



MIDDLETOWN



City of Middletown, Ohio 2017 Budget

January 1, 2017 to December 31, 2017



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Middletown
Ohio**

For the Fiscal Year Beginning

January 1, 2016

A handwritten signature in black ink, appearing to read "Jeffrey P. Evans".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the **City of Middletown, Ohio** for its annual budget for the fiscal year beginning **January 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

*Principal Officials
January 1, 2017*

Legislative

<i>Mayor</i>	<i>Lawrence P. Mulligan, Jr.</i>
<i>Vice Mayor</i>	<i>Dr. Dora D. Bronston</i>
<i>City Council Member</i>	<i>Steve H. Bohannon</i>
<i>City Council Member</i>	<i>Talbott C. Moon</i>
<i>City Council Member</i>	<i>Daniel J. Picard</i>

Executive/Administrative

<i>City Manager</i>	<i>Douglas D. Adkins</i>
<i>Community Revitalization Director</i>	<i>Kyle D. Fuchs</i>
<i>Director of Court Services</i>	<i>Steven P. Longworth</i>
<i>Economic Development Director</i>	<i>Jennifer L. Ekey</i>
<i>Finance Director</i>	<i>Jacob C. Burton</i>
<i>Fire Chief</i>	<i>Paul J. Lolli</i>
<i>Health Commissioner</i>	<i>Jacquelyn D. Phillips</i>
<i>Information Systems</i>	<i>Troy S. Anderton</i>
<i>Law Director</i>	<i>Leslie S. Landen</i>
<i>Police Chief</i>	<i>Rodney E. Muterspaw</i>
<i>Public Safety Director</i>	<i>David G. VanArsdale</i>
<i>Public Works & Utilities Director</i>	<i>Scott D. Tadych</i>

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Section 1

CITY OVERVIEW



January 2, 2017

Honorable Mayor Mulligan
Middletown City Council
Citizens of Middletown

Many positive changes have been taking place in Middletown! It seems as though everywhere you look, another new business is opening or construction of a new business is taking place. From the I-75 interchange to the revitalization of our downtown, growth and change are evident. Middletown's Economy is healthy and growing. These changes are very exciting and will improve the lives of our residents and visitors to our region.

Continuing the momentum of 2016, we move into 2017 stronger than we have been in a decade. Although the economy is better, we are still faced with challenges. In 2017 we will be actively exploring new policy objectives that will move us forward for the next ten to twenty years.

- Continued response to the heroin epidemic
- Long term housing policy considerations in light of the conclusions of the housing study
- Implementation of the 2016 Downtown Master Plan
- Policy implications of the 2017 City Wide Transportation Study
- Priority and funding of Healthy Living Initiatives to address health, nutrition, financial literacy, etc.
- Consideration of an Equity and Empowerment Coordinator to look at city diversity, inclusion, unequal access to services, etc.
- Revitalization by both repurposing existing buildings, businesses and homes and many new construction projects
- More direct assistance to the school district on kindergarten readiness, graduation rates, etc.

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2016 In Review

2016 was an all-around great year! Income tax revenue continued to grow throughout the year, surpassing the highest amounts in ten years. Although 2016 is deemed a success, there are still many challenges for our City. In spite of these challenges we will continue to grow stronger and more resilient. Bright past, brighter future! Many new construction projects are beginning, or continuing in 2017. Capital Improvement projects have planned expenditures of \$11,545,000, in 2017. As we look forward to another busy, exciting year, we must reflect on the incredible strides made in 2016.

New Construction:

- The AK Steel Research and Development Center, completed in 2016. A \$36 million project. This will maintain seventy-five employees and bring another fifteen new employees by 2018.
- The Middletown Energy Center, a natural gas electric-generating facility that is expected to be completed by 2018. This \$600 million investment has brought 300-400 construction jobs to Middletown and will bring twenty-five to thirty new permanent jobs once complete.
- Nicholas Place Apartments are currently leasing market priced luxury apartments offering two and three bedroom floorplans for tenants of all walks of life.
- New construction of a Buffalo Wild Wings restaurant, Aspen Dental office, and T Mobile took place in 2016, opening in late summer. This \$4 million development is part of the Towne Mall Galleria revitalization, built on the sites outparcels. There will also be space for one additional tenant.
- FigLeaf Brewing Company, an independent craft beer brewery opened in early October.
- A \$2 million, 6,000 square-foot Commerce Corner BP Gas Station with a Subway restaurant was added at the I-75 and Ohio 122 interchange.
- Construction began on a new middle school on the current high school campus, as well as additions and renovations to the high school. These renovations and additions include additional classroom space and a new competition gym.
- The Cincinnati Eye Institute relocated to a new \$4.5 million, 17,000 square-foot building built on the Atrium Medical Center Campus.

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Capital Improvements:

- The Central Avenue improvement project replaced 10,000 feet of waterline, and connected all residents to the new water source. This project also improved storm sewers, replaced some concrete curbs, gutters, sidewalks and drive aprons. Central Avenue was then paved between University Boulevard and Breiel Boulevard.
- Oxford State Road Improvements between Yankee Road and Spurlino Way continue into 2017 with the first phase of reconstruction, widening, water main replacement, and storm sewer improvements completed in 2016.
- Verity Parkway from Girard Avenue to Tytus Avenue was resurfaced in 2016 as part of the Ohio Department of Transportation Urban Paving Program. Prior to the paving, the City conducted a sidewalk, curb, and gutter program, replacing defective concrete work in this area.
- Waterline was replaced at South Verity Parkway and Oxford State Road, between South Verity Parkway and Judy Drive.
- Several traffic signal controllers throughout the City were upgraded to allow for better management by a centralized traffic management system. The intersections at University Boulevard and Manchester Avenue, First Avenue, Central Avenue, and Woodlawn received equipment upgrades to meet the railroad preemption requirements. Additional work at the rail crossings will be completed by Norfolk Southern in 2018.

New Business and Industry:

- Injection Alloys Group, a United Kingdom-based manufacturer of the widest range of cored injection wire began operations with a \$720,000 investment in facilities and equipment at their new U.S. plant in Middletown's MADE Industrial Park.

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- Torchlight Pass restaurant and retail, Haven Yoga Studio, Haven Kids Play Place and MC Hair Salon, all located in the 38,000 square-foot newly renovated, former TV Middletown building at 1131 Central Avenue.
- Lester's Rock & Roll Shop, a retail establishment selling everything from guitars, amplifiers and drums to rock T-shirts and vinyl records
- Taku Japanese Steak House, dining room or hibachi style Japanese cuisine. Located in the Park East Plaza.
- West Central Wine, a 1,500 square-foot storefront offering retail spirits with a special focus on bourbons.
- Bethsaida Total Body, a full service salon covering just about everything in the cosmetology field.

Quality of Life:

While our historical downtown community offers more arts and cultural opportunities than many cities of comparable size, it also offers an array of musical and festive events throughout the year.

- Broad Street Bash is an outdoor celebration on Wednesday nights, May through October. The Bash features live music, food, beverages and a children's play zone.
- First Fridays and Second Look Saturdays are a celebration of the region's arts, music and cuisine.
- The Independence Day Celebration is an all-day event beginning with the Independence Day parade which concludes at Smith Park, the center of the day's festivities. In 2016, there was a youth fishing derby with rod/reel give away, a Police Canine demonstration, food vendors, children's activities, live bands on stage throughout the day, with Rick Derringer headlining the stage. Flag and Pyrotechnic jumps by Team Fastrax Skydiving and a beautiful fireworks display ended a perfect day for the community and visitors to our City.
- Ohio Challenge Hot Air Balloon Festival attracted more than 60,000 visitors to Smith Park and Middletown Regional Airport in mid-July.
- City of Middletown National Night Out continues to be a success bringing community and our Police together.

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- Work Stinks! Skydiving Boogie, held on Labor Day weekend, spectators watched hundreds of skydivers and enjoyed live entertainment and a fireworks show.
- The Candlelight Tour of Historic Homes features many of our beautiful historic homes decorated for the holiday season.
- Annual parades celebrate Memorial Day, Independence Day and the holiday season with the Santa Parade.

In addition to the above mentioned events, some new events took place in 2016 including the Middletown Division of Police open house, which invited citizens in to meet our Police Officers, tour the Jail and watch demonstrations with our Canine Officers and their partners.

During a very difficult time in our nation, where many communities have experienced negative issues with community and police relations, our Police Department strives to keep communications open with our citizens. Coffee with a Cop was new for 2016 and it encourages the interaction of our citizens with our Police Officers.

Movies in the Park was a great success for 2016 and will return in 2017, taking place in June, July and August. Stay tuned!

In 2016, the City of Middletown debuted its new DORA district – a Designated Outdoor Refreshment Area. Middletown is the first in Ohio to create such an area since House Bill 47 was passed in 2015. The law allows cities or townships with populations of 35,000 to 50,000, to designate one outdoor area in which participants can purchase alcoholic beverages from set locations and take them outside in the allotted area. The district (103.4 square acres of Downtown Middletown) only open for such activity from 6:00 p.m. to 12:00 a.m. on Thursdays, Fridays, and Saturdays. Participating patrons are able to purchase beverages from several locations in Downtown Middletown that are marked with a specific logo or sticker that shows the beverage was purchased from an approved location.

Finances

The Finance Department maintains a multi-year financial plan which projects future revenues and expenditures of all major and operating funds on an annual basis for a period of five years. This plan also provides historical data of past financial information. Ongoing updates and changes are made to the financial plan throughout the year as situations and economic conditions change. This document reflects past economic trends, current budget, and the projected future financial forecast. The financial plan has proven to be a valuable instrument which gives financial guidance to the City Manager, senior staff and City Council, as well as in developing the annual budget request for each department.

In late 2015, the City of Middletown implemented the Open Gov Financial Transparency Portal accessed through the City's website, www.cityofmiddletown.org. Using this tool, citizens can

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access current (updated monthly) and past expenditures, revenues and budgets. This transparency promotes accountability and increases public awareness of their tax dollars.

2017 Budget

The City of Middletown 2017 budget for all funds meets the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues, are at least equal to the annual expenditure appropriation of each fund.

Assumptions for 2017 budget:

- Keep public safety, finances, revitalization and street improvements as a priority
- No layoff of employees
- 1.5% cost of living adjustment for all employees
- Tax Increment Funds will generate \$686,700 in debt payments
- No Performance Based Incentive Program
- Police and Fire pensions remain at current rate
- Income tax revenue will increase 3.2% over 2016 budget in 2017
- Health insurance costs increase 5.8%
- 2017 will end with 15.0% General Fund balance

Significant Changes for 2017 budget:**Personnel changes:**

- New full-time position of Grounds Maintenance Supervisor created in the Grounds Maintenance division of Public Works.
- Full-time Secretary III position added to Health Department.
- Patrol Officer added to Uniform Patrol.
- Three new Firefighter EMT positions added. (General Fund)
- Total of 12 new Firefighter EMT positions added in late 2016 and early 2017. (SAFER Grant)
- New position of Animal Control Officer to be split between the General Fund and Solid Waste Fund.
- Full-time Human Resource Clerk added to Human Resource division of Law Department
- Full-time Field Inspector position will be added to the Building Inspection division of Community Revitalization Department.

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Water rate increase 7.5%:

Water rates increased 7.5% for 2016 and will increase by 7.5% again in 2017. These rate increases are consistent with Long Term Control Plan Projections.

Sewer rate increase 15%:

Sewer user rates will increase by 15% in 2017. This is due to the need for major improvements to the sewer system. This rate increase will cost a typical residential user an additional \$4.22 per month based on 600 cubic feet of usage.

Solid waste fees increase by \$.075 per unit per month:

Solid waste fees will increase in 2017 by \$0.75 per unit per month for both residential and commercial accounts. The total fee after the increase will now be \$15.00 per unit per month for residential and commercial accounts. This rate change is due to an increase in the contract with Rumpke and additional EPA required methane gas mitigation at the City's landfill.

Capital Projects:

The following capital improvement projects enhance the community's business gateway and economic measures. Street paving and infrastructure improvements are among the top priorities of the City of Middletown.

General

- Local street paving -\$1,200,000
- Yankee Road improvements – Phase 3 - \$3,980,000
- Gateway enhancements - \$75,000
- Traffic signal & systems replacement - \$145,000
- Miscellaneous Parks improvements - \$30,000
- Miscellaneous Buildings improvements - \$30,000

Sewer

- Facility upgrades- \$500,000
- Long Term Control Plan - \$990,000
- System Replacement Program - \$690,000
- Replacement Meters - \$80,000
- Geographic Information System - \$10,000

Storm Water

- Yankee Road improvements – Phase 3 - \$700,000
- Local street paving - \$250,000
- Gateway drainage - \$75,000
- System Replacement Program - \$50,000
- NPDES Compliance - \$50,000

Water

- Facility upgrades - \$100,000
- Yankee Road improvements – Phase 3 - \$2,000,000
- Kensington Pump Station upgrade - \$500,000

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- Replacement Meters - \$80,000
- Geographic Information System - \$10,000

2017 Master Plan:

What do we want Middletown to be? What is our vision for Middletown? In 2016, the City and a diverse cross-section of Middletown's residential, civic and business communities came together to craft and organize the approximately 2500 ideas that Middletown residents contributed. From that data, vision statements resulted in the *Nine Pillars of Community Building*.

- General Aspirations
- Arts, Entertainment and Recreation
- Diversity and Inclusion
- Education
- Environment and Beautification
- Health, Wellness and Safety
- Housing and Neighborhoods
- Jobs, Economy and Commerce
- Transportation and Infrastructure

In 2017 we will continue what we have started! Working on *Community Visioning*, with the Community Building Institute, more community conversations and Middletown Moving Forward. Develop a Transit plan for bicyclist and pedestrians, city connectivity, using transit as economic development and a family recruitment tool. Finish and adopt new zoning codes. Continue evaluating the Housing Study results using realtor, landlord and builder input on effective tax rates, property values, and missing housing. Support existing and recruit new downtown businesses. Continue the existing Façade Program. Explore river to downtown connectivity. Making better use of our riverfront and the new Riverfront Center, a 3,100 square-foot facility featuring drinking water stations, restrooms and public meeting space. Update the Airport Layout Plans with the Federal Aviation Administration. Complete purchase of parcel allowing access to the Airport and its amenities from Hook drive. Begin an expansion plan for the Airport.

Internally, I created a program for city staff called "The Middletown Way" to make sure all employees are engaged and serving the citizens of our city. In addition to The Middletown Way, there was a new Employee Recognition and Awards program introduced in early 2016. Each month a department is recognized on the City intranet and has lunch with me, where I present a Longevity award to employees who have worked five, ten, fifteen, twenty, twenty-five, thirty or more years for the City of Middletown. In addition to the Longevity award, there are several other awards with a variety of prizes from a \$25 gift card to time off with pay. In 2017, city staff will receive a 1.5% cost of living raise. We are fortunate to have dedicated employees and it is important to provide competitive compensation to our employees so that we can better retain existing employees and hire talented new employees.

BUDGET LETTER

We are currently working with a company to upgrade our public website. This upgrade will not only allow departments to modify and publish their own content, it will also have an online agenda center, an easy to use public calendar for events, an alert center to notify citizens of events, outages, etc., and will be accessible for citizens with disabilities. A centralized form center will make forms easier to locate. There will also be a new mobile app. 2017 will bring further development and use of our social media assets to distribute information and raise civic pride.

City Marketing will be a priority for 2017. The City will revamp Economic Development's marketing materials and newsletter. We will work with the Convention and Visitors Bureau on regional marketing and tourism. Spring clean ups will be back in 2017, utilizing the jail trustee cleanup crew and the wonderful volunteers from Keep Middletown Beautiful. New truck and vehicle wraps for new vehicles will continue. \$75,000 in interchange improvements will improve the Gateway to our city.

I, along with our Police and Fire departments, value your safety and security in the City of Middletown. Our Fire Department will continue the First Emergency First operational profile and work towards at least fifteen firefighters on duty per day. Fire will also explore the possibilities of combining our neighboring City of Monroe's fire dispatch services with the City of Middletown police and fire dispatch services. Police will strive to reduce crime and calls for service, while working with city departments to address crime, housing, and quality of life issues in specific targeted neighborhoods. MPD will continue the use of task force strategies to address crime hotspots throughout the City. We will continue to enforce the Chronic Nuisance Abatement, adopted in July 2015. Chronic nuisance properties are a financial burden to our City due to the calls for service for nuisance activities that occur repeatedly on these properties, while also presenting health, safety and welfare concerns to the City. These nuisance properties have a negative impact upon the quality of life, safety, and health of the neighborhoods in which these properties are located. Our Police and Fire Departments will also continue to work together in 2017 addressing the Heroin Epidemic that has affected our Country, State and City.

All of the factors included in this letter have an impact on the 2017 budget. Let's all work together to make the vision a reality as Middletown continues to thrive as a great place to live, work, and play, transitioning from our bright past to our brighter future!

Regards,



Doug Adkins

City Manager

FOUNDATION PRINCIPLES
FOR
THE MUNICIPAL CORPORATION OF
THE CITY OF MIDDLETOWN, OHIO

VISION
Middletown - A Better Place

MISSION

We will make Middletown a special place to live, work and visit by providing, in an efficient and responsible manner, a broad range of public services, which foster a safe, healthy and prosperous community. We are committed to achieving our vision in collaboration with our citizens.

VALUES

As we work toward the accomplishment of our mission, the following values will help guide our action and lead us to success:

INTEGRITY

Integrity promotes trust; trust promotes success. We will be truthful, honest and fair as we strive for the highest standards of performance in the work place.

SERVICE

Our product is service; our customers are our friends and neighbors in the Middletown Community. We will take personal responsibility for resolving problems. We will strive to do more than is expected.

PEOPLE

People are at the heart and purpose of everything we do. We will listen to and consider the ideas and concerns of our citizens and our colleagues. We will treat all people with respect and dignity.

FISCAL ACCOUNTABILITY

We are stewards of a high trust. The money we use to provide public services will be spent responsibly and effectively.

COLLABORATION

We must collaborate and think win-win. In today's world, more can be accomplished through cooperation than competition. We must have teams and partners to become the best. We must be problem solvers.

FINANCIAL POLICIES AND GOALS

BENEFITS OF ESTABLISHED FINANCIAL POLICIES

- Adds to credibility and public confidence. Shows City's commitment to fiscal integrity.
- Directs attention to total financial condition of the City.
- Avoids short run solutions to financial emergencies.
- Gives continuity to handling of the City's financial affairs. Outlasts Management and Councils.

FINANCIAL REPORTING POLICIES

GOAL: To meet the Ohio Revised Code deadline of July 15th for adoption of the annual Tax Budget.

ACTION: Adoption of annual Tax Budget by the end of June each year enables the City to easily meet the July 15th deadline required by the Ohio Revised Code.

GOAL: To submit a Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for the Certificate of achievement for Excellence in Financial Reporting review.

ACTION: Completion of the City's financial statements and annual audit by June 30th each year makes possible the submittal of the City's CAFR. The City has achieved this prestigious recognition each year since 1986.

GOAL: To submit City's annual operating and capital budgets document to the GFOA for Distinguished Budget Presentation Award Review.

ACTION: After Council deliberation of the City Manager's budget and a public hearing on the resulting document, an annual budget is presented for adoption prior to December 31 each year. A formal Appropriations Budget Document is published and submitted to GFOA prior to March 31 of the following year.

REVENUE POLICIES

GOAL: To work toward stabilizing year-end carryover cash balances by reducing the need to depend upon carryover balances to balance each year's budget.

ACTIONS: The City will estimate its annual revenues by an objective, analytical process.

The five-year revenue forecast will be constantly updated as situations change.

The City will establish all user charges and fees at a level related to the cost of providing services.

Operating revenues in the Water Fund and Sewer Fund will be maintained at levels sufficient to maintain debt coverage requirements. Water and sewer rates will be reviewed every two years.

The City Airport Fund will maximize its use of FAA grants.

The City Transit Fund will rely on the Federal and State Governments for a minimum of two-thirds of its annual funding.

FINANCIAL POLICIES AND GOALS

The City Solid Waste Disposal Fund charges will cover contractor refuse pickup charges and any debt service issued to finance the City landfill.

RESERVE POLICIES

GOAL: To maintain sufficient reserves in each fund to allow the City to avoid emergency employee reductions in force and abrupt service charge increases.

ACTIONS: The City will maintain a minimum of 15% of its annual General Fund expenditures as a contingency reserve in its General Fund.

The City will maintain a contingency reserve in its Employee Benefits Fund sufficient to cover claims incurred, but not yet reported.

The City's equipment reserve fund shall maintain a balance sufficient to provide for the timely replacement of City equipment according to the equipment replacement plan.

All other City funds will carry specified contingency reserves specified in the City's five-year Financial Plan.

BUDGETARY POLICIES

GOAL: To provide for stabilization of the budget.

ACTIONS: Current expenditures will be paid for with current revenues.

Each budget will provide for adequate maintenance and replacement of capital plant and equipment.

Each year, the City will update its five-year revenue/expenditure projection for all major operating, capital, and debt service funds.

Each month, Management and City Council will be given a summary report of revenues and expenses to date versus budget.

The total of expenditures in the General fund for all personnel related costs will be kept below 80% of the total budget.

The budget for all funds will meet the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

FINANCIAL POLICIES AND GOALS

EXPENDITURE POLICIES

GOAL: To use internal accounting controls to ensure that appropriations are not overspent.

ACTION: Prior to the issuance of purchase orders, corresponding amounts of appropriations are reserved by the use of encumbrances for later payment to assure that appropriations are not overspent. Unused and unencumbered appropriations lapse at the end of each fiscal (calendar) year.

EXPENDITURE/EXPENSE POLICIES

GOAL: To obtain the highest quality of materials and supplies at the most advantageous price for the City.

ACTIONS: The City utilizes a centralized procurement function through the Purchasing Division of the Finance Department.

State of Ohio laws governing purchasing procedures for cities are followed.

Where formal bidding procedures are not required, the City encourages competition through means of an informal bidding process.

CAPITAL IMPROVEMENTS POLICIES

GOAL: To assure the safety and usefulness of the City's capital assets including its infrastructure.

ACTIONS: All capital improvements will be made in accordance with the City's capital improvements plan.

The City's five-year capital improvements plan will be updated annually.

The City will project its equipment replacement needs for the next five years, and will update this projection annually.

The City will aggressively seek state and federal funds that are available for all capital improvements.

The City will maintain its capital assets at a level adequate to protect them and to minimize maintenance costs.

INVESTMENT/CASH MANAGEMENT

The City Administration has developed a written investment policy that establishes clear responsibility for and limitations on the City's investment of public funds. The primary objective of the policy is the preservation of capital and the protection of investment principal.

The City Treasurer manages City investments. The City Finance Director reviews the investments each quarter. The City Treasurer and the City Finance Director review or revise the City investment policy annually.

Investments in derivatives are not allowed.

FINANCIAL POLICIES AND GOALS

The types of investments authorized under the City's policy are:

- Certificates of deposit of banks located in Middletown
- Obligations of the United States Government
- Star Ohio, the State Treasurer's Asset Reserve Investment Pool
- Obligations of the City of Middletown
- No load money market funds that are restricted to investing only in direct obligations of the United States Government

The City's investments at December 31, 2015 are summarized as follows:

	Fair Value	Average Maturity
	Years	
US Treasury Bills	\$10,318,290	0.27
US Treasury Notes	399,640	0.79
Star Ohio	2,938,184	n/a
US Money Market Funds	<u>\$10,276,655</u>	n/a
	<u>\$23,932,769</u>	

CASH MANAGEMENT PRACTICES

City funds are invested as quickly and efficiently as possible. At the same time, cash balances are maintained as long as possible to maximize interest income. Among cash management/investment practices used by the city are:

- All funds are deposited to City bank accounts within 24 hours of receipt.
- City income tax withholding payments are collected in a bank lockbox and are deposited the same day as they are received.
- City checks are drawn on a controlled disbursement account. Checks clearing against this account are presented for payment before 10:00 A.M. each business day. The City Treasurer transfers all money not needed to pay the checks being presented to the City's Star Ohio account each day for immediate investment.
- The City is using the services of five bank trust departments to invest over \$30 million of City funds that are not immediately needed to cover City obligations. The investments at these banks are allowed to go out for as long as five years to maximize yield.

FINANCIAL POLICIES AND GOALS

DEBT POLICY

The City of Middletown's debt policy to maintain the general obligation and self-sustaining debt at a reasonable level is as follows:

- Long-term borrowing will be confined to capital improvement projects, and the City will never use long-term debt for current operations.
- Short-term borrowing (one year or less) will be used only in connection with capital improvements that will be funded, upon project completion, with bonds.
- Where possible, the City will use special assessment or other self-supporting debt. All water, sewer, and solid waste debt issues will be self-supporting. Tax money will not be used to support these Enterprise Funds debt obligations.
- The City will not exceed its legal debt limit.

DEBT INSTRUMENTS

The City of Middletown's outstanding debt consists of the following types of debt financing instruments available under Ohio State Law.

General Obligation Bonds and Notes

General obligation bonds and notes are backed by the full faith and credit of the City. Debt service is provided by income tax, property tax, or service charges on behalf of Enterprise Fund general obligation debt. General obligation notes are issued for up to twelve months maturity while general obligation bonds are issued for three, five, ten, or twenty years, depending upon the project being financed. Voted approval for the issuance of general obligation notes and bonds is not required until legal debt limits are reached (see debt limits section).

Special Assessment General Obligation Bonds

Special assessment general obligations bonds are also backed by the full faith and credit of the City. Debt service is provided by special assessments paid by property owners on whose behalf the City has issued the bonds. Even if assessments are not paid, the City remains liable for the payment of principal and interest on special assessment bonds. However, the County sells the properties with delinquent assessments at tax sale and the City receives the proceeds of the sale to satisfy the delinquent assessments due.

CURRENT OBLIGATIONS

At December 31, 2016, the City of Middletown bonded and unbonded debt consisted of:

General Obligation Bonds/Notes (Governmental Funds)	\$23,915,909
General Obligation Bonds/Notes/Lease (Proprietary Funds)	<u>10,662,233</u>
Total	\$34,578,142

Moody's Investors Service, a national bond rating Service Company, rates the City of Middletown's bond issues. Moody's conducted the City's most recent bond rating review in July 2013 and maintained

FINANCIAL POLICIES AND GOALS

Middletown's rating of Aa3 (upper medium grade bonds.) Existing debt levels have an impact on the operating budget. For 2017, \$1.3 million income tax revenue will be transferred to the General Obligation Bond Retirement Fund and \$1.1 million of tax increment financing revenues are budgeted.

DEBT ADMINISTRATION - STATUTORY LIMITATIONS

Ohio State law provides that a municipality's total outstanding debt principal shall not exceed 10.5% of the City's total assessed valuation. State law further provides that a City's total outstanding unvoted debt principal shall not exceed 5.5% of its total assessed valuation. Self-supporting debt such as general obligation bonds to be retired with Enterprise Fund revenues, special assessment debt, Ohio Water Development Authority loans, and Ohio Public Works Commission loans are exempted from this limitation.

At December 31, 2016, the City's compliance with the 10.5% and the 5.5% limitation statutes were as follows:

Total Assessed Valuation	\$660,203,890
(a) 10.5% Limit	\$ 69,321,408
Total Amount of City Debt subject to the 10.5% limit	<u>(17,282,842)</u>
Amount Available Within the 10.5% Limit	<u>\$ 52,038,566</u>
(b) 5.5% Limit	\$ 36,211,644
Total Amount of City Debt subject to the 5.5% limit	<u>(17,282,842)</u>
Amount Available Within the 5.5% Limit	<u>\$ 18,928,802</u>

There are no immediate plans for additional general obligation debt in the governmental funds, although there is a balance of \$19.5 million of unvoted debt limit capacity. However, we do plan to issue debt for special assessment capital projects. Property owners will be assessed for the cost of these projects.

The debt table below illustrates the total, exempt, and debt subject to limitations based on the total amount of assessed property valuations for the city of Middletown.

	ALL DEBT	EXEMPT	SUBJECT TO LIMIT
General Obligation Bonds	\$ 21,502,071	\$ 6,353,372	\$ 15,148,700
Special Assessment Bonds	\$ 1,519,000	\$ 1,519,000	\$ -
Police & Fire Pension Accrued Liability	\$ 894,838		\$ 894,838
Enterprise General Obligation Bonds	\$ 10,502,927	\$ 9,422,928	\$ 1,079,998
Capital Leases (Water/Sewer Meters)	\$ 159,306		\$ 159,306
Notes			\$
Total Debt	<u>\$ 34,578,142</u>	<u>\$ 17,295,300</u>	<u>\$ 17,282,842</u>

2016 GOALS and OBJECTIVES UPDATE

City Manager Goals:

1. Continue to expand communications to the public & region:

Continue with the City Manager Blog

RESULT: The Blog continues to be well received, resulting in communication with the City Manager and the public on issues and sometimes simply identifying and forwarding requests for services such as plowing, chronic nuisance items, etc.

Expand Social Media avenue

RESULT: This is an ongoing process which to date has been well received, resulting in benefits to City and the citizens.

Continue interaction with Boards and Commissions

RESULT: Better communication between boards and the City, and the work being accomplished.

Assist Economic Development with Communications/ Public Relations

RESULT: City Manager working with Economic Development Director in establishing goals and direction for the public relations coordinator which has resulted in a streamline process in addressing the press and City news.

Begin quarterly public meetings

Hold a “Coffee with the City Manager” event twice in 2016

“Happy Hour with the City Manager” to be held twice in 2016

RESULT: The City Manager tweaked these plans by attending various public meetings with police and addressing club meetings throughout the year.

2. Continue to Develop Quality of Life events during 2016

RESULT: The City Manager continues to meet and partner with community groups to establish and improve programming, resulting in a bigger and better Independence Day celebration, and a baseball program for youth, improved facilities for various athletic programs, a Kyle Schwarber event for the citizens and various events to bring more people downtown.

3. Utilize Civic Development Fund for a Connectivity/Bike path plan for the City

RESULT: The plan is moving forward at a slower pace than anticipated, although is considered a critical part of the Downtown Middletown master plan draft and is on the radar of surrounding areas.

2016 GOALS and OBJECTIVES UPDATE

City Manager, (continued)

4. Connect with local realtors and conduct a Housing Study of needed changes in our housing stock
 - Include the public in those discussions

RESULT: The housing study is in draft form.
5. Utilize Civic Development Fund to work with retail recruitment professionals to bring business to Middletown

RESULT: We contracted to work with Buxton prior to hiring the Economic Development Director, who is now changing direction to work with another firm for citywide development.
6. “Transform Middletown” Crew - Develop a community oriented crew whose sole purpose is to improve the look of Middletown

RESULT: Developed a community oriented crew whose sole purpose was to improve the look of Middletown. The program was deemed very successful and is budgeted to continue in 2017.
7. Middletown Moving Forward Visioning Process - Continue work with Community Building Institute and Middletown Moving Forward to finish the public visioning process

RESULT: We continue to work with Community Building Institute and Middletown Moving Forward to finish the public visioning process, which is in draft form and is in the process of being forwarded to civic groups for review and comments.
8. Continue Restructuring of Public Safety –
 - Address alternative staffing in Fire
 - Develop the Community Paramedicine Concept

RESULT: This project has resulted in alternative staffing Fire using the First Emergency First Operational Profile and accepting the SAFER grant to enable hiring 12 Firefighter EMT positions to enable at least 15 Firefighters on duty per day.
9. Continue Long Range Planning: 2017
 - Create a new Master Plan for the City

RESULT: We continue in 2017 to create a new Master Plan for the City which will include the Downtown Middletown, Inc. Plan and the Housing Study which are in draft form and will be adopted by mid-year 2017.
10. Add Parks and Recreation Department back to the budget

RESULT: \$25,000 was budgeted for recreation and the plan is to add Parks and Recreation back into the budget when it can be sustainably afforded.

2016 GOALS and OBJECTIVES UPDATE

Community Revitalization:

1. Expand code enforcement program with two additional code inspectors
RESULT: Accomplished.
2. Develop abatement program – additional \$150K for abatement in 2016
RESULT: Accomplished.
3. Coordinate with police to heavily enforce the most troubled neighborhoods
RESULT: This is an ongoing collaboration with the Middletown Police Department to enforce the Chronic Nuisance Abatement.
4. Continue demolition of blighted structures using available funds
RESULT: We are continuing to demolish blighted property in town and have grant funding ready in 2017 to remove both commercial and residential eyesores to improve property values, keep the public safe, and improve the City's overall appearance.
5. Develop a vacant lot program utilizing the land bank where feasible
RESULT: This is ongoing.
6. Continue demolition efforts in targeted neighborhoods in coordination with police
RESULT: Demolition efforts are ongoing and will continue into 2017.
7. Continue \$25,000 funding for recreation in 2016
RESULT: Accomplished.

Department of Finance:

1. Implement new state tax rules and guidelines for income tax
RESULT: Created new income tax ordinance to comply with new state tax rules and guidelines.
2. Implement new software for income tax.
RESULT: Implementation of Innovative Software Services, Incorporated tax software took place in July of 2016 giving the income tax department the tools to better serve taxpayers and do their job more efficiently. An example of improved efficiency is the automation of tracking resident/taxpayer contact through the software.

2016 GOALS and OBJECTIVES UPDATE

Department of Finance, (continued)

3. Additional Information Technician added to Information Systems to assist with new software implementation in tax, future implementation in public safety, and increased web presence communications needs
RESULT: Accomplished.

Department of Law:

1. Start succession planning for eventual retirement of Law Director
RESULT: This is ongoing. The Law Department continues to cross train and familiarize all staff with the Law Director's day to day duties. The Law Department has also taken a major role in providing employee training. The Employee Development Academy is designed to provide leadership and supervisory training to employees who are moving into or have shown the potential to move into supervisory positions. Advanced Orientation Academy provides a two day introductory course orientation to new employees upon their arrival to the City. The Administrative/Clerical Academy is designed to provide a "whole city" look at procedures and policies for administrative/clerical employees, during a six day course. Lunch and Learn are hour long programs presented during the lunch hour to focus on issues affecting the workplace, such as stress, financial issues, etc.
2. Train all legal staff on Civil issues, City Council meetings, Union Negotiations, HR issues
RESULT: This is ongoing. Job classification and salary structure is an ongoing function of any organization to look at its job and salary structure. In conjunction with the Finance Department, the Law Department has taken a significant role in this process. Several jobs were reclassified in 2016. This involved searching comparable cities and jobs, which was done by our Personnel Division. Salary structure is being reviewed for future revision.
3. Develop a Pool of Legal Talent for Future Needs
RESULT: This is ongoing.

Human Resources:

1. Improve the Position Classification Plan to accurately reflect position descriptions, classifications, and the resulting performance appraisals and salary systems
RESULT: Salary study completed and implemented. Position descriptions review is ongoing, Performance appraisal system currently being reviewed.
2. Expand HR training opportunities with assistance from full time Human Resources clerk
RESULT: Training addressed below.

2016 GOALS and OBJECTIVES UPDATE

Human Resources, (continued)

3. Implement a comprehensive staff development program to include customer service training, a leadership institute and basic supervisor training
RESULT: Continued Employee Development Program and Advanced Orientation, implemented Clerical Administration Academy, completed full day of customer service training.
4. Maintain a quality city personnel program that is responsive to management and employee needs
RESULT: This is ongoing.

Economic Development:

1. Retention visits to businesses - visit, document sales force, and complete 100 visits
RESULT: Eighty-two visits in 2016.
2. Coordinate with Downtown Middletown Inc. to create a downtown development plan
RESULT: Downtown Master Plan is now complete and City Council has draft copies of the plan.
3. Promote a cooperative environment that supports workforce development through proactive programs that are business led and demand driven
RESULT: This is ongoing.
4. Site Development:

Certified sites: move forward to complete certification efforts

Contact developers to explore development partnerships for certified sites

Facilitate buildup of Greentree Industrial Park land

Master plan a site layout for hospital 80 acres and North Pointe 20 acres

Begin marketing of STM/Wrenn property

RESULT: There were forty-six JobsOhio and REDI site searches completed in 2016. We were able to provide a response to eleven of the searches, and one site visit in Middletown resulted. That is a 23.9% response rate.
5. Downtown Development

Target key sites for redevelopment and coordinate

2016 GOALS and OBJECTIVES UPDATE

Economic Development, (continued)

Work with organizations involved with downtown concerns to facilitate the development of the general downtown

Work with downtown property owners to increase occupation of available spaces

Work with Metro-Parks, Convention and Visitor's Bureaus and others to support recreation and visitor activities to increase amenities

RESULT: The Downtown Master Plan was one of the most significant tasks in 2016. It is now complete and City Council has draft copies of the plan. Once Council adopts the plan, either all or in part, City staff will begin looking at ways to implement the various items in the plan.

6. Airport

Manage the Capital Improvement Plan to promote and support increased development as outlined in the airport strategic outlay plan

Continue to streamline airport operations to increase net receipts and increase number of users

Complete the airport Standard Operating Procedures documents

Complete a long term maintenance plan for airport facilities

RESULT: Received \$1.1 million ODOT grant to repave the taxiways, ramps and aprons (all pavement except the runway) which will begin in April 2017. Single largest grant issued by ODOT in 2016, within the new ODOT Airport Maintenance Funding Program. Work on the project will begin in spring 2017. Received the approval for a new Master Plan for the airport (\$400,000 Federal Grant) to replace the 2003 Plan and ALP and embracing the 2012 Strategic Plan that focused the airport on Industrial aviation, Commercial aviation, Recreational aviation and endorsing the outreach supporting the Community Involvement and Workforce Development roles of the airport. Recorded all-time highs in fuel sales and visiting aircraft. We remain at full capacity of the commercial and community hangers. A \$12 million wind tunnel project has been proposed at the airport.

Planning/Zoning:**1. Coordinate with public works/engineering to create a downtown transportation plan**

RESULT: Working now on beginning the Master Plan update process. The Transportation plan will be a component of this plan that will be addressed in 2017.

2016 GOALS and OBJECTIVES UPDATE

Planning/Zoning, (continued)

2. Implement the new zoning ordinance with updated plan
RESULT: Planning and Zoning staff has finished the review of the final draft of the new zoning ordinance, The ordinance is now with the City's Law Department and outside legal counsel that is finalizing the review process to ensure validity.
3. Split current Planning Director position into two positions - a Senior Planner and a Zoning Administrator
RESULT: A City Planner was hired in January 2016 and a Zoning Administrator in February 2016.
4. Review future areas of focus; particularly land banking and public works
RESULT: Continuing to review areas of focus and looking at different options as needed.

Public Works Department:

1. Continue replacement program for older LED traffic signals & signal heads at 20 intersections
RESULT: LED's were placed at twelve intersections.
2. Improve construction processes to deliver project completion in a timely manner
RESULT: Ongoing- Engineering staff obtained ODOT certification to administer federally funded grant projects.
3. Continue to build on the Geographic Information System
RESULT: Accomplished.
4. Continue discussions with US EPA regarding implementation of a viable Long Term Control Plan
RESULT: This is ongoing.
5. Implement fully web-based bid advertising system
RESULT: This is ongoing.
6. Physical and video inspections of storm water piping system- repair or replace defective pipe
RESULT: Accomplished.

2016 GOALS and OBJECTIVES UPDATE

Public Works Department, (continued)

7. Reline manholes to prevent inflow of ground water and voids in pavement
RESULT: Accomplished- 20 manholes were relined in 2016.
8. Reduce storm water conveyed contaminants, solids and debris to Waste Water Treatment Plant
RESULT: This is ongoing.
9. Replace twelve inch spiral weld water main on Old Verity Parkway
RESULT: This project was completed in mid-2016. 5,640 feet of 12" spiral-welded steel water main located along South Verity Parkway and Oxford State Road was replaced. The Existing water main was constructed in the 1930's and is beyond its useful life. This water main provides service to the south Middletown area. The total project cost was \$1.145 million.
10. Replace water main on Central Ave from University to Central
RESULT: This project was completed in mid-2016.
11. Tie in twelve inch water main on Oxford State Road - from Breiel Blvd. to Ottawa Street
RESULT: This project is ongoing- project to be completed mid-2017.

Traffic/Streets

1. Increase the number of streets paved by the Street Department, our crews will do the mill and fill program, eliminating the need for an outside contractor and utilize Asphalt Zipper on streets, alleyways and/or parking lots
RESULT: Accomplished- Mill and fill patching is performed by the Street Division. In 2016, Tuty Avenue between Main Street and Verity Parkway was resurfaced by the Street Maintenance Division. The total project cost \$111,000.
2. Finish Central Avenue project
RESULT: Project completed in mid-2016.

Parks

1. Refurbish landscaped beds in the City and replant where necessary
RESULT: This is ongoing.
2. Monitor tree removal and replacement
RESULT: One Hundred Seventy-four trees were removed and sixty-seven new trees were planted in 2016.

2016 GOALS and OBJECTIVES UPDATE

Parks, (continued)

3. Qualify for Tree City USA for the 7th year

RESULT: Accomplished.

Public Safety, Division of Fire

1. Continue the First-Emergency-First Operational Profile

RESULT: Fire Operations are currently using the First-Emergency-First Operational Profile and continue to have an average response time of less than 6 minutes.

2. Work towards at least 15 firefighters on duty per day

RESULT: Currently operating at sixteen Firefighters on duty per day. This is due to the addition of the additional staff made possible by the Staffing for Adequate Fire and Emergency Response Grant from the Department of Homeland Security.

3. Reduce overtime cost by 50% from \$318,000+ to \$159,000

RESULT: The overtime costs have been drastically reduced in 2016 and should be able to achieve this goal, if not it should be close to the \$159,000.

4. Transfer Engine/Medic 85 to Headquarters Station 83

RESULT: This task was canceled when we determined that it would have too much of an adverse effect on fire and EMS coverage and adequate response time to the northeast quadrant of the City.

5. Explore use of part-time and/or 40-hour fire/EMS personnel

RESULT: Exploring the use of part-time and 40-hour a week fire and EMS personnel was dropped in favor of the new collective bargaining agreement which allows us to hire Firefighter/EMT's at a lower pay classification.

6. All promotions should be accomplished by the end of 2015 or early 2016

RESULT: This process is complete.

7. As firefighters retire we will use an alternative staffing model to replace those leaving while maintaining a minimum of 14 full time career personnel on duty each day

RESULT: Staffing goals have increased to sustain at least 15 Firefighters on duty per day.

2016 GOALS and OBJECTIVES UPDATE

Division of Fire, (continued)

8. Work on capital grants to start replacement of older equipment and relocation of fire stations with cost requirements by December 31, 2016

RESULT: We continue to work with FEMA and the Department of Homeland Security to receive an Assistance to Firefighters Grant for the replacement of aging SCBA equipment.

9. Implement an automatic aid agreement with Monroe

RESULT: We are still working with Monroe fire dispatch on implementing an Automatic Aid Agreement.

10. Explore combining Monroe Fire Dispatch with Middletown Police & Fire Dispatch

RESULT: The combining of Monroe fire dispatch and Middletown police and fire dispatch has been tabled at the current time. These discussions may continue at a later date.

11. Work with Atrium Medical Center and neighboring communities to develop a community paramedicine program

RESULT: We are continuing to investigate the implementation of a Community Paramedic Program.

12. Explore ways to reduce EMS and fire calls for service

RESULT: There has been a slight decrease in total calls for service in 2016 from 2015 totals.

13. Investigate the practicality of purchasing an alternative fire/ems apparatus to fit the First-Emergency-First operational model

RESULT: We continue to explore the purchase of fire and EMS apparatus and how it will fit into our operational response profile. No decisions have been made.

14. Develop a community event during National Fire Prevention Week similar to the Police Departments National Night Out

RESULT: We had limited events for National Fire Prevention Week that consisted of station tours, school and organization fire safety programs.

Public Safety, Division of Police

1. Add three Dispatchers in 2016 which will allow return of two desk police officers to patrol duties

RESULT: Accomplished.

2016 GOALS and OBJECTIVES UPDATE

Division of Police, (continued)

2. Add one Corrections Officer in 2016 to reduce overtime
RESULT: Did not accomplish due to budget changes.
3. Crime and Calls for Service Reduction: Continue to reduce Part I Crimes and calls for service
RESULT: Accomplished.
4. Work with other city departments to address crime, housing, and quality of life issues in specific targeted neighborhoods
RESULT: Accomplished.
5. Utilize the chronic nuisance ordinance to address rental property issues
RESULT: Started and accomplished.
6. Continue the use of task force strategies to address crime hotspots
RESULT: Accomplished.
7. Research the feasibility of body cameras
RESULT: Accomplished and decided not to purchase at this time.
8. Pursue a new Records Management System
RESULT: Did not accomplish but is being accomplished in 2017.
9. Look to install a kiosk in the Police Lobby
RESULT: Did not accomplish due to new software not being ready.
10. Address the jail issue that allows inmates to sabotage the City plumbing system
RESULT: Accomplished.
11. Investigate the purchase of an electronic housing chart in the Jail
RESULT: Did not accomplish.
12. Begin research into the impact of legalized use of marijuana on the Division of Police
RESULT: Ongoing study and research.

2017 GOALS and OBJECTIVES

City Manager Goals:

- Continue to expand communications to the public and region
 - Continue with the City Manager Blog
 - Expand Social Media activities
 - Continue interaction with Boards and Commissions
 - Assist Economic Development with Communications/ Public Relations
 - Begin quarterly public meetings
- Continue to Develop Quality of Life events during 2017
- Continue development of City for Long Term Sustainable Success
- Utilize Civic Development Fund for a Connectivity/Bike-Pedestrian path plan for the City
- Complete a Housing Study of needed changes in our housing stock
 - Include the public in those discussions
- Utilize Civic Development Fund to work with retail recruitment professionals to bring business to Middletown
- Continue the development of the “Transform Middletown” Crew – a crew whose sole purpose is to improve the look of Middletown
- Continue Long Range Planning: 2017
 - Create a new Master Plan for the City
 - Continued Response to the Heroin Epidemic
 - Long Term Housing Policy Considerations in light of the Conclusions of the Housing Study
 - Adoption of the 2016 Downtown Master Plan
 - Policy Implications of the 2017 City Wide Transportation Study
 - Priority and Funding of Recreation Activities in Future Budgets to promote healthy living choices, community engagement and youth development
 - Priority and Funding of Healthy Living Initiatives to address health, nutrition, financial literacy, food deserts, etc.
 - Consideration of an Equity and Empowerment Coordinator to look at city diversity, inclusion, unequal access to services, etc. in review of Master Plan objectives
 - Consider direct assistance to the school district on kindergarten readiness, graduation rates, etc.

2017 GOALS and OBJECTIVES

Community Revitalization:

- Continue to work with Police to reduce crime and drug use in troubled neighborhoods
- Continue to expand home ownership and job opportunities combined with improved quality of living by improving public facilities
- Continue partnerships with Butler County Regional Transit Authority to run the Middletown Transit system in the most cost effective manner possible
- Continue Community Revitalization Department membership and participation in Butler County Regional Transit Authority, Butler County Housing and Homeless Coalition, Butler County Homeowner Preservation Group, and OKI
- Expand nuisance and code enforcement measures throughout the City
- Continue to offer homeowners emergency repair assistance through People Working Cooperatively
- Utilize available grants to continue the demolition of vacant and blighted properties
- Implement the Land Bank to obtain problem properties
- Continue working with Police to enforce the Chronic Nuisance Ordinance
- Develop a Nuisance Abatement Plan to repair properties with code violations
- Make using volunteers for city wide projects a high priority

Department of Finance:

- Explore possible uses of Open Gov as a way to analyze, compare, and share financial data
- Popular Annual Financial Report- research for future goal to be accomplished in 2018
- Research for new software that would encompass all of our financial activities
- Continue the process for the “Distinguished Budget Award” and the “Certificate of Achievement for Excellence in Financial Reporting Award”
- Establish goals for each employee upon yearly review
- Implement strategy for collection of past due water and tax bills (this may include assistance from the Ohio Attorney General’s Office, based on research done in 2016)

Information Systems:

- Continue to provide timely technical support for all City staff twenty-four hours a day, seven days a week
- Develop custom applications to aid staff in daily operations
- Replace legacy applications and hardware systems
- Maintain and upgrade network infrastructure

2017 GOALS and OBJECTIVES

Information Systems, (continued)

- Maintain Geographical Information System data and provide mapping applications to support staff and public
- Upgrade E-Mail systems; the server currently in use is now end-of-life and no longer supported by current versions of Microsoft Office. The upgrade needs to occur before we can no longer obtain compatible software
- Upgrade telephone system; the current PBX that runs the telephone system has reached end-of-life status and needs the upgrading before replacement parts become unavailable. Upgrading the telephone system will provide staff with enhanced telecommunication tools to aid in productivity
- Upgrade Public Safety software; in 2016, Information Systems released a RFP to upgrade the current Police CAD, RMS, JMS, and Fire/Police mobile software. Upgrading this software is a lengthy process but will increase the productivity of Public Safety personnel
- Upgrade wireless infrastructure; this would provide data/voice services to staff located in remote locations, Information Systems will be installing a city-wide, high-speed wireless network to link locations. The long-term goal of this network is to provide connectivity and managing costs
- Upgrade Public Works software; the applications currently used by the Public Works Department have become aged and are beginning to cause issues with staff productivity. We will be working with Public Works staff to upgrade these systems to modern equivalents

Department of Law:

- Continue to provide legal services to other departments by providing legal advice and counsel for staff and City Council, including written opinions, on all legal issues before the City. Represent the City in all legal proceedings
- Provide counsel and advice for appointed boards and commissions by attending board and commission meetings as requested by the Department Head or City Manager, and to provide written and oral advice as needed
- Provide competent service as labor counsel concerning labor issues by serving as coordinator of negotiation teams and as chief negotiator, provide timely advice on labor issues, Review grievances with departments and City Manager's designee, handle labor arbitrations and train front-line supervisors on contracts
- Provide legal assistance in the acquisition, purchase or sale of real property. Review all agreements, documents of transfer, etc., for the sale or lease of real property. Provide legal services in annexation and appropriation proceedings. Review all loan, mortgage or accounting documents pertinent to a land transfer. Coordinate recordation of deeds, mortgages, etc., for the City
- Continue to serve as a clearinghouse for public record requests by coordinating cross department public record requests and ensuring that requests are responded to in a timely manner

2017 GOALS and OBJECTIVES

Human Resources:

- Maintain a quality City Personnel Program that is responsive to management and employee needs by responding to personnel needs upon request, providing effective and legitimate hiring and promotional processes, assuring employee status and records are properly maintained and assisting in administration of employee benefits and programs
- Improve the Position Classification Plan to accurately reflect position descriptions, classifications, and the resulting performance appraisals and salary systems by reviewing the current plan, revising and updating where necessary
- Implement a comprehensive staff development program to include customer service training, a leadership institute and basic supervisor training by setting up training programs, in-house when possible, for new employees and refresher courses for others

Economic Development:

Airport:

- Manage the Capital Improvement Plan to promote and support increased development as outlined in the airport strategic outlay plan
- Recruit at least one new business to offer services to users and the public
- Coordinate with staff to open new areas for development
- Work with airport consultant to refine target maintenance and repair organizations to expand airport operations
- Continue to streamline airport operations to increase net receipts and increase number of users
- Complete the Standard Operating Procedures documents
- Complete a long term maintenance plan for airport facilities

Workforce Development:

- Promote a cooperative environment that supports workforce development through proactive programs that are business led and demand driven.
- Engage business leaders to identify workforce needs
- Collaborate with State, County and local agencies to promote existing workforce development programs
- Engage with higher education assets in the region to support workforce development programs
- Work in partnership with The Chamber of Commerce on workforce readiness programs at the K-12 level

2017 GOALS and OBJECTIVES

Economic Development, (continued)

Retention visits:

- Visit, document in Sale Force, and complete 100 visits

Attraction:

- Respond to JobsOhio, REDO and other leads
- Retail Development based on Buxton study
- Develop pipeline of prospects

Site Development:

- Certified sites: move forward to complete certification efforts for at least one ownership team (SiteOhio)
- Contact developers to explore development partnerships for the certified sites
- Develop RFP to redevelop city-owned properties
- Facilitate build out of Greentree Industrial Park land
- Master Plan/ Market Study of Renaissance area (Montrose Group)
- Appraise former Reyton Inn
- MADE industrial land

Downtown Development:

- Target key sites for redevelopment and coordinate with developers/brokers/staff/others to start redevelopment efforts of those sites
- Work with organizations involved with downtown concerns to facilitate the development of the general downtown area- Coordinate with DMI to create a Downtown development plan
- Work with downtown property owners to increase occupation of available spaces
- As part of downtown development plan, develop action plan to support downtown residential redevelopment and new construction
- Coordinate with DMI to market riverfront, highlight downtown, provide marketing collateral to local and regional brokers for downtown sites, and to promote tourism

Infrastructure:

- Promote roadway development critical to business development including: Yankee Roadway extension, Hook Drive connection to airport, Union Road improvement, downtown landscape and streetscape enhancement

2017 GOALS and OBJECTIVES

Economic Development, (continued)

Financing:

- Continue to grow financing support tools for businesses including EB5, networking with banks and funders, supporting grant applications, and coordinating with SBDC
- Support MMF as the City's CIC in an effort to establish gap financing for projects

Regional Connections:

- Add connections relative to key cluster areas including aerospace, water resource development, advanced manufacturing, bioscience, paper and packaging, chemical industry, entrepreneurial support, international, tourism
- Foster regional relationships with REDI Cincinnati, the DDC, Warren and Butler Counties

Small Business Support:

- Work with SBDC to facilitate small business development
- Work with SBDC team to develop and deploy programs and seek additional "host" opportunities for the SBDC center partnership
- Work with SBDC to offer additional classroom opportunities for small businesses and entrepreneurs
- Develop a process to "welcome those who start businesses or open new facilities that includes permitting, marketing, and financing opportunities
- Develop resources to augment the communication process within the small business environmental to support growth and employment

Incentive management and database development:

- Complete the installation of the incentives management, projects, contacts, and communication modules with Salesforce
- Work with City schools to develop pre-approved incentives plan that can be offered to new and expanding companies
- Relationship development with regional finance authorities (Butler and Warren County, etc.)

Professional Development:

- Support staff development including attending professional development seminars and additional coursework
- Encourage regional relationship development through REDI Cincinnati, DDC and like organizations by staff participation

2017 GOALS and OBJECTIVES

Economic Development, (continued)

Communications: (Marketing / PR/Image Enhancement)

- Move Communications Intern to ED department
- City website refresh
- Review of Economic Development marketing materials and newsletter
- Social Media 2.0 plan for city events
- Best practices in community marketing recommendations
- Work with organizations supporting recreation and visitor activities to increase tourism as economic development

Planning/Zoning:

- Planning Director will continue membership in appropriate regional planning organizations
- Implement the new zoning ordinance which includes updated plans for: Downtown, Renaissance, Retail greyfields, Riverfront, Town Mall, Cincinnati Dayton Road, Airport, Industrial Parks, Yankee Road corridor
- Coordinate with public works and engineering to create a downtown transportation plan, including discussion of: Bicycle and pedestrian access, future traffic increases, one way/two way streets, tourism traffic control
- Interact with other staff to review future areas of focus: land banking and public works
- Continue to process planning and zoning requests

Public Works Department:

- Improve construction processes to deliver project completion in a timely manner
- Research and pursue all viable grant opportunities
- Continue to incorporate record drawings into the Geographic Information System
- Continue improvement of City Parks by painting and repairing the existing playground structures, benches, fences, picnic tables and all other structures in parks as necessary
- Work with Keep Middletown Beautiful to create and coordinate volunteer efforts in the Parks
- Continue tree trimming and removal program of Ash trees

2017 GOALS and OBJECTIVES

Public Works Department, (continued)

- Continue replacement program for older LED traffic signals, and signal heads at nine intersections
- Maintain intersection controls in operating order one-hundred percent of the time
- Update ten additional intersections with new control equipment to be compatible with new Centracrs central master system
- Increase the number of streets paved by the Streets Department
- Utilize Asphalt Zipper on streets, alleyways and parking lots
- Re-design and implement new plan for Gateway landscaping
- Qualify for Tree City USA for the ninth year
- Maintain approved OEPA wellfield pumping capacity by drilling new production well 20 at Water Treatment Plant
- Upsize water main on Yankee Road from Oxford State to Lafayette
- Promote Ohio EPA certification of all operators and improve the skills of the maintenance staff through additional training
- Reduce storm water conveyed contaminants, solids and debris to Waste Water Treatment Plant
- Continue discussions with US EPA regarding implementation of a viable Long Term Control Plan
- Evaluate and update Public Works job card system software
- Promote Ohio EPA certification of all Wastewater Treatment Plant operators and improve the skills of the maintenance staff through training at Butler Tech

Public Safety, Division of Fire

- Provide an appropriate response of personnel, apparatus and equipment to fires, medical emergencies and other hazardous situations
- Implement an automatic aid agreement with Monroe fire Department by December 31, 2017
- Reduce fire and EMS calls for service through education, false alarm fees, and appropriate dispatch triage by December 31, 2017
- Update the City of Middletown's Community Disaster Plan by March 31, 2017
- Continue cooperation with other key organizations and city staff on community response to heroin overdoses and reduce these incidents by 10% by December 31, 2017
- Increase Fire Department participation in staff project/task force/Boards/Commissions, etc., throughout 2017

2017 GOALS and OBJECTIVES

Division of Fire, (continued)

- Work with other city departments to establish the Middletown Division of Fire as an all-hazards fire & emergency response agency capable of handling all special operation situations by December 31, 2017
- Develop community events and activities for National Fire Prevention Week, October 8th through October 14th, 2017
- Work with the Middletown Fire & Police Dispatch Center to develop community events and activities during National 911 Tele Communicator Week, April 9th through April 15th, 2017
- Apply for capital grants for replacement of older equipment including air quality monitors and SCBA equipment
- Complete a five-year division strategic plan including a fire station location analysis by December 31, 2017
- Implement “Fire Manager” software program for shift scheduling, training, and equipment inventories by December 31, 2017

Public Safety, Division of Police

- Crime and Calls for Service Reduction: Continue to reduce Part I crimes and calls for service
- Maintain the safety of the motoring public
- Crime and Calls for Service Reduction: Continue to reduce Part I Crimes and calls for service
- Operate within our authorized budget
- Work with other city departments to address crime, housing, and quality of life issues in specific targeted neighborhoods
- Train personnel to improve job performance and learn new trends in Law Enforcement
- Utilize the Chronic Nuisance Ordinance to address crime hotspots
- Continue to research the feasibility of body cameras
- Implement and train in a new records management system
- Look to install a kiosk in the Police lobby

Section 2

BUDGET OVERVIEW

OVERVIEW OF THE 2017 BUDGET

INTRODUCTION

The City's annual budget process is governed by the City's Multi-Year Financial Plan. The Financial Plan is a financial forecast that is continually updated as situations and economic conditions change. The plan contains years of financial history as well as the future forecasts. The forecast covers anticipated revenues, personnel changes, and total estimated expenditures for the current year, plus projections for the next four years. Revenues are categorized by major category and by fund. Revenue projections are based on historical data, trend, and the current economic conditions such as employment data, average personal income, housing market, gross domestic product, and debt. Future personnel needs and total expenditures are forecast by fund, by department, and by division keeping in mind the current goals along with City Council's priorities. Current and long term goals and priorities are reviewed quarterly and posted on the City's website.

The Financial Plan serves multiple purposes. These purposes include, but are not limited to, providing the current and future financial status, alerts when changes must be made which allows for smoother transitions, as well as a guideline for budgeting and long term planning.

BUDGET PROCESS

The annual budgeting process for the City of Middletown begins with the preparation of the annual Tax Budget required by the State of Ohio. The estimated revenues and expenditures in the City's annual Tax Budget are the annual estimates developed in the City's Five-Year Financial Plan.

Under the laws of the State of Ohio, the total estimated revenues and cash balances for each city fund shown in the annual Tax Budget is the maximum amount that may be appropriated for each fund in the upcoming year. The City submits the Tax Budget to the Butler County Auditor after approval by City Council.

Soon after the annual Tax Budget is submitted, the Finance Department notifies each City Department that budget forms are ready. Each department is required to submit completed budget forms electronically to the Finance Department. The responses submitted by the departments list in detail, each division's personnel requirements and other costs. The total amount requested by each department/division must not exceed the total departmental/divisional cost established in the Five-Year Financial Plan, and the Tax Budget.

This process can be amended when changes in revenue sources are realized. Notification of changes is then submitted for approval and appropriations are revised.

OVERVIEW OF THE 2017 BUDGET

The City Manager and the Finance Department review the budget requests. After concurrence by the City Manager, the preliminary budget is prepared for detailed discussion with the City Council. The City Council completes its work in October, and the budget is presented to the City Council in November in the form of an appropriation resolution. The City Council passes the appropriation resolution, and the budget takes effect on January 1 of the New Year.

The following information outlines the major steps in the budgetary process:

<u>EVENT</u>	<u>DATES</u>	<u>PURPOSE</u>
Annual Tax Budget	Ohio Revised Code requires submission to County by July 20	Determine amount of property taxes to be levied Establishes total amount to be appropriated by fund for the ensuing year Provides data for determining the distribution of undivided local government fund revenues
Budget Packet	Distribution to Departments/Divisions during June/July	Provides a format for budget needs for the year
Return of completed Budget Packets and City Manager discussion with departments	First week of August	Provides detailed budget requests for each department/division
Presentation of preliminary Budget to City Council in open session	October	Allows elected officials to review the proposed budget and to make changes. Also allows for public input to proposed budget
Budget Amendments	Throughout the year as required	Revise as revenue sources are realized permitting an increase/decrease in appropriations as needed

OVERVIEW OF THE 2017 BUDGET

Amendments to the Budget

The Ohio Revised Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

Budget Basis

The City of Middletown budget is prepared on a cash basis with the exception of depreciation charges in the proprietary funds and debt payments in the governmental funds.

The cash budgeting basis differs from the City's annual audited year-end financial statements. The City's audited financial statements are prepared in accordance with GAAP. Governmental Funds use the modified accrual basis of accounting for the fund statements while the government-wide financial statements use the full accrual basis of accounting. Proprietary funds use the full accrual basis of accounting.

For planning and legislative purposes, the Termination Pay Fund, City Income Tax Fund and Public Safety Levy Fund are counted as separate funds in the budget. These funds are included with the General Fund under the GAAP financial statements.

The major differences between the budget basis and the GAAP basis are:

- i) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- ii) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- iii) Outstanding year-end encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).
- iv) Receipt and payment of year-end inter-fund loans are treated as other sources or uses (budget basis) rather than an increase or decrease in an asset or liability account (GAAP basis).

OVERVIEW OF THE 2017 BUDGET

Capital Improvement Budgets

The City of Middletown's capital improvements are budgeted according to the City's Five-Year Capital Improvements Plan approved each year by City Council. The first year of the plan becomes the budget.

General capital improvements are financed with special assessments, debt, local income tax, grants, and the City's annual one mill capital improvements property tax levy. Capital improvements for the City's large Enterprise Funds (i.e., Water, Sewer, Storm Water, and Solid Waste) are financed with a combination of service charges, grants, and self-supporting debt. The smaller Enterprise Funds (Airport, Transit) rely heavily upon grants and local income tax revenues to supplement their budgets.

Capital Expenditures

Capital expenditures are defined as non-routine construction projects to either replace or improve an existing structure, highway, or operating system. Capital expenditures are budgeted in the City's capital project funds.

Fund Balances

The City of Middletown budgets on a cash basis. Fund balances at the beginning of 2016 are the beginning of the year cash balances. The 2017 beginning cash balances are estimated, assuming that all of the expenditures budgeted for 2016 are spent. Fund balances at the end of 2017 are unencumbered cash balances. All actual and budgeted expenditures shown in the budget are on a cash basis.

Balanced Budget

The City of Middletown's 2017 budget for all funds meets the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

OVERVIEW OF THE 2017 BUDGET

FISCAL HISTORY

Reportedly, the Great Recession began December 1, 2007 and ended June 30, 2009. The causes and effects for this recession are many – high rising energy prices, overvalued mortgages, high unemployment, collapse of financial markets, and policy actions aimed at correcting a rise in inflation. During this time, the City had a significant decline in employment, income taxes, and property taxes.

In 2008, the Public Safety Levy, which increased the income tax by $\frac{1}{4}\%$, was passed by voters to help alleviate the budget woes for Public Safety. In 2009, the City received record low revenue for income taxes compared to the past ten years. It was then determined that measures had to be taken to keep the General Fund solvent while still meeting our priorities. A recommendation of reducing the cash balance from 25% (percentage of previous year expenditures) down to a floor of 15% was enacted to lessen the impact of the recession. The 2010 budget included over \$1.5 million in cuts and the lay-off of seven full time employees to provide a solid budgetary plan for the next three years.

In 2010, the State announced the worst recession since the 1930's. In response to the national economy woes, the state had gradually phased in business tax reductions and reforms to improve the state's competitiveness. Like the City, the largest revenue source, income tax, had plummeted 6.9% in 2009. In early 2011, the State announced that we would be receiving a significant reduction in State subsidies (intergovernmental revenue) in order to alleviate the State's budget deficit. In response to these revenue reductions, the City went back to the drawing board for more cuts. Personnel cuts were unavoidable and twenty-eight full time employees were cut from the 2012 budget as well as no cost of living adjustments for employees, cuts to employee health benefits, and reduction of equipment purchases.

Intergovernmental revenue was going to be reduced even further with the expiration of public safety grants for the General Fund. The City had two public safety grants, one for firefighters and one for patrol officers. Both grants expired in the last quarter of 2014. This reduced revenue stream along with the increasing personnel expenditures made it imperative that budget cuts had to be made again for the General Fund. In 2014 and 2015, forty full time equivalent positions were eliminated or laid off. Also, the Weatherwax Golf Course was sold in 2014, alleviating the transfer of funds from the General Fund to fund its operations.

Current Financial Environment

During 2017, finances appear to be on the upswing in Middletown with almost \$700 million in new investment projects nearing completion in 2016, and continuing into years 2017 and 2018. Income taxes are currently trending at the highest amounts in a decade.

OVERVIEW OF THE 2017 BUDGET

As of September 2016, the Ohio unemployment rate is down to 4.8%, with Butler County at 4.5%. New jobs are being added from the new and expanding businesses.

We are being cautiously optimistic with the 2017 budget. There are nine new full time personnel positions added in 2017 and the budget has increased 5.3% for the General Fund (not including transfers and loans). In the 2017 budget, loan repayments are scheduled to be paid back to the General Fund giving the General Fund a savings of 7.1% overall.

Increased capital improvements have triggered an increase in the water, sewer and storm water rates.

Current Financial Plan is as follows:

GENERAL FUND	2013	2014	2015	2016	2017	2018	2019
BEGINNING BALANCE: 1/1 Anticipated Carryover	\$6,950,716	\$5,592,731	\$7,654,759	\$4,157,062	\$4,645,718	\$4,650,230	\$5,062,519
				\$250,000	\$650,000	\$834,460	\$829,809
PROJECTED REVENUES							
PROPERTY TAXES	2,545,172	2,587,930	2,526,564	2,579,431	2,579,431	2,579,431	2,579,431
LICENSES & PERMITS	319,180	293,169	325,329	489,300	505,000	510,050	515,151
INTERGOVERNMENTAL	2,540,620	2,095,614	1,289,943	1,145,628	2,007,963	2,086,887	1,603,238
FINES & FORFEITURES	211,211	177,653	43,770	9,605	9,701	9,798	9,896
CHARGES FOR SERVICES	4,552,185	4,294,408	4,244,017	4,424,550	4,569,722	4,615,419	4,661,573
INTEREST INCOME	2,859	65,753	64,598	50,102	56,669	66,369	68,360
RENTALS AND LEASES	58,577	8,950	76,758	58,827	59,415	60,009	60,610
MISC. REVENUE	1,422,579	1,510,179	788,989	1,162,253	1,133,587	1,128,723	1,138,960
INCOME TAX & PS LEVY	14,483,517	14,888,061	15,792,899	15,802,000	16,386,000	16,269,000	16,229,000
TRANSFERS-IN (Safety Pensions)	2,082,000	3,016,605	1,767,091	2,835,954	2,391,071	2,427,007	2,427,198
TOTAL REVENUES	28,217,900	28,938,322	26,919,958	28,557,650	29,698,559	29,752,693	29,293,417
PROJECTED EXPENDITURES							
TOTAL PERSONAL SERVICES	22,550,848	21,639,575	20,841,367	22,121,672	23,497,509	23,792,850	23,772,539
CAPITAL OUTLAY	508,857	477,690	734,043	771,971	958,474	777,831	722,615
OTHER	6,516,180	4,759,029	8,842,245	5,425,351	5,888,064	5,604,183	5,323,974
TOTAL EXPENDITURES	29,575,885	26,876,294	30,417,655	28,318,994	30,344,047	30,174,864	29,819,128
ENDING BALANCE 12/31	\$5,592,731	\$7,654,759	\$4,157,062	\$4,645,718	\$4,650,230	\$5,062,519	\$4,536,808
		25.9%	15.5%	15.3%	16.4%	16.7%	15.0%

OVERVIEW OF THE 2017 BUDGET

MAJOR PROGRAMS AND FUNCTIONS

Public Safety - \$21.7 million

Approximately \$21.7 million, a \$1.1 million increase from the 2016 budget, is appropriated for public safety which includes police and fire protection. The General Fund which is supplemented by the Public Safety Levy Fund, supports the majority of the funding (\$21.4, including approximately \$862,500 from the Staffing for Adequate Fire and Emergency Response Grant). Special Revenue Funds also provide support to this function.

The Police Division's mission is to control crime and disorder, arrest and prosecute offenders, ensure the safety of the motoring public and to maintain public peace. In 2017 there will be an addition of one new Patrol Officer. The Law Enforcement Mandatory Drug Fine Fund will assist in funding special operation investigations and narcotic operations. The Enforcement/Education Fund will support overtime for traffic control issues, specifically driving under the influence. Funds are also budgeted for educational purposes. School and educational supplies for Safety Town will be purchased for elementary school children. Also overtime shifts are scheduled each month for educational programs, directed at DUI enforcement. Various educational programs will also be available at the "National Night Out" event.

In 2016, the Division of Fire was awarded the Staffing for Adequate Fire and Emergency Response Grant. This will add an additional 12 Firefighter EMT positions in late 2016 and early 2017. In July 2017 there will be an addition of three new Firefighter EMT positions added. These three new positions will not be funded by the Staffing for Adequate Fire and Emergency Response Grant. The Fire Division's mission is to protect life and property from fire and other hazards. Fire suppression, fire prevention, public education, fire cause determination, hazardous material response, and emergency medical services are measures taken to fulfill this mission. The EMS Fund supplements the Fire Division's budget to assist with training. Training is essential to maintain certifications required by local, state, and federal agencies. More than one-hundred hours are spent on training each year for fire and emergency medical services.

Community Environment - \$4.3 million

Community environment encompasses quality of life issues and values. Planning, building inspection, nuisance abatement, neighborhood stabilization, and community development are functions of community environment.

OVERVIEW OF THE 2017 BUDGET

The Nuisance Abatement Fund has the largest budget in the community environment activity due to grants for demolition of buildings on properties that are deemed unsafe or abandoned. The majority of each year's budget is for demolition costs which is budgeted at \$350,000 in 2016 and in 2017. The grant is a reimbursement grant, therefore, \$350,000 is budgeted in 2017 to repay the loan used for these demolition projections. In 2013, \$1.7 million was spent for demolition of properties which was funded by the Moving Ohio Forward state grant. Approximately \$893,000 was spent in 2014 for nuisance abatement and demolitions.

The Neighborhood Stabilization Program has a budget of \$420,000 in 2016 and \$420,000 in 2017. This program is funded by federal grants for demolition of properties that have been abandoned and deemed unsafe. The goal of this program is bring the neighborhoods back to its residents.

Community Development Act Programs and the HOME Program (down payment assistance) are also federal funded programs totaling \$1.1 million. These programs include code enforcement, property rehabilitation, and assistance for community based programs.

Community Development Personal Services has increased in 2017 due to the addition of one new personnel position of Animal Control Officer. This position is not funded by federal programs.

Building Inspection and services budget has been increased in 2017 due to the recent construction efforts in Middletown and the addition of one new personnel position of Field Inspector.

Capital Improvements - \$14.9 million

A total of \$14.9 million is budgeted for capital improvements and items associated with those capital improvements. The majority of the budgeted improvements are as follows:

- Enterprise Funds (Water, Sewer, Storm Water & Airport) budgeted \$7.4 million
- Capital Improvement Fund budgeted \$5.5 million
- Special Assessment Funds budgeted \$0.7 million
- Computer Replacement Fund budgeted \$0.6 million

OVERVIEW OF THE 2017 BUDGET

The Special Assessment Funds include the projects: Main Street Improvements, Central Avenue Sidewalk, Curb and Gutter program, and the 2017 Sidewalk, Curb and Gutter. Property owners, the beneficiaries of these projects, are assessed for the cost of these projects.

The Capital Improvements Fund budgeted \$5.5 million. Street improvements is the main focus of this budget and approximately \$5.4 million will be spent on streets including acquisition of right-of-way property, paving, and replacing traffic signals. Enterprise Funds will aid in the funding for paving streets. Consolidation of the replacement and/or major repairs of water, sewer and storm systems along with street resurfacing on our thoroughfare and residential streets enables the city to use funds from other sources, thus stretching our dollars. This fund receives federal and/or state grants and property taxes.

The Airport Fund has a budget of \$1.3 million for upgrades and modifications that are now being reviewed by the FAA for 2017.

Enterprise capital budgets include:

Water - \$2.7 million for water related improvements funded by the Water Fund (water charges).

Sewer - \$2.3 million for sewer related improvements funded by the Sewer Fund (sewer charges).

Storm Water - \$1.1 million for storm water system improvements funded by the Storm Water Fund (storm water charges).

The Computer Replacement Fund is starting the process of upgrading and/or replacing software. In 2017 there will be upgrades to various central computer applications as needed. Upcoming replacements include Police, Jail, Utility Billing and others. There will also be replacements of aging computers, printers and mobile computers as needed.

The Economic Development Bond Service Fund was added in 2015 for economic development projects. In 2015, a supplemental appropriation of \$1.5 million was appropriated, after the sale of bonds, for the new AK Steel Research and Development building project. The 2016 budget included \$400,000 for additional services for the new AK Steel site. This project is to be completed in late 2016. AK Steel is the largest employer for the City of Middletown.

Internal Service - \$9.2 million

Municipal Garage has a \$3.1 million budget with \$.9 million budgeted for purchase of vehicles and equipment. Purchase of vehicles is 36.7% higher than 2016 due to the need to replace vehicles that meet the 2015 criteria for replacement. Major expenditures of this budget include vehicle liability insurance, fuel, and equipment repair parts. Staff includes 5 auto mechanics, 1 inventory clerk, and 1 garage superintendent. This division maintains all equipment and vehicles and charges each user department for this service.

OVERVIEW OF THE 2017 BUDGET

Employee Benefits Fund has a \$6.1 million budget for employee health care. Health care is self-funded and each department who uses this service contributes to this fund. This budget increased 5.8% for 2017.

General Government - \$7.6 million

General government activities include administration, economic development, finance, law, information systems (computer network), engineering and other costs that are not associated with any one activity such as insurance and utility bills. This function is budgeted at \$7.6 million for 2017 (includes \$5.8 million from the General Fund).

Leisure - \$1 million

Leisure activities include park maintenance, recreation and the community center with a total budget of \$1 million in the General Fund with the majority of funds being used for park maintenance (\$0.8 million).

Court - \$2.2 million

The Municipal Court has a total budget of \$2.2 million for 2017. The Municipal Court has jurisdiction in civil and misdemeanor criminal cases and preliminary hearings for felony cases. It is anticipated that approximately 20,000 traffic, criminal and civil cases will be filed, docketed, tried and determined by this court in 2017. The majority of the revenue is derived from fines with support from the state which provides for six funds: Municipal Court, Court Computerization, Court Special Projects, IDIAM, Indigent Driver Alcohol Treatment, and Probation (all Special Revenue Funds). These funds also allow the court to provide alcohol monitoring devices, treatment programs, computer updates, and allows security measures to be updated.

Public Health - \$0.5 million

The Middletown Department of Health budgeted \$.5 million for 2017. A new personnel position, Secretary III, will be added in 2017 to assist with growing administrative tasks. This department inspects and licenses restaurants and other food handling facilities as well as inspection of public buildings. Other functions include community health assessment and disease control, maintain vital statistics, register and certify all records of birth and death for the City. Revenues sources include vital statistic charges, license & program fees, small grants, and is supplemented by General Fund subsidies.

OVERVIEW OF THE 2017 BUDGET

Streets - \$4 million

Approximately \$4.0 million is budgeted for operating expenditures for street lighting and street maintenance. Street maintenance includes traffic control, snow & ice control, right-of-ways, and grounds upkeep. Street lighting includes all traffic signals and street lights. This fund receives license fees and gas tax revenue from the State and is supplemented by General Fund subsidies. This does not include the street capital projects in the Capital Improvement Fund.

Other - \$20.8 million

This category encompasses the Enterprise Funds (business-type funds). Utility bill charges support the Sewer, Solid Waste, Storm Water, Water, and Wellfield funds. The Transit and Airport funds are supported by other sources.

- Airport - \$0.4 million for operation of the City Airport facilities and is funded by hangar leases and General Fund subsidies.
- Transit - \$1.9 million for the public transit system operations and is funded by grants with General Fund subsidies.
- Sewer Fund - \$7.3 million for maintenance of the City's sewer system including the Wastewater Treatment Plant.
- Solid Waste - \$3.3 million is budget with the majority to a contractor, Rumpke, for refuse pick up and disposal.
- Storm Water - \$1.1 million for maintenance of the City's storm water system.
- Water Fund - \$6.3 million for maintenance of the City's water system including the Water Treatment Plant.
- Wellfield Protection Fund - \$0.5 million for maintenance and monitoring of the City's well field.

