. An additional \$794,000 is estimated to be spent for these capital projects through property assessments and other sources. Although this budget is small compared to the past few years, planned projects have not decreased. Capital projects totaling \$1,990,000 are projected in the Special Assessment Funds 2012 budget. Over \$2 million will be spent on street improvements.

The Street Maintenance budget includes \$100,000 for the pothole repair program, \$150,000 for roadway maintenance materials, and \$40,000 for crack sealing.

Approximately \$60,000 is set aside to address upgrades to the traffic control system throughout the City.

Cincinnati State Middletown Campus

Plans are underway with the Cincinnati State Technical and Community College for a campus in the downtown area. Plans to begin classes are slated for the fall of 2012.

Pendleton Art Center

To build upon our strong arts base in the community, the city partnered with the private sector to turn a vacant downtown building into a center for artist galleries and studios. The facility opened on April 1, 2011 and is currently full with approximately 80 artists. At least once each month, the facility opens to the public and the entire downtown comes alive with entertainment as surrounding businesses and arts-related facilities celebrate First Friday in Downtown Middletown.

Jobs and Economic Development

Our economic development team and business leader volunteers continue to have great success with our business retention visits. The visits were well received by the business community. We continue to work on our development process to ensure that we are business friendly. Further, we are examining ways in which we can increase the positive image of the City.

There has been an investment of approximately \$1 billion in commercial and industrial new business and expansion since 2008. Projects such as SunCoke (produces coke for the Middletown AK Steel facility); Pilot Chemical improvements; Air Products improvements; the new health complex which includes the Atrium Medical Center; and the new Greentree Health Science academy are examples of the investments in our community.

New Projects in Middletown

Middletown's Vitality:

The new, larger United Dairy Farmers at 101 North Verity opened November 18th. It features indoor and outdoor dining, and includes gasoline pumps. This facility is the first new downtown construction in ten years and we believe it is a sign of things to come.

Staff celebrated the grand opening November 23 of the new "green" Taco Bell on Breiel Boulevard. This investment in Middletown is significant not only because it reflects confidence in Middletown's economy, but also because it is the first "green" restaurant of the entire Taco Bell chain. This prototype will be the benchmark to measure the cost effectiveness of the green features. The restaurant includes such green measures as LED lighting, rain and air conditioning condensation water harvesting, waste recycling, low-

flow plumbing fixtures, water conserving landscape irrigation, low-growth grass, a white roof and light colored concrete to reflect heat.

In addition to the two new green projects discussed above, Middletown's list of sustainable buildings includes the recently constructed Aldi's market, the silver LEED (Leadership in Energy and Environmental Design) certified Verizon store, and the gold core and shell LEED certified Paychex.

The Middletown Veteran's Administration Clinic is LEED certified to the Silver Level. Sustainable design features of the 20,284 square foot medical office building include high energy-performance glass, use of recycled steel and concrete, white membrane roof to reduce heat gain, water efficient restrooms and preferred parking for fuel-efficient vehicles. The Middletown Clinic opened in January 2011 and serves over 2,500 area veterans. Among the services are primary care, optometry, podiatry, full-service laboratory, audiology, occupational and physical therapy, mental health services and a pharmacy.

Improving City Image

The Community Revitalization Department has played a vital part improving the City's image with property maintenance, nuisance abatement, code enforcement, and demolition of blighted structures. The City of Middletown and Riverside Village Mobile Home Community are partnering to remove over 100 vacant mobile homes from the community. Many of these homes have remained vacant and fallen into disrepair in the past decade. Last year a task force comprised of representatives from most city departments focused on improving health and safety conditions in Riverside Village. From there, a partnership was formed between the city and Riverside Village's Management. This public-private partnership provided the mechanism that was needed to overcome tremendous legal hurdles which stood in the way of improving the neighborhood. According to city officials, there are approximately 70 occupied homes in this community along with over 100 vacant homes that need to be removed. Professional contractors will be used to perform the demolition work. The City of Middletown will assist Riverside's contractor with proper demolition permitting and inspections. The removal process is expected to take several months due to the high number of vacant homes earmarked for removal. We are pleased that Riverside Village's management team has taken a proactive approach to improving blighted conditions and removing abandoned homes from the community without the use of taxpayer dollars.

A weekly update from the City Manager to Council is posted on the city's website. These updates are very informative and include a variety of topics including the city's accomplishments, area concerns, as well as postings of events. Feel free to visit the city's website at www.cityofmiddletown.org.

For over 200 years, Middletown citizens have worked together to make their community a great place to live, work, and raise families. I know that you will feel the excitement of the community as we move forward!

A handwritten signature in black ink, appearing to read "Judith Gilleland". The signature is fluid and cursive, with a large initial "J" and "G".

Judith Gilleland
City Manager

FOUNDATION PRINCIPLES
FOR
THE MUNICIPAL CORPORATION OF
THE CITY OF MIDDLETOWN, OHIO

VISION

Middletown - A Better Place

MISSION

We will make Middletown a special place to live, work and visit by providing, in an efficient and responsible manner, a broad range of public services, which foster a safe, healthy and prosperous community. We are committed to achieving our vision in collaboration with our citizens.

VALUES

As we work toward the accomplishment of our mission, the following values will help guide our action and lead us to success:

INTEGRITY

Integrity promotes trust; trust promotes success. We will be truthful, honest and fair as we strive for the highest standards of performance in the work place.

SERVICE

Our product is service; our customers are our friends and neighbors in the Middletown Community. We will take personal responsibility for resolving problems. We will strive to do more than is expected.

PEOPLE

People are at the heart and purpose of everything we do. We will listen to and consider the ideas and concerns of our citizens and our colleagues. We will treat all people with respect and dignity.

FISCAL ACCOUNTABILITY

We are stewards of a high trust. The money we use to provide public services will be spent responsibly and effectively.

COLLABORATION

We must collaborate and think win-win. In today's world, more can be accomplished through cooperation than competition. We must have teams and partners to become the best. We must be problem solvers.

STRATEGIC PLAN

I. PRIORITY ISSUES

The following have been identified as contemporary, broadly stated challenges to the City and the primary targets for strategic change:

Achieve the City Council's priority goals. The Middletown City Council is committed to fulfilling the mission, vision, and values of the City. The Council recognizes the value of public participation, a solid economic development plan, and providing a safe and secure community environment.

Strategy #1. Hold an Annual Strategic Planning and Goal Setting Session

- Goal 1: Economic Development
 - Provide financial support for economic development projects.
 - Continue regional partnerships
- Goal 2: Continue to Enhance the I-75 Corridor
 - Partner with local governments and local employers.
 - Participate in OKI activities.
 - Construct infrastructure that will support development adjacent to I-75.
- Goal 3: Revitalize Downtown
 - Develop a partnership with the Cincinnati State Technical College to develop a branch campus.
 - Continue development of the Pendleton Art Center.
- Goal 4: Develop a Parks and Recreation Plan
 - Assess available recreational acreage.
- Goal 5: Neighborhood Vitality
 - Implement our Neighborhood Revitalization strategy with special consideration given to neighborhood enhancement; street beautification; graffiti abatement and public safety.
 - Build neighborhood teams to cleanup and/or fix up properties in need.
 - Continue to coordinate neighborhood resources and donated materials with volunteer labor to address much needed repairs and identify neighborhood resources such as material and volunteers and match needs to resources.
 - Seek external additional funding to remediate brownfield developments.

STRATEGIC PLAN

II. OUR COMMUNITY, OUR FUTURE

Strategy #1. Enhance the functioning, maintenance and appearance of the City

- Goal 1: Maintain a five-year Capital Improvements Plan that expresses the City Council's priorities.
- Goal 2: Maintain an annual budget for detail items such as street markings, lawn service and planting.
- Goal 3: Continue support of neighborhood maintenance and community policing activities.

Strategy #2. Prioritize Code Enforcement

- Goal 1: Allocate sufficient staff and funding for property maintenance code enforcement.
- Goal 2: Strengthen maintenance and nuisance codes to address recurring community problems.
- Goal 3: Educate staff and the public as to the changes in the codes.
- Goal 4: Create an opportunity for citizen volunteers to assist resolution of nuisances prior to City involvement.

Strategy #3. Enhance Public Information/Communications

- Goal 1: Update City website with the latest information on new and occurring events.

Strategy #4. Strengthen Community Collaboration

- Goal 1: Support the Educational System and promote community involvement.
- Goal 2: Recognize Middletown's fine arts & culture - by supporting programs and activities - promote community involvement.
- Goal 3: Continue support for Community-wide Economic Development including private sector and community institutions.
- Goal 4: Collaborate with surrounding political jurisdictions on projects and programs of regional significance, e.g., north/south transportation corridor, regional land use, transportation plans.

STRATEGIC PLAN

III. CONTINUOUS IMPROVEMENT OF CITY SERVICES

Each City Department will identify citizen services expectations, align their services to match, and re-evaluate the processes used for each service. A concerted effort will be made to become more effective in providing services. Employee development is paramount to this success. Improving our skills, knowledge, and abilities along with empowering people to act must be part of our continuous improvement culture.

Strategy #1. Employee Development

- Goal 1: Improve internal training programs and expand training opportunities.
- Goal 2: Foster a more inclusive employee environment that appreciates the diversity in people while achieving city objectives.
- Goal 3: Promote employee collaboration to provide quality and responsive support among departments.

Strategy #2. Determine and meet citizen expectations

- Goal 1: Increase Customer Satisfaction and responsiveness

Strategy #3. Achieve recognition for City accomplishments

- Goal 1: Promote departmental certifications and recognitions through professional associations.
- Goal 2: Promote individual and team performance recognitions.

STRATEGIC PLAN

IV. MAINTAINING A SOUND FINANCIAL POSITION

The City is committed to living within its means by balancing the need for service with the need to maintain and improve the city's infrastructure. Those services requiring fees will be charged such a fee as to offset the cost of the service.

Strategy #1. Manage in harmony with the adopted City Council's Budget and Financial Condition Policy

Strategy #2. Be supportive of a more aggressive Economic Development Program

Goal 1: Support the economic development task force; discuss and review their policies and recommendations. Continue to create and foster environment conducive to future development (e.g., MADE, Middletown Moving Forward).

Goal 2: Support existing TIFs and explore other opportunities for TIFs.

Strategy #3. Plan for and mitigate the impact of unfunded mandates

Goal 1: Participate in professional organizations, keeping abreast of new mandates and changes in legislation coming about. Be prepared to lobby against such mandates and changes.

Strategy #4. Aggressively seek outside funding for City projects/concerns/ programs that meet the City's overall goals

Goal 1: Seek non-government grants and private funding.

Goal 2: Seek collaborative federal and other government agency grants.

STRATEGIC PLAN ACCOMPLISHMENTS

Economic Development

The 2012 budget appropriates \$195,000 in capital outlay in the Property Development Fund for the purchase of property and \$80,000 for marketing for economic development efforts. In 2010, \$190,000 was spent for economic development activities and \$500,000 was budgeted for 2011.

To continue regional partnerships with Cincinnati USA and other organizations, \$10,000 was budgeted in Economic Development for 2012.

I-75 Corridor

In 2009, Ohio Department of Transportation spearheaded a joint venture for the improvement of Interstate I-75 with surrounding cities. This \$110.7 million project included improvements to Middletown's interchange at State Route 122. Although federal and state grants contributed most of the funding, the city's portion was \$6.4 million. In 2011, we applied for an additional \$700,000 in OKI Urban Transit Enhancement Program funds for a \$875,000 project to install corridor lighting and additional landscape/hardscape at the interchange. The original enhancement project is part of the 2012 capital budget. We hope to continue with phase 2 in 2013. The 2012 budget contains \$350,000 in appropriations for change orders and extra work on the project.

Near this location, a new Atrium Medical Center, Bidwell Surgery Center, Children's Specialty Care Center, YMCA, Renaissance Inn, and Veteran's Administration Medical Center among others were constructed on a 190 acre site. The newest addition, the Greentree Health Science Academy, opened in 2011.

Revitalize Downtown

In 2010, the city provided \$200,000 for funding of the development of the Pendleton Art Center, (PAC) which promotes economic development in Middletown, particularly in the downtown area, by creating income opportunities and increasing the number of people living, working and visiting the downtown area. We are proud to announce that Pendleton Art Center opened in Spring 2011. Approximately fifty artists have joined the Center.

In late 2010, the Cincinnati State Technical College announced that it intends to open a local campus in the downtown area. Negotiations are in process and with anticipation of classes beginning in the fall of 2012.

Downtown Middletown Inc., a group of city stakeholders to promote downtown Middletown, hired the first Downtown Middletown Director. This position, funded by grants, is dedicated solely to the downtown area. We are expecting great things for the downtown area!

Parks and Recreation

City crews, community volunteers, members of the Tree Commission, Keep Middletown Beautiful and Duke Energy have been teaming up to revitalize a community park each year. In

STRATEGIC PLAN ACCOMPLISHMENTS

2011, this group worked at Miami Park. Many dead and dangerous trees were removed. Many thanks are owed to the partnerships and volunteers that make Middletown a better place to live.

The final phase of the bike path is underway and will be completed in the spring of 2012. This project is funded 100% by grants.

Neighborhood Vitality, Code Enforcement

The Community Revitalization Department spearheads a “maintenance blitz” each year. Our Consolidated Plan targets a different neighborhood each year for improvement. The Community Revitalization Department partners with local churches for code enforcement repairs to homes in target neighborhoods. Approximately fifty homes were assisted in May of 2010 in the Douglass Park area and two residents received ‘extreme’ make overs in 2011. Staff will continue to work in target neighborhoods in 2012 while reviewing all options to lower nuisance abatement costs in light of the current recession and foreclosures.

Group Work Camp 2011 Home Repair Project was a success with approximately 400 high school students from all over the country participating. This group spent a week painting, performing basic carpentry and minor repairs for homeowners in the Meadowlawn and Prospect area neighborhoods. The goal was to make a profound, visible impact within an area and to help low-income home owners facing code violations. Staff from the Community Revitalization Department and S.E.L.F. (Supports to Encourage Low-income Families), with the aid of federal grants, will host another Work Camp in Middletown in 2013.

The Community Revitalization Department responded to nuisance violations of 454 separate parcels in 2011. Nuisance violations include tall grass, shrubbery, and trash and dumping violations. As required by ordinance, those expenditures are assessed as liens, 2.5 times the cost, against the properties abated. The Finance Department recently certified \$257,411 for nuisance assessments to the county for 2011. These efforts will continue in 2012.

Enhance the Functioning, Maintenance, and Appearance of the City

A five year capital improvement plan is in effect as part of the Financial Plan. The majority of Capital Improvement Fund is designated for street improvements. Over \$833,000 was spent on street improvements in 2010 with \$3.6 million budgeted in 2011.

The Grounds Maintenance Division spent over \$264,000 for grounds keeping, mowing, and plantings in 2010. This division also budgeted \$184,000 for mowing, grounds and planting materials, herbicides and pesticides in 2011 and 2012. Parks Maintenance budgeted \$170,000 in 2011 and \$150,000 for mowing of parks in 2012.

Public Information/Communications

The City’s website is updated weekly and more often if needed by the Information Systems Division.

Through our partnership with TV Middletown, our public service announcements and bi-weekly council meetings are televised on local cable.

STRATEGIC PLAN ACCOMPLISHMENTS

Community Collaboration

During business retention visits by the Economic Development committee, the retention committee representative asks employers about their workforce development needs. Employers have commented that they would like to receive more local applications, and that they would like a way to help make local graduates and future graduates aware of their workforce needs. As a result of hearing these and related comments, staff approached the Middletown City Schools (MCS) about partnering opportunities, and was then invited to participate on the MCS curriculum committee. The timing of this connection coincided with the current goal of the committee to grow employer partnerships. The MCS received over 30 employers expressing interest in partnering with the schools. The immediate goal is to provide a forum for brainstorming creative partnering ideas tailored to the interests of the businesses and also to the needs of the teachers. A stronger partnership will benefit students and will create a stronger workforce for employers.

Employee Development

In 2010, the Personnel Division implemented an Employee Development Academy (EDA). Eighteen supervisors attended the six month program. The Program was structured to hone their management skills focusing on internal and external communication, employee relations, and the legal environment. In 2011, twelve participants completed this program.

The Community Revitalization Department recently took donation of properties that will be added to the list for demolition later this year. Meanwhile, the houses will be utilized this fall by the Middletown Police Department for Special Response Training (SRT), providing training opportunities in houses with different layouts each presenting unique obstacles and training opportunities to the SRT team in clearing structures safely. This is a great example of departmental collaboration.

An “On the Spot” Award for the Sunset Pool Demolition Project was given to the employees of the Public Works and Utilities Department, who stepped up and exercised leadership and initiative while saving the City money. Originally the project was to be contracted to an outside company for roughly \$75,000. However being confident in their department and knowing the financial struggles of the City; the Water Maintenance, Sewer Maintenance, and Parks divisions completed the work in a timely and efficient manner, saving the City over \$42,000 in demolition costs.

In 2011, the City Manager’s Exceptional Service Award was presented to employees of the Police Division for Busting Gang Activity. In January 2011, the Middletown Division of Police enacted a task force to deal specifically with the Baltimore Street Gang. For the past 5-7 years this gang has been responsible for multiple crimes of violence and drug trafficking. Although gang members had been arrested many times, they were able to escape long term sentencing due to the nature of the crimes and lack of cooperation from victims. At a New Year’s Eve party, a victim was murdered by one of the Baltimore Street Gang members. The Division of Police developed a task force of four officers and met with Butler County and Middletown Prosecutors. A plan was formed to go after the gang under the new state gang statute. After five months of surveillance, search warrants and multiple arrests, the top seven members of the

STRATEGIC PLAN ACCOMPLISHMENTS

Baltimore Street Gang were arrested and charged under the state gang statute. The City's police officers were honored with a plaque expressing our appreciation for a job well done.

There are two on-going employee recognition awards for 2012. The "On the Spot" recognition award allows any employee to recognize other employees when they have exhibited one or more of the core values of the city: customer service, continuous improvement, teamwork, integrity, and quality. These awards will be used to acknowledge and encourage every day, positive behavior in the work place. The "Employee of the Month" award is intended to recognize consistent, long term, excellent public service based on the core values of the organization. Nominations for this award will be by the employees with approval from the immediate supervisor and department head. Only one person will be chosen each month by the City Manager. This person will receive their picture in the newsletter and picture posted in the lobby of the Government Center along with a \$50 award.

Recognition for City Accomplishments

The Finance Department was awarded the Certification for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada for the comprehensive annual financial report (CAFR) for the year ending December 31, 2010. This was the 25th consecutive year for this award.

The Middletown Division of Police underwent the re-accreditation process. A team of inspectors from the Commission on the Accreditation of Law Enforcement Agencies conducted an on-site assessment, during which they reviewed the policies and procedures of the division and examined documentation proving the policies and procedure were indeed followed. During a conference in Bethesda, Maryland, the department was accredited for the third straight time. The process, though complex and time consuming, ensures the Division of Police meets or exceeds national standards and ensures a level of service to the community that is second to none.

The City of Middletown is the recipient of the Tree City USA designation for the fourth consecutive year thanks to the Tree Commission, staff, volunteers, Keep Middletown Beautiful, and others who provide time, materials, and effort toward this great cause.

Municipal Court Judge Mark Wall, a Vietnam veteran, presides over the "veteran's court" in Butler County. The "veteran's court" is for those who've served in the military and want to have their misdemeanor cases heard. The court fosters individuals who are veterans and refers them to services for pre-conviction and post-conviction, enabling veterans to get back on track.

Manage Budget and Financial Condition

Our budget is guided by a five year financial plan. The financial plan contains estimated future revenues and expenditures as well as balances of the General Fund, all major capital funds, all operating funds as well as the actual history of previous years. This plan is checked against various factors on a monthly basis for a prudent economic agenda. The financial plan allows staff to update and revise as situations or economic conditions occur.

STRATEGIC PLAN ACCOMPLISHMENTS

Plan and Mitigate the Impact of Unfunded Mandates

A resolution was declared and the state government was notified of our concern regarding the reduction of local government funds. The Governor and the General Assembly were encouraged not to reduce local government allocations. Local Government Fund allocation represents the single most significant source of State funding that supports the public services provided to its citizens by the City of Middletown, especially police and fire safety services. The City of Middletown, in reaction to declining local resources, has made a number of budget decisions to preserve the current level of service to its citizens including passage of a five year income tax for the exclusive support of public safety services, the reduction of cash reserves, reduced or suspended wage adjustments, selected hiring freezes, layoffs, elimination of positions, etc.

Seek Outside Funding

The Economic Development Department worked diligently to assure the City of Middletown was one of three communities in the tri-county area awarded funding from the US Environmental Protection Agency. As a part of the City's re-development strategy, the grant will provide for property assessment to identify future projects.

Cumulatively, Middletown has received \$6.5 million in state and federal Brownfield program funding. \$2.6 million was also received by the Butler County Port Authority for the hospital project, totaling \$9.1 million in our community for Brownfield funding. The City's current Brownfield project is the remediation and demolition of the former STM paper mill located along the Great Miami River. The city received \$1.6 million in funding for this project in 2010. This project should be completed in 2012.

FINANCIAL POLICIES AND GOALS

BENEFITS OF ESTABLISHED FINANCIAL POLICIES

- Adds to credibility and public confidence. Shows City's commitment to fiscal integrity.
- Directs attention to total financial condition of the City.
- Avoids short run solutions to financial emergencies.
- Gives continuity to handling of the City's financial affairs. Outlasts Management and Councils.

FINANCIAL REPORTING POLICIES

GOAL: To meet the Ohio Revised Code deadline of July 15th for adoption of the annual Tax Budget.

ACTION: Adoption of annual Tax Budget by the end of June each year enables the City to easily meet the July 15th deadline required by the Ohio Revised Code.

GOAL: To submit a Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for the Certificate of achievement for Excellence in Financial Reporting review.

ACTION: Completion of the City's financial statements and annual audit by June 30th each year makes possible the submittal of the City's CAFR. The City has achieved this prestigious recognition each year since 1986.

GOAL: To submit City's annual operating and capital budgets document to the GFOA for Distinguished Budget Presentation Award Review.

ACTION: After Council deliberation of the City Manager's budget and a public hearing on the resulting document, an annual budget is presented for adoption prior to December 31 each year. A formal Appropriations Budget Document is published and submitted to GFOA prior to March 31 of the following year.

FINANCIAL POLICIES AND GOALS

REVENUE POLICIES

GOAL: To work toward stabilizing year-end carryover cash balances by reducing the need to depend upon carryover balances to balance each year's budget.

ACTIONS: The City will estimate its annual revenues by an objective, analytical process.

The five-year revenue forecast will be constantly updated as situations change.

The City will establish all user charges and fees at a level related to the cost of providing services.

Operating revenues in the Water Fund and Sewer Fund will be maintained at levels sufficient to maintain debt coverage requirements. Water and sewer rates will be reviewed every two years.

The Golf Course Fund will generate sufficient revenues to support itself and its rates will remain competitive with other local golf courses. Golf fees will be reviewed every two years.

The City Airport Fund will maximize its use of FAA grants.

The City Transit Fund will rely on the Federal and State Governments for a minimum of two-thirds of its annual funding.

The City Solid Waste Disposal Fund charges will cover both contractor refuse pickup charges and debt service on the twenty-year bonds issued to finance the closing of the City landfill.

FINANCIAL POLICIES AND GOALS

RESERVE POLICIES

GOAL: To maintain sufficient reserves in each fund to allow the City to avoid emergency employee reductions in force and abrupt service charge increases.

ACTIONS: The City will maintain a minimum of 15% of its annual General Fund expenditures as a contingency reserve in its General Fund.

The City will maintain a contingency reserve in its Employee Benefits Fund sufficient to cover claims incurred, but not yet reported.

The City's equipment reserve fund shall maintain a balance sufficient to provide for the timely replacement of City equipment according to the equipment replacement plan.

All other City funds will carry specified contingency reserves specified in the City's five-year Financial Plan.

BUDGETARY POLICIES

GOAL: To provide for stabilization of the budget.

ACTIONS: Current expenditures will be paid for with current revenues.

Each budget will provide for adequate maintenance and replacement of capital plant and equipment.

Each year, the City will update its five-year revenue/expenditure projection for all major operating, capital, and debt service funds.

Each month, Management and City Council will be given a summary report of revenues and expenses to date versus budget.

The total of expenditures in the General fund for all personnel related costs will be kept below 80% of the total budget.

The budget for all funds will meet the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

FINANCIAL POLICIES AND GOALS

EXPENDITURE POLICIES

GOAL: To use internal accounting controls to ensure that appropriations are not overspent.

ACTION: Prior to the issuance of purchase orders, corresponding amounts of appropriations are reserved by the use of encumbrances for later payment to assure that appropriations are not overspent. Unused and unencumbered appropriations lapse at the end of each fiscal (calendar) year.

EXPENDITURE/EXPENSE POLICIES

GOAL: To obtain the highest quality of materials and supplies at the most advantageous price for the City.

ACTIONS: The City utilizes a centralized procurement function through the Purchasing Division of the Finance Department.

State of Ohio laws governing purchasing procedures for cities are followed.

Where formal bidding procedures are not required, the City encourages competition through means of an informal bidding process.

CAPITAL IMPROVEMENTS POLICIES

GOAL: To assure the safety and usefulness of the City's capital assets including its infrastructure.

ACTIONS: All capital improvements will be made in accordance with the City's capital improvements plan.

The City's five-year capital improvements plan will be updated annually.

The City will project its equipment replacement needs for the next five years, and will update this projection annually.

The City will aggressively seek state and federal funds that are available for all capital improvements.

The City will maintain its capital assets at a level adequate to protect them and to minimize maintenance costs.

FINANCIAL POLICIES AND GOALS

INVESTMENT/CASH MANAGEMENT

The City Administration has developed a written investment policy that establishes clear responsibility for and limitations on the City's investment of public funds. The primary objective of the policy is the preservation of capital and the protection of investment principal.

The City Treasurer manages City investments. The City Finance Director reviews the investments each quarter. The City Treasurer and the City Finance Director review or revise the City investment policy annually.

Investments in derivatives are not allowed.

The types of investments authorized under the City's policy are:

- Certificates of deposit of banks located in Middletown
- Obligations of the United States Government
- Star Ohio, the State Treasurer's Asset Reserve Investment Pool
- Obligations of the City of Middletown
- No load money market funds that are restricted to investing only in direct obligations of the United State Government

The following represents the average principal value and the average annual yield for the City's portfolio for the past five years:

<u>Year</u>	<u>Average Principal Invested</u>	<u>Average Yield</u>
2006	\$32,065,738	3.97 %
2007	\$36,684,705	4.30 %
2008	\$44,628,379	3.48 %
2009	\$36,824,958	2.14 %
2010	\$38,419,525	1.23 %

FINANCIAL POLICIES AND GOALS

CASH MANAGEMENT PRACTICES

City funds are invested as quickly and efficiently as possible. At the same time, cash balances are maintained as long as possible to maximize interest income. Among cash management/investment practices used by the city are:

- All funds are deposited to City bank accounts within 24 hours of receipt.
- City income tax withholding payments are collected in a bank lockbox and are deposited the same day as they are received.
- City checks are drawn on a controlled disbursement account. Checks clearing against this account are presented for payment before 10:00 A.M. each business day. The City Treasurer transfers all money not needed to pay the checks being presented to the City's Star Ohio account each day for immediate investment.
- The City is using the services of five bank trust departments to invest over \$30 million of City funds that are not immediately needed to cover City obligations. The investments at these banks are allowed to go out for as long as five years to maximize yield.

DEBT POLICY

The City of Middletown's debt policy to maintain the general obligation and self-sustaining debt at a reasonable level is as follows:

- Long-term borrowing will be confined to capital improvement projects, and the City will never use long-term debt for current operations.
- Short-term borrowing (one year or less) will be used only in connection with capital improvements that will be funded, upon project completion, with bonds.
- Where possible, the City will use special assessment or other self-supporting debt. All water, golf, sewer, and solid waste debt issues will be self-supporting. Tax money will not be used to support these Enterprise Funds debt obligations.
- The City will not exceed its legal debt limit.

FINANCIAL POLICIES AND GOALS

DEBT INSTRUMENTS

The City of Middletown's outstanding debt consists of the following types of debt financing instruments available under Ohio State Law.

General Obligation Bonds and Notes

General obligation bonds and notes are backed by the full faith and credit of the City. Debt service is provided by income tax, property tax, or service charges on behalf of Enterprise Fund general obligation debt. General obligation notes are issued for up to twelve months maturity while general obligation bonds are issued for three, five, ten, or twenty years, depending upon the project being financed. Voted approval for the issuance of general obligation notes and bonds is not required until legal debt limits are reached (see debt limits section).

Special Assessment General Obligation Bonds

Special assessment general obligations bonds are also backed by the full faith and credit of the City. Debt service is provided by special assessments paid by property owners on whose behalf the City has issued the bonds. Even if assessments are not paid, the City remains liable for the payment of principal and interest on special assessment bonds. However, the County sells the properties with delinquent assessments at tax sale and the City receives the proceeds of the sale to satisfy the delinquent assessments due.

CURRENT OBLIGATIONS

At December 31, 2011, the City of Middletown bonded and unbonded debt consisted of:

General Obligation Bonds/Notes (Governmental Funds)	\$35,198,894
General Obligation Bonds/Notes/Lease (Proprietary Funds)	<u>16,515,919</u>
Total	\$51,714,813

Moody's Investors Service, a national bond rating Service Company, rates the City of Middletown's bond issues. Moody's conducted the City's most recent bond rating review in January 2010 and maintained Middletown's rating of Aa2 (upper medium grade bonds.)

FINANCIAL POLICIES AND GOALS

DEBT ADMINISTRATION - STATUTORY LIMITATIONS

Ohio State law provides that a municipality's total outstanding debt principal shall not exceed 10.5% of the City's total assessed valuation. State law further provides that a City's total outstanding unvoted debt principal shall not exceed 5.5% of its total assessed valuation. Self-supporting debt such as general obligation bonds to be retired with Enterprise Fund revenues, special assessment debt, Ohio Water Development Authority loans, and Ohio Public Works Commission loans are exempted from this limitation.

At December 31, 2011, the City's compliance with the 10.5% and the 5.5% limitation statutes were as follows:

Total Assessed Valuation		\$846,008,420
(a) 10.5% Limit		\$ 88,830,884
Total Amount of City Debt subject to the 10.5% limit		<u>(27,179,102)</u>
Amount Available Within the 10.5% Limit		<u>\$ 61,651,782</u>
(b) 5.5% Limit		\$ 46,530,463
Total Amount of City Debt subject to the 5.5% limit		<u>(27,179,102)</u>
Amount Available Within the 5.5% Limit		<u>\$ 19,351,361</u>

There are no immediate plans for additional general obligation debt in the governmental funds, although there is a balance of \$19.3 million or 41.5% of unvoted debt limit capacity.

The debt table below illustrates the total, exempt, and debt subject to limitations based on the total amount of assessed property valuations for the city of Middletown.

	ALL DEBT	EXEMPT	SUBJECT TO LIMIT
GENERAL OBLIGATION BONDS	\$ 28,500,360	\$ 11,952,536	\$ 16,547,824
SPECIAL ASSESSMENT BONDS	\$ 2,478,534	\$ 2,478,534	-
POLICE & FIRE PENSION ACCRUED LIABILITY	\$ 2,163,000		\$ 2,163,000
ENTERPRISE GENERAL OBLIGATION BONDS	\$ 11,554,641	\$ 10,104,641	\$ 1,450,000
CAPITAL LEASES (WATER/SEWER METERS)	\$ 4,961,278		\$ 4,961,278
NOTES	\$ 2,057,000		\$ 2,057,000
TOTAL DEBT	\$ 51,714,813	\$ 24,535,711	\$ 27,179,102

Section 2

BUDGET OVERVIEW

OVERVIEW OF THE 2012 BUDGET

INTRODUCTION

The City's annual budget process is governed by the City's Multi-Year Financial Plan. The Financial Plan is a financial forecast that is continually updated as situations and economic conditions change. The forecast covers anticipated revenues, personnel changes, and total estimated expenditures for the current year, plus projections for the next four years. Revenues are categorized by major category and by fund. Revenue projections are based on historical data, trend, and the current economic conditions. Future personnel needs and total expenditures are forecast by fund, by department, and by division keeping in mind the Strategic Plan along with City Council's priorities. Current and long term goals and priorities are reviewed quarterly.

The City of Middletown's 2012 Budget is a plan of action that utilizes the City's financial resources to provide for the needs of the community. This budget addresses those needs, however, declining revenues forces prioritizing of those needs as well as looking internally at how we do business.

BUDGET PROCESS

The annual budgeting process for the City of Middletown begins with the preparation of the annual Tax Budget required by the State of Ohio. The estimated revenues and expenditures in the City's annual Tax Budget are the annual estimates already developed in the City's Five-Year Financial Plan.

Under the laws of the State of Ohio, the total estimated revenues and cash balances for each city fund shown in the annual Tax Budget is the maximum amount that may be appropriated for each fund in the upcoming year. The City submits the Tax Budget to the Butler County Auditor after approval by City Council.

Soon after the annual Tax Budget is submitted, the Finance Department sends budget packets to each City Department. The departments are required to submit completed budget forms to the Finance Department. The responses submitted by the departments list in detail, each division's personnel requirements and other costs. The total amount requested by each division must not exceed the total divisional cost already established in the Five-Year Financial Plan, and the Tax Budget.

OVERVIEW OF THE 2012 BUDGET

The City Manager and the Finance Department review the budget requests. After concurrence by the City Manager, the preliminary budget is prepared for detailed discussion with the City Council. The City Council completes its work in October, and the budget is presented to the City Council in November in the form of an appropriation resolution. The City Council passes the appropriation resolution, and the budget takes effect on January 1 of the New Year.

The following table outlines the major steps in the budgetary process:

EVENT	DATES	PURPOSE
Annual Tax Budget	Ohio Revised Code requires submission to County by July 20	<ul style="list-style-type: none"> ◦ Determine amount of property taxes to be levied ◦ Establishes total amount to be appropriated by fund for the ensuing year ◦ Provides data for determining the distribution of undivided local government fund revenues
Budget Packet	Distribution to Departments/ Divisions during June/July	<ul style="list-style-type: none"> ◦ Provides a format for budget needs for the year
Return of completed Budget Packets and City Manager discussion with departments	First week of August	<ul style="list-style-type: none"> ◦ Provides detailed budget requests for each department/division
Presentation of preliminary Budget to City Council in open session	October	<ul style="list-style-type: none"> ◦ Allows elected officials to review the proposed budget and to make changes. Also allows for public input to proposed budget
Presentation of Appropriation Resolution	November	<ul style="list-style-type: none"> ◦ Brings forth required legislation for annual budget

OVERVIEW OF THE 2012 BUDGET

AMENDMENTS TO THE BUDGET

The Ohio Revised Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

BUDGET BASIS

The City of Middletown budget is prepared on a cash basis with the exception of depreciation charges in the proprietary funds and debt payments for the governmental funds.

The cash budgeting basis differs from the City's annual audited year-end financial statements. The City's audited financial statements are prepared in accordance with GAAP. Governmental Funds use the modified accrual accounting for the fund statements while the government-wide financial statements use the full accrual accounting basis. Proprietary funds use the full accrual accounting method.

For planning and legislative purposes, the Termination Pay Fund, City Income Tax Fund and Public Safety Revenue Fund are counted as separate funds in the budget. These funds are included with the General Fund under the GAAP financial statements.

The major differences between the budget basis and the GAAP basis are:

- i) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- ii) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- iii) Outstanding year-end encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).
- iv) Receipt and payment of year-end inter-fund loans are treated as other sources or uses (budget basis) rather than an increase or decrease in an asset or liability account (GAAP basis).

OVERVIEW OF THE 2012 BUDGET

CAPITAL IMPROVEMENTS BUDGET

The City of Middletown's capital improvements are budgeted according to the City's Five-Year Capital Improvements Plan approved each year by City Council. The first year of the plan becomes the budget.

General capital improvements are financed with special assessments, debt, local income tax, grants, and the City's annual one mill capital improvements property tax levy. Capital improvements for the City's large Enterprise Funds (i.e., Water, Sewer, Storm Water, Golf, and Solid Waste) are financed with a combination of service charges, grants, and self-supporting debt. The smaller Enterprise Funds (Airport, Transit) rely heavily upon grants and local income tax revenues.

CAPITAL EXPENDITURES

Capital expenditures are defined as non-routine construction projects to either replace or improve an existing structure, highway, or operating system. Capital expenditures are budgeted in the City's Capital project funds.

FUND BALANCES

The City of Middletown budgets on a cash basis. Fund balances at the beginning of 2012 are the beginning of the year cash balances. Fund balances at the end of 2012 are unencumbered cash balances. All actual and budgeted expenditures shown in the budget are on a cash basis.

BALANCED BUDGET

The City of Middletown 2012 budget for all funds meets the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

BUDGETARY FUNDS

GOVERNMENTAL FUNDS

GENERAL FUND *

SPECIAL REVENUE FUNDS

City Income Tax *
 Public Safety Levy
 Auto & Gas Tax
 Conservancy
 Health & Environment
 EMS
 UDAG
 Court Computerization
 Law Enforcement Trust
 Mandatory Drug Fine
 Probation Services
 Termination Pay Fund
 Indigent Driver Alcohol Treatment
 Enforcement/Education
 Civic Development
 Municipal Court
 Police Grants
 Court IDIAM
 Court Special Projects
 Sunset Pool**
 Nuisance Enforcement

DEBT SERVICE FUNDS

General Obligation Bond Retirement
 Special Assessment Bond Retirement
 East End/Towne Blvd TIF
 Downtown Tax Increment Financing
 Aeronca Tax Increment Financing
 Airport/Riverfront Tax Increment Financing
 N Miller Rd Tax Increment Financing
 Towne Mall/Hospital Tax Incr Financing
 N Renaissance Tax Increment Financing
 S Renaissance Tax Increment Financing
 Manchester Road Tax Increment Financing
 Made Industrial Park Tax Increment Financing

CAPITAL PROJECT FUNDS

Capital Improvements
 Acquisition for Parks
 East End Improvements**
 Downtown Improvements
 Airport Improvements
 Water Capital Reserve
 Storm Water Capital Reserve
 Sewer Capital Reserve
 Golf Course Improvements**
 Computer Replacement
 Property Development

SPECIAL ASSESSMENT FUNDS

2009 Sidewalk, Curb, & Gutter**
 2010 Sidewalk, Curb, & Gutter**
 2011 Sidewalk, Curb, & Gutter
 2010 Lefferson Road Sewer
 Main Street Improvements
 Jeanette/Trine Street Improvements
 Sewer Connection Program

TRUST FUNDS

Police Relief & Pension
 Fire Relief & Pension

FEDERAL GRANT FUNDS

Housing Assistance
 Home Program
 Community Development Act 1974
 Community Development Escrow
 Neighborhood Stabilization
 ARRA Grant**

* DENOTES MAJOR FUND

** NO BUDGET FOR 2012

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Water
 Storm Water
 Sanitary Sewer
 Airport
 Transit System
 Municipal Golf Course
 Wellfield Protection
 Solid Waste Disposal

INTERNAL SERVICE FUNDS

Municipal Garage
 Employee Benefits

COUNCIL APPROPRIATES
 EXPENDITURES FOR ALL FUNDS

2012 BUDGET SUMMARIES BY FUND

Fund	Beginning Balance 1/1/2012	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2012	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
General Fund	\$6,122,118	29,649,490	29,068,287	\$6,703,321	24.50%	23.35%
<u>Special Revenue Funds</u>						
City Income Tax	\$23,361	20,298,000	20,298,545	\$22,816	16.77%	16.31%
Public Safety Levy	\$1,981,116	2,958,000	4,300,000	\$639,116	2.44%	3.45%
Auto & Gas Tax Fund	\$881,174	2,872,877	3,317,748	\$436,303	2.37%	2.67%
Conservancy Fund	\$1,284	144,800	144,500	\$1,584	0.12%	0.12%
Health Fund	\$16,608	664,146	680,470	\$284	0.55%	0.55%
EMS Fund	\$12,426	72,422	84,848	\$0	0.06%	0.07%
UDAG	\$127,077	42,718	50,000	\$119,795	0.04%	0.04%
Court Computerization Fund	\$54,160	125,000	175,000	\$4,160	0.10%	0.14%
Law Enforcement Trust Fund	\$62,558	5,000	39,000	\$28,558	0.00%	0.03%
Law Enforcement Mandatory Drug Fine	\$281,681	85,000	171,000	\$195,681	0.07%	0.14%
Probation Services Fund	\$251,568	150,000	173,838	\$227,730	0.12%	0.14%
Termination Pay Fund	\$602,975	310,000	579,500	\$333,475	0.26%	0.47%
Indigent Driver Alcohol/Treatment Enforcement/Education Fund	\$34,269	20,000	25,000	\$29,269	0.02%	0.02%
	\$24,728	7,000	17,485	\$14,243	0.01%	0.01%
Civic Development Fund	\$116,791	202,000	275,096	\$43,695	0.17%	0.22%
Municipal Court Fund	\$233,852	1,610,931	1,646,218	\$198,565	1.33%	1.32%
Police Grant Fund	\$180,080	167,300	164,976	\$182,404	0.14%	0.13%
Court IDIAM Fund	\$9,594	10,000	15,000	\$4,594	0.01%	0.01%
Court Special Projects Fund	\$98,446	180,000	250,000	\$28,446	0.15%	0.20%
Nuisance Enforcement Fund	\$200,000	200,000	225,000	\$175,000	0.17%	0.18%
Total Special Revenue Funds	\$5,193,748	30,125,194	32,633,224	\$2,685,718	24.89%	26.22%

2012 BUDGET SUMMARIES BY FUND

Fund	Beginning Balance 1/1/2012	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2012	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
<u>Debt Service Funds</u>						
General Obligation Bond Retirement	\$333,927	3,092,088	3,124,975	\$301,040	2.55%	2.51%
Special Assessment Bond Retirement	\$34,508	395,000	395,752	\$33,756	0.33%	0.32%
East End/Towne Blvd. TIF	\$191,595	235,000	287,300	\$139,295	0.19%	0.23%
Downtown Tax Increment Financing	\$16,068	15,000	10,450	\$20,618	0.01%	0.01%
Aeronca Tax Increment Financing	\$3,113	1,205	36	\$4,282	0.00%	0.00%
Airport/Riverfront Tax Incr Financing	\$3,800	1,170	35	\$4,935	0.00%	0.00%
Miller Rd North Tax Increment Financing	\$30,065	8,000	240	\$37,825	0.01%	0.00%
Towne Mall/Hospital Tax Incr Financing	\$90,900	403,000	364,340	\$129,560	0.33%	0.29%
Renaissance North Tax Increment Financing	\$111,999	165,500	213,974	\$63,525	0.14%	0.17%
Renaissance South Tax Increment Financing	\$70,314	274,000	263,720	\$80,594	0.23%	0.21%
Manchester Road Tax Increment Financing	\$444	300	225	\$519	0.00%	0.00%
Made Industrial Park Tax Increment Financing	\$565	287	9	\$843	0.00%	0.00%
Total Debt Service Funds	\$887,298	4,590,550	4,661,056	\$816,792	3.79%	3.74%
<u>Capital Projects Funds</u>						
Capital Improvements Fund	\$191,077	1,179,448	1,366,000	\$4,525	0.97%	1.10%
Acquisition for Parks	\$83,494	1,000	80,000	\$4,494	0.00%	0.06%
East End Development	\$1,345	0	0	\$1,345	0.00%	0.00%
Downtown Improvements	\$1,276,101	19,525	207,654	\$1,087,972	0.02%	0.17%
Airport Improvements Fund	\$148,556	150,000	170,000	\$128,556	0.12%	0.14%
Water Capital Reserve	\$525,889	1,542,262	1,500,000	\$568,151	1.27%	1.21%
Storm Water Capital Reserve	\$1,140,896	649,654	1,050,000	\$740,550	0.54%	0.84%
Sewer Capital Reserve	\$1,349,272	1,329,581	1,650,000	\$1,028,853	1.10%	1.33%
Computer Replacement Fund	\$1,322,893	242,714	685,000	\$880,607	0.20%	0.55%
Property Development Fund	\$537,174	52,000	390,000	\$199,174	0.04%	0.31%
Total Capital Projects Funds	\$6,576,697	5,166,184	7,098,654	\$4,644,227	4.27%	5.70%

2012 BUDGET SUMMARIES BY FUND

Fund	Beginning Balance 1/1/2012	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2012	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
<u>Enterprise Funds</u>						
Water Fund	\$1,620,067	7,155,211	7,577,751	\$1,197,527	5.91%	6.09%
Storm Water Fund	\$1,664,917	1,611,377	1,635,223	\$1,641,071	1.33%	1.31%
Sewer Fund	\$2,174,029	8,284,006	7,980,114	\$2,477,921	6.85%	6.41%
Airport Fund	\$30,674	361,000	374,936	\$16,738	0.30%	0.30%
Transit System Fund	\$57,976	1,578,578	1,593,464	\$43,090	1.30%	1.28%
Municipal Golf Course Fund	\$975	1,609,840	1,608,257	\$2,558	1.33%	1.29%
Wellfield Protection Fund	\$1,150,240	225,068	255,000	\$1,120,308	0.19%	0.20%
Solid Waste Disposal Fund	\$390,809	2,881,485	2,997,732	\$274,562	2.38%	2.41%
Total Enterprise Funds	\$7,089,687	23,706,565	24,022,477	\$6,773,775	19.59%	19.30%
<u>Internal Service Fund</u>						
Municipal Garage Fund	\$2,067,203	3,987,839	2,981,302	\$3,073,740	3.30%	2.40%
Employee Benefits Fund	\$1,275,487	5,036,998	5,119,689	\$1,192,796	4.16%	4.11%
Total Internal Service Funds	\$3,342,690	9,024,837	8,100,991	\$4,266,536	7.46%	6.51%
<u>Trust Funds</u>						
Police Pension Fund	\$24,273	1,275,576	1,235,205	\$64,644	1.05%	0.99%
Fire Pension Fund	\$38,533	1,302,576	1,314,558	\$26,551	1.08%	1.06%
Total Trust Funds	\$62,806	2,578,152	2,549,763	\$91,195	2.13%	2.05%

2012 BUDGET SUMMARIES BY FUND

Fund	Beginning Balance 1/1/2012	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2012	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
<u>Federal Grant Funds</u>						
Housing Assistance Fund	\$2,161,401	11,572,800	11,576,039	\$2,158,162	9.56%	9.30%
Home Program Fund	\$34,222	400,000	400,000	\$34,222	0.33%	0.32%
Community Development Act 1974	\$115,046	846,400	846,400	\$115,046	0.70%	0.68%
Community Development Escrow Fund	\$547,711	95,010	242,000	\$400,721	0.08%	0.19%
Neighborhood Stabilization Program	\$28,604	1,277,000	1,277,000	\$28,604	1.06%	1.03%
Total Federal Grant Funds	\$2,886,984	14,191,210	14,341,439	\$2,736,755	11.73%	11.52%
<u>Special Assessments</u>						
2011 Sidewalk, Curb and Gutter Fund	\$0	250,000	250,000	\$0	0.21%	0.20%
Lefferson Road Improvements Fund	\$0	450,000	450,000	\$0	0.37%	0.36%
Main Street Improvements Fund	\$0	340,000	340,000	\$0	0.28%	0.27%
Jeanette/Trine Street Improvements Fund	\$0	350,000	350,000	\$0	0.29%	0.28%
Sewer Connection Program Fund	\$0	600,000	600,000	\$0	0.50%	0.48%
Total Special Assessments	\$0	1,990,000	1,990,000	\$0	1.64%	1.60%
GRAND TOTAL - ALL FUNDS	\$32,162,028	\$121,022,182	\$124,465,891	\$28,718,319	100.00%	100.00%

Note: The Middletown City Council appropriates expenditures for all City funds.

FUND STRUCTURE

The City budget is divided into units known as funds for accounting purposes. The City accounts for its activities using many individual funds. For budgeting purposes, we have divided the funds into types: General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Special Assessment Funds, Enterprise Funds, Internal Service Funds, Trust Funds, and Federal Grant Funds.

The General Fund is the City's largest fund as well as being classified a major fund. This fund supports most of the City's basic governmental activities such as Police, Fire, Finance, Law, Park Maintenance, Engineering, City Council, City Manager's Office, Economic Development, and Planning. Major revenue sources for the General Fund are income taxes, property taxes, charges for services, intergovernmental revenue (local government fund distribution, inheritance tax, and homestead rollback), fines and forfeitures, interest from investments, along with licenses and permits.

The Special Revenue Funds account for the revenue and expenditures that are legally restricted for specific purposes other than special assessments, expendable trusts, or major capital projects. Examples of Special Revenue Funds are: Municipal Court, Auto & Gas Tax, Health & Environment, Public Safety Levy, and the City Income Tax Funds.

Debt Service Funds account for the resources and payments of principal and interest for general long-term debt. Tax improvement districts called TIF's are also included in this category. The largest debt fund is the General Obligation Bond Retirement Fund.

The Capital Improvement Funds account for financial resources designated for the construction or acquisition of major capital facilities and projects. The largest funds include the Capital Improvement Fund for general capital projects, the Water Capital Reserve Fund for water related projects, the Storm Water Capital Reserve Fund for storm water projects, and the Sewer Capital Reserve Fund for sewer related projects.

There are five Special Assessment Funds in the 2012 budget. Special Assessment Funds are funds used to account for the financing of public improvements by assessments levied against the properties that benefit from the slated improvement.

When the City charges customers for the services it provides with the intention that the charges will fully cover the cost of the services, these activities are reported in Enterprise Funds. The Water Fund and the Sewer Fund are the largest enterprise funds.

FUND STRUCTURE

Internal Service Funds are activities within the government that are centralized for efficiency in order to provide supplies and services to the other City programs and activities. The City has two internal service funds, the Municipal Garage and the Employee Benefits Fund.

The Police Relief and Pension Fund and the Fire Relief and Pension Fund are the City's two Trust Funds. These funds account for the pension benefits of the Police and Fire Divisions.

There is one Agency fund. The Joint Economic Development District (JEDD) fund handles tax collections for businesses located in a defined geographic area inside Liberty Township. Liberty Township, Mason, and Middletown receive a portion of these income tax revenues. Since this is an agency fund, no further mention of this fund is made in this budget. The revenue the City of Middletown receives from this JEDD agreement is included in the revenue section of the Property Development Fund which is a Special Revenue Fund.

The Federal Grant Funds account for federal government grants designated for specific purposes. These funds are related to housing and community development activities. The largest of these accounts is the Housing Assistance Fund. The ARRA Grant Fund has no budget for 2012 due to expiration of this program.

FUND CLASSIFICATIONS

For budgetary purposes, most funds for the City of Middletown are categorized into two types of classifications, Governmental and Proprietary.

Governmental Funds

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Trust Funds, and Federal Grant Funds are Governmental Funds. Governmental Funds are used to account for tax supported activities. The major governmental funds for the City of Middletown are the General Fund and the City Income Tax Fund.

Proprietary Funds

There are two types of proprietary funds, enterprise funds and internal service funds. Proprietary funds are used to account for the business-type activities of the City. The City of Middletown provides water, well field protection, sewer, storm water, and refuse collection services to its customers and charges fees to cover the costs of these operations. Other city business-type activities which are financed with fees are the City airport, the Middletown transit system and Weatherwax golf course. Internal service funds are used to report activities within the government that are centralized for efficiency in separate funds in order to provide supplies and services to other City programs and activities. No proprietary funds are classified as major funds for the City of Middletown.

Major Funds

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. There are two major funds in the 2012 budget that meet these criteria, the General Fund and the Income Tax Fund. These major funds constitute 36.2% of the total revenue and 31.3% of the total expenditures for all funds.

ALL FUNDS COMBINED - SIX YEAR SUMMARY

	2007	2008	2009	2010	2011	2012	% of
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
BEGINNING FUND BALANCE	\$36,365,776	\$39,144,705	\$42,873,918	\$38,347,754	\$44,840,952	\$32,162,028	
REVENUES							
Charges for Services	27,759,367	27,937,056	28,491,061	29,052,848	29,953,534	31,694,817	35.6%
Fines & Forfeitures	1,548,550	2,001,380	1,673,988	2,109,593	2,142,630	2,131,394	2.4%
Income Tax	18,572,697	20,098,668	18,720,213	19,875,586	19,660,843	20,298,000	22.8%
Interest	1,648,031	1,581,276	797,971	488,578	447,529	394,291	0.4%
Intergovernmental	20,449,764	21,150,936	23,381,004	25,205,439	25,783,266	21,480,654	24.1%
License & Permits	385,192	254,270	187,774	203,795	188,030	259,393	0.3%
Miscellaneous	4,834,229	4,916,286	4,533,895	5,091,124	6,270,725	5,612,715	6.3%
Property Taxes	5,803,808	5,724,692	5,022,277	4,874,422	4,784,279	4,514,539	5.1%
Reimbursements	237,451	1,119,745	767,400	601,794	589,604	384,072	0.4%
Rentals & Leases	567,172	587,509	604,791	605,282	757,827	881,737	1.0%
Other Taxes	622,642	685,478	1,039,540	980,632	1,300,549	1,305,462	1.5%
TOTAL REVENUE	82,428,903	86,057,296	85,219,914	89,089,093	91,878,816	88,957,074	100.0%
OTHER SOURCES/USES:							
Proceeds from Debt	1,712,378	9,721,238	8,597,668	9,163,648	3,142,000	1,990,000	
Transfers In	24,354,349	26,256,537	26,466,171	25,938,487	27,351,944	30,065,108	
Transfers Out	(24,299,349)	(26,260,012)	(26,589,134)	(25,937,683)	(26,766,944)	(30,098,107)	
Loans to Other Funds	(55,000)	-	20,000	30,908	(385,000)	10,000	
TOTAL OTHER SOURCES/USE:	1,712,378	9,717,763	8,494,705	9,195,360	3,342,000	1,967,001	
EXPENDITURES							
Personal Services	31,743,372	32,195,338	33,288,768	33,726,627	35,750,484	33,928,329	36.0%
Contractual	30,092,861	33,719,202	32,724,954	36,669,470	36,748,522	37,055,456	39.3%
Commodities	2,982,344	3,365,919	3,327,697	3,362,525	3,658,814	3,960,194	4.2%
Capital Outlay	8,289,704	14,690,389	21,105,195	8,895,411	23,341,316	12,105,102	12.8%
Rehabilitation Loans	332,890	296,024	135,806	14,834	215,000	215,000	0.2%
Debt Service	7,921,181	7,778,975	7,658,363	9,122,389	8,185,604	7,103,704	7.5%
TOTAL EXPENDITURES	81,362,352	92,045,847	98,240,783	91,791,256	107,899,740	94,367,785	100.0%
ENDING FUND BALANCE	<u>\$39,144,705</u>	<u>\$42,873,918</u>	<u>\$38,347,754</u>	<u>\$44,840,952</u>	<u>\$32,162,028</u>	<u>\$28,718,318</u>	

ALL FUNDS COMBINED - FIVE YEAR SUMMARY

	Change from 2008 to 2009		Change from 2009 to 2010		Change from 2010 to 2011		Change from 2011 to 2012	
BEGINNING FUND BALANCE	\$3,729,213	9.5%	(\$4,526,164)	-10.6%	\$6,493,198	16.9%	(\$12,678,924)	-28.3%
REVENUES								
Charges for Services	554,005	2.0%	561,787	2.0%	900,686	3.1%	1,741,283	5.8%
Fines & Forfeitures	(327,392)	-16.4%	435,605	26.0%	33,037	1.6%	(11,236)	-0.5%
Income Tax	(1,378,455)	-6.9%	1,155,373	6.2%	(214,743)	-1.1%	637,157	3.2%
Interest	(783,305)	-49.5%	(309,393)	-38.8%	(41,049)	-8.4%	(53,238)	-11.9%
Intergovernmental	2,230,068	10.5%	1,824,435	7.8%	577,827	2.3%	(4,302,612)	-16.7%
License & Permits	(66,496)	-26.2%	16,021	8.5%	(15,765)	-7.7%	71,363	38.0%
Miscellaneous	(382,391)	-7.8%	557,229	12.3%	1,179,601	23.2%	(658,010)	-10.5%
Property Taxes	(702,415)	-12.3%	(147,855)	-2.9%	(90,143)	-1.8%	(269,740)	-5.6%
Reimbursements	(352,345)	-31.5%	(165,606)	-21.6%	(12,190)	-2.0%	(205,532)	-34.9%
Rentals & Leases	17,282	2.9%	491	0.1%	152,545	25.2%	123,910	16.4%
Other Taxes	354,062	51.7%	(58,908)	-5.7%	319,917	32.6%	4,913	0.4%
TOTAL REVENUE	(837,382)	-1.0%	3,869,179	4.5%	2,789,723	3.1%	(2,921,742)	-3.2%
OTHER SOURCES/USES:								
Proceeds from Debt	(1,123,570)	-11.6%	565,980	6.6%	(6,021,648)	-65.7%	(1,152,000)	-36.7%
Transfers In	209,634	0.8%	(527,684)	-2.0%	1,413,457	5.4%	2,713,164	9.9%
Transfers Out	(329,122)	1.3%	651,451	-2.5%	(829,261)	3.2%	(3,331,163)	12.4%
Loans to Other Funds	20,000		10,908	54.5%	(415,908)	-1345.6%	395,000	-102.6%
TOTAL OTHER SOURCES/USES	(1,223,058)	-12.6%	700,655	8.2%	(5,853,360)	-63.7%	(1,374,999)	-41.1%
EXPENDITURES								
Personal Services	1,093,430	3.4%	437,859	1.3%	2,023,857	6.0%	(1,822,155)	-5.1%
Contractual	(994,248)	-2.9%	3,944,516	12.1%	79,052	0.2%	306,934	0.8%
Commodities	(38,222)	-1.1%	34,828	1.0%	296,289	8.8%	301,380	8.2%
Capital Outlay	6,414,806	43.7%	(12,209,784)	-57.9%	14,445,905	162.4%	(11,236,214)	-48.1%
Rehabilitation Loans	(160,218)	-54.1%	(120,972)	-89.1%	200,166	1349.4%	0	0.0%
Debt Service	(120,612)	-1.6%	1,464,026	19.1%	(936,785)	-10.3%	(1,081,900)	-13.2%
TOTAL EXPENDITURES	6,194,936	6.7%	(6,449,527)	-6.6%	16,108,484	17.5%	(13,531,955)	-12.5%
ENDING FUND BALANCE	(\$4,526,164)	-10.6%	\$6,493,198	16.9%	(\$12,678,924)	-28.3%	(\$3,443,710)	-10.7%

MATRIX BY FUND CLASSIFICATION

	GENERAL FUND (MAJOR GOVERNMENTAL FUND)					
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget
BEGINNING BALANCE: JAN 1	\$5,851,064	\$7,109,056	\$8,034,483	\$7,340,133	\$7,244,296	\$6,122,117
REVENUES:						
Charges for Services	3,337,379	3,842,481	4,062,728	4,032,886	4,377,041	4,543,458
Fines and Forfeitures	134,525	65,201	61,212	208,660	259,300	259,300
Income Taxes				0	0	0
Interest Income	643,185	564,303	347,314	201,161	178,720	160,778
Intergovernmental	3,491,057	4,274,977	4,058,866	3,982,108	3,883,072	2,534,840
Licenses and Permits	381,842	254,270	187,774	203,795	188,030	259,393
Miscellaneous	620,167	725,555	689,090	688,824	770,415	832,615
Other Taxes						
Property Taxes	3,985,749	3,915,808	3,373,201	3,418,236	3,157,679	2,907,697
Reimbursements	237,451	185,236	306,175	411,979	289,254	314,072
Rentals & Leases	22,035	26,930	48,437	58,370	55,000	55,550
TOTAL REVENUES	12,853,390	13,854,761	13,134,797	13,206,019	13,158,511	11,867,703
OTHER SOURCES/USES:						10.9%
Transfers In	14,806,849	14,822,825	15,205,465	15,446,785	16,305,195	17,781,787
Transfers Out	0	(198,000)	(59,400)	(198,000)	(99,000)	(99,000)
Loans to Other Funds	(55,000)	(215,000)	(329,000)			
Proceeds from Debt	0			(128,000)		
TOTAL OTHER SOURCES/USES	14,751,849	14,409,825	14,817,065	15,120,785	16,206,195	17,682,787
EXPENDITURES:						
Personal Services	21,060,288	22,023,673	22,737,109	23,001,211	24,453,418	23,025,140
Contractual Services	4,232,135	4,280,919	4,526,855	4,490,905	4,847,470	5,002,648
Commodities	338,814	390,019	369,781	340,961	456,502	422,154
Capital Outlays	716,010	644,548	1,012,467	589,564	729,495	519,345
Loans						
Debt Service						
TOTAL EXPENDITURES	26,347,247	27,339,159	28,646,212	28,422,641	30,486,885	28,969,287
ENDING BALANCE DEC. 31	\$7,109,056	\$8,034,483	\$7,340,133	\$7,244,296	\$6,122,117	\$6,703,320

MATRIX BY FUND CLASSIFICATION

	CITY INCOME TAX (MAJOR GOVERNMENTAL FUND)					
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget
BEGINNING BALANCE: JAN 1	\$24,995	\$204,351	\$555,760	\$49,330	\$26,042	\$23,361
REVENUES:						
Charges for Services	7					
Fines and Forfeitures						
Income Taxes	18,572,697	20,098,668	18,720,213	19,875,586	19,660,843	20,298,000
Interest Income						
Intergovernmental						
Licenses and Permits						
Miscellaneous	16,059					
Other Taxes						
Property Taxes						
Reimbursements						
Rentals & Leases						
TOTAL REVENUES	18,588,763	20,098,668	18,720,213	19,875,586	19,660,843	20,298,000
OTHER SOURCES/USES:						
Transfers In						
Transfers Out	(17,945,562)	(19,246,949)	(18,666,071)	(19,359,572)	(19,125,098)	(19,755,512)
Loans to Other Funds						
Proceeds from Debt						
TOTAL OTHER SOURCES/USES	(17,945,562)	(19,246,949)	(18,666,071)	(19,359,572)	(19,125,098)	(19,755,512)
EXPENDITURES:						
Personal Services	419,514	469,569	484,810	475,100	504,466	509,073
Contractual Services	42,067	27,745	72,336	62,221	30,960	30,960
Commodities	2,264	2,996	3,426	1,981	3,000	3,000
Capital Outlays						
Loans						
Debt Service						
TOTAL EXPENDITURES	463,845	500,310	560,572	539,302	538,426	543,033
ENDING BALANCE DEC. 31	\$204,351	\$555,760	\$49,330	\$26,042	\$23,361	\$22,816

MATRIX BY FUND CLASSIFICATION

	TOTAL - MAJOR GOVERNMENTAL FUNDS					
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget
BEGINNING BALANCE: JAN 1	\$5,876,059	\$7,313,407	\$8,590,243	\$7,389,463	\$7,270,338	\$6,145,478
REVENUES:						
Charges for Services	3,337,386	3,842,481	4,062,728	4,032,886	4,377,041	4,543,458
Fines and Forfeitures	134,525	65,201	61,212	208,660	259,300	259,300
Income Taxes	18,572,697	20,098,668	18,720,213	19,875,586	19,660,843	20,298,000
Interest Income	643,185	564,303	347,314	201,161	178,720	160,778
Intergovernmental	3,491,057	4,274,977	4,058,866	3,982,108	3,883,072	2,534,840
Licenses and Permits	381,842	254,270	187,774	203,795	188,030	259,393
Miscellaneous	636,226	725,555	689,090	688,824	770,415	832,615
Other Taxes						
Property Taxes	3,985,749	3,915,808	3,373,201	3,418,236	3,157,679	2,907,697
Reimbursements	237,451	185,236	306,175	411,979	289,254	314,072
Rentals & Leases	22,035	26,930	48,437	58,370	55,000	55,550
TOTAL REVENUES	31,442,153	33,953,429	31,855,010	33,081,605	32,819,354	32,165,703
OTHER SOURCES/USES:						
Transfers In	14,806,849	14,822,825	15,205,465	15,446,785	16,305,195	17,781,787
Transfers Out	(17,945,562)	(19,444,949)	(18,725,471)	(19,557,572)	(19,224,098)	(19,854,512)
Loans to Other Funds	(55,000)	(215,000)	(329,000)			
Proceeds from Debt				(128,000)		
TOTAL OTHER SOURCES/USES	(3,193,713)	(4,837,124)	(3,849,006)	(4,238,787)	(2,918,903)	(2,072,725)
EXPENDITURES:						
Personal Services	21,479,802	22,493,242	23,221,919	23,476,311	24,957,884	23,534,213
Contractual Services	4,274,202	4,308,664	4,599,191	4,553,126	4,878,430	5,033,608
Commodities	341,078	393,015	373,207	342,942	459,502	425,154
Capital Outlays	716,010	644,548	1,012,467	589,564	729,495	519,345
Loans						
Debt Service						
TOTAL EXPENDITURES	26,811,092	27,839,469	29,206,784	28,961,943	31,025,311	29,512,320
ENDING BALANCE DEC. 31	\$7,313,407	\$8,590,243	\$7,389,463	\$7,270,338	\$6,145,478	\$6,726,136

MATRIX BY FUND CLASSIFICATION

	NON MAJOR GOVERNEMENTAL FUNDS					
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget
BEGINNING BALANCE: JAN 1	\$21,860,107	\$22,699,650	\$24,839,334	\$21,226,301	\$25,889,198	\$15,584,175
REVENUES:						
Charges for Services	708,167	297,347	238,775	355,534	369,449	348,186
Fines and Forfeitures	1,412,208	1,934,792	1,611,192	1,899,782	1,883,330	1,872,094
Income Taxes						
Interest Income	699,861	714,544	286,853	170,564	142,122	95,106
Intergovernmental	15,628,863	15,559,536	18,563,303	18,626,943	20,827,768	17,646,919
Licenses and Permits	3,350					
Miscellaneous	1,450,087	1,199,745	787,068	744,400	1,853,265	771,173
Other Taxes	622,642	685,478	1,039,540	980,632	1,300,549	1,305,462
Property Taxes	1,818,059	1,808,884	1,649,076	1,456,186	1,626,600	1,606,842
Reimbursements	(76,147)	887,762	405,544	113,778	300,350	70,000
Rentals & Leases	301,438	318,993	289,313	290,136	420,827	544,187
TOTAL REVENUES	22,568,528	23,407,081	24,870,664	24,637,955	28,724,260	24,259,969
OTHER SOURCES/USES:						
Transfers In	9,192,500	10,967,612	10,880,706	10,337,702	10,876,749	12,093,321
Transfers Out	(2,446,849)	(3,871,300)	(5,291,119)	(4,464,619)	(5,731,195)	(6,840,787)
Loans to Other Funds	1,767,378	9,721,238	8,808,668	9,012,648	3,142,000	1,980,000
Proceeds from Debt	(1,767,378)	(1,716,586)	20,000	158,908		
TOTAL OTHER SOURCES/USES	6,745,651	15,100,964	14,418,255	15,044,639	7,902,554	7,242,534
EXPENDITURES:						
Personal Services	3,957,223	3,415,592	3,550,985	3,585,740	3,894,114	3,859,647
Contractual Services	13,128,164	16,534,729	15,512,623	17,339,010	17,648,670	17,573,500
Commodities	354,575	466,523	656,867	541,573	512,794	592,500
Capital Outlays	6,309,422	12,279,840	18,003,468	7,021,087	19,081,193	9,398,431
Loans	332,890	296,024	135,806	14,834	215,000	215,000
Debt Service	4,392,362	3,375,653	5,042,203	6,517,455	5,580,066	4,495,727
TOTAL EXPENDITURES	28,474,636	36,368,362	42,901,952	35,019,700	46,931,837	36,134,804
ENDING BALANCE DEC. 31	\$22,699,650	\$24,839,334	\$21,226,301	\$25,889,197	\$15,584,175	\$10,951,874

MATRIX BY FUND CLASSIFICATION

	TOTAL PROPRIETARY FUNDS					
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget
BEGINNING BALANCE: JAN 1	\$8,629,610	\$9,131,648	\$9,444,341	\$9,731,990	\$11,681,418	\$10,432,377
REVENUES:						
Charges for Services	23,713,814	23,797,228	24,189,558	24,664,428	25,207,044	26,803,173
Fines and Forfeitures	1,817	1,387	1,584	1,151		
Income Taxes						
Interest Income	304,985	302,429	163,804	116,853	126,687	138,407
Intergovernmental	1,329,844	1,316,423	758,835	2,596,388	1,072,426	1,298,895
Licenses and Permits						
Miscellaneous	2,747,916	2,990,986	3,057,737	3,657,900	3,647,045	4,008,927
Other Taxes						
Property Taxes						
Reimbursements	76,147	46,747	55,681	76,037		
Rentals & Leases	243,699	241,586	267,041	256,776	282,000	282,000
TOTAL REVENUES	28,418,222	28,696,786	28,494,240	31,369,533	30,335,202	32,531,402
OTHER SOURCES/USES:						
Transfers In	355,000	466,100	380,000	154,000	170,000	190,000
Transfers Out	(3,906,938)	(2,943,763)	(2,572,544)	(1,915,492)	(1,811,651)	(3,402,808)
Loans to Other Funds		215,000	118,000	151,000		10,000
Proceeds from Debt	1,712,378	1,716,586				
TOTAL OTHER SOURCES/USES	(1,839,560)	(546,077)	(2,074,544)	(1,610,492)	(1,641,651)	(3,202,808)
EXPENDITURES:						
Personal Services	6,306,347	6,286,504	6,515,864	6,664,576	6,898,486	6,534,469
Contractual Services	12,690,495	12,875,809	12,613,140	14,777,334	14,221,422	14,448,348
Commodities	2,286,691	2,506,381	2,297,623	2,478,010	2,686,518	2,942,540
Capital Outlays	1,264,272	1,766,001	2,089,260	1,284,760	3,530,628	2,187,326
Loans						
Debt Service	3,528,819	4,403,322	2,616,160	2,604,934	2,605,538	2,607,977
TOTAL EXPENDITURES	26,076,624	27,838,016	26,132,047	27,809,613	29,942,592	28,720,661
ENDING BALANCE DEC. 31	\$9,131,648	\$9,444,341	\$9,731,990	\$11,681,418	\$10,432,377	\$11,040,310

MATRIX BY FUND CLASSIFICATION

	TOTAL ALL FUNDS					
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget
BEGINNING BALANCE: JAN 1	\$36,365,776	\$39,144,705	\$42,873,918	\$38,347,754	\$44,840,953	\$32,162,029
REVENUES:						
Charges for Services	27,759,367	27,937,056	28,491,061	29,052,848	29,953,534	31,694,817
Fines and Forfeitures	1,548,550	2,001,380	1,673,988	2,109,593	2,142,630	2,131,394
Income Taxes	18,572,697	20,098,668	18,720,213	19,875,586	19,660,843	20,298,000
Interest Income	1,648,031	1,581,276	797,971	488,578	447,529	394,291
Intergovernmental	20,449,764	21,150,936	23,381,004	25,205,439	25,783,266	21,480,654
Licenses and Permits	385,192	254,270	187,774	203,795	188,030	259,393
Miscellaneous	4,834,229	4,916,286	4,533,895	5,091,124	6,270,725	5,612,715
Other Taxes	622,642	685,478	1,039,540	980,632	1,300,549	1,305,462
Property Taxes	5,803,808	5,724,692	5,022,277	4,874,422	4,784,279	4,514,539
Reimbursements	237,451	1,119,745	767,400	601,794	589,604	384,072
Rentals & Leases	567,172	587,509	604,791	605,282	757,827	881,737
TOTAL REVENUES	82,428,903	86,057,296	85,219,914	89,089,093	91,878,816	88,957,074
OTHER SOURCES/USES:						
Transfers In	24,354,349	26,256,537	26,466,171	25,938,487	27,351,944	30,065,108
Transfers Out	(24,299,349)	(26,260,012)	(26,589,134)	(25,937,683)	(26,766,944)	(30,098,107)
Loans to Other Funds	1,712,378	9,721,238	8,597,668	9,163,648	3,142,000	1,990,000
Proceeds from Debt	(55,000)	0	20,000	30,908	0	0
TOTAL OTHER SOURCES/USES	1,712,378	9,717,763	8,494,705	9,195,360	3,342,000	1,967,001
EXPENDITURES:						
Personal Services	31,743,372	32,195,338	33,288,768	33,726,627	35,750,484	33,928,329
Contractual Services	30,092,861	33,719,202	32,724,954	36,669,470	36,748,522	37,055,456
Commodities	2,982,344	3,365,919	3,327,697	3,362,525	3,658,814	3,960,194
Capital Outlays	8,289,704	14,690,389	21,105,195	8,895,411	23,341,316	12,105,102
Loans	332,890	296,024	135,806	14,834	215,000	215,000
Debt Service	7,921,181	7,778,975	7,658,363	9,122,389	8,185,604	7,103,704
TOTAL EXPENDITURES	81,362,352	92,045,847	98,240,783	91,791,256	107,899,740	94,367,785
ENDING BALANCE DEC. 31	\$39,144,705	\$42,873,918	\$38,347,754	\$44,840,952	\$32,162,029	\$28,718,319

THE STRATEGIC PLAN AND THE 2012 BUDGET

The 2012 Budget supports the City Mission mentioned in the City's Strategic Plan, i.e., "by providing, in an efficient and responsible manner, a broad range of public services, which foster a safe, healthy and prosperous community."

- Funding of public safety and infrastructure is emphasized (e.g., police/fire along with water/sewer projects, capital improvement projects.)
- Wherever possible, Federal and State funds are used to improve the Middletown community (Community Development Block Grant, Transit Grant, and Section 8 Housing Assistance Grant).
- The City Health Department is fully funded.
- Funds are allocated for continued system infrastructure improvements for Water, Storm Water and Sewer operations.

All of the departmental goals and objectives that are in the 2012 Budget were established to be in concert with the City Strategic Plan and the established Council agenda items.

BUDGETARY CHOICES

Middletown, like most local governments, has limited financial resources. The choices that must be made because of these financial limitations are difficult. The cost of operating programs that serve Middletown's citizens (e.g., community policing, fire prevention and suppression, drug enforcement, traffic enforcement, parks, snow removal, etc.) must be balanced with the cost of capital improvements (e.g., street repair and construction, park improvements, etc.). The 2012 Budget attempts to balance these choices.

Overall, revenues are down 3.2% due to federal grants ceasing and revenue reductions from the state. Expenditures were decreased 12.5% to meet the decreasing revenue.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

For reporting purposes, revenues are categorized into ten types of sources: charges for services; fines & forfeitures; income tax; interest; intergovernmental; licenses & permits; other taxes; property taxes; reimbursements; rentals & leases; and miscellaneous. The largest revenue sources are **charges for services, income tax, and intergovernmental revenues**. Changes in these large revenue sources have an effect on the total budget. These three sources combined make up 82.5% of all revenue for the 2012 budget.

Total revenues for the city are projected at \$88,957,074. Overall, City revenues have decreased 3.2% in the 2012 budget compared to the budget year 2011. The year 2011 projected revenues are anticipated to be at 3.1% over the 2010 actual \$89,089,093.

Revenue History – All Funds Combined					
<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
\$82,428,903	\$86,057,296	\$85,219,914	\$89,089,093	\$91,878,816	\$88,957,074

The year 2008 had a revenue increase of \$3.6 million overall. The major cause of this change was due to increased income tax receipts of \$1.5 million attributed to the passage of the one-half percent Public Safety Levy income tax. The year 2010 also had a large increase of \$3.9 million. The major source of change for 2010 was due to additional intergovernmental revenue (\$1.8 million in federal grants) and a rise in income tax receipts (\$1.1 million). The 2012 budget is expected to be close to the 2010 actual due to fewer federal grants, state revenue cuts (intergovernmental revenue), and decreasing property taxes.

Charges for services include a variety of fees and charges and generally comprise 32% to 36% of total revenue sources. Examples of charges for services are: administrative fees; EMS (ambulance fees); utility charges; golf green fees; and bus fares.

Charges for Services – All Funds Combined					
<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
\$27,759,367	\$27,937,056	\$28,491,061	\$29,052,848	\$29,953,534	\$31,694,817

Charges for services are the major source of revenue (92.8%) for Enterprise Funds. The vast majority (over 70%) of the revenue from these fees and charges are collected from utility bills (water, sewer, storm water, well field, and refuse collection). Approximately \$1.9 million additional revenues are budgeted for 2012 over 2011 for the Water and Sewer Funds. Five percent rate increases are slated in 2012 for water and sewer charges.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Water and sewer rates are reviewed regularly to ensure that the revenues collected are sufficient to address operational costs and capital needs of the water and sewer collection systems. Water and sewer revenues are somewhat dependent upon the rainfall each year. Drought conditions during the year typically result in additional revenues for water and sewer funds. Additional revenue is projected with the SunCoke plant opening in December 2011.

The General Fund has increased this revenue type by approximately 3.6% over the 2011 budget. Charges for services account for 38.2% of the total revenues for the General Fund. Administrative fees and emergency medical services account for the majority (84%) of the charges for services. Administrative fees are projected with a 3% increase. Emergency medical services are driven by the number of EMS squad runs. Based on the 2010 actual and the projected number of runs in 2011, this revenue was increased by 1.0% for 2012.

The Employee Benefits Fund (Internal Service Fund) decreased charges for services by 6.2%. This decrease was the result of shifting some of the costs from the employer to the employee. A decrease of 28 employees also played a factor for this decrease. A Health Care Committee reviewed the current budget along with concerns for increased health care costs. Employees now have two options, higher contributions/premiums for the same coverage or lower contributions/premiums with higher deductibles. The committee believes this to be an important measure for affordable health care coverage.

Intergovernmental revenue accounts for 24.1% of the total revenue for the City of Middletown. Intergovernmental revenues are federal grants, state grants, specific taxes, and subsidies. Generally, intergovernmental revenues make up 25%+ of total revenues. The primary intergovernmental revenues are from the federal government (Community Development Block Grant, Transit Subsidies, and Section 8 Housing) or the State of Ohio (local government funds, transit subsidy, inheritance tax, gasoline tax, license taxes, and commercial activity tax). Capital grants are forecast on a project-by-project basis.

Intergovernmental Revenue – All Funds Combined					
<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
\$20,449,764	\$21,150,936	\$23,381,004	\$25,205,439	\$25,783,266	\$21,480,654

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Approximately 94% of the total intergovernmental revenue (\$21.4 million) is budgeted for governmental funds. The breakdown is as follows:

<i>\$ Millions</i>	<i>Fund Type</i>
\$14.02	Federal Grant Funds
2.53	General Fund
0.71	Capital Funds
2.85	Special Revenue Funds
0.07	Trust Funds
\$20.18	TOTAL

Table 2.1 Intergovernmental revenue budget for Governmental Funds

Most of the federal funding is distributed by the U. S. Department of Housing of Urban Development (HUD) is the source of revenue for Federal Grant Funds. HUD determines the amount of each grant by using a formula comprised of several measures such as the population, housing statistics, income levels, and community needs.

Federal Grant Funds:

The Housing Assistance Fund (Federal Grant Fund) is the largest recipient of federal grants with over \$11.5 million. U. S. Housing and Urban Development grants aid approximately 1,650 families for housing assistance payments. The city contracts with a private consultant for the administration of this program.

The Neighborhood Stabilization Program Fund is the third largest recipient of federal grants. The Neighborhood Stabilization Program (NSP) Fund was established in late 2009 with grants for the purpose of stabilizing communities that have suffered from foreclosure and abandonment of homes. This federal grant enables the city to purchase, demolish and redevelop or rehabilitate foreclosed or abandoned properties or homes and resell these to home buyers. The budget for 2012 is \$1.27 million compared to \$1 million budgeted for 2011.

Other federal grants include the Community Development Block Grant and the Home Program Grant totaling over \$1 million collectively for the 2012 budget.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

The Local Government Assistance Fund (LGAF) revenue is the largest intergovernmental revenue for the General Fund. The State of Ohio announced in July 2011 that it will reduce this revenue along with reductions in the Commercial Activities Tax. This state tax replaced the tangible personal property tax which was gradually phased out over a five year period. The commercial activity tax, which began in 2007, is a tax imposed on businesses according to their gross receipts in Ohio. Collectively, these revenues have reduced the intergovernmental revenues to the General Fund by \$1.2 million from 2010.

Local Government Fund Revenue & Commercial Activities Tax					
<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
\$2,621,341	\$2,814,515	\$2,707,982	\$2,725,530	\$2,297,323	\$1,481,140

Capital Funds receive grants on a project basis. The major recipient of grants is the Capital Improvement Fund for general capital needs. A total of \$500,000 is expected from the State for designated street projects in 2012. The majority of this revenue comes from the Ohio Public Works Commission. Although 2012 is an unusually low budget year for the Capital Improvement Fund, projects will again increase beginning in 2013.

The Auto and Gas Tax Fund is largest recipient of intergovernmental revenues in the Special Revenue Funds. Approximately \$2.3 million is projected from gasoline taxes and license fees. Revenues from the state have been almost level since 2008. Other revenues include county vehicle licenses tax (based upon vehicle registration in the county from the Department of Motor Vehicles), county license renewal fees (\$2.50 per license renewed in the city, shared by Butler County), motor vehicle permissive tax (\$5 tax distributed by the State of Ohio), and municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners).

