

CITY OF MIDDLETOWN, OHIO

2015 Budget



January 1, 2015 to December 31, 2015



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Middletown
Ohio

For the Fiscal Year Beginning

January 1, 2014

A handwritten signature in cursive script, reading "Jeffrey R. Snow".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the **City of Middletown, Ohio** for its annual budget for the fiscal year beginning **January 1, 2014**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**Principal Officials
January 1, 2015**

Legislative

Mayor.....Lawrence Mulligan, Jr.
 Vice-MayorJoseph Mulligan
 City Council Member.....Anita Scott Jones
 City Council Member.....Daniel J. Picard
 City Council Member.....Dr. Dora Bronston

Executive/Administrative

City Manager Douglas D. Adkins
 Chief of Police David G. VanArsdale
 Community Revitalization Director.....Kyle D. Fuchs
 Director of Court Services..... Steven P. Longworth
 Economic Development Director.....Denise S. Hamet
 Finance Director..... Michelle E. Greis
 Fire Chief..... Steven M. Botts
 Health Commissioner Jacquelyn D. Phillips
 Law Director.....Leslie S. Landen
 Personnel Manager..... Noah E. Powers III
 Planning Director..... Martin D. Kohler
 Public Works & Utilities Director..... Scott D. Tadych

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Section 1

CITY OVERVIEW



December 19, 2014

Honorable Mayor Mulligan
Middletown City Council
Citizens of Middletown

We are successful! We continue to work for the residents of Middletown after the largest downturn since the Great Depression in the 1930's with ten years of local budget cuts. We have survived the lockout of one of the City's major employers, the collapse of the Housing Market with over three-thousand vacant homes in Middletown, the State budget cuts to local cities, and an unemployment rate of over 10% in Butler County.

And we are still not done. Almost 1,800 Middletown residences are now eligible for tax foreclosure, creating new housing vacancies. We need over \$120 million to repave our streets and our combined sewers will require \$100-200 million dollars to correct over the next twenty years. In 2014, we are projected to spend \$1 million dollars more than the revenue sources and the forecasted General Fund balance at the end of the year will be approximately \$4 million. It takes approximately \$2.5 million dollars to run the City each month and we have less than two months of operating cash available in the General Fund. The math is simple. If we continue to spend at current levels, we will be broke in four years.

We have successfully faced these problems before.

Direct Quotes From a Middletown Historical Document:

“We knew 10 years ago we had some problems to solve. We hadn't been asleep, but ... shortages of people and materials had limited our ability to act.”

“[So] we began to study our problems. Fire protection was inadequate for a modern community; traffic [and street paving] were becoming more difficult.”

“[W]e could see a real school crisis coming ...”

“Before we could build, we had to have a blue-print. ... [This lead to] an alert and awakened citizen effort, which ... drew up a 14 point program for progress.”

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After the blue-print was developed, “[n]ext was the Progress Program for capital improvements. This brought us better fire and police protection; ... more parks and playgrounds; and increased funds for improvements like street resurfacing.”

“Then .. We tackled the school problem. We voted more taxes ... and approved a ... program for more and better schools. ... At least five new buildings are planned. Every school in the district will be either improved or expanded under the current ... building program.”

“Among the many accomplishments ... has been our hospital expansion. ... Today we can boast one of the most modern hospitals in the entire country.”

“The record of our Decade of Progress goes on and on. Our Art Center ... our symphony orchestra... off street parking... [decorative] street lighting and beautification... our city intern program.”

Figured out where this came from yet? In 1958, Look Magazine and the National Municipal League recognized Middletown as the All-America City.

Are you ready to do it again?

The first step is to understand that Middletown *cannot* and *should not* be the City it was in the 1950's. The world has changed. We can't provide the same services that we had with seven-hundred employees. We have to establish a new “normal” for the City that is sustainable and prosperous moving forward.

Who knows better about how we serve the residents of this City on a daily basis and the challenges we face moving forward than our employees? A survey was taken and the results are as follows.

The five top employee responses for external challenges:

- Negative Public Perception/ Lack of PR
- Neglect of all Infrastructure
- High Crime/ Heroin Use
- High Levels of Subsidized Housing
- Insufficient Econ. Development/ Jobs/ Tax Base

Five top employee responses on how to face these challenges:

- Increased Economic Development
- Improve Revenues
- Reduce Subsidized Housing
- Increase Focus on East End
- Solve being "Business Friendly"

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All Employee Responses - How Can We Better Serve the Public?

Handle incoming calls the first time	More public safety employees
Better use of TV Middletown for information	Improve recreation opportunities
Partner more with school district	Longer operating hours
Training opportunities for staff	Improve physical look of the city

In the 2015 Budget, I addressed some of these concepts.

Economic Development efforts will be increased and will include the East End. We are going to address a business friendly approach and atmosphere. The budget includes one additional Economic Development Program Manager to help address these issues.

Improved communications is one of the goals for public relations, internally and externally. A Communications Intern has been added to the City Manager's budget to assist with this goal.

We, as a City, need visioning and goals. This will be addressed with a Council retreat, updating of the Master Plan, and strategic setting goals before the 2016 budget process.

Housing issues will be addressed with a new five-year Housing and Urban Development (Consolidated) Plan. Demolition funds, including grants, will be used to continue clean-ups of neighborhoods.

Monthly meetings will be held with the local school district staff. Good schools are essential for a healthy community.

Due to the high heroin drug problem, we propose to hold a Heroin Summit in Middletown with Atrium Medical Center.

Quality of life issues will focus on increased public activities such as concerts and sports. Although \$25,000 is budgeted for recreation, I realize this is a small budget. Partnerships with other organizations can leverage those dollars to enhance community activities.

Keep in mind that any increase in these areas will need to be offset by some combination of increased revenues or decreased spending from other budget areas. To balance the budget and meet objectives, we have to find that "New Normal."

For our employees, in 2015, I will look to address some of these issues:

- Competitive Wages Training Opportunities
- Non-wage Benefits for Good Work Quality of Life

BUDGET LETTER

- Employee Recognition/Fun Office Activities
- Better Internal Communication with Staff
- Team Building Concepts
- Competitive Wages
- Training Opportunities
- Non-wage Benefits for Good Work
- Quality of Life Balance
- Employee Recognition
- Fun Office Activities
- Fun Public Activities

In 2015, each department has specific, measurable goals and objectives with timelines for completion. Those goals will be posted on the City web page for the public to view.

After each quarter ends in 2015, I will be conducting an All Employee Meeting to update the organization on where each department stands year to date on achieving their goals. As an organization, we will discuss ways to help any Department who is encountering difficulties in meeting their objectives. This is a *collaboration* as an organization. I will also be updating the City web page to keep the public aware of successes and our challenges as we strive to meet our goals.

As City Manager, my job is to increase revenues and make them sustainable over time so that the City can meet its responsibilities to provide core City services. My second job is to work with each department to remove obstacles that keep them from meeting their objectives.

Employees' role and the only option to long term success and job stability are to complete tasks within the revenue stream received. We must breakeven every year. Breakeven means sufficient revenues to pay for the long term combined sewers solution and for the paving of our roadways while providing public safety services.

There will be obstacles, there will be doubters, and there will be mistakes. But with hard work, there are no limits.

We have spent the last decade attempting to protect Public Safety jobs at the expense of all other City services.

<u>Department</u>	<u>Budget Change 2004-2014</u>
Public Safety:	+\$2,317,759
Other Departments	(\$2,222,171)

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A study done by IBM noted the national average for public safety spending was fifty-seven percent (57%) of a city's General Fund operating budget; public safety spending in Middletown was seventy-two percent (72%) of its General Fund budget which includes scheduled reductions in public safety forces.

We provide public safety in predominantly the same manner as we did thirty years ago. We need to figure out why we need to spend more than other communities. Many communities closed their jail and discontinued in-house emergency dispatch years ago. Many communities have joined forces to provide specialty services such as SWAT, water rescue, and to determine what types of public safety calls they should respond to.

Public Safety in Middletown needs to be completely reimagined. Instead of adapting methods of service to the budget, we historically operated by reducing staff to provide less public safety. Every aspect of public safety will be on the table for evaluation. We will create a five year plan to reduce public safety spending to 60% of General Fund expenditures.

If we were able to reduce public safety to 60% of General Fund expenditures (3% over the national average), the City would free up \$3,573,087, using the 2014 budget figures, annually in General Fund expenditures to be redirected to other City objectives.

One change instituted in this budget is the addition of a Public Safety Administration which consists of one employee, a Director of Public Safety. The duties of this director will include long range planning and implementation. This includes:

- ❖ 5 Year Plan to reduce Public Safety to 60% of General Fund expenditures
- ❖ Weekly Public Safety meetings with above staff and City Manager
- ❖ Quarterly crime mapping/ EMS call mapping and discussion
- ❖ Reduction in EMS calls for service/ Reduction in Crime each year
- ❖ Long Term Dispatch and Jail solutions
- ❖ Discipline throughout Fire and Police improved
- ❖ Culture change in public safety- internally with staff, externally with the public
- ❖ Landlords – active interaction to improve business practices
- ❖ Better use of Police Reserves- similar program in Fire in the future?
- ❖ Heroin Summit with Atrium Medical Center

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- ❖ Use of Chronic Nuisance/ Public Nuisance Law/ Community Revitalization, other tools to deal with problem properties
- ❖ Partner with hospital on chronic EMS issues
- ❖ Move Communications Intern and Public Safety Director to City Manager wing

Currently, we have one Police Chief with two Deputy Chiefs and one Fire Chief with three Deputy Chiefs. This reorganization includes a Public Safety Director, a Police Chief and an Assistant Police Chief, a Fire Chief with an Assistant Fire Chief and one Deputy Fire Chief.

Regarding public safety unions, we want the public safety professionals at the table. Management sets funding levels and we will be reducing public safety expenses over time to 60% of General Fund expenditures. We need to use union expertise with the management team to redesign delivery of public safety services. If the unions want pay raises, incorporate it into the 60% plan. If newer equipment is warranted, incorporate it into the plan. Management wants a part time component to control long term costs. We should protect the long term employees and use attrition, where possible, to reset the department.

A good example of doing public safety differently is the First Emergency First (FEF) protocol which is a deployment of resources made up of one crew and multiple apparatus and equipment; most often an equipped fire vehicle and a medical vehicle. Rather than dedicating one crew to only fire or medical response it capitalizes on the cross trained crew to maximize cost effective service delivery. This is an operational profile used extensively by both volunteer and suburban fire departments. Borrowing their experience as well as the private sector, urban departments are beginning to deploy it with success, most notably for us would be Springfield, Ohio who have been using it successfully since 2000.

The 2015 budget includes twelve less fire employees and eight less police employees resulting in almost \$1 million in savings over the 2014 expenditures.

	<u>2014</u>	<u>2015</u>	<u>Difference</u>
Public Safety Administration	\$0	\$154,302	\$154,302
Division of Fire	\$9,080,053	\$8,567,480	\$(512,573)
Division of Police	\$11,919,020	\$11,330,388	\$(588,632)
Totals	\$20,999,073	\$20,052,170	\$(946,903)

I plan to change the way we operate and provide services as a municipality. The current system has become obsolete and was conceived at a time when we had seven hundred employees. We

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currently operate with 362 employees. We have to change the way we do business. The next year will be a planning year to incorporate the new goals and concepts.

When I became City Manager, my first goal was to meet with council to develop a common vision of what they want and expect. The second goal was to meet with staff and set goals and objectives to achieve that vision. And thirdly, I intend to meet people throughout the community, including volunteer boards and commissions, local leaders, and elected representatives to get a feel from the community and its needs.

Goals have been set for each City department. These goals have touched on a variety of areas such as the relationship with the Middletown City Schools, the heroin epidemic, economic development, housing, and neighborhood revitalization.

We have four assets critical for economic development; our location between Dayton and Cincinnati, an operating airport, Interstate 75 and rail access. When growth comes, we need to be ready to take advantage of it.

Cautious Optimism...

General Fund:

Est. Begin. Balance 1/1/2015:	\$4,473,464
Budgeted Revenues:	27,504,835
Budgeted Expenditures:	27,913,854
Ending Balance	\$4,064,445
Ending Deficit	\$ 409,019
2014 Projected Carryover:	> \$500,000

Year to date revenues are ahead of projections and expenditures are below projections for the General Fund. "IF" this trend carries forward to the end of the year, I would recommend taking a portion of any overage beyond a 15% General Fund balance and add local street paving to the 2015 budget. We would present this separately in 2015 after closing the year and knowing available cash flow.

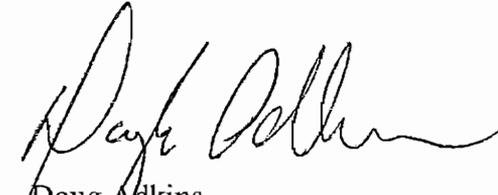
Significant changes in 2015 that include the addition of new positions for communications and economic development; the restructuring of public safety to better service the public and reduce expenses; setting aside \$25,000 to promote recreational activities; a projected increase in income

BUDGET LETTER

tax revenues of 1.5 percent; and a new performance based incentive program for all employees in place of cost of living raises.

This budget focuses on a number of areas such as improving the city's internal and external image, rebuilding its neighborhoods, a more focused effort in economic development, strengthening the community's quality of life as well as overall performance to better deliver public services to the city.

Regards,



Doug Adkins
City Manager

FOUNDATION PRINCIPLES
FOR
THE MUNICIPAL CORPORATION OF
THE CITY OF MIDDLETOWN, OHIO

VISION

Middletown - A Better Place

MISSION

We will make Middletown a special place to live, work and visit by providing, in an efficient and responsible manner, a broad range of public services, which foster a safe, healthy and prosperous community. We are committed to achieving our vision in collaboration with our citizens.

VALUES

As we work toward the accomplishment of our mission, the following values will help guide our action and lead us to success:

INTEGRITY

Integrity promotes trust; trust promotes success. We will be truthful, honest and fair as we strive for the highest standards of performance in the work place.

SERVICE

Our product is service; our customers are our friends and neighbors in the Middletown Community. We will take personal responsibility for resolving problems. We will strive to do more than is expected.

PEOPLE

People are at the heart and purpose of everything we do. We will listen to and consider the ideas and concerns of our citizens and our colleagues. We will treat all people with respect and dignity.

FISCAL ACCOUNTABILITY

We are stewards of a high trust. The money we use to provide public services will be spent responsibly and effectively.

COLLABORATION

We must collaborate and think win-win. In today's world, more can be accomplished through cooperation than competition. We must have teams and partners to become the best. We must be problem solvers.

2012-2017 ACTION PLAN

GOALS

1. Enhance the qualities that make Middletown a community that is attractive to families and young people.

2. Maximize the value of our educational system both at the K-12 level as well as higher education (trade schools, Community Colleges and Universities)

STRATEGIES

- Promote and publicize the community events, assets and people all of which make Middletown special
- Allow for better utilization of community center, airport and parks
- Promote living downtown-new/renovated housing-attracting young urban professionals
- Seek out entertainment and restaurants that will attract families and young singles
- Determine what residents see as most important in choosing to live or not live in Middletown
- Help new residents get acclimated to the community

- Seek out programs which could be done jointly with the Middletown schools to enhance the educational environment in the community
- Seek out opportunities to promote the value of the community and instill civic pride through the schools
- Grow connections with Regional Workforce Training Center
- Enhance job readiness of local students
- Explore avenues to encourage entrepreneurial growth especially with technology focus
- Grow Small Business Advisory and Support Services
- Prepare workforce for tomorrow's jobs and recruit jobs that match the skills of new residents living in or near Middletown

GOALS

3. Encourage new business and the expansion of existing businesses to enhance the local tax base & provide opportunities for employment of present and future residents
4. Improve the City's Housing Stock and neighborhoods
5. Improve the Community Appearance and Image
6. Encourage a more ecologically sound local and global environment

STRATEGIES

- Continue business retention team visits
- Develop a recruitment strategy
- Enhance Middletown Moving Forward 's role as a development entity
- Create market ready sites at attractive locations with good regional access and aggressively market them
- Work with prospects to ensure that we take every opportunities to meet their needs
- Create an awareness that economic development continues to be successful and create excitement about the future possibilities
- Increase the level of and effectiveness of code enforcement
- Capital Reinvestment
- Seek rapid demolition of unrestorable buildings
- Encourage home owners to fix up their own properties
- Seek reuse of vacant properties as soon as possible
- Seek reuse of vacant land
- Improve the overall appearance of the City
- Seek a diverse housing stock with quality homes in all price ranges
- Clean up areas with excessive litter
- Prioritize Gateway Redevelopment
- Work closely with volunteer boards and committees focused on environment
- Seek programs within the City organization to save energy
- Create a 20% increase in community recycling
- Encourage LEED certified buildings
- Explore opportunities to jointly work with "Keep Middletown Beautiful" to examine the joint capability to pursue various beautification and environmental projects
- Re-evaluate downtown zoning/design standards to: Encourage safe sidewalks which will encourage a walkable city environment, reduce energy use and encourage fitness

GOALS

7. Ensure that our community is safe for residents and businesses
8. Provide for revenues and cut costs to ensure the City is financially sustainable well into the future.
9. Ensure polite, friendly and efficient customer service for residents and businesses
10. Regional Collaboration and Partnerships
11. Seek out ways of using the Riverfront for economic development, recreation, housing or general community building
12. Improve aging Infrastructure and resolve Combined Sewer System issue

STRATEGIES

- Crime rate percentage to be equal or less than average for SW Ohio
- Ensure a reasonable level of fire safety and EMS response
- Seek Community Involvement in safety related activities – create a sense of ownership in Middletown
- Keep the tax rates and utility charges below the midpoints for cities in the SW Ohio region
- Seek out major water customers that would utilize the City's excess water supply capability and produce revenues to keep the overall rates lower
- Establish an information desk/receptionist in the lobby of city hall to greet and direct customers as they enter city hall
- Improve the income tax customer service, especially for business clients
- Create a more welcoming atmosphere in the Municipal Building
- Build a better relationship with neighboring communities and organizations
- Maintain memberships and participate in regional organizations: WCML, MVCC, CLG, OKI, etc.
- Develop a Riverfront Plan
- Start using the Riverfront area again
- Ensure that sufficient revenues are provided to make required improvements in the utility systems
- Plan for and obtain funding for roadway/infrastructure improvement
- Continue with general street maintenance activities: sign replacement, street striping, pot hole patching, crack sealing, etc.

2014 ACCOMPLISHMENTS

Middletown Names New City Manager

Doug Adkins has been appointed Middletown's new City Manager. Mayor Larry Mulligan stated "Council felt that Doug's successful track record of working collaboratively with community leaders throughout the region, and his wide array of current skills and responsibilities would be an important asset as we plan for Middletown's future." Adkins began his service with Middletown in 2005 as an assistant prosecutor before being promoted to prosecutor in 2006. In 2009, Adkins was promoted to community revitalization director, overseeing community development, building inspection, code enforcement, planning, zoning, the City's bus transit system, the community center, Middletown Public Housing Agency and Weatherwax Golf Course. As vice chair of the Butler County land bank, Adkins worked with regional officials to secure more than \$2 million in grants to fund demolition of abandoned and blighted properties in the City. His work in this area garnered state and national attention as the City was awarded the Ohio Conference of Community Development Inc. President's Award and the National Award of Merit by the National Association of Housing and Redevelopment Professionals. Locally, the Middletown Area NAACP presented Adkins with its Community Service Award and Butler County's community action agency (SELF) named the Community Revitalization Department its "Partner of the Year." Prior to working in Middletown, Adkins was an attorney for the U.S. Department of Labor and served as a councilman and vice mayor in Vandalia, Ohio. Adkins earned a bachelor's degree in business administration from the University of Cincinnati, and a law degree from the University of Dayton.

DOWNTOWN

Downtown Middletown is in the midst of a rebirth...new businesses, growth of existing businesses, renovation of historic buildings, Cincinnati State Technical and Community College Middletown campus growth, arts, festivals and events. New housing is being planned to help draw more people to work and live in a downtown that's getting a new life.

Four of the five historic buildings in the downtown area have new ownership and are in the process of being renovated.

Redevelopment of Middletown's downtown historic Goetz Tower has been awarded \$1.2 million in historic tax credits for its renovation project. The seven-story building (also known as the Fifth Third Tower) was built in 1929 with 30,000 square feet of space and is located across the street from the Cincinnati State Technical and Community College Middletown campus. The building was donated by Fifth Third Bank for the purpose of historic redevelopment. Plans call for converting the tower's second through seventh floors into market-rate loft apartments and renovating the first floor into retail space. This project will be the first large-scale residential renovation in downtown Middletown and could be a catalyst for further revitalization. The developers have secured a lender to finance this venture.

2014 ACCOMPLISHMENTS

The new owners of the former historic Manchester Inn and the adjoining Snider Building plan to restore the outside of the hotel to its original 1922 appearance. The Manchester will remain a hotel with an 8,000-square-foot banquet hall; and several thousand square feet of conference and meeting space. The facility will also include a full-service restaurant and bar. In all, the restored hotel is expected to employ 73 full time and part-time workers.

Snider Building LLC, will redevelop the building at the corner of North Main Street and Manchester Avenue into a microbrewery/brewpub. Plans for the Snider Building include restoring it to its original look, with project completion set for fall 2016. The majority of the three-story, 32,376-square-foot building will be used to manufacture beer and will include a packaging/canning line. The development plan is to partner with a brewer to produce and self-distribute the beers both locally and regionally. Approximately 3,000 square feet of the former auto showroom will be utilized as a taproom/brewpub that is expected to employ 28 full and part-time workers.

The new owners of the historic Sorg Mansion plan to restore and convert the mansion into a bed and breakfast. This mansion was built in 1887 by Paul J. Sorg, one of Middletown's first industrialists and multi-millionaires.

The Sorg Opera Revitalization Group is currently seeking donations for the renovation of the Sorg Opera House. Approximately \$100,000 in donations and grants has been received to date for the renovation of this 1891 building. Fund raisers are currently being held to off-set the cost of remodeling which is estimated at \$5 million. Plans include restoring the theater, as well as renovations for office space, retail shops and a reception hall.

Entertainment activities in or near the downtown area include:

- Broad Street Bash,
- First Fridays and Second Look Saturdays,
- Middletown Art Center's Biannual Garden Tour,
- Parades - Memorial Day, Independence Day, and Home for the Holidays Santa Parade,
- Ohio Challenge Hot Air Balloon Festival,
- Work Stinks Skydiving Boogie,
- LightUp Middletown, and
- Candlelight Tour of Historic Homes.

Currently under way are plans to develop a river center. This will complement the bicycle trail that goes along the river.

PUBLIC SAFETY

Task force units have been successful in creating better neighborhoods. Crime mapping programs aid in the designation of areas for the task forces. Each task force has officers working various hours patrolling the streets, walking around the neighborhood, and interacting with the

2014 ACCOMPLISHMENTS

neighborhood residents and businesses. This method has built relationships with landlords and residents and led to the arrest of criminals.

The Police Dept. was awarded a \$10,000 grant from the Middletown Community Foundation for training. Training will include specialized classes for detectives and evidence technicians. Police officers will receive training on how to operate new equipment.

Four electric Stomer bikes were purchased by grants allowing police patrol during concerts, park events, and downtown area. The electric bikes also assist in other areas including drug busts.

ECONOMIC DEVELOPMENT

Middletown Moving Forward

Middletown Moving Forward, a nonprofit organization, is a community improvement corporation with goals to advance, promote, and encourage development activities in Middletown. This group of public and private sector leaders is now ready to move forward and raise money from donors to create a loan fund for investing in key city revitalization projects. Gap financing from this organization along with private bank loans will help developers raise the capital needed to make job-creating investments.

Key Resources for Chemical Industry Cluster

During the last five years, the City has seen nearly \$740 million in business investment—a number based only on real estate purchases and machinery, and excludes new long-term leases. Several of these companies recently invested significant sums of money to expand, including Pilot Chemical, Air Products and Quaker Chemical. Now NTE— a Florida-based energy company —is investing \$500 million for construction of their new power plant. So we are focused on partnering to support this cluster's requirements for workforce, transportation and other resources. Those partnerships include tapping into business support resources at the state level; teaming up with regional economic development groups; and working with both local and state workforce training organizations.

Like many other industries, these companies need strong logistics. Most of Middletown's chemical companies are located along one of its primary industrial corridors on Yankee Road. It's a corridor that recently grew with the addition of two companies new to the state—Metal Matic and Metal Coaters. It's a corridor that demands strong logistics to facilitate growth - transportation drives economic development. Middletown has secured federal transportation funding to improve the area's roadways, including Yankee Road. The \$5.2 million Yankee Road improvement project will transform and extend the old, narrow, crooked road into a modern corridor. The City has also supported the Butler County Improvement District's grant request for funds to make additional improvements to the roadway and is moving forward with a \$5.3 million project to reconstruct nearby Oxford State Road.

2014 ACCOMPLISHMENTS

The City of Middletown's Economic Development Department recently hosted a forum for chemical manufacturers and related industries focusing on local and state resources that can help the industry grow. The Economic Development Department also hosted an "Ohio Means Jobs Forum" to help companies tap into the state's workforce resources. Also, Cincinnati State Middletown has added a Chemical Operator's program to assist with training

Energy Company Developing Natural Gas Power Plant in Middletown

Florida-based NTE Energy plans to develop, own and operate a 500-megawatt natural gas electric-generating facility in Middletown, Ohio. The project will be called the Middletown Energy Center and will be one of the most efficient natural gas-fired power plants in the United States—able to generate enough power to supply approximately 400,000 homes.



Rendering of Middletown Energy Center

The project is expected to begin construction in 2015 and become fully operational in 2018. The estimated \$500 million cost to build the power plant would represent the largest business investment in Butler County in recent years. During the construction phase, the Middletown Energy Center is expected to create approximately 300-400 construction jobs. Upon completion, the project is estimated to add approximately 25-30 full-time jobs to the Middletown area, most of which are expected to come from the local workforce. Combined-cycle power plants such as the Middletown Energy Center use significantly less water, produce fewer emissions and provide more power with minimal environmental impacts compared with more traditional forms of generation.

Expanding Ohio's Aerospace Footprint

Middletown Ohio partnered with the Dayton and Cincinnati economic development team and won the "manufacturing communities" designation. We were one of twelve communities to win this designation and this opens up \$1.3 billion in funding across eleven federal agencies. The region's application will focus on the regional economic development strategy to grow the

2014 ACCOMPLISHMENTS

“Aerospace Corridor” of Dayton and Cincinnati. Middletown’s primary agenda is construction of an Aerospace Institute.

Achieving a regional economic development strategy will add to the many support services available to aerospace industry-related companies interested in locating in the area. Middletown is centrally located in the region and benefits from the resources available from Dayton to Cincinnati along Ohio’s expanding “Aerospace Corridor.”



Magellan Aerospace Inc., Middletown

Middletown’s aviation and aerospace ties date back to the 1930s, when Aeronca Aircraft Corporation became the first corporation to build commercially successful general aviation aircraft, creating planes used for training many of the pilots during World War II. Today, Aeronca is a division of Magellan Aerospace—producing aircraft, missile and space vehicle components for the global aerospace industry—and it’s still operating at its location adjacent to Middletown Regional Airport.

Other Business News

- AK Steel is meeting goals to lower costs and has new resources in place that will create economic impact in the last quarter of 2014.
- Atrium Medical Center has received numerous awards and recognition in a variety of medical fields from cardiac care to critical care
- Pac Worldwide grew 19% in revenue and 10% in employment in addition of adding Amazon and the U.S. Post Office as new customers.
- Wausau Paper has staffing at its highest level (205 employees) and continues to perform in a very reliable state.
- Akers Packaging recently completed \$27 million expansion.
- Graphic Packaging recently purchased a lot for trucks to promote logistics efficiency.
- Cohen Brothers is growing with the purchase of a recycling facility.
- Avure, Advanced Design, Metal Matic, and Metal Coaters started new facilities and are growing
- Air Products recently completed an \$80 million plant renovation.
- Pilot Chemical added a \$35 million plant renovation.
- Quaker Chemical recently completed a \$20 million plant expansion.
- The Covenant Village of Middletown, a health care rehabilitation facility, is under construction estimated at \$13 million. This facility will add 150 to 175 jobs next year.
- Renaissance District growth of new housing under construction is averaging \$300,000.
- New commercial development underway (\$1.8 million Commerce Corner);
- Towne Mall is being redeveloped (phase one is \$4 million purchase and \$8 million renovation).

2014 ACCOMPLISHMENTS

- Small Business Partnering – Middletown is working with Hamilton to create a regional advisory board to create regional agenda.

Workforce Training Resources Grow

Middletown leaders know that maintaining a competitive advantage in today's global market requires an educated and viable workforce, as well as trained and skilled workers. That's why community leaders have made education and workforce training an integral part of their economic development plans, working and partnering with employers and educational institutions, community organizations and workforce boards to train people for in-demand jobs.

Middletown City staff are partnering with the state of Ohio's Office of Workforce Transformation to communicate the career planning information that will be provided in the new Ohio Means Jobs website. Utilizing new resources at the state level and partnering with both regional and state economic development groups to create a unified workforce system that supports business in meeting its workforce needs has become a priority. This is a strategic investment to help employers find the talent they need to compete.

Regional Educational Resources

Middletown offers growing companies educational and training resources that support the area's diversified workforce. Partnerships were formed with area employers to create work force development options geared toward local employers and local needs.

Workforce Development Center at Cincinnati State Middletown delivers highly customized, hands-on training programs for corporations, government agencies and not-for-profits through for-credit, certificate and non-credit courses. Courses are tailored to fit each group's unique content, timetable and location requirements. Programs combine state-of-the-art classrooms and training labs; up-to-date workplace tools; real-world simulation; and hands-on, practical instruction.

The Greentree Health Science Academy is a testament to the importance of partnerships. The medical training academy is a collaboration of the Warren County Career Center with Miami University, Atrium Medical Center, Cincinnati State Technical & Community College and the City of Middletown. The Greentree Health Science Academy connects students of all ages and with various education levels to promising futures in health care. Students can begin in the high school program and then advance to an adult education program for additional industry credentials, and/or enroll in Associate or Bachelor Degree programs with our higher education partners, Miami University and Cincinnati State.

The Greentree Health Science Academy is an innovative public-private collaboration. Founding partners Atrium Medical Center, Warren County Career Center and Miami University have been joined by Cincinnati State Technical and Community College with the possibility of other

2014 ACCOMPLISHMENTS

partners coming on board in the future. Funding for the building involved the State of Ohio; federal dollars and the city of Middletown helped to secure financing for the project.

Students have access not only to the hospital for internships and observations, but also the Atrium YMCA. Our goal remains focused on expanding opportunities for our students and for employers in our region. This is a great way that we can work together to share services and provide quality programs and save money. Our high school and adult students gain advantages by earning industry certifications to qualify for employment and college credits to go on for further training at a very reasonable cost and a high quality of instruction. Programs lead to immediate employment with the opportunity to advance in a medical career with more education. Overall placement rates in adult education programs are over 90 percent (available data from the 2012-13 school year). Our high school students earn college credit and scholarships through not only Miami University but also Sinclair Community College and Cincinnati State.

EDUCATION

The Cincinnati State College Middletown campus will add five new programs to the twenty-two programs already offered as it begins its third year. They will also add three new Workforce Development Programs.

Cincinnati State has surpassed enrollment goals from day one. The original goal was two-hundred students in its first year but four-hundred students were registered by the end of the first spring semester. A total of seven-hundred students registered this past fall.

Miami University Middletown is adding three four-year degrees and is exploring two major degree programs in Criminal Justice and Nursing and a four year business-related bachelors degree. Miami recently received \$2.82 million in support from the Community Foundation for scholarships and professorships. Recently fifty Chinese students enrolled with thirty of these students enrolling in degree programs. Approximately one-hundred Chinese students are expected to register this fall.

The Middletown City School Levy was passed with a \$95 million bond levy. The Middletown Middle School on Girard Avenue will be razed and a new middle school will be built on the Middletown High School campus on Breiel Boulevard. Renovations to the high school are also planned to provide the technology and environment essential for today's education. The high school will get additional classroom space, a new competition gym, up-to-date security features and modern wireless technology, science labs, and improved lighting. The new combined middle school/high school campus offers a great location directly across from Miami University Middletown. One long-term vision is to build a walking bridge to connect the two campuses. Another added bonus of the project is that it will give the district three gymnasiums in the same vicinity. That could help the district attract athletic tournaments that would draw fans and stimulate the local economy. In addition, the community will have access to use the new facilities. The start of construction has not been determined. District leaders say the first two levels of a six-level design phase need to be completed first, with plans to open for the 2017-2018 school year.

2014 ACCOMPLISHMENTS

RECREATION

Community Center

Miami University Middletown's Community Building Institute (CBI) has a five year lease to operate the Robert "Sonny" Hill Jr. Community Center. CBI will be reimbursed \$100,000 annually during the agreement to operate the center (savings anticipated at \$60,000 per year for the City). CBI has programs that prepares youth for kindergarten readiness, third grade reading and improve graduation rates. Other activities include tap dancing, a performance percussion drill team, katarate, and various sports programs.

River Center and other Tourism Initiatives

Butler Metroparks received \$1 million grant allocation toward construction of a Middletown River Center. This center will serve as a hub for those in the region who walk, run and bike along the Great Miami Recreation River Trail and for those who make use of the Great Miami River as a recreational resource. The trail is part of a 90-mile system that serves a population in excess of two million residents.

Weatherwax Golf Course

The Weatherwax Golf Course was sold for \$1.6 million to a private owner. The golf course has not been making money for quite some time and the General Fund had to loan funds every year for a break-even status.

STREETS and HIGHWAYS

More projects going on now than at any time in the last fifteen years. We know transportation is a vital component of our community, for both our citizens and our businesses. We are always striving to improve and enhance Middletown's transportation routes, and keep our streets accessible and well-maintained.

Towne Blvd Improvements

This project is currently underway and includes safety improvements on Towne Blvd. to reduce congestion and improve safety and walkability throughout this area. Minor widening and access modifications will be done, along with reconstruction of traffic signals, replacement of signage, and construction of pedestrian facilities.

Interstate 75 and State Route 122

The SR122 & 75 exits now have added lighting, landscaping, brick work, decorative fencing, and signage to enhance the 'front door' to the city.

2014 ACCOMPLISHMENTS

Germantown Road

Germantown Road from Verity Parkway to the city limits was resurfaced with upgrades to curbs, gutters, water mains, and sanitary sewers.

Residential Streets

About five roads in various neighborhoods were resurfaced by City street crews.

Yankee Road

This industrial corridor is a multi-year project beginning in 2012 with widening and reconstruction of Yankee Road. This much needed improvement accommodates heavy truck traffic for the existing businesses. Phase 3 is designated to begin in 2017 which will add left turn lanes, curbs and gutters, a drainage system, and heavy-duty pavement to accommodate truck traffic.

AIRPORT

The Middletown Regional Airport secured a federal grant of \$320,000 to realign 1,100 feet of its existing access road. This realignment will open up land to construct more hangars.

HOUSING/COMMUNITY

Over three hundred blighted abandoned homes have been demolished with the aid of the Moving Ohio Forward Grant. This program has not only improved the community appearance and image but also assists in crime prevention and boosts surrounding property values.

The Housing Assistance Program, specifically, Section 8, was transferred to Butler and Warren Counties in 2014. Middletown was one of the two cities in Ohio that managed its public housing authority. This \$10 million yearly program is better suited for the counties and will also allow the city to focus on core city services.

Middletown Earns Tree City USA Honor

The City of Middletown has earned the Tree City USA designation for the seventh consecutive year thanks to the Tree Commission, staff, volunteers, Keep Middletown Beautiful and the many others who provide time, materials and effort toward this great cause.

COMMUNICATIONS

Communication with the citizens is one of the city's priorities. In addition to the city's website, Facebook, and Twitter, we have added Mobile City Hall.

2014 ACCOMPLISHMENTS



With Mobile City Hall you can:

- Look up contact information for elected officials and City departments.
- Access the Community Calendar and add the event to your personal calendar.
- Report an issue with GPS location, attach audio, photos, and video.
- Integration with Yelp® for searching area businesses.
- Find City facilities, parks and services.
- View City Facebook and news posting.
- Receive push notification from the City.

Available for Android and iOS devices.

Middletown is changing... from large revitalization projects to rebuilding neighborhoods. Our goal is to strengthen the quality of life and improve overall performance to deliver public service to the city and its citizens.

GOALS and OBJECTIVES

City Manager/ Other

1. Landlords – work with local organization on information gathering, best practices on leasing, screening tenants, code enforcement collaboration, explore issue of buying tax foreclosure properties. Plan for support to be completed by June 30, 2015.
2. Chamber of Commerce– 2015 partnership plan with objectives by March 31, 2105
3. Longer term – improve city census education levels and median income levels
4. Review possible Butler County partnerships – dispatch/jail, Port Authority, Water services, Land Bank - Ongoing
5. Hold twelve quality of life events in Middletown during 2015.
6. Develop a felony re-entry program with Katrina/ Ministerial Alliance, Chamber and Cincinnati State – Completion by December 31, 2105
7. Look at the Middletown Promise concept again - Completion by June 30, 2015
8. Expand volunteers – poll senior staff, where would they be effective? – Explore by June 30, 2015

Communications Fellow

1. Post goals/objectives/progress year-to-date on the City web page – by March 31, 2105
2. Facebook/ LinkedIn updates - ongoing
3. Prepare water bill flyer inserts - Quarterly
4. Monthly newspaper column – by March 31, 2105
5. Ongoing positive press releases to media/ posting to web page
6. Expand Community Calendar to list internal and external events – Assume control by March 31, 2105
7. City Manager blog – Create by March 31, 2105
8. TV Middletown – monthly city update programming – By June 30, 2015
9. Utilize Downtown Young Professionals Group for projects – by June 30, 2015
10. Community PR Video – CGI Communications.

Community Revitalization

1. Set 2015 demolition goals based on grant funding available – to be completed by March 31, 2105
2. Solve code enforcement computer issues – to be completed by January 1, 2015
3. Volunteer code enforcement staff – whole city coverage by end of 2015
4. Eight neighborhoods back in total code compliance by end of 2015. List of neighborhoods by March 31, 2015
5. Aggressive vacant lot program – Completed and implemented by June 30, 2015
6. Full code enforcement abatement/ with liens – in place by June 30, 2015
7. Use Land Bank to seize property from vacant/absent owners in town who don't comply – Develop policies and tools by December 31, 2015
8. Active ongoing plan with Middletown Police Division to reduce crime, rebuild neighborhoods – to be completed by March 31, 2015
9. Add neighborhood infrastructure plan for 2016 – Plan incorporated into 2016 budget
10. Re-occupation goals for homeowners, vacant apartments – Plan in place by March 31, 2105
11. Reduce vacancy by 200 residential housing units – to be completed by December 31, 2105

GOALS and OBJECTIVES

(Community Revitalization continued)

12. Complete HUD Consolidated Plan on time – Completed and submitted by March 31, 2105
13. Incentive Program for employees to live in Middletown – Completed by September 30, 2015
14. Re-evaluate the HOME down payment program. Is it the best use of HOME funds to promote ownership or should we consider making the homeowner come up with the down payment and offering HOME funds for renovations to qualifying new homeowners? - Review in 2015 and incorporate any recommended changes into 2016 budget

Economic Development

1. One stop shop concept completed – to be completed by January 1, 2015
2. Master Plan update – to be completed by January 1, 2015
3. 2012-2017 Strategic Plan update – to be completed by March 31, 2015
4. One stop shop concept in operation – to be completed by March 31, 2015
5. Plan to partner with incentives - Small Business Development Tools - to be completed by March 31, 2015
6. Economic development incentives worksheet – to be completed by January 1, 2015
7. Competitive incentives package – to be completed by January 1, 2015
8. Continue to develop partnerships with Dayton/Cincinnati cities and Warren/Butler Counties - Ongoing
9. Workforce Development goals – Strategy and plan by June 30, 2015
10. Economic development policy/strategy (See Piqua) – to be completed by September 30, 2015
11. East End economic development plan – New Program Director/Assistant Economic Development Director – to be completed by June 30, 2015
12. Retail economic development plan – to be completed by January 1, 2015
13. Build ready sites with marketing – Actively marketing by March 31, 2015
14. Job creation/ payroll dollars goal for 2015:
 - 400 New jobs city wide - to be completed by December 31, 2105
 - \$10,000,000 in new payroll City wide-to be completed by December 31, 2015

Finance

1. Develop a plan to collect all delinquent taxes owed the city – Plan in place by March 31, 2015
2. Develop a plan to collect all delinquent water bills owed to the city – Plan in place by March 31, 2015
3. Develop a plan to know that all withholding is coming to the City – Plan in place by June 30, 2015
4. Lean Process the Tax Division to streamline operations – to be completed by March 31, 2105
5. Explore new tax software as part of the fix - to be completed by June 30, 2015
6. Better phone response when calling the City – to right department the first time, answered quickly – to be completed by January 1, 2015
7. Hire Assistant Finance Director – to be completed by January 1, 2015
8. Assist Health Department in building a 5 year finance plan - to be completed by March 31, 2105

GOALS and OBJECTIVES

Health Department

1. Five-year sustainable plan for revenues – to be completed with Finance by March 31, 2015
2. Review of services - Ongoing
3. Cross training from other departments to help with coverage – Plan in place by March 31, 2015
4. Can we adjust fees to keep the office open? – to be completed by January 1, 2015

Human Resources

1. Program to capture and then publicly recognize employee achievements in education, training, military, volunteer services, etc. – to be completed by June 30, 2015
2. Intra and inter departmental team building opportunities program – to be completed by December 31, 2015
3. Wage survey for the organization with a plan to be competitive by the end of 2016 – Wage survey by March 31, 2015, plan completion by December 31, 2015
4. Career training program tied to step increases – to be completed by December 31, 2015
5. Cross training opportunities to cover low coverage positions – Developed by December 31, 2015
6. Succession planning for the organization – to be completed by December 31, 2015
7. Non-monetary reward/incentive program for outstanding work – to be completed by March 31, 2015
8. Organization-wide incentive bonus program based on increasing revenues – to be completed by January 1, 2015
9. Diversity/Sexual Harassment training scheduled on a routine basis – Training Schedule by March 31, 2015
10. In house leadership class offered? – Employee Development Academy in 2015?
11. New employee City tours restored – Tours starting second half of 2015
12. Additional LEAN training for the organization – At least twice in 2015
13. Explore reduced work-week concept to make non-union jobs competitive – Evaluation and recommendation to be completed by March 31, 2015
14. All Human Resources awards/recognitions presented quarterly at all-employee meetings – Starting at April 2015 All-Employee Meeting
15. Organize the following 2015 events schedule:

January	All employee meeting to discuss 2015 City goals/objectives
February	All employee breakfast/lunch at Fire Headquarters
March	Employee Association Event
April	All Employee meeting to discuss 1 st Qtr. Goals/Objectives results
May	Employee Association Event
June	All Employee picnic – Smith Park
July	All Employee meeting to discuss YTD progress Goals/Objectives
August	Employee Association Event
September	(last week) All Employee meeting to discuss YTD progress Goals/Objectives
October	Halloween in City Building
November	Employee Association Event
December	City Christmas Party

GOALS and OBJECTIVES

Law Department

1. Complete reorganization of the department – to be completed by January 1, 2015
2. Cross train all attorneys in all areas– to be completed by March 31, 2015
3. Complete contract review in one week turnaround – to be completed by March 31, 2015
4. Be prepared to file and litigate civil public nuisance cases on behalf of Middletown Police and Community Revitalization– to be completed by June 30, 2015
5. Reconsider the use of a chronic nuisance ordinance with police – to be completed by June 30, 2015

Planning/Zoning/ Historical

1. New Historic District in older neighborhood as a revitalization tool? Rehabarama? – Explore possibilities with recommendation by September 30, 2015
2. Finish zoning rewrite –to be completed by December 31, 2105
3. Interim control district to protect existing paperboard and old AK headquarters sites? Recommendation by March 31, 2105

Public Safety, Division of Fire

1. Finish automatic aid agreements with Monroe/Franklin including I-75 responsibilities – to be completed by March 31, 2105
2. Reduce EMS calls through education/fees/dispatch, etc., 15% over 2014 levels – to be completed by December 31, 2105
3. Plan to review and potentially eliminate all non-essential duties given staffing levels- report to be completed by March 31, 2105
4. Pursue Monroe fire dispatch by Middletown to whatever logical end – to be completed by March 31, 2105
5. Develop policy and possible fee schedule for false alarms/ non-emergency runs, requests for public service (similar to off-duty police fees) – to be completed by December 31, 2105
6. Work with staff on community para-medicine concept with other local partners – throughout 2015
7. Fire department participation in staff projects/task force/Boards/Commissions, etc. – throughout 2015
8. Work with staff on community response to heroin – throughout 2015
9. Work on capital grants to start replacement of older equipment – capital equipment plan with cost requirements completed by December 31, 2015

GOALS and OBJECTIVES

Public Safety, Division of Police

1. Formal agreement with Ohio State Patrol to handle automobile accidents – to be completed by March 31, 2105
2. Review of Administration – Complaint from staff that police division is too top heavy – January 1, 2015
3. Plan to reduce Part 1 crimes by 15% from 2014 number in 2015 – by January 1, 2015
4. Continue more public interaction with bike patrols, etc. - Ongoing
5. Make a software update/ upgrade plan during 2015 for records – to be completed by December 31, 2105
6. Place surveillance cameras in Douglass Park and evaluate their effectiveness for use in other City parks or high crime areas - Cameras in place by January 1, 2015, Recommendation for use in other parks by December 31, 2015
7. Form an active partnership with landlord group to promote best practices and work on crime reduction
8. Add at least two new Neighborhood Watch groups in 2015
9. Actively work with Department of Community Revitalization to permanently deal with problem properties. – Active implementation plan in place by September 30, 2015 to include public nuisance litigation with Law Dept.
10. Reconsider with the Law Dept. the Chronic Nuisance Ordinance concept
11. Consider wider use of Reserves for task forces such as junk motor vehicle removal, reporting for stolen bikes, etc. – Review and Recommendations by June 30, 2015
12. Work with MFD on changing dispatch requirements for EMS services – to be completed by December 31, 2105
13. Quarterly crime mapping and change in criminal responses – Quarterly updates
14. Pursue Monroe fire dispatch by Middletown to whatever logical end – to be completed by March 31, 2105

Public Works

1. Hire a Garage Superintendent – January 1, 2015
2. Provide an Updated costs of paving the City’s roadways along with a 25 year plan to put all paving back to at least “fair” condition. Look at options to reduce lane miles for low traffic locations and impact of combined sewers and grants on the overall price tag. Completed June 30, 2015
3. Update our Facility needs with costs and provide a 10 year plan to bring all facilities back to acceptable maintenance standards. Completed by June 30, 2015
4. Develop a ten year plan to return all sidewalks to city standards including costs. Completed June 30, 2015
5. Work with Keep Middletown Beautiful and other partners on a 10 year Right of Way/ Median beautification program including costs using low maintenance landscaping. Completed June 15, 2015
6. Develop a plan to include off-site employees in City events/partnerships/training/teambuilding events. Completed March 31, 2105 and ongoing

GOALS and OBJECTIVES

7. Change all of the street lights on Central Avenue downtown to one type of bulb, either white or off white. Completed March 31, 2015

Traffic/Streets

- Review of traffic downtown – would two way traffic calm streets? Recommendation by June 30, 2015
- Review and plan to speed traffic – reduce time from I-75 to Downtown, late night traffic – blinking thoroughfares? (Like Mason?); reduce number of traffic signals along SR 122? Completed with Recommendations by December 31, 2015
- Plan to review and possible reduce lane miles of pavement – Example Breiel, University. Could be reduce lanes, turn one into bike path, expand median, etc., to help with paving requirements and calm traffic? – Completed with Recommendations by September 30, 2015

Transit

1. Mid-year review of routes after completion of HUD Consolidated Plan/ Master Plan/ Crime Reduction Plan – Reroute transit in support of housing and workforce goals. – Complete by September 30, 2015
2. Plan to use Transit as a para-medicine transport in appropriate situations – Ongoing in 2015

Parks

Work with Park Board to develop a 10 year Park Plan and policies – to be completed by June 30, 2015. The Plan should include:

- Dead trees on city property and throughout the city
- Evaluation of the number, size and amenities at each park and recommendations for upkeep, etc., given available finances. Do we abandon/consolidate, etc.?
- Develop ten public events in our park system for 2015.
- Work with Keep Middletown Beautiful on the possibilities of an Adopt a Park program for care, maintenance, equipment upgrades, recycling opportunities, etc.

FINANCIAL POLICIES AND GOALS

BENEFITS OF ESTABLISHED FINANCIAL POLICIES

- Adds to credibility and public confidence. Shows City's commitment to fiscal integrity.
- Directs attention to total financial condition of the City.
- Avoids short run solutions to financial emergencies.
- Gives continuity to handling of the City's financial affairs. Outlasts Management and Councils.

FINANCIAL REPORTING POLICIES

GOAL: To meet the Ohio Revised Code deadline of July 15th for adoption of the annual Tax Budget.

ACTION: Adoption of annual Tax Budget by the end of June each year enables the City to easily meet the July 15th deadline required by the Ohio Revised Code.

GOAL: To submit a Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for the Certificate of achievement for Excellence in Financial Reporting review.

ACTION: Completion of the City's financial statements and annual audit by June 30th each year makes possible the submittal of the City's CAFR. The City has achieved this prestigious recognition each year since 1986.

GOAL: To submit City's annual operating and capital budgets document to the GFOA for Distinguished Budget Presentation Award Review.

ACTION: After Council deliberation of the City Manager's budget and a public hearing on the resulting document, an annual budget is presented for adoption prior to December 31 each year. A formal Appropriations Budget Document is published and submitted to GFOA prior to March 31 of the following year.

REVENUE POLICIES

GOAL: To work toward stabilizing year-end carryover cash balances by reducing the need to depend upon carryover balances to balance each year's budget.

ACTIONS: The City will estimate its annual revenues by an objective, analytical process.

The five-year revenue forecast will be constantly updated as situations change.

The City will establish all user charges and fees at a level related to the cost of providing services.

Operating revenues in the Water Fund and Sewer Fund will be maintained at levels sufficient to maintain debt coverage requirements. Water and sewer rates will be reviewed every two years.

The Golf Course Fund will generate sufficient revenues to support itself and its rates will remain competitive with other local golf courses. Golf fees will be reviewed every two years.

FINANCIAL POLICIES AND GOALS

The City Airport Fund will maximize its use of FAA grants.

The City Transit Fund will rely on the Federal and State Governments for a minimum of two-thirds of its annual funding.

The City Solid Waste Disposal Fund charges will cover contractor refuse pickup charges and any debt service issued to finance the City landfill.

RESERVE POLICIES

GOAL: To maintain sufficient reserves in each fund to allow the City to avoid emergency employee reductions in force and abrupt service charge increases.

ACTIONS: The City will maintain a minimum of 15% of its annual General Fund expenditures as a contingency reserve in its General Fund.

The City will maintain a contingency reserve in its Employee Benefits Fund sufficient to cover claims incurred, but not yet reported.

The City's equipment reserve fund shall maintain a balance sufficient to provide for the timely replacement of City equipment according to the equipment replacement plan.

All other City funds will carry specified contingency reserves specified in the City's five-year Financial Plan.

BUDGETARY POLICIES

GOAL: To provide for stabilization of the budget.

ACTIONS: Current expenditures will be paid for with current revenues.

Each budget will provide for adequate maintenance and replacement of capital plant and equipment.

Each year, the City will update its five-year revenue/expenditure projection for all major operating, capital, and debt service funds.

Each month, Management and City Council will be given a summary report of revenues and expenses to date versus budget.

The total of expenditures in the General fund for all personnel related costs will be kept below 80% of the total budget.

The budget for all funds will meet the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

FINANCIAL POLICIES AND GOALS

EXPENDITURE POLICIES

- GOAL:** To use internal accounting controls to ensure that appropriations are not overspent.
- ACTION:** Prior to the issuance of purchase orders, corresponding amounts of appropriations are reserved by the use of encumbrances for later payment to assure that appropriations are not overspent. Unused and unencumbered appropriations lapse at the end of each fiscal (calendar) year.

EXPENDITURE/EXPENSE POLICIES

- GOAL:** To obtain the highest quality of materials and supplies at the most advantageous price for the City.
- ACTIONS:** The City utilizes a centralized procurement function through the Purchasing Division of the Finance Department.
- State of Ohio laws governing purchasing procedures for cities are followed.
- Where formal bidding procedures are not required, the City encourages competition through means of an informal bidding process.

CAPITAL IMPROVEMENTS POLICIES

- GOAL:** To assure the safety and usefulness of the City's capital assets including its infrastructure.
- ACTIONS:** All capital improvements will be made in accordance with the City's capital improvements plan.
- The City's five-year capital improvements plan will be updated annually.
- The City will project its equipment replacement needs for the next five years, and will update this projection annually.
- The City will aggressively seek state and federal funds that are available for all capital improvements.
- The City will maintain its capital assets at a level adequate to protect them and to minimize maintenance costs.

INVESTMENT/CASH MANAGEMENT

The City Administration has developed a written investment policy that establishes clear responsibility for and limitations on the City's investment of public funds. The primary objective of the policy is the preservation of capital and the protection of investment principal.

The City Treasurer manages City investments. The City Finance Director reviews the investments each quarter. The City Treasurer and the City Finance Director review or revise the City investment policy annually.

Investments in derivatives are not allowed.

FINANCIAL POLICIES AND GOALS

The types of investments authorized under the City's policy are:

- Certificates of deposit of banks located in Middletown
- Obligations of the United States Government
- Star Ohio, the State Treasurer's Asset Reserve Investment Pool
- Obligations of the City of Middletown
- No load money market funds that are restricted to investing only in direct obligations of the United State Government

The City's investments at December 31, 2013 are summarized as follows:

	<u>Fair Value</u>	<u>Average Maturity Years</u>
US Treasury Bills	\$3,449,474	0.24
US Treasury Notes	18,488,469	1.07
Star Ohio	2,390,581	n/a
US Money Market Funds	<u>6,169,927</u>	n/a
	<u>\$30,498,451</u>	

CASH MANAGEMENT PRACTICES

City funds are invested as quickly and efficiently as possible. At the same time, cash balances are maintained as long as possible to maximize interest income. Among cash management/investment practices used by the city are:

- All funds are deposited to City bank accounts within 24 hours of receipt.
- City income tax withholding payments are collected in a bank lockbox and are deposited the same day as they are received.
- City checks are drawn on a controlled disbursement account. Checks clearing against this account are presented for payment before 10:00 A.M. each business day. The City Treasurer transfers all money not needed to pay the checks being presented to the City's Star Ohio account each day for immediate investment.
- The City is using the services of five bank trust departments to invest over \$30 million of City funds that are not immediately needed to cover City obligations. The investments at these banks are allowed to grow out for as long as five years to maximize yield.

FINANCIAL POLICIES AND GOALS

DEBT POLICY

The City of Middletown's debt policy to maintain the general obligation and self-sustaining debt at a reasonable level is as follows:

- Long-term borrowing will be confined to capital improvement projects, and the City will never use long-term debt for current operations.
- Short-term borrowing (one year or less) will be used only in connection with capital improvements that will be funded, upon project completion, with bonds.
- Where possible, the City will use special assessment or other self-supporting debt. All water, golf, sewer, and solid waste debt issues will be self-supporting. Tax money will not be used to support these Enterprise Funds debt obligations.
- The City will not exceed its legal debt limit.

DEBT INSTRUMENTS

The City of Middletown's outstanding debt consists of the following types of debt financing instruments available under Ohio State Law.

General Obligation Bonds and Notes

General obligation bonds and notes are backed by the full faith and credit of the City. Debt service is provided by income tax, property tax, or service charges on behalf of Enterprise Fund general obligation debt. General obligation notes are issued for up to twelve months maturity while general obligation bonds are issued for three, five, ten, or twenty years, depending upon the project being financed. Voted approval for the issuance of general obligation notes and bonds is not required until legal debt limits are reached (see debt limits section).

Special Assessment General Obligation Bonds

Special assessment general obligations bonds are also backed by the full faith and credit of the City. Debt service is provided by special assessments paid by property owners on whose behalf the City has issued the bonds. Even if assessments are not paid, the City remains liable for the payment of principal and interest on special assessment bonds. However, the County sells the properties with delinquent assessments at tax sale and the City receives the proceeds of the sale to satisfy the delinquent assessments due.

CURRENT OBLIGATIONS

At December 31, 2014, the City of Middletown bonded and unbonded debt consisted of:

General Obligation Bonds/Notes (Governmental Funds)	\$27,112,381
General Obligation Bonds/Notes/Lease (Proprietary Funds)	<u>14,164,941</u>
Total	\$41,277,322

FINANCIAL POLICIES AND GOALS

Moody's Investors Service, a national bond rating Service Company, rates the City of Middletown's bond issues. Moody's conducted the City's most recent bond rating review in July 2013 and maintained Middletown's rating of Aa3 (upper medium grade bonds.)

DEBT ADMINISTRATION - STATUTORY LIMITATIONS

Ohio State law provides that a municipality's total outstanding debt principal shall not exceed 10.5% of the City's total assessed valuation. State law further provides that a City's total outstanding unvoted debt principal shall not exceed 5.5% of its total assessed valuation. Self-supporting debt such as general obligation bonds to be retired with Enterprise Fund revenues, special assessment debt, Ohio Water Development Authority loans, and Ohio Public Works Commission loans are exempted from this limitation.

At December 31, 2014, the City's compliance with the 10.5% and the 5.5% limitation statutes were as follows:

Total Assessed Valuation		\$709,019,160
(a) 10.5% Limit		\$ 74,447,012
Total Amount of City Debt subject to the 10.5% limit		<u>(19,484,125)</u>
Amount Available Within the 10.5% Limit		<u>\$ 54,962,887</u>
(b) 5.5% Limit		\$ 38,996,054
Total Amount of City Debt subject to the 5.5% limit		<u>(19,484,125)</u>
Amount Available Within the 5.5% Limit		<u>\$ 19,511,929</u>

There are no immediate plans for additional general obligation debt in the governmental funds, although there is a balance of \$19.5 million of unvoted debt limit capacity. However, we do plan to issue debt for special assessment capital projects. Property owners will be assessed for the cost of these projects.

The debt table below illustrates the total, exempt, and debt subject to limitations based on the total amount of assessed property valuations for the city of Middletown.

	ALL DEBT	EXEMPT	SUBJECT TO LIMIT
General Obligation Bonds	\$ 21,906,846	\$ 8,705,722	\$ 13,201,124
Special Assessment Bonds	\$ 2,149,347	\$ 2,149,347	\$ -
Police & Fire Pension Accrued Liability	\$ 999,272		\$ 999,272
Enterprise General Obligation Bonds	\$ 12,168,128	\$ 10,938,128	\$ 1,230,000
Capital Leases (Water/Sewer Meters)	\$ 1,996,813		\$ 1,996,813
Notes	\$ 2,056,916		\$ 2,056,916
Total Debt	<u>\$ 41,277,322</u>	<u>\$ 21,793,197</u>	<u>\$ 19,484,125</u>

Section 2

BUDGET OVERVIEW

OVERVIEW OF THE 2015 BUDGET

INTRODUCTION

The City's annual budget process is governed by the City's Multi-Year Financial Plan. The Financial Plan is a financial forecast that is continually updated as situations and economic conditions change. The forecast covers anticipated revenues, personnel changes, and total estimated expenditures for the current year, plus projections for the next four years. Revenues are categorized by major category and by fund. Revenue projections are based on historical data, trend, and the current economic conditions such as employment data, average personal income, housing market, gross domestic product, and debt. Future personnel needs and total expenditures are forecast by fund, by department, and by division keeping in mind the goals along with City Council's priorities. Current and long term goals and priorities are reviewed quarterly.

The Financial Plan serves multiple purposes. These purposes include, but are not limited to, providing the current and future financial status, alerts when changes must be made which allows for smoother transitions, as well as a guideline for budgeting and long term planning.

The City of Middletown's 2015 Budget is a plan of action that utilizes the City's financial resources to provide for the needs of the community within the financial parameters set by the Financial Plan.

BUDGET PROCESS

The annual budgeting process for the City of Middletown begins with the preparation of the annual Tax Budget required by the State of Ohio. The estimated revenues and expenditures in the City's annual Tax Budget are the annual estimates developed in the City's Five-Year Financial Plan.

Under the laws of the State of Ohio, the total estimated revenues and cash balances for each city fund shown in the annual Tax Budget is the maximum amount that may be appropriated for each fund in the upcoming year. The City submits the Tax Budget to the Butler County Auditor after approval by City Council.

Soon after the annual Tax Budget is submitted, the Finance Department notifies each City Department that budget forms are ready. Each department is required to submit completed budget forms electronically to the Finance Department. The responses submitted by the departments list in detail, each division's personnel requirements and other costs. The total amount requested by each department/division must not exceed the total departmental/divisional cost established in the Five-Year Financial Plan, and the Tax Budget.

OVERVIEW OF THE 2015 BUDGET

This process can be amended when changes in revenue sources are realized. Notification of changes are then submitted for approval and appropriations are revised.

The City Manager and the Finance Department review the budget requests. After concurrence by the City Manager, the preliminary budget is prepared for detailed discussion with the City Council. The City Council completes its work in October, and the budget is presented to the City Council in November in the form of an appropriation resolution. The City Council passes the appropriation resolution, and the budget takes effect on January 1 of the New Year.

The following table outlines the major steps in the budgetary process:

EVENT	DATES	PURPOSE
Annual Tax Budget	Ohio Revised Code requires submission to County by July 20	<ul style="list-style-type: none"> ◦ Determine amount of property taxes to be levied ◦ Establishes total amount to be appropriated by fund for the ensuing year ◦ Provides data for determining the distribution of undivided local government fund revenues
Budget Packet	Distribution to Departments/ Divisions during June/July	<ul style="list-style-type: none"> ◦ Provides a format for budget needs for the year
Return of completed Budget Packets and City Manager discussion with departments	First week of August	<ul style="list-style-type: none"> ◦ Provides detailed budget requests for each department/ division
Presentation of preliminary Budget to City Council in open session	October	<ul style="list-style-type: none"> ◦ Allows elected officials to review the proposed budget and to make changes. Also allows for public input to proposed budget
Budget Amendments	Throughout the year as required	<ul style="list-style-type: none"> ◦ Revise as revenue sources are realized permitting an increase/decrease in appropriations as needed

OVERVIEW OF THE 2015 BUDGET

Amendments to the Budget

The Ohio Revised Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

Budget Basis

The City of Middletown budget is prepared on a cash basis with the exception of depreciation charges in the proprietary funds and debt payments for the governmental funds.

The cash budgeting basis differs from the City's annual audited year-end financial statements. The City's audited financial statements are prepared in accordance with GAAP. Governmental Funds use the modified accrual basis of accounting for the fund statements while the government-wide financial statements use the full accrual basis of accounting. Proprietary funds use the full accrual basis of accounting.

For planning and legislative purposes, the Termination Pay Fund, City Income Tax Fund and Public Safety Levy Fund are counted as separate funds in the budget. These funds are included with the General Fund under the GAAP financial statements.

The major differences between the budget basis and the GAAP basis are:

- i) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- ii) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- iii) Outstanding year-end encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).
- iv) Receipt and payment of year-end inter-fund loans are treated as other sources or uses (budget basis) rather than an increase or decrease in an asset or liability account (GAAP basis).

OVERVIEW OF THE 2015 BUDGET

Capital Improvement Budgets

The City of Middletown's capital improvements are budgeted according to the City's Five-Year Capital Improvements Plan approved each year by City Council. The first year of the plan becomes the budget.

General capital improvements are financed with special assessments, debt, local income tax, grants, and the City's annual one mill capital improvements property tax levy. Capital improvements for the City's large Enterprise Funds (i.e., Water, Sewer, Storm Water, and Solid Waste) are financed with a combination of service charges, grants, and self-supporting debt. The smaller Enterprise Funds (Airport, Transit) rely heavily upon grants and local income tax revenues.