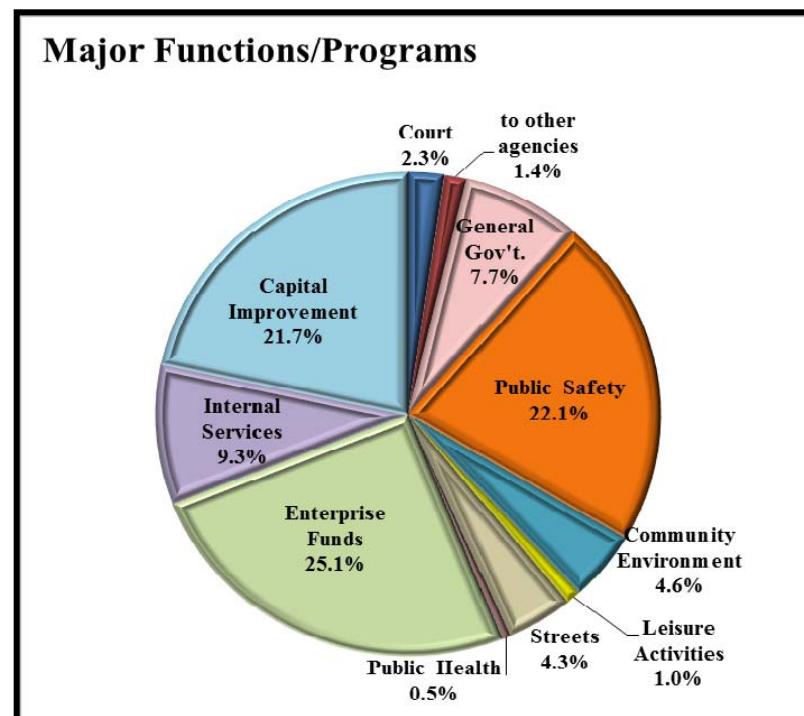


Figure 2.1 Percentage of budget by major function/ program

To Other Agencies - \$1.4 million

Property taxes collected but designated to other agencies such as the Senior Citizens Center and local school districts.

BUDGETARY FUNDS

GOVERNMENTAL FUNDS		
GENERAL FUND *		
SPECIAL REVENUE FUNDS		
City Income Tax *		
Public Safety Levy		
Auto & Gas Tax		
Conservancy		
Health & Environment		
EMS		
UDAG		
Municipal Court Computerization		
Law Enforcement Trust		
Mandatory Drug Fine		
Probation Services		
Termination Pay Fund		
Indigent Driver Alcohol Treatment		
Enforcement/Education		
Civic Development		
Municipal Court		
Police Grants		
Court IDIAM		
Court Special Projects		
Sunset Pool**		
Nuisance Abatement		
Senior Citizens Levy		
PROPRIETARY FUNDS		
ENTERPRISE FUNDS		
Water		
Storm Water		
Sanitary Sewer		
Airport		
INTERNAL SERVICE FUNDS		
Transit System		
Wellfield Protection		
Solid Waste Disposal		
CAPITAL PROJECT FUNDS		
Capital Improvements		
Acquisition for Parks**		
East End Improvements**		
Downtown Improvements		
Airport Improvements		
Water Capital Reserve		
Storm Water Capital Reserve		
Sewer Capital Reserve		
Computer Replacement		
Property Development		
Economic Development Bond Service		
SPECIAL ASSESSMENT FUNDS		
Main Street Improvements		
Central Ave. Sidewalk, Curb, & Gutter		
2017 Sidewalk Curb, & Gutter		
COUNCIL APPROPRIATES EXPENDITURES FOR ALL FUNDS		
* DENOTES MAJOR FUND		
** NO BUDGET FOR 2017		

FUND CLASSIFICATIONS

For budgetary purposes, most funds for the City of Middletown are categorized into two types of classifications, Governmental and Proprietary.

Governmental Funds

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Trust Funds, Federal Grant Funds and Special Assessment Funds are Governmental Funds. Governmental Funds are used to account for tax supported activities. The major governmental funds for the City of Middletown are the General Fund and the City Income Tax Fund.

Proprietary Funds

There are two types of proprietary funds, enterprise funds and internal service funds. Proprietary funds are used to account for the business-type activities of the City. The City of Middletown provides water, well field protection, sewer, storm water, and refuse collection services to its customers and charges fees to cover the costs of these operations. The Middletown transit system and the City airport are financed with fees. Internal service funds are used to report activities within the government that are centralized for efficiency in separate funds in order to provide supplies and services to other City programs and activities. No proprietary funds are classified as major funds for the City of Middletown.

Major Funds

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. There are two major funds in the 2017 budget that meet these criteria, the General Fund and the Income Tax Fund. These major funds constitute 42.8% of the total revenue and 42.6% of the total expenditures, not including other uses and sources, for all funds.

FUND STRUCTURE

The City budget is divided into units known as funds for accounting purposes. The City accounts for its activities using many individual funds. For budgeting purposes, we have divided the funds into types: General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Special Assessment Funds, Enterprise Funds, Internal Service Funds, Trust Funds, and Federal Grant Funds.

The General Fund is the City's largest fund and is classified as a major fund. This fund supports most of the City's basic governmental activities such as Police, Fire, Finance, Law, Park Maintenance, Engineering, City Council, City Manager's Office, Economic Development, and Planning. Major revenue sources for the General Fund are income taxes, property taxes, charges for services, intergovernmental revenue along with fines and forfeitures, interest from investments, and licenses and permits.

The Special Revenue Funds account for the revenue and expenditures that are legally restricted for specific purposes other than special assessments, expendable trusts, or major capital projects. Examples of Special Revenue Funds are: Municipal Court, Auto & Gas Tax, Health & Environment, Public Safety Levy, and the City Income Tax Funds.

Debt Service Funds account for the resources and payments of principal and interest for general long-term debt. Tax improvement districts called TIF's are also included in this category. The largest debt fund is the General Obligation Bond Retirement Fund.

The Capital Improvement Funds account for financial resources designated for the construction or acquisition of major capital facilities and projects. The largest funds include the Capital Improvement Fund for general capital projects, the Water Capital Reserve Fund for water related projects, the Storm Water Capital Reserve Fund for storm water projects, the Sewer Capital Reserve Fund for sewer related projects, and the Airport Capital Improvement Fund for airport projects.

There are three Special Assessment Funds in the 2017 budget. Special Assessment Funds are funds used to account for the financing of public improvements by assessments levied against the properties that benefit from the slated improvements.

When the City charges customers for the services it provides with the intention that the charges will fully cover the cost of the services, these activities are reported in Enterprise Funds. The Water Fund and the Sewer Fund are the largest enterprise funds.

FUND STRUCTURE

Internal Service Funds are activities within the government that are centralized for efficiency in order to provide supplies and services to the other City programs and activities. The City has two internal service funds, the Municipal Garage and the Employee Benefits Fund (employee health insurance).

The Police Relief and Pension Fund and the Fire Relief and Pension Fund are the City's two Trust Funds. These funds account for the pension benefits of the Police and Fire Divisions.

There is one Agency fund. The Joint Economic Development District (JEDD) fund handles tax collections for businesses located in a defined geographic area inside Liberty Township. Liberty Township, Mason, and Middletown receive a portion of these income tax revenues. Since this is an agency fund, no further mention of this fund is made in this budget. The revenue the City of Middletown receives from this JEDD agreement is included in the revenue section of the Property Development Fund which is a Special Revenue Fund.

The Federal Grant Funds account for federal government grants designated for specific purposes. These funds are related to housing and community development activities. The Housing Assistance Fund, formerly the largest federal grant fund of \$9+ million annually, was transferred to the counties in late 2014.

2017 SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2017	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2017	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
100	<u>General Fund</u>	\$4,395,718	29,698,559	30,344,047	\$3,750,230	24.55%	24.64%
<u>Special Revenue Funds</u>							
230	City Income Tax	\$62,225	22,096,698	22,087,991	\$70,932	18.27%	17.94%
200	Public Safety Levy	\$133,129	3,156,694	3,142,000	\$147,823	2.61%	2.55%
210	Auto & Gas Tax Fund	\$999,951	2,867,978	3,332,761	\$535,168	2.37%	2.71%
215	Conservancy Fund	\$7,582	125,700	132,500	\$782	0.10%	0.11%
228	Health & Environment Fund	\$47,591	454,486	494,516	\$7,561	0.38%	0.40%
229	EMS Fund	\$38,459	0	31,347	\$7,112	0.00%	0.03%
238	UDAG (Urban Development Action Grant) Fund	\$162,645	2,352	50,000	\$114,997	0.00%	0.04%
240	Municipal Court Computerization Fund	\$50,560	75,000	125,000	\$560	0.06%	0.10%
242	Law Enforcement Trust Fund	\$60,839	20,000	20,000	\$60,839	0.02%	0.02%
243	Law Enforcement Mandatory Drug Fine	\$187,533	80,000	80,000	\$187,533	0.07%	0.06%
245	Probation Services Fund	\$235,705	125,000	149,331	\$211,374	0.10%	0.12%
246	Termination Pay Fund	\$234,869	500,000	734,000	\$869	0.41%	0.60%
247	Indigent Driver Alcohol/Treatment	\$32,746	20,000	25,000	\$27,746	0.02%	0.02%
248	Enforcement/Education Fund	\$42,746	4,200	37,150	\$9,796	0.00%	0.03%
249	Civic Development Fund	\$294,732	324,667	427,500	\$191,899	0.27%	0.35%
250	Municipal Court Fund	\$245,314	1,685,902	1,740,917	\$190,299	1.39%	1.41%
251	Police Grant Fund	\$155,811	99,420	148,060	\$107,171	0.08%	0.12%
252	Court IDIAM Fund	\$35,877	10,000	40,000	\$5,877	0.01%	0.03%
253	Court Special Projects Fund	\$235,757	150,000	150,000	\$235,757	0.12%	0.12%
260	Nuisance Abatement Fund	\$796,355	700,000	1,137,000	\$359,355	0.58%	0.92%
262	Senior Citizens Levy Fund	\$0	715,000	715,000	\$0	0.59%	0.58%
Total Special Revenue Funds		\$4,060,426	33,213,097	34,800,073	\$2,473,450	27.46%	28.26%
<u>Debt Service Funds</u>							
305	General Obligation Bond Retirement	\$182,920	2,096,921	2,180,477	\$99,364	1.73%	1.77%
325	Special Assessment Bond Retirement	\$448,798	292,000	301,866	\$438,932	0.24%	0.25%
340	East End/Towne Blvd. TIF	\$178,784	320,370	422,764	\$76,390	0.26%	0.34%
345	Downtown Tax Increment Financing	\$8,330	10,500	10,100	\$8,730	0.01%	0.01%
350	Aeronca Tax Increment Financing	\$5,591	0	36	\$5,555	0.00%	0.00%
355	Airport/Riverfront Tax Incr Financing	\$7,399	1,000	35	\$8,364	0.00%	0.00%

2017 SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2017	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2017	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
<u>Debt Service Funds (continued)</u>							
360	Miller Rd North Tax Increment Financing	\$86,392	8,825	240	\$94,977	0.01%	0.00%
370	Towne Mall/Hospital Tax Incr Financing	\$100,507	500,000	548,220	\$52,287	0.41%	0.45%
371	Renaissance North Tax Increment Financing	\$61,598	141,488	181,500	\$21,586	0.12%	0.15%
372	Renaissance South Tax Increment Financing	\$161,586	103,767	185,600	\$79,753	0.09%	0.15%
375	Greentree Industrial Park Tax Increment Financing	\$288,452	77,724	20	\$366,156	0.06%	0.00%
376	Made Industrial Park Tax Increment Financing	\$1,576	0	20	\$1,556	0.00%	0.00%
377	South Yankee Rd Tax Increment Financing	\$23,226	202	20	\$23,408	0.00%	0.00%
Total Debt Service Funds		\$1,555,159	3,552,797	3,830,898	\$1,277,058	2.94%	3.11%
<u>Capital Projects Funds</u>							
220	Capital Improvements Fund	\$1,600,061	5,524,302	5,460,000	\$1,664,363	4.57%	4.43%
481	Downtown Improvements	\$327,146	87,600	404,116	\$10,630	0.07%	0.33%
485	Economic Development Bond Service Fund	\$65,263	155,668	184,116	\$36,815	0.13%	0.15%
492	Airport Improvements Fund	\$394,823	1,225,000	1,300,000	\$319,823	1.01%	1.06%
494	Water Capital Reserve Fund	\$384,636	2,932,221	2,690,021	\$626,836	2.42%	2.18%
415	Storm Water Capital Reserve Fund	\$516,010	1,089,931	1,125,000	\$480,941	0.90%	0.91%
495	Sanitary Sewer Capital Reserve Fund	\$1,276,284	2,415,509	2,270,021	\$1,421,772	2.00%	1.84%
498	Computer Replacement Fund	\$1,620,960	341,670	550,000	\$1,412,630	0.28%	0.45%
499	Property Development Fund	\$267,014	123,195	217,382	\$172,827	0.10%	0.18%
Total Capital Projects Funds		\$6,452,197	13,895,096	14,200,656	\$6,146,637	11.49%	11.53%
<u>Enterprise Funds</u>							
510	Water Fund	\$1,453,810	8,717,913	9,113,074	\$1,058,649	7.21%	7.40%
515	Storm Water Fund	\$227,342	2,076,014	2,211,771	\$91,586	1.72%	1.80%
520	Sewer Fund	\$2,532,246	9,720,881	8,599,570	\$3,653,557	8.04%	6.98%
525	Airport Fund	\$84,765	431,243	416,663	\$99,345	0.36%	0.34%
530	Transit System Fund	\$71,035	1,884,999	1,949,884	\$6,150	1.56%	1.58%

2017 SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2017	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2017	% of Total Budgeted Revenues	% of Total Budgeted Expenditures
<u>Enterprise Funds (continued)</u>							
546	Wellfield Protection Fund	\$1,569,878	275,703	500,236	\$1,345,345	0.23%	0.41%
555	Solid Waste Disposal Fund	\$357,633	3,244,210	3,315,948	\$285,895	2.68%	2.69%
	Total Enterprise Funds	\$6,296,709	26,350,963	26,107,146	\$6,540,527	21.78%	21.20%
<u>Internal Service Fund</u>							
605	Municipal Garage Fund	\$5,970,268	3,617,100	3,133,787	\$6,453,581	2.99%	2.54%
661	Employee Benefits Fund	\$114,117	6,009,787	6,123,589	\$314	4.97%	4.97%
	Total Internal Service Funds	\$6,084,385	9,626,887	9,257,376	\$6,453,895	7.96%	7.52%
<u>Trust Funds</u>							
725	Police Pension Fund	\$144,072	1,147,865	1,092,205	\$199,732	0.95%	0.89%
726	Fire Pension Fund	\$305,869	1,368,865	1,307,688	\$367,046	1.13%	1.06%
	Total Trust Funds	\$449,941	2,516,730	2,399,893	\$566,778	2.08%	1.95%
<u>Federal Grant Funds</u>							
254	Home Program Fund	\$27,425	290,000	290,000	\$27,425	0.24%	0.24%
429	Community Development Act 1974 Fund	\$376,555	807,500	807,500	\$376,555	0.67%	0.66%
736	Community Development Escrow Fund	\$675,260	65,750	2,500	\$738,510	0.05%	0.00%
258	Neighborhood Stabilization Program	\$250,529	420,000	420,000	\$250,529	0.35%	0.34%
	Total Federal Grant Funds	\$1,329,769	1,583,250	1,520,000	\$1,393,019	1.31%	1.23%
<u>Special Assessments</u>							
876	Main Street Improvements	\$147,341	\$26,659	\$174,000	\$0	0.02%	0.14%
880	Central Ave. Sidewalk, Curb & Gutter Project Fund	-\$527	202,135	201,608	\$0	0.17%	0.16%
885	2017 Sidewalk, Curb & Gutter	\$0	300,000	300,000	\$0	0.25%	0.24%
	Total Special Assessments	\$146,814	528,794	675,608	\$0	0.44%	0.55%
GRAND TOTAL - ALL FUNDS		\$30,771,118	120,966,173	123,135,697	\$28,601,594	100.00%	100.00%

Note: Middletown City Council appropriates expenditures for all City funds.

MATRIX BY FUND CLASSIFICATION

MAJOR GOVERNMENTAL FUND

	GENERAL FUND								
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget
BALANCE: JAN 1	\$8,034,483	\$7,340,133	\$7,244,297	\$6,476,504	\$6,950,716	\$5,592,731	\$7,654,759	\$4,157,062	\$4,395,718
REVENUES:									
Charges for Services	4,062,728	4,032,886	4,249,904	4,350,245	4,552,185	4,294,408	4,244,017	4,424,550	4,569,722
Fines and Forfeitures	61,212	208,660	172,544	210,958	211,211	177,653	43,770	9,605	9,701
Income Taxes									
Interest Income	347,314	201,161	114,308	97,345	2,859	65,753	64,598	50,102	56,669
Intergovernmental	4,058,866	3,982,108	3,594,394	2,425,839	2,540,620	2,095,614	1,289,943	1,145,628	2,007,963
Licenses and Permits	187,774	203,795	224,286	296,201	319,180	293,169	325,329	489,300	505,000
Miscellaneous	689,090	688,825	761,371	787,368	759,270	748,491	682,017	850,253	698,467
Other Taxes									
Property Taxes	3,373,201	3,418,236	3,014,614	2,660,424	2,545,172	2,587,930	2,526,564	2,579,431	2,579,431
Reimbursements	306,175	411,979	419,607	370,219	663,307	502,339	106,971	312,000	315,120
Rentals & Leases	48,437	58,370	63,176	60,238	58,577	8,950	76,758	58,827	59,415
TOTAL REVENUES	13,134,797	13,206,020	12,614,204	11,258,837	11,652,381	10,774,307	9,359,967	9,919,696	10,801,488
OTHER SOURCES/USES:									
Transfers In	15,205,465	15,446,785	16,411,023	17,357,653	16,565,517	17,904,666	17,559,990	18,637,954	18,897,071
Transfers Out	(59,400)	(198,000)	(99,000)	(99,000)	(969,000)	(2,009,411)	(1,000,000)		(355,668)
Loans to/from Other Funds	(329,000)	(128,000)	(669,000)	(271,359)	(718,547)	2,268,760			350,000
Proceeds from Debt									
TOTAL OTHER SOURCES/USES	14,817,065	15,120,785	15,643,023	16,987,294	14,877,970	18,164,015	16,559,990	18,637,954	18,891,403
EXPENDITURES:									
Personal Services	22,737,109	23,001,211	23,435,633	22,472,415	22,550,848	21,639,575	20,841,367	22,121,672	23,497,509
Contractual Services	4,526,855	4,490,905	4,543,930	4,385,924	4,369,946	4,363,231	4,368,938	5,399,388	5,338,722
Commodities	369,781	340,961	387,581	434,408	458,687	395,798	477,806	517,845	543,674
Capital Outlays	1,012,467	589,564	657,876	479,172	508,855	477,690	734,043	771,971	958,474
Loans							2,995,500	(491,882)	
Debt Service									
TOTAL EXPENDITURES	28,646,212	28,422,641	29,025,020	27,771,919	27,888,336	26,876,294	29,417,654	28,318,994	30,338,379
BALANCE DEC. 31	\$7,340,133	\$7,244,297	\$6,476,504	\$6,950,716	\$5,592,731	\$7,654,759	\$4,157,062	\$4,395,718	\$3,750,230

MATRIX BY FUND CLASSIFICATION

MAJOR GOVERNMENTAL FUND

	INCOME TAX FUND								
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget
BALANCE: JAN 1	\$555,760	\$49,330	\$26,042	\$24,445	\$24,681	\$31,246	\$33,835	\$119,709	\$62,225
REVENUES:									
Charges for Services									
Fines and Forfeitures									
Income Taxes	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	20,560,181	21,571,744	21,711,663	22,096,698
Interest Income									
Intergovernmental									
Licenses and Permits									
Miscellaneous									
Other Taxes									
Property Taxes									
Reimbursements									
Rentals & Leases									
TOTAL REVENUES	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	20,560,181	21,571,744	21,711,663	22,096,698
OTHER SOURCES/USES:									
Transfers In									
Transfers Out	(18,666,071)	(19,359,572)	(19,770,086)	(19,140,688)	(19,359,018)	(19,918,629)	(20,895,932)	(21,060,932)	(21,369,694)
Loans to/from Other Funds									
Proceeds from Debt									
TOTAL OTHER SOURCES/USES	(18,666,071)	(19,359,572)	(19,770,086)	(19,140,688)	(19,359,018)	(19,918,629)	(20,895,932)	(21,060,932)	(21,369,694)
EXPENDITURES:									
Personal Services	484,810	475,100	468,485	465,449	489,870	490,442	454,580	556,610	565,177
Contractual Services	72,336	62,221	56,021	50,769	89,962	143,207	131,729	147,605	149,120
Commodities	3,426	1,981	2,863	2,837	3,019	5,314	3,630	4,000	4,000
Capital Outlays					839				
Loans									
Debt Service									
TOTAL EXPENDITURES	560,572	539,302	527,369	519,055	583,690	638,963	589,939	708,215	718,297
BALANCE DEC. 31	\$49,330	\$26,042	\$24,445	\$24,681	\$31,246	\$33,835	\$119,709	\$62,225	\$70,932

MATRIX BY FUND CLASSIFICATION

TOTAL OF MAJOR GOVERNMENTAL FUNDS

	GENERAL FUND + INCOME TAX FUND								
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget
BALANCE: JAN 1	\$8,590,243	\$7,389,463	\$7,270,339	\$6,500,949	\$6,975,397	\$5,623,977	\$7,688,594	\$4,276,771	\$4,457,943
REVENUES:									
Charges for Services	4,062,728	4,032,886	4,249,904	4,350,245	4,552,185	4,294,408	4,244,017	4,424,550	4,569,722
Fines and Forfeitures	61,212	208,660	172,544	210,958	211,211	177,653	43,770	9,605	9,701
Income Taxes	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	20,560,180	21,571,744	21,711,663	22,096,698
Interest Income	347,314	201,161	114,308	97,345	2,859	65,753	64,598	50,102	56,669
Intergovernmental	4,058,866	3,982,108	3,594,394	2,425,839	2,540,620	2,095,614	1,289,943	1,145,628	2,007,963
Licenses and Permits	187,774	203,795	224,286	296,201	319,180	293,169	325,329	489,300	505,000
Miscellaneous	689,090	688,825	761,371	787,368	759,270	748,491	682,019	850,253	698,467
Other Taxes									
Property Taxes	3,373,201	3,418,236	3,014,614	2,660,424	2,545,172	2,587,930	2,526,564	2,579,431	2,579,431
Reimbursements	306,175	411,979	419,607	370,219	663,307	502,339	106,971	312,000	315,120
Rentals & Leases	48,437	58,370	63,176	60,238	58,577	8,950	76,758	58,827	59,415
TOTAL REVENUES	31,855,010	33,081,606	32,910,062	30,918,816	31,601,654	31,334,487	30,931,713	31,631,359	32,898,186
OTHER SOURCES/USES:									
Transfers In	15,205,465	15,446,785	16,411,023	17,357,653	16,565,517	17,904,666	17,559,990	18,637,954	18,897,071
Transfers Out	(18,725,471)	(19,557,572)	(19,869,086)	(19,239,688)	(20,328,018)	(21,928,040)	(21,895,932)	(21,060,932)	(21,725,362)
Loans to/from Other Funds	(329,000)	(128,000)	(669,000)	(271,359)	(718,547)	2,268,760			350,000
Proceeds from Debt									
TOTAL OTHER SOURCES/USES	(3,849,006)	(4,238,787)	(4,127,063)	(2,153,394)	(4,481,048)	(1,754,614)	(4,335,942)	(2,422,978)	(2,478,291)
EXPENDITURES:									
Personal Services	23,221,919	23,476,311	23,904,118	22,937,864	23,040,718	22,130,016	21,295,948	22,678,282	24,062,686
Contractual Services	4,599,191	4,553,126	4,599,951	4,436,693	4,459,908	4,506,438	4,500,668	5,546,993	5,487,842
Commodities	373,207	342,942	390,444	437,245	461,706	401,112	481,435	521,845	547,674
Capital Outlays	1,012,467	589,564	657,876	479,172	509,694	477,690	734,043	771,971	958,474
Loans							2,995,500	(491,882)	
Debt Service									
TOTAL EXPENDITURES	29,206,784	28,961,943	29,552,389	28,290,974	28,472,026	27,515,256	30,007,594	29,027,209	31,056,676
BALANCE DEC. 31	\$7,389,463	\$7,270,339	\$6,500,949	\$6,975,397	\$5,623,977	\$7,688,594	\$4,276,771	\$4,457,943	\$3,821,162

MATRIX BY FUND CLASSIFICATION

	NON MAJOR GOVERNMENTAL FUNDS								
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget
BALANCE: JAN 1	\$24,839,328	\$21,226,296	\$25,813,870	\$19,647,816	\$18,504,528	\$15,678,310	\$14,646,761	\$20,042,424	\$13,932,081
REVENUES:									
Charges for Services	238,775	355,534	344,797	311,249	435,517	338,441	605,971	1,228,863	1,524,649
Fines and Forfeitures	1,611,192	1,899,782	1,697,180	1,726,046	1,714,915	1,725,020	1,644,029	1,870,477	1,840,102
Income Taxes									
Interest Income	286,853	170,564	103,728	79,301	(970)	9,352	101,043	31,983	43,806
Intergovernmental	18,563,303	18,626,943	18,233,069	16,559,281	14,472,577	12,689,376	5,776,218	10,960,311	10,966,064
Licenses and Permits									
Miscellaneous	1,172,169	1,048,904	1,556,861	1,060,558	934,987	2,216,746	9,044,127	2,785,502	2,102,396
Other Taxes	1,039,540	980,632	1,315,628	1,456,760	1,323,443	272,522	317,374	218,301	324,667
Property Taxes	1,263,975	1,151,681	1,143,151	1,033,108	1,743,094	1,724,991	2,301,771	1,917,654	1,914,354
Reimbursements	405,544	113,778	172,495	331,065	255,333	76,259	431,645	12,000	
Rentals & Leases	289,313	290,136	405,146	561,625	537,208	533,028	78,616	746,412	739,971
TOTAL REVENUES	24,870,664	24,637,954	24,972,055	23,118,993	21,416,104	19,585,735	20,300,794	19,771,503	19,456,009
OTHER SOURCES/USES:									
Transfers In	10,880,706	10,337,702	11,083,260	12,234,258	14,288,494	12,717,350	13,508,579	13,818,198	13,533,921
Transfers Out	(5,291,119)	(4,464,619)	(5,646,547)	(6,839,416)	(5,482,000)	(6,016,605)	(4,792,091)	(7,058,160)	(6,003,071)
Loans to/from Other Funds	231,000	9,012,648	355,000	(130,641)		(397,349)	2,245,500	331,218	1,000
Proceeds from Debt	8,597,668	158,908	2,393,543		2,056,916	1,100,715	35,589		202,135
TOTAL OTHER SOURCES/USES	14,418,255	15,044,639	8,185,256	5,264,201	10,863,410	7,404,111	10,997,577	7,091,256	7,733,985
EXPENDITURES:									
Personal Services	3,550,985	3,585,740	3,654,777	3,498,310	3,335,495	3,223,548	3,508,667	3,912,685	4,144,651
Contractual Services	15,512,623	17,414,329	15,703,550	13,781,093	15,915,335	11,602,238	4,559,754	5,719,235	5,677,658
Commodities	656,867	541,573	515,220	572,294	605,431	630,852	1,008,404	823,955	829,660
Capital Outlays	18,003,468	7,021,087	13,748,885	8,030,915	9,710,254	9,083,659	11,111,055	18,729,748	14,791,200
Loans	135,806	14,834	21,530						
Debt Service	5,042,203	6,517,455	5,679,403	3,643,870	5,539,217	3,202,448	5,407,117	3,787,479	3,892,897
TOTAL EXPENDITURES	42,901,952	35,095,019	39,323,365	29,526,482	35,105,732	27,742,745	25,594,997	32,973,102	29,336,066
BALANCE DEC. 31	\$21,226,296	\$25,813,870	\$19,647,816	\$18,504,528	\$15,678,310	\$14,925,411	\$20,350,135	\$13,932,081	\$11,786,009

MATRIX BY FUND CLASSIFICATION

	PROPRIETARY FUNDS								
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget
BALANCE: JAN 1	\$9,444,341	\$9,731,990	\$11,681,417	\$13,612,385	\$14,262,590	\$13,690,112	\$15,137,370	\$15,288,967	\$12,381,094
REVENUES:									
Charges for Services	24,189,558	24,664,428	25,868,379	26,505,655	26,473,328	26,484,945	26,260,175	27,160,433	30,051,795
Fines and Forfeitures	1,584	1,151							
Income Taxes									
Interest Income	163,804	116,853	83,192	90,742	2,362	11,520	106,071	61,015	100,766
Intergovernmental	758,835	2,596,388	1,969,693	1,441,713	1,621,334	1,349,664	1,449,591	2,899,598	1,663,399
Licenses and Permits									
Miscellaneous	3,057,737	3,657,900	3,671,155	3,718,443	3,469,255	4,334,450	3,078,490	4,063,870	3,586,890
Other Taxes									
Property Taxes									
Reimbursements	55,681	76,037	53,984	34,383	1,279	32,671	41,925		
Rentals & Leases	267,041	256,776	258,563	283,465	300,882	319,338	265,529	298,000	298,000
TOTAL REVENUES	28,494,240	31,369,533	31,904,966	32,074,401	31,868,440	32,532,588	31,201,781	34,482,916	35,700,850
OTHER SOURCES/USES:									
Transfers In	380,000	154,000	171,000	189,000	138,000	137,000	186,000	205,000	175,000
Transfers Out	(2,572,544)	(1,915,492)	(2,161,651)	(3,702,808)	(4,884,855)	(4,669,824)	(4,566,546)	(5,354,592)	(5,227,560)
Loans to/from Other Funds	118,000	151,000	346,000	403,000	371,411		750,000		102,000
Proceeds from Debt									
TOTAL OTHER SOURCES/USES	(2,074,544)	(1,610,492)	(1,644,651)	(3,110,808)	(4,375,444)	(4,532,824)	(3,630,546)	(5,149,592)	(4,950,560)
EXPENDITURES:									
Personal Services	6,515,864	6,664,576	6,707,400	6,434,916	6,582,896	6,056,607	6,085,208	6,989,592	7,102,238
Contractual Services	12,613,140	14,777,334	13,881,344	14,328,503	13,437,119	13,983,787	15,076,610	16,754,772	17,325,672
Commodities	2,297,623	2,478,010	2,571,344	2,641,400	2,687,951	2,492,467	2,048,852	2,646,589	2,756,083
Capital Outlays	2,089,260	1,284,760	2,563,748	2,300,593	2,767,364	1,372,831	1,957,975	3,602,200	1,493,697
Loans									
Debt Service	2,616,160	2,604,934	2,605,511	2,607,976	2,590,144	2,646,814	2,250,993	2,248,044	1,459,271
TOTAL EXPENDITURES	26,132,047	27,809,613	28,329,347	28,313,388	28,065,474	26,552,506	27,419,638	32,241,197	30,136,961
BALANCE DEC. 31	\$9,731,990	\$11,681,417	\$13,612,385	\$14,262,590	\$13,690,112	\$15,137,370	\$15,288,967	\$12,381,094	\$12,994,423

MATRIX BY FUND CLASSIFICATION

	TOTAL ALL FUNDS								
	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget
BALANCE: JAN 1	\$42,873,912	\$38,347,748	\$44,765,626	\$39,761,150	\$39,742,515	\$34,992,399	\$37,472,725	\$39,608,162	\$30,771,118
REVENUES:									
Charges for Services	28,491,061	29,052,848	30,463,080	31,167,149	31,461,030	31,117,794	31,110,163	32,813,846	36,146,166
Fines and Forfeitures	1,673,988	2,109,593	1,869,724	1,937,004	1,926,126	1,905,362	1,687,799	1,880,082	1,849,803
Income Taxes	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	20,560,181	21,571,744	21,711,663	22,096,698
Interest Income	797,971	488,578	301,228	267,388	4,251	32,999	271,712	143,100	201,241
Intergovernmental	23,381,004	25,205,439	23,797,156	20,426,833	18,634,531	16,134,654	8,515,752	15,005,537	14,637,426
Licenses and Permits	187,774	203,795	224,286	296,201	319,180	293,169	325,329	489,300	505,000
Miscellaneous	4,918,996	5,395,629	5,989,387	5,566,369	5,163,512	7,288,760	12,804,636	7,699,625	6,387,753
Other Taxes	1,039,540	980,632	1,315,628	1,456,760	1,323,443	272,522	317,374	218,301	324,667
Property Taxes	4,637,176	4,569,917	4,157,765	3,693,532	4,288,266	4,312,921	4,828,335	4,497,085	4,493,785
Reimbursements	767,400	601,794	646,086	735,667	919,919	611,269	580,541	324,000	315,120
Rentals & Leases	604,791	605,282	726,885	905,328	896,667	925,868	420,903	1,103,239	1,097,386
TOTAL REVENUES	85,219,914	89,089,093	89,787,083	86,112,210	84,886,198	83,455,499	82,434,288	85,885,778	88,055,045
OTHER SOURCES/USES:									
Transfers In	26,466,171	25,938,487	27,665,283	29,780,911	30,992,011	30,759,016	31,254,569	32,661,152	32,605,992
Transfers Out	(26,589,134)	(25,937,683)	(27,677,284)	(29,781,912)	(30,694,873)	(32,614,469)	(31,254,569)	(33,473,684)	(32,955,993)
Loans to/from Other Funds	20,000	9,035,648	32,000	1,000	(347,136)	1,871,411	2,995,500	331,218	453,000
Proceeds from Debt	8,597,668	158,908	2,393,543		2,056,916	1,100,715	35,589		202,135
TOTAL OTHER SOURCES/USES	8,494,705	9,195,360	2,413,542	(1)	2,006,918	1,116,673	3,031,089	(481,314)	305,134
EXPENDITURES:									
Personal Services	33,288,768	33,726,627	34,266,295	32,871,090	32,959,109	31,410,171	30,889,823	33,580,559	35,309,575
Contractual Services	32,724,954	36,744,789	34,184,845	32,546,289	33,812,362	30,092,463	24,137,032	28,021,000	28,491,172
Commodities	3,327,697	3,362,525	3,477,008	3,650,939	3,755,088	3,524,431	3,538,691	3,992,389	4,133,417
Capital Outlays	21,105,195	8,895,411	16,970,509	10,810,680	12,987,312	10,934,180	13,803,073	23,103,919	17,243,371
Loans	135,806	14,834	21,530				2,995,500	(491,882)	
Debt Service	7,658,363	9,122,389	8,284,914	6,251,846	8,129,361	5,849,262	7,658,110	6,035,523	5,352,168
TOTAL EXPENDITURES	98,240,783	91,866,575	97,205,101	86,130,844	91,643,232	81,810,507	83,022,229	94,241,508	90,529,703
BALANCE DEC. 31	\$38,347,748	\$44,765,626	\$39,761,150	\$39,742,515	\$34,992,399	\$37,754,064	\$39,915,873	\$30,771,118	\$28,601,594

COMBINED FUNDS - 2017 BUDGET

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$4,395,718	\$4,060,425	\$1,555,158	\$6,599,012	\$6,296,710	\$6,084,383	\$449,940	\$1,329,772	\$30,771,118	
REVENUES:										
CHARGES FOR SERVICES	4,569,722	254,388		1,270,261	24,149,008	5,902,787			36,146,166	41.0%
FINES & FORFEITURES	9,701	1,840,102							1,849,803	2.1%
INCOME TAXES	0	22,096,698							22,096,698	25.1%
INTEREST INCOME	56,669	22,161		20,895	54,331	46,435		750	201,241	0.2%
INTERGOVERNMENTAL	2,007,963	3,161,741		6,234,023	1,663,399		52,800	1,517,500	14,637,426	16.6%
LICENSES AND PERMITS	505,000								505,000	0.6%
MISCELLANEOUS	698,467	108,696	1,456,826	471,874	11,225	3,575,665		65,000	6,387,753	7.3%
OTHER TAXES		324,667							324,667	0.4%
PROPERTY TAXES	2,579,431	907,950		633,474			372,930		4,493,785	5.1%
REIMBURSEMENTS	315,120				298,000				315,120	0.4%
RENTALS AND LEASES	59,415		739,971						1,097,386	1.2%
TOTAL REVENUES	10,801,488	28,716,403	2,196,797	8,630,527	26,175,963	9,524,887	425,730	1,583,250	88,055,045	100%
OTHER SOURCES/USES:										
TRANSFERS IN	18,897,071	4,495,694	1,356,000	5,591,227	175,000		2,091,000		32,605,992	
TRANSFERS OUT	(355,668)	(24,981,694)			(5,227,560)		(2,391,071)		(32,955,993)	
PROCEEDS FROM DEBT				202,135					202,135	
LOANS TO OTHER FUNDS	350,000								350,000	
LOANS FROM OTHER FUNDS		1,000				102,000			103,000	
TOTAL OTHER SOURCES/USES	18,891,403	(20,485,000)	1,356,000	5,793,362	(5,052,560)	102,000	(300,071)		305,134	
EXPENDITURES:										
PERSONAL SERVICES	23,497,509	4,709,828			6,592,403	509,836			35,309,575	39.0%
CONTRACTUAL SERVICES	5,338,722	3,358,733	671,841	257,382	10,680,567	6,645,105	8,822	1,520,000	28,481,172	31.5%
COMMODITIES	543,674	833,660			1,587,033	1,169,050			4,133,417	4.6%
CAPITAL OUTLAY	958,474	916,158		13,875,042	560,312	933,385			17,243,371	19.0%
LOANS (REHABILITATION)									0.0%	
DEBT SERVICE			3,159,057	743,840	1,459,271				5,362,168	5.9%
TOTAL EXPENDITURES	30,338,379	9,818,379	3,830,898	14,876,264	20,879,586	9,257,376	8,822	1,520,000	90,529,703	100%
ENDING BALANCE DEC. 31	\$3,750,230	\$2,473,449	\$1,277,057	\$6,146,637	\$6,540,527	\$6,453,894	\$566,777	\$1,393,022	\$28,601,594	

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

OVERALL REVENUE

For reporting purposes, revenues are categorized into types of sources: charges for services; fines & forfeitures; income tax; interest; intergovernmental; licenses & permits; other taxes; property taxes; reimbursements; rentals & leases; and miscellaneous. Most of these revenue sources are budgeted with a 1% increase per year unless deemed otherwise. The largest revenue sources are **charges for services, income tax, and intergovernmental revenues**. Changes in these large revenue sources have an effect on the total budget. These three sources combined make up 82% of all revenue for the 2017 budget.

Revenue History- All Funds Combined

<i>2008 Actual</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Budget</i>
\$86,057,298	\$85,219,914	\$89,089,093	\$89,787,083	\$86,112,210	\$84,886,198	\$83,455,499	\$82,434,288	\$85,885,778	\$88,055,045
4.40%	-1.00%	4.50%	0.80%	-4.10%	-1.40%	-1.70%	-1.20%	4.20%	2.50%

Table 2.1 Revenue History of All Funds

The year 2008 had a revenue increase of \$3.6 million overall. Increased income tax receipts of \$1.5 million attributed to the passage of the one-half percent Public Safety Levy income tax and \$1.3 million in reimbursements were the major contributors for this increase.

In 2009, the City realized the recession with a decrease of \$837,000 in total revenue. Income tax receipts were at an all-time low over a ten year period (-\$1.4 million). Lower property tax revenue added to this decrease. However, additional intergovernmental revenues were received with a \$2.5 increase in Housing Assistance payments.

The year 2010 also had a large increase of \$3.9 million due to additional intergovernmental revenue (\$1.4M in ARRA Grants and \$1.2M for Neighborhood Stabilization Program) and a rise in income tax receipts (\$1.1 million).

In 2011, two major sources of revenues dropped - intergovernmental and property taxes. ARRA grants ceased, property valuations decreased, and the State announced further cuts to local governments. The City began preparing for the decreasing revenue by reducing expenditures for 2012.

The 2012 revenue decreased 4.1% due to cuts in intergovernmental revenues. Approximately \$1.1 million less intergovernmental revenue in the General Fund is due to State of Ohio cuts. The Federal Grant Funds received \$1.3 million less in 2012 for housing assistance payments and funding for the Neighborhood Stabilization Program. Income tax and property tax revenue also declined.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

In 2013, the decrease of \$1.2 million decrease was attributed to a decrease of intergovernmental revenue for capital projects. Most of this revenue is subject to reimbursements and some projects were put on hold and some are taking longer to accomplish due to various issues.

The 2014 revenue was \$1.4 million less than the 2013 actual revenue. The major contributor for this decrease is intergovernmental revenue. The Housing Assistance program, along with the grant funds, was transferred to the Counties in 2014. This grant averaged \$10 million a year as an intergovernmental revenue source.

The 2015 revenue was \$1 million less than the 2014 revenue. This was mainly due to a reduction of federal grants, specifically the Housing Assistance grant program that has been transferred to Butler and Warren Counties.

The 2016 budget is projected at \$86 million, \$3.5 million above 2015 actual revenue. The anticipated increase is primarily due to higher revenue in charges for services (\$0.6 million attributed to increased water and storm water rates), income taxes (\$0.2 million) and intergovernmental by \$6.5 million (\$4 million attributed to capital improvements paid by federal and state grants. An additional \$2 million from an FTA grant to purchase five new transit buses). Property tax revenue is estimated to decrease by \$0.3 million in 2016 due to Butler County decreasing the 2015 property valuations. The current delinquency rate for property taxes in Butler County is 5.9 %.

The 2017 revenue is projected at \$88 million. This is an increase of \$2.1 million over the 2016 budgeted revenue. In 2017 there is an increase of \$3.3 million in charges for services. This is primarily due to rate increases for water (\$0.6 million), storm water (\$0.1 million), sewer (\$1.3 million), and solid waste (\$0.3 million).

MAJOR REVENUE SOURCES:

Charges for services include a variety of fees and charges and generally comprise 36% to 40% of total revenue sources. In 2013, 37.1% of the total revenue was charges for services and 2014 yielded 37.3%. In 2015 the charges for services were 37.7% and the 2016 budget projection is 38.2% of total revenue sources. The 2017 budget for charges for services is 41.1%. Examples of charges for services are: administrative fees; EMS (ambulance fees); utility charges (water & sewer bills); and bus fares. The propriety funds and the General Fund are the largest receivers of charges for services.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Charges for Services- All Funds Combined

<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Budget</u>
\$27,937,056	\$28,491,061	\$29,052,848	\$30,463,080	\$31,167,149	\$31,461,030	\$31,117,794	\$31,110,163	\$32,813,846	\$36,146,166

Table 2.2 Revenue History - Charges for Services for All Funds

The majority (over 66.8%) of this revenue budgeted for 2017 is collected from the enterprise funds. Utility bills (water, sewer, storm water, well field, and refuse collection) are the largest source of charges for service. Water and sewer rates are reviewed regularly to ensure that the revenues collected are sufficient to address operational costs and capital needs of the water and sewer collection systems. Increases in rates are the major reason for increases in this category. Even though utility rates were increased in 2014 and 2015, a reduction of the total Charges for Services is due to the elimination of the Golf Course. The Golf Course was sold in late 2014 and accounted for \$1.2 million each year in revenue under this category. Utility rates are increased again in 2017.

The Employee Benefits Fund (Internal Service Fund) increased to 6.7% in total revenue for 2017. The city contracts with an administrator for all of its self-funded health care benefits. A Health Care Committee reviews the budget and changes policies and/or benefits for cost saving measures. Employees have two options, higher contributions/premiums for the same coverage or lower contributions/premiums with higher deductibles. The committee believes this to be an important measure for affordable health care coverage.

Intergovernmental revenue accounts for 16.6% of the total revenue for the 2017 budget with \$14.6 million, a \$0.4 million decrease from the 2016 budget. This decrease is due to the reduction of the \$2 million grant from FTA for the purchase of five new transit buses and a \$1.1 million reduction in grant monies for capital improvement projects. There will be a \$0.9 million increase in intergovernmental revenue in 2017 due to the Staffing for Adequate Fire and Emergency Response Grant. Intergovernmental revenues are federal grants, state grants, specific taxes, and subsidies. In the past, intergovernmental revenues made up 25%+ of total revenues with the Housing Assistance Grant (Section 8 Housing Program) with a yearly grant of \$9-\$10 million. In late 2014, this program was transferred to Butler and Warren Counties, thus reducing this revenue type beginning in 2015.

Intergovernmental Revenue- All Funds Combined

<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Budget</u>
\$21,150,936	\$23,381,004	\$25,205,439	\$23,797,156	\$20,426,833	\$18,634,531	\$16,134,654	\$8,515,752	\$15,005,537	\$14,637,426

Table 2.3 Revenue History - Intergovernmental Revenue of All Funds

Approximately 88.6% of the total intergovernmental revenue is budgeted for governmental funds. The breakdown for governmental funds in the 2017 budget is as follows:

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

General Fund	Special Revenue Funds	Capital Funds	Trust Funds	Federal Grant Funds	Total Governmental Funds
\$2,007,963	\$3,161,741	\$6,234,023	\$52,800	\$1,517,500	\$12,974,027

Table 2.4 Revenue History - Intergovernmental revenue of Governmental Funds

Federal Grant Funds:

Revenue from the U.S. Department of Housing of Urban Development accounts for the revenue in the Federal Grant Funds. In 2017, this revenue is divided into three funds: the Community Development Act Fund, HOME Program Fund, and the Neighborhood Stabilization Program Fund. Each of these funds has separate programs to that are related to housing and community development activities. Programs include assistance for first time home purchases, property rehabilitation, and demolition of abandoned and unsafe buildings.

Special Revenue Funds:

The Auto and Gas Tax Fund is largest recipient of intergovernmental revenues in the Special Revenue Funds. Approximately \$2.4 million is projected from gasoline taxes and license fees. Revenues also include county vehicle licenses tax, county license renewal fees (\$2.50 per license shared by Butler County), motor vehicle permissive tax (\$5 tax distributed by the State of Ohio), and municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners).

General Fund:

The Local Government Assistance Fund (LGAF) revenue is the largest intergovernmental revenue for the General Fund. The State of Ohio announced in July 2011 that it will reduce this revenue along with reductions in the Commercial Activities Tax. The commercial activity tax is a tax imposed on businesses according to their gross receipts in Ohio. Collectively, these revenues have reduced the intergovernmental revenues to the General Fund by \$1.9 million from 2010.

Local Government Fund Revenue & Commercial Activities Tax

<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Budget</u>
\$2,707,982	\$2,725,530	\$2,297,323	\$1,481,140	\$865,455	\$843,283	\$865,455	\$760,503	\$760,503

Table 2.5 Revenue History - Local Government Fund and Commercial Activities Tax

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Capital Funds:

Capital Funds are expected to receive grants totaling \$6 million. The Capital Improvement Fund has budgeted \$4.8 million in grant funds designated for street projects in 2017. The Airport Improvement Fund has \$1.2 million budgeted in grants from the FAA.

Enterprise Funds:

The Transit Fund relies heavily upon federal and state grants for operation and capital items. In 2010, \$1.8 million in governmental revenues (172% over the 2009 actual) were received for replacement of the Transit system's bus engines and shelters with additional funds from an ARRA grant. In 2011, intergovernmental revenues totaled \$1.05 million which funded additional operating costs for a new bus service to Hamilton and Oxford and a grant for a transit development plan. In 2012, 2013, and 2014, the Transit fund received \$1+ million for all transit operations. The 2015 actual amount is \$1.1 million. In 2017, the intergovernmental revenue has decreased \$1.6 million from the 2016 budget of \$3.6million, due to the FTA grant for the additional five transit buses

Local income taxes is the primary source of revenue for the General Fund and accounts for 25.1% of the total revenue from all sources. Income tax revenue provides funds for the purposes of general Municipal operations, capital improvements and the payment of debt service with respect to capital improvements. Income tax is levied on salaries, wages, commissions and other compensation, and on net profits.

A Public Safety Levy was passed by the voters in November 2007 which enacted an additional one-quarter percent income tax for a period of five years. This levy was passed permanently in 2012. The Public Safety Levy has helped provide stability to the General Fund. This portion of the income tax revenue is designated to help fund the public safety divisions (Police and Fire Divisions).

Income tax revenue history is discussed in more detail under Major Fund-City Income Tax Fund.

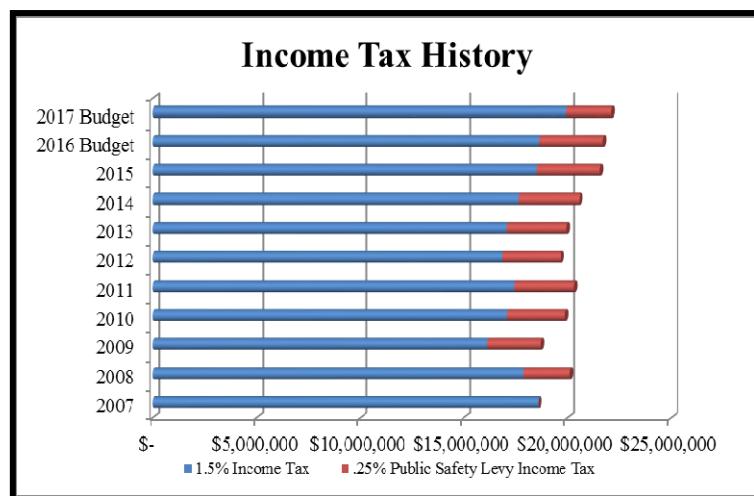


Figure 2.2 Income Tax History

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

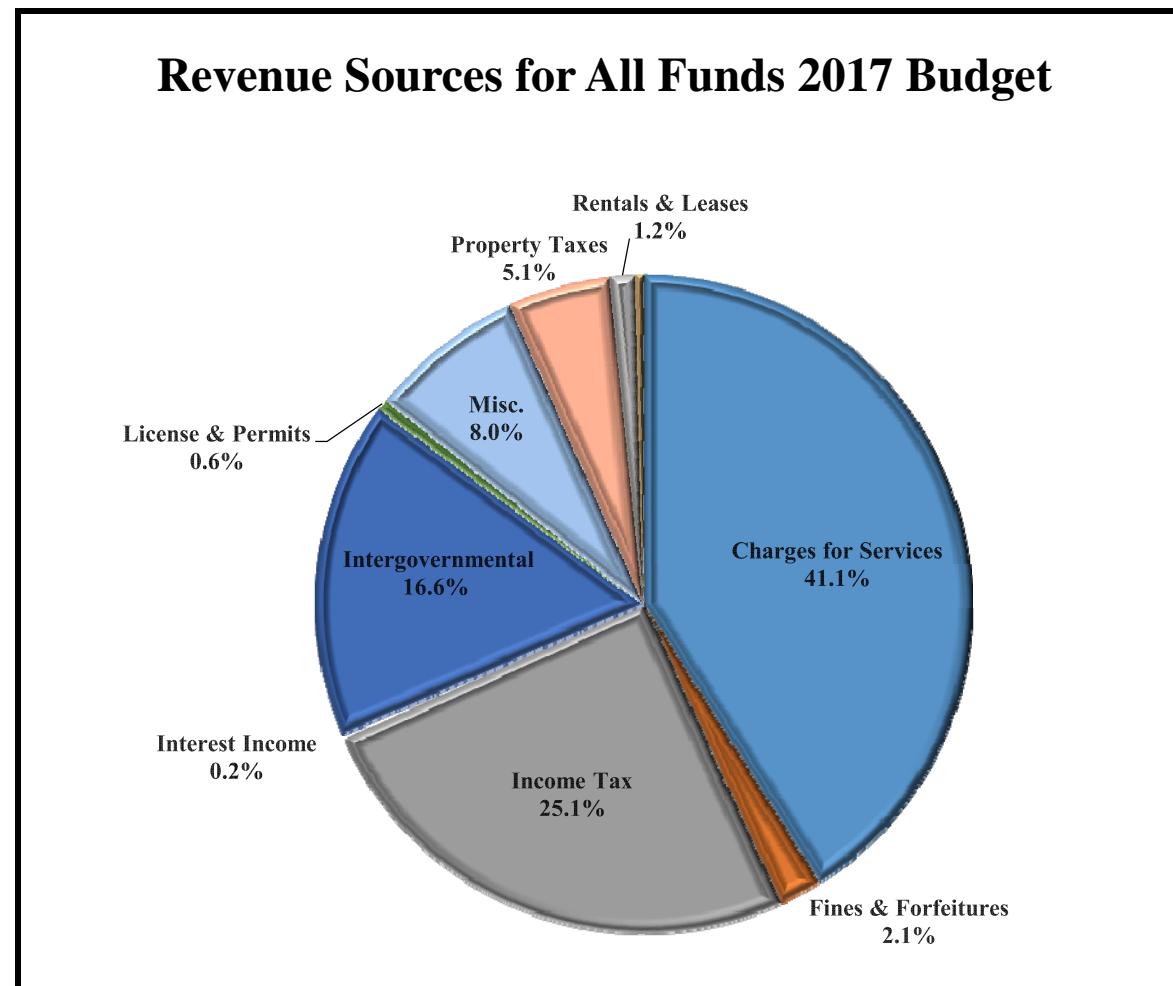
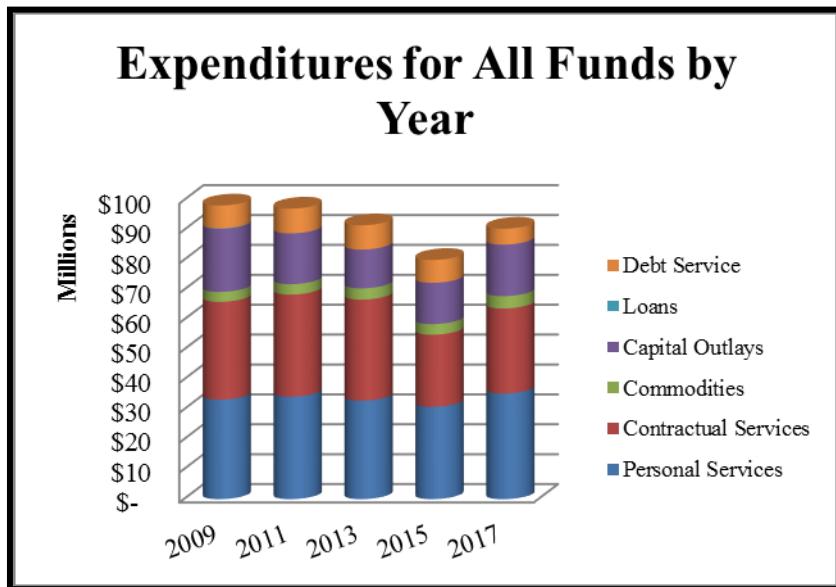


Figure 2.3 Revenue Sources of All Funds Combined

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS

Expenditures for the overall 2017 city budget are projected at \$90.1 million (excluding other sources), a 4.5% decrease from the 2016 budget.

Figure 2.4 Expenditure History by Category for All Funds



therefore is generally the largest factor for fluctuations in the combined budgets. However, in 2015, a large fluctuation is contractual services was due to a decrease in federal grant funds.

Personal services includes salaries and wages, overtime and all benefit costs such as health care and pension contributions. Personal services constitute 39% of the 2017 budget and 35.6% of the 2016 budget. Salaries and wages were increased by 1% in 2016. This was the first increase since 2011 for non-union employees. There will be an increase of 1.5% for salaries and wages in 2017. Health insurance expenses were increased 5.8% to meet the ever increasing costs of health care. Total cost projected for 2017 for personnel and benefits is approximately \$35.3 million.

The amount of expenditures is dependent upon the revenue stream. In response to declining revenues and increasing personnel costs, planned budget cuts occurred in 2007, 2010, 2012 and 2014. These budget cuts included reduction of personnel, reduction in other operating costs, elimination of programs, outsourcing of certain functions, and reorganization of departments. These budget cuts have forced the City to be more proactive in finding new ways of doing business such as: searching for additional grant opportunities, joining regional partnerships, participation in cooperative regional purchasing, public private partnerships, and finding other ways to utilize personnel.

Expenditures are categorized into six types of expenditures: personal services, contractual services, commodities, capital outlay, rehabilitation loans and debt service. Personnel Services and Contractual Services comprise two-thirds or greater of the budget for each year. Capital outlay purchases vary each year and

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS

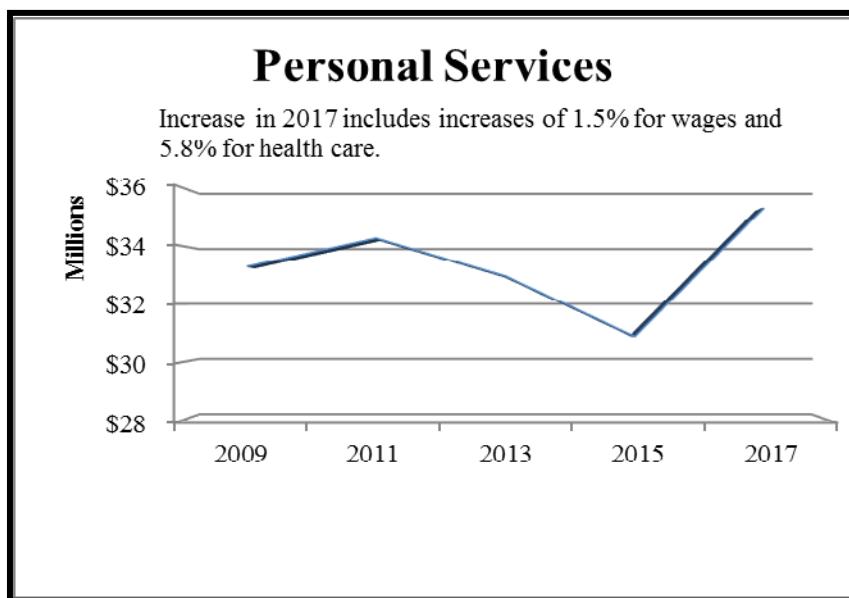


Figure 2.5 Expenditure History of Personal Services

Personnel costs are a major concern for the General Fund. Almost sixty-three percent of all personnel are funded by the General Fund. Numerous lay-offs and elimination of positions have occurred as cost saving measures. In 2014 and 2015, public safety personnel were laid off due to the expiration of grants which funded six firefighter and four patrol positions. In late 2014, the golf course was sold, thus eliminated five full time positions and numerous part time positions. A total of forty positions have been eliminated in 2014 and 2015. In the 2016 budget, ten positions were added due to the need and economic growth in the area. In the summer of 2016, the city was awarded the Staffing for Adequate Fire and Emergency Response Grant. This grant afforded the city to hire twelve new firefighter positions, nine positions in 2016 and three in early 2017. There are nine new positions included in the 2017 budget. These positions are in addition to the twelve positions paid with grant funds.

Next to wages, one of the largest personnel costs is health insurance. Each division with employees contributes to the Employee Benefits Fund (the City is self-funded) according to each employee's health plan coverage. The Health Care Committee meets periodically to review and modify the current health care plans when needed or warranted. To help alleviate the ever rising health care costs, employees will be paying higher premiums and co-pays.

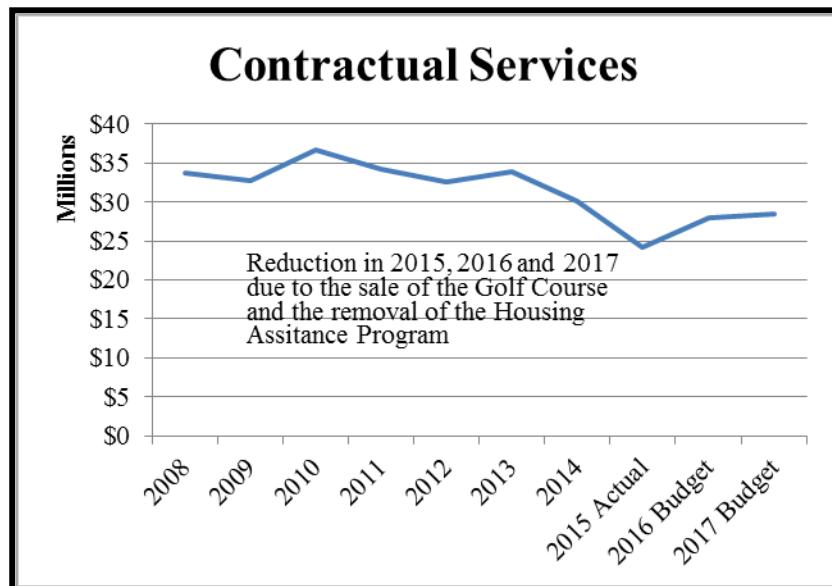
Contractual services is an expenditure category that includes all services provided by outside consultants and vendors. This category generally comprised 33% to 38% of the annual budget. In 2016 and 2017, contractual services comprise 29-32% of the total budget with a budget of \$28.5 million in 2017. This unusually large decrease of \$7+ million in 2015 and the years to follow is due to federal grant reductions, specifically the Section 8 Housing Assistance program grant. This program has been transferred to the counties that incorporate the City of Middletown.

In 2013, federal grants supported 33.7% of the contractual services. The largest contractual service of the City is with an administrator who oversees Housing Assistance, specifically, Section 8 for \$9.2 million. This grant was from the U.S. Department of

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS

Housing and Urban Development (HUD). Additionally, a state grant of \$1.6 million funded the demolition projects performed in 2013 and 2014. For 2016, the largest contractual services of the \$28 million budget include \$5.8 million for employee health care,

\$3.4 million to other professional services, \$3.1 million to refuse collection and disposal, \$2.4 million for utility charges, \$2.3 million for administrative fees, \$2.1 million for garage charges and \$1.5 million for federal grant programs.



Contractual services make up 31.5% of the overall expenditures for 2017. The largest of the \$28.5 million include the following:

- \$ 6.1 million - employee health care
- \$ 3.3 million - other professional services
- \$ 3.1 million - refuse collection and disposal
- \$ 2.4 million - administrative fees
- \$ 2.3 million - utility charges
- \$ 2.2 million - garage charges
- \$ 1.5 million - federal grant programs

Figure 2.6 Expenditure History of Contractual Services

Commodities is an expenditure category that consists of supplies and materials that are purchased for use or consumption. Examples of commodities are office supplies, cleaning supplies, fuel for vehicles and equipment, supplies to maintain equipment and buildings, maintenance repair parts, chemicals, etc. Proprietary Funds, the City's business-type funds, appropriated \$2.7 million of the total commodities category of \$4.1 million. Commodities comprise 4.7% of the total budget.

Capital outlay constitutes 19.1% of the overall 2017 budget with \$17.2 million budgeted for all funds. Capital outlay is an expenditure category designated for the purchase of fixed assets such as machinery, equipment, vehicles, street improvements, water and sewer mains, and depreciation.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS

Capital project funds are funds created to account for financial resources to be used for acquisition or construction of major capital facilities. Approximately 80.5% of all capital outlay items are budgeted in the capital funds.

Budgets with large capital expenditures are:

- \$5.5 million - Capital Improvement Fund - general capital improvements & infrastructure
- \$2.7 million - Water Capital Reserve Fund - water infrastructure
- \$2.3 million - Sewer Capital Reserve Fund - sewer infrastructure
- \$1.3 million - Airport Improvement Fund- airport facility improvements
- \$1.1 million - Storm Water Capital Reserve Fund - storm water infrastructure
- \$0.5 million – Computer Replacement Fund – computers, office machinery, equipment and computer software
- \$0.3 million - Special Assessment Funds – 2017 sidewalk, curb & gutter project

Capital Outlay Expenditures									
<i>2008 Actual</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Budget</i>
\$14,690,389	\$21,105,195	\$8,895,411	\$16,970,509	\$10,810,680	\$12,987,312	\$10,934,180	\$13,803,073	\$23,103,919	\$17,243,371

Table 2.6 Expenditure History – Capital Outlay

Local street improvements are the focus of Capital Improvement Fund. In 2009, a record \$21 million was spent on capital projects and improvements – the largest budget in ten years. The largest project in 2009 was part of a \$110.7 million state project for the Interstate 75 and State Route 122 intersection. The City's portion of this project was approximately \$6.4 million. Most of the large projects in the Capital Improvement Fund are assisted with grants.

The largest expenditure outside of the capital improvement budgets are vehicle and equipment purchases (\$660,000) and depreciation charges for the sum of \$1.3 million. This charge is held in reserve for future vehicle and equipment purchases by the Municipal Garage.

Debt service payments were up in 2013 due to a \$2.2 million payment of notes converted to bonds in the Downtown Improvement Funds. Special Assessment Funds are budgeted with \$375,600 in debt service payments for notes associated with designated projects. When possible, debt payments for capital improvements associated with the Tax Increment Financing Districts are made by the associated TIF Funds. Scheduled for 2017, debt service payments of \$5.3 million. Debt service makes up 5.9% of the overall expenditures.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS

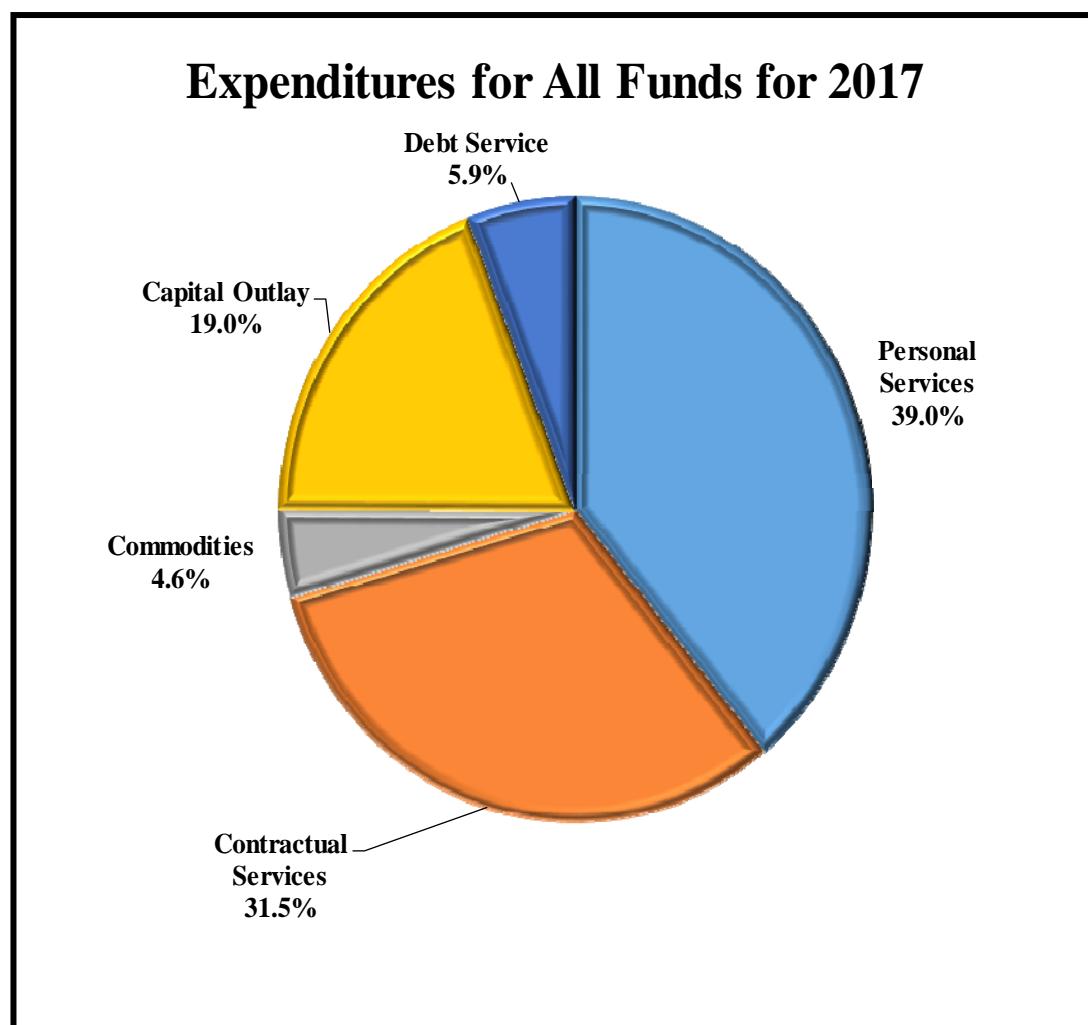


Figure 2.7 Expenditure of all funds by category for 2017.

Rehab loans are budgeted in the Community Development Act Escrow Fund which is a Federal Grant Fund. Low interest loans are at very low rates and we were optimistic that citizens in targeted areas will take advantage of this opportunity in 2012. However, less than \$25,000 in loans were given in 2010 and 2011 and virtually none in 2012, therefore, no budget was projected for 2013 and thereafter.

Transfers are monies transferred from one fund to another. Transfers are considered as other sources in the matrix of all funds. The Income Tax Fund receives \$19+ million each year. The Income Tax Fund transfers monies to various funds each year. The amount of the transfers is designated in the Five Year Financial Plan. These transfers usually help maintain a minimum or targeted balance for a specific fund or fund a specific project. The majority of income tax revenue is transferred to the General Fund.

The enterprise funds also have significant transfers. The majority of transfers from the enterprise funds are designated to their specific capital improvement fund (i.e. Water Fund transfer to Water Capital Reserve Fund).

MAJOR FUNDS - PURPOSES AND RESOURCES

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. These major funds represent significant activities of the City. There are two major funds for the City of Middletown: the General Fund and the City Income Tax Fund.

GENERAL FUND

The General Fund, the city's largest fund, is used to account for all financial resources of the City except those required by federal, state, or local regulation to be accounted for in another fund. The City of Middletown uses General Fund resources to support the following core governmental services.

- Police and Fire Protection
- Public Works (Building Maintenance, Engineering, and Parks)
- City Administrative Services (Finance, Law)
- Non-Departmental activities (phone systems, utilities, street lighting, etc.)
- City Council and City Manager activities
- Economic Development
- Community Development and Planning

The General Fund supports close to two-thirds of the City's workforce.

In response to the recession and the State of Ohio announcing in late 2011 the reduction of local government funding to deal with their declining budget. The County also announced that the property revaluations were going to be lowered thus reducing property tax revenue. To offset this reduction, the City reduced personnel in 2012 and expenditures to help maintain a healthy fund balance during this difficult economic period. Personnel was reduced again in 2014 due to the loss of grants. One that paid for six firefighters and another that supported four police officers. There are twelve firefighter positions added for 2017. These additional twelve positions are paid with the Staffing for Adequate Fire and Emergency Response Grant.

MAJOR FUNDS - PURPOSES AND RESOURCES

General Fund Revenue Sources

The General Fund's primary revenue sources are:

Income Tax – 44.60%	Public Safety Levy – 10.6%
Charges for services – 15.4%	Property Taxes – 8.7%

Over 79.27% of the revenues for the General Fund comprise of the sources stated above.

Income Taxes (including Public Safety Levy Income Tax) - \$16.4 million

The General Fund relies heavily upon income tax revenue and accounts for 55.2% of the total General Fund revenue in 2017. The City's local income tax of 1.75% (includes the .25% Public Safety Income Tax) is levied on wages, salaries, other compensation, and net business profits earned by individuals and businesses located in the City of Middletown. All income tax revenues are deposited into the Income Tax Fund which then transfers out monies to other funds. The majority of this revenue is transferred to the General Fund.

Charges for Services – \$4.6 million

Charges for services is the second largest revenue source and accounts for 15.4% of total revenues for the General Fund. Emergency Medical Service billing generates over \$1.6 million to the General Fund each year along with \$2.2 million for administrative fees.

Charges and fees include, but are not limited to, the following:

Administrative fees	Burglar alarm fees	Emergency medical service
Planning review fees	Reimbursement of services	Zoning permits

Administrative fees are charged to other funds for payment to the General Fund for the oversight, direction, and time spent for employees who are supported by the General Fund. Administrative fees were projected with a 2% increase.

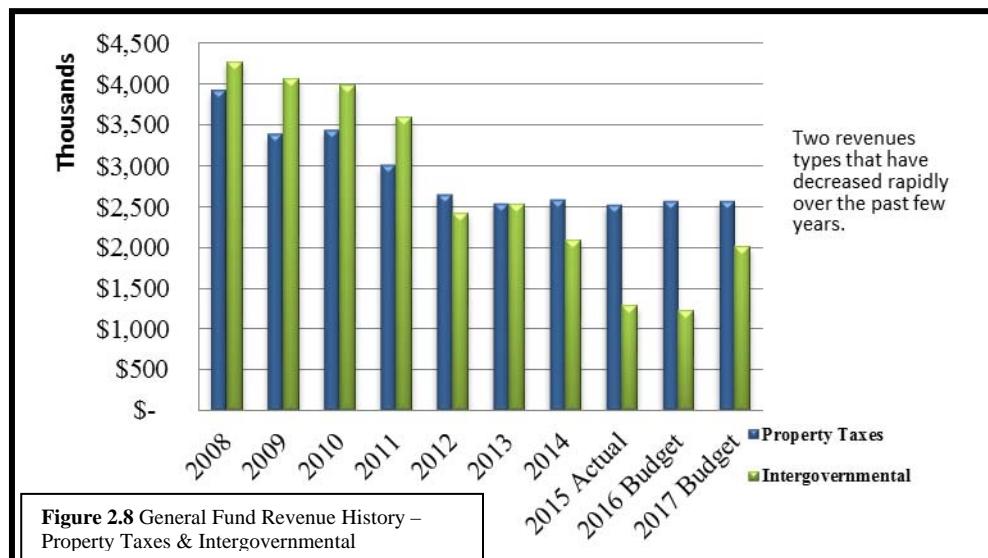
Emergency medical services are driven by the number of EMS squad runs. There were 8,863 emergency medical calls in 2015. The estimate for 2016 is 8,123 and 8,100 for 2017. This is an 8.4% reduction from the 2015 actual calls.

MAJOR FUNDS - PURPOSES AND RESOURCES

Real Estate Property Tax - \$2.6 million

Property taxes include amounts levied against all real and public utility property used in businesses and properties located in the City. All property is revalued every six years. The City is projected to receive about \$2.6 million in General Fund property tax revenues in 2016 and 2017. Property taxes were lowered in 2011 and 2012 due to property valuations being lowered by Butler and Warren Counties. The current estimate is based upon figures given by the counties which have taken delinquency of taxes into consideration. Also, personal property tax was phased out beginning in 2011 and replaced with Commercial Activities Tax which is categorized as intergovernmental revenue. Property taxes account for 8.7% of the total General Fund revenue and other sources.

Intergovernmental Revenues - \$2 million



In 2017, Middletown's General Fund will receive about 6.8% of its revenue from intergovernmental sources. Normally, most all of these funds are from the State of Ohio (e.g., homestead rollback, and local government assistance funds). The 75.27% increase of intergovernmental funds in 2017 is due to the Staffing for Adequate Fire and Emergency Grant.

The Local Government Assistance Fund (LGAF) is the largest intergovernmental revenue for the General Fund. The State of Ohio collects a 3.68 percent share of all general revenue tax collections for the Local Government Fund. This revenue is distributed to each of Ohio's eighty-eight counties and the allocation is based according to each county's share of the total state population. The county then distributes to each entity

based upon the total population of the county. Unfortunately, the state reduced this revenue to alleviate the State if Ohio's economic condition beginning in July 2011. This revenue has been reduced close to \$0.8 million annually (highest year was 2007 with almost \$2.1 million).

MAJOR FUNDS - PURPOSES AND RESOURCES

Two intergovernmental revenue sources ceased in 2013 – the estate tax and the commercial activities tax. The State of Ohio passed legislation to remove the estate tax beginning in 2013. The City received an average of \$0.7 million annually from 2008 to 2012 in estate tax revenue. Commercial activities tax was the second largest intergovernmental revenue for the General Fund. This tax, which began in 2006, imposed a tax on businesses according to their gross receipts in Ohio. This revenue grew from \$537,000 in 2007 to \$940,000 in 2010. The State also cut this revenue from local entities and the last receipts in 2012 totaled \$37,311.

Other Revenues

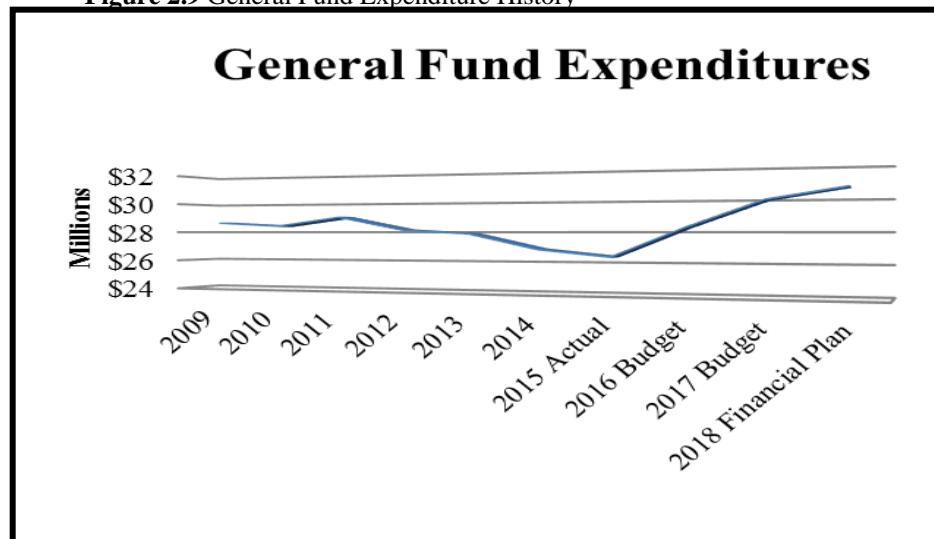
The remaining revenues comprise less than 15% for the past three years. These revenues include fines, interest income, licenses and permits, reimbursements, and rentals and leases. Generally, revenue projections are increased 2% each year. Each revenue is reviewed and increased or decreased based upon past financial history and known factors. Known factors include rental agreements, the rise and fall of interest rates, and reimbursement agreements. These revenues account for 5.5% of the 2017 budget.