The only Enterprise Fund to receive intergovernmental revenue is the Transit Fund. The transit system relies heavily upon federal and state grants for operation. In 2010, \$1.8 million in governmental revenues (172% over the 2009 actual) were received for replacement of the Transit system's bus engines and shelters. These improvements coincided with the new joint venture with Butler County Regional Transit Authority. This partnership has provided affordable weekday connections between the Middletown transit hub and the cities of Hamilton and Oxford. In 2011, intergovernmental revenues were back to previous operating levels with two exceptions; additional operating costs of the new bus service to Hamilton and Oxford and a grant for a transit development plan. The development plan began in 2011 to evaluate and study the current system operations and methodologies. The 2012 budget reflects an increase of 17.5% in anticipation of updates of the developmental plan.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Local income taxes are a vital source of income for the City of Middletown. Income taxes generally comprise 20 to 23% of all revenue sources. Local income taxes are the primary source of revenue for the General Fund. Business income and earned income (salaries, wages, commissions, bonuses, and other compensation paid by employers before any deductions) is subject to Middletown local income tax. In 2008, the City's largest employer moved their headquarters to a nearby township. The effects of this move along with the closing of three local paper mills, and the decline of the local economy, became a major concern of decreasing income tax revenues. This concern was the driving force for a Public Safety Levy.

A Public Safety Levy was passed by the voters in November 2007 which enacted an additional one-quarter percent income tax for a period of five years. The Public Safety Levy has provided stability to the General Fund. This portion of the income tax revenue is designated to help fund the public safety divisions (Police and Fire Divisions).

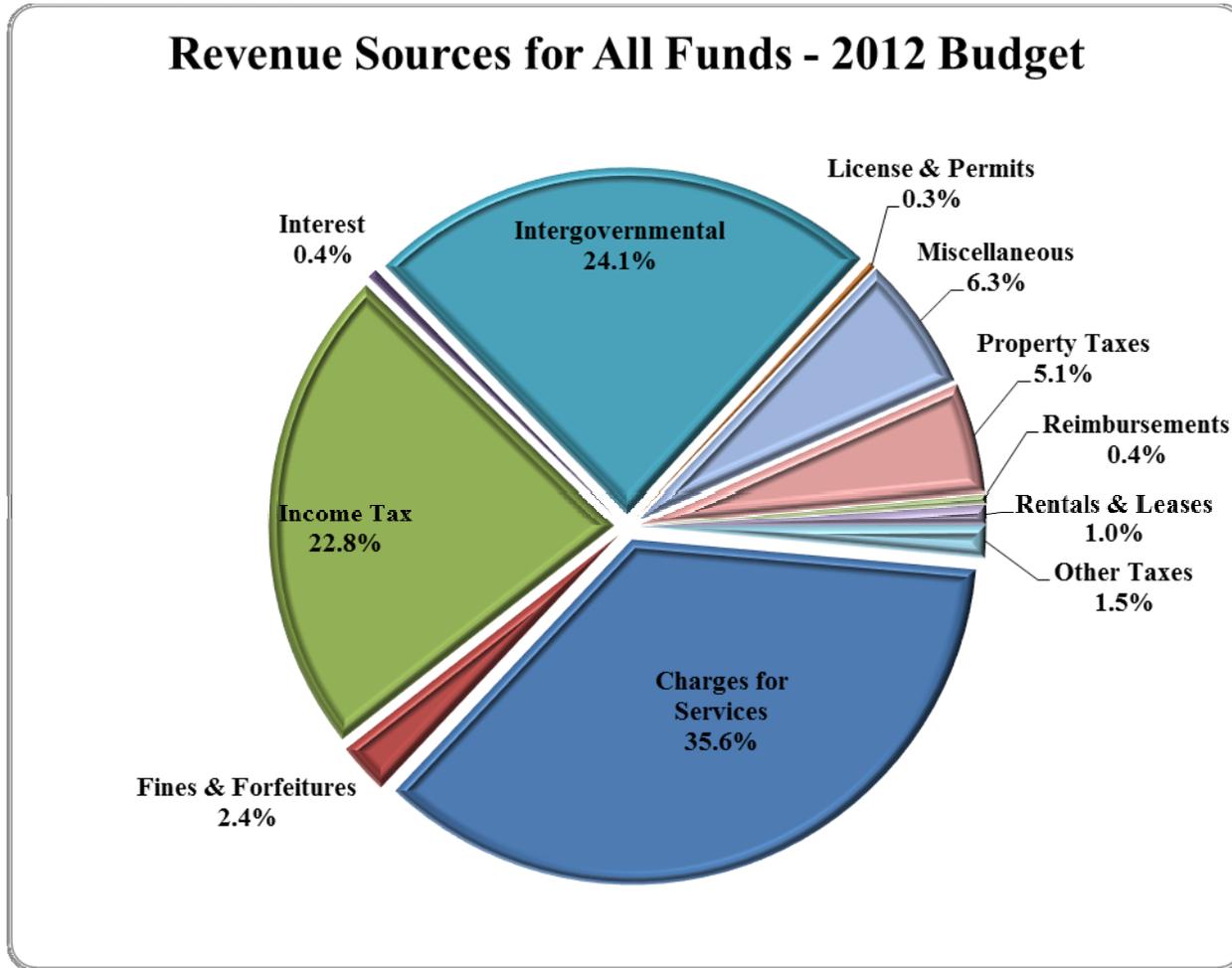
City income tax revenues for 2012 are projected to be 2% over the 2011 budget. The current income tax rate is 1.75% which includes a .25% Public Safety Income Tax Levy. The current Public Safety Levy will expire December 31, 2012. We anticipate that this levy will be renewed in November 2012.

INCOME TAXES		
2004	\$18,208,511	1.50
2005	\$17,949,152	1.50
2006	\$17,356,177	1.50
2007	\$18,572,697	1.50
2008	\$20,098,668	1.75
2009	\$18,720,213	1.75
2010	\$19,275,336	1.75
2011 estimate	\$19,660,843	1.75
2012 estimate	\$20,298,000	1.75

Table 2.2 Annual Income Tax Receipts History

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Figure 2.1 Revenue Sources of All Funds Combined



MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2012

Expenditures for the overall 2012 city budget are projected at \$94.4 million (excluding other sources). Total expenditure projections for 2012 have decreased 12.5% from the 2011 budget year. The 2011 budget is a 17.5% increase from the 2010 actual expenditures. Capital outlay purchases vary each year and therefore is the largest factor for fluctuations in the combined budgets. Expenditures are categorized into six types of expenditures: personal services, contractual services, commodities, capital outlay, rehabilitation loans and debt service. Personal services and contractual services are the two main expenditures totaling 75.3% of the total \$94.4 million budget.

Personal services include salaries and wages, overtime and all benefit costs such as health care and pension contributions. Personal services constitute 36.0% of the 2012 budget. This is typical of past budgets as well. The 2012 budget does not allow a cost of living increase for employees except for those who have a prior existing agreement. The 2011 budget allowed most bargaining unit employees a 3% cost of living increase and the non-bargaining unit employees were budgeted with a 1% cost of living increase. Health care costs were budgeted at a 4% increase in 2011 and no increase was projected in 2012. Due to declining revenue concerns, no increases were forecast for future salaries and wages.

Personnel cuts were made in 2010 to keep the personnel costs down in the General Fund resulting in the layoff of seven people. In 2011, one less position was budgeted. Due to decreasing revenues in the General Fund, twenty-eight employees were laid off effective January 1, 2012. The General Fund constitutes 68.4% of all personal services for the 2011 budget and 67.9% for the 2012 budget.

Contractual services is an expenditure category that includes all services provided by consultants and vendors. This category usually comprises 36% to 40% of the annual budget. For 2012, contractual services comprise 39.3% of the total budget. A modest increase of 0.8% was forecast for the 2012 budget. Additional or elimination of federal grant programs causes the contractual services expenditure to fluctuate. The largest contractual service of the City is with an administrator who oversees Housing Assistance, specifically, Section 8. The funds for this expenditure are grants from the U.S. Housing and Urban Development (HUD). A total of \$11.6 million is budgeted in 2012 for the housing assistance program and related expenses.

The largest contractual services include the following:

\$11.6 million – housing assistance	\$ 6.8 million – other professional services
\$ 5.1 million – employee health care	\$ 2.7 million – refuse collection and disposal
\$ 2.6 million – gas and electric charges	\$ 2.3 million – garage charges

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2012

Commodities is an expenditure category that consists of supplies and materials that are purchased for use or consumption. Examples of commodities are office supplies, fuel, maintenance repair parts such as water mains, water hydrants, chemicals, etc. Enterprise Funds appropriate about 50% of the total commodities category. Commodities comprise 4.2% of the total budget.

Capital outlay constitutes 12.8% of the overall 2012 budget. Capital outlay is an expenditure category designated for the purchase of fixed assets such as machinery, equipment, vehicles, and depreciation. Capital project funds are funds created to account for financial resources to be used for acquisition or construction of major capital facilities. Approximately two-thirds of all capital outlay items (\$12.1 million) are budgeted in the capital funds.

Budgets with large capital outlay budgets are:

- \$1.65 million – Sewer Capital Reserve Fund – sewer infrastructure
- \$1.50 million – Water Capital Reserve Fund – water infrastructure
- \$1.05 million – Storm Water Capital Reserve Fund – storm water infrastructure
- \$1.37 million – Capital Improvement Fund – general capital improvements & infrastructure
- \$1.99 million – Special Assessment Funds – various improvement projects

Capital Outlay Expenditures

<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
\$8,289,704	\$14,690,389	\$21,105,195	\$8,895,411	\$23,341,316	\$12,105,102

Local street improvements are the focus of Capital Improvement Fund. In 2009, a record \$21 million was spent on capital projects and improvements – the largest budget in ten years. The largest project in 2009 was part of a \$110.7 million state project for the Interstate 75 and State Route 122 intersection. The City’s portion of this project was approximately \$6.4 million. Most of the large projects, excluding the water and sewer funds, are planned with the assistance of grants.

The largest expenditure outside of the capital improvement budgets are vehicle and equipment depreciation charges for the sum of \$1.6 million. This charge is held in reserve for future vehicle and equipment purchases by the Municipal Garage.

Debt service payments are up 7.5% in 2012. One new debt was added to the Special Assessment Fund for the sum of \$336,600 for the 2010 Sidewalk, Curb, and Gutter Program.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2012

Rehab loans are budgeted in the Community Development Act Escrow Fund which is a Federal Grant Fund. Low interest loans are at very low rates and we are optimistic that citizens in targeted areas will take advantage of this opportunity in 2012.

Expenditure of all funds is demonstrated in the chart as follows:

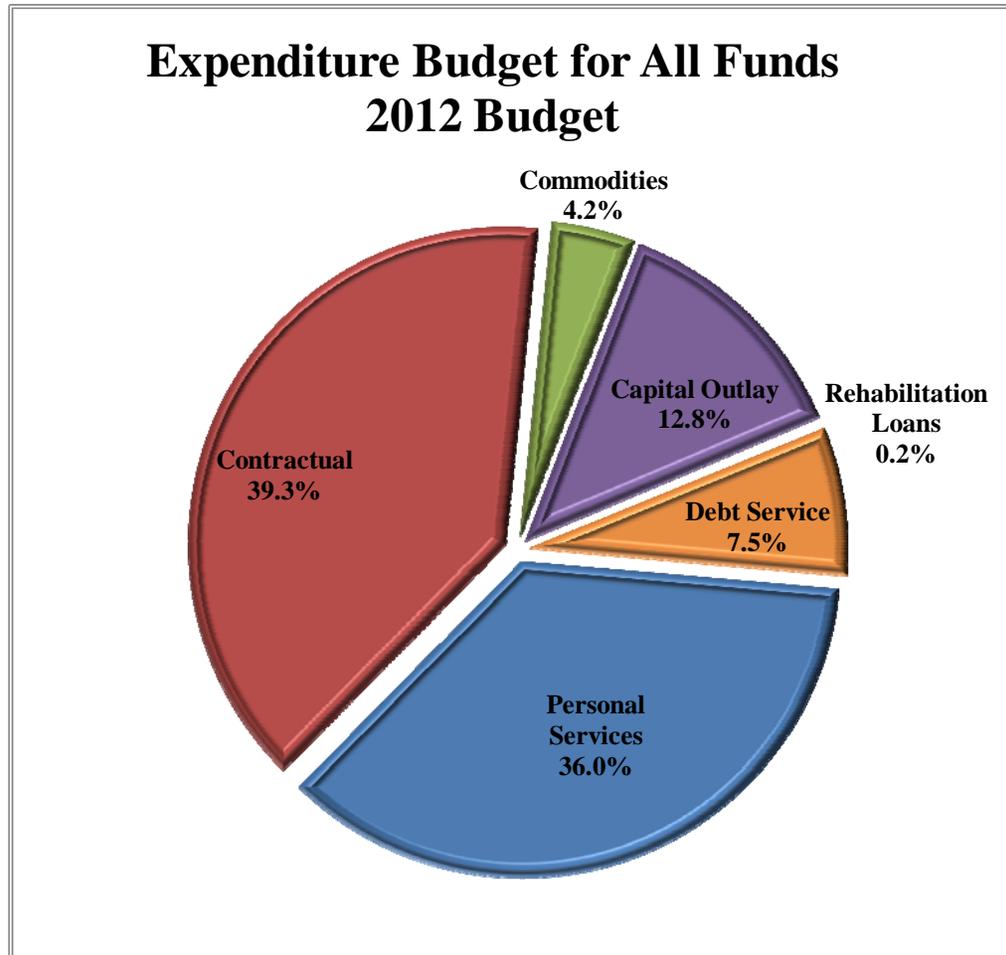


Figure 2.2 Expenditure of All Funds by Category

MAJOR FUNDS - PURPOSES AND RESOURCES

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. These major funds represent significant activities of the City. There are two major funds for the City of Middletown: the General Fund and the Income Tax Fund.

GENERAL FUND

The General Fund, the city's largest fund, is used to account for all financial resources of the City except those required by federal, state, or local regulation to be accounted for in another fund. The City of Middletown uses General Fund resources to support the following core governmental services.

- Police and Fire Protection
- Public Works (Building Maintenance, Engineering, and Parks)
- City Administrative Services (Finance, Law)
- Non-Departmental activities (phone systems, street lighting, etc.)
- City Council and City Manager activities
- Economic Development and Planning

Lower intergovernmental revenues and declining property taxes have caused the General Fund's revenue budget to drop by 9.8% from 2011. The State of Ohio and the County have had to deal with their declining budget; therefore, revenues to other governmental entities have been reduced. To offset this reduction, the City reduced expenditures (5%) to help maintain a healthy fund balance during this difficult economic period. The balance for the General Fund is still above our stated goal to maintain at least a 15% fund balance.

General Fund Revenue Sources

The General Fund's primary revenue sources are charges for services; intergovernmental revenue; property taxes; and income taxes. Income taxes are labeled as Transfers In on the tables in this section.

MAJOR FUNDS - PURPOSES AND RESOURCES

Income Tax - \$10.97 million

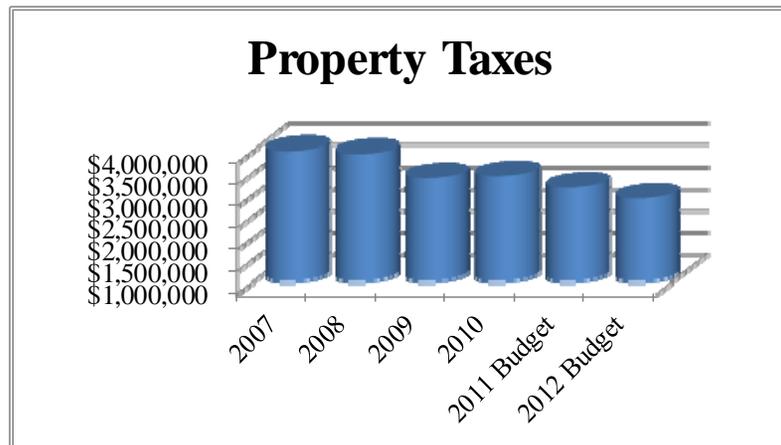
The General Fund relies heavily upon income tax revenue and accounts for 37.0% of the total General Fund revenue. The City’s local income tax of 1.75% (includes the .25% Public Safety Income Tax) is levied on wages, salaries, other compensation, and net business profits earned by individuals and businesses located in the City of Middletown. The Income Tax Fund transfers the majority of its revenue (54.0%) to the General Fund.

Public Safety Levy Income Tax - \$4.2 million

The Public Safety Levy of an additional .25% income tax has allowed public safety to maintain an acceptable level of service to the community from 2008 to 2012. Funds from the Public Safety Levy fund are used exclusively to offset additional operation costs to the city’s safety divisions. This additional funding is transferred to the General Fund in the same manner as the Income Tax Fund. An increase of approximately of \$1.1million will be transferred to the General Fund in 2012. Due to the declining revenues in the General Fund, additional funds were needed to stop further layoffs of public safety personnel. This transfer will significantly lower the fund balance of this fund from \$1.98 million to \$0.63 million.

Real Estate Property Tax - \$3.7 million

Property taxes include amounts levied against all real and public utility property used in businesses and properties located in the City.



Assessed values are established by State law at thirty-five per cent of appraised market value. All property is revalued every six years. The City is projected to receive about \$2.9 million in General Fund property tax revenues in 2012. The current 4.15 mill property tax levy has remained unchanged for the past 26 years. Property taxes were lowered in 2010 due to property valuations being lowered by Butler and Warren Counties. Butler County lowered the property valuations again in 2011. The current estimate is based upon figures given by the counties which have taken delinquency of taxes into consideration. Also, the personal property tax was phased out beginning in 2007 and replaced with the Commercial Activities Tax which is categorized as intergovernmental revenue.

Figure 2.3 Property Tax Revenue History

MAJOR FUNDS - PURPOSES AND RESOURCES

Intergovernmental Revenues - \$2.5 million

In 2011, Middletown's General Fund will receive about 9.6% of its revenue from intergovernmental sources. Almost all of these funds are from the State of Ohio (e.g., homestead rollback, inheritance tax, and local government assistance funds).

The Local Government Assistance Fund (LGAF) is the largest intergovernmental revenue for the General Fund.

The State of Ohio collects a 3.68 percent share of all general revenue tax collections for the Local Government Fund. This revenue is distributed to each of Ohio's eighty-eight counties and the allocation is based according to each county's share of the total state population. The county then distributes to each entity based upon the total population of the county. Unfortunately, the state has revealed that this revenue will decrease due to the economic condition of Ohio beginning in July 2011. This revenue was reduced 38.9% for the 2012 budget.

City receipts from LGAF:

Local Government Fund Revenue					
<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2012 Budget</u>
\$2,083,489	\$2,072,935	\$1,772,609	\$1,785,052	\$1,814,275	\$1,107,881

The State also distributes significant portions of the Ohio estate tax to decedents' communities of residence. Due to the very nature of this tax, the annual amounts received can vary significantly. The City received \$1,001,441, \$898,099, and \$823,428 from this source in 2008, 2009, and 2010 respectively. Projections are \$600,000 for 2011 and again for 2012. The City credits these distributions to its General Fund. Again, the State of Ohio has passed legislation to remove this tax beginning in 2013.

Commercial activities tax was the second largest intergovernmental revenue for the General Fund. This state tax replaced the tangible personal property tax which was to be gradually phased out over a five year period. The commercial activity tax, which began in 2007, is a tax imposed on businesses according to their gross receipts in Ohio. This revenue grew from \$537,000 in 2007 to \$940,000 in 2010. The 2011 budget was estimated at \$940,478, however, the State notified all governmental entities that this will be cut effective July 2011 due to the state's economic conditions. The 2012 budget projection for this revenue is now \$373,000.

MAJOR FUNDS - PURPOSES AND RESOURCES

Charges for Services – \$4.54 million

Charges for services is the second largest revenue source and accounts for 38.2% of total revenues for the General Fund. Emergency Medical Service billing generates over \$1.7 million to the General Fund each year along with \$2.1 million for administrative fees.

Charges and fees include, but are not limited to, the following:

Administrative fees	Burglar alarm fees	Emergency medical service
Planning review fees	Reimbursement of services	Zoning permits

Administrative fees are charged to other funds for payment to the General Fund for the oversight, direction, and time spent for employees who are supported by the General Fund. Administrative fees were projected with a 3% increase.

Emergency medical services are driven by the number of EMS squad runs. Based on the 2010 actual and the projected number of runs in 2011, this revenue was increased by 1.0% for 2012.

Miscellaneous - \$0.83 million

The major resource for miscellaneous revenues is the cable television franchise. This generates about \$550,000 per year. The agreement with the cable company expires in 2019.

Revenues are a major concern for future budgets with the uncertainty of the local, state, and global economy. Our goal is to be conservative and to be proactive about our budgeting measures. Budgets are reviewed on a monthly basis with the Finance Director, City Manager, staff and a consultant to ensure safe budgeting practices. Council is given a report on the budget each month and meetings are scheduled upon Council's or the City Manager's discretion.

General Fund Expenditures

Given the lower revenue projections beginning in 2011, expenditures were cut 5% for the 2012 budget. Public safety continues to be emphasized in the 2012 budget with 72.2% of the General Fund allocated to public safety.

MAJOR FUNDS - PURPOSES AND RESOURCES

Personal services- \$23.0 million

The largest expense to the General fund is personnel costs. The General Fund supports 63.5% of all city personnel. Police and Fire personnel make up 50.5% of the total city staff. Given these parameters along with lower revenue projections, personnel lay-offs were unavoidable to sustain the General Fund. A total of 28 employees were laid off beginning January 1, 2012. Personal services decreased \$1.4 million (-5.8%) over the 2011 budget. Employees will not receive an increase in 2012 except for bargaining units who already have an existing agreement. To further help with cost cutting, employees have increased their contributions for health care from 7.5% to 15%.

Contractual services - \$5.0 million

Contractual services include vendors and services that cannot be accomplished in-house. Contractual services increased 3.2% over the 2011 budget and account for 17.2% of the total General Fund. Large costs for contractual services include:

\$1,033,000 – garage charges	\$207,000 – jail health care and meals
\$298,200 – utility charges	\$200,500 – temporary contract employees
\$155,500 – mowing of parks	\$281,000 – liability insurance coverage
\$110,000 – auditor collection fees	\$114,000 – telephone charges
\$190,000 – computer repairs	\$140,000 – TV Middletown

Commodities - \$0.4 million

Commodities account for 1.5% of the total General Fund budget. Commodities include office supplies, cleaning supplies, small tools and equipment, chemicals, purchase of uniforms, and medical supplies.

Capital Outlay - \$0.5 million

Lower depreciation charges account for the decrease of 28.8% decrease for Capital Outlay in the 2012 budget. Auto and equipment depreciation charges are 70.4% of the expenditures for this category. Fewer auto and equipment purchases are planned for 2012.

MAJOR FUNDS - PURPOSES AND RESOURCES

General Fund Ending Balance

The City's goal is to maintain a 15% to 25% of total expenditures in the General Fund. In 2010, a specific financial plan was established for a three year period (2010 – 2012) to reduce the 2010 beginning balance of 25% to the minimum of 15% ending in 2012. Even with deficit spending (spending more on expenditures than revenues received), it was realized that personnel had to be cut because personnel costs are the largest expenditure in the General Fund. A total of seven non-safety employees were laid off along with other additional cuts of \$1.5 million in 2011.

During 2011, the State of Ohio announced that revenues distributed to other local governments would be cut to help alleviate the shortage of revenues for their budget. These revenue cuts, along with a stagnant economy, forced the city to take further measures for 2012. This resulted in the lay-offs of twenty-eight more employees for 2012. Constant review of this fund's revenue and expenditures are one of the city's top priorities. This ending balance and the attention to this balance is a factor in the City's "Aa2" bond rating.

CITY INCOME TAX FUND

Ohio law authorizes a municipal income tax on both corporate income and employee wages and salaries at a rate of up to 1% without voter authorization. In 1969, City electors authorized an income tax at the rate of 1.5%. In 2007, city voters authorized a 5 year increase to 1.75% with the passage of the Public Safety Levy. The quarter percent additional tax is exclusively set aside for public safety purposes. Income taxes are collected on business income and individuals' salaries and wages. Residents are currently permitted 100% credit on income taxes paid to other municipalities.

Income tax revenues are the major source of revenue for the General Fund which supports the public safety divisions (Police and Fire) as well as the administration and other functions of the city. This revenue is a good indicator of how well the city is doing economically. For this reason, this revenue is reviewed frequently. Financial planning is based on economic factors and helps determine what level of service can be provided to Middletown residents.

MAJOR FUNDS - PURPOSES AND RESOURCES

Unfortunately, Middletown’s economy and the recession resulted in income tax revenue for 2009 to be the lowest revenue received over the past ten years based on the 1.5% tax level. The additional .25% Public Safety Levy income tax has boosted this revenue close to prior year levels. These factors along with the closing of three local paper mills and the downsizing of the City’s largest employer in 2008, have made an impact on income tax revenue projections. On a positive note, we are making progress. Paychex, a major payroll processing firm, opened a regional office in Middletown in 2009. The construction of Suncoke (a new \$360 million facility) with 100 new jobs began in 2011. Recently, Cincinnati State Technical and Business College has begun negotiations with the City to open a campus in the downtown area. Well planned growth is necessary for our income tax base to grow.

City Income Tax Fund Revenues

All income tax revenues are deposited into the City Income Tax Fund. The quarter percent public safety levy tax is calculated monthly and the money is then deposited into the Public Safety Levy Fund. Early indicators for 2011 show promises of increase over the 2010 level. The 2012 budget revenues for this fund are estimated to increase 2%. The chart below shows the level of additional revenue the Public Safety Levy provides.

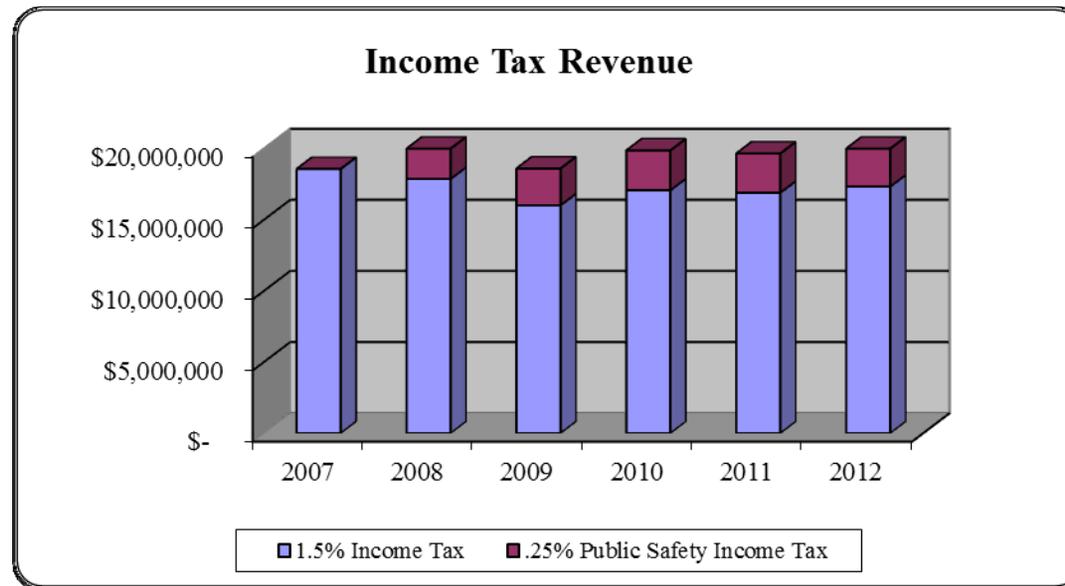


Figure 2.4 Income Tax Revenue History

MAJOR FUNDS - PURPOSES AND RESOURCES

City Income Tax Fund Expenditures

This fund directly supports the expenses of the income tax collection division (6 full time and 2 part time employees - \$543,033 budget), and distributes the remaining receipts to the City operating funds supported by income tax revenues.

The additional ¼% Public Safety Levy income tax is transferred into the Public Safety Levy Fund. These funds are then distributed to the General Fund for public safety expenditures.

Local income tax receipts provide support to the City funds listed below.

City Funds and the Percent of Total Revenues derived from Income Taxes

FUND	Amount	%
General Fund	\$10,974,000	37.0
Auto & Gas Tax Fund	400,000	13.9
Airport Fund	90,000	24.9
Health Fund	115,000	17.3
Municipal Court Fund	300,000	18.6
Termination Pay Fund	310,000	100.0
G.O. Bond Retirement	2,429,512	78.6
Transit Fund	100,000	6.3
Computer Replacement Fund	8,000	0.0
Police Pension Fund	1,000,000	78.4
Fire Pension Fund	1,027,000	78.8
Public Safety Levy Fund	2,958,000	100.0
Conservancy Fund	44,000	30.4

Table 2.3 Funds supported by City Income Taxes

COMBINED FUNDS - 2007 ACTUAL

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$5,851,064	\$1,840,217	\$463,199	\$15,741,059	\$6,220,061	\$2,409,549	\$121,551	\$3,719,076	\$36,365,776	
REVENUES:										
CHARGES FOR SERVICES	3,337,379	196,320		511,854	19,378,112	4,335,702			27,759,367	34%
FINES & FORFEITURES	134,525	1,412,208			1,817				1,548,550	2%
INCOME TAXES		18,572,697							18,572,697	23%
INTEREST INCOME	643,185	43,813		595,857	228,427	76,558		60,191	1,648,031	2%
INTERGOVERNMENTAL	3,491,057	3,194,842		669,996	1,329,844		120,504	11,643,521	20,449,764	25%
LICENSES AND PERMITS	381,842			3,350					385,192	0%
MISCELLANEOUS	620,167	249,703	41,580	958,341	26,217	2,797,846		140,375	4,834,229	6%
OTHER TAXES		313,040	309,602						622,642	1%
PROPERTY TAXES	3,985,749	16,059	449,547	820,799			531,654		5,803,808	7%
REIMBURSEMENTS	237,451								237,451	0%
RENTALS AND LEASES	22,035		287,038	14,400	243,699				567,172	1%
TOTAL REVENUES	12,853,390	23,998,682	1,087,767	3,574,597	21,208,116	7,210,106	652,158	11,844,087	82,428,903	100%
OTHER SOURCES/USES:										
TRANSFERS IN	14,806,849	2,250,700	2,080,862	3,306,938	355,000		1,554,000		24,354,349	
TRANSFERS OUT		(17,987,994)		(200,000)	(3,306,938)	(600,000)	(2,204,417)		(24,299,349)	
PROCEEDS FROM DEBT					1,712,378				1,712,378	
LOANS TO OTHER FUNDS	(55,000)								(55,000)	
TOTAL OTHER SOURCES/USES	14,751,849	(15,737,294)	2,080,862	3,106,938	(1,239,560)	(600,000)	(650,417)	0	1,712,378	
EXPENDITURES:										
PERSONAL SERVICES	21,060,288	4,376,737			5,737,408	568,939			31,743,372	39%
CONTRACTUAL SERVICES	4,232,135	1,769,706	3,686	614,564	7,963,771	4,726,724	8,212	10,774,063	30,092,861	37%
COMMODITIES	338,814	356,839			1,465,606	821,085		0	2,982,344	4%
CAPITAL OUTLAY	716,010	597,146		5,710,776	772,194	492,078		1,500	8,289,704	10%
LOANS (REHABILITATION)								332,890	332,890	0%
DEBT SERVICE			2,907,770	1,441,071	3,528,819			43,521	7,921,181	10%
TOTAL EXPENDITURES	26,347,247	7,100,428	2,911,456	7,766,411	19,467,798	6,608,826	8,212	11,151,974	81,362,352	100%
ENDING BALANCE DEC. 31	\$7,109,056	\$3,001,177	\$720,372	\$14,656,183	\$6,720,819	\$2,410,829	\$115,080	\$4,411,189	\$39,144,705	

COMBINED FUNDS - 2008 ACTUAL

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$7,109,056	\$3,001,177	\$720,372	\$14,656,183	\$6,720,819	\$2,410,829	\$115,080	\$4,411,189	\$39,144,705	
REVENUES:										
CHARGES FOR SERVICES	3,842,481	183,815		113,532	19,635,175	4,162,053			27,937,056	32%
FINES & FORFEITURES	65,201	1,934,792			1,387				2,001,380	2%
INCOME TAXES	0	20,098,668							20,098,668	23%
INTEREST INCOME	564,303	57,488		629,944	240,274	62,155		27,112	1,581,276	2%
INTERGOVERNMENTAL	4,274,977	3,199,776		1,826,208	1,316,423		165,533	10,368,019	21,150,936	25%
LICENSES AND PERMITS	254,270								254,270	0%
MISCELLANEOUS	725,556	318,909	1,216	817,791	69,212	2,921,774		61,828	4,916,286	6%
OTHER TAXES		219,477	466,001						685,478	1%
PROPERTY TAXES	3,915,808	108,181	440,149	749,763			510,791		5,724,692	7%
REIMBURSEMENTS	185,236			810,209		46,747		77,553	1,119,745	1%
RENTALS AND LEASES	26,930		288,438	30,555	241,586				587,509	1%
TOTAL REVENUES	13,854,762	26,121,106	1,195,804	4,978,002	21,504,057	7,192,729	676,324	10,534,512	86,057,296	100%
OTHER SOURCES/USES:										
TRANSFERS IN	14,822,825	3,940,212	2,109,637	3,149,763	466,100		1,768,000		26,256,537	
TRANSFERS OUT	(198,000)	(20,573,932)		(200,000)	(2,943,763)		(2,344,317)		(26,260,012)	
PROCEEDS FROM DEBT				8,004,652	1,716,586				9,721,238	
LOANS TO OTHER FUNDS	(215,000)				215,000				0	
TOTAL OTHER SOURCES/USES	14,409,825	(16,633,720)	2,109,637	10,954,415	(546,077)		(576,317)		9,717,763	
EXPENDITURES:										
PERSONAL SERVICES	22,023,673	3,885,161			5,711,793	574,711			32,195,338	35%
CONTRACTUAL SERVICES	4,280,919	1,841,254	7,904	2,467,556	8,110,294	4,765,515	8,526	12,237,234	33,719,202	37%
COMMODITIES	390,019	469,519			1,443,395	1,062,986			3,365,919	4%
CAPITAL OUTLAY	644,549	856,085		11,422,254	513,422	1,252,579		1,500	14,690,389	16%
LOANS (REHABILITATION)								296,024	296,024	0%
DEBT SERVICE			2,811,819	563,834	4,403,322				7,778,975	8%
TOTAL EXPENDITURES	27,339,160	7,052,019	2,819,723	14,453,644	20,182,226	7,655,791	8,526	12,534,758	92,045,847	100%
ENDING BALANCE DEC. 31	\$8,034,483	\$5,436,544	\$1,206,090	\$16,134,956	\$7,496,573	\$1,947,767	\$206,561	\$2,410,944	\$42,873,918	

COMBINED FUNDS - 2009 ACTUAL

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$8,034,483	\$5,436,544	\$1,206,090	\$16,134,956	\$7,496,573	\$1,947,767	\$206,561	\$2,410,944	\$42,873,918	
REVENUES:										
CHARGES FOR SERVICES	4,062,728	162,811		75,964	19,235,331	4,954,227			28,491,061	33%
FINES & FORFEITURES	61,212	1,611,192			1,584				1,673,988	2%
INCOME TAXES	0	18,720,213							18,720,213	22%
INTEREST INCOME	347,314	39,221		236,303	146,988	16,816		11,329	797,971	1%
INTERGOVERNMENTAL	4,058,866	3,210,977		2,292,400	758,835		193,666	12,866,260	23,381,004	27%
LICENSES AND PERMITS	187,774								187,774	0%
MISCELLANEOUS	689,090	529,592	277	106,275	54,546	3,003,192		150,923	4,533,895	5%
OTHER TAXES		208,421	831,119						1,039,540	1%
PROPERTY TAXES	3,373,201	100,622	385,101	707,749			455,604		5,022,277	6%
REIMBURSEMENTS	306,175	194,962		136,291		55,681		74,291	767,400	1%
RENTALS AND LEASES	48,437		289,313	0	267,041				604,791	1%
TOTAL REVENUES	13,134,797	24,778,011	1,505,810	3,554,982	20,464,325	8,029,916	649,270	13,102,803	85,219,914	100%
OTHER SOURCES/USES:										
TRANSFERS IN	15,205,465	4,165,710	1,821,052	3,249,944	380,000		1,644,000		26,466,171	
TRANSFERS OUT	(59,400)	(20,695,204)		(866,000)	(2,572,544)		(2,395,986)		(26,589,134)	
PROCEEDS FROM DEBT				8,597,668	0				8,597,668	
LOANS TO/FROM OTHER FUNDS	(329,000)			56,000	118,000			175,000	20,000	
TOTAL OTHER SOURCES/USES	14,817,065	(16,529,494)	1,821,052	11,037,612	(2,074,544)		(751,986)	175,000	8,494,705	
EXPENDITURES:										
PERSONAL SERVICES	22,737,109	4,035,797			5,908,026	607,836			33,288,768	34%
CONTRACTUAL SERVICES	4,526,855	2,189,438	961,416	169,095	7,558,612	5,054,528	8,119	12,256,891	32,724,954	33%
COMMODITIES	369,781	660,293			1,549,284	748,339			3,327,697	3%
CAPITAL OUTLAY	1,012,467	742,439		17,261,028	469,508	1,619,753		0	21,105,195	21%
LOANS (REHABILITATION)								135,806	135,806	0%
DEBT SERVICE			2,906,344	2,111,618	2,616,160			24,241	7,658,363	8%
TOTAL EXPENDITURES	28,646,212	7,627,967	3,867,760	19,541,741	18,101,590	8,030,456	8,119	12,416,938	98,240,783	100%
ENDING BALANCE DEC. 31	\$7,340,133	\$6,057,094	\$665,192	\$11,185,809	\$7,784,764	\$1,947,227	\$95,726	\$3,271,809	\$38,347,754	

COMBINED FUNDS - 2010 ACTUAL

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$7,340,133	\$6,057,094	\$665,192	\$11,185,809	\$7,784,764	\$1,947,227	\$95,726	\$3,271,809	\$38,347,754	
REVENUES:										
CHARGES FOR SERVICES	4,032,886	177,340		178,195	19,716,622	4,947,805			29,052,848	33%
FINES & FORFEITURES	208,660	1,899,782			1,151				2,109,593	2%
INCOME TAXES	0	19,875,586							19,875,586	22%
INTEREST INCOME	201,161	25,428		127,291	99,306	17,547		17,845	488,578	1%
INTERGOVERNMENTAL	3,982,108	2,603,932		1,127,322	2,596,387		191,667	14,704,023	25,205,439	28%
LICENSES AND PERMITS	203,795								203,795	0%
MISCELLANEOUS	688,824	187,777	175,608	203,738	72,184	3,585,716		177,277	5,091,124	6%
OTHER TAXES	0	199,197	781,435						980,632	1%
PROPERTY TAXES	3,418,236	90,268	304,505	646,388			415,025		4,874,422	5%
REIMBURSEMENTS	411,979	27,818		63,942		76,037		22,018	601,794	1%
RENTALS AND LEASES	58,370		290,136	0	256,776				605,282	1%
TOTAL REVENUES	13,206,019	25,087,128	1,551,684	2,346,876	22,742,426	8,627,105	606,692	14,921,163	89,089,093	100%
OTHER SOURCES/USES:										
TRANSFERS IN	15,446,785	4,181,865	2,293,645	2,121,492	154,000		1,740,700		25,938,487	
TRANSFERS OUT	(198,000)	(21,417,516)		0	(1,915,492)		(2,406,675)	0	(25,937,683)	
PROCEEDS FROM DEBT				9,163,648	0				9,163,648	
LOANS TO/FROM OTHER FUNDS	(128,000)			7,908	151,000			0	30,908	
TOTAL OTHER SOURCES/USES	15,120,785	(17,235,651)	2,293,645	11,293,048	(1,610,492)		(665,975)	0	9,195,360	
EXPENDITURES:										
PERSONAL SERVICES	23,001,211	4,060,840			6,112,790	551,786			33,726,627	37%
CONTRACTUAL SERVICES	4,490,905	1,783,189	412,774	260,252	8,949,117	5,828,217	6,898	14,938,118	36,669,470	40%
COMMODITIES	340,961	543,555			1,630,876	847,133			3,362,525	4%
CAPITAL OUTLAY	589,564	948,075		6,073,013	780,901	503,858		0	8,895,411	10%
LOANS (REHABILITATION)								14,834	14,834	0%
DEBT SERVICE			3,205,358	3,310,900	2,604,934			1,197	9,122,389	10%
TOTAL EXPENDITURES	28,422,641	7,335,659	3,618,132	9,644,165	20,078,618	7,730,994	6,898	14,954,149	91,791,256	100%
ENDING BALANCE DEC. 31	\$7,244,297	\$6,572,912	\$892,389	\$15,181,568	\$8,838,080	\$2,843,338	\$29,545	\$3,238,824	\$44,840,952	

COMBINED FUNDS - 2011 BUDGET

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$7,244,297	\$6,572,912	\$892,389	\$15,181,568	\$8,838,080	\$2,843,338	\$29,545	\$3,238,824	\$44,840,953	
REVENUES:										
CHARGES FOR SERVICES	4,377,041	211,449		158,000	19,844,316	5,362,728			29,953,534	33%
FINES & FORFEITURES	259,300	1,883,330			0				2,142,630	2%
INCOME TAXES	0	19,660,843			0				19,660,843	21%
INTEREST INCOME	178,720	22,410		106,827	92,367	34,320		12,885	447,529	0%
INTERGOVERNMENTAL	3,883,072	2,805,450		3,357,000	1,072,426		209,000	14,456,318	25,783,266	28%
LICENSES AND PERMITS	188,030								188,030	0%
MISCELLANEOUS	770,415	559,746	0	1,203,120	79,642	3,567,403		90,399	6,270,725	7%
OTHER TAXES		200,000	1,100,549						1,300,549	1%
PROPERTY TAXES	3,157,679	89,600	352,000	710,000			475,000		4,784,279	5%
REIMBURSEMENTS	289,254	18,650		211,700		0		70,000	589,604	1%
RENTALS AND LEASES	55,000		420,827	0	282,000				757,827	1%
TOTAL REVENUES	13,158,511	25,451,478	1,873,376	5,746,647	21,370,751	8,964,451	684,000	14,629,602	91,878,816	100%
OTHER SOURCES/USES:										
TRANSFERS IN	16,305,195	4,264,343	2,405,755	2,268,651	170,000		1,938,000		27,351,944	
TRANSFERS OUT	(99,000)	(22,276,443)		0	(1,811,651)		(2,579,850)		(26,766,944)	
PROCEEDS FROM DEBT				3,142,000	0				3,142,000	
LOANS TO OTHER FUNDS	0			(385,000)	0			0	(385,000)	
TOTAL OTHER SOURCES/USES	16,206,195	(18,012,100)	2,405,755	5,025,651	(1,641,651)		(641,850)	0	3,342,000	
EXPENDITURES:										
PERSONAL SERVICES	24,453,418	4,398,580			6,341,142	557,344			35,750,484	33%
CONTRACTUAL SERVICES	4,847,470	1,961,545	855,155	300,000	8,634,381	5,587,041	8,888	14,554,042	36,748,522	34%
COMMODITIES	456,502	515,794			1,814,686	871,832			3,658,814	3%
CAPITAL OUTLAY	729,495	1,942,624		16,936,169	2,081,746	1,448,882		202,400	23,341,316	22%
LOANS (REHABILITATION)								215,000	215,000	0%
DEBT SERVICE			3,429,066	2,141,000	2,605,538			10,000	8,185,604	8%
TOTAL EXPENDITURES	30,486,885	8,818,543	4,284,221	19,377,169	21,477,493	8,465,099	8,888	14,981,442	107,899,740	100%
ENDING BALANCE DEC. 31	\$6,122,118	\$5,193,747	\$887,299	\$6,576,697	\$7,089,687	\$3,342,690	\$62,807	\$2,886,984	\$32,162,029	

COMBINED FUNDS - 2012 BUDGET

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$6,122,118	\$5,193,747	\$887,299	\$6,576,697	\$7,089,687	\$3,342,690	\$62,807	\$2,886,984	\$32,162,029	
REVENUES:										
CHARGES FOR SERVICES	4,543,458	190,186		158,000	21,771,175	5,031,998			31,694,817	36%
FINES & FORFEITURES	259,300	1,872,094			0				2,131,394	2%
INCOME TAXES	0	20,298,000			0				20,298,000	23%
INTEREST INCOME	160,778	14,080		70,255	99,802	38,605		10,771	394,291	0%
INTERGOVERNMENTAL	2,534,840	2,847,570		713,000	1,298,895		68,910	14,017,439	21,480,654	24%
LICENSES AND PERMITS	259,393								259,393	0%
MISCELLANEOUS	832,615	484,664	118,389	75,120	54,693	3,954,234		93,000	5,612,715	6%
OTHER TAXES		202,000	1,103,462						1,305,462	1%
PROPERTY TAXES	2,907,697	89,600	395,000	640,000			482,242		4,514,539	5%
REIMBURSEMENTS	314,072	0		0		0		70,000	384,072	0%
RENTALS AND LEASES	55,550		544,187	0	282,000				881,737	1%
TOTAL REVENUES	11,867,703	25,998,194	2,161,038	1,656,375	23,506,565	9,024,837	551,152	14,191,210	88,957,074	100%
OTHER SOURCES/USES:										
TRANSFERS IN	17,781,787	4,127,000	2,429,512	3,509,809	190,000		2,027,000		30,065,108	
TRANSFERS OUT	(99,000)	(24,055,512)		0	(3,402,808)		(2,540,787)		(30,098,107)	
PROCEEDS FROM DEBT				1,990,000	0				1,990,000	
LOANS TO OTHER FUNDS	0				10,000			0	10,000	
TOTAL OTHER SOURCES/USES	17,682,787	(19,928,512)	2,429,512	5,499,809	(3,202,808)		(513,787)	0	1,967,001	
EXPENDITURES:										
PERSONAL SERVICES	23,025,140	4,368,720			6,032,882	501,587			33,928,329	36%
CONTRACTUAL SERVICES	5,002,648	2,308,961	851,329	321,154	8,833,790	5,614,559	8,976	14,114,039	37,055,456	39%
COMMODITIES	422,154	594,000		1,500	1,686,337	1,256,203			3,960,194	4%
CAPITAL OUTLAY	519,345	1,306,031	104,000	7,986,000	1,458,684	728,642		2,400	12,105,102	13%
LOANS (REHABILITATION)								215,000	215,000	0%
DEBT SERVICE			3,705,727	780,000	2,607,977			10,000	7,103,704	8%
TOTAL EXPENDITURES	28,969,287	8,577,712	4,661,056	9,088,654	20,619,670	8,100,991	8,976	14,341,439	94,367,785	100%
ENDING BALANCE DEC. 31	\$6,703,321	\$2,685,717	\$816,793	\$4,644,227	\$6,773,774	\$4,266,536	\$91,196	\$2,736,755	\$28,718,319	

SPECIAL REVENUE FUNDS - PURPOSES AND RESOURCES

SPECIAL REVENUE FUNDS

Special Revenue Funds have been established for revenues that are accounted for separately by federal, state or local regulation. There are twenty-one Special Revenue Funds budgeted for 2012. The City of Middletown's largest Special Revenue Funds are the City Income Tax Fund (already discussed earlier as a major fund), the Public Safety Levy Fund (addressed with the Income Tax Fund earlier), the Auto and Gas Tax Fund, the Health Fund, the Municipal Court Fund and the Court Special Projects Fund. Most of the revenue sources are explained in the Special Revenue Section beginning on page 4-1. A new fund was added in 2011 to account for revenues and expenditures generated from nuisance abatement activities.

Auto and Gas Tax Fund

The Auto and Gas Tax Fund was established to account for various state and local revenues whose purpose is to support the maintenance of City streets, alleys, right-of-ways, highways and appurtenances thereof. There are three divisions in this fund that support the maintenance operations: the Electronics Maintenance Division (traffic signals, radio communications between staff), Street Maintenance Division (street repairs, sign maintenance, snow removal), and the Grounds Maintenance Division (street right-of-ways, trees and landscaping).

Over 82% of the revenues in the Auto & Gas Tax Fund are from gasoline and vehicle taxes (intergovernmental revenue). These revenues have remained relatively flat due to the economy. Income taxes support this fund with 13.9% of the total revenues in 2012 and 14.0% in 2011 budget. Details of the major revenues sources are described below.

Gasoline Tax

Gasoline tax that is collected by the State of Ohio and remitted monthly to the City accounts for about 53.0% of this fund's revenue.

County Vehicle License Tax and Motor Vehicle Permissive Tax

These two state revenues which account for 18.7% of Auto and Gas Tax Fund receipts are taxes levied by the State of Ohio on all vehicle registrations. The state distributes this money back to each government based upon the number of auto registrations within each city.



SPECIAL REVENUE FUNDS - PURPOSES AND RESOURCES

County Vehicle License Renewal Fee and Municipal Motor Vehicle License Fee

These fees are levied by the County and the City and accounts for 10.7% of the total budget for 2011. The City receives \$2.50 per automobile license from the County fee and \$5.00 per automobile license from the Municipal Motor Vehicle License Fee.

Expenditures are budgeted at 0.9% increase over the 2011 budget. Seasonal employees were cut from the 2012 budget to help with the rising costs of this fund.

The Auto & Gas Tax Fund has made a large reduction in the carryover balance for 2012 by 50.5%. Expenditures are higher than the revenues. Income tax transfers usually make up the difference in this fund but due to the revenue shortages in the General Fund and the lay-off of 28 employees, no increase in the subsidy from income taxes was budgeted for 2012.

Health Fund

The City Health Fund was authorized to account for grants from the State of Ohio and local Health Department licenses that support the City Health Department's activities. Approximately 46% of the Health Fund's revenues are from intergovernmental grants. These grants cover almost all of the program expenditures in the Health Fund with the exception of Health Administration. The majority of administration expenditures are covered by charges for services, miscellaneous revenue and city income taxes. The charges for services include vital statistic certificates along with vending and food establishment licenses. Charges for services revenue has been budgeted with a decreased of approximately 10% due to less demand for their services.

The 2012 budget anticipates the receipt of about \$308,960 in grants from the State of Ohio and \$240,186 in local fees to support the City Health Department. The remaining support (\$115,000, 17.3% of total revenues) comes from local income tax. In 2011, intergovernmental revenues were anticipated to drop due to lower grant availability. This status remained unchanged for 2012. Realizing that expenditures are exceeding the revenue sources, the Health Department has lowered expenditures again for 2012. The Immunization Action Program and Public Health Emergency Preparedness programs have been discontinued for 2012. Administration has cut three part time positions. Staff is researching various options to make the Health Department remain viable.

SPECIAL REVENUE FUNDS - PURPOSES AND RESOURCES

EMS Fund

This fund formerly held revenues for all EMS runs by the Fire Department. Due to the state of the General Fund's decreasing revenues, this revenue was transferred to the General Fund. The revenues budgeted for 2012 are a result of donations and training reimbursement grants. Expenditures will be used for training and firefighter wellness programs. It is anticipated that this fund will have a zero balance at the end of 2012.

UDAG Fund

The goal of the Urban Development Action Grant Fund is to give loans to companies for economic development activities. This fund will remain relatively unchanged for 2012.

Municipal Court Computerization Fund

This fund receives a portion of the court costs assessed by the Municipal Court. Revenue projections are anticipated to remain flat. Expenditures are used for court computerization updates. These updates were planned (expenditures increased 40% for the 2012 budget) to be in concert with the Municipal Court's major renovation project. The fund balance will decrease 92.3% due to this project.

Law Enforcement Trust Fund

Revenues from this fund are from the sale of property seized by authorities. Due to the nature of this fund, fluctuations are expected to occur. No funds were received in 2010, and the 2011 and 2012 budgets are estimates based on prior year police activities. Expenditures are used for specialized training and equipment. Increased expenditures (14.7% increase) has lowered the fund balance by 54.3%.

Law Enforcement Mandatory Drug Fine Fund

This fund accounts for funds received as a result of mandatory drug offense fines ordered by the Municipal Court. Expenditures are used for law enforcement purposes relating to drug offenses. Expenditures more than doubled in 2012 to help with overtime associated with drug activities and crime lab fees. The increased expenditures has caused the fund balance to drop 30.5% by the end of 2012.

SPECIAL REVENUE FUNDS - PURPOSES AND RESOURCES

Termination Pay Fund

Revenues are transfers from the Income Tax Fund. This usually receives flat revenue of \$310,000 per year. In 2011, a supplemental of \$200,000 was transferred in anticipation of scheduled retirements and unemployment expenses. Expenditures have increased in 2012 by 29.6% for termination pay of twenty-eight planned lay-offs thus lowering the fund balance by 44.7%.

Indigent Driver/Alcohol Treatment Fund

This fund receives a portion of fines assessed by the Municipal Court. Expenditures are used for treatment of indigent drivers who are convicted of driving under the influence. Revenues were reassessed for 2012 to align with the 2010 actual (20% decrease). Expenditures exceeding the revenue sources cause this fund balance to drop 24.6%.

Enforcement/Education Fund

The Enforcement/Education Fund account for fines collected by the Municipal Court with the expenditures being used for the traffic education and enforcement. Revenues usually remain constant at approximately \$7,000 per year. The amount of the appropriated expenditures depends upon the fund balance. The 2012 expenditures include funds for National Night Out and school program supplies. Due to the low revenue projections and higher expenditures, the fund balance ending for 2012 is projected to be 42.4% lower than the 2011 ending balance.

Civic Development Fund

This fund accounts for lodging taxes and is designated for civic development purposes. The revenues for 2012 assume a 1% increase in lodging taxes. Expenditures include state of Ohio mandated payments to the Middletown Visitors and Convention Bureau as well as reimbursement to the General Fund for events requiring public safety and public works services. The ending balance is anticipated to decrease 62.6%.

Municipal Court Fund

The Municipal Court Fund was established to account for the fines and court costs levied by the City of Middletown Municipal Court. Almost 80.1% of the revenues for the Municipal Court Fund are derived from fines and forfeitures. These revenues (\$1,290,094) support the Court's judicial and probationary activities. Although the fines have increased only 1.0% in the 2012 budget, revenue from the Income Tax Fund dropped from \$400,000 to \$300,000 causing the total revenue projection to decrease by 4.5%. Expenditures have decreased 18.1% overall due to a major renovation budgeted in 2011. The fund balance is lowered to (15.1% decrease) \$198,565.

SPECIAL REVENUE FUNDS - PURPOSES AND RESOURCES

Police Grant Fund

This fund is grant based. All grants awarded to the Police are used for training or capital purchases that could not otherwise be afforded. Revenues and expenditures are approximately 10% less than the 2011 budget.

Court IDIAM Fund

The Court Indigent Driver Interlock and Alcohol Monitoring Fund was established in 2009. This fund receives revenue from DUI convictions with expenditures to cover the cost of immobilizing or disabling devices along with remote alcohol monitoring devices for indigent offenders. Revenues remain flat and expenditures were increased 50% to meet the demand for monitoring devices. This increased expenditure lowered the fund balance 52.1%

Court Special Projects Fund

Expenditures for court renovation and security measure updates increased this budget to \$500,000 in 2011. Expenditures for the 2012 budget is half of the 2011 budget (\$250,000) and will be used for security measures and remodeling. Revenues are derived from court costs and expenditures are for equipment and special projects of the Municipal Court. These unusual expenditures have caused the fund balance to drop 71.1%.

Nuisance Enforcement Fund

This fund was created in 2011 to fund and account for nuisance enforcement issues. Property owners are given notification of an ordinance violation with a timeline for corrective measures. If the violation is not addressed by the property owner, a contractor is hired to remediate the specified violation. Property owners are then given an invoice for this remediation. If the invoice is not paid, then the bill is assessed on the property. It is estimated that \$200,000 will be derived from these violations.

DEBT SERVICE FUNDS - PURPOSES AND RESOURCES

Debt Service Funds account for the accumulation of resources for and the payment of; general long term debt, principal and interest. Details of debt limits begin on page 5-3 in the Debt Fund Section.

General Obligation Bond Retirement Fund was established to account for the payment of the City's general obligation debt. Total debt service expenditures budgeted for 2012 are \$3,124,975. The increase in the 2012 budget is due to the debt issued late 2010 for the Greentree Academy project. Tax increment funds assist with this payment when funds are available causing the expenditures to fluctuate at times.

Tax Increment Financing Funds

There are ten tax increment financing district (TIF) funds. Seven of these funds began receiving revenue in 2009. All TIF funds were established to account for the annual tax increment payments and associated costs that will be used to fund improvements and/or construction projects in a designated area. The county forwards these tax payments to the city including the school's portion of the taxes. The school's share of these taxes are appropriated in the 2011 and 2012 budget. These appropriations have caused the expenditures and fund balances to fluctuate. Three tax increment funds were budgeted the same as 2011 (Aeronca, Airport/Riverfront, and Made Industrial Park TIFs). Seven funds have made changes from the 2011 budget to the 2012 proposal. Details are as follows:

East End/Towne Blvd. Tax Increment Financing Fund

\$104,000 budgeted for capital improvements causing a reduction of 19.9% for the ending balance of this fund.

Downtown Tax Increment Financing Fund

Budget basically the same as last year with increased revenues of 14.3% to more align with the 2010 actual.

Miller Road North Tax Increment Financing Fund

Budget basically the same as last year with minor increases in revenue and contractual services.

Towne Mall/Hospital Tax Increment Financing Fund

\$125,000 budgeted expenditures for debt in 2011 and \$50,000 in 2012 increasing the balance 42.5% to \$129,560.

Renaissance North Tax Increment Financing Fund

\$50,000 budgeted for debt service in 2011 and \$85,000 budgeted in 2012 lowering the balance 43.3% to \$63,525.

Renaissance South Tax Increment Financing Fund

\$6,000 appropriated for debt service in 2011 and \$50,000 budgeted in 2012 increasing the balance 14.6%.

Manchester Road Tax Increment Financing Fund

Small decrease in contractual services, fund balance increased by 16.9%.

CAPITAL FUNDS - PURPOSES AND RESOURCES

Capital Improvement Funds account for financial resources to be used for the construction or acquisition of major capital facilities.

Capital Improvement Fund

The Capital Improvement Fund accounts for the revenues and expenditures of all general capital improvements. The City receives a one-mill annual real estate tax levy as well as federal and state grants for specific projects. In 2009, the city had one exceptionally large project - the \$6.5 million Interstate 75 and State Route 122 interchange project. Over 84% of the \$4.6 million budget for 2011 was budgeted for streets. The 2012 budget has been reduced to \$1.3 million. Over 94% of this budget is also designated for street improvements. These projects include Yankee Road widening (allowing truck traffic for businesses on Yankee Road), reconstruction and widening of Lefferson Road (heavily traveled thoroughfare), local street improvements, South University bridge rehabilitation and various street sign replacements. Fund balance has declined by 75.1% in 2011 to meet the city's cost of the improvement projects. This balance has been lowered further by 97% in order to fund the projects slated for 2012.

Listed below are improvement projects categorized by function for the 2009 actual expenditures as well as the 2010 and 2011 budgets.

Table 2.4 Capital Improvements Fund Expenditures by Improvement Category

	2010 Actual	2011 Budget	2012 Budget	
Buildings	\$ 83,214	\$100,000	\$40,000	roof replacement, on-going building upgrades/ repairs
Public Safety	22,997	0	0	911 Data System
Recreation	101,820	640,000	25,000	bike path, park facilities
Streets	1,796,206	3,675,000	1,241,000	I-75 interchange, right-of-way acquisition, widening design
Traffic	91,428	225,000	60,000	sign replacement, street striping, traffic signals
Landscaping	180,721	0	0	Renaissance District enhancement, tree replacements
Parking Lot	999,560	0	0	Downtown garage changed to parking lot
Grand Total	\$3,616,444	\$ 4,640,000	\$ 1,366,000	

Streets are a priority; therefore, the largest portion of the budget is dedicated to street improvements.

CAPITAL FUNDS - PURPOSES AND RESOURCES

Acquisition for Parks Fund

There have been no budgeted expenditures for this fund for the past four years and virtually no revenue. Projects in this fund are supported by the fund balance. In late 2010, a 5.8 acre wooded plot was developed by volunteers for community use and officially named the Armbruster Nature Preserve. The Armbruster Nature Preserve is named after the late councilman who died shortly after being re-elected to a second term in 2010. The budget of \$25,000 for 2011 was for various improvements needed for this new park such as walking paths, a parking area, and plantings. The budget of \$80,000 for 2012 will be used to add to existing park facilities.

East End Fund

This fund was established to finance and support economic projects in the east end of Middletown. The east end has had major activity in the past five years. The Middletown Hospital (renamed Atrium Medical Center) relocated to this area to become a major part of a premier health campus. This area has expanded and now includes the Dayton Children's Specialty Care Center, Avalon nursing care and rehabilitation facility, and the YMCA to name a few. In 2010, the City helped finance an innovative public/private collaboration with the Atrium Medical Center, Miami University, and the Warren County Career Center to build the Greentree Health Science Academy. Cincinnati State Technical and Community College has also joined this effort with the possibility of other partners in the future. This academy offers health care education at high school and college levels. In 2010, the city financed this project with a bond of over \$5 million for construction in 2011. This bond will be repaid by the participating schools and colleges over a twenty-year period. There is no budget for this fund in 2012 and future projects at the new facility will be funded by the Greentree Health Academy partners.

Downtown Improvement Fund

The sum of \$250,000 was budgeted in 2011 for the purchase of properties in the downtown area for economic development purposes. The 2012 budget consists of funds to maintain those properties. Revenues include an industrial revenue note was renewed in 2011 (began in 2008 and will end March 2013) per agreement with a developer. Part of the fund balance will be used for these budgeted expenditures, lowering the fund balance 14.7%.

Airport Improvement Fund

FAA grants are the source of revenue for this budget. The grants and expenditures fluctuate according to the cost of the planned projects.

CAPITAL FUNDS - PURPOSES AND RESOURCES

Water Capital Reserve Fund

The Water Fund transfers monies to this fund for capital improvements each year. In addition, water connection fees and interest revenue also support this fund. Due to the balance in this fund in 2010, no water fund transfers were needed for the slated capital improvements in 2010 and only \$350,000 was needed in 2011; therefore, the balance has decreased significantly (63.4% from 2010 to 2011). To accommodate the funding needed for the 2012 projects, the transfers will increase significantly (319%). This fund usually budgets for water treatment facility improvements, distribution system improvements, and works in concert with the Capital Improvements Fund to replace and/or repair water lines in conjunction with the street improvement projects.

Storm Water Capital Reserve Fund

The Storm Water Fund usually transfers approximately half of the revenues received to this fund each year for capital projects. Forty percent of the Storm Water revenues were budgeted to be transferred to this fund in 2011 and 2012. Expenditures fluctuate due to anticipated storm water projects for the year. Improvement projects for 2011 was budgeted to be in conjunction with the major street improvements budgeted in the Capital Improvements Fund and to continue projects that were not completed in 2010. Major projects for 2011 included drainage improvements for Yankee Road (\$750,000), Lefferson Road (\$300,000), and local street improvements (\$100,000). The 2012 budget decreased slightly (32.3%) for more localized drainage improvements. The ending balance for this fund was lowered 35.1%.

Sewer Capital Reserve Fund

The Sewer Fund transfers monies to this fund each year for capital projects. Interest and sewer connection charges also contribute revenue to this fund. Sewer connection charges (charges for services) have decreased (18.1%) in the 2011 budget to reflect the current trend. Expenditures increased 112% in 2011 for repairs to a sewer collapse along the levy along with facility upgrades to the Wastewater Treatment Plant facility and planned sewer system improvements. Funds were also budgeted for a Long Term Control Plan and Backwater Prevention Assistance Program in 2011. These programs will be continued in 2012 along with increased funds (20%) for sewer system improvements. It is projected that the fund balance will lower 23.7%.

Golf Course Improvement Fund

In 2010, the remainder of the balance in the Golf Course Improvement Fund was budgeted (\$2,400) for a minor improvement at the Weatherwax Golf Course. The Golf Fund used to transfer funds for capital improvements, however, due to the current debt for past renovations, no future plans will be made until the current debt is paid.

CAPITAL FUNDS - PURPOSES AND RESOURCES

Computer Replacement Fund

The largest source of income for this fund is transfers from user departments. These transfers were reduced (36.7%) in 2011 due to the transfer from the General Fund being cut in half. This revenue decrease is one of the measures instituted to help reduce General Fund expenditures and will continue for 2012. Funds were budgeted for a new payroll application software in 2011 and new finance application software for 2012. These large purchases are more than seven times the actual 2010 budget. Although the expenditures are costly, each user fund has been transferring monies to this fund in anticipation of these upgrades. These purchases are the largest contributor to the balance decreasing 27.1% in 2011 and 33.4% in 2012.

Property Development Fund

Due to the nature of this fund, an economic development project fund, revenues for this fund vary. The budget for 2011 slated revenues for reimbursements of grants which now have ceased. Intergovernmental revenue for 2012 will be revenue earned from the city's administration of income tax collections for the Joint Economic Development District. Expenditures have more than doubled in 2011 and decreased 22% in 2012. Expenditures vary but have the same purpose - economic development measures. This fund is also the repository of economic incentive reimbursement.

SPECIAL ASSESSMENT FUNDS - PURPOSES AND RESOURCES

Special assessment funds are capital projects slated for a particular area and are partially assessed to the owners who benefit from that project. All special assessment projects are financed with borrowing. Generally, the first year is with advances or notes followed by bonds the year after. The bonds are issued once the final cost is realized. Property owners have the option of paying for their share of the assessment or paying their portion through property assessments for the bond payments. Each year, to coincide with street improvements, there is usually a sidewalk, curb, and gutter program. Other projects are instituted to assist with the financial cost or at the majority of property owners' request.

There are five projects for 2012:

2011 Sidewalk, Curb, and Gutter Improvements

This project began in 2011 in conjunction with the local street improvements with an estimated cost of \$250,000

2010 Lefferson Road Sewer Improvements

This project, estimated at \$450,000, is in conjunction with the Lefferson Road project scheduled in the Capital Improvement Fund.

Main Street Improvements

This project includes sidewalk, curb, and gutter repairs and/or replacement along with decorative lighting. Total estimated cost is \$670,000 with \$275,000 from state grants, \$340,000 from property assessments, and \$55,000 of city funds.

Jeanette/Trine Street Improvements

The property owners have requested this project for improvements. Improvements include sidewalk, curb, gutter, water, sewer, and storm water repairs. Total cost projected is \$550,000 of which \$350,000 is estimated to be assessed to the property owners.

Sewer Connection Program

This \$600,000 project will provide financial assistance for property owners who currently are not tied to the city's sewer system but wish to do so. The improvement will be assessed to their property taxes.

ENTERPRISE FUNDS - PURPOSES AND RESOURCES

ENTERPRISE FUNDS

The City's Enterprise Funds account for City business-type functions. Some City Enterprise Funds (Golf, Water, Sewer, Airport, Wellfield, and Solid Waste) are self-supporting. Others (Airport and Transit) operate with a combination of service charges and local income tax support.

Water Fund

The purpose of the City Water Fund is to account for the operations of the City's water system. The revenues for this fund consist of customer payments for water service, interest income and miscellaneous revenues such as water tower lease payments for cellular devices. The expenses of the water system include water billing, water treatment, water distribution, and debt service. Transfers from this fund support the Water Capital Reserve Fund which finances capital improvements to the water system.

The City water system provides approximately 390 million cubic feet of water to its customers in a one year time period. The system's largest customers are:

AK Steel Company	Wausau–Mosinee Paper Corporation
Air Products & Chemicals	Air Products & Chemicals, Inc.
Pilot Chemical Corporation	Butler Metropolitan Housing
Wildwood Golf Club	Aeronca Manufacturing Corporation
Middletown Board of Education	Fath Management

Water rates were increased 5% in 2011 and another 5% increase is effective January 1, 2012. The 2010 actual revenues came in over 7.3% or \$418,500 over the projected budget. This additional revenue was due to increased industrial usage. The 2011 revenues were estimated at the normal levels and did not include the increased industrial usage thus showing a 2.5% decrease. After reviewing the 2011 revenues mid-year, the 2012 revenues were increased approximately 20.0% to reflect the current trend.

Expenses of the Water Fund are projected to be \$6,015,697 for 2011 and \$7,577,751 for 2012. Budgeted expenditures increased by 10.1% for 2011 and 19% for 2012. The reason for these variances is due to transfer of funds. A total of \$1.5 million will be transferred to the Water Capital Reserve Fund for capital improvements in 2012 whereas transfers were not needed in 2010 and 2011.

ENTERPRISE FUNDS - PURPOSES AND RESOURCES

Storm Water Fund

This fund was created in 2005 to address the need for maintenance and infrastructure improvements of the storm water system. The general goal is to spend approximately half of the revenues for maintenance and the remaining half for capital improvements. Approximately 98% of the revenue to this fund is from utility bills earmarked solely for storm water purposes. Residents of Middletown pay \$3.25 per month per equivalent residential unit (ERU) (or 2,814 square feet of impervious surface - surfaces that do not absorb water) for the storm water utility. Businesses pay a fee based on the proportional amount of impervious surface on their property. Impervious surfaces include roofs, parking lots, sidewalks, etc. The revenues for this fund have remained relatively level since its inception in 2005.

In 2007, a crew was hired to begin maintenance on the ninety-five miles of storm sewer lines and 144 miles of streams and channels. In 2009, two additional employees were added to the crew. This division's main goal is to establish and perform preventative maintenance programs for the storm water system. The fund balance remains steady at \$1.6 million for the past three years.

Sewer Fund

The City Sewer Fund was established to account for the revenues and expenses of the City's wastewater treatment system. Revenues are comprised of customer service charges and supplemented by interest income. Expenses of the sewer system are sewer billing and administration, wastewater treatment, sewer system maintenance, and debt service. Transfers from this fund support the Sewer Capital Reserve Fund which finances capital improvements of the sewer system.

The City sewer system treats and bills approximately 780 million cubic feet of wastewater per year. Industrial users account for 64% of this volume. Among the system's largest customers are:

Graphic Packing International	AK Steel Company	Butler Metropolitan Housing
Wausau-Mosinee Paper	Atrium Medical Center	Pilot Chemical
Garden Manor	Fath Management	

The 2010 actual revenues came in at 5.8% (\$414,000) over the estimated budget. This additional revenue was due to industrial usage. The 2011 budgeted revenues did not account for the additional industrial usage illustrating 1.2% decrease. Upon preparation of the 2012 budget, these revenues were taken into account and illustrate 11.1% increase, which includes a 5% rate increase effective January 1, 2012.

ENTERPRISE FUNDS - PURPOSES AND RESOURCES

The 2011 budgeted expenditures are 9.9% over the 2010 actual and the 2012 budget is estimated to be 1.2% over the 2011 budget. In 2011, part of the fund balance was used to cover expenditures resulting in a 16.5% decrease due to planned purchases in the Wastewater Treatment plant. In 2012, revenues exceeded the expenditures thus leaving a balance increase of 14% or approximately a \$2.5 million fund balance.

Airport Fund

This local airport serves as an economic development tool for new business coming to the Middletown area. The city owns the airport land and prior to 2006, leased the buildings to an airport operator. In 2006, the City purchased these buildings with a note. The note was renewed in 2007 and a bond was issued in 2008. Charges for services in this fund include rental and leases of hangars and a fuel flowage fee from fuel sales. Staff is working on several fronts to reduce costs and increase revenues. Currently, transfers from the Income Tax Fund are needed to support this activity. An increase in rental of the hanger facilities and a miscellaneous reimbursement resulted in an increase of 7.0% for revenues in 2011. Revenues are projected to decrease 3.5% in 2012. Expenditures increase 1.4% in 2011 and a decrease of .2% is projected in 2012. Expenditures exceed the revenues which results in using approximately half of the fund balance by 2012.

Transit Fund

The City Transit Fund accounts for the revenues and expenditures of the City’s mass transit operations. The year 2010 was an unusual budget year for the Transit Fund. Although the transit system relies heavily upon federal and state grants for operation, additional ARRA grants (intergovernmental revenues) doubled the intergovernmental revenue in 2010. The ARRA grants included funds for the purchase of new bus engines and bus shelter replacements. In 2011, the revenues were reduced by 35.1% due to one-time grants ceasing. This was also true for the expenditures (17.7%) since these grants are on a reimbursement basis. In 2012, additional grants are anticipated for implementation of a transit development plan and to fund new shuttle services.



Transit Revenue Breakdown:

Fare Box Revenues	10.9%
Federal/State Assistance	82.3%
Miscellaneous Income	6.3%
Local Income Tax	<u>0.5%</u>
	100.0%

ENTERPRISE FUNDS - PURPOSES AND RESOURCES

Municipal Golf Course Fund

The City Golf Course Fund was started to account for the revenues and the expenses of the City's municipal golf course. The fund is almost self-supporting with revenues provided by greens fees, cart rental, snack bar sales, and merchandise sales. The 2011 budget projects total revenues of \$1.58 million and the 2012 budget projects \$1.60 million with expenditures about the same as the revenue. The fund's expenses include golf clubhouse and golf maintenance division operations. We are hopeful that the economic conditions will improve enabling the golf course to thrive and profit. This is one of the top public golf courses in Ohio.



Wellfield Protection

Residents are charged a fee of fifty-cents per month with business charges based on the amount of water usage. The purpose of this fee is for the management of the well field and to reserve funds for emergency response to ensure the preservation and safety of the water well field. The city has aggressively worked to protect this most valuable natural resource.

Revenues from this fee have not increased since its inception in 1996. However, in 2010, a state grant of \$750,000 was received for assessment and rehabilitation of a property in the well field area. Expenditures for the rehabilitation and remediation for that same property are budgeted in 2011 causing a 49.9 decrease in the fund balance. The 2012 budgeted expenditures includes funds for the usual well monitoring and sampling and improvements for the Hook Drive lift station.

Solid Waste Disposal Fund

The Solid Waste Disposal Fund accounts for residential refuse pickup. The City's refuse hauler services about 17,415 households. Residents are charged a fee of \$14.25 per month for weekly household refuse collection, curbside recycling, and large item pick-up in 2011. In 2010, the monthly rate increased \$.25 per month per household. The fund's revenues are expected to cover the cost of the City's contract with the refuse hauler and also pay for the debt service on the \$3.3 million bond issuance that financed the closing of the city landfill, which will be paid off in 2013.

INTERNAL SERVICE FUNDS - PURPOSES AND RESOURCES

Internal Service Funds are solely supported by user departments. There are two Internal Service Funds, the Municipal Garage Fund and the Employee Benefits Fund.

Municipal Garage

The Municipal Garage maintains over 425 vehicles and pieces of equipment and purchases all replacements for the City of Middletown. In turn, each division/department is charged for maintenance, fuel, insurance, repairs, and labor. Budgeted charges are based on the history and current trend of each department's assigned vehicles and equipment. Depreciation is also charged using the straight line method. Most vehicles and equipment are placed on a seven-year replacement plan with the larger pieces of equipment on a ten-year plan. Replacement schedules vary each year causing the capital outlay expenditures and balances to fluctuate from year to year. Garage charges, the largest revenue, include garage charges and depreciation.

In 2010, garage charges increased 18.3%. Most of this is due to reimbursement from transit grants for repowering of the transit buses with new engines. This is also reflected in the contractual service expenditure. Approximately 65% of the budgeted capital outlay expenditure was used in 2010 for the purchase of vehicles and equipment. Purchase of vehicles and equipment were held to a minimum while the program was being restructured.

In 2011, overall revenues were close to the 2010 actual. Expenditures were increased due to planned purchases of equipment and vehicles. Large purchases are planned for the Police, Fire, Street Maintenance and Water Maintenance divisions.

The 2012 budgeted revenues reflect an increase of 11.1% over the 2011 budget due to higher fuel costs and depreciation charges. The commodities expenditure increased 44% for the purchase of fuel. Capital outlay expenditures were cut 49.7%. The Fire Division has no expenditures planned for 2012 and the Police Division has cut their planned purchases for 2012.

Employee Benefits Fund

The city is a self-funded health insurance entity. The City's Health Care Committee has been exploring areas of cost sharing, modifications to existing health plans, and other cost containment measures. In 2009, the City changed its benefits administrator to United Health Care. There are currently four plan types: single; employee and spouse; employee and children; and family. In 2010, the city instituted a health reimbursement account with high deductibles in an effort to control costs.

Revenues are accumulated from each division/department that has employees budgeted and who use the city's health insurance plan. Employees have increased their share from 7.5% to 15% of the health care contribution/premium for 2012. Also, employees were given the option of paying a higher contribution/premium for the standard deductibles or lower premiums with higher deductibles. These measures are projected to keep health care costs flat for 2012.

TRUST FUNDS - PURPOSES AND RESOURCES

Police Relief and Pension Fund and Fire Relief and Pension

Revenues for these funds are property taxes, commercial activities taxes, and transfers from the City Income Tax Fund. Due to state cuts, the intergovernmental revenue has been reduced almost 67%. This reduction increased the need for transfers from income tax. Expenditures are transfers to the General Fund which pays the pension costs for the police and fire personnel. Currently, the fire pension rate is 24% and the police pension rate is 19.5% of their current wages.

Although four police officer positions were not filled, a 6.7% increase in expenditures in the Police Pension Fund was budgeted to reflect the costs associated with additional holiday pay as agreed upon in the bargaining unit contract. The reduction of 8.1% for expenditures in the Fire Pension Fund is the result of nine firefighter positions being laid off. Fund balances are targeted between \$50,000 and \$75,000 due to the timing issue of when the quarterly payments are due to their respective pension boards.

FEDERAL GRANT FUNDS - PURPOSES AND RESOURCES

Housing Assistance Fund

This program is the largest federal grant program for the city. A third party administrator, Middletown Public Housing Agency, assists low and moderate income families with affordable, decent, and safe housing opportunities through HUD sanctioned programs. The largest program is the Housing Choice Voucher Program. This program assists families with financial assistance for subsidized housing.

Revenues are estimates based upon the number of families and units subsidized. The individual subsidies vary according to limits set by HUD. A reduction of revenues (9.9%) occurred in 2010 compared to 2009 as well as a reduction in expenditures. The 2011 revenue budget was set at 3.7% above the 2009 actual. Upon review for the 2012 budget during mid-year, a reduction was budgeted to reflect the current trend which was a decrease of 3.0% for revenues. Expenditures typically are set to closely match the revenue base.

FEDERAL GRANT FUNDS - PURPOSES AND RESOURCES

Home Program Fund

The Home Program provides funds for first-time home purchases and housing rehabilitation assistance to low and moderate income family. Budgets are set at federal grant award amounts. This is a reimbursement grant which has remained level for the past three years.

Community Development Fund

Federal grants allow the City to facilitate programs and activities such as traditional redevelopment projects, economic development activities, housing rehabilitation programs, as well as provide financial assistance to local community programs. This fund is loaned \$100,000 to allow reimbursements from federal grants to be done in monthly increments. Each year, a plan is submitted to HUD for approval and funding. HUD has approved funding of \$846,000 for the 2012 budgeted programs. The fund balance is a reflection of grant reimbursement timing.

Community Development Escrow Fund

This escrow fund was established to account for federal monies received through the City's Community Development Block grants for providing low interest bearing rehabilitation loans to property owners in targeted areas. Very few loans were taken in 2010, however, the repayment of loans has increased causing the fund balance to increase. The 2010 and 2011 budgets are very similar.

Neighborhood Stabilization Fund

This fund accounts for federal grants awarded for rehabilitation and demolition of abandoned or foreclosed properties in designated areas. These grants (\$1.2 million in 2010, \$1 million in 2011, and \$1.3 million in 2012) are anticipated to be received and spent in the same calendar year. Rehabilitated houses are sold with the revenue returned to the fund for additional rehabilitations or demolition. Typically, revenues and expenditures reflect the amount of the grants.

ARRA Grant Fund

This fund accounts for the American Reinvestment and Recovery Grants from the federal grant. These one-time grants are reimbursement grants with the majority spent for paving streets and alleys in 2010. No grants are expected in 2011 for 2012.