Capital Expenditures

Capital expenditures are defined as non-routine construction projects to either replace or improve an existing structure, highway, or operating system. Capital expenditures are budgeted in the City's capital project funds.

Fund Balances

The City of Middletown budgets on a cash basis. Fund balances at the beginning of 2014 are the beginning of the year cash balances. The 2015 beginning cash balances are estimated, assuming that all of the expenditures budgeted for 2014 is spent. Fund balances at the end of 2015 are unencumbered cash balances. All actual and budgeted expenditures shown in the budget are on a cash basis.

Balanced Budget

The City of Middletown's 2015 budget for all funds meets the State of Ohio's definition of a balanced budget. The State of Ohio requires that each fund's beginning of the year cash balances plus the fund's projected annual revenues are equal to the annual expenditure appropriation of each fund.

OVERVIEW OF THE 2015 BUDGET

FISCAL HISTORY

Reportedly, the Great Recession began December 1, 2007 and ended June 30, 2009. The causes and effects for this recession are many – high rising energy prices, overvalued mortgages, high unemployment, collapse of financial markets, and policy actions aimed at correcting a rise in inflation. The City has had a significant decline in employment, income taxes, and property taxes.

In 2009, the City received record low revenue for income taxes compared to the past ten years. It was then determined that measures had to be taken to keep the General Fund solvent while still meeting our priorities. A recommendation of reducing the cash balance from 25% (percentage of previous year expenditures) down to a floor of 15% over a three year period was enacted to lessen the impact of the recession. This recommendation became the directive for years 2010 through 2012. The budget process called for making significant cuts in 2010 to provide a solid budgetary plan for the next three years. These early reductions should lessen the impact in later years. The 2010 budget was passed with over \$1.5 million in cuts and the lay-off of seven full time employees.

The State announced the worst recession since the 1930's in early 2010. In addition to the national economy woes, the state had gradually phased in business tax reductions and reforms to improve the state's competitiveness. Like the City, the largest revenue source, income tax, had plummeted 6.9% in 2009. In early 2011, we were made aware that we would be receiving a significant reduction in State subsidies (intergovernmental revenue) in order to alleviate the State's budget deficit.

Due to budget cuts in previous years, personnel cuts were unavoidable for the 2012 budget. Twenty-eight full time employees were cut from the 2012 budget. Other budget cut measures included no cost of living adjustments for employees, cuts to employee health benefits, and reduction of equipment purchases to name a few. Due to these budget cut measures and a recovering economy, no cuts were deemed necessary for the 2013 budget.

During 2013, we realized that the revenue stream of the major funds (General Fund and the Income Tax Fund) were not doing as well as anticipated. Income taxes closed the 2012 year with a 3.1% decrease from 2011 and it appeared that the revenue was remaining very close to that same level. At that time, the income tax revenue was revised for 2013 and 2014.

Intergovernmental revenue was going to be reduced even further with the expiration of public safety grants for the General Fund. The City had two public safety grants, one for firefighters and one for patrol officers. The fire grant ceased in September 2014 and the police grant will cease in December 2014. This reduced revenue stream along with the increasing personnel expenditures made it imperative that budget cuts had to be made in 2014 in the General Fund. Budget cuts included the lay-off of fifteen firefighters,

OVERVIEW OF THE 2015 BUDGET

eliminating three vacant positions in Police, and the lay-off of five non-public safety positions. In 2015, Police will begin reducing personnel through attrition with retirements.

EPA mandates for increased sewer capital improvements have also triggered an increase in the water and sewer rates. The City has been working with EPA for several years and has instituted many programs, including the addition of the Storm Water Fund for storm water programs. However, the EPA has focused on major capital improvements to reduce the outflows into the river that will be very costly. Sewer rates are anticipated to increase over the next couple of years to help fund the major improvements.

Current Financial Environment

The budget and Financial Plan is cautiously optimistic. The major funds, General and City Income Tax Funds, are closely monitored and determine how well the City is doing financially. In early January 2015, the General Fund budget was revised in the Financial Plan for 2014 as follows:

GENERAL FUND	2013 Actual	2014 BUDGET	Revised 2014	2015 BUDGET	2016 BUDGET	2017 BUDGET
BEGINNING BALANCE: 1/1	\$ 6,950,717	\$ 5,592,731	\$ 5,592,731	\$ 6,028,965	\$ 5,619,946	\$ 4,786,485
PROJECTED REVENUES						
PROPERTY TAXES	2,545,172	2,684,000	2,587,930	2,579,431	2,579,431	2,579,431
LICENSES & PERMITS	319,180	286,890	293,169	371,180	374,892	378,641
INTERGOVERNMENTAL	2,540,620	2,157,697	2,095,614	1,126,572	1,129,200	1,154,365
FINES & FORFEITURES	211,211	261,025	177,653	211,605	213,721	215,858
CHARGES FOR SERVICES	4,552,185	4,527,572	4,294,408	4,305,604	4,348,660	4,392,147
RENTALS AND LEASES	58,577	63,260	8,950	60,709	61,316	61,929
MISC. REVENUE	1,425,436	1,276,806	1,316,583	1,245,603	1,134,743	1,131,406
INCOME TAX & PS LEVY	14,483,517	13,930,000	14,888,061	15,105,000	14,585,000	15,065,000
TRANSFERS-IN (Safety Pensions)	2,082,000	2,736,795	3,016,605	2,499,131	2,231,021	2,231,044
TOTAL REVENUES	28,217,898	27,924,044	28,678,973	27,504,835	26,657,984	27,209,821
PROJECTED EXPENDITURES						
PERSONAL SERVICES	22,550,848	22,638,048	21,626,954	21,501,953	21,078,481	21,087,093
OTHER	4,828,634	5,528,865	5,049,893	5,730,933	5,639,089	5,723,630
CAPITAL OUTLAY	508,855	476,398	465,892	680,968	773,875	811,616
TRANSFERS/LOANS	1,687,547	400,000	1,100,000	0	0	0
TOTAL EXPENDITURES	29,575,884	29,043,311	28,242,739	27,913,854	27,491,445	27,622,339
ENDING BALANCE DECEMBER 31	\$ 5,592,731	\$ 4,473,464	\$ 6,028,965	\$ 5,619,946	\$ 4,786,485	\$ 4,373,967
		15.1%	20.8%	19.4%	16.9%	15.9%

OVERVIEW OF THE 2015 BUDGET

MAJOR PROGRAMS AND FUNCTIONS**Public Safety - \$20.3 million**

Approximately \$20.3 million is budgeted for public safety which includes police and fire protection. The General Fund supports the majority of the funding (\$20.1) which is supplemented by the Public Safety Levy Fund. Special Revenue Funds also provide support to this function.

New to this year's budget is the Public Safety Administration Division. This budget includes a Director of Public Safety who will oversee the Police and Fire Divisions. Staff was reorganized to include Chief and Assistant Chiefs for each division.

The Police Division's mission is to control crime and disorder, arrest and prosecute offenders, ensure the safety of the motoring public and to maintain public peace. The Law Enforcement Trust Fund and the Mandatory Drug Fine Fund will assist in funding special operation investigations and narcotic operations. The Enforcement/Education Fund will support overtime for traffic control issues, specifically driving under the influence. Funds are also budgeted for educational purposes. School and educational supplies for Safety Town will be purchased for elementary school children. Also overtime shifts are scheduled each month for educational programs, directed at DUI enforcement. Various educational programs will also be available at the "National Night Out" event.

The Fire Division's mission is to protect life and property from fire and other hazards. Fire suppression, fire prevention, public education, fire cause determination, hazardous material response, and emergency medical services are measures taken to fulfill this mission. The EMS Fund supplements the Fire Division's budget to assist with training. Training is essential to maintain certifications required by local, state, and federal agencies. More than one-hundred hours are spent on training each year for fire and emergency medical services. Approximately 96% of all fire personnel have paramedic certifications. Fire personnel also perform approximately 17,000 building safety inspections each year.

Community Environment - \$3.8 million

Community environment encompasses quality of life issues and values. Planning, building inspection, nuisance abatement, neighborhood stabilization, and community development are functions of community environment.

OVERVIEW OF THE 2015 BUDGET

In 2014, community environment expenses totaled \$13.1 million. In late 2014, operation of the Housing Assistance Program, specifically Section 8, was transferred to the counties (majority to Butler County and a portion to Warren County). This grant of \$9+ million is federally funded.

In 2015, the Nuisance Abatement Fund has a budget of \$230,000 for nuisance enforcement which is the same budget as 2014. In 2013, \$1.7 million was spent for demolition of properties which was funded by the Moving Ohio Forward state grant. The Neighborhood Stabilization Program has a budget of \$470,000 compared to \$720,000 in 2014. This program is funded by federal grants. These grants fund the demolition of properties that have been abandoned and deemed unsafe. The goal of this program is bring the neighborhoods back to its residents.

Community Development Act Programs and the HOME Program (down payment assistance) are also federal funded programs totaling \$1.5 million.

Code enforcement, planning, building inspection and community development are also quality of life issues addressing neighborhood, housing, and nuisance issues. Total budget for these functions is \$1.1 million.

Capital Improvements - \$11.7 million

A total of \$11.7 million is budgeted for capital improvements. The majority of the budgets are as follows:

- Special Assessment Funds budgeted \$0.8 million
- Capital Improvement Fund budgeted \$3.2 million
- Enterprise Funds (Water, Sewer, Storm Water, & Airport) budgeted \$7.1 million

The Special Assessment Funds include the projects: Sewer Connection Program, and the 2015 Sidewalk, Curb and Gutter program, and the Central Ave. Sidewalk, Curb, and Gutter. Property owners, the beneficiaries of these projects, are assessed for the cost of these projects.

The Capital Improvements Fund budgeted \$3.2 million. Street improvement is the main focus of this budget and approximately \$3.1 million will be spent on street improvements including acquisition of right-of-way property, paving, and replacing traffic signals. Enterprise Funds will aid in the funding for paving streets. Consolidation of the replacement and/or major repairs of water, sewer and

OVERVIEW OF THE 2015 BUDGET

storm systems along with street resurfacing on our thoroughfare and residential streets enables the city to use funds from other sources, thus stretching our dollars. This fund receives federal and/or state grants and property taxes.

Enterprise capital budgets include:

Water - \$3.2 million for water related improvements funded by the Water Fund (water charges).

Sewer - \$2.6 million for sewer related improvements funded by the Sewer Fund (sewer charges).

Storm Water - \$1.3 million for storm water system improvements funded by the Storm Water Fund (storm water charges).

Internal Service - \$8.4 million

Municipal Garage has a \$2.9 million budget with \$.7 million budgeted for purchase of vehicles and equipment. Major expenditures of this budget include vehicle liability insurance, fuel, and equipment repair parts. Staff includes 5 auto mechanics, 1 inventory clerk, and 1 garage superintendent. This division maintains all equipment and vehicles and charges each user department for this service.

Employee Benefits Fund has a \$5.5 million budget for employee health care. Health care is self-funded and each department who uses this service contributes to this fund. This budget has remained the same for 2014 and 2015.

General Government - \$6.2 million

General government activities include administration, economic development, finance, law, information systems, engineering and costs that are not associated with any one activity such as insurance and utility bills. This function is budgeted at \$6.2 million for 2015 (includes \$5.1 million from the General Fund).

Leisure - \$0.9 million

Leisure activities include park maintenance, recreation and the community center with a total budget of \$0.9 million in the General Fund. The recreation budget is new for 2015 with funds designated for community events.

The golf course was sold in 2014; therefore, the Golf Fund budget has not been included in the 2015 budget.

OVERVIEW OF THE 2015 BUDGET

Court - \$2.1 million

The Municipal Court has a total budget of \$2.1 million for 2015. The Municipal Court has jurisdiction in civil and misdemeanor criminal cases and preliminary hearings for felony cases. The court handled over 20,400 cases in 2013. The majority of the revenue is derived from fines with support from the state which provides for six funds: Municipal Court, Court Computerization, Court Special Projects, IDIAM, Indigent Driver Alcohol Treatment, and Probation (all Special Revenue Funds). These funds also allow the court to provide alcohol monitoring devices, treatment programs, computer updates, and allows security measures to be updated.

Public Health - \$0.4 million

The Middletown Department of Health budgeted \$0.4 million for 2015. This department inspects and licenses restaurants and other food handling facilities as well as inspection of public buildings. Other functions include community health assessment and disease control, maintain vital statistics, register and certify all records of birth and death for the City. Revenues sources include vital statistic charges, license & program fees, and is supplemented by General Fund subsidies.

Streets - \$4.0 million

Approximately \$4.0 million is budgeted for operating expenditures for street lighting and street maintenance. Street maintenance includes traffic control, snow & ice control, right-of-ways, and grounds upkeep. Street lighting includes all traffic signals and street lights. This fund receives revenues from the State for license fees and gas taxes and is supplemented by General Fund subsidies. This does not include the street capital projects of \$3.1 million for streets in the Capital Improvement Fund.

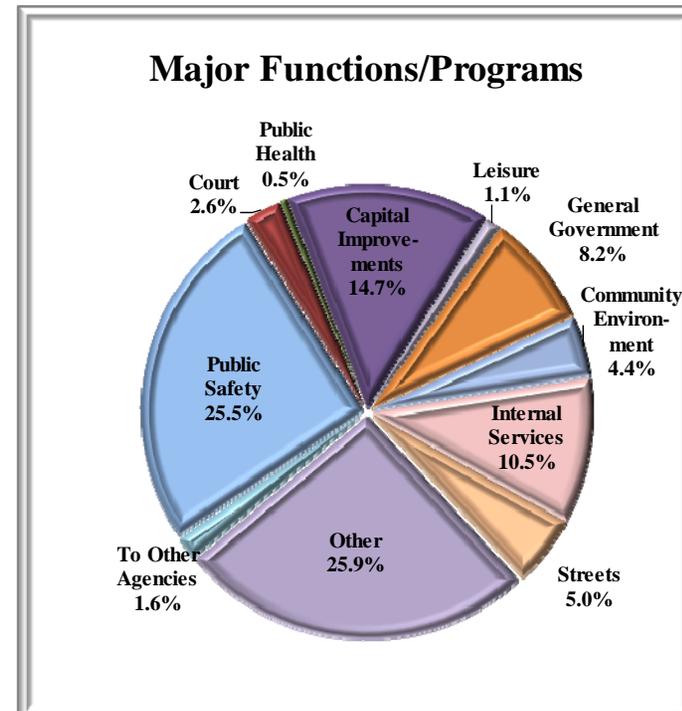


Figure 2.1 Percentage of budget by major function/program

OVERVIEW OF THE 2015 BUDGET

Other - \$20.6 million

These items are funded by user fees and charges except where noted. Utility bill charges support the Sewer, Solid Waste, Storm Water, Water, and Wellfield funds.

- Airport - \$0.4 million for operation of the City Airport facilities and is funded by hangar leases and General Fund subsidies.
- Transit - \$4.0 million for the public transit system operations and is funded by grants with General Fund subsidies.
- Sewer Fund - \$6.3 million for maintenance of the City's sewer system including the Wastewater Treatment Plant.
- Solid Waste - \$3.0 million is budget with the majority to a contractor, Rumpke, for refuse pick up and disposal.
- Storm Water - \$1.0 million for maintenance of the City's storm water system.
- Water Fund - \$5.4 million for maintenance of the City's water system including the Water Treatment Plant.
- Wellfield Protection Fund - \$0.5 million for maintenance and monitoring of the City's well field.

To Other Agencies - \$1.3 million

Property taxes collected but designated to other agencies such as the Senior Citizens Center and local school districts.

BUDGETARY FUNDS

GOVERNMENTAL FUNDS		
<p>GENERAL FUND *</p> <p>SPECIAL REVENUE FUNDS</p> <ul style="list-style-type: none"> City Income Tax * Public Safety Levy Auto & Gas Tax Conservancy Health & Environment EMS UDAG Municipal Court Computerization Law Enforcement Trust Mandatory Drug Fine Probation Services Termination Pay Fund Indigent Driver Alcohol Treatment Enforcement/Education Civic Development Municipal Court Police Grants Court IDIAM Court Special Projects Sunset Pool** Nuisance Abatement Senior Citizens Levy 	<p>DEBT SERVICE FUNDS</p> <ul style="list-style-type: none"> General Obligation Bond Retirement Special Assessment Bond Retirement East End/Towne Blvd TIF Downtown Tax Increment Financing Aeronca Tax Increment Financing Airport/Riverfront Tax Increment Financing Miller Rd North Tax Increment Financing Towne Mall/Hospital Tax Incr Financing Renaissance North Tax Increment Financing Renaissance South Tax Increment Financing Manchester Road Tax Increment Financing Made Industrial Park Tax Increment Financing <p>CAPITAL PROJECT FUNDS</p> <ul style="list-style-type: none"> Capital Improvements Acquisition for Parks** East End Improvements** Downtown Improvements Airport Improvements Water Capital Reserve Storm Water Capital Reserve Sewer Capital Reserve Computer Replacement Property Development 	<p>SPECIAL ASSESSMENT FUNDS</p> <ul style="list-style-type: none"> Sewer Connection Program Central Ave. Sidewalk, Curb, & Gutter 2015 Sidewalk, Curb, & Gutter <p>TRUST FUNDS</p> <ul style="list-style-type: none"> Police Relief & Pension Fire Relief & Pension <p>FEDERAL GRANT FUNDS</p> <ul style="list-style-type: none"> Housing Assistance** Home Program Community Development Act 1974 Community Development Escrow Neighborhood Stabilization <p>COUNCIL APPROPRIATES EXPENDITURES FOR ALL FUNDS</p> <p style="text-align: center;">* DENOTES MAJOR FUND ** NO BUDGET FOR 2015</p>
PROPRIETARY FUNDS		
<p>ENTERPRISE FUNDS</p> <ul style="list-style-type: none"> Water Storm Water Sanitary Sewer Airport 	<ul style="list-style-type: none"> Transit System Municipal Golf Course** Wellfield Protection Solid Waste Disposal 	<p>INTERNAL SERVICE FUNDS</p> <ul style="list-style-type: none"> Municipal Garage Employee Benefits

FUND CLASSIFICATIONS

For budgetary purposes, most funds for the City of Middletown are categorized into two types of classifications, Governmental and Proprietary.

Governmental Funds

The General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Trust Funds, and Federal Grant Funds are Governmental Funds. Governmental Funds are used to account for tax supported activities. The major governmental funds for the City of Middletown are the General Fund and the City Income Tax Fund.

Proprietary Funds

There are two types of proprietary funds, enterprise funds and internal service funds. Proprietary funds are used to account for the business-type activities of the City. The City of Middletown provides water, well field protection, sewer, storm water, and refuse collection services to its customers and charges fees to cover the costs of these operations. The Middletown transit system and the City airport are financed with fees. Internal service funds are used to report activities within the government that are centralized for efficiency in separate funds in order to provide supplies and services to other City programs and activities. No proprietary funds are classified as major funds for the City of Middletown.

Major Funds

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. There are two major funds in the 2015 budget that meet these criteria, the General Fund and the Income Tax Fund. These major funds constitute 37.83% of the total revenue and 30.60% of the total expenditures, not including other uses and sources, for all funds.

FUND STRUCTURE

The City budget is divided into units known as funds for accounting purposes. The City accounts for its activities using many individual funds. For budgeting purposes, we have divided the funds into types: General Fund, Special Revenue Funds, Debt Service Funds, Capital Improvement Funds, Special Assessment Funds, Enterprise Funds, Internal Service Funds, Trust Funds, and Federal Grant Funds.

The General Fund is the City's largest fund and is classified as a major fund. This fund supports most of the City's basic governmental activities such as Police, Fire, Finance, Law, Park Maintenance, Engineering, City Council, City Manager's Office, Economic Development, and Planning. Major revenue sources for the General Fund are income taxes, property taxes, charges for services, intergovernmental revenue (local government fund distributions and homestead rollback), fines and forfeitures, interest from investments, along with licenses and permits.

The Special Revenue Funds account for the revenue and expenditures that are legally restricted for specific purposes other than special assessments, expendable trusts, or major capital projects. Examples of Special Revenue Funds are: Municipal Court, Auto & Gas Tax, Health & Environment, Public Safety Levy, and the City Income Tax Funds.

Debt Service Funds account for the resources and payments of principal and interest for general long-term debt. Tax improvement districts called TIF's are also included in this category. The largest debt fund is the General Obligation Bond Retirement Fund.

The Capital Improvement Funds account for financial resources designated for the construction or acquisition of major capital facilities and projects. The largest funds include the Capital Improvement Fund for general capital projects, the Water Capital Reserve Fund for water related projects, the Storm Water Capital Reserve Fund for storm water projects, and the Sewer Capital Reserve Fund for sewer related projects.

There are three Special Assessment Funds in the 2015 budget. Special Assessment Funds are funds used to account for the financing of public improvements by assessments levied against the properties that benefit from the slated improvements.

When the City charges customers for the services it provides with the intention that the charges will fully cover the cost of the services, these activities are reported in Enterprise Funds. The Water Fund and the Sewer Fund are the largest enterprise funds.

FUND STRUCTURE

Internal Service Funds are activities within the government that are centralized for efficiency in order to provide supplies and services to the other City programs and activities. The City has two internal service funds, the Municipal Garage and the Employee Benefits Fund.

The Police Relief and Pension Fund and the Fire Relief and Pension Fund are the City's two Trust Funds. These funds account for the pension benefits of the Police and Fire Divisions.

There is one Agency fund. The Joint Economic Development District (JEDD) fund handles tax collections for businesses located in a defined geographic area inside Liberty Township. Liberty Township, Mason, and Middletown receive a portion of these income tax revenues. Since this is an agency fund, no further mention of this fund is made in this budget. The revenue the City of Middletown receives from this JEDD agreement is included in the revenue section of the Property Development Fund which is a Special Revenue Fund.

The Federal Grant Funds account for federal government grants designated for specific purposes. These funds are related to housing and community development activities. The Housing Assistance Fund, formerly the largest federal grant fund of \$9+ million annually, was transferred to the counties in late 2014.

2015 BUDGET SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2015	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2015	% of Total Revenues and Other Sources	% of Total Expenditures & Other Uses
100	General Fund	\$4,473,464	27,504,835	27,913,854	\$4,064,445	24.59%	23.68%
	Special Revenue Funds						
230	City Income Tax	\$26,635	20,759,374	20,730,897	\$55,112	18.56%	17.59%
200	Public Safety Levy	\$148,458	2,894,932	3,025,000	\$18,390	2.59%	2.57%
210	Auto & Gas Tax Fund	\$436,706	2,879,853	3,217,939	\$98,620	2.57%	2.73%
215	Conservancy Fund	\$36,038	134,800	144,500	\$26,338	0.12%	0.12%
228	Health & Environment Fund	\$38,137	356,698	380,051	\$14,784	0.32%	0.32%
229	EMS Fund	\$73,708	0	73,708	\$0	0.00%	0.06%
238	UDAG (Urban Development Action Grant) Fur	\$214,346	44,250	50,000	\$208,596	0.04%	0.04%
240	Municipal Court Computerization Fund	\$47,464	75,000	100,000	\$22,464	0.07%	0.08%
242	Law Enforcement Trust Fund	\$2,276	50,000	10,000	\$42,276	0.04%	0.01%
243	Law Enforcement Mandatory Drug Fine	\$93,997	85,000	50,000	\$128,997	0.08%	0.04%
245	Probation Services Fund	\$266,191	125,000	149,680	\$241,511	0.11%	0.13%
246	Termination Pay Fund	\$202,703	300,000	450,000	\$52,703	0.27%	0.38%
247	Indigent Driver Alcohol/Treatment	\$4,128	20,000	10,000	\$14,128	0.02%	0.01%
248	Enforcement/Education Fund	\$48,685	12,000	16,123	\$44,562	0.01%	0.01%
249	Civic Development Fund	\$162,688	218,301	170,000	\$210,989	0.20%	0.14%
250	Municipal Court Fund	\$230,420	1,635,998	1,630,440	\$235,978	1.46%	1.38%
251	Police Grant Fund	\$184,754	123,937	122,817	\$185,874	0.11%	0.10%
252	Court IDIAM Fund	\$35,843	11,000	35,000	\$11,843	0.01%	0.03%
253	Court Special Projects Fund	\$73,463	150,000	150,000	\$73,463	0.13%	0.13%
257	Sunset Pool Fund	\$17,946	0	0	\$17,946	0.00%	0.00%
260	Nuisance Abatement Fund	\$37,799	230,200	230,000	\$37,999	0.21%	0.20%
262	Senior Citizens Levy Fund	\$0	709,100	709,100	\$0	0.63%	0.60%
	Total Special Revenue Funds	\$2,382,385	30,815,443	31,455,255	\$1,742,573	27.55%	26.69%
	Debt Service Funds						
305	General Obligation Bond Retirement	\$49,577	2,642,998	2,492,302	\$200,273	2.36%	2.11%
325	Special Assessment Bond Retirement	\$166,679	445,000	445,800	\$165,879	0.40%	0.38%
340	East End/Towne Blvd. TIF	\$360,702	320,370	421,390	\$259,682	0.29%	0.36%
345	Downtown Tax Increment Financing	\$21,702	7,722	15,450	\$13,974	0.01%	0.01%
350	Aeronca Tax Increment Financing	\$5,591	1,205	36	\$6,760	0.00%	0.00%
355	Airport/Riverfront Tax Incr Financing	\$5,449	583	35	\$5,997	0.00%	0.00%
360	Miller Rd North Tax Increment Financing	\$72,516	16,000	240	\$88,276	0.01%	0.00%

2015 BUDGET SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2015	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2015	% of Total Revenues and Other Sources	% of Total Expenditures & Other Uses
<u>Debt Service Funds (continued)</u>							
370	Towne Mall/Hospital Tax Incr Financing	\$136,325	422,306	496,730	\$61,901	0.38%	0.42%
371	Renaissance North Tax Increment Financing	\$74,203	141,488	161,077	\$54,614	0.13%	0.14%
372	Renaissance South Tax Increment Financing	\$81,208	103,767	86,046	\$98,929	0.09%	0.07%
374	Manchester Road Tax Increment Financing	\$378	0	0	\$378	0.00%	0.00%
376	Made Industrial Park Tax Increment Financing	\$287	0	0	\$287	0.00%	0.00%
	Total Debt Service Funds	\$974,617	4,101,439	4,119,106	\$956,950	3.67%	3.50%
<u>Capital Projects Funds</u>							
220	Capital Improvements Fund	\$68,205	3,232,050	3,225,000	\$75,255	2.89%	2.74%
225	Acquisition for Parks Fund	\$74,347	0	0	\$74,347	0.00%	0.00%
480	East End Development Fund	\$118,302	0	0	\$118,302	0.00%	0.00%
481	Downtown Improvements	\$329,001	2,114,758	2,168,912	\$274,847	1.89%	1.84%
492	Airport Improvements Fund	\$248,488	50,000	75,000	\$223,488	0.04%	0.06%
494	Water Capital Reserve Fund	\$1,555,208	1,685,603	3,235,000	\$5,811	1.51%	2.74%
415	Storm Water Capital Reserve Fund	\$669,033	1,141,289	1,275,000	\$535,322	1.02%	1.08%
495	Sanitary Sewer Capital Reserve Fund	\$2,555,969	1,653,195	2,610,000	\$1,599,164	1.48%	2.21%
498	Computer Replacement Fund	\$1,690,471	142,150	500,000	\$1,332,621	0.13%	0.42%
499	Property Development Fund	\$436,954	55,000	193,400	\$298,554	0.05%	0.16%
	Total Capital Projects Funds	\$7,745,978	10,074,045	13,282,312	\$4,537,711	9.01%	11.27%
<u>Enterprise Funds</u>							
510	Water Fund	\$1,772,334	7,521,235	8,058,341	\$1,235,228	6.72%	6.84%
515	Storm Water Fund	\$836,315	1,833,608	2,178,997	\$490,926	1.64%	1.85%
520	Sewer Fund	\$2,043,736	8,452,493	9,031,899	\$1,464,330	7.56%	7.66%
525	Airport Fund	\$147,930	392,080	444,538	\$95,472	0.35%	0.38%
530	Transit System Fund	\$264,934	3,815,500	4,051,006	\$29,428	3.41%	3.44%
545	Municipal Golf Course Fund	\$0	0	0	\$0	0.00%	0.00%
546	Wellfield Protection Fund	\$1,173,424	273,606	462,570	\$984,460	0.24%	0.39%
555	Solid Waste Disposal Fund	\$207,651	2,929,036	2,970,781	\$165,906	2.62%	2.52%
	Total Enterprise Funds	\$6,446,324	25,217,558	27,198,132	\$4,465,750	22.54%	23.08%
<u>Internal Service Fund</u>							
605	Municipal Garage Fund	\$4,808,078	4,005,903	2,930,739	\$5,883,242	3.58%	2.49%
661	Employee Benefits Fund	\$1,003,842	5,015,532	5,460,868	\$558,506	4.48%	4.63%
	Total Internal Service Funds	\$5,811,920	9,021,435	8,391,607	\$6,441,748	8.06%	7.12%

2015 BUDGET SUMMARIES BY FUND

Fund #	Fund	Beginning Balance 1/1/2015	Total Revenues & Other Sources	Total Expenditures & Other Uses	Ending Balance 12/31/2015	% of Total Revenues and Other Sources	% of Total Expenditures & Other Uses
<u>Trust Funds</u>							
725	Police Pension Fund	\$184,861	1,055,865	1,183,809	\$56,917	0.94%	1.00%
726	Fire Pension Fund	\$96,486	1,277,865	1,321,322	\$53,029	1.14%	1.12%
	Total Trust Funds	\$281,347	2,333,730	2,505,131	\$109,946	2.09%	2.13%
<u>Federal Grant Funds</u>							
232	Housing Assistance Fund	\$0	0	0	\$0	0.00%	0.00%
254	Home Program Fund	\$14,453	390,000	390,000	\$14,453	0.35%	0.33%
429	Community Development Act 1974 Fund	\$120,897	1,062,000	1,062,000	\$120,897	0.95%	0.90%
736	Community Development Escrow Fund	\$215,913	65,000	252,500	\$28,413	0.06%	0.21%
258	Neighborhood Stabilization Program	\$17,659	470,000	470,000	\$17,659	0.42%	0.40%
	Total Federal Grant Funds	\$368,922	1,987,000	2,174,500	\$181,422	1.78%	1.85%
<u>Special Assessments</u>							
878	Sewer Connection Program Fund	\$0	600,000	600,000	\$0	0.54%	0.51%
880	Central Ave. Sidewalk, Curb and Gutter Fund	\$0	200,000	200,000	\$0	0.18%	0.17%
882	2015 Sidewalk, Curb and Gutter Fund	\$0	15,000	15,000	\$0	0.01%	0.01%
	Total Special Assessments	\$0	\$815,000	\$815,000	\$0	0.73%	0.69%
GRAND TOTAL - ALL FUNDS		\$28,484,957	\$111,870,485	\$117,854,897	\$22,500,545	100.00%	100.00%

Note: Middletown City Council appropriates expenditures for all City funds.

MATRIX BY FUND CLASSIFICATION

	MAJOR FUND								
	GENERAL FUND								
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
BEGINNING BALANCE: JAN 1	\$5,851,064	\$7,109,056	\$8,034,483	\$7,340,133	\$7,244,297	\$6,476,504	\$6,950,716	\$5,592,731	\$4,473,464
REVENUES:									
Charges for Services	3,337,379	3,842,481	4,062,728	4,032,886	4,249,904	4,350,245	4,552,185	4,527,572	4,305,604
Fines and Forfeitures	134,525	65,201	61,212	208,660	172,544	210,958	211,211	261,025	211,605
Income Taxes				0	0	0	0	0	0
Interest Income	643,185	564,303	347,314	201,161	114,308	97,345	2,859	73,027	50,102
Intergovernmental	3,491,057	4,274,977	4,058,866	3,982,108	3,594,394	2,425,839	2,540,620	2,157,697	1,126,572
Licenses and Permits	381,842	254,270	187,774	203,795	224,286	296,201	319,180	286,890	371,180
Miscellaneous	620,167	725,555	689,090	688,825	761,371	787,368	759,270	803,778	820,501
Other Taxes									
Property Taxes	3,985,749	3,915,808	3,373,201	3,418,236	3,014,614	2,660,424	2,545,172	2,684,000	2,579,431
Reimbursements	237,451	185,236	306,175	411,979	419,607	370,219	663,307	445,000	375,000
Rentals & Leases	22,035	26,930	48,437	58,370	63,176	60,238	58,577	63,260	60,709
TOTAL REVENUES	12,853,390	13,854,761	13,134,797	13,206,020	12,614,204	11,258,837	11,652,381	11,302,249	9,900,704
OTHER SOURCES/USES:									
Transfers In	14,806,849	14,822,825	15,205,465	15,446,785	16,411,023	17,357,653	16,565,517	16,621,795	17,604,131
Transfers Out	0	(198,000)	(59,400)	(198,000)	(99,000)	(99,000)	(969,000)	0	(30,000)
Loans to/from Other Funds	(55,000)	(215,000)	(329,000)	(128,000)	(669,000)	(271,359)	(718,547)	(400,000)	0
Proceeds from Debt									
TOTAL OTHER SOURCES/USES	14,751,849	14,409,825	14,817,065	15,120,785	15,643,023	16,987,294	14,877,970	16,221,795	17,574,131
EXPENDITURES:									
Personal Services	21,060,288	22,023,673	22,737,109	23,001,211	23,435,633	22,472,415	22,550,848	22,638,048	21,501,953
Contractual Services	4,232,135	4,280,919	4,526,855	4,490,905	4,543,930	4,385,924	4,369,946	5,052,365	5,196,964
Commodities	338,814	390,019	369,781	340,961	387,581	434,408	458,687	476,500	503,969
Capital Outlays	716,010	644,548	1,012,467	589,564	657,876	479,172	508,855	476,398	680,968
Loans						0	0		
Debt Service						0	0		
TOTAL EXPENDITURES	26,347,247	27,339,159	28,646,212	28,422,641	29,025,020	27,771,919	27,888,336	28,643,311	27,883,854
ENDING BALANCE DEC. 31	\$7,109,056	\$8,034,483	\$7,340,133	\$7,244,297	\$6,476,504	\$6,950,716	\$5,592,731	\$4,473,464	\$4,064,445

MATRIX BY FUND CLASSIFICATION

	MAJOR FUND								
	CITY INCOME TAX FUND								
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
BEGINNING BALANCE: JAN 1	\$24,995	\$204,351	\$555,760	\$49,330	\$26,042	\$24,445	\$24,681	\$31,246	\$26,635
REVENUES:									
Charges for Services	7								
Fines and Forfeitures									
Income Taxes	18,572,697	20,098,668	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	19,959,975	20,759,374
Interest Income									
Intergovernmental									
Licenses and Permits									
Miscellaneous	16,059								
Other Taxes									
Property Taxes									
Reimbursements									
Rentals & Leases									
TOTAL REVENUES	18,588,763	20,098,668	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	19,959,975	20,759,374
OTHER SOURCES/USES:									
Transfers In									
Transfers Out	(17,945,562)	(19,246,949)	(18,666,071)	(19,359,572)	(19,770,086)	(19,140,688)	(19,359,018)	(19,360,093)	(20,095,932)
Loans to/from Other Funds									
Proceeds from Debt									
TOTAL OTHER SOURCES/USES	(17,945,562)	(19,246,949)	(18,666,071)	(19,359,572)	(19,770,086)	(19,140,688)	(19,359,018)	(19,360,093)	(20,095,932)
EXPENDITURES:									
Personal Services	419,514	469,569	484,810	475,100	468,485	465,449	489,870	521,283	517,360
Contractual Services	42,067	27,745	72,336	62,221	56,021	50,769	89,962	80,210	113,605
Commodities	2,264	2,996	3,426	1,981	2,863	2,837	3,019	3,000	4,000
Capital Outlays							839		
Loans									
Debt Service									
TOTAL EXPENDITURES	463,845	500,310	560,572	539,302	527,369	519,055	583,690	604,493	634,965
ENDING BALANCE DEC. 31	\$204,351	\$555,760	\$49,330	\$26,042	\$24,445	\$24,681	\$31,246	\$26,635	\$55,112

MATRIX BY FUND CLASSIFICATION

	TOTAL - MAJOR GOVERNMENTAL FUNDS								
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
BEGINNING BALANCE: JAN 1	\$5,876,059	\$7,313,407	\$8,590,243	\$7,389,463	\$7,270,339	\$6,476,512	\$6,975,397	\$5,623,977	\$4,500,099
REVENUES:									
Charges for Services	3,337,386	3,842,481	4,062,728	4,032,886	4,249,904	4,350,245	4,552,185	4,527,572	4,305,604
Fines and Forfeitures	134,525	65,201	61,212	208,660	172,544	210,958	211,211	261,025	211,605
Income Taxes	18,572,697	20,098,668	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	19,959,975	20,759,374
Interest Income	643,185	564,303	347,314	201,161	114,308	97,345	2,859	73,027	50,102
Intergovernmental	3,491,057	4,274,977	4,058,866	3,982,108	3,594,394	2,425,839	2,540,620	2,157,697	1,126,572
Licenses and Permits	381,842	254,270	187,774	203,795	224,286	296,201	319,180	286,890	371,180
Miscellaneous	636,226	725,555	689,090	688,825	761,371	787,368	759,270	803,778	820,501
Other Taxes							0	0	0
Property Taxes	3,985,749	3,915,808	3,373,201	3,418,236	3,014,614	2,660,424	2,545,172	2,684,000	2,579,431
Reimbursements	237,451	185,236	306,175	411,979	419,607	370,219	663,307	445,000	375,000
Rentals & Leases	22,035	26,930	48,437	58,370	63,176	60,238	58,577	63,260	60,709
TOTAL REVENUES	31,442,153	33,953,429	31,855,010	33,081,606	32,910,062	30,918,816	31,601,654	31,262,224	30,660,078
OTHER SOURCES/USES:									
Transfers In	14,806,849	14,822,825	15,205,465	15,446,785	16,411,023	17,357,653	16,565,517	16,621,795	17,604,131
Transfers Out	(17,945,562)	(19,444,949)	(18,725,471)	(19,557,572)	(19,869,086)	(19,239,688)	(20,328,018)	(19,360,093)	(20,125,932)
Loans to/from Other Funds	(55,000)	(215,000)	(329,000)	(128,000)	(669,000)	(271,359)	(718,547)	(400,000)	0
Proceeds from Debt				0					
TOTAL OTHER SOURCES/USES	(3,193,713)	(4,837,124)	(3,849,006)	(4,238,787)	(4,127,063)	(2,153,394)	(4,481,048)	(3,138,298)	(2,521,801)
EXPENDITURES:									
Personal Services	21,479,802	22,493,242	23,221,919	23,476,311	23,904,118	22,937,864	23,040,718	23,159,331	22,019,313
Contractual Services	4,274,202	4,308,664	4,599,191	4,553,126	4,599,951	4,436,693	4,459,908	5,132,575	5,310,569
Commodities	341,078	393,015	373,207	342,942	390,444	437,245	461,706	479,500	507,969
Capital Outlays	716,010	644,548	1,012,467	589,564	657,876	479,172	509,694	476,398	680,968
Loans									
Debt Service									
TOTAL EXPENDITURES	26,811,092	27,839,469	29,206,784	28,961,943	29,552,389	28,290,974	28,472,026	29,247,804	28,518,819
ENDING BALANCE DEC. 31	\$7,313,407	\$8,590,243	\$7,389,463	\$7,270,339	\$6,500,949	\$6,950,960	\$5,623,977	\$4,500,099	\$4,119,557

MATRIX BY FUND CLASSIFICATION

	NON MAJOR GOVERNEMENTAL FUNDS								
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
BEGINNING BALANCE: JAN 1	\$21,860,107	\$22,699,644	\$24,839,328	\$21,226,296	\$25,813,870	\$19,672,253	\$18,504,528	\$15,678,669	\$11,726,614
REVENUES:									
Charges for Services	708,167	297,347	238,775	355,534	344,797	311,249	435,517	354,862	384,925
Fines and Forfeitures	1,412,208	1,934,792	1,611,192	1,899,782	1,697,180	1,726,046	1,714,915	1,814,025	1,857,185
Income Taxes									0
Interest Income	699,861	714,544	286,853	170,564	103,728	79,301	(970)	56,307	40,712
Intergovernmental	15,628,863	15,559,536	18,563,303	18,626,943	18,233,069	16,559,281	14,472,577	17,725,272	7,235,993
Licenses and Permits	3,350								0
Miscellaneous	1,899,628	1,639,896	1,172,169	1,048,904	1,556,685	1,060,558	934,987	717,924	1,318,683
Other Taxes	622,642	685,478	1,039,540	980,632	1,315,628	1,456,760	1,323,443	1,213,569	1,231,742
Property Taxes	1,368,512	1,368,735	1,263,975	1,151,681	1,143,151	1,033,108	1,743,094	1,696,150	1,705,630
Reimbursements	(76,147)	887,762	405,544	113,778	172,495	331,065	255,333	427,660	64,975
Rentals & Leases	301,438	318,993	289,313	290,136	405,146	561,625	537,208	753,978	744,048
TOTAL REVENUES	22,568,522	23,407,083	24,870,664	24,637,954	24,971,879	23,118,993	21,416,104	24,759,747	14,583,893
OTHER SOURCES/USES:									
Transfers In	9,192,500	10,967,612	10,880,706	10,337,702	11,083,260	12,234,258	14,288,494	12,602,917	12,290,478
Transfers Out	(2,446,849)	(3,871,300)	(5,291,119)	(4,464,619)	(5,646,547)	(6,839,416)	(5,482,000)	(6,800,863)	(5,524,131)
Loans to/from Other Funds	0	9,721,238	8,808,668	9,012,648	355,000	(130,641)	0	200,000	(200,000)
Proceeds from Debt	(1,767,378)	(1,716,586)	20,000	158,908	2,393,543	0	2,056,916	670,000	2,692,912
TOTAL OTHER SOURCES/USES	4,978,273	15,100,964	14,418,255	15,044,639	8,185,256	5,264,201	10,863,410	6,672,054	9,259,259
EXPENDITURES:									
Personal Services	3,957,223	3,415,592	3,550,985	3,585,740	3,654,777	3,498,310	3,335,495	3,625,998	3,586,893
Contractual Services	13,128,164	16,534,730	15,512,623	17,414,329	15,703,374	13,781,093	15,914,976	15,385,648	5,448,666
Commodities	354,575	466,523	656,867	541,573	515,220	572,294	605,431	750,747	806,503
Capital Outlays	6,309,422	12,279,840	18,003,468	7,021,087	13,748,885	8,030,915	9,710,254	12,017,828	12,719,786
Loans	332,890	296,024	135,806	14,834	21,530	0	0	0	0
Debt Service	4,392,362	3,375,653	5,042,203	6,517,455	5,679,403	3,643,870	5,539,217	3,603,635	5,534,427
TOTAL EXPENDITURES	28,474,636	36,368,363	42,901,952	35,095,019	39,323,189	29,526,482	35,105,373	35,383,856	28,096,275
ENDING BALANCE DEC. 31	\$20,932,266	\$24,839,328	\$21,226,296	\$25,813,870	\$19,647,816	\$18,528,965	\$15,678,669	\$11,726,614	\$7,473,491

MATRIX BY FUND CLASSIFICATION

	TOTAL PROPRIETARY FUNDS								
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
BEGINNING BALANCE: JAN 1	\$8,629,610	\$9,131,648	\$9,444,341	\$9,731,990	\$11,681,417	\$13,612,385	\$14,262,590	\$13,693,761	\$12,258,244
REVENUES:									
Charges for Services	23,713,814	23,797,228	24,189,558	24,664,428	25,868,379	26,505,655	26,473,489	27,075,600	26,194,450
Fines and Forfeitures	1,817	1,387	1,584	1,151					
Income Taxes									
Interest Income	304,985	302,429	163,804	116,853	83,192	90,742	2,362	79,989	63,467
Intergovernmental	1,329,844	1,316,423	758,835	2,596,388	1,969,693	1,441,713	1,621,334	1,258,195	3,509,500
Licenses and Permits									
Miscellaneous	2,747,916	2,990,986	3,057,737	3,657,900	3,671,331	3,718,443	3,469,255	3,872,711	3,987,575
Other Taxes					0				
Property Taxes									
Reimbursements	76,147	46,747	55,681	76,037	53,984	34,383	1,279	20,000	
Rentals & Leases	243,699	241,586	267,041	256,776	258,563	283,465	300,882	298,000	298,000
TOTAL REVENUES	28,418,222	28,696,786	28,494,240	31,369,533	31,905,142	32,074,401	31,868,601	32,604,495	34,052,992
OTHER SOURCES/USES:									
Transfers In	355,000	466,100	380,000	154,000	171,000	189,000	138,000	137,000	186,000
Transfers Out	(3,906,938)	(2,943,763)	(2,572,544)	(1,915,492)	(2,161,651)	(3,702,808)	(4,884,855)	(4,669,824)	(4,481,546)
Loans to/from Other Funds		215,000	118,000	151,000	346,000	403,000	371,411	400,000	0
Proceeds from Debt	1,712,378	1,716,586		0					
TOTAL OTHER SOURCES/USES	(1,839,560)	(546,077)	(2,074,544)	(1,610,492)	(1,644,651)	(3,110,808)	(4,375,444)	(4,132,824)	(4,295,546)
EXPENDITURES:									
Personal Services	6,306,347	6,286,504	6,515,864	6,664,576	6,707,400	6,434,916	6,582,896	7,104,121	6,643,347
Contractual Services	12,690,495	12,875,809	12,613,140	14,777,334	13,881,520	14,328,503	13,433,631	15,700,050	15,784,876
Commodities	2,286,691	2,506,381	2,297,623	2,478,010	2,571,344	2,641,400	2,687,951	2,956,610	2,599,968
Capital Outlays	1,264,272	1,766,001	2,089,260	1,284,760	2,563,748	2,300,593	2,767,364	2,049,526	3,829,008
Loans									0
Debt Service	3,528,819	4,403,322	2,616,160	2,604,934	2,605,511	2,607,976	2,590,144	2,096,881	2,250,994
TOTAL EXPENDITURES	26,076,624	27,838,016	26,132,047	27,809,613	28,329,523	28,313,388	28,061,986	29,907,188	31,108,193
ENDING BALANCE DEC. 31	\$9,131,648	\$9,444,341	\$9,731,990	\$11,681,417	\$13,612,385	\$14,262,590	\$13,693,761	\$12,258,244	\$10,907,497

MATRIX BY FUND CLASSIFICATION

	TOTAL ALL FUNDS								
	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget
BEGINNING BALANCE: JAN 1	\$36,365,776	\$39,144,699	\$42,873,912	\$38,347,748	\$44,765,626	\$39,761,150	\$39,742,515	\$34,996,407	\$28,484,957
REVENUES:									
Charges for Services	27,759,367	27,937,056	28,491,061	29,052,848	30,463,080	31,167,149	31,461,191	31,958,034	30,884,979
Fines and Forfeitures	1,548,550	2,001,380	1,673,988	2,109,593	1,869,724	1,937,004	1,926,126	2,075,050	2,068,790
Income Taxes	18,572,697	20,098,668	18,720,213	19,875,586	20,295,858	19,659,979	19,949,273	19,959,975	20,759,374
Interest Income	1,648,031	1,581,276	797,971	488,578	301,228	267,388	4,251	209,323	154,281
Intergovernmental	20,449,764	21,150,936	23,381,004	25,205,439	23,797,156	20,426,833	18,634,531	21,141,164	11,872,065
Licenses and Permits	385,192	254,270	187,774	203,795	224,286	296,201	319,180	286,890	371,180
Miscellaneous	5,283,770	5,356,437	4,918,996	5,395,629	5,989,387	5,566,369	5,163,512	5,394,413	6,126,759
Other Taxes	622,642	685,478	1,039,540	980,632	1,315,628	1,456,760	1,323,443	1,213,569	1,231,742
Property Taxes	5,354,261	5,284,543	4,637,176	4,569,917	4,157,765	3,693,532	4,288,266	4,380,150	4,285,061
Reimbursements	237,451	1,119,745	767,400	601,794	646,086	735,667	919,919	892,660	439,975
Rentals & Leases	567,172	587,509	604,791	605,282	726,885	905,328	896,667	1,115,238	1,102,757
TOTAL REVENUES	82,428,897	86,057,298	85,219,914	89,089,093	89,787,083	86,112,210	84,886,359	88,626,466	79,296,963
OTHER SOURCES/USES:									
Transfers In	24,354,349	26,256,537	26,466,171	25,938,487	27,665,283	29,780,911	30,992,011	29,361,712	30,080,609
Transfers Out	(24,299,349)	(26,260,012)	(26,589,134)	(25,937,683)	(27,677,284)	(29,781,912)	(30,694,873)	(30,830,780)	(30,131,609)
Loans to/from Other Funds	(55,000)	0	20,000	9,035,648	32,000	1,000	(347,136)	200,000	(200,000)
Proceeds from Debt	1,712,378	9,721,238	8,597,668	158,908	2,393,543		2,056,916	670,000	2,692,912
TOTAL OTHER SOURCES/USES	1,712,378	9,717,763	8,494,705	9,195,360	2,413,542	(1)	2,006,918	(599,068)	2,441,912
EXPENDITURES:									
Personal Services	31,743,372	32,195,338	33,288,768	33,726,627	34,266,295	32,871,090	32,959,109	33,889,450	32,249,553
Contractual Services	30,092,861	33,719,203	32,724,954	36,744,789	34,184,845	32,546,289	33,808,515	36,218,273	26,544,111
Commodities	2,982,344	3,365,919	3,327,697	3,362,525	3,477,008	3,650,939	3,755,088	4,186,857	3,914,440
Capital Outlays	8,289,704	14,690,389	21,105,195	8,895,411	16,970,509	10,810,680	12,987,312	14,543,752	17,229,762
Loans	332,890	296,024	135,806	14,834	21,530	0	0	0	0
Debt Service	7,921,181	7,778,975	7,658,363	9,122,389	8,284,914	6,251,846	8,129,361	5,700,516	7,785,421
TOTAL EXPENDITURES	81,362,352	92,045,848	98,240,783	91,866,575	97,205,101	86,130,844	91,639,385	94,538,848	87,723,287
ENDING BALANCE DEC. 31	\$39,144,699	\$42,873,912	\$38,347,748	\$44,765,626	\$39,761,150	\$39,742,515	\$34,996,407	\$28,484,957	\$22,500,545

COMBINED FUNDS - 2015 BUDGET

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL & SPEC. ASSESSMENT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TRUST FUNDS	FEDERAL GRANT FUNDS	TOTAL ALL FUNDS	% of Total Rev. & Exp.
BEGINNING BALANCE: JAN 1	\$4,473,464	\$2,382,385	\$974,617	\$7,745,978	\$6,446,324	\$5,811,920	\$281,347	\$368,922	\$28,484,957	
REVENUES:										
CHARGES FOR SERVICES	4,305,604	304,925	0	80,000	21,183,918	5,010,532	0	0	30,884,979	38.9%
FINES & FORFEITURES	211,605	1,857,185			0				2,068,790	2.6%
INCOME TAXES	0	20,759,374			0				20,759,374	26.2%
INTEREST INCOME	50,102	6,770		33,942	24,879	38,588		0	154,281	0.2%
INTERGOVERNMENTAL	1,126,572	2,603,193		2,660,500	3,509,500		52,800	1,919,500	11,872,065	15.0%
LICENSES AND PERMITS	371,180								371,180	0.5%
MISCELLANEOUS	820,501	265,113	445,950	540,120	15,260	3,972,315		67,500	6,126,759	7.7%
OTHER TAXES		218,301	1,013,441						1,231,742	1.6%
PROPERTY TAXES	2,579,431	711,150	0	621,550			372,930		4,285,061	5.4%
REIMBURSEMENTS	375,000	9,500		55,475		0		0	439,975	0.6%
RENTALS AND LEASES	60,709		744,048	0	298,000				1,102,757	1.4%
TOTAL REVENUES	9,900,704	26,735,511	2,203,439	3,991,587	25,031,557	9,021,435	425,730	1,987,000	79,296,963	100%
OTHER SOURCES/USES:										
TRANSFERS IN	17,604,131	4,079,932	1,898,000	4,404,546	186,000		1,908,000		30,080,609	
TRANSFERS OUT	(30,000)	(23,120,932)		0	(4,481,546)		(2,499,131)		(30,131,609)	
PROCEEDS FROM DEBT				2,692,912	0				2,692,912	
LOANS TO OTHER FUNDS	0			(200,000)	0			0	(200,000)	
LOANS FROM OTHER FUNDS	0			0	0		0	0	0	
TOTAL OTHER SOURCES/USES	17,574,131	(19,041,000)	1,898,000	6,897,458	(4,295,546)		(591,131)	0	2,441,912	
EXPENDITURES:										
PERSONAL SERVICES	21,501,953	4,104,253			6,132,247	511,100			32,249,553	36.8%
CONTRACTUAL SERVICES	5,196,964	2,520,781	716,090	197,400	9,822,804	5,962,072	6,000	2,122,000	26,544,111	30.3%
COMMODITIES	503,969	810,503		0	1,431,418	1,168,550			3,914,440	4.5%
CAPITAL OUTLAY	680,968	898,786	0	11,771,000	3,079,123	749,885		50,000	17,229,762	19.6%
LOANS (REHABILITATION)								0	0	0.0%
DEBT SERVICE		0	3,403,016	2,128,912	2,250,993			2,500	7,785,421	8.9%
TOTAL EXPENDITURES	27,883,854	8,334,323	4,119,106	14,097,312	22,716,585	8,391,607	6,000	2,174,500	87,723,287	100%
ENDING BALANCE DEC. 31	\$4,064,445	\$1,742,573	\$956,950	\$4,537,711	\$4,465,750	\$6,441,748	\$109,946	\$181,422	\$22,500,545	

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

OVERALL REVENUE

For reporting purposes, revenues are categorized into types of sources: charges for services; fines & forfeitures; income tax; interest; intergovernmental; licenses & permits; other taxes; property taxes; reimbursements; rentals & leases; and miscellaneous. Most of these revenue sources are budgeted with a 2% increase per year unless deemed otherwise. The largest revenue sources are **charges for services, income tax, and intergovernmental revenues**. Changes in these large revenue sources have an effect on the total budget. These three sources combined make up 80.1% of all revenue for the 2015 budget.

Revenue History – All Funds Combined

<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
\$82,428,897	\$86,057,298	\$85,219,914	\$89,089,093	\$89,787,083	\$86,112,210	\$84,886,359	\$88,626,466	\$79,296,963
	+4.4%	-1.0%	+4.5%	+0.8%	-4.1%	-1.4	4.4%	-10.5%

Table 2.1 Revenue History of All Funds

The year 2008 had a revenue increase of \$3.6 million overall. Increased income tax receipts of \$1.5 million attributed to the passage of the one-half percent Public Safety Levy income tax and \$1.3 million in reimbursements were the major contributors for this increase.

In 2009, the City realized the recession with a decrease of \$837,000 in total revenue. Income tax receipts were at an all-time low over a ten year period (-\$1.4 million). Lower property tax revenue added to this decrease. However, additional intergovernmental revenues were received with a \$2.5 increase in Housing Assistance payments.

The year 2010 also had a large increase of \$3.9 million due to additional intergovernmental revenue (\$1.4M in ARRA Grants and \$1.2M for Neighborhood Stabilization Program) and a rise in income tax receipts (\$1.1 million).

In 2011, two sources of revenues dropped - intergovernmental and property taxes. ARRA grants ceased, property valuations decreased, and the State announced further cuts to local governments. The City began preparing for the decreasing revenue by reducing expenditures for 2012.

The 2012 revenue decreased 4.1% due to cuts in intergovernmental revenues. Approximately \$1.1 million less intergovernmental revenue in the General Fund is due to State of Ohio cuts. The Federal Grant Funds received \$1.3 million less in 2012 for housing assistance payments and funding for the Neighborhood Stabilization Program.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

In 2013, the decrease of \$1.2 million decrease was attributed to a decrease of intergovernmental revenue for capital projects. Most of this revenue is subject to reimbursements and some projects were put on hold and some are taking longer to accomplish due to various issues.

The 2014 revenue budget is anticipated to be \$3.7 million more than the 2013 actual revenue. The major contributor for this increase is intergovernmental revenue (\$2.0 million) for capital projects and (\$0.8 million) for reimbursement of federal grant programs.

The 2015 budget contains a \$9.3 million decrease mainly due to a reduction of federal grants, specifically the Housing Assistance grant program that has been transferred to Butler and Warren Counties.

MAJOR REVENUE SOURCES:

Charges for services include a variety of fees and charges and generally comprise 36% to 40% of total revenue sources. In 2013, 37.1% of the total revenue was charges for services. The 2014 budget contains 36.1% and the 2015 budget projection is 38.9% of total revenue sources. Examples of charges for services are: administrative fees; EMS (ambulance fees); utility charges (water & sewer bills); and bus fares. The propriety funds and the General Fund are the largest receivers of charges for services.

Charges for Services - All Funds Combined

<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
\$27,759,367	\$27,937,056	\$28,491,061	\$29,052,848	\$30,463,080	\$31,167,094	\$31,461,191	\$31,958,034	\$30,884,979

Table 2.2 Revenue History - Charges for Services for All Funds

The majority (over 67.9%) of this revenue budgeted for 2015 are collected from utility bills (water, sewer, storm water, well field, and refuse collection). Water and sewer rates are reviewed regularly to ensure that the revenues collected are sufficient to address operational costs and capital needs of the water and sewer collection systems. A 2% increase was recognized in 2011 due to increased water & sewer rates along with increased usage. The utility revenues for 2014 were budgeted with an increase of water rates (5%) and sewer rates (10%). The 2015 budget utility revenue estimates are based on usage in 2013 and 2014 with a 5% increase in water rates.

The Employee Benefits Fund (Internal Service Fund) decreased health insurance payments (charges for services) for the 2014 and 2015 budgets. This decrease is attributed to less employees. Costs for the health insurance program have stabilized in the last year due to committee efforts. A Health Care Committee reviewed the current budget along with concerns for increased health care costs.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

Employees now have two options, higher contributions/premiums for the same coverage or lower contributions/premiums with higher deductibles. The committee believes this to be an important measure for affordable health care coverage.

A reduction of the total Charges for Services is due to the elimination of the Golf Course budget. The Golf Course was sold in late 2014 and accounted for \$1.2 million each year in revenue under this category.

Intergovernmental revenue accounts for 15.0% total revenue for the 2015 budget, a \$7 million reduction from the 2013 budget. Intergovernmental revenues are federal grants, state grants, specific taxes, and subsidies. In the past, intergovernmental revenues made up 25%+ of total revenues. The primary intergovernmental revenues are from the federal government (Community Development Block Grant, Transit Subsidies, and Section 8 Housing) the State of Ohio (local government funds, transit subsidy, gasoline tax, and license taxes). In late 2014, the Section 8 Housing (Housing Assistance) program, a yearly \$9+ million grant, was transferred to Butler and Warren Counties.

Intergovernmental Revenue - All Funds Combined

<i>2007 Actual</i>	<i>2008 Actual</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>	<i>2013 Actual</i>	<i>2014 Budget</i>	<i>2015 Budget</i>
\$20,449,764	\$21,150,936	\$23,381,004	\$25,205,439	\$23,797,156	\$20,426,833	\$18,634,531	\$21,141,164	\$11,872,065

Table 2.3 Revenue History - Intergovernmental Revenue of All Funds

Approximately 70.4% of the total intergovernmental revenue is budgeted for governmental funds. The breakdown for governmental funds in the 2015 budget is as follows:

General Fund	Special Revenue Funds	Capital Funds	Trust Funds	Federal Grant Funds	Total Governmental Funds
\$1,126,572	\$2,603,193	\$2,660,500	\$52,800	\$1,919,500	\$8,362,565

Table 2.4 Revenue History - Intergovernmental revenue of Governmental Funds

Federal Grant Funds:

The Community Development Act Fund and the Community Development Act Escrow Fund have appropriations of almost \$1.1 million for 2015. Revenues reflect the appropriations for the Community Development Act Fund.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

The Neighborhood Stabilization Program Fund is the third largest recipient of federal grants. The Neighborhood Stabilization Program (NSP) Fund was established in late 2009 with grants for the purpose of stabilizing communities that have suffered from foreclosure and abandonment of homes. This federal grant enables the city to purchase, demolish and redevelop or rehabilitate foreclosed or abandoned properties or homes and resell these to home buyers. The budget for 2015 is \$470,000 compared to \$720,000 for 2014.

Special Revenue Funds:

The Nuisance Abatement Fund, a Special Revenue Fund, budgeted \$1.7 million to accommodate the Moving Ohio Forward state grant in 2013. This grant was used to demolish and remove blight properties and ceases by the end of 2014.

The Auto and Gas Tax Fund is largest recipient of intergovernmental revenues in the Special Revenue Funds. Approximately \$2.37 million is projected from gasoline taxes and license fees. Other revenues include county vehicle licenses tax (based upon vehicle registration in the county from the Department of Motor Vehicles), county license renewal fees (\$2.50 per license renewed in the city, shared by Butler County), motor vehicle permissive tax (\$5 tax distributed by the State of Ohio), and municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners).

General Fund:

The Local Government Assistance Fund (LGAF) revenue is the largest intergovernmental revenue for the General Fund. The State of Ohio announced in July 2011 that it will reduce this revenue along with reductions in the Commercial Activities Tax. This state tax replaced the tangible personal property tax which was gradually phased out over a five year period. The commercial activity tax, which began in 2007, is a tax imposed on businesses according to their gross receipts in Ohio. Collectively, these revenues have reduced the intergovernmental revenues to the General Fund by \$1.8 million from 2010.

Local Government Fund Revenue & Commercial Activities Tax

<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
\$2,621,341	\$2,814,515	\$2,707,982	\$2,725,530	\$2,297,323	\$1,481,140	\$865,455	\$865,455	\$865,455

Table 2.5 Revenue History - Local Government Fund and Commercial Activities Tax

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

In the 2013 General Fund, federal grant revenue of \$624,000 was received to reimburse the wages and benefits of six firefighters and 4 police officers. The 2014 budget includes \$684,939 for 8 months of firefighter wages and benefits and four police officers for the entire year. This grant ceases in late 2014 and is not budgeted for 2015.

Capital Funds:

Capital Funds receive grants on a project basis. The major recipient of grants is the Capital Improvement Fund for general capital needs. A total of \$2.2 million is expected from federal grants and \$0.6 million from the State for designated street projects in 2014. The majority of the state revenue comes from the Ohio Public Works Commission. In 2015, the anticipated revenue is \$1.2 million from federal grants and \$1.3 million in state grants.

Enterprise Funds:

The Transit Fund relies heavily upon federal and state grants for operation and capital items. In 2010, \$1.8 million in governmental revenues (172% over the 2009 actual) were received for replacement of the Transit system's bus engines and shelters with additional funds from an ARRA grant. In 2011, intergovernmental revenues totaled \$1.05 million which funded additional operating costs for a new bus service to Hamilton and Oxford and a grant for a transit development plan. In 2012, the Transit fund received \$1.22 million which included updates of the Transit developmental plan. In 2013 budget, \$1.1 million was received for all transit operations. The 2014 budget is slightly more with an anticipated \$1.2 million. The 2015 budget of \$3.5 million includes grants for the purchase of new buses.

Local income taxes are a vital source of income for the City of Middletown. The City Income Tax Fund accounts for all income tax revenue. Local income taxes are the primary source of revenue for the General Fund.