General Fund Expenditures

Upon notification from the state regarding lower intergovernmental revenues beginning in 2011 and lower property taxes based upon reduced property valuations by the county, expenditures were reduced for the 2012 budget resulting in 28 less positions for the General Fund. The majority of these positions were non public safety. It was realized that the economic factors are not as favorable in 2013 as projected; therefore, reductions for the 2014 budget were necessary.

The 2016 and 2017 budgets have increased due to projected revenue increases, particularly income taxes. Some of the previous cuts in positions were put back in the budget as well as new positions due to emphasis on current goals and objectives.

Figure 2.9 General Fund Expenditure History



MAJOR FUNDS - PURPOSES AND RESOURCES

Personal services- \$23.5 million

The largest expense to the General fund is personnel costs (77.1% to 80.9% from 2007 to 2014). The General Fund supports almost 66.5% of all city personnel. Public safety personnel make up 47.3% of the total city staff. Given these parameters along with lower revenue projections, personnel lay-offs were unavoidable in 2012. To sustain the general fund, a total of twenty-eight employees were laid off January 1, 2012 causing a \$963,218 decrease in personnel costs. Grants were obtained to fund four police officers and six firefighters for 2013 and most of 2014. Upon termination of the grants, eighteen public safety positions were laid off or remained unfilled. Prior to 2014, most lay-offs or unfilled vacancies were non-public safety. In 2016, three positions were re-instated. The 2017 budget sees the addition of three firefighters, a patrol officer, human resources clerk, animal control officer, field inspector, grounds supervisor and a secretary. Of these nine new positions for 2017, more than half are funded by the general fund. There is also the addition of the twelve firefighters in 2016 and 2017 that will be funded by the Staffing for Adequate Fire and Emergency Response Grant.

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Budget</u>	<u>2018 Financial Plan</u>
PERSONNEL	\$22,737,109	\$23,001,211	\$23,435,633	\$22,472,415	\$22,550,848	\$21,639,575	\$20,841,367	\$22,121,672	\$23,497,509	\$23,792,850
% of Total Budget	79.37%	80.93%	80.74%	79.85%	80.86%	80.52%	78.88%	78.12%	78.36%	77.46%
change in personnel costs	\$264,102	\$434,422	(\$963,218)	\$78,433	(\$911,273)	(\$798,208)	\$1,280,305	\$1,375,837	\$295,341	
change from previous year	1.16%	1.89%	-4.11%	0.35%	-4.04%	-3.69%	6.14%	6.22%	1.26%	

Table 2.7 General Fund Personnel Expenditure History***Contractual services - \$5.3 million***

Contractual services include vendors and services that cannot be accomplished in-house. Contractual services did not change much until 2016. Additional funds were budgeted for Enterprise Zone agreements, zoning code updates, mowing contract increases, recreational activities, jail medical service, and garage charges which is based upon usage of equipment and vehicles.

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Budget</u>
CONTRACTUAL	\$4,526,855	\$4,490,905	\$4,543,930	\$4,385,924	4,369,946	\$4,363,231	\$4,368,938	\$5,399,388	\$5,338,722
% of Total Budget	15.80%	15.80%	15.66%	15.58%	15.67%	16.23%	16.54%	19.07%	17.80%
change in contractual costs	(\$35,950)	\$53,025	(\$158,006)	(\$15,978)	(\$6,715)	\$5,707	\$1,030,450	(\$60,666)	
change from previous year	-0.79%	1.18%	-3.48%	-0.36%	-0.15%	0.13%	23.59%	-1.12%	

Table 2.8 General Fund Contractual Services Expenditure History

MAJOR FUNDS - PURPOSES AND RESOURCES

Large costs for contractual services include:

\$1.1 million – garage charges	\$0.3 million – maintenance of equipment
\$0.9 million – utility charges	\$0.2 million – liability insurance
\$0.7 million – other professional services	\$0.2 million - telephone line charges

Commodities - \$0.5 million

Commodities account for less than 2% of the total General Fund budget each year. Commodities include office supplies, cleaning supplies, small tools and equipment, chemicals, purchase of uniforms, and medical supplies. The largest commodities are purchase of drug and medical supplies for the paramedics and uniforms for the public safety divisions.

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Budget</u>
COMMODITIES	\$369,781	\$340,961	\$387,581	\$434,408	\$458,687	\$395,798	\$477,806	\$517,845	\$543,674
% of Total Budget	1.29%	1.20%	1.34%	1.54%	1.64%	1.47%	1.81%	1.83%	1.81%
change in commodities costs	(\$28,820)	\$46,620	\$46,827	\$24,279	(\$62,889)	\$82,008	\$40,039	\$25,829	
change from previous year	-7.79%	13.67%	12.08%	5.59%	-13.71%	20.72%	8.38%	4.99%	

Table 2.9 General Fund Commodities Expenditure History

Capital Outlay - \$0.9 million

Depreciation charges account for the variations of Capital Outlay. Purchase of new equipment is added to this charge until a full twenty year history is established for consistency. Auto and truck depreciation charges account for 60% of the 2017 general fund capital outlay. Computer software constitutes for 20.1%. There was an increase totaling \$30,000 for office machinery and equipment for the Economic Development department and the Communications department.

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2017 Budget</u>
CAPITAL OUTLAY	\$1,012,467	\$589,564	\$657,876	\$479,172	\$508,855	\$477,690	\$734,043	\$771,971	\$958,474
% of Total Budget	3.53%	2.07%	2.27%	1.70%	1.82%	1.78%	2.78%	2.73%	3.20%
change in capital outlay	(\$422,903)	\$68,312	(\$178,704)	\$29,683	(\$31,165)	\$256,353	\$37,928	\$186,503	
change from previous year	-41.77%	11.59%	-27.16%	6.19%	-6.12%	53.67%	5.17%	24.16%	

Table 2.10 General Fund Capital Outlay Expenditure History

MAJOR FUNDS - PURPOSES AND RESOURCES

General Fund Ending Balance

The City's goal is to maintain at least a 15% to 25% balance of total expenditures in the General Fund. In 2010, a specific financial plan was established for a three year period (2010 – 2012) to reduce the 2010 beginning balance of 25% to the minimum of 15% ending in 2012. Even with deficit spending, it was realized that personnel had to be cut because these costs are the largest expenditure in the General Fund. A total of seven non-safety employees were laid off along with other additional cuts of \$1.5 million in 2010.

During 2011, the State of Ohio announced that revenues distributed to other local governments would be cut to help alleviate the shortage of revenues for their budget. These revenue cuts, along with a stagnant economy, forced the city to take further measures in 2012. This resulted in the lay-off of twenty-eight more employees for 2012. The 2013 budget was optimistic that the economy would improve and the city budgeted accordingly. During 2014, we realized that the budget needed more cuts to stay above the 15% minimum balance. More employees were scheduled for layoffs and expenditures were cut for the 2015 budget. Constant review of this fund's revenue and expenditures are one of the city's top priorities. This ending balance and the attention to this balance is a factor in the City's "Aa3" bond rating.

The estimated ending balance for the General Fund as of December 31, 2016 is estimated at \$4.4 million, with an anticipated carryover amount of \$250,000. This will leave the fund balance at 15.3%. The Financial Plan forecasts a balance of \$3.8 million with an anticipated carryover of \$650,000 for the 2017 year end, maintaining a 16.4% fund balance.

CITY INCOME TAX FUND & PUBLIC SAFETY LEVY FUND

Ohio law authorizes a municipal income tax on both corporate income and employee wages and salaries at a rate of up to 1% without voter authorization. In 1969, City electors authorized an income tax at the rate of 1.5%. In 2007, city voters authorized a 5 year increase to 1.75% with the passage of the Public Safety Levy which was renewed permanently in August 2012. The quarter percent additional tax is exclusively set aside for public safety purposes. Income taxes are collected on business income and individuals' salaries and wages. Residents are currently permitted 100% credit on income taxes paid to other municipalities.

Business income and earned income (salaries, wages, commissions, bonuses, and other compensation paid by employers before any deductions) is subject to Middletown local income tax. In 2008, the City's largest employer moved their headquarters from Middletown, to a nearby township. The effects of this move along with the closing of three local paper mills, and the decline of the

MAJOR FUNDS - PURPOSES AND RESOURCES

local economy, became a major concern of decreasing income tax revenues. This concern was the driving force for a Public Safety Levy.

Middletown's economy and the recession resulted in income tax revenue for 2009 to be the lowest revenue received over the past ten years based on the 1.5% tax rate. The additional .25% Public Safety Levy income tax has boosted this revenue close to prior year levels. These factors along with the closing of three local paper mills and the downsizing of the City's largest employer in 2008 have made an impact on income tax revenue projections.

Since 2010, the City has been making progress in additional jobs and revenue. The two-hundred acre Premier Health Campus continues to grow with an array of health services and medical needs. The construction of Suncoke (a new \$360 million facility), with 100 new jobs, was completed in 2011. The downtown area has developed into an arts, entertainment, and education destination with the opening of the Cincinnati State Technical and Business College campus and Pendleton Arts Center. Industrial businesses have relocated and expanded in the Midd Cities Industrial Park and the Yankee Road business park area. In 2015 the groundbreaking for a new \$36 million AK Steel Research and Development Center promised to keep seventy-five high technology jobs in the City with an additional fifteen jobs coming by 2018. Construction also began in fall 2015 on NTE, a \$600 million natural gas electric-generating facility that during the construction phase, will bring three hundred to four hundred construction jobs and will employ twenty-five to thirty permanent employees upon completion in 2018. The Middletown City Schools have begun the \$93 million construction of a new middle school on the current high school campus, including additions and renovations to the high school.

City Income Tax Fund Revenues

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016 Budget</u>	<u>2017 Budget</u>	<u>2018 Financial Plan</u>
Income Taxes	\$18,720,213	\$19,875,586	\$20,295,858	\$19,659,979	\$19,949,273	\$20,560,181	\$21,571,744	\$21,711,663	\$22,096,698	\$22,428,148
change from previous year	\$1,155,373	\$420,272	(\$635,879)	\$289,294	\$610,908	\$1,011,563	\$139,919	\$385,035	\$331,450	
change from previous year	5.8%	2.1%	-3.2%	1.5%	3.0%	4.7%	0.6%	1.7%	1.5%	

Table 2.11 City Income Tax & Public Safety Levy Revenue History

All income tax revenues are deposited into the City Income Tax Fund. The quarter percent public safety levy tax is calculated monthly and the money is then deposited into the Public Safety Levy Fund. This procedure is used to ensure that we track all Public Safety Levy funds. The Public Safety Levy funds help support the public safety divisions in the General Fund.

MAJOR FUNDS - PURPOSES AND RESOURCES

City Income Tax Fund Expenditures

This fund directly supports the expenses of the income tax collection division (8 full time employees - \$718,297 budget), and distributes the remaining receipts to the City operating funds supported by income tax revenues. Local income tax receipts provide support to the City funds listed below.

City Funds and the Percent of Total Revenues for Each Fund derived from Income Taxes

FUND	Amount	%
General Fund	\$13,244,000	44.6
Auto & Gas Tax Fund	330,000	11.5
Airport Fund	125,000	29.0
Conservancy Fund	34,000	27.0
Health Fund	150,000	33.0
Municipal Court Fund	325,000	19.3
Termination Pay Fund	500,000	100.0
G.O. Bond Retirement	1,356,000	64.7
Transit Fund	50,000	2.7
Computer Replacement Fund	8,000	2.3
Police Pension Fund	935,000	81.5
Fire Pension Fund	1,156,000	84.4
Public Safety Levy Fund	3,156,694	100.0

Table 2.12 Funds supported by City Income Taxes

Changes in Ending Balances

Fund #	Fund	Ending	Ending	Ending	Change	Change	Primary Causes of Balance Changes
		Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	from 2015 to 2016	from 2016 to 2017	
100	General Fund	\$4,157,062	\$4,395,718	\$3,750,230	5.74%	-14.68%	Increased transfers to other funds, increased operating expenditures
<u>Special Revenue Funds</u>							
230	City Income Tax	\$119,709	\$62,225	\$70,932	-48.02%	13.99%	Transfer amounts vary according to income tax revenue
200	Public Safety Levy	\$86,441	\$133,129	\$147,823	54.01%	11.04%	Using balance for funding of Public Safety
210	Auto & Gas Tax Fund	\$1,018,437	\$999,951	\$535,168	-1.82%	-46.48%	Decreased revenue (transfer), increased operating expenditures
215	Conservancy Fund	\$12,282	\$7,582	\$782	-38.27%	-89.69%	Using fund balances for contractual service expenses
228	Health & Environment Fund	\$88,318	\$47,591	\$7,561	-46.11%	-84.11%	Using fund balance to support operations, increased staff by one
229	EMS Fund	\$55,629	\$38,459	\$7,112	-30.87%	100.00%	Using fund balance for EMS training
238	UDAG Fund	\$168,395	\$162,645	\$114,997	-3.41%	-29.30%	
240	Court Computerization Fund	\$75,560	\$50,560	\$560	-33.09%	-98.89%	Using fund balances for computer and related peripherals
242	Law Enforcement Trust Fund	\$10,839	\$60,839	\$60,839	461.30%	0.00%	No expenditures in 2014 and 2016, contractual services increased in 2017
243	Law Enforcement Mandatory Drug	\$212,533	\$187,533	\$187,533	-11.76%	0.00%	2015 and 2016 expenditures decreased
245	Probation Services Fund	\$264,387	\$235,705	\$211,374	-10.85%	-10.32%	Using fund balance for operations, operating expenditures decreased
246	Termination Pay Fund	\$114,869	\$234,869	\$869	104.47%	-99.63%	Using fund balance for planned retirements
247	Indigent Driver Alcohol/Treatment	\$22,746	\$32,746	\$27,746	43.96%	-15.27%	Increased contractual services in 2017
248	Enforcement/Education Fund	\$56,496	\$42,746	\$9,796	-24.34%	-77.08%	Decreased revenue (Fines & Forfeitures), increased operating expenditures
249	Civic Development Fund	\$395,199	\$294,732	\$191,899	-25.42%	-34.89%	Increased revenue (Hotel/Motel Tax), increased operating expenditures
250	Municipal Court Fund	\$353,907	\$245,314	\$190,299	-30.68%	-22.43%	Less income tax fund transfer (revenue) to this fund in 2016
251	Police Grant Fund	\$154,691	\$155,811	\$107,171	0.72%	-31.22%	
252	Court IDIAM Fund	\$39,877	\$35,877	\$5,877	-10.03%	-83.62%	Increased contractual services in 2016 and 2017
253	Court Special Projects Fund	\$235,757	\$235,757	\$235,757	0.00%	0.00%	
260	Nuisance Abatement Fund	\$976,155	\$796,355	\$359,355	-18.42%	-54.88%	Repaying \$650,000 loan in 2016 and \$350,000 in 2017
262	Senior Citizens Levy Fund	\$0	\$0	\$0	0.00%	0.00%	
Total Special Revenue Funds		\$4,462,227	\$4,060,426	\$2,473,450	-9.00%	-39.08%	
<u>Debt Service Funds</u>							
305	General Obligation Bond Retiremen	\$176,358	\$182,920	\$99,364	3.72%	-45.68%	Decreased lease income in 2015, Decreased transfer amount in 2017
325	Special Assessment Bond Retiremen	\$452,598	\$448,798	\$438,932	-0.84%	-2.20%	
340	East End/Towne Blvd. TIF	\$280,533	\$178,784	\$76,390	-36.27%	-57.27%	Using fund balance to assist with debt payments
345	Downtown TIF	\$16,058	\$8,330	\$8,730	-48.13%	4.80%	Small increase in TIF revenue budgeted in 2017
350	Aeronca TIF	\$4,422	\$5,591	\$5,555	26.44%	-0.64%	Budgeted increase TIF revenue in 2016
355	Airport/Riverfront TIF	\$6,851	\$7,399	\$8,364	8.00%	13.04%	Small increase in TIF revenue budgeted in 2017
360	Miller Rd North TIF	\$73,196	\$86,392	\$94,977	18.03%	9.94%	Additional TIF revenue budgeted in 2016, small decrease in revenue budgeted for 2017
370	Towne Mall/Hospital TIF	\$156,931	\$100,507	\$52,287	-35.95%	-47.98%	Using fund balance to assist with debt payments
371	Renaissance N TIF	\$106,187	\$61,598	\$21,586	-41.99%	-64.96%	Using fund balance to assist with debt payments
372	Renaissance S TIF	\$143,865	\$161,586	\$79,753	12.32%	-50.64%	Using fund balance to assist with debt payments
375	Greentree Industrial Park TIF	\$210,748	\$288,452	\$366,156	36.87%	26.94%	New Fund in 2015, decreased revenue budgeted in 2016 and 2017
376	Made Industrial Park TIF	\$1,164	\$1,576	\$1,556	35.40%	-1.27%	No revenue budgeted for 2017
377	South Yankee Rd TIF	\$23,044	\$23,226	\$23,408	0.79%	0.78%	
Total Debt Service Funds		\$1,651,955	\$1,555,159	\$1,277,058	-5.86%	-17.88%	

Changes in Ending Balances

Fund #	Fund	Ending	Ending	Ending	Change	Change	Primary Causes of Balance Changes Greater than 10%
		Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	from 2015 to 2016	from 2016 to 2017	
<u>Capital Projects Funds</u>							
220	Capital Improvements Fund	\$1,576,759	\$1,600,061	\$1,664,363	1.48%	4.02%	Capital projects vary yearly, timing of grant reimbursements
481	Downtown Improvements	\$495,768	\$327,146	\$10,630	-34.01%	-96.75%	Paid note and issued bond in 2015, revenue reduced in 2016, increase in capital outlay for 2017
492	Airport Improvements Fund	\$374,823	\$394,823	\$319,823	5.34%	-19.00%	Increased transfers to capital fund in 2015, reduced revenue and expenditures in 2016, increased grant revenue and capital expenses in 2017
494	Water Capital Reserve Fund	\$1,645,499	\$384,636	\$626,836	-76.62%	62.97%	Increased capital projects in 2015 and 2016, \$2.2M in sale of debt in 2015, increased revenue in charges for services and decreased capital expenses in 2017
415	Storm Water Capital Reserve Fund	\$1,900,967	\$516,010	\$480,941	-72.86%	-6.80%	2014 capital project carried over to 2015 - long term control plan, small decrease in revenue transfer amount and decrease in capital expenses for 2017
495	Sanitary Sewer Capital Reserve Fund	\$3,505,034	\$1,276,284	\$1,421,772	-63.59%	11.40%	Decreased revenue (transfers) , increased revenue in charges for services and decreased capital outlay in 2017
498	Computer Replacement Fund	\$2,028,810	\$1,620,960	\$1,412,630	-20.10%	-12.85%	Budgeted \$550K for computers in 2016 and 2017
499	Property Development Fund	\$415,014	\$267,014	\$172,827	-35.66%	-35.27%	Increased intergovernmental revenue and increased contractual services in 2017
485	Economic Development Bond Servi	\$465,263	\$65,263	\$36,815	-85.97%	-43.59%	New fund in 2015, sale of debt of \$1.9+M for capital improvement project, decrease in contractual services for 2017
Total Capital Projects Funds		\$12,407,937	\$6,452,197	\$6,146,637	-48.00%	-4.74%	
<u>Enterprise Funds</u>							
510	Water Fund	\$2,170,820	\$1,453,810	\$1,058,649	-33.03%	-27.18%	Increased revenue and increased transfers out to capital projects
515	Storm Water Fund	\$637,683	\$227,342	\$91,586	-64.35%	-59.71%	Small increase in charges for services revenue, increased personal services, contractual services, commodities and capital expenses for 2017, decrease in transfer out amount
520	Sewer Fund	\$3,488,943	\$2,532,246	\$3,653,557	-27.42%	44.28%	Rate changes increased revenue for 2017, using balances for increasing expenditures
525	Airport Fund	\$77,785	\$84,765	\$99,345	8.97%	17.20%	Increased transfers to capital fund in 2017
530	Transit System Fund	\$320,479	\$71,035	\$6,150	-77.83%	-91.34%	Increasing balances for purchase of buses in 2016, increased contractual services in 2017
546	Wellfield Protection Fund	\$1,765,755	\$1,569,878	\$1,345,345	-11.09%	-14.30%	Grant revenue and capital projects vary year to year, no grant revenue in 2016 and 2017
555	Solid Waste Disposal Fund	\$596,416	\$357,633	\$285,895	-40.04%	-20.06%	Deleted small division for litter collection during 2015, small increase in revenue charges for services for 2017, addition of animal control officer increased expenditures in 2017
Total Enterprise Funds		\$9,057,881	\$6,296,709	\$6,540,527	-30.48%	3.87%	
<u>Internal Service Fund</u>							
605	Municipal Garage Fund	\$4,884,638	\$5,970,268	\$6,453,581	22.23%	8.10%	Fluctuation of equipment purchases each year, fluctuation of sale of assets
661	Employee Benefits Fund	\$603,845	\$114,117	\$314	-81.10%	-99.72%	Using fund balance for health costs
Total Internal Service Funds		\$5,488,483	\$6,084,385	\$6,453,895	10.86%	6.07%	
<u>Trust Funds</u>							
725	Police Pension Fund	\$220,046	\$144,072	\$199,732	-34.53%	38.63%	Fluctuates according to actual police wages & overtime
726	Fire Pension Fund	\$255,885	\$305,869	\$367,046	19.53%	20.00%	Fluctuates according to actual fire personnel wages & overtime
Total Trust Funds		\$475,931	\$449,941	\$566,778	-5.46%	25.97%	

Changes in Ending Balances

Fund #	Fund	Ending	Ending	Ending	Change	Change	Primary Causes of Balance Changes
		Balance 12/31/2015	Balance 12/31/2016	Balance 12/31/2017	from 2015 to 2016		
<u>Federal Grant Funds</u>							
254	Home Program Fund	\$27,425	\$27,425	\$27,425	0.00%	0.00%	
429	Community Development Fund	\$126,555	\$376,555	\$376,555	197.54%	0.00%	Grant timing in 2014 created negative balance, increased contractual services
736	Community Dev. Escrow Fund	\$612,760	\$675,260	\$738,510	10.20%	9.37%	Using fund balances for expenditures
258	Neighborhood Stabilization Program	\$250,529	\$250,529	\$250,529	0.00%	0.00%	
Total Federal Grant Funds		\$1,017,269	\$1,329,769	\$1,393,019	30.72%	4.76%	
<u>Special Assessment Funds</u>							
876	Main Street Improvements	\$147,431	\$147,431	\$0	0.00%	-100.00%	
880	Central Ave. Sidewalk, Curb and Gt	-\$527	-\$527	\$0	0.00%	0.00%	
884	2016 Sidewalk, Curb and Gutter	\$0	\$0	\$0	0.00%	0.00%	
Total Special Assessments		\$146,904	\$146,904	\$0			
GRAND TOTAL - ALL FUNDS		\$38,718,745	\$30,624,304	\$28,601,594	-20.91%	-6.60%	

PERSONNEL COUNT BY DEPARTMENT

DEPARTMENT/DIVISION	FULL TIME					PART TIME/GRANT					ALL EMPLOYEES				
	2013	2014	2015	2016	2017	2013	2014	2015	2016	2017	2013	2014	2015	2016	2017
City Council	1	1	1	1	1	2.0	2.0	2.0	2.0	1.0	3.0	3.0	3.0	3.0	2.0
City Manager															
City Manager's Office	2	2	3	2	2						2.0	2.0	3.0	2.0	2.0
Civic Development				1							0.0	0.0	0.0	1.0	0.0
Total City's Manager's Office	2	2	3	3	2						2.0	2.0	3.0	3.0	2.0
Community Revitalization															
Building Inspection	2	2	3	4	5						2.0	2.0	3.0	4.0	5.0
Building Maintenance	3	3	3	3	3						3.0	3.0	3.0	3.0	3.0
Community Center	1	0	0	0	0	2.3					3.3	0.0	0.0	0.0	0.0
Community Revitalization Admin.	2	2	1	1	1						2.0	2.0	1.0	1.0	1.0
Community Development	0	0	0	0	0.5	7.8	6.0	6.0	7.0	7.0	7.8	6.0	6.0	7.0	7.5
Golf Clubhouse	1	1	0	0	0	9.2	9.2				10.2	10.2	0.0	0.0	0.0
Golf Maintenance	4	4	0	0	0	6.7	6.7				10.7	10.7	0.0	0.0	0.0
Litter and Waste Collection	0	1	1	0	0.5						0.0	1.0	1.0	0.0	0.5
Neighborhood Improvement	1	0	0	0	0						1.0	0.0	0.0	0.0	0.0
Planning	3	1	1	2	2						3.0	1.0	1.0	2.0	2.0
Transit	6	4	4	4	4	7.9	6.8	6.8	6.8	6.8	13.9	10.8	10.8	10.8	10.8
Total Community Revitalization	23	18	13	14	16	33.9	28.7	12.8	13.8	13.8	56.9	46.7	25.8	27.8	29.8
Public Safety															
Public Safety Admin			1	1	1						0.0	0.0	1.0	1.0	1.0
Fire Administration	2	2	3	3	3						2.0	2.0	3.0	3.0	3.0
Fire Operations	63	63	60	60	63	6.0	6.0			12.0	69.0	69.0	60.0	60.0	75.0
Fire Training/Prevention	2	2	2	2	2						2.0	2.0	2.0	2.0	2.0
Criminal Investigation	16	16	14	15	20	0.5	0.5				16.5	16.5	14.0	15.0	20.0
Jail Management	13	12	12	13	12	1.2	1.2	1.2	1.2	1.2	14.2	13.2	13.2	14.2	13.2
Police Administration	3	3	4	4	4						3.0	3.0	4.0	4.0	4.0
Police & Fire Dispatch	15	13	13	15	15						15.0	13.0	13.0	15.0	15.0
Police Services	5	5	5	5	5						5.0	5.0	5.0	5.0	5.0
Uniform Patrol	54	54	51	51	48	4.0	4.0				58.0	58.0	51.0	51.0	48.0
Total Public Safety	173	170	165	169	173	11.7	11.7	1.2	1.2	13.2	184.7	181.7	166.2	170.2	186.2
Economic Development															
Economic Development	2	3	4	4	4						2.0	3.0	4.0	4.0	4.0
Communications					1										1.0
Total Economic Development	2	3	4	4	5	0.2	0.2	1.5	1.0	1.0	2.0	3.0	4.0	4.0	5.0
Health Department	3	3	3	4	5	2-49	0.2	1.5	1.0	1.0	3.2	3.2	4.5	5.0	6.0

PERSONNEL COUNT BY DEPARTMENT

DEPARTMENT/DIVISION	FULL TIME					PART TIME/GRANT					ALL EMPLOYEES				
	2013	2014	2015	2016	2017	2013	2014	2015	2016	2017	2013	2014	2015	2016	2017
Law															
Law	4	4	5	5	5	0.5	0.5	0.5	0.5	0.5	4.5	4.5	5.5	5.5	5.5
Human Resources	0	1	1	1	2	0.5	1.8	1.8	1.2	1.0	0.5	2.8	2.8	2.2	3.0
Total Law Department	4	5	6	6	7	1.0	2.3	2.3	1.7	1.5	5.0	7.3	8.3	7.7	8.5
Finance Department															
City Income Tax	6	6	6	8	8	2.4	2.4	2.4			8.4	8.4	8.4	8.0	8.0
Finance Administration	2	2	2	2	2						2.0	2.0	2.0	2.0	2.0
Purchasing	0	0	0	0	0	0.8	0.7	0.7	0.7	0.7	0.8	0.7	0.7	0.7	0.7
Sewer Administration	4	4	4	4	4						4.0	4.0	4.0	4.0	4.0
Treasury	3	3	3	3	3						3.0	3.0	3.0	3.0	3.0
Water Administration	4	4	4	4	4						4.0	4.0	4.0	4.0	4.0
Total Finance Department	19	19	19	21	21	3.2	3.1	3.1	0.7	0.7	22.2	22.1	22.1	21.7	21.7
Information Systems	5	4	5	5	6			0.3			5.0	4.0	5.3	5.0	6.0
Municipal Court															
Municipal Court	20	20	20	20	20	2.0	1.5	1.5	1.5	1.5	22.0	21.5	21.5	21.5	21.5
Probation	1	1	1	1	1						1.0	1.0	1.0	1.0	1.0
Total Municipal Court	21	21	21	21	21	2.0	1.5	1.5	1.5	1.5	23.0	22.5	22.5	22.5	22.5
Public Works & Utilities															
Electronic Maintenance	2	2	2	2	2	0.8	0.7	0.7	0.7	0.7	2.8	2.7	2.7	2.7	2.7
Engineering	6	4.5	4.5	4.5	3.5						6.0	4.5	4.5	4.5	3.5
Grounds Maintenance	2	2	2	2	2.5		0.2	0.2	0.2	0.2	2.0	2.2	2.2	2.2	2.7
Municipal Garage	7	7	7	7	7						7.0	7.0	7.0	7.0	7.0
Parks Maintenance	6	6	6	6	6		0.2	0.2	0.7	1.2	6.0	6.2	6.2	6.7	7.2
Public Works & Utilities Admin.	2	4	4	5	5						2.0	4.0	4.0	5.0	5.0
Sewer Maintenance	10	10	10	10	10						10.0	10.0	10.0	10.0	10.0
Storm Water Maintenance	7	7.5	8.5	8.5	9					0.5	7.0	7.5	8.5	8.5	9.5
Street Maintenance	12	12	12	12	12					0.2	12.0	12.0	12.0	12.0	12.2
Wastewater Treatment	17	17	17	17	17						17.0	17.0	17.0	17.0	17.0
Water Treatment	12	12	12	12	12		0.6	0.6	0.6	0.6	12.0	12.6	12.6	12.6	12.6
Water Maintenance	15	15	15	15	15						15.0	15.0	15.0	15.0	15.0
Total Public Works & Utilities	98	99	100	101	101	0.8	1.6	1.6	2.2	3.4	98.8	100.6	101.6	103.2	104.4
TOTAL PERSONNEL	351	345	340	349	358	54.8	51.1	26.3	24.0	36.1	405.8	396.1	366.3	373.0	394.1

PERSONNEL HISTORY

There are 358 full time employees budgeted for 2017 compared to 349 in 2016. The 2017 budget contains an increase of nine full time employees. These nine full time employees are in addition to the twelve Firefighter EMT positions added in 2016 and 2017 that are reimbursed by the Staffing for Adequate Fire and Emergency Response Grant.:

City Manager's Office

Communications intern position was added in 2015. In 2016, this position was transferred to the Civic Development Fund. In 2017, this position is now a division in the Economic Development Department.

Community Revitalization Department

The number of employees in the Community Revitalization Department has been cut almost in half in the past five years.

- Building Inspection – In 2010, three building inspectors were cut due to the local economy and lowered construction projects, one inspector was added back in 2015 and one Field Inspector positon was added in 2016 due to local construction projects. There is an addition of one Field Inspector added in the 2017 budget.
- Community Development has all grant funded employees. Due to the very nature of the grant, the number of employees varies according to programs and/or projects.
- Community Revitalization Administration consists of one Community Revitalization Director.
- Golf Clubhouse and Golf Maintenance employees were laid off in late 2014 due to the sale of the golf course.
- Litter and Waste Collection and Neighborhood Improvement Divisions were project based and added to the Community Development programs. In 2017, there is an addition of one Animal Control Officer.
- The Planning Division decreased two positions due to one retirement and transferring one position to Economic Development in 2014. In 2016, two lower paid positions replaced the Planning Director position.
- Upon retirement of the Transit supervisor in 2013, the Transit Division's daily operation was managed by the Butler County Regional Metro Authority. This merger allowed the supervisor position to be eliminated along with the Lead Bus Driver position.

Public Safety

In 2014, Public Safety was restructured with the addition of a Director and an Assistant Fire Chief and Assistant Police Chief and fifteen less employees due to budget constraints – eight firefighters and seven patrol officers. In 2016, four positions were added back, two dispatchers due to increased duties, one patrol officer, and one correction officer. There is the addition of one Patrol Officer and three Firefighter EMT positions in the 2017 budget. These Firefighter EMT positions are in addition to the twelve grant funded Firefighter EMT positions added in 2016 and 2017.

Economic Development

This department had two full time employees as of 2009, an Economic Development Director and an Assistant Economic Development Director. An Administrative Assistant was transferred from Planning in 2014 and an additional Assistant Economic Development Director was added in

PERSONNEL HISTORY

2015. The Communications Division was added to the Economic Development Department in 2017, bringing the Communications Intern from the City Manager's Department and adding that position to the General Fund.

Health Department

Two full time employees have been eliminated, one in 2009 and one in 2012. A full time sanitarian was added in 2016 to expand services. In 2017, there will be an addition of one Secretary III position.

Law Department

The vacant position of Assistant Law Director was cut from the budget beginning in 2012. In 2015, a staff attorney was added. Human Resources Division has volleyed with full time, part time, and contract employees since 2012. In 2016, there was two part time Human Resource Specialists and one full time Human Resource Clerk. The 2017 budget will allow for the addition of one full time position of Human Resources Specialist. The Human Resources Division will consist of two part time Human Resources Specialists, one full time Human Resource Specialist and one full time Human Resource Clerk.

Finance Department

The full time purchasing agent became a part time employee in 2007. In 2016, the Information Systems Division left the Finance Department and became a department now answering to the City Manager along with all other departments.

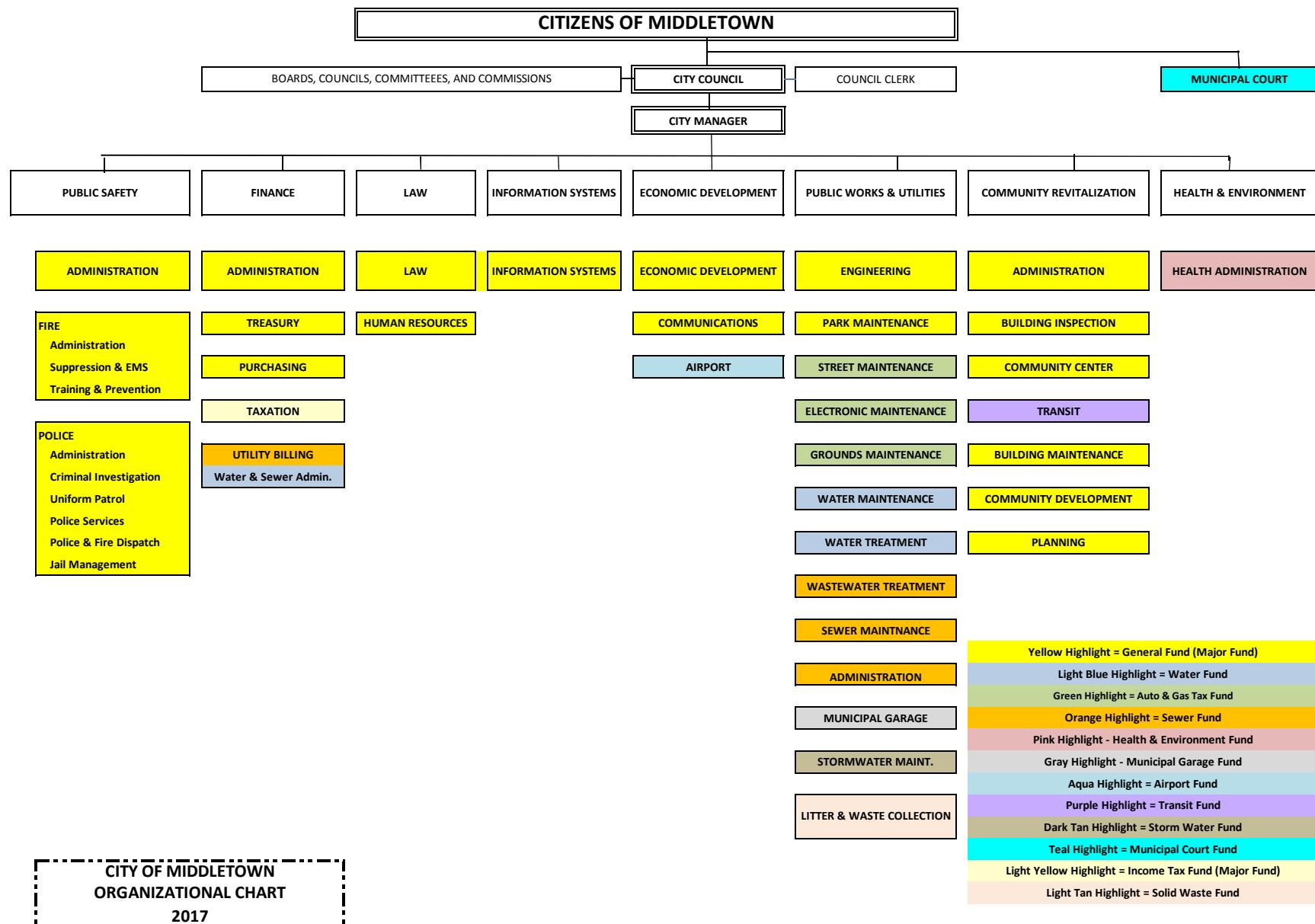
Information Systems

One position from the Information Systems Division was laid off in 2013 to help alleviate financial constraints. The addition of one Computer Programmer/Analyst position was added to Information Systems to assist with new software implementation in tax, future implementation in public safety, and increased web presence communications needs in 2014. In 2015, one new position of Computer Technician was added to assist in the daily operations of the City staff. In 2016, Information Systems Division left the Finance Department, becoming an independent department now answering directly to the City Manager along with all other departments.

Public Works Department

The Public Works changes include:

Grounds Maintenance:	Retain seasonal position, addition of Grounds Maintenance Supervisor in 2017
Streets Maintenance:	Retain seasonal positions
Parks Maintenance:	Retain seasonal positions
Storm Water Maintenance:	Retain seasonal positions



OPERATING FUNDS

Organizational Chart Fund Descriptions

General Fund (Major Fund)

The General Fund is the City's largest fund and accounts for all financial resources except those required by Federal, State, or local regulation to be accounted for in another fund.

City Income Tax Fund (Major Fund)

This fund accounts for income taxes received for distribution to other funds of the City. Included in the City Income Tax Fund is the Taxation Division.

Auto and Gas Tax Fund

This fund accounts for state levied and controlled gasoline tax and county vehicle license fees that are remitted to the City for routine street maintenance and traffic control.

Health Fund

The Health Fund accounts for grant money received from the State for the City's public health subsidy as well as other revenues, and accounts for the activities of the City Health Department.

Municipal Court Fund

This fund accounts for fines and court costs levied by the City's Municipal Court and the operations of the Middletown Municipal Court. The Municipal Court has jurisdiction in civil and misdemeanor

criminal cases as well as preliminary hearings of felony cases.

Water Fund

The Water Fund accounts for all revenues and expenditures of the City's water system. All operating expenditures, capital improvements, and debt service payments connected with the City water system are paid by this fund.

Storm Water Fund

This fund was established in 2006 and accounts for the City's storm sewer system. All operating expenditures and capital improvements costs connected with the storm sewer system are paid by this fund.

Sewer Fund

The Sewer Fund accounts for the City's wastewater treatment system. All operating expenditures, capital improvements, and debt service costs connected with the wastewater treatment system are paid by this fund.

Airport Fund

This fund accounts for the operation of the Middletown Regional Airport/Hook Field. The major source of revenue is hangar lease payments. A twenty-year bond was issued in 2008 to purchase the buildings at

the airport from a privately owned company.

Transit System Fund

The Transit Fund accounts for the operation of the City's public bus line system. Major revenues include federal and state transit operating and capital improvement subsidies.

Solid Waste Disposal Fund

This fund accounts for the City's solid waste disposal programs. Programs include refuse pickup and recycling from a private contractor as well as expenses connected with the maintenance of the former City landfill property.

Municipal Garage Fund

This fund accounts for the operations of the municipal garage, for the purchase, sale and repair of vehicles for all departments within the City. All garage operating costs and citywide vehicle purchases are paid for by this fund. The revenues to this fund are paid by the user department

OTHER FUND DESCRIPTIONS

Other Funds - by Departments

DEPARTMENT OF PUBLIC SAFETY:

Emergency Medical Services Fund (EMS)

This fund is used for revenues designated for training of the emergency medical personnel in the Fire Division.

Law Enforcement Trust Fund

This fund accounts for revenues resulting from the sale of property seized by the Police Division in the course of its criminal investigations (federal funds from the Department of Justice). Expenditures are solely for law enforcement purposes.

Mandatory Drug Fine Fund

This fund accounts for drug fines received as a result of mandatory drug offense fines arising from arrests. Expenditures are for law enforcement purposes pertaining to drug offenses.

Enforcement/Education Fund

This fund accounts for fines collected by the Municipal Court to be used for traffic education and enforcement.

Police Grant Fund

To account for grant funds awarded to the Police Division by outside sources. The grants anticipated in 2017 will be used for overtime of patrol officers for visibility traffic enforcement.

MUNICIPAL COURT:

Court Computerization Fund

This fund receives a portion of the court costs assessed to persons appearing in Middletown Municipal Court and accumulates funds for computer equipment and software for the court system.

Court Indigent Driver Interlock and Alcohol Monitoring Fund (IDIAM)

This fund accounts for the revenues (fines) and expenses associated with the Municipal Court's DUI convictions according to Senate Bill 17 to aid in the cost of immobilizing or disabling devices.

Court Special Projects Fund

This fund receives a portion of the court costs assessed by the Municipal Court for equipment and special projects.

Probation Services Fund

This fund was established to account for probation fees levied by the Middletown Municipal Court to support staffing and counseling of domestic abuse offenders.

Indigent Driver Alcohol Treatment

Accounts for fines collected by the Municipal Court to be used for treatment of indigent drivers convicted of driving under the influence.

ECONOMIC DEVELOPMENT:

Civic Development Fund

This fund accounts for the City's transient lodging tax receipts that are to be used for civic development purposes. The majority of revenues from this fund go to the Middletown Convention and Visitors Bureau to promote our City.

Urban Development Action Grant Fund (UDAG)

This fund accounts for Urban Development Action Grant loans that are given to businesses for economic development activities such as façade loans for the downtown area.

Property Development Fund

This fund accounts for all revenues and expenditures connected with the development of city owned property.

Downtown Improvements Fund

This fund accounts for the expenditures connected with the downtown area and the City's economic development efforts.

Economic Development Bond Service

This accounts for revenue and expenditures associated with the economic development projects.

OTHER FUND DESCRIPTIONS

Other Funds - by Departments

COMMUNITY REVITALIZATION DEPARTMENT:

Nuisance Abatement Fund

This fund was established in 2011 to account for revenues (fines and assessments) associated with property maintenance violations such as accumulated rubbish, tall weeds and grass, and other property maintenance violations as specified in the Codified Ordinances. The Community Revitalization Department oversees this fund.

Community Development Fund

This grant funds activities including both traditional redevelopment projects and economic development activities through the Office of Community Planning and Development of the U.S. Department of Housing and Urban Development. Specific programs slated for 2014 are emergency housing rehabilitation and code enforcement. Funding is also designated for local programs such as fair housing and sponsoring of neighborhood volunteer improvement programs.

Community Development Escrow Fund

Established to account for loan repayments from property owners who received grants through the City's Community Development Block Grant. Expenditures are targeted for nuisance and property abatement measures in targeted areas.

Neighborhood Stabilization Program Fund (NSP)

This program was established in 2009 under the American Recovery and Reinvestment Act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Our goal is to purchase and redevelop or rehabilitate foreclosed and abandoned homes and residential properties to stabilize area home values.

HOME Program

Established to account for HOME Program revenues from HUD. The program provides funds for first-time home purchases and housing rehabilitation assistance to low and moderate income families.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Well Field Protection Fund

Accounts for the revenues of the well field protection fee. The expenditures in this fund include management of the well field, water well network (sampling and reporting to Ohio Environmental Protection Agency), and reserve funds for emergency response and risk management to assist businesses in the well field protection zone with the best management practices.

FINANCE DEPARTMENT:

Computer Replacement Fund

This fund accumulates funds from user departments/divisions for future purchase of a new mainframe computer for the City and scheduled replacements of software, personal computers, printers, and copiers.

THESE FUNDS ARE USED TO AID DEPARTMENTS IN THEIR TASKS, GOALS, OR DESIGNATED PROJECT.

DEPARTMENT AND FUND RELATIONSHIP

DEPARTMENT	GENERAL FUND	INCOME TAX FUND	NON MAJOR FUNDS	PROPRIETARY FUNDS
CITY COUNCIL	X	X		
CITY MANAGER	X	X		
PUBLIC SAFETY	X	X	X	
FINANCE	X	X		X
LAW	X	X		
ECONOMIC DEVELOPMENT	X	X	X	
PUBLIC WORKS & UTILITIES	X	X	X	X
COMMUNITY REVITALIZATION	X	X	X	X
HEALTH & ENVIRONMENT		X	X	
MUNICIPAL COURT		X	X	

Most departments have multiple divisions requiring different sources of funding.

Example: Water Maintenance and Engineering are divisions of the Department of Public Works & Utilities. Engineering is supported by the General Fund while the Water Maintenance Division is supported by the Water Fund.

Section 3

GENERAL FUND

GENERAL FUND REVENUES

DEFINITION OF GENERAL FUND

The General Fund accounts for all financial resources except those required by Federal, State, or local regulation accounted for in another fund. Accordingly, it is the largest fund used.

REVENUES

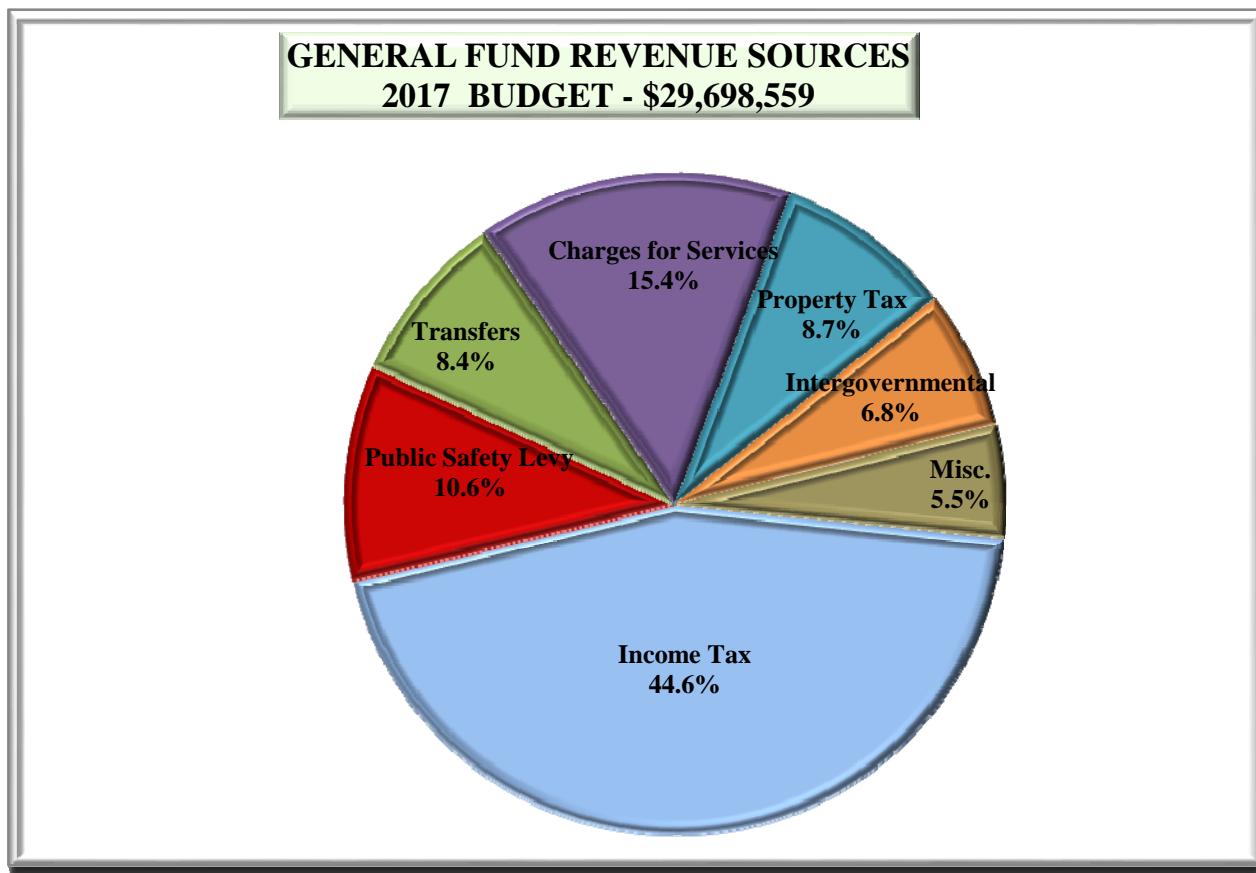
General Fund revenue is made up of income tax, real estate property taxes, intergovernmental revenues (revenue from other governmental agencies), charges for services, licenses and permits, rentals and leases, miscellaneous revenue, interest revenue, and transfers-in from other funds. The pie chart below (Figure 3.1) shows the proportion of each major revenue

source to the total General Fund revenues. The General Fund Revenue Sources (Table 3.1) lists the major revenue sources, as well as transfers from other funds. This table also displays the revenue trend from 2013 to 2015, as well as the comparison of the 2016 budget to the 2017 budget.

Revenue Assumptions

Fiscal year 2017 revenue estimates are based on known revenue sources such as property taxes and leases, current economic conditions and policies as well as historical trend. Historical trend is based on the period of the past three years. Revenue is monitored on a monthly basis throughout the year.

Figure 3.1 General Fund Revenue Sources



GENERAL FUND SOURCES OF REVENUE						
Revenue Source	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase or Decrease \$ %
Income Tax Transfer	\$11,083,517	\$11,888,061	\$12,767,899	\$12,192,000	\$13,244,000	1,052,000 8.6%
Public Safety Levy Transfer	3,400,000	3,000,000	3,025,000	3,055,000	3,142,000	87,000 2.8%
Property Tax	2,545,172	2,587,930	2,526,564	2,579,431	2,579,431	0 0.0%
Intergovernmental	2,540,620	2,095,614	1,289,943	1,224,580	2,007,963	783,383 64.0%
Charges for Services	4,552,185	4,294,408	4,244,017	4,187,323	4,569,722	382,399 9.1%
Miscellaneous	2,011,545	1,784,228	1,234,846	1,166,474	1,587,703	421,229 36.1%
Interest	2,859	12,127	64,598	68,964	56,669	(12,295) -17.8%
Subtotal	\$26,135,898	\$25,662,368	\$25,152,867	\$24,473,772	\$27,187,488	2,713,716 11.1%
Transfers-In	<u>\$2,082,000</u>	<u>\$3,016,605</u>	<u>\$1,767,091</u>	<u>\$2,880,954</u>	<u>\$2,511,071</u>	<u>(369,883)</u> -12.8%
Total	<u>\$28,217,898</u>	<u>\$28,678,973</u>	<u>\$26,919,958</u>	<u>\$27,354,726</u>	<u>\$29,698,559</u>	<u>2,343,833 1.6%</u>

Table 3.1 General Fund Revenue Comparison by Category

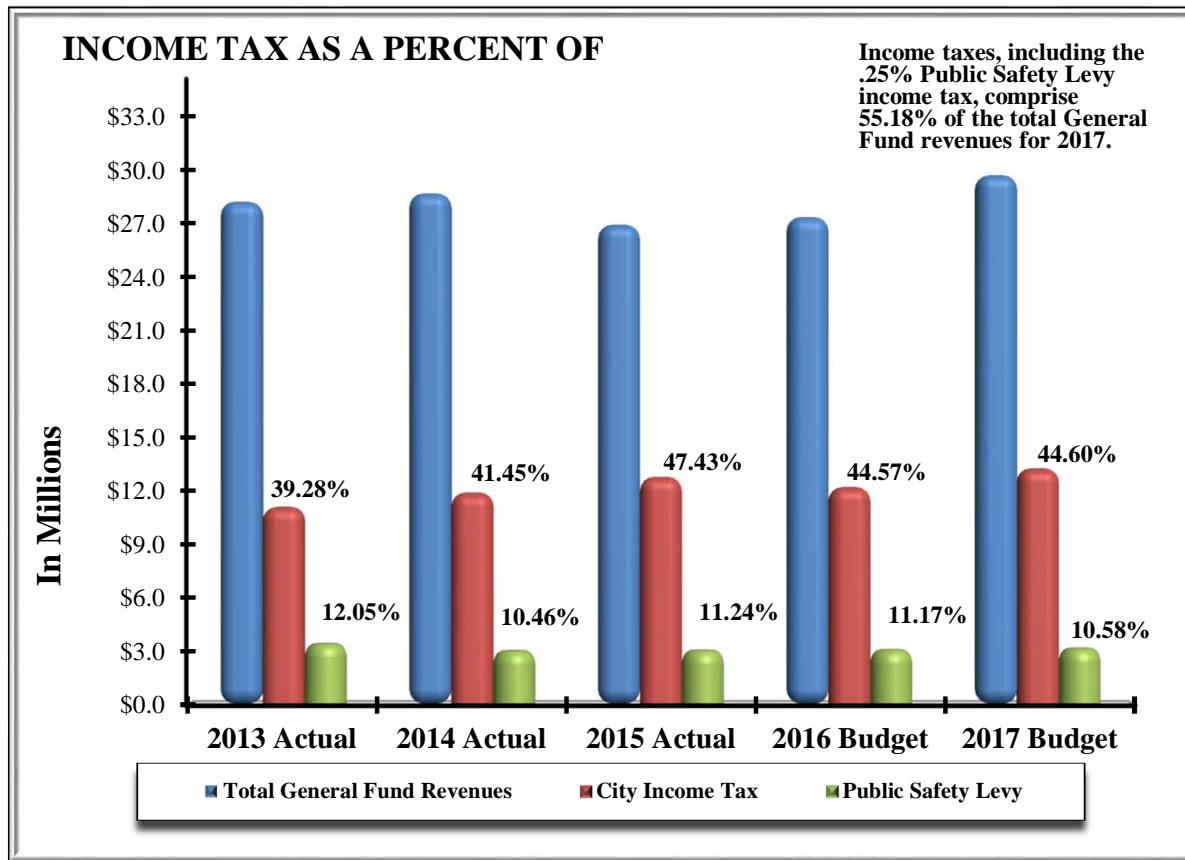


Figure 3.2 Income tax as a percent of General Fund Revenues

GENERAL FUND REVENUES

City Income Tax

City income tax revenues account for 44.6% of the projected 2017 General Fund revenues (Figure 3.1); 55.2% collectively with the Public Safety Levy income tax.

Public Safety Levy

In 2007, the citizens passed a Public Safety Levy of an additional $\frac{1}{4}\%$ income tax for the period of five years. A special election in 2012 renewed this levy permanently. This additional income tax is accounted for in the Public Safety Levy Fund. These funds are transferred to the General Fund to support public safety.

Charges for Services

Charges for services represent 15.4% of the total General Fund revenues for 2017. Charges for services include building inspection fees, plan review fees, zoning compliance certificate fees, emergency medical service fees, burglar alarm fees, jail commissary services, and administrative services.

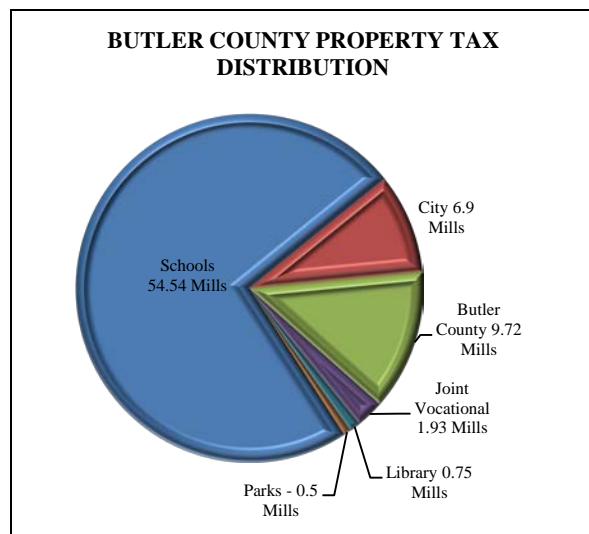


Figure 3.3 Butler County Property Tax Distribution

Property Tax

The majority (60.3%) of all property taxes go to the General Fund and accounts for 8.7% of this fund's revenue.

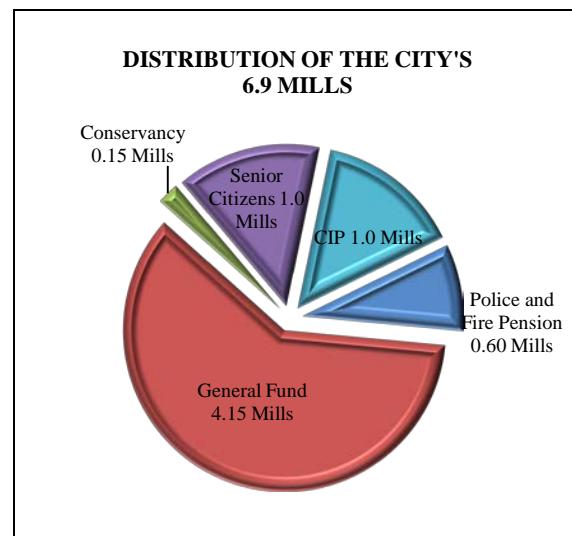


Figure 3.4 Property Tax Distribution of the City's Share

Intergovernmental

Intergovernmental revenue include liquor and cigarette taxes, state and federal grants, as well as local government fund money remitted by the State of Ohio. This revenue type can vary from year to year due to changes in grants and State policies. Intergovernmental revenues represent 6.8% of the total General Fund revenue.

Miscellaneous

Miscellaneous revenues account for 5.5% of total General Fund revenues. Among these revenues are reimbursements, sale of surplus items, telephone franchise fees, cable television franchise fees.

Interest

Interest is expected to represent less than 0.2% of General Fund revenues in 2017.

Transfers-In

Transfers-in from the Police and Fire Pension Funds go to the General Fund, which pays the monthly pension requirements to the State of Ohio.

GENERAL FUND EXPENDITURES

General Fund Appropriations

Most of the essential government services and functions are accounted for in the General Fund, including Finance, Law, Engineering, Planning, Community Revitalization, Fire, Police, Public Works & Utilities, Economic Development, Non-Departmental, as well as City Council and Clerk, and administration of the City Manager's office.



EXPENDITURES

Expenditures are separated by department and/or division and then by category. A summary for each is listed with the actual 2015 expenditures as well as dollar and percentage comparisons between 2016 and 2017 budgets.

A summary by department/division is given on the following page. The graph on the following page illustrates the percentage of the General Fund that each department expends. Public safety (Police, Fire, and Public Safety Administration) has the largest amount of expenditures at 70.0% of the General Fund budget.

Expenditures for each department and/or division are separated into categories: personal services, contractual services, commodities, and capital outlay. The largest expense in the General Fund is personnel costs. This is especially true for the public safety divisions (see Figure 3.7 and Figure 3.8).



General Fund Summary

General Fund expenditures total \$30,344,047 for 2017, a 7.0% increase from the 2016 budget.

For department/division summaries and line item detail, please refer to the pages in the General Fund Section.



Department/Division	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease	
				\$	%
City Council	\$125,150	\$168,319	\$146,544	(\$21,775)	-12.9%
City Manager	280,539	364,231	393,309	29,078	8.0%
Finance Department	414,428	495,255	500,523	5,268	1.1%
Information Systems	470,423	557,701	687,034	129,333	23.2%
Law Department	745,744	824,787	883,579	58,792	7.1%
Economic Development	375,857	452,585	589,256	136,671	30.2%
Public Safety Administration	133,218	154,781	154,781	0	100.0%
Division of Fire	8,175,603	8,587,529	9,436,483	848,954	9.9%
Division of Police	10,931,278	11,531,642	11,810,367	278,725	2.4%
Community Revitalization	1,444,741	1,806,306	2,114,307	308,001	17.1%
Public Works & Utilities	1,810,365	2,072,848	2,005,953	(66,895)	-3.2%
Non-Departmental	1,514,810	1,794,892	1,616,244	(178,648)	-10.0%
Subtotal	26,422,155	28,810,876	30,338,379	\$1,527,503	5.3%
Transfers	3,995,500	(491,882)	5,668	497,550	-101.2%
Total	\$30,417,655	\$28,318,994	\$30,344,047	\$2,025,053	7.2%

Table 3.2 Department expenditures 2015-2017

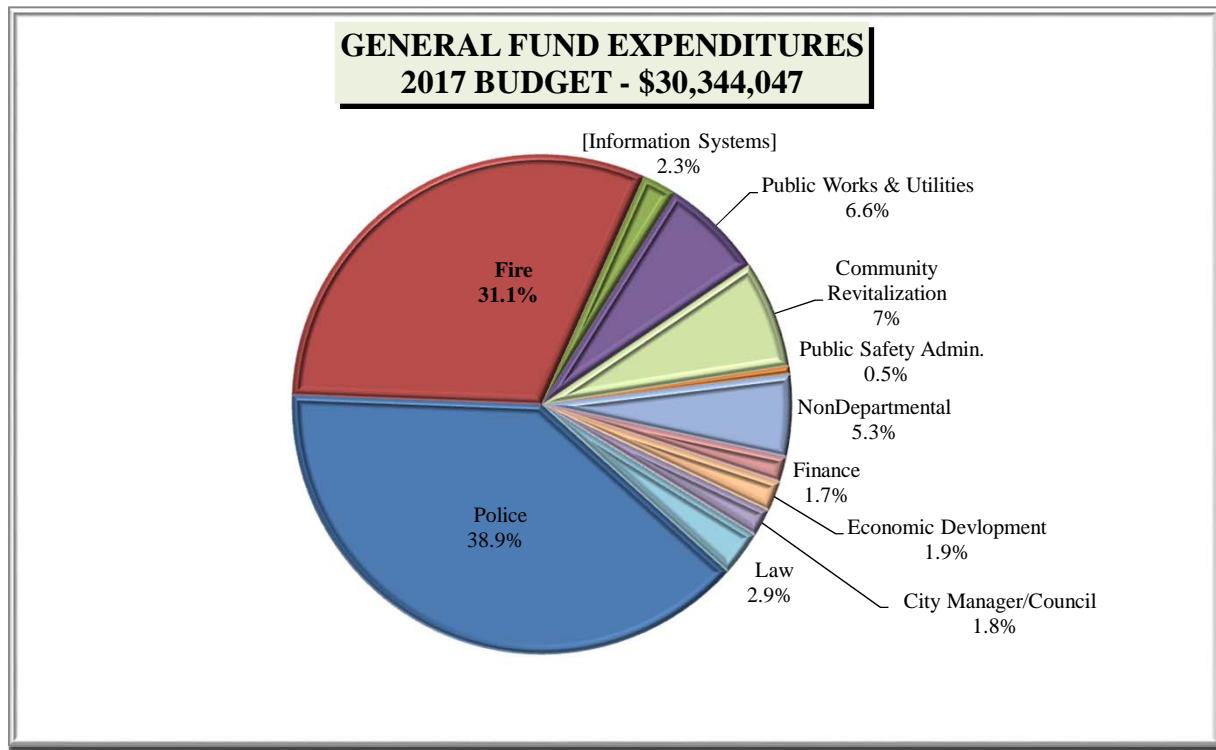


Figure 3.5 General Fund expenditures by department for 2017

GENERAL FUND EXPENDITURES CATEGORY SUMMARY							
Category	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease \$	Increase/Decrease %
Personal Services	\$22,550,848	\$21,687,909	\$20,841,366	\$22,121,672	\$23,497,509	\$1,375,837	6.2%
Contractual Services	4,369,946	4,368,079	4,368,938	5,399,388	5,338,722	(60,666)	-1.1%
Commodities	458,687	395,796	477,806	517,845	543,674	25,829	5.0%
Capital Outlay	508,855	481,439	734,043	771,971	958,474	186,503	24.2%
Subtotal	27,888,336	26,933,224	26,422,154	28,810,876	30,338,379	1,527,503	5.3%
Transfers-Out	919,000	(259,349)	1,000,000	158,118	355,668	197,550	124.9%
Loans	768,547	0	2,995,500	(650,000)	(350,000)	300,000	-46.2%
Total	\$29,575,883	\$26,673,875	\$30,417,654	\$28,318,994	\$30,344,047	\$2,025,053	7.2%

Table 3.3 General Fund expenditure by category

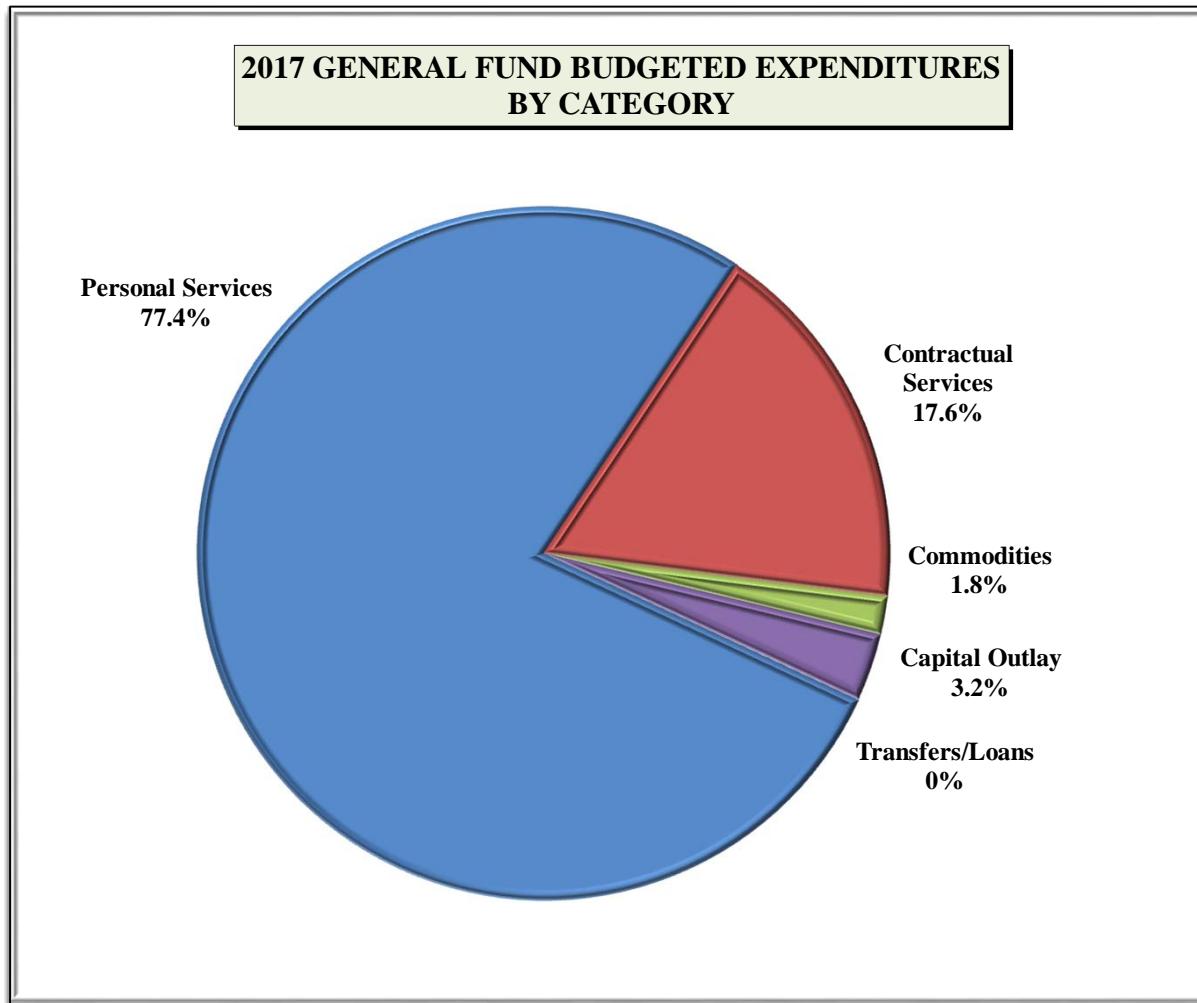


Figure 3.6 General Fund budget by category

GENERAL FUND EXPENDITURES BY CATEGORY

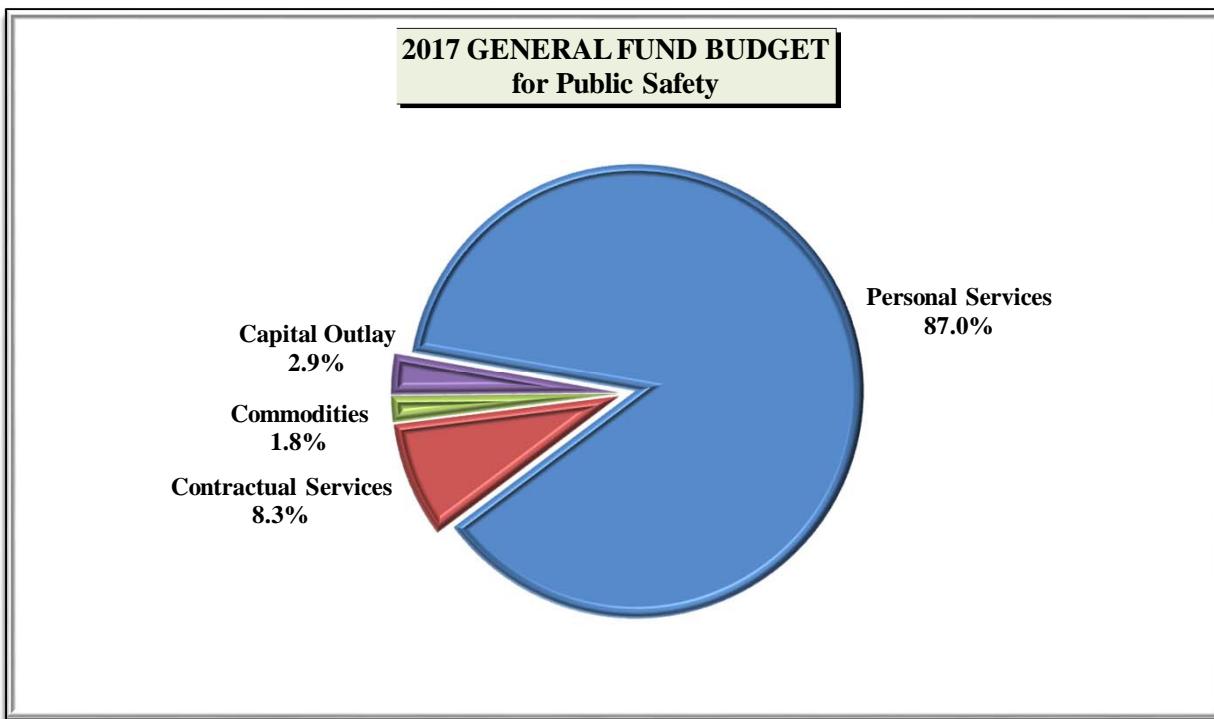


Figure 3.7 General Fund Budget - Public Safety Expenditures

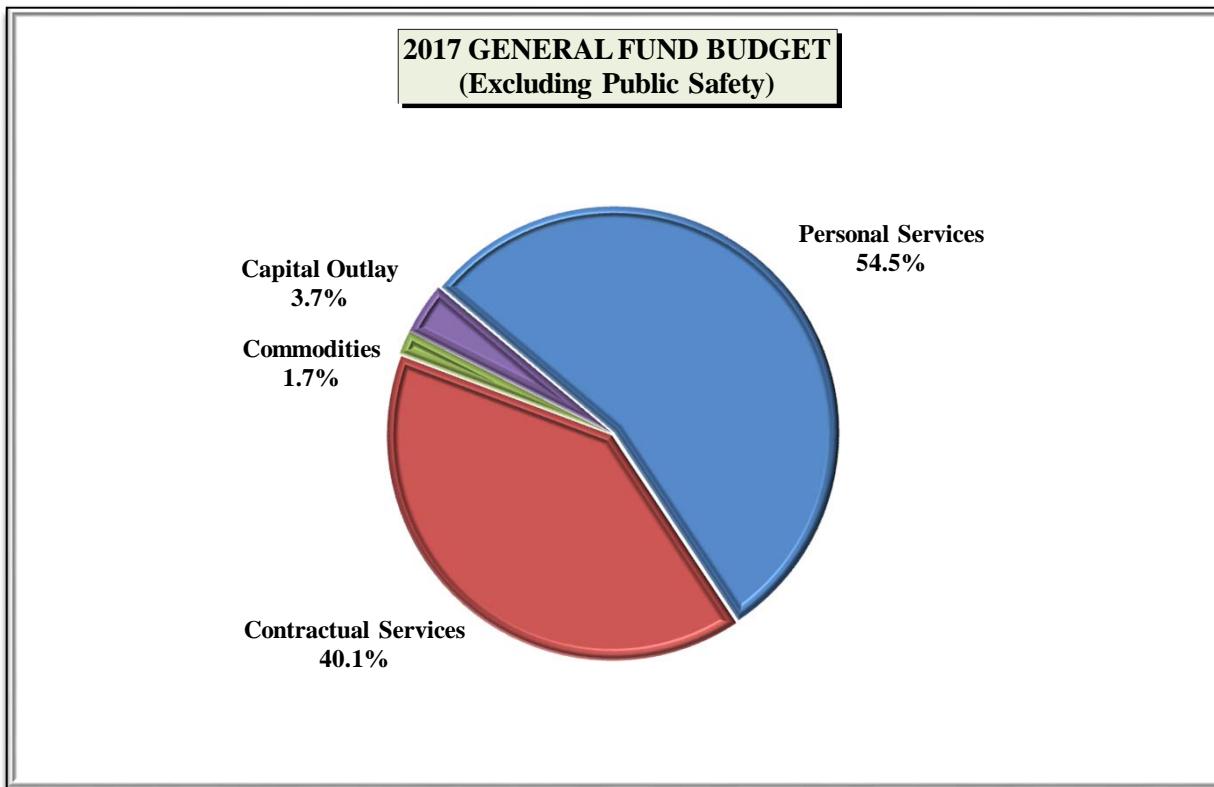


Figure 3.8 General Fund Budget - Excluding Public Safety

GENERAL FUND - BUDGETED EXPENDITURES

Department/Division	Personal Services	Contractual Services	Commodities	Capital Outlay	Totals
City Council	\$112,494	\$25,250	\$4,000	\$4,800	\$146,544
City Manager	\$290,262	\$101,147	\$1,900	\$0	\$393,309
Finance Administration	\$203,253	\$34,762	\$1,750	\$0	\$239,765
Treasury	\$199,054	\$3,950	\$3,500	\$630	\$207,134
Purchasing	\$50,849	\$2,025	\$750	\$0	\$53,624
Finance Department	\$453,156	\$40,737	\$6,000	\$630	\$500,523
Information Systems	\$591,134	\$34,100	\$10,000	\$51,800	\$687,034
Law	\$507,291	\$56,200	\$2,000	\$0	\$565,491
Human Resources	\$171,888	\$137,200	\$9,000	\$0	\$318,088
Law Department	\$679,179	\$193,400	\$11,000	\$0	\$883,579
Economic Development Administration	\$418,557	\$84,390	\$5,000	\$20,000	\$527,947
Communications	\$55,099	\$4,710	\$500	\$1,000	\$61,309
Economic Development Department	\$473,656	\$89,100	\$5,500	\$21,000	\$589,256
Public Safety Administration	\$149,421	\$4,410	\$950	\$0	\$154,781
Fire Administration	\$396,437	\$6,490	\$3,406	\$0	\$406,333
Fire Operations	\$7,574,591	\$642,014	\$249,100	\$287,570	\$8,753,275
Fire Training/Prevention	\$269,009	\$5,766	\$2,100	\$0	\$276,875
Police Administration	\$475,067	\$81,250	\$15,500	\$0	\$571,817
Criminal Investigation	\$2,209,563	\$10,000	\$10,000	\$0	\$2,229,563
Uniform Patrol	\$5,227,067	\$649,666	\$88,000	\$338,252	\$6,302,985
Police Services	\$290,407	\$8,200	\$0	\$250	\$298,857
Police & Fire Dispatch	\$1,158,429	\$66,500	\$4,000	\$0	\$1,228,929
Jail Management	\$870,978	\$286,438	\$20,800	\$0	\$1,178,216
Public Safety	\$18,620,969	\$1,760,734	\$393,856	\$626,072	\$21,401,631
Community Revitalization Admin	\$107,473	\$12,000	\$0	\$0	\$119,473
Community Center	\$0	\$145,000	\$0	\$0	\$145,000
Recreation	\$0	\$25,000	\$0	\$0	\$25,000
Community Development	\$501,348	\$0	\$0	\$0	\$501,348
Building Inspection & Services	\$421,020	\$64,607	\$1,000	\$30,000	\$516,627
Planning	\$153,217	\$135,900	\$5,000	\$0	\$294,117
Building Maintenance	\$229,277	\$238,815	\$41,150	\$3,500	\$512,742
Community Revitalization	\$1,412,335	\$621,322	\$47,150	\$33,500	\$2,114,307
Engineering	\$342,888	\$67,366	\$3,800	\$22,100	\$436,154
Street Lighting	\$0	\$725,641	\$20,000	\$0	\$745,641
Parks Maintenance	\$488,937	\$281,847	\$20,700	\$32,674	\$824,158
Public Works & Utilities	\$831,825	\$1,074,854	\$44,500	\$54,774	\$2,005,953
Non-Departmental	\$32,500	\$1,398,078	\$19,768	\$165,898	\$1,616,244
Subtotal Expenditures	\$23,497,509	\$5,338,722	\$543,674	\$958,474	\$30,338,379
Transfers-Out/Loans	\$0	\$0	\$0	\$0	\$5,668
Total Expenditures	\$23,497,509	\$5,338,722	\$543,674	\$958,474	\$30,344,047

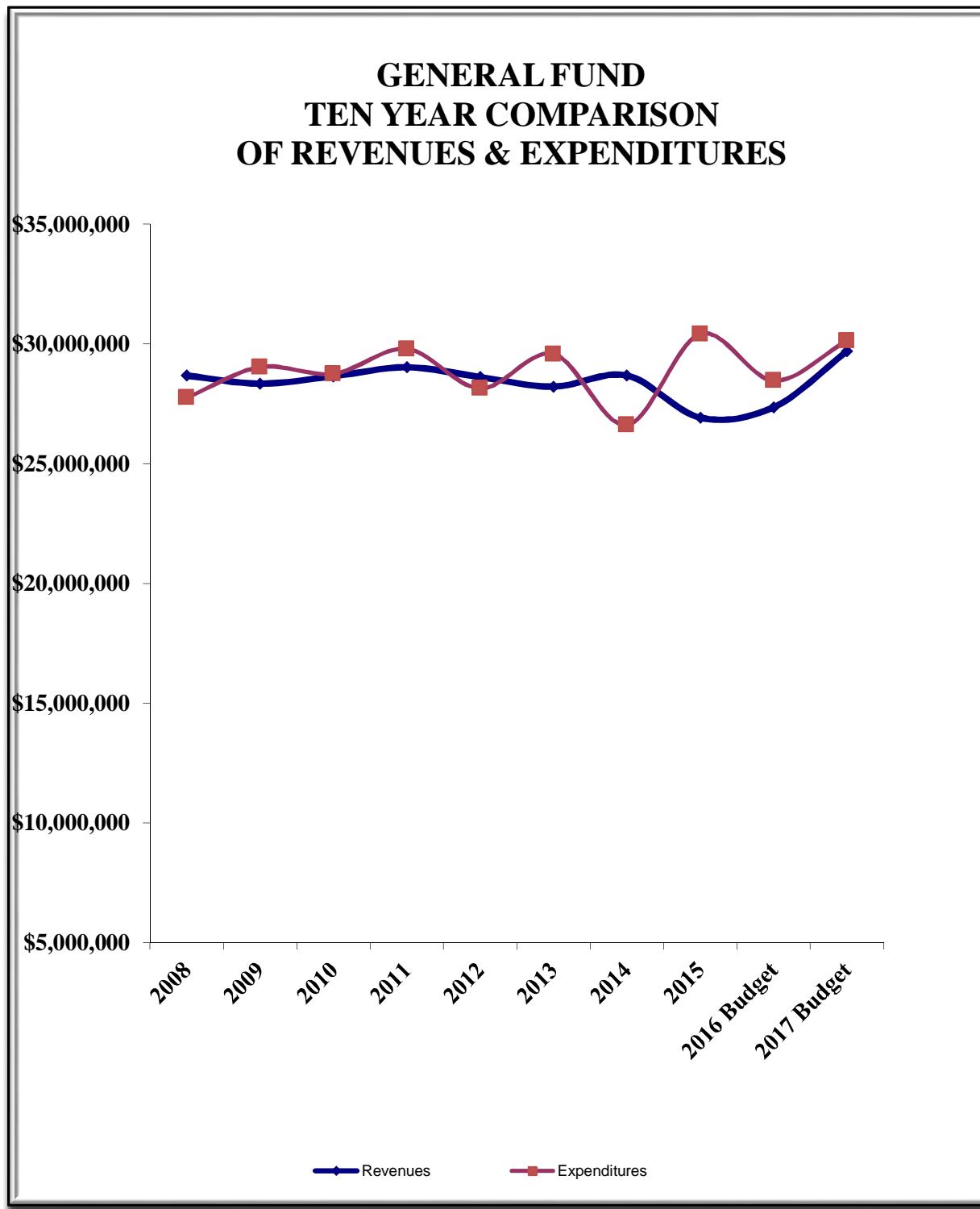


Figure 3.9 Ten year comparison of General Fund revenues and expenditures

FUND SUMMARY FOR FUND 100
GENERAL FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$7,654,759	\$4,157,062	\$4,395,718
REVENUES:			
Property Taxes	\$2,526,564	\$2,579,431	2,579,431
Licenses & Permits	325,329	489,300	505,000
Intergovernmental Revenue	1,289,943	1,145,628	2,007,963
Charges for Services	4,244,017	4,424,550	4,569,722
Fines & Forfeitures	43,770	9,605	9,701
Interest Income	64,598	50,102	56,669
Contributions & Donations	500	0	0
Rentals & Leases	76,758	58,827	59,415
Miscellaneous Revenue	681,519	850,253	698,467
Reimbursements	106,971	312,000	315,120
Transfers	17,559,990	18,637,954	18,897,071
TOTAL REVENUES	\$26,919,958	\$28,557,650	29,698,559
TOTAL RESOURCES	\$34,574,717	\$32,714,712	34,094,277
EXPENDITURES:			
Personal Services	20,841,367	22,121,672	23,497,509
Contractual Services	4,368,938	5,399,388	5,338,722
Commodities	477,806	517,845	543,674
Capital Outlay	734,043	771,971	958,474
Transfers	1,000,000	158,118	355,668
Loans	2,995,500	(650,000)	(350,000)
TOTAL EXPENDITURES	\$30,417,654	\$28,318,994	30,344,047
ENDING BALANCE DECEMBER 31	\$4,157,062	\$4,395,718	3,750,230

CITY COUNCIL OFFICE

Summary

The Clerk of Council records, prepares, disseminates and preserves the official activities of the City Council. This involves provision of information to elected officials, City staff, and the general public, including the maintenance and coordination of City records.