FULL TIME POSITIONS YEAR 2012 By Department

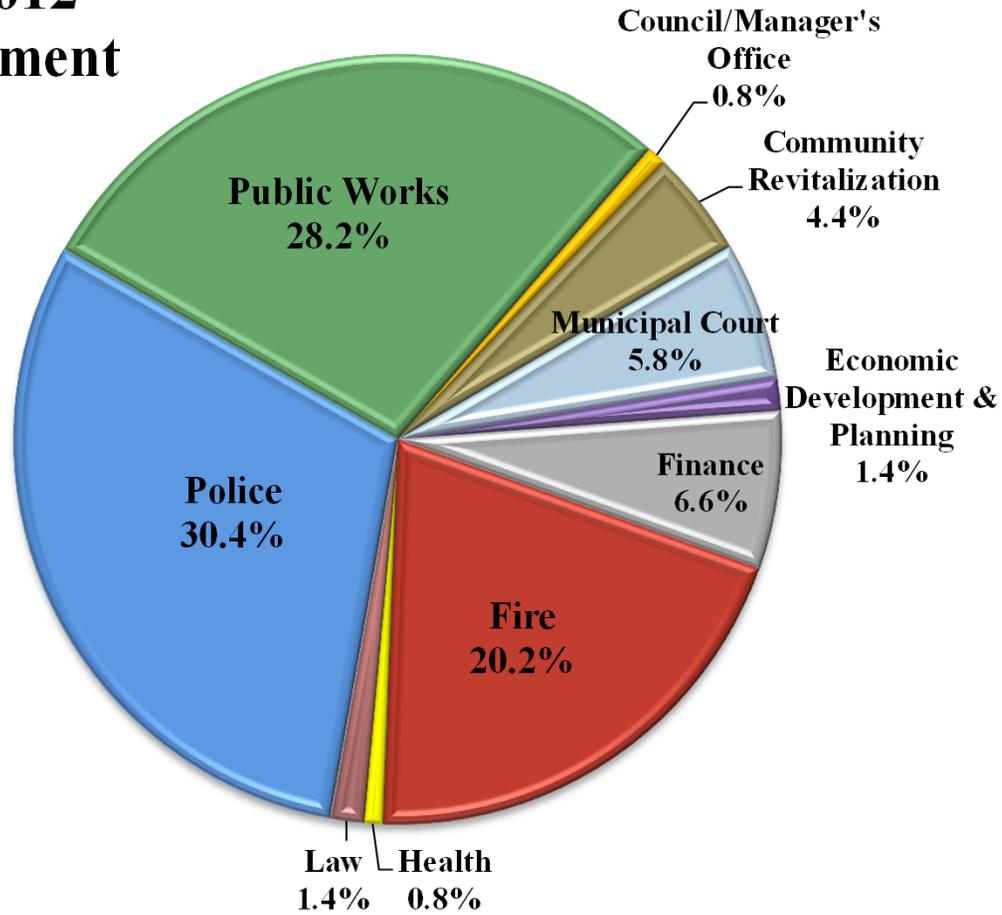


Figure 2.5 Full Time Positions

FULL TIME POSITIONS - 2007 to 2012

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012
City Council	1	1	1	1	1	1
City Manager's Office	2	2	2	2	2	2
Community Revitalization						
Building Inspection	5	5	5	2	2	2
Community Center	1	1	1	1	2	1
Community Revitalization Administration	0	0	2	2	2	2
Community Services Administration	2	0	0	0	0	0
Golf Clubhouse	2	2	1	1	1	1
Golf Maintenance	5	5	5	5	5	4
Neighborhood Improvement	2	2	3	2	2	1
Transit	8	8	8	7	6	5
Total Community Revitalization Department	25	23	25	20	20	16
Division of Fire						
Fire Administration	3	3	3	2	2	2
Fire Operations	78	78	78	78	78	69
Fire Training/Prevention	4	4	4	5	2	2
Total Division of Fire	85	85	85	85	82	73
Health Department	5	5	4	4	4	3
Law Department						
Law	4	5	5	4	5	4
Personnel	3	3	2	2	3	1
Total Law Department	7	8	7	6	8	5

FULL TIME POSITIONS - 2007 to 2012

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012
Division of Police						
Criminal Investigation	18	18	16	15	16	15
Law Enforcement Trust	0	0	0	1	0	0
Humane Officer	1	1	1	1	1	0
Jail Management	13	13	13	13	13	13
Police Administration	3	3	3	3	3	3
Police & Fire Dispatch	15	15	16	16	16	15
Police Services	7	6	6	6	6	5
Uniform Patrol	59	60	62	62	62	59
Total Division of Police	116	116	117	117	117	110
Finance Department						
City Income Tax	6	6	6	6	6	6
Finance Administration	2	2	2	2	2	2
Information Systems	6	6	6	6	6	5
Purchasing	1	0	0	0	0	0
Sewer Administration	3	3	3	4	4	4
Treasury	4	4	4	3	3	3
Water Administration	4	4	4	4	4	4
Total Finance Department	26	25	25	25	25	24
Economic Development & Planning						
Economic Development	1	1	2	2	2	2
Planning	4	4	4	4	4	3
Total Economic Development & Planning	5	5	6	6	6	5

FULL TIME POSITIONS - 2007 to 2012

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012
Municipal Court						
Municipal Court	21	20	20	20	20	20
Court Special Projects	1	1	0	0	0	0
Probation	1	0	1	1	1	1
Total Municipal Court	23	21	21	21	21	21
Public Works & Utilities						
Building Maintenance	4	4	4	3	3	3
Electronic Maintenance	3	3	3	3	3	3
Engineering	8	8	7	7	7	6
Grounds Maintenance	3	3	3	3	3	3
Municipal Garage	10	9	9	9	8	7
Parks Maintenance	6	6	6	6	6	6
Public Works & Utilities Administration	2	2	2	2	2	2
Recreation	1	1	1	0	0	0
Sewer Maintenance	12	9	9	9	9	9
Storm Water Maintenance	4	4	6	6	7	7
Street Maintenance	12	12	12	12	12	12
Wastewater Treatment	18	18	17	17	17	17
Water Treatment	12	12	12	12	12	12
Water Maintenance	16	16	15	15	15	15
Total Public Works & Utilities Department	111	107	106	104	104	102
TOTAL FULL-TIME PERSONNEL	406	398	399	391	390	362

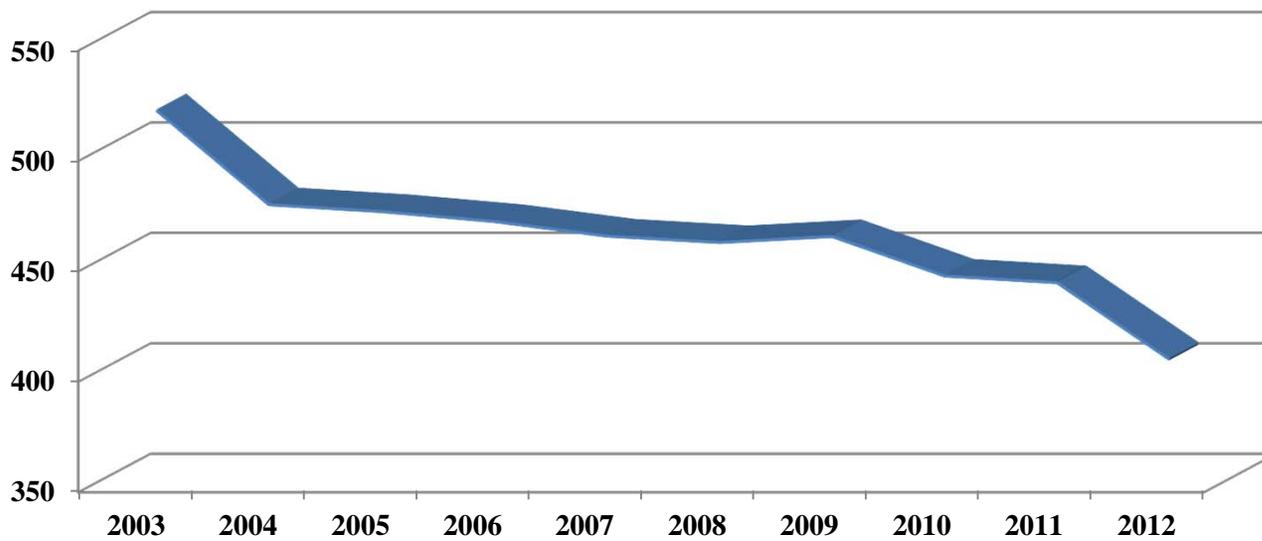
**PART TIME AND GRANT POSITIONS
FULL TIME EQUIVALENCY**

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012
City Council	1.0	1.5	1.5	2.0	2.0	2.0
Community Revitalization						
Community Services Administration	0.8	0.8	0.0	0.0	0.0	0.0
Community Center	2.3	2.1	2.1	2.1	1.7	1.6
Community Development (grant positions)	7.0	7.0	7.0	5.8	5.8	6.8
Neighborhood Improvement	0.0	0.9	0.0	0.0	0.0	0.0
Golf Clubhouse	14.2	15.0	14.7	9.2	9.2	9.2
Golf Maintenance	9.6	9.6	9.6	6.7	6.7	6.7
Transit	7.2	7.0	7.4	8.7	8.7	9.6
Total Community Revitalization Department	41.1	42.4	40.8	32.5	32.1	33.9
Division of Police						
School Crossing Guards	1.9	1.9	1.9	0.0	0.0	0.0
Criminal Investigation	0.5	0.5	0.5	0.5	0.5	0.5
Jail Management	1.8	0.9	0.9	0.9	0.9	0.9
Total Division of Police	4.2	3.3	3.3	1.4	1.4	1.4
Finance						
City Income Tax	1.5	1.5	1.7	1.7	1.7	1.7
Purchasing	0.8	0.8	0.8	0.8	0.8	0.8
Total Finance Department	2.3	2.3	2.5	2.5	2.5	2.5

**PART TIME AND GRANT POSITIONS
FULL TIME EQUIVALENCY**

DEPARTMENT/DIVISION	2007	2008	2009	2010	2011	2012
Economic Development & Planning	0.7	0.7	0.0	0.0	0.0	0.0
Health & Environment						
Health Administration	1.9	1.9	2.3	1.9	1.1	0.0
Health Programs (grant positions)	3.5	2.1	2.7	2.6	3.5	1.5
Total Health & Environment Department	5.4	4.0	5.0	4.5	4.6	1.5
Law Department						
Law	0.9	0.9	0.9	1.6	0.8	0.5
Personnel	0.0	0.0	0.8	1.2	0.0	0.0
Total Law Department	0.9	0.9	1.7	2.8	0.8	0.5
Municipal Court	1.5	1.5	1.5	1.7	2.0	2.0
Public Works & Utilities						
Building Maintenance	0.6	0.6	0.6	0.5	0.5	0.0
Engineering	0.5	1.0	2.5	1.5	1.5	0.0
Grounds Maintenance	0.8	0.8	2.3	2.3	2.3	0.0
Parking Enforcement	0.9	0.9	0.0	0.0	0.0	0.0
Recreation	0.9	0.9	0.9	0.0	0.0	0.0
Total Public Works & Utilities Department	3.7	4.2	6.3	4.3	4.3	0.0
TOTAL PART-TIME EQUIVALENCY	60.8	60.8	62.6	51.7	49.7	43.8

Ten Year Employment History All Employees *



2003 = 518 employees
2012 = 405 employees

* Includes full time, part time,
and grant employees.

Based on full time equivalency
of 2,080 hours per year for 1 full
time employee.

EMPLOYEES

Figure 2.6 Employment History - 10 years

PERSONNEL HISTORY

There are 362 full time employees and 43.8 full time equivalent positions budgeted in 2012. A total of 28 full time employees and 5.9 full time equivalent positions were either laid off or the vacancy was not filled for 2012. This is in response to the intergovernmental revenue cuts made by the state and the lower property tax revenue due to lower property valuations from the county. These factors, along with the recent economic recession, have taken a toll on the number of full time personnel.

Year	Full Time Positions	Full-Time Equivalent (part time) Positions
2008	-8	0
2009	+1	+1.8
2010	-8	-10.8
2011	-1	-2.0
2012	-28	-5.9

Table 2.5 Change in personnel – 5 year history

Community Revitalization Department

In 2007, this division was known as the Community Services Department. Upon retirement of the departmental director, this position was held vacant until 2009. In 2009 this department was re-organized and a full time Director was added along with clerical assistance. In 2010, five positions were cut: three building inspectors; one position from the Neighborhood Improvement Division; and one clerical position was reassigned from Transit to the Personnel Division. In 2011, one full time bus driver was cut and the Community Center was scheduled to hire a recreation manager position in 2011 (to be reimbursed by grants). This position was not realized and cut out of the 2012 budget. Other cuts for 2012 include: one full time bus driver, one Neighborhood Improvement Specialist, and one Labor Supervisor for the Golf Course. The bus driver position was replaced with part time employees.

Fire Division

Three unfunded positions were eliminated from the 2011 budget. These positions were: Assistant Fire Chief, Fire Captain, and Training Officer. These positions were authorized but unfunded in 2010. Additional overtime wages (\$136,000) were added to help offset this reduction. Nine positions (firefighters) were eliminated in the 2012 budget.

Economic Development and Planning

The Planning Department lost a senior planner position but gained an Economic Development Program Manager.

PERSONNEL HISTORY

Health Department

Two full time employees have been eliminated, one in 2009 and one in 2012.

Finance Department

The Finance lost a full time purchasing agent and a computer programmer analyst in the past five years. The Purchasing Agent now works part time.

Law Department

The position of Assistant Law Director was cut from the 2012 budget. In 2008, three full time people staffed the Personnel Division. This number was reduced to two full time positions in 2009 and 2010 with part time employees assisting. By 2012, only one full time employee is budgeted along with contract employees to staff this division. Contract employees are not counted in this budget as this is a year-by-year basis. To our knowledge, this is the only division with contract employees.

Municipal Court

The Municipal Court lost two employees in the past five years.

Police Division

A total of seven positions were not filled in 2012 which included: 4 police officers, 1 dispatcher, 1 records clerk, and 1 Community Service Worker (Humane Officer). The Police were able to fund 4 positions with federal grants for the next three years, thus saving four jobs.

Public Works Department

The Public Works has lost nine positions in the past five years. The Sewer Maintenance Division employees were divided into two separate units with the addition of the Storm Water Maintenance Division. The divisions which experienced loss are:

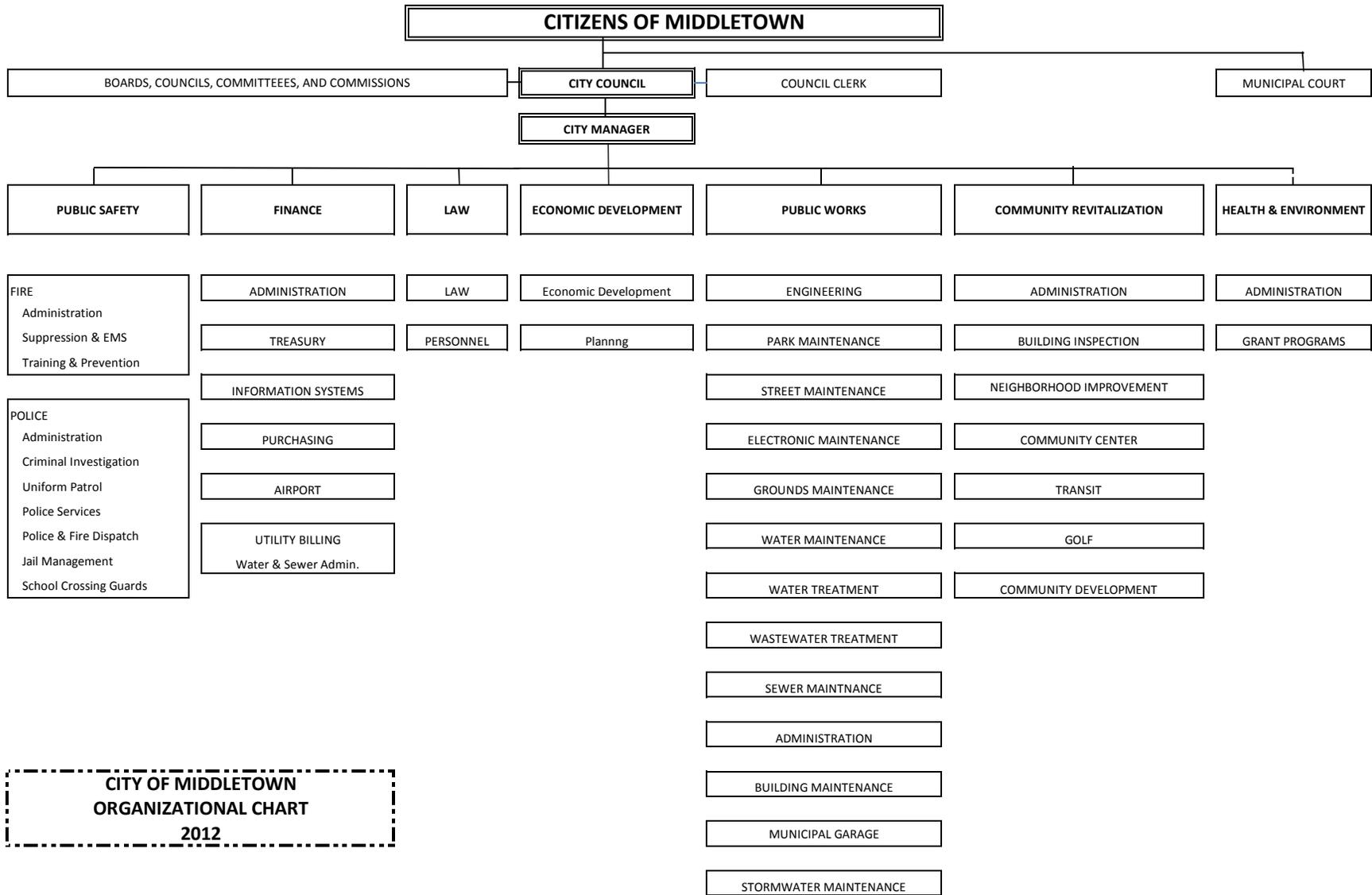
Building Maintenance:	1 position
Engineering:	2 positions
Municipal Garage:	3 positions
Recreation:	1 position
Wastewater Treatment:	1 position
Water Maintenance:	1 position

DEPARTMENT AND FUND RELATIONSHIP

DEPARTMENT	GENERAL FUND	INCOME TAX FUND	NON MAJOR FUNDS	PROPRIETARY FUNDS
CITY COUNCIL	X	X		
CITY MANAGER	X	X		
PUBLIC SAFETY	X	X		
FINANCE	X	X		X
LAW	X	X		
ECONOMIC DEVELOPMENT	X	X		
PUBLIC WORKS & UTILITIES	X	X	X	X
COMMUNITY REVITALIZATION	X	X	X	X
HEALTH & ENVIRONMENT		X	X	
MUNICIPAL COURT		X	X	

Most departments have multiple divisions requiring different sources of funding.

Example: Water Maintenance and Engineering are divisions of the Department of Public Works & Utilities. Engineering is supported by the General Fund while the Water Maintenance Division is supported by the Water Fund.



**CITY OF MIDDLETOWN
ORGANIZATIONAL CHART
2012**

Section 3

GENERAL FUND

GENERAL FUND REVENUES

DEFINITION OF GENERAL FUND

The General Fund accounts for all financial resources except those required by Federal, State, or local regulation to be accounted for in another fund. Accordingly, it is the largest fund used.

REVENUES

General Fund revenues are made up of income tax, real estate property taxes, intergovernmental revenues, charges for services, licenses and permits, rentals and leases, miscellaneous revenue, interest revenue, and transfers-in from other funds. The pie chart below (Figure 3.1)

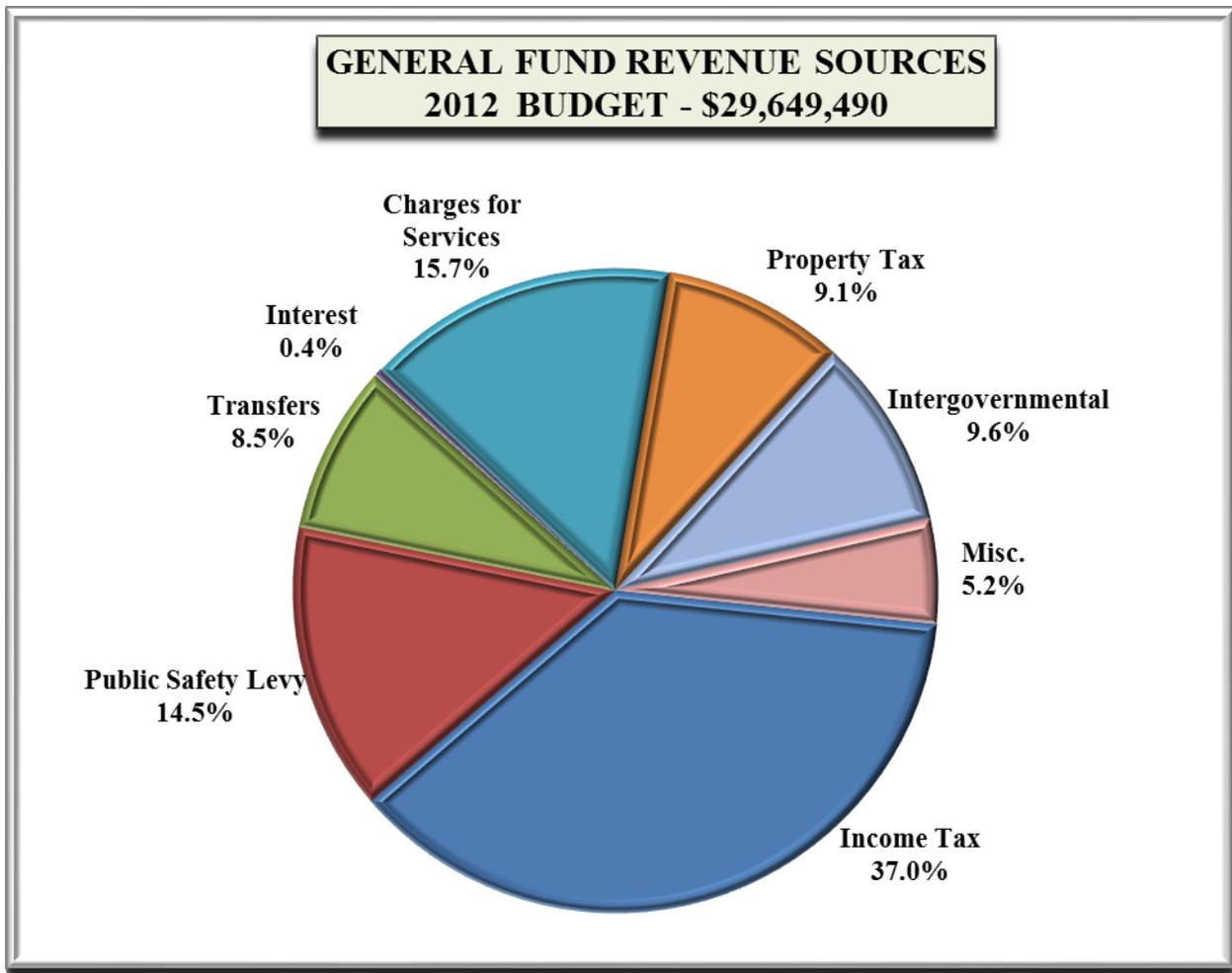
shows the proportion of each major revenue source to the total General Fund revenues.

The General Fund Revenue Sources (Table 3.1) lists the major revenue sources, as well as transfers from other funds. The General Fund Revenue Trend (Figure 3.2) illustrates the trend since 2008, as well as the comparison of the 2011 budget to the 2012 budget.

Revenue Assumptions

Fiscal year 2012 revenue estimates are based on current economic conditions and historical trend, where applicable, over the past three years.

Figure 3.1 General Fund Revenue Sources



GENERAL FUND SOURCES OF REVENUE							
Revenue Source	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget	Increase or Decrease	
						\$	%
Income Tax Transfer	\$11,155,000	\$10,883,309	\$10,972,070	\$10,574,000	\$10,974,000	400,000	3.8%
Public Safety Levy Transfer	1,283,702	1,882,023	2,057,944	3,151,345	4,300,000	1,148,655	36.4%
Property Tax	3,915,808	3,373,201	3,418,236	3,157,679	2,703,386	(454,293)	-14.4%
Intergovernmental	4,274,977	4,058,886	3,982,108	3,883,072	2,854,928	(1,028,144)	-26.5%
Charges for Services	3,842,481	4,062,728	4,032,886	4,377,041	4,653,458	276,417	6.3%
Miscellaneous	1,253,718	1,292,667	1,571,628	1,561,999	1,549,220	(12,779)	-0.8%
Interest	564,303	347,314	201,161	178,720	109,400	(69,320)	-38.8%
Subtotal	\$26,289,989	\$25,900,128	\$26,236,033	\$26,883,856	\$27,144,392	260,536	1.0%
Transfers-In	<u>\$2,387,598</u>	<u>\$2,440,133</u>	<u>\$2,416,772</u>	<u>\$2,579,850</u>	<u>\$2,505,098</u>	<u>(74,752)</u>	<u>-2.9%</u>
Total	<u>\$28,677,587</u>	<u>\$28,340,261</u>	<u>\$28,652,805</u>	<u>\$29,463,706</u>	<u>\$29,649,490</u>	<u>185,784</u>	<u>0.6%</u>

Table 3.1 General Fund Revenue Comparison by Category

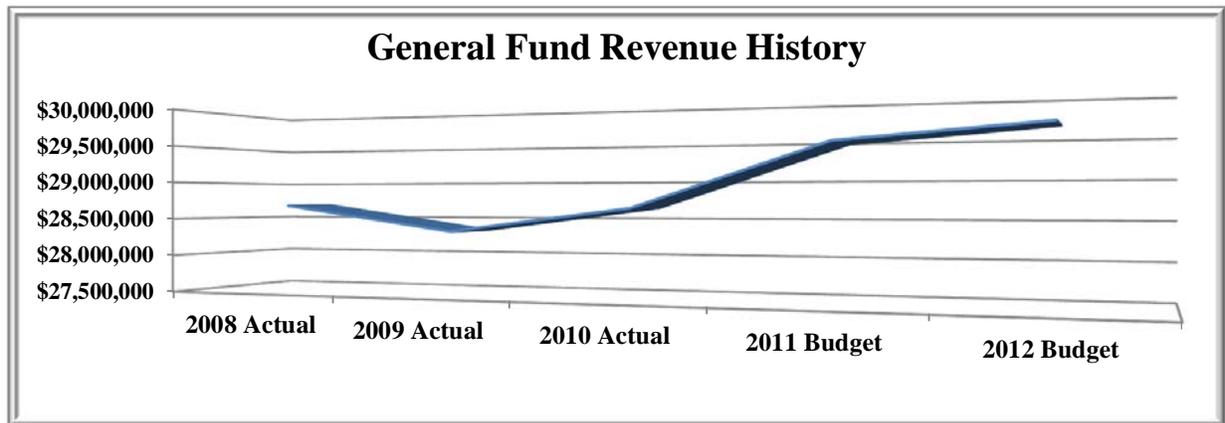


Table 3.2a General Fund Revenue - Five Year History

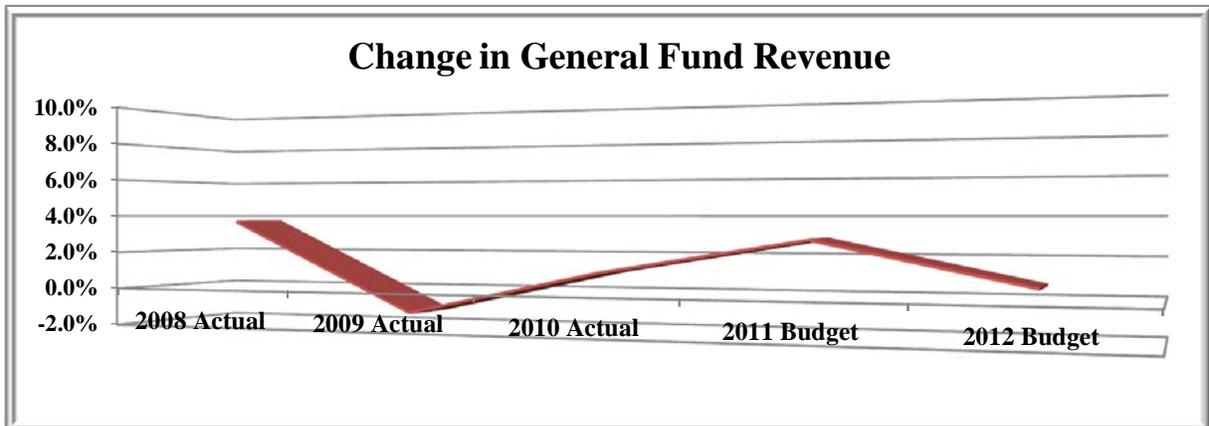


Figure 3.2b Change in General Fund Revenue - Five Year History

GENERAL FUND REVENUES

City Income Tax

City income tax revenues account for 37.0% of the projected 2012 General Fund revenues (Figure 3.5); 51.5% collectively with the Public Safety Levy income tax.

Public Safety Levy

In November 2007, the citizens passed a Public Safety Levy of an additional ¼% income tax for the period of five years. This additional income tax is accounted for in the Public Safety Levy Fund. A portion of these funds are transferred to the General Fund to support public safety.

Charges for Services

Charges for services represent 15.7% of the total General Fund revenues for 2012. Charges for services include building inspection fees, plan review fees, zoning compliance certificate fees, parks income, emergency medical service fees, burglar alarm fees, jail commissary services, false alarm fees, and administrative fees.

Property Tax

Property tax revenues account for 9.1% of the General Fund’s 2012 revenues. The trend in property tax revenues is illustrated in Figure 3.6. The following charts (Figures 3.3 and 3.4) show the property tax distributions.

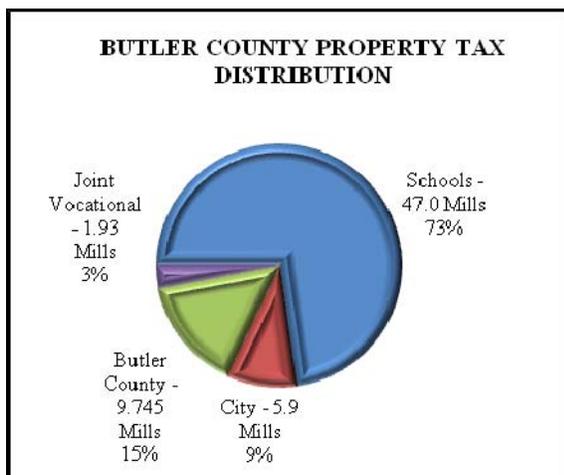


Figure 3.3 Butler County Property Tax Distribution

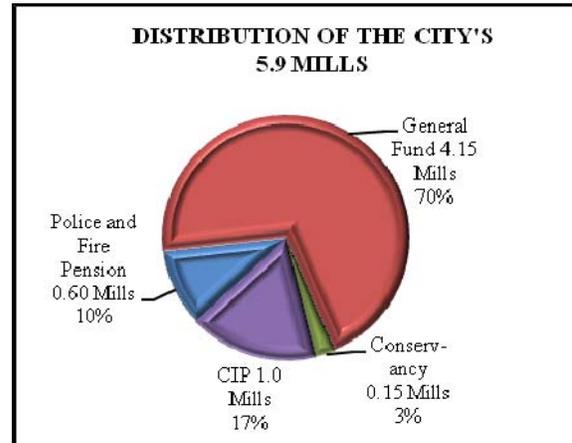


Figure 3.4 Property Tax Distribution of the City's Share

Intergovernmental

Intergovernmental revenues include inheritance taxes, commercial activities tax, liquor and cigarette taxes, state and federal grants, as well as local government fund money remitted by the State of Ohio. Intergovernmental revenues represent 9.6% of the total General Fund revenues.

Miscellaneous

Miscellaneous revenues account for 5.2% of total General Fund revenues. Among these revenues are reimbursements, sale of surplus items, telephone franchise, and cable television franchise.

Interest

Interest is expected to represent 0.4% of General Fund revenues in 2012.

Transfers-In

Transfers-in from the Police and Fire Pension Funds go to the General Fund, which pays the quarterly pension requirements to the State of Ohio.

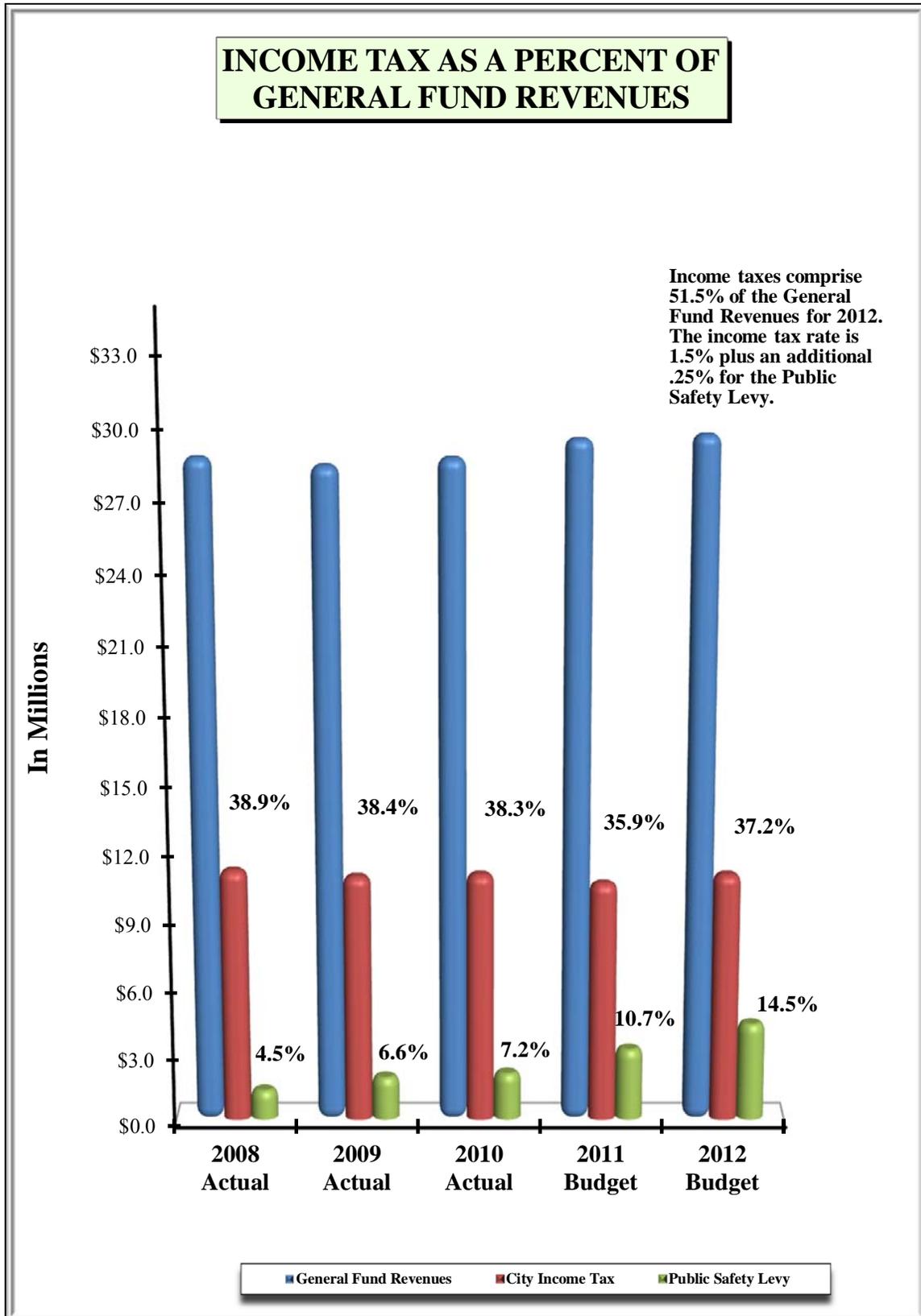


Figure 3.5 Income Tax as a percent of General Fund Revenues

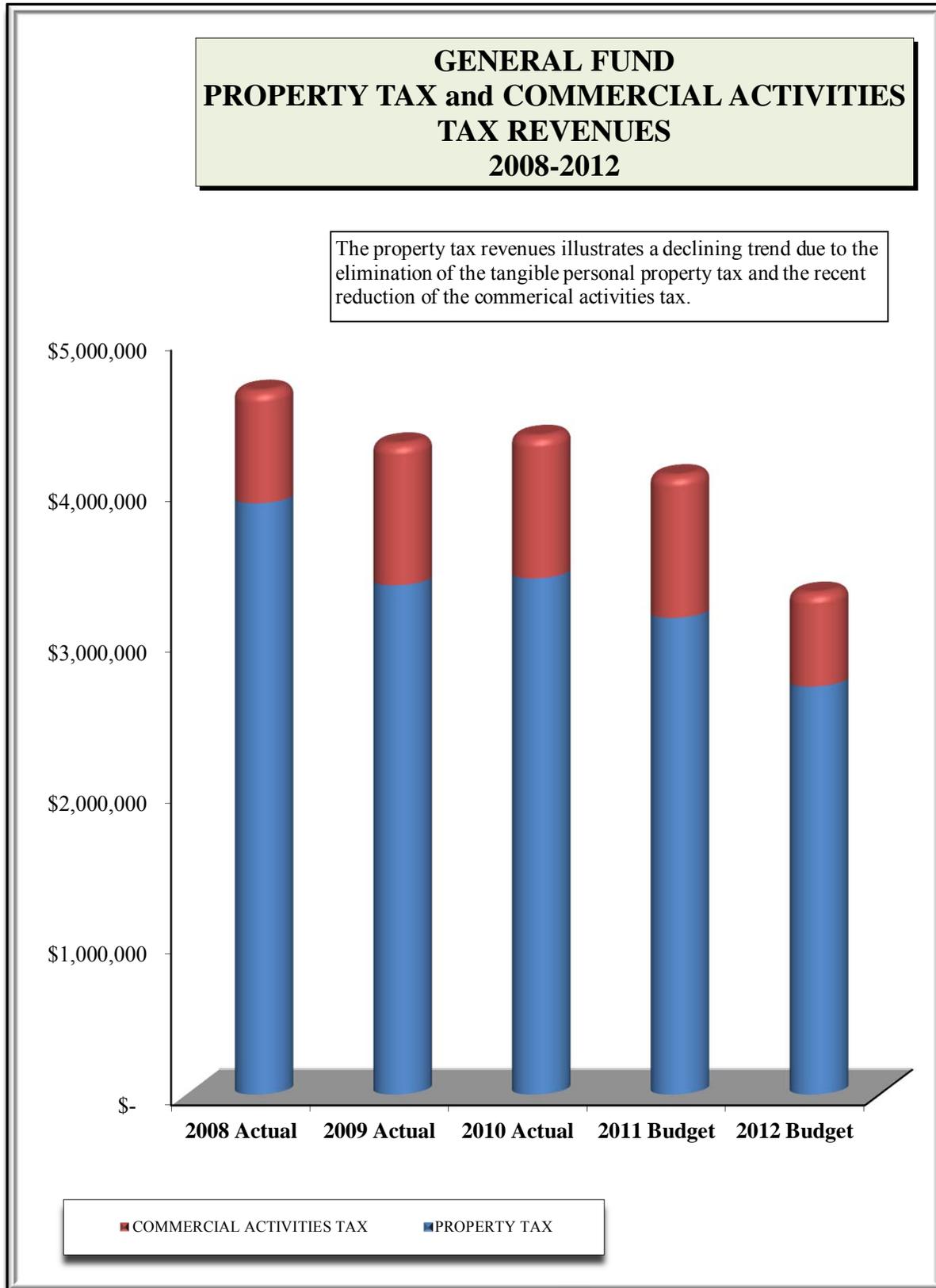


Figure 3.6 Property Tax Revenues and Commercial Activities Tax for a five-year period

GENERAL FUND EXPENDITURES

General Fund Appropriations

Most of the essential government services and functions are accounted for in the General Fund, including Finance, Law, Engineering, Planning, Community Revitalization, Fire, Police, Public Works & Utilities, Economic Development, Non-Departmental, as well as City Council and Clerk, and administration of the City Manager's office.



General Fund Summary

The General Fund Department Summary (Table 3.2) lists the actual 2010 expenditures as well as dollar and percentage comparisons between 2011 and 2012 budgeted expenditures. Public safety (Police and Fire) has the largest amount of expenditures at 72.2% of the General Fund budget.

The General Fund Expenditures by Categories (Table 3.3) also compare these expenditures. A pie chart (Figure 3.8) shows the categories and percent of each category in the General Fund. The largest expense in the General Fund is personnel costs. This is especially true for the public safety divisions (see Figure 3.9 and Figure 3.10).

General Fund expenditures total \$29,068,288 for 2012. This 5.0% decrease difference from the 2011 budget is due to a variety of factors (see Table 3.2 and Table 3.3). Personnel costs are the major contributor of this decrease. Twenty-

eight full time positions have been eliminated from the 2012 budget.



For department/division summaries and line item detail, please refer to the pages in the General Fund Section.



The pie chart (Figure 3.7) on the following page illustrates the percentage of the General Fund that each department expends.

GENERAL FUND EXPENDITURES DEPARTMENT SUMMARY					
Department/Division	2010 Actual	2011 Budget	2012 Budget	Increase/Decrease	
				\$	%
City Council	\$206,869	\$213,553	\$213,542	(\$11)	0.0%
City Manager	220,978	228,085	231,353	3,268	1.4%
Finance Department	1,045,253	1,136,246	1,056,676	(79,570)	-7.0%
Law Department	764,040	934,487	810,276	(124,211)	-13.3%
Economic Development/Planning	652,298	674,605	595,747	(78,858)	-11.7%
Division of Fire	9,123,859	9,706,684	8,953,672	(753,012)	-7.8%
Division of Police	11,242,446	12,023,281	12,038,660	15,379	0.1%
Community Revitalization	1,248,397	1,376,027	1,093,926	(282,101)	-20.5%
Public Works & Utilities	2,611,203	2,714,664	2,500,545	(214,119)	-7.9%
Non-Departmental	1,307,299	1,479,253	1,474,891	(4,362)	-0.3%
Subtotal	28,422,641	30,486,885	28,969,287	(\$1,517,598)	-5.0%
Transfers-Out	326,000	99,000	99,000	0	0.0%
Total	\$28,748,641	\$30,585,885	\$29,068,287	(\$1,517,598)	-5.0%

Table 3.2 Department Expenditures 2010-2012

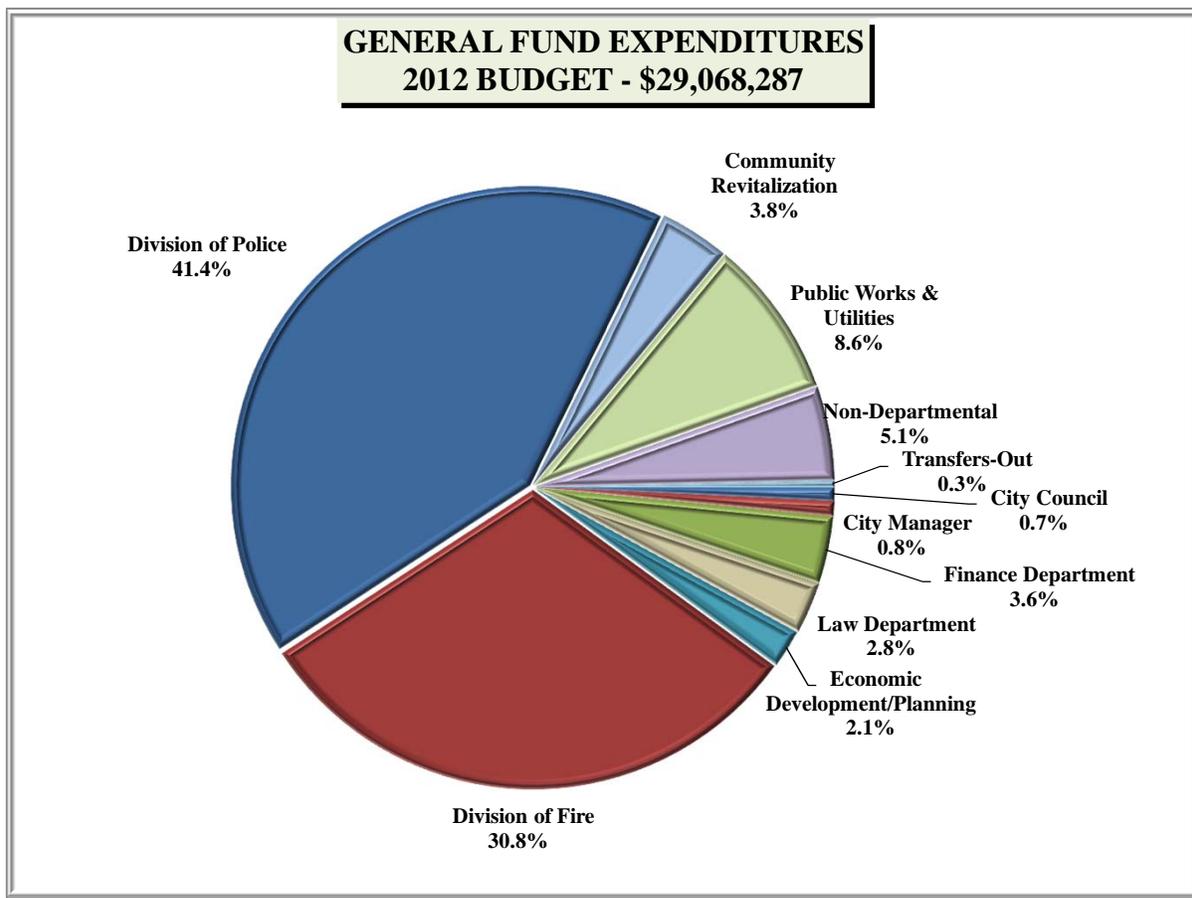


Figure 3.7 General Fund Expenditures by department for 2012

GENERAL FUND EXPENDITURES CATEGORY SUMMARY							
Category	2008 Actual	2009 Actual	2010 Actual	2011 Budget	2012 Budget	Increase/Decrease	
						\$	%
Personal Services	\$22,023,673	\$22,737,109	\$23,001,211	\$24,453,418	\$23,025,140	(\$1,428,278)	-5.8%
Contractual Services	4,280,919	4,526,855	4,490,905	4,847,470	5,002,648	155,178	3.2%
Commodities	390,019	369,781	340,961	456,502	422,154	(34,348)	-7.5%
Capital Outlay	644,548	1,012,467	589,564	729,495	519,345	(210,150)	-28.8%
Subtotal	27,339,159	28,646,212	28,422,641	30,486,885	28,969,287	(1,517,598)	-5.0%
Transfers-Out	198,000	59,000	198,000	99,000	99,000	0	0.0%
Loans	215,000	329,000	128,000	0	0	0	
Total	\$27,752,159	\$29,034,212	\$28,748,641	\$30,585,885	\$29,068,287	(\$1,517,598)	-5.0%

Table 3.3 General Fund Expenditure by category

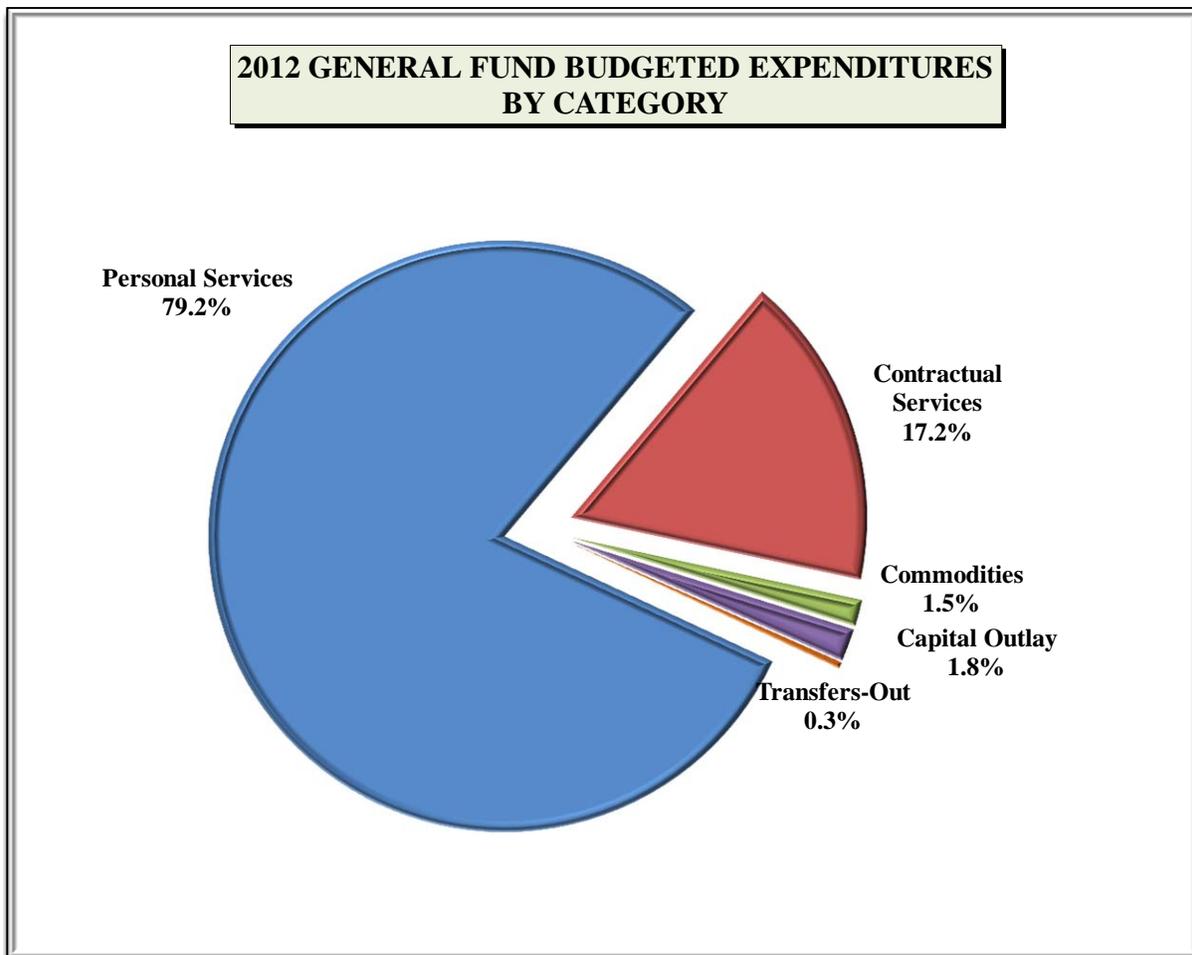


Figure 3.8 General Fund budget by category

GENERAL FUND EXPENDITURES BY CATEGORY

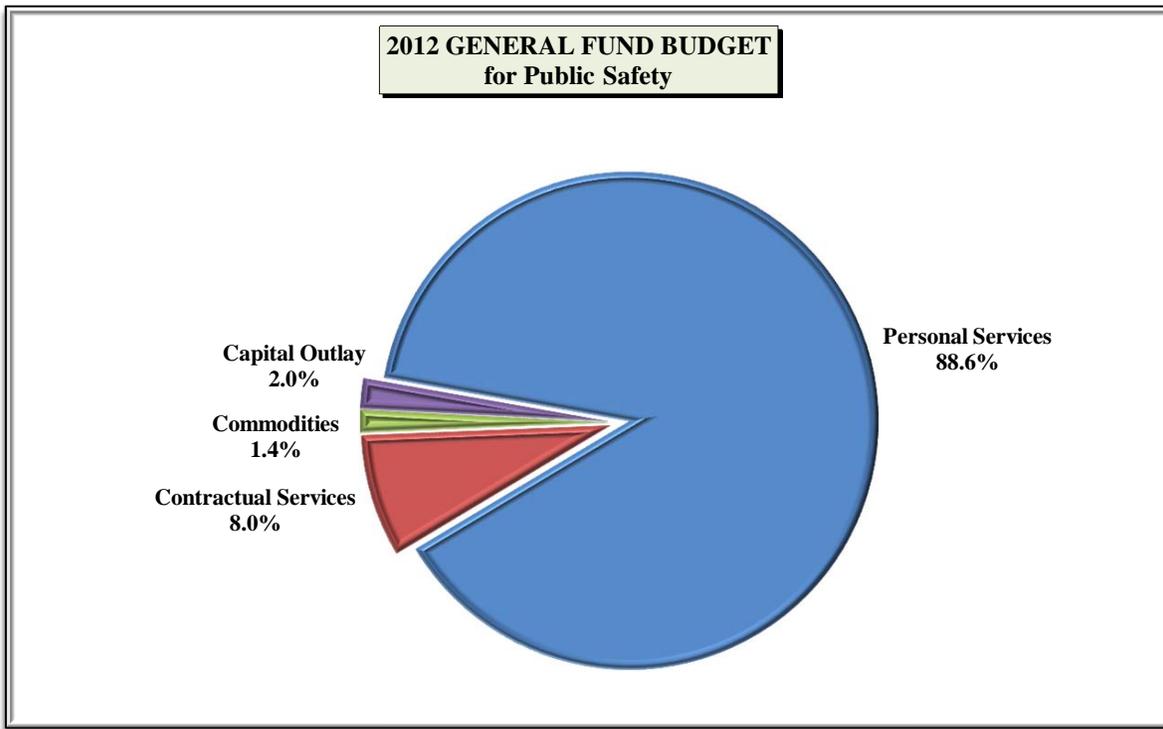


Figure 3.9 General Fund Budget - Public Safety Expenditures

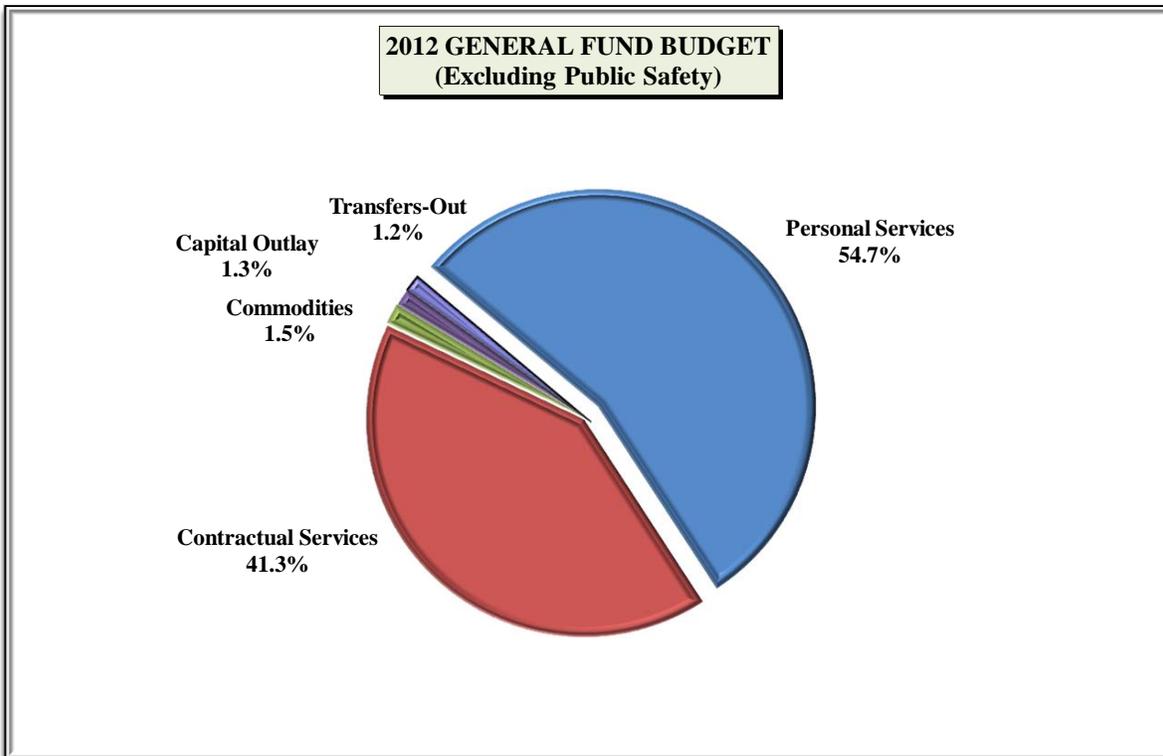


Figure 3.10 General Fund Budget - Excluding Public Safety

**2012 ANNUAL BUDGET
GENERAL FUND - BUDGETED EXPENDITURES**

Department/Division	<i>Personal Services</i>	<i>Contractual Services</i>	<i>Commodities</i>	<i>Capital Outlay</i>	Totals
City Council					
City Council & Clerk	\$162,527	\$42,215	\$4,000	\$4,800	\$213,542
City Manager					
City Manager Administration	\$219,689	\$9,314	\$2,350	\$0	\$231,353
Finance Department					
Finance Administration	\$201,460	\$23,425	\$1,250	\$0	\$226,135
Treasury	\$184,101	\$11,076	\$4,025	\$0	\$199,202
Information Systems	\$488,741	\$28,203	\$9,000	\$44,806	\$570,750
Purchasing	\$58,539	\$1,600	\$450	\$0	\$60,589
	<u>\$932,841</u>	<u>\$64,304</u>	<u>\$14,725</u>	<u>\$44,806</u>	<u>\$1,056,676</u>
Law Department					
Law	\$372,542	\$51,200	\$2,000	\$0	\$425,742
Personnel	\$77,434	\$303,600	\$3,500	\$0	\$384,534
	<u>\$449,976</u>	<u>\$354,800</u>	<u>\$5,500</u>	<u>\$0</u>	<u>\$810,276</u>
Economic Development & Planning					
Planning	\$266,490	\$48,228	\$5,500	\$0	\$320,218
Economic Development	\$227,048	\$46,231	\$750	\$1,500	\$275,529
	<u>\$493,538</u>	<u>\$94,459</u>	<u>\$6,250</u>	<u>\$1,500</u>	<u>\$595,747</u>
Division of Fire					
Fire Administration	\$226,879	\$7,694	\$3,375	\$0	\$237,948
Fire Operations	\$7,424,059	\$622,063	\$169,458	\$229,366	\$8,444,946
Fire Training/Prevention	\$263,243	\$5,739	\$1,796	\$0	\$270,778
	<u>\$7,914,181</u>	<u>\$635,496</u>	<u>\$174,629</u>	<u>\$229,366</u>	<u>\$8,953,672</u>
Division of Police					
Police Administration	\$265,752	\$80,450	\$13,500	\$0	\$359,702
Criminal Investigation	\$1,716,427	\$11,500	\$8,500	\$0	\$1,736,427
Uniform Patrol	\$6,396,556	\$576,181	\$80,500	\$184,800	\$7,238,037
Police Services	\$323,607	\$8,200	\$2,500	\$750	\$335,057
Police & Fire Dispatch	\$1,047,580	\$66,500	\$5,000	\$0	\$1,119,080
Humane Officer	\$0	\$0	\$0	\$0	\$0
Jail Management	\$925,272	\$291,785	\$16,300	\$0	\$1,233,357
School Crossing Guards	\$17,000	\$0	\$0	\$0	\$17,000
	<u>\$10,692,194</u>	<u>\$1,034,616</u>	<u>\$126,300</u>	<u>\$185,550</u>	<u>\$12,038,660</u>

2012 ANNUAL BUDGET
GENERAL FUND - BUDGETED EXPENDITURES

Department/Division	<i>Personal Services</i>	<i>Contractual Services</i>	<i>Commodities</i>	<i>Capital Outlay</i>	Totals
Community Revitalization					
Community Revitalization Admin	\$176,749	\$12,500	\$0	\$0	\$189,249
Community Center	\$120,986	\$65,200	\$1,250	\$0	\$187,436
Community Development	\$419,862	\$0	\$0	\$0	\$419,862
Building Inspection & Services	\$185,218	\$51,186	\$1,000	\$2,700	\$240,104
Neighborhood Improvement	\$48,861	\$5,286	\$500	\$2,628	\$57,275
	\$951,676	\$134,172	\$2,750	\$5,328	\$1,093,926
Public Works & Utilities					
Engineering	\$562,206	\$67,946	\$3,800	\$20,800	\$654,752
Street Lighting	\$0	\$752,500	\$5,000	\$0	\$757,500
Parks Maintenance	\$424,260	\$269,541	\$19,600	\$20,763	\$734,164
Building Maintenance	\$199,715	\$110,364	\$41,350	\$2,700	\$354,129
	\$1,186,181	\$1,200,351	\$69,750	\$44,263	\$2,500,545
Non-Departmental					
Non-Departmental	\$22,338	\$1,432,921	\$15,900	\$3,732	\$1,474,891
Subtotal Expenditures					
	\$23,025,140	\$5,002,648	\$422,154	\$519,345	\$28,969,287
Transfers					
Transfers-Out	\$0	\$0	\$0	\$0	\$99,000
Total Expenditures					
	\$23,025,140	\$5,002,648	\$422,154	\$519,345	\$29,068,287

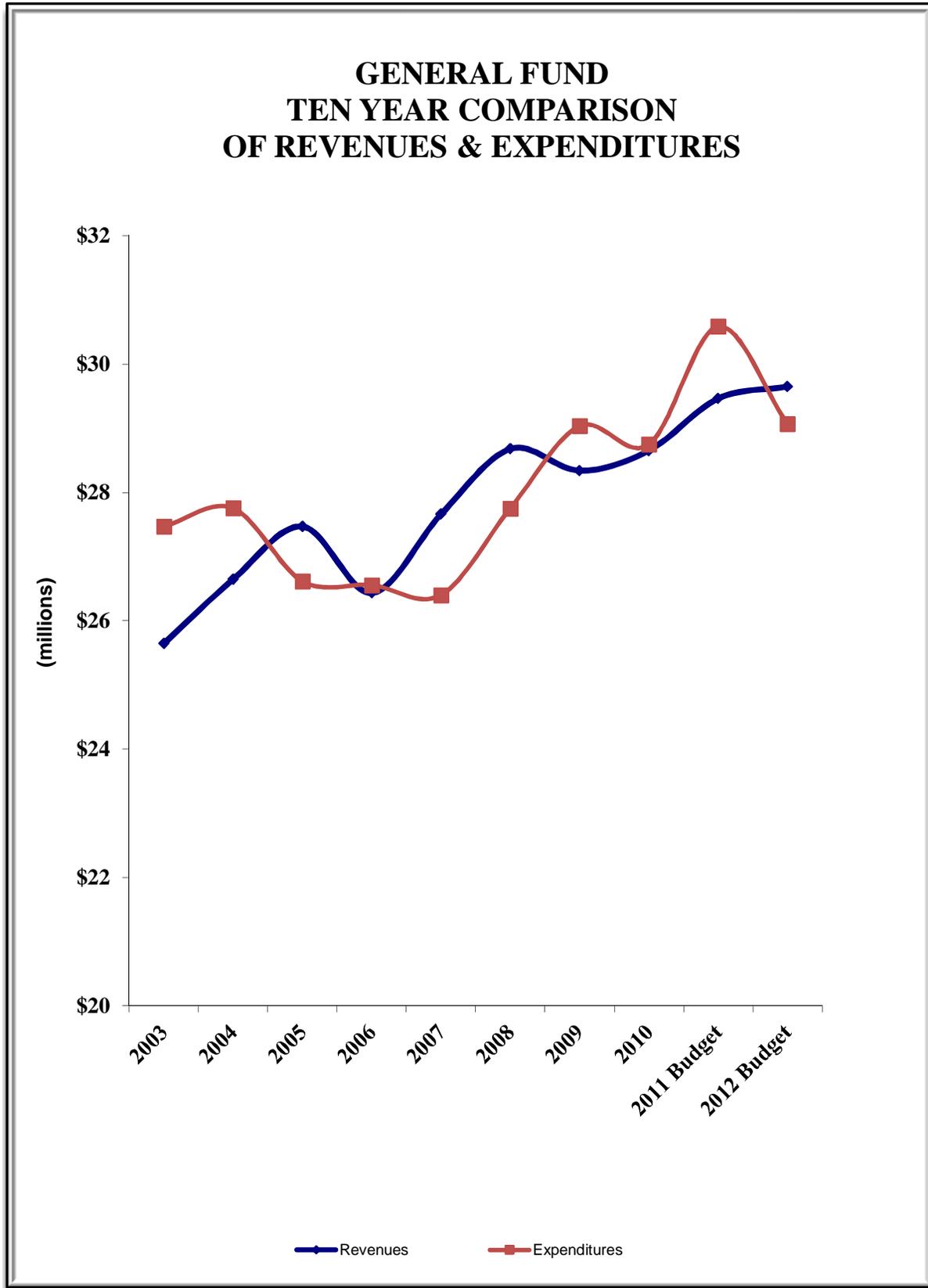


Figure 3.11 Ten year comparison of General Fund revenues and expenditures

FUND SUMMARY FOR FUND 100 GENERAL FUND			
	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$7,340,133	\$7,244,297	\$6,122,118
REVENUES:			
Property Taxes	\$3,418,236	\$3,157,679	\$2,907,697
Licenses & Permits	203,795	188,030	259,393
Intergovernmental Revenue	3,982,108	3,883,072	2,534,840
Charges for Services	4,032,886	4,377,041	4,543,458
Fines & Forfeitures	208,660	259,300	259,300
Interest Income	201,161	178,720	160,778
Contributions & Donations	29,526	31,000	20,000
Rentals & Leases	58,370	55,000	55,550
Miscellaneous Revenue	659,299	739,415	812,615
Reimbursements	411,979	289,254	314,072
Transfers	15,446,785	16,305,195	17,781,787
TOTAL REVENUES	<u>\$28,652,805</u>	<u>\$29,463,706</u>	<u>\$29,649,490</u>
TOTAL RESOURCES	\$35,992,938	\$36,708,003	\$35,771,608
EXPENDITURES:			
Personal Services	\$23,001,211	\$24,453,418	\$23,025,140
Contractual Services	4,490,905	4,847,470	5,002,648
Commodities	340,961	456,502	422,154
Capital Outlay	589,564	729,495	519,345
Transfers	198,000	99,000	99,000
Loans	128,000	0	0
TOTAL EXPENDITURES	<u>\$28,748,641</u>	<u>\$30,585,885</u>	<u>\$29,068,287</u>
ENDING BALANCE DECEMBER 31	\$7,244,297	\$6,122,118	\$6,703,321

GENERAL FUND EXPENDITURES

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
DIVISION/PROGRAM			
City Council	\$206,869	\$213,553	\$213,542
City Manager's Office	220,978	228,085	231,353
Finance	1,045,253	1,136,246	1,056,676
Law	764,040	934,487	810,276
Economic Development & Planning	652,298	674,605	595,747
Fire	9,123,859	9,706,684	8,953,672
Police	11,242,446	12,023,281	12,038,660
Community Revitalization	1,248,397	1,376,027	1,093,926
Public Works & Utilities	2,611,203	2,714,664	2,500,545
Non-Departmental	1,307,299	1,479,253	1,474,891
Transfers Out	326,000	99,000	99,000
TOTAL DIVISION/PROGRAM	\$28,748,641	\$30,585,885	\$29,068,287
EXPENDITURES:			
Personal Services	\$23,001,211	\$24,453,418	\$23,025,140
Contractual Services	\$4,490,905	4,847,470	5,002,648
Commodities	\$340,961	456,502	422,154
Capital Outlay	589,564	729,495	519,345
Transfers	198,000	99,000	99,000
Loans	128,000	0	0
TOTAL EXPENDITURES	\$28,748,641	\$30,585,885	\$29,068,287

CITY COUNCIL OFFICE

Summary

The Clerk of Council records, prepares, disseminates and preserves the official activities of the City Council. This involves provision of information to elected officials, City staff, and the general public, including the maintenance and coordination of City records.

The Clerk of the City Council attends all City Council meetings and staff meetings. It is the Clerk's responsibility to meet legal requirements for proper notification, posting, recording, and authentication of official records of the City.

The Clerk prepares the annual budget for Council and monitors budget activity monthly. The Clerk's Office is the custodian of all official city records and the Clerk has been named the Records Coordinator for the City of Middletown. The Clerk administers the Records Commission which is required to meet at least twice a year. The Clerk maintains rosters and records of boards and committees of the City. Numerous Proclamations, Certificates, Awards and Recognitions are requested from the Clerk's Office. The Clerk provides any and all secretarial services for the Mayor and Council upon request. Annually, the City Code is updated to include all legislation that has been passed. The Clerk compiles all the information needed by the codifier and after the changes are reviewed, legislation is introduced to Council to accept the changes. The updates are then distributed. This distribution list is also updated and maintained by the Clerk.



Goals and Objectives

- Goal 1: Provide the needed administrative and clerical support to City Council. Schedule a New Council Member Orientation.
Measure: Ongoing process.
- Goal 2: Continue to provide an acceptable, timely and efficient level of customer service to the public, staff and Council members.
Measure: Ongoing process.
- Goal 3: Continue to provide Codified Ordinances via computer and net access and work to update those ordinances in a timely manner.
Measure: This program continues annually.
- Goal 4: Continue to make public records available.
Measure: Ongoing process.
- Goal 5: Proceed with relocation of three storage areas to consolidate into one storage area where the Butler County Law Library vacated.

**DEPARTMENT SUMMARY OF EXPENDITURES
CITY COUNCIL**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
City Council	\$206,869	\$213,553	\$213,542
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$206,869	\$213,553	\$213,542
EXPENDITURES BY CATEGORY:			
Personal Services	\$154,517	\$160,713	\$162,527
Contractual Services	43,122	45,300	42,215
Commodities	5,099	4,000	4,000
Capital Outlay	4,130	3,540	4,800
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$206,869	\$213,553	\$213,542

**GENERAL FUND
CITY COUNCIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
MAYOR (NG)	1	1	1
CITY COUNCIL (NG)	6	6	6
CLERK OF THE CITY COUNCIL (177)	1	1	1
DEPUTY CLERK (187)	1040 hrs	1040 hrs	1040 hrs
PERSONAL SERVICES:			
100.101.51110 SALARIES & WAGES	\$120,141	\$125,663	\$126,471
100.101.51211 PERS	17,972	17,593	17,706
100.101.51220 WORKERS COMPENSATION	2,554	3,142	4,427
100.101.51230 GROUP HEALTH INSURANCE	11,881	12,396	12,012
100.101.51270 MEDICARE-CITY SHARE	1,737	1,822	1,834
100.101.51275 LIFE INSURANCE	77	97	77
100.101.51295 SOCIAL SECURITY	155	0	0
Total - PERSONAL SERVICES	<u>154,517</u>	<u>160,713</u>	<u>162,527</u>
CONTRACTUAL SERVICES:			
100.101.52110 TRAVEL AND TRAINING	1,067	2,000	2,000
100.101.52111 MANDATORY TRAINING	2,436	3,000	3,000
100.101.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	500	275
100.101.52490 OUTSIDE PRINTING	232	500	500
100.101.52510 MAINTENANCE OF EQUIPMENT	3,566	3,100	2,240
100.101.52710 LEGAL ADVERTISING	25,767	25,000	23,000
100.101.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,130	1,200	1,200
100.101.52980 OTHER MISC CONTRACTUAL SERVICE	8,924	10,000	10,000
Total - CONTRACTUAL SERVICES	<u>43,122</u>	<u>45,300</u>	<u>42,215</u>
COMMODITIES:			
100.101.53100 OFFICE SUPPLIES	2,645	2,000	2,000
100.101.53210 FOOD	1,495	1,000	1,000
100.101.53296 OTHER SUPPLIES	960	1,000	1,000
Total - COMMODITIES	<u>5,099</u>	<u>4,000</u>	<u>4,000</u>
CAPITAL OUTLAY:			
100.101.54320 OFFICE MACHINERY & EQUIPMENT	4,130	3,540	4,800
Total - CAPITAL OUTLAY	<u>4,130</u>	<u>3,540</u>	<u>4,800</u>
Grand Total	\$206,869	\$213,553	\$213,542

CITY MANAGER'S OFFICE

Summary

The City Manager's office serves as the communication link between City Council and City staff. This office provides direction to senior staff of all departments except the Municipal Court and Health Department. The City Manager is responsible for the appointment of city staff, the administration of the City's annual budget, performance management, public relations, policy development, legislative support, and long term strategic and financial planning. The City Manager will facilitate the goals and objectives of the City Council.

**DEPARTMENT SUMMARY OF EXPENDITURES
CITY MANAGER**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
City Manager's Office	\$220,978	\$228,085	\$231,353
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$220,978	\$228,085	\$231,353
EXPENDITURES BY CATEGORY:			
Personal Services	\$215,829	\$216,643	\$219,689
Contractual Services	3,962	9,092	9,314
Commodities	1,186	2,350	2,350
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$220,978	\$228,085	\$231,353

**GENERAL FUND
CITY MANAGER'S OFFICE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
CITY MANAGER (NG)	1	1	1
EXECUTIVE ASSISTANT (184)	1	0	0
ADMINISTRATIVE ASSISTANT (187)	0	1	1
PERSONAL SERVICES:			
100.111.51110 SALARIES & WAGES	\$162,693	\$163,427	\$165,123
100.111.51211 PERS	24,526	22,880	23,117
100.111.51220 WORKERS COMPENSATION	3,124	4,086	5,779
100.111.51230 GROUP HEALTH INSURANCE	17,538	18,298	17,732
100.111.51260 VEHICLE ALLOWANCE	5,400	5,400	5,400
100.111.51270 MEDICARE-CITY SHARE	2,404	2,370	2,394
100.111.51275 LIFE INSURANCE	145	182	144
Total - PERSONAL SERVICES	<u>215,829</u>	<u>216,643</u>	<u>219,689</u>
CONTRACTUAL SERVICES:			
100.111.52110 TRAVEL AND TRAINING	20	0	0
100.111.52111 MANDATORY TRAVEL AND TRAINING	2,334	3,080	3,080
100.111.52120 EMPLOYEE MILEAGE REIMB	113	600	400
100.111.52222 TELEPHONE LINE CHARGES	0	300	300
100.111.52480 OTHER PROFESSIONAL SERVICES	(137)	2,105	2,105
100.111.52490 OUTSIDE PRINTING	303	450	450
100.111.52510 MAINTENANCE OF EQUIPMENT	0	893	1,359
100.111.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,329	1,664	1,620
Total - CONTRACTUAL SERVICES	<u>3,962</u>	<u>9,092</u>	<u>9,314</u>
COMMODITIES:			
100.111.53100 OFFICE SUPPLIES	911	1,050	1,050
100.111.53210 FOOD	275	425	425
100.111.53510 SUPPLIES TO MAINTAIN EQUIPMENT	0	875	875
Total - COMMODITIES	<u>1,186</u>	<u>2,350</u>	<u>2,350</u>
Grand Total	\$220,978	\$228,085	\$231,353

FINANCE DEPARTMENT

Summary

The Finance Department provides fiscal management and facilitates the operations of all City departments by providing budgetary and financial information. The department's six divisions provide a variety of services to internal and external customers.

The Finance Administration Division prepares the annual budget and the Comprehensive Annual Financial Report of the City of Middletown. This division is also responsible for the Finance Department management and debt management.

The Treasury Division provides internal accounting and treasury services to the City. Among its functions are: accounting, payroll, accounts payable, investments, and cash management.

The Information Systems Division is responsible for all City computer hardware, software, telephones, along with the City's data and voice networks. Information Systems provides software development and technical support for all City Departments, including round-the-clock support for Police and Fire.

The Purchasing Division furnishes centralized purchasing management for all departments. Bid preparation, vendor selection, and vendor relations are the responsibility of this division. This division also oversees the disposal of city property and the purchasing card program.

The City Income Tax Division collects the City's local income tax. The Division is responsible for the management of the mandatory income tax filing program approved by the City Commission in 1994.

The Water and Sewer Administration Division prepares and collects the City's monthly utility bills which includes water, sewer, storm water, well field protection, and refuse collection fees.



Goals and Objectives

- Goal 1: Maintain the City's AA2 bond rating to ensure low interest rates for bonds.
Measure: The AA2 bond rating was maintained in 2011 and we will continue this goal for 2012.
- Goal 2: Receive the Government Finance Officers Association "Distinguished Budget Award" and the "Certificate of Achievement for Excellence in Financial Reporting Award."
Measure: Both awards were accomplished in 2010 and 2011 and submission for both awards is anticipated in 2012.
- Goal 3: Continue to update staff and Council on the current financial condition of the City's funds and balances.
Measure: Financial highlights are reported monthly to Council.

FINANCE DEPARTMENT

(Goals continued)

- Goal 4: Continue to expand the City's cooperative purchasing efforts.
- Goal 5: Meet as needed with Public Safety Committee and continue to provide financial information on the Public Safety Levy Income Tax.
- Goal 6: Computers/Software:
- Develop Police Incident Reports online and make accessible from the City's web site.
 - Review Payment Card Industry Data Security Standard compliance, and upgrade appropriate security measures and policies to meet revised standards. Contract with an outside security firm to run a full system penetration test and respond to any weaknesses that are discovered.
 - Implement new Smart Cards and VPN software for Public Safety mobile computers.
 - Assist Water Treatment and Wastewater Treatment with the implementation of new Maintenance Management and Work Order Processing software.
 - Write request for proposal for a new Utility Billing and Income Tax application software packages. Evaluate proposals from qualified vendors, and recommend the best applications that fit the City's budget.
 - Work with the Fire Division to improve mobile computing functions. Evaluate options to upgrade Fire & EMS software. Determine the best mobile computing platform and pilot-test a few of the recommended units.
 - Replace outdated Police mobile computers, as budget resources allow.
 - Implement a better method of tracking and managing disk storage space on the City's central servers.
 - Continue to improve the off-site Disaster Recovery and Business Continuity resources at the Butler County co-location facility.
- Goal 7: Review prior court cases to see if in compliance with court order and begin additional collection activities as necessary.
- Goal 8: Send letters to all active taxpayers who have accounts and did not file for the years 2010 and 2011 and all accounts hitting the statute of limitations during 2012.
- Goal 9: Train staff on the use of the new finance software.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF FINANCE

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Finance Administration	\$197,142	\$219,608	\$226,135
Treasury	186,047	198,116	199,202
Information Systems	602,905	657,884	570,750
Purchasing	59,159	60,638	60,589
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,045,253	\$1,136,246	\$1,056,676
EXPENDITURES BY CATEGORY:			
Personal Services	\$991,934	\$1,009,326	\$932,841
Contractual Services	23,658	67,360	64,304
Commodities	10,446	14,448	14,725
Capital Outlay	19,216	45,112	44,806
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$1,045,253	\$1,136,246	\$1,056,676

GENERAL FUND
FINANCE ADMINISTRATION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
FINANCE DIRECTOR (170)	1	1	1
BUDGET ANALYST (183)	1	1	1
PERSONAL SERVICES:			
100.131.51110 SALARIES & WAGES	\$149,182	\$152,593	\$157,139
100.131.51120 OVERTIME WAGES	0	2,000	2,000
100.131.51211 PERS	23,313	21,643	22,278
100.131.51220 WORKERS COMPENSATION	3,897	3,865	5,570
100.131.51230 GROUP HEALTH INSURANCE	11,881	12,396	12,012
100.131.51270 MEDICARE-CITY SHARE	2,151	2,242	2,308
100.131.51275 LIFE INSURANCE	155	194	153
Total - PERSONAL SERVICES	<u>190,579</u>	<u>194,933</u>	<u>201,460</u>
CONTRACTUAL SERVICES:			
100.131.52110 TRAVEL AND TRAINING	85	0	0
100.131.52111 MANDATORY TRAINING	2,032	2,000	2,000
100.131.52120 EMPLOYEE MILEAGE REIMB	0	75	75
100.131.52230 POSTAGE & POSTAL CHARGES	14	75	75
100.131.52480 OTHER PROFESSIONAL SERVICE	1,250	19,100	19,100
100.131.52490 OUTSIDE PRINTING	77	175	175
100.131.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,494	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>4,952</u>	<u>23,425</u>	<u>23,425</u>
COMMODITIES:			
100.131.53100 OFFICE SUPPLIES	815	600	625
100.131.53510 SUPPLIES TO MAINTAIN EQUIP	796	650	625
Total - COMMODITIES	<u>1,610</u>	<u>1,250</u>	<u>1,250</u>
Grand Total	\$197,142	\$219,608	\$226,135

**GENERAL FUND
TREASURY**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
EXECUTIVE ACCOUNT CLERK (188)	2	2	3
SENIOR ACCOUNT CLERK (190)	1	1	0
PERSONAL SERVICES:			
100.132.51110 SALARIES & WAGES	\$125,032	\$126,008	\$126,411
100.132.51120 OVERTIME WAGES	4,094	5,000	8,500
100.132.51211 PERS	20,432	18,341	18,888
100.132.51220 WORKERS COMPENSATION	3,794	3,275	4,722
100.132.51230 GROUP HEALTH INSURANCE	23,195	24,200	23,452
100.132.51270 MEDICARE-CITY SHARE	1,852	1,900	1,956
100.132.51275 LIFE INSURANCE	174	219	172
Total - PERSONAL SERVICES	<u>178,572</u>	<u>178,943</u>	<u>184,101</u>
CONTRACTUAL SERVICES:			
100.132.52110 TRAVEL AND TRAINING	100	100	100
100.132.52111 MANDATORY TRAVEL & TRAINING	290	1,250	1,250
100.132.52480 OTHER PROFESSIONAL SERVICES	773	8,000	5,926
100.132.52490 OUTSIDE PRINTING	1,956	4,200	2,000
100.132.52510 MAINTENANCE OF EQUIPMENT	1,007	400	1,000
100.132.52620 EMPLOYEE BONDS	186	125	200
100.132.52920 MEMBERSHIPS-BOOKS-PERIODICALS	456	600	600
Total - CONTRACTUAL SERVICES	<u>4,768</u>	<u>14,675</u>	<u>11,076</u>
COMMODITIES:			
100.132.53100 OFFICE SUPPLIES	2,399	3,200	2,800
100.132.53510 SUPPLIES TO MAINTAIN EQUIPMENT	309	548	1,225
Total - COMMODITIES	<u>2,707</u>	<u>3,748</u>	<u>4,025</u>
CAPITAL OUTLAY:			
100.132.54320 OFFICE MACHINERY & EQUIPMENT	0	750	0
Total - CAPITAL OUTLAY	<u>0</u>	<u>750</u>	<u>0</u>
Grand Total	\$186,047	\$198,116	\$199,202

**GENERAL FUND
INFORMATION SYSTEMS**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
INFORMATION SYSTEMS MANAGER (173)	1	1	1
SENIOR COMPUTER ANALYST/PROGRAMMER (176)	2	2	2
COMPUTER PROGRAMMER ANALYST (179)	1	1	0
INFORMATION SYSTEMS SUPPORT ANALYST (181)	1	1	1
INFORMATION SYSTEMS TECHNICIAN (184)	1	1	1
PERSONAL SERVICES:			
100.136.51110 SALARIES & WAGES	\$401,238	\$412,874	\$351,060
100.136.51211 PENSION	62,534	57,802	49,149
100.136.51220 WORKERS COMPENSATION	9,646	10,322	12,287
100.136.51230 GROUP HEALTH INSURANCE	84,996	89,131	70,782
100.136.51270 MEDICARE-CITY SHARE	5,734	5,987	5,090
100.136.51275 LIFE INSURANCE	455	571	373
Total - PERSONAL SERVICES	<u>564,602</u>	<u>576,687</u>	<u>488,741</u>
CONTRACTUAL SERVICES:			
100.136.52120 EMPLOYEE MILEAGE REIMBUREMENT	0	500	500
100.136.52220 LONG DISTANCE CHARGES	20	0	0
100.136.52222 TELEPHONE LINE CHARGES	266	0	0
100.136.52230 POSTAGE & POSTAL CHARGES	0	100	100
100.136.52330 RADIO MAINTENANCE	158	0	0
100.136.52340 EQUIPMENT & VEHICLE RENTAL	229	500	500
100.136.52480 OTHER PROFESSIONAL SERVICE	7,912	26,235	26,603
100.136.52510 MAINTENANCE OF EQUIPMENT	4,280	0	0
100.136.52511 MAINTENANCE OF TELEPHONES	141	0	0
100.136.52920 MEMBERSHIPS-BOOKS-PERIODICALS	99	500	500
Total - CONTRACTUAL SERVICES	<u>13,105</u>	<u>27,835</u>	<u>28,203</u>
COMMODITIES:			
100.136.53100 OFFICE SUPPLIES	1,234	4,000	4,000
100.136.53510 SUPPLIES TO MAINTAIN EQUIPMENT	4,749	5,000	5,000
Total - COMMODITIES	<u>5,983</u>	<u>9,000</u>	<u>9,000</u>
CAPITAL OUTLAY:			
100.136.54300 COMPUTER & OTHER PERIPHERALS	16,073	22,181	22,403
100.136.54311 RADIO DEPRECIATION	169	0	0
100.136.54370 COMPUTER SOFTWARE	2,974	22,181	22,403
Total - CAPITAL OUTLAY	<u>19,216</u>	<u>44,362</u>	<u>44,806</u>
Grand Total	\$602,905	\$657,884	\$570,750

**GENERAL FUND
PURCHASING**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PURCHASING AGENT (180)	1664 hrs	1664 hrs	1664 hrs
PERSONAL SERVICES:			
100.137.51110 SALARIES & WAGES	\$49,487	\$49,820	\$49,820
100.137.51211 PERS	7,531	6,975	6,975
100.137.51220 WORKERS COMPENSATION	1,162	1,246	1,744
100.137.51270 MEDICARE - CITY SHARE	0	722	0
Total - PERSONAL SERVICES	<u>58,181</u>	<u>58,763</u>	<u>58,539</u>
CONTRACTUAL SERVICES:			
100.137.52120 EMPLOYEE MILEAGE REIMBURSEMENT	132	250	400
100.137.52490 OUTSIDE PRINTING	76	400	500
100.137.52510 MAINTENANCE OF EQUIPMENT	39	75	0
100.137.52920 MEMBERSHIPS-BOOKS-PERIODICALS	585	700	700
Total - CONTRACTUAL SERVICES	<u>832</u>	<u>1,425</u>	<u>1,600</u>
COMMODITIES:			
100.137.53100 OFFICE SUPPLIES	146	450	450
Total - COMMODITIES	<u>146</u>	<u>450</u>	<u>450</u>
Grand Total	\$59,159	\$60,638	\$60,589

LAW DEPARTMENT

Summary

The Department of Law is established by City ordinance and is under the direction of the Law Director, who is an appointee of the City Manager. The department represents and advises the City in all civil, criminal and administrative law matters; prosecutes criminal cases in the Middletown Municipal Court; and performs such other duties as may be required by City Charter, ordinance, or statute.