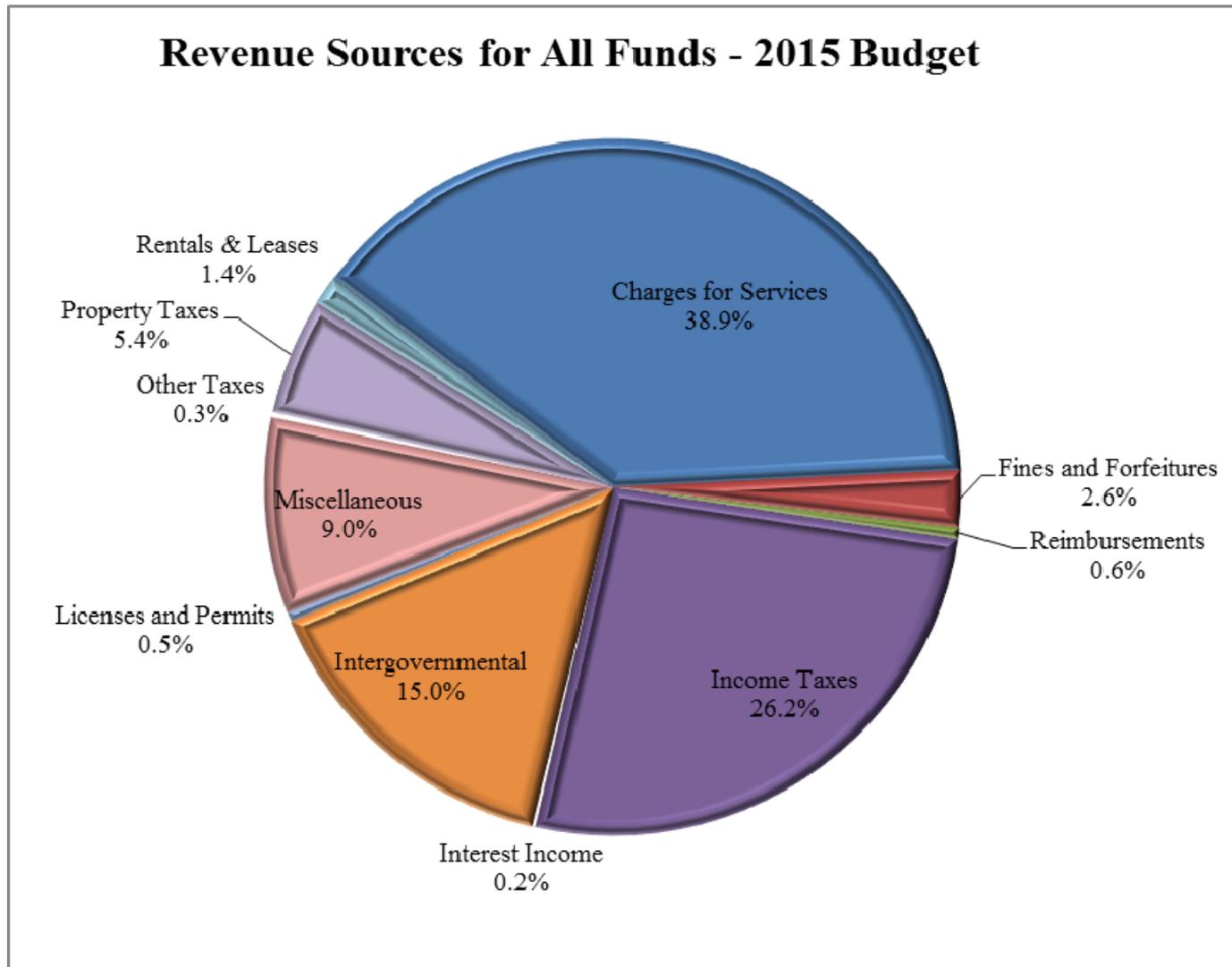
A Public Safety Levy was passed by the voters in November 2007 which enacted an additional one-quarter percent income tax for a period of five years. This levy was passed permanently in 2012. The Public Safety Levy has helped provide stability to the General Fund. This portion of the income tax revenue is designated to help fund the public safety divisions (Police and Fire Divisions).

The income tax rate is 1.75% (includes the Public Safety Levy). In 2013, \$19.9 million (23.5% all revenue) was received. The budgeted revenue for 2014 is \$19.9 million and \$20.7 million for 2015.

Income tax revenue history is discussed in more detailed under Major Fund – City Income Tax Fund.

MAJOR REVENUES - TRENDS AND ASSUMPTIONS

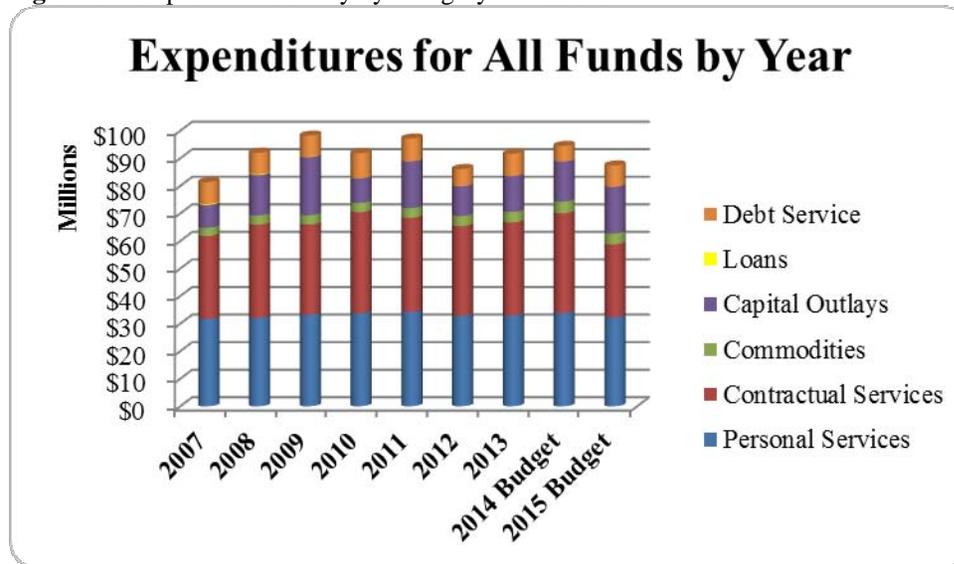
Figure 2.2 Revenue Sources of All Funds Combined



MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2015

Expenditures for the overall 2015 city budget are projected at \$87.7million (excluding other sources), a 7.5% decrease from the 2014 budget.

Figure 2.3 Expenditure History by Category for All Funds



The amount of expenditures is dependent upon the revenue stream. In response to declining revenues and increasing personnel costs, planned budget cuts occurred in 2007, 2010, 2012 and 2014. Some of the budget cuts are not realized until 2015. These budget cuts included reduction of personnel, reduction in other operating costs, elimination of programs, outsourcing of certain functions, and reorganization of departments. These budget cuts have forced the City to be more proactive in finding new ways of doing business such as: searching for additional grant opportunities, joining regional partnerships, participation in cooperative regional purchasing, public private partnerships, and finding other ways to utilize personnel.

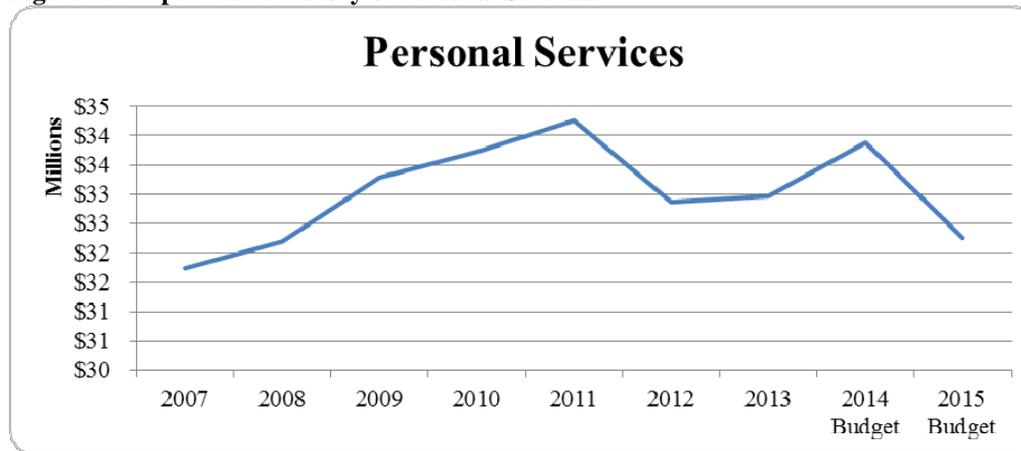
Expenditures are categorized into six types of expenditures: personal services, contractual services, commodities, capital outlay, rehabilitation loans and debt service. Personnel Services and Contractual Services comprise two-thirds or greater of the budget for each year. Capital outlay purchases vary each year and therefore is generally the largest factor for fluctuations in the combined budgets. However, in 2015, the largest fluctuation is contractual services due to a decrease in federal grant funds.

Personal services is the largest expense and includes salaries and wages, overtime and all benefit costs such as health care and pension contributions. Personal services constitute 36.8% of the 2015 budget and 35.8% of the 2014 budget. Due to revenue concerns and the slow local economy, no increases were forecast for future salaries and wages. Total cost projected for 2015 for personnel and benefits is approximately \$32.2 million which is a decrease of approximately \$1.6 million.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2015

Personnel costs are a major concern for the General Fund. Almost sixty-three percent of all personnel are funded by the General Fund. Forty-four positions were laid off or eliminated in 2007, 2010, and 2012 as cost saving measures. In 2014, additional positions were eliminated and lay-offs were scheduled in September for fifteen firefighters (6 firefighters are grant positions) when the Fire grant expires. In 2015, eleven additional police positions were eliminated through retirements (4 positions were funded by grants). In late 2014, the golf course was sold, thus eliminated five full time positions and numerous part time positions.

Figure 2.4 Expenditure History of Personal Services



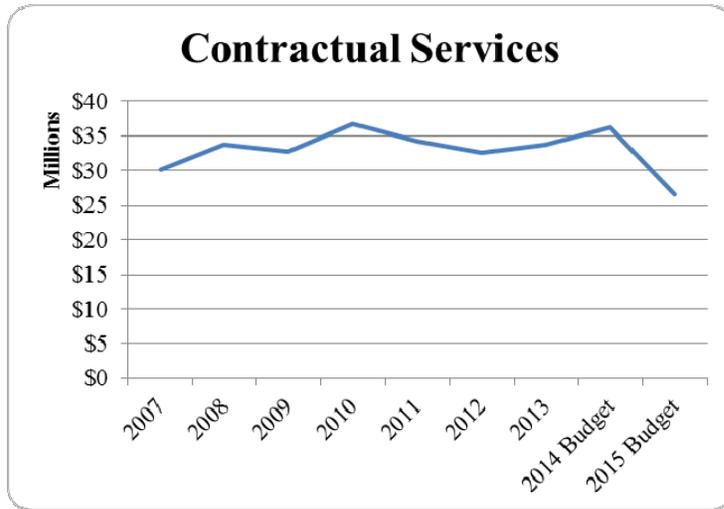
Employee health benefits are also a top concern due to rising health care costs. Committees have been established, options for reduced costs have been reviewed, and modifications have been made to help alleviate the ever rising health care costs. Employees are paying higher premiums, higher co-pays, along with modifications to the current health care plan. These modifications allowed the health care costs to remain the same as the 2014 budgeted costs. Each division with employees contributes to the Employee Benefits Fund (the City is self funded) according to each employee’s health plan coverage.

Contractual services is an expenditure category that includes all services provided by consultants and vendors. This category usually comprises 35% to 40% of the annual budget. For 2015, contractual services are budgeted at \$26.5 million and comprise 30.3% of the total budget. This unusual large decrease of \$9.7 million is due to federal grant reductions, specifically the Section 8 Housing Assistance program grant. This program has been transferred to the counties that incorporate the City of Middletown.

In 2013, federal grants supported 33.7% of the contractual services. The largest contractual service of the City is with an administrator who oversees Housing Assistance, specifically, Section 8 for \$9.2 million. This grant was from the U.S. Department of Housing and Urban Development (HUD). A state grant of \$1.6 million funded the demolition projects performed in 2013 and 2014.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2015

Other large expenditures in 2013 were \$4.2 million for employee health care, \$2.7 million for refuse pick up and disposal, \$2.4 million for utilities, \$2.1 million for administrative fees and \$1.8 million for garage charges.



In 2014, the \$36.2 million budget included \$9.2 for the Housing Assistance program, \$5.4 million for employee health care, \$2.8 million for refuse disposal services, \$2.6 million for utilities, and \$2.1 million for garage charges.

In 2015, the largest contractual services of the \$26.5 million budget include the following:

- \$ 7.1 million – other professional services
- \$ 5.4 million – employee health care
- \$ 2.8 million – refuse collection and disposal
- \$ 2.3 million – utility charges
- \$ 2.1 million – federal grant programs
- \$ 2.0 million – garage charges

Figure 2.5 Expenditure History of Contractual Services

Commodities is an expenditure category that consists of supplies and materials that are purchased for use or consumption. Examples of commodities are office supplies, cleaning supplies, fuel for vehicles and equipment, supplies to maintain equipment and buildings, maintenance repair parts, chemicals, etc. Proprietary Funds, the City’s business-type funds, appropriated \$2.6 million of the total commodities category. Commodities comprise 4.5% of the total budget.

Capital outlay constitutes 19.6% of the overall 2015 budget with \$17.2 million budgeted for all funds. Capital outlay is an expenditure category designated for the purchase of fixed assets such as machinery, equipment, vehicles, street improvements, water and sewer mains, and depreciation.

Capital project funds are funds created to account for financial resources to be used for acquisition or construction of major capital facilities. Approximately 68.3% of all capital outlay items are budgeted in the capital funds.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2015

Budgets with large capital expenditures are:

- \$3.80 million – Capital Improvement Fund – general capital improvements & infrastructure
- \$2.99 million – Sewer Capital Reserve Fund – sewer infrastructure
- \$1.50 million – Water Capital Reserve Fund – water infrastructure
- \$1.10 million – Storm Water Capital Reserve Fund – storm water infrastructure
- \$1.62 million – Special Assessment Funds – Main Street Improvements & Sewer Connection Program

Capital Outlay Expenditures

<i>2007 Actual</i>	<i>2008 Actual</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Actual</i>	<i>2013 Budget</i>	<i>2014 Budget</i>	<i>2015 Budget</i>
\$8,289,704	\$14,690,389	\$21,105,195	\$8,895,411	\$16,970,509	\$10,810,680	\$12,987,312	\$14,543,752	\$17,229,762

Table 2.6 Expenditure History – Capital Outlay

Local street improvements are the focus of Capital Improvement Fund. In 2009, a record \$21 million was spent on capital projects and improvements – the largest budget in ten years. The largest project in 2009 was part of a \$110.7 million state project for the Interstate 75 and State Route 122 intersection. The City’s portion of this project was approximately \$6.4 million. Most of the large projects in the Capital Improvement Fund are assisted with grants.

The largest expenditure outside of the capital improvement budgets are vehicle and equipment purchases (\$740,000) and depreciation charges for the sum of \$1.5 million. This charge is held in reserve for future vehicle and equipment purchases by the Municipal Garage.

Debt service payments were up in 2013 due to a \$2.2 million payment of notes converted to bonds in the Downtown Improvement Funds. Special Assessment Funds are budgeted with \$670,000 in debt service payments for notes associated with designated projects. When possible, debt payments for capital improvements associated with the Tax Increment Financing Districts are made by the associated TIF Funds. Scheduled for 2015 is the \$2.1 million debt re-issuance of the Downtown Improvement bonds and \$4.2 million in debt for the water and wastewater system energy improvements.

MAJOR EXPENDITURES - TRENDS AND ASSUMPTIONS FOR 2015

Rehab loans are budgeted in the Community Development Act Escrow Fund which is a Federal Grant Fund. Low interest loans are at very low rates and we were optimistic that citizens in targeted areas will take advantage of this opportunity in 2012. However, less than \$25,000 in loans were given in 2010 and 2011 and virtually none in 2012, therefore, no budget was projected for 2013, 2014 and 2015.

Transfers are monies transferred from one fund to another. The Income Tax Fund receives \$19+ million each year. The Income Tax Fund transfers monies to various funds each year. The amount of the transfers is designated in the Five Year Financial Plan. These transfers usually help maintain a minimum or targeted balance for a specific fund or fund a specific project. The enterprise funds also have significant transfers. The majority of transfers from the enterprise funds are designated to their specific capital improvement fund (i.e. Water Fund transfer to Water Capital Reserve Fund).

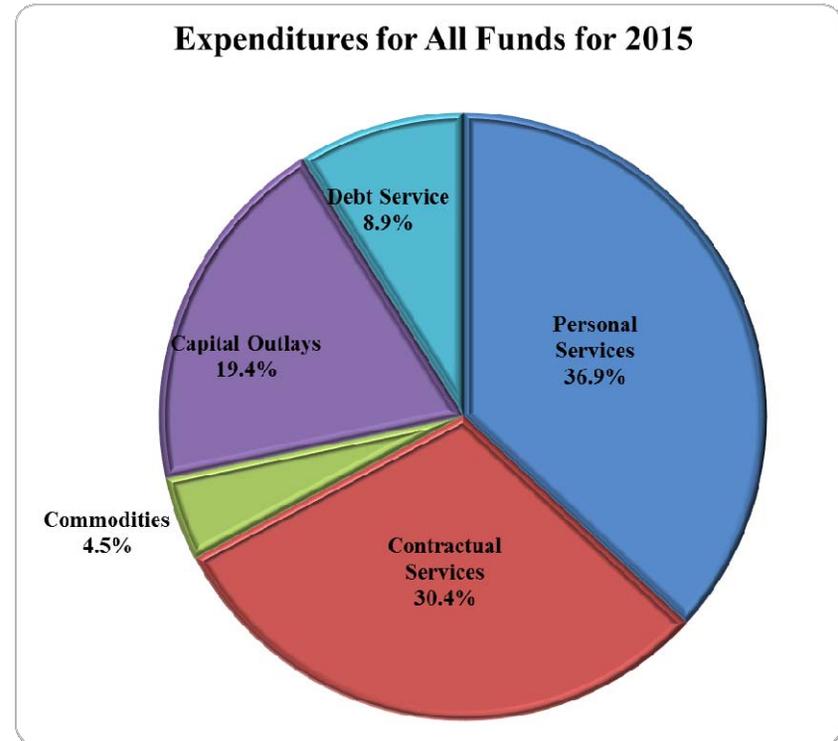


Figure 2.6 Expenditure of all funds by category for 2015.

MAJOR FUNDS - PURPOSES AND RESOURCES

Major funds are funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the appropriated budget. These major funds represent significant activities of the City. There are two major funds for the City of Middletown: the General Fund and the City Income Tax Fund.

GENERAL FUND

The General Fund, the city's largest fund, is used to account for all financial resources of the City except those required by federal, state, or local regulation to be accounted for in another fund. The City of Middletown uses General Fund resources to support the following core governmental services.

- Police and Fire Protection
- Public Works (Building Maintenance, Engineering, and Parks)
- City Administrative Services (Finance, Law)
- Non-Departmental activities (phone systems, utilities, street lighting, etc.)
- City Council and City Manager activities
- Economic Development and Planning

The State of Ohio announced in late 2011, that they were reducing local government funding to deal with their declining budget. The County also announced that the property revaluations were going to be lowered thus reducing property tax revenue. To offset this reduction, the City reduced personnel in 2012 and expenditures to help maintain a healthy fund balance during this difficult economic period. In 2013, several additional grants were received, one to support six firefighters through September 2014, another grant to support four police officers through 2014. The 2014 budget began reducing personnel and expenditures again to address the lower than anticipated revenues. The balance for the General Fund is just below our stated goal to maintain at least a 15% fund balance with 14.7% at the end of 2015 and close to the same for 2016.

General Fund Revenue Sources

The General Fund's primary revenue sources are charges for services, intergovernmental revenue, and property taxes. Another major source is income taxes. Income taxes are included as Transfers In on the tables in this section. Over 91% of the revenues for the General Fund comprise of these sources.

MAJOR FUNDS - PURPOSES AND RESOURCES

Income Taxes (including Public Safety Levy Income Tax) - \$12.1 million

The General Fund relies heavily upon income tax revenue and accounts for 55.0% of the total General Fund revenue in 2015. The City's local income tax of 1.75% (includes the .25% Public Safety Income Tax) is levied on wages, salaries, other compensation, and net business profits earned by individuals and businesses located in the City of Middletown. All income tax revenues are deposited into the Income Tax Fund which then transfers out monies to other funds. The majority of this revenue is transferred to the General Fund. Approximately 58.3% of all income tax revenue is transferred to the General Fund in 2015.

Charges for Services – \$4.3 million

Charges for services is the second largest revenue source and accounts for 19.6% of total revenues for the General Fund. Emergency Medical Service billing generates over \$1.6 million to the General Fund each year along with \$2.2 million for administrative fees.

Charges and fees include, but are not limited to, the following:

Administrative fees	Burglar alarm fees	Emergency medical service
Planning review fees	Reimbursement of services	Zoning permits

Administrative fees are charged to other funds for payment to the General Fund for the oversight, direction, and time spent for employees who are supported by the General Fund. Administrative fees were projected with a 3% increase.

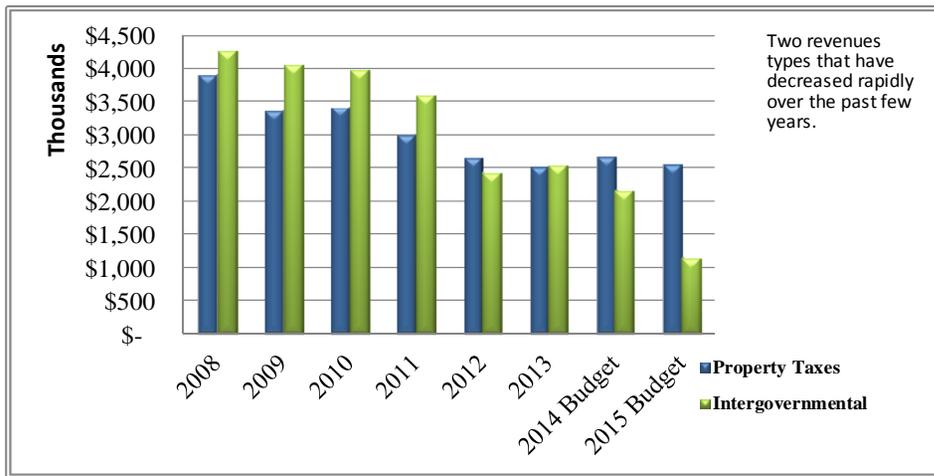
Emergency medical services are driven by the number of EMS squad runs. Based on the 2012 and 2013 actual and the projected number of runs in 2014, this revenue was decreased in 2015 by 3.5%.

Real Estate Property Tax - \$2.6 million

Property taxes include amounts levied against all real and public utility property used in businesses and properties located in the City. All property is revalued every six years. The City is projected to receive about \$2.6 million in General Fund property tax revenues in 2014 and 2015. Property taxes were lowered in 2011 and 2012 due to property valuations being lowered by Butler and Warren Counties. The current estimate is based upon figures given by the counties which have taken delinquency of taxes into consideration. Also, personal property tax was phased out beginning in 2011 and replaced with Commercial Activities Tax which is categorized as intergovernmental revenue. Property taxes account for 11.73% of the total General Fund revenue and other sources.

MAJOR FUNDS - PURPOSES AND RESOURCES

Figure 2.7 General Fund Revenue History – Property Taxes & Intergovernmental



Intergovernmental Revenues - \$1.1 million

In 2015, Middletown’s General Fund will receive about 5.1% of its revenue from intergovernmental sources. Normally, most all of these funds are from the State of Ohio (e.g., homestead rollback, and local government assistance funds). In 2013 and 2014, the City received grants to fund six firefighter positions and four police officer positions. These grants totaled \$624,505 in 2013 and budgeted \$640,910 for 2014.

The Local Government Assistance Fund (LGAF) is the largest intergovernmental revenue for the General Fund. The State of Ohio collects a 3.68 percent share of all general revenue tax collections for the Local Government Fund. This revenue is distributed to each of Ohio’s eighty-eight counties and the allocation is based

according to each county’s share of the total state population. The county then distributes to each entity based upon the total population of the county. Unfortunately, the state reduced this revenue to alleviate the State if Ohio’s economic condition beginning in July 2011. This revenue has been reduced close to \$1.0 million annually.

The State also distributes significant portions of the Ohio estate tax to decedents’ communities of residence. Due to the very nature of this tax, the annual amounts received can vary significantly. The City received an average of \$0.7 million annually from 2008 to 2012 and credited these distributions to its General Fund. The State of Ohio has passed legislation to remove this tax beginning in 2013; therefore, no funds were budgeted in 2013 and thereafter.

Commercial activities tax was the second largest intergovernmental revenue for the General Fund. This tax, which began in 2006, is a tax imposed on businesses according to their gross receipts in Ohio. This revenue grew from \$537,000 in 2007 to \$940,000 in 2010. The State also cut this revenue from local entities. The last receipts in 2012 totaled \$37,311 with virtually no budget projection for 2013 and thereafter.

MAJOR FUNDS - PURPOSES AND RESOURCES

Other Revenues

The remaining revenues comprise less than 10% for the past three years. These revenues include fines, interest income, licenses and permits, reimbursements, and rentals and leases. Generally, revenue projections are increased 2% each year. Each revenue is reviewed and increased or decreased based upon past financial history and known factors. Known factors include rental agreements, the rise and fall of interest rates, and reimbursement agreements.

General Fund Expenditures

Upon notification from the state regarding lower intergovernmental revenues beginning in 2011 and lower property taxes based upon reduced property valuations by the county, expenditures were reduced for the 2012 budget resulting in 28 less positions for the General Fund. The majority of these positions were non public safety. Public safety continues to be emphasized in the budget with 71.3% of the General Fund allocated to public safety. It was realized that the economic factors are not as favorable in 2013 as projected; therefore, reductions for the 2014 budget were necessary.

Personal services- \$21.5 million

The largest expense to the General fund is personnel costs (79.9% to 80.9% from 2007 to 2014). The General Fund supports 62.6% of all city personnel. Police and Fire personnel make up 48.8% of the total city staff (full time). Given these parameters along with lower revenue projections, personnel lay-offs were unavoidable to sustain the General Fund. A total of twenty-eight employees were laid off January 1, 2012 causing a \$963,218 decrease in personnel costs. Grants were obtained to fund four police officers and six firefighters for 2013 and most of 2014. In 2014, eighteen positions were laid off or will remain unfilled and ten grant funded public safety positions were laid off upon release of grant restrictions. The table below demonstrates these changes.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Financial Plan</u>
PERSONNEL	\$22,023,673	\$22,737,109	\$23,001,211	\$23,435,633	\$22,472,415	\$22,550,848	\$22,638,048	\$21,501,953	\$21,078,481
% of Total Budget	80.6%	79.4%	80.9%	80.7%	80.9%	80.9%	79.0%	77.1%	76.6%
change in personnel costs		\$ 963,385	\$713,436	\$264,102	\$434,422	\$(963,218)	78,433	\$87,200	\$(1,136,095)
change from previous year		4.4%	3.1%	1.6%	1.9%	-4.3%	0.4%	0.4%	-5.28%

Table 2.7 General Fund Personnel Expenditure History

MAJOR FUNDS - PURPOSES AND RESOURCES

Contractual services - \$5.2 million

Contractual services include vendors and services that cannot be accomplished in-house. Contractual services have not changed more than 2% over the past seven years. The 2015 budget is 1% over the 2014 budget.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Financial Plan</u>
CONTRACTUAL	\$4,280,919	\$4,526,855	\$4,490,905	\$4,543,930	\$4,385,924	4,369,946	\$5,052,365	\$5,196,964	\$5,200,000
% of Total Budget	15.7%	15.8%	15.8%	15.7%	15.8%	15.7%	17.6%	18.6%	18.9%
change in contractual costs		\$ 245,936	\$ (35,950)	\$ 53,025	\$(158,006)	\$(15,978)	\$ 682,419	\$ 144,599	\$3,036
change from previous year		5.7%	-0.8%	1.2%	-3.4%	-0.4%	15.6%	2.9%	0.1%

Table 2.8 General Fund Contractual Services Expenditure History

Large costs for contractual services include:

\$1.0 million – utility charges	\$0.3 million – liability insurance
\$0.9 million – garage charges	\$0.4 million – maintenance of equipment
\$0.6 million – other professional services	\$0.2 million - telephone line charges

Commodities - \$0.5 million

Commodities account for less than 2% of the total General Fund budget each year. Commodities include office supplies, cleaning supplies, small tools and equipment, chemicals, purchase of uniforms, and medical supplies. The largest commodities are purchase of drug and medical supplies for the paramedics and uniforms for the public safety divisions.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Financial Plan</u>
COMMODITIES	\$ 390,019	\$ 369,781	\$ 340,961	\$ 387,581	\$ 434,408	\$ 465,891	\$ 476,500	\$ 476,500	\$ 439,089
% of Total Budget	1.4%	1.3%	1.2%	1.3%	1.6%	1.6%	1.7%	1.8%	1.6%
change in commodities costs		\$ (20,238)	\$ (28,820)	\$ 46,620	\$ 46,827	\$ 24,279	\$ 7,813	\$ 27,469	\$ (37,411)
change from previous year		-5.2%	-7.8%	13.7%	12.1%	5.6%	1.7%	5.8%	-7.9%

Table 2.9 General Fund Commodities Expenditure History

MAJOR FUNDS - PURPOSES AND RESOURCES

Capital Outlay - \$0.6 million

Depreciation charges account for the variations of Capital Outlay. Purchase of new equipment is added to this charge until a full twenty year history is established for consistency. An example of this is purchase of fire equipment in 2009 causing a rise of 57%.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Financial Plan</u>
CAPITAL OUTLAY	\$644,548	\$1,012,467	\$589,564	\$657,876	\$479,172	\$508,855	\$476,398	\$680,968	\$773,875
% of Total Budget	2.4%	3.5%	2.1%	2.3%	1.7%	1.8%	1.7%	2.4%	2.8%
change in capital outlay		\$367,919	\$(422,903)	\$68,312	\$(178,704)	\$29,683	\$(32,457)	\$204,570	\$92,907
change from previous year		57.1%	-41.8%	11.6%	-27.2%	6.2%	-6.4%	42.9	13.6%

Table 2.10 General Fund Capital Outlay Expenditure History

General Fund Ending Balance

The City's goal is to maintain a 15% to 25% balance of total expenditures in the General Fund. In 2010, a specific financial plan was established for a three year period (2010 – 2012) to reduce the 2010 beginning balance of 25% to the minimum of 15% ending in 2012. Even with deficit spending, it was realized that personnel had to be cut because these costs are the largest expenditure in the General Fund. A total of seven non-safety employees were laid off along with other additional cuts of \$1.5 million in 2010.

During 2011, the State of Ohio announced that revenues distributed to other local governments would be cut to help alleviate the shortage of revenues for their budget. These revenue cuts, along with a stagnant economy, forced the city to take further measures in 2012. This resulted in the lay-off of twenty-eight more employees for 2012. The 2013 budget was optimistic that the economy would improve and the city budgeted accordingly. During 2014, we realized that the budget needed more cuts to stay above the 15% minimum balance. More employees were scheduled for layoffs and expenditures were cut for the 2015 budget. Constant review of this fund's revenue and expenditures are one of the city's top priorities. This ending balance and the attention to this balance is a factor in the City's "Aa3" bond rating.

The estimated ending balance for the General Fund as of December 31, 2015 was estimated at \$4.1 million but adjusted to \$5.6 million in early January, with a 20.1% ending balance.

MAJOR FUNDS - PURPOSES AND RESOURCES

CITY INCOME TAX FUND & PUBLIC SAFETY LEVY FUND

Ohio law authorizes a municipal income tax on both corporate income and employee wages and salaries at a rate of up to 1% without voter authorization. In 1969, City electors authorized an income tax at the rate of 1.5%. In 2007, city voters authorized a 5 year increase to 1.75% with the passage of the Public Safety Levy which was renewed permanently in August 2012. The quarter percent additional tax is exclusively set aside for public safety purposes. Income taxes are collected on business income and individuals' salaries and wages. Residents are currently permitted 100% credit on income taxes paid to other municipalities.

Business income and earned income (salaries, wages, commissions, bonuses, and other compensation paid by employers before any deductions) is subject to Middletown local income tax. In 2008, the City's largest employer moved their headquarters to a nearby township. The effects of this move along with the closing of three local paper mills, and the decline of the local economy, became a major concern of decreasing income tax revenues. This concern was the driving force for a Public Safety Levy.

Income tax revenues are the major source of revenue for the General Fund which supports the public safety divisions (Police and Fire) as well as the administration and other functions of the city. This revenue is a good indicator of how well the city is doing economically. For this reason, this revenue is reviewed frequently. Financial planning is based on economic factors and helps determine what level of service can be provided to Middletown residents.

Unfortunately, Middletown's economy and the recession resulted in income tax revenue for 2009 to be the lowest revenue received over the past ten years based on the 1.5% tax rate. The additional .25% Public Safety Levy income tax has boosted this revenue close to prior year levels. These factors along with the closing of three local paper mills and the downsizing of the City's largest employer in 2008 have made an impact on income tax revenue projections. On a positive note, we are making progress. Paychex, a major payroll processing firm, opened a regional office in Middletown in 2009. The construction of Suncoke (a new \$360 million facility), with 100 new jobs, was completed in 2011. Cincinnati State Technical and Business College opened a campus in the downtown area in 2012.

MAJOR FUNDS - PURPOSES AND RESOURCES

City Income Tax Fund Revenues

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Financial Plan</u>
Income Taxes	\$20,098,668	\$18,720,213	\$19,875,586	\$20,295,858	\$19,659,979	\$19,949,274	\$19,959,975	\$20,759,374	\$20,963,265
Amount change from previous year		\$(1,378,455)	\$ 1,155,373	\$ 420,272	\$(635,879)	\$ 289,294	\$ 10,701	\$ 799,399	\$ 203,891
% change from previous year		-6.9%	6.2%	2.1%	-3.1%	1.5%	0.1%	4.0%	4.0%

Table 2.11 City Income Tax & Public Safety Levy Revenue History

All income tax revenues are deposited into the City Income Tax Fund. The quarter percent public safety levy tax is calculated monthly and the money is then deposited into the Public Safety Levy Fund. This procedure is used to ensure that we track all Public Safety Levy funds. The Public Safety Levy funds help support the public safety divisions in the General Fund.

Year 2012 ended with a 3.1% decrease in revenue from 2011. In 2013, revenue increased 1.5%. Due to the fluctuation of the past couple of years, the 2014 budgeted revenue was projected relatively flat. The 2015 budget was projected with a 1.5% increase over the past five year average and then increased \$500,000 due to increased measures scheduled for delinquent taxes. Year 2016 was also increased 1.5% with an additional \$400,000 for delinquent tax collections.

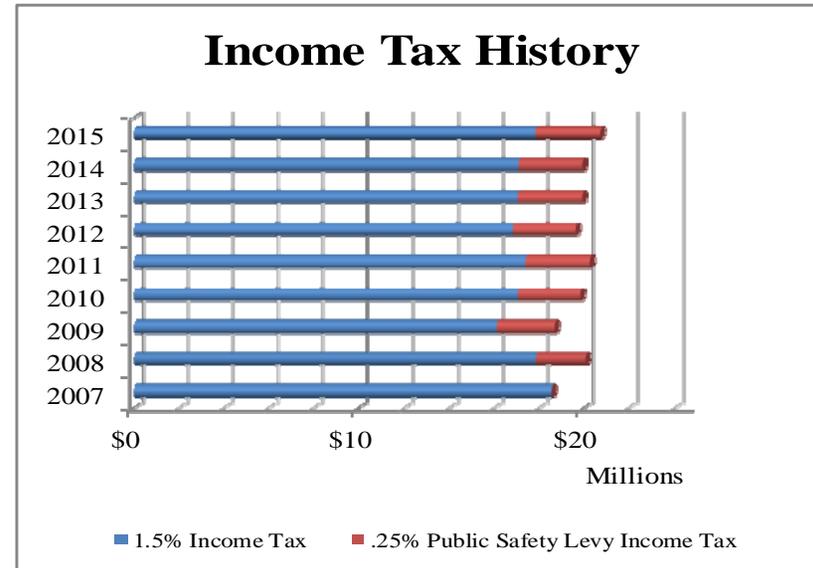


Figure 2.8 Income Tax & Public Safety Levy Revenue History

MAJOR FUNDS - PURPOSES AND RESOURCES

City Income Tax Fund Expenditures

This fund directly supports the expenses of the income tax collection division (6 full time and 3 part time employees - \$634,965 budget), and distributes the remaining receipts to the City operating funds supported by income tax revenues. An increase of \$25,000 was incorporated to fund the process for delinquent tax collection.

Local income tax receipts provide support to the City funds listed below.

City Funds and the Percent of Total Revenues for Each Fund derived from Income Taxes

FUND	Amount	%
General Fund	\$12,080,000	54.8
Auto & Gas Tax Fund	406,000	14.1
Airport Fund	86,000	21.9
Health Fund	115,000	32.2
Municipal Court Fund	300,000	18.3
Termination Pay Fund	300,000	100.0
G.O. Bond Retirement	1,898,000	71.8
Transit Fund	100,000	2.6
Computer Replacement Fund	8,000	5.6
Police Pension Fund	843,000	79.8
Fire Pension Fund	1,065,000	83.3
Public Safety Levy Fund	2,894,932	100.0

Table 2.12 Funds supported by City Income Taxes

All expenditures in the Public Safety Levy Fund are transferred to the General Fund to assist in the funding of the Police and Fire division expenditures.

Changes in Ending Balances

Fund # Fund	Ending Balance 12/31/2013	Ending Balance 12/31/2014	Ending Balance 12/31/2015	Change from 2013 to 2014	Change from 2014 to 2015	Primary Causes of Balance Changes Greater than 10%
100 General Fund	\$5,592,731	\$4,473,464	\$4,064,445	-20.01%	-9.14%	Reduced personnel, using fund balance for expenditures
Special Revenue Funds						
230 City Income Tax	\$31,246	\$26,635	\$55,112	-14.76%	106.92%	Decreased transfers to other funds
200 Public Safety Levy	\$96,308	\$148,458	\$18,390	54.15%	-87.61%	Using balance for funding of Public Safety
210 Auto & Gas Tax Fund	\$949,968	\$436,706	\$98,620	-54.03%	-77.42%	Fund balance used for increased traffic control & higher cost of road salt
215 Conservancy Fund	\$45,738	\$36,038	\$26,338	-21.21%	-26.92%	Using fund balances for increased contractual services
228 Health & Environment Fund	\$74,697	\$38,137	\$14,784	-48.94%	-61.23%	Using fund balances to support operations
229 EMS Fund	\$72,432	\$73,708	\$0	1.76%	-100.00%	Using fund balance for EMS training
238 UDAG Fund	\$221,296	\$214,346	\$208,596	-3.14%	-2.68%	
240 Court Computerization Fund	\$47,464	\$47,464	\$22,464	0.00%	-52.67%	Increased court computerization upgrades in 2015
242 Law Enforcement Trust Fund	\$2,276	\$2,276	\$42,276	0.00%	1757.47%	Anticipate additional revenue in 2015 from drug seizures
243 Law Enforcement Drug Fine	\$188,949	\$93,997	\$128,997	-50.25%	37.24%	Revenue and expenses vary each year
245 Probation Services Fund	\$280,698	\$266,191	\$241,511	-5.17%	-9.27%	
246 Termination Pay Fund	\$447,703	\$202,703	\$52,703	-54.72%	-74.00%	Using fund balance for planned retirements
247 Indigent Driver Alcohol/Treatment	\$14,128	\$4,128	\$14,128	-70.78%	242.25%	Increased contractual services in 2014
248 Enforcement/Education Fund	\$52,808	\$48,685	\$44,562	-7.81%	-8.47%	
249 Civic Development Fund	\$161,548	\$162,688	\$210,989	0.71%	29.69%	Less professional services budgeted in 2015
250 Municipal Court Fund	\$230,982	\$230,420	\$235,978	-0.24%	2.41%	
251 Police Grant Fund	\$183,532	\$184,754	\$185,874	0.67%	0.61%	
252 Court IDIAM Fund	\$24,843	\$35,843	\$11,843	44.28%	-66.96%	No expenditures budgeted in 2013 & 2014
253 Court Special Projects Fund	\$98,463	\$73,463	\$73,463	-25.39%	0.00%	Increased purchases of equipment & contractual services in 2014
257 Sunset Pool Fund	\$17,946	\$17,946	\$17,946	0.00%	0.00%	
260 Nuisance Abatement Fund	-\$72,201	\$37,799	\$37,999	-152.35%	0.53%	Ohio Moving Forward Grant grant
262 Senior Citizens Levy Fund	\$242	\$0	\$0	0.00%	0.00%	
Total Special Revenue Funds	\$3,171,066	\$2,382,385	\$1,742,573	-24.87%	-26.86%	
Debt Service Funds						
305 General Obligation Bond Retirement	\$54,696	\$49,577	\$200,273	-9.36%	303.96%	TIF Funds help pay debt when possible
325 Special Assessment Bond Retirement	\$190,274	\$166,679	\$165,879	-12.40%	-0.48%	2013 revenue lower than anticipated
340 East End/Towne Blvd. TIF	\$456,763	\$360,702	\$259,682	-21.03%	-28.01%	Using fund balance to assist with debt payments
345 Downtown TIF	\$29,430	\$21,702	\$13,974	-26.26%	-35.61%	TIF refund given in 2013, budgeted debt payments in 2014 & 2015
350 Aeronca TIF	\$4,422	\$5,591	\$6,760	26.44%	20.91%	Budgeted increased TIF revenue in 2014 & 2015
355 Airport/Riverfront TIF	\$4,901	\$5,449	\$5,997	11.18%	10.06%	Small increase in TIF revenue budgeted in 2014 and 2015
360 Miller Rd North TIF	\$56,756	\$72,516	\$88,276	27.77%	21.73%	Additional TIF revenue budgeted in 2014 and 2015
370 Towne Mall/Hospital TIF	\$123,824	\$136,325	\$61,901	10.10%	-54.59%	Debt service payments when available - varies yearly
371 Renaissance N TIF	\$88,792	\$74,203	\$54,614	-16.43%	-26.40%	Debt service payments when available - varies yearly
372 Renaissance S TIF	\$124,242	\$81,208	\$98,929	-34.64%	21.82%	Increased TIF payments budgeted in 2014 and 2015, debt in 2014
374 Manchester Road TIF	\$378	\$378	\$378	0.00%	0.00%	
376 Made Industrial Pk TIF	\$287	\$287	\$287	0.00%	0.00%	
Total Debt Service Funds	\$1,134,765	\$974,617	\$956,950	-14.11%	-1.81%	

Changes in Ending Balances

Fund # Fund	Ending Balance 12/31/2013	Ending Balance 12/31/2014	Ending Balance 12/31/2015	Change from 2013 to 2014	Change from 2014 to 2015	Primary Causes of Balance Changes Greater than 10%
<u>Capital Projects Funds</u>						
220 Capital Improvements Fund	\$151,005	\$68,205	\$75,255	-54.83%	10.34%	Capital projects vary yearly, timing of grant reimbursements
225 Acquisition for Parks Fund	\$74,347	\$74,347	\$74,347	0.00%	0.00%	
480 East End Development Fund	\$118,302	\$118,302	\$118,302	0.00%	0.00%	
481 Downtown Improvements	\$477,201	\$329,001	\$274,847	-31.06%	-16.46%	Note issuance in 2013 and 2015
492 Airport Improvements Fund	\$248,488	\$248,488	\$223,488	0.00%	-10.06%	
494 Water Capital Reserve Fund	\$1,352,394	\$1,555,208	\$5,811	15.00%	-99.63%	Large capital project planned in 2015 - water main replacement \$3.1M
415 Storm Water Capital Reserve Fund	\$969,379	\$669,033	\$535,322	-30.98%	-19.99%	Capital projects vary year to year
495 Sanitary Sewer Capital Reserve Fund	\$3,381,811	\$2,555,969	\$1,599,164	-24.42%	-37.43%	Increased capital outlay - interceptor in 2014 & 2015 for \$1M each year
498 Computer Replacement Fund	\$2,025,655	\$1,690,471	\$1,332,621	-16.55%	-21.17%	Budgeted \$400K for computers in 2014 and 2015
499 Property Development Fund	\$520,254	\$436,954	\$298,554	-16.01%	-31.67%	Expenditures vary for various economic development projects
Total Capital Projects Funds	\$9,318,836	\$7,745,978	\$4,537,711	-16.88%	-41.42%	
<u>Enterprise Funds</u>						
510 Water Fund	\$1,785,593	\$1,772,334	\$1,235,228	-0.74%	-30.31%	Increased revenue and increased transfers for capital projects
515 Storm Water Fund	\$1,216,369	\$836,315	\$490,926	-31.24%	-41.30%	Using balances for expenditures
520 Sewer Fund	\$3,091,027	\$2,043,736	\$1,464,330	-33.88%	-28.35%	Using balances for expenditures
525 Airport Fund	\$131,570	\$147,930	\$95,472	12.43%	-35.46%	decreased expenditures in 2013, increased transfers to capital in 2015
530 Transit System Fund	\$303,803	\$264,934	\$29,428	-12.79%	-88.89%	Increased transit capital project for 2014, purchasing buses in 2015
546 Wellfield Protection Fund	\$1,790,445	\$1,173,424	\$984,460	-34.46%	-16.10%	Grants revenue and capital projects vary year to year
555 Solid Waste Disposal Fund	\$286,206	\$207,651	\$165,906	-27.45%	-20.10%	Added small division for litter collection
Total Enterprise Funds	\$8,609,058	\$6,446,324	\$4,465,750	-25.12%	-30.72%	
<u>Internal Service Fund</u>						
605 Municipal Garage Fund	\$3,831,321	\$4,808,078	\$5,883,242	25.49%	22.36%	Fluctuation of vehicle and equipment purchases
661 Employee Benefits Fund	\$1,253,382	\$1,003,842	\$558,506	-19.91%	-44.36%	2013 - lowered expenditures, lower revenue due to less employees
Total Internal Service Funds	\$5,084,703	\$5,811,920	\$6,441,748	14.30%	10.84%	
<u>Trust Funds</u>						
725 Police Pension Fund	\$316,834	\$184,861	\$56,917	-41.65%	-69.21%	Fluctuates according to actual police wages & overtime
726 Fire Pension Fund	\$228,231	\$96,486	\$53,029	-57.72%	-45.04%	Fluctuates according to actual fire personnel wages & overtime
Total Trust Funds	\$545,065	\$281,347	\$109,946	-48.38%	-60.92%	
<u>Federal Grant Funds</u>						
254 Home Program Fund	\$14,453	\$14,453	\$14,453	0.00%	0.00%	
429 Community Development Fund	\$100,397	\$120,897	\$120,897	20.42%	0.00%	Anticipated additional revenue in 2014
736 Community Dev. Escrow Fund	\$460,413	\$215,913	\$28,413	-53.10%	-86.84%	Using fund balances for expenditures
258 Neighborhood Stabilization Program	\$17,659	\$17,659	\$17,659	0.00%	0.00%	
Total Federal Grant Funds	\$1,559,267	\$368,922	\$181,422	-76.34%	-50.82%	
<u>Special Assessment Funds</u>						
	-\$19,087	\$0	\$0	-100.00%	0.00%	reimbursement of loan in 2013
GRAND TOTAL - ALL FUNDS	\$34,996,404	\$28,484,957	\$22,500,545	-18.61%	-21.01%	

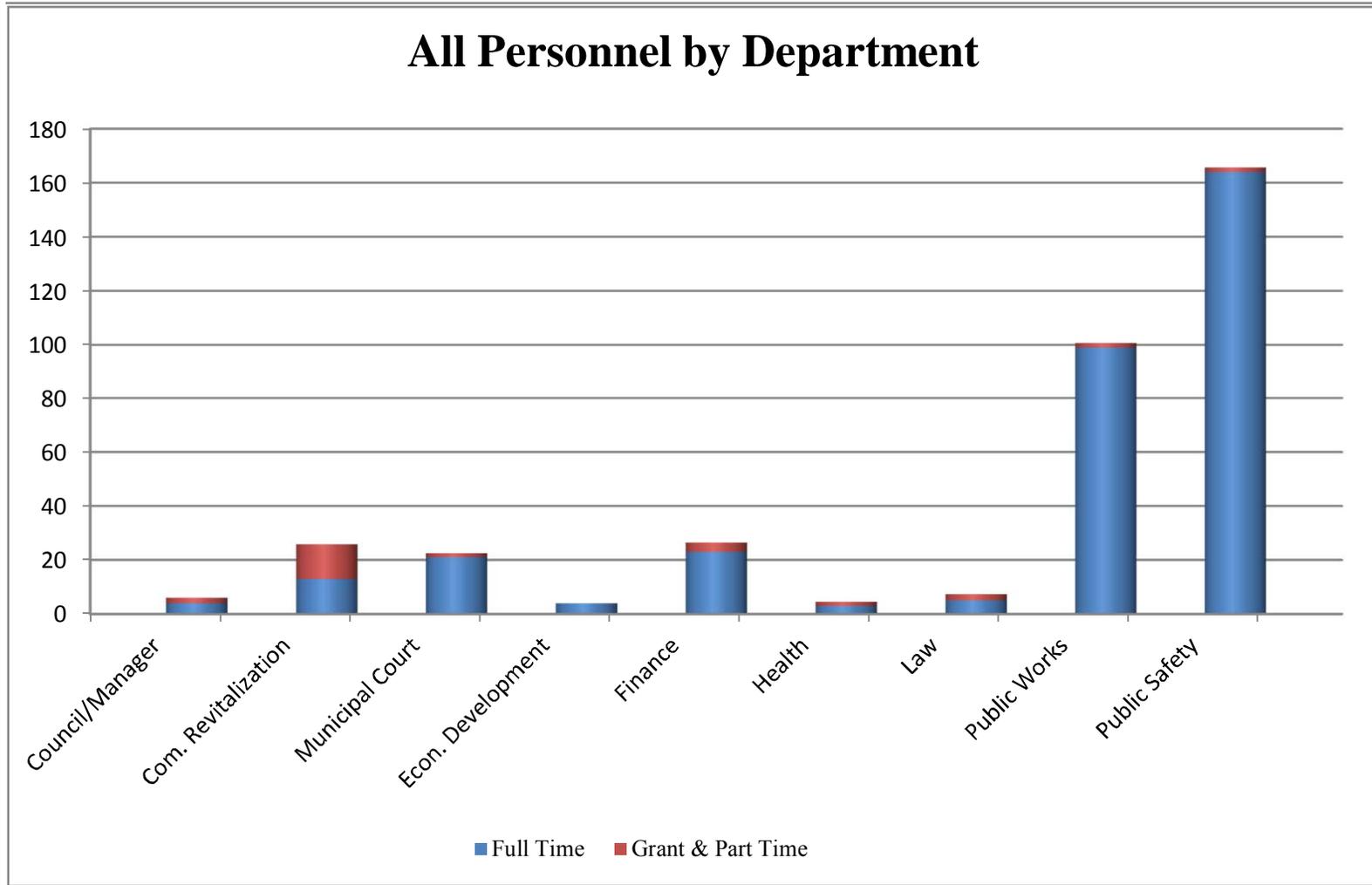


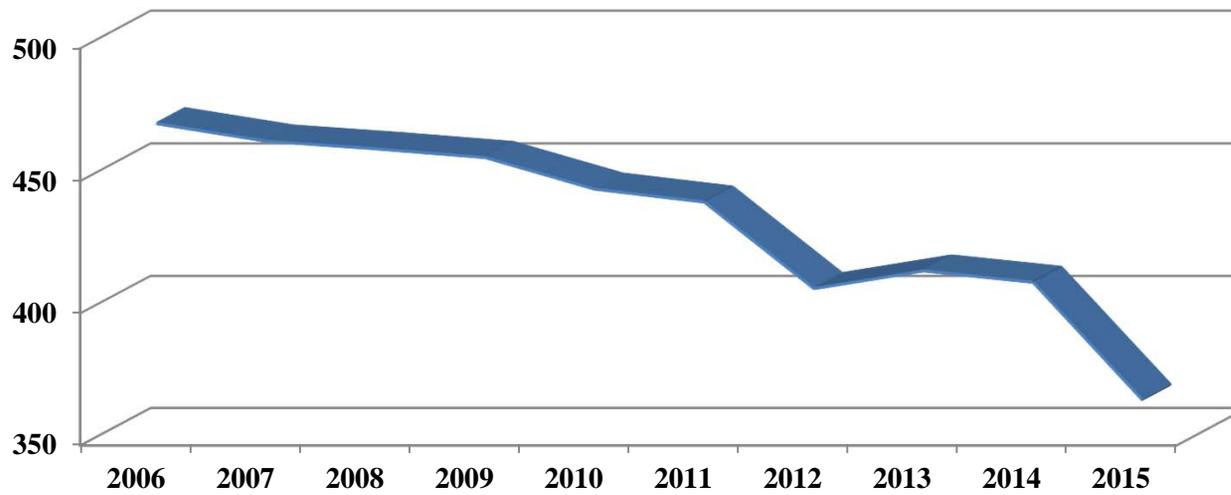
Figure 2.10 All Personnel by Department

DEPARTMENT/DIVISION	FULL TIME POSITIONS							PART TIME & GRANT POSITIONS Full Time Equivalent						
	2009	2010	2011	2012	2013	2014	2015	2009	2010	2011	2012	2013	2014	2015
City Council	1	1	1	1	1	1	1	1.5	2.0	2.0	2.0	2.0	2.0	2.0
City Manager's Office	2	2	2	2	2	2	3							
Community Revitalization														
Building Inspection	5	2	2	2	2	2	3							
Building Maintenance	4	3	3	3	3	3	3	0.6	0.5	0.5	0.0	0.0	0.0	0.0
Community Center	1	1	1	1	1	0	0	2.1	2.1	1.8	1.6	2.3	2.3	0.0
Community Development	0	0	0	0	0	0	0	7.0	5.8	5.8	6.8	7.8	6.0	6.0
Community Revitalization Administration	2	2	2	2	2	2	1							
Community Services Administration	0	0	0	0	0	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Golf Clubhouse	1	1	1	1	1	1	0	14.7	9.2	9.2	9.2	9.2	9.2	0.0
Golf Maintenance	5	5	4	4	4	4	0	9.6	6.7	6.7	6.7	6.7	6.7	0.0
Litter & Waste Collection	0	0	0	0	0	1	1							
Neighborhood Improvement	3	2	2	1	1	0	0							
Planning	4	4	4	3	3	1	1							
Transit	8	7	6	5	6	4	4	7.4	8.7	8.7	8.7	7.9	6.8	6.8
Total Community Revitalization Dept.	33	27	25	22	23	18	13	41.4	33.0	32.7	33.0	33.9	31.0	12.8
Economic Development	2	2	2	2	2	3	4							
Finance Department														
City Income Tax	6	6	6	6	6	6	6	1.7	1.7	1.7	1.7	2.4	2.4	2.4
Finance Administration	2	2	2	2	2	2	2							
Information Systems	6	6	6	5	5	4	4	0.0	0.0	0.0	0.0	0.0	0.0	0.3
Purchasing	0	0	0	0	0	0	0	0.8	0.8	0.8	0.8	0.8	0.7	0.7
Sewer Administration	3	4	4	4	4	4	4							
Treasury	4	3	3	3	3	3	3							
Water Administration	4	4	4	4	4	4	4							
Total Finance Department	25	25	25	24	24	23	23	2.5	2.5	2.5	2.5	3.2	3.1	3.4

DEPARTMENT/DIVISION	FULL TIME POSITIONS							PART TIME & GRANT POSITIONS Full Time Equivalent						
	2009	2010	2011	2012	2013	2014	2015	2009	2010	2011	2012	2013	2014	2015
Health Department	4	4	4	3	3	3	3	5.0	4.5	4.8	1.7	0.2	0.2	1.5
Law Department														
Law	5	4	5	4	4	4	4	0.9	1.6	1.6	0.5	0.5	0.5	0.5
Human Resources	2	2	2	1	0	1	1	0.8	1.2	0.0	0.0	0.5	1.8	1.8
Total Law Department	7	6	7	5	4	5	5	1.7	2.8	1.6	0.5	1.0	2.3	2.3
Municipal Court														
Municipal Court	20	20	20	20	20	20	20	1.5	1.7	2.0	2.0	2.0	1.5	1.5
Court Special Projects	0	0	0	0	0	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Probation	1	1	1	1	1	1	1							
Total Municipal Court	21	21	21	21	21	21	21	1.5	1.7	2.0	2.0	2.0	1.5	1.5
Public Safety														
Public Safety Administration	0	0	0	0	0	0	1							
Fire Administration	3	2	2	2	2	2	3							
Fire Operations	78	78	78	69	69	69	59	0.0	0.0	0.0	0.0	6.0	6.0	0.0
Fire Training/Prevention	4	5	2	2	2	2	2							
Criminal Investigation	16	15	16	15	16	16	14	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Law Enforcement Trust	0	1	0	0	0	0	0							
Humane Officer	1	1	1	0	0	0	0							
Jail Management	13	13	13	13	13	12	12	0.9	0.9	0.9	0.9	1.2	1.2	1.2
Police Administration	3	3	3	3	3	3	4							
Police & Fire Dispatch	16	16	16	15	15	13	13							
Police Services	6	6	6	5	5	5	5							
School Crossing Guards	0	0	0	0	0	0	0	1.9	0.0	0.0	0.0	0.0	0.0	0.0
Uniform Patrol	62	62	62	55	54	54	51	0.0	0.0	0.0	4.0	4.0	4.0	0.0
Total Department of Public Safety	202	202	199	179	179	176	164	3.3	1.4	1.4	5.4	11.7	11.7	1.7

DEPARTMENT/DIVISION	FULL TIME POSITIONS							PART TIME & GRANT POSITIONS Full Time Equivalent						
	2009	2010	2011	2012	2013	2014	2015	2009	2010	2011	2012	2013	2014	2015
Public Works & Utilities														
Electronic Maintenance	3	3	3	3	2	2	2	0.0	0.0	0.0	0.0	0.8	0.7	0.7
Engineering	7	7	7	6	6	4.5	4.5	2.5	1.5	1.5	0.0	0.0	0.0	0.0
Grounds Maintenance	3	3	3	3	2	2	2	2.3	2.3	2.3	0.0	0.0	0.2	0.2
Municipal Garage	9	9	8	7	7	7	7							
Parks Maintenance	6	6	6	6	6	6	6	0.0	0.0	0.0	0.0	0.0	0.2	0.2
Public Works & Utilities Administration	2	2	2	2	2	4	4							
Recreation	1	0	0	0	0	0	0	0.9	0.0	0.0	0.0	0.0	0.0	0.0
Sewer Maintenance	9	9	9	9	10	10	10							
Storm Water Maintenance	6	6	7	7	7	7.5	7.5							
Street Maintenance	12	12	12	12	12	12	12							
Wastewater Treatment	17	17	17	17	17	17	17							
Water Treatment	12	12	12	12	12	12	12	0.0	0.0	0.0	0.0	0.0	0.6	0.6
Water Maintenance	15	15	15	15	15	15	15							
Total Public Works & Utilities Dept.	102	101	101	99	98	99	99	5.7	3.8	3.8	0.0	0.8	1.7	1.7
TOTAL PERSONNEL	399	391	387	358	357	351	336	62.6	51.7	50.8	47.1	54.8	53.5	26.9

Ten Year Employment History All Employees *



2006 = 467 employees
2015 = 363 employees

* Includes full time, part time,
and grant employees.

Based on full time equivalency
of 2,080 hours per year for 1 full
time employee.

EMPLOYEES

Figure 2.9 Employment History - 10 years

PERSONNEL HISTORY

There are 336 full time employees budgeted for 2015 compared to 351 in 2014. The 2015 budget contains a reduction of fifteen full time employees and 26.6 full time equivalent (part time and grant funded) positions. This reduction is due to planned lay-offs of Fire Division personnel (9 full time employees and 6 grant positions) and the elimination of the golf course employees when the course was sold in September 2014 (five full time and 15.9 full time equivalents). The Police Division will not fill four positions due to retirements.

The budget includes one additional Economic Development Program Manager for increased efforts in economic development and a Public Relations Fellow position to address improved communications. Also, one project manager was added for the increased workload in building inspection. Note: Three building inspectors were cut in 2010.

With seven years of declining General Fund revenue and the majority of personnel is funded by the General Fund, reducing the workforce has been the key to reducing expenditures. Reducing the work force has also incorporated the following:

- Eliminated the Neighborhood Improvement Division
- Contracted the Community Center with Community Building Institute
- Contracted the daily operation of the Transit Division with Butler County Regional Transit Authority resulting in less employees
- Parks and Grounds Maintenance share a part time employee to oversee contractual mowing
- Engineering and Storm Water Maintenance share a full time employee.

In 2012, twenty-eight full time employees and 5.9 full time equivalent positions were either laid off or left unfilled. This was in response to the intergovernmental revenue cuts made by the state and the lower property tax revenue due to lower property valuations from the county. These factors, along with the recent economic recession, have taken a toll on the funds to keep personnel at previous levels.

Year	Full Time Positions	Full-Time Equivalent (part time & grant) Positions	Departments
2010	-8	-10.9	Community Revitalization, Law, Public Works
2011	-4	-0.9	Community Revitalization, Public Safety
2012	-29	-3.7	Community Revitalization, Finance, Law, Public Safety, Public Works
2013	-1	7.7	Law, Public Works, Public Safety
2014	-6	-1.3	All Departments except Municipal Court
2015	-15	-26.6	Community Revitalization, Public Safety

Table 2.13 Change in personnel – 7 year history

PERSONNEL HISTORY

Community Revitalization Department

In 2009, this department was re-organized and a full time Director was added along with clerical assistance. In 2010, five positions were cut: three building inspectors; one position from the Neighborhood Improvement Division; and one clerical position reassigned from Transit to the Personnel Division. In 2011, one full time bus driver was cut and one position from the golf course. In 2012, positions cut include: one full time bus driver, one Neighborhood Improvement Specialist, and one employee in Planning. The bus driver position was replaced with part time employees. Upon negotiations with the Transit bargaining unit in 2013, the bus driver position will be refilled with a full time employee. One grant position was added in the Community Development Division. This position was a contract employee for two years and upon review, staff believes this position was warranted. Upon retirement of the Transit supervisor in 2013, the Transit Division's daily operation was managed by the Butler County Regional Metro Authority. This merger allowed the supervisor position to be eliminated along with the Lead Bus Driver position. The Planning Division was added to this division and decreased two positions due to one retirement and transferring one position to Economic Development. The Neighborhood Improvement Division was eliminated resulting in one less position; however, the Division of Litter & Waste Collection was added with the addition of one employee. The Building Maintenance Division will be transferred to this department in 2015. Building Maintenance has lost one full time and one part time position. The Community Center is now contracted with Community Building Institute to run the daily operations, resulting in no city personnel.

Economic Development

This department has two full time employees as of 2009, a Director and Program Manager. An Administrative Assistant was transferred from Planning in 2014 and an additional Program Manager will be added in 2015.

Finance Department

The full time purchasing agent became a part time employee in 2007. Two positions from the Information Systems Division were laid off in the last five years to help alleviate financial constraints. A part time employee was added in 2013 for the Income Tax Division to aid in the collection of tax increment funds.

Health Department

Two full time employees have been eliminated, one in 2009 and one in 2012. Historically, part time employees varied year to year due to the availability of health grants.

Law Department

The vacant position of Assistant Law Director was cut from the budget beginning in 2012. An Administrative Assistant position volleyed from part time to full time until deemed essential. A part time victim advocate is funded by this department and the hours were cut approximately one-third beginning in 2012 due to budget cuts. The Human Resources Division was reduced from three full time people to two full time positions in 2009 and 2010 with assistance from contract employees. In 2012, staff was reduced to one full time employee along with contract employees to staff this division. In 2013, staff was reduced again to one part time employee with assistance from contract employees. This was changed during

PERSONNEL HISTORY

2013 and a full time Personnel Manager was added to its staff. Contract employees were changed to part time employees upon results from a financial analysis for the 2014 budget.