The Clerk of the City Council attends all City Council meetings and staff meetings. It is the Clerk's responsibility to meet legal requirements for proper notification, posting, recording, and authentication of official records of the City.

The Clerk prepares the annual budget for Council and monitors budget activity monthly. The Clerk's Office is the custodian of all official city records and the Clerk has been named the Records Coordinator for the City of Middletown. The Clerk manages the Records Program and the coordinates Records Commission meetings which are required at least twice a year. The Clerk maintains rosters and records of boards and committees of the City. Numerous Proclamations, Certificates, Awards and Recognitions are requested from the Clerk's Office. The Clerk provides any and all secretarial services for the Mayor and Council upon request. Annually, the City Code is updated to include all legislation that has been passed. The Clerk compiles all the information needed by the codifier and after the changes are reviewed, legislation is introduced to Council to accept the changes. The updates are then distributed. This distribution list is also updated and maintained by the Clerk.



Goals and Objectives

Goal 1: Provide the needed administrative and clerical support to City Council.
Measure: Ongoing process.

Goal 2: Continue to provide an acceptable, timely and efficient level of customer service to the public, staff and Council members.
Measure: Ongoing process.

Goal 3: Continue to provide Codified Ordinances via computer and net access and work to update those ordinances in a timely manner.
Measure: Ongoing process.

Goal 4: Continue to make public records available.
Measure: Ongoing process.

Goal 5: Schedule an appropriate out-going event for City Council members and a swearing in event for newly elected.
Measure: Once every two year election.

Goal 6: Continue restoration of historical record books.
Measure: As budget allows.

DEPARTMENT SUMMARY OF EXPENDITURES
CITY COUNCIL

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
City Council	\$125,150	\$168,319	\$146,544
TOTAL DIVISION EXPENDITURES	\$125,150	\$168,319	\$146,544
EXPENDITURES BY CATEGORY:			
Personal Services	\$103,679	\$134,269	\$112,494
Contractual Services	15,436	25,250	25,250
Commodities	4,064	4,000	4,000
Capital Outlay	1,971	4,800	4,800
TOTAL EXPENDITURES	\$125,150	\$168,319	\$146,544

GENERAL FUND
CITY COUNCIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
MAYOR (NG)		1	1	1
CITY COUNCIL (NG)		4	4	4
CLERK OF THE CITY COUNCIL (177)		1	1	1
PERSONAL SERVICES:				
100.101.51110 SALARIES & WAGES		\$88,969	\$108,974	\$94,109
100.101.51211 PERS		11,431	15,256	13,175
100.101.51220 WORKERS COMPENSATION		1,605	7,628	3,764
100.101.51270 MEDICARE-CITY SHARE		1,290	1,580	1,365
100.101.51275 LIFE INSURANCE		75	81	81
100.101.51290 EMPLOYEE AWARDS		0	750	0
100.101.51295 SOCIAL SECURITY - CITY SHARE		310	0	0
Total - PERSONAL SERVICES		103,679	134,269	112,494
CONTRACTUAL SERVICES:				
100.101.52110 TRAVEL AND TRAINING		2,120	2,000	2,000
100.101.52111 MANDATORY TRAINING		3,394	3,000	3,000
100.101.52120 EMPLOYEE MILEAGE REIMBURSEMENT		263	250	250
100.101.52490 OUTSIDE PRINTING		0	500	500
100.101.52510 MAINTENANCE OF EQUIPMENT		417	1,000	1,000
100.101.52710 LEGAL ADVERTISING		7,723	10,000	10,000
100.101.52920 MEMBERSHIPS-BOOKS-PERIODICALS		1,068	1,000	1,000
100.101.52980 OTHER MISC CONTRACTUAL SERVICE		450	7,500	7,500
Total - CONTRACTUAL SERVICES		15,436	25,250	25,250
COMMODITIES:				
100.101.53100 OFFICE SUPPLIES		2,003	2,000	2,000
100.101.53210 FOOD		305	1,000	1,000
100.101.53296 OTHER SUPPLIES		1,756	1,000	1,000
Total - COMMODITIES		4,064	4,000	4,000
CAPITAL OUTLAY:				
100.101.54320 OFFICE MACHINERY & EQUIPMENT		1,971	4,800	4,800
Total - CAPITAL OUTLAY		1,971	4,800	4,800
Grand Total		\$125,150	\$168,319	\$146,544

CITY MANAGER'S OFFICE

Summary

The City Manager's office serves as the communication link between City Council and City staff. This office provides direction to senior staff of all departments except the Municipal Court and Health Department. The City Manager is responsible for the appointment of city staff, the administration of the City's annual budget, performance management, public relations, policy development, legislative support, and long term strategic and financial planning. The City Manager will facilitate the goals and objectives of the City Council.



Goals and Objectives

- Continue to expand communications to the public & region
 - Continue with the City Manager Blog
 - Expand Social Media activities
 - Continue interaction with Boards and Commissions
 - Assist Economic Development with Communications/ Public Relations
 - Begin quarterly public meetings
- Continue to Develop Quality of Life events during 2017
- Continue development of City for Long Term Sustainable Success
- Utilize Civic Development Fund for a Connectivity/Bike-Pedestrian path plan for the City
- Complete a Housing Study of needed changes in our housing stock
 - Include the public in those discussions
- Utilize Civic Development Fund to work with retail recruitment professionals to bring business to Middletown
- Continue the development of the "Transform Middletown" Crew – a crew whose sole purpose is to improve the look of Middletown
- Continue Long Range Planning: 2017
 - Create a new Master Plan for the City

Continued Response to the Heroin Epidemic

- Long Term Housing Policy Considerations in light of the Conclusions of the Housing Study
- Adoption of the 2016 Downtown Master Plan
- Policy Implications of the 2017 City Wide Transportation Study
- Priority and Funding of Recreation Activities in Future Budgets to promote healthy living choices, community engagement and youth development
- Priority and Funding of Healthy Living Initiatives to address health, nutrition, financial literacy, food deserts, etc.
- Consideration of an Equity and Empowerment Coordinator to look at city diversity, inclusion, unequal access to services, etc. in review of Master Plan objectives
- Consider direct assistance to the school district on kindergarten readiness, graduation rates, etc.

DEPARTMENT SUMMARY OF EXPENDITURES
CITY MANAGER

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
City Manager's Office	\$280,539	\$364,231	\$393,309
<hr/>			
TOTAL DIVISION EXPENDITURES	\$280,539	\$364,231	\$393,309
 EXPENDITURES BY CATEGORY:			
Personal Services	\$260,649	\$261,491	\$290,262
Contractual Services	15,313	100,877	101,147
Commodities	4,577	1,863	1,900
<hr/>			
TOTAL EXPENDITURES	\$280,539	\$364,231	\$393,309

GENERAL FUND
CITY MANAGER'S OFFICE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
CITY MANAGER (NG)		1	1	1
ADMINISTRATIVE ASSISTANT (184)		1	1	1
COMMUNICATIONS INTERN (185)		0	1	0
PERSONAL SERVICES:				
100.111.51110 SALARIES & WAGES		\$193,939	\$176,984	\$202,576
100.111.51211 PERS		25,699	27,404	37,602
100.111.51220 WORKERS COMPENSATION		3,345	12,389	8,103
100.111.51230 GROUP HEALTH INSURANCE		29,254	31,596	33,492
100.111.51260 VEHICLE ALLOWANCE		5,400	5,400	5,400
100.111.51270 MEDICARE-CITY SHARE		2,830	2,566	2,937
100.111.51275 LIFE INSURANCE		181	152	152
100.111.51290 EMPLOYEE AWARDS		0	1,000	0
100.111.51291 ACTING ASST MANAGER STIPEND		0	4,000	0
Total - PERSONAL SERVICES		260,649	261,491	290,262
CONTRACTUAL SERVICES:				
100.111.52111 MANDATORY TRAVEL AND TRAINING		4,019	5,445	6,080
100.111.52120 EMPLOYEE MILEAGE REIMB		6	350	350
100.111.52222 TELEPHONE LINE CHARGES		2,519	2,412	1,860
100.111.52480 OTHER PROFESSIONAL SERVICES		5,069	3,000	64,127
100.111.52482 SUMMIT PROGRAM EXPENSES		0	86,000	25,000
100.111.52490 OUTSIDE PRINTING		250	250	250
100.111.52510 MAINTENANCE OF EQUIPMENT		465	420	480
100.111.52920 MEMBERSHIPS-BOOKS-PERIODICALS		2,885	3,000	3,000
100.111.52980 MISC CONTRACTUAL SERVICES		100	0	0
Total - CONTRACTUAL SERVICES		15,313	100,877	101,147
COMMODITIES:				
100.111.53100 OFFICE SUPPLIES		4,321	973	1,000
100.111.53210 FOOD		67	390	400
100.111.53510 SUPPLIES TO MAINTAIN EQUIPMENT		189	500	500
Total - COMMODITIES		4,577	1,863	1,900
Grand Total		\$280,539	\$364,231	\$393,309

FINANCE DEPARTMENT

Summary

The Finance Department provides fiscal management and facilitates the operations of all City departments by providing budgetary and financial information. The department's six divisions provide a variety of services to internal and external customers.

The Finance Administration Division prepares the annual budget and the Comprehensive Annual Financial Report of the City of Middletown. This division is also responsible for debt management and oversees all other Finance divisions.

The Treasury Division provides internal accounting and treasury services to the City. Among its functions are: accounting, payroll, accounts payable, investments, and cash management.

The Purchasing Division furnishes centralized purchasing management for all departments. Bid preparation, vendor selection, and vendor relations are the responsibility of this division. This division also oversees the disposal of city property and the purchasing card program.

The City Income Tax Division collects the City's local income tax. The Division is responsible for the management of the mandatory income tax filing program approved by the City Commission in 1994.

The Water and Sewer Administration Division prepares and collects the City's monthly utility bills which includes water, sewer, storm water, well field protection, and refuse collection fees.



Goals and Objectives

- Goal 1: Explore possible uses of Open Gov as a way to analyze, compare, and share financial data.
- Goal 2: Popular Annual Financial Report – research for future goal to be accomplished in 2018.
- Goal 3: Research for new software that would encompass all of our financial activities.
- Goal 4: Continue the process for the “Distinguished Budget Award” and the “Certificate of Achievement for Excellence in Financial Reporting Award.”
- Goal 5: Establish goals for each employee upon yearly review.
- Goal 6: Implement strategy for collection of past due water and tax bills. This may include assistance from the Ohio Attorney General’s Office based on research done in 2016.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF FINANCE

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Finance Administration	\$194,418	\$239,406	\$239,765
Treasury	175,982	201,454	207,134
Purchasing	44,028	54,395	53,624
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$414,428	\$495,255	\$500,523
 EXPENDITURES BY CATEGORY:			
Personal Services	\$375,464	\$448,331	\$453,156
Contractual Services	26,143	40,230	40,737
Commodities	4,701	6,150	6,000
Capital Outlay	8,119	544	630
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$414,428	\$495,255	\$500,523

GENERAL FUND
FINANCE ADMINISTRATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
FINANCE DIRECTOR (169)		1	1	1
BUDGET ANALYST (181)		1	1	1
 PERSONAL SERVICES:				
100.131.51110	SALARIES & WAGES	\$124,985	\$137,606	\$139,983
100.131.51120	OVERTIME WAGES	645	2,000	2,000
100.131.51211	PERS	17,400	19,265	19,878
100.131.51220	WORKERS COMPENSATION	2,598	9,632	5,679
100.131.51230	GROUP HEALTH INSURANCE	23,343	31,596	33,492
100.131.51270	MEDICARE-CITY SHARE	1,884	1,995	2,059
100.131.51275	LIFE INSURANCE	133	162	162
100.131.51290	EMPLOYEE AWARDS	0	1,000	0
	Total - PERSONAL SERVICES	170,988	203,256	203,253
 CONTRACTUAL SERVICES:				
100.131.52110	TRAVEL & TRAINING	68	0	0
100.131.52111	MANDATORY TRAINING	812	1,400	3,200
100.131.52120	EMPLOYEE MILEAGE REIMB	0	30	302
100.131.52222	TELEPHONE LINE CHARGES	0	720	660
100.131.52480	OTHER PROFESSIONAL SERVICE	20,000	31,000	29,000
100.131.52490	OUTSIDE PRINTING	27	0	0
100.131.52920	MEMBERSHIPS-BOOKS-PERIODICALS	1,285	1,600	1,600
	Total - CONTRACTUAL SERVICES	22,192	34,750	34,762
 COMMODITIES:				
100.131.53100	OFFICE SUPPLIES	468	400	550
100.131.53510	SUPPLIES TO MAINTAIN EQUIP	770	1,000	1,200
	Total - COMMODITIES	1,238	1,400	1,750
 Grand Total		\$194,418	\$239,406	\$239,765

GENERAL FUND
TREASURY

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
EXECUTIVE ACCOUNT CLERK (186)		2	2	2
PAYROLL ADMINISTRATOR (183)		1	1	1
PERSONAL SERVICES:				
100.132.51110 SALARIES & WAGES		\$119,996	\$129,669	\$137,629
100.132.51120 OVERTIME WAGES		0	5,000	5,000
100.132.51211 PERS		16,730	18,854	19,968
100.132.51220 WORKERS COMPENSATION		2,398	9,427	5,705
100.132.51230 GROUP HEALTH INSURANCE		20,817	26,850	28,461
100.132.51270 MEDICARE-CITY SHARE		1,685	1,953	2,068
100.132.51275 LIFE INSURANCE		152	202	222
100.132.51290 EMPLOYEE AWARDS		0	1,500	0
Total - PERSONAL SERVICES		161,778	193,455	199,054
CONTRACTUAL SERVICES:				
100.132.52110 TRAVEL AND TRAINING		0	100	100
100.132.52111 MANDATORY TRAVEL & TRAINING		0	505	500
100.132.52120 MILEAGE REIMBURSEMENT		0	50	50
100.132.52480 OTHER PROFESSIONAL SERVICES		977	800	800
100.132.52490 OUTSIDE PRINTING		723	900	900
100.132.52510 MAINTENANCE OF EQUIPMENT		1,058	500	1,000
100.132.52620 EMPLOYEE BONDS		0	100	100
100.132.52920 MEMBERSHIPS-BOOKS-PERIODICALS		88	500	500
Total - CONTRACTUAL SERVICES		2,846	3,455	3,950
COMMODITIES:				
100.132.53100 OFFICE SUPPLIES		2,897	3,000	3,000
100.132.53510 SUPPLIES TO MAINTAIN EQUIPMENT		342	1,000	500
Total - COMMODITIES		3,239	4,000	3,500
CAPITAL OUTLAY:				
100.132.54300 COMPUTERS & OTHER PERIPHERALS		0	544	330
100.132.54320 OFFICE MACHINERY & EQUIPMENT		8,119	0	300
Total - CAPITAL OUTLAY		8,119	544	630
Grand Total		\$175,982	\$201,454	\$207,134

GENERAL FUND
PURCHASING

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
PURCHASING AGENT (180)	1664 HRS	1404 HRS	1404 HRS
PERSONAL SERVICES:			
100.137.51110 SALARIES & WAGES	\$36,875	\$42,454	\$43,092
100.137.51211 PERS	5,059	5,944	6,033
100.137.51220 WORKERS COMPENSATION	765	2,972	1,724
100.137.51290 EMPLOYEE AWARDS	0	250	0
Total - PERSONAL SERVICES	42,699	51,620	50,849
CONTRACTUAL SERVICES:			
100.137.52120 EMPLOYEE MILEAGE REIMBURSEMENT	121	575	575
100.137.52222 TELEPHONE LINE CHARGES	330	0	0
100.137.52490 OUTSIDE PRINTING	200	750	750
100.137.52920 MEMBERSHIPS-BOOKS-PERIODICALS	455	700	700
Total - CONTRACTUAL SERVICES	1,105	2,025	2,025
COMMODITIES:			
100.137.53100 OFFICE SUPPLIES	223	750	750
Total - COMMODITIES	223	750	750
Grand Total	\$44,028	\$54,395	\$53,624

INFORMATION SYSTEMS

Summary

The Information Systems Department is responsible for all City computer hardware, software, telephones, along with the City's data and voice networks. Information Systems provides software development, GIS mapping, and twenty four hour technical support for all City Departments.



Goals and Objectives

Objectives

- To provide timely technical support for all City staff 24x7.
- Develop custom applications to aid staff in daily operations.
- Replace legacy applications and hardware systems.
- Maintain and upgrade network infrastructure
- Maintain GIS data and provide mapping applications to support staff and public.

Goals for 2017

Upgrade E-Mail Systems

The server currently in use is now end-of-life and no longer supported by current versions of Microsoft Office. This upgrade needs to occur before we can no longer obtain compatible software.

Upgrade Telephone System

The current PBX the runs the telephone system has reached end-of-life status and needs upgrading before replacement parts become unavailable. Upgrading the telephone system will provide staff with enhanced telecommunication tools to aid in productivity.

Upgrade Public Safety Software

In 2016, Information Systems released an RFP to upgrade the current Police CAD, RMS, JMS, and Fire/Police mobile software. Upgrading this software is a lengthy process but will increase the productivity of Public Safety personnel.

Upgrading Wireless Infrastructure

To provide data/voice services to staff located in remote locations, Information Systems will be installing a city-wide high-speed wireless network to link locations. The long-term goal of this network is to provide connectivity and managing costs.

Upgrade Public Works Software

The applications currently used by the Public Works Department have become aged and are beginning to cause issues with staff productivity. We will be working with Public Works staff to upgrade these systems to modern equivalents.

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF INFORMATION SYSTEMS**

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Information Systems	470,423	557,701	687,034
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$470,423	\$557,701	\$687,034
 EXPENDITURES BY CATEGORY:			
Personal Services	\$403,166	\$469,301	\$591,134
Contractual Services	26,845	31,600	34,100
Commodities	6,896	10,000	10,000
Capital Outlay	33,516	46,800	51,800
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$470,423	\$557,701	\$687,034

GENERAL FUND
INFORMATION SYSTEMS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
INFORMATION SYSTEMS DIRECTOR (170)	1	1	1	
ASSISTANT INFORMATION SYSTEMS DIRECTOR (175)	0	0	1	
SENIOR COMPUTER ANALYST/PROGRAMMER (176)	2	2	0	
COMPUTER ANALYST/PROGRAMMER (179)	0	1	1	
INFORMATION SYSTEMS SPECIALIST (180)	1	1	0	
INFORMATION SYSTEMS SPECIALIST (178)	0	0	1	
CHIEF ENGINEERING TECHNICIAN (178)	0	0	1	
COMPUTER TECHNICIAN (184)	1	1	1	
PERSONAL SERVICES:				
100.136.51110 SALARIES & WAGES	\$295,900	\$323,941	\$419,025	
100.136.51120 OVERTIME WAGES	0	0	2,500	
100.136.51211 PENSION	39,827	45,352	59,014	
100.136.51220 WORKERS COMPENSATION	4,699	22,676	16,861	
100.136.51230 GROUP HEALTH INSURANCE	58,205	69,741	87,147	
100.136.51270 MEDICARE-CITY SHARE	4,199	4,697	6,112	
100.136.51275 LIFE INSURANCE	336	394	475	
100.136.51290 EMPLOYEE AWARDS	0	2,500	0	
Total - PERSONAL SERVICES	403,166	469,301	591,134	
CONTRACTUAL SERVICES:				
100.136.52120 EMPLOYEE MILEAGE REIMBURSEMENT	168	500	500	
100.136.52222 TELEPHONE LINE CHARGES	2,595	0	2,500	
100.136.52230 POSTAGE & POSTAL CHARGES	14	100	100	
100.136.52340 EQUIPMENT & VEHICLE RENTAL	0	500	500	
100.136.52480 OTHER PROFESSIONAL SERVICE	23,352	30,000	30,000	
100.136.52510 MAINTENANCE OF EQUIPMENT	77	0	0	
100.136.52511 MAINTENANCE OF TELEPHONES	383	0	0	
100.136.52920 MEMBERSHIPS-BOOKS-PERIODICALS	255	500	500	
Total - CONTRACTUAL SERVICES	26,845	31,600	34,100	
COMMODITIES:				
100.136.53100 OFFICE SUPPLIES	2,399	5,000	5,000	
100.136.53510 SUPPLIES TO MAINTAIN EQUIPMENT	4,497	5,000	5,000	
Total - COMMODITIES	6,896	10,000	10,000	
CAPITAL OUTLAY:				
100.136.54300 COMPUTER & OTHER PERIPHERALS	9,610	20,000	20,000	
100.136.54320 OFFICE MACHINERY & EQUIPMENT	1,532	1,800	1,800	
100.136.54370 COMPUTER SOFTWARE	22,374	25,000	30,000	
Total - CAPITAL OUTLAY	33,516	46,800	51,800	
Grand Total	\$470,423	\$557,701	\$687,034	

LAW DEPARTMENT

Summary

The Department of Law is established by City ordinance and is under the direction of the Law Director, who is an appointee of the City Manager. The department represents and advises the City in all civil, criminal and administrative law matters; prosecutes criminal cases in the Middletown Municipal Court; and performs such other duties as may be required by City Charter, ordinance, or statute.

The Law Director must prepare all contracts, bonds and other instruments in writing in which the City is concerned and endorse on each his approval of the form and correctness thereof. In addition, the Law Director gives oral or written opinions to any officer of the City, including members of the legislative authority, concerning any matter before such officer in his/her official capacity.

The Department of Law prosecutes or defends, on behalf of the City, all complaints, suits and controversies to which the City is a party, including, but not limited to, filing and prosecuting civil suits for the collection of delinquent income taxes, prosecuting civil actions for injunctive relief in connection with the abatement of the public nuisances, defending tort (personal injury), zoning, public records, and federal civil rights lawsuits. In addition, the Department of Law oversees and coordinates the use of outside legal counsel in connection with matters involving particular expertise, or where ethical standards require the retention of separate counsel.



Goals and Objectives

Goal 1: Provide legal services to other departments.

Measures:

- Provide general legal advice and counsel for staff and City Council, including written opinions, on all legal issues before the City.
- Represent the City in all legal proceedings.

Goal 2: Provide counsel and advice for appointed boards and commissions.

Measures:

- Attend board and commission meetings as requested by the Department Head or City Manager.
- Provide written and oral advice as needed.

Goal 3: Provide competent service as labor counsel concerning labor issues.

Measures:

- Serve as coordinator of negotiation teams and as chief negotiator.
- Provide timely advice on labor issues.
- Review grievances with departments and City Manager's designee.
- Handle labor arbitrations.
- Train front-line supervisors, re: contracts.

LAW DEPARTMENT

Goals and Objectives (continued)

Goal 4: Provide legal assistance in the acquisition, purchase or sale of real property.

Measures:

- Review all agreements, documents of transfer, etc. for the purchase, sale or lease of real property.
- Provide legal services in annexation and appropriation proceedings.
- Review all loan, mortgage or accounting documents pertinent to a land transfer.
- Coordinate recordation of deeds, mortgages, etc. for the City.

Goal 5: Department serves as a clearinghouse for public record requests.

Measures:

- Coordinate cross department public record requests.
- Ensure that requests are responded to in a timely manner.

HUMAN RESOURCES DIVISION

Summary

The Human Resources Division plans, organizes, coordinates, directs, and evaluates the City's personnel functions to ensure a quality work environment that will best meet the current and future needs of Middletown's public employees and the citizens we serve.

The Human Resources Division manages the City's personnel program, to include classification, compensation, recruitment and hiring, personnel evaluation, termination or retirement, training, benefits, employee relations and assistance, and employee record keeping. This division also coordinates administration of the Civil Service system and the City's safety program.



Service Levels for 2017

The Human Resources Division will continue serving the needs of City employees through improved communications, clarifying policies and procedures so that employees have clear guidelines to follow, building a spirit of cooperation with all departments and agencies, and implementing the City Strategic Plan.



Goals and Objectives

Goal 1: Maintain a quality City Personnel Program that is responsive to management and employee needs.

Measures: Respond to personnel needs upon request.
Provide effective and legitimate hiring and promotional processes.
Assure employee status and records are properly maintained.
Assist in administration of employee benefits and programs.

Goal 2: Improve the Position Classification Plan to accurately reflect position descriptions, classifications, and the resulting performance appraisals and salary systems.

Measure: Review current plan, revise and update where necessary.

Goal 3: Implement a comprehensive staff development program to include Customer Service training, a Leadership Institute, and Basic Supervisor training.

Measure: Set up training programs, in-house when possible, for new employees and refresher courses for others.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF LAW

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Law	\$476,430	\$549,348	\$565,491
Human Resources	269,314	275,439	318,088
<hr/>			
TOTAL DIVISION EXPENDITURES	\$745,744	\$824,787	\$883,579
 EXPENDITURES BY CATEGORY:			
Personal Services	\$540,504	\$620,387	\$679,179
Contractual Services	201,971	193,400	193,400
Commodities	3,269	11,000	11,000
<hr/>			
TOTAL EXPENDITURES	\$745,744	\$824,787	\$883,579

GENERAL FUND
LAW

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
LAW DIRECTOR (168)		1	1	1
ASSISTANT LAW DIRECTOR (175)		2	2	2
ADMINISTRATIVE ASSISTANT (184)		1	1	1
P/T VICTIM ADVOCATE COORDINATOR (191)		1040 hrs	1040 hrs	1040 hrs
STAFF ATTORNEY (180)		0	1	1
PERSONAL SERVICES:				
100.150.51110 SALARIES & WAGES		\$311,550	\$354,680	\$369,234
100.150.51120 OVERTIME WAGES		0	500	500
100.150.51211 PERS		41,750	49,725	51,763
100.150.51220 WORKERS COMPENSATION		5,210	24,863	14,789
100.150.51230 GROUP HEALTH INSURANCE		44,945	53,076	65,250
100.150.51270 MEDICARE-CITY SHARE		4,436	5,150	5,361
100.150.51275 LIFE INSURANCE		349	404	394
100.150.51290 EMPLOYEE AWARDS		0	2,750	0
Total - PERSONAL SERVICES		408,240	491,148	507,291
CONTRACTUAL SERVICES:				
100.150.52111 MANDATORY TRAVEL & TRAINING		6,304	3,000	3,000
100.150.52120 EMPLOYEE MILEAGE REIMBURSEMENT		725	1,000	1,000
100.150.52230 POSTAGE AND POSTAL CHARGES		146	300	300
100.150.52410 LEGAL SERVICE		35,730	35,000	35,000
100.150.52480 OTHER PROFESSIONAL SERVICES		11,746	10,000	10,000
100.150.52490 OUTSIDE PRINTING		411	900	900
100.150.52510 MAINTENANCE OF EQUIPMENT		1,994	2,000	2,000
100.150.52920 MEMBERSHIPS-BOOKS-PERIODICALS		9,449	4,000	4,000
Total - CONTRACTUAL SERVICES		66,507	56,200	56,200
COMMODITIES:				
100.150.53100 OFFICE SUPPLIES		1,684	2,000	2,000
Total - COMMODITIES		1,684	2,000	2,000
Grand Total		\$476,430	\$549,348	\$565,491

GENERAL FUND
HUMAN RESOURCES ADMINISTRATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
HUMAN RESOURCES SPECIALIST (183)		0	0	1
HUMAN RESOURCES SPECIALIST (183)		2496 hrs	2496 hrs	2004 hrs
HUMAN RESOURCES CLERK (189)		1248 hrs	1	1
ASSISTANT LAW DIRECTOR (176)		1	0	0
PERSONAL SERVICES:				
100.142.51110 SALARIES & WAGES		\$108,190	\$99,330	\$125,783
100.142.51211 PERS		15,308	13,906	17,610
100.142.51220 WORKERS COMPENSATION		2,460	6,953	5,031
100.142.51230 GROUP HEALTH INSURANCE		4,547	6,549	21,519
100.142.51270 MEDICARE-CITY SHARE		1,617	1,440	1,824
100.142.51275 LIFE INSURANCE		42	61	121
100.142.51290 EMPLOYEE AWARDS		100	1,000	0
Total - PERSONAL SERVICES		132,264	129,239	171,888
CONTRACTUAL SERVICES:				
100.142.52110 TRAVEL & TRAINING		0	1,000	1,000
100.142.52125 EMPLOYEE DEVELOPMENT		6,075	10,000	10,000
100.142.52410 LEGAL SERVICE		34,662	23,500	23,500
100.142.52420 MEDICAL SERVICE		8,954	20,000	20,000
100.142.52480 OTHER PROFESSIONAL SERVICE		44,236	51,000	51,000
100.142.52490 OUTSIDE PRINTING		721	1,700	1,700
100.142.52510 MAINTENANCE OF EQUIPMENT		3,238	3,000	3,000
100.142.52710 LEGAL ADVERTISEMENTS		35,500	25,000	25,000
100.142.52920 MEMBERSHIPS-BOOKS-PERIODICALS		2,079	2,000	2,000
Total - CONTRACTUAL SERVICES		135,464	137,200	137,200
COMMODITIES:				
100.142.53100 OFFICE SUPPLIES		768	2,000	2,000
100.142.53215 EMPLOYEE RECOGNITION GIFTS		0	5,500	5,500
100.142.53410 SUPPLIES TO MAINTAIN EQUIPMENT		818	1,500	1,500
Total - COMMODITIES		1,585	9,000	9,000
Grand Total		\$269,314	\$275,439	\$318,088

ECONOMIC DEVELOPMENT

Summary

The purpose of economic development is to improve the economic well-being of residents, businesses, and neighborhoods. The Economic Development Department serves as the City's primary vehicle to attract and retain business, as well as to provide local and regional outreach. This department works with the City Manager and Council, along with other city departments to encourage new investment. The Economic Development Department is also responsible for working with local and regional economic development-related organizations to foster a positive impression of the City of Middletown. Accordingly, this Department also manages marketing and public relations initiatives for the City



Goals and Objectives

Airport

- Manage the Capital Improvement Plan to promote and support increased development as outlined in the airport strategic outlay plan
- Recruit at least one new business to offer services to users and the public
- Coordinate with staff to open new areas for development
- Work with airport consultant to refine target Maintenance and Repair Organizations to expand airport operations
- Continue to streamline airport operations to increase net receipts and increase number of users:
- Complete the Standard Operating Procedures Documents
- Complete a long term maintenance plan for airport facilities

Workforce Development

- Promote a cooperative environment that supports workforce development through proactive programs that are business led and demand driven.
- Engage business leaders to identify workforce needs
- Collaborate with State, County, and local agencies to promote existing workforce development programs
- Engage with higher education assets in the region to support workforce development initiatives
- Work in partnership with The Chamber of Commerce on workforce readiness programs at the K-12 level

Retention visits

- Visit, document in Sale Force, and complete 100 visits

Attraction

- Respond to JobsOhio, REDO and other leads
- Retail Development based on Buxton study
- Develop pipeline of prospects

Site Development

- Certified sites: move forward to complete certification efforts for at least one ownership team (SiteOhio)
- Contact developers to explore development partnerships for the certified sites
- Develop RFP to redevelop city-owned properties
- Facilitate buildout of Greentree Industrial park land

ECONOMIC DEVELOPMENT

Goals and Objectives continued

Site Development (continued)

Master plan / Market Study of Renaissance area (Montrose Group)
Former Reyton Inn appraisal
MADE Industrial land

Downtown Development

Target key sites for redevelopment and coordinate with developers/brokers/staff/others to start redevelopment efforts of those sites
Work with organizations involved with downtown concerns to facilitate the development of the general downtown area - Coordinate with DMI to create a Downtown development plan
Work with downtown property owners to increase occupation of available spaces
As part of downtown development plan, develop action plan to support downtown residential redevelopment and new construction
Coordinate with DMI to market riverfront, highlight downtown, provide marketing collateral to local and regional brokers for downtown sites, and to promote tourism

Infrastructure

Promote roadway development critical to business development including: Yankee Roadway extension, Hook Drive connection to airport, Union Road improvement, downtown landscape and streetscape enhancement.

Financing

Continue to grow financing support tools for businesses including EB5, networking with banks and funders, supporting grant applications, and coordinating with SBDC.
Support MMF as the City's CIC in an effort to establish gap financing for projects

Regional Connections

Add connections relative to key cluster areas including aerospace, water resource development, advanced manufacturing, bioscience, paper and packaging, chemical industry, entrepreneurial support, international, tourism
Foster Regional relationships with REDI Cincinnati, the DDC, Warren and Butler Counties

Small Business Support

Work with SBDC to facilitate small business development
Work with SBDC team to develop and deploy programs and seek additional 'host' opportunities for the SBDC center partnership
Work with SBDC to offer additional classroom opportunities for small businesses and entrepreneurs
Develop a process to 'welcome' those who start businesses or open new facilities that includes permitting, marketing, and financing opportunities
Develop resources to augment the communication process within the small business environmental to support growth and employment

ECONOMIC DEVELOPMENT

Goals and Objectives continued

Incentive management and database development

Complete the installation of the incentives management, projects, contacts, and communication modules with Salesforce

Work with the City Schools to develop pre-approved incentives plan that can be offered to new and expanding companies

Relationship development with regional finance authorities (Butler and Warren County, etc.)

Professional Development

Support staff development including attending professional development seminars and additional coursework.

Encourage Regional relationship development through REDI Cincinnati, DDC and like organizations by staff participation

Communications (Marketing / PR / Image Enhancement)

Move Communications Intern to ED department

City website refresh

Review of ED marketing materials and newsletter

Social Media 2.0 plan for city events

Best Practices in community marketing recommendations

Work with organizations supporting recreation and visitor activities to increase tourism as economic development

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF ECONOMIC DEVELOPMENT

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Economic Development Administration	\$375,857	\$452,585	\$527,947
Communications	0	0	61,309
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TOTAL DIVISION EXPENDITURES	\$375,857	\$452,585	\$589,256
 EXPENDITURES BY CATEGORY:			
Personal Services	\$321,640	\$392,095	\$473,656
Contractual Services	52,803	57,490	89,100
Commodities	1,413	3,000	5,500
Capital Outlay	0	0	21,000
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TOTAL EXPENDITURES	\$375,857	\$452,585	\$589,256

GENERAL FUND
ECONOMIC DEVELOPMENT ADMINISTRATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
ECONOMIC DEVELOPMENT DIRECTOR (169)		1	1	1
ASSISTANT ECONOMIC DEVELOPMENT DIRECTOR (175)		2	2	2
ADMINISTRATIVE ASSISTANT (184)		1	1	1
PERSONAL SERVICES:				
100.164.51110 SALARIES & WAGES		\$230,239	\$267,757	\$295,199
100.164.51211 PERS		31,089	37,486	41,328
100.164.51220 WORKERS COMPENSATION		3,603	18,743	11,809
100.164.51230 GROUP HEALTH INSURANCE		50,441	61,914	65,628
100.164.51260 VEHICLE ALLOWANCE		2,750	0	0
100.164.51270 MEDICARE-CITY SHARE		3,262	3,882	4,280
100.164.51275 LIFE INSURANCE		257	313	313
100.164.51290 EMPLOYEE AWARDS		0	2,000	0
Total - PERSONAL SERVICES		321,640	392,095	418,557
CONTRACTUAL SERVICES:				
100.164.52110 TRAVEL AND TRAINING		4,324	1,500	13,300
100.164.52111 MANDATORY TRAINING		20	9,000	9,090
100.164.52222 TELEPHONE LINE CHARGES		1,540	2,000	2,000
100.164.52410 LEGAL SERVICES		0	0	10,000
100.164.52480 OTHER PROFESSIONAL SERVICES		30,575	30,000	31,000
100.164.52490 OUTSIDE PRINTING		2,746	2,990	1,000
100.164.52920 MEMBERSHIPS-BOOKS-PERIODICALS		13,597	12,000	18,000
Total - CONTRACTUAL SERVICES		52,803	57,490	84,390
COMMODITIES:				
100.164.53100 OFFICE SUPPLIES		1,413	3,000	5,000
Total - COMMODITIES		1,413	3,000	5,000
CAPITAL OUTLAY:				
100.164.54320 OFFICE MACHINERY & EQUIPMENT		0	0	20,000
Total - CAPITAL OUTLAY		0	0	20,000
Grand Total		\$375,857	\$452,585	\$527,947

GENERAL FUND
COMMUNICATIONS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
COMMUNICATIONS INTERN (185)		0	0	1
	PERSONAL SERVICES:			
100.165.51110	SALARIES & WAGES	\$0	\$0	\$45,568
100.165.51120	OVERTIME WAGES			500
100.165.51211	PERS	0	0	6,449
100.165.51220	WORKERS COMPENSATION	0	0	1,843
100.165.51270	MEDICARE-CITY SHARE	0	0	668
100.165.51275	LIFE INSURANCE	0	0	71
	Total - PERSONAL SERVICES	0	0	55,099
	CONTRACTUAL SERVICES:			
100.165.52110	TRAVEL AND TRAINING	0	0	1,000
100.165.52120	EMPLOYEE MILEAGE REIMBURSEMENT	0	0	300
100.165.52222	TELEPHONE LINE CHARGES	0	0	660
100.165.52480	OTHER PROFESSIONAL SERVICES	0	0	500
100.165.52490	OUTSIDE PRINTING	0	0	2,000
100.165.52920	MEMBERSHIPS-BOOKS-PERIODICALS	0	0	250
	Total - CONTRACTUAL SERVICES	0	0	4,710
	COMMODITIES:			
100.165.53100	OFFICE SUPPLIES	0	0	500
	Total - COMMODITIES	0	0	500
	CAPITAL OUTLAY:			
100.165.54320	OFFICE MACHINERY & EQUIPMENT	0	0	1,000
	Total - CAPITAL OUTLAY	0	0	1,000
	Grand Total	\$0	\$0	\$61,309

DEPARTMENT SUMMARY OF EXPENDITURES
PUBLIC SAFETY ADMINISTRATION

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Public Safety Administration	\$133,218	\$154,781	\$154,781
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TOTAL DIVISION EXPENDITURES	\$133,218	\$154,781	\$154,781
 EXPENDITURES BY CATEGORY:			
Personal Services	\$129,011	\$146,821	\$149,421
Contractual Services	3,406	5,410	4,410
Commodities	800	2,550	950
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TOTAL EXPENDITURES	\$133,218	\$154,781	\$154,781

GENERAL FUND
PUBLIC SAFETY ADMINISTRATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
DIRECTOR OF PUBLIC SAFETY (168)		1	1	1
	PERSONAL SERVICES:			
100.209.51110	SALARIES & WAGES	\$103,117	107,485	\$113,955
100.209.51211	PERS	12,208	15,048	15,954
100.209.51220	WORKERS COMPENSATION	599	7,524	4,558
100.209.51230	GROUP HEALTH INSURANCE	11,550	12,474	13,221
100.209.51250	CLOTHING ALLOWANCE	0	2,150	0
100.209.51270	MEDICARE	1,467	1,559	1,652
100.209.51275	LIFE INSURANCE	69	81	81
100.209.51290	EMPLOYEE AWARDS	0	500	0
	Total - PERSONAL SERVICES	129,011	146,821	149,421
	CONTRACTUAL SERVICES:			
100.209.52111	MANDATORY TRAVEL & TRAINING	1,625	2,000	2,000
100.209.52222	TELEPHONE LINE CHARGES	330	660	660
100.209.52480	OTHER PROFESSIONAL SERVICES	1,000	1,000	0
100.209.52490	OUTSIDE PRINTING	27	500	500
100.209.52510	MAINT OF EQUIPMENT	93	250	250
100.209.52920	MEMBERSHIPS, BOOKS & PERIODICALS	330	1,000	1,000
	Total - CONTRACTUAL SERVICES	3,406	5,410	4,410
	COMMODITIES:			
100.209.53100	OFFICE SUPPLIES	800	1,000	750
100.209.53510	SUPPLIES TO MAINTAIN EQUIPMENT	0	600	100
100.209.53620	MAJOR TOOLS & EQUIPMENT	0	950	100
	Total - COMMODITIES	800	2,550	950
	Grand Total	\$133,218	\$154,781	\$154,781

DIVISION OF FIRE

Mission Statement

The Mission of the Middletown Division of Fire is to save lives and protect property from fire and other hazards, natural and manmade.

This mission is accomplished through Fire Suppression, Fire Prevention, Public Education, Fire Cause Determination, Hazardous Material Response and Emergency Medical Services, basic and advanced life support skills, Vehicle Extrication and Technical Rescue: Confined Space, High Angle and Shore based Water Rescue.

Vision Statement

Create an All-Hazards Fire & Emergency Services



Summary

The Division of Fire is under the direction of the Fire Chief.

The Division of Fire's 2017 budget reflects an authorized staffing level of 75 full time, paid uniformed members and 1 Administrative Assistant. Of the 75 uniformed personnel there are:

19	Officers
57	Firefighters, including the following special positions: Paid Squad Persons Paid Apparatus Operators

12 firefighter positions are funded through the Department of Homeland Security's SAFER Grant.

All current uniformed members of the Division are Emergency Medical Technician trained. Sixty-eight employees are trained to the paramedic level and six employees at the EMT Basic level.

Beginning July 1st 2017, three additional FF/EMT's are included in the Division of Fire's budget which will reflect 78 full time, paid uniformed members, and 1 Administrative Assistant.

In addition, the Division of Fire has vehicle resources which includes the following apparatus:

5 Engines (3 frontline, 2 reserve)	2 Aerials (1 ladder, 1 platform)
7 Ambulances (4 frontline, 2 reserve)	1 Command vehicle
3 Utility vehicles	3 Staff vehicles
1 Hazardous material vehicle	1 Mass decontamination vehicle (DHS)

DIVISION OF FIRE**2017 Goals and Objectives**

- To provide an appropriate response of personnel, apparatus and equipment to fires, medical emergencies and other hazardous situations
- Implement an automatic aid agreement with Monroe Fire Department by December 31st 2017
- Reduce Fire & EMS calls for service through education, false alarm fees, and appropriate dispatch triage by December 31st 2017
- Update the City of Middletown's Community Disaster Plan by March 31st, 2017
- Continue cooperation with other key organizations and city staff on community response to heroin overdoses and reduce these incidents by 10% by December 31st 2017
- Increase Fire Department participation in staff projects/task force/Boards/Commissions, etc., throughout 2017
- Work with other city departments to establish the Middletown Division of Fire as an all-hazards fire & emergency response agency capable of handling all special operation situations by December 31st 2017
- Develop community events and activities for National Fire Prevention Week October 8th to 14th 2017
- Work with the Middletown Fire & Police Dispatch Center to develop community events and activities during National 911 Tele communicator Week April 9th to 15th 2017
- Apply for capital grants for replacement of older equipment including air quality monitors and SCBA equipment
- Complete a five-year fire division strategic plan including a fire station location analysis by December 31st 2017
- Implement “Fire Manager” software program for shift scheduling, training, and equipment inventories by December 31st, 2017

DIVISION OF FIRE**Service Measures**

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Average response time in minutes/seconds	6 mins/01secs	5mins/58secs	5 mins/30secs
Emergency medical calls	8,863 calls	8,123 calls	8,100 calls
Fire Calls for Service	1,905	2,116	2,010 calls
Structure Fire responses	181	198	200 calls

DEPARTMENT SUMMARY OF EXPENDITURES
DIVISION OF FIRE

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Fire Administration	\$229,268	\$392,781	\$406,333
Fire Operations	7,737,499	7,917,734	8,753,275
Fire Training & Prevention	208,836	277,014	276,875
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TOTAL DIVISION EXPENDITURES	\$8,175,603	\$8,587,529	\$9,436,483
 EXPENDITURES BY CATEGORY:			
Personal Services	\$7,209,685	\$7,423,842	\$8,240,037
Contractual Services	429,018	617,910	654,270
Commodities	229,960	244,742	254,606
Capital Outlay	306,941	301,035	287,570
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TOTAL EXPENDITURES	\$8,175,603	\$8,587,529	\$9,436,483

GENERAL FUND
FIRE ADMINISTRATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
FIRE CHIEF (169)		1	1	1
ASSISTANT FIRE CHIEF (171)		1	1	1
ADMINISTRATIVE ASSISTANT (184)		1	1	1
PERSONAL SERVICES:				
100.211.51110 SALARIES & WAGES		\$155,274	\$251,100	\$272,180
100.211.51211 PERS		6,510	6,855	7,285
100.211.51213 FIRE PENSION		26,317	48,512	52,834
100.211.51214 FIRE UNFUNDED LIABILITY		911	1,609	1,609
100.211.51220 WORKERS COMPENSATION		2,832	17,577	10,887
100.211.51230 GROUP HEALTH INSURANCE		26,500	49,440	46,713
100.211.51250 CLOTHING ALLOWANCE		0	800	750
100.211.51260 VEHICLE ALLOWANCE		550	0	0
100.211.51270 MEDICARE		2,199	3,641	3,947
100.211.51275 LIFE INSURANCE		144	232	232
100.211.51290 EMPLOYEE AWARDS		0	1,500	0
Total - PERSONAL SERVICES		221,238	381,266	396,437
CONTRACTUAL SERVICES:				
100.211.52111 MANDATORY TRAVEL & TRAINING		1,035	1,030	1,540
100.211.52660 PROPERTY INSURANCE		1,718	3,700	3,700
100.211.52670 BOILER & MACHINERY INSURANCE		213	1,993	250
100.211.52920 MEMBERSHIPS-BOOKS-PERIODICALS		1,034	1,000	1,000
Total - CONTRACTUAL SERVICES		3,999	7,723	6,490
COMMODITIES:				
100.211.53100 OFFICE SUPPLIES		3,312	2,392	1,756
100.211.53210 FOOD		537	500	750
100.211.53230 PURCHASE OF UNIFORMS		181	900	900
Total - COMMODITIES		4,030	3,792	3,406
Grand Total		\$229,268	\$392,781	\$406,333

GENERAL FUND
FIRE OPERATIONS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
DEPUTY FIRE CHIEF (FO4)		3	3	3
FIRE CAPTAIN (FO3)		3	3	4
FIRE LIEUTENANT (FO2)		9	9	8
FIREFIGHTER PM (FO1)		45	45	44
FIREFIGHTER EMT (FO1)		0	0	16
PERSONAL SERVICES				
100.212.51110 SALARIES & WAGES		\$4,093,837	\$4,144,106	\$4,663,591
100.212.51120 OVERTIME WAGES		389,751	131,501	134,058
100.212.51150 CALL-OUT OVERTIME		4,238	39,000	39,000
100.212.51213 FIRE PENSION		1,163,127	1,035,506	1,160,796
100.212.51214 FIRE UNFUNDED LIABILITY		43,248	43,000	43,000
100.212.51220 WORKERS COMPENSATION		88,314	302,022	193,466
100.212.51230 GROUP HEALTH INSURANCE		897,099	958,305	1,237,200
100.212.51240 UNEMPLOYMENT COMPENSATION		15,807	0	0
100.212.51250 CLOTHING ALLOWANCE		19,410	22,500	27,563
100.212.51270 MEDICARE-CITY SHARE		65,278	62,562	70,180
100.212.51275 LIFE INSURANCE		4,577	4,848	5,737
100.212.51290 EMPLOYEE AWARDS		0	30,000	0
Total - PERSONAL SERVICES		6,784,687	6,773,350	7,574,591
CONTRACTUAL SERVICES:				
100.212.52111 MANDATORY TRAVEL & TRAINING		11,236	10,077	10,178
100.212.52210 UTILITIES-GAS & ELECTRIC		44,807	60,000	60,000
100.212.52222 TELEPHONE LINE CHARGES		21,798	18,500	18,500
100.212.52310 MUNICIPAL GARAGE CHARGES		254,133	413,383	450,922
100.212.52330 RADIO MAINTENANCE		12,489	12,489	12,614
100.212.52480 OTHER PROFESSIONAL SERVICES		20,797	28,100	28,100
100.212.52490 OUTSIDE PRINTING		470	3,000	1,000
100.212.52510 MAINTENANCE OF EQUIPMENT		23,060	22,000	24,000
100.212.52520 MAINTENANCE OF FACILITIES		30,600	35,000	35,000
100.212.52820 LICENSES AND PERMITS		0	500	500
100.212.52920 MEMBERSHIPS-BOOKS-PERIODICALS		818	1,200	1,200
Total - CONTRACTUAL SERVICES		420,209	604,249	642,014
COMMODITIES:				
100.212.53220 DRUGS/MEDICAL SUPPLIES		93,270	90,000	90,000
100.212.53230 PURCHASE OF UNIFORMS		84,117	95,000	105,000
100.212.53240 HOUSEHOLD GOODS		3,046	4,000	4,000
100.212.53250 CLEANING SUPPLIES		8,177	10,000	10,000
100.212.53510 SUPPLIES TO MAINTAIN EQUIPMENT		12,922	17,500	17,500
100.212.53520 SUPPLIES TO MAINTAIN BUILDINGS		7,175	7,100	7,100
100.212.53550 HAZARDOUS MATERIALS SUPPLIES		13,667	10,000	10,000
100.212.53610 SMALL TOOLS & EQUIPMENT		1,995	3,000	3,000
100.212.53620 MAJOR TOOLS & EQUIPMENT		419	1,500	1,500
100.212.53710 CHEMICALS & LAB SUPPLIES		877	1,000	1,000
Total - COMMODITIES		225,664	239,100	249,100
CAPITAL OUTLAY				
100.212.54310 AUTOS & TRUCK DEPR		268,400	244,000	244,000
100.212.54311 RADIO DEPRECIATION		3,535	3,535	3,570
100.212.54400 BLDGS AND OTHER STRUCTURES		35,006	53,500	40,000
Total - CAPITAL OUTLAY		306,941	301,035	287,570
Grand Total		\$7,737,499	\$7,917,734	\$8,753,275

GENERAL FUND
FIRE TRAINING AND PREVENTION

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
FIRE CAPTAIN (F03)	2	2	2
PERSONAL SERVICES:			
100.213.51110 SALARIES & WAGES	\$118,251	\$162,704	\$165,506
100.213.51120 OVERTIME WAGES	9,941	6,000	6,150
100.213.51150 CALL-OUT OVERTIME	2,190	4,000	4,000
100.213.51213 FIRE PENSION	37,379	41,449	42,158
100.213.51214 FIRE UNFUNDED LIABILITY	1,366	2,880	2,880
100.213.51220 WORKERS COMPENSATION	2,874	12,089	7,026
100.213.51230 GROUP HEALTH INSURANCE	28,912	35,688	37,830
100.213.51250 CLOTHING ALLOWANCE	375	750	750
100.213.51270 MEDICARE-CITY SHARE	2,338	2,504	2,547
100.213.51275 LIFE INSURANCE	134	162	162
100.213.51290 EMPLOYEE AWARDS	0	1,000	0
Total - PERSONAL SERVICES	203,760	269,226	269,009
CONTRACTUAL SERVICES:			
100.213.52111 MANDATORY TRAVEL & TRAINING	2,026	2,592	2,618
100.213.52222 TELEPHONE LINE CHARGES	300	600	1,320
100.213.52920 MEMBERSHIPS-BOOKS-PERIODICALS	2,484	2,746	1,828
Total - CONTRACTUAL SERVICES	4,810	5,938	5,766
COMMODITIES:			
100.213.53210 FOOD	266	500	750
100.213.53230 PURCHASE OF UNIFORMS	0	1,350	1,350
Total - COMMODITIES	266	1,850	2,100
Grand Total	\$208,836	\$277,014	\$276,875

DIVISION OF POLICE

Summary

The Division of Police is led by the Chief of Police, assisted by the Assistant Chief. It is divided into three sections, Investigation, Patrol and Services, each of which is commanded by a lieutenant.

The mission of the Division of Police is to control crime and disorder, arrest and prosecute offenders, and to ensure the safety of the motoring public, all while working within the constraints of our budget.



2017 Budget Overview:

The amount of General Fund money in our 2017 budget is \$11,843,976. In addition to the General Fund dollars we have budgeted \$285,210 from other funding sources, specifically the Law Enforcement Trust Fund, the Mandatory Drug Fine Fund, the DUI Education and Enforcement Fund, a JAG grant, O.V.I. Grant, and the STEP Grant (all Special Revenue Funds).

This budget is within the financial plan, and includes an additional patrol officer and an additional dispatcher. These positions were made possible by eliminating a sergeant position and repurposing those funds for the salary of the patrol officer and dispatcher. The additional officer allows for the continued use of task force personnel to combat heroin and other community issues, and to fully implement the revised chronic nuisance ordinance.

The 2017 budget contains the following personnel:

1. 69 Sworn Police Positions (including supervisors)
2. 14 Dispatchers
3. 1 Communications/Services Supervisor
4. 11 Correction Officers
5. 8 Clerical Staff
6. 1 Civilian Property Officer
7. 3 Part-time staff associated with the supervision of prisoners and/or work details

In total we have: 104 full-time employees and three part-time employees. Our personnel are responsible for meeting the basic functions of the Police Division.

The non-General Fund dollars are used to fund portions of the Special Investigations Unit (formerly Special Operations), to promote traffic safety, for specialized training, and to assist in our efforts to combat drunken driving.

Police Services include:

- (1) Responding to calls for service
- (2) Reporting and investigating crimes
- (3) Arresting offenders
- (4) Recovering stolen property
- (5) Promoting traffic safety
- (6) Maintaining public peace

DIVISION OF POLICE

Programs, Goals and Projects for 2017:

1. Crime and Calls for Service Reduction: Continue to reduce Part I Crimes and CFS
2. Maintain the safety of the motoring public
3. Operate within our authorized budget
4. Work with other city departments to address crime, housing, and quality of life issues in specific targeted neighborhoods
5. Train personnel to improve job performance and learn new trends in Law Enforcement
6. Utilize the chronic nuisance ordinance to address rental property issues
7. Continue the use of task force strategies to address crime hotspots
8. Continued research the feasibility of body cameras
9. Implement and train in a new Records Management System
10. Look to install a kiosk in the Police Lobby

Key Measurements

- Part I crimes
- Discretionary patrol for each shift and for the first four hours of 11-7 shift
- Total patrol discretionary time
- Response times, priority 1, 2 and 3 calls for service
- Arrests
- Average daily jail population
- Juvenile arrests and percent of offenses involving juveniles
- Number of outstanding warrants and number of warrants served
- Drug forfeitures and seizures, dollar amount and amount of narcotics


Service Measures

	2015 Actual	2016 Estimate	2017 Estimate
Part One Crimes	3,375 crimes	3,132 crimes	2,907 crimes
Calls for Service	36,881 calls	39,282 calls	41,835 calls
Response Times	5.8 minutes	6.7 minutes	6.7 minutes
Cases Assigned to Detectives	1,316 cases	1,178 cases	1,280 cases
Average Daily Jail Population	57 inmates	55 inmates	55 inmates
Traffic Accidents	1,196 accidents	1,340 accidents	1,400 accidents
Arrests	5,861 arrests	5,616 arrests	5,525 arrests
Moving Citations	4,315 citations	6,240 citations	6,400 citations

DEPARTMENT SUMMARY OF EXPENDITURES
DIVISION OF POLICE

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Police Administration	\$504,229	\$560,986	\$571,817
Criminal Investigation	1,572,711	1,646,469	2,229,563
Uniform Patrol	6,268,181	6,465,159	6,302,985
Police Services	305,944	312,702	298,857
Police & Fire Dispatch	1,115,938	1,234,379	1,228,929
Jail Management	1,164,274	1,311,947	1,178,216
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TOTAL DIVISION EXPENDITURES	\$10,931,278	\$11,531,642	\$11,810,367
 EXPENDITURES BY CATEGORY:			
Personal Services	\$9,622,063	\$9,965,252	\$10,231,511
Contractual Services	854,411	1,094,715	1,102,054
Commodities	135,140	133,300	138,300
Capital Outlay	319,664	338,375	338,502
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TOTAL EXPENDITURES	\$10,931,278	\$11,531,642	\$11,810,367

GENERAL FUND
POLICE ADMINISTRATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
CHIEF OF POLICE (169)		1	1	1
ASSISTANT CHIEF OF POLICE (DCP)		1	1	1
ADMINISTRATIVE ASSISTANT (184)		1	1	1
SECRETARY III (187)		1	1	1
PERSONAL SERVICES:				
100.221.51110 SALARIES & WAGES		\$303,135	\$309,503	\$324,227
100.221.51120 OVERTIME WAGES		0	2,900	2,900
100.221.51211 PERS		11,933	12,699	13,480
100.221.51212 POLICE PENSION		37,621	43,232	45,014
100.221.51214 POLICE UNFUNDED LIABILITY		1,044	997	997
100.221.51220 WORKERS COMPENSATION		4,426	21,868	13,085
100.221.51230 GROUP HEALTH INSURANCE		55,814	61,914	65,628
100.221.51250 CLOTHING ALLOWANCE		2,150	4,300	4,700
100.221.51260 VEHICLE ALLOWANCE		825	0	0
100.221.51270 MEDICARE-CITY SHARE		2,641	4,530	4,743
100.221.51275 LIFE INSURANCE		271	293	293
100.221.51290 EMPLOYEE AWARDS		0	2,000	0
Total - PERSONAL SERVICES		419,861	464,236	475,067
CONTRACTUAL SERVICES:				
100.221.52111 MANDATORY TRAVEL & TRAINING		6,776	5,000	5,000
100.221.52480 OTHER PROFESSIONAL SERVICES		3,627	1,000	1,000
100.221.52490 OUTSIDE PRINTING		1,233	2,000	2,000
100.221.52510 MAINT OF EQUIPMENT		0	250	250
100.221.52650 POLICE PROFESSIONAL LIAB INS		52,741	71,000	71,000
100.221.52920 MEMBERSHIPS-BOOKS-PERIODICALS		2,349	2,000	2,000
Total - CONTRACTUAL SERVICES		66,725	81,250	81,250
COMMODITIES:				
100.221.53100 OFFICE SUPPLIES		16,031	14,000	14,000
100.221.53620 MAJOR TOOLS & EQUIPMENT		1,612	1,500	1,500
Total - COMMODITIES		17,643	15,500	15,500
Grand Total		\$504,229	\$560,986	\$571,817

GENERAL FUND
CRIMINAL INVESTIGATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
POLICE OFFICER (PO1)		11	11	16
POLICE SERGEANT (PO2)		1	1	1
POLICE LIEUTENANT (PO3)		1	1	1
SECRETARY III (187)		1	1	1
COMMUNITY SERVICE OFFICER (190)		1	1	1
PERSONAL SERVICES:				
100.222.51110 SALARIES & WAGES		\$936,808	\$976,780	\$1,367,933
100.222.51120 OVERTIME WAGES		125,990	97,560	97,560
100.222.51211 PERS		10,899	13,049	13,786
100.222.51212 POLICE PENSION		211,258	191,321	266,570
100.222.51214 POLICE UNFUNDED LIABILITY		9,921	11,379	11,379
100.222.51220 WORKERS COMPENSATION		20,995	75,204	58,620
100.222.51230 GROUP HEALTH INSURANCE		194,843	208,956	329,289
100.222.51250 CLOTHING ALLOWANCE		26,670	27,950	41,600
100.222.51270 MEDICARE-CITY SHARE		15,926	15,578	21,250
100.222.51275 LIFE INSURANCE		1,220	1,192	1,576
100.222.51290 EMPLOYEE AWARDS		0	7,500	0
Total - PERSONAL SERVICES		1,554,529	1,626,469	2,209,563
CONTRACTUAL SERVICES:				
100.222.52111 MANDATORY TRAVEL & TRAINING		1,008	1,000	1,000
100.222.52480 OTHER PROFESSIONAL SERVICE		5,995	5,000	5,000
100.222.52490 OUTSIDE PRINTING		580	1,000	1,000
100.222.52510 MAINTENANCE OF EQUIP		1,559	2,000	2,000
100.222.52920 MEMBERSHIPS-BOOKS-PERIODICALS		997	1,000	1,000
Total - CONTRACTUAL SERVICES		10,139	10,000	10,000
COMMODITIES:				
100.222.53297 SCHOOL EDUCATION SUPPLIES		2,019	2,500	2,500
100.222.53510 SUPPLIES TO MAINTAIN EQUIP		770	1,500	1,500
100.222.53610 SMALL TOOLS & EQUIP		2,311	2,000	2,000
100.222.53710 CHEMICALS & LAB SUPPLIES		2,944	4,000	4,000
Total - COMMODITIES		8,044	10,000	10,000
Grand Total		\$1,572,711	\$1,646,469	\$2,229,563

GENERAL FUND
UNIFORM PATROL

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
POLICE LIEUTENANT (PO3)	1	1	1
POLICE SERGEANT (PO2)	8	8	8
POLICE OFFICER (PO1)	41	42	39
PERSONAL SERVICES:			
100.224.51110 SALARIES & WAGES	\$3,482,053	\$3,279,793	\$3,263,256
100.224.51120 OVERTIME WAGES	285,573	305,000	311,000
100.224.51212 POLICE PENSION	805,475	699,035	696,980
100.224.51214 POLICE UNFUNDED LIABILITY	39,685	36,419	36,419
100.224.51220 WORKERS COMPENSATION	73,600	250,936	140,341
100.224.51230 GROUP HEALTH INSURANCE	664,164	716,841	660,936
100.224.51250 CLOTHING ALLOWANCE	47,356	50,420	62,430
100.224.51270 MEDICARE-CITY SHARE	51,545	51,765	51,827
100.224.51275 LIFE INSURANCE	4,219	4,040	3,878
100.224.51290 EMPLOYEE AWARDS	0	25,000	0
Total - PERSONAL SERVICES	5,453,668	5,419,249	5,227,067
CONTRACTUAL SERVICES:			
100.224.52111 MANDATORY TRAVEL & TRAINING	4,744	8,000	8,000
100.224.52310 MUNICIPAL GARAGE CHARGES	329,109	556,429	556,000
100.224.52330 RADIO MAINTENANCE	30,856	30,856	31,166
100.224.52480 OTHER PROFESSIONAL SERVICES	27,268	20,000	45,000
100.224.52490 OUTSIDE PRINTING	3,583	2,000	2,000
100.224.52510 MAINTENANCE OF EQUIP	2,517	3,000	3,000
100.224.52520 MAINTENANCE OF FACILITIES	8,687	4,500	4,500
100.224.52920 MEMBERSHIPS-BOOKS-PERIODICALS	890	0	0
Total - CONTRACTUAL SERVICES	407,655	624,785	649,666
COMMODITIES:			
100.224.53230 PURCHASE OF UNIFORMS	27,309	25,000	25,000
100.224.53295 TRAFFIC CONTROL SUPPLIES	487	2,000	2,000
100.224.53510 SUPPLIES TO MAINTAIN EQUIP	2,037	3,000	3,000
100.224.53610 SMALL TOOLS & EQUIP	1,231	0	0
100.224.53620 MAJOR TOOLS & EQUIPMENT	32,332	35,000	40,000
100.224.53720 AMMUNITION	24,027	18,000	18,000
Total - COMMODITIES	87,422	83,000	88,000
CAPITAL OUTLAY:			
100.224.54310 AUTOS AND TRUCKS DEPR	256,597	280,000	280,000
100.224.54311 RADIO DEPRECIATION	12,625	12,625	12,752
100.224.54313 MOBIL DATA DEPRECIATION	45,500	45,500	45,500
100.224.54360 OTHER EQUIPMENT	4,714	0	0
Total - CAPITAL OUTLAY	319,436	338,125	338,252
Grand Total	\$6,268,181	\$6,465,159	\$6,302,985

GENERAL FUND
POLICE SERVICES

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
WORD PROCESSING OPERATOR (PC3)	1	1	1	1
POLICE RECORDS CLERK (PC2)	1	1	1	1
POLICE RECORDS CLERK (PC4)	3	3	3	3
POLICE RECORDS SUPERVISOR (184)	1	0	0	0
PERSONAL SERVICES:				
100.225.51110 SALARIES & WAGES	\$200,530	\$181,348	\$186,728	
100.225.51120 OVERTIME WAGES	13,048	11,220	11,220	
100.225.51211 PERS	27,925	26,960	27,713	
100.225.51220 WORKERS COMPENSATION	4,040	13,480	7,918	
100.225.51230 GROUP HEALTH INSURANCE	50,182	65,649	53,655	
100.225.51270 MEDICARE-CITY SHARE	2,924	2,792	2,870	
100.225.51275 LIFE INSURANCE	275	303	303	
100.225.51290 EMPLOYEE AWARDS	0	2,500	0	
Total - PERSONAL SERVICES	298,924	304,252	290,407	
CONTRACTUAL SERVICES:				
100.225.52480 OTHER PROFESSIONAL SERVICE	215	250	250	
100.225.52490 OUTSIDE PRINTING	2,184	4,250	4,250	
100.225.52510 MAINTENANCE OF EQUIP	4,393	3,700	3,700	
Total - CONTRACTUAL SERVICES	6,792	8,200	8,200	
CAPITAL OUTLAY:				
100.225.54320 OFFICE MACHINERY AND EQUIP	228	250	250	
Total - CAPITAL OUTLAY	228	250	250	
Grand Total	\$305,944	\$312,702	\$298,857	

GENERAL FUND
POLICE & FIRE DISPATCH

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
DISPATCHER (PC7)		14	14	14
COMMUNICATIONS SUPERVISOR (183)		1	1	1
PERSONAL SERVICES:				
100.226.51110 SALARIES & WAGES		\$637,961	\$685,077	\$694,294
100.226.51120 OVERTIME WAGES		134,535	103,030	104,575
100.226.51211 PERS		107,314	110,335	111,842
100.226.51220 WORKERS COMPENSATION		13,480	55,168	31,955
100.226.51230 GROUP HEALTH INSURANCE		137,769	181,422	194,250
100.226.51240 UNEMPLOYMENT CHARGES		0	9,000	9,000
100.226.51250 CLOTHING ALLOWANCE		7,438	0	0
100.226.51270 MEDICARE-CITY SHARE		11,178	11,428	11,584
100.226.51275 LIFE INSURANCE		765	919	929
100.226.51290 EMPLOYEE AWARDS		0	7,500	0
Total - PERSONAL SERVICES		1,050,440	1,163,879	1,158,429
CONTRACTUAL SERVICES:				
100.226.52111 MANDATORY TRAINING		0	1,500	1,500
100.226.52222 TELEPHONE LINE CHARGES		27,166	30,000	30,000
100.226.52480 OTHER PROFESSIONAL SERVICES		1,103	1,000	1,000
100.226.52490 OUTSIDE PRINTING		591	0	0
100.226.52510 MAINTENANCE OF EQUIP		32,451	34,000	34,000
Total - CONTRACTUAL SERVICES		61,310	66,500	66,500
COMMODITIES:				
100.226.53620 MAJOR TOOLS & EQUIPMENT		4,188	4,000	4,000
Total - COMMODITIES		4,188	4,000	4,000
Grand Total		\$1,115,938	\$1,234,379	\$1,228,929

GENERAL FUND
JAIL MANAGEMENT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
POLICE LIEUTENANT (PO3)		1	1	1
POLICE OFFICER (PO1)		1	1	0
CORRECTIONS OFFICER (PO4)		11	11	11
COURT LIAISON P/T	812 HRS	1550 HRS	1550 HRS	
BUILDING CLEANER P/T	1027 HRS	1027 HRS	1027 HRS	
PERSONAL SERVICES:				
100.229.51110 SALARIES & WAGES	\$578,950	\$ 625,763	\$577,544	
100.229.51120 OVERTIME WAGES	43,061	45,040	34,100	
100.229.51211 PERS	63,036	69,882	72,167	
100.229.51212 POLICE PENSION	32,074	31,423	18,752	
100.229.51214 POLICE UNFUNDED LIABILITY	1,567	1,347	1,347	
100.229.51220 WORKERS COMPENSATION	11,388	46,221	24,466	
100.229.51230 GROUP HEALTH INSURANCE	99,563	139,839	123,036	
100.229.51250 CLOTHING ALLOWANCE	5,300	10,750	9,950	
100.229.51270 MEDICARE-CITY SHARE	9,001	9,574	8,869	
100.229.51275 LIFE INSURANCE	702	828	747	
100.229.51290 EMPLOYEE AWARDS	0	6,500	0	
Total - PERSONAL SERVICES	844,641	987,167	870,978	
CONTRACTUAL SERVICES:				
100.229.52111 MANDATORY TRAVEL & TRAINING	0	1,300	1,300	
100.229.52420 MEDICAL SERVICE	11,303	35,000	35,000	
100.229.52480 OTHER PROFESSIONAL SERVICE	90,810	88,000	88,000	
100.229.52490 OUTSIDE PRINTING	117	500	500	
100.229.52510 MAINTENANCE OF EQUIP	11,627	9,180	9,180	
100.229.52880 OTHER OPERATING COSTS	25,920	25,000	25,000	
100.229.52980 MISCELLANEOUS CONTRACTUAL SVC	162,012	145,000	127,458	
Total - CONTRACTUAL SERVICES	301,789	303,980	286,438	
COMMODITIES:				
100.229.53220 DRUGS & MEDICAL SUPPLIES	470	4,000	4,000	
100.229.53230 PURCHASE OF UNIFORMS	487	4,000	4,000	
100.229.53250 CLEANING SUPPLIES	8,700	5,000	5,000	
100.229.53510 SUPPLIES TO MAINTAIN EQUIP	2,798	2,000	2,000	
100.229.53520 SUPPLIES TO MAINTAIN FACILITIES	1,450	1,500	1,500	
100.229.53620 MAJOR TOOLS AND EQUIPMENT	3,939	4,300	4,300	
Total - COMMODITIES	17,844	20,800	20,800	
Grand Total	\$1,164,274	\$1,311,947	\$1,178,216	

COMMUNITY REVITALIZATION

Summary

The Department of Community Revitalization was created in 2008 to centralize city services that address the community's quality of life. Divisions include Code Enforcement, Building Inspection, Building Maintenance, Planning, Zoning, the Middletown Transit System, and all Housing Urban Development programs administered by the City including the Community Development Block Grants (CDBG), Neighborhood Stabilization Program (NSP) and the Home Investment Partnerships Program (HOME).

Building Inspection

The Building code sets the minimum safety standards for all aspects of building construction: structural, fire, plumbing, electrical, and mechanical systems. Building codes provide local government with a way to guard the public's personal safety. Permits and inspections are necessary to verify that code standards are met. Codes apply whether a professional contractor or a "do-it-yourselfer" does the work.

Middletown Transit System

The Transit system (MTS) exists to provide affordable transportation to all Middletown residents, including the disadvantaged and the disabled throughout Middletown. MTS also partners with Butler County Regional Transit Authority (BCRTA) to provide shuttle service to Hamilton and to Oxford, through Trenton. BCRTA also provides a night time jobs demand shuttle for Middletown residents.

Code Enforcement

This division works to improve the quality of life for residents by dealing with both housing and nuisance issues.

HUD programs

The City operates many programs funded through HUD that affect affordable housing. These programs have been especially important during the economic downturn.



Community Revitalization Plan for 2017:

Continue to work with police to reduce crime and drug use in troubled neighborhoods.

Continue to expand home ownership and job opportunities combined with improved quality of living by improving public facilities.

Continue partnerships with Butler County Regional Transit Authority to run the Middletown Transit System in the most cost effective manner possible.

COMMUNITY REVITALIZATION

Community Revitalization Plan for 2017 continued:

Continue Community Revitalization Department membership and participation in BCRTA, the Butler County Housing and Homeless Coalition, the Butler County Homeowner Preservation Group, and OKI. Planning Director will continue membership in appropriate regional planning organizations.