The Law Director must prepare all contracts, bonds and other instruments in writing in which the City is concerned and endorse on each his approval of the form and correctness thereof. In addition, the Law Director gives oral or written opinions to any officer of the City, including members of the legislative authority, concerning any matter before such officer in his/her official capacity.

The Department of Law prosecutes or defends, on behalf of the City, all complaints, suits and controversies to which the City is a party, including, but not limited to, filing and prosecuting civil suits for the collection of delinquent income taxes, prosecuting civil actions for injunctive relief in connection with the abatement of the public nuisances, defending tort (personal injury), zoning, public records, and federal civil rights lawsuits. In addition, the Department of Law oversees and coordinates the use of outside legal counsel in connection with matters involving particular expertise, or where ethical standards require the retention of separate counsel.



Goals and Objectives

Goal 1: Provide legal services to other departments.

Measures:

- Provide general legal advice and counsel for staff and City Council, including written opinions, on all legal issues before the City.
- Represent the City in all legal proceedings.

Goal 2: Provide counsel and advice for appointed boards and commissions.

Measures:

- Attend all Civil Service Commission Meetings.
- Attend board and commission meetings as requested by the Department Head or City Manager.
- Provide written and oral advice as needed.

Goal 3: Provide competent service as labor counsel concerning labor issues.

Measures:

- Serve as coordinator of negotiation teams and as chief negotiator.
- Provide timely advice on labor issues.
- Review grievances with departments and city manager's designee.
- Handle labor arbitrations.
- Train front-line supervisors, re: contracts.

LAW DEPARTMENT

Goals and Objectives (continued)

Goal 4: Provide legal assistance in the acquisition, purchase or sale of real property.

Measures:

- Review all agreements, documents of transfer, etc. for the purchase, sale or lease of real property.
- Provide legal services in annexation and appropriation proceedings
- Review all loan, mortgage or accounting documents pertinent to a land transfer.
- Coordinate recordation of deeds, mortgages, etc. for the City.

Goal 5: Maintain the City Policy and Procedure Manual (PPM).

Measures:

- Maintain master copy of PPM
- Coordinate review of all proposed revisions of PPM
- Implement policy and procedure revisions authorized by the City Manager and update master copy.

LAW DEPARTMENT - PERSONNEL DIVISION
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Summary

The Personnel Division plans, organizes, coordinates, directs, and evaluates the City's personnel functions to ensure a quality work environment that will best meet the current and future needs of Middletown's public employees and the citizens we serve.

The Personnel Division manages the City's personnel program, to include classification, compensation, recruitment and hiring, personnel evaluation, termination or retirement, training, benefits, employee relations and assistance, and employee record keeping. This division also coordinates administration of the Civil Service system and the City's safety program.



Service Levels for 2012

The Personnel Division will continue serving the needs of City employees through improved communications, clarifying policies and procedures so that employees have clear guidelines to follow, building a spirit of cooperation with all departments and agencies, and implementing the City Strategic Plan.



Goals and Objectives

Goal 1: Maintain a quality City Personnel Program that is responsive to management and employee needs.

Measures: Respond to personnel needs upon request.
 Provide effective and legitimate hiring and promotional processes.
 Assure employee status and records are properly maintained.
 Assist in administration of employee benefits and programs.

Goal 2: Improve the Position Classification Plan to accurately reflect position descriptions, classifications, and the resulting performance appraisals and salary systems.

Measure: Review current plan, revise and update where necessary.

Goal 3: Implement a comprehensive staff development program to include Customer Service training, a Leadership Institute, and Basic Supervisor training.

Measure: Set up training programs, in-house when possible, for new employees and refresher courses for others.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF LAW

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Law	\$489,239	\$564,184	\$425,742
Personnel	274,801	370,303	384,534
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$764,040	\$934,487	\$810,276
EXPENDITURES BY CATEGORY:			
Personal Services	\$520,609	\$726,154	\$449,976
Contractual Services	239,506	202,833	354,800
Commodities	2,425	5,500	5,500
Capital Outlay	1,500	0	0
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$764,040	\$934,487	\$810,276

**GENERAL FUND
LAW**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
LAW DIRECTOR (170)	1	1	1
ASSISTANT LAW DIRECTOR (172)	1	1	0
PROSECUTOR (177)	1	1	1
ASSISTANT PROSECUTOR (180)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1820 hrs	1820 hrs	1
P/T VICTIM ADVOCATE COORDINATOR (191)	1560 hrs	1560 hrs	1040 hrs
PERSONAL SERVICES:			
100.150.51110 SALARIES & WAGES	\$314,142	\$360,717	\$268,325
100.150.51120 OVERTIME WAGES	14	505	500
100.150.51211 PERS	49,817	50,571	37,635
100.150.51220 WORKERS COMPENSATION	8,200	9,008	9,409
100.150.51230 GROUP HEALTH INSURANCE	44,381	80,424	52,478
100.150.51270 MEDICARE-CITY SHARE	4,467	5,238	3,898
100.150.51275 LIFE INSURANCE	289	489	297
Total - PERSONAL SERVICES	<u>421,310</u>	<u>506,952</u>	<u>372,542</u>
CONTRACTUAL SERVICES:			
100.150.52111 MANDATORY TRAVEL & TRAINING	3,926	5,000	3,000
100.150.52120 EMPLOYEE MILEAGE REIMBURSEMENT	523	750	750
100.150.52230 POSTAGE AND POSTAL CHARGES	201	300	300
100.150.52410 LEGAL SERVICE	31,282	30,032	30,000
100.150.52480 OTHER PROFESSIONAL SERVICES	21,123	10,000	10,000
100.150.52490 OUTSIDE PRINTING	250	900	900
100.150.52510 MAINTENANCE OF EQUIPMENT	119	1,250	1,250
100.150.52920 MEMBERSHIPS-BOOKS-PERIODICALS	9,613	7,000	5,000
Total - CONTRACTUAL SERVICES	<u>67,036</u>	<u>55,232</u>	<u>51,200</u>
COMMODITIES:			
100.150.53100 OFFICE SUPPLIES	892	2,000	2,000
Total - COMMODITIES	<u>892</u>	<u>2,000</u>	<u>2,000</u>
Grand Total	\$489,239	\$564,184	\$425,742

**GENERAL FUND
PERSONNEL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PERSONNEL SPECIALIST (184)	1	2	1
TRAINING/SPECIAL PROJECTS COORDINATOR (186)	0	1	0
P/T SECRETARY II (192)	2500 hrs	0	0
PERSONAL SERVICES:			
100.142.51110 SALARIES & WAGES	\$66,783	\$149,306	\$52,341
100.142.51120 OVERTIME	0	1,555	500
100.142.51211 PERS	10,021	21,121	7,398
100.142.51220 WORKERS COMPENSATION	1,144	3,772	1,850
100.142.51230 GROUP HEALTH INSURANCE	18,921	36,006	12,012
100.142.51270 MEDICARE-CITY SHARE	880	2,187	766
100.142.51275 LIFE INSURANCE	74	255	67
100.142.51290 EMPLOYEE AWARDS	1,476	5,000	2,500
Total - PERSONAL SERVICES	99,299	219,202	77,434
CONTRACTUAL SERVICES:			
100.142.52120 EMPLOYEE MILEAGE REIMBURSEMENT	7	100	100
100.142.52125 EMPLOYEE DEVELOPMENT	17,680	28,020	28,000
100.142.52410 LEGAL SERVICE	21,900	21,700	22,500
100.142.52420 MEDICAL SERVICE	6,175	22,000	22,000
100.142.52480 OTHER PROFESSIONAL SERVICE	103,376	45,000	200,500
100.142.52490 OUTSIDE PRINTING	1,521	2,000	2,000
100.142.52510 MAINTENANCE OF EQUIPMENT	1,171	1,847	2,000
100.142.52710 LEGAL ADVERTISEMENTS	18,563	25,000	25,000
100.142.52920 MEMBERSHIPS-BOOKS-PERIODICALS	2,077	1,934	1,500
Total - CONTRACTUAL SERVICES	172,470	147,601	303,600
COMMODITIES:			
100.142.53100 OFFICE SUPPLIES	1,334	2,000	2,000
100.142.53410 SUPPLIES TO MAINTAIN EQUIPMENT	199	1,500	1,500
Total - COMMODITIES	1,532	3,500	3,500
CAPITAL OUTLAY:			
100.142.54320 OFFICE MACHINERY & EQUIPMENT	1,500	0	0
Total - CAPITAL OUTLAY	1,500	0	0
Grand Total	\$274,801	\$370,303	\$384,534

ECONOMIC DEVELOPMENT

Summary

The purpose of economic development is to improve the economic well being of our citizens, businesses and neighborhoods. The Economic Development Department serves as the City's primary vehicle to attract and retain business as well as to provide local and regional outreach. This department works with the City Manager and Council as well as the other city departments to encourage new investment. The Economic Development Director is also responsible for working with local and regional economic development-related organizations to foster a positive impression of the City of Middletown.



Goals and Objectives

- Goal 1: Support the sustainability and expansion of existing businesses
- Communicate City support for businesses and discern concerns and needs
 - Facilitate speedy and customer friendly responses to businesses by enhancing interdepartmental communication and building awareness of business needs
 - Assist small businesses by connecting them with the Small Business Administrator
 - Develop relationships to facilitate funding opportunities through the Butler County Revolving Loan fund; Butler County Port Authority; Warren County Port Authority; Workforce One (training); providers of New Markets Tax Credits, other lenders, and the State of Ohio
 - Create incentive proposals to support business growth
 - Provide brownfield support
 - Engage Public Relations expert to highlight businesses to the media, site selectors, and local residents
 - Support growth and development of businesses and key community assets within the central business district
 - Respond to business needs for infrastructure, sites, financing, workforce, and other areas as indicated in goals 3-5
- Goal 2: Facilitate recruitment of new businesses
- Participate in executive team to recruit Cincinnati State.
 - Work with prospects to offer incentives, meet objections, communicate city advantages, offer incentives, and provide other information needed to win the deal
 - Evaluate recruiting opportunities and existing industry clusters and strengths
 - Implement a marketing plan directed toward the targeted industries
 - Review opportunities to create a university driven research and technology partnership
 - Grow broker and site selector relationships
 - Grow relationships with regional development entities: Dayton Development Coalition, Cincinnati USA Chamber, Jobs First Ohio
 - Respond to site leads for new projects
 - Use brownfield grants and assist in brownfield clean-up to facilitate business growth when appropriate
 - Expand development of web based site information
 - Work to redevelop and create available sites as indicated in Goal 5.

ECONOMIC DEVELOPMENT

- Goal 3: Retain, develop and recruit a highly skilled workforce.
- Support workforce development program
 - Connect workforce training opportunities with employers
 - Support Middletown City Schools Business Partnership Project
- Support United Way Bold Goals
- Goal 4: Ensure the development and implementation of public infrastructure needed to retain employers and to support growth of targeted industries
- Engage interdepartmental resources, inside and outside legal staff, and other entities as appropriate to resolve employer infrastructure needs
 - Maximize Gateway Redevelopment Opportunity by coordinating with planning and engineering to connect roadway, signage, zoning, utility and landscaping planning to business needs
 - Coordinate with finance officer, TIRC, and TIF consultant (if appropriate) to maximize TIF funding opportunities
 - Apply for Ohio 629 Roadway grants and other grants when appropriate
- Goal 5. Expand available sites through redevelopment of existing sites and development of new sites
- Work with prospective developer to create funding opportunity for redevelopment of Towne Mall.
 - Engage broker to market Aeronca sites and Wrenn site;
 - Seek redevelopment partners for Orman building
 - Develop plan for donation of Middletown Paperboard to the City and future redevelopment
 - Seek additional opportunities to provide clean sites through remediation of brownfields;
 - Grow relationships for Brownfield Redevelopment funding, apply for state and federal assessment and remediation grants
 - Engage developers and prospects to market redeveloped sites
 - Work with city staff and outside consultants to plan for development of new sites. Assist with applications for funding when appropriate.

PLANNING DIVISION

Summary

The Planning Division has five principle functions: (1) short and long range planning, (2) special project and economic development planning; (3) development project review and processing, (4) zoning administration and enforcement, and (5) data, research, graphics, and mapping services.

Planning staff, often works with other departments on special projects, is responsible for the Master Plan, neighborhood planning as well as special project planning and implementation. Recent examples include: 2009 Downtown Plan update, Highlands Historic District designation, 2009 Renaissance West redevelopment plan, and Renaissance East zoning update.

The planning staff is responsible for issuing all zoning certificates, inter-departmental coordination of development plan and plat reviews and processing, and zoning code enforcement. This staff acts as the primary liaison with and support for City Planning Commission, Board of Zoning Appeals, Architectural Review Board and the Historic Commission. This includes processing of applications, correspondence with applicants and surrounding property owners, preparing staff reports to various commissions, preparation of minutes of meetings, and providing written confirmations regarding board actions to applicants. In 2010, the Planning Division issued 225 Zoning Certificates and responded to over 400 inquiries and worked to continue the update of the zoning ordinance. Staff responds to requests for about 1200 zoning verifications for realtors, lenders, and property owners each year.

Staff provides data, graphics, research and mapping of community data to various requests from: the general public; the business community; schools; and regional, state, and county governments. They also provide a wide range of mapping, graphic and data analysis services for other City departments. They also work with state and federal agencies on maintaining and updating census data.

A new initiative started in 2009 is to heighten zoning enforcement. This function seeks to revitalize the city by eliminating clutter and incompatible land uses.



Goals and Objectives

- Goal 1: Improve responsiveness to customers on development review
- Goal 2: Continue the update of the Middletown Master Plan
- Goal 3: Continue to implement the Downtown Urban Plan and Renaissance District Plan
- Goal 4: Encourage quality development along the I-75 Corridor



Service Measures

	<u>2010 Actual</u>	<u>2011 Est.</u>	<u>2012 Est.</u>
Number of Zoning Certificates Issues	225 issued	210 issued	210 issued

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Economic Development Administration	\$254,011	\$267,539	\$275,529
Planning	398,287	407,066	320,218
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$652,298	\$674,605	\$595,747
EXPENDITURES BY CATEGORY:			
Personal Services	\$559,219	\$570,249	\$493,538
Contractual Services	86,921	96,606	94,459
Commodities	3,515	6,250	6,250
Capital Outlay	2,643	1,500	1,500
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TOTAL EXPENDITURES	\$652,298	\$674,605	\$595,747

**GENERAL FUND
ECONOMIC DEVELOPMENT ADMINISTRATION**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
ECONOMIC DEVELOPMENT DIRECTOR (172)	1	1	1
ECONOMIC DEVELOPMENT PROGRAM MGR (176)	1	1	1
PERSONAL SERVICES:			
100.164.51110 SALARIES & WAGES	\$157,006	\$161,846	\$164,755
100.164.51211 PERS	23,302	22,659	23,066
100.164.51220 WORKERS COMPENSATION	3,423	4,046	5,766
100.164.51230 GROUP HEALTH INSURANCE	21,073	21,987	27,598
100.164.51260 VEHICLE ALLOWANCE	4,400	3,300	3,300
100.164.51270 MEDICARE-CITY SHARE	2,287	2,347	2,389
100.164.51275 LIFE INSURANCE	155	194	174
Total - PERSONAL SERVICES	211,647	216,379	227,048
CONTRACTUAL SERVICES:			
100.164.52110 TRAVEL AND TRAINING	2,721	5,060	3,000
100.164.52111 MANDATORY TRAINING	1,336	3,100	2,000
100.164.52222 TELEPHONE LINE CHARGES	1,181	1,500	1,500
100.164.52480 OTHER PROFESSIONAL SERVICES	32,551	32,000	26,481
100.164.52490 OUTSIDE PRINTING	51	3,250	3,250
100.164.52920 MEMBERSHIPS-BOOKS-PERIODICALS	3,431	4,000	10,000
Total - CONTRACTUAL SERVICES	41,271	48,910	46,231
COMMODITIES:			
100.164.53100 OFFICE SUPPLIES	846	750	750
Total - COMMODITIES	846	750	750
CAPITAL OUTLAY:			
100.164.54320 OFFICE MACHINERY & EQUIPMENT	147	1,000	1,000
100.164.54370 COMPUTER SOFTWARE	100	500	500
Total - CAPITAL OUTLAY	247	1,500	1,500
Grand Total	\$254,011	\$267,539	\$275,529

**GENERAL FUND
PLANNING**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PLANNING DIRECTOR (172)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
SENIOR PLANNER (178)	1	1	0
SENIOR ENGINEERING TECH (182)	1	1	1
PERSONAL SERVICES:			
100.162.51110 SALARIES & WAGES	\$254,799	\$261,040	\$195,840
100.162.51211 PERS	39,427	36,546	27,418
100.162.51220 WORKERS COMPENSATION	5,693	6,526	6,854
100.162.51230 GROUP HEALTH INSURANCE	43,703	45,597	33,318
100.162.51270 MEDICARE-CITY SHARE	3,650	3,785	2,840
100.162.51275 LIFE INSURANCE	300	376	220
Total - PERSONAL SERVICES	<u>347,572</u>	<u>353,870</u>	<u>266,490</u>
CONTRACTUAL SERVICES:			
100.162.52120 EMPLOYEE MILEAGE REIMBURSEMENT	30	300	200
100.162.52222 TELEPHONE LINE CHARGES	1,024	1,300	1,000
100.162.52430 ENGINEERING SERVICE	29,615	32,000	32,000
100.162.52480 OTHER PROFESSIONAL SERVICE	12,517	10,296	11,428
100.162.52490 OUTSIDE PRINTING	0	800	600
100.162.52510 MAINTENANCE OF EQUIPMENT	39	500	500
100.162.52710 LEGAL ADVERTISEMENTS	0	500	500
100.162.52920 MEMBERSHIPS-BOOKS-PERIODICALS	2,425	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>45,651</u>	<u>47,696</u>	<u>48,228</u>
COMMODITIES:			
100.162.53100 OFFICE SUPPLIES	2,496	3,500	3,500
100.162.53510 SUPPLIES TO MAINTAIN EQUIPMENT	173	2,000	2,000
Total - COMMODITIES	<u>2,669</u>	<u>5,500</u>	<u>5,500</u>
CAPITAL OUTLAY:			
100.162.54320 OFFICE MACHINERY/EQUIPMENT	2,395	0	0
Total - CAPITAL OUTLAY	<u>2,395</u>	<u>0</u>	<u>0</u>
Grand Total	\$398,287	\$407,066	\$320,218

DIVISION OF FIRE

Mission Statement

The Mission of the Middletown Division of Fire is to protect life and property from fire and other hazards.

This mission is accomplished through Fire Suppression, Fire Prevention, Public Education, Fire Cause Determination, Hazardous Material Response and Emergency Medical Services including Advanced Life Support Skills, Vehicle Extrication as well as Confined Space, High Angle and Shore based Water Rescue.



2012 Summary

The Division of Fire is under the direction of the Fire Chief.

The Division of Fire's 2012 Budget reflects an authorized staffing level of 72 full time, paid uniformed members and 1 Administrative Assistant. Of the 72 uniformed personnel there will be:

20	Officers
52	Firefighters, including the following special positions:
18	Paid Squad Persons
12	Paid Apparatus Operators
1	Fire Marshal

All current uniformed members of the Division are Emergency Medical Technician trained.

69	Paramedic level
3	EMT Basic

The budget as submitted will permit the Division of Fire to operate with a minimum daily staffing level of 16 personnel assigned to 4 Stations. Daily staffing levels fluctuate, dependant upon illnesses, injuries and contractual time off.

In addition to personnel, the Division has as resources, the following apparatus:

- 5 Engines (3 frontline, 2 reserve)
- 2 Quints (combination pumper/ladder trucks)
- 6 Ambulances (3 frontline, 3 reserve)
- 1 Hazardous material truck and trailer
- 1 Command vehicle
- 2 Utility vehicles
- 2 Staff vehicles

DIVISION OF FIRE

2012 Goals and Objectives

- Goal 1: To provide an initial response of a Middletown Division of Fire ambulance or pumper to 100% of emergency medical calls and/or uncontrolled fires. Initial response may be supplemented with mutual aid departments.
- Goal 2: Maintain a monthly EMS training program for all uniformed personnel. Duty assigned Emergency Medical Services (EMS) Training Captain.
- Goal 3: Provide quality on-line paramedic continuing education program for paramedic recertification and skill reviews. Duty assigned to EMS Training Captain.
- Goal 4: Maintain an EMS run review program. Duty assigned to Performance and Improvement (P&I) Committee, overseen by the EMS Training Captain.
- Goal 5: Provide a monthly Fire training program for all uniformed personnel. Duty assigned to Fire Training Captain and Lieutenants at Station 84.
- Goal 6: Provide quality on-line firefighter continuing education program for firefighter recertification and skill reviews. Duty assigned to Fire Training Captain and Lieutenants at Station 84.
- Goal 7: Provide a structured quarterly Hazardous Materials (Haz-Mat) training program. Duty assigned to Hazmat Captain and Lieutenants at Station 81.
- Goal 8: Provide for inspection and testing of hydrants and hose; inspection, maintenance and purchase of emergency tools and protective clothing. Duties assigned to Fire Captain and Lieutenants at Station 82.
- Goal 9: Provide fire safety inspection of commercial, industrial and institutional properties. Duties assigned to Fire Marshal.
- Goal 10: Provide investigation of large dollar loss and/or intentionally set fires. Duties assigned to Fire Marshal.



Service Measures

	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
Average response time in minutes/seconds	4 mins/54secs	4 mins/56 secs	5mins/0secs
Emergency medical calls	8,158 calls	8,618 calls	8,920 calls
Fire calls	992 calls	832 calls	916 calls
Investigation/Assistance calls	524 calls	1,146 calls	1,389 calls

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF FIRE

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Fire Administration	\$225,996	\$230,725	\$237,948
Fire Operations	8,509,141	9,207,342	8,444,946
Fire Training & Prevention	388,722	268,617	270,778
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$9,123,859	\$9,706,684	\$8,953,672
EXPENDITURES BY CATEGORY:			
Personal Services	\$8,132,989	\$8,707,134	\$7,914,181
Contractual Services	510,440	561,586	635,496
Commodities	141,313	168,464	174,629
Capital Outlay	339,117	269,500	229,366
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$9,123,859	\$9,706,684	\$8,953,672

GENERAL FUND
FIRE ADMINISTRATION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
FIRE CHIEF (171)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
PERSONAL SERVICES:			
100.211.51110 SALARIES & WAGES	\$148,075	\$153,883	\$153,884
100.211.51211 PERS	7,089	6,447	6,447
100.211.51213 FIRE PENSION	24,079	25,879	25,880
100.211.51214 FIRE UNFUNDED LIABILITY	836	1,609	1,609
100.211.51220 WORKERS COMPENSATION	3,850	3,847	5,386
100.211.51230 GROUP HEALTH INSURANCE	21,073	21,987	27,598
100.211.51250 CLOTHING ALLOWANCE	0	400	400
100.211.51260 VEHICLE ALLOWANCE	3,300	3,300	3,300
100.211.51270 MEDICARE	2,175	2,231	2,231
100.211.51275 LIFE INSURANCE	145	182	144
Total - PERSONAL SERVICES	<u>210,621</u>	<u>219,765</u>	<u>226,879</u>
CONTRACTUAL SERVICES:			
100.211.52111 MANDATORY TRAVEL & TRAINING	416	1,000	1,000
100.211.52660 PROPERTY INSURANCE	3,700	3,700	3,700
100.211.52670 BOILER & MACHINERY INSURANCE	213	2,000	1,994
100.211.52920 MEMBERSHIPS-BOOKS-PERIODICALS	498	1,000	1,000
Total - CONTRACTUAL SERVICES	<u>4,827</u>	<u>7,700</u>	<u>7,694</u>
COMMODITIES:			
100.211.53100 OFFICE SUPPLIES	2,547	2,310	2,425
100.211.53210 FOOD	203	500	500
100.211.53230 PURCHASE OF UNIFORMS	298	450	450
Total - COMMODITIES	<u>3,048</u>	<u>3,260</u>	<u>3,375</u>
CAPITAL OUTLAY:			
100.211.54310 AUTO & EQUIPMENT DEPRECIATION	<u>7,500</u>	<u>0</u>	<u>0</u>
Total - CAPITAL OUTLAY	<u>7,500</u>	<u>0</u>	<u>0</u>
Grand Total	\$225,996	\$230,725	\$237,948

**GENERAL FUND
FIRE OPERATIONS**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
DEPUTY FIRE CHIEF (FO4)	3	4	3
FIRE CAPTAIN (FO3)	5	4	4
FIRE LIEUTENANT (FO2)	10	11	11
FIREFIGHTER (FO1)	60	60	51
PERSONAL SERVICES:			
100.212.51110 SALARIES & WAGES	\$4,753,705	\$5,201,543	\$4,637,836
100.212.51120 OVERTIME WAGES	282,625	251,523	255,348
100.212.51150 CALL-OUT OVERTIME	20,740	9,000	9,000
100.212.51213 FIRE PENSION	1,187,560	1,310,896	1,176,525
100.212.51214 FIRE UNFUNDED LIABILITY	42,706	43,000	43,000
100.212.51220 WORKERS COMPENSATION	118,322	136,552	171,576
100.212.51230 GROUP HEALTH INSURANCE	1,055,691	1,156,899	1,028,308
100.212.51250 CLOTHING ALLOWANCE	979	29,250	25,947
100.212.51270 MEDICARE-CITY SHARE	71,159	79,200	71,082
100.212.51275 LIFE INSURANCE	5,971	7,906	5,437
Total - PERSONAL SERVICES	7,539,459	8,225,769	7,424,059
CONTRACTUAL SERVICES:			
100.212.52111 MANDATORY TRAVEL & TRAINING	5,318	9,116	9,207
100.212.52210 UTILITIES-GAS & ELECTRIC	61,024	69,000	67,992
100.212.52222 TELEPHONE LINE CHARGES	16,609	18,500	18,500
100.212.52310 MUNICIPAL GARAGE CHARGES	329,617	367,134	448,199
100.212.52330 RADIO MAINTENANCE	17,066	14,865	12,365
100.212.52480 OTHER PROFESSIONAL SERVICES	27,140	27,100	27,100
100.212.52490 OUTSIDE PRINTING	2,727	5,000	5,000
100.212.52510 MAINTENANCE OF EQUIP	23,374	17,000	17,000
100.212.52520 MAINTENANCE OF FACILITIES	16,024	19,000	15,200
100.212.52820 LICENSES AND PERMITS	173	500	500
100.212.52920 MEMBERSHIPS-BOOKS-PERIODICALS	928	1,000	1,000
Total - CONTRACTUAL SERVICES	500,001	548,215	622,063
COMMODITIES:			
100.212.53220 DRUGS/MEDICAL SUPPLIES	42,061	67,558	67,558
100.212.53230 PURCHASE OF UNIFORMS	57,310	52,800	59,800
100.212.53240 HOUSEHOLD GOODS	4,061	4,000	4,000
100.212.53250 CLEANING SUPPLIES	14,973	10,000	10,000
100.212.53510 SUPPLIES TO MAINTAIN EQUIP	8,299	12,500	12,500
100.212.53520 SUPPLIES TO MAINTAIN BUILDINGS	5,114	7,000	5,600
100.212.53550 HAZARDOUS MATERIALS SUPPLIES	3,824	5,500	5,500
100.212.53610 SMALL TOOLS & EQUIPMENT	708	2,000	2,000
100.212.53620 MAJOR TOOLS & EQUIPMENT	1,296	1,500	1,500
100.212.53710 CHEMICALS & LAB SUPPLIES	417	1,000	1,000
Total - COMMODITIES	138,065	163,858	169,458
CAPITAL OUTLAY:			
100.212.54310 AUTOS & TRUCK DEPR	331,617	245,342	201,000
100.212.54311 RADIO DEPRECIATION	0	4,500	2,500
100.212.54400 BLDGS AND OTHER STRUCTURES	0	19,658	25,866
Total - CAPITAL OUTLAY	331,617	269,500	229,366
Grand Total	\$8,509,141	\$9,207,342	\$8,444,946

GENERAL FUND
FIRE TRAINING AND PREVENTION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
FIRE CAPTAIN (F03)	2	1	1
FIREFIGHTER (F01)	1	1	1
PERSONAL SERVICES:			
100.213.51110 SALARIES & WAGES	\$233,971	\$151,038	\$151,790
100.213.51120 OVERTIME WAGES	21,224	21,238	21,238
100.213.51150 CALL-OUT OVERTIME	3,218	4,000	4,000
100.213.51213 FIRE PENSION	65,875	42,306	42,487
100.213.51214 FIRE UNFUNDED LIABILITY	1,983	2,880	2,880
100.213.51220 WORKERS COMPENSATION	7,620	4,407	6,196
100.213.51230 GROUP HEALTH INSURANCE	45,029	32,169	31,172
100.213.51250 CLOTHING ALLOWANCE	0	800	750
100.213.51270 MEDICARE-CITY SHARE	3,714	2,556	2,567
100.213.51275 LIFE INSURANCE	275	206	163
Total - PERSONAL SERVICES	382,909	261,600	263,243
CONTRACTUAL SERVICES:			
100.213.52111 MANDATORY TRAVEL & TRAINING	2,165	2,466	2,491
100.213.52222 TELEPHONE LINE CHARGES	600	600	600
100.213.52920 MEMBERSHIPS-BOOKS-PERIODICALS	2,847	2,605	2,648
Total - CONTRACTUAL SERVICES	5,613	5,671	5,739
COMMODITIES:			
100.213.53210 FOOD	192	446	446
100.213.53230 PURCHASE OF UNIFORMS	9	900	1,350
Total - COMMODITIES	201	1,346	1,796
Grand Total	\$388,722	\$268,617	\$270,778

DIVISION OF POLICE

Summary

The Division of Police is divided into two sections, each of which is commanded by a Deputy Chief. The Operations Division is home to Uniform Patrol, Communications and Property, while Investigative/Support houses the Criminal Investigation section, Police Records and the City Jail.

The mission of the Division of Police is to control crime and disorder, arrest and prosecute offenders, and to ensure the safety of the motoring public, all while working within the constraints of our budget.



2012 Budget Overview:

The amount of General Fund money in our 2012 budget is \$12,038,660. This budget is offset by \$488,153 in grants and reimbursements (COPS Grant - \$320,088, Wireless 911 Surcharge - \$71,065, Crossing Guards reimbursement - \$17,000, and Drug Fine Fund overtime - \$80,000). In addition to the General Fund dollars we have budgeted \$392,461 from other funding sources, specifically the Law Enforcement Trust Fund, the Mandatory Drug Fine revenue account, the DUI Education and Enforcement account and the Police Grant Fund (all Special Revenue Funds).

The 2012 budget contains the following personnel:

1. 76 Sworn Police Positions (including supervisors)
2. 14 Dispatchers
3. 1 Communications Supervisor
4. 1 Records Supervisor
5. 11 Correction Officers
6. 7 Clerical Staff
7. 2 Part-time staff associated with the supervision of prisoners and/or work details

In total we have: 110 full-time employees and 2 Part-time employees. Our personnel are responsible for meeting the basic functions of the Police Division.

The non-General Fund dollars are used to fund the Special Operations unit and to assist in our efforts to combat drunken driving. We are also using these funds to pay for positions formerly paid out of the General Fund, specifically, four Police Officers, one Dispatcher, and the majority of overtime in Criminal Investigations.

Police Services include:

- (1) Responding to calls for service
- (2) Reporting and investigating crimes
- (3) Arresting offenders
- (4) Recovering stolen property
- (5) Promoting Traffic safety
- (6) Maintaining public peace

The Division of Police has undergone severe budget cuts since 2000. The economic condition of the City may be beginning to improve, however fiscal responsibility is still of paramount importance. The 2012 budget was prepared with this in mind.

DIVISION OF POLICE

Programs, Goals and Projects for 2012:

1. Crime Reduction: Reduce Part I Crimes against Persons
2. Maintain the safety of the motoring public
3. Operate within our authorized budget
4. Maintain 76 sworn police officers or increase number of sworn officers
5. Maintain CALEA accreditation
6. Continue assisting other departments in addressing issues associated with subsidized housing
7. Train personnel to improve job performance
8. Seek additional funding opportunities through grants
9. Continue to address crime issues in the downtown area
10. Utilize the automated license plate reader to further our goals
11. Improve the efficiency of supervisors and administrators through the use of advanced supervisory training
12. Begin garnering support for the Public Safety Levy

Key Measurements

- Part I crimes
- Discretionary patrol for each shift and for the first four hours of 11-7 shift
- Total patrol discretionary time
- Response times, priority 1, 2 and 3 calls for service
- Arrests
- Average daily jail population
- Juvenile arrests and percent of offenses involving juveniles
- Curfew contacts
- Number of outstanding warrants and number of warrants served
- Drug forfeitures and seizures, dollar amount and amount of narcotics



Service Measures

	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
Part One Crimes	4,342 crimes	4,424 crimes	4,513 crimes
Calls for Service	43,696 calls	45,168 calls	46,659 calls
Response Times	5.2 minutes	5.4 minutes	5.6 minutes
Cases Assigned to Detectives	1,082 cases	1,312 cases	1,543 cases
Average Daily Jail Population	50.5 inmates	46.8 inmates	43.4 inmates
Traffic Accidents	1,630 accidents	1,556 accidents	1,484 accidents
Arrests	8,417 arrests	8,024 arrests	7,647 arrests
Moving Citations	6,281 citations	5,658 citations	5,092 citations

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF POLICE**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Police Administration	\$319,514	\$361,072	\$359,702
Criminal Investigation	1,563,167	1,741,779	1,736,427
Uniform Patrol	6,604,816	7,112,036	7,238,037
Police Services	381,588	378,273	335,057
Police & Fire Dispatch	1,105,707	1,148,515	1,119,080
Humane Officer	85,272	84,087	0
Jail Management	1,169,257	1,180,519	1,233,357
School Crossing Guards	13,125	17,000	17,000
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$11,242,446	\$12,023,281	\$12,038,660
EXPENDITURES BY CATEGORY:			
Personal Services	\$10,052,830	\$10,622,451	\$10,692,194
Contractual Services	950,625	948,160	1,034,616
Commodities	107,147	141,820	126,300
Capital Outlay	131,845	310,850	185,550
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TOTAL EXPENDITURES	\$11,242,446	\$12,023,281	\$12,038,660

**GENERAL FUND
POLICE ADMINISTRATION**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
CHIEF OF POLICE (171)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
100.221.51110 SALARIES & WAGES	\$174,100	\$176,968	\$183,229
100.221.51120 OVERTIME WAGES	0	2,874	2,875
100.221.51211 PERS	12,187	11,602	11,863
100.221.51212 POLICE PENSION	18,938	18,910	19,526
100.221.51214 POLICE UNFUNDED LIABILITY	967	997	997
100.221.51220 WORKERS COMPENSATION	4,619	4,497	6,514
100.221.51230 GROUP HEALTH INSURANCE	42,714	44,566	33,804
100.221.51250 CLOTHING ALLOWANCE	2,150	2,150	2,150
100.221.51260 VEHICLE ALLOWANCE	2,750	3,300	3,300
100.221.51270 MEDICARE-CITY SHARE	1,093	1,202	1,293
100.221.51275 LIFE INSURANCE	203	256	201
Total - PERSONAL SERVICES	<u>259,721</u>	<u>267,322</u>	<u>265,752</u>
CONTRACTUAL SERVICES:			
100.221.52110 TRAVEL & TRAINING	128	0	0
100.221.52111 MANDATORY TRAVEL & TRAINING	2,439	3,000	3,000
100.221.52120 EMPLOYEE MILEAGE REIMB	0	250	250
100.221.52480 OTHER PROFESSIONAL SERVICES	2,011	1,000	1,200
100.221.52490 OUTSIDE PRINTING	1,059	2,500	2,500
100.221.52510 MAINT OF EQUIPMENT	35	500	500
100.221.52650 POLICE PROFESSIONAL LIAB INS	47,000	71,000	71,000
100.221.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,973	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>54,644</u>	<u>80,250</u>	<u>80,450</u>
COMMODITIES:			
100.221.53100 OFFICE SUPPLIES	4,671	12,000	12,000
100.221.53510 SUPPLIES TO MAINTAIN EQUIPMENT	78	0	0
100.221.53620 MAJOR TOOLS & EQUIPMENT	400	1,500	1,500
Total - COMMODITIES	<u>5,149</u>	<u>13,500</u>	<u>13,500</u>
Grand Total	\$319,514	\$361,072	\$359,702

GENERAL FUND
CRIMINAL INVESTIGATION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
DEPUTY POLICE CHIEF (173)	1	1	1
POLICE OFFICER (PO1)	12	12	11
POLICE SERGEANT (PO2)	1	0	1
POLICE LIEUTENANT (PO3)	1	1	1
SECRETARY III (189)	1	1	1
SAFETY TOWN AIDES	1120 HRS	1120 HRS	1120 HRS
PERSONAL SERVICES:			
100.222.51110 SALARIES & WAGES	\$1,024,424	\$1,055,606	\$1,074,016
100.222.51120 OVERTIME WAGES	876	111,597	96,597
100.222.51211 PERS	7,692	7,590	7,590
100.222.51212 POLICE PENSION	208,701	217,035	217,699
100.222.51214 POLICE UNFUNDED LIABILITY	10,304	11,379	11,379
100.222.51220 WORKERS COMPENSATION	29,177	29,181	40,972
100.222.51230 GROUP HEALTH INSURANCE	219,708	242,745	225,527
100.222.51250 CLOTHING ALLOWANCE	32,250	32,250	30,100
100.222.51270 MEDICARE-CITY SHARE	12,325	12,841	11,398
100.222.51275 LIFE INSURANCE	1,245	1,555	1,149
Total - PERSONAL SERVICES	1,546,704	1,721,779	1,716,427
CONTRACTUAL SERVICES:			
100.222.52110 DISCRETIONARY TRAVEL & TRAINING	34	0	0
100.222.52111 MANDATORY TRAVEL & TRAINING	350	0	0
100.222.52140 PRISONER TRANSPORT	0	1,500	1,500
100.222.52480 OTHER PROFESSIONAL SERVICE	3,787	5,000	5,000
100.222.52490 OUTSIDE PRINTING	420	2,000	2,000
100.222.52510 MAINTENANCE OF EQUIP	2,585	1,500	1,500
100.222.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,293	1,500	1,500
Total - CONTRACTUAL SERVICES	8,469	11,500	11,500
COMMODITIES:			
100.222.53297 SCHOOL EDUCATION SUPPLIES	1,554	2,500	2,500
100.222.53510 SUPPLIES TO MAINTAIN EQUIP	1,041	1,500	1,500
100.222.53610 SMALL TOOLS & EQUIP	1,491	1,500	1,500
100.222.53710 CHEMICALS & LAB SUPPLIES	3,907	3,000	3,000
Total - COMMODITIES	7,994	8,500	8,500
Grand Total	\$1,563,167	\$1,741,779	\$1,736,427

**GENERAL FUND
UNIFORM PATROL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
DEPUTY POLICE CHIEF (173)	1	1	1
POLICE LIEUTENANT (PO3)	3	3	3
POLICE SERGEANT (PO2)	7	7	7
POLICE OFFICER (PO1)	51	51	48
PERSONAL SERVICES:			
100.224.51110 SALARIES & WAGES	\$3,942,566	\$3,999,356	\$4,132,470
100.224.51120 OVERTIME WAGES	199,606	309,630	301,580
100.224.51211 PERS	122	0	0
100.224.51212 POLICE PENSION	801,371	840,253	864,640
100.224.51214 POLICE UNFUNDED LIABILITY	39,592	36,415	36,415
100.224.51220 WORKERS COMPENSATION	101,991	107,725	155,192
100.224.51230 GROUP HEALTH INSURANCE	766,697	823,560	783,022
100.224.51250 CLOTHING ALLOWANCE	61,474	62,000	58,520
100.224.51270 MEDICARE-CITY SHARE	52,258	54,114	60,106
100.224.51275 LIFE INSURANCE	4,842	6,145	4,611
Total - PERSONAL SERVICES	5,970,519	6,239,198	6,396,556
CONTRACTUAL SERVICES:			
100.224.52310 MUNICIPAL GARAGE CHARGES	376,952	402,814	511,231
100.224.52330 RADIO MAINTENANCE	35,474	35,474	32,450
100.224.52480 OTHER PROFESSIONAL SERVICES	21,078	18,029	23,000
100.224.52490 OUTSIDE PRINTING	1,666	4,321	2,000
100.224.52510 MAINTENANCE OF EQUIP	4,474	2,000	3,000
100.224.52520 MAINTENANCE OF FACILITIES	8,654	4,500	4,500
100.224.52920 MEMBERSHIPS-BOOKS-PERIODICALS	643	0	0
Total - CONTRACTUAL SERVICES	448,940	467,138	576,181
COMMODITIES:			
100.224.53100 OFFICE SUPPLIES	10,341	0	0
100.224.53230 PURCHASE OF UNIFORMS	20,124	35,000	20,000
100.224.53295 TRAFFIC CONTROL SUPPLIES	1,111	2,000	2,000
100.224.53296 OTHER SUPPLIES	47	0	0
100.224.53510 SUPPLIES TO MAINTAIN EQUIP	798	3,000	3,000
100.224.53610 SMALL TOOLS & EQUIP	3,448	0	0
100.224.53620 MAJOR TOOLS & EQUIPMENT	6,652	40,600	40,500
100.224.53720 AMMUNITION	11,758	15,000	15,000
Total - COMMODITIES	54,279	95,600	80,500
CAPITAL OUTLAY:			
100.224.54310 AUTOS AND TRUCKS DEPR	98,167	248,100	126,800
100.224.54311 RADIO DEPRECIATION	16,668	16,500	12,500
100.224.54313 MOBIL DATA DEPRECIATION	16,244	45,500	45,500
Total - CAPITAL OUTLAY	131,078	310,100	184,800
Grand Total	\$6,604,816	\$7,112,036	\$7,238,037

**GENERAL FUND
POLICE SERVICES**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
WORD PROCESSING OPERATOR (PC3)	1	1	1
POLICE RECORDS CLERK (PC2)	1	1	1
POLICE RECORDS CLERK (PC4)	3	3	2
POLICE RECORDS SUPERVISOR (184)	1	1	1
PERSONAL SERVICES:			
100.225.51110 SALARIES & WAGES	\$229,578	\$236,701	\$209,481
100.225.51120 OVERTIME WAGES	10,403	11,110	11,110
100.225.51211 PERS	36,692	34,694	30,883
100.225.51220 WORKERS COMPENSATION	6,276	6,196	7,721
100.225.51230 GROUP HEALTH INSURANCE	71,000	74,078	60,916
100.225.51240 UNEMPLOYMENT COMPENSATION	224	0	0
100.225.51270 MEDICARE-CITY SHARE	3,416	3,594	3,199
100.225.51275 LIFE INSURANCE	358	450	297
Total - PERSONAL SERVICES	<u>357,946</u>	<u>366,823</u>	<u>323,607</u>
CONTRACTUAL SERVICES:			
100.225.52480 OTHER PROFESSIONAL SERVICE	0	1,000	1,000
100.225.52490 OUTSIDE PRINTING	2,930	3,500	3,500
100.225.52510 MAINTENANCE OF EQUIP	4,435	3,700	3,700
Total - CONTRACTUAL SERVICES	<u>7,366</u>	<u>8,200</u>	<u>8,200</u>
COMMODITIES:			
100.225.53100 OFFICE SUPPLIES	4,725	0	0
100.225.53230 PURCHASE OF UNIFORMS	10,317	0	0
100.225.53510 SUPPLIES TO MAINTAIN EQUIP	468	0	0
100.225.53610 SMALL TOOLS & EQUIPMENT	0	2,500	2,500
Total - COMMODITIES	<u>15,510</u>	<u>2,500</u>	<u>2,500</u>
CAPITAL OUTLAY:			
100.225.54320 OFFICE MACHINERY AND EQUIP	766	750	750
Total - CAPITAL OUTLAY	<u>766</u>	<u>750</u>	<u>750</u>
Grand Total	\$381,588	\$378,273	\$335,057

**GENERAL FUND
POLICE & FIRE DISPATCH**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
DISPATCHER (PC7)	15	15	14
COMMUNICATIONS SUPERVISOR (184)	1	1	1
PERSONAL SERVICES:			
100.226.51110 SALARIES & WAGES	\$640,462	\$689,546	\$666,443
100.226.51120 OVERTIME WAGES	83,386	101,000	101,000
100.226.51211 PERS	112,633	110,677	107,442
100.226.51220 WORKERS COMPENSATION	17,485	19,764	26,860
100.226.51230 GROUP HEALTH INSURANCE	122,337	137,796	124,835
100.226.51240 UNEMPLOYMENT CHARGES	1,768	0	9,000
100.226.51250 CLOTHING ALLOWANCE	8,591	9,600	0
100.226.51270 MEDICARE-CITY SHARE	10,504	11,463	11,128
100.226.51275 LIFE INSURANCE	865	1,169	872
Total - PERSONAL SERVICES	998,031	1,081,015	1,047,580
CONTRACTUAL SERVICES:			
100.226.52111 MANDATORY TRAINING	1,500	1,500	1,500
100.226.52222 TELEPHONE LINE CHARGES	37,364	40,000	40,000
100.226.52480 OTHER PROFESSIONAL SERVICES	62,200	0	0
100.226.52490 OUTSIDE PRINTING	572	1,000	1,000
100.226.52510 MAINTENANCE OF EQUIP	1,023	20,000	24,000
100.226.52920 MEMBERSHIPS-BOOKS-PERIODICALS	196	0	0
Total - CONTRACTUAL SERVICES	102,854	62,500	66,500
COMMODITIES:			
100.226.53100 OFFICE SUPPLIES	1,920	0	0
100.226.53510 SUPPLIES TO MAINTAIN EQUIPMENT	25	0	0
100.226.53610 SMALL TOOLS & EQUIPMENT	210	0	0
100.226.53620 MAJOR TOOLS & EQUIPMENT	2,666	5,000	5,000
Total - COMMODITIES	4,822	5,000	5,000
Grand Total	\$1,105,707	\$1,148,515	\$1,119,080

**GENERAL FUND
HUMANE OFFICER**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
COMMUNITY SERVICE OFFICER (PC5)	1	1	0
PERSONAL SERVICES:			
100.228.51110 SALARIES & WAGES	\$42,011	\$42,111	\$0
100.228.51120 OVERTIME WAGES	268	1,060	0
100.228.51211 PERS	6,479	6,041	0
100.228.51220 WORKERS COMPENSATION	899	1,053	0
100.228.51230 GROUP HEALTH INSURANCE	5,657	5,903	0
100.228.51270 MEDICARE-CITY SHARE	607	626	0
100.228.51275 LIFE INSURANCE	58	73	0
Total - PERSONAL SERVICES	<u>55,980</u>	<u>56,867</u>	<u>0</u>
CONTRACTUAL SERVICES:			
100.228.52480 OTHER PROFESSIONAL SERVICE	<u>27,456</u>	<u>26,800</u>	<u>0</u>
Total - CONTRACTUAL SERVICES	27,456	26,800	0
COMMODITIES:			
100.228.53220 DRUGS/MEDICAL SUPPLIES	292	250	0
100.228.53250 CLEANING SUPPLIES	87	120	0
100.228.53610 SMALL TOOLS & EQUIPMENT	<u>1,457</u>	<u>50</u>	<u>0</u>
Total - COMMODITIES	1,836	420	0
Grand Total	\$85,272	\$84,087	\$0

**GENERAL FUND
JAIL MANAGEMENT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
POLICE SERGEANT (PO2)	1	1	1
POLICE OFFICER (PO1)	1	1	1
CORRECTIONS OFFICER (PO4)	11	11	11
COURT LIAISON PT	812 HRS	812 HRS	812 HRS
CLEANING SUPERVISOR P/T	1027 HRS	1027 HRS	1027 HRS
PERSONAL SERVICES:			
100.229.51110 SALARIES & WAGES	\$550,234	\$574,478	\$615,568
100.229.51120 OVERTIME WAGES	48,612	36,631	36,728
100.229.51211 PERS	72,916	66,158	70,706
100.229.51212 POLICE PENSION	26,434	27,018	28,714
100.229.51214 POLICE UNFUNDED LIABILITY	1,353	1,347	1,347
100.229.51220 WORKERS COMPENSATION	14,490	15,278	22,831
100.229.51230 GROUP HEALTH INSURANCE	118,761	132,798	130,261
100.229.51250 CLOTHING ALLOWANCE	9,028	9,500	9,500
100.229.51270 MEDICARE-CITY SHARE	8,198	8,231	8,822
100.229.51275 LIFE INSURANCE	777	1,008	795
Total - PERSONAL SERVICES	<u>850,804</u>	<u>872,447</u>	<u>925,272</u>
CONTRACTUAL SERVICES:			
100.229.52111 MANDATORY TRAVEL & TRAINING	1,563	1,300	1,300
100.229.52420 MEDICAL SERVICE	43,181	45,000	45,000
100.229.52480 OTHER PROFESSIONAL SERVICE	78,000	78,000	78,000
100.229.52490 OUTSIDE PRINTING	767	500	500
100.229.52510 MAINTENANCE OF EQUIP	8,961	13,134	13,134
100.229.52880 OTHER OPERATING COSTS	26,796	25,000	25,000
100.229.52980 MISCELLANEOUS CONTRACTUAL SVC	141,629	128,838	128,851
Total - CONTRACTUAL SERVICES	<u>300,896</u>	<u>291,772</u>	<u>291,785</u>
COMMODITIES:			
100.229.53100 OFFICE SUPPLIES	3,315	0	0
100.229.53220 DRUGS & MEDICAL SUPPLIES	1,659	0	0
100.229.53230 PURCHASE OF UNIFORMS	2,563	4,000	4,000
100.229.53250 CLEANING SUPPLIES	5,182	5,000	5,000
100.229.53510 SUPPLIES TO MAINTAIN EQUIP	2,215	1,500	1,500
100.229.53520 SUPPLIES TO MAINTAIN FACILITIES	1,072	1,500	1,500
100.229.53610 SMALL TOOLS & EQUIP	1,550	0	0
100.229.53620 MAJOR TOOLS AND EQUIPMENT	0	4,300	4,300
Total - COMMODITIES	<u>17,557</u>	<u>16,300</u>	<u>16,300</u>
Grand Total	\$1,169,257	\$1,180,519	\$1,233,357

**GENERAL FUND
SCHOOL CROSSING GUARDS**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
SCHOOL CROSSING GUARDS	3960 HRS	3960 HRS	3960 HRS
PERSONAL SERVICES:			
100.230.51110 SALARIES & WAGES	\$6,567	\$17,000	\$17,000
100.230.51211 PERS	5,219	0	0
100.230.51220 WORKERS COMPENSATION	861	0	0
100.230.51270 MEDICARE-CITY SHARE	479	0	0
Total - PERSONAL SERVICES	<u>13,125</u>	<u>17,000</u>	<u>17,000</u>
Grand Total	\$13,125	\$17,000	\$17,000

COMMUNITY REVITALIZATION

Summary

The Department of Community Revitalization was created in 2008 to centralize city services that address the community's quality of life. Divisions include Neighborhood Improvement along with Code Enforcement and Building Inspection, the Middletown Community Center, the Middletown Transit System, the Municipal Golf Course, and all Housing Urban Development programs administered by the City including Section 8 Public Housing, Community Development Block Grant (CDBG), Neighborhood Stabilization Program (NSP) and Housing Opportunities Made Equal (HOME).

Middletown Community Center

The Community Center provides social and recreational opportunities for all Middletown residents.

Middletown Transit System

The Transit system exists to provide affordable transportation to all Middletown residents, including the disadvantaged and the disabled.

Municipal Golf Course

The golf course is a community asset that exists to enhance the quality of life and recreational opportunities for Middletown residents.

Neighborhood Improvement & Code Enforcement

These two divisions work together to improve the quality of life for residents by dealing with both housing and nuisance issues.

HUD programs

The City operates many programs funded through HUD that affect affordable housing. These programs have been especially important during the economic downturn of the last couple years.



Goals and Objectives

- Goal 1: To maintain a quality municipal Golf Course and golfing opportunities for all Middletown residents including the disadvantaged/disabled. Weatherwax was named the 10th best public golf course in the State of Ohio in 2009
- Goal 2: To continue the Middletown Transit System in the most cost effective manner possible. A transit alignment route study and productivity study will be completed by year end 2011. These studies will evaluate the changing needs in the City such as the relocation of the hospital to the east end of town.

COMMUNITY REVITALIZATION

Goals and Objectives continued

- Goal 3: To continue nuisance and code enforcement measures especially in target neighborhoods. We will review options to lower nuisance abatement costs for 2012 in light of the current recession and foreclosures.

- Goal 4: To operate all of our HUD programs as stated in the various action plans for each fund. We will develop and implement the PY2012 Action Plan consistent with the current consolidated five-year plan.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF COMMUNITY REVITALIZATION

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Community Revitalization Administration	\$162,982	\$187,032	\$189,249
Community Center	186,511	270,912	187,436
Community Development	380,569	392,948	419,862
Building Inspection	240,093	246,885	240,104
Neighborhood Improvement	278,242	278,250	57,275
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TOTAL DIVISION EXPENDITURES	\$1,248,397	\$1,376,027	\$1,093,926
EXPENDITURES BY CATEGORY:			
Personal Services	\$980,064	\$1,054,519	\$951,676
Contractual Services	249,282	306,065	134,172
Commodities	5,625	7,700	2,750
Capital Outlay	13,426	7,743	5,328
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TOTAL EXPENDITURES	\$1,248,397	\$1,376,027	\$1,093,926

**GENERAL FUND
COMMUNITY REVITALIZATION ADMINISTRATION**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
COMMUNITY REVITALIZATION DIRECTOR (170)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
100.410.51110 SALARIES & WAGES	\$114,983	\$129,186	\$130,555
100.410.51211 PERS	17,161	18,086	18,288
100.410.51220 WORKERS COMPENSATION	2,435	3,230	4,572
100.410.51230 GROUP HEALTH INSURANCE	18,254	21,987	21,306
100.410.51270 MEDICARE-CITY SHARE	1,622	1,873	1,894
100.410.51275 LIFE INSURANCE	104	170	134
Total - PERSONAL SERVICES	<u>154,559</u>	<u>174,532</u>	<u>176,749</u>
CONTRACTUAL SERVICES			
100.410.52110 TRAVEL AND TRAINING	1,699	2,000	2,000
100.410.52222 TELEPHONE LINE CHARGES	350	0	0
100.410.52480 OTHER PROFESSIONAL SERVICE	5,965	10,000	10,000
100.410.52810 PROPERTY TAXES	269	0	0
100.410.52920 MEMBERSHIPS-BOOKS-PERIODICALS	125	500	500
Total - CONTRACTUAL SERVICES	<u>8,408</u>	<u>12,500</u>	<u>12,500</u>
COMMODITIES			
100.410.53100 OFFICE SUPPLIES	<u>15</u>	<u>0</u>	<u>0</u>
Total - COMMODITIES	<u>15</u>	<u>0</u>	<u>0</u>
Grand Total	\$162,982	\$187,032	\$189,249

**GENERAL FUND
COMMUNITY CENTER**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
RECREATION ADMINISTRATOR (183)	1	1	0
RECREATION MANAGER (189)	0	1	1
P/T RECREATION MANAGER (189)	0	0	1300 HRS
RECREATION LEADER (S10)	1720 HRS	0	0
RECREATION ASSISTANT (S23)	1080 HRS	2160 HRS	1080 HRS
BUILDING CLEANER (197)	1500 HRS	1500 HRS	1000 HRS
PERSONAL SERVICES:			
100.411.51110 SALARIES & WAGES	\$98,367	\$125,903	\$88,560
100.411.51211 PERS	15,430	17,626	12,398
100.411.51220 WORKERS COMPENSATION	1,889	3,148	3,100
100.411.51230 GROUP HEALTH INSURANCE	14,234	32,169	15,586
100.411.51240 UNEMPLOYMENT CHARGES	(145)	0	0
100.411.51270 MEDICARE-CITY SHARE	624	1,015	1,284
100.411.51275 LIFE INSURANCE	77	151	58
Total - PERSONAL SERVICES	<u>130,477</u>	<u>180,012</u>	<u>120,986</u>
CONTRACTUAL SERVICES:			
100.411.52120 EMPLOYEE MILEAGE REIMB	153	200	0
100.411.52210 UTILITIES-GAS & ELECTRIC	21,085	28,500	21,000
100.411.52480 OTHER PROFESSIONAL SERVICES	16	25,000	14,000
100.411.52490 OUTSIDE PRINTING	610	250	250
100.411.52510 MAINTENANCE OF EQUIP	624	1,000	2,500
100.411.52520 MAINTENANCE OF LAND & BLDGS	15,474	17,500	12,000
100.411.52820 LICENSES & PERMITS	0	200	200
100.411.52920 MEMBERSHIPS-BOOKS-PERIODICALS	0	250	250
100.411.52950 RECREATIONAL ACTIVITIES	14,884	15,000	15,000
Total - CONTRACTUAL SERVICES	<u>52,846</u>	<u>87,900</u>	<u>65,200</u>
COMMODITIES:			
100.411.53100 OFFICE SUPPLIES	0	500	250
100.411.53250 CLEANING SUPPLIES	2,231	1,500	1,000
100.411.53510 SUPPLIES TO MAINTAIN EQUIP	138	250	0
100.411.53520 SUPPLIES TO MAINTAIN BUILDINGS	819	750	0
Total - COMMODITIES	<u>3,188</u>	<u>3,000</u>	<u>1,250</u>
Grand Total	\$186,511	\$270,912	\$187,436

**GENERAL FUND
COMMUNITY DEVELOPMENT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
HUD PROGRAM ADMINISTRATOR (178)	1	1	1
HUD FIELD PROJECT MANAGER (182)	1	1	1
HOUSING CODE SPECIALIST (186)	2	2	2
SECRETARY III (190)	1	1	1
PT EXECUTIVE ASSISTANT	1664 HRS	1664 HRS	1664 HRS
P/T HOUSING CODE SPECIALIST (186)	0	0	2080 HRS
PERSONAL SERVICES:			
100.163.51110 SALARIES & WAGES	\$274,350	\$278,811	\$319,865
100.163.51211 PERS	43,308	39,033	44,781
100.163.51220 WORKERS COMPENSATION	5,656	6,970	11,195
100.163.51230 GROUP HEALTH INSURANCE	45,246	46,779	39,038
100.163.51240 UNEMPLOYMENTCOMPENSATION	7,979	16,875	0
100.163.51270 MEDICARE-CITY SHARE	3,678	4,043	4,638
100.163.51275 LIFE INSURANCE	354	437	345
Total - PERSONAL SERVICES	380,569	392,948	419,862
Grand Total	\$380,569	\$392,948	\$419,862

**GENERAL FUND
BUILDING INSPECTION**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
CHIEF BUILDING OFFICIAL (173)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
PERSONAL SERVICES:			
100.260.51110 SALARIES & WAGES	\$133,359	\$130,463	\$132,388
100.260.51120 OVERTIME WAGES	309	0	0
100.260.51211 PERS	24,146	18,265	18,534
100.260.51220 WORKERS COMPENSATION	5,906	3,262	4,634
100.260.51230 GROUP HEALTH INSURANCE	29,776	28,481	27,598
100.260.51250 CLOTHING ALLOWANCE	35	0	0
100.260.51270 MEDICARE-CITY SHARE	1,983	1,892	1,920
100.260.51275 LIFE INSURANCE	159	182	144
Total - PERSONAL SERVICES	<u>195,672</u>	<u>182,545</u>	<u>185,218</u>
CONTRACTUAL SERVICES			
100.260.52111 MANDATORY TRAVEL & TRAINING	340	1,500	1,500
100.260.52120 EMPLOYEE MILEAGE REIMBURSEMENT	28	0	0
100.260.52222 TELEPHONE LINE CHARGES	461	665	665
100.260.52310 MUNICIPAL GARAGE CHARGES	3,466	2,888	3,021
100.260.52480 OTHER PROFESSIONAL SERVICE	35,361	55,000	45,000
100.260.52490 OUTSIDE PRINTING	0	500	500
100.260.52920 MEMBERSHIPS-BOOKS-PERIODICALS	475	300	500
Total - CONTRACTUAL SERVICES	<u>40,131</u>	<u>60,853</u>	<u>51,186</u>
COMMODITIES			
100.260.53100 OFFICE SUPPLIES	<u>545</u>	<u>1,000</u>	<u>1,000</u>
Total - COMMODITIES	545	1,000	1,000
CAPITAL OUTLAY			
100.260.54310 AUTOS AND TRUCKS DEPR	<u>3,745</u>	<u>2,487</u>	<u>2,700</u>
Total - CAPITAL OUTLAY	3,745	2,487	2,700
Grand Total	\$240,093	\$246,885	\$240,104

**GENERAL FUND
NEIGHBORHOOD IMPROVEMENT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
NEIGHBORHOOD IMPROVEMENT SPEC (186)	1	1	0
LITTER COLLECTION SUPERVISOR (192)	1	1	1
PERSONAL SERVICES:			
100.114.51110 SALARIES & WAGES	\$84,640	\$87,368	\$36,219
100.114.51120 OVERTIME WAGES	0	2,525	0
100.114.51211 PERS	13,185	12,585	5,071
100.114.51220 WORKERS COMPENSATION	2,061	2,245	1,268
100.114.51230 GROUP HEALTH INSURANCE	17,538	18,298	5,720
100.114.51270 MEDICARE-CITY SHARE	1,237	1,303	525
100.114.51275 LIFE INSURANCE	126	158	58
Total - PERSONAL SERVICES	118,787	124,482	48,861
CONTRACTUAL SERVICES:			
100.114.52111 MANDATORY TRAVEL & TRAINING	0	500	0
100.114.52222 TELEPHONE LINE CHARGES	697	500	0
100.114.52310 GARAGE CHARGES	5,060	8,112	5,286
100.114.52480 OTHER PROFESSIONAL SERVICES	15,553	15,000	0
100.114.52487 NUISANCE ENFORCEMENT	126,306	120,000	0
100.114.52490 OUTSIDE PRINTING	229	500	0
100.114.52820 LICENSES & PERMITS	53	0	0
100.114.52920 MEMBERSHIPS-BOOKS-PERIODICALS	0	200	0
Total - CONTRACTUAL SERVICES	147,897	144,812	5,286
COMMODITIES:			
100.114.53100 OFFICE SUPPLIES	951	2,500	0
100.114.53230 PURCHASE OF UNIFORMS	926	1,200	500
Total - COMMODITIES	1,877	3,700	500
CAPITAL OUTLAY:			
100.114.54300 COMPUTERS & OTHER PERIPHIALS	2,300	0	0
100.114.54310 AUTO & TRUCK DEPRECIATION	7,381	5,256	2,628
Total - CAPITAL OUTLAY	9,681	5,256	2,628
Grand Total	\$278,242	\$278,250	\$57,275

PUBLIC WORKS - ENGINEERING DIVISION**Summary**

The Division consists of six full-time employees under the direction of the Public Works and Utilities Director. The budgets under the direction of this Division include Engineering and Street Lighting. The Division is responsible for the overall planning, design and construction of public improvements such as streets, bridges, traffic control, sidewalks, and water and sewer mains within the City and administers the City's Capital Improvements Program which leverages state and federal grants to average approximately \$2-\$6 million annually. The Engineering Division also reviews and approves plats and improvement plans for new subdivisions and private developments; and administers the storm water and floodplain management plans,


Goals and Objectives

- Goal 1: Improve construction processes to deliver project completion in a timely manner.
- Goal 2: Research and pursue all viable grant opportunities.
- Goal 3: Improve notification process for construction projects.
- Goal 4: Continue to build on the Geographic Information System.

PUBLIC WORKS - PARKS MAINTENANCE DIVISION

Summary

The Parks Maintenance Division consists of six employees who maintain all of the city parks, including the associated playground equipment, splash pads, and structures; Baker Bowl Skate Park; Bicentennial Commons; Pioneer Cemetery; Governor’s Square; and the bike paths throughout the city. Other responsibilities are to oversee the mowing contractors, transporting and set up of portable stage, decorating city streets, buildings and parks for holidays. Other responsibilities include numerous set up/take down requests for special events and removal of downed trees/branches in the city streets or parks, along with the removal of graffiti from City owned property. The Parks Division also mows and maintains the closed landfill area and assists the Grounds Maintenance Division.



Goals and Objectives

- Goal 1: Improve the appearance of City parks by painting and repairing the existing playground structures, benches, fences, picnic tables and all other structures in parks as necessary.
- Goal 2: Participate in park revitalization projects with Tree Commission, Park Board, and Keep Middletown Beautiful organization.
- Goal 3: Continue tree trimming and removal program.



Service Measures

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>
Number of park acres maintained per full time employee	51 acres	51 acres	51 acres
Number of trees planted (Includes Grounds Maintenance Division’s plantings)	1 tree	77 trees	20 trees

PUBLIC WORKS - BUILDING MAINTENANCE DIVISION**Summary**

This division provides maintenance and cleaning for the City Building; maintenance for the various park buildings; and limited maintenance for the Community Center and Municipal Garage. The division also provides technical services to any other divisions upon request. The staff is responsible for all maintenance including HVAC, plumbing, and electrical, as well as setups of meeting rooms and delivery of mail.

**Goals and Objectives**

- Goal 1: Implement new city building cleaning schedule.
- Goal 2: Systematically eliminate maintenance intensive problem areas by improving buildings and equipment.

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF PUBLIC WORKS & UTILITIES**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Engineering	\$758,627	\$765,411	\$654,752
Street Lighting	740,808	750,000	757,500
Parks Maintenance	632,908	793,515	734,164
Building Maintenance	449,417	405,738	354,129
Recreation	9,449	0	0
Parking Garage	19,994	0	0
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$2,611,203	\$2,714,664	\$2,500,545
EXPENDITURES BY CATEGORY:			
Personal Services	\$1,365,709	\$1,365,229	\$1,186,181
Contractual Services	1,111,805	1,181,215	1,200,351
Commodities	59,132	82,570	69,750
Capital Outlay	74,557	85,650	44,263
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$2,611,203	\$2,714,664	\$2,500,545

**GENERAL FUND
ENGINEERING**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
ASSISTANT CITY ENGINEER (174)	1	1	1
SENIOR ENGINEER (178)	1	1	1
TRAFFIC ENGINEER (178)	1	1	1
CHIEF ENGINEER TECHNICIAN (178)	1	1	1
ENGINEERING CONSTR INSPECTOR (181)	1	1	1
ENGINEERING TECHNICIAN (184)	1	1	0
ENGINEERING TECH/CONTRACTS ADMINISTRATOR (184)	0	0	1
CONTRACTS ADMINISTRATOR (188)	1	1	0
SEASONAL ENGR CONSTR INSPECTOR	3120 HRS	3120 HRS	0
PERSONAL SERVICES:			
100.512.51110 SALARIES & WAGES	\$490,686	\$507,570	\$400,882
100.512.51120 OVERTIME WAGES	15,245	10,050	5,000
100.512.51211 PERS	76,656	72,467	56,823
100.512.51220 WORKERS COMPENSATION	9,986	12,941	14,206
100.512.51230 GROUP HEALTH INSURANCE	89,952	93,851	78,960
100.512.51240 UNEMPLOYMENT COMPENSATION	70	0	0
100.512.51270 MEDICARE-CITY SHARE	7,289	7,506	5,885
100.512.51275 LIFE INSURANCE	513	644	450
Total - PERSONAL SERVICES	690,397	705,029	562,206
CONTRACTUAL SERVICES:			
100.512.52110 TRAVEL AND TRAINING	269	500	500
100.512.52120 EMPLOYEE MILEAGE REIMBURSEMENT	102	100	100
100.512.52222 TELEPHONE LINE CHARGES	4,005	4,000	4,000
100.512.52310 MUNICIPAL GARAGE CHARGES	15,039	14,022	18,836
100.512.52330 RADIO MAINTENANCE	2,816	2,815	1,200
100.512.52430 ENGINEERING SERVICE	8,091	10,125	37,810
100.512.52480 OTHER PROFESSIONAL SERVICE	5,564	0	0
100.512.52490 OUTSIDE PRINTING	8	0	0
100.512.52510 MAINTENANCE OF EQUIP	12,752	5,000	5,000
100.512.52920 MEMBERSHIPS-BOOKS-PERIODICALS	536	500	500
Total - CONTRACTUAL SERVICES	49,180	37,062	67,946
COMMODITIES:			
100.512.53100 OFFICE SUPPLIES	1,647	2,000	2,000
100.512.53510 SUPPLIES TO MAINTAIN EQUIPMENT	641	1,500	1,500
100.512.53610 SMALL TOOLS & EQUIPMENT	373	300	300
Total - COMMODITIES	2,661	3,800	3,800
CAPITAL OUTLAY:			
100.512.54300 COMPUTERS & OTHER PERIPHERALS	0	1,000	1,000
100.512.54310 AUTOS & TRUCKS DEPR	9,020	9,000	10,900
100.512.54311 RADIO DEPRECIATION	3,266	1,520	900
100.512.54370 COMPUTER SOFTWARE	4,102	8,000	8,000
Total - CAPITAL OUTLAY	16,388	19,520	20,800
Grand Total	\$758,627	\$765,411	\$654,752

**GENERAL FUND
STREET LIGHTING**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
100.590.52210 UTILITIES-GAS AND ELECTRIC	\$718,513	\$720,000	\$727,500
100.590.52510 MAINTENANCE OF EQUIPMENT	21,706	25,000	25,000
Total - CONTRACTUAL SERVICES	<u>740,219</u>	<u>745,000</u>	<u>752,500</u>
COMMODITIES:			
100.590.53510 SUPPLIES TO MAINTAIN EQUIPMENT	589	5,000	5,000
Total - COMMODITIES	<u>589</u>	<u>5,000</u>	<u>5,000</u>
Grand Total	\$740,808	\$750,000	\$757,500

**GENERAL FUND
PARKS MAINTENANCE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
MAINTENANCE WORKER (PW3)	2	2	2
EQUIPMENT OPERATOR (PW4)	4	4	4
PERSONAL SERVICES:			
100.542.51110 SALARIES & WAGES	\$267,641	\$261,844	\$260,957
100.542.51120 OVERTIME WAGES	31,430	22,733	22,733
100.542.51211 PERS	46,378	39,841	39,717
100.542.51220 WORKERS COMPENSATION	5,374	7,114	9,929
100.542.51230 GROUP HEALTH INSURANCE	79,203	82,637	80,076
100.542.51250 CLOTHING ALLOWANCE	1,794	1,800	1,800
100.542.51270 MEDICARE-CITY SHARE	4,264	4,126	4,113
100.542.51275 LIFE INSURANCE	348	437	345
100.542.51280 AFSCME CARE PLAN	4,590	4,590	4,590
Total - PERSONAL SERVICES	<u>441,022</u>	<u>425,122</u>	<u>424,260</u>
CONTRACTUAL SERVICES:			
100.542.52110 TRAVEL AND TRAINING	8	0	0
100.542.52111 MANDATORY TRAVEL & TRAINING	15	200	100
100.542.52210 UTILITIES-GAS AND ELECTRIC	59,560	64,752	62,000
100.542.52222 TELEPHONE LINE CHARGES	(1)	0	0
100.542.52310 MUNICIPAL GARAGE CHARGES	42,471	35,605	36,965
100.542.52330 RADIO MAINTENANCE	1,436	1,436	1,275
100.542.52480 OTHER PROFESSIONAL SERVICES	5,541	170,500	155,500
100.542.52490 OUTSIDE PRINTING	0	0	0
100.542.52510 MAINTENANCE OF EQUIPMENT	0	200	1,000
100.542.52520 MAINTENANCE OF FACILITIES	6,781	6,300	10,551
100.542.52820 LICENSES AND PERMITS	38	100	100
100.542.52920 MEMBERSHIPS-BOOKS-PERIODICALS	98	100	50
100.542.52970 UNIFORM RENTAL SERVICE	1,089	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>117,037</u>	<u>281,193</u>	<u>269,541</u>
COMMODITIES:			
100.542.53100 OFFICE SUPPLIES	288	600	600
100.542.53220 DRUGS-MEDICAL SUPPLIES	200	150	100
100.542.53230 PURCHASE OF UNIFORMS	762	200	200
100.542.53250 CLEANING SUPPLIES	3,348	2,200	2,200
100.542.53510 SUPPLIES TO MAINTAIN EQUIP	1,114	4,000	2,000
100.542.53520 SUPPLIES TO MAINTAIN BLDGS	10,072	16,120	14,000
100.542.53610 SMALL TOOLS & EQUIPMENT	400	500	500
100.542.53710 CHEMICALS & LAB SUPPLIES	3,414	0	0
Total - COMMODITIES	<u>19,598</u>	<u>23,770</u>	<u>19,600</u>
CAPITAL OUTLAY:			
100.542.54310 AUTOS & TRUCKS DEPRECIATION	31,040	57,550	15,288
100.542.54311 RADIO DEPRECIATION	580	580	475
100.542.54360 OTHER EQUIPMENT	20,852	0	0
100.542.54550 PARK FACILITIES	2,779	5,300	5,000
Total - CAPITAL OUTLAY	<u>55,251</u>	<u>63,430</u>	<u>20,763</u>
Grand Total	\$632,908	\$793,515	\$734,164

GENERAL FUND
BUILDING MAINTENANCE

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
BUILDING MAINTENANCE TECHNICIAN (188)	2	2	2
BUILDING CLEANER (PW1)	1	1	1
BUILDING CLEANER PART TIME (197)	1300 hrs	1082 hrs	0
PERSONAL SERVICES:			
100.261.51110 SALARIES & WAGES	\$140,740	\$140,107	\$125,820
100.261.51120 OVERTIME WAGES	6,304	15,000	7,500
100.261.51211 PERS	24,564	21,715	18,665
100.261.51220 WORKERS COMPENSATION	4,586	3,878	4,666
100.261.51230 GROUP HEALTH INSURANCE	39,001	39,695	38,494
100.261.51240 UNEMPLOYMENT COMPENSATION	4,604	9,750	0
100.261.51250 CLOTHING ALLOWANCE	1,705	1,700	1,700
100.261.51270 MEDICARE-CITY SHARE	2,391	2,249	1,933
100.261.51275 LIFE INSURANCE	181	219	172
100.261.51280 AFSCME CARE PLAN	765	765	765
Total - PERSONAL SERVICES	224,840	235,078	199,715
CONTRACTUAL SERVICES:			
100.261.52210 UTILITIES-GAS & ELECTRIC	0	0	0
100.261.52222 TELEPHONE LINE CHARGES	1,210	1,300	1,250
100.261.52310 MUNICIPAL GARAGE CHARGES	2,159	2,321	3,021
100.261.52480 OTHER PROFESSIONAL SERVICE	8,986	5,000	7,500
100.261.52510 MAINTENANCE OF EQUIPMENT	70,537	79,800	75,000
100.261.52520 MAINTENANCE OF LAND & BLDGS	84,489	27,639	21,793
100.261.52660 PROPERTY INSURANCE	17,000	0	0
100.261.52670 BOILER & MACHINERY	160	1,000	1,000
100.261.52820 LICENSES AND PERMITS	450	600	500
100.261.52970 UNIFORM RENTAL SERVICE	384	300	300
Total - CONTRACTUAL SERVICES	185,375	117,960	110,364
COMMODITIES:			
100.261.53100 OFFICE SUPPLIES	326	500	350
100.261.53250 CLEANING SUPPLIES	12,911	13,000	12,000
100.261.53510 SUPPLIES TO MAINTAIN EQUIPMENT	572	0	0
100.261.53520 SUPPLIES TO MAINTAIN BUILDINGS	19,883	32,500	25,000
100.261.53610 SMALL TOOLS & EQUIPMENT	1,518	2,000	2,000
100.261.53620 MAJOR TOOLS & EQUIPMENT	1,074	2,000	2,000
Total - COMMODITIES	36,284	50,000	41,350
CAPITAL OUTLAY:			
100.261.54310 AUTO & TRUCKS DEPR	2,918	2,700	2,700
Total - CAPITAL OUTLAY	2,918	2,700	2,700
Grand Total	\$449,417	\$405,738	\$354,129

**GENERAL FUND
RECREATION**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
RECREATION ADMINISTRATOR (183)	1	0	0
SEASONAL RECREATION ASSISTANT (S23)	800 hrs	0	0
SEASONAL RECREATION SPECIALIST (S15)	1040 hrs	0	0
PERSONAL SERVICES:			
100.413.51110 SALARIES & WAGES	\$3,770	\$0	\$0
100.413.51211 PERS	1,735	0	0
100.413.51220 WORKERS COMPENSATION	1,092	0	0
100.413.51230 GROUP HEALTH INSURANCE	955	0	0
100.413.51240 UNEMPLOYMENT COMPENSATION	1,708	0	0
100.413.51270 MEDICARE-CITY SHARE	182	0	0
100.413.51275 LIFE INSURANCE	7	0	0
Total - PERSONAL SERVICES	9,449	0	0
Grand Total	\$9,449	\$0	\$0

**GENERAL FUND
PARKING GARAGE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
100.612.52210 UTILITIES-GAS & ELECTRIC	\$13,233	\$0	\$0
100.612.52480 OTHER PROFESSIONAL SERVICE	6,399	0	0
100.612.52810 PROPERTY TAXES	362	0	0
Total - CONTRACTUAL SERVICES	<u>19,994</u>	<u>0</u>	<u>0</u>
Grand Total	\$19,994	\$0	\$0

**DEPARTMENT SUMMARY OF EXPENDITURES
NON-DEPARTMENTAL EXPENDITURE**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Non-Departmental	\$1,307,299	\$1,479,253	\$1,474,891
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,307,299	\$1,479,253	\$1,474,891
EXPENDITURES BY CATEGORY:			
Personal Services	\$27,511	\$21,000	\$22,338
Contractual Services	1,271,584	1,429,253	1,432,921
Commodities	5,074	23,400	15,900
Capital Outlay	3,131	5,600	3,732
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$1,307,299	\$1,479,253	\$1,474,891

**GENERAL FUND
NON-DEPARTMENTAL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONAL SERVICES:			
100.911.51211 PERS \$402		\$0	\$0
100.911.51275 LIFE INSURANCE	27,109	21,000	22,338
Total - PERSONAL SERVICES	27,511	21,000	22,338
CONTRACTUAL SERVICES:			
100.911.52110 TRAVEL AND TRAINING	(22)	0	0
100.911.52210 ELECTRIC SERVICE	210,492	236,200	236,200
100.911.52220 LONG DISTANCE CHARGES	2,644	4,000	4,000
100.911.52222 TELEPHONE LINE CHARGES	111,396	110,000	110,000
100.911.52230 POSTAGE & POSTAL CHARGES	84,015	70,000	70,000
100.911.52240 BUTLER CO AUDITOR COLL FEES	82,276	110,000	110,000
100.911.52310 MUNICIPAL GARAGE CHARGES	5,366	6,903	4,671
100.911.52440 AUDIT SERVICE	46,751	45,700	48,000
100.911.52480 OTHER PROFESSIONAL SERVICE	97,684	98,650	97,300
100.911.52490 OUTSIDE PRINTING	1,929	7,000	3,000
100.911.52510 MAINTENANCE OF EQUIPMENT	103,711	190,250	190,250
100.911.52511 MAINTENANCE OF TELEPHONES	5,353	12,000	12,000
100.911.52610 PUBLIC OFFICIALS LIABILITY	948	17,500	17,500
100.911.52620 EMPLOYEE BONDS	125	250	250
100.911.52630 GENERAL LIABILITY INSURANCE	158,433	216,000	210,000
100.911.52810 PROPERTY TAXES	81,386	52,000	52,000
100.911.52830 JUDGMENTS & COURT COSTS	46,978	37,000	35,000
100.911.52850 ELECTION EXPENSE	0	0	3,000
100.911.52920 MEMBERSHIPS-BOOKS-PERIODICALS	28,463	27,800	32,500
100.911.52940 INDIGENT BURIALS	15,176	20,000	20,000
100.911.52980 MISC CONTRACTUAL SERVICE	188,480	168,000	177,250
Total - CONTRACTUAL SERVICES	1,271,584	1,429,253	1,432,921
COMMODITIES:			
100.911.53100 OFFICE SUPPLIES	313	0	0
100.911.53255 HOLIDAY SUPPLIES - CAND	1,051	2,800	1,000
100.911.53510 SUPPLIES TO MAINTAIN EQUIP	2,210	19,100	13,400
100.911.53630 HOLIDAY DECORATIONS	1,500	1,500	1,500
Total - COMMODITIES	5,074	23,400	15,900
CAPITAL OUTLAY:			
100.911.54310 AUTOS & TRUCKS DEPR	3,131	5,600	3,732
Total - CAPITAL OUTLAY	3,131	5,600	3,732
Grand Total	\$1,307,299	\$1,479,253	\$1,474,891

**DEPARTMENT SUMMARY OF EXPENDITURES
TRANSFERS OUT**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
EXPENDITURES BY DIVISION:			
Transfers Out	\$326,000	\$99,000	\$99,000
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$326,000	\$99,000	\$99,000
EXPENDITURES BY CATEGORY:			
Transfers	326,000	99,000	99,000
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$326,000	\$99,000	\$99,000

**GENERAL FUND
TRANSFERS OUT**

	Actual Expenditures 2010	Amount Budgeted 2010	Amount Budgeted 2011
TRANSFERS:			
100.915.58190 TRANS TO COMPUTER REPLACE FUND	\$198,000	\$99,000	\$99,000
100.915.58230 TRANS LOAN TO OTHER FUNDS	128,000	0	0
Total - TRANSFERS	<u>326,000</u>	<u>99,000</u>	<u>99,000</u>
Grand Total	\$326,000	\$99,000	\$99,000

Section 4

SPECIAL REVENUE FUNDS

SPECIAL REVENUES

EXPENDITURES BY FUND

Fund	Actual 2010	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
City Income Tax	\$ 18,898,874	\$ 19,663,524	\$ 20,298,545	\$ 635,021	3.2%
Public Safety Levy	2,057,944	3,151,345	4,300,000	1,148,655	36.4%
Auto & Gas Tax	3,153,044	3,289,420	3,317,748	28,328	0.9%
Conservancy	143,626	144,500	144,500	0	0.0%
Health & Environment	772,690	733,316	680,470	(52,846)	-7.2%
EMS	153,452	196,413	84,848	(111,565)	-56.8%
UDAG	215,422	50,000	50,000	0	0.0%
Court Computerization	43,949	125,000	175,000	50,000	40.0%
Law Enforcement Trust	162,212	34,000	39,000	5,000	14.7%
Mandatory Drug Fine	22,510	79,000	171,000	92,000	116.5%
Probation Services	126,227	168,332	173,838	5,506	3.3%
Termination Pay	159,576	447,000	579,500	132,500	29.6%
Indigent Driver Alcohol Treatment	0	25,000	25,000	0	0.0%
Enforcement /Education	11,741	14,975	17,485	2,510	16.8%
Civic Development	191,806	265,096	275,096	10,000	3.8%
Municipal Court	1,531,431	2,009,419	1,646,218	(363,201)	-18.1%
Police Grants	54,559	183,126	164,976	(18,150)	-9.9%
Court IDIAM	0	10,000	15,000	5,000	50.0%
Court Special Projects	54,111	500,000	250,000	(250,000)	-50.0%
Sunset Pool	0	17,946	0	(17,946)	-100.0%
Nuisance Enforcement	0	0	225,000	225,000	100.0%
Total	\$ 27,753,174	\$ 31,107,412	\$ 32,633,224	\$ 1,525,812	4.9%

Table 4.1 Special Revenue Expenditures by Fund

Definition of Special Revenue Funds

To account for the proceeds of revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted for specific resources.