Public Safety, Fire Division

Three unfunded positions were eliminated from the 2011 budget. These positions were: Assistant Fire Chief, Fire Captain, and Training Officer. These positions were authorized but unfunded in 2010. Additional overtime wages (\$136,000) were added to help offset this reduction. Nine positions (firefighters) were eliminated in the 2012 budget; however, six positions were added back in September 2012. These six firefighters are funded by a grant for a period of two years. In 2014, the fire grant expires in September. Fifteen positions will be laid off upon the grant expiration. This includes 6 grant positions and 9 firefighters. This cut is due to declining revenues for the General Fund.

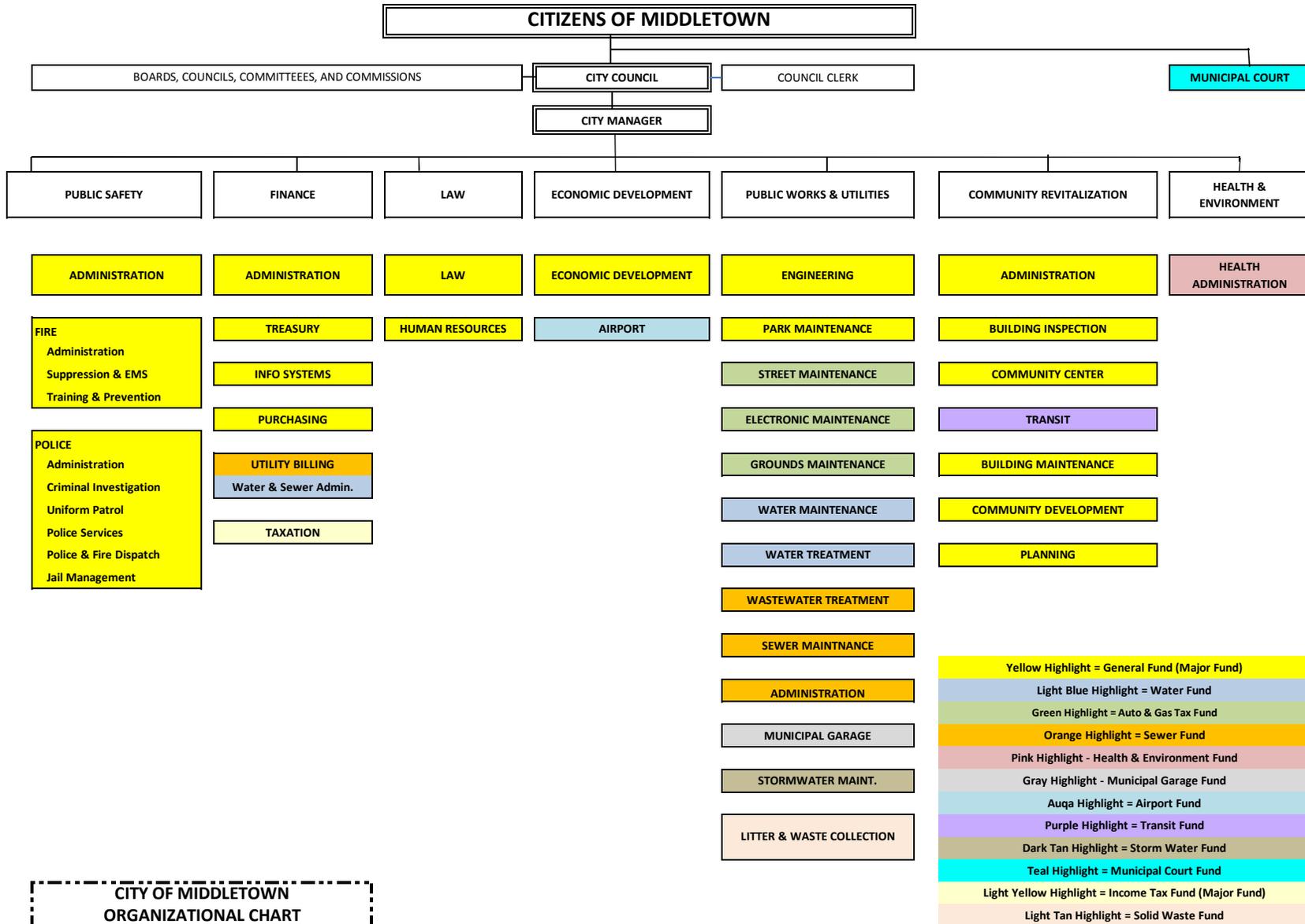
Public Safety, Police Division

In 2007, ten full time positions were cut from the budget. In 2009, there were 117 positions in the Police Division. Eleven full time positions were cut in 2012, including four patrol officers. The Police were able to fund four patrol officer positions with federal grants beginning in 2012 for the next three years, thus saving four jobs. One dispatcher position remained unfilled in 2013 although it was budgeted in 2012. Three positions, currently vacant, will go unfilled in 2014, two dispatchers and one correction officer. The 2015 budget has funded ninety-nine positions, eighteen less full time positions and four grant positions in five year time span.

Public Works Department

The Public Works has volleyed full time positions in the past seven years. Changes include:

Electronic Maintenance:	one full time position changed to a part time position in 2013
Engineering:	two full time positions, co-ops, and seasonal workers eliminated
Grounds Maintenance:	one full time position in 2013 eliminated
Municipal Garage:	two full time positions eliminated
Recreation:	one full time position and seasonal employees eliminated
Public Works Administration	added two employees
Sewer Maintenance	addition of one employee
Storm Water Maintenance	addition of one employee and splits one employee with Engineering



OPERATING FUNDS

Organizational Chart Fund Descriptions

General Fund (Major Fund)

The General Fund is the City's largest fund and accounts for all financial resources except those required by Federal, State, or local regulation to be accounted for in another fund.

City Income Tax Fund (Major Fund)

This fund accounts for income taxes received for distribution to other funds of the City. Included in the City Income Tax Fund is the Taxation Division.

Auto and Gas Tax Fund

This fund accounts for state levied and controlled gasoline tax and county vehicle license fees that are remitted to the City for routine street maintenance and traffic control.

Health Fund

The Health Fund accounts for grant money received from the State for the City's public health subsidy as well as other revenues, and accounts for the activities of the City Health Department.

Municipal Court Fund

This fund accounts for fines and court costs levied by the City's Municipal Court and the operations of the Middletown Municipal Court. The Municipal Court has jurisdiction in civil and misdemeanor

criminal cases as well as preliminary hearings of felony cases.

Water Fund

The Water Fund accounts for all revenues and expenditures of the City's water system. All operating expenditures, capital improvements, and debt service payments connected with the City water system are paid by this fund.

Storm Water Fund

This fund was established in 2006 and accounts for the City's storm sewer system. All operating expenditures and capital improvements costs connected with the storm sewer system are paid by this fund.

Sewer Fund

The Sewer Fund accounts for the City's wastewater treatment system. All operating expenditures, capital improvements, and debt service costs connected with the wastewater treatment system are paid by this fund.

Airport Fund

This fund accounts for the operation of the Middletown Regional Airport/Hook Field. The major source of revenue is hangar lease payments. A twenty-year bond was issued in 2008 to purchase the buildings at

the airport from a privately owned company.

Transit System Fund

The Transit Fund accounts for the operation of the City's public bus line system. Major revenues include federal and state transit operating and capital improvement subsidies.

Solid Waste Disposal Fund

This fund accounts for the City's solid waste disposal programs. Programs include refuse pickup and recycling from a private contractor as well as expenses connected with the maintenance of the former City landfill property.

Municipal Garage Fund

This fund accounts for the operations of the municipal garage, for the purchase, sale and repair of vehicles for all departments within the City. All garage operating costs and citywide vehicle purchases are paid for by this fund. The revenues to this fund are paid by the user departments.

OTHER FUND DESCRIPTIONS

Other Funds - by Departments

DEPARTMENT OF PUBLIC SAFETY:

Emergency Medical Svcs. Fund (EMS)

This fund is used for revenues designated for training of the emergency medical personnel in the Fire Division.

Law Enforcement Trust Fund

This fund accounts for revenues resulting from the sale of property seized by the Police Division in the course of its criminal investigations (federal funds from the Department of Justice). Expenditures are solely for law enforcement purposes.

Mandatory Drug Fine Fund

This fund accounts for drug fines received as a result of mandatory drug offense fines arising from arrests. Expenditures are for law enforcement purposes pertaining to drug offenses.

Enforcement/Education Fund

This fund accounts for fines collected by the Municipal Court to be used for traffic education and enforcement.

Police Grant Fund

To account for grant funds awarded to the Police Division by outside sources. The grants anticipated in 2014 will be used for overtime of patrol officers for high visibility traffic enforcement.

MUNICIPAL COURT

Court Computerization Fund

This fund receives a portion of the court costs assessed to persons appearing in Middletown Municipal Court and accumulates funds for computer equipment and software for the court system.

Court Indigent Driver Interlock and Alcohol Monitoring Fund (IDIAM)

This fund accounts for the revenues (fines) and expenses associated with the Municipal Court's DUI convictions according to Senate Bill 17 to aid in the cost of immobilizing or disabling devices.

Court Special Projects Fund

This fund receives a portion of the court costs assessed by the Municipal Court for equipment and special projects.

Probation Services Fund

This fund was established to account for probation fees levied by the Middletown Municipal Court to support staffing and counseling of domestic abuse offenders.

Indigent Driver Alcohol Treatment

Accounts for fines collected by the Municipal Court to be used for treatment of indigent drivers convicted of driving under the influence.

DEPARTMENT OF ECONOMIC DEVELOPMENT:

Civic Development Fund

This fund accounts for the City's transient lodging tax receipts that are to be used for civic development purposes. The majority of revenues from this fund go to the Middletown Convention and Visitors Bureau to promote our City.

Urban Development Action Grant Fund (UDAG)

This fund accounts for Urban Development Action Grant loans that are given to businesses for economic development activities such as façade loans for the downtown area.

Property Development Fund

This fund accounts for all revenues and expenditures connected with the development of city owned property.

Downtown Improvements Fund

This fund accounts for the expenditures connected with the downtown area and the City's economic development efforts.

East End Fund

East End Fund accounts for revenue and expenditures associated with the east end economic development projects.

OTHER FUND DESCRIPTIONS

Other Funds - by Departments

COMMUNITY REVITALIZATION DEPARTMENT:

Nuisance Abatement Fund

This fund was established in 2011 to account for revenues (fines and assessments) associated with property maintenance violations such as accumulated rubbish, tall weeds and grass, and other property maintenance violations as specified in the Codified Ordinances. The Community Revitalization Department oversees this fund.

Community Development Fund

This grant funds activities including both traditional redevelopment projects and economic development activities through the Office of Community Planning and Development of the U.S. Department of Housing and Urban Development. Specific programs slated for 2014 are emergency housing rehabilitation and code enforcement. Funding is also designated for local programs such as fair housing and sponsoring of neighborhood volunteer improvement programs.

Community Development Escrow Fund

Established to account for loan repayments from property owners who received grants through the City's Community Development Block Grant. Expenditures

are targeted for nuisance and property abatement measures in targeted areas.

Neighborhood Stabilization Program Fund (NSP)

This program was established in 2009 under the American Recovery and Reinvestment Act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Our goal is to purchase and redevelop or rehabilitate foreclosed and abandoned homes and residential properties to stabilize area home values.

HOME Program

Established to account for HOME Program revenues from HUD. The program provides funds for first-time home purchases and housing rehabilitation assistance to low and moderate income families.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Well Field Protection Fund

Accounts for the revenues of the well field protection fee. The expenditures in this fund include management of the well field, water well network (sampling and reporting to Ohio Environmental Protection Agency), and reserve funds for

emergency response and risk management to assist businesses in the well field protection zone with the best management practices.

FINANCE DEPARTMENT:

Computer Replacement Fund

This fund accumulates funds from user departments/divisions for future purchase of a new mainframe computer for the City and scheduled replacements of software, personal computers, printers, and copiers.

THESE FUNDS ARE USED TO AID DEPARTMENTS IN THEIR TASKS, GOALS, OR DESIGNATED PROJECT.

DEPARTMENT AND FUND RELATIONSHIP

DEPARTMENT	GENERAL FUND	INCOME TAX FUND	NON MAJOR FUNDS	PROPRIETARY FUNDS
CITY COUNCIL	X	X		
CITY MANAGER	X	X		
PUBLIC SAFETY	X	X	X	
FINANCE	X	X		X
LAW	X	X		
ECONOMIC DEVELOPMENT	X	X	X	
PUBLIC WORKS & UTILITIES	X	X	X	X
COMMUNITY REVITALIZATION	X	X	X	X
HEALTH & ENVIRONMENT		X	X	
MUNICIPAL COURT		X	X	

Most departments have multiple divisions requiring different sources of funding.

Example: Water Maintenance and Engineering are divisions of the Department of Public Works & Utilities. Engineering is supported by the General Fund while the Water Maintenance Division is supported by the Water Fund.

Section 3

GENERAL FUND

GENERAL FUND REVENUES

DEFINITION OF GENERAL FUND

The General Fund accounts for all financial resources except those required by Federal, State, or local regulation to be accounted for in another fund. Accordingly, it is the largest fund used.

The General Fund Revenue Sources (Table 3.1) lists the major revenue sources, as well as transfers from other funds. This table also displays the revenue trend from 2011 to 2013, as well as the comparison of the 2014 budget to the 2015 budget.

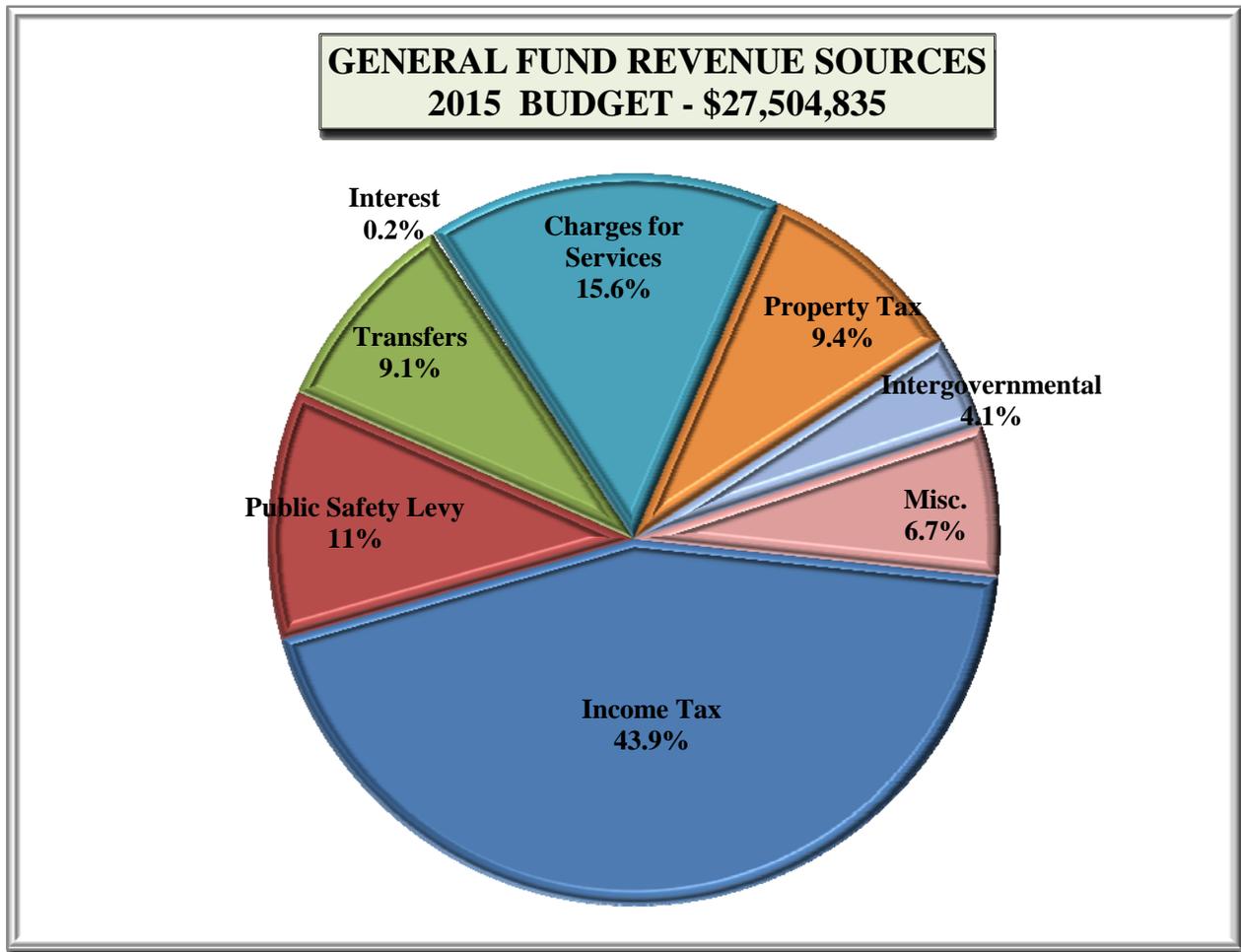
REVENUES

General Fund revenues are made up of income tax, real estate property taxes, intergovernmental revenues, charges for services, licenses and permits, rentals and leases, miscellaneous revenue, interest revenue, and transfers-in from other funds. The pie chart below (Figure 3.1) shows the proportion of each major revenue source to the total General Fund revenues.

Revenue Assumptions

Fiscal year 2015 revenue estimates are based on known revenue sources such as property taxes and leases, current economic conditions and historical trend, where applicable, over the past three years.

Figure 3.1 General Fund Revenue Sources



GENERAL FUND SOURCES OF REVENUE							
Revenue Source	2011 Actual	2012 Actual	2013		2015 Budget	Increase or Decrease	
			Actual	2014 Budget		\$	%
Income Tax Transfer	\$10,764,476	\$10,518,236	\$11,083,517	\$11,130,000	\$12,080,000	46,483	0.4%
Public Safety Levy Transfer	3,151,345	4,300,000	3,400,000	2,800,000	3,025,000	(600,000)	-17.6%
Property Tax	3,014,614	2,660,424	2,545,172	2,684,000	2,579,431	138,828	5.5%
Intergovernmental	3,594,394	2,425,839	2,540,620	2,157,697	1,126,572	(382,923)	-15.1%
Charges for Services	4,249,889	4,350,245	4,552,185	4,527,572	4,305,604	(24,613)	-0.5%
Miscellaneous	1,640,999	1,724,983	2,011,545	1,859,953	1,838,995	(151,592)	-7.5%
Interest	<u>114,308</u>	<u>97,345</u>	<u>2,859</u>	<u>73,027</u>	<u>50,102</u>	<u>70,168</u>	<u>2454.3%</u>
Subtotal	\$26,530,025	\$26,077,072	\$26,135,898	\$25,232,249	\$25,005,704	(903,649)	-3.5%
Transfers-In	<u>\$2,495,202</u>	<u>\$2,539,418</u>	<u>\$2,082,000</u>	<u>\$2,691,795</u>	<u>\$2,499,131</u>	<u>609,795</u>	<u>29.3%</u>
Total	<u>\$29,025,227</u>	<u>\$28,616,490</u>	<u>\$28,217,898</u>	<u>\$27,924,044</u>	<u>\$27,504,835</u>	<u>(293,854)</u>	<u>-1.0%</u>

Table 3.1 General Fund Revenue Comparison by Category

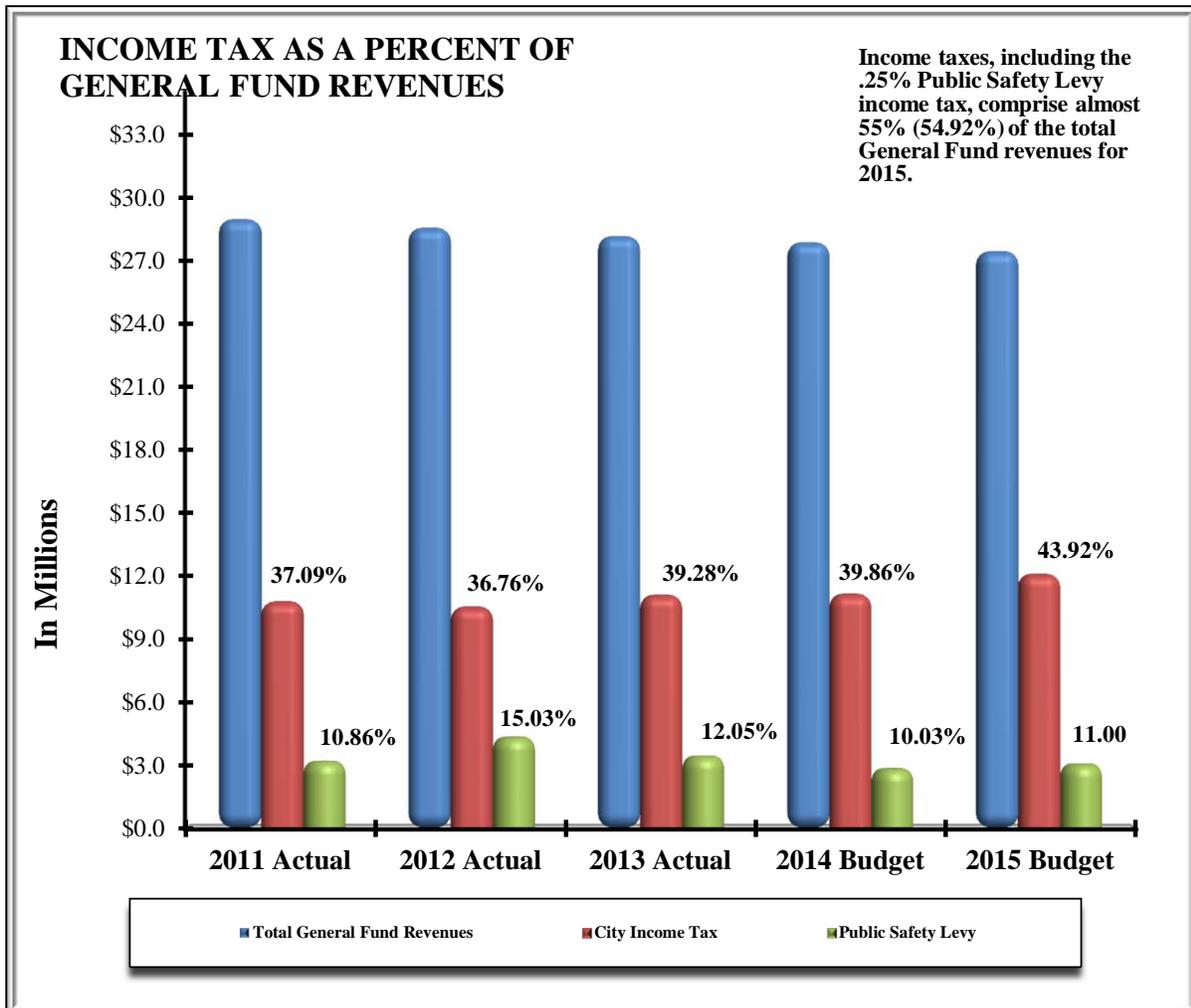


Figure 3.2 Income tax as a percent of General Fund Revenues

GENERAL FUND REVENUES

City Income Tax

City income tax revenues account for 43.92% of the projected 2015 General Fund revenues (Figure 3.1); 54.92% collectively with the Public Safety Levy income tax.

Public Safety Levy

In November 2007, the citizens passed a Public Safety Levy of an additional ¼% income tax for the period of five years. In August 2012, a special election was held and this levy was renewed permanently. This additional income tax is accounted for in the Public Safety Levy Fund. A portion of these funds are transferred to the General Fund to support public safety.

Charges for Services

Charges for services represent 15.6% of the total General Fund revenues for 2015. Charges for services include building inspection fees, plan review fees, zoning compliance certificate fees, park income, emergency medical service fees, burglar alarm fees, jail commissary services, false alarm fees, and administrative fees.

BUTLER COUNTY PROPERTY TAX DISTRIBUTION

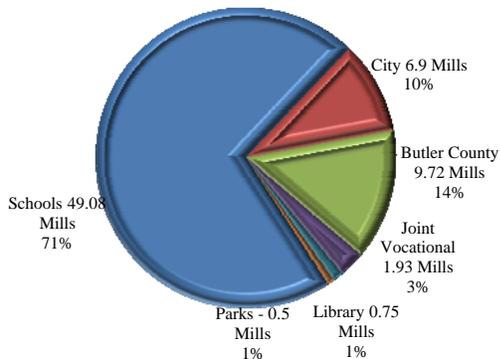


Figure 3.3 Butler County Property Tax Distribution

Property Tax

Property tax revenues account for 9.4% of the General Fund’s 2015 revenues. This revenue has declined significantly in the past few years (\$1.3 million since 2007).

DISTRIBUTION OF THE CITY'S 6.9 MILLS

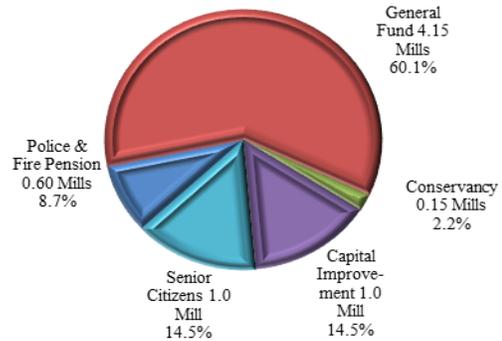


Figure 3.4 Property Tax Distribution of the City’s Share

Intergovernmental

Intergovernmental revenues include liquor and cigarette taxes, state and federal grants, as well as local government fund money remitted by the State of Ohio. The state has cut revenue to all local governments beginning in 2011 causing a decrease in this revenue type of over \$1 million per year. Intergovernmental revenues represent 4.1% of the total General Fund revenues.

Miscellaneous

Miscellaneous revenues account for 6.7% of total General Fund revenues. Among these revenues are reimbursements, sale of surplus items, telephone franchise fees, and cable television franchise fees.

Interest

Interest is expected to represent 0.2% of General Fund revenues in 2015.

Transfers-In

Transfers-in from the Police and Fire Pension Funds go to the General Fund, which pays the quarterly pension requirements to the State of Ohio.

GENERAL FUND EXPENDITURES

General Fund Appropriations

Most of the essential government services and functions are accounted for in the General Fund, including Finance, Law, Engineering, Planning, Community Revitalization, Fire, Police, Public Works & Utilities, Economic Development, Non-Departmental, as well as City Council and Clerk, and administration of the City Manager's office.



EXPENDITURES

Expenditures are separated by department and/or division and then by category. A summary for each is listed with the actual 2013 expenditures as well as dollar and percentage comparisons between 2014 and 2015 budgets.

A summary by department/division is given on the following page. The graph on the following page illustrates the percentage of the General Fund that each department expends. Public safety (Police, Fire, and Public Safety Administration) has the largest amount of expenditures at 71.9% of the General Fund budget.

Expenditures for each department and/or division are separated into categories: personal services, contractual services, commodities, and

capital outlay. The largest expense in the General Fund is personnel costs. This is especially true for the public safety divisions (see Figure 3.7 and Figure 3.8).



General Fund Summary

General Fund expenditures total \$27,913,854 for 2015, a 3.9% decrease from the 2014 budget.

For department/division summaries and line item detail, please refer to the pages in the General Fund Section.



GENERAL FUND EXPENDITURES DEPARTMENT SUMMARY					
Department/Division	2013 Actual	2014 Budget	2015 Budget	Increase/Decrease	
				\$	%
City Council	\$168,864	\$159,728	\$178,654	\$18,926	11.8%
City Manager	233,790	242,251	319,072	76,821	31.7%
Finance Department	959,749	967,492	965,908	(1,584)	-0.2%
Law Department	653,006	749,501	755,795	6,294	0.8%
Economic Development	267,366	324,376	424,272	99,896	30.8%
Public Safety Administration	0	0	154,302	154,302	100.0%
Division of Fire	8,788,638	9,080,053	8,567,480	(512,573)	-5.6%
Division of Police	11,757,494	11,919,020	11,330,388	(588,632)	-4.9%
Community Revitalization	1,767,695	1,564,038	1,556,467	(7,571)	-0.5%
Public Works & Utilities	1,980,447	2,004,028	2,029,564	25,536	1.3%
Non-Departmental	1,311,287	1,632,824	1,601,953	(30,871)	-1.9%
Subtotal	27,888,337	28,643,311	27,883,854	(\$759,457)	-2.7%
Transfers-Out	1,687,547	400,000	30,000	(370,000)	-92.5%
Total	\$29,575,884	\$29,043,311	\$27,913,854	-\$1,129,457	-3.9%

Table 3.2 Department expenditures 2013-2015

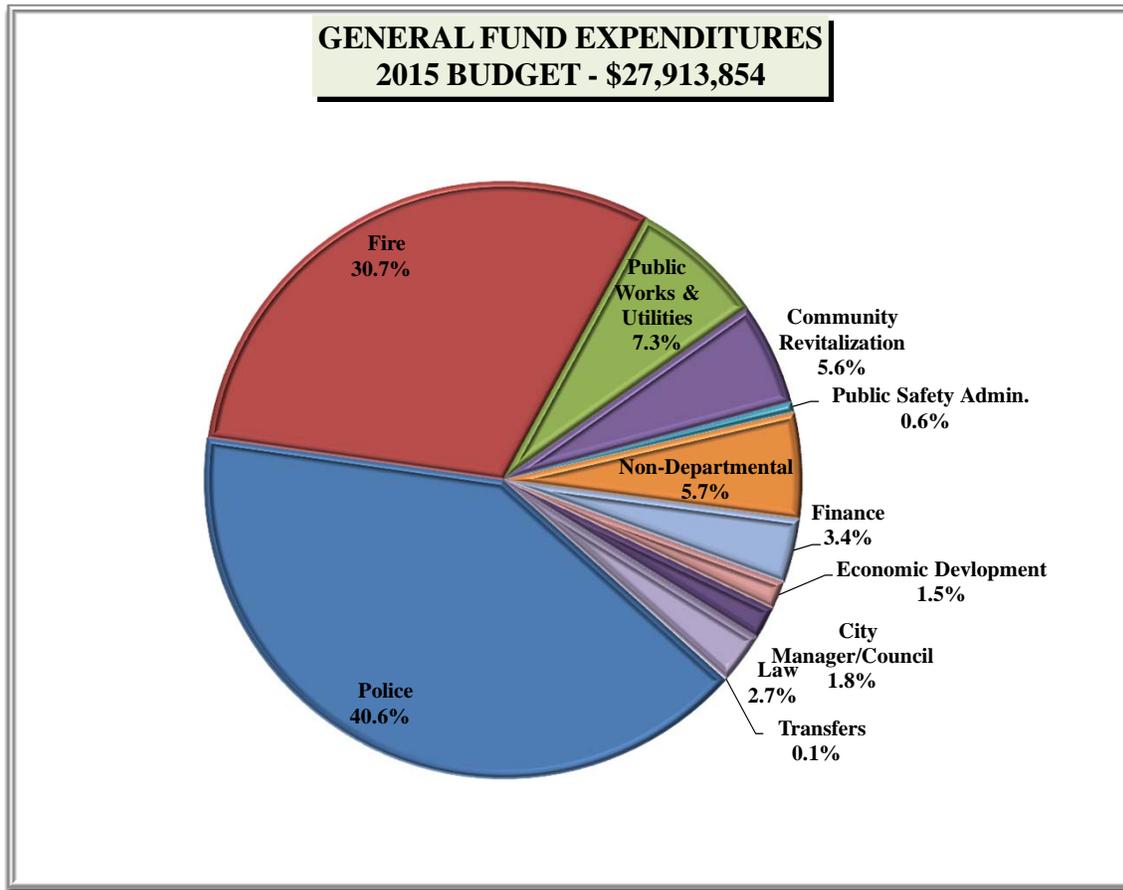


Figure 3.5 General Fund expenditures by department for 2015

GENERAL FUND EXPENDITURES CATEGORY SUMMARY							
Category	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	Increase/Decrease	
						\$	%
Personal Services	\$23,001,211	\$23,435,633	\$22,550,848	\$22,638,048	\$21,501,953	(\$1,136,095)	-5.0%
Contractual Services	4,490,905	4,543,930	4,369,946	5,052,365	5,196,964	144,599	2.9%
Commodities	340,961	387,581	458,687	476,500	503,969	27,469	5.8%
Capital Outlay	589,564	657,876	508,855	476,398	680,968	204,570	42.9%
Subtotal	28,422,641	29,025,020	27,888,337	28,643,311	27,883,854	(759,457)	-2.7%
Transfers-Out	198,000	99,000	969,000	0	30,000	30,000	
Loans	128,000	669,000	718,547	400,000	0	(400,000)	-100.0%
Total	\$28,748,641	\$29,793,020	\$29,575,884	\$29,043,311	\$27,913,854	(\$1,129,457)	-3.9%

Table 3.3 General Fund expenditure by category

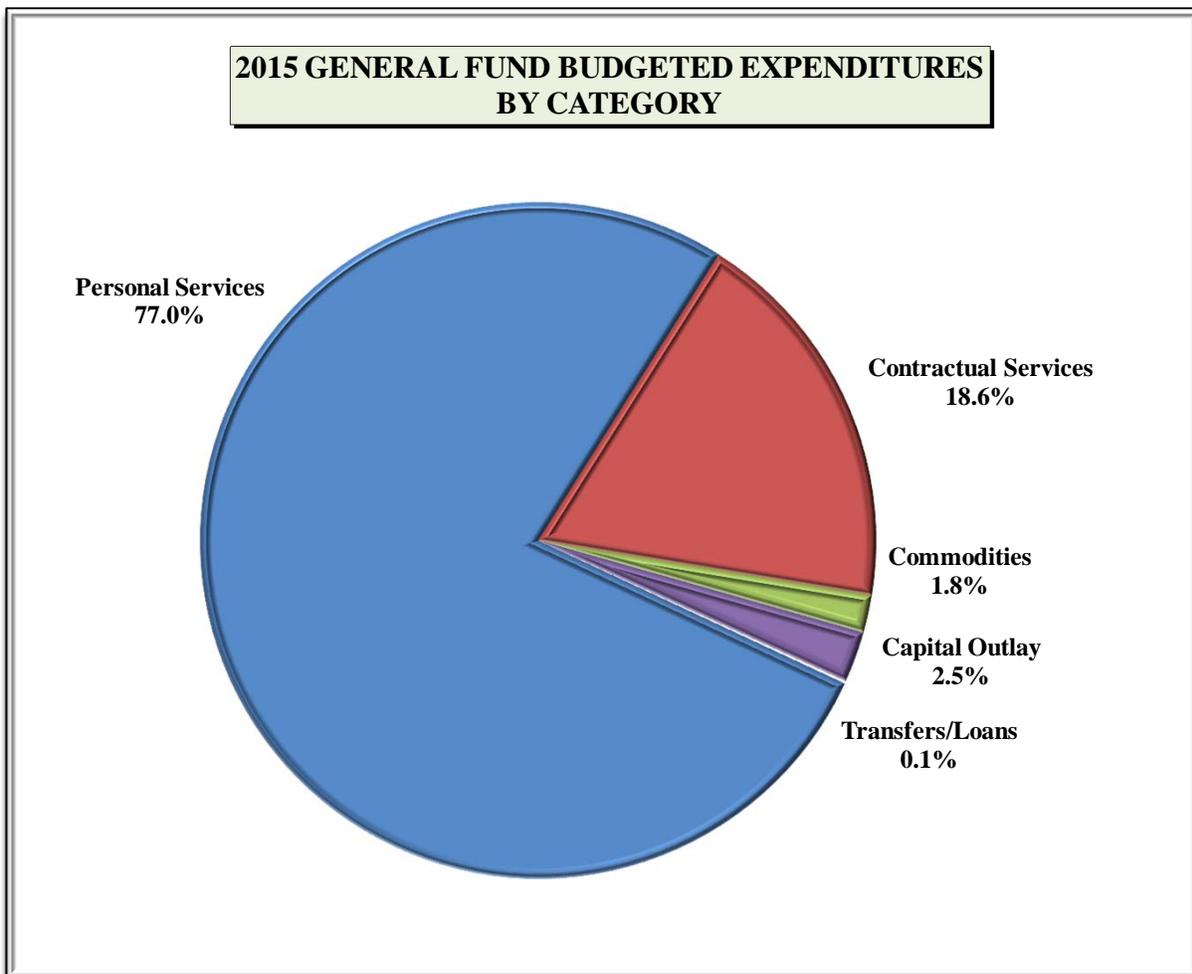


Figure 3.6 General Fund budget by category

GENERAL FUND EXPENDITURES BY CATEGORY

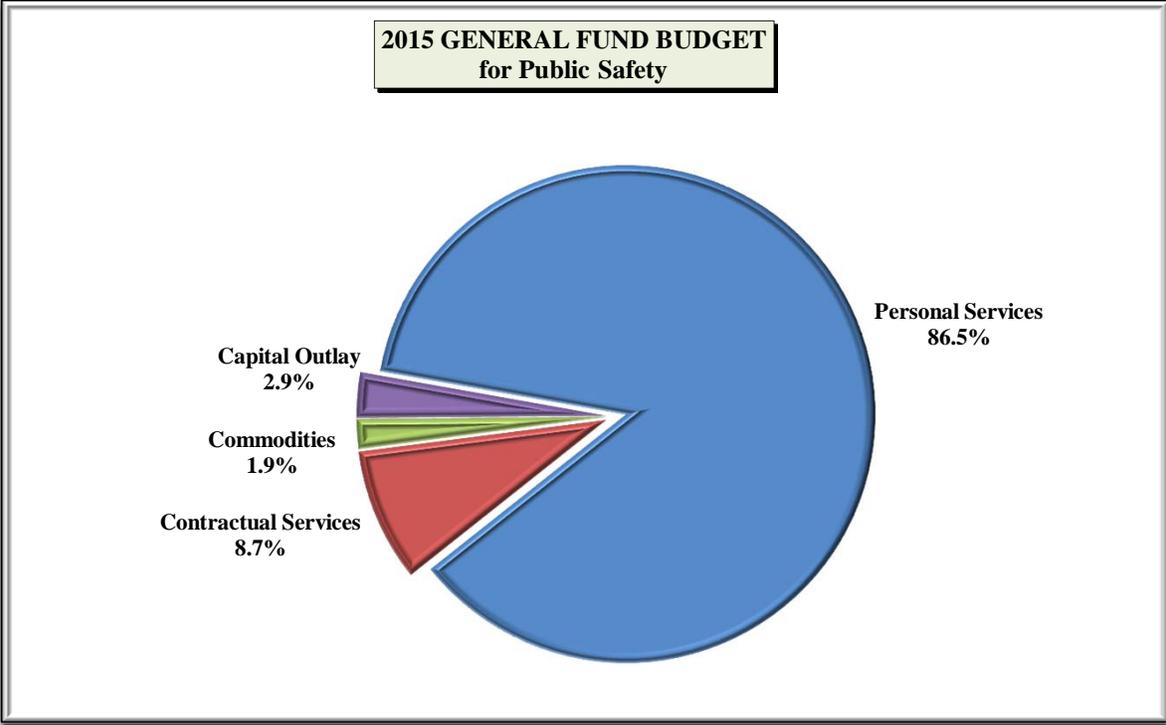


Figure 3.7 General Fund Budget - Public Safety Expenditures

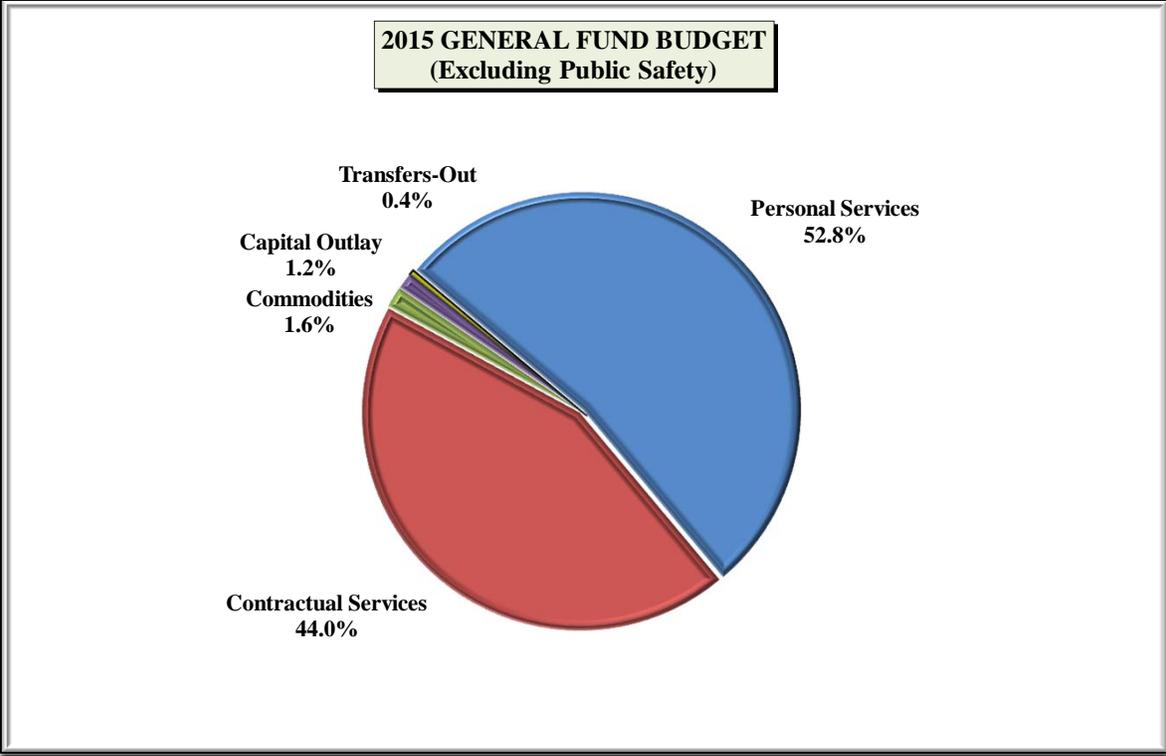


Figure 3.8 General Fund Budget - Excluding Public Safety

GENERAL FUND - BUDGETED EXPENDITURES

Department/Division	Personal Services	Contractual Services	Commodities	Capital Outlay	Totals
City Council					
City Council & Clerk	\$141,364	\$28,490	\$4,000	\$4,800	\$178,654
City Manager					
City Manager Administrator	\$306,510	\$10,696	\$1,866	\$0	\$319,072
Finance Department					
Finance Administrator	\$196,824	\$24,295	\$1,125	\$0	\$222,244
Treasury	\$195,696	\$3,320	\$4,000	\$600	\$203,616
Information Systems	\$405,918	\$31,600	\$10,000	\$40,000	\$487,518
Purchasing	\$49,755	\$2,025	\$750	\$0	\$52,530
	\$848,193	\$61,240	\$15,875	\$40,600	\$965,908
Law Department					
Law	\$378,861	\$56,200	\$2,000	\$0	\$437,061
Human Resources	\$177,334	\$137,900	\$3,500	\$0	\$318,734
	\$556,195	\$194,100	\$5,500	\$0	\$755,795
Economic Development Department					
Economic Development Administrator	\$369,644	\$53,128	\$1,500	\$0	\$424,272
	\$369,644	\$53,128	\$1,500	\$0	\$424,272
Public Safety Administration					
Public Safety Administrator	\$147,002	\$4,750	\$2,550	\$0	\$154,302
	\$147,002	\$4,750	\$2,550	\$0	\$154,302
Division of Fire					
Fire Administrator	\$371,245	\$7,713	\$3,688	\$0	\$382,646
Fire Operations	\$6,798,220	\$604,149	\$239,100	\$269,035	\$7,910,504
Fire Training/Preventior	\$266,619	\$5,861	\$1,850	\$0	\$274,330
	\$7,436,084	\$617,723	\$244,638	\$269,035	\$8,567,480
Division of Police					
Police Administration	\$427,207	\$81,500	\$15,500	\$0	\$524,207
Criminal Investigator	\$1,499,085	\$10,000	\$10,000	\$0	\$1,519,085
Uniform Patrol	\$5,617,701	\$624,785	\$83,000	\$314,725	\$6,640,211
Police Services	\$335,800	\$8,200	\$0	\$250	\$344,250
Police & Fire Dispatch	\$1,009,310	\$65,500	\$5,000	\$0	\$1,079,810
Jail Management	\$879,735	\$322,290	\$20,800	\$0	\$1,222,825
	\$9,768,838	\$1,112,275	\$134,300	\$314,975	\$11,330,388
Community Revitalization					
Community Revitalization Admin	\$98,321	\$12,000	\$0	\$0	\$110,321
Community Center	\$0	\$110,000	\$0	\$0	\$110,000
Recreation	\$0	\$25,000	\$0	\$0	\$25,000
Community Development	\$363,816	\$0	\$0	\$0	\$363,816
Building Inspection & Services	\$259,827	\$50,650	\$1,000	\$3,000	\$314,477
Planning	\$114,939	\$153,300	\$5,000	\$0	\$273,239
Building Maintenance	\$204,173	\$111,341	\$40,600	\$3,500	\$359,614
Neighborhood Improvement	\$0	\$0	\$0	\$0	\$0
	\$1,041,076	\$462,291	\$46,600	\$6,500	\$1,556,467
Public Works & Utilities					
Engineering	\$421,679	\$67,165	\$3,800	\$17,200	\$509,844
Street Lighting	\$0	\$770,453	\$10,000	\$0	\$780,453
Parks Maintenance	\$442,028	\$264,131	\$11,340	\$21,768	\$739,267
	\$863,707	\$1,101,749	\$25,140	\$38,968	\$2,029,564
Non-Departmental					
Non-Departmental	\$23,341	\$1,550,522	\$22,000	\$6,090	\$1,601,953
Transfers					
Transfers-Out	\$0	\$0	\$0	\$0	\$30,000
Total Expenditures	\$21,501,953	\$5,196,964	\$503,969	\$680,968	\$27,913,854

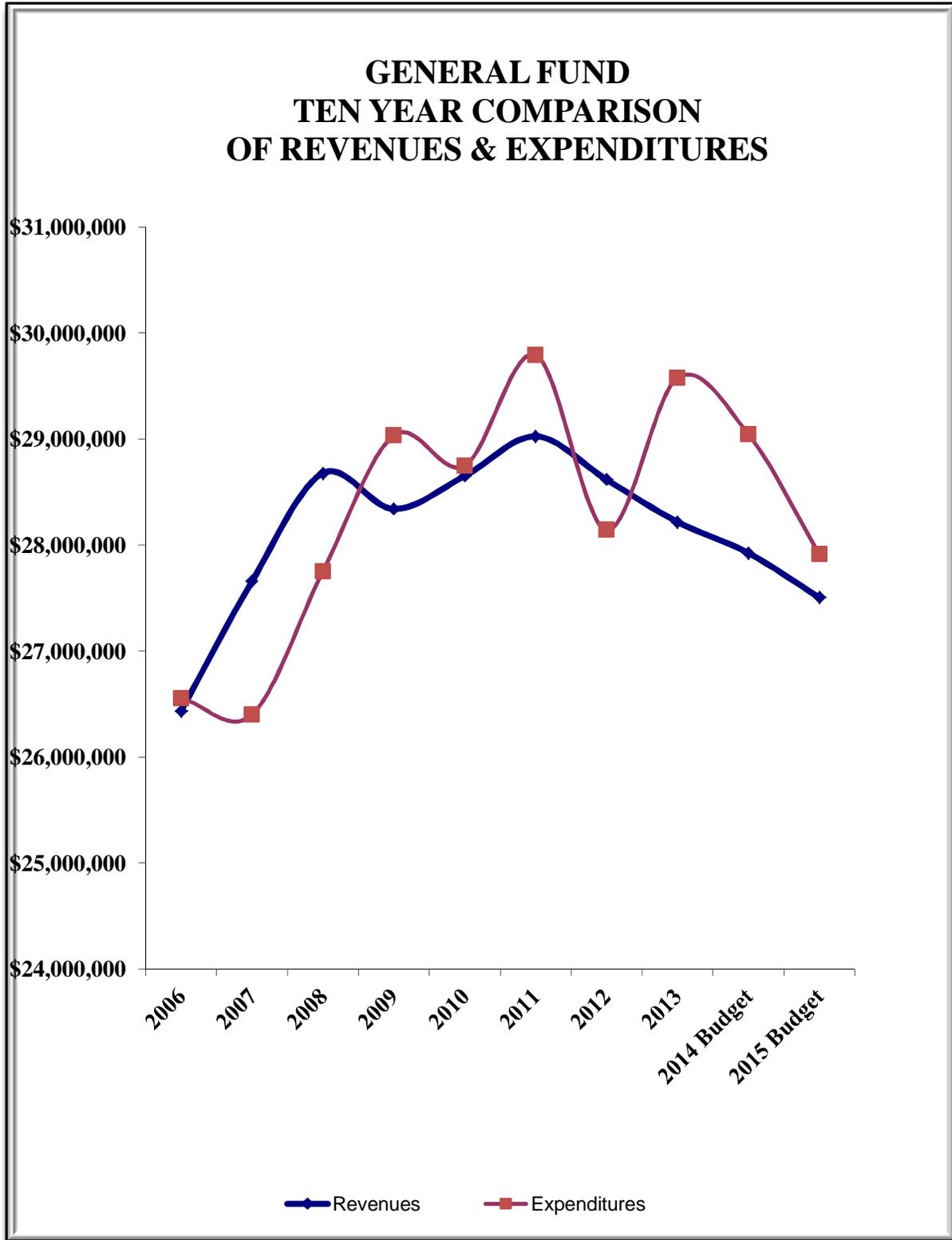


Figure 3.9 Ten year comparison of General Fund revenues and expenditures

**FUND SUMMARY FOR FUND 100
GENERAL FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$6,950,716	\$5,592,731	4,473,464
REVENUES:			
Property Taxes	\$2,545,172	\$2,684,000	2,579,431
Licenses & Permits	319,180	286,890	371,180
Intergovernmental Revenue	2,540,620	2,157,697	1,126,572
Charges for Services	4,552,185	4,527,572	4,305,604
Fines & Forfeitures	211,211	261,025	211,605
Interest Income	2,859	73,027	50,102
Contributions & Donations	150	0	0
Rentals & Leases	58,577	63,260	60,709
Miscellaneous Revenue	759,122	803,778	820,501
Reimbursements	663,307	400,000	375,000
Transfers	16,565,517	16,666,795	17,604,131
TOTAL REVENUES	\$28,217,898	\$27,924,044	27,504,835
TOTAL RESOURCES	\$35,168,614	\$33,516,775	31,978,299
EXPENDITURES:			
Personal Services	\$22,550,848	\$22,638,048	21,501,953
Contractual Services	4,369,946	5,052,365	5,196,964
Commodities	458,687	476,500	503,969
Capital Outlay	508,855	476,398	680,968
Transfers	969,000	0	30,000
Loans	718,547	400,000	0
TOTAL EXPENDITURES	\$29,575,884	\$29,043,311	27,913,854
ENDING BALANCE DECEMBER 31	\$5,592,731	\$4,473,464	4,064,445

CITY COUNCIL OFFICE

Summary

The Clerk of Council records, prepares, disseminates and preserves the official activities of the City Council. This involves provision of information to elected officials, City staff, and the general public, including the maintenance and coordination of City records.

The Clerk of the City Council attends all City Council meetings and staff meetings. It is the Clerk's responsibility to meet legal requirements for proper notification, posting, recording, and authentication of official records of the City.

The Clerk prepares the annual budget for Council and monitors budget activity monthly. The Clerk's Office is the custodian of all official city records and the Clerk has been named the Records Coordinator for the City of Middletown. The Clerk manages the Records Program and the coordinates Records Commission meetings which are required at least twice a year. The Clerk maintains rosters and records of boards and committees of the City. Numerous Proclamations, Certificates, Awards and Recognitions are requested from the Clerk's Office. The Clerk provides any and all secretarial services for the Mayor and Council upon request. Annually, the City Code is updated to include all legislation that has been passed. The Clerk compiles all the information needed by the codifier and after the changes are reviewed, legislation is introduced to Council to accept the changes. The updates are then distributed. This distribution list is also updated and maintained by the Clerk.



Goals and Objectives

- Goal 1: Provide the needed administrative and clerical support to City Council.
Measure: Ongoing process.
- Goal 2: Continue to provide an acceptable, timely and efficient level of customer service to the public, staff and Council members.
Measure: Ongoing process.
- Goal 3: Continue to provide Codified Ordinances via computer and net access and work to update those ordinances in a timely manner.
Measure: Ongoing process.
- Goal 4: Continue to make public records available.
Measure: Ongoing process.
- Goal 5: Schedule an appropriate out-going event for City Council members and a swearing in event for newly elected.
Measure: Once every two year election.
- Goal 6: Continue restoration of historical record books.
Measure: As budget allows.

**DEPARTMENT SUMMARY OF EXPENDITURES
CITY COUNCIL**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
City Council	\$168,864	\$159,728	\$178,654
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$168,864	\$159,728	\$178,654
EXPENDITURES BY CATEGORY:			
Personal Services	\$148,381	\$122,213	\$141,364
Contractual Services	12,336	28,715	28,490
Commodities	4,478	4,000	4,000
Capital Outlay	3,668	4,800	4,800
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$168,864	\$159,728	\$178,654

**GENERAL FUND
CITY COUNCIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
MAYOR (NG)	1	1	1
CITY COUNCIL (NG)	6	4	4
CLERK OF THE CITY COUNCIL (177)	1	1	1
DEPUTY CLERK (187)	1040 hrs	1040 hrs	1040 hrs
PERSONAL SERVICES:			
100.101.51110 SALARIES & WAGES	\$117,728	\$102,246	\$104,062
100.101.51211 PERS	17,276	14,314	14,569
100.101.51220 WORKERS COMPENSATION	2,931	4,090	4,163
100.101.51230 GROUP HEALTH INSURANCE	8,488	0	16,521
100.101.51270 MEDICARE-CITY SHARE	1,881	1,483	1,509
100.101.51275 LIFE INSURANCE	77	80	81
100.101.51290 EMPLOYEE AWARDS	0	0	459
Total - PERSONAL SERVICES	<u>148,381</u>	<u>122,213</u>	<u>141,364</u>
CONTRACTUAL SERVICES:			
100.101.52110 TRAVEL AND TRAINING	1,400	2,000	2,000
100.101.52111 MANDATORY TRAINING	631	3,000	3,000
100.101.52120 EMPLOYEE MILEAGE REIMBURSEMENT	106	275	250
100.101.52490 OUTSIDE PRINTING	27	500	500
100.101.52510 MAINTENANCE OF EQUIPMENT	490	2,240	2,240
100.101.52710 LEGAL ADVERTISING	8,107	12,000	12,000
100.101.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,100	1,200	1,000
100.101.52980 OTHER MISC CONTRACTUAL SERVICE	476	7,500	7,500
Total - CONTRACTUAL SERVICES	<u>12,336</u>	<u>28,715</u>	<u>28,490</u>
COMMODITIES:			
100.101.53100 OFFICE SUPPLIES	1,448	2,000	2,000
100.101.53210 FOOD	451	1,000	1,000
100.101.53296 OTHER SUPPLIES	2,579	1,000	1,000
Total - COMMODITIES	<u>4,478</u>	<u>4,000</u>	<u>4,000</u>
CAPITAL OUTLAY:			
100.101.54320 OFFICE MACHINERY & EQUIPMENT	3,668	4,800	4,800
Total - CAPITAL OUTLAY	<u>3,668</u>	<u>4,800</u>	<u>4,800</u>
Grand Total	\$168,864	\$159,728	\$178,654

CITY MANAGER'S OFFICE

Summary

The City Manager's office serves as the communication link between City Council and City staff. This office provides direction to senior staff of all departments except the Municipal Court and Health Department. The City Manager is responsible for the appointment of city staff, the administration of the City's annual budget, performance management, public relations, policy development, legislative support, and long term strategic and financial planning. The City Manager will facilitate the goals and objectives of the City Council.

**DEPARTMENT SUMMARY OF EXPENDITURES
CITY MANAGER**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
City Manager's Office	\$233,790	\$242,251	\$319,072
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$233,790	\$242,251	\$319,072
EXPENDITURES BY CATEGORY:			
Personal Services	\$224,044	\$230,502	\$306,510
Contractual Services	8,221	9,407	10,696
Commodities	1,526	2,342	1,866
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$233,790	\$242,251	\$319,072

**GENERAL FUND
CITY MANAGER'S OFFICE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
CITY MANAGER (NG)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
COMMUNICATIONS FELLOW (185)	0	0	1
PERSONAL SERVICES:			
100.111.51110 SALARIES & WAGES	\$170,133	\$172,588	\$207,396
100.111.51211 PERS	23,338	24,162	31,496
100.111.51220 WORKERS COMPENSATION	3,821	6,904	8,296
100.111.51230 GROUP HEALTH INSURANCE	18,796	18,796	45,775
100.111.51260 VEHICLE ALLOWANCE	5,400	5,400	5,400
100.111.51270 MEDICARE-CITY SHARE	2,413	2,502	3,007
100.111.51275 LIFE INSURANCE	144	150	222
100.111.51290 EMPLOYEE AWARDS	0	0	918
100.111.51291 ACTING ASST MANAGER STIPEND	0	0	4,000
Total - PERSONAL SERVICES	<u>224,044</u>	<u>230,502</u>	<u>306,510</u>
CONTRACTUAL SERVICES:			
100.111.52110 TRAVEL AND TRAINING	160	0	0
100.111.52111 MANDATORY TRAVEL AND TRAINING	3,070	2,900	3,500
100.111.52120 EMPLOYEE MILEAGE REIMB	482	350	350
100.111.52222 TELEPHONE LINE CHARGES	493	656	1,320
100.111.52480 OTHER PROFESSIONAL SERVICES	1,774	2,000	2,000
100.111.52490 OUTSIDE PRINTING	642	500	250
100.111.52510 MAINTENANCE OF EQUIPMENT	300	1,200	1,200
100.111.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,300	1,801	2,076
Total - CONTRACTUAL SERVICES	<u>8,221</u>	<u>9,407</u>	<u>10,696</u>
COMMODITIES:			
100.111.53100 OFFICE SUPPLIES	433	973	973
100.111.53210 FOOD	218	394	393
100.111.53510 SUPPLIES TO MAINTAIN EQUIPMENT	875	975	500
Total - COMMODITIES	<u>1,526</u>	<u>2,342</u>	<u>1,866</u>
Grand Total	\$233,790	\$242,251	\$319,072

FINANCE DEPARTMENT

Summary

The Finance Department provides fiscal management and facilitates the operations of all City departments by providing budgetary and financial information. The department's six divisions provide a variety of services to internal and external customers.

The Finance Administration Division prepares the annual budget and the Comprehensive Annual Financial Report of the City of Middletown. This division is also responsible for debt management and oversees all other Finance divisions.

The Treasury Division provides internal accounting and treasury services to the City. Among its functions are: accounting, payroll, accounts payable, investments, and cash management.

The Information Systems Division is responsible for all City computer hardware, software, telephones, along with the City's data and voice networks. Information Systems provides software development and technical support for all City Departments, including round-the-clock support for Police and Fire.

The Purchasing Division furnishes centralized purchasing management for all departments. Bid preparation, vendor selection, and vendor relations are the responsibility of this division. This division also oversees the disposal of city property and the purchasing card program.

The City Income Tax Division collects the City's local income tax. The Division is responsible for the management of the mandatory income tax filing program approved by the City Commission in 1994.

The Water and Sewer Administration Division prepares and collects the City's monthly utility bills which includes water, sewer, storm water, well field protection, and refuse collection fees.



Goals and Objectives

- Goal 1: Maintain the City's Aa3 bond rating to ensure low interest rates for bonds.
Measure: Ongoing process. A bond rating of Aa3 was assigned in 2013 and maintained in 2014.
- Goal 2: Receive the Government Finance Officers Association "Distinguished Budget Award" and the "Certificate of Achievement for Excellence in Financial Reporting Award."
Measure: Ongoing process. Both awards were accomplished in 2014 and submission for both awards is anticipated in 2015.
- Goal 3: Continue to update staff and Council on the current financial condition of the City's funds and balances.
Measure: Ongoing process. Financial highlights are reported monthly to Council and meetings are held when needed or requested.