To expand nuisance and code enforcement measures throughout the City. In 2017, the City will continue to offer homeowners emergency repair assistance through People Working Cooperatively. In addition, Community Revitalization will utilize available grants to continue the demolition of vacant and blighted properties. The land bank will be implemented further to obtain problem properties. We will continue working with police enforcing the chronic nuisance ordinance. We also are looking to develop a nuisance abatement plan to repair properties with code violations. The use of volunteers for city wide projects will be a high priority.



Goals and Objectives

Goal 1: Code Enforcement Improvement

- Expand volunteer code enforcement program
- Use all tools available to enforce full code abatement with liens
- Develop abatement program
- Coordinate with police to heavily enforce the most troubled neighborhoods

Goal 2: Demolition and vacant lots

- Continue demolition of blighted structures using available funds
- Develop a vacant lot program utilizing the land bank where feasible
- Continue demolition efforts in targeted neighborhoods in coordination with police

Goal 3: Increase owner occupied home ownership

- Evaluate the HOME down payment assistance program for improvements

PLANNING DIVISION

Summary

The Planning Division has five principal functions: (1) assistance with short and long range planning, (2) assistance with special project and economic development planning; (3) development project review and processing, (4) zoning administration and enforcement, and (5) data, research, graphics, and mapping services.

Planning staff often works with other departments on special projects, is responsible for the Master Plan, assists with neighborhood planning as well as special project planning and implementation.

The planning staff is responsible for issuing all zoning certificates, inter-departmental coordination of development plan and plat reviews and processing, and zoning code enforcement. This staff acts as the liaison with and support for City Planning Commission, Board of Zoning Appeals, Architectural Review Board and the Historic Commission. This includes processing of applications, correspondence with applicants and surrounding property owners, publishing of legal notices, preparing staff reports to various commissions, preparation of agendas and minutes of meetings, and providing written confirmations regarding board actions to applicants. In 2016, the Planning Division will continue to issue Zoning Certificates and responded to inquiries.

Staff provides data, graphics, research and mapping of community data to various requests from: the general public; the business community; schools; and regional, state, and county governments. They also provide a wide range of mapping, graphic and data analysis services for other City departments. They also work with state and federal agencies on maintaining and updating census data.

Staff is involved with regional coordination of land use and transportation planning by participation on the OKI Board of Trustees, Butler County Land Use Committee and the Warren County Planning Commission

A new initiative started in 2009 is to heighten zoning enforcement. This function seeks to revitalize the city by eliminating clutter and incompatible land uses.



Goals and Objectives

Goal 1: Implement the new zoning ordinance which includes updated plans for:

Downtown	Riverfront	Airport
Renaissance	Towne Mall	Industrial Parks
Retail greyfields	Cincinnati Dayton Road	Yankee Road corridor

PLANNING DIVISION**Goals and Objectives (continued)**

Goal 2: Coordinate with public works/engineering to create a downtown transportation plan.
Include discussion of:
Parking, especially use of public lots
Traffic calming;
Bicycle and pedestrian access
Future traffic increases
One way/two way streets
Tourism traffic control

Goal 3: Interact with other staff to review future areas of focus; particularly land banking and public works

Goal 4: Continue to process planning and zoning requests

**Service Measures**

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Number of Zoning Certificates Issued	248 certificates	250 certificates	260 certificates
Historic Commission Applications	37 applications	50 applications	40 applications
Planning Commission Applications	25 applications	20 applications	25 applications
BZA Applications	8 applications	6 applications	8 applications
Architectural review Board Applications	1 application	5 applications	3 applications

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF COMMUNITY REVITALIZATION

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Community Revitalization Administration	\$101,844	\$115,564	\$119,473
Community Center	139,073	110,000	145,000
Recreation	12,181	25,000	25,000
Community Development	363,756	464,892	501,348
Building Inspection	314,088	442,668	516,627
Building Maintenance	337,025	402,435	512,742
Planning	176,774	245,747	294,117
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TOTAL DIVISION EXPENDITURES	\$1,444,741	\$1,806,306	\$2,114,307
 EXPENDITURES BY CATEGORY:			
Personal Services	\$1,006,736	\$1,302,834	\$1,412,335
Contractual Services	387,545	425,322	621,322
Commodities	43,959	47,150	47,150
Capital Outlay	6,501	31,000	33,500
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TOTAL EXPENDITURES	\$1,444,741	\$1,806,306	\$2,114,307

GENERAL FUND
COMMUNITY REVITALIZATION ADMINISTRATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
COMMUNITY REVITALIZATION DIRECTOR (169)		1	1	1
PERSONAL SERVICES:				
100.410.51110 SALARIES & WAGES		\$75,906	\$79,162	\$84,093
100.410.51211 PERS		10,487	11,083	11,773
100.410.51220 WORKERS COMPENSATION		1,920	5,541	3,364
100.410.51230 GROUP HEALTH INSURANCE		6,063	6,549	6,942
100.410.51270 MEDICARE-CITY SHARE		1,100	1,148	1,220
100.410.51275 LIFE INSURANCE		75	81	81
100.410.51290 EMPLOYEE AWARDS		0	500	0
Total - PERSONAL SERVICES		95,550	104,064	107,473
CONTRACTUAL SERVICES				
100.410.52110 TRAVEL AND TRAINING		1,816	1,500	1,500
100.410.52222 TELEPHONE LINE CHARGES		1,320	500	500
100.410.52480 OTHER PROFESSIONAL SERVICE		2,352	9,500	9,500
100.410.52920 MEMBERSHIPS-BOOKS-PERIODICALS		805	0	500
Total - CONTRACTUAL SERVICES		6,293	11,500	12,000
Grand Total		\$101,844	\$115,564	\$119,473

GENERAL FUND
COMMUNITY CENTER

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
100.411.52480	OTHER PROFESSIONAL SERVICES	138,429	100,000	100,000
100.411.52520	MAINTENANCE OF LAND & BLDGS	644	10,000	45,000
	Total - CONTRACTUAL SERVICES	139,073	110,000	145,000
Grand Total		\$139,073	\$110,000	\$145,000

GENERAL FUND
RECREATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
100.413.52950	RECREATIONAL ACTIVITIES	\$12,181	\$25,000	\$25,000
	Total - CONTRACTUAL SERVICES	12,181	25,000	25,000
	Grand Total	\$12,181	\$25,000	\$25,000

GENERAL FUND
COMMUNITY DEVELOPMENT

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
HUD PROGRAM ADMINISTRATOR (176)	1	1	1
HOUSING CODE SPECIALIST (186)	3	4	4
SECRETARY III (187)	2	2	2
ANIMAL CONTROL OFFICER (186)	0	0	0.5
PERSONAL SERVICES:			
100.163.51110 SALARIES & WAGES	\$262,655	\$307,256	\$341,464
100.163.51211 PERS	35,693	43,016	47,805
100.163.51220 WORKERS COMPENSATION	2,995	21,508	13,659
100.163.51230 GROUP HEALTH INSURANCE	58,610	84,672	92,929
100.163.51270 MEDICARE-CITY SHARE	3,779	4,455	4,951
100.163.51275 LIFE INSURANCE	329	485	540
100.163.51290 EMPLOYEE AWARDS	(306)	3,500	0
Total - PERSONAL SERVICES	363,756	464,892	501,348
Grand Total	\$363,756	\$464,892	\$501,348

GENERAL FUND
BUILDING INSPECTION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
CHIEF BUILDING OFFICIAL (173)		1	1	1
ADMINISTRATIVE ASSISTANT (184)		1	1	1
HUD FIELD PROJECT MANAGER (182)		1	1	1
FIELD INSPECTOR (182)		0	1	2
PERSONAL SERVICES:				
100.260.51110 SALARIES & WAGES		\$190,874	\$240,682	\$290,587
100.260.51120 OVERTIME WAGES		1,489	0	0
100.260.51211 PERS		26,349	33,696	40,683
100.260.51220 WORKERS COMPENSATION		4,733	16,848	11,624
100.260.51230 GROUP HEALTH INSURANCE		33,042	53,532	73,518
100.260.51270 MEDICARE-CITY SHARE		2,743	3,490	4,214
100.260.51275 LIFE INSURANCE		222	313	394
100.260.51290 EMPLOYEE AWARDS		306	2,000	0
Total - PERSONAL SERVICES		259,759	350,561	421,020
CONTRACTUAL SERVICES				
100.260.52111 MANDATORY TRAVEL & TRAINING		926	1,500	1,500
100.260.52120 EMPLOYEE MILEAGE REIMBURSEMENT		0	150	150
100.260.52222 TELEPHONE LINE CHARGES		1,042	2,000	3,000
100.260.52310 MUNICIPAL GARAGE CHARGES		1,965	8,957	8,957
100.260.52480 OTHER PROFESSIONAL SERVICE		45,515	50,000	50,000
100.260.52490 OUTSIDE PRINTING		137	500	500
100.260.52920 MEMBERSHIPS-BOOKS-PERIODICALS		740	500	500
Total - CONTRACTUAL SERVICES		50,326	63,607	64,607
COMMODITIES				
100.260.53100 OFFICE SUPPLIES		1,000	1,000	1,000
Total - COMMODITIES		1,000	1,000	1,000
CAPITAL OUTLAY				
100.260.54310 AUTOS AND TRUCKS DEPR		3,003	3,000	3,000
100.260.54340 PURCHASE OF VEHICLES		0	24,500	27,000
Total - CAPITAL OUTLAY		3,003	27,500	30,000
Grand Total		\$314,088	\$442,668	\$516,627

GENERAL FUND
BUILDING MAINTENANCE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
FACILITIES MAINTENANCE SUPERVISOR (182)		1	1	1
BUILDING MAINTENANCE TECHNICIAN (185)		1	1	1
BUILDING CLEANER (PW1)		1	1	1
PERSONAL SERVICES:				
100.261.51110 SALARIES & WAGES		\$113,807	\$128,498	\$139,381
100.261.51120 OVERTIME WAGES		350	7,500	7,500
100.261.51211 PERS		15,451	19,040	20,563
100.261.51220 WORKERS COMPENSATION		2,376	9,520	5,875
100.261.51230 GROUP HEALTH INSURANCE		37,822	48,162	51,051
100.261.51250 CLOTHING ALLOWANCE		1,479	1,800	1,800
100.261.51270 MEDICARE-CITY SHARE		1,680	1,972	2,130
100.261.51275 LIFE INSURANCE		168	213	212
100.261.51280 AFSCME CARE PLAN		829	765	765
100.261.51290 EMPLOYEE AWARDS		0	1,500	0
Total - PERSONAL SERVICES		173,963	218,970	229,277
CONTRACTUAL SERVICES:				
100.261.52222 TELEPHONE LINE CHARGES		890	1,350	1,350
100.261.52310 MUNICIPAL GARAGE CHARGES		1,751	3,065	3,065
100.261.52480 OTHER PROFESSIONAL SERVICE		7,888	7,500	7,500
100.261.52510 MAINTENANCE OF EQUIPMENT		61,733	95,000	60,000
100.261.52520 MAINTENANCE OF LAND & BLDGS		44,818	30,000	165,000
100.261.52670 BOILER & MACHINERY		160	1,000	1,000
100.261.52820 LICENSES AND PERMITS		0	500	500
100.261.52920 MEMBERSHIPS, BOOKS, PERIODICALS		238	100	100
100.261.52970 UNIFORM RENTAL SERVICE		156	300	300
Total - CONTRACTUAL SERVICES		117,634	138,815	238,815
COMMODITIES:				
100.261.53100 OFFICE SUPPLIES		106	350	350
100.261.53250 CLEANING SUPPLIES		12,184	12,000	12,000
100.261.53510 SUPPLIES TO MAINTAIN EQUIPMENT		139	0	0
100.261.53520 SUPPLIES TO MAINTAIN BUILDINGS		26,253	25,000	25,000
100.261.53610 SMALL TOOLS & EQUIPMENT		1,625	2,000	2,000
100.261.53620 MAJOR TOOLS & EQUIPMENT		1,625	1,800	1,800
Total - COMMODITIES		41,931	41,150	41,150
CAPITAL OUTLAY:				
100.261.54310 AUTO & TRUCKS DEPR		3,498	3,500	3,500
Total - CAPITAL OUTLAY		3,498	3,500	3,500
Grand Total		\$337,025	\$402,435	\$512,742

GENERAL FUND
PLANNING

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
PLANNING DIRECTOR (172)		1	0	0
CITY PLANNER (176)		0	1	1
ZONING ADMINISTRATOR (186)		0	1	1
PERSONAL SERVICES:				
100.162.51110 SALARIES & WAGES		\$91,823	\$102,588	\$110,126
100.162.51211 PERS		12,715	14,362	15,418
100.162.51220 WORKERS COMPENSATION		1,716	7,181	4,405
100.162.51230 GROUP HEALTH INSURANCE		6,063	27,504	21,519
100.162.51240 UNEMPLOYMENT CHARGES		0	10,062	0
100.162.51270 MEDICARE-CITY SHARE		1,316	1,488	1,597
100.162.51275 LIFE INSURANCE		75	162	152
100.162.51290 EMPLOYEE AWARDS		0	1,000	0
Total - PERSONAL SERVICES		113,707	164,347	153,217
CONTRACTUAL SERVICES:				
100.162.52110 TRAVEL & TRAINING		220	500	4,000
100.162.52120 EMPLOYEE MILEAGE REIMBURSEMENT		981	300	300
100.162.52222 TELEPHONE LINE CHARGES		480	1,000	1,000
100.162.52230 POSTAGE AND POSTAL CHARGES		0	1,000	1,000
100.162.52430 ENGINEERING SERVICE		30,115	35,000	36,000
100.162.52480 OTHER PROFESSIONAL SERVICE		28,553	35,000	90,000
100.162.52490 OUTSIDE PRINTING		0	600	600
100.162.52510 MAINTENANCE OF EQUIPMENT		296	500	500
100.162.52710 LEGAL ADVERTISEMENTS		259	500	500
100.162.52920 MEMBERSHIPS-BOOKS-PERIODICALS		1,134	2,000	2,000
Total - CONTRACTUAL SERVICES		62,039	76,400	135,900
COMMODITIES:				
100.162.53100 OFFICE SUPPLIES		73	3,000	3,000
100.162.53510 SUPPLIES TO MAINTAIN EQUIPMENT		955	2,000	2,000
Total - COMMODITIES		1,028	5,000	5,000
Grand Total		\$176,774	\$245,747	\$294,117

PUBLIC WORKS - ENGINEERING DIVISION**Summary**

The Division consists of five full-time employees under the direction of the Public Works and Utilities Director. The budgets under the direction of this Division include Engineering and Street Lighting. The Division is responsible for the overall planning, design and construction of public improvements such as streets, bridges, traffic control, sidewalks, and water and sewer mains within the City and administers the City's Capital Improvements Program which leverages state and federal grants to average approximately \$2-\$6 million annually. The Engineering Division also reviews and approves plats and improvement plans for new subdivisions and private developments; and administers the storm water and floodplain management plans,

**Goals and Objectives**

- Goal 1: Improve construction processes to deliver project completion in a timely manner.
- Goal 2: Research and pursue all viable grant opportunities.
- Goal 3: Continue to incorporate record drawings into the Geographic Information System.

PUBLIC WORKS - PARKS MAINTENANCE DIVISION**Summary**

The Parks Maintenance Division consists of (6) employees who maintain all of the City parks, including the associated playground equipment, splash pads, and structures, Baker Bowl Skate Park, Pioneer Cemetery, Governor's Square, Port Middletown and the walking paths throughout the City. Other responsibilities are to oversee the mowing contractors, transporting and set up of portable stage, decorating City streets, buildings and parks for holidays. Other responsibilities include numerous set up/take down requests for special events, removal of downed trees/branches in the City streets or parks, along with the removal of graffiti from City owned property. The Parks Division also mows and maintains the closed landfill area and assists the Grounds Maintenance Division.

**Goals and Objectives**

Goal 1: Continue the improvement of City parks by painting and repairing the existing playground structures, benches, fences, picnic tables and all other structures in parks as necessary.

Goal 2: Work with Keep Middletown Beautiful to create and coordinate volunteer efforts in the Parks.

Goal 3: Continue tree trimming and removal program of ash trees.

**Service Measures**

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Number of park acres maintained	51 acres	51 acres	51 acres
Number of trees planted (Parks/Grounds)	3 trees	23 trees	26 trees

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF PUBLIC WORKS & UTILITIES

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Engineering	\$452,320	\$536,815	\$436,154
Street Lighting	698,763	738,258	745,641
Parks Maintenance	659,282	797,775	824,158
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TOTAL DIVISION EXPENDITURES	\$1,810,365	\$2,072,848	\$2,005,953
 EXPENDITURES BY CATEGORY:			
Personal Services	\$806,368	\$928,449	\$831,825
Contractual Services	940,896	1,069,391	1,074,854
Commodities	24,298	35,540	44,500
Capital Outlay	38,803	39,468	54,774
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TOTAL EXPENDITURES	\$1,810,365	\$2,072,848	\$2,005,953

GENERAL FUND
ENGINEERING

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
SENIOR ENGINEER (176)	1040 HRS	1040 HRS	1040 HRS	
CITY ENGINEER (172)	1	1	1	
CHIEF ENGINEER TECHNICIAN (178)	1	1	0	
ENGINEERING CONSTR INSPECTOR (181)	1	1	1	
ENGINEERING TECHNICIAN (184)	1	1	1	
PERSONAL SERVICES:				
100.512.51110 SALARIES & WAGES	\$264,320	\$307,107	\$236,017	
100.512.51120 OVERTIME WAGES	4,456	5,000	5,000	
100.512.51211 PERS	36,833	43,695	33,742	
100.512.51220 WORKERS COMPENSATION	5,344	21,847	9,641	
100.512.51230 GROUP HEALTH INSURANCE	50,655	63,633	54,230	
100.512.51250 CLOTHING ALLOWANCE	700	250	500	
100.512.51270 MEDICARE-CITY SHARE	3,843	4,525	3,495	
100.512.51275 LIFE INSURANCE	291	343	263	
100.512.51290 EMPLOYEE AWARDS	0	2,250	0	
Total - PERSONAL SERVICES	366,443	448,650	342,888	
CONTRACTUAL SERVICES:				
100.512.52110 TRAVEL AND TRAINING	1,101	1,257	1,257	
100.512.52120 EMPLOYEE MILEAGE REIMBURSEMENT	41	100	100	
100.512.52222 TELEPHONE LINE CHARGES	2,163	3,500	3,500	
100.512.52310 MUNICIPAL GARAGE CHARGES	8,250	13,601	14,702	
100.512.52330 RADIO MAINTENANCE	0	900	0	
100.512.52430 ENGINEERING SERVICE	50,916	42,307	42,307	
100.512.52480 OTHER PROFESSIONAL SERVICE	58	0	0	
100.512.52510 MAINTENANCE OF EQUIP	2,433	5,000	5,000	
100.512.52920 MEMBERSHIPS-BOOKS-PERIODICALS	910	500	500	
Total - CONTRACTUAL SERVICES	65,872	67,165	67,366	
COMMODITIES:				
100.512.53100 OFFICE SUPPLIES	2,366	2,000	2,000	
100.512.53510 SUPPLIES TO MAINTAIN EQUIPMENT	1,034	1,500	1,500	
100.512.53610 SMALL TOOLS & EQUIPMENT	785	300	300	
Total - COMMODITIES	4,185	3,800	3,800	
CAPITAL OUTLAY:				
100.512.54300 COMPUTERS & OTHER PERIPHERALS	1,900	1,000	1,000	
100.512.54310 AUTOS & TRUCKS DEPR	8,195	8,200	13,100	
100.512.54370 COMPUTER SOFTWARE	5,726	8,000	8,000	
Total - CAPITAL OUTLAY	15,821	17,200	22,100	
Grand Total	\$452,320	\$536,815	\$436,154	

GENERAL FUND
STREET LIGHTING

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
100.590.52210	UTILITIES-GAS AND ELECTRIC	\$607,414	\$615,000	\$621,150
100.590.52480	OTHER PROFESSIONAL SERVICES	65,617	25,000	25,000
100.590.52510	MAINTENANCE OF EQUIPMENT	15,764	88,258	79,491
	Total - CONTRACTUAL SERVICES	688,795	728,258	725,641
COMMODITIES:				
100.590.53510	SUPPLIES TO MAINTAIN EQUIPMENT	9,967	10,000	20,000
	Total - COMMODITIES	9,967	10,000	20,000
	Grand Total	\$698,763	\$738,258	\$745,641

GENERAL FUND
PARKS MAINTENANCE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
MAINTENANCE WORKER (PW3)		2	2	2
EQUIPMENT OPERATOR (PW4)		4	4	4
SEASONAL MOWING INSPECTOR		387 HRS	387 HRS	387 HRS
SEASONAL EMPLOYEES		1080 HRS	1080 HRS	2160 HRS
PERSONAL SERVICES:				
100.542.51110 SALARIES & WAGES		\$271,532	\$ 291,370	\$302,653
100.542.51120 OVERTIME WAGES		29,732	25,000	25,000
100.542.51211 PERS		40,743	42,780	45,871
100.542.51220 WORKERS COMPENSATION		5,551	21,390	13,764
100.542.51230 GROUP HEALTH INSURANCE		78,261	84,474	89,544
100.542.51250 CLOTHING ALLOWANCE		4,000	2,400	2,400
100.542.51270 MEDICARE-CITY SHARE		4,417	4,431	4,751
100.542.51275 LIFE INSURANCE		334	364	364
100.542.51280 AFSCME CARE PLAN		5,355	4,590	4,590
100.542.51290 EMPLOYEE AWARDS		0	3,000	0
Total - PERSONAL SERVICES		439,925	479,799	488,937
CONTRACTUAL SERVICES:				
100.542.52110 TRAVEL AND TRAINING		347	0	0
100.542.52111 MANDATORY TRAVEL & TRAINING		95	200	200
100.542.52210 UTILITIES-GAS AND ELECTRIC		43,605	55,000	48,000
100.542.52222 TELEPHONE LINE CHARGES		367	400	700
100.542.52310 MUNICIPAL GARAGE CHARGES		15,025	30,630	33,495
100.542.52330 RADIO MAINTENANCE		1,288	1,288	1,302
100.542.52480 OTHER PROFESSIONAL SERVICES		13,706	16,000	16,000
100.542.52481 CONTRACTUAL MOWING		103,737	160,000	170,000
100.542.52520 MAINTENANCE OF FACILITIES		6,380	8,500	10,000
100.542.52820 LICENSES AND PERMITS		35	100	100
100.542.52920 MEMBERSHIPS-BOOKS-PERIODICALS		0	50	50
100.542.52970 UNIFORM RENTAL SERVICE		1,644	1,800	2,000
Total - CONTRACTUAL SERVICES		186,229	273,968	281,847
COMMODITIES:				
100.542.53100 OFFICE SUPPLIES		500	600	800
100.542.53220 DRUGS-MEDICAL SUPPLIES		100	100	100
100.542.53230 PURCHASE OF UNIFORMS		186	200	300
100.542.53250 CLEANING SUPPLIES		1,514	1,500	1,500
100.542.53510 SUPPLIES TO MAINTAIN EQUIF		1,085	1,500	2,000
100.542.53520 SUPPLIES TO MAINTAIN BLDGS		6,151	17,240	15,000
100.542.53610 SMALL TOOLS & EQUIPMENT		610	600	1,000
Total - COMMODITIES		10,145	21,740	20,700
CAPITAL OUTLAY:				
100.542.54300 COMPUTERS & OTHER PERIPHERALS		546	500	450
100.542.54310 AUTOS & TRUCKS DEPRECIATION		16,291	16,288	22,888
100.542.54311 RADIO DEPRECIATION		480	480	486
100.542.54360 OTHER EQUIPMENT		886	0	0
100.542.54550 PARK FACILITIES		4,781	5,000	8,850
Total - CAPITAL OUTLAY		22,983	22,268	32,674
Grand Total		\$659,282	\$797,775	\$824,158

DEPARTMENT SUMMARY OF EXPENDITURES
NON-DEPARTMENTAL EXPENDITURE

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Non-Departmental	\$1,514,810	\$1,794,892	\$1,616,244
TOTAL DIVISION EXPENDITURES	\$1,514,810	\$1,794,892	\$1,616,244
EXPENDITURES BY CATEGORY:			
Personal Services	\$62,402	\$28,600	\$32,500
Contractual Services	1,415,153	1,737,793	1,398,078
Commodities	18,728	18,550	19,768
Capital Outlay	18,527	9,949	165,898
TOTAL EXPENDITURES	\$1,514,810	\$1,794,892	\$1,616,244

GENERAL FUND
NON-DEPARTMENTAL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONAL SERVICES:				
100.911.51211	PERS	\$4,610	\$0	\$0
100.911.51220	WORKERS COMPENSATION	8,866	0	0
100.911.51240	UNEMPLOYMENT CHARGES	17,973	0	0
100.911.51275	LIFE INSURANCE	30,953	28,600	32,500
	Total - PERSONAL SERVICES	62,402	28,600	32,500
CONTRACTUAL SERVICES:				
100.911.52110	TRAVEL AND TRAINING	1,000	0	0
100.911.52210	ELECTRIC SERVICE	164,488	182,000	182,000
100.911.52220	LONG DISTANCE CHARGES	1,233	1,596	1,675
100.911.52222	TELEPHONE LINE CHARGES	81,045	92,000	95,500
100.911.52230	POSTAGE & POSTAL CHARGES	96,994	106,384	105,000
100.911.52240	BUTLER CO AUDITOR COLL FEES	63,206	72,000	75,000
100.911.52310	MUNICIPAL GARAGE CHARGES	2,440	5,627	5,674
100.911.52410	LEGAL SERVICES	23,591	0	0
100.911.52440	AUDIT SERVICE	48,928	50,000	50,500
100.911.52441	REIMBURSEMENTS - ENTERPRISE ZONE	188,936	425,000	255,000
100.911.52480	OTHER PROFESSIONAL SERVICE	124,264	100,700	89,722
100.911.52490	OUTSIDE PRINTING	2,627	4,000	4,040
100.911.52510	MAINTENANCE OF EQUIPMENT	149,557	169,441	100,000
100.911.52511	MAINTENANCE OF TELEPHONES	2,340	11,750	11,870
100.911.52520	MAINTENANCE OF FACILITIES	300	0	1,000
100.911.52610	PUBLIC OFFICIALS LIABILITY	21,080	25,000	25,250
100.911.52620	EMPLOYEE BONDS	90	250	250
100.911.52630	GENERAL LIABILITY INSURANCE	238,809	240,000	245,000
100.911.52810	PROPERTY TAXES	40,780	41,000	41,410
100.911.52830	JUDGMENTS & COURT COSTS	21,307	25,000	25,250
100.911.52920	MEMBERSHIPS-BOOKS-PERIODICALS	30,150	30,545	30,937
100.911.52940	INDIGENT BURIALS	18,246	20,000	20,200
100.911.52980	MISC CONTRACTUAL SERVICE	93,742	134,500	31,790
100.911.52999	PURCHASE CARDS	0	1,000	1,010
	Total - CONTRACTUAL SERVICES	1,415,153	1,737,793	1,398,078
COMMODITIES:				
100.911.53100	OFFICE SUPPLIES	186	0	0
100.911.53255	HOLIDAY SUPPLIES	470	500	505
100.911.53296	OTHER SUPPLIES	0	0	1,000
100.911.53510	SUPPLIES TO MAINTAIN EQUIP	16,602	16,300	16,463
100.911.53630	HOLIDAY DECORATIONS	1,470	1,750	1,800
	Total - COMMODITIES	18,728	18,550	19,768
CAPITAL OUTLAY:				
100.911.54310	AUTOS & TRUCKS DEPR	6,094	6,090	7,000
100.911.54320	OFFICE MACHINERY & EQUIPMENT	10,033	3,859	3,898
100.911.54370	COMPUTER SOFTWARE	2,400	0	155,000
	Total - CAPITAL OUTLAY	18,527	9,949	165,898
	Grand Total	\$1,514,810	\$1,794,892	\$1,616,244

**DEPARTMENT SUMMARY OF EXPENDITURES
TRANSFERS OUT**

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
EXPENDITURES BY DIVISION:			
Transfers Out	\$3,995,500	(\$491,882)	\$5,668
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$3,995,500	(\$491,882)	\$5,668
 EXPENDITURES BY CATEGORY:			
Transfers	3,995,500	(491,882)	5,668
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$3,995,500	(\$491,882)	\$5,668

GENERAL FUND
TRANSFERS OUT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
TRANSFERS:				
100.915.58120	TRANS TO AUTO & GAS TAX FUND	\$400,000	\$0	\$0
100.915.58190	TRANS TO COMPUTER REPLACE FUND	0	0	200,000
100.915.58230	TRANS LOAN TO OTHER FUNDS	2,245,500	(650,000)	(350,000)
100.915.58250	TRANS TO TERMINATION PAY FUND	200,000	0	0
100.915.58291	TRANS TO EMPLOYEE BENEFITS	750,000	0	0
100.915.58295	TRANS TO CAPITAL IMPROVE FUND	400,000	0	0
100.915.58201	TRANS TO ECONOMIC DEV BOND FUND	0	158,118	155,668
Total - TRANSFERS		3,995,500	(491,882)	5,668
Grand Total		\$3,995,500	(\$491,882)	\$5,668

Section 4

SPECIAL REVENUE

FUNDS

SPECIAL REVENUES**EXPENDITURES BY FUND**

Fund	Actual 2015	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
City Income Tax	\$ 21,485,871	\$21,769,147	\$22,087,991	\$ 318,844	1.5%
Public Safety Levy	3,025,000	3,055,000	3,142,000	87,000	2.8%
Auto & Gas Tax	3,046,366	3,223,313	3,332,761	109,448	3.4%
Conservancy	125,426	139,500	132,500	(7,000)	-5.0%
Health & Environment	375,534	474,417	494,516	20,099	4.2%
EMS	23,579	18,445	31,347	12,902	69.9%
UDAG	30,366	50,000	50,000	0	0.0%
Court Computerization	52,756	100,000	125,000	25,000	25.0%
Law Enforcement Trust	9,227	0	20,000	20,000	#DIV/0!
Mandatory Drug Fine	48,532	110,000	80,000	(30,000)	-27.3%
Probation Services	124,246	153,682	149,331	(4,351)	-2.8%
Termination Pay	610,175	540,000	734,000	194,000	35.9%
Indigent Driver Alcohol Treatment	2,087	10,000	25,000	15,000	150.0%
Enforcement /Education	9,909	25,750	37,150	11,400	44.3%
Civic Development	165,928	318,768	427,500	108,732	34.1%
Municipal Court	1,524,497	1,708,019	1,740,917	32,898	1.9%
Police Grants	85,170	98,300	148,060	49,760	50.6%
Court IDIAM	0	15,000	40,000	25,000	100.0%
Court Special Projects	86,367	150,000	150,000	0	0.0%
Nuisance Abatement	457,944	1,380,000	1,137,000	(243,000)	-17.6%
Senior Citizens Levy	656,588	709,000	715,000	6,000	0.8%
Total	\$ 31,945,568	\$34,048,341	\$34,800,073	\$ 751,732	2.2%

Table 4.1 Special Revenue Expenditures by Fund**Definition of Special Revenue Funds**

To account for the proceeds of revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted for specific resources.

Special Revenue Fund Summary

The summary in table 4.1 lists the actual expenditures for 2015 as well as dollar and percentage comparisons between 2016 and 2017 budgeted expenditures. Twenty-one Special

Revenue funds are budgeted for 2017. The largest Special Revenue Fund is the City Income Tax Fund which transfers income tax revenue to other funds. For line item detail of each fund, please refer to the specific fund in this section.

City Income Tax Fund

To account for income taxes received for distribution to other funds of the City. Included in the City Income Tax Fund is the Taxation Division. The income tax rate is 1.75% which includes a .25% Public Safety Income Tax Levy.

The following chart (Figure 4.1) shows the City income tax receipts since 2011 as well as the projections for 2016 and 2017.

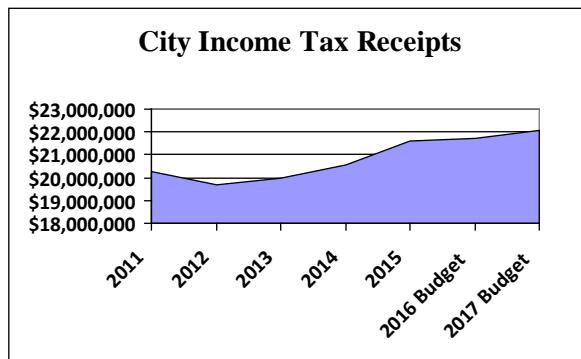


Figure 4.1 City Income Tax Receipts History

Public Safety Levy Fund

To account for the .25% income tax levy passed by the citizens of Middletown effective January 2008. This income tax levy is designated to assist in the funding of the public safety divisions (Police and Fire).

Auto and Gas Tax Fund

To account for state levied and controlled gasoline tax and county vehicle license fees that are remitted to the City for routine street maintenance and traffic control. Other activities funded by these revenues are snow plowing and grounds maintenance. The Electronic Maintenance, Street Maintenance, and Grounds Maintenance divisions are supported by this fund.

The chart (Figure 4.2) lists the revenues for this fund. City income tax subsidizes this fund and accounts for 11.5% of the revenues in 2017. Other revenues include County vehicle licenses tax (based upon vehicle registration in the County from the Department of Motor Vehicles), County license renewal fees (\$2.50 per license renewed in the City, shared by Butler County), motor vehicle permissive tax (\$5 tax

distributed by the State of Ohio), municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners). Radio charges are communication system maintenance fees and depreciation costs for replacement of radio communication devices which is administered by the Electronic Maintenance Division.

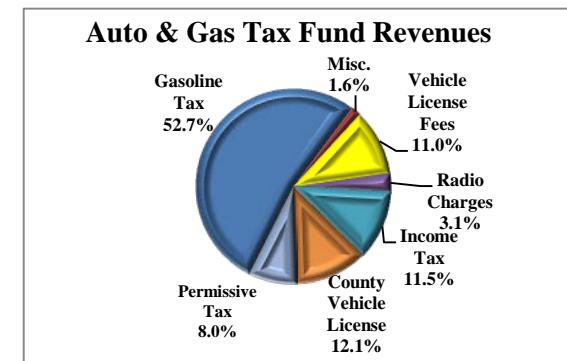


Figure 4.2 Source of Auto & Gas Tax Revenues

The three divisions of the Auto & Gas Tax Fund are in the Public Works & Utilities Department and are described as follows:

Electronic Maintenance

The Electronic Maintenance Division is responsible for traffic control systems, radio communication system, city owned street lighting, and the airport navigational aids.

Street Maintenance

The Street Maintenance Division is responsible for preventative maintenance of the City's streets and alleys, snow removal, pavement markings, and sign repairs and/or replacements.

Grounds Maintenance

The Grounds Maintenance Division is responsible for the maintenance of grounds for all City's parks, right-of-ways, and medians. This division also maintains all landscaped areas including downtown planters, oversees all contractual mowing, and maintains a tree nursery as well as plant, replace, and prune trees and shrubs on all city property.

Conservancy Fund

To account for the property tax receipts of the City's annual conservancy property tax levy of

0.15 mill. The tax is paid on property owned within the City of Middletown and is located within the Miami Conservancy District which benefits from the district's flood control efforts.

Health Fund

To account for grant money received from the State for the City's public health subsidy as well as other revenues, and to account for the activities of the City Health Department. This department is subsidized from the Income Tax Fund.

The Health Department is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board of Health & Environment is composed of seven members appointed by the City Council as specified in the City Charter.

The Health Department inspects and licenses restaurants, groceries, vending machines, public swimming pools and spas, tattoo parlors, waste and fresh water haulers, mobile home parks, and conducts inspections of public buildings. The department is also responsible for community health assessment and disease control as well as maintains vital statistics that registers and certifies all records of birth and death for the City.

Emergency Medical Services Fund (EMS)

This fund is used for revenues designated for emergency medical personnel training and medical supplies for emergency vehicles.

Urban Development Action Grant Fund (UDAG)

To account for the Urban Development Action Grant loans given to businesses for economic development activities such as façade loans for the downtown area.

Court Computerization Fund

To accumulate funds for computer equipment and software for the Municipal Court. This fund receives a portion of the court costs assessed to persons appearing in Middletown Municipal Court.

Law Enforcement Trust Fund

This fund accounts for revenues resulting from the sale of property seized by the Middletown Police Division in the course of its criminal investigations (federal funds from the Department of Justice). Expenditures are solely for law enforcement purposes.

Mandatory Drug Fine Fund

To account for drug fines received as a result of mandatory drug offense fines arising from arrests made by Middletown officers. Expenditures are for law enforcement purposes pertaining to drug offenses.

Probation Services Fund

The Probation Services Fund was established in 1995 to account for probation fees levied by the Middletown Municipal Court. Expenditures of this fund are used for staffing and counseling of domestic abuse offenders.

Termination Pay Fund

To account for expenditures resulting from the retirement or resignation of City employees. Expenditures will consist of accrued vacation, accrued holiday pay, and other accrued benefits due to City employees.

Indigent Driver Alcohol Treatment Fund

To account for fines collected by the Municipal Court to be used for treatment of indigent drivers convicted of driving under the influence.

Enforcement/Education Fund

To account for fines collected by the Municipal Court to be used by the Court and Police for traffic education and enforcement.

Civic Development Fund

To account for the City's transient lodging tax receipts that are to be used for civic development purposes.

Municipal Court Fund

To account for fines and court costs levied by the City's Municipal Court and to account for the operations of the Middletown Municipal Court. The Municipal Court has jurisdiction in civil and misdemeanor criminal cases as well as preliminary hearings of felony cases.

Fines and forfeitures comprise the largest revenue of the Municipal Court Fund consisting of court costs and city fines, with 15.6% of the revenues from income tax.

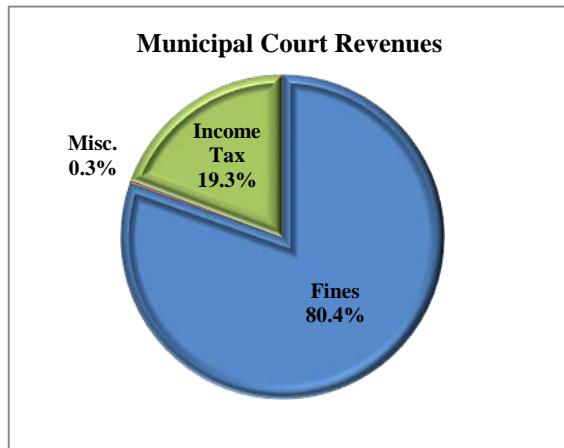


Figure 4.3 Sources of Municipal Court Revenues

Police Grant Fund

To account for grant funds awarded to the Police Division by outside sources. The grants anticipated in 2017 will be used for training and overtime of patrol officers for high visibility traffic enforcement.

Court Indigent Driver Interlock and Alcohol Monitoring Fund (IDIAM)

This fund was created in 2009 to account for the revenues (fines) and expenses associated with

the Municipal Court's DUI convictions according to Senate Bill 17. A portion of the court cost will cover the cost of immobilizing or disabling devices along with remote alcohol monitoring devices for indigent offenders.

Court Special Projects Fund

To accumulate funds for equipment and special projects for the Municipal Court. This fund receives a portion of the court costs assessed to clients of the Municipal Court.

Nuisance Abatement Fund

This fund was established in 2011 to account for revenues (fines and assessments) associated with property maintenance violations such as accumulated rubbish, tall weeds and grass, and other property maintenance violations as specified in the Codified Ordinances. Grants are also received to assist with demolition of buildings on properties that are deemed unsafe or abandoned.

Senior Citizens Levy Fund

A five year 1.0 mill property tax levy was passed by voters in 2012 to help pay for its senior center mortgage. These funds are passed along to the Middletown Areas Senior Citizens, Inc.

CITY INCOME TAX EXPENDITURE HISTORY			
Transfers to	2015 Actual	2016 Budget	2017 Budget
Division of Taxation	\$ 589,939	\$ 634,965	\$ 718,297
General Fund	12,767,899	12,158,000	13,244,000
Public Safety Levy Fund	3,077,942	2,995,932	3,156,694
Auto & Gas Tax Fund	406,000	700,000	330,000
Health Fund	115,000	118,000	150,000
G.O. Debt Retirement	1,898,000	1,727,000	1,356,000
Transit Fund	100,000	80,000	50,000
Termination Pay Fund	450,000	660,000	500,000
Municipal Court Fund	300,000	250,000	325,000
Miami Conservancy Fund	0	34,000	34,000
Airport Fund	86,000	85,000	125,000
Police & Fire Pensions	1,687,091	1,895,000	2,091,000
Computer Replacement Fund	8,000	8,000	8,000
Capital Improvement Fund	0	350,000	0
Total	\$ 21,485,871	\$ 21,695,897	\$ 22,087,991

Table 4.2 Transfers of the City Income Tax receipts to other funds from 2015-2017

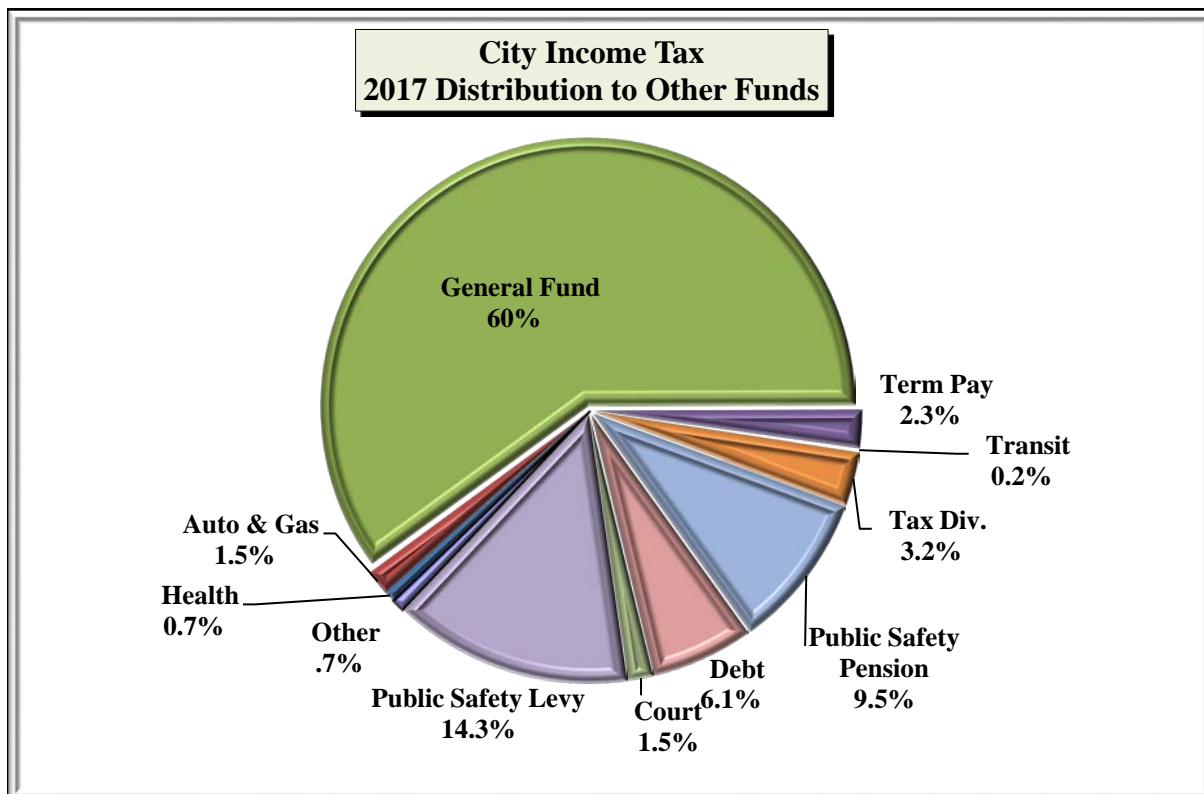


Figure 4.4 Distribution of the City Income Tax receipts to other funds for the year 2017

FUND SUMMARY FOR FUND 230
CITY INCOME TAX FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$33,835	\$119,709	\$62,225
REVENUES:			
Income Tax	\$21,571,744	\$21,711,663	\$22,096,698
TOTAL REVENUES	\$21,571,744	\$21,711,663	\$22,096,698
TOTAL RESOURCES	\$21,605,579	\$21,831,372	\$22,158,923
EXPENDITURES:			
Personal Services	\$454,580	\$556,610	\$565,177
Contractual Services	131,729	147,605	149,120
Commodities	3,630	4,000	4,000
Transfers	20,895,932	21,060,932	21,369,694
TOTAL EXPENDITURES	\$21,485,871	\$21,769,147	\$22,087,991
ENDING BALANCE DECEMBER 31	\$119,709	\$62,225	\$70,932

INCOME TAX FUND
TAXATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
SUPERINTENDENT OF TAXATION (176)	1	1	1	
INCOME TAX AUDITOR (182)	2	2	2	
EXECUTIVE ACCOUNT CLERK (186)	1	1	1	
SENIOR ACCOUNT CLERK (188)	2	4	4	
ACCOUNT CLERK PART TIME (192)	1404 HRS	0	0	
EXECUTIVE ACCOUNT CLERK PART TIME (188)	3598 HRS	0	0	
PERSONAL SERVICES:				
230.133.51110 SALARIES & WAGES	\$334,961	\$360,390	\$374,496	
230.133.51120 OVERTIME WAGES	16,490	20,000	20,000	
230.133.51211 PERS	48,599	53,255	55,229	
230.133.51220 WORKERS COMPENSATION	7,068	26,627	15,780	
230.133.51230 GROUP HEALTH INSURANCE	41,965	86,277	93,396	
230.133.51270 MEDICARE-CITY SHARE	5,128	5,516	5,720	
230.133.51275 LIFE INSURANCE	370	545	556	
230.133.51290 EMPLOYEE AWARDS	0	4,000	0	
Total - PERSONAL SERVICES	454,580	556,610	565,177	
CONTRACTUAL SERVICES:				
230.133.52111 MANDATORY TRAVEL & TRAINING	912	2,500	2,500	
230.133.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	0	200	
230.133.52480 OTHER PROFESSIONAL SERVICES	118,264	89,375	90,220	
230.133.52490 OUTSIDE PRINTING	11,048	53,900	53,875	
230.133.52510 MAINTENANCE OF EQUIPMENT	887	1,000	2,000	
230.133.52620 EMPLOYEE BONDS	0	100	100	
230.133.52920 MEMBERSHIPS-BOOKS-PERIODICALS	618	730	225	
Total - CONTRACTUAL SERVICES	131,729	147,605	149,120	
COMMODITIES:				
230.133.53100 OFFICE SUPPLIES	3,630	4,000	4,000	
Total - COMMODITIES	3,630	4,000	4,000	
Grand Total	\$589,939	\$708,215	\$718,297	

INCOME TAX FUND
TRANSFERS OUT

		Actual Expenditures 2015	Amount Budgeted 2016	Department Budget 2017
TRANSFERS:				
230.915.58110	TRANS TO GENERAL FUND	\$12,767,899	\$12,158,000	\$13,244,000
230.915.58120	TRANS TO AUTO & GAS TAX	406,000	700,000	330,000
230.915.58130	TRANS TO FIRE PENSION	924,091	1,012,000	1,156,000
230.915.58140	TRANS TO POLICE PENSION	763,000	883,000	935,000
230.915.58150	TRANS TO G.O. BOND RETIREMENT	1,898,000	1,727,000	1,356,000
230.915.58180	TRANS TO TRANSIT	100,000	80,000	50,000
230.915.58190	TRANS TO COMPUTER REPL.	8,000	8,000	8,000
230.915.58250	TRANS TO TERMINATION PAY	450,000	660,000	500,000
230.915.58273	TRANS TO PUBLIC SAFETY LEVY FUND	3,077,942	2,995,932	3,156,694
230.915.58287	TRANS TO CITY AIRPORT FUND	86,000	85,000	125,000
230.915.58291	TRANS TO CONSERVANCY FUND	0	34,000	34,000
230.915.58289	TRANS TO HEALTH	115,000	118,000	150,000
230.915.58290	TRANS TO MUNICIPAL COURT	300,000	250,000	325,000
230.915.58295	TRANS TO CAPITAL IMPROVEMENTS	0	350,000	0
Total - TRANSFERS		<u>20,895,932</u>	<u>21,060,932</u>	<u>21,369,694</u>
Grand Total		\$20,895,932	\$21,060,932	\$21,369,694

FUND SUMMARY FOR FUND 200
PUBLIC SAFETY LEVY FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$33,499	\$86,441	\$133,129
REVENUES:			
Transfers	\$3,077,942	\$3,101,688	\$3,156,694
TOTAL REVENUES	\$3,077,942	\$3,101,688	\$3,156,694
TOTAL RESOURCES	\$3,111,441	\$3,188,129	\$3,289,823
EXPENDITURES:			
Transfers	\$3,025,000	\$3,055,000	\$3,142,000
TOTAL EXPENDITURES	\$3,025,000	\$3,055,000	\$3,142,000
ENDING BALANCE DECEMBER 31	\$86,441	\$133,129	\$147,823

**PUBLIC SAFETY LEVY INCOME TAX FUND
TRANSFER OUT**

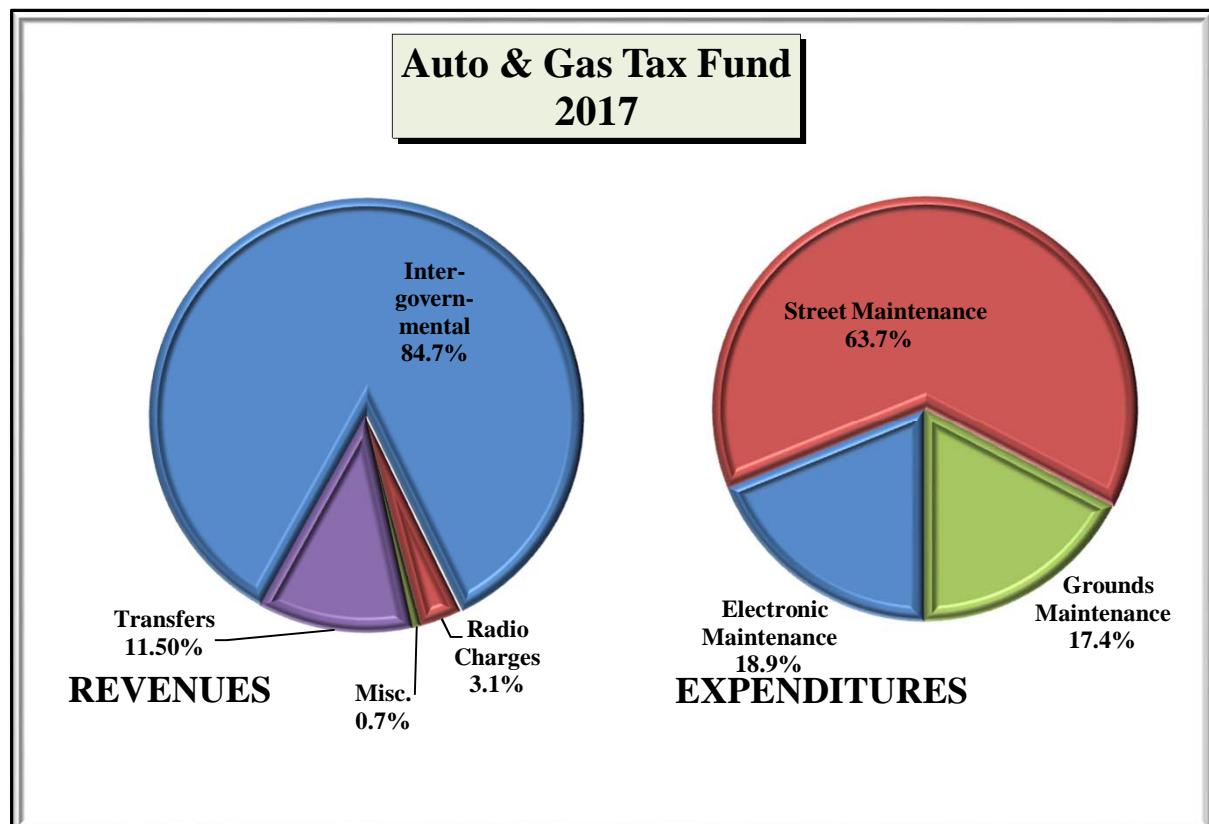
		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
TRANSFERS:				
200.915.58275	TRANS TO GENERAL FUND	\$3,025,000	\$3,055,000	\$3,142,000
	Total - TRANSFERS	3,025,000	3,055,000	3,142,000
	Grand Total	\$3,025,000	\$3,055,000	\$3,142,000

AUTO & GAS TAX FUND

Revenues	2015 Actual	2016 Budget	2017 Budget
Intergovernmental	\$ 2,421,083	\$ 2,405,537	\$ 2,429,593
Radio Charges	82,906	87,323	88,196
Miscellaneous	47,903	11,967	20,189
Transfer from Income Tax	806,000	700,000	330,000
Total	\$ 3,357,892	\$ 3,204,827	\$ 2,867,978

Table 4.3 Auto & Gas Tax Fund revenue sources for 2015-2017

Division Expenditures	2015 Actual	2016 Budget	2017 Budget
Electronic Maintenance	\$ 509,207	\$ 618,952	\$ 629,250
Street Maintenance	2,218,421	2,134,462	2,124,750
Grounds Maintenance	318,738	469,899	578,761
Total	\$ 3,046,366	\$ 3,223,313	\$ 3,332,761

Table 4.4 Auto & Gas Tax Fund division expenditures for 2015-2017**Figure 4.5** Auto & Gas Tax Fund revenues and division expenditures for the year 2017

PUBLIC WORKS - ELECTRONICS MAINTENANCE DIVISION**Summary**

The Electronics Maintenance Division is primarily responsible for the maintenance of the traffic control systems, radio communication systems, city owned street lighting, municipal video systems, and the airport navigational aids.

**Goals and Objectives**

- Goal 1: Continue replacement program for older LED traffic signals, and signal heads, at 9 intersections.
- Goal 2: Maintain intersection controls in operating order one-hundred percent of the time.
- Goal 3: Update 10 additional intersections with new control equipment to be compatible with new Centracs central master system.

**Service Measures**

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
# of traffic signal repairs	612 signal repairs	700 signal repairs	700 signal repairs
Average maintenance cost per intersection	\$866	\$1,600	\$1,200

PUBLIC WORKS - STREET MAINTENANCE DIVISION**Summary**

The Street Maintenance Division, staff of (10) employees and one Leader, are responsible for providing safe passage on approximately 600 lane miles of public thoroughfares, residential streets and alleyways in the city for vehicular and pedestrian traffic. Maintenance programs for potholes, utility road cuts and general pavement upgrades have been established including preventative maintenance schedules for crack filling and paving of deteriorated areas.

This Department now has the equipment to supplement private contracting services for pothole repairs and full width pavement applications.

Snow removal policies and routes are reviewed annually to better facilitate clearing of all streets during snow events including brine applications, snow removal, and efficient salt applications.

The Street Department now has an Asphalt Zipper to utilize on streets, alleyways and/or parking lots.

Other duties include maintenance of over ten miles of guardrail, all sign making, replacement and repairs.

**Goals and Objectives**

- Goal 1: Increase the number of streets paved by the Street Department.
- Goal 2: Continue filling potholes and doing preventive maintenance on deteriorated areas of streets
- Goal 3: Continue efficient snow removal practices and procedures.
- Goal 4: Continue our sign maintenance / replacement program
- Goal 5: Continue guardrail maintenance / replacement program
- Goal 6: Continue water, sewer and storm road cut repairs.
- Goal 7: Utilize Asphalt Zipper on streets, alleyways and/or parking lots.
- Goal 8: Continue updating roadway / construction safety zones as needed.

PUBLIC WORKS - GROUNDS MAINTENANCE DIVISION**Summary**

The Grounds Maintenance Division is responsible for maintaining landscape features and newly planted trees throughout the City. Included in the duties are designing, planting and maintaining the landscape features in our parks, entryway signs and multiple planters placed at various locations in the City. Other duties include spraying, watering and weeding of City-owned flower beds, planting and pruning of trees, as well as keeping a tree inventory. Duties also include weed control for parks, sidewalks, concrete medians and City owned parking lots. This division also oversees all subcontracting of sprinkler systems for the City, and design changes and oversees maintenance of I-75 gateway. A Grounds employee also serves as secretary to the Park Board and City liaison to Keep Middletown Beautiful.

**Goals and Objectives**

- Goal 1: Re-design and implement new plan for Gateway landscaping
- Goal 2: Monitor tree removal and replacement
- Goal 3 Qualify for Tree City USA for the 9th year.
- Goal 4: Collaborate with the Park Board and Keep Middletown Beautiful for landscaping and tree replacement programs.

**Service Measures**

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimate</u>
Number of trees planted	Trees 3	33 trees	Trees 40
Acres of landscape maintained	45 acres	45 acres	50 acres

FUND SUMMARY FOR FUND 210
AUTO & GAS TAX FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$706,910	\$1,018,437	\$999,951
REVENUES:			
Intergovernmental Revenue	\$2,421,083	\$2,405,537	\$2,429,593
Interest Income	7,553	2,467	19,689
Radio Charges	82,906	87,323	88,196
Miscellaneous Revenue	(300)	0	500
Reimbursements	40,650	9,500	0
Transfers	806,000	700,000	330,000
TOTAL REVENUES	\$3,357,892	\$3,204,827	\$2,867,978
TOTAL RESOURCES	\$4,064,802	\$4,223,264	\$3,867,929
EXPENDITURES:			
Personal Services	\$1,076,150	\$1,222,631	\$1,249,862
Contractual Services	467,751	731,517	822,190
Commodities	994,141	804,455	809,660
Capital Outlay	508,325	464,710	451,049
TOTAL EXPENDITURES	\$3,046,366	\$3,223,313	\$3,332,761
ENDING BALANCE DECEMBER 31	\$1,018,437	\$999,951	\$535,168

AUTO & GAS TAX FUND
ELECTRONIC MAINTENANCE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
SENIOR ELECTRONICS TECHNICIAN (182)	2	2	2	
ELECTRONIC MAINTENANCE SUPERVISOR (179)	1404 HRS	1404 HRS	1404 HRS	
PERSONAL SERVICES:				
210.524.51110 SALARIES & WAGES	\$146,123	\$150,467	\$158,887	
210.524.51120 OVERTIME WAGES	13,719	18,576	18,576	
210.524.51211 PERS	21,946	23,666	24,844	
210.524.51220 WORKERS COMPENSATION	2,970	11,833	7,099	
210.524.51230 GROUP HEALTH INSURANCE	29,254	31,596	33,492	
210.524.51250 CLOTHING ALLOWANCE	1,510	2,100	2,100	
210.524.51270 MEDICARE-CITY SHARE	2,295	2,451	2,573	
210.524.51275 LIFE INSURANCE	132	141	162	
210.524.51290 EMPLOYEE AWARDS	0	1,250	0	
Total - PERSONAL SERVICES	217,947	242,080	247,733	
CONTRACTUAL SERVICES:				
210.524.52210 UTILITIES-GAS & ELECTRIC	38,752	52,000	52,000	
210.524.52222 TELEPHONE LINE CHARGES	2,206	2,500	2,500	
210.524.52310 MUNICIPAL GARAGE CHARGES	9,036	13,710	14,876	
210.524.52480 OTHER PROFESSIONAL SERVICE	0	0	0	
210.524.52510 MAINTENANCE OF EQUIPMENT	79,068	74,950	75,000	
210.524.52520 MAINTENANCE OF BUILDINGS	2,893	6,999	6,999	
210.524.52920 MEMBERSHIPS-BOOKS-PERIODICALS	259	450	450	
Total - CONTRACTUAL SERVICES	132,214	150,609	151,825	
COMMODITIES:				
210.524.53100 OFFICE SUPPLIES	1,236	1,200	1,200	
210.524.53230 PURCHASE OF UNIFORMS	382	500	500	
210.524.53250 CLEANING SUPPLIES	600	600	600	
210.524.53295 TRAFFIC CONTROL SUPPLIES	6,613	55,400	56,000	
210.524.53510 SUPPLIES TO MAINTAIN EQUIPMENT	42,254	45,720	48,025	
210.524.53520 SUPPLIES TO MAINTAIN LAND & BLDG	-152	0	0	
210.524.53610 SMALL TOOLS & EQUIPMENT	488	600	600	
210.524.53620 MAJOR TOOLS & EQUIPMENT	3,245	3,500	3,500	
Total - COMMODITIES	54,666	107,520	110,425	
CAPITAL OUTLAY:				
210.524.54310 AUTO AND TRUCKS DEPRECIATION	15,268	15,267	15,267	
210.524.54350 PURCHASE OF EQUIPMENT	41,325	38,600	39,000	
210.524.54360 OTHER EQUIPMENT	47,787	64,876	65,000	
Total - CAPITAL OUTLAY	104,380	118,743	119,267	
Grand Total	\$509,207	\$618,952	\$629,250	

AUTO & GAS TAX FUND
STREET MAINTENANCE

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
PUBLIC SERVICE LEADER (182)	1	1	1
EQUIPMENT OPERATOR (PW6)	1	0	0
EQUIPMENT OPERATOR (PW4)	5	6	6
MAINTENANCE WORKER (PW3)	4	4	4
SECRETARY III (187)	1	1	1
SEASONAL EMPLOYEE	0	0	540 hrs
PERSONAL SERVICES:			
210.541.51110 SALARIES & WAGES	\$477,002	\$498,154	\$487,305
210.541.51120 OVERTIME WAGES	29,704	48,496	48,496
210.541.51211 PERS	68,396	75,775	75,012
210.541.51220 WORKERS COMPENSATION	9,623	37,888	21,432
210.541.51230 GROUP HEALTH INSURANCE	105,447	138,006	149,370
210.541.51250 CLOTHING ALLOWANCE	4,950	4,700	4,700
210.541.51270 MEDICARE-CITY SHARE	7,193	7,848	7,769
210.541.51275 LIFE INSURANCE	682	747	697
210.541.51280 AFSCME CARE PLAN	7,586	7,650	7,650
210.541.51290 EMPLOYEE AWARDS	0	6,000	0
Total - PERSONAL SERVICES	710,584	825,264	802,431
CONTRACTUAL SERVICES:			
210.541.52111 MANDATORY TRAINING	265	600	600
210.541.52210 UTILITIES-GAS & ELECTRIC	3,176	2,500	2,700
210.541.52222 TELEPHONE LINE CHARGES	947	1,200	1,200
210.541.52310 MUNICIPAL GARAGE CHARGES	203,168	299,502	328,838
210.541.52330 RADIO MAINTENANCE	3,262	3,262	3,296
210.541.52480 OTHER PROFESSIONAL SERVICE	3,777	8,000	7,000
210.541.52510 MAINT OF EQUIPMENT	197	500	500
210.541.52520 MAINT OF LAND AND BUILDINGS	443	2,000	2,000
210.541.52820 LICENSES & PERMITS	210	200	200
210.541.52920 MEMBERSHIPS-BOOKS-PERIODICALS	419	260	100
210.541.52970 UNIFORM RENTAL SERVICE	2,429	2,200	2,500
Total - CONTRACTUAL SERVICES	218,293	320,224	348,934
COMMODITIES:			
210.541.53100 OFFICE SUPPLIES	765	800	800
210.541.53220 DRUGS-MEDICAL SUPPLIES	130	300	200
210.541.53230 PURCHASE OF UNIFORMS	66	200	200
210.541.53250 CLEANING SUPPLIES	7	250	250
210.541.53295 TRAFFIC CONTROL SUPPLIES	11,740	18,000	18,000
210.541.53510 SUPPLIES TO MAINTAIN EQUIPMENT	505	1,000	1,000
210.541.53520 SUPP TO MAINTAIN BLDGS	917,342	664,485	664,485
210.541.53610 SMALL TOOLS & EQUIPMENT	2,072	2,500	2,500
Total - COMMODITIES	932,626	687,535	687,435
CAPITAL OUTLAY:			
210.541.54310 AUTO AND TRUCKS DEPREC	330,539	300,000	284,496
210.541.54311 RADIO DEPRECIATION	1,439	1,439	1,454
210.541.54360 PURCHASE OF EQUIPMENT	24,940	0	0
Total - CAPITAL OUTLAY	356,918	301,439	285,950
Grand Total	\$2,218,421	\$2,134,462	\$2,124,750

AUTO & GAS TAX FUND
GROUNDS MAINTENANCE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
PUBLIC SERVICE LEADER (182)		1	1	1
GROUND TECHNICIAN (PW5)		1	1	1
GROUND MAINTENANCE SUPERVISOR (182)		0	0	0.5
SEASONAL MOWING SUPERVISOR		392 HRS	423 HRS	423 HRS
PERSONAL SERVICES:				
210.543.51110 SALARIES & WAGES		\$95,641	\$98,662	\$125,231
210.543.51120 OVERTIME WAGES		8,626	8,000	8,000
210.543.51211 PERS		18,964	14,933	18,652
210.543.51220 WORKERS COMPENSATION		2,013	7,466	5,329
210.543.51230 GROUP HEALTH INSURANCE		17,613	19,023	35,607
210.543.51240 UNEMPLOYMENT CHARGES		1,099	2,000	2,000
210.543.51250 CLOTHING ALLOWANCE		1,172	1,750	2,000
210.543.51270 MEDICARE-CITY SHARE		1,536	1,547	1,932
210.543.51275 LIFE INSURANCE		127	141	182
210.543.51280 AFSCME CARE PACKAGE		829	765	765
210.543.51290 EMPLOYEE AWARDS		0	1,000	0
Total - PERSONAL SERVICES		147,619	155,287	199,698
CONTRACTUAL SERVICES:				
210.543.52110 TRAVEL & TRAINING		53	50	100
210.543.52222 TELEPHONE LINE CHARGES		1,161	1,100	1,200
210.543.52310 MUNICIPAL GARAGE CHARGES		21,689	42,063	46,038
210.543.52330 RADIO MAINTENANCE		493	493	498
210.543.52480 OTHER PROFESSIONAL SERVICE		9,674	43,000	50,000
210.543.52481 CONTRACTUAL MOWING		83,458	170,000	170,000
210.543.52520 MTN OF LAND AND BUILDINGS		344	3,483	53,000
210.543.52820 LICENSES & PERMITS		159	45	45
210.543.52920 MEMBERSHIPS,BOOKS,PERIODICALS		15	50	50
210.543.52970 UNIFORM RENTAL SERVICE		198	400	500
Total - CONTRACTUAL SERVICES		117,244	260,684	321,431
COMMODITIES:				
210.543.53100 OFFICE SUPPLIES		200	200	200
210.543.53230 PURCHASE OF UNIFORMS		77	200	150
210.543.53510 SUPPLIES TO MAINTAIN EQUIP		0	50	50
210.543.53520 SUPPLIES TO MAINTAIN BUILDINGS		2,178	4,250	6,500
210.543.53610 SMALL TOOLS & EQUIPMENT		116	100	300
210.543.53710 CHEMICALS & LAB SUPPLIES		4,278	4,600	4,600
Total - COMMODITIES		6,848	9,400	11,800
CAPITAL OUTLAY:				
210.543.54200 IMPROVEMENTS OTHER THAN BLDGS		0	0	800
210.543.54300 COMPUTERS & OTHER PERIPHERALS		500	0	500
210.543.54310 AUTOS & TRUCKS DEPR		44,209	44,210	44,210
210.543.54360 OTHER EQUIPMENT		2,000	0	0
210.543.54311 RADIO DEPRECIATION		318	318	322
Total - CAPITAL OUTLAY		47,027	44,528	45,832
Grand Total		\$318,738	\$469,899	\$578,761

FUND SUMMARY FOR FUND 215
CONSERVANCY FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$51,716	\$12,282	\$7,582
REVENUES:			
Property Taxes	\$75,119	\$89,600	\$80,500
Intergovernmental Revenue	10,872	11,200	11,200
Transfers	0	34,000	34,000
TOTAL REVENUES	\$85,991	\$134,800	\$125,700
TOTAL RESOURCES	\$137,707	\$147,082	\$133,282
EXPENDITURES:			
Contractual Services	\$125,426	\$139,500	\$132,500
TOTAL EXPENDITURES	\$125,426	\$139,500	\$132,500
ENDING BALANCE DECEMBER 31	\$12,282	\$7,582	\$782

CONSERVANCY FUND
MIAMI CONSERVANCY

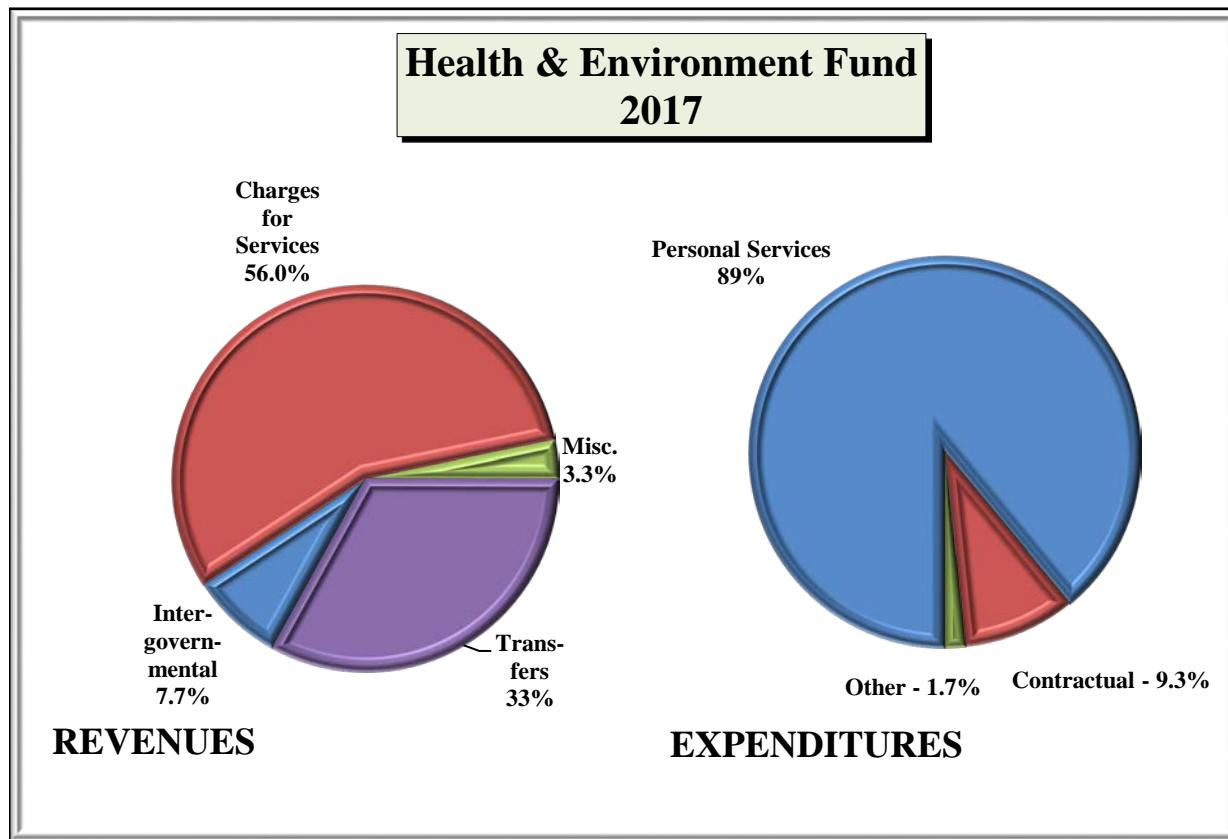
		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
215.990.52240	BUTLER COUNTY COLLECTION FEE	\$2,077	\$1,500	\$2,500
215.990.52810	PROPERTY TAXES	123,349	138,000	130,000
	Total - CONTRACTUAL SERVICES	125,426	139,500	132,500
	Grand Total	\$125,426	\$139,500	\$132,500

HEALTH & ENVIRONMENT FUND

Revenues	2015 Actual	2016 Budget	2017 Budget
Intergovernmental Revenue	\$ 34,290	\$ 52,096	\$ 35,098
Charges for Services	239,264	248,594	254,388
Miscellaneous Revenue	23,377	15,000	15,000
Transfers	115,000	118,000	150,000
Total	\$ 411,931	\$ 433,690	\$ 454,486

Table 4.5 Health & Environment Fund revenue sources for 2015-2017

Division Expenditures	2015 Actual	2016 Budget	2017 Budget
Personal Services	\$ 330,991	\$ 410,949	\$ 440,334
Contractual Services	39,175	60,468	45,882
Other	5,368	3,000	8,300
Total	\$ 375,534	\$ 474,417	\$ 494,516

Table 4.6 Health & Environment Fund division expenditures for 2015-2017**Figure 4.6** Health & Environment Fund revenues and expenditures for the year 2017

DEPARTMENT OF HEALTH & ENVIRONMENT

Summary

The Middletown City Health District is a district dedicated to preserving, protecting, and improving the health of residents inside the City of Middletown. Our mission is now to provide only services mandated by the statutes of the State of Ohio and/or required by the Ohio Public Health Council's minimum standards for local health departments, in a courteous, efficient, and cost-effective manner.

The Department of Health & Environment (Middletown City Health District) is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board is composed of seven members, appointed by the City Council, as specified in the City Charter of Middletown. By virtue of his/her office, the Mayor of the City Council serves as an ex-officio member and chairperson and presiding officer of the Board of Health & Environment.

The department inspects and licenses commercial and nonprofit Food Service Operations (restaurants)/Retail Food Establishments (groceries), Vending Operations (vending machines), public swimming pools & spas, household sewage installations and private water supplies, tattoo parlors, waste and fresh water haulers, and mobile home parks. The department conducts environmental inspections of all school buildings and the jail; educates food service/retail facilities on proper food safety practices, maintains programs for rabies control, and smoking enforcement; participates and coordinates with the nursing department case management activities for the prevention of lead poisoning. The department is responsible for community health assessment and planning, infectious and communicable disease control, outbreak investigations, and bioterrorism/emergency response. T.B. treatment is available through an agreement with Butler County Health Department and Butler County provides the tuberculosis treatment while Middletown City Health Department provides the monetary cost of treatment. The department contracts with Hamilton County Environmental Services for air pollution monitoring and control and Butler County Health Department for Communicable Disease Surveillance. The department has a vital statistics section that registers, maintains and certifies all records of birth and death for the City of Middletown.



Service Levels for 2017

The 2017 budget totals \$494,516 which includes five full time positions, two part time positions, and two contract employees.

GOAL 1: To continue to assess community chronic disease incidence and prevalence rates; assess community prevalence of health risks behavior; and institute measures to reduce chronic disease rates

- Analyze community mortality and morbidity statistics via comparison with state and national rates.
- Assess present prevalence rates of chronic disease as identified by community programs including programs funded by grants.

GOAL 2: To monitor needs and assess availability and accessibility of adequate primary care in the community

- Identify primary care providers (physicians and clinics) and determine willingness to provide care for Medicaid and medically indigent clientele.

DEPARTMENT OF HEALTH & ENVIRONMENT

- Assess performance of county programs that accept Medicaid patients without reservation: 1) Maternal Child and Health (MCH) Clinic, 2) Primary Health Solutions.
- Monitor and control number of clients going to the hospital Emergency Department for management of non-emergency medical problems.
- Develop a back to school immunization plan that will prevent loss time for student instruction.

GOAL 3:

To maintain environmental health conditions within the community.

- Continue the ongoing training of departmental staff members and the Regulated Industry regarding the State and Local Ordinances--their interpretation and application.
- Utilizing the data from 2016, continue the cost analysis of programs to calculate the actual cost of administering and enforcing the law, and implement as necessary the appropriate license fees for all environmental health programs; specifically with changes to State Food Service Operations, Retail Food Establishments and Sewage.
- Through cooperative educational inspections of regulated industries, including public pools, mobile home parks, etc.

GOAL 4:

To establish collaboration between entities and agencies that will enhance quality of life in the community.

- Engage in health and wellness programs with the Vitality programs.
- Engage in health and wellness activities with Atrium-Premier Health.
- Engage in health and wellness activities with the Senior Citizens aka Central Connections.
- Engage in health and wellness activities with the Greater Area YMCA.
- Engage in activities that enhance family and connectivity while collaborating with Festivals, CBI and the Robert "Sonny" Hill Community Center.

GOAL 5:

To improve the health of the community through collaboration and partnership with local, county, and state health agencies and other stakeholders.

- Develop and implement plans to address identified, significant morbidity.
- Assess community and environmental health problems.
- Work cooperatively with community members to address the reportable STD rate.
- Analyze community morbidity statistics via comparison with state and national rates.

GOAL 6:

To assure that the community is prepared to respond to a public health emergency.

- Develop, evaluate and revise emergency response plans specific to the Health Department.
- Participate in regional and local exercises to evaluate plans and response activities.
- Staff will participate in emergency response training provided by the State Health Department, Butler County EMA, various colleges and universities, and others.
- Collaborate with area health agencies, other city and county departments, the hospital, practitioners, and other regional health districts to provide a coordinated response during multi-jurisdictional emergencies.