Special Revenue Fund Summary

The summary in the above table lists the actual expenditures for 2010 as well as dollar/percentage comparisons between 2011 and 2012 budgeted expenditures. For line item

detail of each fund, please refer to the specific fund in this section. There are nineteen of the twenty-one Special Revenue funds budgeted for 2012. The largest Special Revenue Fund is the City Income Tax Fund.

City Income Tax Fund

To account for income taxes received for distribution to other funds of the City. Included in the City Income Tax Fund is the Taxation Division. City income tax revenues for 2012 are projected to be \$20,298,000. This projection is a 3.2% increase over the 2011 budget and 2.1% over the 2010 actual. The current income tax rate is 1.75% which includes a .25% Public Safety Income Tax Levy.

The following chart (Figure 4.1) shows the City income tax receipts since 2006 as well as the projections for 2011 and 2012.

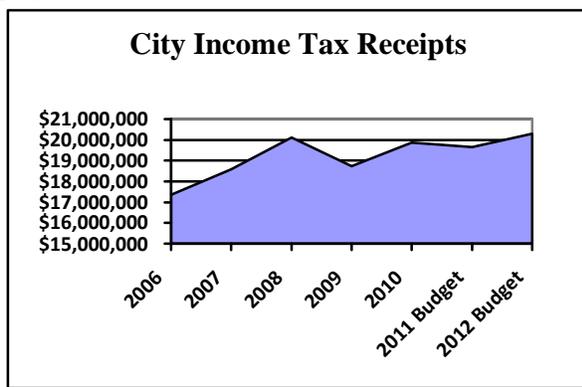


Figure 4.1 City Income Tax Receipts History

Public Safety Levy Fund

To account for the .25% income tax levy passed by the citizens of Middletown effective January 2008 through the year 2012. This income tax levy is designated to help fund the public safety divisions (Police and Fire Divisions). This fund accounts for the revenues of that tax levy.

Auto and Gas Tax Fund

To account for state levied and controlled gasoline tax and county vehicle license fees that are remitted to the City for routine street maintenance and traffic control. Other activities funded by these revenues are snow plowing and grounds maintenance. The City’s Electronic Maintenance, Street Maintenance, and Grounds Maintenance divisions are supported by this fund.

The chart (Figure 4.2) lists the revenues for this fund. City income tax subsidizes this fund and accounts for 13.9% of the revenues in 2012. Other revenues include County vehicle licenses

tax (based upon vehicle registration in the County from the Department of Motor Vehicles), County license renewal fees (\$2.50 per license renewed in the City, shared by Butler County), motor vehicle permissive tax (\$5 tax distributed by the State of Ohio), municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners). Radio charges are communication system maintenance fees and depreciation costs for replacement of radio communication devices which is administered by the Electronic Maintenance Division.

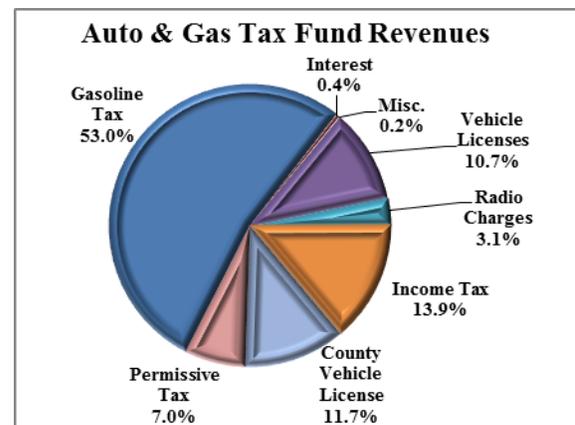


Figure 4.2 Source of Auto & Gas Tax Revenues

The three divisions of the Auto & Gas Tax Fund are in the Public Works & Utilities Department and are described as follows:

Electronic Maintenance

The Electronic Maintenance Division is responsible for traffic control systems, radio communication systems, and the airport navigational aids.

Street Maintenance

The Street Maintenance Division is responsible for preventative maintenance of the City’s streets, snow removal, pavement markings, and sign repairs and/or replacements.

Grounds Maintenance

The Grounds Maintenance Division is responsible for the maintenance of grounds for all City’s parks, right-of-ways, and medians.

This division also maintains all landscaped areas including downtown planters, oversees all contractual mowing, and maintains a tree nursery as well as plant, replace, and prune trees and shrubs on all city property.

Conservancy Fund

To account for the property tax receipts of the City’s annual conservancy property tax levy of 0.15 mill. The tax is paid on property owned within the City of Middletown and is located within the Miami Conservancy District which benefits from the district’s flood control efforts.

Health Fund

To account for grant money received from the State for the City’s public health subsidy as well as other revenues, and to account for the activities of the City Health Department. Included in the Health Fund are Health Administration, Health State Subsidy, Immunization Action Plan Grant (IAP), Ohio Infant Mortality Reduction Initiative Grant, and the Public Health Emergency Preparedness Grant.

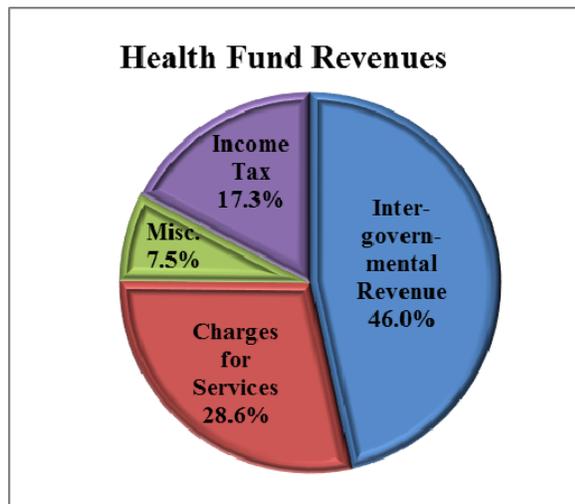


Figure 4.3 Source of Health Fund Revenues

The Health Department is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board of Health & Environment is composed of seven members

appointed by the City Council as specified in the City Charter.

Health State Subsidy

A grant received for being in compliance with public health minimum and optimal standards based upon a formula set up by the state.

Health Administration

The Health Department inspects and licenses restaurants, groceries, etc, and conducts inspections of public buildings. The department is also responsible for community health assessment and disease control as well as maintains vital statistics that registers and certifies all records of birth and death for the City.

Immunization Action Plan Grant (IAP)

This grant provided programming to increase the number of children two years and under with the proper immunizations. There is no budget planned for 2012 due to budgetary constraints.

Child and Family Health Services Grant

This grant provides funds for prenatal care. The majority of this funding will go to Atrium Medical Center Prenatal & Well Child Clinic and the Hamilton City Planned Parenthood Prenatal Clinic as well as provide staff for the Ohio Infant Mortality Reduction Initiative Program.

Ohio Infant Mortality Reduction Initiative (OIMRI) Grant

This grant is funded through the Child and Family Health Services Grant. The goal of this program is to reduce infant mortality and low birth weight rates among the African American community.

Public Health Emergency Preparedness Grant

This grant’s purpose was to develop and maintain a strong public health infrastructure capable of addressing and responding to an event that results in a public health threat or emergency as a result of events occurring after September 11, 2001. This grant is not budgeted for 2012 due to budgetary constraints.

Emergency Medical Services Fund (EMS)

This fund formerly accounted for a portion of the City’s fire service charges. These revenues are now deposited in the General Fund. This fund will be depleted in 2012.

Urban Development Action Grant Fund (UDAG)

To account for the Urban Development Action Grant loans given to businesses for economic development activities such as façade loans for the downtown area.

Court Computerization Fund

To accumulate funds for computer equipment and software for the Municipal Court. This fund receives a portion of the court costs assessed to persons appearing in Middletown Municipal Court.

Law Enforcement Trust Fund

This fund accounts for revenues resulting from the sale of property seized by the Middletown Police Division in the course of its criminal investigations (federal funds from the Department of Justice). Expenditures are solely for law enforcement purposes.

Mandatory Drug Fine Fund

To account for drug fines received as a result of mandatory drug offense fines arising from arrests made by Middletown officers. Expenditures are for law enforcement purposes pertaining to drug offenses.

Probation Services Fund

The Probation Services Fund was established in 1995 to account for probation fees levied by the Middletown Municipal Court. Expenditures of this fund are used for staffing and counseling of domestic abuse offenders.

Termination Pay Fund

To account for expenditures resulting from the retirement or resignation of City employees. Expenditures will consist of accrued vacation, accrued holiday pay, and other accrued benefits due to City employees.

Indigent Driver Alcohol Treatment Fund

To account for fines collected by the Municipal Court to be used for treatment of indigent drivers convicted of driving under the influence.

Enforcement/Education Fund

To account for fines collected by the Municipal Court to be used by the Court and Police for traffic education and enforcement.

Civic Development Fund

To account for the City’s transient lodging tax receipts that are to be used for civic development purposes. The majority of revenues from this fund go to the Middletown Convention and Visitors Bureau to promote our City.

Municipal Court Fund

To account for fines and court costs levied by the City’s Municipal Court and to account for the operations of the Middletown Municipal Court.

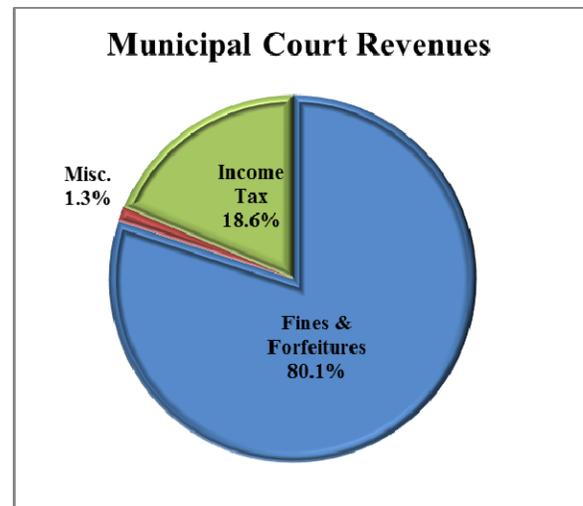


Figure 4.4 Sources of Municipal Court Revenues

Fines and forfeitures comprise the largest revenue of the Municipal Court Fund consisting of court costs and city fines, with 18.6% of the revenues from income tax.

Police Grant Fund

To account for grant funds awarded to the Police Division by outside sources. The grants anticipated in 2012 will be used for overtime of patrol officers and specialized equipment such as bullet proof vests.

Court Indigent Driver Interlock and Alcohol Monitoring Fund (IDIAM)

This fund was created in 2009 to account for the revenues (fines) and expenses associated with the Municipal Court's DUI convictions according to Senate Bill 17. A portion of the court cost will cover the cost of immobilizing or disabling devices along with remote alcohol monitoring devices for indigent offenders.

Court Special Projects Fund

To accumulate funds for equipment and special projects for the Municipal Court. This fund

receives a portion of the court costs assessed to clients of the Municipal Court.

Sunset Pool Fund

To account for the revenues (contributions and donations) and expenses associated for the operation of Sunset Pool. The pool did not open in 2010 due to lack of funding. The pool is slated to be demolished in 2011 and the expense associated with that endeavor will deplete this fund.

Nuisance Enforcement Fund

This fund was established in 2011 to account for revenues (fines and assessments) associated with property maintenance violations such as accumulated rubbish, tall weeds and grass, and other property maintenance violations as specified in the Codified Ordinances.

CITY INCOME TAX EXPENDITURE HISTORY

Transfers to	2010 Actual	2011 Budget	2012 Budget
Division of Taxation	\$ 539,302	\$ 538,426	\$ 543,033
General Fund	10,972,070	10,574,000	10,974,000
Public Safety Levy Fund	2,792,865	2,754,343	2,958,000
Auto & Gas Tax Fund	514,000	400,000	400,000
Health Fund	165,000	165,000	115,000
G.O. Debt Retirement	2,279,937	2,405,755	2,429,512
Transit Fund	100,000	100,000	100,000
Termination Pay Fund	310,000	310,000	310,000
Municipal Court Fund	400,000	400,000	300,000
Miami Conservancy Fund	0	0	44,000
Airport Fund	90,000	70,000	90,000
Police & Fire Pensions	1,727,700	1,938,000	2,027,000
Computer Replacement Fund	8,000	8,000	8,000
Total	\$ 19,898,874	\$ 19,663,524	\$ 20,298,545

Table 4.2 Transfers of the City Income Tax receipts to other funds from 2010-2012

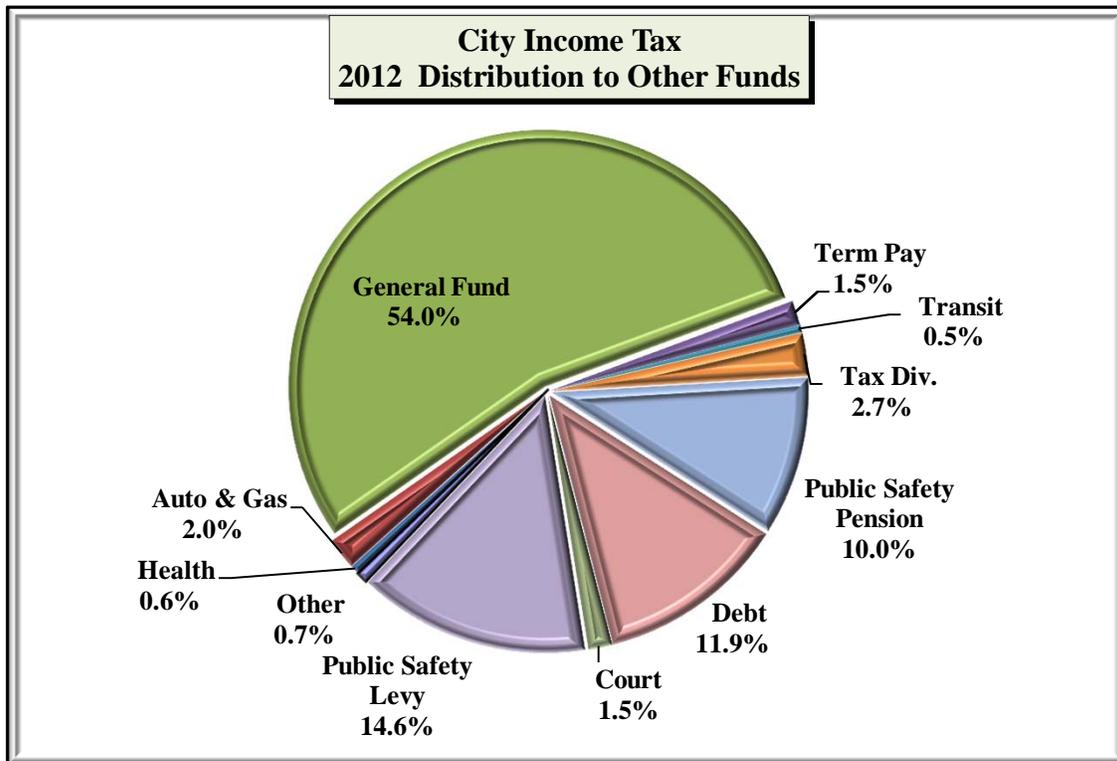


Figure 4.5 Distribution of the City Income Tax receipts to other funds for the year 2012

**FUND SUMMARY FOR FUND 230
CITY INCOME TAX FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$49,330	\$26,042	\$23,361
REVENUES:			
Income Tax	\$19,875,586	\$19,660,843	\$20,298,000
TOTAL REVENUES	<u>\$19,875,586</u>	<u>\$19,660,843</u>	<u>\$20,298,000</u>
TOTAL RESOURCES	\$19,924,916	\$19,686,885	\$20,321,361
EXPENDITURES:			
Personal Services	\$475,100	\$504,466	\$509,073
Contractual Services	\$62,221	30,960	30,960
Commodities	\$1,981	3,000	3,000
Transfers	\$19,359,572	19,125,098	19,755,512
TOTAL EXPENDITURES	<u>\$19,898,874</u>	<u>\$19,663,524</u>	<u>\$20,298,545</u>
ENDING BALANCE DECEMBER 31	\$26,042	\$23,361	\$22,816

**INCOME TAX FUND
TAXATION**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
SUPERINTENDENT OF TAXATION (178)	1	1	1
INCOME TAX AUDITOR (182)	2	2	2
EXECUTIVE ACCOUNT CLERK (188)	1	1	1
SENIOR ACCOUNT CLERK (190)	2	2	2
ACCOUNT CLERK PART TIME (192)	3480 HRS	3480 HRS	3480 HRS
PERSONAL SERVICES:			
230.133.51110 SALARIES & WAGES	\$327,656	\$349,686	\$349,418
230.133.51120 OVERTIME WAGES	12,554	16,320	16,320
230.133.51211 PERS	52,937	51,241	51,203
230.133.51220 WORKERS COMPENSATION	8,336	9,150	12,801
230.133.51230 GROUP HEALTH INSURANCE	69,011	72,896	74,270
230.133.51270 MEDICARE-CITY SHARE	4,204	4,663	4,659
230.133.51275 LIFE INSURANCE	401	510	402
Total - PERSONAL SERVICES	<u>475,100</u>	<u>504,466</u>	<u>509,073</u>
CONTRACTUAL SERVICES:			
230.133.52111 MANDATORY TRAVEL & TRAINING	0	1,000	1,000
230.133.52480 OTHER PROFESSIONAL SERVICES	42,304	12,800	12,800
230.133.52490 OUTSIDE PRINTING	18,042	15,000	15,000
230.133.52510 MAINTENANCE OF EQUIPMENT	982	1,000	1,000
230.133.52620 EMPLOYEE BONDS	100	100	100
230.133.52920 MEMBERSHIPS-BOOKS-PERIODICALS	793	1,060	1,060
Total - CONTRACTUAL SERVICES	<u>62,221</u>	<u>30,960</u>	<u>30,960</u>
COMMODITIES:			
230.133.53100 OFFICE SUPPLIES	<u>1,981</u>	<u>3,000</u>	<u>3,000</u>
Total - COMMODITIES	1,981	3,000	3,000
 Grand Total	 \$539,302	 \$538,426	 \$543,033

**INCOME TAX FUND
TRANSFERS OUT**

	Actual Expenditures 2010	Amount Budgeted 2011	Department Budget 2012
TRANSFERS:			
230.915.58110	\$10,972,070	\$10,574,000	\$10,974,000
230.915.58120	514,000	400,000	400,000
230.915.58130	971,700	1,100,000	1,027,000
230.915.58140	756,000	838,000	1,000,000
230.915.58150	2,279,937	2,405,755	2,429,512
230.915.58180	100,000	100,000	100,000
230.915.58190	8,000	8,000	8,000
230.915.58250	310,000	310,000	310,000
230.915.58273	2,792,865	2,754,343	2,958,000
230.915.58287	90,000	70,000	90,000
230.915.58291	0	0	44,000
230.915.58289	165,000	165,000	115,000
230.915.58290	400,000	400,000	300,000
Total - TRANSFERS	<u>19,359,572</u>	<u>19,125,098</u>	<u>19,755,512</u>
Grand Total	\$19,359,572	\$19,125,098	\$19,755,512

**FUND SUMMARY FOR FUND 200
PUBLIC SAFETY LEVY FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,643,197	\$2,378,118	\$1,981,116
REVENUES:			
Transfers	\$2,792,865	\$2,754,343	\$2,958,000
TOTAL REVENUES	<u>\$2,792,865</u>	<u>\$2,754,343</u>	<u>\$2,958,000</u>
TOTAL RESOURCES	\$4,436,062	\$5,132,461	\$4,939,116
EXPENDITURES:			
Transfers	\$2,057,944	\$3,151,345	\$4,300,000
TOTAL EXPENDITURES	<u>\$2,057,944</u>	<u>\$3,151,345</u>	<u>\$4,300,000</u>
ENDING BALANCE DECEMBER 31	\$2,378,118	\$1,981,116	\$639,116

**PUBLIC SAFETY LEVY INCOME TAX FUND
TRANSFER OUT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
TRANSFERS:			
200.915.58275 TRANS TO GENERAL FUND	\$2,057,944	\$3,151,345	\$4,300,000
Total - TRANSFERS	<u>2,057,944</u>	<u>3,151,345</u>	<u>4,300,000</u>
Grand Total	\$2,057,944	\$3,151,345	\$4,300,000

PUBLIC WORKS - ELECTRONICS MAINTENANCE DIVISION
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Summary

The Electronics Maintenance Division is primarily responsible for the maintenance of the traffic control systems, radio communication systems, city owned street lighting, municipal video systems, and the airport navigational aids.

Goals and Objectives

- Goal 1: Study appropriate signalized intersections for possible removal.
- Goal 2: Continue replacement program for older LED traffic signals and signal heads.
- Goal 3: Maintain intersection controls in operating order one-hundred percent of the time.
- Goal 4: Implement web based intersection equipment inventory system.
- Goal 5: Install new backup batteries in 10 tornado sirens.

Service Measures

	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
# of traffic signal repairs	737 repairs	900 repairs	900 repairs
# traffic signals replaced	86 replaced	Replace 100	Replace 90
Average maintenance cost per intersection	\$ 930	\$850	\$850
# radio repairs / replaced	635 radios	200 radios	200 radios

PUBLIC WORKS - STREET MAINTENANCE DIVISION**Summary**

The Street Maintenance Division, staff of ten employees and one Leader, are responsible for providing safe passage on approximately 600 lane miles of public thoroughfares, residential streets and alleyways in the city for vehicular and pedestrian traffic. Maintenance programs for potholes, utility road cuts and general pavement upgrades have been established including preventative maintenance schedules for crack filling and paving of deteriorated areas.

This Department now has the equipment to supplement private contracting services for pothole repairs and full width pavement applications.

Snow removal policies and routes are reviewed annually to better facilitate clearing of all streets during snow events including brine applications, snow removal, and efficient salt applications.

Other duties include maintenance of over ten miles of guardrail, all sign making, replacement/repairs, and maintaining street berms on non curbed areas.

**Goals and Objectives**

- Goal 1: Continue consistent pavement repair and preventative maintenance practices including crack sealing, pothole repairs and repair of larger deteriorated pavement areas.
- Goal 2: Continue contracting services for pothole repair program in conjunction with our ongoing maintenance program.
- Goal 3: Continue efficient snow removal practices and procedures.
- Goal 4: Continue our sign maintenance and replacement program.

PUBLIC WORKS - GROUNDS MAINTENANCE DIVISION

Summary

The Grounds Maintenance Division is responsible for maintenance of plantings for all city parks, the horticultural needs of the city roadsides and right-of-ways, the Middletown Historic Pioneer Cemetery, and provides assistance for many special events. The duties include designing, planting and maintaining the landscapes and planters to all of the city entrances, city building and parks throughout the city which also includes spraying and weeding of city-owned flower beds and other city-owned property, planting and pruning of trees, as well as keeping a tree inventory. This division oversees all subcontracting of sprinkler systems for the city. This division will also serve as liaison to the Tree Commission and Keep Middletown Beautiful.



Goals and Objectives

- Goal 1: Revise and update landscaping requirements in the City.
- Goal 2: Develop and implement a tree replacement plan.
- Goal 3 Continue to monitor for the EAB and its impact on ash trees
- Goal 4: Qualify for Tree City USA for the third year.
- Goal 5 Collaborate with Keep Middletown Beautiful for landscaping and tree replacement programs.



Service Measures

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>
Number of trees planted	0 trees	77 trees	20 trees
Acres of landscape maintained	50 acres	50 acres	50 acres

- The number of trees planted is also included in the Park Maintenance service measures

AUTO & GAS TAX FUND

EXPENDITURE HISTORY

Division	2010 Actual	2011 Budget	2012 Budget
Electronic Maintenance	\$ 598,240	\$ 619,350	\$ 628,282
Street Maintenance	1,902,029	2,083,091	2,154,791
Grounds Maintenance	652,775	586,979	534,675
Total	\$ 3,153,044	\$ 3,289,420	\$ 3,317,748

Table 4.3 Auto & Gas Tax Fund division expenditures for 2010-2012

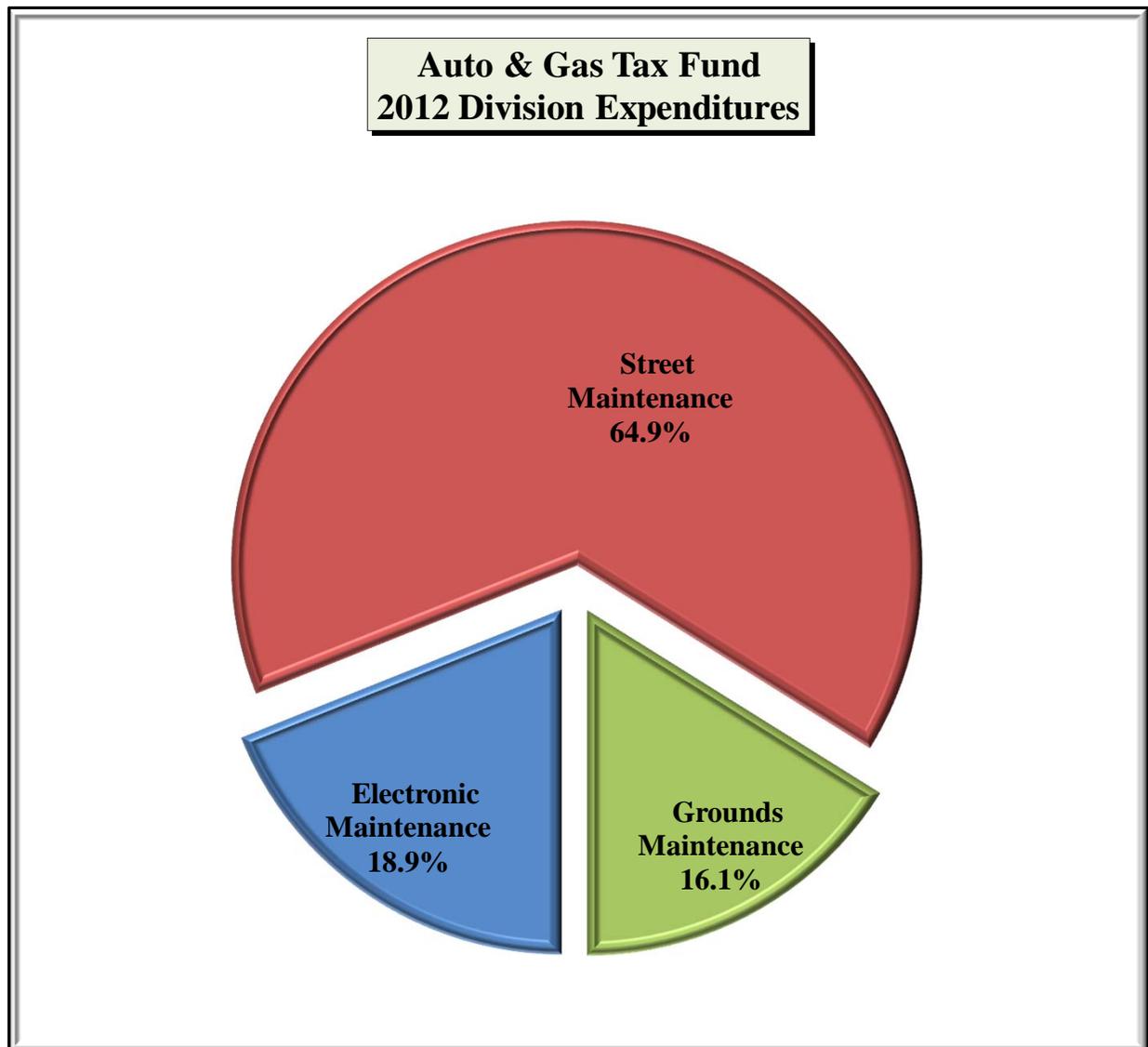


Figure 4.6 Auto & Gas Tax Fund division expenditures for the year 2012

FUND SUMMARY FOR FUND 210 AUTO & GAS TAX FUND			
	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,677,880	\$1,315,453	\$881,174
REVENUES:			
Intergovernmental Revenue	\$2,143,022	\$2,328,432	\$2,362,434
Interest Income	19,199	18,313	10,046
Miscellaneous Revenue	109,917	107,896	100,397
Reimbursements	4,478	500	0
Transfers	514,000	400,000	400,000
TOTAL REVENUES	<u>\$2,790,616</u>	<u>\$2,855,141</u>	<u>\$2,872,877</u>
TOTAL RESOURCES	\$4,468,496	\$4,170,594	\$3,754,051
EXPENDITURES:			
Personal Services	\$1,274,891	\$1,379,114	\$1,310,149
Contractual Services	854,258	839,590	856,083
Commodities	487,347	480,980	568,700
Capital Outlay	536,548	589,736	582,816
TOTAL EXPENDITURES	<u>\$3,153,044</u>	<u>\$3,289,420</u>	<u>\$3,317,748</u>
ENDING BALANCE DECEMBER 31	\$1,315,453	\$881,174	\$436,303

**AUTO & GAS TAX FUND
ELECTRONIC MAINTENANCE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
SENIOR ELECTRONICS TECHNICIAN (184)	2	2	2
ELECTRONIC MAINTENANCE SUPERVISOR (182)	1	1	1
PERSONAL SERVICES:			
210.524.51110 SALARIES & WAGES	\$175,339	\$165,264	\$165,265
210.524.51120 OVERTIME WAGES	6,348	18,392	18,392
210.524.51211 PERS	28,736	25,712	25,712
210.524.51220 WORKERS COMPENSATION	4,834	4,591	6,428
210.524.51230 GROUP HEALTH INSURANCE	39,178	40,876	39,610
210.524.51250 CLOTHING ALLOWANCE	2,120	2,100	2,100
210.524.51270 MEDICARE-CITY SHARE	1,650	1,815	1,815
210.524.51275 LIFE INSURANCE	213	267	211
Total - PERSONAL SERVICES	<u>258,418</u>	<u>259,017</u>	<u>259,533</u>
CONTRACTUAL SERVICES:			
210.524.52110 TRAVEL & TRAINING	0	202	0
210.524.52210 UTILITIES-GAS & ELECTRIC	50,313	59,000	59,000
210.524.52222 TELEPHONE LINE CHARGES	998	1,200	1,200
210.524.52310 MUNICIPAL GARAGE CHARGES	8,849	13,608	15,122
210.524.52510 MAINTENANCE OF EQUIPMENT	70,920	67,908	67,908
210.524.52520 MAINTENANCE OF BUILDINGS	1,122	6,000	6,000
210.524.52920 MEMBERSHIPS-BOOKS-PERIODICALS	452	300	450
Total - CONTRACTUAL SERVICES	<u>132,654</u>	<u>148,218</u>	<u>149,680</u>
COMMODITIES:			
210.524.53100 OFFICE SUPPLIES	1,044	1,200	1,200
210.524.53230 PURCHASE OF UNIFORMS	0	500	500
210.524.53250 CLEANING SUPPLIES	549	600	600
210.524.53295 TRAFFIC CONTROL SUPPLIES	23,342	51,798	52,000
210.524.53510 SUPPLIES TO MAINTAIN EQUIPMENT	38,121	42,000	42,000
210.524.53610 SMALL TOOLS & EQUIPMENT	743	600	600
210.524.53620 MAJOR TOOLS & EQUIPMENT	4,061	3,500	3,500
Total - COMMODITIES	<u>67,860</u>	<u>100,198</u>	<u>100,400</u>
CAPITAL OUTLAY:			
210.524.54310 AUTO AND TRUCKS DEPRECIATION	14,857	13,917	13,917
210.524.54311 RADIO DEPRECIATION	1,592	0	0
210.524.54350 PURCHASE OF EQUIPMENT	17,177	29,000	35,752
210.524.54360 OTHER EQUIPMENT	105,682	68,000	68,000
210.524.54370 COMPUTER SOFTWARE	0	1,000	1,000
Total - CAPITAL OUTLAY	<u>139,308</u>	<u>111,917</u>	<u>118,669</u>
Grand Total	\$598,240	\$619,350	\$628,282

**AUTO & GAS TAX FUND
STREET MAINTENANCE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PUBLIC SERVICE LEADER (185)	1	1	1
EQUIPMENT OPERATOR (PW6)	2	2	1
EQUIPMENT OPERATOR (PW4)	4	4	5
MAINTENANCE WORKER (PW3)	4	4	4
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
210.541.51110 SALARIES & WAGES	\$469,687	\$517,905	\$498,565
210.541.51120 OVERTIME WAGES	18,593	48,016	48,016
210.541.51211 PERS	80,190	79,229	76,521
210.541.51220 WORKERS COMPENSATION	10,207	14,148	19,130
210.541.51230 GROUP HEALTH INSURANCE	145,855	153,909	156,462
210.541.51250 CLOTHING ALLOWANCE	3,333	3,700	3,700
210.541.51270 MEDICARE-CITY SHARE	7,496	8,206	7,925
210.541.51275 LIFE INSURANCE	680	886	699
210.541.51280 AFSCME CARE PLAN	6,821	7,650	7,650
Total - PERSONAL SERVICES	<u>742,862</u>	<u>833,649</u>	<u>818,668</u>
CONTRACTUAL SERVICES:			
210.541.52111 MANDATORY TRAINING	196	500	500
210.541.52210 UTILITIES-GAS & ELECTRIC	2,456	2,600	2,600
210.541.52222 TELEPHONE LINE CHARGES	796	1,000	1,000
210.541.52310 MUNICIPAL GARAGE CHARGES	255,177	330,807	369,719
210.541.52330 RADIO MAINTENANCE	4,392	3,450	3,450
210.541.52480 OTHER PROFESSIONAL SERVICE	160,911	130,000	100,000
210.541.52510 MAINT OF EQUIPMENT	89	500	400
210.541.52520 MAINT OF LAND AND BUILDINGS	1,737	1,500	2,000
210.541.52820 LICENSES & PERMITS	196	300	300
210.541.52920 MEMBERSHIPS-BOOKS-PERIODICALS	176	100	100
210.541.52970 UNIFORM RENTAL SERVICE	2,150	3,200	3,200
Total - CONTRACTUAL SERVICES	<u>428,276</u>	<u>473,957</u>	<u>483,269</u>
COMMODITIES:			
210.541.53100 OFFICE SUPPLIES	532	600	600
210.541.53220 DRUGS-MEDICAL SUPPLIES	300	200	200
210.541.53230 PURCHASE OF UNIFORMS	187	200	200
210.541.53250 CLEANING SUPPLIES	231	300	250
210.541.53295 TRAFFIC CONTROL SUPPLIES	15,882	21,000	15,000
210.541.53510 SUPPLIES TO MAINTAIN EQUIPMENT	1,965	2,000	2,000
210.541.53520 SUPP TO MAINTAIN BLDGS	390,020	343,192	438,200
210.541.53610 SMALL TOOLS & EQUIPMENT	2,955	2,000	2,000
Total - COMMODITIES	<u>412,073</u>	<u>369,492</u>	<u>458,450</u>
CAPITAL OUTLAY:			
210.541.54310 AUTO AND TRUCKS DEPREC	316,510	176,323	392,454
210.541.54311 RADIO DEPRECIATION	2,308	1,950	1,950
210.541.54350 PURCHASE OF EQUIPMENT	0	227,720	0
Total - CAPITAL OUTLAY	<u>318,818</u>	<u>405,993</u>	<u>394,404</u>
Grand Total	\$1,902,029	\$2,083,091	\$2,154,791

**AUTO & GAS TAX FUND
 GROUNDS MAINTENANCE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	1	1
PUBLIC WORKS LEADER (185)	1	1	1
GROUND'S TECHNICIAN (PW5)	1	1	1
SEASONAL MAINTENANCE WORKER (S18)	4800 HRS	4800 HRS	0
PERSONAL SERVICES:			
210.543.51110 SALARIES & WAGES	\$198,986	\$206,397	\$159,113
210.543.51120 OVERTIME WAGES	3,698	3,510	3,510
210.543.51211 PERS	26,446	29,387	22,767
210.543.51220 WORKERS COMPENSATION	4,196	5,248	5,691
210.543.51230 GROUP HEALTH INSURANCE	31,299	34,382	33,318
210.543.51240 UNEMPLOYMENT CHARGES	5,446	2,500	2,525
210.543.51250 CLOTHING ALLOWANCE	610	1,700	1,700
210.543.51270 MEDICARE-CITY SHARE	1,987	2,304	2,358
210.543.51275 LIFE INSURANCE	179	255	201
210.543.51280 AFSCME CARE PACKAGE	765	765	765
Total - PERSONAL SERVICES	<u>273,611</u>	<u>286,448</u>	<u>231,948</u>
CONTRACTUAL SERVICES:			
210.543.52110 TRAVEL & TRAINING	33	50	50
210.543.52222 TELEPHONE LINE CHARGES	1,739	1,800	2,000
210.543.52310 MUNICIPAL GARAGE CHARGES	25,371	33,182	38,747
210.543.52330 RADIO MAINTENANCE	488	488	488
210.543.52480 OTHER PROFESSIONAL SERVICE	264,680	180,000	175,000
210.543.52520 MTN OF LAND AND BUILDINGS	680	1,450	6,404
210.543.52820 LICENSES & PERMITS	35	45	45
210.543.52920 MEMBERSHIPS,BOOKS,PERIODICALS	138	100	100
210.543.52970 UNIFORM RENTAL SERVICE	163	300	300
Total - CONTRACTUAL SERVICES	<u>293,328</u>	<u>217,415</u>	<u>223,134</u>
COMMODITIES:			
210.543.53100 OFFICE SUPPLIES	200	200	200
210.543.53230 PURCHASE OF UNIFORMS	282	220	200
210.543.53510 SUPPLIES TO MAINTAIN EQUIP	30	150	150
210.543.53520 SUPPLIES TO MAINTAIN BUILDINGS	4,142	5,420	4,000
210.543.53610 SMALL TOOLS & EQUIPMENT	267	300	300
210.543.53710 CHEMICALS & LAB SUPPLIES	2,493	5,000	5,000
Total - COMMODITIES	<u>7,414</u>	<u>11,290</u>	<u>9,850</u>
CAPITAL OUTLAY:			
210.543.54310 AUTOS & TRUCKS DEPR	78,107	71,511	69,428
210.543.54311 RADIO DEPRECIATION	315	315	315
Total - CAPITAL OUTLAY	<u>78,422</u>	<u>71,826</u>	<u>69,743</u>
Grand Total	\$652,775	\$586,979	\$534,675

**FUND SUMMARY FOR FUND 215
CONSERVANCY FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$16,165	\$9,984	\$1,284
REVENUES:			
Property Taxes	\$90,268	\$89,600	\$89,600
Intergovernmental Revenue	47,177	11,200	11,200
Transfers	0	35,000	44,000
TOTAL REVENUES	<u>\$137,445</u>	<u>\$135,800</u>	<u>\$144,800</u>
TOTAL RESOURCES	\$153,610	\$145,784	\$146,084
EXPENDITURES:			
Contractual Services	\$143,626	\$144,500	\$144,500
TOTAL EXPENDITURES	<u>\$143,626</u>	<u>\$144,500</u>	<u>\$144,500</u>
ENDING BALANCE DECEMBER 31	\$9,984	\$1,284	\$1,584

**CONSERVANCY FUND
MIAMI CONSERVANCY**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
215.990.52240 BUTLER COUNTY COLLECTION FEE	\$1,725	\$2,500	\$2,500
215.990.52810 PROPERTY TAXES	141,901	142,000	142,000
Total - CONTRACTUAL SERVICES	<u>143,626</u>	<u>144,500</u>	<u>144,500</u>
Grand Total	\$143,626	\$144,500	\$144,500

DEPARTMENT OF HEALTH & ENVIRONMENT**Summary**

The Middletown City Health District is a district dedicated to preserving, protecting, and improving the health of residents inside the City of Middletown. Our mission is to provide those services, above and beyond those mandated by the statutes of the State of Ohio and/or required by the Ohio Public Health Council's minimum standards for local health departments, in a courteous, efficient, and cost-effective manner.

The Department of Health & Environment (Middletown City Health District) is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board is composed of seven members, appointed by the City Council, as specified in the City Charter of Middletown. By virtue of his/her office, the Mayor of the City Council serves as an ex-officio member and chairperson and presiding officer of the Board of Health & Environment.

The department inspects and licenses commercial and nonprofit Food Service Operations (restaurants), Vending Operations (vending machines), Retail Food Establishments (groceries), public swimming pools & spas, household sewage installations and private water supplies, tattoo parlors, waste and fresh water haulers, and mobile home parks. The department conducts environmental inspections of all school buildings and the jail; educates food service/retail facilities on proper food safety practices, maintains programs for rabies control, nuisance abatement and smoking enforcement; participates and coordinates with the nursing department case management activities for the prevention of lead poisoning. The department is responsible for community health assessment and planning, infectious and communicable disease control, outbreak investigations, and bioterrorism/emergency response. The department provides immunizations and children with medical handicap coordination services while contracting for prenatal and well-child/ primary indigent care through arrangements with Atrium Medical Center and Primary Health Solutions. T.B. treatment is available through an agreement with Butler County Health Department. Butler County provides the tuberculosis treatment; Middletown City Health Department provides the monetary cost. The department contracts with Hamilton County Environmental Services for air pollution monitoring and control. The department has a vital statistics section that registers, maintains and certifies all records of birth and death for the City of Middletown.



Service Levels for 2012

The Health & Environment 2012 budget totals \$680,470. The Health Department has included in the 2012 budget a total of three full time positions and three part-time positions (all part time paid by grant programs) as well as three contract employees (also paid by grant funds).

DEPARTMENT OF HEALTH & ENVIRONMENT**CFHS/OIMRI GRANT**

The Middletown Health Department is the fiscal agent for the Butler County Child Family Health Service grant (\$300,500 award). The \$150,500 grant will focus on increasing the quality & quantity of prenatal care in Butler County, as well as researching and planning for increased access to dental care. The grant funds will go to Atrium's Maternal Child and Health Well Child Clinic, and Butler County Health Department for an Obesity Initiative program. The state awarded an additional \$150,000 for the Ohio Infant Mortality Reduction Initiative (OIMRI). This initiative includes an OIMRI Supervisor, a two (2) Lead Community Health Workers, and two (2) Certified Community Health Workers. The Middletown Health Department will oversee all grant activities and provide the educational component to the grant.


Goals and Objectives

- GOAL 1:** To continue to assess community chronic disease incidence and prevalence rates; assess community prevalence of health risks behavior; and institute measures to reduce chronic disease rates
- Analyze community mortality and morbidity statistics via comparison with state and national rates.
 - Assess present prevalence rates of chronic disease as identified by community programs including programs funded by grants.
 - Assess Community Health Risks Prevalence Survey.
- GOAL 2:** To monitor needs and assess availability and accessibility of adequate primary care in the community
- Identify primary care providers (physicians and clinics) and determine willingness to provide care for Medicaid and medically indigent clientele.
 - Assess performance of county programs that accept Medicaid patients without reservation: 1) Maternal Child and Health (MCH) Clinic, 2) Primary Health Solutions, and 3) Immunization Clinic.
 - Monitor and control number of clients going to the hospital Emergency Department for management of non-emergency medical problems.
 - Develop an integrated and effective community-based health care program.
 - Seek additional revenues for the community through grants/contracts to maintain fiscal responsibility.

DEPARTMENT OF HEALTH & ENVIRONMENT**Goals and Objectives (continued)**

- GOAL 3:** To continue to strive to improve housing/environmental health conditions within the community
- Continue the ongoing training of departmental staff members and the Regulated Industry regarding the State and Local Ordinances-- their interpretation and application.
 - Utilizing the data from 2010, continue the cost analysis of programs to calculate the actual cost of administering and enforcing the law, and implement as necessary the appropriate license fees for all environmental health programs; specifically with changes to State Food Service Operations and Retail Food Establishments.
 - Through cooperative educational inspections of regulated industries, including public pools, mobile home parks, etc.
- GOAL 4:** To maintain a fiscally responsible program, utilizing all available resources to reduce the dependency on income tax funds
- Research and pursue all available grants that would significantly benefit the residents of Middletown; i.e., Health Foundation/Anthem/Butler County Department of Job and Family Services
 - Annually evaluate programs to assure effectiveness and continued need by the community.
- GOAL 5:** To ensure that the goals and objectives of all the grant programs are fulfilled, thus maintaining those important public health programs
- Forward quarterly fiscal and program reports to Ohio Department of Health (ODH).
 - Evaluate programs and revise grant activities as required.
 - Revise programs to reflect community need.
 - Implement new programs as the need arises and resources become available.
- GOAL 6:** To improve the health of the community through collaboration and partnership with local, county, and state health agencies and other stakeholders.
- Develop and implement plans to address identified, significant morbidity.
 - Assess community and environmental health problems.
 - Work cooperatively with community members to address the reportable STD rate.
 - Analyze community morbidity statistics via comparison with state and national rates.
 - Serve on the Primary Health Solutions Board (Federally Qualified Health Center).
- GOAL 7:** To assure that the community is prepared to respond to a public health emergency.
- Develop, evaluate and revise emergency response plans specific to the Health Department.
 - Train staff as to their roles during public health emergencies.
 - Participate in regional and local exercises to evaluate plans and response activities.
 - Staff will participate in emergency response training provided by the State Health Department, Butler County EMA, various colleges and universities, and others.
 - Collaborate with area health agencies, other city and county departments, the hospital, practitioners, and other regional health districts to provide a coordinated response during multi-jurisdictional emergencies.

HEALTH FUND

	2010 Actual	2011 Budget	2012 Budget
State Subsidy	\$ 8,771	\$ 9,023	\$ 8,460
Immunization Action Plan Grant	34,267	30,000	0
Health Administration	468,002	432,119	371,510
Child & Family Services Grant	93,384	82,965	150,500
OIMRI Grant	142,025	150,000	150,000
Public Health Emergency Preparedness	26,241	29,209	0
Totals	\$772,690	\$733,316	\$680,470

Table 4.4 Health Fund division expenditures for 2010 - 2012

HEALTH FUND EXPENDITURES 2012 BUDGET

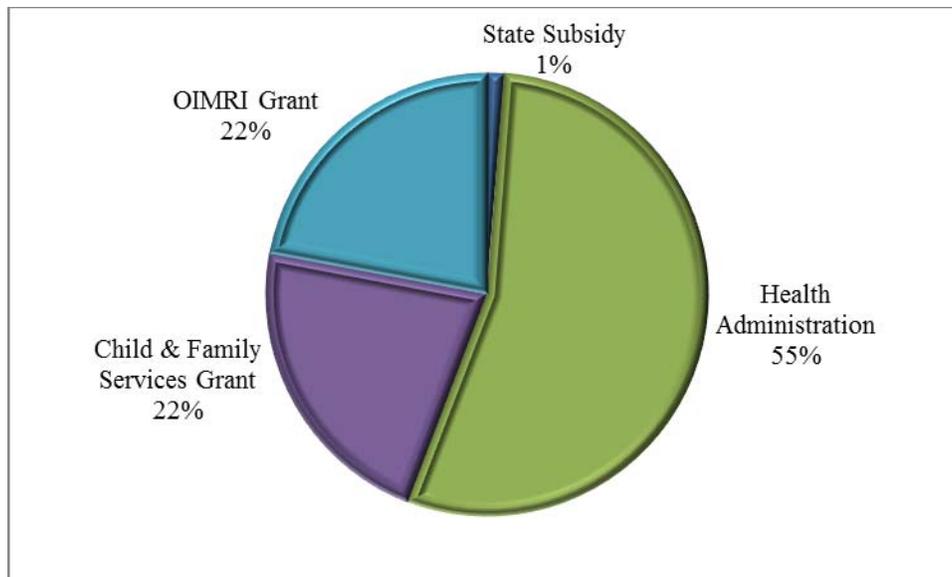


Figure 4.7 Health Fund division expenditures for 2012

**FUND SUMMARY FOR FUND 228
HEALTH FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$105,212	\$42,133	\$16,608
REVENUES:			
Intergovernmental Revenue	\$353,876	\$300,842	\$308,960
Charges for Services	177,330	211,449	190,186
Miscellaneous Revenue	13,405	30,500	50,000
Transfers	165,000	165,000	115,000
TOTAL REVENUES	<u>\$709,611</u>	<u>\$707,791</u>	<u>\$664,146</u>
TOTAL RESOURCES	\$814,823	\$749,924	\$680,754
EXPENDITURES:			
Personal Services	\$567,161	\$573,936	\$356,174
Contractual Services	189,757	145,380	311,296
Commodities	9,411	10,100	11,100
Capital Outlay	6,361	3,900	1,900
TOTAL EXPENDITURES	<u>\$772,690</u>	<u>\$733,316</u>	<u>\$680,470</u>
ENDING BALANCE DECEMBER 31	\$42,133	\$16,608	\$284

**HEALTH & ENVIRONMENT FUND
HEALTH STATE SUBSIDY**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
MEDICAL DIRECTOR (NG)	1PT	1PT	1PT
PERSONAL SERVICES:			
228.031.51110 SALARIES & WAGES	\$7,195	\$7,650	\$7,112
228.031.51211 PERS	1,286	1,071	996
228.031.51220 WORKERS COMPENSATION	186	191	249
228.031.51270 MEDICARE-CITY SHARE	104	111	103
Total - PERSONAL SERVICES	<u>8,771</u>	<u>9,023</u>	<u>8,460</u>
Grand Total	\$8,771	\$9,023	\$8,460

**HEALTH & ENVIRONMENT FUND
IAP PROGRAM**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DIRECTOR OF NURSING (179)	0	1068 HRS	0
PERSONAL SERVICES:			
228.032.51110 SALARIES & WAGES	\$0	\$25,435	\$0
228.032.51211 PERS	0	3,561	0
228.032.51220 WORKERS COMPENSATION	0	635	0
228.032.51270 MEDICARE-CITY SHARE	0	369	0
Total - PERSONAL SERVICES	<u>0</u>	<u>30,000</u>	<u>0</u>
CONTRACTUAL SERVICES:			
228.032.52111 OTHER PROFESSIONAL SERVICE	540	\$0	\$0
228.032.52120 OTHER PROFESSIONAL SERVICE	121	0	0
228.032.52480 OTHER PROFESSIONAL SERVICE	32,699	0	0
Total - CONTRACTUAL SERVICES	<u>33,359</u>	<u>0</u>	<u>0</u>
COMMODITIES			
228.032.53100 OFFICE SUPPLIES	<u>908</u>	<u>0</u>	<u>0</u>
Total - COMMODITIES	908	0	0
Grand Total	\$34,267	\$30,000	\$0

**HEALTH FUND
PUBLIC HEALTH EMERGENCY PREPAREDNESS**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
EMERGENCY PLANNING COORDINATOR (183)	1032 HRS	938 HRS	0
PERSONAL SERVICES:			
228.033.51110 SALARIES AND WAGES	\$22,004	\$24,463	\$0
228.033.51211 PERS	3,106	3,425	0
228.033.51220 WORKERS COMPENSATION	872	611	0
228.033.51230 GROUP HEALTH INSURANCE	0	355	0
228.033.51270 MEDICARE-CITY SHARE	259	355	0
Total - PERSONAL SERVICES	<u>26,241</u>	<u>29,209</u>	<u>0</u>
Grand Total	26,241	29,209	0

**HEALTH & ENVIRONMENT FUND
CHILD AND FAMILY SERVICES GRANT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
OIMRI SUPERVISOR (186)	537 HRS	454 HRS	0
PERSONAL SERVICES:			
228.034.51110 SALARIES AND WAGES	\$10,343	\$9,848	\$0
228.034.51211 PERS	110	1,378	0
228.034.51220 WORKERS COMPENSATION	200	246	0
228.034.51270 MEDICARE - CITY SHARE	0	143	0
Total - PERSONAL SERVICES	<u>10,653</u>	<u>11,615</u>	<u>0</u>
CONTRACTUAL SERVICES:			
228.034.52480 OTHER PROFESSIONAL SERVICES	<u>82,731</u>	<u>71,350</u>	<u>150,500</u>
Total - CONTRACTUAL SERVICES	82,731	71,350	150,500
Grand Total	\$93,384	\$82,965	\$150,500

**HEALTH & ENVIRONMENT FUND
OIMRI GRANT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
LEAD COMMUNITY HEALTH WORKER (192)	1	1	3120 HRS
CERTIFIED COMMUNITY HEALTH WORKER (195)	2500 HRS	2100 HRS	0
OIMRI SUPERVISOR (186)	1543 HRS	1626 HRS	0
PERSONAL SERVICES:			
228.035.51110 SALARIES AND WAGES	\$85,966	\$90,690	\$42,806
228.035.51211 PERS	14,841	12,697	5,993
228.035.51220 WORKERS COMPENSATION	2,089	2,247	1,498
228.035.51230 HEALTH INSURANCE	22,629	23,610	0
228.035.51270 MEDICARE - CITY SHARE	1,379	1,315	621
228.035.51275 LIFE INSURANCE	126	158	0
Total - PERSONAL SERVICES	<u>127,030</u>	<u>130,717</u>	<u>50,918</u>
CONTRACTUAL SERVICES:			
228.035.52111 MANDATORY TRAINING	973	6,000	7,000
228.035.52120 EMPLOYEE MILEAGE REIMBURSEMENT	4,626	5,000	9,000
228.035.52222 TELEPHONE LINE CHARGES	2,411	2,700	4,500
228.035.52480 OTHER PROFESSIONAL SERVICES	1,360	0	70,582
228.035.52490 OUTSIDE PRINTING	630	583	2,000
228.035.52920 MEMBERSHIPS, BOOKS, & PERIODICALS	35	0	0
Total - CONTRACTUAL SERVICES	<u>10,035</u>	<u>14,283</u>	<u>93,082</u>
COMMODITIES:			
228.035.53100 OFFICE SUPPLIES	924	2,000	2,000
228.035.53285 PROGRAM SUPPLIES	4,036	3,000	4,000
Total - COMMODITIES	<u>4,960</u>	<u>5,000</u>	<u>6,000</u>
Grand Total	\$142,025	\$150,000	\$150,000

HEALTH FUND
HEALTH ADMINISTRATION

	Actual Expenditures 2009	Amount Budgeted 2010	Amount Budgeted 2011
PERSONNEL:			
HEALTH COMMISSIONER (172)	1820 HRS	1	1
DIRECTOR OF NURSING (179)	1	526 HRS	0
SUPERVISING SANITARIAN (181)	1	0	0
ENVIRONMENTAL DIRECTOR (179)	0	1	1
SENIOR ADMINISTRATIVE ASSISTANT (184)	1	1	1
EMERGENCY PLANNING COORDINATOR (183)	1200 HRS	1142 HRS	0
SECRETARY I (193)	1820HRS	1820 HRS	0
PERSONAL SERVICES:			
228.450.51110 SALARIES & WAGES	\$279,196	\$261,839	\$201,352
228.450.51120 OVERTIME WAGES	1,937	0	0
228.450.51211 PERS	45,776	36,657	28,189
228.450.51220 WORKERS' COMPENSATION	7,838	6,546	7,047
228.450.51230 GROUP HEALTH INSURANCE	55,295	54,156	42,068
228.450.51240 UNEMPLOYMENT COMPENSATION	0	0	15,000
228.450.51270 MEDICARE - CITY SHARE	4,124	3,797	2,920
228.450.51275 LIFE INSURANCE	300	377	220
Total - PERSONAL SERVICES	394,467	363,372	296,796
CONTRACTUAL SERVICES:			
228.450.52110 TRAVEL & TRAINING	7	0	0
228.450.52111 MANDATORY TRAVEL & TRAINING	3,213	4,000	3,600
228.450.52120 EMPLOYEE MILEAGE REIMBURSEMENT	2,545	3,500	3,000
228.450.52222 TELEPHONE LINE CHARGES	3,369	4,000	3,000
228.450.52230 POSTAGE AND POSTAL CHARGES	0	1,800	1,800
228.450.52310 MUNICIPAL GARAGE CHARGES	5,699	5,423	2,554
228.450.52480 OTHER PROFESSIONAL SERVICE	43,885	32,564	45,000
228.450.52490 OUTSIDE PRINTING	655	1,000	1,000
228.450.52510 MAINTENANCE OF EQUIPMENT	2,851	4,840	5,440
228.450.52820 LICENSES AND PERMITS	150	620	620
228.450.52920 MEMBERSHIPS, BOOKS, PERIODICAL	1,259	2,000	1,700
Total - CONTRACTUAL SERVICES	63,632	59,747	67,714
COMMODITIES:			
228.450.53100 OFFICE SUPPLIES	1,688	3,000	3,000
228.450.53210 FOOD	159	150	150
228.450.53510 SUPPLIES TO MAINTAIN EQUIP	1,262	1,500	1,500
228.450.53610 SMALL TOOLS & EQUIPMENT	99	200	200
228.450.53620 MAJOR TOOLS & EQUIPMENT	131	0	0
228.450.53710 CHEMICALS & LAB SUPPLIES	205	250	250
Total - COMMODITIES	3,543	5,100	5,100
CAPITAL OUTLAY:			
228.450.54310 AUTO & TRUCK DEPR	6,361	3,900	1,900
Total - CAPITAL OUTLAY	6,361	3,900	1,900
Grand Total	\$468,002	\$432,119	\$371,510

**FUND SUMMARY FOR FUND 229
EMS FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$178,965	\$25,513	\$12,426
REVENUES:			
Miscellaneous Revenue	\$0	\$170,900	\$72,422
TOTAL REVENUES	<u>\$0</u>	<u>\$170,900</u>	<u>\$72,422</u>
TOTAL RESOURCES	\$178,965	\$196,413	\$84,848
EXPENDITURES:			
Contractual Services	\$21,924	\$170,900	\$84,848
Commodities	35,553	9,214	0
Capital Outlay	95,975	3,873	0
TOTAL EXPENDITURES	<u>\$153,452</u>	<u>\$183,987</u>	<u>\$84,848</u>
ENDING BALANCE DECEMBER 31	\$25,513	\$12,426	\$0

EMS FUND
EMS

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
229.990.52480 OTHER PROFESSIONAL SERVICES	<u>\$21,924</u>	<u>\$170,900</u>	<u>\$84,848</u>
Total - CONTRACTUAL SERVICES	21,924	170,900	84,848
COMMODITIES:			
229.990.53220 DRUGS/MEDICAL SUPPLIES	<u>35,553</u>	<u>21,640</u>	<u>\$0</u>
Total - COMMODITIES	35,553	21,640	0
CAPITAL OUTLAY:			
229.990.54360 OTHER EQUIPMENT	(144)	0	0
229.990.54400 BUILDINGS & OTHER STRUCTURES	<u>96,119</u>	<u>3,873</u>	<u>0</u>
Total - CAPITAL OUTLAY	95,975	3,873	0
Grand Total	\$153,452	\$196,413	\$84,848

FUND SUMMARY FOR FUND 238			
UDAG FUND			
	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$301,267	\$134,291	\$127,077
REVENUES:			
Interest Income	\$4,009	\$1,786	\$1,710
Repayment of Loans	44,437	41,000	41,008
TOTAL REVENUES	<u>\$48,446</u>	<u>\$42,786</u>	<u>\$42,718</u>
TOTAL RESOURCES	\$349,713	\$177,077	\$169,795
EXPENDITURES:			
Capital Outlay	\$215,422	\$50,000	\$50,000
TOTAL EXPENDITURES	<u>\$215,422</u>	<u>\$50,000</u>	<u>\$50,000</u>
ENDING BALANCE DECEMBER 31	\$134,291	\$127,077	\$119,795

UDAG FUND
UDAG

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
238.990.54400 BUILDING IMPROVEMENTS	\$215,422	\$50,000	\$50,000
Total - CAPITAL OUTLAY	<u>215,422</u>	<u>50,000</u>	<u>50,000</u>
Grand Total	215,422	50,000	50,000

FUND SUMMARY FOR FUND 240 MUNICIPAL COURT COMPUTERIZATION			
	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$24,387	\$54,160	\$54,160
REVENUES:			
Fines & Forfeitures	\$73,722	\$125,000	\$125,000
TOTAL REVENUES	<u>\$73,722</u>	<u>\$125,000</u>	<u>\$125,000</u>
TOTAL RESOURCES	\$98,109	\$179,160	\$179,160
EXPENDITURES:			
Capital Outlay	\$43,949	\$125,000	\$175,000
TOTAL EXPENDITURES	<u>\$43,949</u>	<u>\$125,000</u>	<u>\$175,000</u>
ENDING BALANCE DECEMBER 31	\$54,160	\$54,160	\$4,160

**COURT COMPUTERIZATION FUND
COURT COMPUTERIZATION**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
240.990.54300 COMPUTERS & OTHER PERIPHERALS	\$43,949	\$125,000	\$175,000
Total - CAPITAL OUTLAY	<u>43,949</u>	<u>125,000</u>	<u>175,000</u>
Grand Total	\$43,949	\$125,000	\$175,000

**FUND SUMMARY FOR FUND 242
LAW ENFORCEMENT TRUST FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$224,770	\$62,558	\$62,558
REVENUES:			
Fines & Forfeitures	\$0	\$34,000	\$5,000
TOTAL REVENUES	<u>\$0</u>	<u>\$34,000</u>	<u>\$5,000</u>
TOTAL RESOURCES	\$224,770	\$96,558	\$67,558
EXPENDITURES:			
Personal Services	\$67,971	\$0	\$0
Contractual Services	75,030	34,000	39,000
Capital Outlay	19,211	0	0
TOTAL EXPENDITURES	<u>\$162,212</u>	<u>\$34,000</u>	<u>\$39,000</u>
ENDING BALANCE DECEMBER 31	\$62,558	\$62,558	\$28,558

LAW ENFORCEMENT TRUST FUND
LAW ENFORCEMENT

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
POLICE SERGEANT (PO2)	1	0	0
PERSONAL SERVICES:			
242.990.51120 OVERTIME WAGES	\$55,161	\$0	\$0
242.990.51212 POLICE PENSION	10,097	0	0
242.990.51230 GROUP HEALTH INSURANCE	2,578	0	0
242.990.51270 MEDICARE-CITY SHARE	128	0	0
242.990.51275 LIFE INSURANCE	8	0	0
Total - PERSONAL SERVICES	<u>67,971</u>	<u>0</u>	<u>0</u>
CONTRACTUAL SERVICES:			
242.990.52110 TRAVEL & TRAINING	18,791	10,000	15,000
242.990.52480 OTHER PROFESSIONAL SERVICE	56,240	24,000	24,000
Total - CONTRACTUAL SERVICES	<u>75,030</u>	<u>34,000</u>	<u>39,000</u>
CAPITAL OUTLAY:			
242.990.54350 PURCHASE OF EQUIPMENT	19,211	0	0
Total - CAPITAL OUTLAY	<u>19,211</u>	<u>0</u>	<u>0</u>
Grand Total	\$162,212	\$34,000	\$39,000

**FUND SUMMARY FOR FUND 243
LAW ENFORCEMENT MANDATORY DRUG FINE FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$225,189	\$285,681	\$281,681
REVENUES:			
Fines & Forfeitures	\$83,002	\$75,000	\$85,000
TOTAL REVENUES	<u>\$83,002</u>	<u>\$75,000</u>	<u>\$85,000</u>
TOTAL RESOURCES	\$308,191	\$360,681	\$366,681
EXPENDITURES:			
Personal Services	\$0	\$0	\$80,000
Contractual Services	22,510	59,000	71,000
Capital Outlay	0	20,000	20,000
TOTAL EXPENDITURES	<u>\$22,510</u>	<u>\$79,000</u>	<u>\$171,000</u>
ENDING BALANCE DECEMBER 31	\$285,681	\$281,681	\$195,681

**LAW ENFORCEMENT MANDATORY DRUG FINE FUND
MANDATORY DRUG FINE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONAL SERVICES			
243.990.51120 OVERTIME	\$0	\$0	\$80,000
Total - PERSONAL SERVICES	0	0	80,000
CONTRACTUAL SERVICES:			
243.990.52480 OTHER PROFESSIONAL SERVICE	22,510	59,000	71,000
Total - CONTRACTUAL SERVICES	22,510	59,000	71,000
CAPITAL OUTLAY:			
243.990.54360 OTHER EQUIPMENT	0	20,000	20,000
Total - CAPITAL OUTLAY	0	20,000	20,000
Grand Total	\$22,510	\$79,000	\$171,000

**FUND SUMMARY FOR FUND 245
 PROBATION SERVICES FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$235,957	\$269,900	\$251,568
REVENUES:			
Fines & Forfeitures	\$160,170	\$150,000	\$150,000
TOTAL REVENUES	<u>\$160,170</u>	<u>\$150,000</u>	<u>\$150,000</u>
TOTAL RESOURCES	\$396,127	\$419,900	\$401,568
EXPENDITURES:			
Personal Services	\$67,762	\$68,332	\$73,838
Contractual Services	58,465	78,000	78,000
Commodities	0	2,000	2,000
Capital Outlay	0	20,000	20,000
TOTAL EXPENDITURES	<u>\$126,227</u>	<u>\$168,332</u>	<u>\$173,838</u>
ENDING BALANCE DECEMBER 31	\$269,900	\$251,568	\$227,730

PROBATION SERVICES FUND
PROBATION SERVICES

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PROBATION OFFICER (184)	1	1	1
PERSONAL SERVICES:			
245.990.51110 SALARIES AND WAGES	\$51,822	\$52,858	\$52,858
245.990.51211 PERS 7,817		7,400	7,400
245.990.51220 WORKERS COMPENSATION	1,243	1,321	1,850
245.990.51230 GROUP HEALTH INSURANCE	6,066	5,902	10,896
245.990.51270 MEDICARE - CITY SHARE	747	766	767
245.990.51275 LIFE INSURANCE	68	85	67
Total - PERSONAL SERVICES	<u>67,762</u>	<u>68,332</u>	<u>73,838</u>
CONTRACTUAL SERVICES:			
245.990.52480 OTHER PROFESSIONAL SERVICES	58,465	75,000	75,000
245.990.52490 OUTSIDE PRINTING	0	3,000	3,000
Total - CONTRACTUAL SERVICES	<u>58,465</u>	<u>78,000</u>	<u>78,000</u>
COMMODITIES:			
245.990.53100 OFFICE SUPPLIES	0	2,000	2,000
Total - COMMODITIES	<u>0</u>	<u>2,000</u>	<u>2,000</u>
CAPITAL OUTLAY:			
245.990.54300 COMPUTERS & OTHER PERIPHERALS	0	20,000	20,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>20,000</u>	<u>20,000</u>
Grand Total	\$126,227	\$168,332	\$173,838

**FUND SUMMARY FOR FUND 246
 TERMINATION PAY FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$389,551	\$539,975	\$602,975
REVENUES:			
Transfers	\$310,000	\$510,000	\$310,000
TOTAL REVENUES	<u>\$310,000</u>	<u>\$510,000</u>	<u>\$310,000</u>
TOTAL RESOURCES	\$699,551	\$1,049,975	\$912,975
EXPENDITURES:			
Personal Services	\$159,576	\$447,000	\$579,500
TOTAL EXPENDITURES	<u>\$159,576</u>	<u>\$447,000</u>	<u>\$579,500</u>
ENDING BALANCE DECEMBER 31	\$539,975	\$602,975	\$333,475

**TERMINATION PAY FUND
TERMINATION PAY**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONAL SERVICES:			
246.990.51140 TERMINATION PAY	<u>\$159,576</u>	<u>\$447,000</u>	<u>\$579,500</u>
Total - PERSONAL SERVICES	159,576	447,000	579,500
 Grand Total	 \$159,576	 \$447,000	 \$579,500

**FUND SUMMARY FOR FUND 247
INDIGENT DRIVER/ALCOHOL TREATMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$16,386	\$34,269	\$34,269
REVENUES:			
Intergovernmental Revenue	\$4,556	\$0	\$0
Fines & Forfeitures	13,327	25,000	20,000
TOTAL REVENUES	<u>\$17,883</u>	<u>\$25,000</u>	<u>\$20,000</u>
TOTAL RESOURCES	\$34,269	\$59,269	\$54,269
EXPENDITURES:			
Contractual Services	\$0	\$25,000	\$25,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$25,000</u>	<u>\$25,000</u>
ENDING BALANCE DECEMBER 31	\$34,269	\$34,269	\$29,269

**INDIGENT DRIVER/ALCOHOL TREATMENT FUND
INDIGENT DRIVER/ALCOHOL TREATMENT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
247.990.52480 OTHER PROFESSIONAL SERVICE	\$0	\$25,000	\$25,000
Total - CONTRACTUAL SERVICES	0	25,000	25,000
Grand Total	\$0	\$25,000	\$25,000

**FUND SUMMARY FOR FUND 248
ENFORCEMENT/EDUCATION FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$18,722	\$32,703	\$24,728
REVENUES:			
Fines & Forfeitures	\$25,722	\$7,000	\$7,000
TOTAL REVENUES	<u>\$25,722</u>	<u>\$7,000</u>	<u>\$7,000</u>
TOTAL RESOURCES	\$44,444	\$39,703	\$31,728
EXPENDITURES:			
Personal Services	\$1,410	\$1,975	\$3,485
Contractual Services	4,272	4,000	5,000
Capital Outlay	6,059	9,000	9,000
TOTAL EXPENDITURES	<u>\$11,741</u>	<u>\$14,975</u>	<u>\$17,485</u>
ENDING BALANCE DECEMBER 31	\$32,703	\$24,728	\$14,243

ENFORCEMENT & EDUCATION FUND
ENFORCEMENT/EDUCATION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONAL SERVICES:			
248.990.51120 OVERTIME	\$1,410	\$1,600	\$2,800
248.990.51212 POLICE PENSION	0	312	546
248.990.51220 WORKERS COMPENSATION	0	39	98
248.990.51270 MEDICARE	0	24	41
Total - PERSONAL SERVICES	<u>1,410</u>	<u>1,975</u>	<u>3,485</u>
CONTRACTUAL SERVICES:			
248.990.52480 OTHER PROFESSIONAL SERVICE	<u>4,272</u>	<u>4,000</u>	<u>5,000</u>
Total - CONTRACTUAL SERVICES	<u>4,272</u>	<u>4,000</u>	<u>5,000</u>
CAPITAL OUTLAY:			
248.990.54360 OTHER EQUIPMENT	<u>6,059</u>	<u>9,000</u>	<u>9,000</u>
Total - CAPITAL OUTLAY	<u>6,059</u>	<u>9,000</u>	<u>9,000</u>
Grand Total	\$11,741	\$14,975	\$17,485

**FUND SUMMARY FOR FUND 249
CIVIC DEVELOPMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$174,496	\$181,887	\$116,791
REVENUES:			
Hotel/Motel Tax	\$199,197	\$200,000	\$202,000
TOTAL REVENUES	<u>\$199,197</u>	<u>\$200,000</u>	<u>\$202,000</u>
TOTAL RESOURCES	\$373,693	\$381,887	\$318,791
EXPENDITURES:			
Contractual Services	\$191,806	\$265,096	\$275,096
TOTAL EXPENDITURES	<u>\$191,806</u>	<u>\$265,096</u>	<u>\$275,096</u>
ENDING BALANCE DECEMBER 31	\$181,887	\$116,791	\$43,695

**CIVIC DEVELOPMENT FUND
CIVIC DEVELOPMENT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
249.990.52480 OTHER PROFESSIONAL SERVICE	\$47,680	\$145,096	\$155,096
249.990.52980 MISC CONTRACTUAL SERVICES	144,126	120,000	120,000
Total - CONTRACTUAL SERVICES	191,806	265,096	275,096
Grand Total	\$191,806	\$265,096	\$275,096

MIDDLETOWN MUNICIPAL COURT**Summary**

Middletown Municipal Court was established in 1914 by the Ohio Legislature and given original jurisdiction in civil and misdemeanor criminal cases. The court also has jurisdiction over preliminary hearings in felony cases. In the State of Ohio, the judge of a municipal court is elected for a term of six years.

The Clerk of Courts is appointed by the Judge and is responsible for maintaining the docket, filings and all other official records for the court. The Clerk is also responsible for collecting fines, costs, bonds, fees and issuing subpoenas and warrants to arrest. Funds received by the court are deposited daily. These funds are then distributed by the Clerk in accordance with state statutes and city ordinances to a variety of governmental jurisdictions and agencies. Court costs include fees which are specified for victims of crimes, representation of indigent persons, county law libraries, the State Highway Patrol and others. Fines are distributed to the appropriate representative governmental entity in whose jurisdiction the case arose. These include, among others, the Treasurer of the State of Ohio, the Butler County Treasurer, Lemon Township, Madison Township, the City of Trenton and the City of Middletown. Each year the court submits its operating budget for approval to the governing body of the largest municipality within its jurisdiction. In the case of the Middletown Municipal Court, the budget is submitted for approval to the Middletown City Council.

The geographical jurisdiction of the Middletown Municipal Court is the area from which cases may be brought and decided. The court may hear and decide cases, disputes or controversies arising in the cities of Middletown and Trenton and the townships of Madison and Lemon. The court also has jurisdiction to hear and determine probable cause in all felony cases within its jurisdiction. The court also hears all civil and small claims complaints.

The subject matter jurisdiction of the court is its ability to hear and decide specific kinds of cases. In civil matters, this jurisdiction is limited to cases where the monetary claim requested by either party does not exceed \$15,000. Small claims cases may be filed for monetary claims up to \$3,000. Municipal courts have jurisdiction in misdemeanor traffic and criminal cases where the maximum sentence is one year and the maximum fine is no more than \$1,000. Middletown Municipal Court is unique in that its jurisdiction extends to both Butler and Warren Counties.

The population of the jurisdiction of the court is approximately 70,000. It is anticipated that approximately 25,000 traffic, criminal and civil cases will be filed, docketed, tried and determined by the court next year.

MIDDLETOWN MUNICIPAL COURT

Goals and Objectives

- Goal 1: To promptly, efficiently and judiciously provide civil and criminal justice services to our community. To strive for the most efficient and least costly method in delivering these services. To emphasize fairness, respect and understanding to all parties, witnesses and victims. To use every opportunity to educate others about our court, our role in government and how efficiently our employees perform their jobs. To ensure that our judicial system is independent and impartial, thus guaranteeing a fair hearing or trial to all persons before the court. To provide a safe environment for all court users and employees.
- Goal 2: To strengthen and expand our role as an advocate of probation services in order to get help, training, guidance, therapy, supervision, and education for those found guilty of a criminal offense. Correcting behavior and preventing future misbehavior is an important goal and much of our effort.
- Goal 3: To effectively and efficiently implement legislative changes in civil and small claims jurisdiction.
- Continue to expand current computer technology throughout the civil/small claims division to accommodate the anticipated increase in cases with existing staff.
 - To train staff in updated software programs. To take advantage of changes in technology to better serve the community.
- Goal 4: To efficiently and effectively implement legislative changes in criminal and traffic court jurisdiction.
- Implement new computer technology throughout the clerk's office. To increase public access to court records via the internet. To meet mandated notification requirements involving vehicles, electronic transfer requirements, fee collections on behalf of the Bureau of Motor Vehicles, victims' rights, subpoenas, juror notification and probation services.
 - To train staff in upgraded software programs.
 - To expand sentencing tools utilizing community-based resources and programming. To expand the community service program.
 - To expand probation services with programs in parenting skills, social responsibility classes and job search and employment training using community-based organizations and companies.