FINANCE DEPARTMENT**(Goals continued)**

- Goal 4: Continue to expand the City's cooperative purchasing efforts. Ongoing process.
- Goal 5: Work with the Liberty Township JEDD office to capture all new accounts working on Liberty Center and the new construction at Cincinnati Children's Hospital.
- Goal 6: Reduce the backlog of delinquent tax collections through civil action and mailings to taxpayers. Ongoing process.
- Goal 7: Computers/Software:
- Upgrade the City's mail server from Exchange 2007 to Exchange 2013.
 - Upgrade the City's Active Directory domain structure from Server 2003 to Server 2012.
 - Finish implementation of SSI Payroll's dashboard and employee self-service (email paystubs).
 - Research the feasibility of upgrading the City's IVR (Telephone payments) system.
 - Research the feasibility of upgrading the City's voicemail server.
 - Write RFP for new Police systems. Including RMS, CAD, GIS, and Jail.
 - Continue working on the City's backup and disaster recovery plans at the Butler County co-location facility.
 - Replace outdated Fire & Police MDC's as budget and resources allow.
 - Re-visit the use of two-factor authentication for public safety employees.
 - Improve the ability of our mobile workforce to do their job while not in the building.
 - Convert the City's websites to use a content management system.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF FINANCE

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Finance Administration	\$215,235	\$215,633	\$222,244
Treasury	192,376	202,566	203,616
Information Systems	498,679	496,916	487,518
Purchasing	53,459	52,377	52,530
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$959,749	\$967,492	\$965,908
EXPENDITURES BY CATEGORY:			
Personal Services	\$864,511	\$856,159	\$848,193
Contractual Services	46,341	58,691	61,240
Commodities	14,141	14,995	15,875
Capital Outlay	34,755	37,647	40,600
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$959,749	\$967,492	\$965,908

**GENERAL FUND
FINANCE ADMINISTRATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
FINANCE DIRECTOR (170)	1	1	1
BUDGET ANALYST (183)	1	1	1
PERSONAL SERVICES:			
100.131.51110 SALARIES & WAGES	\$141,681	\$135,997	\$140,809
100.131.51120 OVERTIME WAGES	1,687	2,000	2,000
100.131.51211 PERS	20,775	19,320	19,993
100.131.51220 WORKERS COMPENSATION	3,631	5,520	5,712
100.131.51230 GROUP HEALTH INSURANCE	21,221	25,465	25,465
100.131.51270 MEDICARE-CITY SHARE	2,293	2,001	2,071
100.131.51275 LIFE INSURANCE	147	160	162
100.131.51290 EMPLOYEE AWARDS	0	0	612
Total - PERSONAL SERVICES	<u>191,434</u>	<u>190,463</u>	<u>196,824</u>
CONTRACTUAL SERVICES:			
100.131.52111 MANDATORY TRAINING	235	2,000	1,700
100.131.52120 EMPLOYEE MILEAGE REIMB	0	25	25
100.131.52222 TELEPHONE LINE CHARGES	0	0	720
100.131.52230 POSTAGE & POSTAL CHARGES	0	50	0
100.131.52480 OTHER PROFESSIONAL SERVICE	19,845	20,000	20,000
100.131.52490 OUTSIDE PRINTING	51	75	50
100.131.52520 MAINTENANCE OF FACILITIES	0	75	0
100.131.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,784	1,700	1,800
Total - CONTRACTUAL SERVICES	<u>21,915</u>	<u>23,925</u>	<u>24,295</u>
COMMODITIES:			
100.131.53100 OFFICE SUPPLIES	669	620	400
100.131.53510 SUPPLIES TO MAINTAIN EQUIP	1,218	625	725
Total - COMMODITIES	<u>1,886</u>	<u>1,245</u>	<u>1,125</u>
Grand Total	\$215,235	\$215,633	\$222,244

**GENERAL FUND
TREASURY**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
EXECUTIVE ACCOUNT CLERK (188)	3	3	3
PERSONAL SERVICES:			
100.132.51110 SALARIES & WAGES	\$128,857	\$131,099	\$131,099
100.132.51120 OVERTIME WAGES	4,876	11,000	11,000
100.132.51211 PERS	18,739	19,894	19,894
100.132.51220 WORKERS COMPENSATION	3,034	5,684	5,684
100.132.51230 GROUP HEALTH INSURANCE	28,060	24,859	24,859
100.132.51270 MEDICARE-CITY SHARE	1,822	2,060	2,060
100.132.51275 LIFE INSURANCE	172	180	182
100.132.51290 EMPLOYEE AWARDS	0	0	918
Total - PERSONAL SERVICES	<u>185,561</u>	<u>194,776</u>	<u>195,696</u>
CONTRACTUAL SERVICES:			
100.132.52110 TRAVEL AND TRAINING	0	50	100
100.132.52111 MANDATORY TRAVEL & TRAINING	0	500	500
100.132.52120 MILEAGE REIMBURSEMENT	0	150	50
100.132.52480 OTHER PROFESSIONAL SERVICES	540	1,320	800
100.132.52490 OUTSIDE PRINTING	1,629	900	900
100.132.52510 MAINTENANCE OF EQUIPMENT	0	400	500
100.132.52620 EMPLOYEE BONDS	80	100	100
100.132.52920 MEMBERSHIPS-BOOKS-PERIODICALS	150	370	370
Total - CONTRACTUAL SERVICES	<u>2,400</u>	<u>3,790</u>	<u>3,320</u>
COMMODITIES:			
100.132.53100 OFFICE SUPPLIES	3,392	3,000	3,000
100.132.53510 SUPPLIES TO MAINTAIN EQUIPMENT	1,024	1,000	1,000
Total - COMMODITIES	<u>4,416</u>	<u>4,000</u>	<u>4,000</u>
CAPITAL OUTLAY:			
100.132.54320 OFFICE MACHINERY & EQUIPMENT	0	0	600
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>600</u>
Grand Total	\$192,376	\$202,566	\$203,616

**GENERAL FUND
INFORMATION SYSTEMS**

	Actual Expenditures 2,013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
INFORMATION SYSTEMS MANAGER (173)	1	1	1
SENIOR COMPUTER ANALYST/PROGRAMMER (176)	2	2	2
INFORMATION SYSTEMS SUPPORT ANALYST (181)	1	0	0
INFORMATION SYSTEMS SPECIALIST (180)	1	1	1
FELLOW (193)	0	0	560 HRS
PERSONAL SERVICES:			
100.136.51110 SALARIES & WAGES	\$307,306	\$288,169	\$286,246
100.136.51211 PENSION	45,527	40,344	40,074
100.136.51220 WORKERS COMPENSATION	8,054	11,527	11,450
100.136.51230 GROUP HEALTH INSURANCE	69,092	62,297	62,296
100.136.51240 UNEMPLOYMENT COMPENSATION	0	14,482	0
100.136.51270 MEDICARE-CITY SHARE	5,005	4,179	4,150
100.136.51275 LIFE INSURANCE	341	320	323
100.136.51290 EMPLOYEE AWARDS	0	0	1,378
Total - PERSONAL SERVICES	<u>435,325</u>	<u>421,318</u>	<u>405,918</u>
CONTRACTUAL SERVICES:			
100.136.52120 EMPLOYEE MILEAGE REIMBUREMENT	0	500	500
100.136.52230 POSTAGE & POSTAL CHARGES	0	100	100
100.136.52340 EQUIPMENT & VEHICLE RENTAL	226	500	500
100.136.52480 OTHER PROFESSIONAL SERVICE	21,121	27,351	30,000
100.136.52920 MEMBERSHIPS-BOOKS-PERIODICALS	0	500	500
Total - CONTRACTUAL SERVICES	<u>21,347</u>	<u>28,951</u>	<u>31,600</u>
COMMODITIES:			
100.136.53100 OFFICE SUPPLIES	2,451	4,000	5,000
100.136.53510 SUPPLIES TO MAINTAIN EQUIPMENT	4,799	5,000	5,000
Total - COMMODITIES	<u>7,250</u>	<u>9,000</u>	<u>10,000</u>
CAPITAL OUTLAY:			
100.136.54300 COMPUTER & OTHER PERIPHERALS	21,830	18,824	20,000
100.136.54370 COMPUTER SOFTWARE	12,925	18,823	20,000
Total - CAPITAL OUTLAY	<u>34,755</u>	<u>37,647</u>	<u>40,000</u>
Grand Total	\$498,679	\$496,916	\$487,518

**GENERAL FUND
PURCHASING**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PURCHASING AGENT (180)	1664 HRS	1404 HRS	1404 HRS
PERSONAL SERVICES:			
100.137.51110 SALARIES & WAGES	\$44,698	\$42,035	\$42,035
100.137.51211 PERS	6,400	5,885	5,885
100.137.51220 WORKERS COMPENSATION	1,093	1,682	1,682
100.137.51290 EMPLOYEE AWARDS	0	0	153
Total - PERSONAL SERVICES	<u>52,191</u>	<u>49,602</u>	<u>49,755</u>
CONTRACTUAL SERVICES:			
100.137.52120 EMPLOYEE MILEAGE REIMBURSEMENT	133	575	575
100.137.52490 OUTSIDE PRINTING	106	750	750
100.137.52920 MEMBERSHIPS-BOOKS-PERIODICALS	440	700	700
Total - CONTRACTUAL SERVICES	<u>679</u>	<u>2,025</u>	<u>2,025</u>
COMMODITIES:			
100.137.53100 OFFICE SUPPLIES	<u>589</u>	<u>750</u>	<u>750</u>
Total - COMMODITIES	589	750	750
Grand Total	\$53,459	\$52,377	\$52,530

LAW DEPARTMENT

Summary

The Department of Law is established by City ordinance and is under the direction of the Law Director, who is an appointee of the City Manager. The department represents and advises the City in all civil, criminal and administrative law matters; prosecutes criminal cases in the Middletown Municipal Court; and performs such other duties as may be required by City Charter, ordinance, or statute.

The Law Director must prepare all contracts, bonds and other instruments in writing in which the City is concerned and endorse on each his approval of the form and correctness thereof. In addition, the Law Director gives oral or written opinions to any officer of the City, including members of the legislative authority, concerning any matter before such officer in his/her official capacity.

The Department of Law prosecutes or defends, on behalf of the City, all complaints, suits and controversies to which the City is a party, including, but not limited to, filing and prosecuting civil suits for the collection of delinquent income taxes, prosecuting civil actions for injunctive relief in connection with the abatement of the public nuisances, defending tort (personal injury), zoning, public records, and federal civil rights lawsuits. In addition, the Department of Law oversees and coordinates the use of outside legal counsel in connection with matters involving particular expertise, or where ethical standards require the retention of separate counsel.



Goals and Objectives

Goal 1: Provide legal services to other departments.

Measures:

- Provide general legal advice and counsel for staff and City Council, including written opinions, on all legal issues before the City.
- Represent the City in all legal proceedings.

Goal 2: Provide counsel and advice for appointed boards and commissions.

Measures:

- Attend board and commission meetings as requested by the Department Head or City Manager.
- Provide written and oral advice as needed.

Goal 3: Provide competent service as labor counsel concerning labor issues.

Measures:

- Serve as coordinator of negotiation teams and as chief negotiator.
- Provide timely advice on labor issues.
- Review grievances with departments and City Manager's designee.
- Handle labor arbitrations.
- Train front-line supervisors, re: contracts.

LAW DEPARTMENT

Goals and Objectives (continued)

Goal 4: Provide legal assistance in the acquisition, purchase or sale of real property.

Measures:

- Review all agreements, documents of transfer, etc. for the purchase, sale or lease of real property.
- Provide legal services in annexation and appropriation proceedings.
- Review all loan, mortgage or accounting documents pertinent to a land transfer.
- Coordinate recordation of deeds, mortgages, etc. for the City.

Goal 5: Department serves as a clearinghouse for public record requests.

Measures:

- Coordinate cross department public record requests.
- Ensure that requests are responded to in a timely manner.

HUMAN RESOURCES DIVISION

Summary

The Human Resources Division plans, organizes, coordinates, directs, and evaluates the City's personnel functions to ensure a quality work environment that will best meet the current and future needs of Middletown's public employees and the citizens we serve.

The Human Resources Division manages the City's personnel program, to include classification, compensation, recruitment and hiring, personnel evaluation, termination or retirement, training, benefits, employee relations and assistance, and employee record keeping. This division also coordinates administration of the Civil Service system and the City's safety program.



Service Levels for 2015

The Human Resources Division will continue serving the needs of City employees through improved communications, clarifying policies and procedures so that employees have clear guidelines to follow, building a spirit of cooperation with all departments and agencies, and implementing the City Strategic Plan.



Goals and Objectives

Goal 1: Maintain a quality City Personnel Program that is responsive to management and employee needs.

Measures: Respond to personnel needs upon request.
Provide effective and legitimate hiring and promotional processes.
Assure employee status and records are properly maintained.
Assist in administration of employee benefits and programs.

Goal 2: Improve the Position Classification Plan to accurately reflect position descriptions, classifications, and the resulting performance appraisals and salary systems.

Measure: Review current plan, revise and update where necessary.

Goal 3: Implement a comprehensive staff development program to include Customer Service training, a Leadership Institute, and Basic Supervisor training.

Measure: Set up training programs, in-house when possible, for new employees and refresher courses for others.

DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF LAW

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Law	\$376,394	\$430,111	\$437,061
Human Resources	276,612	319,390	318,734
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$653,006	\$749,501	\$755,795
EXPENDITURES BY CATEGORY:			
Personal Services	\$444,914	\$550,901	\$556,195
Contractual Services	204,723	193,100	194,100
Commodities	1,868	5,500	5,500
Capital Outlay	1,502	0	0
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TOTAL EXPENDITURES	\$653,006	\$749,501	\$755,795

**GENERAL FUND
LAW**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
LAW DIRECTOR (170)	1	1	1
ASSISTANT LAW DIRECTOR (176)	0	0	2
PROSECUTOR (177)	1	1	0
ASSISTANT PROSECUTOR (180)	1	1	0
ADMINISTRATIVE ASSISTANT (187)	1	1	1
P/T VICTIM ADVOCATE COORDINATOR (191)	1040 hrs	1040 hrs	1040 hrs
PERSONAL SERVICES:			
100.150.51110 SALARIES & WAGES	\$257,520	\$268,000	\$280,579
100.150.51120 OVERTIME WAGES	40	500	500
100.150.51211 PERS	35,976	37,590	39,351
100.150.51220 WORKERS COMPENSATION	6,081	10,740	11,243
100.150.51230 GROUP HEALTH INSURANCE	45,599	51,838	41,380
100.150.51270 MEDICARE-CITY SHARE	3,576	3,893	4,076
100.150.51275 LIFE INSURANCE	284	350	354
100.150.51290 EMPLOYEE AWARDS	0	0	1,378
Total - PERSONAL SERVICES	<u>349,076</u>	<u>372,911</u>	<u>378,861</u>
CONTRACTUAL SERVICES:			
100.150.52111 MANDATORY TRAVEL & TRAINING	1,524	3,000	3,000
100.150.52120 EMPLOYEE MILEAGE REIMBURSEMENT	525	1,000	1,000
100.150.52230 POSTAGE AND POSTAL CHARGES	50	300	300
100.150.52410 LEGAL SERVICE	13,978	35,000	35,000
100.150.52480 OTHER PROFESSIONAL SERVICES	4,707	10,000	10,000
100.150.52490 OUTSIDE PRINTING	426	900	900
100.150.52510 MAINTENANCE OF EQUIPMENT	277	1,000	2,000
100.150.52920 MEMBERSHIPS-BOOKS-PERIODICALS	4,927	4,000	4,000
Total - CONTRACTUAL SERVICES	<u>26,415</u>	<u>55,200</u>	<u>56,200</u>
COMMODITIES:			
100.150.53100 OFFICE SUPPLIES	903	2,000	2,000
Total - COMMODITIES	<u>903</u>	<u>2,000</u>	<u>2,000</u>
Grand Total	\$376,394	\$430,111	\$437,061

**GENERAL FUND
HUMAN RESOURCES ADMINISTRATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
HUMAN RESOURCES SPECIALIST (184)	1	2496 hrs	2496 hrs
HUMAN RESOURCES CLERK (190)	0	1248 hrs	1248 hrs
HUMAN RESOURCES MANAGER (182)	1	1	0
ASSISTANT LAW DIRECTOR (176)	0	0	1
PERSONAL SERVICES:			
100.142.51110 SALARIES & WAGES	\$76,628	\$141,772	\$140,582
100.142.51211 PERS	9,624	19,848	19,682
100.142.51220 WORKERS COMPENSATION	587	5,671	5,623
100.142.51230 GROUP HEALTH INSURANCE	5,558	6,063	6,063
100.142.51270 MEDICARE-CITY SHARE	1,096	2,056	2,038
100.142.51275 LIFE INSURANCE	64	80	81
100.142.51290 EMPLOYEE AWARDS	2,282	2,500	3,265
Total - PERSONAL SERVICES	95,838	177,990	177,334
CONTRACTUAL SERVICES:			
100.142.52110 TRAVEL & TRAINING	263	0	0
100.142.52120 EMPLOYEE MILEAGE REIMBURSEMENT	200	200	200
100.142.52125 EMPLOYEE DEVELOPMENT	15,134	8,000	8,000
100.142.52410 LEGAL SERVICE	21,900	23,500	23,500
100.142.52420 MEDICAL SERVICE	13,385	25,000	25,000
100.142.52480 OTHER PROFESSIONAL SERVICE	95,892	51,000	51,000
100.142.52490 OUTSIDE PRINTING	772	1,700	1,700
100.142.52510 MAINTENANCE OF EQUIPMENT	1,577	2,000	2,000
100.142.52710 LEGAL ADVERTISEMENTS	27,955	25,000	25,000
100.142.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,230	1,500	1,500
Total - CONTRACTUAL SERVICES	178,308	137,900	137,900
COMMODITIES:			
100.142.53100 OFFICE SUPPLIES	965	2,000	2,000
100.142.53410 SUPPLIES TO MAINTAIN EQUIPMENT	0	1,500	1,500
Total - COMMODITIES	965	3,500	3,500
CAPITAL OUTLAY:			
100.142.54320 OFFICE MACHINERY & EQUIPMENT	1,502	0	0
Total - CAPITAL OUTLAY	1,502	0	0
Grand Total	\$276,612	\$319,390	\$318,734

ECONOMIC DEVELOPMENT

Summary

The purpose of economic development is to improve the economic well being of our citizens, businesses, and neighborhoods. The Economic Development Department serves as the City's primary vehicle to attract and retain business, as well as, to provide local and regional outreach. This department works with the City Manager and Council, along with, the other city departments to encourage new investment. The Economic Development Department is also responsible for working with local and regional economic development-related organizations to foster a positive impression of the City of Middletown.



Goals and Objectives

1. Create a One Stop Shop
 - a. Concept to be completed by January 1, 2015
 - b. One Stop Shop in operation by March 31, 2015
2. Master Plan Update to be completed by January 1, 2015
3. 2012-2017 Strategic Plan Update to be completed by March 31, 2015
4. Develop Economic Development Incentives Breakeven Worksheet by January 1, 2015.
5. Competitive Incentives Package - complete with required Council approvals, City Schools agreement on property taxes and the ability to use the Port Authority effectively by March 31, 2015.
6. Workforce Development Goals – Strategy and plan by June 30, 2015
 - a. Start Middletown Ohio Means Jobs Center and also a job information center in city hall
 - b. Facilitate welding program, truck driving, and other workforce programs
 - c. Continue to participate on workforce boards and committees
 - d. Start planning aerospace institute (assemble support team)
 - e. Facilitate a manufacturing day in 2014 and expand in 2015
7. Develop Economic Development policy/strategy (See Piqua) by September 30, 2015.
8. Expand Site Development/Recruitment Plan to be completed by June 30, 2015:
 - a. Develop recruiting strategies for key industries
 - b. Revise website to showcase build-ready sites
 - c. Plan a regional Developers Day
9. Job creation/ payroll dollars goal for 2015 with a target of 400 new jobs city wide and \$10,000,000 in new payroll.
10. Small Business Development Center - Plan to partner with incentives
 - a. Adopt Small Business Development Center goals as written to Small Business Administration

ECONOMIC DEVELOPMENT

Goals and Objectives (continued)

11. Business Retention - working with the Chamber of Commerce and through the Regional Business Alliance
 - a) Visit with 40 businesses that have not had previous direct contact with the Economic Development Department
 - b) Continue cycle of Annual Visits to 40 businesses designated with High Potential for Job Creation
 - c) Utilize Alliance Partners to host one Regional Forum- Topic TBD

12. Airport - working with the Airport Commission and Manager
 - a) Finalize Road Access Realignment Project and Close grant by June 30, 2015
 - b) Finalize preparation studies and submit Runway Overlay Project Grant Pre-Application by annual ACIP visit with FAA- Date TBD (~ November 15, 2015)
 - c) Renew, or cease relationships with, all existing lease holders at airport by April 30, 2015
 - d) Break Ground on 3 new structures on Airport grounds

13. Implement expanded marketing strategy by June 30, 2015: Linked-in page, Expanded Renaissance website page, job cluster collateral

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF ECONOMIC DEVELOPMENT**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Economic Development Administration	\$267,366	\$324,376	\$424,272
TOTAL DIVISION EXPENDITURES	\$267,366	\$324,376	\$424,272
EXPENDITURES BY CATEGORY:			
Personal Services	\$190,458	\$271,199	\$369,644
Contractual Services	74,494	51,050	53,128
Commodities	1,884	2,127	1,500
Capital Outlay	530	0	0
TOTAL EXPENDITURES	\$267,366	\$324,376	\$424,272

**GENERAL FUND
ECONOMIC DEVELOPMENT ADMINISTRATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
ECONOMIC DEVELOPMENT DIRECTOR (172)	1	1	1
ECONOMIC DEVELOPMENT PROGRAM MGR (176)	1	1	2
ADMINISTRATIVE ASSISTANT (187)	0	0	1
PERSONAL SERVICES:			
100.164.51110 SALARIES & WAGES	\$138,266	\$189,925	\$261,576
100.164.51211 PERS	19,283	26,590	36,621
100.164.51220 WORKERS COMPENSATION	2,667	7,597	10,463
100.164.51230 GROUP HEALTH INSURANCE	24,870	40,803	52,353
100.164.51260 VEHICLE ALLOWANCE	3,304	3,300	3,300
100.164.51270 MEDICARE-CITY SHARE	1,914	2,754	3,793
100.164.51275 LIFE INSURANCE	153	230	313
100.164.51290 EMPLOYEE AWARDS	0	0	1,225
Total - PERSONAL SERVICES	190,458	271,199	369,644
CONTRACTUAL SERVICES:			
100.164.52110 TRAVEL AND TRAINING	4,110	3,750	5,628
100.164.52111 MANDATORY TRAINING	250	1,500	1,500
100.164.52222 TELEPHONE LINE CHARGES	1,599	1,800	2,000
100.164.52480 OTHER PROFESSIONAL SERVICES	56,182	30,000	30,000
100.164.52490 OUTSIDE PRINTING	3,945	4,000	4,000
100.164.52920 MEMBERSHIPS-BOOKS-PERIODICALS	8,409	10,000	10,000
Total - CONTRACTUAL SERVICES	74,494	51,050	53,128
COMMODITIES:			
100.164.53100 OFFICE SUPPLIES	1,884	2,127	1,500
Total - COMMODITIES	1,884	2,127	1,500
CAPITAL OUTLAY:			
100.164.54320 OFFICE MACHINERY & EQUIPMENT	530	0	0
Total - CAPITAL OUTLAY	530	0	0
Grand Total	\$267,366	\$324,376	\$424,272

**DEPARTMENT SUMMARY OF EXPENDITURES
PUBLIC SAFETY ADMINISTRATION**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Public Safety Administration	\$0	\$0	\$154,302
<hr/>			
TOTAL DIVISION EXPENDITURES	\$0	\$0	\$154,302
EXPENDITURES BY CATEGORY:			
Personal Services	\$0	\$0	\$147,002
Contractual Services	0	0	4,750
Commodities	0	0	2,550
Capital Outlay	0	0	0
<hr/>			
TOTAL EXPENDITURES	\$0	\$0	\$154,302

**GENERAL FUND
PUBLIC SAFETY ADMINISTRATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
DIRECTOR OF PUBLIC SAFETY (170)	0	0	1
PERSONAL SERVICES:			
100.209.51110 SALARIES & WAGES	\$0	\$0	\$103,734
100.209.51209 PERS	0	0	20,228
100.209.51220 WORKERS COMPENSATION	0	0	4,149
100.209.51230 GROUP HEALTH INSURANCE	0	0	11,550
100.209.51250 CLOTHING ALLOWANCE	0	0	2,150
100.209.51260 VEHICLE ALLOWANCE	0	0	3,300
100.209.51270 MEDICARE	0	0	1,504
100.209.51275 LIFE INSURANCE	0	0	81
100.209.51290 EMPLOYEE AWARDS	0	0	306
Total - PERSONAL SERVICES	<u>0</u>	<u>0</u>	<u>147,002</u>
CONTRACTUAL SERVICES:			
100.209.52091 MANDATORY TRAVEL & TRAINING	0	0	2,000
100.209.52480 OTHER PROFESSIONAL SERVICES	0	0	1,000
100.209.52490 OUTSIDE PRINTING	0	0	500
100.209.52510 MAINT OF EQUIPMENT			250
100.209.52920 MEMBERSHIPS, BOOKS & PERIODICALS	0	0	1,000
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>4,750</u>
COMMODITIES:			
100.209.53100 OFFICE SUPPLIES	0	0	1,000
100.209.53510 SUPPLIES TO MAINTAIN EQUIPMENT	0	0	600
100.209.53620 MAJOR TOOLS & EQUIPMENT	0	0	950
Total - COMMODITIES	<u>0</u>	<u>0</u>	<u>2,550</u>
Grand Total	\$0	\$0	\$154,302

DIVISION OF FIRE

Mission Statement

The Mission of the Middletown Division of Fire is to save lives and protect property from fire and other hazards, natural and manmade.

This mission is accomplished through Fire Suppression, Fire Prevention, Public Education, Fire Cause Determination, Hazardous Material Response and Emergency Medical Services, basic and advanced life support skills, Vehicle Extrication and Technical Rescue: Confined Space, High Angle and Shore based Water Rescue.



2015 Summary

The Division of Fire is under the direction of the Fire Chief.

The Division of Fire’s 2015 budget reflects an authorized staffing level of 63 full time, paid uniformed members and 1 Administrative Assistant. Of the 63 uniformed personnel there are:

- 20 Officers
- 43 Firefighters, including the following special positions:
 - Paid Squad Persons
 - Paid Apparatus Operators
 - Fire Marshal

All current uniformed members of the Division are Emergency Medical Technician trained with sixty employees at the paramedic level and three employees at the EMT Basic level.

In addition to personnel, the Division has as resources, the following apparatus:

- 5 Engines (3 frontline, 2 reserve)
- 6 Ambulances (4 frontline, 2 reserve)
- 2 Utility vehicles
- 1 Hazardous material vehicle
- 2 Aerials (1 ladder, 1 platform)
- 1 Command vehicle
- 2 Staff vehicles
- 1 Mass decontamination vehicle (DHS)



DIVISION OF FIRE

2015 Goals and Objectives

- To provide an appropriate response of personnel, apparatus and equipment to fires, medical emergencies and other hazardous situations
- To rename and reinvent the Middletown Division of Fire as The Middletown Division of Fire and Emergency Services
- Develop automatic aid agreements with area fire departments by March 31, 2015
- Reduce EMS calls through education/fees/dispatch, etc., 15% less than 2014 levels by December 31, 2015
- Develop policy and possible fee schedule for false alarms/non emergency runs by December 31, 2015
- Work with staff on community para-medicine concept with other local partners – throughout 2015
- Increase Fire Department participation in staff projects/task force/Boards/Commissions, etc., throughout 2015
- Work with other key city departments and staff on community response to heroin, throughout 2015
- Work on capital grants to start replacement of older equipment and relocation of fire stations with cost requirements by December 31, 2015



Service Measures

	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
Average response time in minutes/seconds	5 mins/12secs	5mins/17secs	5 min/20secs
Emergency medical calls	8,185 calls	7,908 calls	7,166 calls
Fire calls	916 calls	905 calls	1,000 calls
Investigation/Assistance calls	1,248 calls	1,060 calls	4,742 calls

**DEPARTMENT SUMMARY OF EXPENDITURES
DIVISION OF FIRE**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Fire Administration	\$228,261	\$236,793	\$382,646
Fire Operations	8,322,977	8,569,119	7,910,504
Fire Training & Prevention	237,400	274,141	274,330
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$8,788,638	\$9,080,053	\$8,567,480
EXPENDITURES BY CATEGORY:			
Personal Services	\$8,007,293	\$8,247,211	\$7,436,084
Contractual Services	523,433	584,806	617,723
Commodities	231,741	223,036	244,638
Capital Outlay	26,172	25,000	269,035
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$8,788,638	\$9,080,053	\$8,567,480

**GENERAL FUND
FIRE ADMINISTRATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
FIRE CHIEF (171)	1	1	1
ASSISTANT FIRE CHIEF (172)	0	0	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
PERSONAL SERVICES:			
100.211.51110 SALARIES & WAGES	\$149,727	\$150,978	\$247,169
100.211.51211 PERS	6,447	6,511	6,511
100.211.51213 FIRE PENSION	24,700	25,074	48,159
100.211.51214 FIRE UNFUNDED LIABILITY	455	1,609	1,609
100.211.51220 WORKERS COMPENSATION	3,413	6,039	9,887
100.211.51230 GROUP HEALTH INSURANCE	29,254	29,254	45,775
100.211.51250 CLOTHING ALLOWANCE	375	400	800
100.211.51260 VEHICLE ALLOWANCE	3,304	3,300	6,600
100.211.51270 MEDICARE	2,075	2,189	3,584
100.211.51275 LIFE INSURANCE	144	150	232
100.211.51290 EMPLOYEE AWARDS	0	0	919
Total - PERSONAL SERVICES	<u>219,894</u>	<u>225,504</u>	<u>371,245</u>
CONTRACTUAL SERVICES:			
100.211.52111 MANDATORY TRAVEL & TRAINING	209	1,010	1,020
100.211.52660 PROPERTY INSURANCE	3,700	3,700	3,700
100.211.52670 BOILER & MACHINERY INSURANCE	213	1,993	1,993
100.211.52920 MEMBERSHIPS-BOOKS-PERIODICALS	764	1,000	1,000
Total - CONTRACTUAL SERVICES	<u>4,886</u>	<u>7,703</u>	<u>7,713</u>
COMMODITIES:			
100.211.53100 OFFICE SUPPLIES	1,943	2,636	2,738
100.211.53210 FOOD	454	500	500
100.211.53230 PURCHASE OF UNIFORMS	40	450	450
Total - COMMODITIES	<u>2,437</u>	<u>3,586</u>	<u>3,688</u>
CAPITAL OUTLAY:			
100.211.54320 OFFICE MACHINERY & EQUIPMENT	1,044	0	0
Total - CAPITAL OUTLAY	<u>1,044</u>	<u>0</u>	<u>0</u>
Grand Total	\$228,261	\$236,793	\$382,646

**GENERAL FUND
FIRE OPERATIONS**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
DEPUTY FIRE CHIEF (FO4)	3	3	2
FIRE CAPTAIN (FO3)	4	4	3
FIRE LIEUTENANT (FO2)	11	11	10
FIREFIGHTER (FO1)	51	57	44
PERSONAL SERVICES			
100.212.51110 SALARIES & WAGES	\$4,829,950	\$4,691,315	\$4,058,321
100.212.51120 OVERTIME WAGES	236,484	251,523	251,523
100.212.51150 CALL-OUT OVERTIME	0	9,000	39,000
100.212.51213 FIRE PENSION	1,201,560	1,289,435	1,181,887
100.212.51214 FIRE UNFUNDED LIABILITY	21,624	43,000	43,000
100.212.51220 WORKERS COMPENSATION	113,916	198,074	173,954
100.212.51230 GROUP HEALTH INSURANCE	1,047,298	1,050,549	892,238
100.212.51240 UNEMPLOYMENT COMPENSATION	0	116,970	50,130
100.212.51250 CLOTHING ALLOWANCE	25,875	27,750	22,125
100.212.51270 MEDICARE-CITY SHARE	68,877	71,802	63,058
100.212.51275 LIFE INSURANCE	5,717	5,834	4,919
100.212.51290 EMPLOYEE AWARDS	0	0	18,065
Total - PERSONAL SERVICES	7,551,302	7,755,252	6,798,220
CONTRACTUAL SERVICES:			
100.212.52111 MANDATORY TRAVEL & TRAINING	3,921	9,878	9,977
100.212.52210 UTILITIES-GAS & ELECTRIC	50,597	60,000	60,000
100.212.52222 TELEPHONE LINE CHARGES	12,434	18,500	18,500
100.212.52310 MUNICIPAL GARAGE CHARGES	370,161	395,924	413,383
100.212.52330 RADIO MAINTENANCE	15,371	12,365	12,489
100.212.52480 OTHER PROFESSIONAL SERVICES	26,516	28,100	28,100
100.212.52490 OUTSIDE PRINTING	1,171	3,000	3,000
100.212.52510 MAINTENANCE OF EQUIPMENT	16,392	17,000	22,000
100.212.52520 MAINTENANCE OF FACILITIES	19,637	25,000	35,000
100.212.52820 LICENSES AND PERMITS	70	500	500
100.212.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,112	1,000	1,200
Total - CONTRACTUAL SERVICES	517,383	571,267	604,149
COMMODITIES:			
100.212.53220 DRUGS/MEDICAL SUPPLIES	84,724	90,000	90,000
100.212.53230 PURCHASE OF UNIFORMS	100,205	80,000	95,000
100.212.53240 HOUSEHOLD GOODS	4,970	4,000	4,000
100.212.53250 CLEANING SUPPLIES	9,043	10,000	10,000
100.212.53510 SUPPLIES TO MAINTAIN EQUIPMENT	10,832	12,500	17,500
100.212.53520 SUPPLIES TO MAINTAIN BUILDINGS	5,602	5,600	7,100
100.212.53550 HAZARDOUS MATERIALS SUPPLIES	10,028	10,000	10,000
100.212.53610 SMALL TOOLS & EQUIPMENT	2,523	3,000	3,000
100.212.53620 MAJOR TOOLS & EQUIPMENT	224	1,500	1,500
100.212.53710 CHEMICALS & LAB SUPPLIES	1,015	1,000	1,000
Total - COMMODITIES	229,165	217,600	239,100
CAPITAL OUTLAY			
100.212.54310 AUTOS & TRUCK DEPRECIATION	2,772	0	244,000
100.212.54311 RADIO DEPRECIATION	2,500	3,500	3,535
100.212.54360 OTHER EQUIPMENT	1,395	0	0
100.212.54400 BLDGS AND OTHER STRUCTURES	18,461	21,500	21,500
Total - CAPITAL OUTLAY	25,128	25,000	269,035
Grand Total	\$8,322,977	\$8,569,119	\$7,910,504

**GENERAL FUND
FIRE TRAINING AND PREVENTION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
FIRE CAPTAIN (F03)	1	1	1
FIREFIGHTER (F01)	1	1	1
PERSONAL SERVICES:			
100.213.51110 SALARIES & WAGES	\$142,504	\$151,790	\$151,790
100.213.51120 OVERTIME WAGES	15,390	21,238	21,238
100.213.51150 CALL-OUT OVERTIME	0	4,000	4,000
100.213.51213 FIRE PENSION	37,636	42,487	42,487
100.213.51214 FIRE UNFUNDED LIABILITY	683	2,880	2,880
100.213.51220 WORKERS COMPENSATION	3,797	7,081	7,081
100.213.51230 GROUP HEALTH INSURANCE	33,042	33,042	33,042
100.213.51250 CLOTHING ALLOWANCE	750	1,200	750
100.213.51270 MEDICARE-CITY SHARE	2,131	2,567	2,567
100.213.51275 LIFE INSURANCE	163	170	172
100.213.51290 EMPLOYEE AWARDS	0	0	612
Total - PERSONAL SERVICES	<u>236,096</u>	<u>266,455</u>	<u>266,619</u>
CONTRACTUAL SERVICES:			
100.213.52111 MANDATORY TRAVEL & TRAINING	40	2,541	2,566
100.213.52222 TELEPHONE LINE CHARGES	450	600	600
100.213.52920 MEMBERSHIPS-BOOKS-PERIODICALS	674	2,695	2,695
Total - CONTRACTUAL SERVICES	<u>1,164</u>	<u>5,836</u>	<u>5,861</u>
COMMODITIES:			
100.213.53210 FOOD	90	500	500
100.213.53230 PURCHASE OF UNIFORMS	49	1,350	1,350
Total - COMMODITIES	<u>139</u>	<u>1,850</u>	<u>1,850</u>
Grand Total	\$237,400	\$274,141	\$274,330

DIVISION OF POLICE

Summary

The Division of Police is divided into two sections, each of which is commanded by a Deputy Chief. The Operations Division is home to Uniform Patrol, Communications and Property, while Investigative/Support houses the Criminal Investigation section, Police Records and the City Jail.

The mission of the Division of Police is to control crime and disorder, arrest and prosecute offenders, and to ensure the safety of the motoring public, all while working within the constraints of our budget.



2015 Budget Overview:

The amount of General Fund money in our 2015 budget is \$11,330,388. In addition to the General Fund dollars we have budgeted \$198,940 from other funding sources, specifically the Law Enforcement Trust Fund, the Mandatory Drug Fine Fund, the DUI Education and Enforcement Fund, a JAG grant, O.V.I. Grant, a training grant from the Middletown Community Foundation, and the STEP Grant (all Special Revenue Funds).

This budget represents a reduction of \$588,632 from last year's budget and is within the financial plan. This was achieved by eliminating 8 police officer positions (5 in 2014 and 3 first quarter 2015) and one dispatcher position.

The 2015 budget contains the following personnel:

1. 68 Sworn Police Positions (including supervisors)
2. 11 Dispatchers
3. 1 Communications Supervisor
4. 1 Records Supervisor
5. 10 Correction Officers
6. 7 Clerical Staff
7. 1 Civilian Property Officer
8. 3 Part-time staff associated with the supervision of prisoners and/or work details

In total we have: 99 full-time employees, down from 107 in 2014, and three part-time employees. Our personnel are responsible for meeting the basic functions of the Police Division.

The non-General Fund dollars are used to fund the Special Operations unit, to promote traffic safety, for specialized training, and to assist in our efforts to combat drunken driving.

Police Services include:

- (1) Responding to calls for service
- (2) Reporting and investigating crimes
- (3) Arresting offenders
- (4) Recovering stolen property
- (5) Promoting Traffic safety
- (6) Maintaining public peace

DIVISION OF POLICE

Programs, Goals and Projects for 2015:

1. Crime Reduction: Reduce Part I Crimes
2. Maintain the safety of the motoring public
3. Operate within our authorized budget
4. Work with other city departments to address crime, housing, and quality of life issues in specific targeted neighborhoods
5. Expand the use of bike patrol
6. Train personnel to improve job performance
7. Work with local landlords to promote best practices
8. Seek out additional opportunities for regionalization of services
9. Reduce demand for service by addressing crime and disorder through traditional and non-traditional strategies

Key Measurements

- Part I crimes
- Discretionary patrol for each shift and for the first four hours of 11-7 shift
- Total patrol discretionary time
- Response times, priority 1, 2 and 3 calls for service
- Arrests
- Average daily jail population
- Juvenile arrests and percent of offenses involving juveniles
- Number of outstanding warrants and number of warrants served
- Drug forfeitures and seizures, dollar amount and amount of narcotics

Service Measures

	2013 Actual	2014 Estimated	2015 Estimated
Part One Crimes	4,279 crimes	4,038 crimes	3,837 crimes
Calls for Service	45,287 calls	43,760 calls	42,477 calls
Response Times	5.8 minutes	5.7 minutes	5.7 minutes
Cases Assigned to Detectives	1,483 cases	1,206 cases	988 cases
Average Daily Jail Population	57 inmates	59 inmates	58 inmates
Traffic Accidents	1,400 accidents	1,542 accidents	1,684 accidents
Arrests	7,919 arrests	7,240 arrests	6,660 arrests
Moving Citations	6,706 citations	6,498 citations	6,304 citations

**DEPARTMENT SUMMARY OF EXPENDITURES
DIVISION OF POLICE**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Police Administration	\$354,403	\$371,401	\$524,207
Criminal Investigation	1,770,877	1,719,199	1,519,085
Uniform Patrol	7,041,844	7,238,445	6,640,211
Police Services	327,593	340,187	344,250
Police & Fire Dispatch	1,154,661	1,068,823	1,079,810
Jail Management	1,120,459	1,180,965	1,222,825
Crossing Guards	(12,343)	0	0
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$11,757,494	\$11,919,020	\$11,330,388
EXPENDITURES BY CATEGORY:			
Personal Services	\$10,284,370	\$10,417,502	\$9,768,838
Contractual Services	968,502	1,026,368	1,112,275
Commodities	131,684	137,300	134,300
Capital Outlay	372,937	337,850	314,975
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TOTAL EXPENDITURES	\$11,757,494	\$11,919,020	\$11,330,388

GENERAL FUND
POLICE ADMINISTRATION

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
CHIEF OF POLICE (171)	1	1	1
ASSISTANT CHIEF OF POLICE (DCP)	0	0	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
100.221.51110 SALARIES & WAGES	\$189,878	\$186,608	\$286,293
100.221.51120 OVERTIME WAGES	0	2,874	2,874
100.221.51211 PERS	11,711	12,335	12,391
100.221.51212 POLICE PENSION	19,679	19,768	39,129
100.221.51214 POLICE UNFUNDED LIABILITY	522	997	997
100.221.51220 WORKERS COMPENSATION	4,210	7,579	11,567
100.221.51230 GROUP HEALTH INSURANCE	35,832	35,832	57,325
100.221.51250 CLOTHING ALLOWANCE	2,150	2,150	4,300
100.221.51260 VEHICLE ALLOWANCE	3,025	3,300	6,600
100.221.51270 MEDICARE-CITY SHARE	1,129	2,748	4,193
100.221.51275 LIFE INSURANCE	201	210	313
100.221.51290 EMPLOYEE AWARDS	0	0	1,225
Total - PERSONAL SERVICES	<u>268,339</u>	<u>274,401</u>	<u>427,207</u>
CONTRACTUAL SERVICES:			
100.221.52110 TRAVEL & TRAINING	4,615	5,000	0
100.221.52111 MANDATORY TRAVEL & TRAINING	0	250	5,000
100.221.52120 EMPLOYEE MILEAGE REIMB	0	0	250
100.221.52480 OTHER PROFESSIONAL SERVICES	1,718	1,000	1,000
100.221.52490 OUTSIDE PRINTING	1,054	2,000	2,000
100.221.52510 MAINT OF EQUIPMENT	780	250	250
100.221.52650 POLICE PROFESSIONAL LIAB INS	57,640	71,000	71,000
100.221.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,937	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>67,744</u>	<u>81,500</u>	<u>81,500</u>
COMMODITIES:			
100.221.53100 OFFICE SUPPLIES	18,320	14,000	14,000
100.221.53620 MAJOR TOOLS & EQUIPMENT	0	1,500	1,500
Total - COMMODITIES	<u>18,320</u>	<u>15,500</u>	<u>15,500</u>
Grand Total	\$354,403	\$371,401	\$524,207

**GENERAL FUND
CRIMINAL INVESTIGATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
DEPUTY POLICE CHIEF (173)	1	1	0
POLICE OFFICER (PO1)	11	12	10
POLICE SERGEANT (PO2)	1	1	1
POLICE LIEUTENANT (PO3)	1	1	1
SECRETARY III (189)	1	1	1
COMMUNITY SERVICE OFFICER	0	0	1
SAFETY TOWN AIDES	1120 HRS	1120 HRS	1120 HRS
PERSONAL SERVICES:			
100.222.51110 SALARIES & WAGES	\$1,133,497	\$1,108,570	\$921,046
100.222.51120 OVERTIME WAGES	51,825	0	96,597
100.222.51211 PERS	6,974	7,589	13,092
100.222.51212 POLICE PENSION	221,906	224,437	180,206
100.222.51214 POLICE UNFUNDED LIABILITY	4,961	11,379	11,379
100.222.51220 WORKERS COMPENSATION	26,126	48,207	40,706
100.222.51230 GROUP HEALTH INSURANCE	250,211	248,002	189,494
100.222.51250 CLOTHING ALLOWANCE	31,175	32,250	25,800
100.222.51270 MEDICARE-CITY SHARE	14,621	17,475	14,756
100.222.51275 LIFE INSURANCE	1,350	1,290	1,111
100.222.51290 EMPLOYEE AWARDS	0	0	4,898
Total - PERSONAL SERVICES	<u>1,742,646</u>	<u>1,699,199</u>	<u>1,499,085</u>
CONTRACTUAL SERVICES:			
100.222.52111 MANDATORY TRAVEL & TRAINING	6,627	1,000	1,000
100.222.52480 OTHER PROFESSIONAL SERVICE	8,833	5,000	5,000
100.222.52490 OUTSIDE PRINTING	674	1,000	1,000
100.222.52510 MAINTENANCE OF EQUIP	852	2,000	2,000
100.222.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,161	1,000	1,000
Total - CONTRACTUAL SERVICES	<u>18,148</u>	<u>10,000</u>	<u>10,000</u>
COMMODITIES:			
100.222.53297 SCHOOL EDUCATION SUPPLIES	2,498	2,500	2,500
100.222.53510 SUPPLIES TO MAINTAIN EQUIP	1,051	1,500	1,500
100.222.53610 SMALL TOOLS & EQUIP	3,500	2,000	2,000
100.222.53710 CHEMICALS & LAB SUPPLIES	3,035	4,000	4,000
Total - COMMODITIES	<u>10,084</u>	<u>10,000</u>	<u>10,000</u>
Grand Total	\$1,770,877	\$1,719,199	\$1,519,085

**GENERAL FUND
UNIFORM PATROL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
DEPUTY POLICE CHIEF (173)	1	1	0
POLICE LIEUTENANT (PO3)	3	3	3
POLICE SERGEANT (PO2)	7	7	7
POLICE OFFICER (PO1)	48	47	41
PERSONAL SERVICES:			
100.224.51110 SALARIES & WAGES	\$3,995,736	\$3,919,968	\$3,480,382
100.224.51120 OVERTIME WAGES	235,040	301,580	281,580
100.224.51212 POLICE PENSION	840,272	912,818	857,671
100.224.51214 POLICE UNFUNDED LIABILITY	19,842	36,419	36,419
100.224.51220 WORKERS COMPENSATION	98,520	168,862	150,479
100.224.51230 GROUP HEALTH INSURANCE	780,592	780,886	684,417
100.224.51250 CLOTHING ALLOWANCE	55,023	62,000	51,420
100.224.51270 MEDICARE-CITY SHARE	54,216	61,212	54,548
100.224.51275 LIFE INSURANCE	4,983	4,750	4,254
100.224.51290 EMPLOYEE AWARDS	0	0	16,531
Total - PERSONAL SERVICES	6,084,224	6,248,495	5,617,701
CONTRACTUAL SERVICES:			
100.224.52111 MANDATORY TRAVEL & TRAINING	5,629	0	8,000
100.224.52310 MUNICIPAL GARAGE CHARGES	423,166	501,300	556,429
100.224.52330 RADIO MAINTENANCE	30,550	30,550	30,856
100.224.52480 OTHER PROFESSIONAL SERVICES	21,440	25,000	20,000
100.224.52490 OUTSIDE PRINTING	2,489	2,000	2,000
100.224.52510 MAINTENANCE OF EQUIP	3,333	3,000	3,000
100.224.52520 MAINTENANCE OF FACILITIES	8,782	4,500	4,500
100.224.52920 MEMBERSHIPS-BOOKS-PERIODICALS	806	0	0
Total - CONTRACTUAL SERVICES	496,195	566,350	624,785
COMMODITIES:			
100.224.53100 OFFICE SUPPLIES	21	0	0
100.224.53230 PURCHASE OF UNIFORMS	27,431	25,000	25,000
100.224.53250 CLEANING SUPPLIES	1,161	0	0
100.224.53295 TRAFFIC CONTROL SUPPLIES	859	2,000	2,000
100.224.53296 OTHER SUPPLIES	30	0	0
100.224.53510 SUPPLIES TO MAINTAIN EQUIP	7,476	3,000	3,000
100.224.53610 SMALL TOOLS & EQUIP	469	0	0
100.224.53620 MAJOR TOOLS & EQUIPMENT	31,131	38,000	35,000
100.224.53720 AMMUNITION	19,945	18,000	18,000
Total - COMMODITIES	88,523	86,000	83,000
CAPITAL OUTLAY:			
100.224.54310 AUTOS AND TRUCKS DEPR	314,901	279,600	256,600
100.224.54311 RADIO DEPRECIATION	12,500	12,500	12,625
100.224.54313 MOBIL DATA DEPRECIATION	45,500	45,500	45,500
Total - CAPITAL OUTLAY	372,901	337,600	314,725
Grand Total	\$7,041,844	\$7,238,445	\$6,640,211

**GENERAL FUND
POLICE SERVICES**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
WORD PROCESSING OPERATOR (PC3)	1	1	1
POLICE RECORDS CLERK (PC2)	1	1	1
POLICE RECORDS CLERK (PC4)	2	2	2
POLICE RECORDS SUPERVISOR (184)	1	1	1
PERSONAL SERVICES:			
100.225.51110 SALARIES & WAGES	\$204,828	\$212,085	\$214,409
100.225.51120 OVERTIME WAGES	20,259	11,110	11,110
100.225.51211 PERS	31,574	31,247	31,573
100.225.51220 WORKERS COMPENSATION	5,004	8,928	9,021
100.225.51230 GROUP HEALTH INSURANCE	56,083	64,571	64,571
100.225.51270 MEDICARE-CITY SHARE	2,998	3,236	3,271
100.225.51275 LIFE INSURANCE	283	310	314
100.225.51290 EMPLOYEE AWARDS	0	0	1,531
Total - PERSONAL SERVICES	<u>321,028</u>	<u>331,487</u>	<u>335,800</u>
CONTRACTUAL SERVICES:			
100.225.52480 OTHER PROFESSIONAL SERVICE	139	500	250
100.225.52490 OUTSIDE PRINTING	1,729	4,250	4,250
100.225.52510 MAINTENANCE OF EQUIP	4,070	3,700	3,700
100.225.52920 MEMBERSHIPS, BOOKS, PERIODICALS	5	0	0
Total - CONTRACTUAL SERVICES	<u>5,944</u>	<u>8,450</u>	<u>8,200</u>
COMMODITIES:			
100.225.53520 SUPPLIES TO MAINTAIN FACILITIES	<u>585</u>	<u>0</u>	<u>0</u>
Total - COMMODITIES	585	0	0
CAPITAL OUTLAY:			
100.225.54320 OFFICE MACHINERY AND EQUIP	<u>36</u>	<u>250</u>	<u>250</u>
Total - CAPITAL OUTLAY	36	250	250
Grand Total	\$327,593	\$340,187	\$344,250

GENERAL FUND
POLICE & FIRE DISPATCH

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
DISPATCHER (PC7)	15	14	12
COMMUNICATIONS SUPERVISOR (184)	1	1	1
PERSONAL SERVICES:			
100.226.51110 SALARIES & WAGES	\$667,170	\$622,773	\$625,045
100.226.51120 OVERTIME WAGES	143,531	102,010	102,010
100.226.51211 PERS	114,760	101,470	101,788
100.226.51220 WORKERS COMPENSATION	17,696	28,991	29,082
100.226.51230 GROUP HEALTH INSURANCE	126,714	123,380	128,866
100.226.51240 UNEMPLOYMENT CHARGES	0	8,400	7,200
100.226.51250 CLOTHING ALLOWANCE	8,400	0	0
100.226.51270 MEDICARE-CITY SHARE	11,123	10,509	10,542
100.226.51275 LIFE INSURANCE	833	790	797
100.226.51290 EMPLOYEE AWARDS	0	0	3,980
Total - PERSONAL SERVICES	<u>1,090,227</u>	<u>998,323</u>	<u>1,009,310</u>
CONTRACTUAL SERVICES:			
100.226.52111 MANDATORY TRAINING	0	500	500
100.226.52222 TELEPHONE LINE CHARGES	30,424	30,000	30,000
100.226.52480 OTHER PROFESSIONAL SERVICES	1,199	1,000	1,000
100.226.52510 MAINTENANCE OF EQUIP	30,517	34,000	34,000
100.226.52920 MEMBERSHIPS-BOOKS-PERIODICALS	5	0	0
Total - CONTRACTUAL SERVICES	<u>62,173</u>	<u>65,500</u>	<u>65,500</u>
COMMODITIES:			
100.226.53620 MAJOR TOOLS & EQUIPMENT	<u>2,261</u>	<u>5,000</u>	<u>5,000</u>
Total - COMMODITIES	2,261	5,000	5,000
Grand Total	\$1,154,661	\$1,068,823	\$1,079,810

**GENERAL FUND
JAIL MANAGEMENT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
POLICE SERGEANT (PO2)	1	1	1
POLICE OFFICER (PO1)	1	1	1
CORRECTIONS OFFICER (PO4)	11	11	10
COURT LIAISON PT	812 HRS	1550 HRS	1550 HRS
CLEANING SUPERVISOR P/T	1027 HRS	1027 HRS	1027 HRS
PERSONAL SERVICES:			
100.229.51110 SALARIES & WAGES	\$537,512	\$580,929	\$592,976
100.229.51120 OVERTIME WAGES	32,190	37,068	37,068
100.229.51211 PERS	57,852	64,877	66,564
100.229.51212 POLICE PENSION	30,098	30,145	30,145
100.229.51214 POLICE UNFUNDED LIABILITY	783	1,347	1,347
100.229.51220 WORKERS COMPENSATION	14,550	24,720	25,202
100.229.51230 GROUP HEALTH INSURANCE	101,228	107,980	103,586
100.229.51240 UNEMPLOYMENT COMPENSATION	814	0	0
100.229.51250 CLOTHING ALLOWANCE	6,674	8,800	8,800
100.229.51270 MEDICARE-CITY SHARE	7,883	8,961	9,136
100.229.51275 LIFE INSURANCE	666	770	778
100.229.51290 EMPLOYEE AWARDS	0	0	4,133
Total - PERSONAL SERVICES	<u>790,249</u>	<u>865,597</u>	<u>879,735</u>
CONTRACTUAL SERVICES:			
100.229.52111 MANDATORY TRAVEL & TRAINING	400	1,313	1,313
100.229.52420 MEDICAL SERVICE	67,133	41,000	41,000
100.229.52480 OTHER PROFESSIONAL SERVICE	76,831	78,000	88,000
100.229.52490 OUTSIDE PRINTING	769	500	500
100.229.52510 MAINTENANCE OF EQUIP	10,515	9,180	9,180
100.229.52880 OTHER OPERATING COSTS	23,298	25,000	25,000
100.229.52980 MISCELLANEOUS CONTRACTUAL SVC	139,352	139,575	157,297
Total - CONTRACTUAL SERVICES	<u>318,298</u>	<u>294,568</u>	<u>322,290</u>
COMMODITIES:			
100.229.53220 DRUGS & MEDICAL SUPPLIES	2,903	4,000	4,000
100.229.53230 PURCHASE OF UNIFORMS	1,317	4,000	4,000
100.229.53250 CLEANING SUPPLIES	4,878	5,000	5,000
100.229.53510 SUPPLIES TO MAINTAIN EQUIP	2,106	2,000	2,000
100.229.53520 SUPPLIES TO MAINTAIN FACILITIES	696	1,500	1,500
100.229.53620 MAJOR TOOLS AND EQUIPMENT	11	4,300	4,300
Total - COMMODITIES	<u>11,911</u>	<u>20,800</u>	<u>20,800</u>
Grand Total	\$1,120,459	\$1,180,965	\$1,222,825

COMMUNITY REVITALIZATION

Summary

The Department of Community Revitalization was created in 2008 to centralize city services that address the community's quality of life. Divisions include Code Enforcement, Building Inspection, Building Maintenance, Planning, Zoning, the Middletown Transit System, and all Housing Urban Development programs administered by the City including the Community Development Block Grants (CDBG), Neighborhood Stabilization Program (NSP) and the Home Investment Partnerships Program (HOME).

Building Inspection

The Building code sets the minimum safety standards for all aspects of building construction: structural, fire, plumbing, electrical, and mechanical systems. Building codes provide local government with a way to guard the public's personal safety. Permits and inspections are necessary to verify that code standards are met. Codes apply whether a professional contractor or a "do-it-yourselfer" does the work.

Middletown Transit System

The Transit system (MTS) exists to provide affordable transportation to all Middletown residents, including the disadvantaged and the disabled throughout Middletown. MTS also partners with Butler County Regional Transit Authority (BCRTA) to provide shuttle service to Hamilton and to Oxford, through Trenton. BCRTA also provides a night time jobs demand shuttle for Middletown residents.

Code Enforcement

This division works to improve the quality of life for residents by dealing with both housing and nuisance issues.

HUD programs

The City operates many programs funded through HUD that affect affordable housing. These programs have been especially important during the economic downturn.



Community Revitalization Plan for 2015:

Work with police to reduce crime and drug use in troubled neighborhoods.

Continue to expand home ownership and job opportunities combined with improved quality of living by improving parks and other public facilities.

Continue partnerships with Butler County Regional Transit Authority to run the Middletown Transit System in the most cost effective manner possible.

Continue Community Revitalization Department membership and participation in BCRTA, the Butler County Housing and Homeless Coalition, the Butler County Homeowner Preservation Group, and OKI. Planning Director will continue membership in appropriate regional planning organizations.

COMMUNITY REVITALIZATION

We will develop and implement the PY2015 Action Plan consistent with the new consolidated five-year plan. In 2015, the Department will have contracted to develop the 2015-2019 Consolidated Plan using the citizen participation process and the Consolidated Plan Committee.

To expand nuisance and code enforcement measures throughout the City. In 2015, the City will continue to offer homeowners assistance with code repairs through the Volunteer Improvement Program and People Working Cooperatively. In addition, Community Revitalization will utilize new tools in 2015 including use of the Revolving Loan Fund to complete property maintenance code abatements and the use of contractors to complete proactive code enforcement sweeps in stable neighborhoods. Providing approval by the Butler County Commissioners, we will attempt to utilize the land bank to seize vacant properties so we can find an end use. Finally, with the demolition from the Moving Ohio Forward grant completed in 2014, we are anticipating more funds from the Hardest Hit Funds for additional demolition.

Goals and Objectives

Goal 1: Code Enforcement Improvement

- Develop volunteer code enforcement program
- Solve any computer issues
- Use all tools available to enforce full code abatement with liens
- Bring 8 neighborhoods back in total code compliance by the end of the year
- Develop abatement program
- Coordinate with police to heavily enforce the most troubled neighborhoods

Goal 2: Demolition and vacant lots

- Continue demolition of blighted structures using available funds
- Develop a vacant lot program
- Focus demolition efforts in targeted neighborhoods in coordination with police

Goal 3: Increase owner occupied home ownership

- Evaluate the HOME down payment assistance program for improvements
- Reoccupy properties to reduce vacancies by at least 200

Goal 4: Complete 5 year HUD Consolidated Plan

- Complete and submitted to HUD by March 15th
- Plan to incorporate neighborhood breakdown using census data

PLANNING DIVISION

Summary

The Planning Division has five principal functions: (1) assistance with short and long range planning, (2) assistance with special project and economic development planning; (3) development project review and processing, (4) zoning administration and enforcement, and (5) data, research, graphics, and mapping services.

Planning staff often works with other departments on special projects, is responsible for the Master Plan, assists with neighborhood planning as well as special project planning and implementation.

The planning staff is responsible for issuing all zoning certificates, inter-departmental coordination of development plan and plat reviews and processing, and zoning code enforcement. This staff acts as the liaison with and support for City Planning Commission, Board of Zoning Appeals, Architectural Review Board and the Historic Commission. This includes processing of applications, correspondence with applicants and surrounding property owners, publishing of legal notices, preparing staff reports to various commissions, preparation of agendas and minutes of meetings, and providing written confirmations regarding board actions to applicants. In 2014, the Planning Division will continue to issue Zoning Certificates and responded to inquiries. In addition, we will work to continue the update of the zoning ordinance.

Staff provides data, graphics, research and mapping of community data to various requests from: the general public; the business community; schools; and regional, state, and county governments. They also provide a wide range of mapping, graphic and data analysis services for other City departments. They also work with state and federal agencies on maintaining and updating census data.

Staff is involved with regional coordination of land use and transportation planning by participation on the OKI Board of Trustees, Butler County Land Use Committee and the Warren County Planning Commission

A new initiative started in 2009 is to heighten zoning enforcement. This function seeks to revitalize the city by eliminating clutter and incompatible land uses.