FUND SUMMARY FOR FUND 228
HEALTH FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$51,921	\$88,318	\$47,591
REVENUES:			
Intergovernmental Revenue	\$34,290	\$52,096	\$35,098
Charges for Services	239,264	248,594	254,388
Miscellaneous Revenue	23,377	15,000	15,000
Transfers	115,000	118,000	150,000
 TOTAL REVENUES	 \$411,931	 \$433,690	 \$454,486
 TOTAL RESOURCES	 \$463,852	 \$522,008	 \$502,077
EXPENDITURES:			
Personal Services	\$330,991	\$410,949	\$440,334
Contractual Services	39,175	60,468	45,882
Commodities	2,970	3,000	3,500
Capital Outlay	2,398	0	4,800
 TOTAL EXPENDITURES	 \$375,534	 \$474,417	 \$494,516
 ENDING BALANCE DECEMBER 31	 \$88,318	 \$47,591	 \$7,561

HEALTH FUND
HEALTH ADMINISTRATION

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
HEALTH COMMISSIONER (168)	1	1	1
ENVIRONMENTAL DIRECTOR (179)	1	1	1
VITAL STATISTICS REGISTRAR (186)	1	1	1
SANITARIAN (183)	0	0.5	1
MEDICAL DIRECTOR (NG)	0	0.5	0.5
SECRETARY III (187)	0	0	1
PT ADMINISTRATIVE ASSISTANT (184)	0	0	1040 hrs
PT HEALTH CLERK (195)	0	1040 hrs	0
PERSONAL SERVICES:			
228.450.51110 SALARIES & WAGES	\$252,477	\$284,447	\$319,780
228.450.51211 PERS	34,545	39,823	44,769
228.450.51220 WORKERS' COMPENSATION	4,362	19,911	12,791
228.450.51230 GROUP HEALTH INSURANCE	35,791	60,081	57,993
228.450.51270 MEDICARE - CITY SHARE	3,600	4,124	4,637
228.450.51275 LIFE INSURANCE	216	313	364
228.450.51290 EMPLOYEE AWARDS	0	2,250	0
Total - PERSONAL SERVICES	330,991	410,949	440,334
CONTRACTUAL SERVICES:			
228.450.52111 MANDATORY TRAVEL & TRAINING	2,836	2,200	3,000
228.450.52120 EMPLOYEE MILEAGE REIMBURSEMENT	2,743	2,000	2,000
228.450.52222 TELEPHONE LINE CHARGES	1,670	2,280	2,280
228.450.52310 MUNICIPAL GARAGE CHARGES	928	3,328	3,428
228.450.52480 OTHER PROFESSIONAL SERVICE	25,069	42,300	25,800
228.450.52490 OUTSIDE PRINTING	320	500	500
228.450.52510 MAINTENANCE OF EQUIPMENT	3,873	5,700	5,700
228.450.52820 LICENSES AND PERMITS	1,060	1,060	1,514
228.450.52920 MEMBERSHIPS, BOOKS, PERIODICAL	677	1,100	1,660
Total - CONTRACTUAL SERVICES	39,175	60,468	45,882
COMMODITIES:			
228.450.53100 OFFICE SUPPLIES	1,369	1,400	1,400
228.450.53101 SUPPLIES FOR HIV GRANT	0	0	500
228.450.53210 FOOD	86	200	200
228.450.53510 SUPPLIES TO MAINTAIN EQUIP	172	200	200
228.450.53610 SMALL TOOLS & EQUIPMENT	108	200	200
228.450.53710 CHEMICALS & LAB SUPPLIES	1,235	1,000	1,000
Total - COMMODITIES	2,970	3,000	3,500
CAPITAL OUTLAY:			
228.450.54310 AUTO & TRUCK DEPR	2,398	0	4,800
Total - CAPITAL OUTLAY	2,398	0	4,800
Grand Total	\$375,534	\$474,417	\$494,516

FUND SUMMARY FOR FUND 229
EMS FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$73,708	\$55,629	\$38,459
REVENUES:			
Miscellaneous Revenue	\$5,500	\$1,275	\$0
<hr/> TOTAL REVENUES	<hr/> \$5,500	<hr/> \$1,275	<hr/> \$0
TOTAL RESOURCES	\$79,208	\$56,904	\$38,459
EXPENDITURES:			
Contractual Services	\$23,579	\$18,445	\$31,347
<hr/> TOTAL EXPENDITURES	<hr/> \$23,579	<hr/> \$18,445	<hr/> \$31,347
ENDING BALANCE DECEMBER 31	\$55,629	\$38,459	\$7,112

EMS FUND
EMS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
229.990.52480	OTHER PROFESSIONAL SERVICES	\$23,579	\$18,445	\$31,347
	Total - CONTRACTUAL SERVICES	23,579	18,445	31,347
	Grand Total	\$23,579	\$18,445	\$31,347

FUND SUMMARY FOR FUND 238
UDAG FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$177,024	\$168,395	\$162,645
REVENUES:			
Interest Income	\$1,270	\$1,150	\$1,352
Repayment of Loans	20,467	43,100	1,000
TOTAL REVENUES	<hr/> \$21,737	<hr/> \$44,250	<hr/> \$2,352
TOTAL RESOURCES	\$198,761	\$212,645	\$164,997
EXPENDITURES:			
Capital Outlay	\$30,366	\$50,000	\$50,000
TOTAL EXPENDITURES	<hr/> \$30,366	<hr/> \$50,000	<hr/> \$50,000
ENDING BALANCE DECEMBER 31	\$168,395	\$162,645	\$114,997

UDAG FUND
UDAG

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CAPITAL OUTLAY:				
238.990.54400	BUILDING IMPROVEMENTS	\$30,366	\$50,000	\$50,000
	Total - CAPITAL OUTLAY	30,366	50,000	50,000
	Grand Total	\$30,366	\$50,000	\$50,000

FUND SUMMARY FOR FUND 240
MUNICIPAL COURT COMPUTERIZATION

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$63,005	\$75,560	\$50,560
REVENUES:			
Fines & Forfeitures	\$65,311	\$75,000	\$75,000
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUES	\$65,311	\$75,000	\$75,000
TOTAL RESOURCES	\$128,316	\$150,560	\$125,560
EXPENDITURES:			
Capital Outlay	\$52,756	\$100,000	\$125,000
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$52,756	\$100,000	\$125,000
ENDING BALANCE DECEMBER 31	\$75,560	\$50,560	\$560

COURT COMPUTERIZATION FUND
COURT COMPUTERIZATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CAPITAL OUTLAY:			
240.990.54300	COMPUTERS & OTHER PERIPHERALS	\$52,756	\$100,000	\$125,000
	Total - CAPITAL OUTLAY	52,756	100,000	125,000
	Grand Total	\$52,756	\$100,000	\$125,000

FUND SUMMARY FOR FUND 242
LAW ENFORCEMENT TRUST FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,916	\$10,839	\$60,839
REVENUES:			
Fines & Forfeitures	\$18,150	\$50,000	\$20,000
TOTAL REVENUES	\$18,150	\$50,000	\$20,000
TOTAL RESOURCES	\$20,066	\$60,839	\$80,839
EXPENDITURES:			
Contractual Services	\$0	\$0	\$20,000
Capital Outlay	9,227	0	0
TOTAL EXPENDITURES	\$9,227	\$0	\$20,000
ENDING BALANCE DECEMBER 31	\$10,839	\$60,839	\$60,839

LAW ENFORCEMENT TRUST FUND
LAW ENFORCEMENT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
242.990.52110	TRAVEL & TRAINING	\$0	\$0	\$20,000
	Total - CONTRACTUAL SERVICES	0	0	20,000
	CAPITAL OUTLAY:			
242.990.54350	PURCHASE OF EQUIPMENT	9,227	0	0
	Total - CAPITAL OUTLAY	9,227	0	0
	Grand Total	\$9,227	\$0	\$20,000

FUND SUMMARY FOR FUND 243
LAW ENFORCEMENT MANDATORY DRUG FINE FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$149,198	\$212,533	\$187,533
REVENUES:			
Fines & Forfeitures	\$111,867	\$85,000	\$80,000
TOTAL REVENUES	\$111,867	\$85,000	\$80,000
TOTAL RESOURCES	\$261,066	\$297,533	\$267,533
EXPENDITURES:			
Personal Services	\$999	\$0	\$0
Contractual Services	39,064	60,000	40,000
Capital Outlay	8,469	50,000	40,000
TOTAL EXPENDITURES	\$48,532	\$110,000	\$80,000
ENDING BALANCE DECEMBER 31	\$212,533	\$187,533	\$187,533

LAW ENFORCEMENT MANDATORY DRUG FINE FUND
MANDATORY DRUG FINE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	PERSONAL SERVICES			
243.990.51220	WORKERS COMPENSATION	999	0	0
	Total - PERSONAL SERVICES	999	0	0
	CONTRACTUAL SERVICES:			
243.990.52110	TRAVEL & TRAINING	0	20,000	0
243.990.52480	OTHER PROFESSIONAL SERVICE	39,064	40,000	40,000
	Total - CONTRACTUAL SERVICES	39,064	60,000	40,000
	CAPITAL OUTLAY:			
243.990.54360	OTHER EQUIPMENT	8,469	50,000	40,000
	Total - CAPITAL OUTLAY	8,469	50,000	40,000
	Grand Total		\$48,532	\$110,000
				\$80,000

FUND SUMMARY FOR FUND 245
PROBATION SERVICES FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$268,445	\$264,387	\$235,705
REVENUES:			
Fines & Forfeitures	\$120,188	\$125,000	\$125,000
TOTAL REVENUES	\$120,188	\$125,000	\$125,000
TOTAL RESOURCES	\$388,633	\$389,387	\$360,705
EXPENDITURES:			
Personal Services	\$80,914	\$88,682	\$92,331
Contractual Services	41,638	53,000	48,000
Commodities	695	2,000	2,000
Capital Outlay	998	10,000	7,000
TOTAL EXPENDITURES	\$124,246	\$153,682	\$149,331
ENDING BALANCE DECEMBER 31	\$264,387	\$235,705	\$211,374

PROBATION SERVICES FUND
PROBATION SERVICES

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
PROBATION OFFICER (184)		1	1	1
PERSONAL SERVICES:				
245.990.51110 SALARIES AND WAGES		\$55,042	\$57,376	\$60,975
245.990.51211 PERS		7,491	8,033	8,537
245.990.51220 WORKERS COMPENSATION		1,013	4,016	2,439
245.990.51230 GROUP HEALTH INSURANCE		16,521	17,844	18,915
245.990.51270 MEDICARE - CITY SHARE		772	832	884
245.990.51275 LIFE INSURANCE		75	81	81
245.990.51290 EMPLOYEE AWARDS		0	500	500
Total - PERSONAL SERVICES		80,914	88,682	92,331
CONTRACTUAL SERVICES:				
245.990.52480 OTHER PROFESSIONAL SERVICES		41,344	50,000	45,000
245.990.52490 OUTSIDE PRINTING		294	3,000	3,000
Total - CONTRACTUAL SERVICES		41,638	53,000	48,000
COMMODITIES:				
245.990.53100 OFFICE SUPPLIES		695	2,000	2,000
Total - COMMODITIES		695	2,000	2,000
CAPITAL OUTLAY:				
245.990.54300 COMPUTERS & OTHER PERIPHERALS		998	10,000	7,000
Total - CAPITAL OUTLAY		998	10,000	7,000
Grand Total		\$124,246	\$153,682	\$149,331

FUND SUMMARY FOR FUND 246
TERMINATION PAY FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$75,044	\$114,869	\$234,869
REVENUES:			
Transfers	\$650,000	\$660,000	\$500,000
TOTAL REVENUES	\$650,000	\$660,000	\$500,000
TOTAL RESOURCES	\$725,044	\$774,869	\$734,869
EXPENDITURES:			
Personal Services	\$610,175	\$540,000	\$734,000
TOTAL EXPENDITURES	\$610,175	\$540,000	\$734,000
ENDING BALANCE DECEMBER 31	\$114,869	\$234,869	\$869

TERMINATION PAY FUND
TERMINATION PAY

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	PERSONAL SERVICES:			
246.990.51140	TERMINATION PAY	\$610,175	\$540,000	\$734,000
	Total - PERSONAL SERVICES	610,175	540,000	734,000
	Grand Total	\$610,175	\$540,000	\$734,000

FUND SUMMARY FOR FUND 247
INDIGENT DRIVER/ALCOHOL TREATMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$5,197	\$22,746	\$32,746
REVENUES:			
Fines & Forfeitures	\$19,635	\$20,000	\$20,000
TOTAL REVENUES	\$19,635	\$20,000	\$20,000
TOTAL RESOURCES	\$24,832	\$42,746	\$52,746
EXPENDITURES:			
Contractual Services	\$2,087	\$10,000	\$25,000
TOTAL EXPENDITURES	\$2,087	\$10,000	\$25,000
ENDING BALANCE DECEMBER 31	\$22,746	\$32,746	\$27,746

INDIGENT DRIVER/ALCOHOL TREATMENT FUND
INDIGENT DRIVER/ALCOHOL TREATMENT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
247.990.52480	OTHER PROFESSIONAL SERVICE	\$2,087	\$10,000	\$25,000
	Total - CONTRACTUAL SERVICES	2,087	10,000	25,000
	Grand Total	\$2,087	\$10,000	\$25,000

FUND SUMMARY FOR FUND 248
ENFORCEMENT/EDUCATION FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$54,814	\$56,496	\$42,746
REVENUES:			
Fines & Forfeitures	\$3,480	\$12,000	\$4,200
Miscellaneous	8,111	0	0
TOTAL REVENUES	<hr/> \$11,591	<hr/> \$12,000	<hr/> \$4,200
TOTAL RESOURCES	\$66,405	\$68,496	\$46,946
EXPENDITURES:			
Personal Services	\$0	\$1,000	\$0
Contractual Services	5,500	4,750	7,750
Capital Outlay	4,409	20,000	29,400
TOTAL EXPENDITURES	<hr/> \$9,909	<hr/> \$25,750	<hr/> \$37,150
ENDING BALANCE DECEMBER 31	\$56,496	\$42,746	\$9,796

ENFORCEMENT & EDUCATION FUND
ENFORCEMENT/EDUCATION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONAL SERVICES:				
248.990.51120	OVERTIME	\$0	\$720	\$0
248.990.51212	POLICE PENSION	0	195	0
248.990.51220	WORKERS COMPENSATION	0	70	0
248.990.51270	MEDICARE	0	15	0
	Total - PERSONAL SERVICES	0	1,000	0
CONTRACTUAL SERVICES:				
248.990.52480	OTHER PROFESSIONAL SERVICE	5,500	4,750	7,750
	Total - CONTRACTUAL SERVICES	5,500	4,750	7,750
CAPITAL OUTLAY:				
248.990.54360	OTHER EQUIPMENT	4,409	20,000	29,400
	Total - CAPITAL OUTLAY	4,409	20,000	29,400
	Grand Total	\$9,909	\$25,750	\$37,150

FUND SUMMARY FOR FUND 249
CIVIC DEVELOPMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$243,752	\$395,199	\$294,732
REVENUES:			
Hotel/Motel Tax	\$317,374	\$218,301	\$324,667
TOTAL REVENUES	<hr/> \$317,374	<hr/> \$218,301	<hr/> \$324,667
TOTAL RESOURCES	\$561,126	\$613,500	\$619,399
EXPENDITURES:			
Personal Services	\$0	\$53,768	\$0
Contractual Services	165,928	265,000	307,500
Transfers	0	0	120,000
TOTAL EXPENDITURES	<hr/> \$165,928	<hr/> \$318,768	<hr/> \$427,500
ENDING BALANCE DECEMBER 31	\$395,199	\$294,732	\$191,899

CIVIC DEVELOPMENT FUND
CIVIC DEVELOPMENT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
COMMUNICATIONS INTERN (185)		0	1	0
PERSONAL SERVICES:				
249.120.51110 SALARIES & WAGES		\$0	\$43,444	\$0
249.120.51211 PERS		0	6,082	0
249.120.51220 WORKERS' COMPENSATION		0	3,041	0
249.120.51270 MEDICARE - CITY SHARE		0	630	0
249.120.51275 LIFE INSURANCE		0	71	0
249.120.51290 EMPLOYEE AWARDS		0	500	0
Total - PERSONAL SERVICES		0	53,768	0
CONTRACTUAL SERVICES:				
249.990.52480 OTHER PROFESSIONAL SERVICE		\$45,928	\$145,000	\$145,000
249.990.52980 MISC CONTRACTUAL SERVICES		120,000	120,000	162,500
Total - CONTRACTUAL SERVICES		165,928	265,000	307,500
TRANSFERS:				
249.990.58110 TRANSFER TO GENERAL FUND		0	0	120,000
Total - TRANSFERS		0	0	120,000
Grand Total		\$165,928	\$318,768	\$427,500

MIDDLETOWN MUNICIPAL COURT

Summary

Middletown Municipal Court was established in 1914 by the Ohio Legislature and given original jurisdiction in civil and misdemeanor criminal cases. The court also has jurisdiction over preliminary hearings in felony cases. In the State of Ohio, the judge of a municipal court is elected for a term of six years.

The Clerk of Courts is appointed by the Judge and is responsible for maintaining the docket, filings and all other official records for the court. The Clerk is also responsible for collecting fines, costs, bonds, fees and issuing subpoenas and warrants to arrest. Funds received by the court are deposited daily. These funds are then distributed by the Clerk in accordance with state statutes and city ordinances to a variety of governmental jurisdictions and agencies. Court costs include fees which are specified for victims of crimes, representation of indigent persons, county law libraries, the State Highway Patrol and others. Fines are distributed to the appropriate representative governmental entity in whose jurisdiction the case arose. These include, among others, the Treasurer of the State of Ohio, the Butler County Treasurer, Lemon Township, Madison Township, the City of Trenton and the City of Middletown. Each year the court submits its operating budget for approval to the governing body of the largest municipality within its jurisdiction. In the case of the Middletown Municipal Court, the budget is submitted for approval to the Middletown City Council.

The geographical jurisdiction of the Middletown Municipal Court is the area from which cases may be brought and decided. The court may hear and decide cases, disputes or controversies arising in the cities of Middletown and Trenton and the townships of Madison and Lemon. The court also has jurisdiction to hear and determine probable cause in all felony cases within its jurisdiction. The court also hears all civil and small claims complaints.

The subject matter jurisdiction of the court is its ability to hear and decide specific kinds of cases. In civil matters, this jurisdiction is limited to cases where the monetary claim requested by either party does not exceed \$15,000. Small claims cases may be filed for monetary claims up to \$6,000. Municipal courts have jurisdiction in misdemeanor traffic and criminal cases where the maximum sentence is one year and the maximum fine is no more than \$1,000. Middletown Municipal Court is unique in that its jurisdiction extends to both Butler and Warren Counties.

The population of the jurisdiction of the court is approximately 80,000. It is anticipated that approximately 20,000 traffic, criminal and civil cases will be filed, docketed, tried and determined by the court next year.

MIDDLETOWN MUNICIPAL COURT**Goals and Objectives**

Goal 1: To promptly, efficiently and judiciously provide civil and criminal justice services to our community. To strive for the most efficient and least costly method in delivering these services. To emphasize fairness, respect and understanding to all parties, witnesses and victims. To use every opportunity to educate others about our court, our role in government and how efficiently our employees perform their jobs. To ensure that our judicial system is independent and impartial, thus guaranteeing a fair hearing or trial to all persons before the court. To provide a safe environment for all court users and employees.

Goal 2: To strengthen and expand our role as an advocate of probation services in order to get help, training, guidance, therapy, supervision, and education for those found guilty of a criminal offense. Correcting behavior and preventing future misbehavior is an important goal and much of our effort.

Goal 3: To effectively and efficiently implement legislative changes in civil and small claims jurisdiction.

- Continue to expand current computer technology throughout the civil/small claims division to accommodate the anticipated increase in cases with existing staff.
- To train staff in updated software programs. To take advantage of changes in technology to better serve the community.

Goal 4: To efficiently and effectively implement legislative changes in criminal and traffic court jurisdiction.

- Implement new computer technology throughout the clerk's office. To increase public access to court records via the internet. To meet mandated notification requirements involving vehicles, electronic transfer requirements, fee collections on behalf of the Bureau of Motor Vehicles, victims' rights, subpoenas, juror notification and probation services.
- To train staff in upgraded software programs.
- To expand sentencing tools utilizing community-based resources and programming. To expand the community service program.
- To expand probation services with programs in parenting skills, social responsibility classes and job search and employment training using community-based organizations and companies.

FUND SUMMARY FOR FUND 250
MUNICIPAL COURT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$328,795	\$353,907	\$245,314
REVENUES:			
Charges for Services	\$65	\$0	\$0
Fines and Forfeitures	1,246,033	1,342,477	1,355,902
Miscellaneous Revenue	3,511	6,949	5,000
Transfers	300,000	250,000	325,000
TOTAL REVENUES	\$1,549,609	\$1,599,426	\$1,685,902
TOTAL RESOURCES	\$1,878,404	\$1,953,333	\$1,931,216
EXPENDITURES:			
Personal Services	\$1,384,165	\$1,529,625	\$1,561,893
Contractual Services	96,888	152,845	146,164
Commodities	10,598	14,500	14,500
Capital Outlay	32,846	11,049	18,360
TOTAL EXPENDITURES	\$1,524,497	\$1,708,019	\$1,740,917
ENDING BALANCE DECEMBER 31	\$353,907	\$245,314	\$190,299

MUNICIPAL COURT FUND
MUNICIPAL COURT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
JUDGE (NG)		1	1	1
DIRECTOR COURT SERVICES/CLERK OF COURTS (NG)		1	1	1
CHIEF PROBATION OFFICER (178)		2	1	1
MAGISTRATE (173)		1	1	1
DEPUTY CLERK I (190 - 187)		6	7	7
DEPUTY CLERK II (186)		4	3	4
CHIEF DEPUTY CLERK (186)		1	1	0
BAILIFF (180)		2	2	2
CHIEF BAILIFF (178)		1	1	1
PROBATION OFFICER (184)		1	1	1
ADM SECRETARY/COURT REPORTER (184-187)		1	1	1
PART-TIME EMPLOYEE		3020 HRS	3020 HRS	3020 HRS
PERSONAL SERVICES:				
250.120.51110 SALARIES & WAGES		\$978,664	\$1,022,521	\$1,052,535
250.120.51211 PERS		133,526	143,153	\$147,355
250.120.51220 WORKERS' COMPENSATION		17,915	71,576	\$42,101
250.120.51230 HEALTH INSURANCE		235,690	262,854	\$299,586
250.120.51260 VEHICLE ALLOWANCE		3,300	3,300	\$3,600
250.120.51270 MEDICARE - CITY SHARE		13,779	14,827	\$15,262
250.120.51275 LIFE INSURANCE		1,291	1,394	\$1,454
250.120.51290 EMPLOYEE AWARDS		0	10,000	\$0
Total - PERSONAL SERVICES		1,384,165	1,529,625	\$1,561,893
CONTRACTUAL SERVICES				
250.120.52111 MANDATORY TRAINING		6,652	7,500	\$8,000
250.120.52120 EMPLOYEE MILEAGE REIMBURSEMENT		783	1,500	\$1,500
250.120.52222 TELEPHONE LINE CHARGES		3,833	5,000	\$5,000
250.120.52230 POSTAGE & POSTAL CHARGES		16,850	21,000	\$21,000
250.120.52310 MUNICIPAL GARAGE CHARGES		8,375	19,585	\$21,388
250.120.52330 RADIO MAINTENANCE		1,560	1,560	\$1,576
250.120.52410 LEGAL SERVICES		10,725	30,000	\$20,000
250.120.52420 MEDICAL SERVICES		3,221	4,000	\$4,000
250.120.52427 INTERPRETOR SERVICES		4,593	6,000	\$6,000
250.120.52480 OTHER PROFESSIONAL SERVICES		4,178	6,500	\$6,500
250.120.52490 OUTSIDE PRINTING		5,089	8,000	\$8,000
250.120.52510 MAINTENANCE OF EQUIPMENT		5,418	7,500	\$8,500
250.120.52835 PREPAID COURT COST/FEES		152	1,000	\$1,000
250.120.52910 LAUNDRY		13	200	\$200
250.120.52920 MEMBERSHIPS, BOOKS, PERIODICALS		20,378	20,000	\$20,000
250.120.52960 EMPLOYEE TUITION REIMBURSEMENT		1,069	6,000	\$6,000
250.120.52980 MISC CONTRACTUAL SERVICE		4,000	7,500	\$7,500
Total - CONTRACTUAL SERVICES		96,888	152,845	\$146,164
COMMODITIES:				
250.120.53100 OFFICE SUPPLIES		6,187	9,000	\$9,000
250.120.53210 FOOD		49	300	\$300
250.120.53230 PURCHASE OF UNIFORMS		4,357	5,000	\$5,000
250.120.53510 SUPPLIES TO MAINTAIN EQUIP		5	100	\$100
250.120.53610 SMALL TOOLS & EQUIPMENT		0	100	\$100
Total - COMMODITIES		10,598	14,500	\$14,500
CAPITAL OUTLAY				
250.120.54310 AUTOS & TRUCKS DEPRECIATION		22,704	7,300	\$7,300
250.120.54311 RADIO DEPRECIATION		1,049	1,049	\$1,060
250.120.54320 OFFICE MACHINERY & EQUIPMENT		0	2,700	\$10,000
Total - CAPITAL OUTLAY		32,846	11,049	\$18,360
Grand Total		\$1,524,497	\$1,708,019	\$1,740,917

FUND SUMMARY FOR FUND 251
POLICE GRANT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$184,947	\$154,691	\$155,811
REVENUES:			
Intergovernmental	\$53,397	\$98,300	\$98,300
Interest Income	1,518	1,120	1,120
TOTAL REVENUES	\$54,915	\$99,420	\$99,420
TOTAL RESOURCES	\$239,862	\$254,111	\$255,231
EXPENDITURES:			
Personal Services	\$25,274	\$66,030	\$66,231
Contractual Services	9,114	0	16,280
Capital Outlay	50,783	32,270	65,549
TOTAL EXPENDITURES	\$85,170	\$98,300	\$148,060
ENDING BALANCE DECEMBER 31	\$154,691	\$155,811	\$107,171

CITY OF MIDDLETOWN, OHIO

2017 BUDGET

POLICE GRANT FUND
POLICE GRANTS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
2015 STEP GRANT 1 of 2				
PERSONAL SERVICES:				
251.037.51120	OVERTIME WAGES	\$5,951	\$15,501	\$17,286
251.037.51212	POLICE PENSION	1,160	4,195	3,371
251.037.51220	WORKERS COMP	238	1,506	691
251.037.51221	MEDICARE	86	312	251
	Total - PERSONAL SERVICES	7,435	21,514	21,599
2015 STEP GRANT 2 of 2				
PERSONAL SERVICES				
251.038.51120	OVERTIME WAGES	6,216	21,266	\$23,715
251.038.51212	POLICE PENSION	1,212	5,756	4,624
251.038.51220	WORKERS COMP	249	2,066	949
251.038.51221	MEDICARE	90	428	344
	Total - PERSONAL SERVICES	7,767	29,516	29,632
2013 JAG LOCAL SOLICITATION GRANT				
CAPITAL OUTLAY:				
251.048.52111	TRAVEL & TRAINING	0	0	10,000
251.048.54360	OTHER EQUIPMENT	11,294	0	23,279
	Total - CAPITAL OUTLAY	11,294	0	33,279
2014 JAG LOCAL SOLICITATION GRANT				
CAPITAL OUTLAY:				
251.049.54360	OTHER EQUIPMENT	32,966	0	0
	Total - CAPITAL OUTLAY	32,966	0	0
OVI TASK FORCE GRANT				
PERSONAL SERVICES				
251.070.51120	OVERTIME WAGES	8,060	10,807	12,005
251.070.51212	POLICE PENSION	1,572	2,925	2,341
251.070.51220	WORKERS COMPENSATION	322	1,050	480
251.070.51221	MEDICARE	117	218	174
	Total - PERSONAL SERVICES	10,071	15,000	15,000
2014 MIDDLETOWN COMMUNITY FOUNDATION GRANT				
CONTRACTUAL SERVICES				
251.050.52110	TRAVEL AND TRAINING	9,114	0	0
	Total - CONTRACTUAL SERVICES	9,114	0	0
BALLISTIC VEST GRANT 2010				
CAPITAL OUTLAY:				
251.047.54360	OTHER EQUIPMENT	6,523	0	0
	Total - CAPITAL OUTLAY	6,523	0	0
JAG BYRNE MEMORIAL GRANT				
CAPITAL OUTLAY:				
251.051.52110	TRAVEL & TRAINING	0	0	10,000
251.051.54360	OTHER EQUIPMENT	0	32,270	22,270
	Total - CAPITAL OUTLAY	0	32,270	32,270
STEP GRANT				
2017 STATE TRAINING REIMBURSEMENT				
251.071.52111	MANDATORY TRAINING	0	0	16,280
	Total - CONTRACTUAL SERVICES	0	0	16,280
Grand Total		\$85,170	\$98,300	\$148,060

FUND SUMMARY FOR FUND 252
COURT IDIAM FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$31,698	\$39,877	\$35,877
REVENUES:			
Fines & Forfeitures	\$8,178	\$11,000	\$10,000
TOTAL REVENUES	\$8,178	\$11,000	\$10,000
TOTAL RESOURCES	\$39,877	\$50,877	\$45,877
EXPENDITURES:			
Contractual Services	\$0	\$15,000	\$40,000
TOTAL EXPENDITURES	\$0	\$15,000	\$40,000
ENDING BALANCE DECEMBER 31	\$39,877	\$35,877	\$5,877

COURT IDIAM FUND
IDIAM PROJECTS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
252.990.52480	CONTRACTUAL SERVICES: OTHER PROFESSIONAL SERVICES	\$0	\$15,000	\$40,000
	Total - CONTRACTUAL SERVICES	0	15,000	40,000
	Grand Total	\$0	\$15,000	\$40,000

FUND SUMMARY FOR FUND 253
COURT SPECIAL PROJECTS FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$189,030	\$235,757	\$235,757
REVENUES:			
Fines & Forfeitures	\$133,094	\$150,000	\$150,000
TOTAL REVENUES	\$133,094	\$150,000	\$150,000
TOTAL RESOURCES	\$322,124	\$385,757	\$385,757
EXPENDITURES:			
Contractual Services	\$77,037	\$25,000	\$25,000
Capital Outlay	9,330	125,000	125,000
TOTAL EXPENDITURES	\$86,367	\$150,000	\$150,000
ENDING BALANCE DECEMBER 31	\$235,757	\$235,757	\$235,757

COURT SPECIAL PROJECTS FUND
SPECIAL PROJECTS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
253.990.52480	CONTRACTUAL SERVICES:			
	OTHER PROFESSIONAL SERVICES	\$77,037	\$25,000	\$25,000
	Total - CONTRACTUAL SERVICES	77,037	25,000	25,000
253.990.54360	CAPITAL OUTLAY			
	OTHER EQUIPMENT	9,330	125,000	125,000
	Total - CAPITAL OUTLAY	9,330	125,000	125,000
	Grand Total	\$86,367	\$150,000	\$150,000

FUND SUMMARY FOR FUND 260
NUISANCE ABATEMENT FUND

	2015 BUDGET	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$273,530	\$976,155	\$796,355
REVENUES:			
Property Tax Assessments	\$160,560	\$200,200	\$200,000
Intergovernmental	0	1,000,000	500,000
Transfers from Other Fund	1,000,010	0	0
TOTAL REVENUES	\$1,160,569	\$1,200,200	\$700,000
TOTAL RESOURCES	\$1,434,099	\$2,176,355	\$1,496,355
EXPENDITURES:			
Contractual Services	\$457,944	\$730,000	\$787,000
Transfers	0	650,000	350,000
TOTAL EXPENDITURES	\$457,944	\$1,380,000	\$1,137,000
ENDING BALANCE DECEMBER 31	\$976,155	\$796,355	\$359,355

NUISANCE ABATEMENT FUND**NUISANCE ABATEMENT**

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
260.115.52480	OTHER PROFESSIONAL SERVICE	\$13,928	\$30,000	\$30,000
260.115.52487	NUISANCE ENFORCEMENT	259,903	350,000	407,000
260.115.52530	DEMOLITION COSTS	(6,251)	350,000	0
260.115.52535	DEMO COSTS - NIP GRANT	190,364	0	350,000
	Total - CONTRACTUAL SERVICES	457,944	730,000	787,000
TRANSFERS:				
260.915.58275	REPAY GENERAL FUND LOAN	0	650,000	350,000
	Total - TRANSFERS	0	650,000	350,000
	Grand Total	\$457,944	\$1,380,000	\$1,137,000

FUND SUMMARY FOR FUND 262
SENIOR CITIZENS LEVY FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1	\$0	\$0
REVENUES:			
Property Taxes	\$578,719	\$621,450	\$627,450
Intergovernmental	77,868	87,550	87,550
TOTAL REVENUES	\$656,587	\$709,000	\$715,000
TOTAL RESOURCES	\$656,588	\$709,000	\$715,000
EXPENDITURES:			
Contractual Services	\$656,588	\$709,000	\$715,000
TOTAL EXPENDITURES	\$656,588	\$709,000	\$715,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

SENIOR CITIZENS LEVY FUND
SENIOR CITIZENS LEVY

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
262.990.52240	BUTLER COUNTY AUDITOR COLL FEES	\$13,982	\$9,000	\$15,000
262.990.52241	REIMBURSEMENTS	642,606	700,000	700,000
	Total - CONTRACTUAL SERVICES	656,588	709,000	715,000
	Grand Total	\$656,588	\$709,000	\$715,000

Section 5

DEBT SERVICE

FUNDS

DEBT SERVICE**EXPENDITURES BY FUND**

Fund	Actual 2015	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
General Obligation Bond Retirement	\$2,258,460	\$2,466,850	\$2,180,477	(\$286,373)	-11.6%
Special Assessment Bond Retirement	428,568	438,800	301,866	(136,934)	-31.2%
East End/Towne Blvd. Tax Increment Financing	404,616	422,119	422,764	645	0.2%
Downtown Tax Increment Financing	15,000	15,450	10,100	(5,350)	-34.6%
Aeronca Tax Increment Financing	0	36	36	0	0.0%
Airport/Riverfront Tax Increment Financing	0	35	35	0	0.0%
Miller Road N Tax Increment Financing	0	240	240	0	0.0%
Towne Mall/Hospital Tax Increment Financing	593,760	478,730	548,220	69,490	14.5%
Renaissance N Tax Increment Financing	188,468	186,077	181,500	(4,577)	-2.5%
Renaissance S Tax Increment Financing	75,654	86,046	185,600	99,554	115.7%
Greentree Industrial Park Tax Increment Financin	0	20	20	0	0.0%
Made Industrial Park Tax Increment Financing	0	20	20	0	0.0%
South Yankee Road Tax Increment Financing	0	20	20	0	0.0%
Total	\$3,964,526	\$4,094,443	\$3,830,898	(\$263,545)	-6.4%

Table 5.1 Debt Service Expenditures**Definition of Debt Service Funds**

To account for the accumulation of resources for, and the payment of general long-term debt, principal and interest and associated costs.

General Obligation Bond Retirement Fund

To account for payments made in connection with the City of Middletown's General Obligation Debt. Revenues are comprised of transfers from the City Income Tax Fund. Expenditures from this fund are annual bond principal and interest payments due holders of the City's General Obligation Bonds.

Special Assessment Bond Retirement Fund

To accumulate special assessment revenues collected by the county and remitted to the City for the payment of special assessment bonds. The City, in turn, makes principal and interest payments to the owners of the City's special assessment bonds.

East End/Towne Blvd. Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used

to retire the bonds issued to finance the construction of the extension on Towne Blvd. This area is located between State Route 122 and Hendrickson Road adjacent to Interstate 75.

Downtown Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to retire the bonds issued to finance the improvements and construction of the downtown area. This area includes portions of but not limited to: Central Avenue, Main Street, Manchester Avenue, First Avenue, Carmody Blvd, Verity Parkway, and Reinartz Boulevard.

Aeronca Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs used to fund improvement projects for specific properties located between Germantown Road and Carmody Boulevard.

Airport/Riverfront Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects which encompasses a small portion of downtown and the area surrounding the municipal airport.

Miller Road North Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the North Miller Road area. This TIF district area encompasses portions of N. Breiel Boulevard, N. Miller Road and Riviera Drive.

Towne Mall / Hospital Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects which includes specific properties from State Route 122 near Union Road to Cincinnati Dayton Road.

Renaissance North Tax Increment Financing Fund

To account for the tax increment payments and associated costs that will be used to fund improvement projects in the North Renaissance area including properties located in the Renaissance Section 1 and Renaissance Section 2 subdivisions.

Renaissance South Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the South Renaissance area including properties located in the Brass Bell 1 subdivision.

Greentree Industrial Park Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the Greentree Industrial Park.

Made Industrial Park Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the Made Industrial Park.

South Yankee Road Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the area of S. Yankee Road.

Note on Tax Increment Financing Funds:

Some of the property tax revenues submitted to the City include the school's portion of taxes. The City distributes the school's share to the appropriate school district.

Table 5.2 General Obligation Debt Table (Payments are from General Bond Retirement Fund & Tax Increment Funds)

GENERAL OBLIGATION DEBT	Maturity	Outstanding as of December 31, 2016			Scheduled Payments for 2017		
		Principal	Interest	Total	Principal	Interest	Total
Bond Issues	Year						
Court of Appeals	2023	1,691,300	233,326	\$1,924,626	219,350	50,203	\$269,553
Downtown Improvements	2019	2,312,072	185,358	\$2,497,430	741,152	90,620	\$831,772
Union Road Land	2023	2,363,700	328,151	\$2,691,851	315,650	70,322	\$385,972
SR 122/I-75/Towne Blvd.	2025	440,000	98,048	\$538,048	40,000	18,595	\$58,595
Towne Blvd Extension	2022	1,270,000	190,713	\$1,460,713	195,000	53,119	\$248,119
SR 122/I-75 Interchange	2029	4,750,000	1,576,655	\$6,326,655	285,000	201,223	\$486,223
Greentree Academy	2031	4,225,000	2,177,447	\$6,402,447	230,000	240,418	\$470,418
Parking Garage/Flat Lot	2021	480,000	44,150	\$524,150	90,000	13,963	\$103,963
TOTALS		\$17,532,072	\$4,833,848	\$22,365,920	\$2,116,152	\$738,463	\$2,854,615

DEBT TABLE
Principal Amounts of Outstanding Debt; Leeway for Additional Debt Within Direct Debt Limitations

A. Total debt:	\$34,578,142
B. Exempt debt:	
Category	Outstanding Principal
Income Tax	3,392,072
Special Assessment	1,519,000
Water	3,552,928
Sewer	5,870,000
Other	1,691,300
Tax Increment Financing	1,270,000
Total exempt debt:	\$17,295,300
C. Total non-exempt debt [A minus B]:	\$17,282,842
D. 5½% of tax valuation (unvoted non-exempt debt limitation):	\$36,211,644
E. Total non-exempt limited tax bonds and notes outstanding:	
Bonds	\$17,282,842
F. Debt leeway within 5½% unvoted debt limitation [D minus E]:	*\$19,028,372
G. 10½% of tax valuation (voted and unvoted debt limitation):	\$69,321,408
H. Total non-exempt bonds and notes outstanding:	
Bonds	\$17,282,842
I. Debt leeway within 10½% debt limitation [G minus H]:	*52,038,566

* Debt leeway in this table determined without considering moneys in the General Obligation Bond Retirement Fund.

Statutory Direct Debt Limitations

The Revised Code provides two debt limitations on general obligation debt that are directly based on tax valuation, applicable to all municipal corporations, including the City: (i) the net principal amount of both voted and unvoted debt of a city, excluding “exempt debt” (discussed below), may not exceed 10½% of the total tax valuation of all property in the city as listed and assessed for taxation, and (ii) the net principal amount of the unvoted non-exempt debt of a city may not exceed 5½% of that valuation. These two limitations, which are referred to as the “direct debt limitations”, may be amended from time to time by the General Assembly.

A city’s ability to incur unvoted debt (whether or not exempt from the direct debt limitations) also is restricted by the indirect debt limitation discussed below under Indirect Debt and Unvoted Property Tax Limitations.

Certain debt the City may issue is exempt from the direct debt limitations (“exempt debt”). Exempt debt includes, among others:

- General obligation debt:
 - That is “self-supporting” (that is, non-tax revenues derived from or with respect to the facility or category of facilities are sufficient to pay operating and maintenance expenses and related debt service and other requirements) issued for city utility systems or facilities; airports or landing fields; railroads and other mass transit systems; parking facilities; health care facilities; solid waste facilities; urban development; recreation,

sports, convention, museum and other public attraction facilities; facilities for natural resource exploration, development, recovery, use or sale; correctional and other related rehabilitation facilities.

- To the extent debt service is expected to be paid from tax increment financing payments in lieu of taxes pledged to the payment of that debt service.
- For highway improvements if the municipality has covenanted to pay debt service and financing costs from distributions of motor vehicle license and fuel taxes.
- In anticipation of the levy or collection of special assessments.
- To pay final judgments or court-approved settlements.
- That is voted for water or sanitary or storm water sewerage facilities to the extent that another subdivision has agreed to pay amounts equal to debt service to the city.
- Unvoted general obligation bonds to the extent that debt service will be met from lawfully available municipal income taxes to be applied to that debt service pursuant to ordinance covenants.
- Revenue debt and mortgage revenue bonds to finance municipal utilities.
- Notes anticipating the collection of current revenues or the proceeds of a specific tax levy.
- Notes issued for certain energy conservation improvements or certain emergency purposes.
- Debt issued in anticipation of the receipt of federal or State grants for permanent improvements, or to evidence loans from the State capital improvements fund.
- Voted debt for urban redevelopment purposes not in excess of 2% of the City's assessed valuation.
- Debt issued to pay obligations of the city under an agreement relating to the police and fireman's disability and pension fund.
- Debt issued for municipal educational and cultural facilities.
- Debt issued for the acquisition of property for public use in excess of that needed for a public improvement.

Notes issued in anticipation of exempt bonds also are exempt debt.

The City may incur debt for operating purposes, such as current tax revenue anticipation notes or tax anticipation notes, only under certain limited statutory authority.

In the calculation of debt subject to the direct debt limitations, the amount in a city's bond retirement fund allocable to the principal amount of non-exempt debt is deducted from gross non-exempt debt. Without consideration of amounts in the General Obligation Bond Retirement Fund, and based on outstanding debt and the Bonds, and current tax valuation, the City's voted and unvoted non-exempt debt capacities are:

Debt Limitation	Non-Exempt Debt Outstanding	Additional Debt Capacity Within Limitation
10½% = \$69,321,408	\$17,282,842	\$52,038,566
5½% = \$36,211,644	\$17,282,842	\$19,028,372

FUND SUMMARY FOR FUND 305
GENERAL OBLIGATION BOND RETIREMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$8,642	\$176,358	\$182,920
REVENUES:			
Rentals & Leases	\$528,175	\$746,412	\$739,971
Transfers	1,898,000	1,727,000	1,356,000
Miscellaneous	0	0	950
TOTAL REVENUES	<hr/> \$2,426,175	<hr/> \$2,473,412	<hr/> \$2,096,921
TOTAL RESOURCES	\$2,434,817	\$2,649,770	\$2,279,841
EXPENDITURES:			
Contractual Services	\$2,275	\$10,000	\$10,000
Debt Service	2,256,185	2,456,850	2,170,477
TOTAL EXPENDITURES	<hr/> \$2,258,460	<hr/> \$2,466,850	<hr/> \$2,180,477
ENDING BALANCE DECEMBER 31	\$176,358	\$182,920	\$99,364

GENERAL OBLIGATION BOND RETIREMENT FUND
GENERAL OBLIGATION BOND DEBT SERVICE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
305.901.52410	LEGAL SERVICES	\$2,275	\$10,000	\$10,000
	Total - CONTRACTUAL SERVICES	2,275	10,000	10,000
DEBT SERVICE:				
305.901.57110	BOND PRINCIPAL	1,534,627	1,736,341	1,591,682
305.901.57310	INTEREST ON BONDS	721,558	720,509	578,795
	Total - DEBT SERVICE	2,256,185	2,456,850	2,170,477
	Grand Total	\$2,258,460	\$2,466,850	\$2,180,477

FUND SUMMARY FOR FUND 325
SPECIAL ASSESSMENT BOND RETIREMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$255,028	\$452,598	\$448,798
REVENUES:			
Special Assessments	\$410,265	\$435,000	\$292,000
Reimbursements	206,637	0	0
Miscellaneous	9,236	0	0
TOTAL REVENUES	<hr/> \$626,138	<hr/> \$435,000	<hr/> \$292,000
TOTAL RESOURCES	\$881,166	\$887,598	\$740,798
EXPENDITURES:			
Debt Service	\$428,568	\$438,800	\$301,866
TOTAL EXPENDITURES	<hr/> \$428,568	<hr/> \$438,800	<hr/> \$301,866
ENDING BALANCE DECEMBER 31	\$452,598	\$448,798	\$438,932

SPECIAL ASSESSMENT BOND RETIREMENT FUND
SPECIAL ASSESSMENT DEBT SERVICE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
DEBT SERVICE:				
325.901.57110	BOND PRINCIPAL	\$324,647	\$338,900	\$217,000
325.901.57130	REGISTRAR/TRUSTEE FEES	0	10,000	10,000
325.901.57310	INTEREST ON BONDS	103,921	89,900	74,866
	Total - DEBT SERVICE	<u>\$428,568</u>	<u>\$438,800</u>	<u>\$301,866</u>
	Grand Total	\$428,568	\$438,800	\$301,866

FUND SUMMARY FOR FUND 340
EAST END / TOWNE BLVD. TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$362,305	\$280,533	\$178,784
REVENUES:			
TIF Payments	\$322,845	\$320,370	\$320,370
TOTAL REVENUES	<hr/> \$322,845	<hr/> \$320,370	<hr/> \$320,370
TOTAL RESOURCES	\$685,149	\$600,903	\$499,154
EXPENDITURES:			
Contractual Services	\$87,207	\$115,976	\$116,050
Debt Service	317,409	306,143	306,714
TOTAL EXPENDITURES	<hr/> \$404,616	<hr/> \$422,119	<hr/> \$422,764
ENDING BALANCE DECEMBER 31	\$280,533	\$178,784	\$76,390

EAST END/TOWNE BLVD TAX INCREMENT DISTRICT FUND
EAST END/TOWNE BLVD TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
340.990.52240	BUTLER CO. AUDITOR COLL FEES	\$3,840	\$7,050	\$7,050
340.990.52241	SCHOOL DISTRICT REIMBURSEMENTS	83,368	108,926	109,000
	Total - CONTRACTUAL SERVICES	87,207	115,976	116,050
DEBT SERVICE:				
340.990.57110	BOND PRINCIPAL	226,995	225,000	235,000
340.990.57310	INTEREST ON BONDS	90,414	81,143	71,714
	Total - DEBT SERVICE	317,409	306,143	306,714
	Grand Total	\$404,616	\$422,119	\$422,764

FUND SUMMARY FOR FUND 345
DOWNTOWN TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$21,621	\$16,058	\$8,330
REVENUES:			
TIF Payments	\$9,436	\$7,722	\$10,500
TOTAL REVENUES	<hr/> \$9,436	<hr/> \$7,722	<hr/> \$10,500
TOTAL RESOURCES	\$31,058	\$23,780	\$18,830
EXPENDITURES:			
Contractual Services	\$0	\$450	\$100
Debt Service	15,000	15,000	10,000
TOTAL EXPENDITURES	<hr/> \$15,000	<hr/> \$15,450	<hr/> \$10,100
ENDING BALANCE DECEMBER 31	\$16,058	\$8,330	\$8,730

DOWNTOWN TAX INCREMENT DISTRICT FUND
DOWNTOWN TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
345.990.52240	COUNTY AUDITOR FEES	\$0	\$450	\$100
	Total - CONTRACTUAL SERVICES	0	450	100
DEBT SERVICE:				
345.990.57110	BOND PRINCIPAL	15,000	15,000	10,000
	Total - DEBT SERVICE	15,000	15,000	10,000
	Grand Total	\$15,000	\$15,450	\$10,100

FUND SUMMARY FOR FUND 350
AERONCA TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$4,422	\$4,422	\$5,591
REVENUES:			
TIF Payments	\$0	\$1,205	\$0
TOTAL REVENUES	\$0	\$1,205	\$0
TOTAL RESOURCES	\$4,422	\$5,627	\$5,591
EXPENDITURES:			
Contractual Services	\$0	\$36	\$36
TOTAL EXPENDITURES	\$0	\$36	\$36
ENDING BALANCE DECEMBER 31	\$4,422	\$5,591	\$5,555

AERONCA TAX INCREMENT FINANCING FUND
AERONCA TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
350.990.52240	COUNTY AUDITOR FEES	\$0	\$36	\$36
	Total - CONTRACTUAL SERVICES	\$0	\$36	\$36
	Grand Total		\$36	\$36

FUND SUMMARY FOR FUND 355
AIRPORT RIVERFRONT TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$5,385	\$6,851	\$7,399
REVENUES:			
TIF Payments	\$1,467	\$583	\$1,000
TOTAL REVENUES	<hr/> \$1,467	<hr/> \$583	<hr/> \$1,000
TOTAL RESOURCES	\$6,851	\$7,434	\$8,399
EXPENDITURES:			
Contractual Services	\$0	\$35	\$35
TOTAL EXPENDITURES	<hr/> \$0	<hr/> \$35	<hr/> \$35
ENDING BALANCE DECEMBER 31	\$6,851	\$7,399	\$8,364

AIRPORT/RIVERFRONT TAX INCREMENT DISTRICT FUND
AIRPORT/RIVERFRONT TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
355.990.52240	COUNTY AUDITOR FEES	\$0	\$35	\$35
	Total - CONTRACTUAL SERVICE	0	35	35
	Grand Total	\$0	\$35	\$35

FUND SUMMARY FOR FUND 360
MILLER ROAD NORTH TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$64,371	\$73,196	\$86,392
REVENUES:			
TIF Payments	\$8,825	\$13,436	\$8,825
TOTAL REVENUES	<hr/> \$8,825	<hr/> \$13,436	<hr/> \$8,825
TOTAL RESOURCES	\$73,196	\$86,632	\$95,217
EXPENDITURES:			
Contractual Services	\$0	\$240	\$240
TOTAL EXPENDITURES	<hr/> \$0	<hr/> \$240	<hr/> \$240
ENDING BALANCE DECEMBER 31	\$73,196	\$86,392	\$94,977

MILLER ROAD NORTH TAX INCREMENT DISTRICT FUND
MILLER ROAD TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
360.990.52240	COUNTY AUDITOR FEES	\$0	\$240	\$240
	Total - CONTRACTUAL SERVICE	0	240	240
	Grand Total	\$0	\$240	\$240

FUND SUMMARY FOR FUND 370
TOWNE MALL/HOSPITAL TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$176,622	\$156,931	\$100,507
REVENUES:			
TIF Payments	\$574,068	\$422,306	\$500,000
TOTAL REVENUES	<hr/> \$574,068	<hr/> \$422,306	<hr/> \$500,000
TOTAL RESOURCES	\$750,690	\$579,237	\$600,507
EXPENDITURES:			
Contractual Services	\$423,760	\$326,730	\$328,220
Debt Service	170,000	152,000	220,000
TOTAL EXPENDITURES	<hr/> \$593,760	<hr/> \$478,730	<hr/> \$548,220
ENDING BALANCE DECEMBER 31	\$156,931	\$100,507	\$52,287

TOWNE MALL/HOSPITAL TAX INCREMENT DISTRICT FUND
TOWNE MALL/HOSPITAL TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
370.990.52240	COUNTY AUDITOR FEES	\$6,880	\$10,000	\$8,220
370.990.52241	SCHOOL DISTRICT REIMBURSEMENTS	416,880	316,730	320,000
	Total - CONTRACTUAL SERVICES	423,760	326,730	328,220
DEBT SERVICE:				
370.990.57110	BOND PRINCIPAL	160,000	148,000	220,000
370.990.57310	INTEREST ON BONDS	10,000	4,000	0
	Total - DEBT SERVICE	170,000	152,000	220,000
	Grand Total	\$593,760	\$478,730	\$548,220

FUND SUMMARY FOR FUND 371
RENAISSANCE NORTH TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$97,762	\$106,187	\$61,598
REVENUES:			
TIF Payments	\$196,893	\$141,488	\$141,488
TOTAL REVENUES	<hr/> \$196,893	<hr/> \$141,488	<hr/> \$141,488
TOTAL RESOURCES	\$294,655	\$247,675	\$203,086
EXPENDITURES:			
Contractual Services	\$188,468	\$111,077	\$111,500
Debt Service	0	75,000	70,000
TOTAL EXPENDITURES	<hr/> \$188,468	<hr/> \$186,077	<hr/> \$181,500
ENDING BALANCE DECEMBER 31	\$106,187	\$61,598	\$21,586

RENAISSANCE NORTH TAX INCREMENT DISTRICT FUND
RENAISSANCE NORTH TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
371.990.52240	COUNTY AUDITOR FEES	\$2,355	\$4,961	\$5,000
371.990.52241	SCHOOL DISTRICT REIMBURSEMENTS	136,113	106,116	106,500
	Total - CONTRACTUAL SERVICES	138,468	111,077	111,500
DEBT SERVICE:				
371.901.57110	BOND PRINCIPAL	0	75,000	70,000
	Total - DEBT SERVICE	0	75,000	70,000
	Grand Total	\$138,468	\$186,077	\$181,500

FUND SUMMARY FOR FUND 372
RENAISSANCE SOUTH TAX INCREMENT FINANCING FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$61,869	\$143,865	\$161,586
REVENUES:			
TIF Payments	\$157,650	\$103,767	\$103,767
TOTAL REVENUES	<hr/> \$157,650	<hr/> \$103,767	<hr/> \$103,767
TOTAL RESOURCES	\$219,519	\$247,632	\$265,353
EXPENDITURES:			
Contractual Services	\$75,654	\$86,046	\$105,600
Debt Service	0	0	80,000
TOTAL EXPENDITURES	<hr/> \$75,654	<hr/> \$86,046	<hr/> \$185,600
ENDING BALANCE DECEMBER 31	\$143,865	\$161,586	\$79,753

RENAISSANCE SOUTH TAX INCREMENT DISTRICT FUND
RENAISSANCE SOUTH TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
372.990.52240	COUNTY AUDITOR FEES	\$1,890	\$8,220	\$2,000
372.990.52241	SCHOOL DISTRICT REIMBURSEMENTS	73,764	77,826	103,600
	Total - CONTRACTUAL SERVICES	75,654	86,046	105,600
DEBT SERVICE:				
372.901.57110	BOND PRINCIPAL	0	52,000	0
372.901.57310	INTEREST ON BONDS	0	0	80,000
	Total - DEBT SERVICE	0	0	80,000
	Grand Total	\$75,654	\$86,046	\$185,600

FUND SUMMARY FOR FUND 375
GREENTREE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$210,748	\$288,452
REVENUES:			
TIF Payments	\$210,748	\$77,724	\$77,724
TOTAL REVENUES	\$210,748	\$77,724	\$77,724
TOTAL RESOURCES	\$210,748	\$288,472	\$366,176
EXPENDITURES:			
Contractual Services	\$0	\$20	\$20
TOTAL EXPENDITURES	\$0	\$20	\$20
ENDING BALANCE DECEMBER 31	\$210,748	\$288,452	\$366,156

GREENTREE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND
GREENTREE INDUSTRIAL PARK TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
375.990.52240	COUNTY AUDITOR FEES	\$0	\$20	\$20
	Total - CONTRACTUAL SERVICES	0	20	20
	Grand Total	\$0	\$20	\$20

FUND SUMMARY FOR FUND 376
MADE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$287	\$1,164	\$1,576
REVENUES:			
TIF Payments	\$876	\$432	\$0
TOTAL REVENUES	<hr/> \$876	<hr/> \$432	<hr/> \$0
TOTAL RESOURCES	\$1,164	\$1,596	\$1,576
EXPENDITURES:			
Contractual Services	\$0	\$20	\$20
TOTAL EXPENDITURES	<hr/> \$0	<hr/> \$20	<hr/> \$20
ENDING BALANCE DECEMBER 31	\$1,164	\$1,576	\$1,556

MADE INDUSTRIAL PARK TAX INCREMENT DISTRICT FUND
MADE INDUSTRIAL PARK TIF

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
376.990.52240	COUNTY AUDITOR FEES	\$0	\$20	\$20
	Total - CONTRACTUAL SERVICES	0	20	20
	Grand Total	\$0	\$20	\$20

FUND SUMMARY FOR FUND 377
SOUTH YANKEE RD TAX INCREMENT DISTRICT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$22,813	\$23,044	\$23,226
REVENUES:			
TIF Payments	\$232	\$202	\$202
TOTAL REVENUES	<hr/> \$232	<hr/> \$202	<hr/> \$202
TOTAL RESOURCES	\$23,044	\$23,246	\$23,428
EXPENDITURES:			
Contractual Services	\$0	\$20	\$20
TOTAL EXPENDITURES	<hr/> \$0	<hr/> \$20	<hr/> \$20
ENDING BALANCE DECEMBER 31	\$23,044	\$23,226	\$23,408

CITY OF MIDDLETOWN, OHIO**2017 BUDGET****SOUTH YANKEE ROAD TAX INCREMENT DISTRICT FUND
SOUTH YANKEE ROAD TIF**

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
	CONTRACTUAL SERVICES:			
377.990.52240	COUNTY AUDITOR FEES	\$0	\$20	\$20
	Total - CONTRACTUAL SERVICES	0	20	20
	Grand Total	\$0	\$20	\$20

Section 6

CAPITAL IMPROVEMENT

FUNDS

CAPITAL IMPROVEMENTS

+EXPENDITURES BY FUND

Fund	2015 Actual	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
Capital Improvement Fund	\$2,558,879	\$7,050,500	\$5,460,000	(\$1,590,500)	-22.6%
Downtown Improvements	2,194,843	255,568	404,116	148,548	58.1%
Airport Improvement	211,895	0	1,300,000	1,300,000	
Water Capital Reserve	3,947,884	3,535,000	2,690,021	(844,979)	-23.9%
Storm Water Capital Reserve	334,214	2,674,317	1,125,000	(1,549,317)	-57.9%
Sewer Capital Reserve	1,819,175	4,919,402	2,270,021	(2,649,381)	-53.9%
Computer Replacement	125,518	550,000	550,000	0	0.0%
Property Development	100,500	203,000	217,382	14,382	7.1%
Economic Development Bond Service	1,499,747	558,118	184,116	(374,002)	-67.0%
Total	\$12,792,655	\$19,745,905	\$14,200,656	(\$5,545,249)	-28.1%

Table 6.1 Capital Improvement Expenditures

Definition of Capital Funds

To account for financial resources to be used for the construction or acquisition of major capital facilities.

Capital Improvements Fund

To account for the City's 1 mill annual real estate tax levy, federal and state grants dedicated to capital improvements. Expenditures of this fund are for capital improvements listed in the City's three-year Capital Improvements Plan (CIP). The majority of expenditures slated for street improvements.

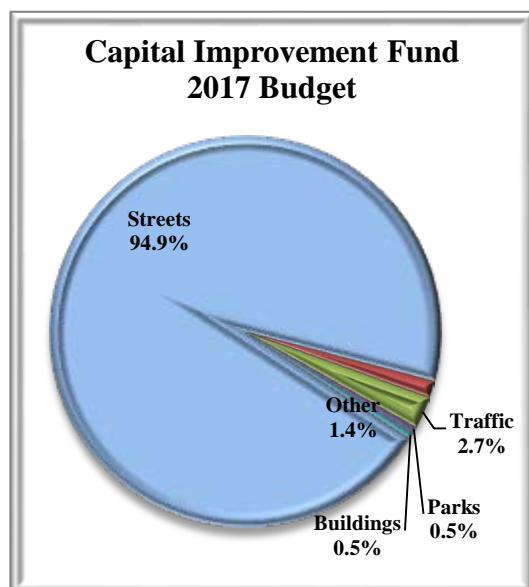


Figure 6.1 Year 2017 expenditures from CIP Fund

Economic Development Bond Service Fund

To account for expenditures associated with economic development projects.

Downtown Improvements Fund

To account for the expenditures connected with the downtown area and the City's economic development efforts.

Airport Improvements Fund

To account for revenues and expenditures in connection with capital improvements at the airport. Revenues are usually comprised of Federal and State grants and local contributions from the Airport Fund.

Water Capital Reserve Fund

To account for capital improvements of the water system. The expenditures are outlined in the three-year Capital Improvements Plan. The Water Fund transfers revenues into this fund to pay for these capital improvements.

Storm Water Capital Reserve Fund

To account for the storm water utility capital expenditures. Revenue will be generated by the storm water utility fee which went into effect January 1, 2006.

CAPITAL IMPROVEMENTS

Sewer Capital Reserve Fund

To account for capital improvements of the sewer system. The expenditures are outlined in the three-year Capital Improvements Plan. The Sewer Fund transfers revenues into this fund to pay for the capital improvements.

Computer Replacement Fund

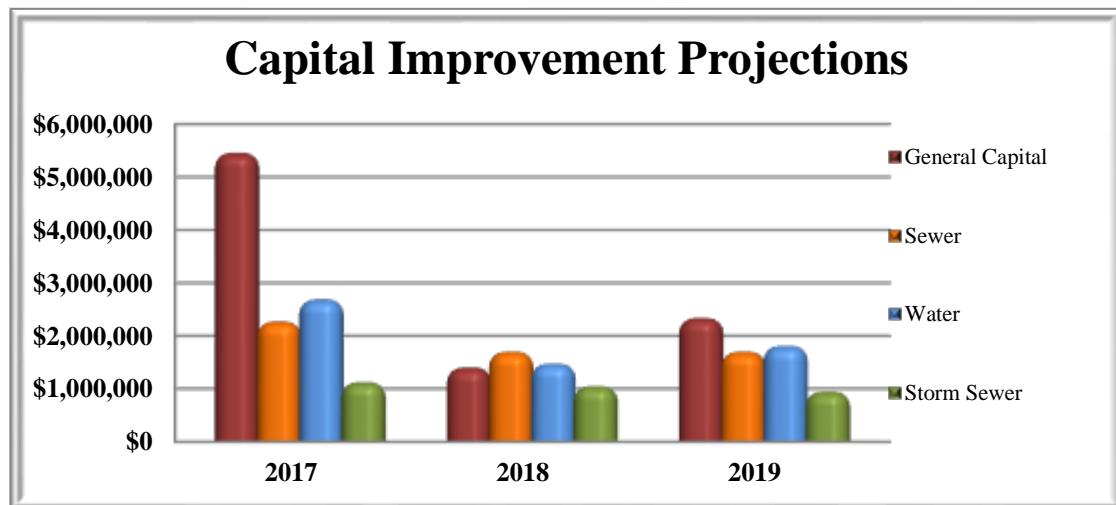
To accumulate funds for the future purchase of a new mainframe computer for the City and scheduled replacements of software, personal computers, printers, and copiers.

Property Development Fund

To account for all revenues and expenditures connected with the development of city owned property.

Figure 6.2 below illustrates the capital projects planned in the Capital Improvements Fund, the Water Capital Reserve Fund, the Sewer Capital Reserve Fund, and the Storm Sewer Capital Reserve Fund over a three year period.

Figure 6.2 Major Capital Improvement Plan Projections



CAPITAL IMPROVEMENTS

POLICIES FOR CAPITAL IMPROVEMENT PROJECTS

Capital improvements will be financed to the greatest extent possible by those who benefit from the project.

Efforts will be made to secure grants from state and federal sources for capital improvement projects.

All capital improvement projects will be analyzed to measure their impact on future operating budgets.

Projects to preserve the City's infrastructure and other assets will have priority.

IMPACTS OF CAPITAL INVESTMENTS ON OPERATING BUDGET

Yankee Road Improvements Phase 3

These street improvements will add turn lanes, curb and gutter, drainage system, water main replacement, and heavy duty pavement to accommodate truck traffic.

This project has multi-fold impacts,

- Lower street maintenance costs due to new construction.
- Replacement of water mains will extend the life of the water distribution system in this area.
- Drainage system will help prevent high water in low areas and overflows.

Once construction is completed, maintenance costs would be at a minimum. Estimated cost of a minimum of \$26,000 would be saved yearly.

Local Street Paving

Street resurfacing, restoration of curbs and gutters, handicap ramp upgrades, pavement striping, and catch basin repairs will lower street maintenance costs for various streets throughout the City at a savings of \$15,000 to \$25,000 on the operating budget.

Long Term Control Plan Development/Negotiations

The City is negotiating with USEPA on the implementation of a final Long Term Control Plan to address combined sewer overflows from our combined sewer system. Implementation of the Long Term Control Plan to reduce combined sewer overflows will have a major impact on the operating budget. Additional staff and/or consultants will be necessary to administer many capital improvement projects required of the plan. We anticipate the final plan with a cost analysis will occur in 2017.

Wastewater Treatment Plant Facility Upgrades

Projects scheduled for 2017 include replacement of Raw Sewage Pumps, replacement of Influent/Effluent Valves, and installation of communication modules for Sludge Processing/Flow Monitoring. Operating costs will be reduced once the maintenance intensive aging equipment is replaced.

Kensington Pump Station Upgrade

The Kensington Pump Station will be upgraded to accommodate the future water demand generated by the Middletown Energy Center power plant. Additional operating cost will be offset by added revenue from significant water usage.

2017 - 2019 CAPITAL IMPROVEMENT PLAN PROJECTIONS
(IN \$1,000's)

2017 Projects	Federal	State	City C.I.P.	Total
General				
Yankee Rd. Improvements - Phase 3	3,156	800	24	3,980
Local Street Paving		850	350	1,200
Gateway Enhancements			75	75
Traffic Signal & Systems Replacement			145	145
Misc Parks Improvements			30	30
Misc Building Improvements			30	30
Subtotal	\$3,156	\$1,650	\$654	\$5,460
Sewer				
Facility Upgrades			500	500
Long Term Control Plan			990	990
System Replacement Program			690	690
Replacement Meters			80	80
GIS			10	10
Subtotal	\$0	\$0	\$2,270	\$2,270
Storm Water				
Yankee Rd. Imp. - Phase 3			700	700
Local Street Paving			250	250
Gateway Drainage			75	75
System Replacement Program			50	50
NPDES Compliance			50	50
Subtotal	\$0	\$0	\$1,125	\$1,125
Water				
Facility Upgrades			100	100
Yankee Rd. Imp. - Phase 3			2,000	2,000
Kensington Pump Station Upgrade			500	500
Replacement Meters			80	80
GIS			10	10
Subtotal	\$0	\$0	\$2,690	\$2,690
2017 TOTALS	\$3,156	\$1,650	\$6,739	\$11,545

2017 - 2019 CAPITAL IMPROVEMENT PLAN PROJECTIONS
(IN \$1,000's)

2018 Projects	Federal	State	City C.I.P.	Total
General				
Local Street Paving		700	500	1,200
Traffic Signal & Systems Replacement			145	145
Misc Parks Improvements			30	30
Misc Building Improvements			30	30
	Subtotal	\$0	\$700	\$705
				\$1,405
Sewer				
Facility Upgrades			500	500
Long Term Control Plan			990	990
System Replacement Program			200	200
GIS			10	10
	Subtotal	\$0	\$0	\$1,700
				\$1,700
Storm Water				
Long Term Control Plan			200	200
Local Street Paving			230	230
NPDES Compliance			50	50
System Replacement Program			570	570
	Subtotal	\$0	\$0	\$1,050
				\$1,050
Water				
Facility Upgrades			300	300
System Replacement Program			1,165	1,165
GIS			10	10
	Subtotal	\$0	\$0	\$1,475
				\$1,475
2018 TOTALS		\$0	\$700	\$4,930
				\$5,630

2017 - 2019 CAPITAL IMPROVEMENT PLAN PROJECTIONS
(IN \$1,000's)

2019 Projects	Federal	State	City C.I.P.	Total
General				
S. University Bridge Rehabilitation		1,000	500	1,500
Great Miami River Trail - Phase 4A	546		137	683
Traffic Signal & Systems Replacement			95	95
Misc Parks Improvements			30	30
Misc Building Improvements			30	30
Subtotal	\$546	\$1,000	\$792	\$2,338
Sewer				
Facility Upgrades			500	500
Long Term Control Plan			990	990
System Replacement Program			200	200
GIS			10	10
Subtotal	\$0	\$0	\$1,700	\$1,700
Storm Water				
S. University Bridge Rehabilitation			600	600
Long Term Control Plan			200	200
NPDES Compliance			50	50
System Replacement Program			100	100
Subtotal	\$0	\$0	\$950	\$950
Water				
Facility Upgrades			300	300
System Replacement Program			1,500	1,500
GIS			10	10
Subtotal	\$0	\$0	\$1,810	\$1,810
2019 TOTALS	\$546	\$1,000	\$5,252	\$6,798

CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

GENERAL CAPITAL IMPROVEMENT FUND - \$5,460,000

Yankee Road Improvements Phase 3

Yankee Road will be widened and reconstructed from Oxford State Road to Lafayette Avenue. The improvements will add left turn lanes, curb and gutter, a drainage system, and heavy duty pavement to accommodate truck traffic. Water main will be replaced and upsized to accommodate future demand.

OKI Grant	\$3,156,000
OPWC Grant	\$800,000
CIP	\$24,000
Storm Water CIP	\$700,000
Water CIP	<u>\$2,000,000</u>
TOTAL	\$6,680,000

Local Street Paving

The project consists of resurfacing and reconstruction of various streets throughout the City. The streets considered here have had no major rehabilitation for nearly 20 years and all have Pavement Condition Rating less than 60. This project will include restoration of curbs, gutters, driveway aprons, and sidewalks deemed defective by the City (at adjacent property owners' expense). Handicap ramps will be brought up to current standards where necessary. Storm sewers, catch basins, and manholes will be repaired or replaced as needed.

OPWC Grant	\$850,000
CIP	\$350,000
Storm Water CIP	\$250,000
SWC&G Assessments	<u>\$300,000</u>
TOTAL	\$1,750,000

Gateway Enhancements

Additional landscape and hardscape improvements will be made at the I-75 and SR 122 interchange.

CIP	<u>\$75,000</u>
TOTAL	<u>\$75,000</u>

Traffic Signal & Systems Replacement Program

Funding is set aside each year to address upgrades to the traffic control system throughout the City.

CIP	<u>\$60,000</u>
TOTAL	<u>\$60,000</u>

Pavement Striping Program

Pavement marking replacements are scheduled on a rotating basis to maintain adequate markings on the heavier travelled roadways.

CIP	<u>\$75,000</u>
TOTAL	<u>\$75,000</u>

CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

GENERAL CAPITAL IMPROVEMENT FUND - \$5,460,000

(continued)

Sign Replacement Program

Street signs are required to meet new federal reflectivity requirements as established by FHWA. Funding is set aside each year to address the signage in the City.

CIP	<u>\$10,000</u>
TOTAL	\$10,000

Miscellaneous Parks Improvements

Funding is set aside each year to address miscellaneous upgrades/modifications in the various parks. Projects may include playground equipment, fencing, tree trimming, etc.

CIP	<u>\$30,000</u>
TOTAL	\$30,000

Miscellaneous Building Improvements

Funding is set aside each year to address miscellaneous upgrades/modifications to City owned facilities.

CIP	<u>\$30,000</u>
TOTAL	\$30,000

FUND SUMMARY FOR FUND 220
CAPITAL IMPROVEMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$926	\$1,576,759	\$1,600,061
REVENUES:			
Property Taxes	\$729,540	633,474	\$633,474
Intergovernmental Revenue	1,668,962	5,739,828	4,885,828
Charges for Services	7,102	5,000	5,000
Interest Income	11,359	0	0
Miscellaneous Revenue	72,250	695,500	0
Transfers	1,645,500	0	0
TOTAL REVENUES	\$4,134,712	\$7,073,802	\$5,524,302
TOTAL RESOURCES	\$4,135,638	\$8,650,561	\$7,124,363
EXPENDITURES:			
Contractual Services	\$14,019	\$0	\$0
Capital Outlay	2,544,859	6,010,000	5,460,000
Transfers	0	1,040,500	0
TOTAL EXPENDITURES	\$2,558,879	\$7,050,500	\$5,460,000
ENDING BALANCE DECEMBER 31	\$1,576,759	\$1,600,061	\$1,664,363

CAPITAL IMPROVEMENTS FUND
PROJECT DETAIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
220.990.52240	COUNTY AUDITOR COLLECTION FEES	\$14,019	\$0	\$0
Total - CONTRACTUAL SERVICES				
		14,019	0	0
CAPITAL OUTLAY:				
220.014.54520	TOWNE BLVD IMPROVEMENTS	688,928	0	0
220.020.54520	PAVEMENT STRIPING PROGRAM	31,096	0	0
220.022.54520	OXFORD STATE ROAD - DESIGN	577	0	0
220.025.54520	I-75 GATEWAY IMPROVEMENTS, PHASE 2	0	0	75,000
220.027.54520	ODOT URBAN PAVING PROGRAM	0	970,000	0
220.031.54520	OXFORD STATE ROAD - ROW ACQUISITION	301,635	0	0
220.032.54520	PAVING	323,772	0	1,200,000
220.035.54520	PROJECT 116 AK	532,692	0	0
220.624.54200	BIKE PATH	49,600	0	0
220.644.54520	SIGN INVENTORY AND REPLACEMENT	11,174	0	0
220.671.54520	TRAFFIC SIGNAL & SYSTEMS	15,154	95,000	145,000
220.812.54520	YANKEE RD - PHASE 3	103,377	785,000	3,980,000
220.813.54520	CENTRAL AVE IMPROVEMENTS	432,555	0	0
220.814.54520	OXFORD STATE RD IMPROVEMENTS	23,358	3,850,000	0
220.816.54520	SOLOMAN ROAD EXTENSION	0	250,000	0
220.990.54400	BUILDINGS & STRUCTURES	9,371	30,000	30,000
220.990.54550	PARK FACILITIES	21,571	30,000	30,000
Total - CAPITAL OUTLAY				
		2,544,859	6,010,000	5,460,000
TRANSFERS:				
220.990.58230	REPAY LOAN TO OTHER FUND	0	1,040,500	0
Total - TRANSFERS				
		0	1,040,500	0
Grand Total		\$2,558,879	\$7,050,500	\$5,460,000

FUND SUMMARY FOR FUND 481
DOWNTOWN IMPROVEMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$402,692	\$495,768	\$327,146
REVENUES:			
Interest Income	\$3,712	\$1,846	\$2,500
Miscellaneous Revenue	227,291	85,100	85,100
Sale of Bonds	2,056,916	0	0
TOTAL REVENUES	\$2,287,919	\$86,946	\$87,600
TOTAL RESOURCES	\$2,690,611	\$582,714	\$414,746
EXPENDITURES:			
Contractual Services	\$67,514	\$50,000	\$45,000
Capital Outlay	1,200	20,000	175,000
Debt Service	2,126,129	185,568	184,116
TOTAL EXPENDITURES	\$2,194,843	\$255,568	\$404,116
ENDING BALANCE DECEMBER 31	\$495,768	\$327,146	\$10,630

DOWNTOWN IMPROVEMENTS FUND
PROJECT DETAIL

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES - 2 S Main (Bank One)			
481.603.52210 UTILITIES-GAS & ELECTRIC	\$14,451	\$0	\$0
481.603.52520 MAINTENANCE OF FACILITIES	11,325	0	0
481.603.52810 PROPERTY TAXES	476	0	0
CONTRACTUAL SERVICES - 1207 Manchester (Hotel & Sonshine)			
481.604.52210 UTILITIES-GAS & ELECTRIC	10,347	0	0
CONTRACTUAL SERVICES - DOWNTOWN			
481.990.52480 OTHER PROFESSIONAL SERVICES	24,690	25,000	35,000
481.990.52481 OTHER PROFESSIONAL SERVICES - BLDGS	0	20,000	5,000
481.990.52810 PROPERTY TAXES	3,727	5,000	5,000
481.990.52980 OTHER CONTRACTUAL SERVICE	2,500	0	0
Total - CONTRACTUAL SERVICES	67,514	50,000	45,000
CAPITAL OUTLAY			
481.990.54400 BUILDINGS AND OTHER STRUCTURES	1,200	0	175,000
481.990.54401 PURCHASE REAL PROPERTY	0	20,000	0
Total - CAPITAL OUTLAY	1,200	20,000	175,000
DEBT SERVICE			
481.990.57210 PAYMENT ON NOTES - PRINCIPAL	2,056,916	0	0
481.990.57220 PAYMENT ON BONDS - PRINCIPAL	0	120,000	120,000
481.990.57320 INTEREST ON NOTES	69,213	65,568	64,116
Total - DEBT SERVICE	2,126,129	185,568	184,116
Grand Total	\$2,194,843	\$255,568	\$404,116

FUND SUMMARY FOR FUND 492
AIRPORT IMPROVEMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$235,651	\$374,823	\$394,823
REVENUES:			
Intergovernmental Revenue	\$181,066	\$0	\$1,225,000
Transfers	170,000	20,000	0
TOTAL REVENUES	<hr/> \$351,066	<hr/> \$20,000	<hr/> \$1,225,000
TOTAL RESOURCES	\$586,717	\$394,823	\$1,619,823
EXPENDITURES:			
Capital Outlay	\$211,895	\$0	\$1,300,000
TOTAL EXPENDITURES	<hr/> \$211,895	<hr/> \$0	<hr/> \$1,300,000
ENDING BALANCE DECEMBER 31	\$374,823	\$394,823	\$319,823

**AIRPORT IMPROVEMENT FUND
PROJECT DETAIL**

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
492.990.54510	CAPITAL OUTLAY: AIRPORT FACILITIES Total - CAPITAL OUTLAY	\$211,895 211,895	\$0 0	\$1,300,000 1,300,000
	Grand Total	\$211,895	\$0	\$1,300,000

CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

WATER CAPITAL RESERVE FUND - \$2,690,000

Water Treatment Plant Facility Upgrades

Funding is set aside each year to address miscellaneous upgrades at the water treatment plant and wellfield. This includes replacement of aging equipment.