**FUND SUMMARY FOR FUND 250
MUNICIPAL COURT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$296,804	\$556,491	\$233,852
REVENUES:			
Charges for Services	\$10	\$0	\$0
Fines and Forfeitures	1,371,091	1,277,330	1,290,094
Miscellaneous Revenue	20,019	9,450	20,837
Transfers	400,000	400,000	300,000
TOTAL REVENUES	<u>\$1,791,119</u>	<u>\$1,686,780</u>	<u>\$1,610,931</u>
TOTAL RESOURCES	\$2,087,923	\$2,243,271	\$1,844,783
EXPENDITURES:			
Personal Services	\$1,421,795	\$1,423,757	\$1,456,501
Contractual Services	95,173	119,023	123,178
Commodities	9,263	10,500	9,200
Capital Outlay	5,201	456,139	57,339
TOTAL EXPENDITURES	<u>\$1,531,432</u>	<u>\$2,009,419</u>	<u>\$1,646,218</u>
ENDING BALANCE DECEMBER 31	\$556,491	\$233,852	\$198,565

**MUNICIPAL COURT FUND
MUNICIPAL COURT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
JUDGE (NG)	1	1	1
DIRECTOR COURT SERVICES/CLERK OF COURTS (170)	1	1	1
DEPUTY CHIEF/CHIEF PROBATION OFFICER (178)	1	2	2
DEPUTY CLERK I (190)	4	4	4
DEPUTY CLERK I (189)	2	2	2
DEPUTY CLERK II (188)	4	4	4
CHIEF DEPUTY CLERK (186)	1	1	1
BAILIFF (187)	2	2	2
CHIEF BAILIFF (178)	1	1	1
PROBATION OFFICER (184)	2	1	1
ADM SECRETARY/COURT REPORTER (187)	1	1	1
PART-TIME EMPLOYEE	5 PT	SPT	SPT
PERSONAL SERVICES:			
250.120.51110 SALARIES & WAGES	\$997,991	\$996,880	\$1,005,506
250.120.51211 PERS	149,919	139,563	140,771
250.120.51220 WORKERS' COMPENSATION	24,107	24,922	35,193
250.120.51230 HEALTH INSURANCE	236,903	248,058	257,590
250.120.51260 VEHICLE ALLOWANCE	0	0	3,300
250.120.51270 MEDICARE - CITY SHARE	11,679	12,791	12,916
250.120.51275 LIFE INSURANCE	1,196	1,543	1,225
Total - PERSONAL SERVICES	1,421,795	1,423,757	1,456,501
CONTRACTUAL SERVICES:			
250.120.52111 MANDATORY TRAINING	2,542	5,000	5,000
250.120.52120 EMPLOYEE MILEAGE REIMBURSEMENT	210	250	250
250.120.52222 TELEPHONE LINE CHARGES	3,574	4,000	6,000
250.120.52230 POSTAGE & POSTAL CHARGES	24,981	25,000	25,000
250.120.52310 MUNICIPAL GARAGE CHARGES	10,581	12,538	15,693
250.120.52330 RADIO MAINTENANCE	1,546	1,545	1,545
250.120.52410 LEGAL SERVICES	16,615	24,000	23,000
250.120.52420 MEDICAL SERVICES	3,975	5,000	5,000
250.120.52427 INTERPRETOR SERVICES	4,774	9,500	9,500
250.120.52480 OTHER PROFESSIONAL SERVICES	1,296	500	1,000
250.120.52490 OUTSIDE PRINTING	8,195	9,000	9,000
250.120.52510 MAINTENANCE OF EQUIPMENT	3,142	4,500	4,500
250.120.52835 PREPAID COURT COST/FEES	1,695	3,000	3,000
250.120.52910 LAUNDRY	0	50	50
250.120.52920 MEMBERSHIPS,BOOKS,PERIODICALS	12,047	10,000	10,000
250.120.52960 EMPLOYEE TUITION REIMBURSEMENT	0	1,500	1,000
250.120.52980 MISC CONTRACTUAL SERVICE	0	3,640	3,640
Total - CONTRACTUAL SERVICES	95,173	119,023	123,178
COMMODITIES:			
250.120.53100 OFFICE SUPPLIES	7,201	6,000	6,000
250.120.53210 FOOD	0	300	300
250.120.53230 PURCHASE OF UNIFORMS	2,062	2,200	2,200
250.120.53510 SUPPLIES TO MAINTAIN EQUIP	0	200	200
250.120.53610 SMALL TOOLS & EQUIPMENT	0	1,800	500
Total - COMMODITIES	9,263	10,500	9,200
CAPITAL OUTLAY:			
250.120.54310 AUTOS & TRUCKS DEPRECIATION	4,162	4,300	4,300
250.120.54311 RADIO DEPRECIATION	1,039	1,039	1,039
250.120.54320 OFFICE MACHINERY & EQUIPMENT	0	800	2,000
250.120.54400 BUILDINGS AND STRUCTURES	0	450,000	50,000
Total - CAPITAL OUTLAY	5,201	456,139	57,339
Grand Total	\$1,531,431	\$2,009,419	\$1,646,218

**FUND SUMMARY FOR FUND 251
POLICE GRANT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$151,467	\$177,769	\$180,080
REVENUES:			
Intergovernmental	\$55,301	\$164,976	\$164,976
Interest Income	2,220	2,311	2,324
Reimbursements	23,340	18,150	0
TOTAL REVENUES	<u>\$80,861</u>	<u>\$185,437</u>	<u>\$167,300</u>
TOTAL RESOURCES	\$232,328	\$363,206	\$347,380
EXPENDITURES:			
Personal Services	\$24,398	\$0	\$0
Contractual Services	10,811	18,150	0
Capital Outlay	19,350	164,976	164,976
TOTAL EXPENDITURES	<u>\$54,559</u>	<u>\$183,126</u>	<u>\$164,976</u>
ENDING BALANCE DECEMBER 31	\$177,769	\$180,080	\$182,404

POLICE GRANT FUND
POLICE GRANTS

		Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
LOCAL POLICE GRANT				
	CONTRACTUAL SERVICES:			
251.989.52110	TRAVEL AND TRAINING	\$10,666	\$18,150	\$0
	Total - CONTRACTUAL SERVICES	<u>10,666</u>	<u>18,150</u>	<u>0</u>
JAG TRAINING GRANT				
	CONTRACTUAL SERVICES:			
251.990.52110	TRAVEL AND TRAINING	145	0	0
	Total - CONTRACTUAL SERVICES	<u>145</u>	<u>0</u>	<u>0</u>
BLOCK GRANT				
	PERSONAL SERVICES			
251.037.51120	OVERTIME WAGES	23,662	0	0
251.037.51220	WORKERS COMPENSATION	736	0	0
	Total - PERSONAL SERVICES	<u>24,398</u>	<u>0</u>	<u>0</u>
JAG BYRNE MEMORIAL GRANT				
	CAPITAL OUTLAY:			
251.064.54361	OTHER EQUIPMENT	19,350	100,228	100,228
	Total - CAPITAL OUTLAY	<u>19,350</u>	<u>100,228</u>	<u>100,228</u>
LOCAL SOLICITATION 2010				
	CAPITAL OUTLAY:			
251.047.54362	OTHER EQUIPMENT	0	27,678	27,678
	Total - CAPITAL OUTLAY	<u>0</u>	<u>27,678</u>	<u>27,678</u>
JAG 2010 GRANT				
	CAPITAL OUTLAY:			
251.047.54363	OTHER EQUIPMENT	0	37,070	37,070
	Total - CAPITAL OUTLAY	<u>0</u>	<u>37,070</u>	<u>37,070</u>
	Grand Total	\$54,559	\$183,126	\$164,976

**FUND SUMMARY FOR FUND 252
COURT IDIAM FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,571	\$9,594	\$9,594
REVENUES:			
Fines & Forfeitures	\$7,023	\$10,000	\$10,000
TOTAL REVENUES	<u>\$7,023</u>	<u>\$10,000</u>	<u>\$10,000</u>
TOTAL RESOURCES	\$9,594	\$19,594	\$19,594
EXPENDITURES:			
Contractual Services	\$0	\$10,000	\$15,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$10,000</u>	<u>\$15,000</u>
ENDING BALANCE DECEMBER 31	\$9,594	\$9,594	\$4,594

**COURT IDIAM FUND
IDIAM PROJECTS**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
252.990.52480 OTHER PROFESSIONAL SERVICES	\$0	\$10,000	\$15,000
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>10,000</u>	<u>15,000</u>
 Grand Total	 \$0	 \$10,000	 \$15,000

**FUND SUMMARY FOR FUND 253
COURT SPECIAL PROJECTS FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$306,832	\$418,446	\$98,446
REVENUES:			
Fines & Forfeitures	\$165,725	\$180,000	\$180,000
TOTAL REVENUES	<u>\$165,725</u>	<u>\$180,000</u>	<u>\$180,000</u>
TOTAL RESOURCES	\$472,557	\$598,446	\$278,446
EXPENDITURES:			
Personal Services	\$776	\$0	\$0
Contractual Services	53,335	0	25,000
Capital Outlay	0	500,000	225,000
TOTAL EXPENDITURES	<u>\$54,111</u>	<u>\$500,000</u>	<u>\$250,000</u>
ENDING BALANCE DECEMBER 31	\$418,446	\$98,446	\$28,446

COURT SPECIAL PROJECTS FUND
COURT SPECIAL PROJECTS

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONAL SERVICES:			
253.990.51211 PERS	\$776	\$0	\$0
Total - PERSONAL SERVICES	<u>776</u>	<u>0</u>	<u>0</u>
CONTRACTUAL SERVICES:			
253.990.52480 OTHER PROFESSIONAL SERVICES	53,335	0	25,000
Total - CONTRACTUAL SERVICES	<u>53,335</u>	<u>0</u>	<u>25,000</u>
CAPITAL OUTLAY:			
253.990.54360 OTHER EQUIPMENT	0	500,000	225,000
Total - CAPITALY OUTLAY	<u>0</u>	<u>500,000</u>	<u>225,000</u>
Grand Total	\$54,111	\$500,000	\$250,000

**FUND SUMMARY FOR FUND 257
POOL FUND**

	2010 BUDGET	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$17,946	\$17,946	\$0
REVENUES:			
Miscellaneous	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0
TOTAL RESOURCES	\$17,946	\$17,946	\$0
EXPENDITURES:			
Contractual Services	\$0	\$17,946	\$0
TOTAL EXPENDITURES	\$0	\$17,946	\$0
ENDING BALANCE DECEMBER 31	\$17,946	\$0	\$0

SUNSET POOL FUND
SUNSET POOL

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
257.990.52480 OTHER PROFESSIONAL SERVICES	\$0	\$17,946	\$0
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>17,946</u>	<u>0</u>
 Grand Total	 \$0	 \$17,946	 \$0

**FUND SUMMARY FOR FUND 260
NUISANCE ENFORCEMENT FUND**

	2010 BUDGET	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$200,000
REVENUES:			
Property Tax Assessments	\$0	\$200,000	\$200,000
TOTAL REVENUES	<u>\$0</u>	<u>\$200,000</u>	<u>\$200,000</u>
TOTAL RESOURCES	\$0	\$200,000	\$400,000
EXPENDITURES:			
Contractual Services	\$0	\$0	\$225,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$225,000</u>
ENDING BALANCE DECEMBER 31	\$0	\$200,000	\$175,000

**NUISANCE ENFORCEMENT FUND
NUISANCE ENFORCEMENT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
260.990.52480 OTHER PROFESSIONAL SERVICES	\$0	\$0	\$25,000
260.990.52487 NUISANCE ENFORCEMENT	0	0	200,000
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>225,000</u>
 Grand Total	 \$0	 \$0	 \$225,000

Section 5

DEBT SERVICE FUNDS

DEBT SERVICE

EXPENDITURES BY FUND

Fund	Actual 2010	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
General Obligation Bond Retirement	\$2,834,574	\$2,821,314	\$3,124,975	\$303,661	10.8%
Special Assessment Bond Retirement	\$370,784	\$351,752	\$395,752	\$44,000	12.5%
East End/Towne Blvd. Tax Increment Financing	\$63,845	\$262,534	\$287,300	\$24,766	9.4%
Downtown Tax Increment Financing	\$3,651	\$10,394	\$10,450	\$56	0.5%
Aeronca Tax Increment Financing	\$1,759	\$36	\$36	\$0	0.0%
Airport/Riverfront Tax Increment Financing	\$0	\$35	\$35	\$0	0.0%
N Miller Road Tax Increment Financing	\$0	\$230	\$240	\$10	0.0%
Towne Mall/Hospital Tax Increment Financing	\$269,526	\$438,993	\$364,340	(\$74,653)	-17.0%
N Renaissance Tax Increment Financing	\$62,400	\$178,977	\$213,974	\$34,997	19.6%
S Renaissance Tax Increment Financing	\$11,593	\$219,713	\$263,720	\$44,007	20.0%
Manchester Rd Tax Increment Financing	\$0	\$225	\$225	\$0	0.0%
Made Industrial Park Tax Increment Financing	\$0	\$9	\$9	\$0	0.0%
Total	\$3,618,132	\$4,284,212	\$4,661,056	\$376,844	8.8%

Table 5.1 Debt Service Expenditures

Definition of Debt Service Funds

To account for the accumulation of resources for, and the payment of general long-term debt, principal and interest and associated costs.

General Obligation Bond Retirement Fund

To account for payments made in connection with the City of Middletown's General Obligation Debt. Revenues are comprised of transfers from the City Income Tax Fund. Expenditures from this fund are annual bond principal and interest payments due holders of the City's General Obligation Bonds. Refer to Table 5.2 for payment amounts in 2011.

to retire the bonds issued to finance the construction of the extension on Towne Blvd. This area is located between State Route 122 and Hendrickson Road adjacent to Interstate 75.

Special Assessment Bond Retirement Fund

To accumulate special assessment revenues collected by the county and remitted to the City for the payment of special assessment bonds. The City, in turn, makes principal and interest payments to the owners of the City's special assessment bonds.

Downtown Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to retire the bonds issued to finance the improvements and construction of the downtown area. This area includes portions of but not limited to: Central Avenue, Main Street, Manchester Avenue, First Avenue, Carmody Blvd, Verity Parkway, and Reinartz Boulevard.

East End/Towne Blvd. Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used

Aeronca Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the area. This TIF district is for specific properties located between Germantown Road and Carmody Blvd.

Airport/Riverfront Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in this area. This TIF district encompasses a small portion of downtown Middletown and the area surrounding the municipal airport.

Miller Road North Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the North Miller Road area. This TIF district area encompasses portions of North Breiel Boulevard, North Miller Road and Riviera Drive.

Towne Mall/Hospital Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in this area. This area includes specific properties from State Route 122 near Union Road to Cincinnati Dayton Road.

Renaissance North Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the North Renaissance area. This area includes properties located in the Renaissance Section 1 and Renaissance Section 2 subdivisions.

Renaissance South Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the South Renaissance area. This area includes properties located in the Brass Bell 1 subdivision.

Manchester Road Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the area of Manchester Road in Warren County.

Note on Tax Increment Financing Funds:

Some of the property tax revenues submitted to the City include the school's portion of taxes. The City forwards the school's share to the appropriate school district.

Table 5.2 General Obligation Debt Table
(Payments are made from General Bond Retirement Fund and associated Tax Increment Funds)

GENERAL OBLIGATION DEBT	Maturity	Outstanding as of December 31, 2011			Scheduled Payments for 2012		
		Year	Principal	Interest	Total	Principal	Interest
Capital Improvements	2016	\$713,324	\$68,923	\$782,247	\$134,634	\$22,150	\$156,784
Court of Appeals	2023	2,710,000	742,393	\$3,452,393	185,000	103,538	\$288,538
Downtown Improvements	2019	5,687,536	964,182	\$6,651,718	636,424	195,408	\$831,832
Union Road Land	2023	3,815,000	1,157,540	\$4,972,540	255,000	161,511	\$416,511
Recreation	2013	96,561	4,350	\$100,911	48,126	2,897	\$51,023
SR 122/I-75/Towne Blvd.	2025	625,000	214,198	\$839,198	35,000	25,845	\$60,845
Towne Blvd Extension	2022	2,115,000	562,569	\$2,677,569	150,000	86,244	\$236,244
Transportation Improvem.	2013	567,939	25,584	\$593,523	283,062	17,038	\$300,100
SR 122/I-75 Interchange	2029	6,055,000	2,710,155	\$8,765,155	245,000	241,173	\$486,173
Greentree Health & Science Academy	2029	5,200,000	3,501,314	\$8,701,314	100,000	274,038	\$374,038
Parking Garage/Flat Lot	2021	915,000	141,488	\$1,056,488	85,000	22,888	\$107,888
TOTALS		\$28,500,360	\$10,092,696	\$38,593,056	\$2,152,246	\$1,152,730	\$3,309,976

DEBT TABLE
Principal Amounts of Outstanding Debt; Leeway for Additional Debt Within Direct Debt Limitations

A.	Total debt:		\$51,714,813
B.	Exempt debt:		
		Category	Outstanding Principal
		Landfill	\$490,407
		Income Tax	7,127,536
		Special Assessment	2,478,534
		Water	1,822,558
		Sewer	6,730,000
		Other	2,710,000
		Tax Increment Financing	2,115,000
		Recreation	1,061,676
	Total exempt debt:		\$24,535,711
C.	Total non-exempt debt [A minus B]:		\$27,179,102
D.	5½% of tax valuation (unvoted non-exempt debt limitation):		\$46,530,463
E.	Total non-exempt limited tax bonds and notes outstanding:		
		Bonds	\$27,179,102
F.	Debt leeway within 5½% unvoted debt limitation [D minus E]:		*\$19,351,361
G.	10½% of tax valuation (voted and unvoted debt limitation):		\$88,830,884
H.	Total non-exempt bonds and notes outstanding:		
		Bonds	\$27,179,102
		Notes	-0-
I.	Debt leeway within 10½% debt limitation [G minus H]:		*\$61,651,782

* Debt leeway in this table determined without considering moneys in the General Obligation Bond Retirement Fund.

Statutory Direct Debt Limitations

The Revised Code provides two debt limitations on general obligation debt that are directly based on tax valuation, applicable to all municipal corporations, including the City: (i) the net principal amount of both voted and unvoted debt of a city, excluding “exempt debt” (discussed below), may not exceed 10½% of the total tax valuation of all property in the city as listed and assessed for taxation, and (ii) the net principal amount of the unvoted non-exempt debt of a city may not exceed 5½% of that valuation. These two limitations, which are referred to as the “direct debt limitations”, may be amended from time to time by the General Assembly.

A city’s ability to incur unvoted debt (whether or not exempt from the direct debt limitations) also is restricted by the indirect debt limitation discussed below under Indirect Debt and Unvoted Property Tax Limitations.

Certain debt the City may issue is exempt from the direct debt limitations (“exempt debt”). Exempt debt includes, among others:

- o General obligation debt:
 - o That is “self-supporting” (that is, non-tax revenues derived from or with respect to the facility or category of facilities are sufficient to pay operating and maintenance expenses and related debt service and other requirements) issued for city utility systems or

facilities; airports or landing fields; railroads and other mass transit systems; parking facilities; health care facilities; solid waste facilities; urban development; recreation, sports, convention, museum and other public attraction facilities; facilities for natural resource exploration, development, recovery, use or sale; correctional and other related rehabilitation facilities. This includes the Series 2010A Bonds and the Series 2010B Bonds.

- To the extent debt service is expected to be paid from tax increment financing payments in lieu of taxes pledged to the payment of that debt service.
 - For highway improvements if the municipality has covenanted to pay debt service and financing costs from distributions of motor vehicle license and fuel taxes.
 - In anticipation of the levy or collection of special assessments.
 - To pay final judgments or court-approved settlements.
 - That is voted for water or sanitary or storm water sewerage facilities to the extent that another subdivision has agreed to pay amounts equal to debt service to the city.
- Unvoted general obligation bonds to the extent that debt service will be met from lawfully available municipal income taxes to be applied to that debt service pursuant to ordinance covenants.
 - Revenue debt and mortgage revenue bonds to finance municipal utilities.
 - Notes anticipating the collection of current revenues or the proceeds of a specific tax levy.
 - Notes issued for certain energy conservation improvements or certain emergency purposes.
 - Debt issued in anticipation of the receipt of federal or State grants for permanent improvements, or to evidence loans from the State capital improvements fund.
 - Voted debt for urban redevelopment purposes not in excess of 2% of the City’s assessed valuation.
 - Debt issued to pay obligations of the city under an agreement relating to the police and fireman’s disability and pension fund.
 - Debt issued for municipal educational and cultural facilities.
 - Debt issued for the acquisition of property for public use in excess of that needed for a public improvement.

Notes issued in anticipation of exempt bonds also are exempt debt.

The City may incur debt for operating purposes, such as current tax revenue anticipation notes or tax anticipation notes, only under certain limited statutory authority.

In the calculation of debt subject to the direct debt limitations, the amount in a city’s bond retirement fund allocable to the principal amount of non-exempt debt is deducted from gross non-exempt debt. Without consideration of amounts in the General Obligation Bond Retirement Fund, and based on outstanding debt and the Bonds, and current tax valuation, the City’s voted and unvoted non-exempt debt capacities are:

Limitation	Non-Exempt Debt Outstanding	Additional Debt Capacity Within Limitation
10½% = \$88,830,884	\$27,179,102	\$61,651,782
5½% = \$46,530,463	\$27,179,102	\$19,351,361

**FUND SUMMARY FOR FUND 305
GENERAL OBLIGATION BOND RETIREMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$428,191	\$328,659	\$333,927
REVENUES:			
Rentals & Leases	\$290,136	\$420,827	\$544,187
Transfers	2,293,645	2,405,755	2,429,512
Miscellaneous	151,261	0	118,389
TOTAL REVENUES	<u>\$2,735,042</u>	<u>\$2,826,582</u>	<u>\$3,092,088</u>
TOTAL RESOURCES	\$3,163,233	\$3,155,241	\$3,426,015
EXPENDITURES:			
Contractual Services	\$0	\$10,000	\$10,000
Debt Service	2,834,574	2,811,314	3,114,975
TOTAL EXPENDITURES	<u>\$2,834,574</u>	<u>\$2,821,314</u>	<u>\$3,124,975</u>
ENDING BALANCE DECEMBER 31	\$328,659	\$333,927	\$301,040

GENERAL OBLIGATION BOND RETIREMENT FUND
GENERAL OBLIGATION BOND DEBT SERVICE

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
305.901.52410 LEGAL SERVICES	\$0	\$10,000	\$10,000
Total - CONTRACTUAL SERVICES	0	10,000	10,000
DEBT SERVICE:			
305.901.57110 BOND PRINCIPAL	1,875,437	1,744,280	1,962,246
305.901.57310 INTEREST ON BONDS	959,137	1,067,034	1,152,729
Total - DEBT SERVICE	2,834,574	2,811,314	3,114,975
Grand Total	\$2,834,574	\$2,821,314	\$3,124,975

**FUND SUMMARY FOR FUND 325
SPECIAL ASSESSMENT BOND RETIREMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$76,193	\$34,260	\$34,508
REVENUES:			
Property Tax Payments	\$304,505	\$352,000	\$395,000
Miscellaneous	24,346	0	0
TOTAL REVENUES	<u>\$328,851</u>	<u>\$352,000</u>	<u>\$395,000</u>
TOTAL RESOURCES	\$405,044	\$386,260	\$429,508
EXPENDITURES:			
Debt Service	\$370,784	\$351,752	\$395,752
TOTAL EXPENDITURES	<u>\$370,784</u>	<u>\$351,752</u>	<u>\$395,752</u>
ENDING BALANCE DECEMBER 31	\$34,260	\$34,508	\$33,756

**SPECIAL ASSESSMENT BOND RETIREMENT FUND
SPECIAL ASSESSMENT DEBT SERVICE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DEBT SERVICE:			
325.901.57110 BOND PRINCIPAL	\$233,500	\$217,300	\$256,791
325.901.57130 REGISTRAR/TRUSTEE FEES	0	10,000	10,000
325.901.57310 INTEREST ON BONDS	137,284	124,452	128,961
Total - DEBT SERVICE	<u>370,784</u>	<u>351,752</u>	<u>395,752</u>
Grand Total	\$370,784	\$351,752	\$395,752

FUND SUMMARY FOR FUND 340**EAST END / TOWNE BLVD. TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$31,550	\$219,212	\$191,595
REVENUES:			
TIF Payments	\$251,506	\$234,917	\$235,000
TOTAL REVENUES	<u>\$251,506</u>	<u>\$234,917</u>	<u>\$235,000</u>
TOTAL RESOURCES	\$283,056	\$454,129	\$426,595
EXPENDITURES:			
Contractual Services	\$63,845	\$187,534	\$183,300
Capital Outlay	0	0	104,000
Debt Service	0	75,000	0
TOTAL EXPENDITURES	<u>\$63,845</u>	<u>\$262,534</u>	<u>\$287,300</u>
ENDING BALANCE DECEMBER 31	\$219,211	\$191,595	\$139,295

**EAST END/TOWNE BLVD TAX INCREMENT DISTRICT FUND
EAST END/TOWNE BLVD TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
340.990.52240 BUTLER CO. AUDITOR COLL FEES	\$2,221	\$7,048	\$7,050
340.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	61,624	180,486	176,250
Total - CONTRACTUAL SERVICES	<u>63,845</u>	<u>187,534</u>	<u>183,300</u>
CAPITAL OUTLAY:			
340.990.54520 STREETS & HIGHWAYS	0	0	104,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>104,000</u>
DEBT SERVICE:			
340.990.57110 BOND PRINCIPAL	0	75,000	0
Total - DEBT SERVICE	<u>0</u>	<u>75,000</u>	<u>0</u>
Grand Total	\$63,845	\$262,534	\$287,300

**FUND SUMMARY FOR FUND 345
DOWNTOWN TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,228	\$13,342	\$16,068
REVENUES:			
TIF Payments	\$15,765	\$13,120	\$15,000
TOTAL REVENUES	<u>\$15,765</u>	<u>\$13,120</u>	<u>\$15,000</u>
TOTAL RESOURCES	\$16,993	\$26,462	\$31,068
EXPENDITURES:			
Contractual Services	\$3,651	\$394	\$450
Debt Service	0	10,000	10,000
TOTAL EXPENDITURES	<u>\$3,651</u>	<u>\$10,394</u>	<u>\$10,450</u>
ENDING BALANCE DECEMBER 31	\$13,342	\$16,068	\$20,618

**DOWNTOWN TAX INCREMENT DISTRICT FUND
DOWNTOWN TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
345.990.52240 COUNTY AUDITOR FEES	\$0	\$394	\$450
345.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	<u>3,651</u>	<u>0</u>	<u>0</u>
Total - CONTRACTUAL SERVICES	3,651	394	450
DEBT SERVICE:			
345.990.57110 BOND PRINCIPAL	<u>0</u>	<u>10,000</u>	<u>10,000</u>
Total - DEBT SERVICE	0	10,000	10,000
Grand Total	\$3,651	\$10,394	\$10,450

**FUND SUMMARY FOR FUND 350
AERONCA TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,294	\$1,944	\$3,113
REVENUES:			
TIF Payments	\$2,409	\$1,205	\$1,205
TOTAL REVENUES	<u>\$2,409</u>	<u>\$1,205</u>	<u>\$1,205</u>
TOTAL RESOURCES	\$3,703	\$3,149	\$4,318
EXPENDITURES:			
Contractual Services	\$1,759	\$36	\$36
TOTAL EXPENDITURES	<u>\$1,759</u>	<u>\$36</u>	<u>\$36</u>
ENDING BALANCE DECEMBER 31	\$1,944	\$3,113	\$4,282

**AERONCA TAX INCREMENT FINANCING FUND
AERONCA TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
350.990.52240 COUNTY AUDITOR FEES	\$0	\$36	\$36
350.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	1,759	0	0
Total - CONTRACTUAL SERVICES	<u>1,759</u>	<u>36</u>	<u>36</u>
Grand Total	\$1,759	\$36	\$36

**FUND SUMMARY FOR FUND 355
AIRPORT RIVERFRONT TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,051	\$2,665	\$3,800
REVENUES:			
TIF Payments	\$1,614	\$1,170	\$1,170
TOTAL REVENUES	<u>\$1,614</u>	<u>\$1,170</u>	<u>\$1,170</u>
TOTAL RESOURCES	\$2,665	\$3,835	\$4,970
EXPENDITURES:			
Contractual Services	\$0	\$35	\$35
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$35</u>	<u>\$35</u>
ENDING BALANCE DECEMBER 31	\$2,665	\$3,800	\$4,935

**AIRPORT/RIVERFRONT TAX INCREMENT DISTRICT FUND
AIRPORT/RIVERFRONT TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
355.990.52240 COUNTY AUDITOR FEES	\$0	\$35	\$35
Total - CONTRACTUAL SERVICE	<u>0</u>	<u>35</u>	<u>35</u>
Grand Total	\$0	\$35	\$35

**FUND SUMMARY FOR FUND 360
MILLER ROAD NORTH TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$12,441	\$22,643	\$30,065
REVENUES:			
TIF Payments	\$10,202	\$7,652	\$8,000
TOTAL REVENUES	<u>\$10,202</u>	<u>\$7,652</u>	<u>\$8,000</u>
TOTAL RESOURCES	\$22,643	\$30,295	\$38,065
EXPENDITURES:			
Contractual Services	\$0	\$230	\$240
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$230</u>	<u>\$240</u>
ENDING BALANCE DECEMBER 31	\$22,643	\$30,065	\$37,825

**MILLER ROAD NORTH TAX INCREMENT DISTRICT FUND
MILLER ROAD TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
360.990.52240 COUNTY AUDITOR FEES	\$0	\$230	\$240
Total - CONTRACTUAL SERVICE	<u>0</u>	<u>230</u>	<u>240</u>
Grand Total	\$0	\$230	\$240

**FUND SUMMARY FOR FUND 370
TOWNE MALL/HOSPITAL TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$11,308	\$127,339	\$90,900
REVENUES:			
TIF Payments	\$385,557	\$402,554	\$403,000
TOTAL REVENUES	<u>\$385,557</u>	<u>\$402,554</u>	<u>\$403,000</u>
TOTAL RESOURCES	\$396,865	\$529,893	\$493,900
EXPENDITURES:			
Contractual Services	\$269,526	\$313,993	\$314,340
Debt Service	0	125,000	50,000
TOTAL EXPENDITURES	<u>\$269,526</u>	<u>\$438,993</u>	<u>\$364,340</u>
ENDING BALANCE DECEMBER 31	\$127,339	\$90,900	\$129,560

**TOWNE MALL/HOSPITAL TAX INCREMENT DISTRICT FUND
TOWNE MALL/HOSPITAL TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
370.990.52240 COUNTY AUDITOR FEES	\$3,423	\$12,077	\$12,090
370.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	<u>266,103</u>	<u>301,916</u>	<u>302,250</u>
Total - CONTRACTUAL SERVICES	269,526	313,993	314,340
DEBT SERVICE:			
370.990.57110 BOND PRINCIPAL	<u>0</u>	<u>125,000</u>	<u>50,000</u>
Total - DEBT SERVICE	0	125,000	50,000
Grand Total	\$269,526	\$438,993	\$364,340

**FUND SUMMARY FOR FUND 371
RENAISSANCE NORTH TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$91,406	\$125,622	\$111,999
REVENUES:			
TIF Payments	\$96,616	\$165,354	\$165,500
TOTAL REVENUES	<u>\$96,616</u>	<u>\$165,354</u>	<u>\$165,500</u>
TOTAL RESOURCES	\$188,022	\$290,976	\$277,499
EXPENDITURES:			
Contractual Services	\$62,400	\$128,977	\$128,974
Debt Service	0	50,000	85,000
TOTAL EXPENDITURES	<u>\$62,400</u>	<u>\$178,977</u>	<u>\$213,974</u>
ENDING BALANCE DECEMBER 31	\$125,622	\$111,999	\$63,525

RENAISSANCE NORTH TAX INCREMENT DISTRICT FUND
RENAISSANCE NORTH TIF

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
371.990.52240 COUNTY AUDITOR FEES	\$857	\$4,961	\$4,961
371.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	<u>61,543</u>	<u>124,016</u>	<u>124,013</u>
Total - CONTRACTUAL SERVICES	62,400	128,977	128,974
DEBT SERVICE:			
371.901.57110 BOND PRINCIPAL	<u>0</u>	<u>50,000</u>	<u>85,000</u>
Total - DEBT SERVICE	0	50,000	85,000
Grand Total	\$62,400	\$178,977	\$213,974

**FUND SUMMARY FOR FUND 372
RENAISSANCE SOUTH TAX INCREMENT FINANCING FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$10,151	\$16,037	\$70,314
REVENUES:			
TIF Payments	\$17,479	\$273,990	\$274,000
TOTAL REVENUES	<u>\$17,479</u>	<u>\$273,990</u>	<u>\$274,000</u>
TOTAL RESOURCES	\$27,630	\$290,027	\$344,314
EXPENDITURES:			
Contractual Services	\$11,593	\$213,713	\$213,720
Debt Service	0	6,000	50,000
TOTAL EXPENDITURES	<u>\$11,593</u>	<u>\$219,713</u>	<u>\$263,720</u>
ENDING BALANCE DECEMBER 31	\$16,037	\$70,314	\$80,594

**RENAISSANCE SOUTH TAX INCREMENT DISTRICT FUND
RENAISSANCE SOUTH TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
372.990.52240 COUNTY AUDITOR FEES	\$159	\$8,220	\$8,220
372.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	11,434	205,493	205,500
Total - CONTRACTUAL SERVICES	<u>11,593</u>	<u>213,713</u>	<u>213,720</u>
DEBT SERVICE:			
372.901.57110 BOND PRINCIPAL	0	6,000	50,000
Total - DEBT SERVICE	<u>0</u>	<u>6,000</u>	<u>50,000</u>
Grand Total	\$11,593	\$219,713	\$263,720

**FUND SUMMARY FOR FUND 374
MANCHESTER ROAD TAX INCREMENT DISTRICT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$378	\$378	\$444
REVENUES:			
TIF Payments	\$0	\$300	\$300
TOTAL REVENUES	<u>\$0</u>	<u>\$300</u>	<u>\$300</u>
TOTAL RESOURCES	\$378	\$678	\$744
EXPENDITURES:			
Contractual Services	\$0	\$234	\$225
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$234</u>	<u>\$225</u>
ENDING BALANCE DECEMBER 31	\$378	\$444	\$519

**MANCHESTER ROAD TAX INCREMENT DISTRICT FUND
MANCHESTER RD TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
374.990.52240 COUNTY AUDITOR FEES	\$0	\$9	\$0
374.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	0	225	225
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>234</u>	<u>225</u>
Grand Total	\$0	\$234	\$225

**FUND SUMMARY FOR FUND 376
MADE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$287	\$565
REVENUES:			
TIF Payments	\$287	\$287	\$287
TOTAL REVENUES	<u>\$287</u>	<u>\$287</u>	<u>\$287</u>
TOTAL RESOURCES	\$287	\$574	\$852
EXPENDITURES:			
Contractual Services	\$0	\$9	\$9
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$9</u>	<u>\$9</u>
ENDING BALANCE DECEMBER 31	\$287	\$565	\$843

**MADE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND
MADE INDUSTRIAL PARK TIF**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
376.990.52240 COUNTY AUDITOR FEES	\$0	\$9	\$9
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>9</u>	<u>9</u>
Grand Total	\$0	\$9	\$9

Section 6

CAPITAL IMPROVEMENT FUNDS

CAPITAL IMPROVEMENTS

EXPENDITURES BY FUND

Fund	2010 Actual	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
Capital Improvement Fund	\$3,616,444	\$4,640,000	\$1,366,000	(\$3,274,000)	-70.6%
Acquisition for Parks	0	25,000	80,000	55,000	220.0%
East End Improvements	211,846	5,858,518	0	(5,858,518)	-100.0%
Downtown Improvements	2,628,085	2,441,000	207,654	(2,233,346)	-91.5%
Airport Improvement	220,799	200,000	170,000	(30,000)	-15.0%
Water Capital Reserve	1,259,579	1,350,000	1,500,000	150,000	11.1%
Storm Water Capital Reserve	713,542	1,550,000	1,050,000	(500,000)	-32.3%
Sewer Capital Reserve	647,228	1,375,000	1,650,000	275,000	20.0%
Golf Course Improvement	2,400	0	0	0	0.0%
Computer Replacement	97,478	737,500	685,000	(52,500)	-7.1%
Property Development	190,718	500,000	390,000	(110,000)	-22.0%
Total	\$9,588,119	\$18,677,018	\$7,098,654	(\$11,578,364)	-62.0%

Table 6.1 Capital Improvement Expenditures

Definition of Capital Funds

To account for financial resources to be used for the construction or acquisition of major capital facilities.

Capital Improvements Fund

To account for the City’s 1 mill annual real estate tax levy, federal and state grants dedicated to capital improvements. Expenditures of this fund are for capital improvements listed in the City’s three-year Capital Improvements Plan (CIP). The majority of expenditures slated for street improvements.

Acquisition for Parks Fund

To account for park-related acquisitions and expenditures.

East End Fund

To account for expenditures associated with the east end economic development projects.

Downtown Improvements Fund

To account for the expenditures connected with the downtown area and the City’s economic development efforts.

Airport Improvements Fund

To account for revenues and expenditures in connection with capital improvements at the airport. Revenues are usually comprised of Federal and State grants and local contributions from the Airport Operations Fund.

Water Capital Reserve Fund

To account for capital improvements of the water system. The expenditures are outlined in the three-year Capital Improvements Plan. The Water Fund transfers revenues into this fund to pay for these capital improvements.

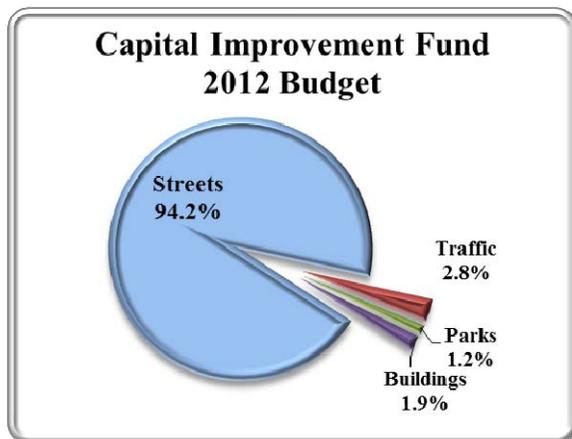


Figure 6.1 Year 2012 expenditures from CIP Fund

CAPITAL IMPROVEMENTS

Storm Water Capital Reserve Fund

To account for the storm water utility capital expenditures. Revenue will be generated by the storm water utility fee which went into effect January 1, 2006.

Sewer Capital Reserve Fund

To account for capital improvements of the sewer system. The expenditures are outlined in the three-year Capital Improvements Plan. The Sewer Fund transfers revenues into this fund to pay for the capital improvements.

Golf Course Improvement Fund

To account for all revenues and expenditures connected with the public golf course.

Computer Replacement Fund

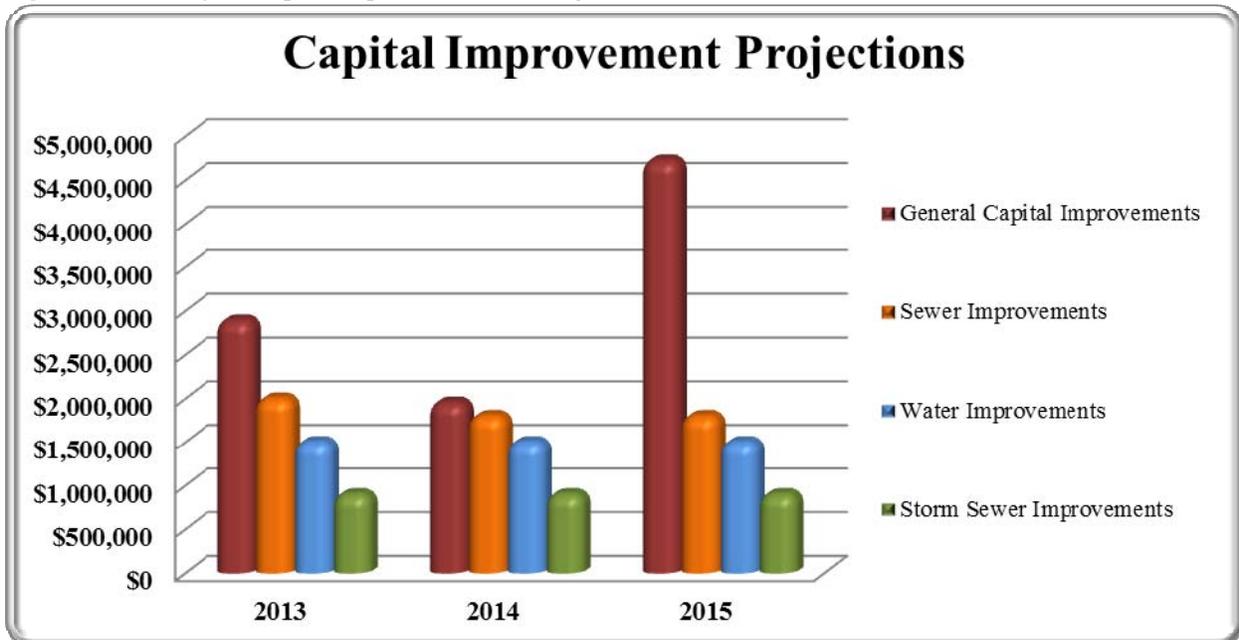
To accumulate funds for the future purchase of a new mainframe computer for the City and scheduled replacements of software, personal computers, printers, and copiers.

Property Development Fund

To account for all revenues and expenditures connected with the development of city owned property.

Figure 6.2 below illustrates the three-year capital projects planned in the Capital Improvements Fund, the Water Capital Reserve Fund, the Sewer Capital Reserve Fund, and the Storm Sewer Capital Reserve Fund which consists of the majority of funds spent on capital improvement programs.

Figure 6.2 Three-year Capital Improvement Plan Projections



CAPITAL IMPROVEMENTS

POLICIES FOR CAPITAL IMPROVEMENT PROJECTS

Capital improvements will be financed to the greatest extent possible by those who benefit from the project.

Efforts will be made to secure grants from state and federal sources for capital improvement projects.

All capital improvement projects will be analyzed to measure their impact on future operating budgets.

Projects to preserve the City's infrastructure and other assets will have priority.

2012 CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2012 Projects	Federal	State	Assess-ments	Other	CITY FUNDS	TOTAL
AIRPORT						
Miscellaneous Facility Improvements	\$150				\$20	\$170
2012 TOTALS	\$150	\$0	\$0	\$0	\$20	\$170
GENERAL						
Streets						
Main St. Improvements		\$275	\$340		\$55	\$670
Oxford State Road Improvements - Design		\$90			\$210	\$300
I-75 Interstate Interchange Improvements					\$350	\$350
Jeanette/Trine Street Improvements			\$350		\$0	\$350
Towne Blvd. Right-of-Way (carry over)		\$90			\$90	\$180
Grand Avenue Railroad Crossing Closure (carry over)				\$20	\$5	\$25
I-75 Gateway Improvements -Phase 1	\$56	\$14			\$0	\$70
I-75 Gateway Improvements -Design, Phase 2				\$90	\$0	\$90
<i>Subtotal</i>	<i>\$56</i>	<i>\$455</i>	<i>\$690</i>	<i>\$124</i>	<i>\$710</i>	<i>\$2,035</i>
Traffic						
Traffic Signal & Systems Replacement Program					\$25	\$25
Pavement Striping Program		\$0			\$25	\$25
Sign Inventory/Replacement Program					\$10	\$10
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$60</i>	<i>\$60</i>
Parks						
Miscellaneous Parks Improvements					\$25	\$25
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$25</i>	<i>\$25</i>
Buildings						
Miscellaneous Building Improvements					\$40	\$40
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$40</i>	<i>\$40</i>
2012 TOTALS	\$56	\$455	\$690	\$124	\$835	\$2,160
SEWER						
Treatment Plant						
Secondary Basin Rehabilitation					\$80	\$80
Power System Upgrades, Phase 1					\$150	\$150
Grit Tank Rehabilitation, #2					\$150	\$150
Thickener Rehabilitation, #2					\$200	\$200
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$580</i>	<i>\$580</i>
Collection System						
Interceptor Sewer Replacement - Phase 1					\$800	\$800
Health Dept. Sewer Connection Program			\$600		\$0	\$600
Long Term Control Plan Development					\$100	\$100
Backwater Prevention Program					\$25	\$25
System Replacement Program					\$60	\$60
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$600</i>	<i>\$0</i>	<i>\$985</i>	<i>\$1,585</i>
Miscellaneous						
GIS					\$5	\$5
Meter Replacement Contract (Yr 6 of 10)					\$80	\$80
<i>Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$85</i>	<i>\$85</i>
2012 TOTALS	\$0	\$0	\$600	\$0	\$1,650	\$2,250

2012 CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2012 Projects	Federal	State	Assess-ments	Other	CITY FUNDS	TOTAL
STORM WATER						
Storm Water						
Main Street Improvements					\$100	\$100
Jeanette/Trine Street Improvments					\$100	\$100
Greenfields Subdivision Drainage Improvements					\$150	\$150
Hook Drive Lift Station				\$150	\$300	\$450
Little Bull Detention Basin					\$100	\$100
Jewel Avenue Culvert					\$50	\$50
System Replacement Program					\$200	\$200
NPDES Compliance					\$50	\$50
<i>Subtotal</i>	\$0	\$0	\$0	\$150	\$1,050	\$1,200
2012 TOTALS	\$0	\$0	\$0	\$150	\$1,050	\$1,200
WATER						
Treatment Plant						
Production Well #18 Rehabilitation					\$100	\$100
Power Substation Improvements					\$400	\$400
<i>Subtotal</i>	\$0	\$0	\$0	\$0	\$500	\$500
Distribution System						
Jeanette/Trine Street Improvements					\$100	\$100
Oxford State Road Watermain Extension - Design					\$75	\$75
Blueball Elevated Water Tank Painting					\$450	\$450
Yankee Booster Station Improvements					\$100	\$100
System Replacement Program					\$185	\$185
<i>Subtotal</i>	\$0	\$0	\$0	\$0	\$910	\$910
Miscellaneous						
GIS					\$10	\$10
Meter Replacement Contract (Yr 6 of 10)					\$80	\$80
<i>Subtotal</i>	\$0	\$0	\$0	\$0	\$90	\$90
2012 TOTALS	\$0	\$0	\$0	\$0	\$1,500	\$1,500

CAPITAL IMPROVEMENT FUND

2012 Project Descriptions

Main Street Improvements

R. Nicolls

The improvement of Main Street, from First Avenue to Eleventh Avenue, will include repair of sidewalks, curbs, and gutters. Decorative street lighting will be added to this road segment through property assessments.

OPWC Grant	\$275,000
CIP	\$ 55,000
Property Assessments	\$340,000
Storm Water CIP	<u>\$100,000</u>
TOTAL	\$770,000

Oxford State Road Improvements – Design

S. Tadych

A two-mile portion of Oxford State Road will be widened from Spurlino Way to Yankee Road. The improvements will add left turn lanes, curb and gutter, drainage system, and heavy duty pavement to accommodate truck traffic. Federal and state funding has been secured for the design (2012) and right-of-way acquisition (2013) on this project. Federal funding has been secured for construction of this project in 2015.

OPWC Grant	\$90,000
CIP	<u>\$210,000</u>
TOTAL	\$300,000

Towne Boulevard Improvements –Right-of-Way Acquisition

V. Griffin

A \$147,000 OPWC grant was obtained to fund the engineering design and right-of-way acquisition for the widening of a one-half mile section of Towne Boulevard north of SR 122 to create consistent lane configuration and improved access management throughout the corridor. A portion of these funds were used in 2011 for design with the balance being carried over for the right-of-way acquisition. Federal funding has been secured for the construction of this project in 2014.

OPWC Grant	\$90,000
CIP	<u>\$90,000</u>
TOTAL	\$180,000

I-75 Interstate Interchange Improvements

D. Duritsch

The City of Middletown contributed a \$6,403,335.20 local match towards the \$110,734,463 project in 2009. The project accounting is tracked by the City and additional funding will be necessary due to change orders and extra work on the project, which is scheduled for completion in June 2012.

CIP	<u>\$350,000</u>
TOTAL	\$350,000

CAPITAL IMPROVEMENT FUND

2012 Project Descriptions

I-75 Gateway Improvements, Phase 1

D. Duritsch

Transportation enhancement funds were obtained for some smaller landscaping and signage improvements along SR 122 at the new retaining wall and existing welcome sign after the construction work is completed.

TE Grant	\$56,000
TIF Funds	<u>\$14,000</u>
TOTAL	\$70,000

I-75 Gateway Improvements - Design, Phase 2

D. Duritsch

The City has applied for a \$700,000 Transportation Enhancement Grant for 2014 to add corridor lighting along SR 122 and additional hardscape and landscape to the ramps at the interstate interchange to improve our front door. Design work will need to be completed in 2012 to accommodate the proposed schedule for construction in 2014.

TIF Funds	<u>\$90,000</u>
TOTAL	\$90,000

Jeanette/Trine Street Improvements

C. Shuler

The property owners (businesses) have petitioned the City to improve Jeanette and Trine Streets as an assessment project.

Property Assessment	\$350,000
Storm Water CIP	\$100,000
Water CIP	<u>\$100,000</u>
TOTAL	\$550,000

Grand Avenue Railroad Crossing Closure

V. Griffin

The City will close Grand Avenue at the Norfolk Southern railroad in conjunction with a safety program initiated by the Ohio Rail Development Commission (ORDC).

Norfolk Southern Grant	\$20,000
CIP	<u>\$5,000</u>
TOTAL	\$25,000

Traffic Signal & Systems Replacement Program

V. Griffin

Funding is set aside each year to address upgrades to the traffic control system throughout the City.

CIP	<u>\$25,000</u>
TOTAL	\$25,000

CAPITAL IMPROVEMENT FUND**2012 Project Descriptions****Pavement Striping Program****V. Griffin**

Pavement marking replacement will be scheduled on a rotating basis to maintain adequate thermoplastic markings on the heavier travelled roadways.

CIP	<u>\$25,000</u>
TOTAL	\$25,000

Sign Replacement Program**V. Griffin**

Street signs are required to meet new federal reflectivity requirements as established by the Federal Highway Administration (FHWA). Funding will be set aside each year to address the signage in the City.

CIP	<u>\$10,000</u>
TOTAL	\$10,000

Miscellaneous Parks Improvements**R. Phelps**

Funding is set aside each year to address miscellaneous upgrades/modifications in the various parks. Projects may include playground equipment, fencing, tree trimming, etc.

CIP	<u>\$25,000</u>
TOTAL	\$25,000

Miscellaneous Building Improvements**D. Duritsch**

Funding is set aside each year to address miscellaneous upgrades/modifications to City owned facilities.

CIP	<u>\$40,000</u>
TOTAL	\$40,000

**FUND SUMMARY FOR FUND 220
CAPITAL IMPROVEMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$875,322	\$766,260	\$191,077
REVENUES:			
Property Taxes	\$646,388	\$710,000	\$640,000
Intergovernmental Revenue	836,431	3,167,000	511,000
Charges for Services	2,845	7,000	7,000
Interest Income	13,010	11,417	1,448
Miscellaneous Revenue	4,014	148,000	20,000
Sale of Bonds	2,004,694	0	0
Reimbursements	0	21,400	0
TOTAL REVENUES	<u>\$3,507,382</u>	<u>\$4,064,817</u>	<u>\$1,179,448</u>
TOTAL RESOURCES	\$4,382,704	\$4,831,077	\$1,370,525
EXPENDITURES:			
Contractual Services	\$11,498	\$0	\$0
Debt Service	999,560	0	0
Capital Outlay	2,276,386	4,640,000	1,366,000
Transfers	329,000	0	0
TOTAL EXPENDITURES	<u>\$3,616,444</u>	<u>\$4,640,000</u>	<u>\$1,366,000</u>
ENDING BALANCE DECEMBER 31	\$766,260	\$191,077	\$4,525

CAPITAL IMPROVEMENTS FUND
PROJECT DETAIL

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
220.990.52240	\$11,498	\$0	\$0
	<u>11,498</u>	<u>0</u>	<u>0</u>
Total - CONTRACTUAL SERVICES			
CAPITAL OUTLAY:			
220.624.54200	80,358	590,000	0
220.010.54520	0	900,000	0
220.011.54520	315,124	0	0
220.018.54520	0	850,000	0
220.012.54520	32,250	0	0
220.013.54520	31,383	0	0
220.014.54520	108,071	300,000	180,000
220.019.54520	0	25,000	25,000
220.015.54520	10,000	0	0
220.016.54520	26,798	0	0
220.017.54520	917,768	0	0
220.021.54520	0	0	330,000
220.626.54520	19,260	0	0
220.639.54520	6,076	0	0
220.022.54520	0	0	300,000
220.641.54520	337,860	0	0
220.642.54520	20,481	0	0
220.643.54520	173,065	0	0
220.644.54520	51,481	25,000	10,000
220.671.54520	8,564	150,000	25,000
220.692.54200	7,656	0	0
220.023.54520	0	0	350,000
220.024.54520	0	0	56,000
220.020.54520	0	50,000	25,000
220.809.54550	21,462	50,000	0
220.810.54520	2,518	1,600,000	0
220.892.54400	20,201	0	0
220.896.54360	22,997	0	0
220.990.54400	63,013	100,000	40,000
220.990.54550	0	0	25,000
	<u>2,276,386</u>	<u>4,640,000</u>	<u>1,366,000</u>
Total - CAPITAL OUTLAY			
DEBT:			
220.017.57210	995,000	0	0
220.017.57320	4,560	0	0
	<u>999,560</u>	<u>0</u>	<u>0</u>
Total - TRANSFERS			
TRANSFERS:			
220.990.58230	329,000	0	0
	<u>329,000</u>	<u>0</u>	<u>0</u>
Total - TRANSFERS			
Grand Total	\$3,616,444	\$4,640,000	\$1,366,000

CAPITAL IMPROVEMENT FUND**Effects of Programs/Projects on the Operating Budget**

The 2012 Water Capital program has \$1.37 million slated for several small projects throughout the city. None of these projects will significantly affect the general fund budget or any other operating budget. The nature of the improvements are small in scope and will improve street condition for a limited area.

The overall street conditions in the City of Middletown are expected to continue a gradual decline unless other sources of funding are found. Eventually, the operating budgets will be affected if this decline continues.

**FUND SUMMARY FOR FUND 225
ACQUISITION FOR PARKS FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$107,494	\$107,494	\$83,494
REVENUES:			
Charges for Services	\$0	\$1,000	\$1,000
TOTAL REVENUES	<u>\$0</u>	<u>\$1,000</u>	<u>\$1,000</u>
TOTAL RESOURCES	\$107,494	\$108,494	\$84,494
EXPENDITURES:			
Capital Outlay	\$0	\$25,000	\$80,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$25,000</u>	<u>\$80,000</u>
ENDING BALANCE DECEMBER 31	\$107,494	\$83,494	\$4,494

**ACQUISITION FOR PARKS FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
225.990.54550 PARK FACILITIES	\$0	\$25,000	\$80,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>25,000</u>	<u>80,000</u>
Grand Total	\$0	\$25,000	\$80,000

**FUND SUMMARY FOR FUND 480
EAST END FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$4,014	\$4,859,863	\$1,345
REVENUES:			
Interest Income	\$1,345	\$0	\$0
Miscellaneous Revenue	0	1,000,000	0
Sale of Bonds	5,066,350	0	0
TOTAL REVENUES	<u>\$5,067,695</u>	<u>\$1,000,000</u>	<u>\$0</u>
TOTAL RESOURCES	\$5,071,709	\$5,859,863	\$1,345
EXPENDITURES:			
Contractual Services	\$4,014	\$0	\$0
Capital Outlay	0	5,858,518	0
Debt Service	207,832	0	0
TOTAL EXPENDITURES	<u>\$211,846</u>	<u>\$5,858,518</u>	<u>\$0</u>
ENDING BALANCE DECEMBER 31	\$4,859,863	\$1,345	\$1,345

**EAST END FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
480.990.52480 OTHER PROFESSIONAL SERVICES	\$4,014	\$0	\$0
Total - CONTRACTUAL SERVICES	<u>\$4,014</u>	<u>\$0</u>	<u>\$0</u>
CAPITAL OUTLAY:			
480.990.54400 BUILDINGS AND OTHER STRUCTURES	0	5,858,518	0
Total - CAPITAL OUTLAY	<u>0</u>	<u>5,858,518</u>	<u>0</u>
DEBT SERVICE:			
480.901.57315 ISSUANCE COSTS	207,832	0	0
Total - DEBT SERVICE	<u>207,832</u>	<u>0</u>	<u>0</u>
Grand Total	\$211,846	\$5,858,518	\$0

**FUND SUMMARY FOR FUND 481
DOWNTOWN IMPROVEMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,151,956	\$1,636,901	\$1,276,101
REVENUES:			
Interest Income	\$24,173	\$23,200	\$19,525
Miscellaneous Revenue	31,941	0	0
Sale of Notes	2,056,916	2,057,000	0
TOTAL REVENUES	<u>\$2,113,030</u>	<u>\$2,080,200</u>	<u>\$19,525</u>
TOTAL RESOURCES	\$4,264,986	\$3,717,101	\$1,295,626
EXPENDITURES:			
Contractual Services	\$57,129	\$50,000	\$126,154
Commodities	0	0	1,500
Capital Outlay	467,645	250,000	0
Debt Service	2,103,311	2,141,000	80,000
TOTAL EXPENDITURES	<u>\$2,628,085</u>	<u>\$2,441,000</u>	<u>\$207,654</u>
ENDING BALANCE DECEMBER 31	\$1,636,901	\$1,276,101	\$1,087,972

**DOWNTOWN IMPROVEMENTS FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES - 1 N Main (Cinergy)			
481.600.52210 UTILITIES-GAS & ELECTRIC	\$0	\$0	\$12,000
481.600.52520 MAINTENANCE OF FACILITIES	0	0	1,200
481.600.52810 PROPERTY TAXES	0	0	6,516
CONTRACTUAL SERVICES - 2 N Main (1st National)			
481.601.52210 UTILITIES-GAS & ELECTRIC	0	0	12,000
481.601.52520 MAINTENANCE OF FACILITIES	0	0	1,200
481.601.52810 PROPERTY TAXES	0	0	6,763
CONTRACTUAL SERVICES - 4 N Main (Masonic Temple)			
481.602.52210 UTILITIES-GAS & ELECTRIC	0	0	1,440
481.602.52520 MAINTENANCE OF FACILITIES	0	0	1,200
CONTRACTUAL SERVICES - 2 S Main (Bank One)			
481.603.52210 UTILITIES-GAS & ELECTRIC	0	0	13,130
481.603.52520 MAINTENANCE OF FACILITIES	0	0	1,200
481.603.52810 PROPERTY TAXES	0	0	2,622
CONTRACTUAL SERVICES - 1207 Manchester (Hotel & Sonshine)			
481.604.52210 UTILITIES-GAS & ELECTRIC	0	0	12,000
481.604.52520 MAINTENANCE OF FACILITIES	0	0	1,200
481.604.52810 PROPERTY TAXES	0	0	3,683
481.990.52480 OTHER PROFESSIONAL SERVICES	\$34,567	\$50,000	50,000
481.990.52810 PROPERTY TAXES	22,562	0	0
Total - CONTRACTUAL SERVICES	57,129	50,000	126,154
COMMODITIES			
481.600.53520 SUPPLIES TO MAINTAIN 1 N MAIN BLDG	0	0	300
481.601.53520 SUPPLIES TO MAINTAIN 2 N MAIN BLDG	0	0	300
481.602.53520 SUPPLIES TO MAINTAIN 4 N MAIN BLDG	0	0	300
481.603.53520 SUPPLIES TO MAINTAIN 2 S MAIN BLDG	0	0	300
481.604.53520 SUPPLIES TO MAINTAIN 1207 MANCHESTER	0	0	300
Total - COMMODITIES	0	0	1,500
CAPITAL OUTLAY			
481.990.54401 PURCHASE REAL PROPERTY	467,645	250,000	0
Total - CAPITAL OUTLAY	467,645	250,000	0
DEBT SERVICE			
481.990.57210 PAYMENT ON NOTES - PRINCIPAL	2,056,916	2,057,000	0
481.990.57320 INTEREST ON NOTES	46,395	84,000	80,000
Total - CAPITAL OUTLAY	2,103,311	2,141,000	80,000
Grand Total	\$2,628,085	\$2,441,000	\$207,654

AIRPORT CAPITAL IMPROVEMENT FUND

2012 Project Descriptions

Miscellaneous Facility Improvements

R. Carolus

Funding is set aside to address miscellaneous upgrades to the hangars and runway facilities at Middletown Regional Airport.

FAA Grant

\$150,000

**FUND SUMMARY FOR FUND 492
AIRPORT IMPROVEMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$88,464	\$158,556	\$148,556
REVENUES:			
Intergovernmental Revenue	\$290,891	190,000	\$150,000
TOTAL REVENUES	<u>\$290,891</u>	<u>\$190,000</u>	<u>\$150,000</u>
TOTAL RESOURCES	\$379,355	\$348,556	\$298,556
EXPENDITURES:			
Capital Outlay	\$220,799	\$200,000	\$170,000
TOTAL EXPENDITURES	<u>\$220,799</u>	<u>\$200,000</u>	<u>\$170,000</u>
ENDING BALANCE DECEMBER 31	\$158,556	\$148,556	\$128,556

**AIRPORT IMPROVEMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
492.990.54510 AIRPORT FACILITIES	\$21,049	\$200,000	\$170,000
492.801.54540 WATER & SEWER TO AIRPORT FACILITY	199,750	0	0
Total - CAPITAL OUTLAY	<u>220,799</u>	<u>200,000</u>	<u>170,000</u>
Grand Total	\$220,799	\$200,000	\$170,000

WATER CAPITAL RESERVE FUND

2012 Project Descriptions

Production Well #18 Rehabilitation**S. Belcher**

The screening in well # 18 has collapsed and needs replacement. Due to the construction of this well, the entire platform needs to be removed and replaced as part of the project.

Water CIP	<u>\$100,000</u>
TOTAL	\$100,000

WTP Power System Improvements**D. Duritsch**

The existing substation serving the water treatment plant is becoming original to the 1970's plant construction and is becoming more maintenance intensive.

Water CIP	<u>\$400,000</u>
TOTAL	\$400,000

Oxford State Road Watermain Extension - Design**S. Tadych**

The design of this water main extension will loop the water distribution system in the south portion of the City, improving water flow effectiveness. This project will be constructed prior to, or in conjunction with, the Oxford State Road widening project.

Water CIP	<u>\$75,000</u>
TOTAL	\$75,000

Blueball Elevated Water Tank Painting**R. Nicolls**

The 2MG elevated water tank surface condition warrants an overcoat to protect the structure.

Water CIP	<u>\$450,000</u>
TOTAL	\$450,000

Yankee Booster Station Improvements**S. Belcher**

The existing pumps in the booster station will be evaluated and modified to accommodate the increased water demand on Yankee Road with the start up of the Sun Cole facility. A third pump may be warranted for back-up purposes.

Water CIP	<u>\$100,000</u>
TOTAL	\$100,000

System Replacement Program**B. Adams**

Funding is set aside each year to address miscellaneous upgrades in the distribution system. This includes the correction of reoccurring problems or improvements, replacement of watermain prior to a roadway resurfacing, and existing system modifications to eliminate low-pressure areas.

Water CIP	<u>\$185,000</u>
TOTAL	\$185,000

WATER CAPITAL RESERVE FUND
2012 Project Descriptions

Meter Replacement Performance Contract (YR 6 of 10)

D. Duritsch

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement upgrades. The project is funded equally between the Water and Sewer Funds.

Water CIP	\$80,000
Sewer CIP	<u>\$80,000</u>
TOTAL	\$160,000

GIS Program

C. Shuler

The City is continuing efforts to implement a geographic information system.

Water CIP	<u>\$10,000</u>
TOTAL	\$10,000

**FUND SUMMARY FOR FUND 494
WATER CAPITAL RESERVE FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,532,092	\$1,436,015	\$525,889
REVENUES:			
Charges for Services	\$83,825	\$75,000	\$75,000
Interest Income	25,735	14,874	93
Reimbursements	53,942	0	0
Transfers	0	350,000	1,467,169
TOTAL REVENUES	<u>\$163,502</u>	<u>\$439,874</u>	<u>\$1,542,262</u>
TOTAL RESOURCES	\$2,695,594	\$1,875,889	\$2,068,151
EXPENDITURES:			
Capital Outlay	\$1,259,579	\$1,350,000	\$1,500,000
TOTAL EXPENDITURES	<u>\$1,259,579</u>	<u>\$1,350,000</u>	<u>\$1,500,000</u>
ENDING BALANCE DECEMBER 31	\$1,436,015	\$525,889	\$568,151

**WATER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
494.010.54530 WTP ROOF REPAIRS	\$120,068	\$250,000	\$0
494.012.54530 LEFFERSON ROAD IMPROVEMENTS	0	350,000	0
494.013.54530 2010 LOCAL STREET IMPROVEMENTS	51,421	0	0
494.014.54530 METER REPACEMENT PROJECT	68,798	72,000	80,000
494.015.54530 UNIVERSITY MAIN EMERGENCY REPAIR	245,282	0	0
494.016.54530 UNIVERSITY RD EMERGENCY REPAIR	93,539	0	0
494.017.54530 2011 LOCAL STREET IMPROVEMENTS	0	150,000	0
494.018.54530 POWER SUBSTATION IMPROVEMENTS	0	0	400,000
494.019.54530 PRODUCTION WELL CLEANING	0	100,000	100,000
494.631.54530 SYSTEM REPLACEMENT PROGRAM	82,731	408,000	185,000
494.645.54530 PRODUCTION WELL CLEANING	50,000	0	0
494.646.54530 LIME SLUDGE REMOVAL	159,601	0	0
494.720.54530 GIS	10,000	10,000	10,000
494.737.54530 REPLACEMENT METERS	8,791	10,000	0
494.020.54530 OXFORD STATE ROAD WATERMAIN	0	0	75,000
494.021.54530 BLUEBALL TANK PAINTING	0	0	450,000
494.022.54530 YANKEE BOOSTER STATION	0	0	100,000
494.023.54530 JEANETTE/TRINE STREET IMPROVEMEN	0	0	100,000
494.853.54530 TREATMENT PLANT ROOF REPAIRS	100,000	0	0
494.854.54530 DOWNTOWN VALVE REPLACEMENT	159,735	0	0
494.855.54530 AIRPORT WATER MAIN EXTENSION	100,000	0	0
494.857.54530 DISTRIBUTION BLDG EXPANSION	9,613	0	0
Total - CAPITAL OUTLAY	<u>1,259,579</u>	<u>1,350,000</u>	<u>1,500,000</u>
Grand Total	\$1,259,579	\$1,350,000	\$1,500,000

WATER CAPITAL IMPROVEMENT FUND**Effects of Programs/Projects on the Operating Budget**

The 2012 Water Capital program has \$1.5 million slotted for several projects. These projects will impact the operating fund by expanding the capability to provide water service in the southern section of the city where heavy industry exists. The addition of the Coke plant going online in November 2011 will enable additional revenue to be added to the system by taking advantage of unused capacity in the water treatment plant.

Additional projects are of a maintenance nature and will help to continue an uninterrupted flow of revenue to the operating budget. These include Well Rehabilitation, Power System Improvements at the treatment plant, and painting one of the 2 million gallon tanks at Blue Ball.

STORM WATER CAPITAL RESERVE FUND

2012 Project Descriptions

Greenfields Subdivision Drainage Improvements

S. Tadych

The existing drainage swale will be extended into the undeveloped downstream property to improve storm water runoff away from the existing subdivision.

Storm Water CIP	<u>\$150,000</u>
TOTAL	\$150,000

Hook Drive Lift Station

R. Nicolls

A permanent storm water lift station is needed to remove storm water from Hook Drive and pump to the river to eliminate periodic and seasonal flooding that affects the local businesses on the street.

Well Field Protection Fund	\$150,000
Storm Water CIP	<u>\$300,000</u>
TOTAL	\$450,000

Little Bull Detention Basin Improvements

R. Phelps

The drainage ditch leading into the detention basin is maintenance intensive and prone to flooding. The ditch will be piped into the basin to eliminate this problem.

Storm Water CIP	<u>\$100,000</u>
TOTAL	\$100,000

Jewell Avenue Culvert Improvements

R. Phelps

The project includes improvements to the ditch line and large culvert under the railroad to alleviate ongoing maintenance problems.

Storm Water CIP	<u>\$50,000</u>
TOTAL	\$50,000

System Replacement Program

R. Phelps

Funding is set aside each year to address miscellaneous upgrades in the drainage system. This includes the correction of reoccurring problems or improvements, replacement of storm sewers prior to a roadway resurfacing, and existing system.

Storm Water CIP	<u>\$50,000</u>
TOTAL	\$50,000

NPDES Compliance Program

S. Tadych

The EPA's National Pollution Discharge Elimination System (NPDES) permit requires the City to address the six minimum control measures (MCM) on an annual basis. The items covered will include the annual permit fee, professional services for preparation of the annual report submitted to EPA and Storm Water Pollution Prevention Plans for various City facilities, membership in the Regional Storm Water Collaborative, and the creation of various public education and outreach materials as needed.

Storm Water CIP	<u>\$50,000</u>
TOTAL	\$50,000

**FUND SUMMARY FOR FUND 415
STORM WATER CAPITAL RESERVE FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,926,330	\$2,031,227	\$1,140,896
REVENUES:			
Interest Income	\$24,769	\$24,733	\$14,718
Transfers	793,670	634,936	634,936
TOTAL REVENUES	<u>\$818,439</u>	<u>\$659,669</u>	<u>\$649,654</u>
TOTAL RESOURCES	\$2,744,769	\$2,690,896	\$1,790,550
EXPENDITURES:			
Capital Outlay	\$713,542	\$1,550,000	\$1,050,000
TOTAL EXPENDITURES	<u>\$713,542</u>	<u>\$1,550,000</u>	<u>\$1,050,000</u>
ENDING BALANCE DECEMBER 31	\$2,031,227	\$1,140,896	\$740,550

**STORM WATER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
415.803.54501 BREIEL/VANNEST DRAINAGE IMPROVE.	\$50,000	\$0	\$0
415.804.54501 DREDGE ELDORA/SR 73 DETENTION BASIN	16,125	0	0
415.808.54501 LEFFERSON ROAD IMPROVEMENTS	36,854	300,000	0
415.809.54501 2010 LOCAL STREET IMPROVEMENTS	74,498	0	0
415.815.54501 2011 LOCAL STREET IMPROVEMENTS	0	100,000	0
415.810.54501 BACKWATER PREVENTION PROGRAM	28,408	0	0
415.811.54501 SYSTEM REPLACEMENT PROGRAM	44,055	350,000	200,000
415.812.54501 NPDES COMPLIANCE	42,982	50,000	50,000
415.813.54501 OXFORD STATE RD DRAINAGE IMP.	389,855	0	0
415.814.54501 OXFORD STATE RD DRAINAGE IMP. 2	30,766	0	0
415.802.54501 YANKEE ROAD WIDENING	0	750,000	0
415.816.54501 MAIN ST. IMPROVEMENTS	0	0	100,000
415.817.54501 JEANETTE/TRINE ST IMPROVEMENTS	0	0	100,000
415.818.54501 GREENFIELDS SUBDIVISION DRAINAGE	0	0	150,000
415.819.54501 HOOK DRIVE LEFT STATION	0	0	300,000
415.820.54501 LITTLE BULL DETENTION BASIN	0	0	100,000
415.821.54501 JEWELL AVE. CULVERT	0	0	50,000
Total - CAPITAL OUTLAY	<u>713,542</u>	<u>1,550,000</u>	<u>1,050,000</u>
Grand Total	\$713,542	\$1,550,000	\$1,050,000

STORM WATER CAPITAL IMPROVEMENT FUND

Effects of Programs/Projects on the Operating Budget

The 2012 Water Capital program has \$1 million dollars of improvements slated for several small projects that will not significantly affect the operating budget. These improvements are local in nature and are designed to provide flood relief.

SEWER CAPITAL RESERVE FUND**2012 Project Descriptions****WWTP Secondary Basin Rehabilitation - Design****P. Fraley**

The secondary basin equipment is at the end of its useful life and needs to be replaced with new, efficient equipment. The additional design work will improve operations and efficiency.

Sewer CIP	<u>\$80,000</u>
TOTAL	\$80,000

WWTP Power System Upgrades, Phase 1**D. Duritsch**

The existing power system serving the wastewater treatment plant is antiquated and becoming more maintenance intensive. The equipment and process upgrades, including the ATAD System, have necessitated modernization of the power serving the facility. Work will be completed in phases over several years

Sewer CIP	<u>\$150,000</u>
TOTAL	\$150,000

WWTP Grit Tank Rehabilitation, #2**P. Fraley**

The original equipment in the grit tank is severely worn and will be replaced with new equipment.

Sewer CIP	<u>\$150,000</u>
TOTAL	\$150,000

WWTP Thickener Rehabilitation, #2**P. Fraley**

The original equipment in the thickeners is severely worn and will be replaced with new equipment.

Sewer CIP	<u>\$200,000</u>
TOTAL	\$200,000

Interceptor Sewer Replacement, Phase 1**D. Duritsch**

The interceptor sewer is beyond its useful life and requires replacement. The sewer will be rehabilitated in phases over the next several years.

Sewer CIP	<u>\$800,000</u>
TOTAL	\$800,000

Health Department Sewer Connection Program**S. Tadych**

Changes in the Ohio Health Code require properties with access to sanitary sewers to connect into the public system. The City will provide an assessment process to the affected properties to assist with the financial cost of this requirement.

Property Assessment	<u>\$600,000</u>
TOTAL	\$600,000

SEWER CAPITAL RESERVE FUND

2012 Project Descriptions

LTCP Development/Negotiations

D. Duritsch

The City will be negotiating with USEPA on the implementation of a final Long Term Control Plan to address combined sewer overflows from our combined sewer system.

Sewer CIP	<u>\$100,000</u>
TOTAL	\$100,000

Backwater Prevention Assistance Program

D. Duritsch

The City offers financial assistance to properties located in, or tributary to, the combined sewer system to install an automatic backwater valve. This program was designed as a best management practice (BMP) for addressing periodic basement flooding due to combined sewers.

Sewer CIP	<u>\$25,000</u>
TOTAL	\$25,000

System Replacement Program

B. Adams

Funding is set aside each year to address miscellaneous upgrades/modifications in the collection system. This includes the correction of reoccurring problems or improvements, replacement of old sewer main prior to a roadway resurfacing, and other unscheduled major repairs.

Sewer CIP	<u>\$60,000</u>
TOTAL	\$60,000

GIS Program

C. Shuler

The City is continuing efforts to implement a geographic information system.

Sewer CIP	<u>\$5,000</u>
TOTAL	\$5,000

**FUND SUMMARY FOR FUND 495
SEWER CAPITAL RESERVE FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$991,308	\$1,524,782	\$1,349,272
REVENUES:			
Charges for Services	\$91,525	\$75,000	\$75,000
Interest Income	17,237	9,453	17,406
Reimbursements	10,000	0	0
Transfers	1,061,940	1,115,037	1,237,175
TOTAL REVENUES	<u>\$1,180,702</u>	<u>\$1,199,490</u>	<u>\$1,329,581</u>
TOTAL RESOURCES	\$2,172,010	\$2,724,272	\$2,678,853
EXPENDITURES:			
Capital Outlay	\$647,228	\$1,375,000	\$1,650,000
TOTAL EXPENDITURES	<u>\$647,228</u>	<u>\$1,375,000</u>	<u>\$1,650,000</u>
ENDING BALANCE DECEMBER 31	\$1,524,782	\$1,349,272	\$1,028,853

**SEWER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
495.010.54540 METER REPLACEMENT CONTRACT	\$68,798	\$72,000	\$80,000
495.631.54540 SYSTEM REPLACEMENT PROGRAM	158,869	508,000	60,000
495.641.54540 AIRPORT SEWER MAIN EXTENSION	200,000	0	0
495.659.54540 REPLACEMENT METERS	954	10,000	0
495.677.54540 BACKWATER PREVENTION PROGRAM	0	50,000	25,000
495.694.54540 SECONDARY BASIN REPLACEMENT	7,378	75,000	80,000
495.721.54540 GIS	9,359	10,000	5,000
495.835.54540 POWER SYSTEM IMPROVMENTS-PHASE 1	0	0	150,000
495.836.54540 GRIT TANK REHAB #2	0	0	150,000
495.834.54540 INTERCEPTOR SEWER REPLACE-PHASE 1	0	0	800,000
495.831.54540 THICKENER UPGRADE	177,651	400,000	200,000
495.630.54540 LONG TERM CONTROL POLICY DEVELOP	0	250,000	100,000
495.834.54540 CSO TELEMETRY OUTFALL	24,220	0	0
Total - CAPITAL OUTLAY	<u>647,228</u>	<u>1,375,000</u>	<u>1,650,000</u>
Grand Total	\$647,228	\$1,375,000	\$1,650,000

SEWER CAPITAL IMPROVEMENT FUND

Effects of Programs/Projects on the Operating Budget

The 2012 Sewer Capital program has \$1.65 million slated for several projects that will affect operating budgets. There are 4 projects at the waste water treatment plant that will work on upgrading current facilities that will reduce the amount of money currently being spent on maintenance at the plant. The most significant of these upgrades is the power upgrade. The current system is old and with the addition of the ATAD facility at the plant, has become a concern. Any extended shutdown of the plant would result in significant fines from the EPA so these projects will have a definite impact on the operating budget.

About \$600,000 is being expended from the fund to allow for additions to the sewer system to connect a number of addresses whose sanitary sewer systems are failing or in the process of failing. While these additions will not add significant load or revenue to the operating budget, the overall quality of life for those affected will improve.

About \$800,000 is being spent on the “interceptor”. This is one of the main lines that connect the entire western edge of the city. In 2011, a section of the interceptor failed and emergency measures were instituted to continue flow around the blocked area. Significant costs were accumulated pumping sewage around the blockage at the same time high river flows affected the ability to fix the failure. The section being replaced is in very poor condition and will connect the emergency repair. It is anticipated that future years will continue the replacement of this line.

Lastly, the City’s long term control plan will have a significant impact on rates within the city of Middletown. The City is older and has a significant portion of combined sewers (storm and sanitary). Once a plan is agreed to with the EPA, significant changes to the capital program will be initiated.

**FUND SUMMARY FOR FUND 496
GOLF COURSE IMPROVEMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,400	\$0	\$0
REVENUES:			
Interest Income	\$0	\$0	\$0
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL RESOURCES	\$2,400	\$0	\$0
EXPENDITURES:			
Capital Outlay	\$2,400	\$0	\$0
TOTAL EXPENDITURES	<u>\$2,400</u>	<u>\$0</u>	<u>\$0</u>
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**GOLF COURSE IMPROVEMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
496.990.54360 OTHER EQUIPMENT	\$2,400	\$0	\$0
Total - CAPITAL OUTLAY	<u>2,400</u>	<u>0</u>	<u>0</u>
Grand Total	\$2,400	\$0	\$0

**FUND SUMMARY FOR FUND 498
COMPUTER REPLACEMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,479,653	\$1,813,445	\$1,322,893
REVENUES:			
Interest Income	\$21,021	\$23,150	\$17,065
Depreciation Charges	15,500	55,120	55,120
Miscellaneous Revenue	128,867	0	0
Transfers	265,882	168,678	170,529
TOTAL REVENUES	<u>\$431,270</u>	<u>\$246,948</u>	<u>\$242,714</u>
TOTAL RESOURCES	\$1,910,923	\$2,060,393	\$1,565,607
EXPENDITURES:			
Capital Outlay	\$97,478	\$737,500	\$685,000
TOTAL EXPENDITURES	<u>\$97,478</u>	<u>\$737,500</u>	<u>\$685,000</u>
ENDING BALANCE DECEMBER 31	\$1,813,445	\$1,322,893	\$880,607

**COMPUTER REPLACEMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
498.990.54300 COMPUTERS & OTHER PERIPHERALS	\$88,413	\$652,500	\$600,000
498.990.54320 OFFICE MACHINERY & EQUIPMENT	9,065	60,000	60,000
498.990.54370 COMPUTER SOFTWARE	0	25,000	25,000
Total - CAPITAL OUTLAY	97,478	737,500	685,000
Grand Total	\$97,478	\$737,500	\$685,000

**FUND SUMMARY FOR FUND 499
PROPERTY DEVELOPMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,026,388	\$846,874	\$537,174
REVENUES:			
Intergovernmental Revenue	\$0	\$0	\$52,000
Sale of Land	4,373	0	0
Miscellaneous Revenue	6,831	0	0
Reimbursements	0	190,300	0
TOTAL REVENUES	\$11,204	\$190,300	\$52,000
TOTAL RESOURCES	\$1,037,592	\$1,037,174	\$589,174
EXPENDITURES:			
Contractual Services	\$187,611	\$250,000	\$195,000
Capital Outlay	3,107	250,000	195,000
TOTAL EXPENDITURES	\$190,718	\$500,000	\$390,000
ENDING BALANCE DECEMBER 31	\$846,874	\$537,174	\$199,174

**PROPERTY DEVELOPMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
499.990.52480 OTHER PROFESSIONAL SERVICE	\$159,937	\$200,000	\$125,000
499.990.52520 MAINT OF LAND & BUILDINGS	0	25,000	50,000
499.990.52810 PROPERTY TAXES	27,674	25,000	20,000
Total - CONTRACTUAL SERVICES	<u>187,611</u>	<u>250,000</u>	<u>195,000</u>
CAPITAL OUTLAY:			
499.990.54400 BUILDINGS AND OTHER STRUCTURES	3,107	250,000	195,000
Total - CAPITAL OUTLAY	<u>3,107</u>	<u>250,000</u>	<u>195,000</u>
Grand Total	\$190,718	\$500,000	\$390,000

**FUTURE
CAPITAL
IMPROVEMENT
PROJECTS**

FUTURE CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2013 Projects	Federal	State	Other	CITY FUNDS	Total
Airport					
Misc Airport Improvements	\$150			\$15	\$165
Subtotal	\$150	\$0	\$0	\$15	\$165
General					
Gateway Enhancement, Phase 2	\$700		\$175		\$875
Oxford State Rd Design/RW acquisition	\$560	\$235		\$5	\$800
Street Resurfacing Program	\$660			\$100	\$760
Sidewalk, Curb, & Gutter Program			\$300		\$300
Traffic Signal & Systems Replacement				\$95	\$95
Misc Parks Improvements				\$30	\$30
Misc Building Improvements				\$30	\$30
Subtotal	\$1,260	\$895	\$475	\$260	\$2,890
Sewer					
Secondary Clarifier & Pumping Rehab				\$400	\$400
Power System Improvements, Phase 2				\$500	\$500
Oneida Sub'n Sewer Relining				\$450	\$450
Interceptor Sewer Repl, Phase 2				\$500	\$500
System Replacement Program				\$140	\$140
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$2,000	\$2,000
Storm Water					
Street Resurfacing Program				\$250	\$250
Detention Basin Cleaning				\$200	\$200
Hook Drive Lift Station				\$450	\$450
Subtotal	\$0	\$0	\$0	\$900	\$900
Water					
Facility Upgrades				\$300	\$300
System Replacement Program				\$1,165	\$1,165
Replacement Meters				\$25	\$25
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,500	\$1,500
2013 TOTALS	\$1,410	\$895	\$475	\$4,675	\$7,455

FUTURE CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2014 Projects	Federal	State	Other	CITY FUNDS	Total
Airport					
Misc Airport Improvements	\$150			\$20	\$170
Subtotal	\$150	\$0	\$0	\$20	\$170
General					
Towne Boulevard Improvements	\$585	\$660		\$555	\$1,800
Traffic Signal & Systems Replacement				\$95	\$95
Misc Parks Improvements				\$30	\$30
Misc Building Improvements				\$30	\$30
Subtotal	\$585	\$660	\$0	\$710	\$1,955
Sewer					
Secondary Clarifier Rehab, #2 & 3				\$500	\$500
Interceptor Sewer Repl, Phase 3				\$1,000	\$1,000
System Replacement Program				\$290	\$290
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,800	\$1,800
Storm Water					
Detention Basin Cleaning				\$200	\$200
Misc Storm Water Improvements				\$700	\$700
Subtotal	\$0	\$0	\$0	\$900	\$900
Water					
Facility Upgrades				\$300	\$300
System Replacement Program				\$1,165	\$1,165
Replacement Meters				\$25	\$25
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,500	\$1,500
2014 TOTALS	\$735	\$660	\$0	\$4,930	\$6,325

FUTURE CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2015 Projects	Federal	State	Other	CITY FUNDS	Total
Airport					
Misc Airport Improvements	\$150			\$20	\$170
Subtotal	\$150	\$0	\$0	\$20	\$170
General					
Oxford State Road Improvements	\$3,710	\$660		\$200	\$4,570
Traffic Signal & Systems Replacement				\$95	\$95
Misc Parks Improvements				\$30	\$30
Misc Building Improvements				\$30	\$30
Subtotal	\$3,710	\$660	\$0	\$355	\$4,725
Sewer					
Facility Upgrades				\$500	\$500
System Replacement Program				\$1,290	\$1,290
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,800	\$1,800
Storm Water					
Detention Basin Cleaning				\$200	\$200
Misc Storm Water Improvements				\$700	\$700
Subtotal	\$0	\$0	\$0	\$900	\$900
Water					
Facility Upgrades				\$300	\$300
System Replacement Program				\$1,165	\$1,165
Replacement Meters				\$25	\$25
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,500	\$1,500
2015 TOTALS	\$3,860	\$660	\$0	\$4,575	\$9,095

Section 7

SPECIAL ASSESSMENT FUNDS

SPECIAL ASSESSMENTS

EXPENDITURES BY FUND

Fund	Actual 2010	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
2011 Sidewalk, Curb, & Gutter	\$ -	\$ 250,000	\$ 250,000	\$ -	0.0%
2010 Lefferson Road Sewer	\$ -	\$ 450,000	\$ 450,000	\$ -	0.0%
Main Street Improvements	\$ -	\$ -	\$ 340,000	\$ 340,000	100.0%
Jeanette/Trine Street Improvements	\$ -	\$ -	\$ 350,000	\$ 350,000	100.0%
Sewer Connection Program	\$ -	\$ -	\$ 600,000	\$ 600,000	100.0%
2009 Sidewalk, Curb, & Gutter	\$ 196	\$ -	\$ -	\$ -	0.0%
2010 Sidewalk, Curb, & Gutter	\$ 384,849	\$ 151	\$ -	\$ (151)	-100.0%
Total	\$ 385,045	\$ 700,151	\$ 1,990,000	\$ 1,289,849	184.2%

Table 7.1 Special Assessments expenditures

Definition of Special Assessment Funds

To accumulate costs for projects involving various improvements in Middletown. Property owners are assessed for part of the cost of the projects.