Goals and Objectives

Goal 1: Complete Master Plan update, re-engage public/private committee, and engage consultant as needed. Include updated plans for:

- | | | |
|-------------------|------------------------|----------------------|
| Downtown | Riverfront | Airport |
| Renaissance | Towne Mall | Industrial Parks |
| Retail greyfields | Cincinnati Dayton Road | Yankee Road corridor |

PLANNING DIVISION

Goals and Objectives (continued)

- Goal 2: Coordinate with public works/engineering to create a downtown transportation plan.
 Include discussion of:
 - Parking, especially use of public lots
 - Traffic calming;
 - Bicycle and pedestrian access
 - Future traffic increases
 - One way/two way streets
 - Tourism traffic control

- Goal 3: Interact with other staff to review future areas of focus; particularly land banking and public works

- Goal 4: Continue to process planning and zoning requests

- Goal 5: Hire consultant to rewrite zoning ordinance



Service Measures

	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
Number of Zoning Certificates Issued	240 certificates	260 certificates	250 certificates
Historic Commission Applications	37 applications	60 applications	50 applications
Planning Commission Applications	15 applications	20 applications	20 applications
BZA Applications	6 applications	6 applications	6 applications
Architectural review Board Applications	128 applications	40 applications	5 applications

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF COMMUNITY REVITALIZATION**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Community Revitalization Administration	\$188,913	\$230,054	\$110,321
Community Center	202,307	172,245	110,000
Recreation	0	0	25,000
Community Development	469,264	361,709	363,816
Building Inspection	218,247	242,823	314,477
Building Maintenance	331,194	349,809	359,614
Planning	300,839	207,398	273,239
Neighborhood Improvement	56,931	0	0
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,767,695	\$1,564,038	\$1,556,467
EXPENDITURES BY CATEGORY:			
Personal Services	\$1,423,822	\$1,170,268	\$1,041,076
Contractual Services	297,416	340,483	462,291
Commodities	36,021	47,300	46,600
Capital Outlay	10,436	5,987	6,500
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TOTAL EXPENDITURES	\$1,767,695	\$1,564,038	\$1,556,467

**GENERAL FUND
COMMUNITY REVITALIZATION ADMINISTRATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
COMMUNITY REVITALIZATION DIRECTOR (170)	1	1	1
SECRETARY III (190)	1	1	0
PERSONAL SERVICES:			
100.410.51110 SALARIES & WAGES	\$132,189	\$133,693	\$76,909
100.410.51211 PERS	18,479	18,717	10,768
100.410.51220 WORKERS COMPENSATION	2,986	5,348	3,077
100.410.51230 GROUP HEALTH INSURANCE	25,363	29,254	6,064
100.410.51240 UNEMPLOYMENT COMPENSATION	0	28,964	0
100.410.51270 MEDICARE-CITY SHARE	1,884	1,938	1,116
100.410.51275 LIFE INSURANCE	134	140	81
100.410.51290 EMPLOYEE AWARDS	0	0	306
Total - PERSONAL SERVICES	<u>181,035</u>	<u>218,054</u>	<u>98,321</u>
CONTRACTUAL SERVICES			
100.410.52110 TRAVEL AND TRAINING	874	1,500	1,500
100.410.52222 TELEPHONE LINE CHARGES	300	500	500
100.410.52480 OTHER PROFESSIONAL SERVICE	6,059	9,500	9,500
100.410.52920 MEMBERSHIPS-BOOKS-PERIODICALS	645	500	500
Total - CONTRACTUAL SERVICES	<u>7,878</u>	<u>12,000</u>	<u>12,000</u>
Grand Total	\$188,913	\$230,054	\$110,321

**GENERAL FUND
COMMUNITY CENTER**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
RECREATION MANAGER (189)	1	1	0
REC. ASSISTANT (S-23)	0	1560 HRS	0
RECREATION SPECIALISTS (S-15)	1300 HRS	3120 HRS	0
RECREATION LEADER (S-12)	1080 HRS	0	0
SEASONAL LABORER (S-18)	1000 HRS	0	0
PERSONAL SERVICES:			
100.411.51110 SALARIES & WAGES	\$72,373	\$76,655	\$0
100.411.51211 PERS	10,309	10,732	0
100.411.51220 WORKERS COMPENSATION	2,896	3,066	0
100.411.51230 GROUP HEALTH INSURANCE	16,521	16,521	0
100.411.51240 UNEMPLOYMENT CHARGES	2,882	0	0
100.411.51270 MEDICARE-CITY SHARE	917	1,111	0
100.411.51275 LIFE INSURANCE	57	60	0
Total - PERSONAL SERVICES	105,955	108,145	0
CONTRACTUAL SERVICES:			
100.411.52210 UTILITIES-GAS & ELECTRIC	23,276	22,000	0
100.411.52480 OTHER PROFESSIONAL SERVICES	42,882	20,000	100,000
100.411.52490 OUTSIDE PRINTING	0	250	0
100.411.52510 MAINTENANCE OF EQUIP	5,466	2,500	0
100.411.52520 MAINTENANCE OF LAND & BLDGS	15,294	10,000	10,000
100.411.52820 LICENSES & PERMITS	0	200	0
100.411.52920 MEMBERSHIPS-BOOKS-PERIODICALS	150	250	0
100.411.52950 RECREATIONAL ACTIVITIES	6,718	8,200	0
Total - CONTRACTUAL SERVICES	93,787	63,400	110,000
COMMODITIES:			
100.411.53100 OFFICE SUPPLIES	612	200	0
100.411.53250 CLEANING SUPPLIES	1,276	500	0
100.411.53520 SUPPLIES TO MAINTAIN BUILDINGS	(24)	0	0
Total - COMMODITIES	1,864	700	0
CAPITAL OUTLAY:			
100.411.54300 COMPUTERS & OTHER PERIPHERALS	701	0	0
Total - CAPITAL OUTLAY	701	0	0
Grand Total	\$202,307	\$172,245	\$110,000

**GENERAL FUND
RECREATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
100.413.52950 RECREATIONAL ACTIVITIES	\$0	\$0	\$25,000
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>25,000</u>
Grand Total	\$0	\$0	\$25,000

**GENERAL FUND
COMMUNITY DEVELOPMENT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
HUD PROGRAM ADMINISTRATOR (178)	1	1	1
HUD FIELD PROJECT MANAGER (182)	1	0	0
HOUSING CODE SPECIALIST (186)	2	2	2
SECRETARY III (190)	2	2	2
PT HUD PROGRAM SPECIALIST (184)	1664 HRS	0	0
P/T HOUSING CODE SPECIALIST (186)	2080 HRS	2080 HRS	2080 HRS
PERSONAL SERVICES:			
100.163.51110 SALARIES & WAGES	\$350,954	\$262,801	\$257,439
100.163.51211 PERS	48,837	36,792	36,042
100.163.51220 WORKERS COMPENSATION	7,538	10,512	10,298
100.163.51230 GROUP HEALTH INSURANCE	57,215	47,443	54,113
100.163.51270 MEDICARE-CITY SHARE	4,319	3,811	3,733
100.163.51275 LIFE INSURANCE	402	350	354
100.163.51290 EMPLOYEE AWARDS	0	0	1,837
Total - PERSONAL SERVICES	469,264	361,709	363,816
Grand Total	\$469,264	\$361,709	\$363,816

**GENERAL FUND
BUILDING INSPECTION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
CHIEF BUILDING OFFICIAL (173)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
HUD FIELD PROJECT MANAGER (182)	0	0	1
PERSONAL SERVICES:			
100.260.51110 SALARIES & WAGES	\$128,506	\$129,701	\$188,893
100.260.51211 PERS	18,105	18,158	26,445
100.260.51220 WORKERS COMPENSATION	3,021	5,188	7,556
100.260.51230 GROUP HEALTH INSURANCE	20,765	16,521	33,043
100.260.51270 MEDICARE-CITY SHARE	1,896	1,881	2,739
100.260.51275 LIFE INSURANCE	144	150	233
100.260.51290 EMPLOYEE AWARDS	0	0	918
Total - PERSONAL SERVICES	<u>172,437</u>	<u>171,599</u>	<u>259,827</u>
CONTRACTUAL SERVICES			
100.260.52111 MANDATORY TRAVEL & TRAINING	910	1,500	1,500
100.260.52120 EMPLOYEE MILEAGE REIMBURSEMENT	71	150	150
100.260.52222 TELEPHONE LINE CHARGES	40	1,500	1,500
100.260.52310 MUNICIPAL GARAGE CHARGES	3,415	3,587	6,500
100.260.52480 OTHER PROFESSIONAL SERVICE	36,851	60,000	40,000
100.260.52490 OUTSIDE PRINTING	536	500	500
100.260.52920 MEMBERSHIPS-BOOKS-PERIODICALS	427	500	500
Total - CONTRACTUAL SERVICES	<u>42,250</u>	<u>67,737</u>	<u>50,650</u>
COMMODITIES			
100.260.53100 OFFICE SUPPLIES	<u>1,075</u>	<u>1,000</u>	<u>1,000</u>
Total - COMMODITIES	1,075	1,000	1,000
CAPITAL OUTLAY			
100.260.54310 AUTOS AND TRUCKS DEPR	<u>2,486</u>	<u>2,487</u>	<u>3,000</u>
Total - CAPITAL OUTLAY	2,486	2,487	3,000
Grand Total	\$218,247	\$242,823	\$314,477

**GENERAL FUND
BUILDING MAINTENANCE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
BUILDING MAINTENANCE TECHNICIAN (188)	2	2	2
BUILDING CLEANER (PW1)	1	1	1
PERSONAL SERVICES:			
100.261.51110 SALARIES & WAGES	\$126,622	\$125,820	\$126,199
100.261.51120 OVERTIME WAGES	1,953	7,500	7,500
100.261.51211 PERS	17,997	18,665	18,718
100.261.51220 WORKERS COMPENSATION	2,997	5,332	5,348
100.261.51230 GROUP HEALTH INSURANCE	38,025	34,134	40,804
100.261.51250 CLOTHING ALLOWANCE	1,830	1,800	1,800
100.261.51270 MEDICARE-CITY SHARE	1,688	1,933	1,939
100.261.51275 LIFE INSURANCE	172	180	182
100.261.51280 AFSCME CARE PLAN	638	765	765
100.261.51290 EMPLOYEE AWARDS	0	0	918
Total - PERSONAL SERVICES	<u>191,922</u>	<u>196,129</u>	<u>204,173</u>
CONTRACTUAL SERVICES:			
100.261.52222 TELEPHONE LINE CHARGES	1,102	1,350	1,350
100.261.52310 MUNICIPAL GARAGE CHARGES	2,091	2,776	3,065
100.261.52480 OTHER PROFESSIONAL SERVICE	5,036	7,500	7,500
100.261.52510 MAINTENANCE OF EQUIPMENT	87,129	75,000	75,000
100.261.52520 MAINTENANCE OF LAND & BLDGS	9,483	21,154	22,526
100.261.52670 BOILER & MACHINERY	974	1,000	1,000
100.261.52820 LICENSES AND PERMITS	984	500	500
100.261.52920 MEMBERSHIPS, BOOKS, PERIODICALS	189	0	100
100.261.52970 UNIFORM RENTAL SERVICE	204	300	300
Total - CONTRACTUAL SERVICES	<u>107,190</u>	<u>109,580</u>	<u>111,341</u>
COMMODITIES:			
100.261.53100 OFFICE SUPPLIES	349	350	350
100.261.53250 CLEANING SUPPLIES	12,766	12,000	12,000
100.261.53520 SUPPLIES TO MAINTAIN BUILDINGS	11,297	25,000	25,000
100.261.53610 SMALL TOOLS & EQUIPMENT	1,096	1,625	1,625
100.261.53620 MAJOR TOOLS & EQUIPMENT	1,600	1,625	1,625
Total - COMMODITIES	<u>28,584</u>	<u>40,600</u>	<u>40,600</u>
CAPITAL OUTLAY:			
100.261.54310 AUTO & TRUCKS DEPR	3,498	3,500	3,500
Total - CAPITAL OUTLAY	<u>3,498</u>	<u>3,500</u>	<u>3,500</u>
Grand Total	\$331,194	\$349,809	\$359,614

**GENERAL FUND
PLANNING**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PLANNING DIRECTOR (172)	1	1	1
ADMINISTRATIVE ASSISTANT (187)	1	0	0
SENIOR ENGINEERING TECH (182)	1	0	0
PERSONAL SERVICES:			
100.162.51110 SALARIES & WAGES	\$186,216	\$90,824	\$90,824
100.162.51211 PERS	27,157	12,715	12,715
100.162.51220 WORKERS COMPENSATION	4,459	3,633	3,633
100.162.51230 GROUP HEALTH INSURANCE	33,940	6,063	6,063
100.162.51270 MEDICARE-CITY SHARE	2,891	1,317	1,317
100.162.51275 LIFE INSURANCE	214	80	81
100.162.51290 EMPLOYEE AWARDS	0	0	306
Total - PERSONAL SERVICES	<u>254,877</u>	<u>114,632</u>	<u>114,939</u>
CONTRACTUAL SERVICES:			
100.162.52110 TRAVEL & TRAINING	432	400	400
100.162.52120 EMPLOYEE MILEAGE REIMBURSEMENT	495	300	300
100.162.52222 TELEPHONE LINE CHARGES	863	1,000	1,000
100.162.52230 POSTAGE AND POSTAL CHARGES	3	0	1,000
100.162.52430 ENGINEERING SERVICE	29,915	30,000	32,000
100.162.52480 OTHER PROFESSIONAL SERVICE	8,179	52,466	115,000
100.162.52490 OUTSIDE PRINTING	444	600	600
100.162.52510 MAINTENANCE OF EQUIPMENT	0	500	500
100.162.52710 LEGAL ADVERTISEMENTS	0	500	500
100.162.52920 MEMBERSHIPS-BOOKS-PERIODICALS	1,134	2,000	2,000
Total - CONTRACTUAL SERVICES	<u>41,465</u>	<u>87,766</u>	<u>153,300</u>
COMMODITIES:			
100.162.53100 OFFICE SUPPLIES	1,964	3,000	3,000
100.162.53510 SUPPLIES TO MAINTAIN EQUIPMENT	2,534	2,000	2,000
Total - COMMODITIES	<u>4,498</u>	<u>5,000</u>	<u>5,000</u>
Grand Total	\$300,839	\$207,398	\$273,239

PUBLIC WORKS - ENGINEERING DIVISION**Summary**

The Division consists of six full-time employees under the direction of the Public Works and Utilities Director. The budgets under the direction of this Division include Engineering and Street Lighting. The Division is responsible for the overall planning, design and construction of public improvements such as streets, bridges, traffic control, sidewalks, and water and sewer mains within the City and administers the City's Capital Improvements Program which leverages state and federal grants to average approximately \$2-\$6 million annually. The Engineering Division also reviews and approves plats and improvement plans for new subdivisions and private developments; and administers the storm water and floodplain management plans,

**Goals and Objectives**

- Goal 1: Improve construction processes to deliver project completion in a timely manner.
- Goal 2: Research and pursue all viable grant opportunities.
- Goal 3: Continue to build on the Geographic Information System.

PUBLIC WORKS - PARKS MAINTENANCE DIVISION

Summary

The Parks Maintenance Division consists of (6) employees who maintain all of the City parks, including the associated playground equipment, splash pads, and structures, Baker Bowl Skate Park, Bicentennial Commons, Pioneer Cemetery, Governor’s Square, and the walking paths throughout the City. Other responsibilities are to oversee the mowing contractors, transporting and set up of portable stage, decorating City streets, buildings and parks for holidays. Other responsibilities include numerous set up/take down requests for special events and removal of downed trees/branches in the city streets or parks, along with the removal of graffiti from City owned property. The Parks Division also mows and maintains the closed landfill area and assists the Grounds Maintenance Division.



Goals and Objectives

- Goal 1: Continue the improvement of City parks by painting and repairing the existing playground structures, benches, fences, picnic tables and all other structures in parks as necessary.
- Goal 2: Work with Keep Middletown Beautiful to create and coordinate volunteer efforts in the Parks.
- Goal 3: Continue tree trimming and removal program of ash trees.



Service Measures

	<u>2013</u> <u>Actual</u>	<u>2014</u> <u>Actual</u>	<u>2015</u> <u>Estimate</u>
Number of park acres maintained per full time employee	51 acres	51 acres	51 acres
Number of trees planted (Includes Grounds Maintenance Division’s plantings)	16 trees	282 trees	6 trees

**DEPARTMENT SUMMARY OF EXPENDITURES
DEPARTMENT OF PUBLIC WORKS & UTILITIES**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Engineering	\$554,465	\$505,046	\$509,844
Street Lighting	710,062	772,726	780,453
Parks Maintenance	715,920	726,256	739,267
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,980,447	\$2,004,028	\$2,029,564
EXPENDITURES BY CATEGORY:			
Personal Services	\$939,420	\$844,983	\$863,707
Contractual Services	986,972	1,096,302	1,101,749
Commodities	16,927	17,900	25,140
Capital Outlay	37,128	44,843	38,968
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$1,980,447	\$2,004,028	\$2,029,564

**GENERAL FUND
ENGINEERING**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
ASSISTANT PW & UTILITIES DIRECTOR (174)	0	1040 HRS	1040 HRS
CITY ENGINEER (174)	1	1	1
SENIOR ENGINEER (178)	1	0	0
TRAFFIC ENGINEER (178)	1	0	0
CHIEF ENGINEER TECHNICIAN (178)	1	1	1
ENGINEERING CONSTR INSPECTOR (181)	1	1	1
ENGINEERING TECH/CONTRACTS ADMINISTRATOR (184)	1	1	1
PERSONAL SERVICES:			
100.512.51110 SALARIES & WAGES	\$364,041	\$290,110	\$297,244
100.512.51120 OVERTIME WAGES	3,689	5,000	5,000
100.512.51211 PERS	51,972	41,315	42,314
100.512.51220 WORKERS COMPENSATION	9,337	11,804	12,090
100.512.51230 GROUP HEALTH INSURANCE	75,437	58,916	58,916
100.512.51270 MEDICARE-CITY SHARE	4,949	4,279	4,383
100.512.51275 LIFE INSURANCE	411	350	354
100.512.51290 EMPLOYEE AWARDS	0	0	1,378
Total - PERSONAL SERVICES	<u>509,837</u>	<u>411,774</u>	<u>421,679</u>
CONTRACTUAL SERVICES:			
100.512.52110 TRAVEL AND TRAINING	1,134	1,000	1,257
100.512.52120 EMPLOYEE MILEAGE REIMBURSEMENT	38	100	100
100.512.52222 TELEPHONE LINE CHARGES	3,179	3,500	3,500
100.512.52310 MUNICIPAL GARAGE CHARGES	10,199	13,085	13,601
100.512.52330 RADIO MAINTENANCE	1,200	900	900
100.512.52430 ENGINEERING SERVICE	10,018	42,307	42,307
100.512.52510 MAINTENANCE OF EQUIP	1,382	5,000	5,000
100.512.52920 MEMBERSHIPS-BOOKS-PERIODICALS	230	500	500
Total - CONTRACTUAL SERVICES	<u>27,379</u>	<u>66,392</u>	<u>67,165</u>
COMMODITIES:			
100.512.53100 OFFICE SUPPLIES	612	2,000	2,000
100.512.53510 SUPPLIES TO MAINTAIN EQUIPMENT	0	1,500	1,500
100.512.53610 SMALL TOOLS & EQUIPMENT	300	300	300
Total - COMMODITIES	<u>912</u>	<u>3,800</u>	<u>3,800</u>
CAPITAL OUTLAY:			
100.512.54300 COMPUTERS & OTHER PERIPHERALS	0	1,000	1,000
100.512.54310 AUTOS & TRUCKS DEPR	7,106	13,480	8,200
100.512.54311 RADIO DEPRECIATION	900	600	0
100.512.54370 COMPUTER SOFTWARE	8,332	8,000	8,000
Total - CAPITAL OUTLAY	<u>16,338</u>	<u>23,080</u>	<u>17,200</u>
Grand Total	\$554,465	\$505,046	\$509,844

**GENERAL FUND
STREET LIGHTING**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
100.590.52210 UTILITIES-GAS AND ELECTRIC	\$668,420	\$718,726	\$720,453
100.590.52480 OTHER PROFESSIONAL SERVICES	26,000	24,000	25,000
100.590.52510 MAINTENANCE OF EQUIPMENT	9,922	25,000	25,000
Total - CONTRACTUAL SERVICES	<u>704,342</u>	<u>767,726</u>	<u>770,453</u>
COMMODITIES:			
100.590.53510 SUPPLIES TO MAINTAIN EQUIPMENT	5,720	5,000	10,000
Total - COMMODITIES	<u>5,720</u>	<u>5,000</u>	<u>10,000</u>
 Grand Total	 \$710,062	 \$772,726	 \$780,453

**GENERAL FUND
PARKS MAINTENANCE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
MAINTENANCE WORKER (PW3)	2	2	2
EQUIPMENT OPERATOR (PW4)	4	4	4
PART TIME MOWING SUPERVISOR	0	258 HRS	387 HRS
PERSONAL SERVICES:			
100.542.51110 SALARIES & WAGES	\$261,217	\$265,257	\$267,926
100.542.51120 OVERTIME WAGES	26,971	23,372	23,372
100.542.51211 PERS	41,284	40,408	40,782
100.542.51220 WORKERS COMPENSATION	6,444	11,545	11,652
100.542.51230 GROUP HEALTH INSURANCE	83,302	81,092	84,881
100.542.51250 CLOTHING ALLOWANCE	2,398	2,400	2,400
100.542.51270 MEDICARE-CITY SHARE	3,798	4,185	4,224
100.542.51275 LIFE INSURANCE	345	360	364
100.542.51280 AFSCME CARE PLAN	3,825	4,590	4,590
100.542.51290 EMPLOYEE AWARDS	0	0	1,837
Total - PERSONAL SERVICES	429,583	433,209	442,028
CONTRACTUAL SERVICES:			
100.542.52111 MANDATORY TRAVEL & TRAINING	19	100	100
100.542.52210 UTILITIES-GAS AND ELECTRIC	47,179	55,000	55,000
100.542.52222 TELEPHONE LINE CHARGES	0	400	400
100.542.52310 MUNICIPAL GARAGE CHARGES	22,490	28,896	30,630
100.542.52330 RADIO MAINTENANCE	1,275	1,275	1,288
100.542.52480 OTHER PROFESSIONAL SERVICES	26,557	16,000	16,000
100.542.52481 CONTRACTUAL MOWING	146,564	150,763	150,763
100.542.52520 MAINTENANCE OF FACILITIES	9,880	8,000	8,000
100.542.52820 LICENSES AND PERMITS	35	100	100
100.542.52920 MEMBERSHIPS-BOOKS-PERIODICALS	0	50	50
100.542.52970 UNIFORM RENTAL SERVICE	1,252	1,600	1,800
Total - CONTRACTUAL SERVICES	255,251	262,184	264,131
COMMODITIES:			
100.542.53100 OFFICE SUPPLIES	584	500	500
100.542.53220 DRUGS-MEDICAL SUPPLIES	100	100	100
100.542.53230 PURCHASE OF UNIFORMS	91	200	200
100.542.53250 CLEANING SUPPLIES	1,255	1,200	1,200
100.542.53510 SUPPLIES TO MAINTAIN EQUIP	1,652	1,500	1,500
100.542.53520 SUPPLIES TO MAINTAIN BLDGS	7,056	5,000	7,240
100.542.53610 SMALL TOOLS & EQUIPMENT	(442)	600	600
Total - COMMODITIES	10,295	9,100	11,340
CAPITAL OUTLAY:			
100.542.54310 AUTOS & TRUCKS DEPRECIATION	16,291	16,288	16,288
100.542.54311 RADIO DEPRECIATION	475	475	480
100.542.54550 PARK FACILITIES	4,024	5,000	5,000
Total - CAPITAL OUTLAY	20,790	21,763	21,768
Grand Total	\$715,920	\$726,256	\$739,267

**DEPARTMENT SUMMARY OF EXPENDITURES
NON-DEPARTMENTAL EXPENDITURE**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Non-Departmental	\$1,311,287	\$1,632,824	\$1,601,953
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,311,287	\$1,632,824	\$1,601,953
EXPENDITURES BY CATEGORY:			
Personal Services	\$23,636	\$23,110	\$23,341
Contractual Services	1,247,508	1,567,443	1,550,522
Commodities	18,416	22,000	22,000
Capital Outlay	21,727	20,271	6,090
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$1,311,287	\$1,632,824	\$1,601,953

**GENERAL FUND
NON-DEPARTMENTAL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONAL SERVICES:			
100.911.51220	WORKERS COMPENSATION	\$995	\$0
100.911.51275	LIFE INSURANCE	22,641	23,110
	Total - PERSONAL SERVICES	<u>23,636</u>	<u>23,341</u>
CONTRACTUAL SERVICES:			
100.911.52210	ELECTRIC SERVICE	175,378	189,100
100.911.52220	LONG DISTANCE CHARGES	2,570	3,000
100.911.52222	TELEPHONE LINE CHARGES	107,858	116,700
100.911.52230	POSTAGE & POSTAL CHARGES	91,495	76,800
100.911.52240	BUTLER CO AUDITOR COLL FEES	61,082	110,000
100.911.52310	MUNICIPAL GARAGE CHARGES	3,759	5,388
100.911.52440	AUDIT SERVICE	46,487	48,600
100.911.52441	REIMBURSEMENTS - ENTERPRISE ZONE	0	225,000
100.911.52480	OTHER PROFESSIONAL SERVICE	104,120	93,200
100.911.52481	BICENTENNIAL CONTRACTUAL SERVICE	(1,515)	0
100.911.52490	OUTSIDE PRINTING	3,355	3,000
100.911.52510	MAINTENANCE OF EQUIPMENT	109,746	173,150
100.911.52511	MAINTENANCE OF TELEPHONES	9,025	11,750
100.911.52610	PUBLIC OFFICIALS LIABILITY	24,834	23,000
100.911.52620	EMPLOYEE BONDS	75	250
100.911.52630	GENERAL LIABILITY INSURANCE	198,365	238,960
100.911.52810	PROPERTY TAXES	10,813	50,000
100.911.52830	JUDGMENTS & COURT COSTS	19,855	25,000
100.911.52850	ELECTION EXPENSE	49,817	0
100.911.52880	OTHER OPERATING COSTS	2	0
100.911.52920	MEMBERSHIPS-BOOKS-PERIODICALS	30,036	30,545
100.911.52940	INDIGENT BURIALS	16,861	20,000
100.911.52980	MISC CONTRACTUAL SERVICE	180,854	124,000
100.911.52999	PURCHASE CARDS	2,637	0
	Total - CONTRACTUAL SERVICES	<u>1,247,508</u>	<u>1,567,443</u>
COMMODITIES:			
100.911.53100	OFFICE SUPPLIES	161	0
100.911.53255	HOLIDAY SUPPLIES	705	500
100.911.53510	SUPPLIES TO MAINTAIN EQUIP	16,051	20,000
100.911.53630	HOLIDAY DECORATIONS	1,500	1,500
	Total - COMMODITIES	<u>18,416</u>	<u>22,000</u>
CAPITAL OUTLAY:			
100.911.54310	AUTOS & TRUCKS DEPR	18,832	20,271
100.911.54320	OFFICE MACHINERY & EQUIPMENT	900	0
100.911.54360	OTHER EQUIPMENT	756	0
100.911.54370	COMPUTER SOFTWARE	1,239	0
	Total - CAPITAL OUTLAY	<u>21,727</u>	<u>20,271</u>
	Grand Total	\$1,311,287	\$1,632,824
			\$1,601,953

**DEPARTMENT SUMMARY OF EXPENDITURES
TRANSFERS OUT**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
EXPENDITURES BY DIVISION:			
Transfers Out	\$1,687,547	\$400,000	\$30,000
	<hr/>	<hr/>	<hr/>
TOTAL DIVISION EXPENDITURES	\$1,687,547	\$400,000	\$30,000
EXPENDITURES BY CATEGORY:			
Transfers	1,687,547	400,000	30,000
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	\$1,687,547	\$400,000	\$30,000

**GENERAL FUND
TRANSFERS OUT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
TRANSFERS:			
100.915.58190 TRANS TO COMPUTER REPLACE FUND	\$99,000	\$0	\$0
100.915.58230 TRANS LOAN TO OTHER FUNDS	718,547	400,000	0
100.915.58308 TRANS TO NUISANCE ABATEMENT	820,000	0	30,000
100.915.58309 TRANS LOAN TO HOME FUND	50,000	0	0
Total - TRANSFERS	<u>1,687,547</u>	<u>400,000</u>	<u>30,000</u>
Grand Total	\$1,687,547	\$400,000	\$30,000

Section 4

SPECIAL REVENUE FUNDS

SPECIAL REVENUES

EXPENDITURES BY FUND

Fund	Actual 2013	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
City Income Tax	\$ 19,942,708	\$ 19,964,586	\$ 20,730,897	\$ 766,311	3.8%
Public Safety Levy	3,400,000	2,800,000	3,025,000	225,000	8.0%
Auto & Gas Tax	3,073,356	3,317,115	3,217,939	(99,176)	-3.0%
Conservancy	124,526	144,500	144,500	0	0.0%
Health & Environment	364,766	384,195	380,051	(4,144)	-1.1%
EMS	(850)	0	73,708	73,708	
UDAG	15,892	50,000	50,000	0	0.0%
Court Computerization	29,937	75,000	100,000	25,000	33.3%
Law Enforcement Trust	12,599	20,000	10,000	(10,000)	-50.0%
Mandatory Drug Fine	201,695	179,952	50,000	(129,952)	-72.2%
Probation Services	92,487	139,507	149,680	10,173	7.3%
Termination Pay	289,553	445,000	450,000	5,000	1.1%
Indigent Driver Alcohol Treatment	23,120	30,000	10,000	(20,000)	-66.7%
Enforcement /Education	4,140	16,123	16,123	0	0.0%
Civic Development	260,247	215,000	170,000	(45,000)	-20.9%
Municipal Court	1,552,835	1,623,266	1,630,440	7,174	0.4%
Police Grants	78,806	64,714	122,817	58,103	89.8%
Court IDIAM	0	0	35,000	35,000	100.0%
Court Special Projects	122,088	175,000	150,000	(25,000)	-14.3%
Nuisance Abatement	1,741,674	1,080,000	230,000	(850,000)	-78.7%
HUD Section 108	1,036,790	38,500	0	(38,500)	-100.0%
Senior Citizens Levy	699,804	710,242	709,100	(1,142)	-0.2%
Total	\$ 33,066,173	\$ 31,472,700	\$ 31,455,255	\$ (17,445)	-0.1%

Table 4.1 Special Revenue Expenditures by Fund

Definition of Special Revenue Funds

To account for the proceeds of revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted for specific resources.

Special Revenue Fund Summary

The summary in table 4.1 lists the actual expenditures for 2013 as well as dollar and percentage comparisons between 2014 and 2015 budgeted expenditures. Twenty-one Special

Revenue funds are budgeted for 2015. The largest Special Revenue Fund is the City Income Tax Fund. For line item detail of each fund, please refer to the specific fund in this section.

City Income Tax Fund

To account for income taxes received for distribution to other funds of the City. Included in the City Income Tax Fund is the Taxation Division. The income tax rate is 1.75% which includes a .25% Public Safety Income Tax Levy.

The following chart (Figure 4.1) shows the City income tax receipts since 2009 as well as the projections for 2014 and 2015.

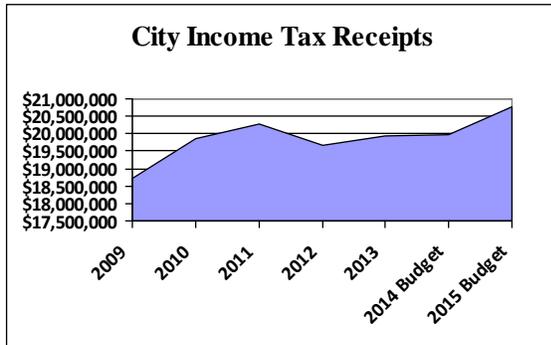


Figure 4.1 City Income Tax Receipts History

Public Safety Levy Fund

To account for the .25% income tax levy passed by the citizens of Middletown effective January 2008. This income tax levy is designated to assist in the funding of the public safety divisions (Police and Fire).

Auto and Gas Tax Fund

To account for state levied and controlled gasoline tax and county vehicle license fees that are remitted to the City for routine street maintenance and traffic control. Other activities funded by these revenues are snow plowing and grounds maintenance. The Electronic Maintenance, Street Maintenance, and Grounds Maintenance divisions are supported by this fund.

The chart (Figure 4.2) lists the revenues for this fund. City income tax subsidizes this fund and accounts for 11.6% of the revenues in 2015. Other revenues include County vehicle licenses tax (based upon vehicle registration in the County from the Department of Motor Vehicles), County license renewal fees (\$2.50 per license renewed in the City, shared by Butler County), motor vehicle permissive tax (\$5 tax

distributed by the State of Ohio), municipal motor vehicle license tax (\$5 per license plate for vehicles registered to City of Middletown owners). Radio charges are communication system maintenance fees and depreciation costs for replacement of radio communication devices which is administered by the Electronic Maintenance Division.

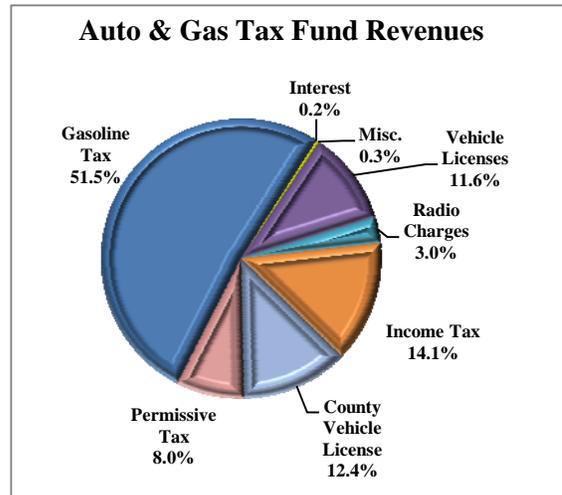


Figure 4.2 Source of Auto & Gas Tax Revenues

The three divisions of the Auto & Gas Tax Fund are in the Public Works & Utilities Department and are described as follows:

Electronic Maintenance

The Electronic Maintenance Division is responsible for traffic control systems, radio communication systems, city owned street lighting, and the airport navigational aids.

Street Maintenance

The Street Maintenance Division is responsible for preventative maintenance of the City's streets and alleys, snow removal, pavement markings, and sign repairs and/or replacements.

Grounds Maintenance

The Grounds Maintenance Division is responsible for the maintenance of grounds for all City's parks, right-of-ways, and medians. This division also maintains all landscaped areas including downtown planters, oversees all contractual mowing, and maintains a tree nursery as well as plant, replace, and prune trees and shrubs on all city property.

Conservancy Fund

To account for the property tax receipts of the City's annual conservancy property tax levy of 0.15 mill. The tax is paid on property owned within the City of Middletown and is located within the Miami Conservancy District which benefits from the district's flood control efforts.

Health Fund

To account for grant money received from the State for the City's public health subsidy as well as other revenues, and to account for the activities of the City Health Department. This department is subsidized \$115,000 per year from income tax revenue.

The Health Department is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board of Health & Environment is composed of seven members appointed by the City Council as specified in the City Charter.

The Health Department inspects and licenses restaurants, groceries, vending machines, public swimming pools and spas, tattoo parlors, waste and fresh water haulers, mobile home parks, and conducts inspections of public buildings. The department is also responsible for community health assessment and disease control as well as maintains vital statistics that registers and certifies all records of birth and death for the City.

Emergency Medical Services Fund (EMS)

This fund is used for revenues designated for training of the emergency medical personnel.

Urban Development Action Grant Fund (UDAG)

To account for the Urban Development Action Grant loans given to businesses for economic development activities such as façade loans for the downtown area.

Court Computerization Fund

To accumulate funds for computer equipment and software for the Municipal Court. This fund receives a portion of the court costs assessed to

persons appearing in Middletown Municipal Court.

Law Enforcement Trust Fund

This fund accounts for revenues resulting from the sale of property seized by the Middletown Police Division in the course of its criminal investigations (federal funds from the Department of Justice). Expenditures are solely for law enforcement purposes.

Mandatory Drug Fine Fund

To account for drug fines received as a result of mandatory drug offense fines arising from arrests made by Middletown officers. Expenditures are for law enforcement purposes pertaining to drug offenses.

Probation Services Fund

The Probation Services Fund was established in 1995 to account for probation fees levied by the Middletown Municipal Court. Expenditures of this fund are used for staffing and counseling of domestic abuse offenders.

Termination Pay Fund

To account for expenditures resulting from the retirement or resignation of City employees. Expenditures will consist of accrued vacation, accrued holiday pay, and other accrued benefits due to City employees.

Indigent Driver Alcohol Treatment Fund

To account for fines collected by the Municipal Court to be used for treatment of indigent drivers convicted of driving under the influence.

Enforcement/Education Fund

To account for fines collected by the Municipal Court to be used by the Court and Police for traffic education and enforcement.

Civic Development Fund

To account for the City's transient lodging tax receipts that are to be used for civic development purposes. The majority of revenues from this fund go to the Middletown Convention and Visitors Bureau to promote our City.

Municipal Court Fund

To account for fines and court costs levied by the City’s Municipal Court and to account for the operations of the Middletown Municipal Court. The Municipal Court has jurisdiction in civil and misdemeanor criminal cases as well as preliminary hearings of felony cases.

Fines and forfeitures comprise the largest revenue of the Municipal Court Fund consisting of court costs and city fines, with 18.3% of the revenues from income tax.

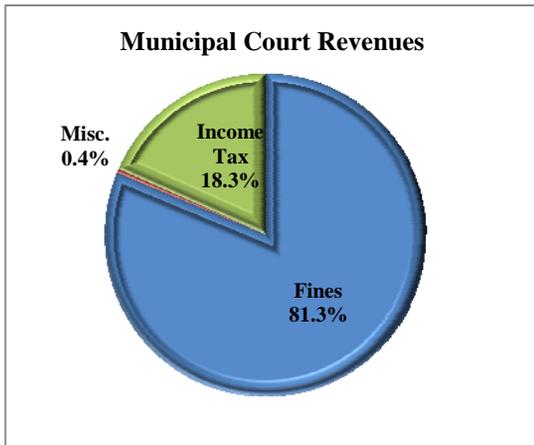


Figure 4.3 Sources of Municipal Court Revenues

Police Grant Fund

To account for grant funds awarded to the Police Division by outside sources. The grants anticipated in 2015 will be used for overtime of

patrol officers for high visibility traffic enforcement.

Court Indigent Driver Interlock and Alcohol Monitoring Fund (IDIAM)

This fund was created in 2009 to account for the revenues (fines) and expenses associated with the Municipal Court’s DUI convictions according to Senate Bill 17. A portion of the court cost will cover the cost of immobilizing or disabling devices along with remote alcohol monitoring devices for indigent offenders.

Court Special Projects Fund

To accumulate funds for equipment and special projects for the Municipal Court. This fund receives a portion of the court costs assessed to clients of the Municipal Court.

Nuisance Abatement Fund

This fund was established in 2011 to account for revenues (fines and assessments) associated with property maintenance violations such as accumulated rubbish, tall weeds and grass, and other property maintenance violations as specified in the Codified Ordinances.

Senior Citizens Levy Fund

A five year 1.0 mill property tax levy was passed by voters in 2012 to help pay for its senior center mortgage. These funds are passed along to the Middletown Areas Senior Citizens, Inc.

CITY INCOME TAX EXPENDITURE HISTORY

Transfers to	2013 Actual	2014 Budget	2015 Budget
Division of Taxation	\$ 583,690	\$ 604,493	\$ 634,965
General Fund	11,083,517	11,130,000	12,080,000
Public Safety Levy Fund	2,883,942	2,852,150	2,894,932
Auto & Gas Tax Fund	200,000	330,000	406,000
Health Fund	115,000	115,000	115,000
G.O. Debt Retirement	1,874,560	1,779,943	1,898,000
Transit Fund	50,000	50,000	100,000
Termination Pay Fund	155,000	200,000	300,000
Municipal Court Fund	300,000	300,000	300,000
Miami Conservancy Fund	34,000	34,000	0
Airport Fund	88,000	87,000	86,000
Police & Fire Pensions	2,082,000	2,474,000	1,908,000
Computer Replacement Fund	8,000	8,000	8,000
Capital Improvement Fund	485,000	0	0
Total	\$ 19,942,708	\$ 19,964,586	\$ 20,730,897

Table 4.2 Transfers of the City Income Tax receipts to other funds from 2013-2015

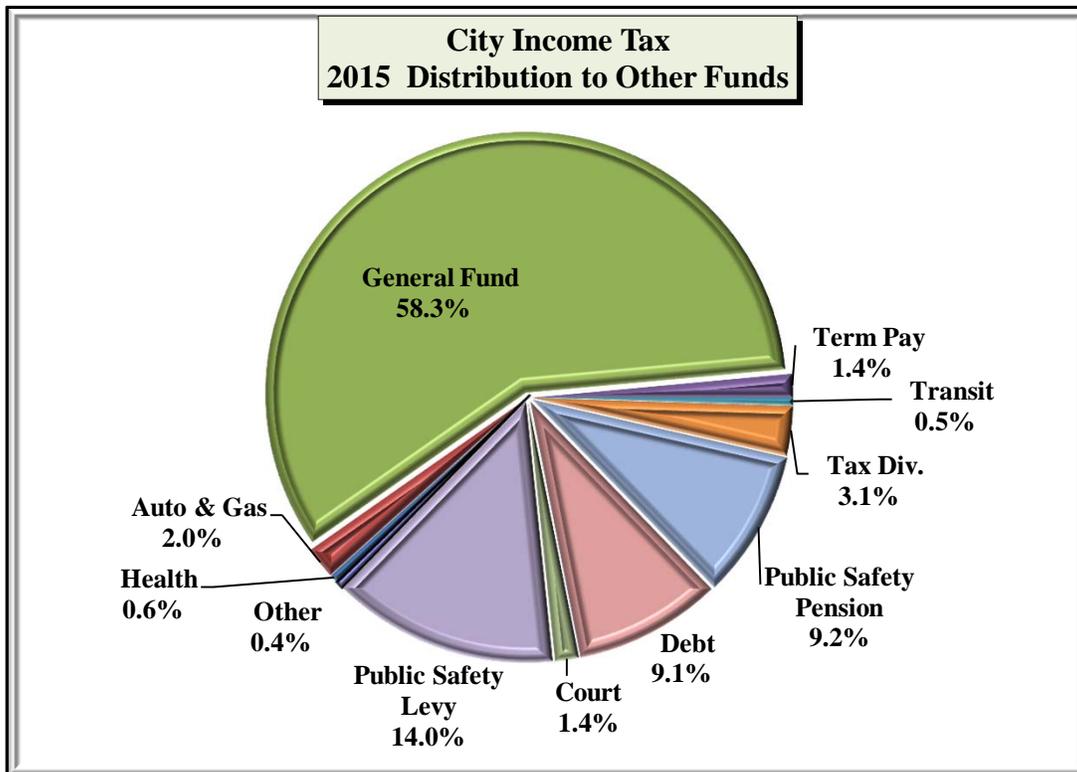


Figure 4.4 Distribution of the City Income Tax receipts to other funds for the year 2015

FUND SUMMARY FOR FUND 230			
CITY INCOME TAX FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$24,681	\$31,246	\$26,635
REVENUES:			
Income Tax	\$19,949,273	\$19,959,975	\$20,759,374
TOTAL REVENUES	<u>\$19,949,273</u>	<u>\$19,959,975</u>	<u>\$20,759,374</u>
TOTAL RESOURCES	\$19,973,953	\$19,991,221	\$20,786,009
EXPENDITURES:			
Personal Services	\$489,870	\$521,283	\$517,360
Contractual Services	89,962	80,210	113,605
Commodities	3,019	3,000	4,000
Capital Outlay	839	0	0
Transfers	19,359,018	19,360,093	20,095,932
TOTAL EXPENDITURES	<u>\$19,942,708</u>	<u>\$19,964,586</u>	<u>\$20,730,897</u>
ENDING BALANCE DECEMBER 31	\$31,246	\$26,635	\$55,112

**INCOME TAX FUND
TAXATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
SUPERINTENDENT OF TAXATION (178)	1	1	1
INCOME TAX AUDITOR (182)	2	2	2
EXECUTIVE ACCOUNT CLERK (188)	1	1	1
SENIOR ACCOUNT CLERK (190)	2	2	2
ACCOUNT CLERK PART TIME (192)	1560 HRS	1404 HRS	1404 HRS
EXECUTIVE ACCOUNT CLERK PART TIME (188)	3480 HRS	3598 HRS	3598 HRS
PERSONAL SERVICES:			
230.133.51110 SALARIES & WAGES	\$363,411	\$368,491	\$375,082
230.133.51120 OVERTIME WAGES	12,345	15,000	15,000
230.133.51211 PERS	52,265	53,689	54,611
230.133.51220 WORKERS COMPENSATION	8,163	15,340	15,603
230.133.51230 GROUP HEALTH INSURANCE	48,234	62,782	48,535
230.133.51270 MEDICARE-CITY SHARE	5,060	5,561	5,656
230.133.51275 LIFE INSURANCE	393	420	424
230.133.51290 EMPLOYEE AWARDS	0	0	2,449
Total - PERSONAL SERVICES	<u>489,870</u>	<u>521,283</u>	<u>517,360</u>
CONTRACTUAL SERVICES:			
230.133.52111 MANDATORY TRAVEL & TRAINING	416	800	2,500
230.133.52480 OTHER PROFESSIONAL SERVICES	68,920	59,950	85,375
230.133.52490 OUTSIDE PRINTING	19,587	17,400	23,900
230.133.52510 MAINTENANCE OF EQUIPMENT	870	1,000	1,000
230.133.52620 EMPLOYEE BONDS	0	100	100
230.133.52920 MEMBERSHIPS-BOOKS-PERIODICALS	169	960	730
Total - CONTRACTUAL SERVICES	<u>89,962</u>	<u>80,210</u>	<u>113,605</u>
COMMODITIES:			
230.133.53100 OFFICE SUPPLIES	3,019	3,000	4,000
230.133.53610 SMALL TOOLS & EQUIPMENT	0	0	0
Total - COMMODITIES	<u>3,019</u>	<u>3,000</u>	<u>4,000</u>
CAPITAL OUTLAY:			
230.133.54320 OFFICE MACHINERY & EQUIPMENT	839	0	0
Total - CAPITAL OUTLAY	<u>839</u>	<u>0</u>	<u>0</u>
Grand Total	\$583,690	\$604,493	\$634,965

**INCOME TAX FUND
TRANSFERS OUT**

	Actual Expenditures 2013	Amount Budgeted 2014	Department Budget 2015
TRANSFERS:			
230.915.58110 TRANS TO GENERAL FUND	\$11,083,517	\$11,130,000	\$12,080,000
230.915.58120 TRANS TO AUTO & GAS TAX	200,000	330,000	406,000
230.915.58130 TRANS TO FIRE PENSION	1,122,000	1,344,000	1,065,000
230.915.58140 TRANS TO POLICE PENSION	960,000	1,130,000	843,000
230.915.58150 TRANS TO G.O. BOND RETIREMENT	1,874,560	1,779,943	1,898,000
230.915.58180 TRANS TO TRANSIT	50,000	50,000	100,000
230.915.58190 TRANS TO COMPUTER REPL.	8,000	8,000	8,000
230.915.58250 TRANS TO TERMINATION PAY	155,000	200,000	300,000
230.915.58273 TRANS TO PUBLIC SAFETY LEVY FUND	2,883,942	2,852,150	2,894,932
230.915.58287 TRANS TO CITY AIRPORT FUND	88,000	87,000	86,000
230.915.58291 TRANS TO CONSERVANCY FUND	34,000	34,000	0
230.915.58289 TRANS TO HEALTH	115,000	115,000	115,000
230.915.58290 TRANS TO MUNICIPAL COURT	300,000	300,000	300,000
230.915.58295 TRANS TO CAPITAL IMPROVEMENTS	485,000	0	0
Total - TRANSFERS	<u>19,359,018</u>	<u>19,360,093</u>	<u>20,095,932</u>
Grand Total	\$19,359,018	\$19,360,093	\$20,095,932

**FUND SUMMARY FOR FUND 200
PUBLIC SAFETY LEVY FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$612,367	\$96,308	\$148,458
REVENUES:			
Transfers	\$2,883,942	\$2,852,150	\$2,894,932
TOTAL REVENUES	\$2,883,942	\$2,852,150	\$2,894,932
TOTAL RESOURCES	\$3,496,308	\$2,948,458	\$3,043,390
EXPENDITURES:			
Transfers	\$3,400,000	\$2,800,000	\$3,025,000
TOTAL EXPENDITURES	\$3,400,000	\$2,800,000	\$3,025,000
ENDING BALANCE DECEMBER 31	\$96,308	\$148,458	\$18,390

**PUBLIC SAFETY LEVY INCOME TAX FUND
TRANSFER OUT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
TRANSFERS:			
200.915.58275 TRANS TO GENERAL FUND	\$3,400,000	\$2,800,000	\$3,025,000
Total - TRANSFERS	<u>3,400,000</u>	<u>2,800,000</u>	<u>3,025,000</u>
Grand Total	\$3,400,000	\$2,800,000	\$3,025,000

AUTO & GAS TAX FUND

Revenues	2013 Actual	2014 Budget	2015 Budget
Intergovernmental	\$ 2,371,685	\$ 2,372,530	\$ 2,372,530
Radio Charges	87,178	87,323	87,323
Miscellaneous	9,178	14,000	14,000
Transfer from Income Tax	200,000	330,000	406,000
Total	\$ 2,668,041	\$ 2,803,853	\$ 2,879,853

Table 4.3 Auto & Gas Tax Fund revenue sources for 2013-2015

Division Expenditures	2013 Actual	2014 Budget	2015 Budget
Electronic Maintenance	\$ 574,130	\$ 595,651	\$ 586,125
Street Maintenance	2,010,840	2,196,650	2,166,438
Grounds Maintenance	488,385	524,814	465,376
Total	\$ 3,073,356	\$ 3,317,115	\$ 3,217,939

Table 4.4 Auto & Gas Tax Fund division expenditures for 2013-2015

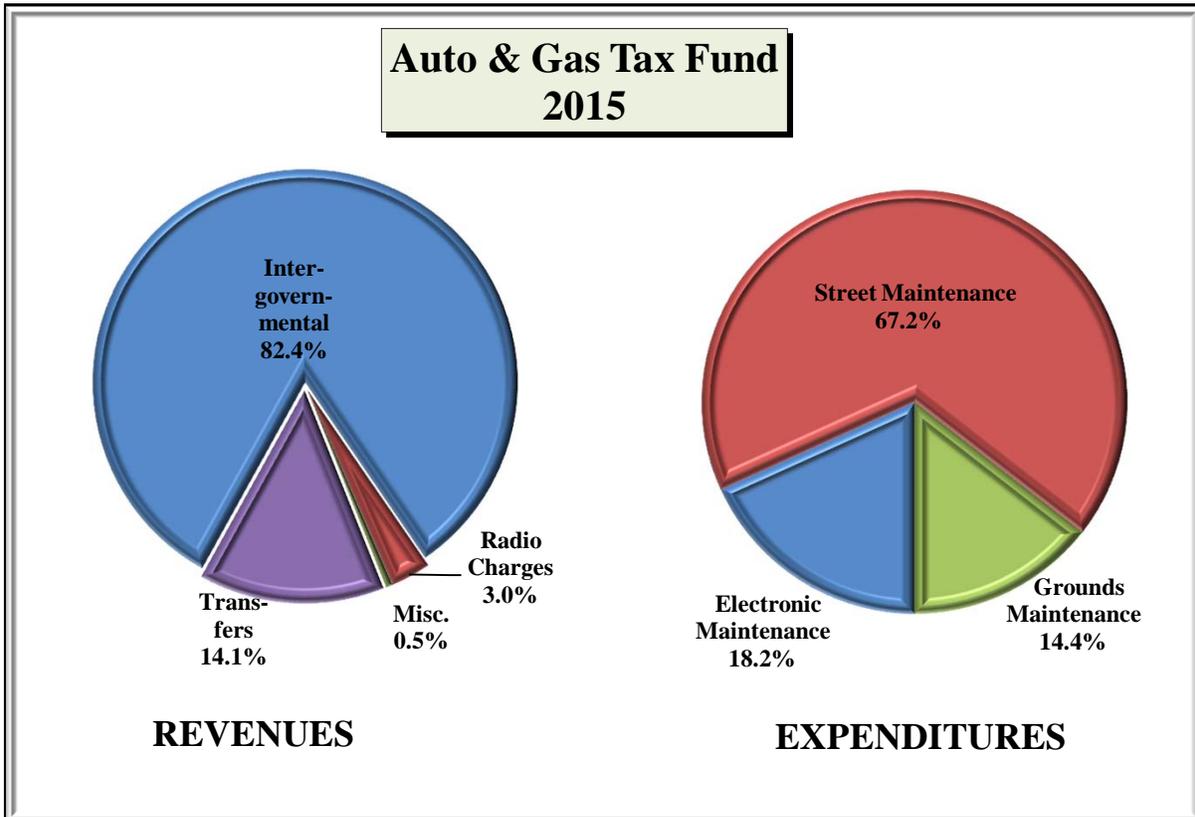


Figure 4.5 Auto & Gas Tax Fund revenues and division expenditures for the year 2015

PUBLIC WORKS - ELECTRONICS MAINTENANCE DIVISION
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Summary

The Electronics Maintenance Division is primarily responsible for the maintenance of the traffic control systems, radio communication systems, city owned street lighting, municipal video systems, and the airport navigational aids.

Goals and Objectives

- Goal 1: Continue replacement program for older LED traffic signals, and signal heads, at 20 intersections.
- Goal 2: Maintain intersection controls in operating order one-hundred percent of the time.
- Goal 3: Replace outdated traffic control software with a central master system.

Service Measures

	<u>2013 Estimate</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
# of traffic signal repairs	800 signal repairs	800 signal repairs	700 signal repairs
# traffic signals replaced	replace 275 signals	replace 250 signals	replace 250 signals
Average maintenance cost per intersection	\$1,600	\$1,600	\$1,600
# radio repairs	200 radios	200 radios	200 radios

PUBLIC WORKS - STREET MAINTENANCE DIVISION**Summary**

The Street Maintenance Division, staff of (10) employees and one Leader, are responsible for providing safe passage on approximately 600 lane miles of public thoroughfares, residential streets and alleyways in the city for vehicular and pedestrian traffic. Maintenance programs for potholes, utility road cuts and general pavement upgrades have been established including preventative maintenance schedules for crack filling and paving of deteriorated areas.

This Department now has the equipment to supplement private contracting services for pothole repairs and full width pavement applications.

Snow removal policies and routes are reviewed annually to better facilitate clearing of all streets during snow events including brine applications, snow removal, and efficient salt applications.

Other duties include maintenance of over ten miles of guardrail, all sign making, replacement and repairs.

**Goals and Objectives**

- Goal 1: Increase the number of streets paved by the Street Department.
- Goal 2: Our crews will do the mill and fill program eliminating the need for an outside contractor.
- Goal 3: Continue efficient snow removal practices and procedures.
- Goal 4: Continue our sign maintenance / replacement program
- Goal 5: Continue guardrail maintenance / replacement program

PUBLIC WORKS - GROUNDS MAINTENANCE DIVISION

Summary

The Grounds Maintenance Division, consisting of (1) employee, is responsible for maintaining landscape features and newly planted trees throughout the City. Included in the duties are designing, planting and maintaining the landscape features in our parks, entryway signs and multiple planters placed at various locations in the city. Other duties include spraying, watering and weeding of city-owned flower beds, planting and pruning of trees, as well as keeping a tree inventory. Duties also include weed control for parks, sidewalks, concrete medians and City owned parking lots. This division also oversees all subcontracting of sprinkler systems for the City. The Grounds employee, Doris Baden, also serves as liaison to the Park Board and Keep Middletown Beautiful.



Goals and Objectives

- Goal 1: Refurbish landscaped beds in the City and replant where necessary due to winter kill.
- Goal 2: Monitor tree removal and replacement
- Goal 3: Qualify for Tree City USA for the 7th year.
- Goal 4: Collaborate with the Park Board and Keep Middletown Beautiful for landscaping and tree replacement programs.



Service Measures

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Estimate</u>
Number of trees planted	7 trees	282 trees*	6 trees
Acres of landscape maintained	50 acres	50 acres	50 acres

* Includes trees planted for 122 Gateway Entry

FUND SUMMARY FOR FUND 210 AUTO & GAS TAX FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,355,283	\$949,968	\$436,706
REVENUES:			
Intergovernmental Revenue	\$2,371,685	\$2,372,530	\$2,372,530
Interest Income	423	4,500	4,500
Radio Charges	87,178	87,323	87,323
Miscellaneous Revenue	639	0	0
Reimbursements	8,116	9,500	9,500
Transfers	200,000	330,000	406,000
TOTAL REVENUES	\$2,668,041	\$2,803,853	\$2,879,853
TOTAL RESOURCES	\$4,023,324	\$3,753,821	\$3,316,559
EXPENDITURES:			
Personal Services	\$1,116,732	\$1,171,199	\$1,224,254
Contractual Services	693,318	713,544	724,555
Commodities	596,377	731,347	789,753
Capital Outlay	666,929	701,025	479,377
TOTAL EXPENDITURES	\$3,073,356	\$3,317,115	\$3,217,939
ENDING BALANCE DECEMBER 31	\$949,968	\$436,706	\$98,620

**AUTO & GAS TAX FUND
ELECTRONIC MAINTENANCE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
SENIOR ELECTRONICS TECHNICIAN (184)	2	2	2
ELECTRONIC MAINTENANCE SUPERVISOR (182)	1664 HRS	1404 HRS	1404 HRS
PERSONAL SERVICES:			
210.524.51110 SALARIES & WAGES	\$144,571	\$145,097	\$145,097
210.524.51120 OVERTIME WAGES	13,146	18,392	18,392
210.524.51211 PERS	20,259	22,888	22,888
210.524.51220 WORKERS COMPENSATION	3,882	6,540	6,540
210.524.51230 GROUP HEALTH INSURANCE	29,254	29,254	29,254
210.524.51250 CLOTHING ALLOWANCE	1,572	2,100	2,100
210.524.51270 MEDICARE-CITY SHARE	2,138	2,371	2,371
210.524.51275 LIFE INSURANCE	134	140	142
210.524.51290 EMPLOYEE AWARDS	0	0	765
Total - PERSONAL SERVICES	214,956	226,782	227,549
CONTRACTUAL SERVICES:			
210.524.52120 EMPLOYEE MILEAGE REIMBURSEMENT	27	0	0
210.524.52210 UTILITIES-GAS & ELECTRIC	52,186	60,770	55,000
210.524.52222 TELEPHONE LINE CHARGES	2,377	2,548	2,500
210.524.52310 MUNICIPAL GARAGE CHARGES	12,448	13,165	13,710
210.524.52510 MAINTENANCE OF EQUIPMENT	46,595	68,100	69,950
210.524.52520 MAINTENANCE OF BUILDINGS	898	6,000	6,999
210.524.52920 MEMBERSHIPS-BOOKS-PERIODICALS	372	450	450
Total - CONTRACTUAL SERVICES	114,904	151,033	148,609
COMMODITIES:			
210.524.53100 OFFICE SUPPLIES	976	1,200	1,200
210.524.53230 PURCHASE OF UNIFORMS	0	500	500
210.524.53250 CLEANING SUPPLIES	341	600	600
210.524.53295 TRAFFIC CONTROL SUPPLIES	26,672	52,769	55,400
210.524.53510 SUPPLIES TO MAINTAIN EQUIPMENT	51,533	43,500	45,300
210.524.53520 SUPPLIES TO MAINTAIN LAND & BLDGS	179	0	0
210.524.53610 SMALL TOOLS & EQUIPMENT	1,167	600	600
210.524.53620 MAJOR TOOLS & EQUIPMENT	2,620	3,500	3,500
Total - COMMODITIES	83,487	102,669	107,100
CAPITAL OUTLAY:			
210.524.54310 AUTO AND TRUCKS DEPRECIATION	30,778	29,367	15,267
210.524.54350 PURCHASE OF EQUIPMENT	46,192	36,800	38,600
210.524.54360 OTHER EQUIPMENT	83,814	48,000	49,000
210.524.54370 COMPUTER SOFTWARE	0	1,000	0
Total - CAPITAL OUTLAY	160,784	115,167	102,867
Grand Total	\$574,130	\$595,651	\$586,125

**AUTO & GAS TAX FUND
STREET MAINTENANCE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PUBLIC SERVICE LEADER (183)	1	1	1
EQUIPMENT OPERATOR (PW6)	2	1	0
EQUIPMENT OPERATOR (PW4)	4	5	6
MAINTENANCE WORKER (PW3)	4	4	4
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
210.541.51110 SALARIES & WAGES	\$487,699	\$497,773	\$508,977
210.541.51120 OVERTIME WAGES	32,538	48,016	48,016
210.541.51211 PERS	72,522	76,410	77,979
210.541.51220 WORKERS COMPENSATION	11,643	21,832	22,280
210.541.51230 GROUP HEALTH INSURANCE	134,109	132,171	159,150
210.541.51250 CLOTHING ALLOWANCE	4,779	4,700	4,700
210.541.51270 MEDICARE-CITY SHARE	6,939	7,914	8,076
210.541.51275 LIFE INSURANCE	752	730	727
210.541.51280 AFSCME CARE PLAN	5,929	7,650	7,650
210.541.51290 EMPLOYEE AWARDS	0	0	3,674
Total - PERSONAL SERVICES	<u>756,910</u>	<u>797,196</u>	<u>841,229</u>
CONTRACTUAL SERVICES:			
210.541.52111 MANDATORY TRAINING	161	600	600
210.541.52210 UTILITIES-GAS & ELECTRIC	1,498	2,100	2,500
210.541.52222 TELEPHONE LINE CHARGES	891	1,000	1,200
210.541.52310 MUNICIPAL GARAGE CHARGES	249,134	285,196	299,502
210.541.52330 RADIO MAINTENANCE	3,230	3,230	3,262
210.541.52480 OTHER PROFESSIONAL SERVICE	104,219	10,000	8,000
210.541.52510 MAINT OF EQUIPMENT	676	700	500
210.541.52520 MAINT OF LAND AND BUILDINGS	1,386	2,000	2,000
210.541.52820 LICENSES & PERMITS	0	300	200
210.541.52920 MEMBERSHIPS-BOOKS-PERIODICALS	324	100	260
210.541.52970 UNIFORM RENTAL SERVICE	1,967	3,200	2,200
Total - CONTRACTUAL SERVICES	<u>363,485</u>	<u>308,426</u>	<u>320,224</u>
COMMODITIES:			
210.541.53100 OFFICE SUPPLIES	749	800	800
210.541.53220 DRUGS-MEDICAL SUPPLIES	141	300	300
210.541.53230 PURCHASE OF UNIFORMS	69	200	200
210.541.53250 CLEANING SUPPLIES	144	250	250
210.541.53295 TRAFFIC CONTROL SUPPLIES	10,233	12,000	20,000
210.541.53510 SUPPLIES TO MAINTAIN EQUIPMENT	968	1,000	1,000
210.541.53520 SUPP TO MAINTAIN BLDGS	459,265	602,478	647,953
210.541.53610 SMALL TOOLS & EQUIPMENT	(509)	2,000	2,500
210.541.53620 MAJOR TOOLS & EQUIPMENT	36,732	0	0
Total - COMMODITIES	<u>507,793</u>	<u>619,028</u>	<u>673,003</u>
CAPITAL OUTLAY:			
210.541.54310 AUTO AND TRUCKS DEPREC	381,227	470,575	330,543
210.541.54311 RADIO DEPRECIATION	1,425	1,425	1,439
Total - CAPITAL OUTLAY	<u>382,652</u>	<u>472,000</u>	<u>331,982</u>
Grand Total	\$2,010,840	\$2,196,650	\$2,166,438

**AUTO & GAS TAX FUND
 GROUNDS MAINTENANCE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PUBLIC WORKS LEADER (183)	1	1	1
GROUND TECHNICIAN (PW5)	1	1	1
PT MOWING SUPERVISOR	0	392 HRS	423 HRS
PERSONAL SERVICES:			
210.543.51110 SALARIES & WAGES	\$93,976	\$98,615	\$104,885
210.543.51120 OVERTIME WAGES	7,987	6,000	6,000
210.543.51211 PERS	14,948	14,646	15,524
210.543.51220 WORKERS COMPENSATION	3,219	4,185	4,435
210.543.51230 GROUP HEALTH INSURANCE	21,504	17,613	17,613
210.543.51240 UNEMPLOYMENT CHARGES	0	2,000	2,000
210.543.51250 CLOTHING ALLOWANCE	1,093	1,750	1,750
210.543.51270 MEDICARE-CITY SHARE	1,378	1,517	1,608
210.543.51275 LIFE INSURANCE	124	130	131
210.543.51280 AFSCME CARE PACKAGE	638	765	765
210.543.51290 EMPLOYEE AWARDS	0	0	765
Total - PERSONAL SERVICES	144,866	147,221	155,476
CONTRACTUAL SERVICES:			
210.543.52110 TRAVEL & TRAINING	26	50	50
210.543.52222 TELEPHONE LINE CHARGES	1,256	1,200	1,100
210.543.52310 MUNICIPAL GARAGE CHARGES	34,057	40,331	42,063
210.543.52330 RADIO MAINTENANCE	488	488	493
210.543.52480 OTHER PROFESSIONAL SERVICE	17,147	43,000	43,000
210.543.52481 CONTRACTUAL MOWING	160,198	164,788	164,788
210.543.52520 MTN OF LAND AND BUILDINGS	1,502	3,733	3,733
210.543.52820 LICENSES & PERMITS	35	45	45
210.543.52920 MEMBERSHIPS,BOOKS,PERIODICALS	0	50	50
210.543.52970 UNIFORM RENTAL SERVICE	220	400	400
Total - CONTRACTUAL SERVICES	214,929	254,085	255,722
COMMODITIES:			
210.543.53100 OFFICE SUPPLIES	178	200	200
210.543.53230 PURCHASE OF UNIFORMS	91	200	200
210.543.53510 SUPPLIES TO MAINTAIN EQUIP	0	50	50
210.543.53520 SUPPLIES TO MAINTAIN BUILDINGS	401	4,500	4,500
210.543.53610 SMALL TOOLS & EQUIPMENT	119	100	100
210.543.53710 CHEMICALS & LAB SUPPLIES	4,308	4,600	4,600
Total - COMMODITIES	5,097	9,650	9,650
CAPITAL OUTLAY:			
210.543.54200 IMPROVEMENTS OTHER THAN BLDGS	0	73,212	0
210.543.54310 AUTOS & TRUCKS DEPR	123,178	40,331	44,210
210.543.54311 RADIO DEPRECIATION	315	315	318
Total - CAPITAL OUTLAY	123,493	113,858	44,528
Grand Total	\$488,385	\$524,814	\$465,376

FUND SUMMARY FOR FUND 215 CONSERVANCY FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$32,757	\$45,738	\$36,038
REVENUES:			
Property Taxes	\$91,543	\$89,600	\$89,600
Intergovernmental Revenue	11,964.18	11,200.00	11,200.00
Transfers	34,000.00	34,000.00	34,000.00
TOTAL REVENUES	<u>\$137,507</u>	<u>\$134,800</u>	<u>\$134,800</u>
TOTAL RESOURCES	\$170,264	\$180,538	\$170,838
EXPENDITURES:			
Contractual Services	\$124,526	\$144,500	\$144,500
TOTAL EXPENDITURES	<u>\$124,526</u>	<u>\$144,500</u>	<u>\$144,500</u>
ENDING BALANCE DECEMBER 31	\$45,738	\$36,038	\$26,338

**CONSERVANCY FUND
MIAMI CONSERVANCY**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
215.990.52240 BUTLER COUNTY COLLECTION FEE	\$1,178	\$2,500	\$2,500
215.990.52810 PROPERTY TAXES	123,349	142,000	142,000
Total - CONTRACTUAL SERVICES	<u>124,526</u>	<u>144,500</u>	<u>144,500</u>
Grand Total	\$124,526	\$144,500	\$144,500

HEALTH & ENVIRONMENT FUND

Revenues	2013 Actual	2014 Budget	2015 Budget
Intergovernmental Revenue	\$ 18,816	\$ 19,096	\$ 9,096
Charges for Services	179,220	198,539	217,602
Miscellaneous Revenue	12,665	15,000	15,000
Transfers	115,000	115,000	115,000
Total	\$ 325,702	\$ 347,635	\$ 356,698

Table 4.5 Health & Environment Fund revenue sources for 2013-2015

Division Expenditures	2013 Actual	2014 Budget	2015 Budget
Personal Services	\$ 298,823	\$ 300,572	\$ 342,283
Contractual Services	54,064	76,123	33,118
Other	11,878	7,500	4,650
Total	\$ 364,766	\$ 384,195	\$ 380,051

Table 4.6 Health & Environment Fund division expenditures for 2013-2015

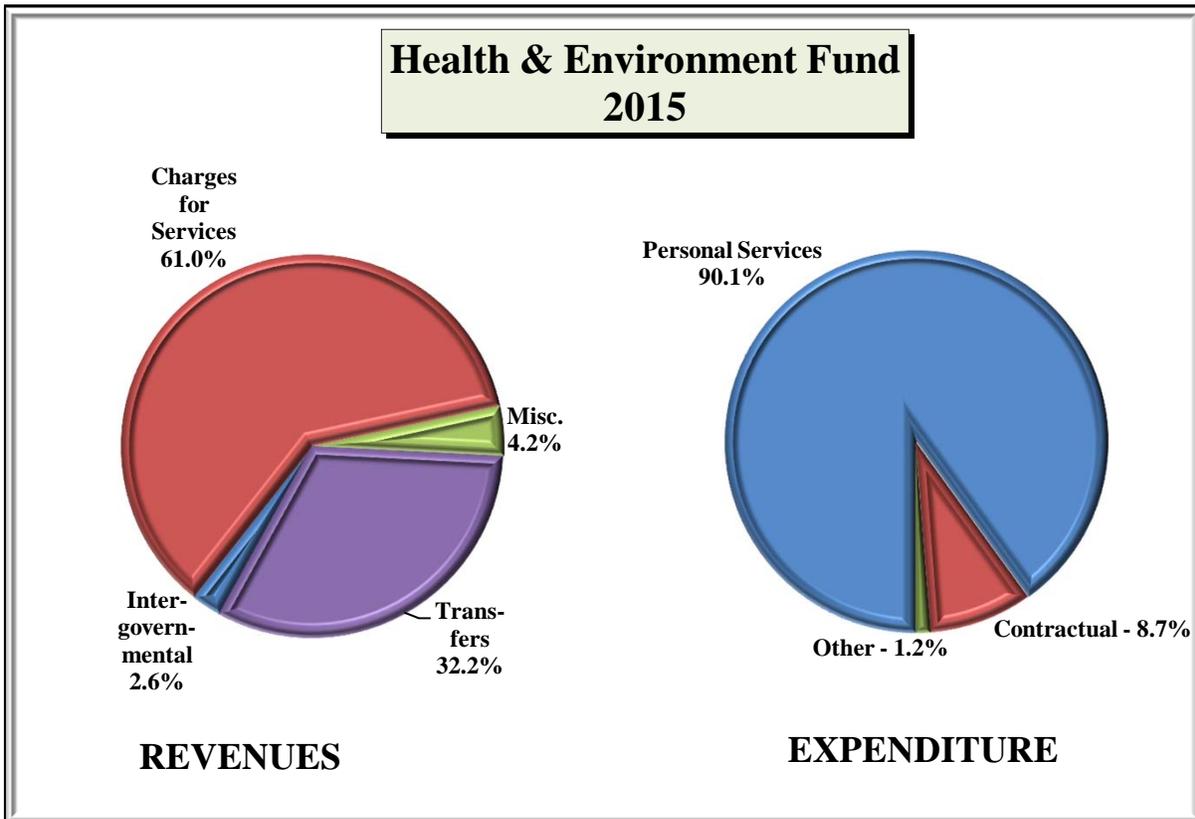


Figure 4.6 Health & Environment Fund revenues and expenditures for the year 2015

DEPARTMENT OF HEALTH & ENVIRONMENT

Summary

The Middletown City Health District is a district dedicated to preserving, protecting, and improving the health of residents inside the City of Middletown. Our mission is now to provide only services mandated by the statutes of the State of Ohio and/or required by the Ohio Public Health Council's minimum standards for local health departments, in a courteous, efficient, and cost-effective manner.