Water CIP	<u>\$100,000</u>
TOTAL	<u>\$100,000</u>

Yankee Road Improvements Phase 3

Yankee Road will be widened and reconstructed from Oxford State Road to Lafayette Avenue. The improvements will add left turn lanes, curb and gutter, a drainage system, and heavy duty pavement to accommodate truck traffic. Water main will be replaced and upsized to accommodate future demand.

OKI Grant	\$3,156,000
OPWC Grant	800,000
CIP	\$24,000
Storm Water CIP	\$700,000
Water CIP	<u>\$2,000,000</u>
TOTAL	<u>\$6,680,000</u>

Kensington Pump Station Upgrade

The Kensington Pump Station will be upgraded to accommodate the future water demand generated by the Middletown Energy Center.

Water CIP	<u>\$500,000</u>
TOTAL	<u>\$500,000</u>

GIS Program

The City is continuing efforts to implement a geographic information system.

Water CIP	<u>\$10,000</u>
TOTAL	<u>\$10,000</u>

Meter Replacement Performance Contract

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement program. The project is funded equally between the Water and Sewer Funds.

Water CIP	\$80,000
Sewer CIP	<u>\$80,000</u>
TOTAL	<u>\$160,000</u>

FUND SUMMARY FOR FUND 494
WATER CAPITAL RESERVE FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,631,499	\$1,645,499	\$384,636
REVENUES:			
Charges for Services	\$67,200	\$55,475	\$128,942
Interest Income	16,024	7,698	1,492
Reimbursements	96,199	0	0
Sale of Debt	2,157,461	0	0
Transfers	1,625,000	2,210,964	2,801,787
TOTAL REVENUES	<hr/> \$3,961,884	<hr/> \$2,274,137	<hr/> \$2,932,221
TOTAL RESOURCES	\$5,593,384	\$3,919,636	\$3,316,857
EXPENDITURES:			
Capital Outlay	\$3,947,884	\$3,535,000	\$2,690,021
TOTAL EXPENDITURES	<hr/> \$3,947,884	<hr/> \$3,535,000	<hr/> \$2,690,021
ENDING BALANCE DECEMBER 31	\$1,645,499	\$384,636	\$626,836

WATER CAPITAL RESERVE FUND
PROJECT DETAIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CAPITAL OUTLAY:				
494.010.54530	POWER SUBSTATION IMPROVEMENTS	\$7,291	\$0	\$0
494.014.54530	METER REPACEMENT CONTRACT	73,417	75,000	80,021
494.018.54530	WWTP FACILITY UPGRADES	0	400,000	100,000
494.019.54530	PRODUCTION WELL #18	41,685	0	0
494.020.54530	OXFORD STATE ROAD WATERMAIN	61,705	750,000	0
494.024.54530	CENTRAL AVE WATER MAINS	767,104	0	0
494.032.54530	CAPITAL REPAIRS - PERFECTION	2,905,668	0	0
494.631.54530	SYSTEM REPLACEMENT PROGRAM	75,742	100,000	0
494.720.54530	WATER GIS	11,057	10,000	10,000
494.858.54530	S VERITY WATERLINE REPLACEMENT	3,750	2,200,000	0
494.859.54530	KENSINGTON PUMP STATION UPGRADE	0	0	500,000
494.860.54530	YANKEE ROAD - PHASE 3	0	0	2,000,000
494.990.54200	IMPROVEMENTS OTHER THAN BUILDINGS	465	0	0
Total - CAPITAL OUTLAY		3,947,884	3,535,000	2,690,021
Grand Total		\$3,947,884	\$3,535,000	\$2,690,021

CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

STORM WATER CAPITAL RESERVE FUND - \$1,125,000

Yankee Road Improvements Phase 3

Yankee Road will be widened and reconstructed from Oxford State Road to Lafayette Avenue. The improvements will add left turn lanes, curb and gutter, a drainage system, and heavy duty pavement to accommodate truck traffic. Water main will be replaced and upsized to accommodate future demand.

OKI Grant	\$3,156,000
OPWC Grant	\$800,000
CIP	\$24,000
Storm Water CIP	\$700,000
Water CIP	<u>\$2,000,000</u>
TOTAL	\$6,680,000

Local Street Paving

The project consists of resurfacing and reconstruction of various streets throughout the City. This project will include restoration of curbs, gutters, driveway aprons, and sidewalks deemed defective by the City (at adjacent property owners' expense). Handicap ramps will be brought up to current standards where necessary. Storm sewers, catch basins, and manholes will be repaired or replaced as needed.

OPWC Grant	\$850,000
CIP	\$350,000
Storm Water CIP	\$250,000
SWC&G Assessments	<u>\$300,000</u>
TOTAL	\$1,750,000

Gateway Drainage

Drainage improvements will be made at the I-75 and SR 122 interchange area.

CIP	<u>\$75,000</u>
TOTAL	\$75,000

System Replacement Program

Funding is set aside each year to address miscellaneous upgrades in the drainage system. This includes the correction of reoccurring problems or improvements, replacement of storm sewers prior to a roadway resurfacing, and other unscheduled repairs.

Storm Water CIP	<u>\$50,000</u>
TOTAL	\$50,000

NPDES Compliance Program

The EPA's National Pollution Discharge Elimination System (NPDES) permit requires the City to address the six minimum control measures (MCM) on an annual basis. The items covered will include the annual permit fee, professional services for preparation of the annual report submitted to EPA and Storm Water Pollution Prevention Plans for various City facilities, membership in the Regional Storm Water Collaborative, and the creation of various public education and outreach materials as needed.

Storm Water CIP	<u>\$50,000</u>
TOTAL	\$50,000

FUND SUMMARY FOR FUND 415
STORM WATER CAPITAL RESERVE FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,087,717	\$1,900,967	\$516,010
REVENUES:			
Interest Income	\$12,528	\$4,424	\$0
Miscellaneous Revenue	0	0	4,995
Transfers	1,134,936	1,284,936	1,084,936
TOTAL REVENUES	\$1,147,464	\$1,289,360	\$1,089,931
TOTAL RESOURCES	\$2,235,180	\$3,190,327	\$1,605,941
EXPENDITURES:			
Capital Outlay	\$334,214	\$2,674,317	\$1,125,000
TOTAL EXPENDITURES	\$334,214	\$2,674,317	\$1,125,000
ENDING BALANCE DECEMBER 31	\$1,900,967	\$516,010	\$480,941

STORM WATER CAPITAL RESERVE FUND
PROJECT DETAIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CAPITAL OUTLAY:				
415.802.54501	YANKEE ROAD WIDENING	160,000	0	700,000
415.811.54501	SYSTEM REPLACEMENT PROGRAM	60,765	50,000	50,000
415.812.54501	NPDES COMPLIANCE	26,200	50,000	50,000
415.831.54501	OXFORD STATE RD IMPROVEMENTS	0	1,500,000	0
415.832.54501	CENTRAL AVE IMPROVEMENTS	763	749,237	0
415.833.54501	ABERDEEN STORM SEWER	0	150,000	0
415.824.54501	PROJECT 116 AK	33,000	167,000	0
415.822.54501	LONG TERM CONTROL PLAN UPDATE	53,487	8,080	0
	LOCAL STREET PAVING	0	0	250,000
	GATEWAY DRAINAGE	0	0	75,000
Total - CAPITAL OUTLAY		<hr/> 334,214	<hr/> 2,674,317	<hr/> 1,125,000
Grand Total		\$334,214	\$2,674,317	\$1,125,000

CAPITAL IMPROVEMENT PROGRAM

Project Descriptions

SEWER CAPITAL RESERVE FUND - \$2,270,000

Wastewater Treatment Plant Facility Upgrades

Funding is set aside each year to address miscellaneous upgrades at the wastewater treatment plant. This includes replacement of aging equipment. Projects scheduled for 2017 include replacement of Raw Sewage Pumps, replacement of Influent/Effluent Valves, and installation of communication modules for Sludge Processing/Flow Monitoring.

Sewer CIP	<u>\$500,000</u>
TOTAL	\$500,000

LTCP Development/Implementation

The City is negotiating with USEPA on the implementation of a final Long Term Control Plan to address combined sewer overflows from our combined sewer system.

Sewer CIP	<u>\$990,000</u>
TOTAL	\$990,000

System Replacement Program

Funding is set aside each year to address miscellaneous upgrades/modifications in the collection system. This includes the correction of reoccurring problems or improvements, replacement of old sewer main prior to a roadway resurfacing, and other unscheduled repairs.

Sewer CIP	<u>\$690,000</u>
TOTAL	\$690,000

GIS Program

The City is continuing efforts to implement a geographic information system.

Sewer CIP	<u>\$10,000</u>
TOTAL	\$10,000

Meter Replacement Performance Contract

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement program. The project is funded equally between the Water and Sewer Funds.

Water CIP	<u>\$80,000</u>
Sewer CIP	<u>\$80,000</u>
TOTAL	\$160,000

FUND SUMMARY FOR FUND 495
SEWER CAPITAL RESERVE FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$3,134,537	\$3,505,034	\$1,276,284
REVENUES:			
Charges for Services	\$209,954	\$919,794	\$1,136,319
Interest Income	27,549	3,668	12,000
Miscellaneous Revenue	8,470	0	0
Sale of Bonds	376,509	0	0
Transfers	1,567,190	1,767,190	1,267,190
TOTAL REVENUES	\$2,189,671	\$2,690,652	\$2,415,509
TOTAL RESOURCES	\$5,324,209	\$6,195,686	\$3,691,793
EXPENDITURES:			
Capital Outlay	\$1,819,175	\$4,919,402	\$2,270,021
TOTAL EXPENDITURES	\$1,819,175	\$4,919,402	\$2,270,021
ENDING BALANCE DECEMBER 31	\$3,505,034	\$1,276,284	\$1,421,772

SEWER CAPITAL RESERVE FUND
PROJECT DETAIL

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CAPITAL OUTLAY:			
495.010.54540 METER REPLACEMENT CONTRACT	\$80,708	\$75,000	\$80,021
495.630.54540 LONG TERM CONTROL POLICY DEVELOP	547,789	808,071	990,000
495.631.54540 SYSTEM REPLACEMENT PROGRAM	173,754	892,716	690,000
495.677.54540 SECONDARY BASIN REPLACEMENT	738	0	0
495.721.54540 GIS	9,697	10,000	10,000
495.831.54540 THICKENER UPGRADE	0	350,000	0
495.838.54540 BACKWATER PREVENTION PROGRAM	11,181	29,202	0
495.840.54540 INTERCEPTOR SEWER REPLACE-PHASE 2	116,373	1,000,000	0
495.841.54540 2014 STREET PAVING	13,631	0	0
495.843.54540 SECONDARY CLARIFIER REPLACEMENT	281,804	0	0
495.844.54540 MOTOR STARTER REHABILITATION	191,508	8,492	0
495.845.54540 CAPITAL REPAIRS - PERFECTION	391,992	1,545,922	0
495.846.54540 PROJECT 116 AK	0	200,000	0
495.880.54540 FACILITY UPGRADES	0	0	500,000
Total - CAPITAL OUTLAY	1,819,175	4,919,402	2,270,021
Grand Total	\$1,819,175	\$4,919,402	\$2,270,021

FUND SUMMARY FOR FUND 498
COMPUTER REPLACEMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,011,058	\$2,028,810	\$1,620,960
REVENUES:			
Interest Income	\$16,271	\$9,610	\$4,903
Depreciation Charges	45,500	55,120	55,120
Miscellaneous Revenue	4,079	0	0
Transfers	77,420	77,420	281,647
TOTAL REVENUES	<hr/> \$143,270	<hr/> \$142,150	<hr/> \$341,670
TOTAL RESOURCES	\$2,154,328	\$2,170,960	\$1,962,630
EXPENDITURES:			
Capital Outlay	\$125,518	\$550,000	\$550,000
TOTAL EXPENDITURES	<hr/> \$125,518	<hr/> \$550,000	<hr/> \$550,000
ENDING BALANCE DECEMBER 31	\$2,028,810	\$1,620,960	\$1,412,630

COMPUTER REPLACEMENT FUND
PROJECT DETAIL

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CAPITAL OUTLAY:			
498.990.54300 COMPUTERS & OTHER PERIPHERALS	\$88,521	\$450,000	\$450,000
498.990.54320 OFFICE MACHINERY & EQUIPMENT	\$22,949	\$50,000	50,000
498.990.54370 COMPUTER SOFTWARE	\$14,048	\$50,000	50,000
Total - CAPITAL OUTLAY	125,518	550,000	550,000
Grand Total	\$125,518	\$550,000	\$550,000

FUND SUMMARY FOR FUND 499
PROPERTY DEVELOPMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$401,362	\$415,014	\$267,014
REVENUES:			
Intergovernmental Revenue	\$107,839	\$55,000	\$123,195
Miscellaneous Revenue	6,314	\$0	0
TOTAL REVENUES	<hr/> \$114,153	<hr/> \$55,000	<hr/> \$123,195
TOTAL RESOURCES	\$515,514	\$470,014	\$390,209
EXPENDITURES:			
Contractual Services	\$76,050	\$175,000	\$212,382
Capital Outlay	24,450	28,000	5,000
TOTAL EXPENDITURES	<hr/> \$100,500	<hr/> \$203,000	<hr/> \$217,382
ENDING BALANCE DECEMBER 31	\$415,014	\$267,014	\$172,827

PROPERTY DEVELOPMENT FUND
PROJECT DETAIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
499.990.52480	OTHER PROFESSIONAL SERVICE	\$38,674	\$100,000	\$100,000
499.990.52483	JCIG - PAC WORLDWIDE	6,467	0	0
499.990.52484	JCIG - AKERS	0	0	12,524
499.990.52485	JCIG - BARRETT	30,033	30,033	30,033
499.990.52486	JCIG - METAL COATERS (NCI)	0	29,967	30,625
499.990.52487	JCIG - METAL MATIC	0	0	18,900
499.990.52488	JCIG - AVURE	0	0	13,300
499.990.52520	MAINT OF LAND & BUILDINGS	0	10,000	5,000
499.990.52810	PROPERTY TAXES	876	5,000	2,000
	Total - CONTRACTUAL SERVICES	76,050	175,000	212,382
CAPITAL OUTLAY:				
499.990.54400	BUILDINGS AND OTHER STRUCTURES	24,450	28,000	5,000
	Total - CAPITAL OUTLAY	24,450	28,000	5,000
	Grand Total	\$100,500	\$203,000	\$217,382

FUND SUMMARY FOR FUND 485
ECONOMIC DEVELOPMENT BOND SERVICE FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$465,263	\$65,263
REVENUES:			
Sale of Bonds	\$1,965,010	\$0	\$0
Transfer from General Fund	0	158,118	155,668
TOTAL REVENUES	\$1,965,010	\$158,118	\$155,668
TOTAL RESOURCES	\$1,965,010	\$623,381	\$220,931
EXPENDITURES:			
Contractual Services	\$64,998	\$400,000	\$0
Capital Outlay	1,391,425	0	0
Debt Service	43,324	158,118	184,116
TOTAL EXPENDITURES	\$1,499,747	\$558,118	\$184,116
ENDING BALANCE DECEMBER 31	\$465,263	\$65,263	\$36,815

ECONOMIC DEVELOPMENT BOND SERVICE FUND
PROJECT DETAIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
485.990.52410	LEGAL SERVICE	\$64,998	\$0	\$0
485.990.52480	OTHER PROFESSIONAL SERVICE	0	400,000	0
	Total - CONTRACTUAL SERVICES	64,998	400,000	0
CAPITAL OUTLAY:				
485.990.54401	PURCHASE REAL PROPERTY	1,391,425	0	0
	Total - CAPITAL OUTLAY	1,391,425	0	0
DEBT SERVICE:				
485.990.57220	PAYMENT ON BONDS - PRINCIPAL	0	70,000	120,000
485.990.57320	INTEREST ON NOTES/BONDS	43,324	88,118	64,116
	Total - DEBT SERVICE	43,324	158,118	184,116
	Grand Total	\$1,499,747	\$558,118	\$184,116

Section 7

SPECIAL ASSESSMENT

FUNDS

SPECIAL ASSESSMENTS

EXPENDITURES BY FUND

Fund	Actual 2015	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
Main Street Improvements	\$ -	\$ -	\$ 174,000	\$ 174,000	100.0%
Central Ave. Sidewalk, Curb, & Gutter	527	130,000	201,608	71,608	35.5%
2017 Sidewalk, Curb, & Gutter	-	-	300,000	300,000	100.0%
Total	\$ 527	\$ 130,000	\$ 675,608	\$ 545,608	419.7%

Table 7.1 Special Assessments expenditures

Definition of Special Assessment Funds

To accumulate costs for projects involving various improvements in Middletown. Property owners are assessed for part of the cost of the projects.

Main Street Improvements

This fund will accumulate costs for repairs and/or replacement of sidewalk, curb and gutter and decorative street lights in the historical Main Street district. Property owners were assessed for this project.

2017 Sidewalk, Curb & Gutter

To accumulate costs for repairs and/or replacement of defective sidewalk and curb or other concrete items at various locations throughout the City.

Central Ave. Sidewalk, Curb & Gutter

This fund will accumulate costs for repairs and/or replacement of sidewalk, curb and gutter along Central Avenue. Property owners will be partially assessed.

FUND SUMMARY FOR FUND 876
MAIN STREET IMPROVEMENTS

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$147,341	\$147,341	\$147,341
REVENUES:			
Special Assessments	\$0	\$0	\$26,659
TOTAL REVENUES	\$0	\$0	\$26,659
TOTAL RESOURCES	\$0	\$147,341	\$174,000
EXPENDITURES:			
Debt Service	\$0	\$0	\$174,000
TOTAL EXPENDITURES	\$0	\$0	\$174,000
ENDING BALANCE DECEMBER 31	\$147,341	\$147,341	\$0

MAIN STREET IMPROVEMENTS
PROJECT DETAIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
876.990.57210	DEBT SERVICE: PAYMENT ON NOTES	\$0	\$0	\$174,000
	Total - DEBT SERVICE	0	0	174,000
	Grand Total	\$0	\$0	\$174,000

FUND SUMMARY FOR FUND 880
CENTRAL AVE. SIDEWALK, CURB, & GUTTER PROJECT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	(\$527)	(\$527)
REVENUES:			
Sale of Bonds	\$0	\$0	\$202,135
Transfer Loan from Other Funds	0	130,000	0
TOTAL REVENUES	\$0	\$130,000	\$202,135
TOTAL RESOURCES	\$0	\$129,473	\$201,608
EXPENDITURES:			
Capital Outlay	\$527	\$130,000	\$0
Debt Service	0	0	201,608
TOTAL EXPENDITURES	\$527	\$130,000	\$201,608
ENDING BALANCE DECEMBER 31	(\$527)	(\$527)	\$0

CENTRAL AVE. SIDEWALK, CURB, & GUTTER PROJECT FUND
PROJECT DETAIL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CAPITAL OUTLAY:				
880.990.54520	SIDEWALK, CURB, & GUTTER	\$527	\$130,000	\$0
	Total - CAPITAL OUTLAY	527	130,000	0
DEBT SERVICE:				
880.990.57210	PAYMENT ON NOTES	0	0	201,608
	Total - DEBT SERVICE	0	0	201,608
	Grand Total	\$527	\$130,000	\$201,608

FUND SUMMARY FOR FUND 885
2017 SIDEWALK, CURB & GUTTER

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Special Assessments	\$0	\$0	\$300,000
TOTAL REVENUES	\$0	\$0	\$300,000
TOTAL RESOURCES	\$0	\$0	\$300,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$300,000
TOTAL EXPENDITURES	\$0	\$0	\$300,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**2017 SIDEWALK, CURB, AND GUTTER PROGRAM
PROJECT DETAIL**

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CAPITAL OUTLAY:				
885.990.54520	SIDEWALK, CURB, & GUTTER	\$0	\$0	\$300,000
	Total - CAPITAL OUTLAY	0	0	300,000
	Grand Total	\$0	\$0	\$300,000

Section 8

ENTERPRISE FUNDS

ENTERPRISE FUNDS

EXPENDITURES BY FUND

Fund	Actual 2015	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
Water	\$7,671,112	\$8,800,753	\$9,113,074	\$312,321	3.5%
Storm Water	2,058,564	2,365,248	2,211,771	(153,477)	-6.5%
Sewer	8,409,353	9,410,045	8,599,570	(810,475)	-8.6%
Airport	500,985	384,100	416,663	32,563	8.5%
Transit	1,400,947	4,216,345	1,949,884	(2,266,461)	-53.8%
Wellfield Protection	804,953	467,711	500,236	32,525	7.0%
Solid Waste Disposal	2,891,553	3,201,119	3,315,948	114,829	3.6%
Total	\$23,737,467	\$28,845,321	\$26,107,146	(\$2,738,175)	-9.5%

Table 8.1 Enterprise Fund Expenditures

Definition of Enterprise Funds

To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recorded primarily through user charges; or (b) where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purpose.

Enterprise Fund Summary

The summary in the above table lists the actual expenditures for 2015 as well as dollar and percentage comparisons between 2016 and 2017 budgeted expenditures. For the line item detail of each fund, please refer to the specific fund in the following pages of this section of the budget document.

Water Fund

This fund accounts for all revenues and expenditures of the City's water system. All operating expenditures, capital improvements, and debt service payments connected with the City water system are paid by this fund.

Water Fund Revenues

As shown on the pie chart (Figure 8.1) the City's metered water charges provide 99.5% of the revenue for this fund. The remaining is comprised of interest revenue and other

miscellaneous revenue. A separate Water Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the water system.

Water Treatment Plant Facilities



Water Fund Expenditures

The expenditures in the Water Fund support Water Administration, where the customer

ENTERPRISE FUNDS

accounts are maintained; the Water Treatment Division which operates and maintains the treatment plant facilities; and the Water Maintenance Division which maintains the water lines and installation and maintenance of water meters. In addition, capital improvements and debt service for the water system are paid from this fund.

Storm Water Fund

This fund was established in 2006 and accounts for the City's storm sewer system. All operating expenditures and capital improvements costs connected with the storm sewer system are paid by this fund.

Storm Water Fund Revenues

Revenues consist of fees that are based on the impervious surface of a property. Residential properties pay a flat rate based on the average impervious surface of 2,814 square feet of a typical residential lot. Non-residential properties pay an amount equal to the number of equivalent residential units of impervious surface area. Storm water charges are 100% of the revenues. A separate Storm Sewer Capital Reserve Fund has been set up in the Capital Projects Funds to account for the capital improvements of the storm sewer system. The Storm Sewer Fund will transfer approximately 49.7% of the customer payments into the Storm Sewer Capital Reserve Fund for these improvements. The remaining 50.3% of revenues will fund all other operating expenditures.

Storm Sewer Fund Expenditures

Expenditures in this fund support the Storm Water Maintenance Division which maintains storm water collection mains and catch basins; administrative support; and capital improvement projects (see Section 6 - Storm Water Capital Reserve Fund).

Sewer Fund

This fund accounts for the City's wastewater treatment system. All operating expenditures, capital improvements, and debt service costs connected with the wastewater treatment system are paid by this fund.

Sewer Fund Revenues

The Sewer Fund's metered sewer charges account for 99.9% of the revenue for this fund. A separate Sewer Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the sewer system. Capital improvements are as outlined in the City's five-year Sewer Capital Improvement Plan. The Sewer Fund is transferring approximately 15% of the customer payments into the Sewer Capital Reserve Fund for these improvements.



Wastewater Treatment Plant Facilities

Sewer Fund Expenditures

The expenditures in the Sewer Fund consist of Sewer Administration where the customer accounts are maintained in conjunction with the Water Administration Division; the Public Works and Utilities Administration Division manages the City's water, sewer, and refuse utilities; the Wastewater Treatment Division which operates and maintains the Wastewater Treatment Plant; and the Sewer Maintenance Division which maintains the sanitary sewer system. Capital improvements to the sewer system and debt payments are also made from this fund.

Airport Fund

This fund accounts for the operation of the Middletown Regional Airport/Hook Field. The major source of revenue is hangar lease payments. A twenty-year bond was issued in 2008 to purchase the buildings at the airport from a privately owned company. The major airport operating costs include contractual service charges for an airport manager, liability insurance, utilities, and debt payments.

ENTERPRISE FUNDS

Transit System Fund

This fund accounts for the operation of the City's public bus line system. Major revenues include federal and state transit operating and capital improvement subsidies.

Well Field Protection Fund

This fund accounts for the revenues of the well field protection fee. The expenditures in this fund include management of the well field, water well network (sampling and reporting to

Ohio Environmental Protection Agency), and reserve funds for emergency response and risk management to assist businesses in the well field protection zone with the best management practices.

Solid Waste Disposal Fund

This fund accounts for the City's solid waste disposal programs. The program includes refuse pickup and recycling by a private contractor for all households who live in the City limits.

WATER FUND

Revenues	2015 Actual	2016 Budget	2017 Budget
Water Charges	\$ 7,558,928	\$ 8,073,096	\$ 8,678,578
Interest Income	16,250	9,422	38,110
Miscellaneous Revenue	2,451	1,225	1,225
Total	\$ 7,577,629	\$ 8,083,743	\$ 8,717,913

Table 8.2 Water Fund Revenues for 2015-2017

Division Expenditures	2015 Actual	2016 Budget	2017 Budget
Water Administration	\$ 382,231	\$ 425,079	\$ 439,677
Water Treatment	2,175,579	2,446,801	2,423,967
Water Maintenance	1,464,184	1,646,578	1,692,085
Debt Service	971,882	973,581	574,887
Administrative Services	1,017,527	1,061,999	1,143,848
Capital Improvements	1,625,000	2,210,964	2,801,787
Transfers	34,710	35,751	36,823
Total	\$ 7,671,112	\$ 8,800,753	\$ 9,113,074

Table 8.3 Water Fund division expenditures for 2015-2017

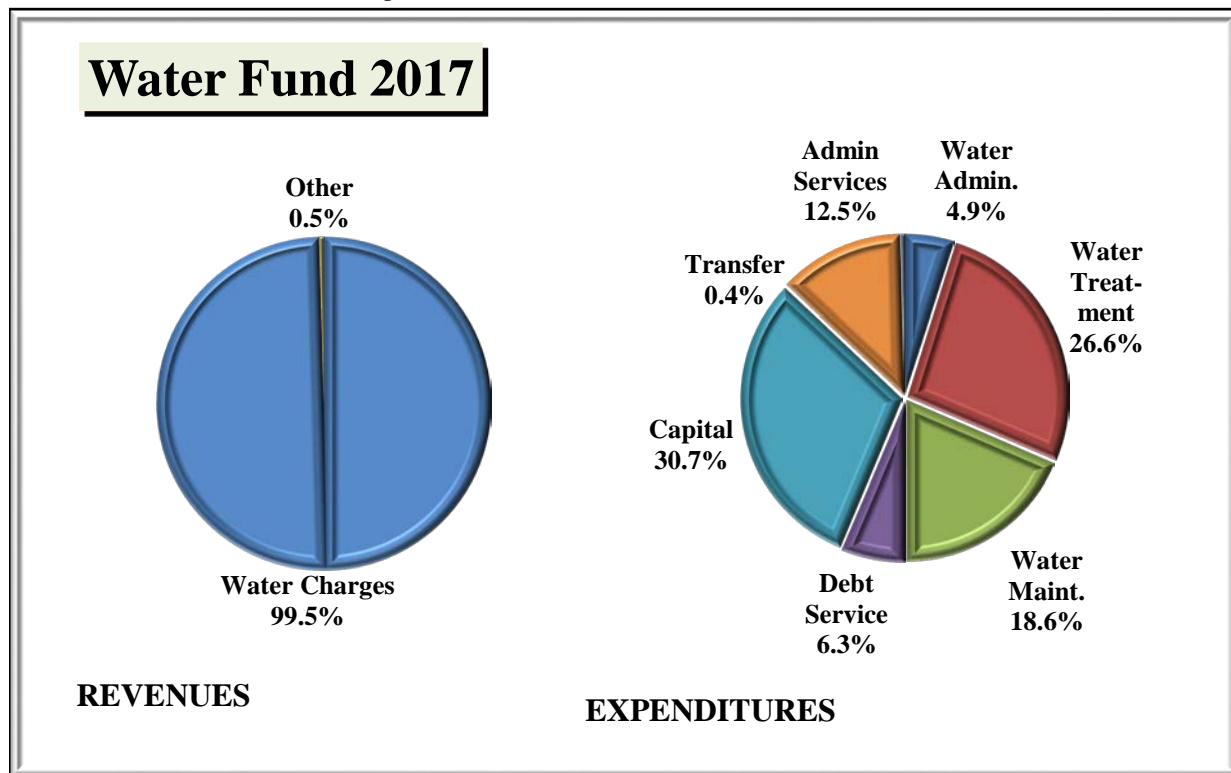


Figure 8.1 Water Fund revenues and division expenditures for year 2017

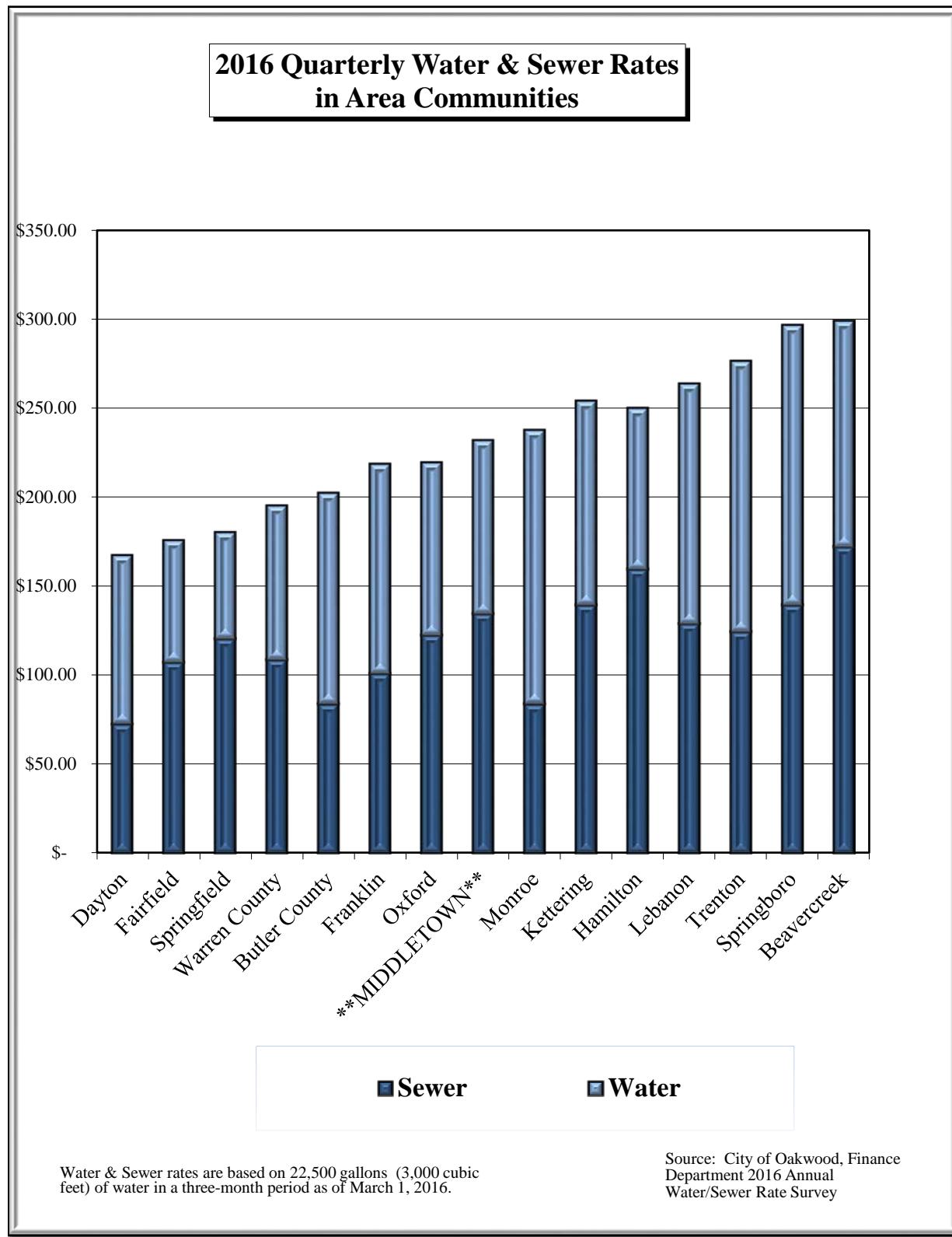


Figure 8.2 Comparison of Water & Sewer rates in area communities

PUBLIC WORKS - WATER TREATMENT DIVISION**Summary**

The Water Treatment Division provides a safe, reliable supply of high quality drinking water to meet the needs of the City of Middletown and surrounding areas. The Water Treatment Plant operates 24 hours a day, seven days a week to produce an average of 8.9 million gallons per day of potable water.

**Goals and Objectives**

Goal 1: Maintain approved OEPA wellfield pumping capacity by drilling new production wells 20.

Goal 2: Complete planning phase and begin project to prepare Blueball water system pressure zone for current and future service.

Goal 3: Continue to upgrade and integrate Treatment Plant Operations and Laboratory SCADA.

Goal 4: Provide tours of the water treatment plant, tap water dispensers, and educational demonstrations to promote Middletown water as a valuable resource.

Goal 5: Provide plant specific training to promote teamwork, excellent customer service, a safe work environment and an optimal drinking water treatment process.

**Service Measures**

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Restricted water use in days	0 days	0 days	0 days
Average Flow (million gallons of water per day)	8.57 MGD	8.9 MGD	9.10 MGD
Cost per million gallons of water treated	\$697	\$700	\$7106

PUBLIC WORKS - WATER MAINTENANCE DIVISION**Summary**

The purpose of the Water Maintenance Division is to maintain and transport clean, safe potable water at an adequate pressure and volume in a cost effective manner by performing regularly scheduled maintenance functions, maintaining and repairing water mains, fire hydrants, and water services.

Some of the work performed is:

- Maintain approximately 343 miles of water mains
- Maintain, repair, and/or replace approximately 2,303 fire hydrants and 6,083 valves
- Maintain, repair, and/or replace approximately 24,230 water service lines
- Install new water services
- Perform approximately 15,600 service orders per year such as water service turn on/off, check for leaks, water meter rereads, and installation and maintenance of water meters (performed by Water Meter Service Workers).

**Goals and Objectives**

Goal 1: Finish Leak detection of entire city.

Goal 2: Upsize water main on Yankee from Oxford St. to Lafayette.

Goal 3: Continue to promote Ohio EPA certification of all operators and improve the skills of the maintenance staff through additional training.

Goal 4: Continue Valve exercise and hydrant flushing program.

**Service Measures**

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Water main breaks	83 breaks	43 breaks	100 breaks
Operation cost per mile of main	\$799.58	\$404.59	\$825.00
Number of fire hydrants repaired	60 hydrants	21 hydrants	55 hydrants
Number of water services repaired	119 services	88 services	125 services
Number of water meter service calls	15,675 calls	3,630 calls	10,000 calls

FUND SUMMARY FOR FUND 510
WATER FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,264,304	\$2,170,820	\$1,453,810
REVENUES:			
Charges for Services	\$7,558,928	\$8,073,096	\$8,678,578
Interest Income	16,250	9,422	38,110
Miscellaneous Revenue	2,451	1,225	1,225
TOTAL REVENUES	\$7,577,629	\$8,083,743	\$8,717,913
TOTAL RESOURCES	\$9,841,932	\$10,254,563	\$10,171,723
EXPENDITURES:			
Personal Services	\$2,195,481	\$2,430,482	\$2,446,756
Contractual Services	1,880,173	2,136,866	2,205,112
Commodities	781,379	846,733	878,171
Capital Outlay	182,488	166,376	169,538
Debt Service	971,882	973,581	574,887
Transfers	1,659,710	2,246,715	2,838,610
TOTAL EXPENDITURES	\$7,671,112	\$8,800,753	\$9,113,074
ENDING BALANCE DECEMBER 31	\$2,170,820	\$1,453,810	\$1,058,649

CITY OF MIDDLETOWN, OHIO

2017 BUDGET

**WATER FUND
WATER ADMINISTRATION**

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
EXECUTIVE ACCOUNT CLERK (186)		1	1	1
SENIOR ACCOUNT CLERK (188)		3	3	3
PERSONAL SERVICES:				
510.560.51110 SALARIES & WAGES		\$169,170	\$170,351	\$184,964
510.560.51120 OVERTIME WAGES		406	5,338	5,338
510.560.51211 PERS		22,990	24,597	26,642
510.560.51220 WORKERS COMPENSATION		3,161	12,298	7,612
510.560.51230 GROUP HEALTH INSURANCE		43,078	46,527	49,317
510.560.51250 CLOTHING ALLOWANCE		221	0	0
510.560.51270 MEDICARE-CITY SHARE		2,337	2,547	2,759
510.560.51275 LIFE INSURANCE		226	242	253
510.560.51290 EMPLOYEE AWARDS		0	2,000	0
Total - PERSONAL SERVICES		241,589	263,900	276,886
CONTRACTUAL SERVICES:				
510.560.52230 POSTAGE & POSTAL CHARGES		44,434	52,500	42,000
510.560.52330 RADIO MAINTENANCE		222	222	224
510.560.52480 OTHER PROFESSIONAL SERVICES		52,148	60,000	73,000
510.560.52490 OUTSIDE PRINTING		7,667	15,000	8,500
510.560.52510 MAINTENANCE OF EQUIPMENT		184	516	500
510.560.52660 PROPERTY INSURANCE		25,520	26,000	26,000
510.560.52920 MEMBERSHIPS, BOOKS, PERIODICALS		0	70	495
510.560.52980 MISC CONTRACTUAL SERVICES		3,192	5,000	3,500
Total - CONTRACTUAL SERVICES		133,368	159,308	154,219
COMMODITIES:				
510.560.53100 OFFICE SUPPLIES		6,260	1,000	7,000
510.560.53250 CLEANING SUPPLIES		5	20	20
510.560.53510 SUPPLIES TO MAINTAIN EQUIP		720	800	1,000
Total - COMMODITIES		6,985	1,820	8,020
CAPITAL OUTLAY:				
510.560.54311 RADIO DEPRECIATION		51	51	52
510.560.54320 OFFICE MACHINERY & EQUIPMENT		238	0	500
Total - CAPITAL OUTLAY		289	51	552
Grand Total		\$382,231	\$425,079	\$439,677

CITY OF MIDDLETOWN, OHIO

2017 BUDGET

**WATER FUND
WATER TREATMENT**

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
TREATMENT PLANT MECHANIC (184)		2	2	2
PROCESS CONTROL SUPERVISOR (182)		1	1	1
TREATMENT PLANT LAB ANALYST (184)		1	1	1
WATER TREATMENT MANAGER (176)		1	1	1
SECRETARY III (187)		1	1	1
TREATMENT PLANT OPERATOR II (185)		2	2	2
TREATMENT PLANT OPERATOR I (186)		4	4	4
PT ASSISTANT LAB ANALYST (186)		1248 HRS	1248 HRS	1248 HRS
PERSONAL SERVICES:				
510.561.51110 SALARIES & WAGES		\$627,483	\$666,354	\$685,540
510.561.51120 OVERTIME WAGES		19,748	22,760	22,760
510.561.51211 PERS		88,618	96,476	99,162
510.561.51220 WORKERS COMPENSATION		12,197	48,238	28,332
510.561.51230 GROUP HEALTH INSURANCE		149,239	166,689	172,353
510.561.51250 CLOTHING ALLOWANCE		4,250	5,500	5,500
510.561.51270 MEDICARE-CITY SHARE		9,235	9,992	10,270
510.561.51275 LIFE INSURANCE		773	848	869
510.561.51290 EMPLOYEE AWARDS		0	6,250	0
Total - PERSONAL SERVICES		911,543	1,023,107	1,024,786
CONTRACTUAL SERVICES:				
510.561.52110 TRAVEL & TRAINING		10,641	9,000	17,597
510.561.52210 UTILITIES-GAS & ELECTRIC		423,893	448,000	448,000
510.561.52120 MILEAGE REIMBURSEMENT		306	200	200
510.561.52222 TELEPHONE LINE CHARGES		2,494	1,800	2,600
510.561.52310 MUNICIPAL GARAGE CHARGES		3,886	10,487	11,435
510.561.52330 RADIO MAINTENANCE		879	870	880
510.561.52480 OTHER PROFESSIONAL SERVICES		67,170	136,793	108,830
510.561.52510 MAINTENANCE OF EQUIPMENT		59,021	56,000	56,000
510.561.52520 MAINTENANCE OF FACILITIES		9,203	22,000	22,000
510.561.52820 LICENSES & PERMITS		23,633	25,000	25,000
510.561.52920 MEMBERSHIPS BOOKS PERIODICALS		3,676	4,500	4,000
Total - CONTRACTUAL SERVICES		604,801	714,650	696,542
COMMODITIES:				
510.561.53100 OFFICE SUPPLIES		1,733	1,500	1,500
510.561.53220 DRUGS/MEDICAL SUPPLIES		652	800	800
510.561.53230 PURCHASE OF UNIFORMS		930	2,200	0
510.561.53250 CLEANING SUPPLIES		1,014	2,000	2,000
510.561.53510 SUPPLIES TO MAINTAIN EQUIPMENT		21,124	28,077	20,000
510.561.53520 SUPPLIES TO MAINTAIN BLDGS		19,220	18,000	18,000
510.561.53610 SMALL TOOLS & EQUIPMENT		3,009	2,500	2,500
510.561.53620 MAJOR TOOLS & EQUIPMENT		3,659	3,950	3,950
510.561.53710 CHEMICALS & LAB SUPPLIES		570,721	620,771	631,941
Total - COMMODITIES		622,063	679,798	680,691
CAPITAL OUTLAY				
510.561.54300 COMPUTERS/OTHER PERIPHERALS		1,086	1,500	2,000
510.561.54310 AUTOS & TRUCKS DEPRECIATION		27,236	16,200	8,500
510.561.54311 RADIO DEPRECIATION		146	146	148
510.561.54320 OFFICE MACHINERY & EQUIPMENT		1,530	2,000	2,000
510.561.54360 OTHER EQUIPMENT		3,595	7,100	7,000
510.561.54370 COMPUTER SOFTWARE		3,580	2,300	2,300
Total - CAPITAL OUTLAY		37,173	29,246	21,948
Grand Total		\$2,175,579	\$2,446,801	\$2,423,967

CITY OF MIDDLETOWN, OHIO

2017 BUDGET

**WATER FUND
WATER MAINTENANCE**

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
PUBLIC WORKS SUPERINTENDENT (177)		1	1	1
SECRETARY III (187)		1	1	1
PUBLIC WORKS LEADER (182)		2	2	2
EQUIPMENT OPERATOR (PW4)		7	7	7
MAINTENANCE WORKER (PW3)		4	4	4
SEASONAL MOWING INSPECTOR		36 hrs	36 hrs	36 hrs
PERSONAL SERVICES:				
510.562.51110 SALARIES & WAGES		\$677,951	\$687,170	\$714,363
510.562.51120 OVERTIME WAGES		49,946	84,218	84,218
510.562.51211 PERS		98,039	107,994	111,801
510.562.51220 WORKERS COMPENSATION		14,069	53,997	31,943
510.562.51230 GROUP HEALTH INSURANCE		173,627	174,447	174,186
510.562.51250 CLOTHING ALLOWANCE		8,793	7,600	7,600
510.562.51270 MEDICARE-CITY SHARE		10,371	11,185	11,579
510.562.51275 LIFE INSURANCE		884	949	979
510.562.51280 AFSCME CARE PLAN		8,670	8,415	8,415
510.562.51290 EMPLOYEE AWARDS		0	7,500	0
Total - PERSONAL SERVICES		1,042,349	1,143,475	1,145,084
CONTRACTUAL SERVICES:				
510.562.52110 TRAVEL & TRAINING		344	500	1,000
510.562.52111 MANDATORY TRAVEL & TRAINING		1,435	2,000	2,000
510.562.52210 UTILITIES-GAS & ELECTRIC		7,819	10,000	8,500
510.562.52222 TELEPHONE LINE CHARGES		5,879	6,000	4,500
510.562.52310 MUNICIPAL GARAGE CHARGES		82,822	134,451	146,703
510.562.52330 RADIO MAINTENANCE		4,208	4,208	4,250
510.562.52340 EQUIPMENT & VEHICLE RENTAL		0	1,000	1,000
510.562.52480 OTHER PROFESSIONAL SERVICES		11,816	25,000	25,000
510.562.52490 OUTSIDE PRINTING		0	250	250
510.562.52510 MAINTENANCE OF EQUIPMENT		686	2,500	2,500
510.562.52520 MAINTENANCE OF FACILITIES		5,676	6,500	6,500
510.562.52810 PROPERTY TAXES		811	3,500	3,500
510.562.52820 LICENSES & PERMITS		254	500	500
510.562.52920 MEMBERSHIPS BOOKS PERIODICALS		372	1,000	800
510.562.52970 UNIFORM RENTAL SERVICE		2,356	3,500	3,500
Total - CONTRACTUAL SERVICES		124,477	200,909	210,503
COMMODITIES:				
510.562.53100 OFFICE SUPPLIES		1,866	2,000	2,000
510.562.53220 DRUGS/MEDICAL SUPPLIES		213	150	200
510.562.53230 PURCHASE OF UNIFORMS		3,079	3,500	3,500
510.562.53250 CLEANING SUPPLIES		1,000	1,000	1,500
510.562.53295 TRAFFIC CONTROL SUPPLIES		2,991	3,000	3,000
510.562.53510 SUPPLIES TO MAINTAIN EQUIPMENT		5,808	5,000	7,582
510.562.53520 SUPPLIES TO MAINTAIN BLDGS		128,968	137,465	158,178
510.562.53610 SMALL TOOLS & EQUIPMENT		2,167	3,000	3,500
510.562.53620 MAJOR TOOLS & EQUIPMENT		6,239	10,000	10,000
Total - COMMODITIES		152,331	165,115	189,460
CAPITAL OUTLAY				
510.562.54310 AUTOS & TRUCKS DEPRECIATION		109,912	109,907	119,844
510.562.54311 RADIO DEPRECIATION		2,172	2,172	2,194
510.562.54530 WATER PLANT & DISTRIBUTION		32,943	25,000	25,000
Total - CAPITAL OUTLAY		145,027	137,079	147,038
Grand Total		\$1,464,184	\$1,646,578	\$1,692,085

WATER FUND**DEBT SERVICE, ADMINISTRATIVE SERVICES & TRANSFERS**

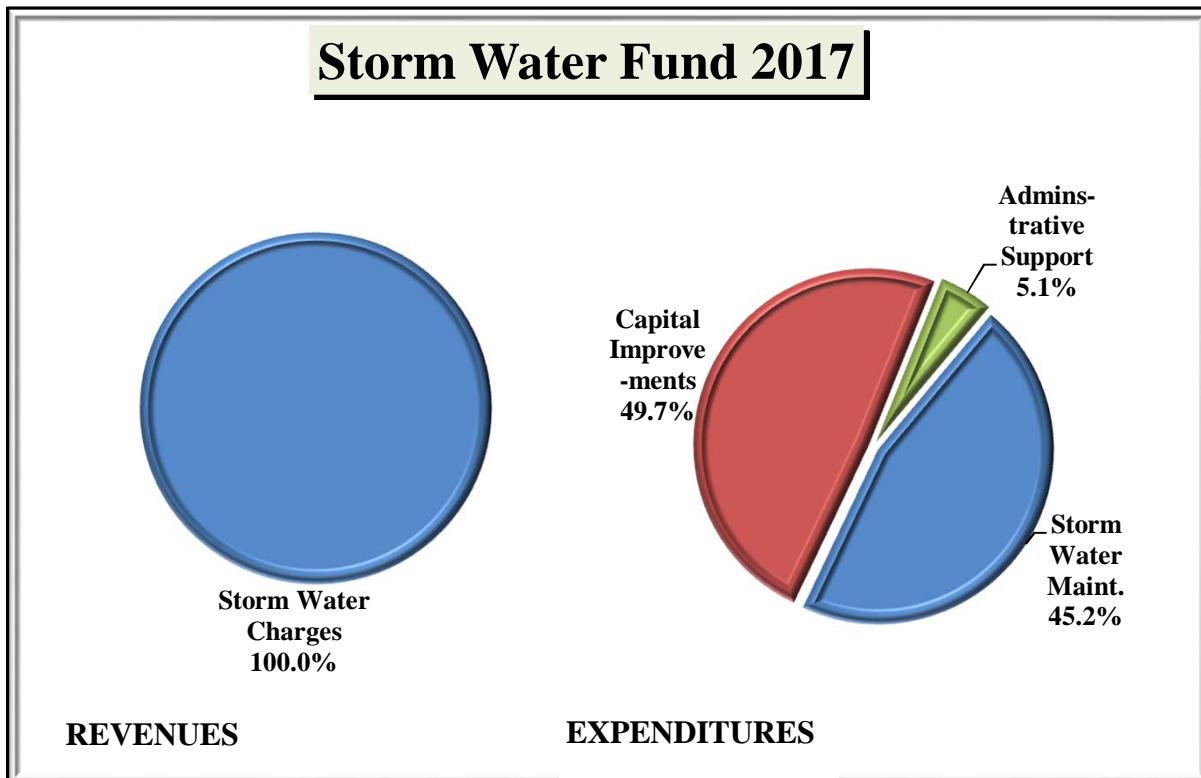
		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
DEBT SERVICE				
DEBT SERVICE:				
510.901.57110	BOND PRINCIPAL	\$352,021	\$363,016	\$373,848
510.901.57220	PRINCIPAL PAYMENT FOR METER LEASE	449,559	467,815	79,654
510.901.57310	INTEREST ON BONDS	139,737	130,441	121,018
510.901.57330	INTEREST PAYMENTS ON METER LEASE	30,565	12,309	367
	Total - DEBT SERVICE	<u>971,882</u>	<u>973,581</u>	<u>574,887</u>
	Grand Total	\$971,882	\$973,581	\$574,887
ADMINISTRATIVE SERVICES				
CONTRACTUAL SERVICES:				
510.902.52345	ADMINISTRATIVE FEES	\$1,008,067	\$1,038,309	\$1,119,921
510.902.52346	HEALTH ADMIN FEES	9,460	23,690	23,927
	Total - CONTRACTUAL SERVICES	<u>1,017,527</u>	<u>1,061,999</u>	<u>1,143,848</u>
	Grand Total	\$1,017,527	\$1,061,999	\$1,143,848
TRANSFERS				
TRANSFERS:				
510.915.58190	TRANS TO COMPUTER REPLACEMENT	\$34,710	\$35,751	\$36,823
510.915.58210	TRANS TO WATER CAPITAL RESERVE	1,625,000	2,210,964	2,801,787
	Total - TRANSFERS	<u>1,659,710</u>	<u>2,246,715</u>	<u>2,838,610</u>
	Grand Total	\$1,659,710	\$2,246,715	\$2,838,610

STORM WATER FUND

Revenues	2015	2016	2017
	Actual	Budget	Budget
Storm Water Charges	\$ 1,828,099	\$ 1,953,648	\$ 2,075,751
Interest Income	5,227	1,259	263
Miscellaneous Revenue	938	0	0
Total	\$ 1,834,265	\$ 1,954,907	\$ 2,076,014

Table 8.4 Storm Water Fund Revenues for 2015-2017

Division Expenditures	2015	2016	2017
	Actual	Budget	Budget
Storm Water Maintenance	\$ 815,374	\$ 970,976	\$ 1,016,405
Capital Improvements	1,134,936	1,284,936	1,084,936
Administrative Support	108,254	109,336	110,430
Total	\$ 2,058,564	\$ 2,365,248	\$ 2,211,771

Table 8.5 Storm Water Fund division expenditures for 2015-2017**Figure 8.3** Storm Water Fund revenues and division expenditures for year 2017

PUBLIC WORKS - STORM WATER MAINTENANCE DIVISION

Summary

The purpose of the Storm Water Maintenance Division is to provide cost effective transport of storm water by performing regularly scheduled maintenance tasks. These tasks include maintenance repairs to storm water collection mains, catch basins, detention basins, ditches and street berms as well as performing larger complex repairs and new construction.

Some of the work of this division includes maintaining the following:

- 40 miles of ditches
- 95 miles of storm sewer lines with 2,112 manholes
- 3 storm water lift stations
- 144 miles of primary & secondary streams & channels
- 5672 storm water inlets
- Repair and install storm water manholes
- Several miles of street berm
- Concrete work throughout the City for all departments



Goals and Objectives

Goal 1: Physical and video inspections of storm water piping system, repair or replace defective pipe

Goal 2: Paint and stencil catch basin lids, replaced aged structures as needed

Goal 3: Monitor illicit discharges, inspections of detention / retention basins with routine weed removal from basins, outfall inspections

Goal 4: Remove debris from city culverts and ditch lines

Goal 5: Address “high water” complaints during rain events / remove debris from flooded areas

Goal 6: Perform concrete repairs / replacements where needed

Goal 7: Reduce storm water conveyed contaminants, solids and debris to Waste Water Treatment Plant

Goal 8: Stenciling of Storm Water inlet lids for pollution prevention

Goal 9: Repair and replacement of aging Storm Water and combined system infrastructure.



Service Measures

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Total feet storm main cleaned	9,200 ft.	6,800 ft.	8,000 ft.
Number of detention basins	9 basins	9 basins	9 basins
Number of inlets replaced or repaired	98 inlets	97 inlets	110 inlets
Number of flood events	11 events	7 events	8 events

FUND SUMMARY FOR FUND 515
STORM WATER FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$861,983	\$637,683	\$227,342
Charges for Services	\$1,828,099	\$1,953,648	\$2,075,751
Interest Income	5,227	1,259	263
Miscellaneous Revenue	938	0	0
TOTAL REVENUES	\$1,834,265	\$1,954,907	\$2,076,014
TOTAL RESOURCES	\$2,696,247	\$2,592,590	\$2,303,356
EXPENDITURES:			
Personal Services	\$495,995	\$652,577	\$683,123
Contractual Services	205,494	254,191	259,978
Commodities	46,423	50,000	52,900
Capital Outlay	175,716	123,544	130,834
Transfers	1,134,936	1,284,936	1,084,936
TOTAL EXPENDITURES	\$2,058,564	\$2,365,248	\$2,211,771
ENDING BALANCE DECEMBER 31	\$637,683	\$227,342	\$91,585

CITY OF MIDDLETOWN, OHIO

2017 BUDGET

STORM WATER FUND
STORM WATER MAINTENANCE

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
PUBLIC WORKS SUPERINTENDENT (177)		1	1	1
PUBLIC WORKS LEADER (182)		1	1	1
EQUIPMENT OPERATOR (PW4)		3	3	3
MAINTENANCE WORKER (PW3)		3	3	3
GROUNDS MAINTENANCE SUPERVISOR (182)		0	0	0.5
SENIOR ENGINEER (176)	1040 HRS	1040 HRS	1040 HRS	
SEASONAL LABORER			540 HRS	
TRANSFORM MIDDLETOWN SUPERVISOR			540 HRS	
SEASONAL MOWING INSPECTOR	54 HRS	54 HRS	54 HRS	
PERSONAL SERVICES:				
515.461.51110 SALARIES & WAGES	\$315,844	\$404,404	\$439,219	
515.461.51120 OVERTIME WAGES	17,274	22,000	22,000	
515.461.51211 PERS	45,007	58,045	64,571	
515.461.51220 WORKERS' COMPENSATION	6,816	29,022	18,449	
515.461.51230 GROUP HEALTH INSURANCE	98,097	119,919	122,950	
515.461.51250 CLOTHING ALLOWANCE	3,476	3,800	4,050	
515.461.51270 MEDICARE-CITY SHARE	4,755	6,012	6,688	
515.461.51275 LIFE INSURANCE	453	535	606	
515.461.51280 AFSCME CARE PLAN	4,271	4,590	4,590	
515.461.51290 EMPLOYEE AWARDS	0	4,250	0	
Total - PERSONAL SERVICES	495,995	652,577	683,123	
CONTRACTUAL SERVICES:				
515.461.52110 TRAVEL & TRAINING	611	1,250	1,000	
515.461.52111 MANDATORY TRAINING	354	1,500	1,500	
515.461.52210 UTILITIES-GAS & ELECTRIC	12,382	14,500	14,500	
515.461.52222 TELEPHONE LINE CHARGES	1,804	1,900	1,900	
515.461.52310 MUNICIPAL GARAGE CHARGES	68,766	84,664	92,100	
515.461.52330 RADIO MAINTENANCE	641	641	648	
515.461.52480 OTHER PROFESSIONAL SERVICES	292	8,500	6,000	
515.461.52481 CONTRACTUAL MOWING	9,440	22,000	22,000	
515.461.52510 MAINTENANCE OF EQUIP	182	1,200	1,200	
515.461.52520 MAINTENANCE OF FACILITIES	1,224	6,000	6,000	
515.461.52820 LICENSES & PERMITS	149	100	100	
515.461.52920 MEMBERSHIPS,BOOKS,PERIODICALS	194	100	100	
515.461.52970 UNIFORM RENTAL SERVICE	1,202	2,500	2,500	
Total - CONTRACTUAL SERVICES	97,240	144,855	149,548	
COMMODITIES:				
515.461.53100 OFFICE SUPPLIES	344	400	400	
515.461.53220 DRUGS/MEDICAL SUPPLIES	100	100	100	
515.461.53230 PURCHASE OF UNIFORMS	501	900	800	
515.461.53250 CLEANING SUPPLIES	311	200	200	
515.461.53295 TRAFFIC CONTROL SUPPLIES	0	400	400	
515.461.53510 SUPPLIES TO MAINTAIN EQUIPMENT	1,400	3,000	3,000	
515.461.53520 SUPPLIES TO MAINTAIN BUILDINGS	27,214	26,500	29,500	
515.461.53610 SMALL TOOLS & EQUIPMENT	3,865	3,500	3,500	
515.461.53620 MAJOR TOOLS & EQUIPMENT	12,687	15,000	15,000	
Total - COMMODITIES	46,423	50,000	52,900	
CAPITAL OUTLAY:				
515.461.54300 COMPUTER & OTHER PERIPHERALS	0	200	200	
515.461.54310 AUTOS AND TRUCK DEPR	175,274	122,902	130,188	
515.461.54311 RADIO DEPRECIATION	442	442	446	
Total - CAPITAL OUTLAY	175,716	123,544	130,834	
Grand Total	\$815,374	\$970,976	\$1,016,405	

STORM WATER FUND
ADMINISTRATIVE SERVICES & TRANSFERS

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
ADMINISTRATIVE SERVICES			
CONTRACTUAL SERVICES:			
515.902.52345 ADMINISTRATIVE FEES	\$108,254	\$109,336	\$110,430
Total - CONTRACTUAL SERVICES	108,254	109,336	110,430
Grand Total	\$108,254	\$109,336	\$110,430
TRANSFERS			
TRANSFERS:			
515.915.58307 TRANS TO STORM WATER CAPITAL RESER	\$1,134,936	\$1,284,936	\$1,084,936
Total - TRANSFERS	1,134,936	1,284,936	1,084,936
Grand Total	\$1,134,936	\$1,284,936	\$1,084,936

SEWER FUND

Revenues	2015 Actual	2016 Budget	2017 Budget
Sewer Charges	\$ 8,710,341	\$ 8,447,936	\$ 9,715,126
Interest Income	25,746	5,412	5,755
Miscellaneous Revenue	13,618	0	0
Total	\$ 8,749,705	\$ 8,453,348	\$ 9,720,881

Table 8.6 Sewer Fund Revenues for 2015-2017

Division Expenditures	2015 Actual	2016 Budget	2017 Budget
Public Works & Utilities Admin	\$ 357,254	\$ 509,725	\$ 524,972
Sewer Administration	398,098	451,593	453,004
Wastewater Treatment	2,742,040	3,240,710	3,190,973
Sewer Maintenance	1,141,259	1,194,014	1,226,338
Capital Improvements	1,567,190	1,767,190	1,267,190
Debt Service	1,151,274	1,149,063	756,421
Administrative Services	1,017,527	1,061,999	1,143,848
Transfers	34,710	35,751	36,824
Total	\$ 8,409,353	\$ 9,410,045	\$ 8,599,570

Table 8.7 Sewer Fund division expenditures for 2015-2017

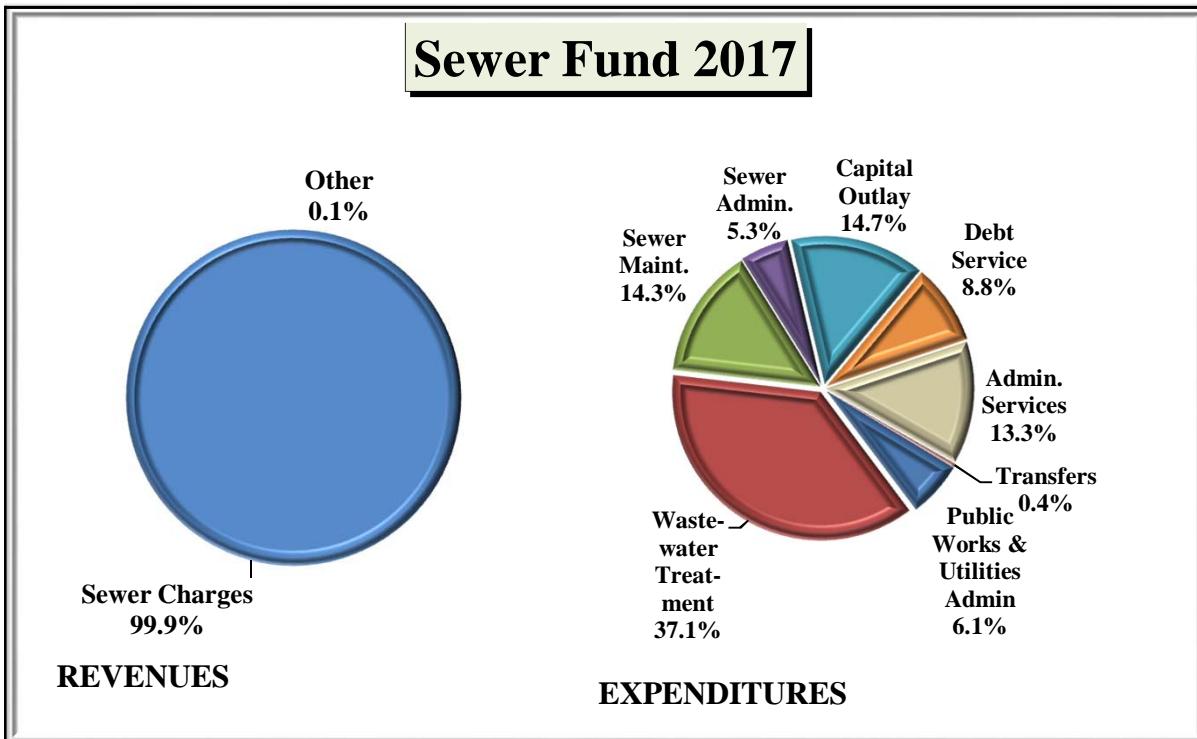


Figure 8.4 Sewer Fund revenues and division expenditures for year 2017

PUBLIC WORKS & UTILITIES - ADMINISTRATION**Summary**

Public Works & Utilities Administration oversees twelve operations/divisions; administers the Water, Sewer, Storm Water, Solid Waste Enterprise Funds and the Capital Improvement Funds. The Public Works & Utilities Director reports directly to the City Manager's Office.

The Divisions of Public Works and Utilities include:

Electronics	Solid Waste
Engineering	Street Maintenance
Grounds Maintenance	Storm Water Maintenance
Municipal Garage	Wastewater Treatment
Parks Maintenance	Water Maintenance
Sewer Maintenance	Water Treatment

**Goals and Objectives**

Goal 1: Continue discussions with US EPA regarding implementation of a viable Long Term Control Plan.

Goal 2: Evaluate and update Public Works job card system software.

Goal 3: Implement LED Street Lighting Upgrade Project.

PUBLIC WORKS - WASTEWATER TREATMENT DIVISION**Summary**

The Middletown Wastewater Treatment Division protects the health of the community and environment by reclaiming the community's wastewater. The plant treats an average of sixteen (17) million gallons per day of wastewater from residential, commercial, and industrial sources. From this wastewater, two recycled products are produced – clean water discharged into the Great Miami River, and an *exceptional quality Class A bio-solids* product, which is applied to farmland for its nutrient and soil conditioning value. The plant operates 24 hours per day with a professional staff of seventeen men and women.

Goals and Objectives

- Goal 1: Continue upgrading or replacement of deteriorating plant equipment to ensure reliable performance of the plant.
- Goal 2: Continue to promote Ohio EPA certification of all wastewater treatment plant operators and improve the skills of the maintenance staff through training at Butler Tech.
- Goal 3: Add more lighting and other security measures to the plant interior to ensure plant staff is safe when working alone.
- Goal 4: Provide training to all staff on operating procedures of an activated sludge plant.

Service Measures

<u>Measure</u>	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Average Flow (million gallons per day)	18	18	17
Bio-solids Produced (dry tons per year)	1500 tons	1500 tons	1200 tons
NPDES Permit % Compliance	99.9%	99.9%	98.9%
Wastewater Solids - % Removal	90%	90%	90%
Industries in Significant Non-Compliance	1	0	1
Cost per Million Gallons Treated	\$487.42	\$493.34	\$527.70

PUBLIC WORKS - SEWER MAINTENANCE DIVISION**Summary**

The purpose of the Sewer Maintenance Division is to provide cost effective transport of sanitary wastewater and combination wastewater by performing regularly scheduled maintenance tasks and repairing sewer and combination collection mains and catch basins.

Some of the work of this division includes maintaining the following:

- 93 miles of sanitary sewer lines with 3,384 manholes
- 48 miles of combination storm sewer lines with 2,023 manholes
- Seven sanitary sewer lift stations
- Approximately 5,672 storm flow catch basin inlets

The division has established the standard to respond to all sewage backup complaints within one hour after receiving notice.

**Goals and Objectives**

Goal 1: Reline manholes to prevent inflow of ground water and voids in pavement.

Goal 2: Continue to replace north / south interceptor line.

Goal 3: Reline sewer main on Mohawk & Navaho St.

Goal 4: Upgrade Airport Lift Station

**Service Measures**

	<u>2015 Actual</u>	<u>2016 Estimate</u>	<u>2017 Estimate</u>
Operating cost per mile of sewer main	\$420	\$489	\$560
Total feet of sewer main cleaned	51,386 feet	59,825 feet	70,000 feet
Number of sanitary sewer back ups	17 back ups	12 back ups	17 back ups
Number of calls for back up in buildings	78 calls	48 calls	55 calls
Total feet of sewer main cleaned due to grease	39,173 feet	55,700 feet	60,000 feet

FUND SUMMARY FOR FUND 520
SANITARY SEWER FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$3,148,591	\$3,488,943	\$2,532,246
REVENUES:			
Charges for Services	\$8,710,341	\$8,447,936	\$9,715,126
Interest Income	25,746	5,412	5,755
Miscellaneous Revenue	13,618	0	0
TOTAL REVENUES	\$8,749,705	\$8,453,348	\$9,720,881
TOTAL RESOURCES	\$11,898,296	\$11,942,291	\$12,253,127
EXPENDITURES:			
Personal Services	\$2,486,932	\$2,872,756	\$2,917,792
Contractual Services	2,317,339	2,798,884	2,815,741
Commodities	503,177	564,006	599,162
Capital Outlay	348,732	222,395	206,440
Debt Service	1,151,274	1,149,063	756,421
Transfers	1,601,900	1,802,941	1,304,014
TOTAL EXPENDITURES	\$8,409,353	\$9,410,045	\$8,599,570
ENDING BALANCE DECEMBER 31	\$3,488,943	\$2,532,246	\$3,653,557

CITY OF MIDDLETOWN, OHIO

2017 BUDGET

SEWER FUND
PUBLIC WORKS & UTILITIES ADMINISTRATION

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
PUBLIC WORKS & UTILITIES DIRECTOR (170)	1	1	1
ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR (172)	1	1	1
SENIOR ENGINEER (178)	1	1	1
CONTRACTS ADMINISTRATOR (183)	1	1	1
ADMINISTRATIVE ASSISTANT (184)	1	1	1
PERSONAL SERVICES:			
520.583.51110 SALARIES & WAGES	\$239,954	\$328,902	\$348,194
520.583.51120 OVERTIME WAGES	470	1,000	1,000
520.583.51211 PERS	31,963	46,186	48,887
520.583.51220 WORKERS' COMPENSATION	3,247	23,093	13,968
520.583.51230 GROUP HEALTH INSURANCE	45,433	71,376	75,660
520.583.51270 MEDICARE-CITY SHARE	3,369	4,784	5,063
520.583.51275 LIFE INSURANCE	275	384	384
520.583.51290 EMPLOYEE AWARDS	886	2,500	0
Total - PERSONAL SERVICES	325,596	478,225	493,157
CONTRACTUAL SERVICES:			
520.583.52110 TRAVEL & TRAINING	699	1,500	1,500
520.583.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	150	150
520.583.52222 TELEPHONE LINE CHARGES	865	1,500	1,500
520.583.52480 OTHER PROFESSIONAL SERVICE	3,766	25,000	25,315
520.583.52490 OUTSIDE PRINTING	0	250	250
520.583.52920 MEMBERSHIPS,BOOKS & PERIODICALS	556	1,500	1,500
Total - CONTRACTUAL SERVICES	5,886	29,900	30,215
COMMODITIES:			
520.583.53100 OFFICE SUPPLIES	814	1,000	1,000
520.583.53510 SUPPLIES TO MAINTAIN EQUIPMENT	615	600	600
Total - COMMODITIES	1,430	1,600	1,600
CAPITAL OUTLAY:			
520.583.54360 OTHER EQUIPMENT	24,343	0	0
Total - CAPITAL OUTLAY	24,343	0	0
Grand Total	\$357,254	\$509,725	\$524,972

SEWER FUND
SEWER ADMINISTRATION

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
ASSISTANT FINANCE DIRECTOR (175)	1	1	1
CUSTOMER RELATIONS SPECIALIST (187)	1	1	1
SENIOR ACCOUNT CLERK (188)	2	2	2
PERSONAL SERVICES:			
520.580.51110 SALARIES AND WAGES	\$169,675	\$178,172	\$191,427
520.580.51120 OVERTIME WAGES	191	5,338	5338
520.580.51211 PERS	23,912	25,691	27547
520.580.51220 WORKERS COMPENSATION	2,725	12,846	7,871
520.580.51230 GROUP HEALTH INSURANCE	51,838	55,989	47,376
520.580.51250 CLOTHING ALLOWANCE	221	0	0
520.580.51270 MEDICARE-CITY SHARE	2,345	2,661	2,853
520.580.51275 LIFE INSURANCE	239	263	273
520.580.51290 EMPLOYEE AWARDS	0	2,000	0
Total - PERSONAL SERVICES	251,146	282,960	282,685
CONTRACTUAL SERVICES:			
520.580.52111 MANDATORY TRAVEL & TRAINING	701	750	1,000
520.580.52230 POSTAGE & POSTAL CHARGES	44,434	52,500	42,000
520.580.52330 RADIO MAINTENANCE	222	222	224
520.580.52480 OTHER PROFESSIONAL SERVICES	51,477	60,000	74,000
520.580.52490 OUTSIDE PRINTING	7,667	15,000	8,500
520.580.52510 MAINTENANCE OF EQUIPMENT	184	500	1,000
520.580.52660 PROPERTY INSURANCE	29,000	29,500	29,500
520.580.52920 MEMBERSHIPS, BOOKS & PERIODICALS	50	120	495
520.580.52980 MISC CONTRACTUAL SERVICES	3,192	4,000	4,000
Total - CONTRACTUAL SERVICES	136,927	162,592	160,719
COMMODITIES:			
520.580.53100 OFFICE SUPPLIES	6,260	1,000	7,000
520.580.53250 CLEANING SUPPLIES	0	20	48
520.580.53510 SUPPLIES TO MAINTAIN EQUIPMENT	946	800	1,000
Total - COMMODITIES	7,206	1,820	8,048
CAPITAL OUTLAY:			
520.580.54311 RADIO DEPRECIATION	51	51	52
520.580.54320 OFFICE MACHINERY & EQUIPMENT	2,768	4,170	1,500
Total - CAPITAL OUTLAY	2,819	4,221	1,552
Grand Total	\$398,098	\$451,593	\$453,004

SEWER FUND
WASTEWATER TREATMENT

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
WASTEWATER TREATMENT MANAGER (176)	1	1	1
PROCESS CONTROL SUPERVISOR (182)	1	1	1
TREATMENT PLAN LABORATORY ANALYST (184)	1	1	1
TREATMENT PLANT MECHANIC (184)	4	4	4
TREATMENT PLANT MAINTENANCE SUPERVISOR (182)	0	0	1
TREATMENT PLANT LEAD MECHANIC (183)	1	1	0
TREATMENT PLANT OPERATOR, CLASS II (185)	1	2	2
TREATMENT PLANT OPERATOR, CLASS I (186)	5	3	4
TREATMENT PLANT OPERATOR, CLASS III (184)	1	2	1
TREATMENT PLANT OPERATOR (187)	1	1	1
SECRETARY III (187)	1	1	1
PERSONAL SERVICES:			
520.581.51110 SALARIES & WAGES	\$858,905	\$866,741	\$889,868
520.581.51120 OVERTIME WAGES	44,827	60,600	59,000
520.581.51211 PERS	123,599	129,828	132,842
520.581.51220 WORKERS' COMPENSATION	16,970	64,914	37,955
520.581.51230 GROUP HEALTH INSURANCE	195,725	213,117	246,864
520.581.51250 CLOTHING ALLOWANCE	7,260	11,600	10,500
520.581.51270 MEDICARE-CITY SHARE	12,866	13,446	13,759
520.581.51275 LIFE INSURANCE	1,123	1,212	1,232
520.581.51290 EMPLOYEE AWARDS	479	8,500	0
Total - PERSONAL SERVICES	1,261,754	1,369,958	1,392,020
CONTRACTUAL SERVICES:			
520.581.52110 TRAVEL & TRAINING	2,113	3,000	11,000
520.581.52120 EMPLOYEE MILEAGE REIMB	79	300	300
520.581.52210 UTILITIES-GAS & ELECTRIC	592,540	792,000	720,000
520.581.52222 TELEPHONE LINE CHARGES	5,470	6,780	5,200
520.581.52310 MUNICIPAL GARAGE CHARGE	9,636	14,081	15,283
520.581.52330 RADIO MAINTENANCE	879	255	1,612
520.581.52480 OTHER PROFESSIONAL SERVICE	62,032	100,000	90,000
520.581.52510 MAINTENANCE OF EQUIF	96,812	150,000	150,000
520.581.52520 MAINTENANCE OF FACILITIES	28,286	33,000	33,000
520.581.52810 PROPERTY TAXES	845	1,700	1,700
520.581.52820 LICENSES AND PERMITS	20,514	21,000	21,000
520.581.52920 MEMBERSHIPS,BOOKS & PERIODICALS	339	350	500
520.581.52980 MISC CONTRACTUAL SERVICE	227,761	250,000	250,000
Total - CONTRACTUAL SERVICES	1,047,305	1,372,466	1,299,595
COMMODITIES:			
520.581.53100 OFFICE SUPPLIES	916	900	900
520.581.53220 DRUGS/MEDICAL SUPPLIES	51	100	100
520.581.53230 PURCHASE OF UNIFORMS	1,765	2,500	2,500
520.581.53250 CLEANING SUPPLIES	1,482	1,500	1,500
520.581.53340 LUBRICANTS	573	1,000	1,000
520.581.53510 SUPPLIES TO MAINTAIN EQUIF	93,617	127,816	127,816
520.581.53520 SUPPLIES TO MAINTAIN BUILDING	1,483	1,000	2,000
520.581.53610 SMALL TOOLS & EQUIPMENT	1,022	1,000	1,000
520.581.53620 MAJOR TOOLS & EQUIF	8,881	20,000	20,000
520.581.53710 CHEMICALS & LAB SUPPLIES	303,571	283,620	283,620
Total - COMMODITIES	413,361	439,436	440,436
CAPITAL OUTLAY			
520.581.54300 COMPUTER & OTHER PERIPHERALS	0	17,500	17,500
520.581.54310 AUTOS AND TRUCKS DEPR	16,203	16,200	16,200
520.581.54311 RADIO DEPRECIATION	146	150	222
520.581.54360 OTHER EQUIP	3,271	25,000	25,000
Total - CAPITAL OUTLAY	19,620	58,850	58,922
Grand Total	\$2,742,040	\$3,240,710	\$3,190,973

CITY OF MIDDLETOWN, OHIO
2017 BUDGET
**SEWER FUND
SEWER MAINTENANCE**

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (177)	1	1	1
PUBLIC WORKS LEADER (182)	1	1	1
EQUIPMENT OPERATOR (PW4)	4	4	4
MAINTENANCE WORKER (PW3)	4	4	4
PERSONAL SERVICES			
520.582.51110 SALARIES & WAGES	\$432,802	\$448,309	\$468,693
520.582.51120 OVERTIME WAGES	18,233	42,225	42,225
520.582.51211 PERS	61,127	68,675	71,528
520.582.51220 WORKERS' COMPENSATION	8,452	34,337	20,437
520.582.51230 GROUP HEALTH INSURANCE	108,969	123,798	127,473
520.582.51250 CLOTHING ALLOWANCE	5,447	5,400	5,400
520.582.51270 MEDICARE-CITY SHARE	6,396	7,113	7,408
520.582.51275 LIFE INSURANCE	571	636	646
520.582.51280 AFSCME CARE PLAN	6,439	6,120	6,120
520.582.51290 EMPLOYEE AWARDS	0	5,000	0
Total - PERSONAL SERVICES	648,435	741,613	749,930
CONTRACTUAL SERVICES:			
520.582.52110 TRAVEL & TRAINING	406	2,010	2,000
520.582.52111 MANDATORY TRAINING	698	3,020	3,000
520.582.52210 UTILITIES-GAS & ELECTRIC	14,323	15,000	15,000
520.582.52222 TELEPHONE LINE CHARGES	937	1,010	1,000
520.582.52310 MUNICIPAL GARAGE CHARGE	74,918	108,253	117,854
520.582.52330 RADIO MAINTENANCE	1,593	1,593	1,610
520.582.52480 OTHER PROFESSIONAL SERVICES	6,031	25,000	25,000
520.582.52490 OUTSIDE PRINTING	0	150	150
520.582.52510 MAINTENANCE OF EQUIPMENT	4,000	4,000	4,000
520.582.52520 MAINTENANCE OF FACILITIES	4,538	8,691	8,500
520.582.52820 LICENSES & PERMITS	146	550	600
520.582.52920 MEMBERSHIPS,BOOKS,PERIODICALS	0	150	150
520.582.52970 UNIFORM RENTAL SERVICE	2,104	2,500	2,500
Total - CONTRACTUAL SERVICES	109,694	171,927	181,364
COMMODITIES:			
520.582.53100 OFFICE SUPPLIES	692	750	1,000
520.582.53220 DRUGS/MEDICAL SUPPLIES	300	300	500
520.582.53230 PURCHASE OF UNIFORMS	1,655	2,020	2,000
520.582.53250 CLEANING SUPPLIES	2,137	2,000	2,000
520.582.53295 TRAFFIC CONTROL SUPPLIES	2,169	3,150	3,000
520.582.53510 SUPPLIES TO MAINTAIN EQUIPMENT	10,092	14,000	10,000
520.582.53520 SUPPLIES TO MAINTAIN BUILDING	45,382	74,910	110,578
520.582.53610 SMALL TOOLS & EQUIPMENT	3,868	4,020	5,000
520.582.53620 MAJOR TOOLS & EQUIPMENT	14,885	20,000	15,000
Total - COMMODITIES	81,180	121,150	149,078
CAPITAL OUTLAY			
520.582.54310 AUTOS AND TRUCK DEPR	223,993	133,369	120,000
520.582.54311 RADIO DEPRECIATION	955	955	966
520.582.54360 OTHER EQUIPMENT	46,109	0	0
520.582.54540 WWTP & SEWERS	30,893	25,000	25,000
Total - CAPITAL OUTLAY	301,950	159,324	145,966
Grand Total	\$1,141,259	\$1,194,014	\$1,226,338

SEWER FUND
DEBT SERVICE, ADMINISTRATIVE FEES & TRANSFERS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
DEBT SERVICE				
DEBT SERVICE:				
520.901.57110	PRINCIPAL PAYMENT	\$395,000	\$405,000	\$425,000
520.901.57220	PRINCIPAL PAYMENT FOR METER LEASE	449,559	467,815	79,654
520.901.57310	INTEREST ON BONDS	276,150	263,938	251,400
520.901.57330	INTEREST PAYMENTS ON METER LEASE	30,565	12,310	367
	Total - DEBT SERVICE	1,151,274	1,149,063	756,421
	Grand Total	\$1,151,274	\$1,149,063	\$756,421
ADMINISTRATIVE SERVICES				
CONTRACTUAL SERVICES:				
520.902.52345	ADMINISTRATIVE FEES	\$1,008,067	\$1,038,309	\$1,119,921
520.902.52346	HEALTH DEPT ADMIN FEES	9,460	23,690	23,927
	Total - CONTRACTUAL SERVICES	1,017,527	1,061,999	1,143,848
	Grand Total	\$1,017,527	\$1,061,999	\$1,143,848
TRANSFERS				
TRANSFERS:				
520.915.58190	TRANS TO COMPUTER REPL.	\$34,710	\$35,751	\$36,824
520.915.58220	TRANS TO SEWER CAPITAL RES.	1,567,190	1,767,190	1,267,190
	Total - TRANSFERS	1,601,900	1,802,941	1,304,014
	Grand Total	\$1,601,900	\$1,802,941	\$1,304,014

FUND SUMMARY FOR FUND 525
AIRPORT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$213,392	\$77,785	\$84,765
REVENUES:			
Charges for Services	\$9,361	\$8,080	\$8,243
Rentals & Leases	265,529	298,000	298,000
Transfers	86,000	85,000	125,000
Miscellaneous Revenue	4,489	0	0
 TOTAL REVENUES	 \$365,379	 \$391,080	 \$431,243
 TOTAL RESOURCES	 \$578,771	 \$468,865	 \$516,008
EXPENDITURES:			
Contractual Services	\$194,501	\$229,200	\$279,200
Commodities	8,647	9,500	9,500
Debt Service	127,838	125,400	127,963
Transfers	170,000	20,000	0
 TOTAL EXPENDITURES	 \$500,985	 \$384,100	 \$416,663
 ENDING BALANCE DECEMBER 31	 \$77,785	 \$84,765	 \$99,345

AIRPORT FUND
AIRPORT OPERATIONS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
525.525.52210	UTILITIES-GAS & ELECTRIC	\$58,997	\$72,000	\$72,000
525.525.52222	TELEPHONE LINE CHARGES	1,100	1,200	1,200
525.525.52310	MUNICIPAL GARAGE CHARGES	96	3,000	3,000
525.525.52410	LEGAL SERVICES	0	2,000	2,000
525.525.52510	MAINTENANCE OF EQUIP	5,344	5,000	79,000
525.525.52520	MAINTENANCE OF BUILDINGS	4,805	10,000	10,000
525.525.52480	OTHER PROFESSIONAL SERVICE	70,130	79,000	55,000
525.525.52685	AIRPORT LIABILITY INSURANCE	5,200	7,000	7,000
525.525.52810	PROPERTY TAXES	48,829	50,000	50,000
Total - CONTRACTUAL SERVICES		194,501	229,200	279,200
COMMODITIES:				
525.525.53510	SUPPLIES TO MAINTAIN EQUIP	6,793	3,000	3,000
525.525.53520	SUPPLIES TO MAINTAIN BUILDINGS	1,854	6,500	6,500
Total - COMMODITIES		8,647	9,500	9,500
Grand Total		\$203,148	\$238,700	\$288,700

AIRPORT FUND
DEBT SERVICE & TRANSFERS OUT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
DEBT SERVICE				
DEBT SERVICE:				
525.901.57110	BOND PRINCIPAL PAYMENT	\$75,000	\$75,000	\$80,000
525.901.57310	INTEREST ON BONDS	52,838	50,400	47,963
	Total - DEBT SERVICE	127,838	125,400	127,963
	Grand Total	\$127,838	\$125,400	\$127,963
TRANSFERS				
TRANSFERS OUT:				
525.915.58294	TO AIRPORT CAPITAL IMPROVEME	\$170,000	\$20,000	\$0
	Total - TRANSFERS OUT	170,000	20,000	0
	Grand Total	\$170,000	\$20,000	\$0

COMMUNITY REVITALIZATION - TRANSIT**Summary**

The Transit Division is under the direction of the Community Revitalization Director. The division maintains a staff of four full-time and thirteen part-time employees.