2011 Sidewalk, Curb & Gutter Improvements

To accumulate costs for this improvement program for repairs and/or replacement of sidewalk, curb and gutter. Property owners will be partially assessed. This improvement program is in conjunction with the local street improvement program budgeted in the Capital Improvements Fund.

2010 Lefferson Road Sewer Improvements

To accumulate costs for this improvement program for repairs and/or replacement of curb and sanitary sewer lines. Property owners will be partially assessed. This program is in conjunction with the improvements program budgeted in the Capital Improvements Fund and Sewer Fund.

Main Street Improvements

To accumulate costs for this improvement program for repairs and/or replacement of sidewalk, curb and gutter. Property owners will be partially assessed. The improvement of Main Street, from First Avenue to Eleventh Avenue, will include repair of sidewalks, curbs, and gutters. Decorative street lighting will be added to this road segment through property assessments.

Jeanette/Trine Street Improvements

The property owners (businesses) have petitioned the City to improve Jeanette and Trine Streets as an assessment project. The improvements slated for 2012 include the addition of sidewalk, curb, and gutter along with water and storm sewer repairs or replacement where needed.

Sewer Connection Program

Changes in the Ohio Health Code require properties with access to sanitary sewers to connect into the public system. The City will provide an assessment process to the affected properties to assist with the financial cost of this requirement.

2009 Sidewalk, Curb & Gutter Improvements

To accumulate costs for repairs and/or replacement of sidewalk, curb and gutter in conjunction with the 2009 capital improvement plan. Property owners were partially assessed.

2010 Sidewalk, Curb & Gutter Improvements

To accumulate costs for repairs and/or replacement of sidewalk, curb and gutter in conjunction with the 2010 capital improvement plan. Property owners were partially assessed.

FUND SUMMARY FOR FUND 875
2011 SIDEWALK, CURB, & GUTTER PROJECT FUND

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$250,000	\$0
Sale of Bonds	0	0	250,000
TOTAL REVENUES	<u>\$0</u>	<u>\$250,000</u>	<u>\$250,000</u>
TOTAL RESOURCES	\$0	\$250,000	\$250,000
EXPENDITURES:			
Capital Outlay	\$0	\$250,000	\$0
Debt Service	0	0	250,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$250,000</u>	<u>\$250,000</u>
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**2011 SIDEWALK, CURB, & GUTTER PROGRAM
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
875.990.54520 2011 SIDEWALK, CURB, & GUTTER	\$0	\$250,000	\$0
Total - CAPITAL OUTLAY	<u>0</u>	<u>250,000</u>	<u>0</u>
DEBT SERVICE:			
875.990.57210 PAYMENT ON NOTES	0	0	250,000
Total - DEBT SERVICE	<u>0</u>	<u>0</u>	<u>250,000</u>
Grand Total	\$0	\$250,000	\$250,000

**FUND SUMMARY FOR FUND 874
LEFFERSON ROAD IMPROVEMENTS FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$450,000	\$0
Sale of Bonds	0	0	450,000
TOTAL REVENUES	<u>\$0</u>	<u>\$450,000</u>	<u>\$450,000</u>
TOTAL RESOURCES	\$0	\$450,000	\$450,000
EXPENDITURES:			
Capital Outlay	\$0	\$450,000	\$0
Debt Service	0	0	450,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$450,000</u>	<u>\$450,000</u>
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**LEFFERSON ROAD IMPROVEMENTS
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
874.990.54520 LEFFERSON ROAD IMPROVEMENTS	\$0	\$450,000	\$0
Total - CAPITAL OUTLAY	<u>0</u>	<u>450,000</u>	<u>0</u>
DEBT SERVICE:			
874.990.57210 PAYMENT ON NOTES	0	0	450,000
Total - DEBT SERVICE	<u>0</u>	<u>0</u>	<u>450,000</u>
Grand Total	\$0	\$450,000	\$450,000

**FUND SUMMARY FOR FUND 876
MAIN STREET IMPROVEMENTS**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$0	\$340,000
TOTAL REVENUES	\$0	\$0	\$340,000
TOTAL RESOURCES	\$0	\$0	\$340,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$340,000
TOTAL EXPENDITURES	\$0	\$0	\$340,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**MAIN STREET IMPROVEMENTS
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
876.990.54520 MAIN STREET IMPROVEMENTS	\$0	\$0	\$340,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>340,000</u>
Grand Total	\$0	\$0	\$340,000

**FUND SUMMARY FOR FUND 877
JEANETTE/TRINE STREET IMPROVEMENTS**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$0	\$350,000
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$350,000</u>
TOTAL RESOURCES	\$0	\$0	\$350,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$350,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$350,000</u>
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**JEANNETTE/TRINE STREET IMPROVEMENTS
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
877.990.54520 JEANNETTE/TRINE STREET IMPROVEMENTS	\$0	\$0	\$350,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>350,000</u>
Grand Total	\$0	\$0	\$350,000

**FUND SUMMARY FOR FUND 878
SEWER CONNECTION PROGRAM FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$0	\$600,000
TOTAL REVENUES	\$0	\$0	\$600,000
TOTAL RESOURCES	\$0	\$0	\$600,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$600,000
TOTAL EXPENDITURES	\$0	\$0	\$600,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**SEWER CONNECTION PROGRAM FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
878.990.54520 SEWER CONNECTION PROGRAM	\$0	\$0	\$600,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>600,000</u>
Grand Total	\$0	\$0	\$600,000

FUND SUMMARY FOR FUND 872
2009 SIDEWALK, CURB & GUTTER FUND

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$387	\$0	\$0
REVENUES:			
Sale of Notes	\$35,688	\$0	\$0
Loan from Other Fund	(48,092)	0	0
Special Assessments	12,213		
TOTAL REVENUES	<u>(\$191)</u>	<u>\$0</u>	<u>\$0</u>
TOTAL RESOURCES	\$196	\$0	\$0
EXPENDITURES:			
Debt Service	\$196	\$0	\$0
TOTAL EXPENDITURES	<u>\$196</u>	<u>\$0</u>	<u>\$0</u>
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**2009 SIDEWALK, CURB & GUTTER FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DEBT SERVICE:			
872.990.57210 PAYMNET ON NOTES	\$196	\$0	\$0
Total - DEBT SERVICE	<u>196</u>	<u>0</u>	<u>0</u>
Grand Total	\$196	\$0	\$0

FUND SUMMARY FOR FUND 873
2010 SIDEWALK, CURB & GUTTER FUND

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$151	\$0
REVENUES:			
Sale of Bonds	\$0	\$385,000	\$0
Loan from Other Fund	385,000	(385,000)	0
TOTAL REVENUES	<u>\$385,000</u>	<u>\$0</u>	<u>\$0</u>
TOTAL RESOURCES	\$385,000	\$151	\$0
EXPENDITURES:			
Capital Outlay	\$384,849	\$151	\$0
TOTAL EXPENDITURES	<u>\$384,849</u>	<u>\$151</u>	<u>\$0</u>
ENDING BALANCE DECEMBER 31	\$151	\$0	\$0

**2010 SIDEWALK, CURB & GUTTER FUND
PROJECT DETAIL**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CAPITAL OUTLAY:			
873.990.54520 2010 SIDEWALK, CURB, & GUTTER	\$384,849	\$151	\$0
Total - CAPITAL OUTLAY	<u>384,849</u>	<u>151</u>	<u>0</u>
Grand Total	\$384,849	\$151	\$0

Section 8

ENTERPRISE FUNDS

ENTERPRISE FUNDS

EXPENDITURES BY FUND

Fund	Actual 2010	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
Water	\$5,781,022	\$6,015,697	\$7,577,751	\$1,562,054	26.0%
Storm Water	\$1,531,335	\$1,575,822	\$1,635,223	\$59,401	3.8%
Sewer	\$7,172,439	\$7,886,083	\$7,980,114	\$94,031	1.2%
Airport	\$370,374	\$375,641	\$374,936	(\$705)	-0.2%
Transit	\$1,849,973	\$1,523,346	\$1,593,464	\$70,118	4.6%
Municipal Golf Course	\$1,528,042	\$1,583,954	\$1,608,257	\$24,303	1.5%
Wellfield Protection	\$925,143	\$1,379,685	\$255,000	(\$1,124,685)	-81.5%
Solid Waste Disposal	\$2,822,075	\$2,948,916	\$2,997,732	\$48,816	1.7%
Total	\$21,980,403	\$23,289,144	\$24,022,477	\$733,333	3.1%

Table 8.1 Enterprise Fund Expenditures

Definition of Enterprise Funds

To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recorded primarily through user charges; or (b) where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purpose.

Enterprise Fund Summary

The summary in the above table lists the actual expenditures for 2010 as well as dollar and percentage comparisons between 2011 and 2012 budgeted expenditures. For the line item detail of each fund, please refer to the specific fund in the following pages of this section of the budget document.

Water Fund

To account for all revenues and expenditures of the City's water system. All operating expenditures, capital improvements, and debt service payments connected with the City water system are paid by this fund.

Water Fund Revenues

As shown on the pie chart (Figure 8.1) the City's metered water charges provide 99.4% of the revenue for this fund. The remaining is

comprised of interest revenue and other miscellaneous revenue. A separate Water Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the water system.

Water Treatment Plant Facilities



ENTERPRISE FUNDS

Water Fund Expenditures

The expenditures in the Water Fund support Water Administration, where the customer accounts are maintained; the Water Treatment Division which operates and maintains the treatment plant facilities; and the Water Maintenance Division which maintains the water lines and installation and maintenance of water meters. In addition, capital improvements and debt service for the water system are paid from this fund. For line item detail, please refer to the division pages in the Water Fund section.

Storm Water Fund

This fund was established in 2006 and accounts for the City's storm sewer system. All operating expenditures and capital improvements costs connected with the storm sewer system are paid by this fund.

Storm Water Fund Revenues

Revenues consist of fees that are based on the impervious surface of a property. Residential properties pay a flat rate based on the average impervious surface of 2,814 square feet of a typical residential lot. Non-residential properties pay an amount equal to the number of equivalent residential units of impervious surface area. Storm water charges comprise 98.5% of the revenues. A separate Storm Sewer Capital Reserve Fund has been set up in the Capital Projects Funds to account for the capital improvements of the storm sewer system. The Storm Sewer Fund will transfer approximately 38.8% of the customer payments into the Storm Sewer Capital Reserve Fund for these improvements. The remaining 61.2% of revenues will fund all other operating expenditures.

Storm Sewer Fund Expenditures

Expenditures in this fund support the Storm Water Maintenance Division which maintains storm water collection mains and catch basins; administrative support; and capital improvement projects (see Section 6 - Storm Water Capital Reserve Fund).

Sewer Fund

To account for the City's wastewater treatment system. All operating expenditures, capital improvements, and debt service costs connected with the wastewater treatment system are paid by this fund.

Sewer Fund Revenues

As shown on the pie chart (Figure 8.4), the Sewer Fund's metered sewer charges account for 99.6% of the revenue for this fund. A separate Sewer Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the sewer system. Capital improvements are as outlined in the City's five-year Sewer Capital Improvement Plan. The Sewer Fund is transferring approximately 15.5% of the customer payments into the Sewer Capital Reserve Fund for these improvements.



Wastewater Treatment Plant Facilities

Sewer Fund Expenditures

The expenditures in the Sewer Fund consist of Sewer Administration where the customer accounts are maintained in conjunction with the Water Administration Division; the Public Works and Utilities Administration Division manages the City's water, sewer, and refuse utilities; the Wastewater Treatment Division which operates and maintains the Wastewater Treatment Plant; and the Sewer Maintenance Division which maintains the sanitary sewer system. Capital improvements to the sewer system and debt payments are also made from this fund. For line item detail, please refer to the division pages in the Sewer Fund section.

ENTERPRISE FUNDS

Airport Fund

To account for the operation of the Middletown Regional Airport/Hook Field. The major source of revenue is hangar lease payments. A twenty-year bond was issued in 2008 to purchase the buildings at the airport from a privately owned company. The major airport operating costs include contractual service charges for an airport manager, liability insurance, utilities, and debt payments.

Transit System Fund

To account for the operation of the City's public bus line system. Major revenues include federal and state transit operating and capital improvement subsidies. For line item detail, please refer to the division pages in the Transit Fund section.

Golf Course Fund

To account for the operation of Weatherwax Golf Course, the City's 36-hole public golf course.

Golf Course Revenues

The major revenues in this fund are green fees, cart rentals, food and beer sales from the food service operation.

Golf Course Expenditures

The expenditures in this fund include the Golf Maintenance Division and Golf Clubhouse Division. The Golf Maintenance Division maintains the golf course and equipment, while the Golf Clubhouse division is responsible for the entire golf operation and scheduling of the golf course. This fund also pays for debt service for the golf course. For line item detail, please

refer to the division pages in the Golf Course Fund section.



Weatherwax Golf Course

Well Field Protection Fund

To account for the revenues of the well field protection fee. The expenditures in this fund include management of the well field, water well network (sampling and reporting to Ohio Environmental Protection Agency), and reserve funds for emergency response and risk management to assist businesses in the well field protection zone with the best management practices.

Solid Waste Disposal Fund

To account for the City's solid waste disposal programs. The program includes refuse pickup and recycling from a private contractor. All expenses connected with the solid waste operation plus the debt service on the \$3.3 million bond issue that financed the closing of the City landfill is included in this fund.

WATER FUND

Revenues	2010 Actual	2011 Budget	2012 Budget
Water Charges	\$ 6,090,215	\$ 5,933,254	\$ 7,114,462
Interest Income	19,857	15,021	24,524
Miscellaneous Revenue	10,721	16,225	16,225
Total	\$ 6,120,794	\$ 5,964,500	\$ 7,155,211

Table 8.2 Water Fund Revenues for 2010-2012

Division Expenditures	2010 Actual	2011 Budget	2012 Budget
Water Administration	\$ 358,586	\$ 399,564	\$ 410,451
Water Treatment	2,105,498	2,133,003	2,133,003
Water Maintenance	1,505,447	1,645,667	1,694,155
Debt Service	919,051	918,251	918,685
Capital Improvements	0	0	1,467,169
Administrative Support	862,498	888,373	922,524
Transfers	29,941	30,839	31,764
Total	\$ 5,781,022	\$ 6,015,697	\$ 7,577,751

Table 8.3 Water Fund division expenditures for 2010-2012

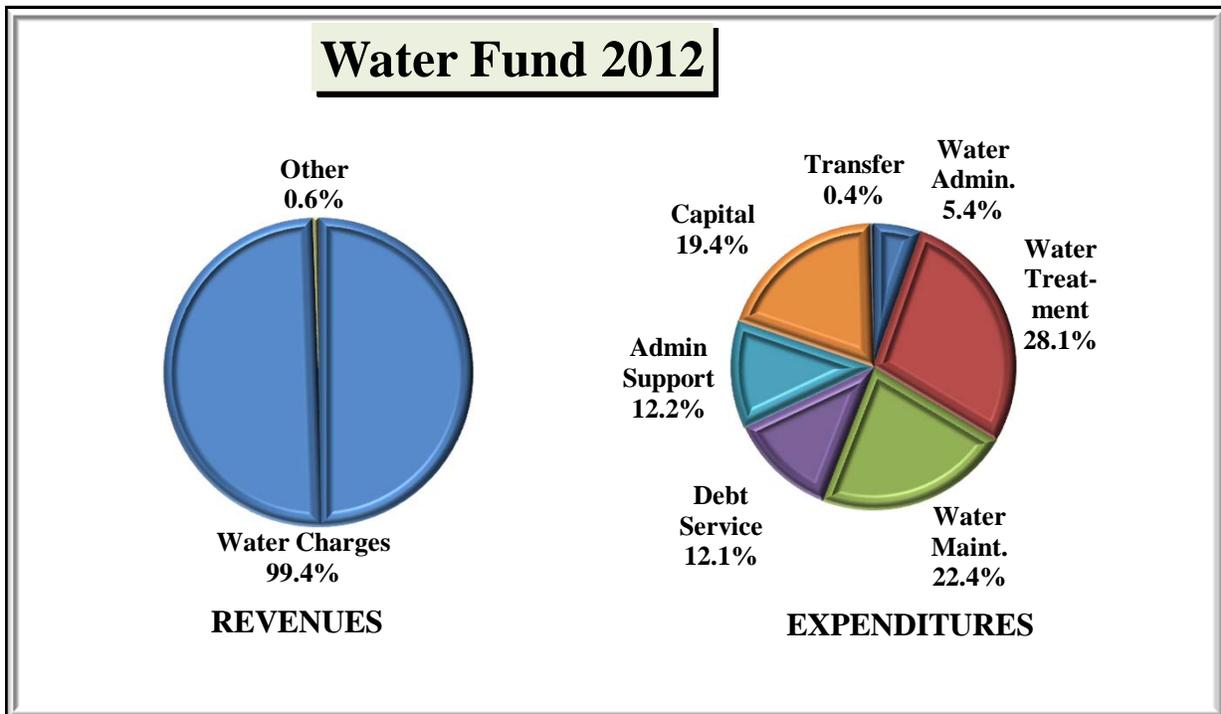


Figure 8.1 Water Fund revenues and division expenditures for year 2012

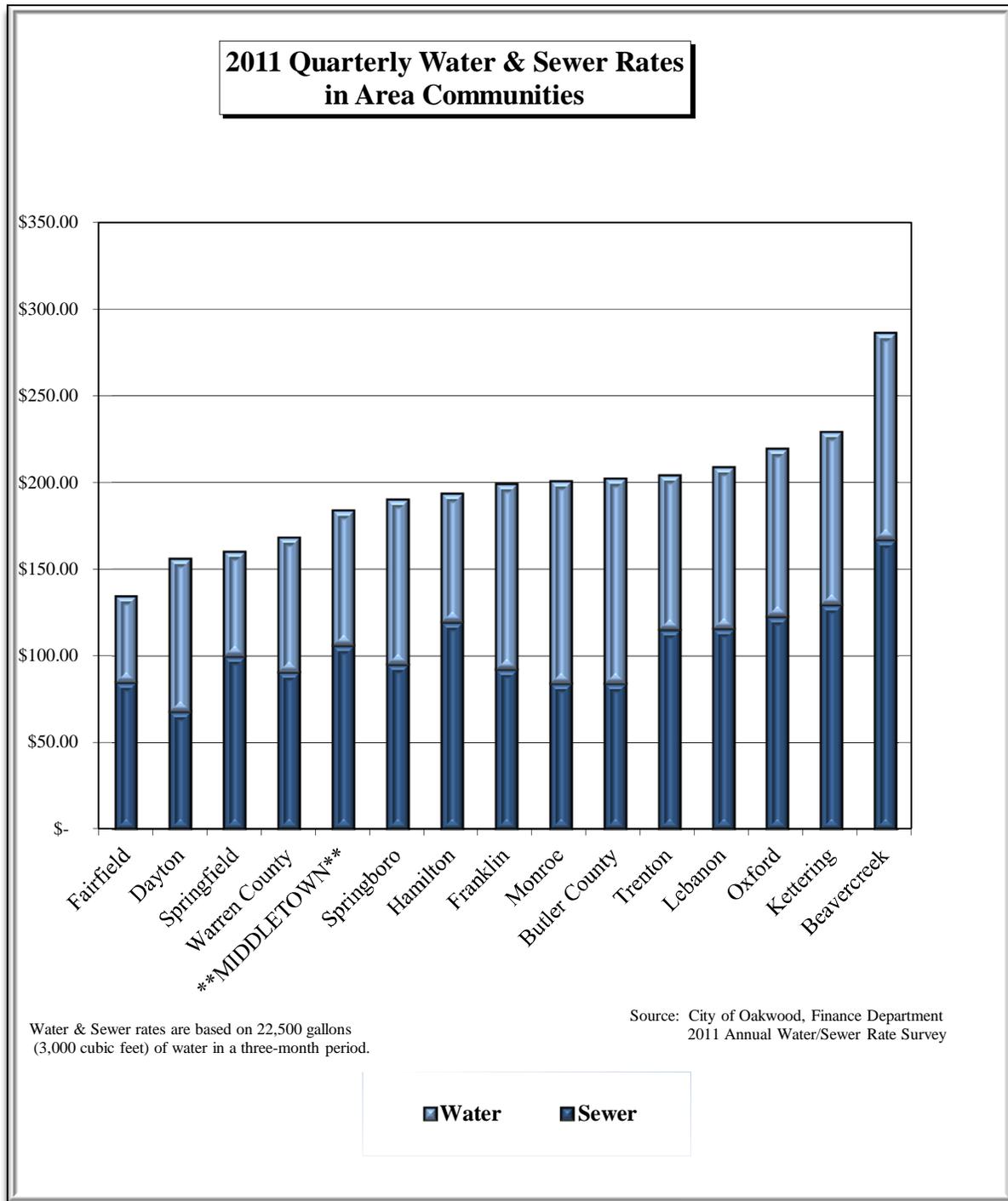


Figure 8.2 Comparison of Water & Sewer rates in area communities

PUBLIC WORKS - WATER TREATMENT DIVISION

Summary

The Water Treatment Division provides a safe, reliable supply of high quality drinking water to meet the needs of the City of Middletown and surrounding areas. The Water Treatment Plant operates 24 hours a day, seven days a week to produce an average of 7.4 million gallons per day of potable water.



Goals and Objectives

- Goal 1: Continue to look for new ways to produce drinking water efficiently through cost saving operational practices and staff utilization.
- Goal 2: Improve communication and security of Middletown’s water system through systematic upgrades and effective maintenance of the Water Treatment Plant SCADA system.
- Goal 3: Implement a user friendly and cost effective Maintenance Management System to improve OEPA required recordkeeping requirements and preventive maintenance of equipment.
- Goal 4: Maintain and improve employee safety at the Water Treatment Plant through continuing education, safe work practices, and proper use of PPE.



Service Measures

	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
Restricted water use in days	0 days	0 days	0 days
Average Flow (million gallons of water per day)	7.7 MG	7.8 MG	8.2MG
Cost per million gallons of water treated	\$759	\$760	\$765

PUBLIC WORKS - WATER MAINTENANCE DIVISION

Summary

The purpose of the Water Maintenance Division is to maintain and transport clean, safe potable water at an adequate pressure and volume in a cost effective manner by performing regularly scheduled maintenance functions, maintaining and repairing water mains, fire hydrants, and water services.

Some of the work performed is:

- Maintain approximately 335 miles of water mains
- Maintain, repair, and/or replace approximately 2,303 fire hydrants and 6,083 valves
- Maintain, repair, and/or replace approximately 24,230 water service lines
- Install new water services
- Perform approximately 15,600 service orders per year such as water service turn on/off, check for leaks, water meter rereads, and installation and maintenance of water meters (performed by Water Meter Service Workers).



Goals and Objectives

- Goal 1: Replace twelve inch spiral weld water main on Old Verity Parkway.
- Goal 2: Continue leak survey from 2009, 2010 and 2011.
- Goal 3: Tie in twelve inch water main on Oxford State Road from Breiel to Ottawa.



Service Measures

	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
Water main breaks	77 breaks	80 breaks	90 breaks
Operation cost per mile of main	\$372.00	\$400.00	\$410.00
Number of fire hydrants repaired	83 hydrants	96 hydrants	115 hydrants
Number of water services repaired	195 services	225 services	230 services
Number of water meter service calls	11,469 calls	10,500 calls	10,500 calls

**FUND SUMMARY FOR FUND 510
WATER FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,331,492	\$1,671,264	\$1,620,067
REVENUES:			
Charges for Services	\$6,090,215	\$5,933,254	\$7,114,462
Interest Income	19,857	15,021	24,524
Rentals & Leases	5,500	15,000	15,000
Miscellaneous Revenue	5,221	1,225	1,225
TOTAL REVENUES	<u>\$6,120,793</u>	<u>\$5,964,500</u>	<u>\$7,155,211</u>
TOTAL RESOURCES	\$7,452,285	\$7,635,764	\$8,775,278
EXPENDITURES:			
Personal Services	\$2,159,145	\$2,163,842	\$1,912,358
Contractual Services	1,699,986	1,861,717	1,814,465
Commodities	740,851	667,529	653,397
Capital Outlay	232,048	373,519	779,913
Debt Service	919,051	918,251	918,685
Transfers	29,941	30,839	1,498,933
TOTAL EXPENDITURES	<u>\$5,781,022</u>	<u>\$6,015,697</u>	<u>\$7,577,751</u>
ENDING BALANCE DECEMBER 31	\$1,671,264	\$1,620,067	\$1,197,527

WATER FUND
WATER ADMINISTRATION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
ASSISTANT FINANCE DIRECTOR (176)	1	1	1
SENIOR ACCOUNT CLERK (190)	3	3	3
PERSONAL SERVICES:			
510.560.51110 SALARIES & WAGES	\$166,178	\$174,448	\$181,895
510.560.51120 OVERTIME WAGES	0	2,286	5,286
510.560.51211 PERS	24,730	24,743	26,205
510.560.51220 WORKERS COMPENSATION	3,582	4,418	6,551
510.560.51230 GROUP HEALTH INSURANCE	49,927	52,091	50,506
510.560.51270 MEDICARE-CITY SHARE	2,356	2,562	2,714
510.560.51275 LIFE INSURANCE	252	316	249
Total - PERSONAL SERVICES	247,025	260,864	273,406
CONTRACTUAL SERVICES:			
510.560.52230 POSTAGE & POSTAL CHARGES	37,755	49,500	49,500
510.560.52330 RADIO MAINTENANCE	220	220	220
510.560.52480 OTHER PROFESSIONAL SERVICES	35,846	46,000	46,000
510.560.52490 OUTSIDE PRINTING	12,634	12,500	13,000
510.560.52510 MAINTENANCE OF EQUIPMENT	433	500	500
510.560.52660 PROPERTY INSURANCE	21,000	21,000	21,000
510.560.52670 BOILER AND MACHINERY	0	3,200	3,200
510.560.52980 MISC CONTRACTUAL SERVICES	2,196	4,500	2,000
Total - CONTRACTUAL SERVICES	110,083	137,420	135,420
COMMODITIES:			
510.560.53100 OFFICE SUPPLIES	1,213	600	1,250
510.560.53250 CLEANING SUPPLIES	0	300	100
510.560.53510 SUPPLIES TO MAINTAIN EQUIP	216	50	225
Total - COMMODITIES	1,429	950	1,575
CAPITAL OUTLAY:			
510.560.54311 RADIO DEPRECIATION	50	50	50
510.560.54320 OFFICE MACHINERY & EQUIPMENT	0	280	0
Total - CAPITAL OUTLAY	50	330	50
Grand Total	\$358,586	\$399,564	\$410,451

WATER FUND
WATER TREATMENT

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
TREATMENT PLANT MECHANIC (184)	2	2	2
PROCESS CONTROL SUPERVISOR (182)	1	1	1
LAB ANALYST (185)	1	1	1
WATER TREATMENT MANAGER (178)	1	1	1
SECRETARY III (190)	1	1	1
TREATMENT PLANT OPERATOR III (184)	1	1	0
TREATMENT PLANT OPERATOR II (185)	1	0	0
TREATMENT PLANT OPERATOR I (186)	4	5	6
PERSONAL SERVICES			
510.561.51110 SALARIES & WAGES	\$612,865	\$627,573	\$618,253
510.561.51120 OVERTIME WAGES	13,973	22,535	22,535
510.561.51211 PERS	94,827	91,015	89,710
510.561.51220 WORKERS COMPENSATION	15,706	16,253	22,428
510.561.51230 GROUP HEALTH INSURANCE	153,897	165,274	160,152
510.561.51250 CLOTHING ALLOWANCE	3,781	4,000	4,000
510.561.51270 MEDICARE-CITY SHARE	7,391	8,653	8,518
510.561.51275 LIFE INSURANCE	796	1,020	813
Total - PERSONAL SERVICES	903,236	936,323	926,409
CONTRACTUAL SERVICES:			
510.561.52110 TRAVEL & TRAINING	5,980	5,500	10,000
510.561.52210 UTILITIES-GAS & ELECTRIC	371,555	430,000	412,000
510.561.52120 MILEAGE REIMBURSEMENT	330	500	500
510.561.52222 TELEPHONE LINE CHARGES	1,259	1,800	1,500
510.561.52310 MUNICIPAL GARAGE CHARGES	10,836	12,338	12,569
510.561.52330 RADIO MAINTENANCE	1,712	1,712	1,712
510.561.52480 OTHER PROFESSIONAL SERVICE	106,583	108,500	153,810
510.561.52510 MAINTENANCE OF EQUIPMENT	57,363	57,092	59,000
510.561.52520 MAINTENANCE OF FACILITIES	9,523	15,000	15,000
510.561.52820 LICENSES & PERMITS	24,245	27,000	26,725
510.561.52920 MEMBERSHIPS BOOKS PERIODICALS	1,471	1,500	1,500
Total - CONTRACTUAL SERVICES	590,857	660,942	694,316
COMMODITIES:			
510.561.53100 OFFICE SUPPLIES	1,431	1,500	2,000
510.561.53220 DRUGS/MEDICAL SUPPLIES	513	600	800
510.561.53230 PURCHASE OF UNIFORMS	3,123	2,800	3,000
510.561.53250 CLEANING SUPPLIES	1,971	2,000	2,000
510.561.53340 LUBRICANTS	243	635	1,000
510.561.53510 SUPPLIES TO MAINTAIN EQUIPMENT	20,434	25,000	25,000
510.561.53520 SUPPLIES TO MAINTAIN BLDGS	4,162	5,000	5,000
510.561.53610 SMALL TOOLS & EQUIPMENT	3,499	2,000	2,000
510.561.53620 MAJOR TOOLS & EQUIPMENT	4,496	3,500	4,000
510.561.53710 CHEMICALS & LAB SUPPLIES	538,162	465,000	439,275
Total - COMMODITIES	578,033	508,035	484,075
CAPITAL OUTLAY			
510.561.54300 COMPUTERS/OTHER PERIPHERALS	1,220	1,000	1,500
510.561.54310 AUTOS & TRUCKS DEPR	3,317	6,999	6,999
510.561.54311 RADIO DEPRECIATION	704	704	704
510.561.54320 OFFICE MACHINERY & EQUIPMENT	440	1,000	1,000
510.561.54360 OTHER EQUIPMENT	27,692	16,000	16,000
510.561.54370 COMPUTER SOFTWARE	0	2,000	2,000
Total - CAPITAL OUTLAY	33,373	27,703	28,203
Grand Total	\$2,105,498	\$2,133,003	\$2,133,003

**WATER FUND
WATER MAINTENANCE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	1	1
SECRETARY III (190)	1	1	1
PUBLIC WORKS LEADER (185)	2	2	2
WATER METER SERVICE WORKER (PW5)	4	4	0
EQUIPMENT OPERATOR (PW4)	3	3	7
MAINTENANCE WORKER (PW3)	4	4	4
PERSONAL SERVICES:			
510.562.51110 SALARIES & WAGES	\$706,212	\$661,629	\$667,417
510.562.51120 OVERTIME WAGES	2,619	30,000	30,000
510.562.51211 PERS	112,470	96,828	97,638
510.562.51220 WORKERS COMPENSATION	14,156	17,290	24,410
510.562.51230 GROUP HEALTH INSURANCE	147,951	136,200	141,936
510.562.51250 CLOTHING ALLOWANCE	6,227	5,750	5,750
510.562.51270 MEDICARE-CITY SHARE	9,844	9,402	9,483
510.562.51275 LIFE INSURANCE	990	1,141	900
510.562.51280 AFSCME CARE PLAN	8,415	8,415	8,415
Total - PERSONAL SERVICES	1,008,885	966,655	985,949
CONTRACTUAL SERVICES:			
510.562.52110 TRAVEL & TRAINING	791	400	400
510.562.52111 MANDATORY TRAVEL & TRAINING	2,547	1,650	1,650
510.562.52210 UTILITIES-GAS & ELECTRIC	6,521	15,000	15,000
510.562.52222 TELEPHONE LINE CHARGES	6,046	10,000	10,000
510.562.52310 MUNICIPAL GARAGE CHARGES	80,681	98,704	121,316
510.562.52330 RADIO MAINTENANCE	4,392	4,392	4,392
510.562.52340 EQUIPMENT & VEHICLE RENTAL	1,438	500	500
510.562.52480 OTHER PROFESSIONAL SERVICES	14,655	25,000	25,000
510.562.52490 OUTSIDE PRINTING	372	250	250
510.562.52510 MAINTENANCE OF EQUIPMENT	3,111	4,000	4,000
510.562.52520 MAINTENANCE OF FACILITIES	9,730	8,000	8,000
510.562.52810 PROPERTY TAXES	2,086	2,086	2,117
510.562.52820 LICENSES & PERMITS	397	500	500
510.562.52920 MEMBERSHIPS BOOKS PERIODICALS	1,591	1,000	1,000
510.562.52970 UNIFORM RENTAL SERVICE	2,191	3,500	3,500
Total - CONTRACTUAL SERVICES	136,548	174,982	197,625
COMMODITIES:			
510.562.53100 OFFICE SUPPLIES	2,319	2,000	2,000
510.562.53220 DRUGS/MEDICAL SUPPLIES	507	150	150
510.562.53230 PURCHASE OF UNIFORMS	3,485	3,500	3,500
510.562.53250 CLEANING SUPPLIES	3,798	1,000	1,000
510.562.53295 TRAFFIC CONTROL SUPPLIES	6,470	3,000	3,000
510.562.53510 SUPPLIES TO MAINTAIN EQUIPMENT	4,736	3,500	3,500
510.562.53520 SUPPLIES TO MAINTAIN BLDGS	115,772	120,894	131,672
510.562.53610 SMALL TOOLS & EQUIPMENT	4,778	4,500	4,500
510.562.53620 MAJOR TOOLS & EQUIPMENT	19,377	20,000	20,000
510.562.53710 CHEMICALS & LAB SUPPLIES	147	0	0
Total - COMMODITIES	161,389	158,544	169,322
CAPITAL OUTLAY			
510.562.54310 AUTOS & TRUCKS DEPRECIATION	123,283	318,136	313,909
510.562.54311 RADIO DEPRECIATION	3,491	2,350	2,350
510.562.54340 PURCHASE OF VEHICLES	20,981	0	0
510.562.54360 OTHER EQUIPMENT	28,000	0	0
510.562.54370 COMPUTER SOFTWARE	700	0	0
510.562.54530 WATER PLANT & DISTRIBUTION	22,170	25,000	25,000
Total - CAPITAL OUTLAY	198,625	345,486	341,259
Grand Total	\$1,505,447	\$1,645,667	\$1,694,155

**WATER FUND
DEBT SERVICE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DEBT SERVICE:			
510.901.57110 BOND PRINCIPAL	\$360,062	\$368,264	\$377,904
510.901.57220 PRINCIPAL PAYMENT FOR METER LEASE	375,257	389,302	403,872
510.901.57310 INTEREST ON BONDS	78,865	69,863	60,657
510.901.57330 INTEREST PAYMENTS ON METER LEASE	104,867	90,822	76,252
Total - DEBT SERVICE	<u>919,051</u>	<u>918,251</u>	<u>918,685</u>
Grand Total	\$919,051	\$918,251	\$918,685

**WATER FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
510.902.52345 ADMINISTRATIVE FEES	<u>\$862,498</u>	<u>\$888,373</u>	<u>\$922,524</u>
Total - CONTRACTUAL SERVICES	862,498	888,373	922,524
Grand Total	\$862,498	\$888,373	\$922,524

**WATER FUND
TRANSFERS OUT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
TRANSFERS:			
510.915.58190 TRANS TO COMPUTER REPLACEMENT	\$29,941	\$30,839	\$31,764
510.915.58210 TRANS TO WATER CAPITAL RESERVE	0	0	1,467,169
Total - TRANSFERS	<u>29,941</u>	<u>30,839</u>	<u>1,498,933</u>
Grand Total	\$29,941	\$30,839	\$1,498,933

STORM WATER FUND

Revenues	2010 Actual	2011 Budget	2012 Budget
Storm Water Charges	\$ 1,536,342	\$ 1,587,339	\$ 1,587,339
Interest Income	19,474	24,191	24,038
Total	\$ 1,555,816	\$ 1,611,530	\$ 1,611,377

Table 8.4 Storm Water Fund Revenues for 2010-2012

Division Expenditures	2010 Actual	2011 Budget	2012 Budget
Storm Water Maintenance	\$ 634,665	\$ 836,856	\$ 895,217
Capital Improvements	793,670	634,936	634,936
Administrative Support	103,000	104,030	105,070
Total	\$ 1,531,335	\$ 1,575,822	\$ 1,635,223

Table 8.5 Storm Water Fund division expenditures for 2010-2012

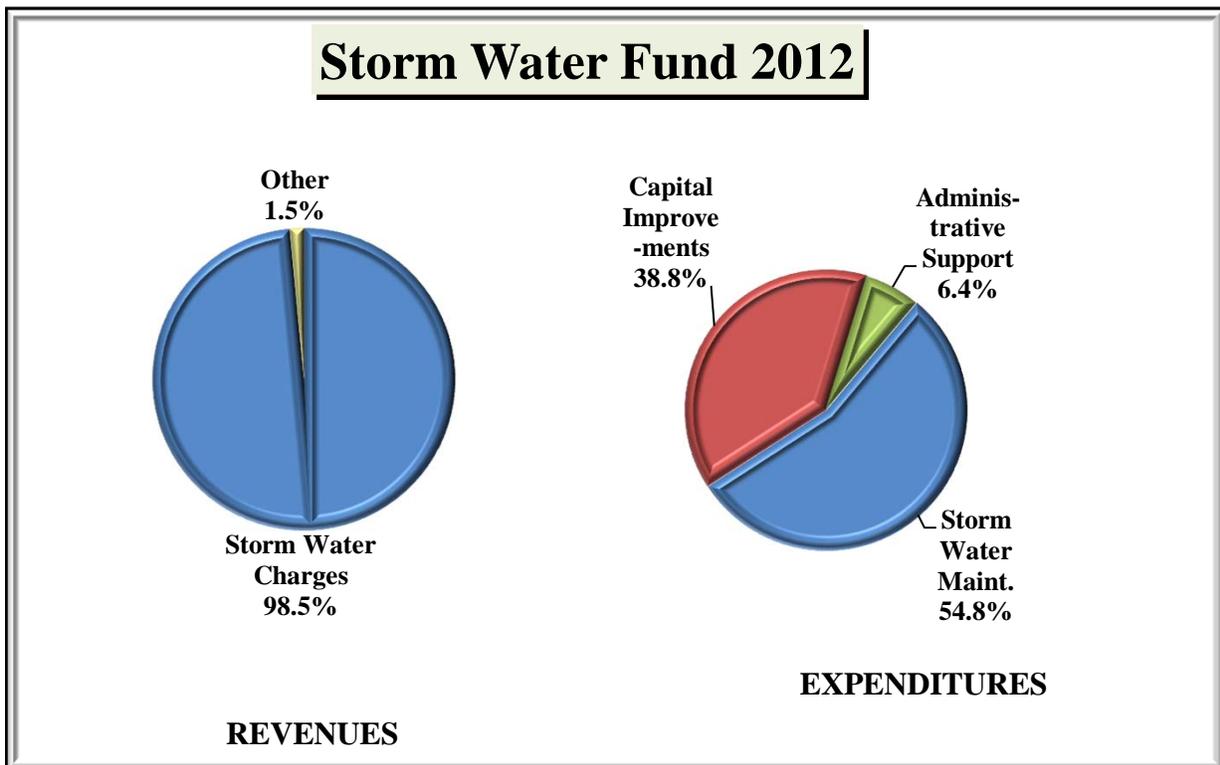


Figure 8.3 Storm Water Fund revenues and division expenditures for year 2012

PUBLIC WORKS - STORM WATER MAINTENANCE DIVISION

Summary

The purpose of the Storm Water Maintenance Division is to provide cost effective transport of storm water by performing regularly scheduled maintenance tasks. These tasks include maintenance repairs to storm water collection mains, catch basins, detention basins, ditches and street berms.

Some of the work of this division includes maintaining the following:

- 40 miles of ditches
- 95 miles of storm sewer lines with 2,112 manholes
- 3 storm water lift stations
- 144 miles of primary & secondary streams & channels
- 5672 storm water inlets
- Several miles of street berm



Goals and Objectives

- Goal 1: Physical and video inspections of storm water piping system, repair or replace defective pipe
- Goal 2: Paint and stencil catch basin lids
- Goal 3: Monitor illicit discharges and inspections of detention / retention basins with routine weed removal from basins
- Goal 4: Remove debris from city culverts and ditch lines
- Goal 5: Address "high water" complaints during rain events / remove debris from flooded areas
- Goal 6: Perform concrete repairs / replacements where needed
- Goal 7: Reduce storm water conveyed contaminants, solids and debris to Waste Water Treatment Plant through continued street sweeping, combination inlet filtering and public awareness to prevent littering.



Service Measures

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>
Operating cost per mile of main	\$ 554.00	\$565.00	\$ 565.00
Total feet storm main cleaned	28,000 ft	28,000 ft	28,000 ft
Number of detention basins inspected	210 basins	220 basins	220 basins
Number of inlets replaced or repaired	209 inlets	212 inlets	212 inlets
Number of flood events	20 events	15 events	15 events

**FUND SUMMARY FOR FUND 515
STORM WATER FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,604,728	\$1,629,209	\$1,664,917
REVENUES:			
Charges for Services	\$1,536,342	\$1,587,339	\$1,587,339
Interest Income	19,474	24,191	24,038
TOTAL REVENUES	<u>\$1,555,816</u>	<u>\$1,611,530</u>	<u>\$1,611,377</u>
TOTAL RESOURCES	\$3,160,544	\$3,240,739	\$3,276,294
EXPENDITURES:			
Personal Services	\$378,282	\$466,944	\$470,089
Contractual Services	199,129	207,635	225,992
Commodities	58,566	58,765	59,424
Capital Outlay	101,688	207,542	244,782
Transfers	793,670	634,936	634,936
TOTAL EXPENDITURES	<u>\$1,531,335</u>	<u>\$1,575,822</u>	<u>\$1,635,223</u>
ENDING BALANCE DECEMBER 31	\$1,629,209	\$1,664,917	\$1,641,071

STORM WATER FUND
STORM WATER MAINTENANCE

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	0	1	1
PUBLIC WORKS LEADER (185)	1	1	1
EQUIPMENT OPERATOR (PW4)	2	3	3
MAINTENANCE WORKER (PW3)	3	2	2
PERSONAL SERVICES			
515.461.51110 SALARIES & WAGES	\$247,013	\$304,533	\$312,007
515.461.51120 OVERTIME WAGES	13,220	15,000	15,000
515.461.51211 PERS	38,391	44,735	45,781
515.461.51220 WORKERS' COMPENSATION	4,875	7,988	11,445
515.461.51230 GROUP HEALTH INSURANCE	65,052	82,784	73,958
515.461.51250 CLOTHING ALLOWANCE	2,212	2,900	2,900
515.461.51270 MEDICARE-CITY SHARE	3,717	4,633	4,742
515.461.51275 LIFE INSURANCE	358	546	431
515.461.51280 AFSCME CARE PLAN	3,443	3,825	3,825
Total - PERSONAL SERVICES	378,282	466,944	470,089
CONTRACTUAL SERVICES:			
515.461.52110 TRAVEL & TRAINING	1,752	1,500	1,500
515.461.52111 MANDATORY TRAINING	1,127	2,000	2,000
515.461.52210 UTILITIES-GAS & ELECTRIC	10,906	12,000	12,000
515.461.52222 TELEPHONE LINE CHARGES	465	1,000	1,000
515.461.52310 MUNICIPAL GARAGE CHARGES	59,491	55,395	72,712
515.461.52330 RADIO MAINTENANCE	334	635	635
515.461.52480 OTHER PROFESSIONAL SERVICES	6,204	6,000	6,000
515.461.52510 MAINTENANCE OF EQUIP	324	2,000	2,000
515.461.52520 MAINTENANCE OF FACILITIES	9,601	10,000	10,000
515.461.52820 LICENSES & PERMITS	83	200	200
515.461.52920 MEMBERSHIPS, BOOKS, PERIODICALS	209	200	200
515.461.52970 UNIFORM RENTAL SERVICE	882	2,300	2,300
515.461.52980 OTHER MISC CONTRACTUAL SERVICES	4,750	10,375	10,375
Total - CONTRACTUAL SERVICES	96,129	103,605	120,922
COMMODITIES:			
515.461.53100 OFFICE SUPPLIES	811	500	500
515.461.53220 DRUGS/MEDICAL SUPPLIES	813	100	100
515.461.53230 PURCHASE OF UNIFORMS	1,050	900	900
515.461.53250 CLEANING SUPPLIES	1,014	1,000	1,000
515.461.53295 TRAFFIC CONTROL SUPPLIES	1,731	1,500	1,500
515.461.53510 SUPPLIES TO MAINTAIN EQUIPMENT	4,813	5,000	5,000
515.461.53520 SUPPLIES TO MAINTAIN BUILDING	30,149	24,765	25,424
515.461.53610 SMALL TOOLS & EQUIPMENT	1,470	5,000	5,000
515.461.53620 MAJOR TOOLS & EQUIPMENT	16,715	20,000	20,000
Total - COMMODITIES	58,566	58,765	59,424
CAPITAL OUTLAY			
515.461.54310 AUTOS AND TRUCK DEPR	97,432	207,104	244,344
515.461.54311 RADIO DEPRECIATION	231	438	438
515.461.54360 OTHER EQUIPMENT	4,025	0	0
Total - CAPITAL OUTLAY	101,688	207,542	244,782
Grand Total	\$634,665	\$836,856	\$895,217

**STORM WATER FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
515.902.52345 ADMINISTRATIVE FEES	<u>\$103,000</u>	<u>\$104,030</u>	<u>\$105,070</u>
Total - CONTRACTUAL SERVICES	103,000	104,030	105,070
Grand Total	\$103,000	\$104,030	\$105,070

**STORM WATER FUND
TRANSFERS OUT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
TRANSFERS:			
515.915.58307 TRANS TO STORM WATER CAPITAL RESERVE	<u>\$793,670</u>	<u>\$634,936</u>	<u>\$634,936</u>
Total - TRANSFERS	793,670	634,936	634,936
Grand Total	\$793,670	\$634,936	\$634,936

SEWER FUND

Revenues	2010 Actual	2011 Budget	2012 Budget
Sewer Charges	\$ 7,481,029	\$ 7,433,580	\$ 8,247,834
Interest Income	30,874	23,100	36,172
Miscellaneous Revenue	34,814	0	0
Total	\$ 7,546,717	\$ 7,456,680	\$ 8,284,006

Table 8.6 Sewer Fund Revenues for 2010-2012

Division Expenditures	2010 Actual	2011 Budget	2012 Budget
Public Works & Utilities Admin	\$ 221,457	\$ 221,667	\$ 208,916
Sewer Administration	331,963	357,762	356,129
Wastewater Treatment	2,694,948	3,244,403	3,156,340
Sewer Maintenance	897,968	953,778	988,292
Capital Improvements	1,061,940	1,115,037	1,237,175
Debt Service	1,071,724	1,074,224	1,071,474
Administrative Support	862,498	888,373	930,024
Transfers	29,941	30,839	31,764
Total	\$ 7,172,439	\$ 7,886,083	\$ 7,980,114

Table 8.7 Sewer Fund division expenditures for 2010-2012

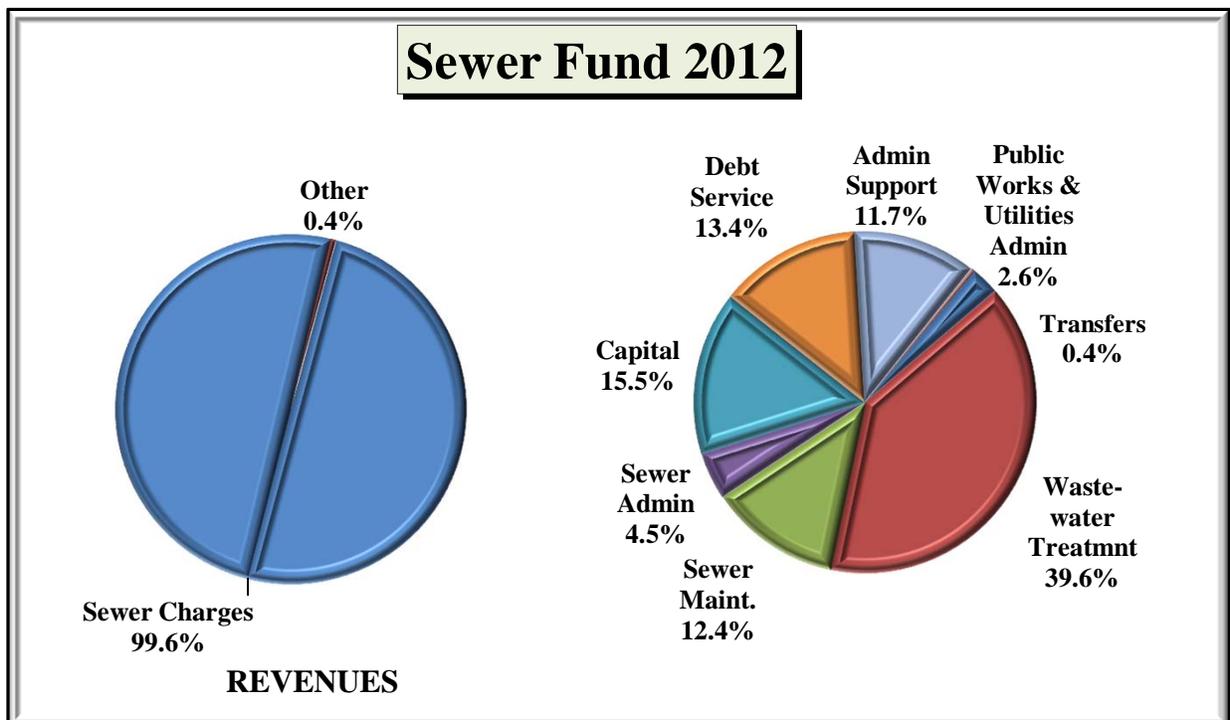


Figure 8.4 Sewer Fund revenues and division expenditures for year 2012

PUBLIC WORKS & UTILITIES - ADMINISTRATION
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Summary

Public Works & Utilities Administration oversees thirteen operations/divisions; administers the Water, Sewer, Storm Water, Solid Waste Enterprise Funds and the Capital Improvement Funds. The Public Works & Utilities Director reports directly to the City Manager's Office.

The Divisions of Public Works and Utilities include:

Building Maintenance	Solid Waste
Electronics	Storm Water Maintenance
Engineering	Sewer Maintenance
Grounds Maintenance	Wastewater Treatment
Municipal Garage	Water Maintenance
Parks Maintenance	Water Treatment



Goals and Objectives

- Goal 1: Continue discussions with US EPA regarding implementation of a viable Long Term Control Plan to address CSO's
- Goal 2: Continue city-wide safety committee meetings

PUBLIC WORKS - WASTEWATER TREATMENT DIVISION

Summary

The Middletown Wastewater Treatment Division protects the health of the community and environment by reclaiming the community's wastewater. The plant treats an average of sixteen (16) million gallons per day of wastewater from residential, commercial, and industrial sources. From this wastewater, two recycled products are produced – clean water discharged into the Great Miami River, and an *exceptional quality Class A biosolids* product, which is applied to farmland for its nutrient and soil conditioning value. The plant operates 24 hours per day with a professional staff of seventeen men and women.

Goals and Objectives

- Goal 1: Continue efforts to optimize the new Autothermal Thermophilic Aerobic Digestion (ATAD) process as operating and maintenance personnel gain more experience with the system.
- Goal 2: Continue to promote Ohio EPA certification of all wastewater treatment plant operators and improve the skills of the maintenance staff through additional training.
- Goal 3: Continue efforts to fully utilize the Computerized Maintenance Management system to track equipment maintenance, work orders, costs and inventory.
- Goal 4: Continue efforts to improve staff initiative and accountability, particularly regarding the new ATAD unit operations.
- Goal 5: Continue upgrading or replacement of deteriorating plant facilities to ensure reliable performance and to improve the appearance of the plant.

Service Measures

<u>Measure</u>	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
Average Flow (million gallons per day)	16.1	16	16
Biosolids Produced (dry tons per year)	2,137 tons	1,650 tons	1,650 tons
NPDES Permit % Compliance	99.9%	99.9%	99.9%
Wastewater Solids - % Removal	89.5%	90%	90%
Industries in Significant Non-Compliance	1	1	1
Cost per Million Gallons Treated	\$531.00	\$545.00	\$550.00

PUBLIC WORKS - SEWER MAINTENANCE DIVISION
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Summary

The purpose of the Sewer Maintenance Division is to provide cost effective transport of sanitary wastewater and combination wastewater by performing regularly scheduled maintenance tasks and repairing sewer and combination collection mains and catch basins.

Some of the work of this division includes maintaining the following:

- 93 miles of sanitary sewer lines with 3,384 manholes
- 48 miles of combination storm sewer lines with 2,023 manholes
- Seven sanitary sewer lift stations
- Approximately 5,672 storm flow catch basins inlets

The division has established the standard to respond to all sewage backup complaints within one hour after receiving notice.



Goals and Objectives

Goal 1: Reline manholes to prevent inflow of ground water and voids in pavement.

Goal 2: Replace force main on Germantown Road from Aeronca Lift Station.

Goal 3: Replace another section of interceptor line along river.



Service Measures

	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
Operating cost per mile of main	\$538	\$567	\$580
Total feet sewer main cleaned	76,750ft	194,432 ft	170,000 ft
Number of sanitary sewer back ups	12 back ups	18 back ups	15 back ups
Number of sewer water in building calls	22	30	25
Number of feet grease cleaned	63,218 ft	132,144 ft	140,000 ft

**FUND SUMMARY FOR FUND 520
SANITARY SEWER FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,229,153	\$2,603,432	\$2,174,029
REVENUES:			
Charges for Services	\$7,481,029	\$7,433,580	\$8,247,834
Interest Income	30,874	23,100	36,172
Miscellaneous Revenue	34,814	0	0
TOTAL REVENUES	<u>\$7,546,717</u>	<u>\$7,456,680</u>	<u>\$8,284,006</u>
TOTAL RESOURCES	\$9,775,870	\$10,060,112	\$10,458,035
EXPENDITURES:			
Personal Services	\$2,206,726	\$2,324,901	\$2,308,233
Contractual Services	2,235,939	2,481,695	2,598,968
Commodities	402,235	634,717	524,841
Capital Outlay	163,935	224,670	207,659
Debt Service	1,071,724	1,074,224	1,071,474
Transfers	1,091,881	1,145,876	1,268,939
TOTAL EXPENDITURES	<u>\$7,172,439</u>	<u>\$7,886,083</u>	<u>\$7,980,114</u>
ENDING BALANCE DECEMBER 31	\$2,603,432	\$2,174,029	\$2,477,921

SEWER FUND
PUBLIC WORKS & UTILITIES ADMINISTRATION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PUBLIC WORKS & UTILITIES DIRECTOR (170)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	0	0	1
EXECUTIVE ASSISTANT (184)	1	1	0
PERSONAL SERVICES:			
520.583.51110 SALARIES & WAGES	\$151,886	\$154,391	\$140,062
520.583.51120 OVERTIME WAGES	0	1,000	1,000
520.583.51211 PERS	23,686	21,755	19,749
520.583.51220 WORKERS' COMPENSATION	3,794	3,885	4,937
520.583.51230 GROUP HEALTH INSURANCE	27,297	28,481	31,172
520.583.51240 UNEMPLOYMENT COMPENSATION	8,142	0	0
520.583.51270 MEDICARE-CITY SHARE	2,172	2,253	2,045
520.583.51275 LIFE INSURANCE	145	182	134
Total - PERSONAL SERVICES	<u>217,124</u>	<u>211,947</u>	<u>199,099</u>
CONTRACTUAL SERVICES:			
520.583.52110 TRAVEL & TRAINING	762	2,000	2,000
520.583.52120 EMPLOYEE MILEAGE REIMBURSEMENT	123	400	150
520.583.52222 TELEPHONE LINE CHARGES	595	600	600
520.583.52480 OTHER PROFESSIONAL SERVICE	1,443	4,670	5,267
520.583.52490 OUTSIDE PRINTING	250	400	250
520.583.52920 MEMBERSHIPS, BOOKS & PERIODICALS	683	750	700
Total - CONTRACTUAL SERVICES	<u>3,856</u>	<u>8,820</u>	<u>8,967</u>
COMMODITIES:			
520.583.53100 OFFICE SUPPLIES	452	600	600
520.583.53510 SUPPLIES TO MAINTAIN EQUIPMENT	25	300	250
Total - COMMODITIES	<u>477</u>	<u>900</u>	<u>850</u>
Grand Total	\$221,457	\$221,667	\$208,916

SEWER FUND
SEWER ADMINISTRATION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
EXECUTIVE ACCOUNT CLERK (188)	1	1	1
CUSTOMER RELATIONS SPECIALIST (189)	1	1	1
SENIOR ACCOUNT CLERK (190)	1	1	2
ACCOUNT CLERK (192)	1	1	0
PERSONAL SERVICES:			
520.580.51110 SALARIES AND WAGES	\$157,309	\$161,433	\$154,710
520.580.51120 OVERTIME WAGES	183	2,286	5,286
520.580.51211 PERS	24,171	22,921	22,399
520.580.51220 WORKERS COMPENSATION	2,942	4,093	5,600
520.580.51230 GROUP HEALTH INSURANCE	26,016	23,608	22,880
520.580.51270 MEDICARE-CITY SHARE	1,738	1,838	2,320
520.580.51275 LIFE INSURANCE	232	291	230
Total - PERSONAL SERVICES	212,593	216,470	213,425
CONTRACTUAL SERVICES:			
520.580.52230 POSTAGE & POSTAL CHARGES	37,755	49,500	49,500
520.580.52330 RADIO MAINTENANCE	220	220	220
520.580.52480 OTHER PROFESSIONAL SERVICES	36,571	46,000	46,000
520.580.52490 OUTSIDE PRINTING	12,634	12,500	12,500
520.580.52510 MAINTENANCE OF EQUIPMENT	433	600	500
520.580.52660 PROPERTY INSURANCE	28,000	28,574	28,574
520.580.52670 BOILER AND MACHINERY	0	750	750
520.580.52980 MISC CONTRACTUAL SERVICES	2,196	2,250	3,035
Total - CONTRACTUAL SERVICES	117,808	140,394	141,079
COMMODITIES:			
520.580.53100 OFFICE SUPPLIES	1,293	500	1,250
520.580.53250 CLEANING SUPPLIES	3	0	100
520.580.53510 SUPPLIES TO MAINTAIN EQUIPMENT	216	50	225
Total - COMMODITIES	1,513	550	1,575
CAPITAL OUTLAY:			
520.580.54311 RADIO DEPRECIATION	50	50	50
520.580.54320 OFFICE MACHINERY & EQUIPMENT	0	298	0
Total - CAPITAL OUTLAY	50	348	50
Grand Total	\$331,963	\$357,762	\$356,129

SEWER FUND
WASTEWATER TREATMENT

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
WASTEWATER TREATMENT MANAGER (178)	1	1	1
PROCESS CONTROL SUPERVISOR (182)	1	1	1
TREATMENT PLANT MECHANIC (184)	5	5	5
TREATMENT PLANT OPERATOR, CLASS III (184)	2	2	1
TREATMENT PLANT OPERATOR, CLASS I (186)	5	5	6
LABORATORY ANALYST (185)	1	1	1
TREATMENT PLANT OPERATOR (187)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
520.581.51110 SALARIES & WAGES	\$793,422	\$875,725	\$864,026
520.581.51120 OVERTIME WAGES	59,697	60,000	60,000
520.581.51211 PERS	135,016	131,002	129,363
520.581.51220 WORKERS' COMPENSATION	21,396	23,393	32,310
520.581.51230 GROUP HEALTH INSURANCE	186,560	205,706	199,364
520.581.51250 CLOTHING ALLOWANCE	8,663	10,300	10,300
520.581.51270 MEDICARE-CITY SHARE	11,441	12,794	12,624
520.581.51275 LIFE INSURANCE	1,100	1,457	1,148
520.581.51290 EMPLOYEE AWARDS	0	100	100
Total - PERSONAL SERVICES	1,217,295	1,320,477	1,309,235
CONTRACTUAL SERVICES:			
520.581.52110 TRAVEL & TRAINING	3,298	3,000	3,000
520.581.52120 EMPLOYEE MILEAGE REIMB	0	200	200
520.581.52210 UTILITIES-GAS & ELECTRIC	837,341	850,000	850,000
520.581.52222 TELEPHONE LINE CHARGES	2,371	3,000	2,500
520.581.52310 MUNICIPAL GARAGE CHARGES	6,473	11,019	13,580
520.581.52330 RADIO MAINTENANCE	212	220	220
520.581.52480 OTHER PROFESSIONAL SERVICE	37,125	50,000	50,000
520.581.52510 MAINTENANCE OF EQUIP	88,590	100,000	150,000
520.581.52520 MAINTENANCE OF FACILITIES	7,904	25,000	25,000
520.581.52810 PROPERTY TAXES	845	1,700	1,700
520.581.52820 LICENSES AND PERMITS	21,167	21,000	21,000
520.581.52920 MEMBERSHIPS, BOOKS & PERIODICALS	185	500	250
520.581.52980 MISC CONTRACTUAL SERVICES	136,086	250,000	250,000
Total - CONTRACTUAL SERVICES	1,141,596	1,315,639	1,367,450
COMMODITIES:			
520.581.53100 OFFICE SUPPLIES	434	1,000	750
520.581.53220 DRUGS/MEDICAL SUPPLIES	52	100	100
520.581.53230 PURCHASE OF UNIFORMS	2,383	2,500	2,500
520.581.53250 CLEANING SUPPLIES	1,748	2,500	1,500
520.581.53340 LUBRICANTS	1,639	2,500	1,000
520.581.53510 SUPPLIES TO MAINTAIN EQUIP	66,044	75,000	75,000
520.581.53520 SUPPLIES TO MAINTAIN BUILDINGS	2,941	6,000	1,000
520.581.53610 SMALL TOOLS & EQUIPMENT	520	2,500	1,000
520.581.53620 MAJOR TOOLS & EQUIP	27,723	25,000	20,000
520.581.53710 CHEMICALS & LAB SUPPLIES	224,459	456,467	342,085
Total - COMMODITIES	327,943	573,567	444,935
CAPITAL OUTLAY			
520.581.54300 COMPUTER & OTHER PERIPHERALS	0	2,500	2,500
520.581.54310 AUTOS AND TRUCKS DEPR	7,976	7,080	7,080
520.581.54311 RADIO DEPRECIATION	138	140	140
520.581.54360 OTHER EQUIP	0	25,000	25,000
Total - CAPITAL OUTLAY	8,114	34,720	34,720
Grand Total	\$2,694,948	\$3,244,403	\$3,156,340

**SEWER FUND
SEWER MAINTENANCE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
PUBLIC WORKS LEADER (185)	1	1	1
EQUIPMENT OPERATOR (PW4)	4	4	4
MAINTENANCE WORKER (PW3)	4	4	4
PERSONAL SERVICES:			
520.582.51110 SALARIES & WAGES	\$363,090	\$362,334	\$374,721
520.582.51120 OVERTIME WAGES	17,003	20,000	20,088
520.582.51211 PERS	55,914	57,799	55,273
520.582.51220 WORKERS' COMPENSATION	7,079	9,785	13,818
520.582.51230 GROUP HEALTH INSURANCE	101,181	110,525	107,102
520.582.51240 UNEMPLOYMENT COMPENSATION	(50)	0	0
520.582.51250 CLOTHING ALLOWANCE	2,861	3,100	3,100
520.582.51270 MEDICARE-CITY SHARE	5,292	5,676	5,725
520.582.51275 LIFE INSURANCE	522	668	527
520.582.51280 AFSCME CARE PLAN	6,821	6,120	6,120
Total - PERSONAL SERVICES	559,715	576,007	586,474
CONTRACTUAL SERVICES:			
520.582.52110 TRAVEL & TRAINING	1,532	1,000	1,000
520.582.52111 MANDATORY TRAINING	3,051	2,000	2,000
520.582.52210 UTILITIES-GAS & ELECTRIC	12,778	15,000	15,000
520.582.52222 TELEPHONE LINE CHARGES	921	1,000	1,000
520.582.52310 MUNICIPAL GARAGE CHARGES	66,757	81,592	102,571
520.582.52330 RADIO MAINTENANCE	1,578	1,577	1,577
520.582.52480 OTHER PROFESSIONAL SERVICES	16,567	15,000	17,000
520.582.52490 OUTSIDE PRINTING	0	300	300
520.582.52510 MAINTENANCE OF EQUIP	517	6,000	6,000
520.582.52520 MAINTENANCE OF FACILITIES	3,965	2,000	2,000
520.582.52820 LICENSES & PERMITS	189	150	150
520.582.52920 MEMBERSHIPS,BOOKS,PERIODICALS	956	100	100
520.582.52970 UNIFORM RENTAL SERVICE	1,369	2,750	2,750
Total - CONTRACTUAL SERVICES	110,181	128,469	151,448
COMMODITIES:			
520.582.53100 OFFICE SUPPLIES	917	500	500
520.582.53220 DRUGS/MEDICAL SUPPLIES	218	200	200
520.582.53230 PURCHASE OF UNIFORMS	2,225	2,000	2,000
520.582.53250 CLEANING SUPPLIES	1,778	2,000	2,000
520.582.53295 TRAFFIC CONTROL SUPPLIES	4,246	3,000	3,000
520.582.53510 SUPPLIES TO MAINTAIN EQUIPMENT	18,271	15,000	20,000
520.582.53520 SUPPLIES TO MAINTAIN BUILDINGS	34,116	30,000	42,781
520.582.53610 SMALL TOOLS & EQUIPMENT	2,478	2,000	2,000
520.582.53620 MAJOR TOOLS & EQUIPMENT	8,054	5,000	5,000
Total - COMMODITIES	72,302	59,700	77,481
CAPITAL OUTLAY:			
520.582.54310 AUTOS AND TRUCK DEPR	110,259	185,656	154,943
520.582.54311 RADIO DEPRECIATION	946	946	946
520.582.54350 EQUIPMENT	19,391	0	0
520.582.54360 OTHER EQUIPMENT	0	0	14,000
520.582.54540 WWTP & SEWERS	25,175	3,000	3,000
Total - CAPITAL OUTLAY	155,771	189,602	172,889
Grand Total	\$897,968	\$953,778	\$988,292

**SEWER FUND
DEBT SERVICE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DEBT SERVICE:			
520.901.57110 PRINCIPAL PAYMENT	\$300,000	\$310,000	\$315,000
520.901.57220 PRINCIPAL PAYMENT FOR METER LEASE	375,257	389,302	403,872
520.901.57310 INTEREST ON BONDS	291,600	284,100	276,350
520.901.57330 INTEREST PAYMENTS ON METER LEASE	<u>104,867</u>	<u>90,822</u>	<u>76,252</u>
Total - DEBT SERVICE	1,071,724	1,074,224	1,071,474
 Grand Total	 \$1,071,724	 \$1,074,224	 \$1,071,474

**SEWER FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
520.902.52345 ADMINISTRATIVE FEES	\$862,498	\$888,373	\$930,024
Total - CONTRACTUAL SERVICES	<u>862,498</u>	<u>888,373</u>	<u>930,024</u>
Grand Total	\$862,498	\$888,373	\$930,024

**SEWER FUND
TRANSFERS OUT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
TRANSFERS:			
520.915.58190 TRANS TO COMPUTER REPL.	\$29,941	\$30,839	\$31,764
520.915.58220 TRANS TO SEWER CAPITAL RES.	<u>1,061,940</u>	<u>1,115,037</u>	<u>1,237,175</u>
Total - TRANSFERS	1,091,881	1,145,876	1,268,939
 Grand Total	 \$1,091,881	 \$1,145,876	 \$1,268,939

**FUND SUMMARY FOR FUND 525
AIRPORT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$52,800	\$32,115	\$30,674
REVENUES:			
Charges for Services	\$8,213	\$7,200	\$4,000
Rentals & Leases	251,276	267,000	267,000
Transfers	90,000	70,000	90,000
Miscellaneous Revenue	199	30,000	0
TOTAL REVENUES	\$349,688	\$374,200	\$361,000
TOTAL RESOURCES	\$402,489	\$406,315	\$391,674
EXPENDITURES:			
Contractual Services	\$236,749	\$244,878	\$245,798
Commodities	6,237	5,000	0
Debt Service	127,388	125,763	129,138
TOTAL EXPENDITURES	\$370,374	\$375,641	\$374,936
ENDING BALANCE DECEMBER 31	\$32,115	\$30,674	\$16,738

AIRPORT FUND
AIRPORT OPERATIONS

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
525.525.52210 UTILITIES-GAS & ELECTRIC	\$79,322	\$85,000	\$85,000
525.525.52222 TELEPHONE LINE CHARGES	1,200	2,000	1,200
525.525.52310 MUNICIPAL GARAGE CHARGES	16,805	19,093	16,998
525.525.52480 OTHER PROFESSIONAL SERVICE	54,568	55,000	52,000
525.525.52510 MAINTENANCE OF EQUIP	5,821	5,000	9,000
525.525.52520 MAINTENANCE OF BUILDINGS	5,248	5,000	6,500
525.525.52685 AIRPORT LIABILITY INSURANCE	25,655	25,655	26,100
525.525.52810 PROPERTY TAXES	48,130	48,130	49,000
Total - CONTRACTUAL SERVICES	<u>236,749</u>	<u>244,878</u>	<u>245,798</u>
COMMODITIES:			
525.525.53510 SUPPLIES TO MAINTAIN EQUIP	6,237	5,000	0
525.525.53520 SUPPLIES TO MAINTAIN BUILDINGS	0	0	0
Total - COMMODITIES	<u>6,237</u>	<u>5,000</u>	<u>0</u>
Grand Total	\$242,986	\$249,878	\$245,798

**AIRPORT FUND
DEBT SERVICE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DEBT SERVICE:			
525.901.57110 BOND PRINCIPAL PAYMENT	\$65,000	\$65,000	\$70,000
525.901.57310 INTEREST ON BONDS	62,388	60,763	59,138
Total - DEBT SERVICE	<u>127,388</u>	<u>125,763</u>	<u>129,138</u>
Grand Total	\$127,388	\$125,763	\$129,138

COMMUNITY REVITALIZATION - TRANSIT**Summary**

The Transit Division is under the direction of the Community Revitalization Director. The division maintains a staff of five full-time and ten part-time employees.

The division provides public fixed-route transit and complimentary paratransit service in the City of Middletown. Service is provided in the form of 203,000+ trips per year. Approximately 40% of all trips provided by the transit system are for the elderly and disabled.

**Goals and Objectives**

- Goal 1: Apply for annual grants for operations, planning and maintenance w/ added planning
 - Goal 2: Use remaining recovery project funds to paint transfer station
 - Goal 3: Advertise for rental space at station
 - Goal 4: Review Transit Development Plan recommendations to make system upgrades
- 

**FUND SUMMARY FOR FUND 530
TRANSIT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$391	\$230,913	\$57,976
REVENUES:			
Charges for Services	\$164,005	\$169,983	\$171,683
Intergovernmental	1,846,389	1,072,426	1,298,895
Transfers	64,000	100,000	100,000
Miscellaneous Revenue	6,102	8,000	8,000
TOTAL REVENUES	<u>\$2,080,495</u>	<u>\$1,350,409</u>	<u>\$1,578,578</u>
TOTAL RESOURCES	\$2,080,886	\$1,581,322	\$1,636,554
EXPENDITURES:			
Personal Services	\$665,612	\$656,251	\$641,350
Contractual Services	940,286	860,695	920,714
Commodities	3,708	6,400	6,400
Capital Outlay	240,368	0	25,000
TOTAL EXPENDITURES	<u>\$1,849,973</u>	<u>\$1,523,346</u>	<u>\$1,593,464</u>
ENDING BALANCE DECEMBER 31	\$230,913	\$57,976	\$43,090

TRANSIT FUND
TRANSIT SYSTEM

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
TRANSIT MANAGER (182)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	0
LEAD BUS DRIVER (187)	1	1	1
BUS DRIVER (TR1)	4	4	3
BUS DRIVER PART TIME	16,200 HRS	16,200 HRS	18,200 hrs
BUS CLEANER PART TIME (197)	1820 HRS	1820 HRS	1820 HRS
PERSONAL SERVICES:			
530.530.51110 SALARIES & WAGES	\$494,040	\$493,228	\$484,525
530.530.51120 OVERTIME WAGES	24,407	22,155	22,156
530.530.51211 PERS	80,793	72,154	70,935
530.530.51220 WORKERS' COMPENSATION	11,642	12,884	17,734
530.530.51230 GROUP HEALTH INSURANCE	43,131	41,906	34,892
530.530.51250 CLOTHING ALLOWANCE	2,099	3,000	2,000
530.530.51270 MEDICARE-CITY SHARE	6,000	6,625	6,498
530.530.51275 LIFE INSURANCE	439	474	315
530.530.51280 AFSCME CARE PLAN	3,060	3,825	2,295
Total - PERSONAL SERVICES	665,612	656,251	641,350
CONTRACTUAL SERVICES:			
530.530.52210 UTILITIES-GAS & ELECTRIC - PUBLIC	7,164	11,000	11,000
530.530.52222 TELEPHONE LINE CHARGES	4,625	5,000	5,000
530.530.52310 MUNICIPAL GARAGE CHARGES	795,140	364,695	460,514
530.530.52480 OTHER PROFESSIONAL SERVICES	121,178	460,000	424,200
530.530.52490 OUTSIDE PRINTING	1,573	2,500	2,500
530.530.52520 MAINTENANCE OF FACILITIES	4,579	5,000	5,000
530.530.52810 PROPERTY TAXES	1,700	0	0
530.530.52880 OTHER OPERATING COSTS	3,826	12,000	12,000
530.530.52920 MEMBERSHIPS, BOOKS & PERIODICAL	500	500	500
Total - CONTRACTUAL SERVICES	940,286	860,695	920,714
COMMODITIES:			
530.530.53100 OFFICE SUPPLIES	385	400	400
530.530.53220 DRUGS-MEDICAL SUPPLIES	0	500	500
530.530.53230 PURCHASE OF UNIFORMS	882	1,500	1,500
530.530.53250 CLEANING SUPPLIES	2,343	3,000	3,000
530.530.53510 SUPPLIES TO MAINTAIN EQUIP	62	500	500
530.530.53520 SUPPLIES TO MAINTAIN BLDGS	36	500	500
Total - COMMODITIES	3,708	6,400	6,400
CAPITAL OUTLAY:			
530.530.54340 PURCHASE OF VEHICLES	155,958	0	0
530.530.54406 TRANSIT CONSTRUCTION PROJECTS	84,410	0	25,000
Total - CAPITAL OUTLAY	240,368	0	25,000
Grand Total	\$1,849,973	\$1,523,346	\$1,593,464

GOLF FUND

Revenues	2010 Actual	2011 Budget	2012 Budget
Green Fees	\$ 776,441	\$ 776,441	\$ 876,000
Cart Rentals	313,509	313,509	330,000
Driving Range Fees	18,411	18,411	20,000
Food Sales	162,403	162,403	174,000
Beer Sales	78,136	78,136	84,000
Merchandise Sales	45,760	45,760	50,000
Miscellaneous Revenue	38,398	38,398	50,000
Loan from Other Funds	151,000	-	10,000
Total	\$ 1,584,058	\$ 1,433,058	\$ 1,594,000

Table 8.8 Golf Fund revenues for 2010-2012

Division Expenditures	2010 Actual	2011 Budget	2012 Budget
Clubhouse	\$ 581,973	\$ 642,610	\$ 659,693
Golf Maintenance	723,977	721,440	726,005
Debt Service	222,092	219,904	222,559
Total	\$ 1,528,042	\$ 1,583,954	\$ 1,608,257

Table 8.9 Golf Fund division expenditures for 2010-2012

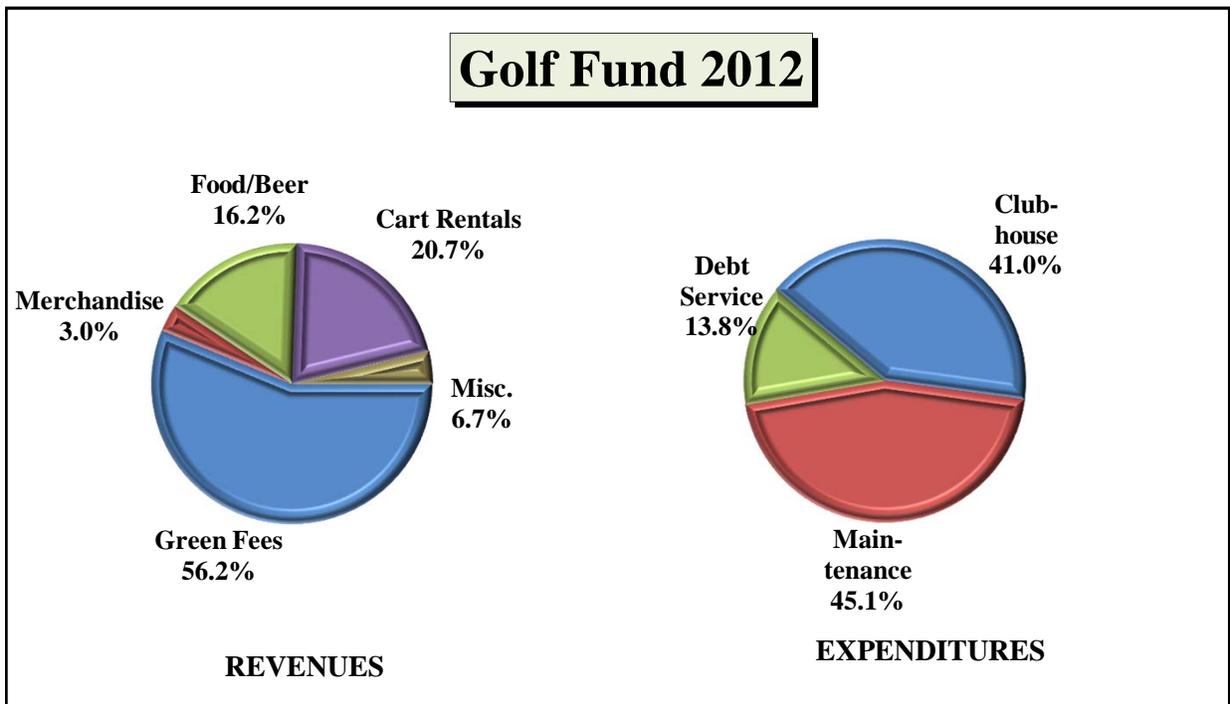


Figure 8.5 Golf Fund revenues and division expenditures for year 2012

<p style="text-align: center;">COMMUNITY REVITALIZATION GOLF COURSE MAINTENANCE DIVISION</p>

Summary

The Golf Course Maintenance Division is under the direction of the Golf Course Superintendent who reports to the Director of Golf. Golf Course Maintenance has a staff of five full-time employees and up to thirty seasonal employees. We currently have one vacancy and do not look to hire immediately due to budget constraints.