The Department of Health & Environment (Middletown City Health District) is under the immediate direction of the Commissioner of Health & Environment who is appointed by the Board of Health & Environment. The Board is composed of seven members, appointed by the City Council, as specified in the City Charter of Middletown. By virtue of his/her office, the Mayor of the City Council serves as an ex-officio member and chairperson and presiding officer of the Board of Health & Environment.

The department inspects and licenses commercial and nonprofit Food Service Operations (restaurants)/ Retail Food Establishments (groceries), Vending Operations (vending machines), public swimming pools & spas, household sewage installations and private water supplies, tattoo parlors, waste and fresh water haulers, and mobile home parks. The department conducts environmental inspections of all school buildings and the jail; educates food service/retail facilities on proper food safety practices, maintains programs for rabies control, and smoking enforcement; participates and coordinates with the nursing department case management activities for the prevention of lead poisoning. The department is responsible for community health assessment and planning, infectious and communicable disease control, outbreak investigations, and bioterrorism/emergency response. T.B. treatment is available through an agreement with Butler County Health Department and Butler County provides the tuberculosis treatment while Middletown City Health Department provides the monetary cost of treatment. The department contracts with Hamilton County Environmental Services for air pollution monitoring and control and Butler County Health Department for Communicable Disease Surveillance. The department has a vital statistics section that registers, maintains and certifies all records of birth and death for the City of Middletown.



Service Levels for 2015

The Health & Environment 2015 budget totals \$380,051. The Health Department has included in the 2015 budget three full time positions and three part time positions, and two contract employees (paid by state program funds).

Goals and Objectives

- GOAL 1:** To continue to assess community chronic disease incidence and prevalence rates; assess community prevalence of health risks behavior; and institute measures to reduce chronic disease rates
- Analyze community mortality and morbidity statistics via comparison with state and national rates.
 - Assess present prevalence rates of chronic disease as identified by community programs including programs funded by grants.
 - Assess Community Health Risks Prevalence Survey.

DEPARTMENT OF HEALTH & ENVIRONMENT**Goals and Objectives (continued)**

- GOAL 2:** To monitor needs and assess availability and accessibility of adequate primary care in the community
- Identify primary care providers (physicians and clinics) and determine willingness to provide care for Medicaid and medically indigent clientele.
 - Assess performance of county programs that accept Medicaid patients without reservation: 1) Maternal Child and Health (MCH) Clinic, 2) Primary Health Solutions
 - Monitor and control number of clients going to the hospital Emergency Department for management of non-emergency medical problems.
 - Develop an integrated and effective community-based health care program.
- GOAL 3:** To continue to strive to improve housing/environmental health conditions within the community
- Continue the ongoing training of departmental staff members and the Regulated Industry regarding the State and Local Ordinances-- their interpretation and application.
 - Utilizing the data from 20, continue the cost analysis of programs to calculate the actual cost of administering and enforcing the law, and implement as necessary the appropriate license fees for all environmental health programs; specifically with changes to State Food Service Operations and Retail Food Establishments.
 - Through cooperative educational inspections of regulated industries, including public pools, mobile home parks, etc.
- GOAL 4:** To improve the health of the community through collaboration and partnership with local, county, and state health agencies and other stakeholders.
- Develop and implement plans to address identified, significant morbidity.
 - Assess community and environmental health problems.
 - Work cooperatively with community members to address the reportable STD rate.
 - Analyze community morbidity statistics via comparison with state and national rates.
 - Serve on the Primary Health Solutions Board (Federally Qualified Health Center).
- GOAL 5:** To assure that the community is prepared to respond to a public health emergency.
- Develop, evaluate and revise emergency response plans specific to the Health Department.
 - Participate in regional and local exercises to evaluate plans and response activities.
 - Staff will participate in emergency response training provided by the State Health Department, Butler County EMA, various colleges and universities, and others.
 - Collaborate with area health agencies, other city and county departments, the hospital, practitioners, and other regional health districts to provide a coordinated response during multi-jurisdictional emergencies.

**FUND SUMMARY FOR FUND 228
HEALTH FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$113,761	\$74,697	\$38,137
REVENUES:			
Intergovernmental Revenue	\$18,816	\$19,096	\$9,096
Charges for Services	179,220	198,539	217,602
Miscellaneous Revenue	12,665	15,000	15,000
Transfers	115,000	115,000	115,000
TOTAL REVENUES	<u>\$325,702</u>	<u>\$347,635</u>	<u>\$356,698</u>
TOTAL RESOURCES	\$439,463	\$422,332	\$394,835
EXPENDITURES:			
Personal Services	\$298,823	\$300,572	\$342,283
Contractual Services	54,064	76,123	33,118
Commodities	2,564	5,100	2,250
Capital Outlay	9,314	2,400	2,400
TOTAL EXPENDITURES	<u>\$364,766</u>	<u>\$384,195</u>	<u>\$380,051</u>
ENDING BALANCE DECEMBER 31	\$74,697	\$38,137	\$14,784

**HEALTH & ENVIRONMENT FUND
HEALTH STATE SUBSIDY**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
MEDICAL DIRECTOR (NG)	1PT	1PT	0
PERSONAL SERVICES:			
228.031.51110 SALARIES & WAGES	\$6,052	\$7,615	\$0
228.031.51211 PERS	766	1,066	0
228.031.51220 WORKERS COMPENSATION	59	305	0
228.031.51270 MEDICARE-CITY SHARE	84	110	0
Total - PERSONAL SERVICES	6,961	9,096	0
Grand Total	\$6,961	\$9,096	\$0

HEALTH FUND
HEALTH ADMINISTRATION

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
HEALTH COMMISSIONER (172)	1	1	1
ENVIRONMENTAL DIRECTOR (179)	1	1	1
SENIOR ADMINISTRATIVE ASSISTANT (184)	1	1	1
MEDICAL DIRECTOR	0	0	0.5
PT. SANITARIAN (183)	0	0	0.5
PT. HEALTH CLERK (195)	0	0	0.5
PERSONAL SERVICES:			
228.450.51110 SALARIES & WAGES	\$209,018	\$211,085	\$256,625
228.450.51211 PERS	29,076	29,552	35,928
228.450.51220 WORKERS' COMPENSATION	5,121	39,105	34,134
228.450.51230 GROUP HEALTH INSURANCE	44,135	8,443	10,265
228.450.51240 UNEMPLOYMENT COMPENSATION	1,473	0	0
228.450.51270 MEDICARE - CITY SHARE	2,821	3,061	3,721
228.450.51275 LIFE INSURANCE	220	230	232
228.450.51290 EMPLOYEE AWARDS	0	0	1,378
Total - PERSONAL SERVICES	<u>291,863</u>	<u>291,476</u>	<u>342,283</u>
CONTRACTUAL SERVICES:			
228.450.52111 MANDATORY TRAVEL & TRAINING	2,296	3,600	2,600
228.450.52120 EMPLOYEE MILEAGE REIMBURSEMENT	1,831	3,000	1,200
228.450.52222 TELEPHONE LINE CHARGES	1,654	3,000	1,620
228.450.52230 POSTAGE AND POSTAL CHARGES	5	300	0
228.450.52310 MUNICIPAL GARAGE CHARGES	1,829	2,783	2,908
228.450.52480 OTHER PROFESSIONAL SERVICE	40,691	55,000	18,000
228.450.52490 OUTSIDE PRINTING	376	1,000	500
228.450.52510 MAINTENANCE OF EQUIPMENT	3,380	4,840	4,390
228.450.52820 LICENSES AND PERMITS	750	900	900
228.450.52920 MEMBERSHIPS, BOOKS, PERIODICAL	1,251	1,700	1,000
Total - CONTRACTUAL SERVICES	<u>54,064</u>	<u>76,123</u>	<u>33,118</u>
COMMODITIES:			
228.450.53100 OFFICE SUPPLIES	1,391	3,000	1,400
228.450.53210 FOOD	101	150	200
228.450.53510 SUPPLIES TO MAINTAIN EQUIP	779	1,500	200
228.450.53610 SMALL TOOLS & EQUIPMENT	18	200	200
228.450.53710 CHEMICALS & LAB SUPPLIES	276	250	250
Total - COMMODITIES	<u>2,564</u>	<u>5,100</u>	<u>2,250</u>
CAPITAL OUTLAY:			
228.450.54320 OFFICE MACHINERY & EQUIPMENT	1,482	0	0
228.450.54310 AUTO & TRUCK DEPR	7,832	2,400	2,400
Total - CAPITAL OUTLAY	<u>9,314</u>	<u>2,400</u>	<u>2,400</u>
Grand Total	\$357,805	\$375,099	\$380,051

FUND SUMMARY FOR FUND 229 EMS FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$56,110	\$72,433	\$73,708
REVENUES:			
Miscellaneous Revenue	\$15,473	\$1,275	\$0
TOTAL REVENUES	<u>\$15,473</u>	<u>\$1,275</u>	<u>\$0</u>
TOTAL RESOURCES	\$71,583	\$73,708	\$73,708
EXPENDITURES:			
Contractual Services	(\$850)	\$0	\$73,708
TOTAL EXPENDITURES	<u>(\$850)</u>	<u>\$0</u>	<u>\$73,708</u>
ENDING BALANCE DECEMBER 31	\$72,433	\$73,708	(\$0)

EMS FUND
EMS

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
229.990.52480 OTHER PROFESSIONAL SERVICES	<u>(\$850)</u>	<u>\$0</u>	<u>\$73,708</u>
Total - CONTRACTUAL SERVICES	(850)	0	73,708
Grand Total	(850)	\$0	\$73,708

FUND SUMMARY FOR FUND 238			
UDAG FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$200,072	\$221,296	\$214,346
REVENUES:			
Interest Income	\$21	\$1,150	\$1,150
Repayment of Loans	37,095	41,900	43,100
TOTAL REVENUES	<u>\$37,116</u>	<u>\$43,050</u>	<u>\$44,250</u>
TOTAL RESOURCES	\$237,189	\$264,346	\$258,596
EXPENDITURES:			
Capital Outlay	\$15,892	\$50,000	\$50,000
TOTAL EXPENDITURES	<u>\$15,892</u>	<u>\$50,000</u>	<u>\$50,000</u>
ENDING BALANCE DECEMBER 31	\$221,296	\$214,346	\$208,596

UDAG FUND
UDAG

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CAPITAL OUTLAY:			
238.990.54400 BUILDING IMPROVEMENTS	<u>\$15,892</u>	<u>\$50,000</u>	<u>\$50,000</u>
Total - CAPITAL OUTLAY	15,892	50,000	50,000
Grand Total	\$15,892	\$50,000	\$50,000

FUND SUMMARY FOR FUND 240 MUNICIPAL COURT COMPUTERIZATION			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$8,770	\$47,464	\$47,464
REVENUES:			
Fines & Forfeitures	\$68,630	\$75,000	\$75,000
TOTAL REVENUES	<u>\$68,630</u>	<u>\$75,000</u>	<u>\$75,000</u>
TOTAL RESOURCES	\$77,400	\$122,464	\$122,464
EXPENDITURES:			
Capital Outlay	\$29,937	\$75,000	\$100,000
TOTAL EXPENDITURES	<u>\$29,937</u>	<u>\$75,000</u>	<u>\$100,000</u>
ENDING BALANCE DECEMBER 31	\$47,464	\$47,464	\$22,464

**COURT COMPUTERIZATION FUND
COURT COMPUTERIZATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CAPITAL OUTLAY:			
240.990.54300 COMPUTERS & OTHER PERIPHERALS	<u>\$29,937</u>	<u>\$75,000</u>	<u>\$100,000</u>
Total - CAPITAL OUTLAY	29,937	75,000	100,000
Grand Total	\$29,937	\$75,000	\$100,000

FUND SUMMARY FOR FUND 242 LAW ENFORCEMENT TRUST FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$14,875	\$2,276	\$2,276
REVENUES:			
Fines & Forfeitures	\$0	\$20,000	\$50,000
TOTAL REVENUES	<u>\$0</u>	<u>\$20,000</u>	<u>\$50,000</u>
TOTAL RESOURCES	\$14,875	\$22,276	\$52,276
EXPENDITURES:			
Contractual Services	\$19,765	\$20,000	\$0
Capital Outlay	(7,166)	0	10,000
TOTAL EXPENDITURES	<u>\$12,599</u>	<u>\$20,000</u>	<u>\$10,000</u>
ENDING BALANCE DECEMBER 31	\$2,276	\$2,276	\$42,276

**LAW ENFORCEMENT TRUST FUND
LAW ENFORCEMENT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
242.990.52110 TRAVEL & TRAINING	\$19,765	\$20,000	\$0
Total - CONTRACTUAL SERVICES	<u>19,765</u>	<u>20,000</u>	<u>0</u>
CAPITAL OUTLAY:			
242.990.54350 PURCHASE OF EQUIPMENT	(7,166)	0	10,000
Total - CAPITAL OUTLAY	<u>(7,166)</u>	<u>0</u>	<u>10,000</u>
Grand Total	\$12,599	\$20,000	\$10,000

**FUND SUMMARY FOR FUND 243
LAW ENFORCEMENT MANDATORY DRUG FINE FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$339,526	\$188,949	\$93,997
REVENUES:			
Fines & Forfeitures	\$51,119	\$85,000	\$85,000
TOTAL REVENUES	<u>\$51,119</u>	<u>\$85,000</u>	<u>\$85,000</u>
TOTAL RESOURCES	\$390,645	\$273,949	\$178,997
EXPENDITURES:			
Personal Services	\$139,165	\$119,952	\$0
Contractual Services	50,372	50,000	40,000
Capital Outlay	12,158	10,000	10,000
TOTAL EXPENDITURES	<u>\$201,695</u>	<u>\$179,952</u>	<u>\$50,000</u>
ENDING BALANCE DECEMBER 31	\$188,949	\$93,997	\$128,997

**LAW ENFORCEMENT MANDATORY DRUG FINE FUND
MANDATORY DRUG FINE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONAL SERVICES			
243.990.51120 OVERTIME	\$139,165	\$96,000	\$0
243.990.51211 POLICE PENSION	0	18,720	0
243.990.51220 WORKERS COMPENSATION	0	3,840	0
243.990.51270 MEDICARE-CITY SHARE	0	1,392	0
Total - PERSONAL SERVICES	<u>139,165</u>	<u>119,952</u>	<u>0</u>
CONTRACTUAL SERVICES:			
243.990.52480 OTHER PROFESSIONAL SERVICE	<u>50,372</u>	<u>50,000</u>	<u>40,000</u>
Total - CONTRACTUAL SERVICES	<u>50,372</u>	<u>50,000</u>	<u>40,000</u>
CAPITAL OUTLAY:			
243.990.54360 OTHER EQUIPMENT	<u>12,158</u>	<u>10,000</u>	<u>10,000</u>
Total - CAPITAL OUTLAY	<u>12,158</u>	<u>10,000</u>	<u>10,000</u>
Grand Total	\$201,695	\$179,952	\$50,000

**FUND SUMMARY FOR FUND 245
PROBATION SERVICES FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$252,645	\$280,698	\$266,191
REVENUES:			
Fines & Forfeitures	\$120,541	\$125,000	\$125,000
TOTAL REVENUES	<u>\$120,541</u>	<u>\$125,000</u>	<u>\$125,000</u>
TOTAL RESOURCES	\$373,185	\$405,698	\$391,191
EXPENDITURES:			
Personal Services	\$68,121	\$72,007	\$79,680
Contractual Services	20,856	53,000	53,000
Commodities	0	2,000	2,000
Capital Outlay	3,510	12,500	15,000
TOTAL EXPENDITURES	<u>\$92,487</u>	<u>\$139,507</u>	<u>\$149,680</u>
ENDING BALANCE DECEMBER 31	\$280,698	\$266,191	\$241,511

PROBATION SERVICES FUND
PROBATION SERVICES

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PROBATION OFFICER (184)	1	1	1
PERSONAL SERVICES:			
245.990.51110 SALARIES AND WAGES	\$43,444	\$47,273	\$54,258
245.990.51211 PERS	6,296	5,557	5,557
245.990.51220 WORKERS COMPENSATION	1,206	1,891	2,170
245.990.51230 GROUP HEALTH INSURANCE	16,521	16,521	16,521
245.990.51270 MEDICARE - CITY SHARE	578	685	787
245.990.51275 LIFE INSURANCE	77	80	81
245.990.51290 EMPLOYEE AWARDS			306
Total - PERSONAL SERVICES	<u>68,121</u>	<u>72,007</u>	<u>79,680</u>
CONTRACTUAL SERVICES:			
245.990.52480 OTHER PROFESSIONAL SERVICES	20,856	50,000	50,000
245.990.52490 OUTSIDE PRINTING	0	3,000	3,000
Total - CONTRACTUAL SERVICES	<u>20,856</u>	<u>53,000</u>	<u>53,000</u>
COMMODITIES:			
245.990.53100 OFFICE SUPPLIES	0	2,000	2,000
Total - COMMODITIES	<u>0</u>	<u>2,000</u>	<u>2,000</u>
CAPITAL OUTLAY:			
245.990.54300 COMPUTERS & OTHER PERIPHERALS	3,510	12,500	15,000
Total - CAPITAL OUTLAY	<u>3,510</u>	<u>12,500</u>	<u>15,000</u>
Grand Total	\$92,487	\$139,507	\$149,680

**FUND SUMMARY FOR FUND 246
 TERMINATION PAY FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$582,256	\$447,703	\$202,703
REVENUES:			
Transfers	\$155,000	\$200,000	\$300,000
TOTAL REVENUES	<u>\$155,000</u>	<u>\$200,000</u>	<u>\$300,000</u>
TOTAL RESOURCES	\$737,256	\$647,703	\$502,703
EXPENDITURES:			
Personal Services	\$289,553	\$445,000	\$450,000
TOTAL EXPENDITURES	<u>\$289,553</u>	<u>\$445,000</u>	<u>\$450,000</u>
ENDING BALANCE DECEMBER 31	\$447,703	\$202,703	\$52,703

**TERMINATION PAY FUND
TERMINATION PAY**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONAL SERVICES:			
246.990.51140 TERMINATION PAY	\$289,553	\$445,000	\$450,000
Total - PERSONAL SERVICES	<u>289,553</u>	<u>445,000</u>	<u>450,000</u>
Grand Total	\$289,553	\$445,000	\$450,000

**FUND SUMMARY FOR FUND 247
INDIGENT DRIVER/ALCOHOL TREATMENT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$22,598	\$14,128	\$4,128
REVENUES:			
Fines & Forfeitures	\$14,649	\$20,000	\$20,000
TOTAL REVENUES	<u>\$14,649</u>	<u>\$20,000</u>	<u>\$20,000</u>
TOTAL RESOURCES	\$37,248	\$34,128	\$24,128
EXPENDITURES:			
Contractual Services	\$23,120	\$30,000	\$10,000
TOTAL EXPENDITURES	<u>\$23,120</u>	<u>\$30,000</u>	<u>\$10,000</u>
ENDING BALANCE DECEMBER 31	\$14,128	\$4,128	\$14,128

**INDIGENT DRIVER/ALCOHOL TREATMENT FUND
INDIGENT DRIVER/ALCOHOL TREATMENT**

		Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:				
247.990.52480	OTHER PROFESSIONAL SERVICE	\$23,120	\$30,000	\$10,000
	Total - CONTRACTUAL SERVICES	<u>23,120</u>	<u>30,000</u>	<u>10,000</u>
	Grand Total	\$23,120	\$30,000	\$10,000

FUND SUMMARY FOR FUND 248 ENFORCEMENT/EDUCATION FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$47,863	\$52,808	\$48,685
REVENUES:			
Fines & Forfeitures	\$4,275	\$12,000	\$12,000
Miscellaneous	4,809	0	0
TOTAL REVENUES	<u>\$9,084</u>	<u>\$12,000</u>	<u>\$12,000</u>
TOTAL RESOURCES	\$56,947	\$64,808	\$60,685
EXPENDITURES:			
Personal Services	\$33	\$5,623	\$5,623
Contractual Services	4,106	5,500	5,500
Capital Outlay	0	5,000	5,000
TOTAL EXPENDITURES	<u>\$4,140</u>	<u>\$16,123</u>	<u>\$16,123</u>
ENDING BALANCE DECEMBER 31	\$52,808	\$48,685	\$44,562

**ENFORCEMENT & EDUCATION FUND
ENFORCEMENT/EDUCATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONAL SERVICES:			
248.990.51120 OVERTIME	\$0	\$4,500	\$4,500
248.990.51212 POLICE PENSION	0	878	878
248.990.51220 WORKERS COMPENSATION	32	180	180
248.990.51270 MEDICARE	0	65	65
Total - PERSONAL SERVICES	<u>33</u>	<u>5,623</u>	<u>5,623</u>
CONTRACTUAL SERVICES:			
248.990.52480 OTHER PROFESSIONAL SERVICE	<u>4,106</u>	<u>5,500</u>	<u>5,500</u>
Total - CONTRACTUAL SERVICES	4,106	5,500	5,500
CAPITAL OUTLAY:			
248.990.54360 OTHER EQUIPMENT	<u>0</u>	<u>5,000</u>	<u>5,000</u>
Total - CAPITAL OUTLAY	0	5,000	5,000
Grand Total	\$4,140	\$16,123	\$16,123

FUND SUMMARY FOR FUND 249 CIVIC DEVELOPMENT FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$175,770	\$161,548	\$162,688
REVENUES:			
Hotel/Motel Tax	\$246,026	\$216,140	\$218,301
TOTAL REVENUES	<u>\$246,026</u>	<u>\$216,140</u>	<u>\$218,301</u>
TOTAL RESOURCES	\$421,795	\$377,688	\$380,989
EXPENDITURES:			
Contractual Services	\$260,247	\$215,000	\$170,000
TOTAL EXPENDITURES	<u>\$260,247</u>	<u>\$215,000</u>	<u>\$170,000</u>
ENDING BALANCE DECEMBER 31	\$161,548	\$162,688	\$210,989

**CIVIC DEVELOPMENT FUND
CIVIC DEVELOPMENT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
249.990.52480 OTHER PROFESSIONAL SERVICE	\$140,247	\$95,000	\$50,000
249.990.52980 MISC CONTRACTUAL SERVICES	120,000	120,000	120,000
Total - CONTRACTUAL SERVICES	<u>260,247</u>	<u>215,000</u>	<u>170,000</u>
Grand Total	\$260,247	\$215,000	\$170,000

MIDDLETOWN MUNICIPAL COURT**Summary**

Middletown Municipal Court was established in 1914 by the Ohio Legislature and given original jurisdiction in civil and misdemeanor criminal cases. The court also has jurisdiction over preliminary hearings in felony cases. In the State of Ohio, the judge of a municipal court is elected for a term of six years.

The Clerk of Courts is appointed by the Judge and is responsible for maintaining the docket, filings and all other official records for the court. The Clerk is also responsible for collecting fines, costs, bonds, fees and issuing subpoenas and warrants to arrest. Funds received by the court are deposited daily. These funds are then distributed by the Clerk in accordance with state statutes and city ordinances to a variety of governmental jurisdictions and agencies. Court costs include fees which are specified for victims of crimes, representation of indigent persons, county law libraries, the State Highway Patrol and others. Fines are distributed to the appropriate representative governmental entity in whose jurisdiction the case arose. These include, among others, the Treasurer of the State of Ohio, the Butler County Treasurer, Lemon Township, Madison Township, the City of Trenton and the City of Middletown. Each year the court submits its operating budget for approval to the governing body of the largest municipality within its jurisdiction. In the case of the Middletown Municipal Court, the budget is submitted for approval to the Middletown City Council.

The geographical jurisdiction of the Middletown Municipal Court is the area from which cases may be brought and decided. The court may hear and decide cases, disputes or controversies arising in the cities of Middletown and Trenton and the townships of Madison and Lemon. The court also has jurisdiction to hear and determine probable cause in all felony cases within its jurisdiction. The court also hears all civil and small claims complaints.

The subject matter jurisdiction of the court is its ability to hear and decide specific kinds of cases. In civil matters, this jurisdiction is limited to cases where the monetary claim requested by either party does not exceed \$15,000. Small claims cases may be filed for monetary claims up to \$3,000. Municipal courts have jurisdiction in misdemeanor traffic and criminal cases where the maximum sentence is one year and the maximum fine is no more than \$1,000. Middletown Municipal Court is unique in that its jurisdiction extends to both Butler and Warren Counties.

The population of the jurisdiction of the court is approximately 70,000. It is anticipated that approximately 25,000 traffic, criminal and civil cases will be filed, docketed, tried and determined by the court next year.

MIDDLETOWN MUNICIPAL COURT**Goals and Objectives**

- Goal 1: To promptly, efficiently and judiciously provide civil and criminal justice services to our community. To strive for the most efficient and least costly method in delivering these services. To emphasize fairness, respect and understanding to all parties, witnesses and victims. To use every opportunity to educate others about our court, our role in government and how efficiently our employees perform their jobs. To ensure that our judicial system is independent and impartial, thus guaranteeing a fair hearing or trial to all persons before the court. To provide a safe environment for all court users and employees.
- Goal 2: To strengthen and expand our role as an advocate of probation services in order to get help, training, guidance, therapy, supervision, and education for those found guilty of a criminal offense. Correcting behavior and preventing future misbehavior is an important goal and much of our effort.
- Goal 3: To effectively and efficiently implement legislative changes in civil and small claims jurisdiction.
- Continue to expand current computer technology throughout the civil/small claims division to accommodate the anticipated increase in cases with existing staff.
 - To train staff in updated software programs. To take advantage of changes in technology to better serve the community.
- Goal 4: To efficiently and effectively implement legislative changes in criminal and traffic court jurisdiction.
- Implement new computer technology throughout the clerk's office. To increase public access to court records via the internet. To meet mandated notification requirements involving vehicles, electronic transfer requirements, fee collections on behalf of the Bureau of Motor Vehicles, victims' rights, subpoenas, juror notification and probation services.
 - To train staff in upgraded software programs.
 - To expand sentencing tools utilizing community-based resources and programming. To expand the community service program.
 - To expand probation services with programs in parenting skills, social responsibility classes and job search and employment training using community-based organizations and companies.

FUND SUMMARY FOR FUND 250 MUNICIPAL COURT FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$168,632	\$230,982	\$230,420
REVENUES:			
Charges for Services	\$15	\$0	\$0
Fines and Forfeitures	1,311,292	1,316,025	1,329,185
Miscellaneous Revenue	3,878	6,679	6,813
Transfers	300,000	300,000	300,000
TOTAL REVENUES	<u>\$1,615,185</u>	<u>\$1,622,704</u>	<u>\$1,635,998</u>
TOTAL RESOURCES	\$1,783,817	\$1,853,686	\$1,866,418
EXPENDITURES:			
Personal Services	\$1,422,755	\$1,447,683	\$1,416,496
Contractual Services	97,359	136,844	153,695
Commodities	6,223	9,000	12,500
Capital Outlay	26,498	29,739	47,749
TOTAL EXPENDITURES	<u>\$1,552,835</u>	<u>\$1,623,266</u>	<u>\$1,630,440</u>
ENDING BALANCE DECEMBER 31	\$230,982	\$230,420	\$235,978

**MUNICIPAL COURT FUND
MUNICIPAL COURT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
JUDGE (NG)	1	1	1
DIRECTOR COURT SERVICES/CLERK OF COURTS (170)	1	1	1
DEPUTY CHIEF/CHIEF PROBATION OFFICER (178)	1	2	1
DEPUTY CLERK I (190 - 189)	6	6	7
DEPUTY CLERK II (188)	4	4	4
CHIEF DEPUTY CLERK (186)	1	1	0
BAILIFF (187)	2	2	2
CHIEF BAILIFF (178)	1	1	1
PROBATION OFFICER (184)	1	1	1
ADM SECRETARY/COURT REPORTER (187)	1	1	1
PART-TIME EMPLOYEE	3020 HRS	3020 HRS	3020 HRS
PERSONAL SERVICES:			
250.120.51110 SALARIES & WAGES	\$973,920	\$982,659	\$965,722
250.120.51211 PERS	134,664	137,572	135,201
250.120.51220 WORKERS' COMPENSATION	22,833	39,306	38,629
250.120.51230 HEALTH INSURANCE	274,259	269,257	251,553
250.120.51260 VEHICLE ALLOWANCE	3,304	3,300	3,300
250.120.51270 MEDICARE - CITY SHARE	12,483	14,249	14,003
250.120.51275 LIFE INSURANCE	1,292	1,340	1,353
250.120.51290 EMPLOYEE AWARDS	0	0	6,735
Total - PERSONAL SERVICES	1,422,755	1,447,683	1,416,496
CONTRACTUAL SERVICES			
250.120.52111 MANDATORY TRAINING	4,431	6,500	7,500
250.120.52120 EMPLOYEE MILEAGE REIMBURSEMENT	721	1,000	1,500
250.120.52222 TELEPHONE LINE CHARGES	3,405	5,000	5,000
250.120.52230 POSTAGE & POSTAL CHARGES	15,592	25,000	25,000
250.120.52310 MUNICIPAL GARAGE CHARGES	10,979	18,749	19,585
250.120.52330 RADIO MAINTENANCE	1,545	1,545	1,560
250.120.52410 LEGAL SERVICES	17,877	30,000	30,000
250.120.52420 MEDICAL SERVICES	4,050	3,000	4,000
250.120.52427 INTERPRETOR SERVICES	3,485	5,000	5,000
250.120.52480 OTHER PROFESSIONAL SERVICES	5,163	6,000	6,500
250.120.52490 OUTSIDE PRINTING	5,903	9,000	9,000
250.120.52510 MAINTENANCE OF EQUIPMENT	4,011	6,000	7,500
250.120.52835 PREPAID COURT COST/FEES	944	1,500	1,500
250.120.52910 LAUNDRY	0	50	50
250.120.52920 MEMBERSHIPS, BOOKS, PERIODICALS	16,216	12,500	16,500
250.120.52960 EMPLOYEE TUITION REIMBURSEMENT	0	1,000	6,000
250.120.52980 MISC CONTRACTUAL SERVICE	3,037	5,000	7,500
Total - CONTRACTUAL SERVICES	97,359	136,844	153,695
COMMODITIES:			
250.120.53100 OFFICE SUPPLIES	4,467	6,000	7,000
250.120.53210 FOOD	15	300	300
250.120.53230 PURCHASE OF UNIFORMS	1,709	2,500	5,000
250.120.53510 SUPPLIES TO MAINTAIN EQUIP	2	100	100
250.120.53610 SMALL TOOLS & EQUIPMENT	31	100	100
Total - COMMODITIES	6,223	9,000	12,500
CAPITAL OUTLAY			
250.120.54310 AUTOS & TRUCKS DEPRECIATION	22,774	5,700	22,700
250.120.54311 RADIO DEPRECIATION	1,039	1,039	1,049
250.120.54320 OFFICE MACHINERY & EQUIPMENT	2,685	3,000	4,000
250.120.54400 BUILDINGS AND STRUCTURES	0	20,000	20,000
Total - CAPITAL OUTLAY	26,498	29,739	47,749
Grand Total	\$1,552,835	\$1,623,266	\$1,630,440

**FUND SUMMARY FOR FUND 251
POLICE GRANT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$162,652	\$183,532	\$184,754
REVENUES:			
Intergovernmental	\$99,695	\$64,816	\$122,817
Interest Income	(9)	1,120	1,120
TOTAL REVENUES	<u>\$99,686</u>	<u>\$65,936</u>	<u>\$123,937</u>
TOTAL RESOURCES	\$262,338	\$249,468	\$308,691
EXPENDITURES:			
Personal Services	\$311	\$63,962	\$68,557
Capital Outlay	78,495	752	54,260
TOTAL EXPENDITURES	<u>\$78,806</u>	<u>\$64,714</u>	<u>\$122,817</u>
ENDING BALANCE DECEMBER 31	\$183,532	\$184,754	\$185,874

POLICE GRANT FUND
POLICE GRANTS

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
2015 STEP GRANT 1 of 2			
PERSONAL SERVICES:			
251.037.51120 OVERTIME WAGES	\$0	\$40,670	\$15,479
251.037.51212 POLICE PENSION	0	7,930	4,021
251.037.51220 WORKERS COMP	311	1,525	824
251.037.51221 MEDICARE	0	0	299
Total - PERSONAL SERVICES	311	50,125	20,623
2015 STEP GRANT 2 of 2			
PERSONAL SERVICES			
251.038.51120 OVERTIME WAGES	0	0	\$23,217
251.038.51212 POLICE PENSION	0	0	6,032
251.038.51220 WORKERS COMP	0	0	1,237
251.038.51221 MEDICARE	0	0	448
Total - PERSONAL SERVICES	0	0	30,934
2013 JAG LOCAL SOLICITATION GRANT			
CAPITAL OUTLAY:			
251.048.54360 OTHER EQUIPMENT	0	0	11,294
Total - CAPITAL OUTLAY	0	0	11,294
2014 JAG LOCAL SOLICITATION GRANT			
CAPITAL OUTLAY:			
251.049.54360 OTHER EQUIPMENT	0	0	32,966
Total - CAPITAL OUTLAY	0	0	32,966
OVI TASK FORCE GRANT			
PERSONAL SERVICES			
251.070.51120 OVERTIME WAGES	0	11,204	12,759
251.070.51212 POLICE PENSION	0	2,185	3,315
251.070.51220 WORKERS COMPENSATION	0	448	680
251.070.51221 MEDICARE	0	0	246
Total - PERSONAL SERVICES	0	13,837	17,000
2014 MIDDLETOWN COMMUNITY FOUNDATION GRANT			
CONTRACTUAL SERVICES			
251.050.52110 TRAVEL AND TRAINING	0	0	10,000
Total - CONTRACTUAL SERVICES	0	0	10,000
CAPITAL OUTLAY:			
251.070.54360 OTHER EQUIPMENT	0	162	0
Total - CAPITAL OUTLAY	0	162	0
JAG BYRNE MEMORIAL GRANT			
CAPITAL OUTLAY:			
251.064.54361 OTHER EQUIPMENT-2010 GRANT	39,948	0	
251.064.54363 OTHER EQUIPMENT-2011 GRANT	38,547	0	
Total - CAPITAL OUTLAY	78,495	0	0
STEP GRANT			
CAPITAL OUTLAY			
251.037.54360 OTHER EQUIPMENT	0	590	0
Total - CAPITAL OUTLAY	0	590	0
Grand Total	\$78,806	\$64,714	\$122,817

FUND SUMMARY FOR FUND 252 COURT IDIAM FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$20,695	\$24,843	\$35,843
REVENUES:			
Fines & Forfeitures	\$4,148	\$11,000	\$11,000
TOTAL REVENUES	<u>\$4,148</u>	<u>\$11,000</u>	<u>\$11,000</u>
TOTAL RESOURCES	\$24,843	\$35,843	\$46,843
EXPENDITURES:			
Contractual Services	\$0	\$0	\$35,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$35,000</u>
ENDING BALANCE DECEMBER 31	\$24,843	\$35,843	\$11,843

**COURT IDIAM FUND
IDIAM PROJECTS**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
252.990.52480 CONTRACTUAL SERVICES:			
OTHER PROFESSIONAL SERVICES	\$0	\$0	\$35,000
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>35,000</u>
 Grand Total	 \$0	 \$0	 \$35,000

FUND SUMMARY FOR FUND 253 COURT SPECIAL PROJECTS FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$80,290	\$98,463	\$73,463
REVENUES:			
Fines & Forfeitures	\$140,261	\$150,000	\$150,000
TOTAL REVENUES	<u>\$140,261</u>	<u>\$150,000</u>	<u>\$150,000</u>
TOTAL RESOURCES	\$220,551	\$248,463	\$223,463
EXPENDITURES:			
Contractual Services	\$7,956	\$25,000	\$25,000
Capital Outlay	114,132	150,000	125,000
TOTAL EXPENDITURES	<u>\$122,088</u>	<u>\$175,000</u>	<u>\$150,000</u>
ENDING BALANCE DECEMBER 31	\$98,463	\$73,463	\$73,463

**COURT SPECIAL PROJECTS FUND
SPECIAL PROJECTS**

		Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
	CONTRACTUAL SERVICES:			
253.990.52480	OTHER PROFESSIONAL SERVICES	\$7,956	\$25,000	\$25,000
	Total - CONTRACTUAL SERVICES	<u>7,956</u>	<u>25,000</u>	<u>25,000</u>
	CAPITAL OUTLAY			
253.990.54360	OTHER EQUIPMENT	114,132	150,000	125,000
	Total - CAPITAL OUTLAY	<u>114,132</u>	<u>150,000</u>	<u>125,000</u>
	Grand Total	\$122,088	\$175,000	\$150,000

FUND SUMMARY FOR FUND 260 NUISANCE ABATEMENT FUND			
	2013 BUDGET	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$208,172	(\$72,201)	\$37,799
REVENUES:			
Property Tax Assessments	\$166,126	\$200,000	\$200,200
Intergovernmental	465,667	990,000	0
Charges for Services	9,508	0	0
Transfers from Other Fund	820,000	0	30,000
TOTAL REVENUES	<u>\$1,461,301</u>	<u>\$1,190,000</u>	<u>\$230,200</u>
TOTAL RESOURCES	\$1,669,473	\$1,117,799	\$267,999
EXPENDITURES:			
Contractual Services	\$1,741,674	\$1,080,000	\$230,000
TOTAL EXPENDITURES	<u>\$1,741,674</u>	<u>\$1,080,000</u>	<u>\$230,000</u>
ENDING BALANCE DECEMBER 31	(\$72,201)	\$37,799	\$37,999

**NUISANCE ABATEMENT FUND
NUISANCE ABATEMENT**

		Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
	CONTRACTUAL SERVICES:			
260.115.52480	OTHER PROFESSIONAL SERVICE	\$15,334	\$30,000	\$30,000
260.115.52487	NUISANCE ENFORCEMENT	170,952	200,000	200,000
260.115.52530	DEMOLITION COSTS	1,555,388	850,000	0
	Total - CONTRACTUAL SERVICES	<u>1,741,674</u>	<u>1,080,000</u>	<u>230,000</u>
	Grand Total	\$1,741,674	\$1,080,000	\$230,000

**FUND SUMMARY FOR FUND 262
SENIOR CITIZENS LEVY FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$242	\$0
REVENUES:			
Property Taxes	\$615,053	\$625,000	\$621,550
Intergovernmental	84,993	85,000	87,550
TOTAL REVENUES	<u>\$700,046</u>	<u>\$710,000</u>	<u>\$709,100</u>
TOTAL RESOURCES	\$700,046	\$710,242	\$709,100
EXPENDITURES:			
Contractual Services	\$699,804	\$710,242	\$709,100
TOTAL EXPENDITURES	<u>\$699,804</u>	<u>\$710,242</u>	<u>\$709,100</u>
ENDING BALANCE DECEMBER 31	\$242	\$0	\$0

**SENIOR CITIZENS LEVY FUND
SENIOR CITIZENS LEVY**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
262.990.52240 BUTLER COUNTY AUDITOR COLL FEES	\$8,001	\$0	\$8,000
262.990.52241 REIMBURSEMENTS	691,804	710,242	701,100
Total - CONTRACTUAL SERVICES	<u>699,804</u>	<u>710,242</u>	<u>709,100</u>
Grand Total	\$699,804	\$710,242	\$709,100

Section 5

DEBT SERVICE FUNDS

DEBT SERVICE**EXPENDITURES BY FUND**

Fund	Actual 2013	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
General Obligation Bond Retirement	\$2,404,516	\$2,539,040	\$2,492,302	(\$46,738)	-1.8%
Special Assessment Bond Retirement	367,555	403,595	445,800	42,205	10.5%
East End/Towne Blvd. Tax Increment Financing	337,818	415,741	421,390	5,649	1.4%
Downtown Tax Increment Financing	0	15,450	15,450	0	0.0%
Aeronca Tax Increment Financing	0	36	36	0	0.0%
Airport/Riverfront Tax Increment Financing	0	35	35	0	0.0%
N Miller Road Tax Increment Financing	0	240	240	0	0.0%
Towne Mall/Hospital Tax Increment Financing	623,666	397,505	496,730	99,225	25.0%
N Renaissance Tax Increment Financing	244,974	156,077	161,077	5,000	3.2%
S Renaissance Tax Increment Financing	58,167	143,779	86,046	(57,733)	-40.2%
Total	\$4,036,696	\$4,071,498	\$4,119,106	\$47,608	1.2%

Table 5.1 Debt Service Expenditures**Definition of Debt Service Funds**

To account for the accumulation of resources for, and the payment of general long-term debt, principal and interest and associated costs.

General Obligation Bond Retirement Fund

To account for payments made in connection with the City of Middletown's General Obligation Debt. Revenues are comprised of transfers from the City Income Tax Fund. Expenditures from this fund are annual bond principal and interest payments due holders of the City's General Obligation Bonds. Refer to Table 5.2 for scheduled payments in 2015.

Special Assessment Bond Retirement Fund

To accumulate special assessment revenues collected by the county and remitted to the City for the payment of special assessment bonds. The City, in turn, makes principal and interest payments to the owners of the City's special assessment bonds.

East End/Towne Blvd. Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to retire the bonds issued to finance the construction of the extension on Towne Blvd.

This area is located between State Route 122 and Hendrickson Road adjacent to Interstate 75.

Downtown Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to retire the bonds issued to finance the improvements and construction of the downtown area. This area includes portions of but not limited to: Central Avenue, Main Street, Manchester Avenue, First Avenue, Carmody Blvd, Verity Parkway, and Reinartz Boulevard.

Aeronca Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the area. This TIF district is for specific properties located between Germantown Road and Carmody Boulevard.

Airport/Riverfront Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in this area. This TIF district encompasses a small portion of downtown Middletown and the area surrounding the municipal airport.

Miller Road North Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the North Miller Road area. This TIF district area encompasses portions of North Breiel Boulevard, North Miller Road and Riviera Drive.

Towne Mall / Hospital Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in this area. This area includes specific properties from State Route 122 near Union Road to Cincinnati Dayton Road.

Renaissance North Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the North Renaissance area. This area includes properties located in the Renaissance Section 1 and Renaissance Section 2 subdivisions.

Renaissance South Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the South Renaissance area. This area includes properties located in the Brass Bell 1 subdivision.

Manchester Road Tax Increment Financing Fund

To account for the annual tax increment payments and associated costs that will be used to fund improvement projects in the area of Manchester Road in Warren County.

*Note on Tax Increment Financing Funds:
Some of the property tax revenues submitted to the City include the school's portion of taxes. The City distributes the school's share to the appropriate school district.*

Table 5.2 General Obligation Debt Table
(Payments are made from General Bond Retirement Fund and associated Tax Increment Funds)

GENERAL OBLIGATION DEBT	Maturity	Outstanding as of December 31, 2014			Scheduled Payments for 2015		
		Year	Principal	Interest	Total	Principal	Interest
Capital Improvements	2016	\$299,974	\$14,662	\$314,636	\$148,806	\$9,749	\$158,555
Court of Appeals	2023	2,123,850	342,210	\$2,466,060	213,200	56,065	\$269,265
Downtown Improvements	2019	3,721,872	435,719	\$4,157,591	692,816	136,438	\$829,254
Union Road Land	2023	2,986,150	484,167	\$3,470,317	306,800	80,285	\$387,085
SR 122/I-75/Towne Blvd.	2025	520,000	140,338	\$660,338	40,000	21,995	\$61,995
Towne Blvd Extension	2022	1,630,000	320,113	\$1,950,113	175,000	68,419	\$243,419
SR 122/I-75 Interchange	2029	5,295,000	2,007,125	\$7,302,125	270,000	219,623	\$489,623
Greentree Health & Science Academy	2031	4,670,000	2,680,522	\$7,350,522	220,000	255,733	\$475,733
Parking Garage/Flat Lot	2021	660,000	77,925	\$737,925	90,000	17,788	\$107,788
TOTALS		\$21,906,846	\$6,502,780	\$28,409,626	\$2,156,622	\$866,094	\$3,022,716

DEBT TABLE
Principal Amounts of Outstanding Debt; Leeway for Additional Debt Within Direct Debt Limitations

A.	Total debt:		\$41,277,322
B.	Exempt debt:		
		Category	Outstanding Principal
		Income Tax	4,951,872
		Special Assessment	2,149,347
		Water	4,268,128
		Sewer	6,670,000
		Other	2,123,850
		Tax Increment Financing	1,630,000
		Recreation	0
	Total exempt debt:		\$21,793,197
C.	Total non-exempt debt [A minus B]:		\$19,484,125
D.	5½% of tax valuation (unvoted non-exempt debt limitation):		\$38,996,054
E.	Total non-exempt limited tax bonds and notes outstanding:		
		Bonds	\$17,427,209
		Notes	2,056,916
			\$19,484,125
F.	Debt leeway within 5½% unvoted debt limitation [D minus E]:		*\$19,511,929
G.	10½% of tax valuation (voted and unvoted debt limitation):		\$74,447,012
H.	Total non-exempt bonds and notes outstanding:		
		Bonds	\$17,427,209
		Notes	2,056,916
			\$19,484,125
I.	Debt leeway within 10½% debt limitation [G minus H]:		*\$54,962,887

* Debt leeway in this table determined without considering moneys in the General Obligation Bond Retirement Fund.

Statutory Direct Debt Limitations

The Revised Code provides two debt limitations on general obligation debt that are directly based on tax valuation, applicable to all municipal corporations, including the City: (i) the net principal amount of both voted and unvoted debt of a city, excluding “exempt debt” (discussed below), may not exceed 10½% of the total tax valuation of all property in the city as listed and assessed for taxation, and (ii) the net principal amount of the unvoted non-exempt debt of a city may not exceed 5½% of that valuation. These two limitations, which are referred to as the “direct debt limitations”, may be amended from time to time by the General Assembly.

A city’s ability to incur unvoted debt (whether or not exempt from the direct debt limitations) also is restricted by the indirect debt limitation discussed below under Indirect Debt and Unvoted Property Tax Limitations.

Certain debt the City may issue is exempt from the direct debt limitations (“exempt debt”). Exempt debt includes, among others:

- o General obligation debt:
 - o That is “self-supporting” (that is, non-tax revenues derived from or with respect to the facility or category of facilities are sufficient to pay operating and maintenance expenses and related debt service and other requirements) issued for city utility systems or

facilities; airports or landing fields; railroads and other mass transit systems; parking facilities; health care facilities; solid waste facilities; urban development; recreation, sports, convention, museum and other public attraction facilities; facilities for natural resource exploration, development, recovery, use or sale; correctional and other related rehabilitation facilities.

- To the extent debt service is expected to be paid from tax increment financing payments in lieu of taxes pledged to the payment of that debt service.
 - For highway improvements if the municipality has covenanted to pay debt service and financing costs from distributions of motor vehicle license and fuel taxes.
 - In anticipation of the levy or collection of special assessments.
 - To pay final judgments or court-approved settlements.
 - That is voted for water or sanitary or storm water sewerage facilities to the extent that another subdivision has agreed to pay amounts equal to debt service to the city.
- Unvoted general obligation bonds to the extent that debt service will be met from lawfully available municipal income taxes to be applied to that debt service pursuant to ordinance covenants.
 - Revenue debt and mortgage revenue bonds to finance municipal utilities.
 - Notes anticipating the collection of current revenues or the proceeds of a specific tax levy.
 - Notes issued for certain energy conservation improvements or certain emergency purposes.
 - Debt issued in anticipation of the receipt of federal or State grants for permanent improvements, or to evidence loans from the State capital improvements fund.
 - Voted debt for urban redevelopment purposes not in excess of 2% of the City’s assessed valuation.
 - Debt issued to pay obligations of the city under an agreement relating to the police and fireman’s disability and pension fund.
 - Debt issued for municipal educational and cultural facilities.
 - Debt issued for the acquisition of property for public use in excess of that needed for a public improvement.

Notes issued in anticipation of exempt bonds also are exempt debt.

The City may incur debt for operating purposes, such as current tax revenue anticipation notes or tax anticipation notes, only under certain limited statutory authority.

In the calculation of debt subject to the direct debt limitations, the amount in a city’s bond retirement fund allocable to the principal amount of non-exempt debt is deducted from gross non-exempt debt. Without consideration of amounts in the General Obligation Bond Retirement Fund, and based on outstanding debt and the Bonds, and current tax valuation, the City’s voted and unvoted non-exempt debt capacities are:

Debt Limitation	Non-Exempt Debt Outstanding	Additional Debt Capacity Within Limitation
10½% = \$74,447,012	\$19,484,125	\$54,962,887
5½% = \$38,996,054	\$19,484,125	\$19,511,929

**FUND SUMMARY FOR FUND 305
GENERAL OBLIGATION BOND RETIREMENT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY	\$116,223	\$54,696	\$49,577
REVENUES:			
Rentals & Leases	\$468,429	\$753,978	\$744,048
Transfers	1,874,560	1,779,943	1,898,000
Miscellaneous	0	0	950
TOTAL REVENUES	<u>\$2,342,989</u>	<u>\$2,533,921</u>	<u>\$2,642,998</u>
TOTAL RESOURCES	\$2,459,212	\$2,588,617	\$2,692,575
EXPENDITURES:			
Contractual Services	\$619	\$10,000	\$10,000
Debt Service	2,403,897	2,529,040	2,482,302
TOTAL EXPENDITURES	<u>\$2,404,516</u>	<u>\$2,539,040</u>	<u>\$2,492,302</u>
ENDING BALANCE DECEMBER 31	\$54,696	\$49,577	\$200,273

**GENERAL OBLIGATION BOND RETIREMENT FUND
GENERAL OBLIGATION BOND DEBT SERVICE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
305.901.52410 LEGAL SERVICES	\$619	\$10,000	\$10,000
Total - CONTRACTUAL SERVICES	<u>619</u>	<u>10,000</u>	<u>10,000</u>
DEBT SERVICE:			
305.901.57110 BOND PRINCIPAL	1,687,843	1,698,424	1,696,622
305.901.57310 INTEREST ON BONDS	716,054	830,616	785,680
Total - DEBT SERVICE	<u>2,403,897</u>	<u>2,529,040</u>	<u>2,482,302</u>
Grand Total	\$2,404,516	\$2,539,040	\$2,492,302

FUND SUMMARY FOR FUND 325			
SPECIAL ASSESSMENT BOND RETIREMENT FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$209,638	\$190,274	\$166,679
REVENUES:			
Special Assessments	\$340,841	\$380,000	\$445,000
Reimbursements	7,350	0	0
TOTAL REVENUES	<u>\$348,191</u>	<u>\$380,000</u>	<u>\$445,000</u>
TOTAL RESOURCES	\$557,829	\$570,274	\$611,679
EXPENDITURES:			
Debt Service	\$367,555	\$403,595	\$445,800
TOTAL EXPENDITURES	<u>\$367,555</u>	<u>\$403,595</u>	<u>\$445,800</u>
ENDING BALANCE DECEMBER 31	\$190,274	\$166,679	\$165,879

**SPECIAL ASSESSMENT BOND RETIREMENT FUND
SPECIAL ASSESSMENT DEBT SERVICE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
DEBT SERVICE:			
325.901.57110 BOND PRINCIPAL	\$259,700	\$290,930	\$324,647
325.901.57130 REGISTRAR/TRUSTEE FEES	0	10,000	10,000
325.901.57310 INTEREST ON BONDS	107,855	102,665	111,153
Total - DEBT SERVICE	<u>\$367,555</u>	<u>\$403,595</u>	<u>\$445,800</u>
Grand Total	\$367,555	\$403,595	\$445,800

FUND SUMMARY FOR FUND 340			
EAST END / TOWNE BLVD. TAX INCREMENT FINANCING FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$508,597	\$456,763	\$360,702
REVENUES:			
TIF Payments	\$285,984	\$319,680	\$320,370
TOTAL REVENUES	<u>\$285,984</u>	<u>\$319,680</u>	<u>\$320,370</u>
TOTAL RESOURCES	\$794,581	\$776,443	\$681,072
EXPENDITURES:			
Contractual Services	\$72,701	\$115,741	\$115,976
Debt Service	265,117	300,000	305,414
TOTAL EXPENDITURES	<u>\$337,818</u>	<u>\$415,741</u>	<u>\$421,390</u>
ENDING BALANCE DECEMBER 31	\$456,763	\$360,702	\$259,682

**EAST END/TOWNE BLVD TAX INCREMENT DISTRICT FUND
EAST END/TOWNE BLVD TIF**

		Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
	CONTRACTUAL SERVICES:			
340.990.52240	BUTLER CO. AUDITOR COLL FEES	\$3,293	\$7,050	\$7,050
340.990.52241	SCHOOL DISTRICT REIMBURSEMENTS	69,407	108,691	108,926
	Total - CONTRACTUAL SERVICES	<u>72,701</u>	<u>115,741</u>	<u>115,976</u>
	DEBT SERVICE:			
340.990.57110	BOND PRINCIPAL	200,000	205,000	225,000
340.990.57310	INTEREST ON BONDS	65,117	95,000	80,414
	Total - DEBT SERVICE	<u>265,117</u>	<u>300,000</u>	<u>305,414</u>
	Grand Total	\$337,818	\$415,741	\$421,390

FUND SUMMARY FOR FUND 345			
DOWNTOWN TAX INCREMENT FINANCING FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$31,063	\$29,430	\$21,702
REVENUES:			
TIF Payments	(\$1,633)	\$7,722	\$7,722
TOTAL REVENUES	<u>(\$1,633)</u>	<u>\$7,722</u>	<u>\$7,722</u>
TOTAL RESOURCES	\$29,430	\$37,152	\$29,424
EXPENDITURES:			
Contractual Services	\$0	\$450	\$450
Debt Service	0	15,000	15,000
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$15,450</u>	<u>\$15,450</u>
ENDING BALANCE DECEMBER 31	\$29,430	\$21,702	\$13,974

**DOWNTOWN TAX INCREMENT DISTRICT FUND
DOWNTOWN TIF**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
345.990.52240 COUNTY AUDITOR FEES	\$0	\$450	\$450
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>450</u>	<u>450</u>
DEBT SERVICE:			
345.990.57110 BOND PRINCIPAL	0	15,000	15,000
Total - DEBT SERVICE	<u>0</u>	<u>15,000</u>	<u>15,000</u>
Grand Total	\$0	\$15,450	\$15,450

FUND SUMMARY FOR FUND 350			
AERONCA TAX INCREMENT FINANCING FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$4,423	\$4,422	\$5,591
REVENUES:			
TIF Payments	\$0	\$1,205	\$1,205
TOTAL REVENUES	<u>\$0</u>	<u>\$1,205</u>	<u>\$1,205</u>
TOTAL RESOURCES	\$4,423	\$5,627	\$6,796
EXPENDITURES:			
Contractual Services	\$0	\$36	\$36
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$36</u>	<u>\$36</u>
ENDING BALANCE DECEMBER 31	\$4,422	\$5,591	\$6,760

**AERONCA TAX INCREMENT FINANCING FUND
AERONCA TIF**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
350.990.52240 COUNTY AUDITOR FEES	\$0	\$36	\$36
Total - CONTRACTUAL SERVICES	<u>\$0</u>	<u>\$36</u>	<u>\$36</u>
Grand Total	\$0	\$36	\$36

FUND SUMMARY FOR FUND 355**AIRPORT RIVERFRONT TAX INCREMENT FINANCING FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$4,417	\$4,901	\$5,449
REVENUES:			
TIF Payments	\$484	\$583	\$583
TOTAL REVENUES	\$484	\$583	\$583
TOTAL RESOURCES	\$4,901	\$5,484	\$6,032
EXPENDITURES:			
Contractual Services	\$0	\$35	\$35
TOTAL EXPENDITURES	\$0	\$35	\$35
ENDING BALANCE DECEMBER 31	\$4,901	\$5,449	\$5,997

**AIRPORT/RIVERFRONT TAX INCREMENT DISTRICT FUND
AIRPORT/RIVERFRONT TIF**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
355.990.52240 COUNTY AUDITOR FEES	\$0	\$35	\$35
Total - CONTRACTUAL SERVICE	<u>0</u>	<u>35</u>	<u>35</u>
Grand Total	\$0	\$35	\$35

FUND SUMMARY FOR FUND 360			
MILLER ROAD NORTH TAX INCREMENT FINANCING FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$43,319	\$56,756	\$72,516
REVENUES:			
TIF Payments	\$13,437	\$16,000	\$16,000
TOTAL REVENUES	<u>\$13,437</u>	<u>\$16,000</u>	<u>\$16,000</u>
TOTAL RESOURCES	\$56,756	\$72,756	\$88,516
EXPENDITURES:			
Contractual Services	\$0	\$240	\$240
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$240</u>	<u>\$240</u>
ENDING BALANCE DECEMBER 31	\$56,756	\$72,516	\$88,276

**MILLER ROAD NORTH TAX INCREMENT DISTRICT FUND
MILLER ROAD TIF**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
360.990.52240 COUNTY AUDITOR FEES	\$0	\$240	\$240
Total - CONTRACTUAL SERVICE	<u>0</u>	<u>240</u>	<u>240</u>
Grand Total	\$0	\$240	\$240

FUND SUMMARY FOR FUND 370			
TOWNE MALL/HOSPITAL TAX INCREMENT FINANCING FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$265,612	\$123,824	\$136,325
REVENUES:			
TIF Payments	\$481,878	\$410,006	\$422,306
TOTAL REVENUES	<u>\$481,878</u>	<u>\$410,006</u>	<u>\$422,306</u>
TOTAL RESOURCES	\$747,490	\$533,830	\$558,631
EXPENDITURES:			
Contractual Services	\$327,552	\$317,505	\$326,730
Debt Service	296,114	80,000	170,000
TOTAL EXPENDITURES	<u>\$623,666</u>	<u>\$397,505</u>	<u>\$496,730</u>
ENDING BALANCE DECEMBER 31	\$123,824	\$136,325	\$61,901

**TOWNE MALL/HOSPITAL TAX INCREMENT DISTRICT FUND
TOWNE MALL/HOSPITAL TIF**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
370.990.52240 COUNTY AUDITOR FEES	\$5,653	\$10,000	\$10,000
370.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	321,899	307,505	316,730
Total - CONTRACTUAL SERVICES	<u>327,552</u>	<u>317,505</u>	<u>326,730</u>
DEBT SERVICE:			
370.990.57110 BOND PRINCIPAL	199,400	80,000	170,000
370.990.57310 INTEREST ON BONDS	96,714	0	0
Total - DEBT SERVICE	<u>296,114</u>	<u>80,000</u>	<u>170,000</u>
Grand Total	\$623,666	\$397,505	\$496,730

**FUND SUMMARY FOR FUND 371
RENAISSANCE NORTH TAX INCREMENT FINANCING FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$124,234	\$88,792	\$74,203
REVENUES:			
TIF Payments	\$209,532	\$141,488	\$141,488
TOTAL REVENUES	<u>\$209,532</u>	<u>\$141,488</u>	<u>\$141,488</u>
TOTAL RESOURCES	\$333,766	\$230,280	\$215,691
EXPENDITURES:			
Contractual Services	\$131,016	\$111,077	\$111,077
Debt Service	113,958	45,000	50,000
TOTAL EXPENDITURES	<u>\$244,974</u>	<u>\$156,077</u>	<u>\$161,077</u>
ENDING BALANCE DECEMBER 31	\$88,792	\$74,203	\$54,614

**RENAISSANCE NORTH TAX INCREMENT DISTRICT FUND
RENAISSANCE NORTH TIF**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
371.990.52240 COUNTY AUDITOR FEES	\$2,715	\$4,961	\$4,961
371.990.52241 SCHOOL DISTRICT REIMBURSEMENT	128,301	106,116	106,116
Total - CONTRACTUAL SERVICES	<u>131,016</u>	<u>111,077</u>	<u>111,077</u>
DEBT SERVICE:			
371.901.57110 BOND PRINCIPAL	55,000	45,000	50,000
371.901.57310 INTEREST ON BONDS	58,958	0	0
Total - DEBT SERVICE	<u>113,958</u>	<u>45,000</u>	<u>50,000</u>
Grand Total	\$244,974	\$156,077	\$161,077

**FUND SUMMARY FOR FUND 372
RENAISSANCE SOUTH TAX INCREMENT FINANCING FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$94,674	\$124,242	\$81,208
REVENUES:			
TIF Payments	\$87,734	\$100,745	\$103,767
TOTAL REVENUES	<u>\$87,734</u>	<u>\$100,745</u>	<u>\$103,767</u>
TOTAL RESOURCES	\$182,408	\$224,987	\$184,975
EXPENDITURES:			
Contractual Services	\$57,567	\$83,779	\$86,046
Debt Service	600	60,000	0
TOTAL EXPENDITURES	<u>\$58,167</u>	<u>\$143,779</u>	<u>\$86,046</u>
ENDING BALANCE DECEMBER 31	\$124,242	\$81,208	\$98,929

**RENAISSANCE SOUTH TAX INCREMENT DISTRICT FUND
RENAISSANCE SOUTH TIF**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
372.990.52240 COUNTY AUDITOR FEES	\$579	\$8,220	\$8,220
372.990.52241 SCHOOL DISTRICT REIMBURSEMENTS	<u>56,987</u>	<u>75,559</u>	<u>77,826</u>
Total - CONTRACTUAL SERVICES	57,567	83,779	86,046
DEBT SERVICE:			
372.901.57110 BOND PRINCIPAL	<u>600</u>	<u>60,000</u>	<u>0</u>
Total - DEBT SERVICE	600	60,000	0
Grand Total	\$58,167	\$143,779	\$86,046

Section 6

CAPITAL IMPROVEMENT FUNDS

CAPITAL IMPROVEMENTS

EXPENDITURES BY FUND

Fund	2013 Actual	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
Capital Improvement Fund	\$3,213,942	\$3,800,000	\$3,225,000	(\$575,000)	-15.1%
East End Improvements	231,219	0	0	0	
Downtown Improvements	2,842,464	152,700	2,168,912	2,016,212	1320.4%
Airport Improvement	47,202	50,000	75,000	25,000	50.0%
Water Capital Reserve	895,680	995,000	3,235,000	2,240,000	225.1%
Storm Water Capital Reserve	1,333,131	1,100,000	1,275,000	175,000	15.9%
Sewer Capital Reserve	1,704,873	2,985,000	2,610,000	(375,000)	-12.6%
Computer Replacement	128,551	475,000	500,000	25,000	5.3%
Property Development	201,675	138,300	193,400	55,100	39.8%
Total	\$10,598,737	\$9,696,000	\$13,282,312	\$3,586,312	37.0%

Table 6.1 Capital Improvement Expenditures

Definition of Capital Funds

To account for financial resources to be used for the construction or acquisition of major capital facilities.