The division provides public fixed-route transit and complimentary paratransit service in the City of Middletown. Service is provided in the form of 213,000+ trips per year. Approximately 40% of all trips provided by the transit system are for the elderly and disabled.

**Goals and Objectives**

- Goal 1: Apply for annual grants for operations, planning and maintenance
- Goal 2: Continue the purchase 5 large and 2 small buses
- Goal 3: Look to expand services and routes where possible
- Goal 4: Partner with neighboring cities to look into forming a commuter route

FUND SUMMARY FOR FUND 530
TRANSIT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$261,670	\$320,479	\$71,035
REVENUES:			
Charges for Services	\$146,219	\$160,000	\$161,600
Intergovernmental	1,182,497	3,600,607	1,663,399
Transfers	100,000	120,000	50,000
Miscellaneous Revenue	31,041	86,294	10,000
<hr/> TOTAL REVENUES	<hr/> \$1,459,757	<hr/> \$3,966,901	<hr/> \$1,884,999
<hr/> TOTAL RESOURCES	<hr/> \$1,721,427	<hr/> \$4,287,380	<hr/> \$1,956,034
EXPENDITURES:			
Personal Services	\$442,497	\$516,755	\$513,284
Contractual Services	917,368	1,272,290	1,379,300
Commodities	3,094	7,300	7,300
Capital Outlay	37,988	2,420,000	50,000
<hr/> TOTAL EXPENDITURES	<hr/> \$1,400,947	<hr/> \$4,216,345	<hr/> \$1,949,884
<hr/> ENDING BALANCE DECEMBER 31	<hr/> \$320,479	<hr/> \$71,035	<hr/> \$6,150

CITY OF MIDDLETOWN, OHIO

2017 BUDGET

TRANSIT FUND
TRANSIT SYSTEM

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
BUS DRIVER (TR1)		4	4	4
BUS DRIVER PART TIME		14,196 HRS	14,196 HRS	14,196 HRS
PERSONAL SERVICES:				
530.530.51110	SALARIES & WAGES	\$324,296	\$362,177	\$365,772
530.530.51120	OVERTIME WAGES	27,253	26,730	26,730
530.530.51211	PERS	47,311	54,447	54,950
530.530.51220	WORKERS' COMPENSATION	6,397	27,223	15,700
530.530.51230	GROUP HEALTH INSURANCE	22,434	19,647	32,799
530.530.51240	UNEMPLOYMENT COMPENSATION	5,953	10,000	6,000
530.530.51250	CLOTHING ALLOWANCE	1,200	3,000	3,000
530.530.51270	MEDICARE-CITY SHARE	5,068	5,639	5,691
530.530.51275	LIFE INSURANCE	226	242	242
530.530.51280	AFSCME CARE PLAN	2,359	2,400	2,400
530.530.51290	EMPLOYEE AWARDS	0	5,250	0
	Total - PERSONAL SERVICES	442,497	516,755	513,284
CONTRACTUAL SERVICES:				
530.530.52210	UTILITIES-GAS & ELECTRIC - PUBLIC	9,156	10,000	10,000
530.530.52222	TELEPHONE LINE CHARGES	1,696	3,000	3,000
530.530.52310	MUNICIPAL GARAGE CHARGES	245,409	337,990	340,000
530.530.52330	RADIO MAINTENANCE	0	0	2,000
530.530.52480	OTHER PROFESSIONAL SERVICES	638,135	890,400	990,000
530.530.52490	OUTSIDE PRINTING	4,311	4,000	4,000
530.530.52520	MAINTENANCE OF FACILITIES	7,801	12,000	14,000
530.530.52810	PROPERTY TAXES	2,050	2,400	2,800
530.530.52880	OTHER OPERATING COSTS	8,810	12,000	13,000
530.530.52920	MEMBERSHIPS,BOOKS & PERIODICAL	0	500	500
	Total - CONTRACTUAL SERVICES	917,368	1,272,290	1,379,300
COMMODITIES:				
530.530.53100	OFFICE SUPPLIES	593	1,200	1,200
530.530.53230	PURCHASE OF UNIFORMS	370	1,500	1,500
530.530.53250	CLEANING SUPPLIES	1,789	3,600	3,600
530.530.53510	SUPPLIES TO MAINTAIN EQUIP	342	500	500
530.530.53520	SUPPLIES TO MAINTAIN BLDGS	0	500	500
	Total - COMMODITIES	3,094	7,300	7,300
CAPITAL OUTLAY:				
530.530.54340	PURCHASE OF VEHICLES	0	2,370,000	0
530.530.54406	TRANSIT CONSTRUCTION PROJECTS	37,988	50,000	50,000
	Total - CAPITAL OUTLAY	37,988	2,420,000	50,000
	Grand Total	\$1,400,947	\$4,216,345	\$1,949,884

FUND SUMMARY FOR FUND 546
WELLFIELD PROTECTION FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,919,867	\$1,765,755	\$1,569,878
REVENUES:			
Intergovernmental	\$236,052	\$0	\$0
Charges for Services	277,063	265,500	265,500
Interest Income	15,884	6,334	10,203
Miscellaneous Revenue	121,843	0	0
 TOTAL REVENUES	 \$650,841	 \$271,834	 \$275,703
 TOTAL RESOURCES	 \$2,570,708	 \$2,037,589	 \$1,845,581
EXPENDITURES:			
Contractual Services	\$319,551	\$467,711	\$500,236
Capital Outlay	485,402	0	0
 TOTAL EXPENDITURES	 \$804,953	 \$467,711	 \$500,236
 ENDING BALANCE DECEMBER 31	 \$1,765,755	 \$1,569,878	 \$1,345,345

WELLFIELD PROTECTION FUND
WELLFIELD PROTECTION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
546.990.52480	OTHER PROFESSIONAL SERVICES	\$289,370	\$399,188	\$430,918
546.990.52810	PROPERTY TAXES	654	7,000	7,000
546.990.52980	MISC CONTRACTUAL SERVICE	3,777	35,000	35,000
	Total - CONTRACTUAL SERVICES	<u>293,801</u>	<u>441,188</u>	<u>472,918</u>
CAPITAL OUTLAY:				
546.990.54502	STM - COF DEMOLITION/REMEDIATION	478,215	0	0
546.990.54505	MIAMI PACKAGING - COAF PROJECT	7,187	0	0
	Total - CAPITAL OUTLAY	<u>485,402</u>	<u>0</u>	<u>0</u>
	Grand Total	\$779,203	\$441,188	\$472,918

WELLFIELD PROTECTION FUND
ADMINISTRATIVE SERVICES

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
546.902.52345	ADMINISTRATIVE FEES	\$25,750	\$26,523	\$27,318
	Total - CONTRACTUAL SERVICES	25,750	26,523	27,318
	Grand Total	\$25,750	\$26,523	\$27,318

FUND SUMMARY FOR FUND 555
SOLID WASTE FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$429,642	\$596,416	\$357,633
REVENUES:			
Charges for Services	\$3,048,729	\$2,958,300	\$3,244,210
Miscellaneous Revenue	9,598	4,036	0
TOTAL REVENUES	<hr/> \$3,058,327	<hr/> \$2,962,336	<hr/> \$3,244,210
TOTAL RESOURCES	\$3,487,969	\$3,558,752	\$3,601,843
EXPENDITURES:			
Personal Services	\$43,919	\$0	\$31,448
Contractual Services	2,843,839	3,201,119	3,241,000
Commodities	0	0	40,000
Capital Outlay	3,795	0	3,500
TOTAL EXPENDITURES	<hr/> \$2,891,553	<hr/> \$3,201,119	<hr/> \$3,315,948
ENDING BALANCE DECEMBER 31	\$596,416	\$357,633	\$285,895

SOLID WASTE FUND
LITTER & WASTE COLLECTION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
PERSONNEL:				
ANIMAL CONTROL OFFICER (186)		1	0	0.5
PERSONAL SERVICES:				
555.905.51110 SALARIES & WAGES		\$34,020	\$0	\$18,381
555.905.51211 PERS		3,894	0	2,573
555.905.51220 WORKERS' COMPENSATION		729	0	735
555.905.51230 GROUP HEALTH INSURANCE		4,800	0	9,457
555.905.51270 MEDICARE-CITY SHARE		432	0	267
555.905.51275 LIFE INSURANCE		44	0	35
Total - PERSONAL SERVICES		43,919	0	31,448
CONTRACTUAL SERVICES:				
555.905.52222 TELEPHONE LINE CHARGES		150	0	500
555.905.52310 MUNICIPAL GARAGE CHARGES		1,559	0	3,500
Total - CONTRACTUAL SERVICES		1,709	0	4,000
COMMODITIES:				
555.905.53520 SUPPLIES TO MAINTAIN FACILITIES		0	0	40,000
Total - COMMODITIES		0	0	40,000
CAPITAL OUTLAY				
555.905.54310 AUTO & TRUCK DEPRECIATION		3,795	0	3,500
Total - CAPITAL OUTLAY		3,795	0	3,500
Grand Total		\$49,423	\$0	\$78,948

SOLID WASTE FUND
SOLID WASTE DISPOSAL

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
555.990.52480	OTHER PROFESSIONAL SERVICES	\$2,761,487	\$3,089,119	\$3,075,000
555.990.52520	MAINTENANCE OF FACILITIES	9,900	10,000	100,000
555.990.52980	MISC. CONTRACTUAL SERVICES	70,743	52,000	62,000
	Total - CONTRACTUAL SERVICES	<hr/> 2,842,130	<hr/> 3,151,119	<hr/> 3,237,000
Grand Total				
		\$2,842,130	\$3,151,119	\$3,237,000

SOLID WASTE FUND
ADMINISTRATIVE SERVICES

	Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
ADMINISTRATIVE SERVICES CONTRACTUAL SERVICES: 555.902.52345 ADMINISTRATIVE SERVICES Total - CONTRACTUAL SERVICES	\$0 0	\$50,000 50,000	\$0
Grand Total	\$0	\$50,000	\$0

Section 9

INTERNAL SERVICE

FUNDS

INTERNAL SERVICE FUNDS**EXPENDITURES BY FUND**

Fund	Actual 2015	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
Municipal Garage	\$2,916,083	\$2,920,273	\$3,133,787	\$213,514	7.3%
Employee Benefits	6,031,952	5,788,250	6,123,589	335,339	5.8%
Total	\$8,948,035	\$8,708,523	\$9,257,376	\$548,853	6.3%

Table 9.1 Internal Services Fund Expenditures**Definition of Internal Service Funds**

To account for the financing of goods or services provided by one department for the other departments within the City.

Municipal Garage Fund

To account for the operations of the municipal garage for the purchase, sale and repair of vehicles and major equipment for all departments within the City. All garage operating costs and citywide vehicle purchases are paid by this fund. The revenues to this fund are paid by the user departments.

Employee Benefits Fund

To account for the operation of the City's self-funded health insurance program. The expenses of this fund consist of payments to medical facilities, physicians, dentists, and pharmacists in connection with medical treatment of City employees. The administrative costs of the health insurance plan are also included in this fund's expenditures.

PUBLIC WORKS - MUNICIPAL GARAGE DIVISION**Summary**

The Municipal Garage staff is responsible to ensure that the vehicles and equipment within the City's fleet are always operational and well maintained by providing an efficient, thorough and effective preventive maintenance and repair program; managing vehicle acquisition and disposition with a multi-year plan.

Duties of this division include:

- Maintenance of over 425 vehicles and pieces of equipment
- Maintain records of each vehicle and piece of equipment

The Municipal Garage Division is an Internal Service Fund which is supported by user departments.

**Goals and Objectives**

Goal 1: Analyze replacement equipment for the application of vocation, best return on investment, and longevity. Divisions are encouraged to review utilization levels.

Goal 2: Shop safety training will continue in 2017 as part of a continuing program.

Goal 3: Changes in vehicle emission and safety regulations continues to require increased focus on training. Training of powertrains and related systems technology will continue in 2017.

Goal 4: Increase the utilization of the current software capability to increase the efficiency of stock on hand for repairs and maintenance.

Goal 5: Identify Municipal Garage facility repairs and updates and prioritize.

FUND SUMMARY FOR FUND 605
MUNICIPAL GARAGE FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$4,795,935	\$4,884,638	\$5,970,268
REVENUES:			
Sale of Assets	\$22,863	\$70,000	\$10,960
Interest Income	42,964	38,588	46,435
Garage Charges	2,897,034	3,897,315	3,559,705
Reimbursements	41,925	0	0
TOTAL REVENUES	\$3,004,786	\$4,005,903	\$3,617,100
TOTAL RESOURCES	\$7,800,721	\$8,890,541	\$9,587,368
EXPENDITURES:			
Personal Services	\$420,385	\$528,822	\$509,836
Contractual Services	372,436	521,204	521,516
Commodities	1,066,325	1,174,550	1,169,050
Capital Outlay	1,056,937	695,697	933,385
TOTAL EXPENDITURES	\$2,916,083	\$2,920,273	\$3,133,787
ENDING BALANCE DECEMBER 31	\$4,884,638	\$5,970,268	\$6,453,581

MUNICIPAL GARAGE FUND
MUNICIPAL GARAGE

		Actual Expenditures 2015	Amount Budgeted 2016	Department Budget 2017
PERSONNEL:				
GARAGE SUPERINTENDENT (177)		1	1	1
AUTO MECHANIC (PW7)		5	5	5
INVENTORY CLERK (PW8)		1	1	1
PERSONAL SERVICES:				
605.550.51110 SALARIES & WAGES		\$287,948	\$325,913	\$339,422
605.550.51120 OVERTIME WAGES		4,408	14,216	14,216
605.550.51211 PERS		38,224	47,618	49,509
605.550.51220 WORKERS' COMPENSATION		5,357	23,809	14,146
605.550.51230 GROUP HEALTH INSURANCE		71,847	97,245	73,926
605.550.51250 CLOTHING ALLOWANCE		3,500	5,025	6,925
605.550.51270 MEDICARE-CITY SHARE		4,166	4,932	5,128
605.550.51275 LIFE INSURANCE		346	444	444
605.550.51280 AFSCME CARE PLAN		4,590	6,120	6,120
605.550.51290 EMPLOYEE AWARDS		0	3,500	0
Total - PERSONAL SERVICES		420,385	528,822	509,836
CONTRACTUAL SERVICES:				
605.550.52110 TRAVEL & TRAINING		106	2,500	2,500
605.550.52111 MANDATORY TRAVEL & TRAINING		176	2,000	2,000
605.550.52210 UTILITIES-GAS & ELECTRIC		29,804	50,000	50,000
605.550.52222 TELEPHONE LINE CHARGES		962	780	1,142
605.550.52310 MUNICIPAL GARAGE CHARGES		3,796	6,077	6,077
605.550.52330 RADIO MAINTENANCE		597	597	597
605.550.52480 OTHER PROFESSIONAL SERVICE		10,220	13,500	13,500
605.550.52490 OUTSIDE PRINTING		27	250	200
605.550.52510 MAINTENANCE OF EQUIF		76,418	85,000	85,000
605.550.52520 MAINTENANCE OF LAND & BLDGS		10,327	50,000	50,000
605.550.52540 VEHICLE PREPARATION COST		4,313	17,500	17,500
605.550.52640 VEHICLE LIABILITY INSURANC		227,444	282,000	282,000
605.550.52670 BOILER AND MACHINERY		3,752	4,000	4,000
605.550.52820 LICENSES AND PERMITS		2,887	4,500	4,500
605.550.52920 MEMBERSHIPS,BOOKS & PERIODICALS		90	500	500
605.550.52970 UNIFORM RENTAL SERVICE		1,517	2,000	2,000
Total - CONTRACTUAL SERVICES		372,436	521,204	521,516
COMMODITIES:				
605.550.53100 OFFICE SUPPLIES		629	900	900
605.550.53220 DRUGS - MEDICAL SUPPLIES		150	150	150
605.550.53250 CLEANING SUPPLIES		3,761	3,500	3,500
605.550.53310 GASOLINE FOR INHOUSE DIST		396,551	450,000	450,000
605.550.53320 DIESEL FUEL FOR INHOUSE DIST		354,635	343,000	343,000
605.550.53330 OUTSIDE FUEL PURCHASES		25,722	45,000	45,000
605.550.53340 LUBRICANTS		15,027	22,000	22,000
605.550.53510 SUPPLIES TO MAINTAIN EQUIF		256,006	290,500	285,000
605.550.53520 SUPPLIES TO MAINTAIN BUILDING		4,707	10,000	10,000
605.550.53530 MUNICIPAL GARAGE SUPPLIES		4,400	4,500	4,500
605.550.53610 SMALL TOOLS & EQUIPMENT		856	1,000	1,000
605.550.53620 MAJOR TOOLS & EQUIPMENT		3,882	4,000	4,000
Total - COMMODITIES		1,066,325	1,174,550	1,169,050
CAPITAL OUTLAY				
605.550.54310 AUTOS & TRUCKS DEPR		8,580	8,577	8,577
605.550.54311 RADIO DEPRECIATION		308	308	308
605.550.54320 OFFICE MACHINERY & EQUIPMENT		0	1,000	1,000
605.550.54340 PURCHASE OF VEHICLES		889,051	675,812	923,500
605.550.54350 PURCHASE OF EQUIPMENT		157,998	10,000	0
605.550.54360 OTHER EQUIPMENT		1,000	0	0
Total - CAPITAL OUTLAY		1,056,937	695,697	933,385
Grand Total		\$2,916,083	\$2,920,273	\$3,133,787

FUND SUMMARY FOR FUND 661
EMPLOYEE BENEFITS FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,198,705	\$603,845	\$114,117
REVENUES:			
Health Insurance Payments	\$4,681,435	\$5,293,792	\$5,902,787
Miscellaneous Revenue	5,657	5,000	5,000
Loan from Other Fund	750,000	0	102,000
TOTAL REVENUES	<hr/> \$5,437,093	<hr/> \$5,298,792	<hr/> \$6,009,787
TOTAL RESOURCES	\$6,635,797	\$5,902,637	\$6,123,904
EXPENDITURES:			
Contractual Services	\$6,031,952	\$5,788,520	\$6,123,589
TOTAL EXPENDITURES	<hr/> \$6,031,952	<hr/> \$5,788,520	<hr/> \$6,123,589
ENDING BALANCE DECEMBER 31	\$603,845	\$114,117	\$315

EMPLOYEE BENEFITS FUND
EMPLOYEE BENEFITS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
661.990.52421	MEDICAL	\$3,856,548	\$3,691,288	\$3,765,114
661.990.52422	DENTAL	263,141	343,056	309,116
661.990.52423	PRESCRIPTION DRUG CLAIMS	1,296,513	1,170,831	1,316,648
661.990.52424	ADMINISTRATIVE FEE	290,513	198,841	340,518
661.990.52425	STOP LOSS	267,108	311,820	330,296
661.990.52427	VISION PLAN	7,311	22,364	10,571
661.990.52428	EMPLOYEE WELLNESS PROGRAM	29,684	29,120	29,702
661.990.52480	BENNY CARDS/HRA	21,132	21,200	21,624
	Total - CONTRACTUAL SERVICES	6,031,952	5,788,520	6,123,589
	Grand Total		\$6,031,952	\$6,123,589

Section 10

TRUST FUNDS

TRUST FUNDS**EXPENDITURES BY FUND**

Fund	Actual 2015	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
Police Relief and Pension	\$847,411	\$1,143,839	\$1,092,205	(\$51,634)	-4.5%
Fire Relief and Pension	928,503	1,174,881	1,307,688	132,807	11.3%
Total	\$1,775,914	\$2,318,720	\$2,399,893	\$81,173	3.5%

Table 10.1 Trust Fund expenditures**Definition of Trust Funds**

To account for the City's Police and Fire Pension Funds. Trust funds are established to account for assets held for other City funds.

Police Relief & Pension Fund

To account for revenues and expenses of the City's Police Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's police pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

Fire Relief & Pension Fund

To account for revenues and expenses of the City's Fire Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's fire pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

FUND SUMMARY FOR FUND 725
POLICE RELIEF AND PENSION FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$98,215	\$220,046	\$144,072
REVENUES:			
Property Taxes	\$183,023	\$186,465	\$186,465
Intergovernmental	23,219	26,400	26,400
Transfers	763,000	855,000	935,000
TOTAL REVENUES	<hr/> \$969,242	<hr/> \$1,067,865	<hr/> \$1,147,865
TOTAL RESOURCES	\$1,067,457	\$1,287,911	\$1,291,937
EXPENDITURES:			
Contractual Services	\$4,411	\$3,030	\$4,411
Transfers	843,000	1,140,809	1,087,794
TOTAL EXPENDITURES	<hr/> \$847,411	<hr/> \$1,143,839	<hr/> \$1,092,205
ENDING BALANCE DECEMBER 31	\$220,046	\$144,072	\$199,732

POLICE RELIEF AND PENSION FUND
POLICE PENSION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
725.990.52240	BUTLER COUNTY COLLECTION FEE	\$4,411	\$3,030	\$4,411
	Total - CONTRACTUAL SERVICES	4,411	3,030	4,411
TRANSFERS:				
725.990.58110	TRANS TO GENERAL FUND	843,000	1,140,809	1,087,794
	Total - TRANSFERS	843,000	1,140,809	1,087,794
	Grand Total	\$847,411	\$1,143,839	\$1,092,205

FUND SUMMARY FOR FUND 726
FIRE RELIEF AND PENSION FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$54,055	\$255,885	\$305,869
REVENUES:			
Property Taxes	\$183,023	\$186,465	\$186,465
Intergovernmental	23,219	26,400	26,400
Transfers	924,091	1,012,000	1,156,000
TOTAL REVENUES	\$1,130,333	\$1,224,865	\$1,368,865
TOTAL RESOURCES	\$1,184,387	\$1,480,750	\$1,674,734
EXPENDITURES:			
Contractual Services	\$4,411	\$3,030	\$4,411
Transfers	924,091	1,171,851	1,303,277
TOTAL EXPENDITURES	\$928,503	\$1,174,881	\$1,307,688
ENDING BALANCE DECEMBER 31	\$255,885	\$305,869	\$367,046

FIRE RELIEF AND PENSION FUND
FIRE PENSION

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
726.990.52240	BUTLER COUNTY COLLECTION FEE	\$4,411	\$3,030	\$4,411
	Total - CONTRACTUAL SERVICES	4,411	3,030	4,411
TRANSFERS:				
726.990.58110	TRANS TO GENERAL FUND	924,091	1,171,851	1,303,277
	Total - TRANSFERS	924,091	1,171,851	1,303,277
	Grand Total	\$928,503	\$1,174,881	\$1,307,688

Section 11

FEDERAL GRANT

FUNDS

FEDERAL GRANT FUNDS**EXPENDITURES BY FUND**

Fund	Actual 2015	Budget 2016	Budget 2017	\$ Increase (Decrease)	% Increase (Decrease)
HOME Program	\$134,622	\$290,000	\$290,000	\$0	0.0%
Community Development Act 1974	584,038	750,500	807,500	57,000	7.6%
Community Development Act Escrow	891	2,500	2,500	0	0.0%
Neighborhood Stabilization Program	29,542	420,000	420,000	0	0.0%
Total	\$749,093	\$1,463,000	\$1,520,000	\$57,000	3.9%

Table 11.1 Federal Grant Expenditures**Definition of Federal Grant Funds**

The funds listed below account for federal government grants that are related to housing and to community development activities. The City operates many programs funded through federal grants that affect affordable housing and stabilization of neighborhoods. These programs have been especially important for assistance in recovery and revitalization efforts due to economic downturns.

HOME Program

This fund accounts for HOME Program revenues received from HUD. The program provides funds for first-time home purchases to low and moderate income families.

Community Development Act 1974 Fund

This grant funds activities including both traditional redevelopment projects and economic development activities through the Office of Community Planning and Development of the U.S. Department of Housing and Urban Development. Specific programs slated for 2017 are emergency housing rehabilitation and code enforcement. Funding is also designated for local programs such as fair housing and sponsoring of neighborhood improvement programs.

Community Development Act Escrow Fund

This fund was established to account for loan repayments from property owners who received grants through the City's Community Development Block Grant.

Neighborhood Stabilization Program Fund

This program was established in 2009 under the American Recovery and Reinvestment Act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Our goal is to purchase and redevelop or rehabilitate foreclosed and abandoned homes and residential properties to stabilize area home values.

FUND SUMMARY FOR FUND 254
HOME FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$31,331	\$27,425	\$27,425
REVENUES:			
Intergovernmental	\$129,152	\$290,000	\$290,000
Reimbursements	1,565	0	0
TOTAL REVENUES	<hr/> \$130,716	<hr/> \$290,000	<hr/> \$290,000
TOTAL RESOURCES	\$162,047	\$317,425	\$317,425
EXPENDITURES:			
Contractual Services	\$134,622	\$290,000	\$290,000
TOTAL EXPENDITURES	<hr/> \$134,622	<hr/> \$290,000	<hr/> \$290,000
ENDING BALANCE DECEMBER 31	\$27,425	\$27,425	\$27,425

HOME PROGRAM FUND
HOME PROGRAM

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
254.990.52870	REHAB EXPENSES	\$844	\$0	\$0
254.990.52885	CD CONT SERVICES	2,888	40,000	40,000
254.990.52888	FIRST TIME HOMEBUYERS ASSIST	130,890	250,000	250,000
	Total - CONTRACTUAL SERVICES	134,622	290,000	290,000
	Grand Total	\$134,622	\$290,000	\$290,000

FUND SUMMARY FOR FUND 429
COMMUNITY DEVELOPMENT FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	(\$137,639)	\$126,555	\$376,555
REVENUES:			
Intergovernmental	\$848,108	\$748,000	\$807,500
Miscellaneous Income	125	250,000	0
Reimbursements	0	2,500	0
TOTAL REVENUES	\$848,232	\$1,000,500	\$807,500
TOTAL RESOURCES	\$710,593	\$1,127,055	\$1,184,055
EXPENDITURES:			
Contractual Services	\$584,038	\$750,500	\$807,500
TOTAL EXPENDITURES	\$584,038	\$750,500	\$807,500
ENDING BALANCE DECEMBER 31	\$126,555	\$376,555	\$376,555

COMMUNITY DEVELOPMENT ACT 1974 FUND
COMMUNITY DEVELOPMENT

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
429.931.52110	ADMINISTRATION TRAVEL & TRAINING	\$0	\$2,500	\$2,500
429.931.52880	ADMINISTRATION OTHER OPERATING COSTS	46,301	25,000	25,000
429.931.52885	ADMINISTRATION CD CONT SERVICES	125,670	160,000	160,000
429.933.52995	FAIR HOUSING	2,260	6,500	6,500
429.933.52996	COMMUNITY CENTER & SENIOR CENTER	0	30,000	85,000
429.934.52880	VIP OTHER OPERATING EXPENSES	24,914	0	0
429.942.52530	DEMOLITION COSTS	0	100,000	75,000
429.949.52885	CD CONT SERVICES - LEGAL AID	9,002	12,500	12,500
429.972.52870	EMERGENCY REPAIR - REHAB	33,934	65,000	65,000
429.973.52410	HOUSING REHAB LEGAL	15,655	2,000	2,000
429.973.52480	HOUSING REHAB REVOLVING LOAN EXPENS	4,458	5,000	5,000
429.974.52410	CODE ENFORCEMENT LEGAL SERVICES	103	2,000	2,000
429.974.52480	CODE ENF. OTHER PROFESSIONAL SERVICE	18,306	0	0
429.974.52880	CODE ENF. OTHER OPERATING COSTS	39,986	40,000	67,000
429.974.52885	CODE ENF. CD CONT SERVICES	263,448	300,000	300,000
Total - CONTRACTUAL SERVICES		584,038	750,500	807,500
Grand Total		\$584,038	\$750,500	\$807,500

FUND SUMMARY FOR FUND 736
COMMUNITY DEVELOPMENT ACT ESCROW FUND

	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$575,889	\$612,760	\$675,260
REVENUES:			
Interest Income	\$0	\$0	\$750
Miscellaneous	\$37,762	\$65,000	\$65,000
TOTAL REVENUES	<hr/> \$37,762	<hr/> \$65,000	<hr/> \$65,750
TOTAL RESOURCES	\$613,652	\$677,760	\$741,010
EXPENDITURES:			
Contractual Services	\$389	\$0	\$1,000
Interest Returned to HUD	502	2,500	1,500
TOTAL EXPENDITURES	<hr/> \$891	<hr/> \$2,500	<hr/> \$2,500
ENDING BALANCE DECEMBER 31	\$612,760	\$675,260	\$738,510

COMMUNITY DEVELOPMENT ESCROW FUND
CD ESCROW

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
736.990.52980	CONTR SVC-BANK SERVICE CHG	\$389	\$0	\$1,000
	Total - CONTRACTUAL SERVICES	389	0	1,000
LOANS:				
736.990.55801	INTEREST RETURNED TO HUD	502	2,500	1,500
	Total - LOANS	502	2,500	1,500
Grand Total		\$891	\$2,500	\$2,500

FUND SUMMARY FOR FUND 258
NEIGHBORHOOD STABILIZATION PROGRAM FUND

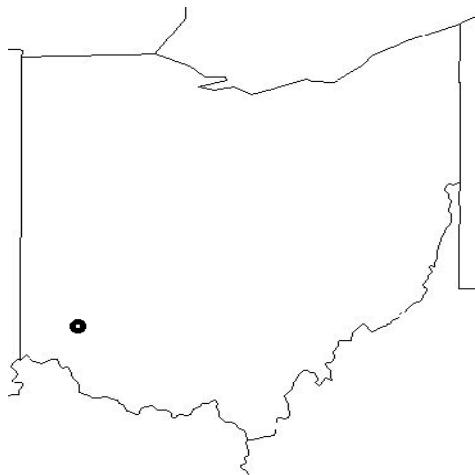
	2015 ACTUAL	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: JANUARY 1	\$111,095	\$250,529	\$250,529
REVENUES:			
Intergovernmental	\$168,977	\$420,000	\$420,000
TOTAL REVENUES	<hr/> \$168,977	<hr/> \$420,000	<hr/> \$420,000
TOTAL RESOURCES	\$280,071	\$670,529	\$670,529
EXPENDITURES:			
Contractual Services	\$29,542	\$420,000	\$420,000
TOTAL EXPENDITURES	<hr/> \$29,542	<hr/> \$420,000	<hr/> \$420,000
ENDING BALANCE DECEMBER 31	\$250,529	\$250,529	\$250,529

NEIGHBORHOOD STABILIZATION PROGRAM FUND
NEIGHBORHOOD STABILIZATION PROJECTS

		Actual Expenditures 2015	Amount Budgeted 2016	Amount Budgeted 2017
CONTRACTUAL SERVICES:				
258.990.52530	DEMOLITION COSTS	\$0	\$100,000	\$100,000
258.990.52870	REHABILITATION EXPENSES	12,192	150,000	150,000
258.990.52885	ADMINISTRATIVE FEES	0	20,000	20,000
258.990.52535	NSP 3 DEMOLITION COSTS	6,400	50,000	50,000
258.990.52875	NSP 3 REHABILITATION EXPENSES	10,951	100,000	100,000
	Total - CONTRACTUAL SERVICES	29,542	420,000	420,000
Grand Total				
		\$29,542	\$420,000	\$420,000

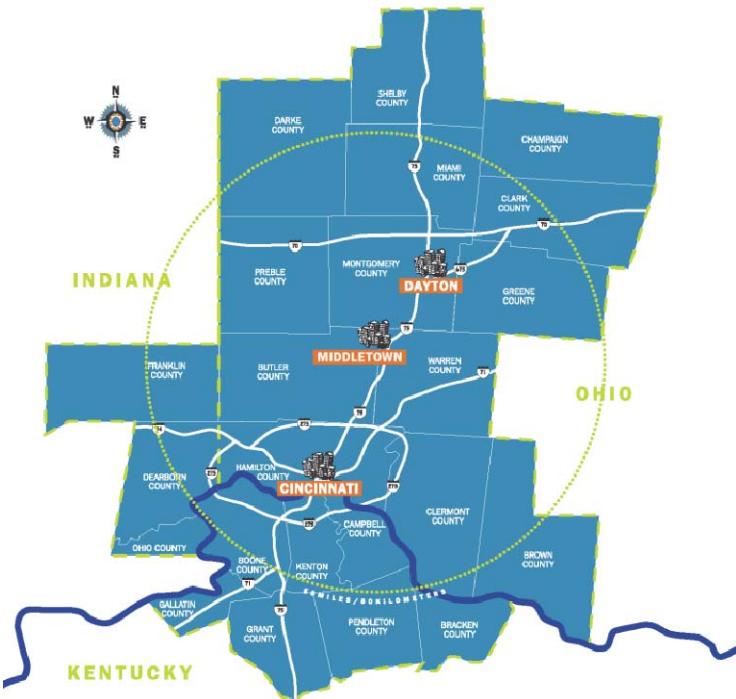
Section 12
STATISTICS
&
MISCELLANEOUS

MIDDLETOWN



Situated on the banks of the Great Miami River in Southwestern Ohio, Middletown is located in Butler and Warren Counties. Middletown is a vibrant, dynamic community of approximately 48,700 people, positioned near the major metropolitan areas of Cincinnati and Dayton.

Conveniently located on Interstate-75 between Cincinnati and Dayton, a Middletown address affords residents and visitors a vast array of local and regional amenities that create a strong community and active lifestyle. Business and industry are strategically placed to serve both the Cincinnati and Dayton business regions. In addition to the Middletown Regional Airport, located near downtown, there are two international airports located within an hour from the City. The City's location is within 600 miles of more than 60 percent of the nation's purchasing power, making the city a magnet for companies that need access to these important markets.



More than 100 attractions are available within minutes of Middletown. They cover a wide variety of interests, from amusement parks for the whole family to Broadway quality stage shows and international festivals. Other events, like the Ohio Challenge Hot Air Balloon Festival in late July and the Light Up Middletown celebration, which is held from late November through early January, are just two of the many annual events and attractions that help make Middletown such an exceptional city in which to live, work, and play!



The Downtown Middletown District is experiencing a new renaissance through regional arts, events, entertainment and education. The vibrant, historical downtown experience offers a rich history and notable architecture, featuring a charming historic district lined with 18th- and 19th- century mansions and churches. Cafes and eateries please both the eclectic and connoisseur. Shopping the Downtown District's studios, galleries and boutiques provides an exceptional retail atmosphere for our residents and many visitors. Middletown has many big city advantages and the friendliness of a small town!

City Government

Middletown was originally incorporated in 1833 and has operated under a Home Rule city charter since 1913. The city is governed by a five-member City Council, including a directly elected Mayor. The Council meets on the first and third Tuesday of the month in the Council Chamber on the lower level of the City Building. The business meeting begins at 5:30 PM.

All elective municipal officers are nominated by a petition of at least fifty (50) of the electors of the City and filed with the board of elections. Nomination petitions for ward candidates are to be signed by at least 50 electors of the represented ward. City Council elects a Vice Mayor at the first meeting in January at which newly elected members assume their duties of office.

City Council appoints a City Manager, who performs the duties in the City Charter. The City Manager is the Chief Administrative Officer and the head of the administrative branch of the city government. This position is responsible to the council for the proper administration of all affairs of the city.

The City Council appoints a variety of boards and commissions including the Civil Service Commission, the Park Board, the Board of Health and Environment and many others.

Recreation and Shopping

Three golf courses are located within or near the City of Middletown and include the Brown's Run Country Club, Wildwood Golf Club, and Forest Hills Country Clubs.

Skydiving lessons, tandem skydiving, and skydiving team training is available at the Middletown Regional Airport by Start Skydiving/Team Fastrax.

Thirty-one parks throughout the City provide casual enjoyment, sports and recreation. Additionally, several state parks are within easy driving distance, including Hueston Woods, Caesar's Creek, and Germantown Dam. A bike way for the avid biker begins just north of

Middletown, running almost to Dayton, a distance of approximately 20 miles. Middletown's bike path is currently 8.9 miles and runs from Trenton (State Route 73) near the Great Miami River Bridge almost to the Franklin city limits.



Middletown's park system includes:

- Playground equipment at 28 developed parks
- A nature interpretive area
- Picnic shelters
- 1 stocked fishing pond
- A community center
- 2 softball complexes
- 1 baseball, football, and soccer complex
- 2 double sand volleyball courts
- Baker Bowl Skate Park
- Pickle ball courts
- 22 basketball courts with lighting provided on 5 courts
- 18 tennis courts with lighting provided on 10 courts
- A fitness trail system
- A lock tender's museum

Shoppers can browse through a variety of stores along I-75 in Middletown. Also located within close proximity to the City are several additional shopping malls, as well as numerous specialized stores.

Education

The Middletown City School District is well known for its strong, comprehensive educational programs. Curriculum improvement, instruction and support services are the focal point of the district. To maintain a contemporary educational program, the course of study for each subject area is reviewed by a committee comprising teachers and administrators who recommend revisions to the curriculum and modernized instructional resource material.



The educational program includes a variety of teaching methods and instructional programs and extracurricular activities to meet students' special needs and interests.

Individually, the staff and students consistently earn local and state recognition. Middletown High School graduates are accepted into the best colleges and post secondary institutions in the country.

In 2003 the Middletown community passed a \$75.8 million bond issue to replace or remodel all of Middletown's elementary schools with state of the art school buildings. Again in 2014, voters went back to the polls approving a \$95 million bond issue to construct a new middle school on the current high school campus, as well as additions and renovations to the high school, including additional classroom space and a new competition gym. These accomplishments are the result of an ongoing team effort that involves the dedication and hard work of students, administrators, teachers, support staff, and community members.

Post-Secondary Education

Miami University Middletown is a regional campus of Miami University, a highly regarded state-assisted university with a national reputation and ranked in the top 100 colleges in the United States. A commuter campus, Miami Middletown offers certificate programs, associate degrees, bachelor's degrees, and beginning course work for most four-year degrees.



A variety of post-secondary vocational opportunities are also offered at Butler County Vocational. Core academics at Butler Tech have seen a corresponding advance in order to better prepare a growing number of high school students for entry into college.



bachelor's degree at Cincinnati State before transferring to other bachelor's degree programs. In addition, certificate program and additional program offerings that require specialized equipment and laboratory facilities are being considered for opening in later phases of campus development.

Greentree Health Science Academy opened its doors in 2011 with a new facility that offers various education levels in health care. The Warren Career Center, Miami University, and Cincinnati State Technical and Community College offer classes from high school programs to industry credentials and from Associate Degrees to Bachelor's Degrees.

The Southwestern Ohio and Northern Kentucky region is home to more than ten other highly rated colleges and universities.

Health Care



Cincinnati State Technical and Community College opened a branch campus in September 2012. The campus is located on Main Street in the downtown area. Cincinnati State plans to launch academic degree programs and certificates in several phases. Initial phase offerings will include courses that lead to the Associate of Arts degree. The AA degree is a transfer degree allowing students to complete the first two years of a

bachelor's degree at Cincinnati State before transferring to other bachelor's degree programs.

Premier Health Campus is Middletown's 200 acre site that offers an array of services and medical needs. A complete range of health services for adults and children. These services include advanced health care, family counseling, various services for the handicapped and developmentally disabled, a hospice, health career education, skilled nursing for seniors and more.

The premier health campus includes the following facilities:

- Atrium Medical Center, formerly Middletown Regional Hospital, with a 328-bed capacity is accredited at the highest possible level, and offers a full range of medical services including cardiology, surgery, comprehensive cancer care, sports medicine, pediatrics, mental health care, a family birth center, and an alcohol and drug treatment program.
- Behavior Health Pavilion offers expanded inpatient and outpatient programs.
- Bidwell Surgery Center is a stand-alone outpatient surgery facility with state-of-the-art operating rooms.
- The Compton Center is a cancer care center that has been awarded with the Outstanding Achievement Award twice by the American College of Surgeons' Commission on Cancer.
- Dayton Children's Specialty Care Center is an extended partnership with the Children's Medical Center of Dayton, welcoming a growing team of pediatric specialists.
- Greentree Health Science Academy is a unique collaborative effort of Miami University, Warren County Career Center, Cincinnati State and Atrium Medical Center, offering health care education at high school and college levels.
- Professional Building houses the Atrium Medical Center Pharmacy, several Heart Center services, physician offices and the Wilbur and Mary Jean Cohen Women's Center.
- Otterbein Senior Lifestyle Choices is an innovated skilled nursing care and rehabilitation facility.
- Atrium Great Miami Family YMCA includes a wellness center, child care center, along with the traditional YMCA health fitness management.

The Dayton VA Medical Center's Middletown Community Based Outpatient Clinic opened in January 2011 near the Premier Health Campus, and serves over 2,500 area veterans. Among the services are primary care, optometry, podiatry, full-service laboratory, audiology, occupational and physical therapy, mental health services and pharmacy.

Economic Outlook

The City has experienced over \$1 billion dollars of investment made by area businesses since 2007. These investments include a variety of businesses including industrial, commercial, educational, and medical facilities. It is estimated that over 1,700 jobs were created from 2009 to 2014. What was once primarily a "blue-collar" steel mill town has been diversified to include education and health care into the mix.

New industries, new commercial businesses, two college campuses and a fairly new hospital campus are definitely something we can boast about. In addition, the East End is growing and the downtown area is being redeveloped. We are experiencing momentum and interest in the City.

While the new projects and expansions are tangible evidence of growth, many strategic moves were accomplished that will provide a foundation for continued growth. Public-private partnerships have played a part in our growth. A new land banking project was started, a micro-financing program for our downtown businesses is in progress, and we continue to work closely with our career centers and colleges. We started a new marketing campaign and at the same time reached out to more regional and state entities to spread the good news and take advantage of collaborative opportunities.

Retail and tourism continue to grow. The downtown area has experienced new shops and restaurants along with the increased student population at the Cincinnati State Middletown campus.

Historic buildings in the downtown area are showing signs of new life with renovations in progress and new market rate housing is in the works. This will complement other downtown revitalization projects, including a new River Center, new restaurants, and other service facilities.

Residential development is also moving forward. Fischer Homes built new homes in the Renaissance District. The company's confidence in the region was demonstrated by their acquisition of over 240 acres of residential and commercial land in Middletown.

New market rate apartments have also been constructed that offer the option of fine living with park like and clubhouse amenities and 24 hour maintenance for the resident.

Middletown is a great community to live and grow. While we embrace our unique history, we also look to the future as our City undergoes dynamic change and growth.

Gateway Enhancement Project



The City of Middletown, in cooperation with the ODOT, has invested \$150 million to dramatically improve the state Route 122 / I-75 interchange. Investment in infrastructure and transportation has been a catalyst for more development.

HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1791	Daniel Doty built the first log cabin in what was to become Middletown.
1802	Steven Vail laid out plots for Middletown
1805	First tuition school opened
1807	First local post office established in a log cabin, the office of attorney Ezekiel Ball
1820	Population of 314
1825	Construction began for the Miami Erie Canal
1827	Middletown Cemetery established on First Ave. This is the final resting place of Daniel Doty, who died in 1848.
1837	Middletown's first jail; First public school opened in Middletown at Main and Manchester; Middletown's first government organized.
1839	"Middletown Mail," Middletown's first newspaper published
1840	Population of 1,066; Middletown's William Webster invented a machine to make paper bags
1848	Volunteer fire department
1850	Population of 1,087; Oglesby Barnitz bank formed
1852	Erwin Paper, later Sorg Paper Co., became the first of numerous paper and allied product companies.
1860	Population of 3,070
1866	Sebald Brewery was opened.
1869	Paul J. Sorg and John Auer moved their tobacco plant to Middletown.
1870	Population of 3,046
1873	Middletown Gas & Light & Coke Company formed
1875	Middletown Water Works began
1879	Middletown & Madison Railroad organized – used horsepower to travel Central Ave.
1880	Population of 4,538
1880	Attorney Charles Bundy organized first phone company, Buckeye Telephone Co.; First City Building built
1881	Electricity comes to the City
1882	the Middletown Division of Fire was created
1886	Middletown becomes a City
1887	The Sorg Mansion was constructed by Paul J. Sorg, Middletown's first millionaire
1889	Middletown Attorney, James Campbell, elected governor of Ohio
1890	Population of 7,681
1891	Sorg Opera House erected by Paul J. Sorg, Middletown's first fine house of entertainment
1892	Paul J. Sorg elected to Congress
1899	George M. Verity entered into agreement with the Industrial Commission of Middletown to locate his steel plant along the Miami Erie Canal. George M. Verity is the founder of the American Rolling Mill Company (known as Armco)
1900	Population of 9,215
1900	Cornerstone of American Rolling Mill Co. (ARMCO) was laid July 12, 1900
1909	Middletown train depot was built on Charles Street near Central Ave.

HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1910	Population of 13,152
1913	Great Flood
1914	Harrison L. Dell, First Middletown Judge
1917	Middletown Hospital opened
1922	Manchester Hotel opened.
1923	John B. Tytus built the first continuous sheet mill in the world.
1925	Middletown's first traffic light installed at Central and Broad
1929	Miami-Erie Canal officially closed
1930	Population of 29,932
1932	The Jug, first drive-in diner in Miami Valley opened
1940	Population of 31,220
1940	The first Aeronca plane was completed in Middletown on June 5, 1940
1949	Voters approved change in Charter establishing manager – commission type government
1958	Middletown named All American City for 1957; First shopping center built Construction for I-75 began
1960	Population of 42,115
1960	Jerry Lucas wins Olympic gold medal for basketball in Rome
1966	Middletown Campus of Miami University opens
1970	Population of 48,767
1975	New Arts in Middletown Building
1976	New City Building dedicated
1977	Middletown Senior Citizens Center opened
1980	Population of 43,719
1983	New Middletown Public Library dedicated
1984	Armco moves General Office to New Jersey
1987	William Verity named U.S. Secretary of Commerce
1988	Armco-Kawasaki joint venture formed (formerly ARMCO)
1990	Population of 45,058
1992	William "Sonny" Hill became the first African American City Commissioner
2000	Population of 51,605
2007	Grand opening of new Atrium Medical Center (formerly Middletown Regional Hospital) AK Steel moves corporate headquarters to West Chester, Ohio (300 corporate office positions)
2008	Larry Mulligan, Jr. became Middletown's first directly elected Mayor
2008	Judith Gilleland became the first female City Manager
2010	Population of 48,694
2012	Kayla Harrison wins Olympic gold medal for Judo in London, England
2012	Cincinnati State Technical Community College opens campus in downtown area
2016	Kayla Harrison wins Olympic gold medal for Judo in Rio de Janeiro, Brazil

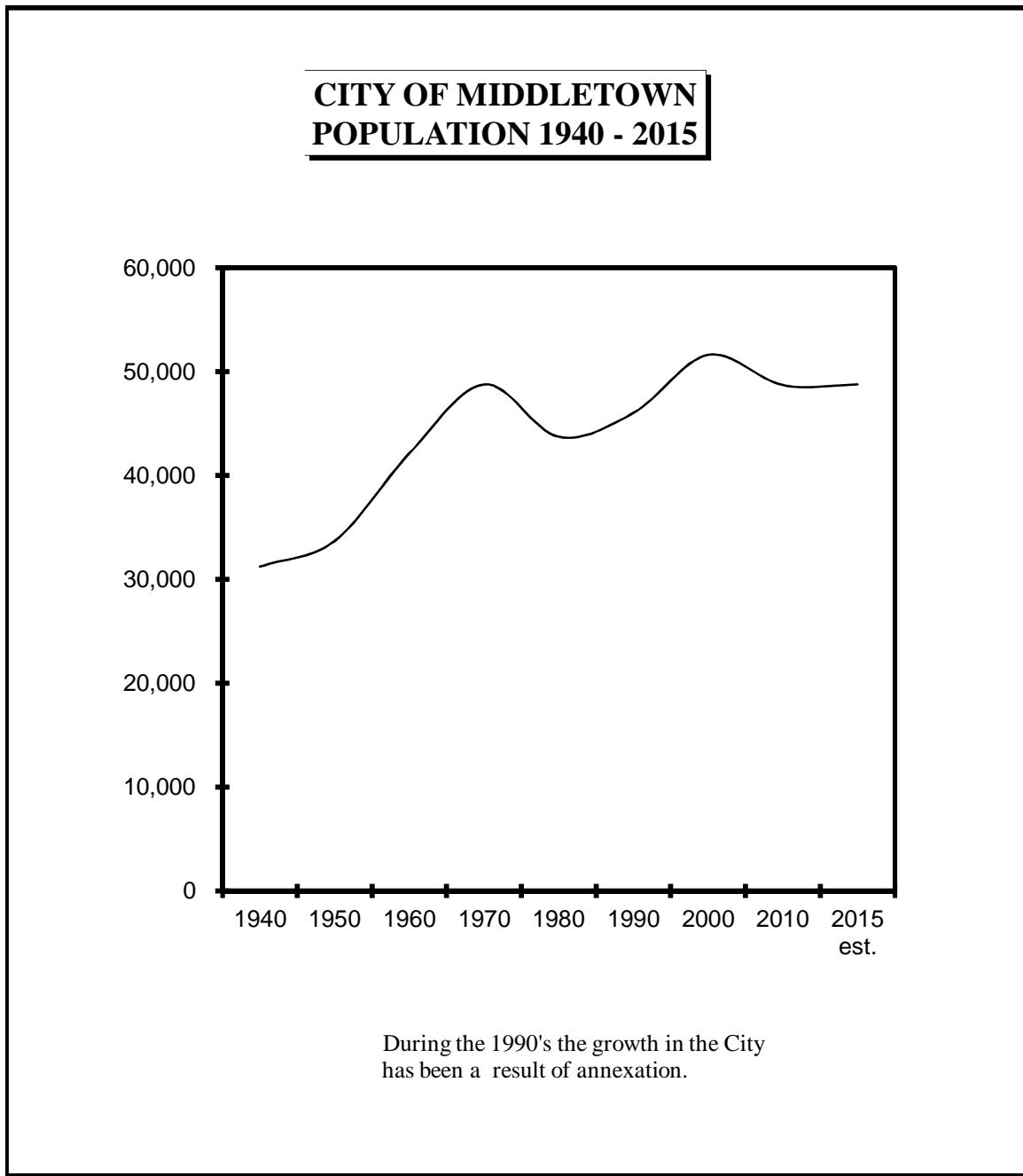


Figure 12.1 Population of the City of Middletown from 1940 through 2015 (data from U.S. Census Bureau)

CITY OF MIDDLETOWN, OHIO
MISCELLANEOUS STATISTICS
December 31, 2016

Date of incorporation	1837
Form of government	Council - Manager
Area	26.2 square miles
Miles of streets	240
Fire protection:	
Number of stations	5
Number of sworn firefighters	73
Police protection:	
Number of stations	1
Number of sworn police officers	68
Municipal water department:	
Number of customers	19,006
Miles of water mains	343
Sewers:	
Miles of sanitary and storm sewer	320
Recreation:	
Number of parks	31
Number of golf courses	3
Transportation	
Air:	
Number of airports	1
Jet Hangers	1
General Aviation Hangers	13
Land:	
Local bus lines	1
Rail:	
Number of railroad systems	2
Education:	
Miami University -	
Middletown Campus Branch Students	2,028

Source: City of Middletown Finance & Engineering Departments

**CITY, COUNTY, AND STATE
DEMOGRAPHIC STATISTICS
December 31, 2015**

Population

Year	City of Middletown	Butler County	State of Ohio
1940	31,220	120,249	6,907,612
1950	33,695	147,203	7,946,627
1960	42,115	199,076	9,706,397
1970	48,767	226,207	10,652,017
1980	43,719	258,787	10,797,630
1990	46,022	291,479	10,847,115
2000	51,605	332,807	11,353,140
2010	48,694	368,130	11,536,504
2015 est.	48,760	376,353	11,613,423

Housing, Income, and Education Statistics

	City of Middletown	Butler County	State of Ohio
Total housing units	23,296	148,891	5,156,307
Homeownership rate	55.80%	69.90%	66.90%
Median value/owner occupied homes	\$95,500	\$156,300	\$129,600
Median family income	\$35,828	\$56,998	\$48,849
Per capita income	\$20,345	\$27,394	\$26,520
Persons below poverty level	23.9%	14.4%	15.8%
High school graduates	83.1%	89.6%	88.8%
Bachelor's degree or higher	16.0%	28.1%	25.6%

Source: U.S. Census Quick Facts

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2015

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Population:				
Population - year 2000	51,605	57,502	60,690	42,097
Population - year 2015	48,760	55,525	62,407	42,767
Households:	19,631	25,340	24,168	17,315
Age:				
under 5 years	7.2%	5.4%	7.7%	6.0%
5 years to 19 years	18.8%	17.3%	29.2%	17.2%
65 years and over	15.0%	18.2%	13.4%	14.0%
Education:				
High school graduate	83.1%	94.0%	84.6%	92.9%
Bachelors's degree or higher	16.0%	31.3%	15.1%	26.9%
Unemployment:				
Unemployment Rate - year 2000	4.8%	2.3%	3.0%	2.9%
Unemployment Rate - year 2015	*4.6%	4.1%	5.1%	*4.6%
Income:				
Median household income	\$ 35,828	\$ 49,790	\$ 40,080	\$ 55,803
Poverty level	23.9%	12.1%	22.5%	8.5%
Per capita personal	\$ 20,345	\$ 29,833	\$ 20,844	\$ 28,660
Housing:				
Housing units*	23,193	27,445	28,014	18,817
Homeownership Rate	55.8%	61.6%	56.4%	62.7%
Median value of owner-occupied units	\$ 95,500	\$ 127,800	\$ 100,200	\$ 144,400
Business:				
Total number of firms (2012)	3,540	4,613	3,809	3,595
Retail sales per capita (2012)	\$ 30,004	\$ 14,355	\$ 11,775	\$ 31,785

Note: *cities less than 50,000 in population not listed, 4.6% rate is listed for Butler County.

Middletown & Fairfield located within Butler County.

Source: U.S. Census, QuickFacts and Community Survey, Ohio Dept. of Labor

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2015

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Employment Status:				
Population 16 years and over	37,822	45,473	48,325	34,459
In labor force	61.2%	65.5%	61.0%	71.8%
Civilian labor force	61.2%	65.0%	61.0%	71.7%
Employed	51.5%	60.3%	53.6%	65.3%
Unemployed	9.7%	4.7%	7.4%	6.4%
Armed Forces	0.0%	0.5%	0.0%	0.0%
Not in labor force	38.8%	34.5%	39.0%	28.2%
Industry:				
Educational, health care, social assistance	18.9%	27.1%	23.0%	21.2%
Manufacturing	17.1%	10.4%	16.3%	16.3%
Retail trade	16.2%	12.7%	13.9%	15.2%
Arts, entertainment, recreation, food services	14.0%	10.2%	10.7%	6.7%
Profession scientific, management & administrative	10.0%	11.1%	8.8%	12.0%
Finance, real estate, insurance	5.5%	5.2%	6.1%	8.0%
Construction	4.1%	4.9%	5.6%	4.2%
Transportation, warehousing, utilities	4.7%	3.5%	4.6%	4.2%
Other services	3.6%	4.9%	4.7%	4.2%
Wholesale trade	2.6%	2.3%	2.2%	3.3%
Public administration	2.0%	4.8%	3.2%	2.3%
Information	1.3%	2.9%	0.9%	2.4%
Class of Worker:				
Private wage & salary	88.3%	81.3%	85.1%	85.5%
Government	8.3%	13.0%	10.8%	10.6%
Self-employed	3.1%	5.5%	4.1%	3.9%
Unpaid family workers	0.3%	0.2%	0.0%	0.0%
Occupation:				
Management, business, science, and arts	25.6%	39.5%	25.0%	35.1%
Service occupations	21.3%	17.6%	21.4%	16.3%
Sales and office	26.3%	25.6%	26.5%	25.5%
Natural resources, construction, and maintenance	7.5%	5.8%	8.4%	5.7%

Source: U.S. Census, American FactFinder 2014 American Community Survey

TOP EMPLOYERS AND PROPERTY TAX PAYERS***Top Ten Employers***

Employer	Employees	Rank	YEAR 2015	YEAR 2006	
			Percentage of Total City Employment	Employees	Rank
AK Steel	2,483	1	12.8%	4,615	1
Middletown Regional Hospital				1,836	2
Atrium Medical Center	1,872	2	9.6%		
CM Temporary Services, Inc.	1,590	3	8.2%		
TSJ Staffing LLC	1,293	4	4.9%		
Stom Engineering Corp				1,181	4
Middletown City School District	832	5	4.3%	1,248	3
Crown Services 36 LLC	761	6	3.9%		
Garden Manor Extended Care				563	6
Belflex Staffing Network LLC	733	7	3.8%		
Kroger Limited Partnership	687	8	3.5%		
CBS Personnel	646	9	3.3%		
Miami University	624	10	3.2%	667	5
City of Middletown				514	7
National Workforce Assistance				505	8
Stone Container Corp				314	9
Bay West Paper Corporation (Wausau)				197	10

Top Ten Tax Payers (Real Property)

Taxpayer	Nature of business	2015	2006
		Rank	
Duke Energy	public utility	1	
Cincinnati Gas & Electric	public utility		1
AK Steel	steel manufacturing	2	2
Garden Manor/Boymel Family LLC	retirement facility	3	5
Southwestern Ohio Steel	steel processing		4
Akers Packaging	shipping solution manufacturer	4	
Middletown Coke	metallurgical coke	5	
Duke Energy- Dicks Creek	public utility	6	
Precision Strip	steel processing	7	3
Bavarian Woods	apartment complex	8	6
Chaka-Chak LLC	apartment complex		7
Liberty Retirement Prop	retirement facility	9	
Bay West Paper	paper and packaging		9
Riverside Village	apartment complex		10
Texas Eastern Transmission	gas pipeline		8
Store Master Funding	lending institution	10	

Section 13

GLOSSARY

GLOSSARY

ADA	American with Disabilities Act
AFIS	Automated Fingerprint Identification System
Accounts Payable	A liability account reflecting amounts owing to persons/organizations for goods and services received.
Accounts Receivable	An asset account reflecting amounts owing from persons/organizations for goods and services provided.
Accrual Basis	A method of accounting that recognizes the financial effect of transactions when they occur as opposed to when cash is actually received or spent.
Adopted Budget	A budget that has been prepared and reviewed in accordance with State law and has been duly adopted by City Council.
Allocate	To set aside portions of budgeted expenditures that are specifically designated for a certain purpose.
Annual Budget	A budget covering a single fiscal year (January 1 to December 31)
Appropriation	A legal authorization by the City Council to make expenditures and incur obligations for a specific purpose.
Assess	To establish an official property value for taxation.
Assessed Valuation	A value that is established for real or personal property for taxation purposes.
Assets	Property owned by the City which has monetary value.
Authorized Positions	Employee positions that are authorized in the adopted budget for the fiscal year.
Balanced Budget	A budget with beginning cash balances and revenues exceeding or meeting the total amount of expenditures.
Basis of Accounting	A term used to refer when revenues, expenditures, expenses and transfers are recognized in the accounts and reported on the financial statements, specifically relating to the timing of measurements.
Bond	A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.
Bond Rating	A rating (made by an established bond rating company) from a schedule of grades, indicating the probability of timely repayment of principal and interest on bonds issued.
Budget	A plan of financial operation comprised of an estimate of proposed expenditures for a given period and the proposed means of financing them. Each City of Middletown budget is an annual budget. The expenditures in the budget agree with the appropriations approved by the City Council.

GLOSSARY

Budget Calendar	The schedule of key dates, which the City follows in preparation and adoption of its budget.
Budget Message	The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budgets, major changes, and the views and recommendations of the City Manager.
CAFR	See Comprehensive Annual Financial Report
CALEA	Communications Assistance for the Law Enforcement Act is a voluntary accreditation for law enforcement agencies based on a body of standards internationally accepted by the law enforcement community
CD	Community Development
CDBG	Community Development Block Grant, a federal entitlement program designed to benefit low and moderate income persons, specifically in the areas of housing and community development.
CIP	Capital Improvement Plan
COM	City of Middletown
Capital Improvements	Additions and/or replacements to the City's buildings, and infrastructure assets (e.g., highways, sewer and water lines, pumping stations, etc.)
Capital Outlay	Represents an expenditure designated for the purchase of fixed assets such as depreciation, machinery, equipment, or vehicles.
Capital Project Fund	A fund created to account for financial resources to be used for acquisition or construction of major capital facilities.
Carryover Balance	An amount of cash remaining at the end of a fiscal year after all of the year's financial obligations has been satisfied. The cash balance is "carried over" as the beginning cash balance of the next year.
Cash Basis	A basis of accounting under which transactions are recognized only when cash is received or disbursed.
Charges for Services	A charge or fixed rate for the purchase of an article or service including a variety of fees and charges. Examples include purchase of birth certificates, planning review fees, utility bills, emergency medical service, etc.
Chart of Accounts	The classification system used by a city to organize the accounting for various funds.
City Council	The governing body of the City of Middletown. There are currently seven City Council members including one Mayor.
City Manager	The chief executive officer of the City of Middletown appointed by City Council

GLOSSARY

Commodities	An expenditure category that includes supplies and materials that are consumed as they are used. Some examples of commodities are chemicals, office supplies, cleaning supplies, and supplies to maintain equipment.
Comprehensive Annual Financial Report	The official annual report of the City of Middletown. The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with generally accepted accounting principles by the City and includes an accounting opinion issued by an outside auditor.
Contractual Services	An expenditure category that includes all services provided by outside and internal consultants and vendors. Some examples of contractual services are municipal garage charges, computer maintenance contracts, legal services, seminar fees including travel, memberships in professional organizations, and telephone bills.
Debt Service	Debt service expenditures which include principal, interest, and collection fees.
Debt Service Fund	A fund created to account for financial resources to be used for the payment of debt obligations of the City. Payments made by a Debt Service Fund include principal, interest, and trustee fees (if applicable) on City bonds.
Deficit	A term meaning there are insufficient funds to cover expenses.
Department	A major unit of organization in the City comprised of subunits called divisions. City Departments include: City Council, City Manager's Office, Economic Development and Planning, Law, Public Works & Utilities, Finance, Health, Community Revitalization, Municipal Court, and Public Safety
Depreciation	Depreciation is determined by allocating the cost of capital assets over the estimated useful lives of the assets on a straight-line basis
Disbursement	Payment for goods and/or services in cash.
Distinguished Budget Presentation Awards Program	A voluntary program administered by Government Finance Officers Association to encourage governments to prepare effective budget documents. This award is the highest form of recognition in governmental budgeting and represents a significant achievement.
EMS	Emergency Medical Services
Encumbrances	Commitments related to unperformed contracts for goods or services.
Enterprise Fund	A fund created to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, sewer, golf course, solid waste disposal). The expenses of an Enterprise Fund are usually financed or recovered through user charges (e.g., golf fees).
Estimated Revenue	Amount of projected revenue to be collected during the fiscal year
Expenditures	Cash payments for goods received, services rendered, or debt obligations.

GLOSSARY

FAA	Federal Aviation Administration, the federal agency that governs the operations of the nation's airports.
FTE	Full time equivalent, most commonly used when referring to part time employees. A total of 2,080 hours represent one full time employee.
Federal Grant Fund	A fund created to account for financial resources provided by the Federal Government to be used for specific expenditures authorized by the specific federal grant awarded to the City.
Final Budget	Term used to describe revenues and expenditures for the year beginning January 1 and ending December 31 adopted by Council.
Financial Plan	A multi-year financial forecast of all revenues and expenditures of the City for all major funds. This forecast is the basis of the City's annual budget.
Fiscal Year	A twelve month period used for accounting purposes. Used to differentiate a budget or financial year from the calendar year.
Forecasting	A process of analyzing data to determine future trends.
Full time equivalent	Ratio of total number of paid hours (part time or grant employees) by the number of working hours (2,080 hours for a full time employee) per year
Function	Related activities intended for the same purpose. Example: Police and fire perform the function of public safety.
Fund	A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities. The fund types in the budget are: Capital Projects, Debt Service, Enterprise, Federal Grants, General, Internal Service, Special Assessments, Special Revenue, and Trust.
Fund Balance	The difference between assets and liabilities reported in a fund.
GAAP	Generally Accepted Accounting Principles, rules and procedures that serve as the norm for the fair presentation of financial statements.
GASB	The Governmental Accounting Standards Board (GASB) is an independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.
GIS	Geographic Information System – computer system that illustrates geographic details of land and/or property
General Fund	The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio and the Charter of the City.
GFOA	Government Finance Officers Association is an organization who supports the advancement of governmental accounting, auditing, and financial reporting.
Grants	A contribution or gift in cash or other assets from other sources.

GLOSSARY

Governmental Fund	Fund generally used to account for tax-supported activities.
HUD	US Department of Housing and Urban Development
IDIAM Fund	Indigent Driver Interlock and Alcohol Monitoring Fund is used to purchase immobilizing or disabling devices for operation of a vehicle for indigent offenders.
Impervious surface of property	A surface which slows or prevents water from infiltrating the soil or a surface that water cannot penetrate, such as roof, road, sidewalk, or paved parking lot causing water to run off the surface more rapidly or in greater quantities than under natural conditions. The amount of impervious surface increases with development and results in the need for drainage facilities to carry the increased runoff.
Independent Auditor's Report	The official written communication of the results of an audit. In a financial audit, the independent auditor's report typically will offer an opinion on whether a set of financial statements is fairly presented in conformity with GAAP.
Infrastructure	An asset such as streets, water and sewer lines, treatment facilities, traffic signals, etc.
Interfund transfer	Flow of cash between funds. The City of Middletown distributes income tax revenue to various funds such as Transit, General Obligation Debt Service, and Health.
Internal Service Fund	A fund created to account for the financing of goods or services provided by one department to other departments of the City. The City's Internal Service Funds are the Municipal Garage Fund which purchases and maintains the City's vehicle fleet, and the Employee Benefits Fund which pays the City's health benefits plan.
Intergovernmental Revenue	Revenue received from other governmental entities such as the county, state or federal government, most generally in the form of grants, taxes, or subsidies.
LED	Light emitting diodes – new technology used in traffic lights causing a brighter, more energy efficient, and a longer lasting display.
Levy	Taxes imposed for the support of governmental activities.
Long Term Debt	Debt with maturity of more than one year.
MDT	Mobile data terminal otherwise known as mobile computer.
Maturities	The dates on which the principal or stated values of investments or debt obligation mature and may be reclaimed.
Major Fund	Funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the anticipated budget.
Mill	The value of 1/1000 of one dollar used in computing taxes (usually property taxes) by multiplying the rate times the taxable value divided by 1,000. Example: 5.9 Mills with taxable property value of \$100,000 is calculated $\$100,000/1,000 \times 5.9 = \590

GLOSSARY

Millage	A tax rate on property, expressed in mills per dollar of value of the property.
Mission	A description of the scope and purpose of a specific entity.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for when they become measurable and available.
Moody's Investors Service	A financial service company formed in 1918, a subsidiary of Dunn & Bradstreet Corporation, who provides ratings for municipal securities and other financial information to investors.
NPDES	The National Pollutant Discharge Elimination System (NPDES) permit program prohibits the unauthorized discharge of pollutants from a point source (pipe, ditch, well, etc.) to U.S. waters. Permittees must verify compliance with permit requirements by monitoring their effluent, maintaining records, and filing periodic reports.
Note	A written promise to pay a certain amount of money on a specific date with interest; a short-term debt. Most notes are one year or less.
NSP	Neighborhood Stabilization Program – a federal grant program with goals to stabilize neighborhoods
ODOT	Ohio Department of Transportation
OKI	Ohio, Kentucky, and Indiana tri-state area
OPWC	Ohio Public Works Commission which was created to assist in financing local public infrastructure improvements under the State Capital Improvements Program and the Local Transportation Improvements Program.
Obligations	Amounts which are owed including liabilities and encumbrances
Operating Expenses	Day to day expenses necessary to the maintenance of the enterprise. Operating expenses include payroll, employee benefits, depreciation, repairs, etc.
Operating Revenue	Revenue or funds received as income to pay for ongoing day to day operations.
PERS	Public Employees Retirement System
Personal Services	An expenditure category which includes all City employee salary and fringe benefit costs.
Pool	A cost sharing arrangement among independent entities. The City purchases its liability coverages through an intergovernmental insurance pool.
Potable Water	Potable water is water that is safe to drink and is free from pollution, harmful organisms and impurities.
RFP	Request for proposal
ROI	Return on investment

GLOSSARY

Real Property	Property which is land, buildings, or other capital improvement which become an integral and connected part to the real property (example is playground equipment).
Resources	Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.
Revenue	Monies received by the City as income.
Special Assessment	A levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
Special Assessment Fund	A fund created to account for the use of special assessment receipts.
Special Revenue Fund	A fund created to account for financial resources which are designated for a specific operational purpose by local or state regulations. Two examples of Special Revenue Funds are the Auto and Gas Tax Fund which accounts for the use of gasoline tax receipts for road repairs, and the Conservancy Fund which accounts for the use of property taxes for flood protection.
State Bond Issue No. 2	A bond issue of the State of Ohio, the proceeds of which are distributed to local governments in Ohio for approved capital improvement (e.g., roads, bridges, utilities) projects.
Strategic Plan	The document prepared by the City which defines the major issues and establishes a process to continually review and improve the City organization's vision of the community. The Strategic Plan provides the framework within which the overall direction of the City will be guided and against which policy decisions and issues will be measured.
Subsidy	Monetary assistance granted by a government to a person or group in support of a project or enterprise being in the public interest (such as the Health State Subsidy).
Supplemental Appropriation	A legal authorization by the City Council to make expenditures and to incur obligations which are additional to the authorization contained in the City's original annual appropriation.
TIF Payments	Tax Increment Financing District payments, payment made to a designated district for property taxes.
Trust Funds	Funds established to account for assets held for other City funds, such as the City's Police and Fire Pension Funds.
UDAG	Urban Development Act Grant
Unencumbered Balance	The amount of money in a fund that is neither expended nor encumbered and is still available for future purposes.
Unreserved Fund Balance	Portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation

GLOSSARY

Unencumbered Fund Balance	The amount of undesignated balance of a fund which is available for allocation.
User Charge or User Fees	Charges for service, the payments of a fee for direct receipt of a public service by the party benefiting from the service (e.g., greens fees, water bill payments, transit fare box revenue).
Utility	A service or commodity used for generation and transmission or distribution to the general public such as electricity, gas, or water. The City of Middletown has utility charges for water, sewer, storm sewer, and refuse collection.
Vital Statistics	Statistics concerning the important events in human life, such as births, deaths, health and diseases

Section 14

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