Weatherwax Golf Course consists of approximately 350 acres of land and all maintenance is the responsibility of this division. This includes all mowing, tree trimming, flower planting, bunker raking and maintenance of the irrigation system. This is accomplished with sixty-six pieces of specialized turf management equipment; the latest in computer controlled, radio communication irrigation; and computer controlled, high efficiency pumping station. Annual water use for irrigation is approximately fifty million gallons most of which is supplied from the ponds located on the course. Additional water can be purchased from the Southwest Water District if needed.

The Golf Course Maintenance is completely funded by revenues from the golf operation.



Goals and Objectives

- Goal 1: Establish program for replacement of golf carts and mowing equipment.
- Goal 2: Replace two greens.

Measure of Success

Staff believes the golfing public is the best indicator of golf maintenance performance. A survey is periodically submitted to golfers to express their opinion. Internally, we also monitor our course rankings by outside publications.

<p style="text-align: center;">COMMUNITY REVITALIZATION GOLF COURSE CLUBHOUSE DIVISION</p>

Summary

The Golf Clubhouse Division is under the direction of the Community Revitalization Director and managed by the Golf Director. This division maintains one full time employee and about forty (40) seasonal employees at Weatherwax Golf Course.

This revenue producing division operates thirty-six (36) holes of golf along with a driving range, golf cart rentals and a food service operation. The course is open daily to the public pending weather conditions. The staff conducts various programming such as leagues, outings, tournaments, clinics and junior golf programs. Over 65% of our patrons come as far as fifty miles away while 35% comes from the immediate Middletown area.

This self-sufficient operation covers expenses incurred by the Golf Course Maintenance Division and repayment of debt owed from recent capital improvements. This facility is recovering financially and physically from a major renovation program.

The primary purpose of our operations is to provide service to our patrons. We provide a pleasant atmosphere to entice golfers to return. We have instituted a tee time reservation system for our golfers. We strive to provide exceptional customer service. Donor funds allowed construction of the Knoll Pavilion, giving patrons and visitors a covered seating area surrounding a beautiful scenic vista. A food catering operation was added as an additional service which also provides another alternative to generate more revenue.

Cash control procedures play an essential role in this operation. Measures have been set up to provide safeguards to ensure that funds are properly handled.



Goals and Objectives

- Goal 1: Evaluate the 2011 Marketing Plan and revise for 2012 season.
- Goal 2: Oversee equipment replacement schedule.
- Goal 3: Oversee greens replacement.

Measure of Success

Two customer feedback mechanisms exist. They are as follows:

- Customer Concern Form - Available at all times if a customer wishes to express a concern or make suggestions. A follow-up call can be requested.
- Customer Survey Ratings - A survey to measure the performance of the clubhouse staff in areas such as employee friendliness or quality of food and beverage purchases.

**FUND SUMMARY FOR FUND 545
GOLF FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$493	\$929	\$975
REVENUES:			
Charges for Services	\$1,361,106	\$1,544,660	\$1,560,107
Loan from Other Fund	151,000	0	10,000
Miscellaneous Revenue	16,372	39,340	39,733
TOTAL REVENUES	<u>\$1,528,477</u>	<u>\$1,584,000</u>	<u>\$1,609,840</u>
TOTAL RESOURCES	\$1,528,971	\$1,584,929	\$1,610,815
EXPENDITURES:			
Personal Services	\$703,025	\$729,204	\$700,852
Contractual Services	151,170	191,241	191,241
Commodities	419,280	442,275	442,275
Capital Outlay	32,475	1,330	51,330
Debt Service	222,092	219,904	222,559
TOTAL EXPENDITURES	<u>\$1,528,042</u>	<u>\$1,583,954</u>	<u>\$1,608,257</u>
ENDING BALANCE DECEMBER 31	\$929	\$975	\$2,558

GOLF FUND
GOLF MAINTENANCE

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
GOLF COURSE SUPERINTENDENT (177)	1	1	1
ASSISTANT GOLF COURSE SUPERINTENDENT (188)	1	1	0
LABOR SUPERVISOR (183)	1	1	0
GOLF COURSE MAINTENANCE TECHNICIAN (198)	1	1	2
GOLF COURSE MECHANIC (191)	1	1	1
SEASONAL MAINTENANCE WORKERS	13,930 HRS	13,930 HRS	13,930 HRS
PERSONAL SERVICES:			
545.422.51110 SALARIES & WAGES	\$302,049	\$311,666	\$281,517
545.422.51211 PERS	45,483	43,633	39,412
545.422.51220 WORKERS' COMPENSATION	4,545	7,792	9,853
545.422.51230 GROUP HEALTH INSURANCE	34,955	35,849	38,258
545.422.51240 UNEMPLOYMENT COMPENSATION	1,327	600	600
545.422.51270 MEDICARE-CITY SHARE	4,345	4,519	4,082
545.422.51275 LIFE INSURANCE	261	328	230
Total - PERSONAL SERVICES	392,966	404,387	373,952
CONTRACTUAL SERVICES:			
545.422.52110 TRAVEL & TRAINING	0	400	400
545.422.52210 UTILITIES-GAS & ELECTRIC	21,176	28,000	28,000
545.422.52215 COUNTY WATER SERVICES	18,315	15,000	15,000
545.422.52222 TELEPHONE LINE CHARGES	62	0	0
545.422.52250 REFUSE COLLECTION CHARGES	0	200	200
545.422.52330 RADIO MAINTENANCE	1,358	1,358	1,358
545.422.52340 EQUIPMENT & VEHICLE RENTAL	502	500	500
545.422.52480 OTHER PROFESSIONAL SERVICE	1,634	5,000	5,000
545.422.52490 OUTSIDE PRINTING	0	100	100
545.422.52510 MAINTENANCE OF EQUIP	6,584	2,500	2,500
545.422.52520 MAINTENANCE OF FACILITIES	2,509	2,500	2,500
545.422.52640 VEHICLE LIABILITY INSURANCE	0	1,300	1,300
545.422.52660 PROPERTY INSURANCE	0	300	300
545.422.52810 PROPERTY TAXES	1,079	2,000	2,000
545.422.52820 LICENSES AND PERMITS	1,779	2,500	2,500
545.422.52920 MEMBERSHIPS,BOOKS & PERIODICAL	790	800	800
Total - CONTRACTUAL SERVICES	55,789	62,458	62,458
COMMODITIES:			
545.422.53100 OFFICE SUPPLIES	62	500	500
545.422.53220 DRUGS/MEDICAL SUPPLIES	0	150	150
545.422.53230 PURCHASE OF UNIFORMS	718	200	200
545.422.53250 CLEANING SUPPLIES	0	400	400
545.422.53290 RECREATION SUPPLIES	2,467	2,500	2,500
545.422.53296 OTHER SUPPLIES	8,548	7,000	7,000
545.422.53310 GASOLINE FOR INHOUSE DIST	18,139	14,000	14,000
545.422.53320 DIESEL FUEL FOR INHOUSE DIST	8,536	11,000	11,000
545.422.53510 SUPPLIES TO MAINTAIN EQUIP	56,894	36,000	36,000
545.422.53520 SUPPLIES TO MAINTAIN BUILDINGS	27,152	26,000	26,000
545.422.53610 SMALL TOOLS & EQUIP	0	1,000	1,000
545.422.53710 CHEMICALS & LAB SUPPLIES	137,147	155,000	155,000
Total - COMMODITIES	259,663	253,750	253,750
CAPITAL OUTLAY:			
545.422.54311 RADIO DEPRECIATION	845	845	845
545.422.54360 OTHER EQUIPMENT	14,715	0	35,000
Total - CAPITAL OUTLAY	15,560	845	35,845
Grand Total	\$723,977	\$721,440	\$726,005

GOLF FUND
GOLF CLUBHOUSE

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONNEL:			
GOLF DIRECTOR (176)	1	1	1
CLUBHOUSE SUPERVISOR (S28)	5400 HRS	5400 HRS	5400 HRS
SEASONAL WORKERS	13,675 HRS	13,675 HRS	13,675 HRS
PERSONAL SERVICES:			
545.423.51110 SALARIES & WAGES	\$249,235	\$260,063	\$260,063
545.423.51211 PERS	37,653	36,409	36,409
545.423.51220 WORKERS COMPENSATION	3,209	6,501	9,102
545.423.51230 GROUP HEALTH INSURANCE	15,417	16,085	15,586
545.423.51240 UNEMPLOYMENT COMPENSATION	1,938	3,000	3,000
545.423.51270 MEDICARE-CITY SHARE	2,530	2,663	2,663
545.423.51275 LIFE INSURANCE	77	96	77
Total - PERSONAL SERVICES	310,059	324,817	326,900
CONTRACTUAL SERVICES:			
545.423.52110 TRAVEL & TRAINING	0	200	200
545.423.52120 EMPLOYEE MILEAGE REIMBURSEMENT	449	600	600
545.423.52210 UTILITIES-GAS & ELECTRIC	34,146	43,000	43,000
545.423.52222 TELEPHONE LINE CHARGES	1,239	2,500	2,500
545.423.52330 RADIO MAINTENANCE	584	583	583
545.423.52480 OTHER PROFESSIONAL SERVICE	19,165	7,000	17,000
545.423.52490 OUTSIDE PRINTING	176	200	200
545.423.52510 MAINTENANCE OF EQUIP	13,547	36,000	16,000
545.423.52520 MAINTENANCE OF FACILITIES	2,059	3,000	3,000
545.423.52640 VEHICLE LIABILITY INSURANCE	0	3,700	3,700
545.423.52660 PROPERTY INSURANCE	0	1,000	1,000
545.423.52710 LEGAL ADVERTISING	15,927	23,500	33,500
545.423.52820 LICENSES AND PERMITS	932	1,000	1,000
545.423.52910 LAUNDRY	2,631	2,000	2,000
545.423.52920 MEMBERSHIPS,BOOKS & PERIODICALS	621	800	800
545.423.52950 RECREATIONAL ACTIVITIES	3,905	3,700	3,700
Total - CONTRACTUAL SERVICES	95,381	128,783	128,783
COMMODITIES:			
545.423.53100 OFFICE SUPPLIES	1,649	2,000	2,000
545.423.53220 DRUGS/MEDICAL SUPPLIES	0	150	150
545.423.53230 PURCHASE OF UNIFORMS	504	500	500
545.423.53240 PURCHASE OF HOUSEHOLD GOODS	1,260	675	675
545.423.53250 CLEANING SUPPLIES	924	1,000	1,000
545.423.53260 FOOD FOR SALE	83,201	95,000	95,000
545.423.53270 BEER FOR SALE	29,887	35,000	35,000
545.423.53280 RECREATION MDSE FOR SALE	31,810	41,000	41,000
545.423.53290 RECREATION SUPPLIES	2,591	4,000	4,000
545.423.53510 SUPPLIES TO MAINTAIN EQUIP	4,451	7,000	7,000
545.423.53520 SUPPLIES TO MAINTAIN BUILDINGS	3,340	2,000	2,000
545.423.53610 SMALL TOOLS & EQUIPMENT	0	200	200
Total - COMMODITIES	159,617	188,525	188,525
CAPITAL OUTLAY:			
545.423.54311 RADIO DEPRECIATION	485	485	485
545.423.54360 OTHER EQUIPMENT	16,431	0	15,000
Total - CAPITAL OUTLAY	16,916	485	15,485
Grand Total	\$581,973	\$642,610	\$659,693

**GOLF FUND
DEBT SERVICE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DEBT SERVICE			
545.901.57110 BOND PRINCIPAL	\$175,090	\$177,728	\$185,366
545.901.57310 INTEREST ON BONDS	47,002	42,176	37,193
Total - DEBT SERVICE	<u>222,092</u>	<u>219,904</u>	<u>222,559</u>
 Grand Total	 \$222,092	 \$219,904	 \$222,559

**FUND SUMMARY FOR FUND 546
WELLFIELD PROTECTION FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,220,113	\$2,294,305	\$1,150,240
REVENUES:			
Intergovernmental	\$749,999	\$0	\$0
Charges for Services	\$220,235	\$210,000	\$210,000
Interest Income	29,102	30,055	15,068
TOTAL REVENUES	<u>\$999,336</u>	<u>\$235,620</u>	<u>\$225,068</u>
TOTAL RESOURCES	\$3,219,448	\$2,529,925	\$1,375,308
EXPENDITURES:			
Contractual Services	\$914,756	\$105,000	\$105,000
Capital Outlay	10,387	1,274,685	150,000
TOTAL EXPENDITURES	<u>\$925,143</u>	<u>\$1,379,685</u>	<u>\$255,000</u>
ENDING BALANCE DECEMBER 31	\$2,294,305	\$1,150,240	\$1,120,308

WELLFIELD PROTECTION FUND
WELLFIELD PROTECTION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
546.990.52480 OTHER PROFESSIONAL SERVICES	\$888,044	\$105,000	\$105,000
546.990.52810 PROPERTY TAXES	26,712	0	0
Total - CONTRACTUAL SERVICES	914,756	105,000	105,000
CAPITAL OUTLAY:			
546.990.54504 HOOK DRIVE LIFT STATION	0	0	150,000
546.990.54502 STM - COF DEMOLITION/REMEDIATION	8,298	1,274,685	0
546.990.54503 ORMAN BLDG PROJECT	2,089	0	0
Total - CAPITAL OUTLAY	10,387	1,274,685	150,000
Grand Total	\$925,143	\$1,379,685	\$255,000

**FUND SUMMARY FOR FUND 555
SOLID WASTE FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$333,036	\$375,913	\$390,809
REVENUES:			
Charges for Services	\$2,855,476	\$2,958,300	\$2,875,750
Miscellaneous Revenue	9,476	5,512	5,735
TOTAL REVENUES	<u>\$2,864,952</u>	<u>\$2,963,812</u>	<u>\$2,881,485</u>
TOTAL RESOURCES	\$3,197,988	\$3,339,725	\$3,272,294
EXPENDITURES:			
Contractual Services	\$2,557,396	\$2,681,520	\$2,731,611
Debt Service	264,679	267,396	266,121
TOTAL EXPENDITURES	<u>\$2,822,075</u>	<u>\$2,948,916</u>	<u>\$2,997,732</u>
ENDING BALANCE DECEMBER 31	\$375,913	\$390,809	\$274,562

SOLID WASTE DISPOSAL FUND
SOLID WASTE DISPOSAL

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
555.990.52210 UTILITIES - GAS & ELECTRIC	\$221	\$5,000	\$5,000
555.990.52480 OTHER PROFESSIONAL SERVICES	2,537,144	2,636,520	2,686,611
555.990.52520 MAINTENANCE OF FACILITIES	30	20,000	20,000
Total - CONTRACTUAL SERVICES	<u>2,537,396</u>	<u>2,661,520</u>	<u>2,711,611</u>
 Grand Total	 \$2,537,396	 \$2,661,520	 \$2,711,611

**SOLID WASTE FUND
DEBT SERVICE**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
DEBT SERVICE:			
555.901.57110 BOND PRINCIPAL	\$234,411	\$243,728	\$249,484
555.901.57310 INTEREST	30,268	23,668	16,637
Total - DEBT	<u>264,679</u>	<u>267,396</u>	<u>266,121</u>
Grand Total	\$264,679	\$267,396	\$266,121

**SOLID WASTE DISPOSAL FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES			
555.902.52345 ADMINISTRATIVE SERVICES	\$20,000	\$20,000	\$20,000
Total - CONTRACTUAL SERVICES	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Grand Total	\$20,000	\$20,000	\$20,000

Section 9

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

EXPENDITURES BY FUND

Fund	Actual 2010	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
Municipal Garage	\$2,718,301	\$3,345,410	\$2,981,302	(\$364,108)	-10.9%
Employee Benefits	\$5,012,694	\$5,119,689	\$5,119,689	\$0	0.0%
Total	\$7,730,995	\$8,465,099	\$8,100,991	(\$364,108)	-4.3%

Table 9.1 Internal Services Fund Expenditures

Definition of Internal Service Funds

To account for the financing of goods or services provided by one department for the other departments within the City.

Municipal Garage Fund

To account for the operations of the municipal garage for the purchase, sale and repair of vehicles for all departments within the City. All garage operating costs and citywide vehicle purchases (except for the Municipal Golf Course) are paid for by this fund. The revenues to this fund are paid by the user departments.

Employee Benefits Fund

To account for the operation of the City's self-funded health insurance program. The expenses of this fund consist of payments to medical facilities, physicians, dentists, and pharmacists in connection with medical treatment of City employees. The administrative costs of the health insurance plan are also included in this fund's expenditures.

PUBLIC WORKS - MUNICIPAL GARAGE DIVISION

Summary

The Municipal Garage staff is responsible to ensure that the vehicles and equipment within the City’s fleet are always operational and well maintained by providing an efficient, thorough and effective preventive maintenance and repair program; managing vehicle acquisition and disposition with a five-year plan.

Duties of this division include:

- Maintenance of over 425 vehicles and pieces of equipment
- Maintain records of each vehicle and piece of equipment

The Municipal Garage Division is an Internal Service Fund which is supported by user departments.



Goals and Objectives

- Goal 1: Implement the multi-year vehicle replacement program for all vehicles and equipment.
- Goal 2: Enhance current maintenance programs and practices for greater efficiency.
- Goal 3: Enhance employee accountability programs for greater efficiency.
- Goal 4: Revisit garage charges; review current garage charges and compare to current labor rates, overhead costs, etc.



Service Measures

	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Estimate</u>
# emergency repairs	1,281 repairs	750 repairs	750 repairs
# of scheduled preventive maintenance repairs	1,204 repairs	1,600 repairs	1,600 repairs
# of road calls for service	160 calls	100 calls	100 calls

VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM

The City of Middletown Municipal Garage, in conjunction with all City operating departments, prepares and updates continually the City's five-year vehicle replacement plan. The replacement vehicles and equipment purchases are funded by an annual contribution by the City operating departments.

2012 VEHICLE AND EQUIPMENT REPLACEMENT SCHEDULE

Make/Model	Fund #	Division	Equip #	Model Yr	Cost
Ford Explorer	100.224	Police	2601	2006	\$32,000
Ford Explorer	100.224	Police	2608	2006	\$42,000
Ford Taurus	100.224	Police	2211	2002	\$21,000
Chev Malibu	100.224	Police	2218	2002	\$21,000
IHC Dump Truck w/Snow Plow	210.541	Street Maint	2141	2002	\$152,000
Ford F150 P/U	210.543	Grounds	9821	1998	\$20,000
Ford F150 P/U	210.543	Grounds	2321	2003	\$20,000
Chev C70 Service Truck	510.562	Water Maint	9940	1999	\$150,000
IHC Dump Truck w/Snow Plow	515.461	Storm Water	2142	2002	\$152,000
Wolfpac Roller	210.541	Street Maint	E9855	1998	\$18,000
Case Backhoe	510.562	Water Maint	E2370	2003	\$92,000

2012-2016 VEHICLE REPLACEMENT PLAN

Division	2012	2013	2014	2015	2016
Building Inspection	\$0	\$0	\$0	\$0	\$21,000
Building Maintenance	\$0	\$0	\$0	\$0	\$30,000
Electronic Maintenance	\$0	\$25,000	\$28,000	\$0	\$0
Engineering	\$0	\$0	\$28,000	\$0	\$0
Fire Division	\$0	\$924,000	\$559,000	\$171,000	\$45,000
Grounds Maintenance	\$40,000	\$67,000	\$50,000	\$0	\$0
Health	\$0	\$23,000	\$0	\$0	\$0
Municipal Court	\$0	\$23,000	\$0	\$24,000	\$0
Neighborhood Improvement	\$0	\$19,000	\$0	\$0	\$0
Non Departmental Pool Cars	\$0	\$19,500	\$20,000	\$0	\$0
Parks Maintenance	\$0	\$0	\$0	\$0	\$97,000
Police	\$116,000	\$276,000	\$263,500	\$298,000	\$284,500
Sewer Maintenance	\$0	\$65,000	\$225,000	\$306,000	\$100,000
Storm Water Maintenance	\$152,000	\$0	\$0	\$0	\$310,000
Street Maintenance	\$170,000	\$221,000	\$356,000	\$135,000	\$0
Water Maintenance	\$242,000	\$30,000	\$205,000	\$20,000	\$45,000
Water Treatment	\$0	\$23,000	\$15,000	\$45,000	\$0
Wastewater Treatment	\$0	\$25,000	\$0	\$0	\$0
Totals	\$720,000	\$1,740,500	\$1,749,500	\$999,000	\$932,500

Table 9.2 Replacement cost projections for vehicles and equipment

**FUND SUMMARY FOR FUND 605
MUNICIPAL GARAGE FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$924,149	\$1,815,890	\$2,067,203
REVENUES:			
Sale of Assets	\$102,476	\$70,000	\$70,000
Interest Income	17,547	34,320	38,605
Garage Charges	3,413,982	3,492,403	3,879,234
Reimbursements	76,037	0	0
TOTAL REVENUES	<u>\$3,610,041</u>	<u>\$3,596,723</u>	<u>\$3,987,839</u>
TOTAL RESOURCES	\$4,534,191	\$5,412,613	\$6,055,042
EXPENDITURES:			
Personal Services	\$551,786	\$557,344	\$501,587
Contractual Services	815,523	467,352	494,870
Commodities	847,133	871,832	1,256,203
Capital Outlay	503,858	1,448,882	728,642
TOTAL EXPENDITURES	<u>\$2,718,301</u>	<u>\$3,345,410</u>	<u>\$2,981,302</u>
ENDING BALANCE DECEMBER 31	\$1,815,890	\$2,067,203	\$3,073,740

**MUNICIPAL GARAGE FUND
MUNICIPAL GARAGE**

	Actual Expenditures 2010	Amount Budgeted 2011	Department Budget 2012
PERSONNEL:			
FLEET MANAGER (182)/GARAGE SUPERINTENDENT(182)	1	1	1
AUTO MECHANIC (PW7)	5	5	5
GARAGE ATTENDANT (PW2)	1	1	0
INVENTORY CLERK (PW8)	1	1	1
EXECUTIVE ASSISTANT (184)/SECRETARY III(190)	1	0	0
PERSONAL SERVICES:			
605.550.51110 SALARIES & WAGES	\$368,584	\$374,347	\$336,738
605.550.51120 OVERTIME WAGES	13,772	14,076	14,076
605.550.51211 PERS	60,201	54,379	49,114
605.550.51220 WORKERS' COMPENSATION	9,579	9,711	12,279
605.550.51230 GROUP HEALTH INSURANCE	86,241	88,686	73,958
605.550.51250 CLOTHING ALLOWANCE	4,173	4,950	4,950
605.550.51270 MEDICARE-CITY SHARE	4,069	4,268	3,730
605.550.51275 LIFE INSURANCE	484	607	422
605.550.51280 AFSCME CARE PLAN	4,654	6,120	6,120
605.550.51290 EMPLOYEE AWARDS	28	200	200
Total - PERSONAL SERVICES	551,786	557,344	501,587
CONTRACTUAL SERVICES:			
605.550.52110 TRAVEL & TRAINING	40	5,000	5,000
605.550.52111 MANDATORY TRAVEL & TRAINING	1,644	2,000	2,000
605.550.52210 UTILITIES-GAS & ELECTRIC	36,825	60,000	60,000
605.550.52222 TELEPHONE LINE CHARGES	375	700	720
605.550.52310 MUNICIPAL GARAGE CHARGES	7,277	4,611	4,609
605.550.52330 RADIO MAINTENANCE	592	591	591
605.550.52480 OTHER PROFESSIONAL SERVICE	12,908	12,000	13,500
605.550.52490 OUTSIDE PRINTING	0	250	250
605.550.52510 MAINTENANCE OF EQUIP	413,353	75,000	80,000
605.550.52520 MAINTENANCE OF LAND & BLDGS	52,677	15,000	30,000
605.550.52540 VEHICLE PREPARATION COST	13,952	17,500	17,500
605.550.52640 VEHICLE LIABILITY INSURANCE	259,727	265,000	269,000
605.550.52670 BOILER AND MACHINERY	2,299	2,000	4,000
605.550.52820 LICENSES AND PERMITS	10,608	4,500	4,500
605.550.52920 MEMBERSHIPS,BOOKS & PERIODICALS	1,759	1,200	1,200
605.550.52970 UNIFORM RENTAL SERVICE	1,487	2,000	2,000
Total - CONTRACTUAL SERVICES	815,523	467,352	494,870
COMMODITIES:			
605.550.53100 OFFICE SUPPLIES	501	700	900
605.550.53220 DRUGS - MEDICAL SUPPLIES	249	150	150
605.550.53250 CLEANING SUPPLIES	2,938	3,500	3,500
605.550.53310 GASOLINE FOR INHOUSE DIST	280,204	286,544	463,000
605.550.53320 DIESEL FUEL FOR INHOUSE DIST	225,651	212,609	417,520
605.550.53330 OUTSIDE FUEL PURCHASES	29,833	33,150	44,133
605.550.53340 LUBRICANTS	17,499	17,000	18,000
605.550.53510 SUPPLIES TO MAINTAIN EQUIP	267,475	290,000	285,000
605.550.53520 SUPPLIES TO MAINTAIN BUILDINGS	15,234	18,000	15,000
605.550.53530 MUNICIPAL GARAGE SUPPLIES	4,025	3,500	4,000
605.550.53610 SMALL TOOLS & EQUIPMENT	843	1,000	1,000
605.550.53620 MAJOR TOOLS & EQUIPMENT	2,680	5,679	4,000
Total - COMMODITIES	847,133	871,832	1,256,203
CAPITAL OUTLAY:			
605.550.54310 AUTOS & TRUCKS DEPR	5,422	4,849	7,249
605.550.54311 RADIO DEPRECIATION	393	393	393
605.550.54320 OFFICE MACHINERY & EQUIPMENT	356	1,000	1,000
605.550.54340 PURCHASE OF VEHICLES	494,188	1,120,920	610,000
605.550.54350 PURCHASE OF EQUIPMENT	0	321,720	110,000
605.550.54360 OTHER EQUIPMENT	3,500	0	0
Total - CAPITAL OUTLAY	503,858	1,448,882	728,642
Grand Total	\$2,718,301	\$3,345,410	\$2,981,302

**FUND SUMMARY FOR FUND 661
EMPLOYEE BENEFITS FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,023,078	\$1,027,448	\$1,275,487
REVENUES:			
Health Insurance Payments	\$4,947,806	\$5,362,728	\$5,031,998
Miscellaneous Revenue	69,258	5,000	5,000
TOTAL REVENUES	<u>\$5,017,064</u>	<u>\$5,367,728</u>	<u>\$5,036,998</u>
TOTAL RESOURCES	\$6,040,142	\$6,395,176	\$6,312,485
EXPENDITURES:			
Contractual Services	\$5,012,694	\$5,119,689	\$5,119,689
TOTAL EXPENDITURES	<u>\$5,012,694</u>	<u>\$5,119,689</u>	<u>\$5,119,689</u>
ENDING BALANCE DECEMBER 31	\$1,027,448	\$1,275,487	\$1,192,796

EMPLOYEE BENEFITS FUND
EMPLOYEE BENEFITS

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
661.990.52421 MEDICAL	\$3,362,278	\$3,301,259	\$3,301,259
661.990.52422 DENTAL	300,153	311,189	311,189
661.990.52423 PRESCRIPTION DRUG CLAIMS	897,027	1,022,739	1,022,739
661.990.52424 ADMINISTRATIVE FEE	183,336	178,653	178,653
661.990.52425 STOP LOSS	224,075	239,954	239,954
661.990.52427 VISION PLAN	14,399	20,684	20,684
661.990.52428 EMPLOYEE WELLNESS PROGRAM	31,425	45,211	45,211
Total - CONTRACTUAL SERVICES	<u>5,012,694</u>	<u>5,119,689</u>	<u>5,119,689</u>
 Grand Total	 \$5,012,694	 \$5,119,689	 \$5,119,689

Section 10

TRUST FUNDS

TRUST FUNDS

EXPENDITURES BY FUND

Fund	Actual 2010	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
Police Relief and Pension	\$1,087,086	\$1,157,798	\$1,235,205	\$77,407	6.7%
Fire Relief and Pension	\$1,326,488	\$1,430,940	\$1,314,558	(\$116,382)	-8.1%
Total	\$2,413,574	\$2,588,738	\$2,549,763	(\$38,975)	-1.5%

Table 10.1 Trust Fund expenditures

Definition of Trust Funds

To account for the City's Police and Fire Pension Funds. Trust funds are established to account for assets held for other City funds.

Police Relief & Pension Fund

To account for revenues and expenses of the City's Police Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's police pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

Fire Relief & Pension Fund

To account for revenues and expenses of the City's Fire Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's fire pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

**FUND SUMMARY FOR FUND 725
POLICE RELIEF AND PENSION FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$15,875	\$2,071	\$24,273
REVENUES:			
Property Taxes	208,449	237,500	241,121
Intergovernmental	95,833	104,500	34,455
Transfers	769,000	838,000	1,000,000
TOTAL REVENUES	<u>\$1,073,282</u>	<u>\$1,180,000</u>	<u>\$1,275,576</u>
TOTAL RESOURCES	\$1,089,157	\$1,182,071	\$1,299,849
EXPENDITURES:			
Contractual Services	3,449	4,444	4,488
Transfers	1,083,637	1,153,354	1,230,717
TOTAL EXPENDITURES	<u>\$1,087,086</u>	<u>\$1,157,798</u>	<u>\$1,235,205</u>
ENDING BALANCE DECEMBER 31	\$2,071	\$24,273	\$64,644

POLICE RELIEF AND PENSION FUND
POLICE PENSION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
725.990.52240 BUTLER COUNTY COLLECTION FEE	\$3,449	\$4,444	\$4,488
Total - CONTRACTUAL SERVICES	<u>3,449</u>	<u>4,444</u>	<u>4,488</u>
TRANSFERS:			
725.990.58110 TRANS TO GENERAL FUND	1,083,637	1,153,354	1,180,717
725.990.58111 TRANS FOR POLICE GRANTS	0	0	50,000
Total - TRANSFERS	<u>1,083,637</u>	<u>1,153,354</u>	<u>1,230,717</u>
Grand Total	\$1,087,086	\$1,157,798	\$1,235,205

**FUND SUMMARY FOR FUND 726
 FIRE RELIEF AND PENSION FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$79,851	\$27,473	\$38,533
REVENUES:			
Property Taxes	206,577	237,500	241,121
Intergovernmental	95,833	104,500	34,455
Transfers	971,700	1,100,000	1,027,000
TOTAL REVENUES	<u>\$1,274,110</u>	<u>\$1,442,000</u>	<u>\$1,302,576</u>
TOTAL RESOURCES	\$1,353,961	\$1,469,473	\$1,341,109
EXPENDITURES:			
Contractual Services	3,449	4,444	4,488
Transfers	1,323,038	1,426,496	1,310,070
TOTAL EXPENDITURES	<u>\$1,326,488</u>	<u>\$1,430,940</u>	<u>\$1,314,558</u>
ENDING BALANCE DECEMBER 31	\$27,473	\$38,533	\$26,551

FIRE RELIEF AND PENSION FUND
FIRE PENSION

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
726.990.52240 BUTLER COUNTY COLLECTION FEE	\$3,449	\$4,444	\$4,488
Total - CONTRACTUAL SERVICES	<u>3,449</u>	<u>4,444</u>	<u>4,488</u>
TRANSFERS:			
726.990.58110 TRANS TO GENERAL FUND	1,323,038	1,426,496	1,310,070
Total - TRANSFERS	<u>1,323,038</u>	<u>1,426,496</u>	<u>1,310,070</u>
Grand Total	\$1,326,488	\$1,430,940	\$1,314,558

Section 11

FEDERAL GRANT FUNDS

FEDERAL GRANT FUNDS

EXPENDITURES BY FUND

Fund	Actual 2010	Budget 2011	Budget 2012	\$ Increase (Decrease)	% Increase (Decrease)
Housing Assistance	\$10,650,907	\$12,055,723	\$11,576,039	(\$479,684)	-4.0%
HOME Program	\$410,053	\$400,000	\$400,000	\$0	0.0%
Community Development Act 1974	\$438,971	\$1,208,400	\$846,400	(\$362,000)	-30.0%
Community Development Act Escrow	\$15,758	\$242,000	\$242,000	\$0	0.0%
Neighborhood Stabilization Program	\$1,193,921	\$1,000,000	\$1,277,000	\$277,000	27.7%
ARRA Grant	\$2,244,541	\$75,319	\$0	(\$75,319)	-100.0%
Total	\$14,954,151	\$14,981,442	\$14,341,439	(\$640,003)	-4.3%

Table 11.1 Federal Grant Expenditures

Definition of Federal Grant Funds

The funds listed below account for federal government grants that are related to housing and to community development activities. The City operates many programs funded through federal grants that affect affordable housing. These programs have been especially important during this economic downturn.

Housing Assistance Fund

To account for the Section 8 revenues received from the Housing and Urban Development (HUD) federal program. The revenues of this fund are used for housing assistance payments for subsidized units in the City. The individual subsidies provided vary according to limits set by HUD. A private consultant located in Middletown handles the administration of this program. Currently there are approximately 1,654 vouchers available for families to receive rental assistance.

HOME Program

Established to account for HOME Program revenues from HUD. The program provides funds for first-time home purchases and housing rehabilitation assistance to low and moderate income families.

Community Development Act 1974 Fund

This grant funds activities including both traditional redevelopment projects and economic development activities through the Office of Community Planning and Development of the U.S. Department of Housing and Urban Development. Specific programs slated for 2012 are housing rehabilitation in targeted areas

and code enforcement as well as funding for local programs such as fair housing and programming for the community center.

Community Development Act Escrow Fund

Established to account for federal monies received through the City's Community Development Block grants for providing low interest bearing rehabilitation loans to property owners in targeted areas.

Neighborhood Stabilization Program Fund

This program was established in 2009 under the American Recovery and Reinvestment Act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Our goal is to purchase and redevelop or rehabilitate foreclosed and abandoned homes and residential properties to stabilize area home values.

ARRA Grant fund

This fund was established in late 2009. The City of Middletown was awarded funding through the American Reinvestment and Recovery Act Grant as a one-time funding in by the federal government through HUD. This funding ended in 2010.

**FUND SUMMARY FOR FUND 232
HOUSING ASSISTANCE FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,576,859	\$2,290,222	\$2,161,401
REVENUES:			
Intergovernmental	\$10,337,766	\$11,852,918	\$11,499,039
Interest Income	4,485	3,984	3,761
Reimbursements	22,018	70,000	70,000
TOTAL REVENUES	<u>\$10,364,269</u>	<u>\$11,926,902</u>	<u>\$11,572,800</u>
TOTAL RESOURCES	\$12,941,129	\$14,217,124	\$13,734,201
EXPENDITURES:			
Contractual Services	\$10,650,907	\$12,055,723	\$11,576,039
TOTAL EXPENDITURES	<u>\$10,650,907</u>	<u>\$12,055,723</u>	<u>\$11,576,039</u>
ENDING BALANCE DECEMBER 31	\$2,290,222	\$2,161,401	\$2,158,162

HOUSING ASSISTANCE FUND
HOUSING ASSISTANCE

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
232.902.52345 ADMINISTRATIVE FEES	\$88,259	\$150,000	\$200,000
232.990.52440 AUDIT SERVICE	0	10,000	10,000
232.990.52480 OTHER PROFESSIONAL SERVICE	1,068,878	959,500	900,000
232.990.52860 HOUSING ASSISTANCE PAYMENTS	9,491,276	10,936,223	10,466,039
232.990.52885 CD CONTRACTUAL SERVICES	1,689	0	0
232.990.52980 MISC CONT SERVICES	804	0	0
Total - CONTRACTUAL SERVICES	<u>10,650,907</u>	<u>12,055,723</u>	<u>11,576,039</u>
Grand Total	\$10,650,907	\$12,055,723	\$11,576,039

**FUND SUMMARY FOR FUND 254
HOME FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$79,350	\$34,222	\$34,222
REVENUES:			
Intergovernmental	\$364,924	\$400,000	\$400,000
TOTAL REVENUES	<u>\$364,924</u>	<u>\$400,000</u>	<u>\$400,000</u>
TOTAL RESOURCES	\$444,275	\$434,222	\$434,222
EXPENDITURES:			
Contractual Services	\$410,053	\$400,000	\$400,000
TOTAL EXPENDITURES	<u>\$410,053</u>	<u>\$400,000</u>	<u>\$400,000</u>
ENDING BALANCE DECEMBER 31	\$34,222	\$34,222	\$34,222

HOME PROGRAM FUND
HOME PROGRAM

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
254.990.52870 REHAB EXPENSES	\$78,044	\$100,000	\$100,000
254.990.52875 PROGRAM INCOME EXPENSES	56,108	0	0
254.990.52880 OTHER OPERATING COSTS	0	40,000	40,000
254.990.52885 CD CONT SERVICES	64,481	0	0
254.990.52888 FIRST TIME HOMEBUYERS ASSIST	211,420	260,000	260,000
Total - CONTRACTUAL SERVICES	<u>410,053</u>	<u>400,000</u>	<u>400,000</u>
Grand Total	\$410,053	\$400,000	\$400,000

**FUND SUMMARY FOR FUND 429
COMMUNITY DEVELOPMENT FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$90,186	\$139,819	\$139,819
REVENUES:			
Intergovernmental	\$481,605	\$1,203,400	\$841,400
Miscellaneous Income	6,598	0	0
Repayment of Loans	401	5,000	5,000
TOTAL REVENUES	<u>\$488,603</u>	<u>\$1,208,400</u>	<u>\$846,400</u>
TOTAL RESOURCES	\$578,790	\$1,348,219	\$986,219
EXPENDITURES:			
Contractual Services	\$438,971	\$1,006,000	\$844,000
Capital Outlay	0	202,400	2,400
TOTAL EXPENDITURES	<u>\$438,971</u>	<u>\$1,208,400</u>	<u>\$846,400</u>
ENDING BALANCE DECEMBER 31	\$139,819	\$139,819	\$139,819

**COMMUNITY DEVELOPMENT ACT 1974 FUND
COMMUNITY DEVELOPMENT**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
PERSONAL SERVICES			
429.974.51110 SALARIES AND WAGES	\$3,558	\$0	\$0
429.974.51211 PERS 498		0	0
429.974.51270 MEDICARE	52	0	0
Total - PERSONAL SERVICES	<u>4,108</u>	<u>0</u>	<u>0</u>
CONTRACTUAL SERVICES:			
429.931.52110 ADMINISTRATION TRAVEL & TRAINING	6,745	10,000	10,000
429.931.52880 ADMINISTRATION OTHER OPERATING COSTS	59,173	25,000	25,000
429.931.52885 ADMINISTRATION CD CONT SERVICES	48,504	132,000	132,000
429.933.52995 FAIR HOUSING	4,041	5,000	5,000
429.933.52996 COMMUNITY CENTER PROGRAMMING	0	70,000	60,000
429.934.52880 VIP OTHER OPERATING EXPENSES	13,738	50,000	50,000
429.942.52530 DEMOLITION COSTS	0	245,000	135,000
429.954.52880 OTHER OPERATING COSTS	75	0	0
429.954.52990 DOWNTOWN PROPERTY MGMT	3,636	0	0
429.972.52870 EMERGENCY REPAIR - REHAB	108,790	50,000	50,000
429.973.52410 HOUSING REHAB LEGAL	10,221	0	0
429.973.52480 HOUSING REHAB REVOLVING LOAN EXPENSE	9,673	10,000	10,000
429.973.52880 HOUSING REHAB OTHER OPERATING COSTS	2,189	0	0
429.973.52885 HOUSING REHAB CD CONT SERVICES	3,553	65,000	47,000
429.974.52480 CODE ENF. OTHER PROFESSIONAL SERVICE	25,995	90,000	90,000
429.974.52880 CODE ENF. OTHER OPERATING COSTS	31,646	10,000	10,000
429.974.52885 CODE ENF. CD CONT SERVICES	100,236	244,000	220,000
429.979.52880 PUBLIC SVCS OTHER OPERATING COSTS	6,647	0	0
Total - CONTRACTUAL SERVICES	<u>434,863</u>	<u>1,006,000</u>	<u>844,000</u>
CAPITAL OUTLAY:			
429.931.54330 ADMIN COMPUTER & OTHER PERIPHERALS	0	2,400	2,400
429.978.54520 RESIDENTIAL STREET PAVING	0	200,000	0
Total - CAPITAL OUTLAY	<u>0</u>	<u>202,400</u>	<u>2,400</u>
Grand Total	\$438,971	\$1,208,400	\$846,400

**FUND SUMMARY FOR FUND 736
COMMUNITY DEVELOPMENT ACT ESCROW FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$527,531	\$695,411	\$547,711
REVENUES:			
Interest Income	\$6,762	\$8,901	\$7,010
Repayment of Loans	176,876	65,000	65,000
Miscellaneous	0	20,399	23,000
TOTAL REVENUES	<u>\$183,638</u>	<u>\$94,300</u>	<u>\$95,010</u>
TOTAL RESOURCES	\$711,169	\$789,711	\$642,721
EXPENDITURES:			
Contractual Services	(\$274)	\$17,000	\$17,000
Rehabilitation Loans	14,834	215,000	215,000
Interest Returned to HUD	1,197	10,000	10,000
TOTAL EXPENDITURES	<u>\$15,758</u>	<u>\$242,000</u>	<u>\$242,000</u>
ENDING BALANCE DECEMBER 31	\$695,411	\$547,711	\$400,721

**COMMUNITY DEVELOPMENT ESCROW FUND
CD ESCROW**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
736.990.52480 OTHER PROFESSIONAL SERVICES	\$0	\$17,000	\$17,000
736.990.52980 CONTR SVC-BANK SERVICE CHG	(274)	0	0
Total - CONTRACTUAL SERVICES	<u>(274)</u>	<u>17,000</u>	<u>17,000</u>
LOANS:			
736.990.55800 REHABILITATION LOANS	14,834	215,000	215,000
736.990.55801 INTEREST RETURNED TO HUD	1,197	10,000	10,000
Total - LOANS	<u>16,032</u>	<u>225,000</u>	<u>225,000</u>
Grand Total	\$15,758	\$242,000	\$242,000

**FUND SUMMARY FOR FUND 258
NEIGHBORHOOD STABILIZATION PROGRAM FUND**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$11,706	\$28,604	\$28,604
REVENUES:			
Intergovernmental	\$1,210,818	\$1,000,000	\$1,277,000
TOTAL REVENUES	<u>\$1,210,818</u>	<u>\$1,000,000</u>	<u>\$1,277,000</u>
TOTAL RESOURCES	\$1,222,525	\$1,028,604	\$1,305,604
EXPENDITURES:			
Contractual Services	\$1,193,921	\$1,000,000	\$1,277,000
TOTAL EXPENDITURES	<u>\$1,193,921</u>	<u>\$1,000,000</u>	<u>\$1,277,000</u>
ENDING BALANCE DECEMBER 31	\$28,604	\$28,604	\$28,604

**NEIGHBORHOOD STABILIZATION PROGRAM FUND
NEIGHBORHOOD STABILIZATION PROJECTS**

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
258.990.52530 DEMOLITION COSTS	\$188,026	\$300,000	\$350,000
258.990.52870 REHABILITATION EXPENSES	948,272	500,000	200,000
258.990.52880 LAND BANK EXPENSES	0	100,000	0
258.990.52885 ADMINISTRATIVE FEES	57,623	100,000	150,000
258.990.52535 NSP 3 DEMOLITION COSTS	0	0	100,000
258.990.52875 NSP 3 REHABILITATION EXPENSES	0	0	477,000
Total - CONTRACTUAL SERVICES	<u>1,193,921</u>	<u>1,000,000</u>	<u>1,277,000</u>
 Grand Total	 \$1,193,921	 \$1,000,000	 \$1,277,000

**FUND SUMMARY FOR FUND 259
ARRA GRANT**

	2010 ACTUAL	2011 BUDGET	2012 BUDGET
BEGINNING BALANCE: JANUARY 1	\$10,950	\$75,319	(\$0)
REVENUES:			
Intergovernmental	\$2,308,910	\$0	\$0
TOTAL REVENUES	<u>2,308,910</u>	<u>0</u>	<u>0</u>
TOTAL RESOURCES	2,319,860	75,319	(0)
EXPENDITURES:			
Contractual Services	2,244,541	75,319	0
TOTAL EXPENDITURES	<u>2,244,541</u>	<u>75,319</u>	<u>0</u>
ENDING BALANCE DECEMBER 31	\$75,319	(\$0)	(\$0)

ARRA GRANT FUND
ARRA PROJECTS

	Actual Expenditures 2010	Amount Budgeted 2011	Amount Budgeted 2012
CONTRACTUAL SERVICES:			
259.307.52481 COMMERCIAL CODE ENFORCEMENT	\$26,911	\$75,319	\$0
259.308.52482 ALLEY REPAVING	6,720	0	0
259.309.52870 COMP HOUSING REHABILITATION	61,493	0	0
259.310.52885 CDBG-R ADMINISTRATION	22,316	0	0
259.600.52520 SUTPHIN STREET PAVING	186,532	0	0
259.601.52520 UNIVERSITY STREET PAVING	1,940,569	0	0
Total - CONTRACTUAL SERVICES	<u>2,244,541</u>	<u>75,319</u>	<u>0</u>
 Grand Total	 \$2,244,541	 \$75,319	 \$0

Section 12

STATISTICS AND MISCELLANEOUS

MIDDLETOWN



Situated on the banks of the Great Miami River in Southwestern Ohio, Middletown is within easy driving distance of both Cincinnati and Dayton. Middletown is a vibrant, dynamic community of approximately 48,700 people, positioned near the major metropolitan areas of Cincinnati and Dayton.

Strategically situated on Interstate-75 between Cincinnati and Dayton, a Middletown address affords companies the opportunity for service to both cities. The City's location is within 600 miles of more than 60 percent of the nation's purchasing power, making the city a magnet for companies that need access to these important markets.

More than 100 attractions are available within minutes of Middletown. They cover a wide variety of interests, from amusement parks for the whole family to Broadway quality stage shows and international festivals. Middfest International is held the first weekend of each October, celebrating a different country each year. Entertainers and diplomats travel to Middletown to perform and educate. Great ethnic food is available along with many artisans displaying their creations.



City Government

Middletown was originally incorporated in 1833 and has operated under a Home Rule city charter since 1913. The city is governed by a seven-member City Council, a directly elected Mayor, two members elected "at large" and four elected "by ward." The Council meets on the first and third Tuesday of the month in the Council Chamber on the Lower Level of the City Building. The business meeting begins at 5:30 PM.

All elective municipal officers are nominated by a petition of at least fifty (50) of the electors of the City and filed with the board of elections. Nomination petitions for ward candidates are to be signed by at least 50 electors of the represented ward.

City Council elects a Vice Mayor at the first meeting in January at which newly elected members assume their duties of office. Vacancies in the Council are filled by the Council for the remainder of the unexpired term.

City Council appoints a City Manager, who performs the duties in the City Charter. The City Manager is the Chief Administrative Officer and the head of the administrative branch of the city government. This position is responsible to the council for the proper administration of all affairs of the city.

The City Council appoints a variety of boards and commissions including the Civil Service Commission, the Park Board, the Board of Health and Environment and many others.

Recreation and Shopping

Several golf courses are located within or near the City of Middletown. The city-owned Weatherwax Golf Course offers championship-length play on a nationally ranked 36-hole course good enough for the pros. Additionally, several other public golf courses are located in the surrounding communities. Three private courses operate in the Middletown area: Brown's Run, Wildwood and Forest Hills Country Clubs.

Thirty-six parks throughout the City provide casual enjoyment, sports and recreation. Additionally, several state parks are within easy driving distance, including Hueston Woods, Caesar's Creek, and Germantown Dam. A bike way for the avid biker begins just north of Middletown, running almost to Dayton, a distance of approximately 20 miles.

Middletown's park system includes:

- Playground equipment at 28 developed parks
- A nature interpretive area
- Picnic shelters
- 1 stocked fishing pond
- A community center
- 2 softball complexes
- 1 baseball, football, and soccer complex



- 2 double sand volleyball courts
- Baker Bowl Skate Park
- Pickle ball courts
- 22 basketball courts with lighting provided on 5 courts
- 18 tennis courts with lighting provided on 10 courts
- A fitness trail system
- A lock tender's museum
- A scenic overlook

Shoppers can browse through a variety of stores along I-75 in Middletown. Also located within close proximity to the City are several additional shopping malls, as well as numerous specialized stores.



Education

The Middletown City School District is well known for its strong, comprehensive educational programs.

Curriculum improvement, instruction and support services are the focal point of the district. To maintain a contemporary educational program, the course of study for each subject area is reviewed by a committee comprising teachers and administrators who recommend revisions to the curriculum and modernized instructional resource material.

The educational program also includes a variety of teaching methods and instructional programs and extracurricular activities to meet students' special needs and interests: Success Academy, Central Academy (non graded school), Algebra for All, Post Secondary Education Option, Pre-School, Social Justice Class, Dual Credit Classes, Elementary Gifted and Talented Education, All Day Kindergarten in all eight elementary schools, thirteen Advanced Placement® Courses, Vocational Studies, Independent Study, Honors Courses in core subjects and Foreign Languages, Honors Diploma, Advanced Art and Music classes, over thirty clubs and academic extracurricular activities including the award winning Marching Band, and Show Choir, and the Greater Miami Conference athletic, chess, and academic quiz teams.

The faculty stays on top of current research in the field of education by attending professional development sessions offered by the district and area universities. In-service opportunities are designed to help the staff develop and reinforce the skills necessary to meet the changing needs of their students.

Individually, the staff and students consistently earn local and state recognition. Middletown High School graduates are accepted into the best colleges and post secondary institutions in the country.

In 2003 the Middletown community passed a \$75.8 million bond issue to replace or remodel all of Middletown's elementary schools with state of the art school buildings. Eight elementary buildings house grades pre-school through fifth grade; two middle schools accommodate grades six through eight; and grades nine through twelve occupy Middletown High School. These accomplishments are the result of an ongoing team effort that involves the dedication and hard work of students, administrators, teachers, support staff, and community members.

Post-Secondary Education

Miami University Middletown is a regional campus of Miami University, a highly regarded state-assisted university with a national reputation. A commuter campus, Miami Middletown offers certificate programs, associate degrees, bachelor's degrees, and beginning course work for most four-year degrees.

A variety of post-secondary vocational opportunities are also offered at Butler County Vocational.

Cincinnati State Technical and Community College officials have passed a resolution to partner with the city to establish a branch campus in the downtown area. Initial startup would center on the school's culinary arts and hospitality programs, eventually the school would offer its full line of courses.

Greentree Health Science Academy opened its doors in 2011 with a new facility that offers various education levels in health care. The Warren Career Center, Miami University, and Cincinnati State Technical and Community College offer classes from high school programs to industry credentials and from Associate Degrees to Bachelor's Degrees.

The Southwestern Ohio and Northern Kentucky region is home to more than ten other highly rated colleges and universities.

Health Care

Premier Health Campus is Middletown's 190 acre site that offers an array of services and medical needs. A complete range of health services for adults and children. These services include advanced health care, family counseling, various services for the handicapped and developmentally disabled, a hospice, nursing homes and retirement centers.



- Atrium Medical Center, formerly Middletown Regional Hospital, with a 279-bed capacity is accredited at the highest possible level, and offers a full range of medical services including cardiology, surgery, comprehensive cancer care, sports medicine, pediatrics, mental health care, a family birth center, and an alcohol and drug treatment program.
- Behavior Health Pavilion offers expanded inpatient and outpatient programs.
- Ann and Arthur Bidwell Surgery Center is a stand-alone outpatient surgery facility with state-of-the-art operating rooms.
- The Compton Center is a new cancer care center that has been awarded with the Outstanding Achievement Award by the American College of Surgeons' Commission.
- Dayton Children's Specialty Care Center is an extended partnership with the Children's Medical Center of Dayton, welcoming a growing team of pediatric specialists.

- Greentree Health Science Academy offers health care education at high school and college levels. This new campus facility opened in the fall of 2011.
- Professional Building houses the Atrium Medical Center Pharmacy, several Heart Center services, physician offices and the Wilbur and Mary Jean Cohen Women's Center.
- Avalon by Otterbein is an innovated skilled nursing care and rehabilitation facility.
- Atrium Family YMCA includes a wellness center, child care center, along with the traditional YMCA health fitness management.
- Middletown VA Outpatient Clinic opened in January 2011 and serves over 2,500 area veterans. Among the services are primary care, optometry, podiatry, full-service laboratory, audiology, occupational and physical therapy, mental health services and pharmacy.

Economic Outlook

The City of Middletown continues to have a strong economic base in the steel and paper industries. The City's largest employer, AK Steel, employs approximately 2,500 employees.

The Atrium Medical Center is part of the 190-acre Premier Health Care Campus. This premier health campus includes nine facilities with each facility offering specialized services, advanced technologies, and enhanced convenience. The hospital expects to add nearly 900 jobs to the 2,000 it already employs over the next 10 years.

The City is also focused on the area immediately surrounding the new health campus and the Renaissance residential development. Middletown has engaged the services of Al Neyer, Inc., a major Cincinnati-area developer, to help master plan the 2,000 acre area known as the Renaissance District Area. The planning for the development of this area was highlighted in the City's 2005-2010 Master Plan as one of nine Development Opportunity Areas. Construction within the Renaissance area has been on-going with office condominiums and single family residential houses. In 2008, seven office condo buildings were completed. Construction of residential units began in 2011. This site is expected to see more than 400 residential units as well as several dozen office condominiums.

Citizens are excited about the downtown area! Downtown Middletown is experiencing a new renaissance through regional arts, events and education. The Middletown Art Center provides classes and workshops in a variety of techniques as well as exhibits and special events. The new Pendleton Art Center opened in 2011 with displays from approximately sixty artists. Thousands attend Broad Street Bash concerts in the summer featuring popular regional bands. Plans are in the works for Cincinnati State Technical College to open a branch campus in the heart of downtown. The arts have arrived in downtown Middletown!

Start Skydiving/Team Fastrax now calls Middletown Regional Airport its home. Moving from the Warren County Airport, the business is expected to attract up to 40,000 people each year for tandem skydiving, skydiving lessons and skydiving team training.

The Middletown Regional Airport is busy and expanding services. Many area companies utilize the services of the airport on a daily basis. The FAA report for the year ending June 30, 2011 reflects 115 aircraft based at the airport, most of which are single engine aircraft, but a few are multi-engine, some helicopters and a jet. Operations (takeoffs and landings) average in excess of one hundred daily. Middletown Regional Airport's yearly report indicates 3600 charter, 17,800 general aviation, 18,600 out of town, and 50 military operations. These numbers do not include the large amount of traffic created by StartSkydiving.com. They added approximately another 10,000 operations.

Overview of City from the local airport.



HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1791	Daniel Doty built the first log cabin in what was to become Middletown.
1802	Steven Vail laid out plots for Middletown
1805	First tuition school opened
1807	First local post office established in a log cabin, the office of attorney Ezekiel Ball
1820	Population of 314
1825	Construction began for the Miami Erie Canal
1827	Middletown Cemetery established on First Ave. This is the final resting place of Daniel Doty, who died in 1848.
1837	Middletown's first jail; First public school opened in Middletown at Main and Manchester; Middletown's first government organized.
1839	"Middletown Mail," Middletown's first newspaper published
1840	Population of 1,066; Middletown's William Webster invented a machine to make paper bags
1848	Volunteer fire department
1850	Population of 1,087; Oglesby Barnitz bank formed
1852	Erwin Paper, later Sorg Paper Co., became the first of numerous paper and allied product companies.
1860	population 3,070
1866	Sebald Brewery was opened.
1869	Paul J. Sorg and John Auer moved their tobacco plant to Middletown.
1870	Population of 3,046
1873	Middletown Gas & Light & Coke Company formed
1875	Middletown Water Works began
1879	Middletown & Madison Railroad organized – used horsepower to travel Central Ave.
1880	Population of 4,538
1880	Attorney Charles Bundy organized first phone company, Buckeye Telephone Co.; First City Building built
1881	Electricity comes to the City.
1882	the Middletown Division of Fire was created
1886	Middletown becomes a City
1887	The Sorg Mansion was constructed by Paul J. Sorg, Middletown's first millionaire.
1889	Middletown Attorney, James Campbell, elected governor of Ohio.
1890	Population of 7,681
1891	Sorg Opera House erected by Paul J. Sorg, Middletown's first fine house of entertainment.
1892	Paul J. Sorg elected to Congress.
1899	George M. Verity entered into agreement with the Industrial Commission of Middletown to locate his steel plant along the Miami Erie Canal. George M. Verity is the founder of the American Rolling Mill Company (known as Armco)

HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1900	Population of 9,215
1900	Cornerstone of American Rolling Mill Co. (ARMCO) was laid July 12, 1900
1909	Middletown train depot was built on Charles Street near Central Ave.
1910	Population of 13,152
1913	Great Flood
1914	Harrison L. Dell, First Middletown Judge
1917	Middletown Hospital opened.
1922	Manchester Hotel opened.
1923	John B. Tytus built the first continuous sheet mill in the world.
1925	Middletown's first traffic light installed at Central and Broad
1929	Miami-Erie Canal officially closed
1930	Population of 29,932
1932	The Jug, first drive-in diner in Miami Valley opened
1940	Population of 31,220
1940	The first Aeronca plane was completed in Middletown on June 5, 1940
1949	Voters approved change in Charter establishing manager – commission type government
1958	Middletown named All American City for 1957; First shopping center built Construction for I-75 began
1960	Population of 42,115
1966	Middletown Campus of Miami University opens
1970	Population of 48,767
1975	New Arts in Middletown Building
1976	New City Building dedicated
1977	Middletown Senior Citizens Center opened
1980	Population of 43,719
1983	New Middletown Public Library dedicated
1984	Armco moves General Office to New Jersey
1987	William Verity named U.S. Secretary of Commerce
1988	Armco-Kawasaki joint venture formed (formerly ARMCO)
1990	Population of 45,058
1992	William "Sonny" Hill became the first African American City Commissioner
2000	Population of 51,605
2008	Larry Mulligan, Jr. became Middletown's first directly elected Mayor Judith Gilleland became the first female City Manager
2010	Population of 48,694

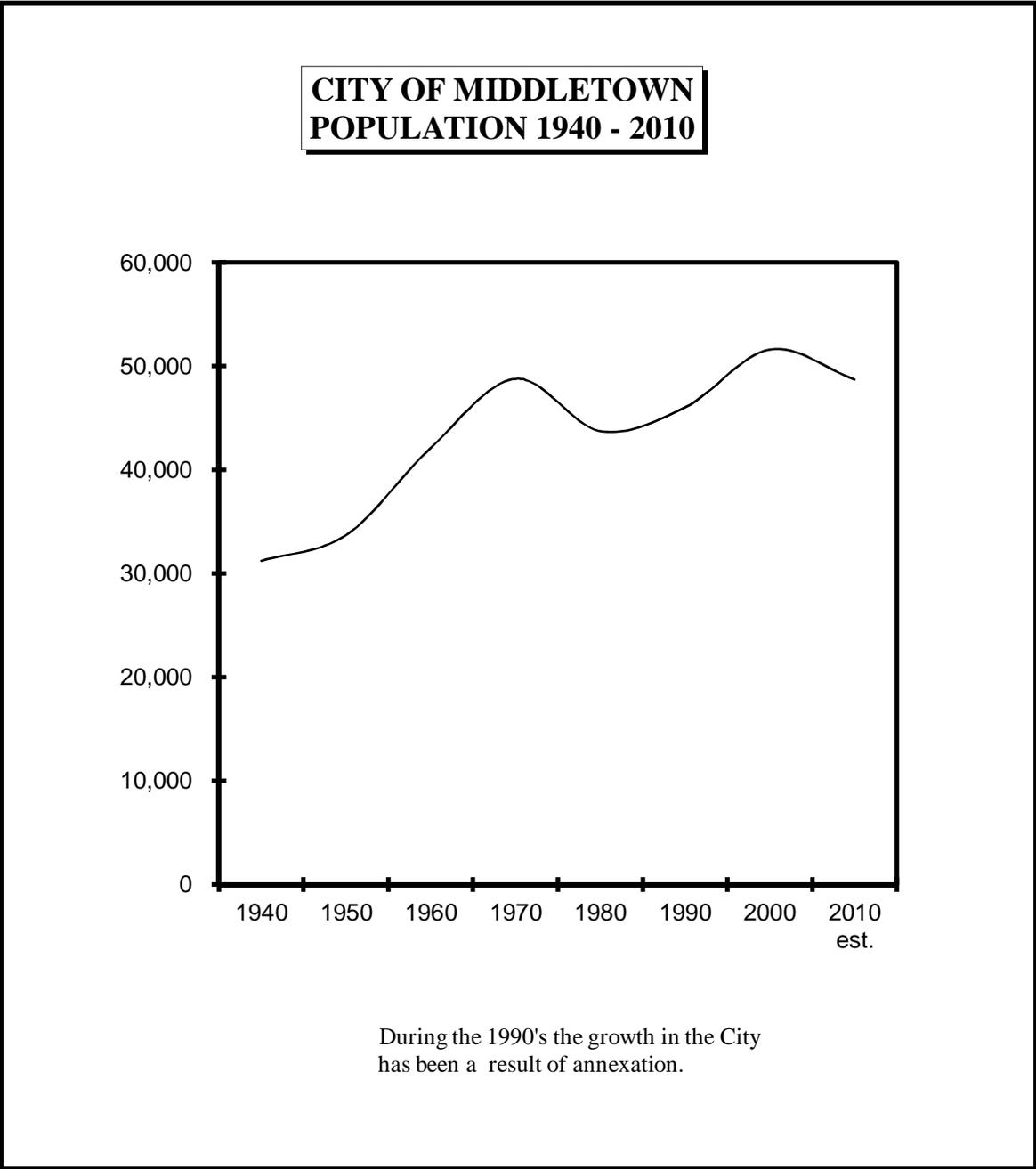


Figure 12.1 Population of the City of Middletown from 1940 through 2010 (data from Census Bureau)

CITY OF MIDDLETOWN, OHIO
MISCELLANEOUS STATISTICS
December 31, 2010

Date of incorporation	1837
Form of government	Council - Manager
Area	26.2 square miles
Miles of streets	240
Fire protection:	
Number of stations	5
Number of sworn firefighters	84
Police protection:	
Number of stations	1
Number of sworn police officers	80
Municipal water department:	
Number of customers	19,200
Miles of water mains	343
Sewers:	
Miles of sanitary and storm sewer	320
Recreation:	
Number of parks	36
Number of golf courses	3
Transportation	
Air:	
Number of airports	1
Jet Hangers	1
General Aviation Hangers	13
Land:	
Interstate bus lines	1
Local bus lines	1
Rail:	
Number of railroad systems	2
Education:	
Miami University - Middletown Campus Branch Students	3,000

Source: City of Middletown Finance & Engineering Departments

**CITY, COUNTY, AND STATE
DEMOGRAPHIC STATISTICS
December 31, 2010**

Population

Year	City of Middletown	Butler County	State of Ohio
1940	31,220	120,249	6,907,612
1950	33,695	147,203	7,946,627
1960	42,115	199,076	9,706,397
1970	48,767	226,207	10,652,017
1980	43,719	258,787	10,797,630
1990	46,022	291,479	10,847,115
2000	51,605	332,807	11,353,140
2010	48,694	368,130	11,536,504

Housing ,Income, and Education Statistics

	City of Middletown	Butler County	State of Ohio
Total housing units	23,296	148,273	5,127,508
Homeownership rate	59.50%	70.90%	69.20%
Median value/owner occupied homes	\$107,800	\$160,600	\$136,400
Median family income	\$37,442	\$25,892	\$47,358
Per capita income	\$20,049	\$25,484	\$25,113
Persons below poverty level	20.7%	12.8%	14.2%
High school graduates	79.5%	86.8%	87.4%
Bachelor's degree or higher	14.2%	25.9%	24.1%

Source: U.S. Census, State & County QuickFacts

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2010

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Population:				
Population - year 2000	51,605	57,502	60,690	42,097
Population - year 2010	48,694	56,163	62,477	42,510
Households:				
	20,271	25,533	25,358	16,713
Age:				
65 and older	14.9%	18.0%	13.2%	13.0%
under 18 years	24.3%	21.0%	24.9%	23.2%
under 5 years	7.5%	5.8%	8.1%	6.4%
Education:				
High school graduate	79.5%	93.1%	79.0%	86.6%
Bachelors's degree or higher	14.2%	31.8%	13.7%	24.3%
Unemployment:				
Unemployment Rate - year 2000	4.80%	2.30%	3.00%	2.90%
Unemployment Rate - year 2009	9.00%	10.00%	9.90%	9.30%
Income:				
Median family income	\$ 37,442	\$ 49,207	\$ 38,192	\$ 55,880
Poverty level	20.7%	9.7%	22.0%	9.4%
Per capita personal	\$ 20,049	\$ 29,796	\$ 19,709	\$ 27,916
Housing:				
Housing units	23,296	27,602	27,878	18,803
Homeownership Rate	59.5%	66.8%	56.6%	66.5%
Median value of owner-occupied units	\$ 107,800	\$ 135,200	\$ 109,200	\$ 152,700
Business:				
Total number of firms	3,570	4,771	4,014	4,097
Retail sales per capita	\$ 16,623	\$ 28,626	\$ 11,153	\$ 35,936

Source: U.S. Census, QuickFacts

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2010

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Employment Status:				
Population 16 years and over	38,355	45,985	48,637	33,983
In labor force	60.9%	66.5%	63.3%	70.9%
Civilian labor force	60.8%	66.0%	63.2%	70.9%
Employed	54.1%	61.9%	56.0%	65.3%
Unemployed	6.7%	4.1%	7.2%	5.6%
Armed Forces	0.1%	0.5%	0.1%	0.0%
Not in labor force	39.1%	33.5%	36.7%	29.1%
Industry:				
Educational, health care, social assistance	21.4%	23.8%	20.9%	19.3%
Manufacturing	20.0%	11.9%	16.4%	15.9%
Retail trade	13.5%	13.1%	14.0%	14.6%
Arts, entertainment, recreation, food services	11.5%	9.2%	8.4%	9.5%
Profession scientific, management & administrative	7.1%	10.5%	7.4%	10.8%
Finance, real estate, insurance	5.7%	6.4%	5.9%	7.0%
Construction	5.2%	5.0%	9.2%	3.9%
Transportation, warehousing, utilities	5.9%	4.3%	5.0%	5.6%
Other services	3.9%	5.0%	4.2%	4.0%
Wholesale trade	2.6%	3.3%	3.3%	3.6%
Public administration	2.1%	4.2%	3.9%	3.4%
Information	1.1%	3.3%	1.4%	2.4%
Class of Worker:				
Private wage & salary	87.9%	82.6%	82.6%	84.7%
Government	8.0%	12.7%	12.8%	10.5%
Self-employed	4.0%	4.6%	4.6%	4.7%
Occupation:				
Management, business, science, and arts	24.6%	37.9%	23.0%	35.2%
Service occupations	19.4%	15.8%	18.9%	17.1%
Sales and office	26.2%	28.4%	26.5%	28.3%
Natural resources, construction, and maintenance	9.1%	6.5%	13.2%	6.1%
Production, transportation, and material moving	20.7%	11.5%	18.4%	13.3%

Source: U.S. Census, American FactFinder 2006-2010 American Community Survey

CITY OF MIDDLETOWN, OHIO

CITY OF MIDDLETOWN, OHIO SUPPLEMENTAL INFORMATION

Top Ten Employers

Employer	YEAR 2011			YEAR 2003	
	Employees	Rank	Percentage of Total City Employment	Employees	Rank
AK Steel	2,540	1	10.9%	4,072	1
Atrium Medical Center	2,063	2	8.8%	1,470	2
CBS Temporary Services, LLC	1,630	3	7.0%		
Middletown City School District	1,274	4	5.5%	986	4
Garden Manor Extended Care	718	5	3.1%		
McGraw/Kokosing Construction	707	6	3.0%	349	7
CM Temporary Services, Inc.	627	7	2.7%		
Miami University	607	8	2.6%	250	9
City of Middletown	538	9	2.3%	531	5
Kroger Limited Partnership	438	10	1.9%		
Robert Lee Brown, Inc				1,170	3
Jefferson Smurfit Corporation				354	6
Aeronca				255	8
Southwestern Ohio Steel				190	10

Top Ten Tax Payers (Real Property)

Taxpayer	Nature of business	2010	2003
		Rank	
Duke Energy Ohio Inc.	public utility	1	
Southwestern Ohio Steel	steel processing	2	3
Compartir LLC	packaging	3	
Garden Manor/Sam Boymel	retirement facility	4	4
Trinity Place Community	apartment complex	5	5
Sam Boymel	retirement facility	6	
Bavarian Woods	apartment complex	7	6
Pre Finish Metals	metal processing	8	
Armco, Inc.	steel manufacturing	9	1
Old Towne-American Housing	apartment complex	10	
Precision Strip	steel processing		2
Bay West Paper	paper and packaging		7
Riverside Village	apartment complex		8
Akers Packaging	box manufacturing		9
Jefferson Smurfit Corp	paper and packaging		10

Note: 2003 is the earliest available data available from current records

Section 13

GLOSSARY

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ADA	American with Disabilities Act
AFIS	Automated Fingerprint Identification System
Accounts Payable	A liability account reflecting amounts owing to persons/organizations for goods and services received.
Accounts Receivable	An asset account reflecting amounts owing from persons/organizations for goods and services provided.
Accrual Basis	A method of accounting that recognizes the financial effect of transactions when they occur as opposed to when cash is actually received or spent.
Adopted Budget	A budget that has been prepared and reviewed in accordance with State law and has been duly adopted by City Council.
Allocate	To set aside portions of budgeted expenditures that are specifically designated for a certain purpose.
Annual Budget	A budget covering a single fiscal year (January 1 to December 31)
Appropriation	A legal authorization by the City Council to make expenditures and incur obligations for a specific purpose.
Assess	To establish an official property value for taxation.
Assessed Valuation	A value that is established for real or personal property for taxation purposes.
Assets	Property owned by the City which has monetary value.
Authorized Positions	Employee positions that are authorized in the adopted budget for the fiscal year.
Balanced Budget	A budget with beginning cash balances and revenues exceeding or meeting the total amount of expenditures.
Basis of Accounting	A term used to refer when revenues, expenditures, expenses and transfers are recognized in the accounts and reported on the financial statements, specifically relating to the timing of measurements.
Bond	A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.
Bond Rating	A rating (made by an established bond rating company) from a schedule of grades, indicating the probability of timely repayment of principal and interest on bonds issued.

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Budget	A plan of financial operation comprised of an estimate of proposed expenditures for a given period and the proposed means of financing them. Each City of Middletown budget is an annual budget. The expenditures in the budget agree with the appropriations approved by the City Council.
Budget Calendar	The schedule of key dates, which the City follows in preparation and adoption of its budget.
Budget Message	The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budgets, major changes, and the views and recommendations of the City Manager.
CAFR	See Comprehensive Annual Financial Report
CALEA	Communications Assistance for the Law Enforcement Act is a voluntary accreditation for law enforcement agencies based on a body of standards internationally accepted by the law enforcement community
CD	Community Development
CDBG	Community Development Block Grant, a federal entitlement program designed to benefit low and moderate income persons, specifically in the areas of housing and community development.
CIP	Capital Improvement Plan
COM	City of Middletown
Capital Improvements	Additions and/or replacements to the City's buildings, and infrastructure assets (e.g., highways, sewer and water lines, pumping stations, etc.)
Capital Outlay	Represents an expenditure designated for the purchase of fixed assets such as depreciation, machinery, equipment, or vehicles.
Capital Project Fund	A fund created to account for financial resources to be used for acquisition or construction of major capital facilities.
Carryover Balance	An amount of cash remaining at the end of a fiscal year after all of the year's financial obligations has been satisfied. The cash balance is "carried over" as the beginning cash balance of the next year.
Cash Basis	A basis of accounting under which transactions are recognized only when cash is received or disbursed.
Charges for Services	A charge or fixed rate for the purchase of an article or service including a variety of fees and charges. Examples include purchase of birth certificates, planning review fees, utility bills, emergency medical service, etc.

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Chart of Accounts	The classification system used by a city to organize the accounting for various funds.
City Council	The governing body of the City of Middletown. There are currently seven City Council members including one Mayor.
City Manager	The chief executive officer of the City of Middletown appointed by City Council
Commodities	An expenditure category that includes supplies and materials that are consumed as they are used. Some examples of commodities are chemicals, office supplies, cleaning supplies, and supplies to maintain equipment.
Comprehensive Annual Financial Report	The official annual report of the City of Middletown. The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with generally accepted accounting principles by the City and includes an accounting opinion issued by an outside auditor.
Contractual Services	An expenditure category that includes all services provided by outside and internal consultants and vendors. Some examples of contractual services are municipal garage charges, computer maintenance contracts, legal services, seminar fees including travel, memberships in professional organizations, and telephone bills.
Debt Service	Debt service expenditures which include principal, interest, and collection fees.
Debt Service Fund	A fund created to account for financial resources to be used for the payment of debt obligations of the City. Payments made by a Debt Service Fund include principal, interest, and trustee fees (if applicable) on City bonds.
Deficit	A term meaning there are insufficient funds to cover expenses.
Department	A major unit of organization in the City comprised of subunits called divisions. City Departments include: City Council, City Manager's Office, Economic Development and Planning, Law, Public Works & Utilities, Finance, Health, Community Revitalization, Municipal Court, and Public Safety
Depreciation	Depreciation is determined by allocating the cost of capital assets over the estimated useful lives of the assets on a straight-line basis
Disbursement	Payment for goods and/or services in cash.
Distinguished Budget Presentation Awards Program	A voluntary program administered by Government Finance Officers Association to encourage governments to prepare effective budget documents. This award is the highest form of recognition in governmental budgeting and represents a significant achievement.

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EMS	Emergency Medical Services
Encumbrances	Commitments related to unperformed contracts for goods or services.
Enterprise Fund	A fund created to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, sewer, golf course, solid waste disposal). The expenses of an Enterprise Fund are usually financed or recovered through user charges (e.g., golf fees).
Estimated Revenue	Amount of projected revenue to be collected during the fiscal year
Expenditures	Cash payments for goods received, services rendered, or debt obligations.
FAA	Federal Aviation Administration, the federal agency that governs the operations of the nation's airports.
FTE	Full time equivalent, most commonly used when referring to part time employees. A total of 2,080 hours represent one full time employee.
Federal Grant Fund	A fund created to account for financial resources provided by the Federal Government to be used for specific expenditures authorized by the specific federal grant awarded to the City.
Final Budget	Term used to describe revenues and expenditures for the year beginning January 1 and ending December 31 adopted by Council.
Financial Plan	A multi-year financial forecast of all revenues and expenditures of the City for all major funds. This forecast is the basis of the City's annual budget.
Fiscal Year	A twelve month period used for accounting purposes. Used to differential a budget or financial year from the calendar year.
Forecasting	A process of analyzing data to determine future trends.
Full time equivalent	Ratio of total number of paid hours (part time or grant employees) by the number of working hours (2,080 hours for a full time employee) per year
Function	Related activities intended for the same purpose. Example: Police and fire perform the function of public safety.
Fund	A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities. The fund types in the budget are: Capital Projects, Debt Service, Enterprise, Federal Grants, General, Internal Service, Special Assessments, Special Revenue, and Trust.
Fund Balance	The difference between assets and liabilities reported in a fund.

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GAAP	Generally Accepted Accounting Principles, rules and procedures that serve as the norm for the fair presentation of financial statements.
GIS	Geographic Information System – computer system that illustrates geographic details of land and/or property
General Fund	The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio and the Charter of the City.
GFOA	Government Finance Officers Association is an organization who supports the advancement of governmental accounting, auditing, and financial reporting.
Grants	A contribution or gift in cash or other assets from other sources.
Governmental Fund	Fund generally used to account for tax-supported activities.
HUD	US Department of Housing and Urban Development
Impervious surface of property	A surface which slows or prevents water from infiltrating the soil or a surface that water cannot penetrate, such as roof, road, sidewalk, or paved parking lot causing water to run off the surface more rapidly or in greater quantities than under natural conditions. The amount of impervious surface increases with development and results in the need for drainage facilities to carry the increased runoff.
Independent Auditor's Report	The official written communication of the results of an audit. In a financial audit, the independent auditor's report typically will offer an opinion on whether a set of financial statements is fairly presented in conformity with GAAP.
Infrastructure	An asset such as streets, water and sewer lines, treatment facilities, traffic signals, etc.
Interfund transfer	Flow of cash between funds. The City of Middletown distributes income tax revenue to various funds such as Transit, General Obligation Debt Service, and Health.
Internal Service Fund	A fund created to account for the financing of goods or services provided by one department to other departments of the City. The City's Internal Service Funds are the Municipal Garage Fund which purchases and maintains the City's vehicle fleet, and the Employee Benefits Fund which pays the City's health benefits plan.
Intergovernmental Revenue	Revenue received from other governmental entities such as the county, state or federal government, most generally in the form of grants, taxes, or subsidies.

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LED	Light emitting diodes – new technology used in traffic lights causing a brighter, more energy efficient, and a longer lasting display.
Levy	Taxes imposed for the support of governmental activities.
Long Term Debt	Debt with maturity of more than one year.
MDT	Mobile data terminal otherwise known as mobile computer.
Maturities	The dates on which the principal or stated values of investments or debt obligation mature and may be reclaimed.
Mill	The value of 1/1000 of one dollar used in computing taxes (usually property taxes) by multiplying the rate times the taxable value divided by 1,000. Example: 5.9 Mills with taxable property value of \$100,000 is calculated $\$100,000/1,000 \times 5.9 = \590
Millage	A tax rate on property, expressed in mills per dollar of value of the property.
Mission	A description of the scope and purpose of a specific entity.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for when they become measurable and available.
Moody's Investors Service	A financial service company formed in 1918, a subsidiary of Dunn & Bradstreet Corporation, who provides ratings for municipal securities and other financial information to investors.
NPDES	The National Pollutant Discharge Elimination System (NPDES) permit program prohibits the unauthorized discharge of pollutants from a point source (pipe, ditch, well, etc.) to U.S. waters. Permittees must verify compliance with permit requirements by monitoring their effluent, maintaining records, and filing periodic reports.
Note	A written promise to pay a certain amount of money on a specific date with interest; a short-term debt. Most notes are one year or less.
ODOT	Ohio Department of Transportation
OKI	Ohio, Kentucky, and Indiana tri-state area
OPWC	Ohio Public Works Commission which was created to assist in financing local public infrastructure improvements under the State Capital Improvements Program and the Local Transportation Improvements Program.
Obligations	Amounts which are owed including liabilities and encumbrances

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Operating Expenses	Day to day expenses necessary to the maintenance of the enterprise. Operating expenses include payroll, employee benefits, depreciation, repairs, etc.
Operating Revenue	Revenue or funds received as income to pay for ongoing day to day operations.
PERS	Public Employees Retirement System
Personal Services	An expenditure category which includes all City employee salary and fringe benefit costs.
Pool	A cost sharing arrangement among independent entities. The City purchases its liability coverages through an intergovernmental insurance pool.
Potable Water	Potable water is water that is safe to drink and is free from pollution, harmful organisms and impurities.
RFP	Request for proposal
ROI	Return on investment
Real Property	Property which is land, buildings, or other capital improvement which become an integral and connected part to the real property (example is playground equipment).
Resources	Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.
Revenue	Monies received by the City as income.
Special Assessment	A levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
Special Assessment Fund	A fund created to account for the use of special assessment receipts.
Special Revenue Fund	A fund created to account for financial resources which are designated for a specific operational purpose by local or state regulations. Two examples of Special Revenue Funds are the Auto and Gas Tax Fund which accounts for the use of gasoline tax receipts for road repairs, and the Conservancy Fund which accounts for the use of property taxes for flood protection.
State Bond Issue No. 2	A bond issue of the State of Ohio, the proceeds of which are distributed to local governments in Ohio for approved capital improvement (e.g., roads, bridges, utilities) projects.

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Strategic Plan	The document prepared by the City which defines the major issues and establishes a process to continually review and improve the City organization's vision of the community. The Strategic Plan provides the framework within which the overall direction of the City will be guided and against which policy decisions and issues will be measured.
Subsidy	Monetary assistance granted by a government to a person or group in support of a project or enterprise being in the public interest (such as the Health State Subsidy).
Supplemental Appropriation	A legal authorization by the City Council to make expenditures and to incur obligations which are additional to the authorization contained in the City's original annual appropriation.
TIF Payments	Tax Increment Financing District payments, payment made to a designated district for property taxes.
Trust Funds	Funds established to account for assets held for other City funds, such as the City's Police and Fire Pension Funds.
UDAG	Urban Development Act Grant
Unencumbered Balance	The amount of money in a fund that is neither expended nor encumbered and is still available for future purposes.
Unreserved Fund Balance	Portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation
Unencumbered Fund Balance	The amount of undesignated balance of a fund which is available for allocation.
User Charge or User Fees	Charges for service, the payments of a fee for direct receipt of a public service by the party benefiting from the service (e.g., greens fees, water bill payments, transit fare box revenue).
Utility	A service or commodity used for generation and transmission or distribution to the general public such as electricity, gas, or water. The City of Middletown has utility charges for water, sewer, storm sewer, and refuse collection.
Vital Statistics	Statistics concerning the important events in human life, such as births, deaths, health and diseases

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