Capital Improvements Fund

To account for the City’s 1 mill annual real estate tax levy, federal and state grants dedicated to capital improvements. Expenditures of this fund are for capital improvements listed in the City’s three-year Capital Improvements Plan (CIP). The majority of expenditures slated for street improvements.

East End Fund

To account for expenditures associated with the east end economic development projects.

Downtown Improvements Fund

To account for the expenditures connected with the downtown area and the City’s economic development efforts.

Airport Improvements Fund

To account for revenues and expenditures in connection with capital improvements at the airport. Revenues are usually comprised of Federal and State grants and local contributions from the Airport Operations Fund.

Water Capital Reserve Fund

To account for capital improvements of the water system. The expenditures are outlined in the three-year Capital Improvements Plan. The Water Fund transfers revenues into this fund to pay for these capital improvements.

Storm Water Capital Reserve Fund

To account for the storm water utility capital expenditures. Revenue will be generated by the storm water utility fee which went into effect January 1, 2006.

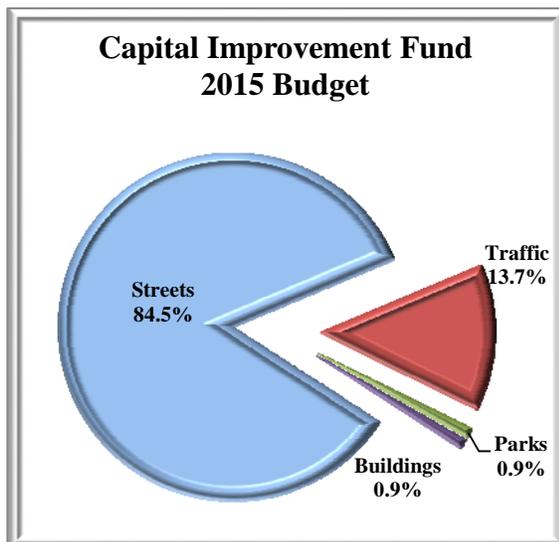


Figure 6.1 Year 2015 expenditures from CIP Fund

CAPITAL IMPROVEMENTS

Sewer Capital Reserve Fund

To account for capital improvements of the sewer system. The expenditures are outlined in the three-year Capital Improvements Plan. The Sewer Fund transfers revenues into this fund to pay for the capital improvements.

To account for all revenues and expenditures connected with the development of city owned property.

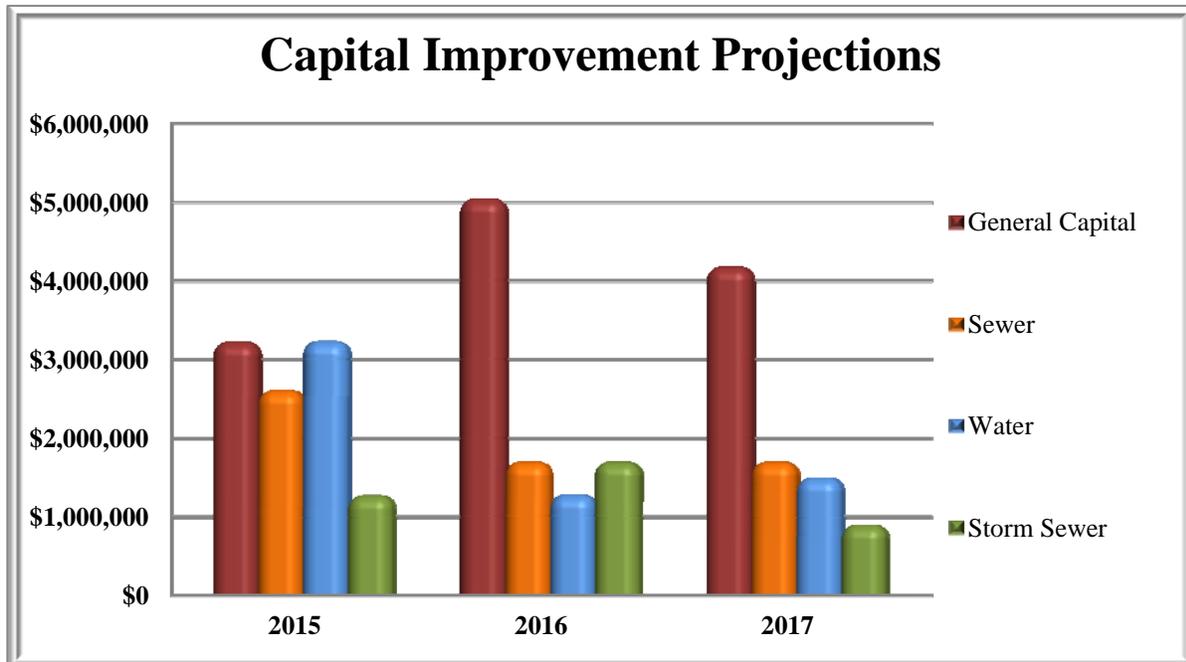
Computer Replacement Fund

To accumulate funds for the future purchase of a new mainframe computer for the City and scheduled replacements of software, personal computers, printers, and copiers.

Figure 6.2 below illustrates the capital projects planned in the Capital Improvements Fund, the Water Capital Reserve Fund, the Sewer Capital Reserve Fund, and the Storm Sewer Capital Reserve Fund over a three year period.

Property Development Fund

Figure 6.2 Major Capital Improvement Plan Projections



CAPITAL IMPROVEMENTS

POLICIES FOR CAPITAL IMPROVEMENT PROJECTS

Capital improvements will be financed to the greatest extent possible by those who benefit from the project.

Efforts will be made to secure grants from state and federal sources for capital improvement projects.

All capital improvement projects will be analyzed to measure their impact on future operating budgets.

Projects to preserve the City's infrastructure and other assets will have priority.

2015 CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2015 Projects	Federal	State	Other	CITY FUNDS	TOTAL
AIRPORT					
Miscellaneous Facility Improvements				\$75	\$75
2015 TOTALS	\$0	\$0	\$0	\$75	\$75
GENERAL					
Streets					
Central Ave Improvements		\$1,000		\$0	\$1,000
Yankee Road - Phase 3	\$640			\$200	\$840
Oxford State Road - ROW acquisition and improvements	\$560	\$325		\$0	\$885
<i>Subtotal</i>	\$1,200	\$1,325	\$0	\$200	\$2,725
Traffic					
Traffic Signal & Systems Replacement Program				\$330	\$330
Pavement Striping Program				\$100	\$100
Sign Inventory/Replacement Program				\$10	\$10
<i>Subtotal</i>	\$0	\$0	\$0	\$440	\$440
Parks					
Miscellaneous Parks Improvements				\$30	\$30
<i>Subtotal</i>	\$0	\$0	\$0	\$30	\$30
Buildings					
Miscellaneous Building Improvements				\$30	\$30
<i>Subtotal</i>	\$0	\$0	\$0	\$30	\$30
2015 TOTALS	\$1,200	\$1,325	\$0	\$700	\$3,225
WATER					
Distribution System					
Central Avenue Improvements				\$1,000	\$1,000
S Verity Waterline Replacement				\$2,100	\$2,100
System Replacement Program				\$100	\$100
<i>Subtotal</i>	\$0	\$0	\$0	\$3,200	\$3,200
Miscellaneous					
GIS				\$10	\$10
Meter Replacement Contract (Yr 8 of 10)				\$25	\$25
<i>Subtotal</i>	\$0	\$0	\$0	\$35	\$35
2015 TOTALS	\$0	\$0	\$0	\$3,235	\$3,235

2015 CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2015 Projects	Federal	State	Other	CITY FUNDS	TOTAL
STORM WATER					
Storm Water					
Central Ave Improvements				\$750	\$750
Oxford State Road - R/W Acquisition				\$215	\$215
Yankee Rd Improvements - Phase 3 Design/ROW				\$160	\$160
System Replacement Program				\$100	\$100
NPDES Compliance				\$50	\$50
<i>Subtotal</i>	\$0	\$0	\$0	\$1,275	\$1,275
2015 TOTALS	\$0	\$0	\$0	\$1,275	\$1,275
SEWER					
Treatment Plant					
Influent Screen Replacement				\$925	\$925
<i>Subtotal</i>	\$0	\$0	\$0	\$925	\$925
Collection System					
Interceptor Sewer Replacement - Phase 4				\$1,000	\$1,000
System Replacement Plan				\$150	\$150
Long Term Control Plan Update				\$500	\$500
<i>Subtotal</i>	\$0	\$0	\$0	\$1,650	\$1,650
Miscellaneous					
GIS				\$10	\$10
Meter Replacement Contract (Yr 8 of 10)				\$25	\$25
<i>Subtotal</i>	\$0	\$0	\$0	\$35	\$35
2015 TOTALS	\$0	\$0	\$0	\$2,610	\$2,610

CAPITAL IMPROVEMENTS

GENERAL CAPITAL IMPROVEMENT PROJECT DESCRIPTIONS - \$3,440,000

Central Avenue Improvements

R. Nicolls

Improvements to Central Avenue include pavement resurfacing, restoration of curbs and gutters, handicap ramp upgrades, pavement striping, catch basin repairs, and upgrade of two traffic signals. Water main will be replaced where necessary. Storm water system improvements will be made within the project limits to separate storm water from the combined sewers.

OPWC Grant	\$1,000,000
Water Fund	\$1,000,000
Storm Water Fund	\$750,000
Assessments	<u>\$200,000</u>
TOTAL	\$2,950,000

Oxford State Road Improvements – Right of Way Acquisition

R. Nicolls

A two-mile portion of Oxford State Road will be widened from Spurlino Way to Yankee Road. The improvements will add left turn lanes, curb and gutter, drainage system, and heavy duty pavement to accommodate truck traffic. Federal and state funding has been secured for the design and right-of-way acquisition on this project. Federal funding has been secured for construction of this project in 2016.

OPWC Grant	\$325,000
OKI Grant	\$560,000
Storm Water CIP	<u>\$215,000</u>
TOTAL	\$1,100,000

Yankee Road Improvements Phase 3 – Right of Way Acquisition

R. Nicolls

Yankee Road will be widened from Oxford State Road to Lafayette Avenue. The improvements will add left turn lanes, curb and gutter, drainage system, water main replacement, and heavy duty pavement to accommodate truck traffic. Federal funding has been secured right-of-way acquisition (2015-16) and construction (2017) on this project.

OKI Grant	\$640,000
CIP	\$200,000
Storm Water CIP	<u>\$160,000</u>
TOTAL	\$1,000,000

Traffic Signal & Systems Replacement Program

V. Griffin

The City will begin conversion of the traffic signal network to a centralized control system as part of the Ohio Rail Development Commission (ORDC) railroad preemption safety project. 24 signals will be converted, 13 by the City and 11 by the ORDC. The upgrades will include central system management software, updated radio communication system, and new ASC3 controllers at the intersections.

CIP	<u>\$330,000</u>
TOTAL	\$330,000

CAPITAL IMPROVEMENTS

Pavement Striping Program**V. Griffin**

Pavement marking replacement will be scheduled on a rotating basis to maintain adequate markings on the heavier travelled roadways.

CIP	<u>\$100,000</u>
TOTAL	\$100,000

Sign Replacement Program**V. Griffin**

Street signs are required to meet new federal reflectivity requirements as established by FHWA. Funding will be set aside each year to address the signage in the City.

CIP	<u>\$10,000</u>
TOTAL	\$10,000

Miscellaneous Parks Improvements**R. Phelps**

Funding is set aside each year to address miscellaneous upgrades/modifications in the various parks. Projects may include playground equipment, fencing, tree trimming, etc.

CIP	<u>\$30,000</u>
TOTAL	\$30,000

Miscellaneous Building Improvements**K. Fuchs**

Funding is set aside each year to address miscellaneous upgrades/modifications to City owned facilities.

CIP	<u>\$30,000</u>
TOTAL	\$30,000

FUND SUMMARY FOR FUND 220 CAPITAL IMPROVEMENT FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,648,597	\$151,005	\$68,205
REVENUES:			
Property Taxes	\$625,874	\$621,550	\$621,550
Intergovernmental Revenue	605,407	2,830,000	2,605,500
Charges for Services	696	3,000	5,000
Interest Income	(628)	12,200	0
Miscellaneous Revenue	0	450	0
Reimbursements	0	250,000	0
Transfers	485,000	0	0
TOTAL REVENUES	\$1,716,349	\$3,717,200	\$3,232,050
TOTAL RESOURCES	\$3,364,947	\$3,868,205	\$3,300,255
EXPENDITURES:			
Contractual Services	\$8,892	\$0	\$0
Capital Outlay	3,205,050	3,800,000	3,225,000
TOTAL EXPENDITURES	\$3,213,942	\$3,800,000	\$3,225,000
ENDING BALANCE DECEMBER 31	\$151,005	\$68,205	\$75,255

**CAPITAL IMPROVEMENTS FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
220.990.52240 COUNTY AUDITOR COLLECTION FEES	\$8,892	\$0	\$0
Total - CONTRACTUAL SERVICES	<u>8,892</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY:			
220.027.54520 ODOT URBAN PAVING PROGRAM	0	540,000	0
220.624.54200 BIKE PATH	4,476	0	0
220.025.54520 I-75 GATEWAY IMPROVEMENTS, PHASE 2	29,823	875,000	0
220.023.54520 I-75/SR 122 INTERCHANGE IMPROVEMENTS	277,960	0	0
220.030.54200 I-75/SR 122 LANDSCAPING	14,300	0	0
220.010.54520 LEFFERSON ROAD IMPROVEMENTS	508,309	0	0
220.021.54520 MAIN STREET IMPROVEMENTS	347,427	0	0
220.641.54520 CENTRAL AVE IMPROVEMENTS	0	0	1,000,000
220.022.54520 OXFORD STATE ROAD - DESIGN	315,116	0	0
220.031.54520 OXFORD STATE ROAD - ROW ACQUISITION	0	560,000	0
220.034.54520 OXFORD STATE ROAD IMPROVEMENTS	0	0	885,000
220.809.54550 PARK FACILITIES	1,252	0	0
220.020.54520 PAVEMENT STRIPING PROGRAM	3,705	0	100,000
220.032.54520 PAVING	770,446	420,000	0
220.643.54520 RENAISSANCE DISTRICT ENHANCEMENT	2,975	0	0
220.644.54520 SIGN INVENTORY AND REPLACEMENT	0	0	10,000
220.014.54520 TOWNE BLVD IMPROVEMENTS	21,250	1,250,000	0
220.033.54520 TOWNE BLVD ROW ACQUISITION	36,461	0	0
220.671.54520 TRAFFIC SIGNAL & SYSTEMS	30,486	95,000	330,000
220.034.54520 YANKEE RD - PHASE 2	821,803	0	0
220.812.54520 YANKEE RD - PHASE 3	0	0	840,000
220.990.54400 BUILDINGS & STRUCTURES	7,900	30,000	30,000
220.990.54550 PARK FACILITIES	11,360	30,000	30,000
Total - CAPITAL OUTLAY	<u>3,205,050</u>	<u>3,800,000</u>	<u>3,225,000</u>
Grand Total	\$3,213,942	\$3,800,000	\$3,225,000

**FUND SUMMARY FOR FUND 481
DOWNTOWN IMPROVEMENT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$881,647	\$477,201	\$329,001
REVENUES:			
Interest Income	(\$12)	\$4,500	\$1,846
Miscellaneous Revenue	381,114	0	20,000
Sale of Bonds	2,056,916	0	2,092,912
TOTAL REVENUES	\$2,438,018	\$4,500	\$2,114,758
TOTAL RESOURCES	\$3,319,665	\$481,701	\$2,443,759
EXPENDITURES:			
Contractual Services	360,163	\$113,400	\$29,000
Commodities	266	3,300	0
Capital Outlay	390,862	0	11,000
Debt Service	2,091,173	36,000	2,128,912
TOTAL EXPENDITURES	\$2,842,464	\$152,700	\$2,168,912
ENDING BALANCE DECEMBER 31	\$477,201	\$329,001	\$274,847

**DOWNTOWN IMPROVEMENTS FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES - 1 N Main (Cinergy)			
481.600.52210 UTILITIES-GAS & ELECTRIC	\$28,786	\$0	\$0
CONTRACTUAL SERVICES - 2 N Main (1st National)			
481.601.52210 UTILITIES-GAS & ELECTRIC	192	0	0
481.601.52520 MAINTENANCE OF FACILITIES	1,400	0	0
481.601.52810 PROPERTY TAXES	250	0	0
CONTRACTUAL SERVICES - 4 N Main (Masonic Temple)			
481.602.52210 UTILITIES-GAS & ELECTRIC	1,046	0	0
481.602.52520 MAINTENANCE OF FACILITIES	827	0	0
CONTRACTUAL SERVICES - 2 S Main (Bank One)			
481.603.52210 UTILITIES-GAS & ELECTRIC	14,663	15,000	0
481.603.52520 MAINTENANCE OF FACILITIES	46,914	16,000	0
481.603.52810 PROPERTY TAXES	0	5,000	0
CONTRACTUAL SERVICES - 1207 Manchester (Hotel & Sonshine)			
481.604.52210 UTILITIES-GAS & ELECTRIC	7,887	12,000	0
481.604.52520 MAINTENANCE OF FACILITIES	11,875	8,000	0
481.604.52810 PROPERTY TAXES	250	3,400	0
CONTRACTUAL SERVICES - DOWNTOWN			
481.990.52480 OTHER PROFESSIONAL SERVICES	73,965	50,000	25,000
481.990.52481 OTHER PROFESSIONAL SERVICES - BUILDING	169,619	0	0
481.990.52810 PROPERTY TAXES	2,489	4,000	4,000
Total - CONTRACTUAL SERVICES	<u>360,163</u>	<u>113,400</u>	<u>29,000</u>
COMMODITIES			
481.601.53520 SUPPLIES TO MAINTAIN 2 N MAIN BLDG	115	0	0
481.603.53520 SUPPLIES TO MAINTAIN 2 S MAIN BLDG	115	300	0
481.604.53520 SUPPLIES TO MAINTAIN 1207 MANCHESTER	36	3,000	0
Total - COMMODITIES	<u>266</u>	<u>3,300</u>	<u>0</u>
CAPITAL OUTLAY			
481.990.54400 BUILDINGS AND OTHER STRUCTURES	390,862	0	11,000
Total - CAPITAL OUTLAY	<u>390,862</u>	<u>0</u>	<u>11,000</u>
DEBT SERVICE			
481.990.57210 PAYMENT ON NOTES - PRINCIPAL	2,056,916	0	2,092,912
481.990.57320 INTEREST ON NOTES	34,257	36,000	36,000
Total - DEBT SERVICE	<u>2,091,173</u>	<u>36,000</u>	<u>2,128,912</u>
Grand Total	\$2,842,464	\$152,700	\$2,168,912

FUND SUMMARY FOR FUND 492 AIRPORT IMPROVEMENT FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$379	\$248,488	\$248,488
REVENUES:			
Intergovernmental Revenue	\$286,690	\$50,000	\$0
Miscellaneous Revenue	0	0	50,000
Transfers	8,621	0	0
TOTAL REVENUES	<u>\$295,312</u>	<u>\$50,000</u>	<u>\$50,000</u>
TOTAL RESOURCES	\$295,690	\$298,488	\$298,488
EXPENDITURES:			
Capital Outlay	\$47,202	\$50,000	\$75,000
TOTAL EXPENDITURES	<u>\$47,202</u>	<u>\$50,000</u>	<u>\$75,000</u>
ENDING BALANCE DECEMBER 31	\$248,488	\$248,488	\$223,488

**AIRPORT IMPROVEMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
492.990.54510 CAPITAL OUTLAY:			
AIRPORT FACILITIES	\$47,202	\$50,000	\$75,000
Total - CAPITAL OUTLAY	<u>47,202</u>	<u>50,000</u>	<u>75,000</u>
Grand Total	\$47,202	\$50,000	\$75,000

CAPITAL IMPROVEMENTS

WATER CAPITAL PROJECT DESCRIPTIONS - \$3,235,000

Central Avenue Improvements

R. Nicolls

Improvements to Central Avenue include pavement resurfacing, restoration of curbs and gutters, handicap ramp upgrades, pavement striping, catch basin repairs, and upgrade of two traffic signals. Water main will be replaced where necessary. Storm water system improvements will be made within the project limits to separate storm water from the combined sewers.

OPWC Grant	\$1,000,000
Water Fund	\$1,000,000
Storm Water Fund	\$750,000
Assessments	<u>\$200,000</u>
TOTAL	\$2,950,000

South Verity Water Main Replacement

K. Mueller

Replacement of 5640 feet of 12" spiral-welded steel water main located along South Verity Parkway and Oxford State Road. The existing water main was constructed in the 1930's and is beyond its useful life. This water main provides service to the south Middletown area.

Water CIP	<u>\$2,100,000</u>
TOTAL	\$2,100,000

System Replacement Program

B. Adams

Funding is set aside each year to address miscellaneous upgrades in the distribution system. This includes the correction of reoccurring problems or improvements, replacement of watermains prior to roadway resurfacing, and existing system modifications to eliminate low-pressure areas

Water CIP	<u>\$100,000</u>
TOTAL	\$100,000

Meter Replacement Performance Contract

B. Adams

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement upgrades. The project is funded equally between the Water and Sewer Funds.

Water CIP	\$25,000
Sewer CIP	<u>\$25,000</u>
TOTAL	\$50,000

GIS Program

C. Shuler

The City is continuing efforts to implement a geographic information system.

Water CIP	<u>\$10,000</u>
TOTAL	\$10,000

FUND SUMMARY FOR FUND 494 WATER CAPITAL RESERVE FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,155,400	\$1,352,394	\$1,555,208
REVENUES:			
Charges for Services	\$39,200	\$0	\$0
Interest Income	(\$468)	\$5,654	5,128
Reimbursements	\$53,942	\$42,160	55,475
Transfers	\$1,000,000	\$1,150,000	1,625,000
TOTAL REVENUES	\$1,092,674	\$1,197,814	\$1,685,603
TOTAL RESOURCES	\$2,248,074	\$2,550,208	\$3,240,811
EXPENDITURES:			
Capital Outlay	\$895,680	\$995,000	\$3,235,000
TOTAL EXPENDITURES	\$895,680	\$995,000	\$3,235,000
ENDING BALANCE DECEMBER 31	\$1,352,394	\$1,555,208	\$5,811

**WATER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CAPITAL OUTLAY:			
494.012.54530	\$19,706	\$0	\$0
494.014.54530	77,387	25,000	25,000
494.631.54530	32,740	100,000	100,000
494.029.54530	0	60,000	0
494.030.54530	0	100,000	0
494.646.54530	48,232	0	0
494.025.54530	13,750	0	0
494.020.54530	686,534	300,000	0
494.022.54530	2,000	0	0
494.031.54530	0	400,000	0
494.024.54530	0	0	1,000,000
494.720.54530	5,895	10,000	10,000
494.858.54530	0	0	2,100,000
494.990.54200	9,437	0	0
Total - CAPITAL OUTLAY	895,680	995,000	3,235,000
Grand Total	\$895,680	\$995,000	\$3,235,000

CAPITAL IMPROVEMENTS

STORM WATER CAPITAL PROJECT DESCRIPTIONS - \$1,275,000

Central Avenue Improvements

R. Nicolls

Improvements to Central Avenue include pavement resurfacing, restoration of curbs and gutters, handicap ramp upgrades, pavement striping, catch basin repairs, and upgrade of two traffic signals. Water main will be replaced where necessary. Storm water system improvements will be made within the project limits to separate storm water from the combined sewers.

OPWC Grant	\$1,000,000
Water Fund	\$1,000,000
Storm Water Fund	\$750,000
Assessments	<u>\$200,000</u>
TOTAL	\$2,950,000

Oxford State Road Improvements – Right of Way Acquisition

R. Nicolls

A two-mile portion of Oxford State Road will be widened from Spurlino Way to Yankee Road. The improvements will add left turn lanes, curb and gutter, drainage system, and heavy duty pavement to accommodate truck traffic. Federal and state funding has been secured for the design (2012) and right-of-way acquisition (2013) on this project. Federal funding has been secured for construction in 2016.

OPWC Grant	\$325,000
OKI Grant	\$560,000
Storm Water CIP	<u>\$215,000</u>
TOTAL	\$1,100,000

Yankee Road Improvements Phase 3 – Right of Way Acquisition

R. Nicolls

Yankee Road will be widened from Oxford State Road to Lafayette Avenue. The improvements will add left turn lanes, curb and gutter, drainage system, water main replacement, and heavy duty pavement to accommodate truck traffic. Federal funding has been secured for right-of-way acquisition (2015-16) and construction (2017).

OKI Grant	\$640,000
CIP	\$200,000
Storm Water CIP	<u>\$160,000</u>
TOTAL	\$1,000,000

System Replacement Program

R. Phelps

Funding is set aside each year to address miscellaneous upgrades in the drainage system. This includes the correction of reoccurring problems or improvements, replacement of storm sewers prior to a roadway resurfacing, and other unscheduled repairs.

Storm Water CIP	<u>\$100,000</u>
TOTAL	\$100,000

NPDES Compliance Program

S. Tadych

The EPA's National Pollution Discharge Elimination System (NPDES) permit requires the City to address the six minimum control measures (MCM) on an annual basis. The items covered will include the annual permit fee, professional services for preparation of the annual report submitted to EPA and Storm Water Pollution Prevention Plans for various City facilities, membership in the Regional Storm Water Collaborative, and the creation of various public education and outreach materials as needed.

Storm Water CIP	<u>\$50,000</u>
TOTAL	\$50,000

FUND SUMMARY FOR FUND 415			
STORM WATER CAPITAL RESERVE FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,217,463	\$969,379	\$669,033
REVENUES:			
Interest Income	\$107	\$14,000	\$6,353
Transfers	1,084,940	1,084,936	1,134,936
TOTAL REVENUES	<u>\$1,085,047</u>	<u>\$1,098,936</u>	<u>\$1,141,289</u>
TOTAL RESOURCES	\$2,302,509	\$2,068,315	\$1,810,322
EXPENDITURES:			
Capital Outlay	\$1,333,131	\$1,399,283	\$1,275,000
TOTAL EXPENDITURES	<u>\$1,333,131</u>	<u>\$1,399,283</u>	<u>\$1,275,000</u>
ENDING BALANCE DECEMBER 31	\$969,379	\$669,033	\$535,322

**STORM WATER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CAPITAL OUTLAY:			
415.829.54501 2014 PAVING PROGRAM	\$0	\$500,000	\$0
415.802.54501 YANKEE ROAD WIDENING	0	0	160,000
415.830.54501 ODOT URBAN PAVING PROGRAM	0	200,000	\$0
415.808.54501 LEFFERSON ROAD IMPROVEMENTS	300,000	0	0
415.823.54501 2013 LOCAL STREET IMPROVEMENTS	149,000	0	0
415.811.54501 SYSTEM REPLACEMENT PROGRAM	420,056	449,283	100,000
415.812.54501 NPDES COMPLIANCE	31,952	50,000	50,000
415.831.54501 OXFORD STATE RD R/W ACQUISITION	0	0	215,000
415.832.54501 CENTRAL AVE IMPROVEMENTS	0	0	750,000
415.816.54501 MAIN ST. IMPROVEMENTS	18,908	0	0
415.817.54501 JEANETTE/TRINE ST IMPROVEMENTS	7,622	0	0
415.819.54501 HOOK DRIVE LEFT STATION	215,489	0	0
415.822.54501 LONG TERM CONTROL PLAN UPDATE	190,104	200,000	0
Total - CAPITAL OUTLAY	<u>1,333,131</u>	<u>1,399,283</u>	<u>1,275,000</u>
Grand Total	\$1,333,131	\$1,399,283	\$1,275,000

CAPITAL IMPROVEMENTS

SEWER CAPITAL PROJECT DESCRIPTIONS - \$2,610,000

WWTP Influent Screen Replacement

G. Burris

Influent Screens at the Wastewater Treatment Plant must be replaced to meet Ohio EPA mandate on screen opening size.

Sewer CIP	<u>\$925,000</u>
TOTAL	\$925,000

Interceptor Sewer Replacement, Phase 4

S. Tadych

Continuation of the replacement/rehabilitation of the North Interceptor Sewer along the Great Miami River. The sewer is beyond its useful life. Several collapses have occurred in the last five years and were repaired under emergency contracts.

Sewer CIP	<u>\$1,000,000</u>
TOTAL	\$1,000,000

System Replacement Program

B. Adams

Funding is set aside each year to address miscellaneous upgrades/modifications in the collection system. This includes the correction of reoccurring problems or improvements, replacement of old sewer main prior to a roadway resurfacing, and other unscheduled repairs.

Sewer CIP	<u>\$150,000</u>
TOTAL	\$150,000

LTCP Development/Negotiations

S. Tadych

The City is negotiating with USEPA on the implementation of a final Long Term Control Plan to address combined sewer overflows from our combined sewer system.

Sewer CIP	<u>\$500,000</u>
TOTAL	\$500,000

GIS Program

C. Shuler

The City is continuing efforts to implement a geographic information system.

Sewer CIP	<u>\$10,000</u>
TOTAL	\$10,000

Meter Replacement Performance Contract

B. Adams

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement upgrades. The project is funded equally between the Water and Sewer Funds.

Water CIP	<u>\$25,000</u>
Sewer CIP	<u>\$25,000</u>
TOTAL	\$50,000

**FUND SUMMARY FOR FUND 495
SEWER CAPITAL RESERVE FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,341,738	\$3,381,811	\$2,555,969
REVENUES:			
Charges for Services	\$119,700	\$65,000	\$75,000
Interest Income	(615)	3,885	11,005
Transfers	2,625,860	2,317,490	1,567,190
TOTAL REVENUES	<u>\$2,744,945</u>	<u>\$2,386,375</u>	<u>\$1,653,195</u>
TOTAL RESOURCES	\$5,086,683	\$5,768,186	\$4,209,164
EXPENDITURES:			
Capital Outlay	\$1,704,873	\$3,212,217	\$2,610,000
TOTAL EXPENDITURES	<u>\$1,704,873</u>	<u>\$3,212,217</u>	<u>\$2,610,000</u>
ENDING BALANCE DECEMBER 31	\$3,381,811	\$2,555,969	\$1,599,164

**SEWER CAPITAL RESERVE FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CAPITAL OUTLAY:			
495.990.54200 IMPROVEMENTS OTHER THAN BLDGS	\$4,622	\$0	\$0
495.010.54540 METER REPLACEMENT CONTRACT	77,387	52,217	25,000
495.631.54540 SYSTEM REPLACEMENT PROGRAM	134,218	450,000	150,000
495.677.54540 BACKWATER PREVENTION PROGRAM	1,825	0	0
495.840.54540 INTERCEPTOR SEWER REPLACE-PHASE 2	0	1,000,000	1,000,000
495.845.54540 INFLUENT SCREEN REPLACEMENT	0	0	925,000
495.841.54540 2014 STREET PAVING	0	500,000	0
495.842.54540 GERMANTOWN RD FORCE MAIN REPLACE	0	100,000	0
495.843.54540 SECONDARY CLARIFIER REPLACEMENT	0	500,000	0
495.844.54540 MOTOR STARTER REHABILITATION	0	200,000	0
495.694.54540 SECONDARY BASIN REPLACEMENT	19,000	0	0
495.721.54540 GIS	5,895	10,000	10,000
495.835.54540 POWER SYSTEM IMPROVMENTS-PHASE 1	8,475	0	0
495.834.54540 INTERCEPTOR SEWER REPLACE-PHASE 1	938,803	0	0
495.831.54540 THICKENER UPGRADE	141,424	0	0
495.630.54540 LONG TERM CONTROL POLICY DEVELOP	373,223	400,000	500,000
Total - CAPITAL OUTLAY	<u>1,704,873</u>	<u>3,212,217</u>	<u>2,610,000</u>
Grand Total	\$1,704,873	\$3,212,217	\$2,610,000

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
FUND SUMMARY FOR FUND 498 COMPUTER REPLACEMENT FUND			
BEGINNING BALANCE: JANUARY 1	\$1,936,083	\$2,025,655	\$1,690,471
REVENUES:			
Interest Income	\$188	\$9,298	\$9,610
Depreciation Charges	45,500	55,120	55,120
Transfers	172,434	75,398	77,420
TOTAL REVENUES	<u>\$218,122</u>	<u>\$139,816</u>	<u>\$142,150</u>
TOTAL RESOURCES	\$2,154,205	\$2,165,471	\$1,832,621
EXPENDITURES:			
Capital Outlay	\$128,551	\$475,000	\$500,000
TOTAL EXPENDITURES	<u>\$128,551</u>	<u>\$475,000</u>	<u>\$500,000</u>
ENDING BALANCE DECEMBER 31	\$2,025,655	\$1,690,471	\$1,332,621

**COMPUTER REPLACEMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CAPITAL OUTLAY:			
498.990.54300 COMPUTERS & OTHER PERIPHERALS	\$116,103	\$400,000	\$400,000
498.990.54320 OFFICE MACHINERY & EQUIPMENT	\$9,304	\$50,000	50,000
498.990.54370 COMPUTER SOFTWARE	\$3,144	\$25,000	50,000
Total - CAPITAL OUTLAY	<u>128,551</u>	<u>475,000</u>	<u>500,000</u>
Grand Total	\$128,551	\$475,000	\$500,000

**FUND SUMMARY FOR FUND 499
PROPERTY DEVELOPMENT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$664,535	\$520,254	\$436,954
REVENUES:			
Intergovernmental Revenue	\$64,033	\$55,000	\$55,000
Miscellaneous Revenue	(6,639)	0	0
TOTAL REVENUES	<u>\$57,394</u>	<u>\$55,000</u>	<u>\$55,000</u>
TOTAL RESOURCES	\$721,929	\$575,254	\$491,954
EXPENDITURES:			
Contractual Services	\$201,675	\$105,300	\$168,400
Capital Outlay	0	33,000	25,000
TOTAL EXPENDITURES	<u>\$201,675</u>	<u>\$138,300</u>	<u>\$193,400</u>
ENDING BALANCE DECEMBER 31	\$520,254	\$436,954	\$298,554

**PROPERTY DEVELOPMENT FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
499.990.52241 ENTERPRISE ZONE PAYMENTS	\$166,898	\$0	\$0
499.990.52480 OTHER PROFESSIONAL SERVICE	24,523	55,000	98,400
499.990.52481 JOB CREATION INCENTIVE GRANT	0	30,000	60,000
499.990.52520 MAINT OF LAND & BUILDINGS	0	10,000	0
499.990.52810 PROPERTY TAXES	10,254	10,300	10,000
Total - CONTRACTUAL SERVICES	<u>201,675</u>	<u>105,300</u>	<u>168,400</u>
CAPITAL OUTLAY:			
499.990.54400 BUILDINGS AND OTHER STRUCTURES	<u>0</u>	<u>33,000</u>	<u>25,000</u>
Total - CAPITAL OUTLAY	0	33,000	25,000
Grand Total	\$201,675	\$138,300	\$193,400

FUTURE CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2016 Projects	Federal	State	Other	CITY FUNDS	Total
Airport					
Misc Airport Improvement:	\$3,150			\$85	\$3,235
Subtotal	\$3,150	\$0	\$0	\$85	\$3,235
General					
Oxford St. Rd. Improvement:	\$3,150	\$700		\$0	\$3,850
ODOT Urban Paving - SR 73 (Girard - Tytus)	\$520			\$520	\$1,040
Traffic Signal & Systems Replacemen				\$95	\$95
Misc Parks Improvements:				\$30	\$30
Misc Building Improvement:				\$30	\$30
Subtotal	\$3,670	\$700	\$0	\$675	\$5,045
Sewer					
Facility Upgrade:				\$550	\$550
Long Term Control Plan				\$990	\$990
System Replacement Program				\$150	\$150
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,700	\$1,700
Storm Water					
Long Term Control Plan				\$200	\$200
Oxford St. Rd. Improvement:				\$1,350	\$1,350
NPDES Compliance				\$50	\$50
Misc Storm Water Improvement:				\$100	\$100
Subtotal	\$0	\$0	\$0	\$1,700	\$1,700
Water					
Facility Upgrade:				\$300	\$300
Oxford St. Rd. Improvement:				\$750	\$750
System Replacement Program				\$200	\$200
Replacement Meters				\$25	\$25
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,285	\$1,285
2016 TOTALS	\$6,820	\$700	\$0	\$5,445	\$12,965

FUTURE CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2017 Projects	Federal	State	Other	CITY FUNDS	Total
Airport					
Misc Airport Improvement:	\$150			\$0	\$150
Subtotal	\$150	\$0	\$0	\$0	\$150
General					
Yankee Rd. Improvements - Phase 3	\$2,845	\$660		\$50	\$3,555
Local Street Paving Program				\$535	\$535
Traffic Signal & Systems Replacemen				\$30	\$30
Misc Parks Improvements:				\$30	\$30
Misc Building Improvement:				\$30	\$30
Subtotal	\$2,845	\$660	\$0	\$675	\$4,180
Sewer					
Facility Upgrade:				\$500	\$500
Long Term Control Plan				\$990	\$990
System Replacement Program				\$200	\$200
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,700	\$1,700
Storm Water					
Long Term Control Plan				\$200	\$200
System Replacement Program				\$700	\$700
Subtotal	\$0	\$0	\$0	\$900	\$900
Water					
Facility Upgrade:				\$300	\$300
System Replacement Program				\$1,165	\$1,165
Replacement Meters				\$25	\$25
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,500	\$1,500
2017 TOTALS	\$2,995	\$660	\$0	\$4,775	\$8,430

FUTURE CAPITAL IMPROVEMENT PROGRAMS
(in \$1,000's)

2018 Projects	Federal	State	Other	CITY FUNDS	Total
Airport					
Misc Airport Improvement:	\$150			\$0	\$150
Subtotal	\$150	\$0	\$0	\$0	\$150
General					
Local Street Paving Program		\$660		\$520	\$1,180
Traffic Signal & Systems Replacemen				\$95	\$95
Misc Parks Improvements				\$30	\$30
Misc Building Improvement:				\$30	\$30
Subtotal	\$0	\$660	\$0	\$675	\$1,335
Sewer					
Facility Upgrade:				\$500	\$500
Long Term Control Plan				\$990	\$990
System Replacement Program				\$200	\$200
GIS				\$10	\$10
Subtotal	\$0	\$0	\$0	\$1,700	\$1,700
Storm Water					
Long Term Control Plan				\$200	\$200
System Replacement Program				\$700	\$700
Subtotal	\$0	\$0	\$0	\$900	\$900
Water					
Facility Upgrade:				\$300	\$300
System Replacement Program				\$1,165	\$1,165
GIS				\$10	\$10
Replacement Meters				\$25	\$25
Subtotal	\$0	\$0	\$0	\$1,500	\$1,500
2018 TOTALS	\$150	\$660	\$0	\$4,775	\$5,585

IMPACTS OF CAPITAL INVESTMENTS ON OPERATING BUDGET

Central Avenue Improvements

Street improvements include pavement resurfacing, restoration of curbs and gutters, handicap ramp upgrades, pavement striping, catch basin repairs, and upgrade of two traffic signals. Water mains will be replaced where necessary. Storm water system improvements will be made within the project limits to separate storm water from the combined sewers.

This project has multi-fold impacts:

- Lower street maintenance costs due to new construction.
- Traffic signal outages should be reduced and the new LED signals will be more energy efficient and last longer.
- Replacement of water mains will extend the life of the water distribution system in this area.
- Separation of storm water from the combined sewer system will help prevent overflows and sewer back-ups.

Estimated cost for savings on the operating budget for these improvements is approximately \$50,000.

Oxford State Road Improvements – Right of Way Acquisition

Street improvements for this project will add left turn lanes, curb and gutter, drainage system, and heavy duty pavement to accommodate truck traffic. Construction is slated to begin in 2016.

Currently, the Street Maintenance Division sends a patch crew every day to this street due to the heavy truck traffic. Once construction is completed, maintenance costs would be at a minimum. Estimated cost of a minimum of \$26,000 would be saved yearly.

Yankee Road Improvements Phase 3 – Right of Way Acquisition

These street improvements will add turn lanes, curb and gutter, drainage system, water main replacement, and heavy duty pavement to accommodate truck traffic. Construction is slated to begin in 2017.

This project has multi-fold impacts,

- Lower street maintenance costs due to new construction.
- Replacement of water mains will extend the life of the water distribution system in this area.
- Drainage system will help prevent high water in low areas and overflows.

Once construction is completed, maintenance costs would be at a minimum. Estimated cost of a minimum of \$26,000 would be saved yearly.

Traffic Signal & Systems Replacement Program

The City will begin conversion of the traffic signal network to a centralized control system as part of the Ohio Rail Development Commission (ORDC) railroad preemption safety project. Twenty-four signals will be converted, thirteen signals by the City and eleven signals by the ORDC. The upgrades will include central system management software, updated radio communication system, and new ASC3 controllers at the intersections.

This program will serve as an interconnection between rail crossing warning devices and highway traffic control signals to ensure that systems work together to provide adequate time for vehicles to move clear of the railroad track prior to arrival of a train. This safety measure has no operating impact on the budget.

Interceptor Sewer Replacement

Continuation of the replacement/rehabilitation of the North Interceptor Sewer along the Great Miami River. The sewer is beyond its useful life. Several collapses have occurred in the last five years and were repaired under emergency contracts.

Maintenance repair costs will be reduced with the replacement/rehabilitation of the north interceptor sewer. Emergency repairs for have totaled \$988,000 in 2014. This project will extend the life of the existing interceptor sewer and prevent discharges into the river.

IMPACTS OF CAPITAL INVESTMENTS ON OPERATING BUDGET

Long Term Control Plan Development/Negotiations

The City is negotiating with USEPA on the implementation of a final Long Term Control Plan to address combined sewer overflows from our combined sewer system. Implementation of the Long Term Control Plan to reduce combined sewer overflows will have a major impact on the operating budget. Additional staff and/or consultants will be necessary to administer many capital improvement projects required of the plan. We anticipate the final plan with a cost analysis will occur in 2015.

Geographic Information System Program

The City is continuing efforts to implement a geographic information system for all of its utilities as well as updating maps for criminal activities.

This system allows us to visualize, question, analyze, and interpret data to understand relationships, patterns, and trends. Maintenance crews use to plan their work from location of where to dig to the inventory needed to complete their tasks. Police use the data to determine where to strategically place officers as well as see patterns and trends of criminal activities. The effect on the operating budget is minimal.

Meter Replacement Performance Contract

The City entered into a 10 year performance contract with Johnson Controls as part of the City-wide meter replacement upgrades.

This is the ninth year for the contract of meter replacements with an automatic meter reading system. Meters lose accuracy over time. When a meter loses accuracy, the city loses revenue because the billable usage for that resident is lower than the actual consumption. The new water meter system is considerably more accurate, collects data via computer, and helps the city deliver better customer service. The new system records actual water usage eliminating estimated billing. The computerized system also eliminated the need for city workers to drive around and read meters. This resulted in savings of three positions and vehicles (\$450,000 yearly).

South Verity Water Main Replacement

Replacement of 5640 feet of 12" spiral-welded steel water main located along South Verity Parkway and Oxford State Road. The existing water main was constructed in the 1930's and is beyond its useful life due to the age and condition of the existing pipe material. This main helps serve the south Middletown area including the industrial facilities along Yankee Road.

Replacement of water main will extend the life of the water distribution system in this area. The impact on the operating budget is minimal.

Section 7

SPECIAL ASSESSMENT FUNDS

SPECIAL ASSESSMENTS

EXPENDITURES BY FUND

Fund	Actual 2013	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
Sewer Connection Program	\$ -	\$ -	\$ 600,000	\$ 600,000	100.0%
Central Ave. Sidewalk, Curb, & Gutter	-	200,000	200,000	-	0.0%
2015 Sidewalk, Curb, & Gutter	-	-	15,000	15,000	100.0%
Total	\$ -	\$ 200,000	\$ 815,000	\$ 615,000	307.5%

Table 7.1 Special Assessments expenditures

Definition of Special Assessment Funds

To accumulate costs for projects involving various improvements in Middletown. Property owners are assessed for part of the cost of the projects.

Sewer Connection Program

Changes in the Ohio Health Code require properties with access to sanitary sewers to connect into the public system. The City will provide an assessment process to the affected properties to assist with the financial cost of this requirement.

Central Ave. Sidewalk, Curb & Gutter

This fund will accumulate costs for this improvement program for repairs and/or replacement of sidewalk, curb and gutter along Central Avenue. Property owners will be partially assessed.

2015 Sidewalk, Curb & Gutter

To accumulate costs for repairs and/or replacement of defective sidewalk, curb and gutter at various locations throughout the City.



**FUND SUMMARY FOR FUND 878
SEWER CONNECTION PROGRAM FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Sale of Notes	\$0	\$0	\$600,000
TOTAL REVENUES	\$0	\$0	\$600,000
TOTAL RESOURCES	\$0	\$0	\$600,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$600,000
TOTAL EXPENDITURES	\$0	\$0	\$600,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**SEWER CONNECTION PROGRAM FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
878.990.54520 CAPITAL OUTLAY: SEWER CONNECTION PROGRAM	\$0	\$0	\$600,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>600,000</u>
 Grand Total	 \$0	 \$0	 \$600,000

**FUND SUMMARY FOR FUND 880
CENTRAL AVE. SIDEWALK, CURB, & GUTTER PROJECT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Special Assessments	\$0	\$0	\$400,000
Transfer Loan from Other Funds	0	200,000	(200,000)
TOTAL REVENUES	\$0	\$200,000	\$200,000
TOTAL RESOURCES	\$0	\$200,000	\$200,000
EXPENDITURES:			
Capital Outlay	\$0	\$200,000	\$200,000
TOTAL EXPENDITURES	\$0	\$200,000	\$200,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**CENTRAL AVE. SIDEWALK, CURB, & GUTTER PROJECT FUND
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
880.990.54520 CAPITAL OUTLAY: SIDEWALK, CURB, & GUTTER	\$0	\$200,000	\$200,000
Total - CAPITAL OUTLAY	<u>0</u>	<u>200,000</u>	<u>200,000</u>
Grand Total	\$0	\$200,000	\$200,000

**FUND SUMMARY FOR FUND 882
2015 SIDEWALK, CURB & GUTTER PROGRAM**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$0	\$0	\$0
REVENUES:			
Special Assessments	\$0	\$0	\$15,000
TOTAL REVENUES	\$0	\$0	\$15,000
TOTAL RESOURCES	\$0	\$0	\$15,000
EXPENDITURES:			
Capital Outlay	\$0	\$0	\$15,000
TOTAL EXPENDITURES	\$0	\$0	\$15,000
ENDING BALANCE DECEMBER 31	\$0	\$0	\$0

**2015 SIDEWALK, CURB, AND GUTTER PROGRAM
PROJECT DETAIL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CAPITAL OUTLAY:			
882.990.54520 CONCRETE IMPROVEMENTS	\$0	\$0	\$15,000
Total - CAPITAL OUTLAY	0	0	15,000
Grand Total	\$0	\$0	\$15,000

Section 8

ENTERPRISE FUNDS

ENTERPRISE FUNDS

EXPENDITURES BY FUND

Fund	Actual 2013	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
Water	\$6,942,723	\$7,175,338	\$8,058,341	\$883,003	12.3%
Storm Water	2,119,120	2,098,799	2,178,997	80,198	3.8%
Sewer	9,064,824	9,508,436	9,031,899	(476,537)	-5.0%
Airport	325,214	376,640	444,538	67,898	18.0%
Transit	1,357,478	1,551,313	4,051,006	2,499,693	161.1%
Municipal Golf Course	1,545,046	1,617,683	0	(1,617,683)	-100.0%
Wellfield Protection	1,031,612	887,192	462,570	(424,622)	-47.9%
Solid Waste Disposal	3,092,882	3,007,591	2,970,781	(36,810)	-1.2%
Total	\$25,478,899	\$26,222,992	\$27,198,132	\$975,140	3.7%

Table 8.1 Enterprise Fund Expenditures

Definition of Enterprise Funds

To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recorded primarily through user charges; or (b) where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purpose.

Enterprise Fund Summary

The summary in the above table lists the actual expenditures for 2013 as well as dollar and percentage comparisons between 2014 and 2015 budgeted expenditures. For the line item detail of each fund, please refer to the specific fund in the following pages of this section of the budget document.

Water Fund

This fund accounts for all revenues and expenditures of the City's water system. All operating expenditures, capital improvements, and debt service payments connected with the City water system are paid by this fund.

Water Fund Revenues

As shown on the pie chart (Figure 8.1) the City's metered water charges provide 99.8% of the revenue for this fund. The remaining is

comprised of interest revenue and other miscellaneous revenue. A separate Water Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the water system.

Water Treatment Plant Facilities



ENTERPRISE FUNDS

Water Fund Expenditures

The expenditures in the Water Fund support Water Administration, where the customer accounts are maintained; the Water Treatment Division which operates and maintains the treatment plant facilities; and the Water Maintenance Division which maintains the water lines and installation and maintenance of water meters. In addition, capital improvements and debt service for the water system are paid from this fund.

Storm Water Fund

This fund was established in 2006 and accounts for the City's storm sewer system. All operating expenditures and capital improvements costs connected with the storm sewer system are paid by this fund.

Storm Water Fund Revenues

Revenues consist of fees that are based on the impervious surface of a property. Residential properties pay a flat rate based on the average impervious surface of 2,814 square feet of a typical residential lot. Non-residential properties pay an amount equal to the number of equivalent residential units of impervious surface area. Storm water charges comprise 99.9% of the revenues. A separate Storm Sewer Capital Reserve Fund has been set up in the Capital Projects Funds to account for the capital improvements of the storm sewer system. The Storm Sewer Fund will transfer approximately 52.2% of the customer payments into the Storm Sewer Capital Reserve Fund for these improvements. The remaining 47.8% of revenues will fund all other operating expenditures.

Storm Sewer Fund Expenditures

Expenditures in this fund support the Storm Water Maintenance Division which maintains storm water collection mains and catch basins; administrative support; and capital improvement projects (see Section 6 - Storm Water Capital Reserve Fund).

Sewer Fund

This fund accounts for the City's wastewater treatment system. All operating expenditures, capital improvements, and debt service costs connected with the wastewater treatment system are paid by this fund.

Sewer Fund Revenues

The Sewer Fund's metered sewer charges account for 99.9% of the revenue for this fund. A separate Sewer Capital Reserve Fund has been set up in the Capital Projects Funds (see Section 6) to account for the capital improvements of the sewer system. Capital improvements are as outlined in the City's five-year Sewer Capital Improvement Plan. The Sewer Fund is transferring approximately 17.4% of the customer payments into the Sewer Capital Reserve Fund for these improvements.



Wastewater Treatment Plant Facilities

Sewer Fund Expenditures

The expenditures in the Sewer Fund consist of Sewer Administration where the customer accounts are maintained in conjunction with the Water Administration Division; the Public Works and Utilities Administration Division manages the City's water, sewer, and refuse utilities; the Wastewater Treatment Division which operates and maintains the Wastewater Treatment Plant; and the Sewer Maintenance Division which maintains the sanitary sewer system. Capital improvements to the sewer system and debt payments are also made from this fund.

ENTERPRISE FUNDS

Airport Fund

This fund accounts for the operation of the Middletown Regional Airport/Hook Field. The major source of revenue is hangar lease payments. A twenty-year bond was issued in 2008 to purchase the buildings at the airport from a privately owned company. The major airport operating costs include contractual service charges for an airport manager, liability insurance, utilities, and debt payments.

Transit System Fund

This fund accounts for the operation of the City's public bus line system. Major revenues include federal and state transit operating and capital improvement subsidies.

Golf Course Fund

The Golf Course Fund accounted for the operation of Weatherwax Golf Course, a 36-hole

public golf course. The golf course was sold in 2014, therefore; no budget was prepared for 2015.

Well Field Protection Fund

This fund accounts for the revenues of the well field protection fee. The expenditures in this fund include management of the well field, water well network (sampling and reporting to Ohio Environmental Protection Agency), and reserve funds for emergency response and risk management to assist businesses in the well field protection zone with the best management practices.

Solid Waste Disposal Fund

This fund accounts for the City's solid waste disposal programs. The program includes refuse pickup and recycling by a private contractor for all households who live in the City limits.

WATER FUND

Revenues	2013 Actual	2014 Budget	2015 Budget
Water Charges	\$ 7,069,819	\$ 7,152,245	\$ 7,509,857
Interest Income	226	8,609	10,153
Miscellaneous Revenue	286	1,225	1,225
Total	\$ 7,070,332	\$ 7,162,079	\$ 7,521,235

Table 8.2 Water Fund Revenues for 2013-2015

Division Expenditures	2013 Actual	2014 Budget	2015 Budget
Water Administration	\$ 368,556	\$ 387,119	\$ 404,754
Water Treatment	2,203,855	2,364,468	2,408,117
Water Maintenance	1,474,721	1,580,098	1,596,351
Debt Service	912,674	681,248	971,882
Administrative Support	950,200	978,706	1,017,527
Capital Improvements	1,000,000	1,150,000	1,625,000
Transfers	32,717	33,699	34,710
Total	\$ 6,942,723	\$ 7,175,338	\$ 8,058,341

Table 8.3 Water Fund division expenditures for 2013-2015

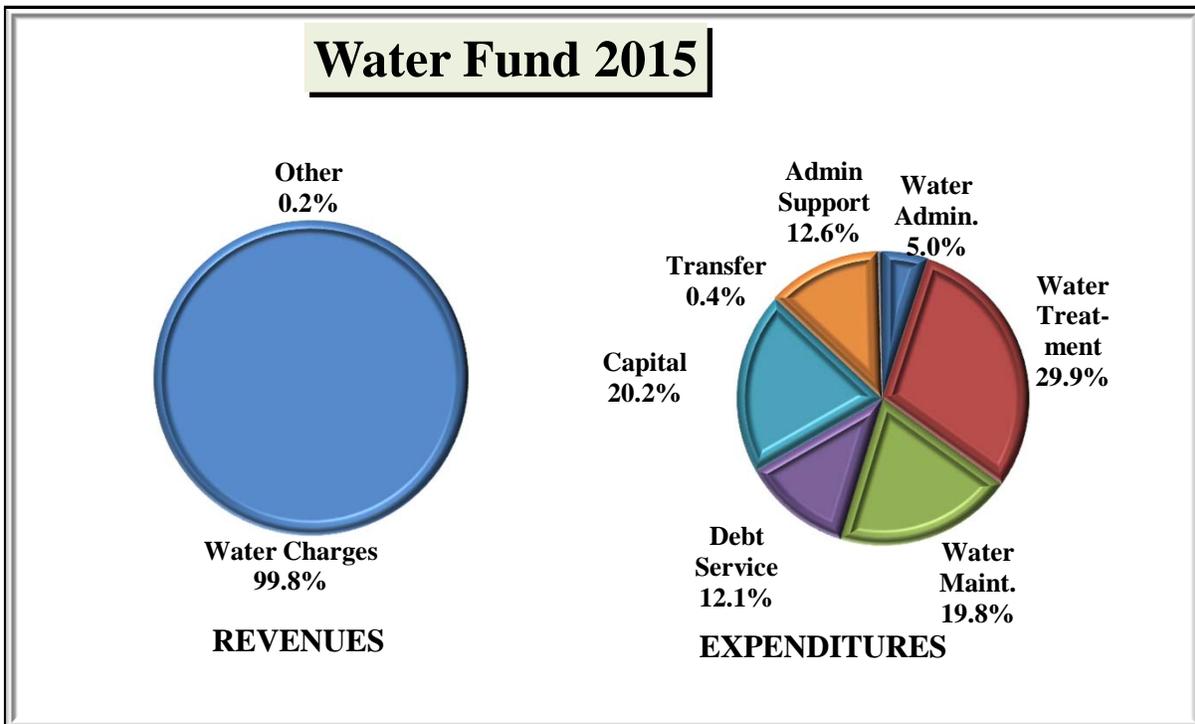


Figure 8.1 Water Fund revenues and division expenditures for year 2015

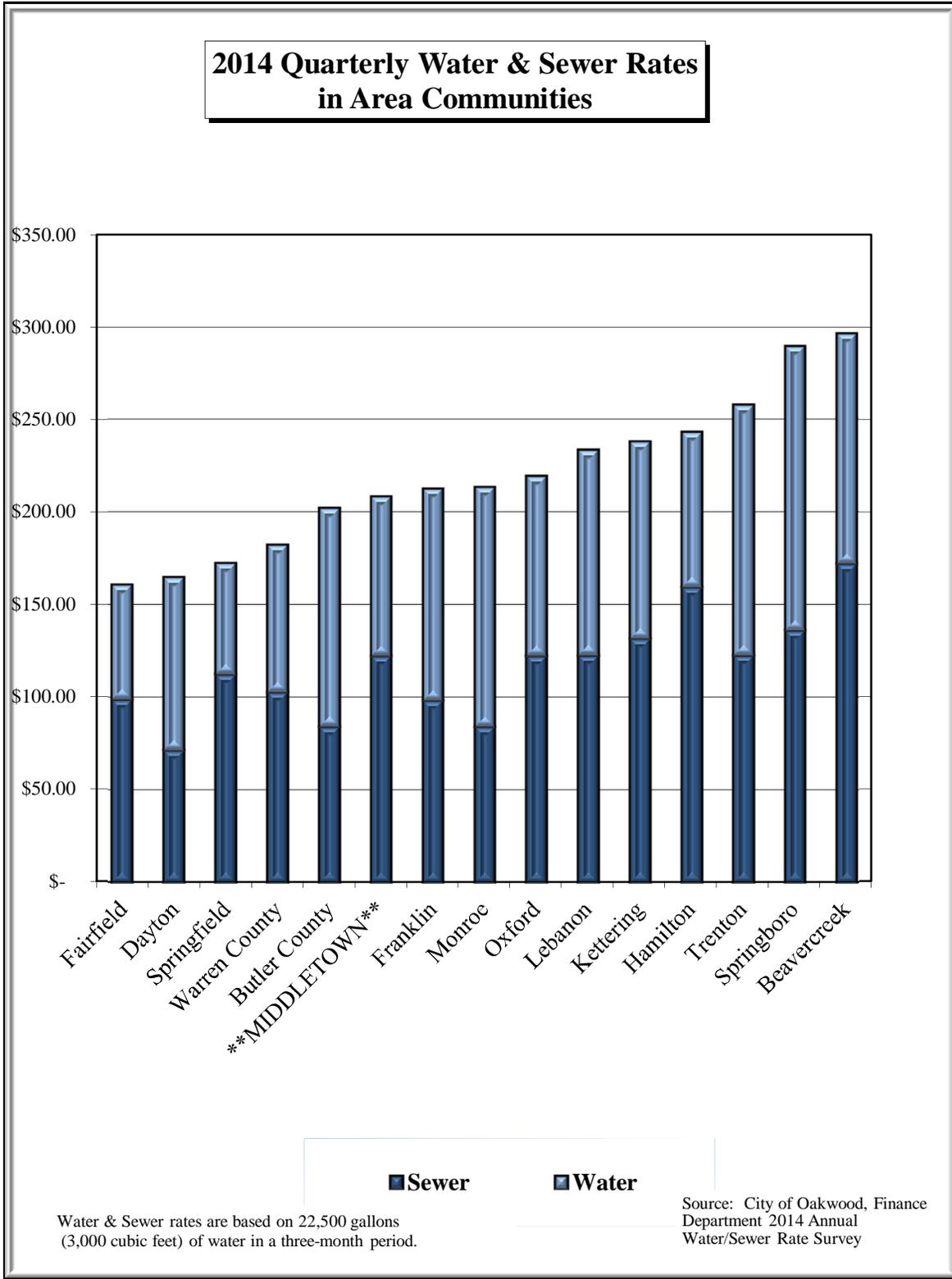


Figure 8.2 Comparison of Water & Sewer rates in area communities

PUBLIC WORKS - WATER TREATMENT DIVISION

Summary

The Water Treatment Division provides a safe, reliable supply of high quality drinking water to meet the needs of the City of Middletown and surrounding areas. The Water Treatment Plant operates 24 hours a day, seven days a week to produce an average of 8.80 million gallons per day of potable water.



Goals and Objectives

- Goal 1: Maintain approved OEPA wellfield pumping capacity by abandoning production wells 17 and 18 and complete new well installation project in 2015.
- Goal 2: Continue to upgrade and integrate Treatment Plant Operations and Laboratory SCADA.
- Goal 3: Upgrade Treatment Plant process equipment and components as necessary to maintain our ability to produce and sell drinking water to new industry and surrounding communities.



Service Measures

	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
Restricted water use in days	0 days	0 days	0 days
Average Flow (million gallons of water per day)	8.29 MGD	8.80 MGD	9.33 MGD
Cost per million gallons of water treated	\$738	\$757	\$780

PUBLIC WORKS - WATER MAINTENANCE DIVISION

Summary

The purpose of the Water Maintenance Division is to maintain and transport clean, safe potable water at an adequate pressure and volume in a cost effective manner by performing regularly scheduled maintenance functions, maintaining and repairing water mains, fire hydrants, and water services.

Some of the work performed is:

- Maintain approximately 335 miles of water mains
- Maintain, repair, and/or replace approximately 2,303 fire hydrants and 6,083 valves
- Maintain, repair, and/or replace approximately 24,230 water service lines
- Install new water services
- Perform approximately 15,600 service orders per year such as water service turn on/off, check for leaks, water meter rereads, and installation and maintenance of water meters (performed by Water Meter Service Workers).



Goals and Objectives

- Goal 1: Replace twelve inch spiral weld water main on Old Verity Parkway.
- Goal 2: Replace water main on Central Ave from University to Central.
- Goal 3: Tie in twelve inch water main on Oxford State Road from Breiel to Ottawa.
- Goal 4: Continue to promote Ohio EPA certification of all operators and improve the skills of the maintenance staff through additional training.



Service Measures

	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
Water main breaks	83 breaks	110 breaks	110 breaks
Operation cost per mile of main	\$799.58	\$820.00	\$850.00
Number of fire hydrants repaired	60 hydrants	45 hydrants	50 hydrants
Number of water services repaired	119 services	115 services	120 services
Number of water meter service calls	15,675 calls	20,000 calls	20,000 calls

FUND SUMMARY FOR FUND 510			
WATER FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,657,984	\$1,785,593	\$1,772,334
REVENUES:			
Charges for Services	\$7,069,819	\$7,152,245	\$7,509,857
Interest Income	226	8,609	10,153
Miscellaneous Revenue	286	1,225	1,225
TOTAL REVENUES	<u>\$7,070,332</u>	<u>\$7,162,079</u>	<u>\$7,521,235</u>
TOTAL RESOURCES	\$8,728,315	\$8,947,672	\$9,293,569
EXPENDITURES:			
Personal Services	\$2,167,774	\$2,257,685	\$2,325,381
Contractual Services	1,874,431	2,053,836	2,078,257
Commodities	752,341	794,572	845,702
Capital Outlay	202,786	204,298	177,409
Debt Service	912,674	681,248	971,882
Transfers	1,032,717	1,183,699	1,659,710
TOTAL EXPENDITURES	<u>\$6,942,723</u>	<u>\$7,175,338</u>	<u>\$8,058,341</u>
ENDING BALANCE DECEMBER 31	\$1,785,593	\$1,772,334	\$1,235,228

WATER FUND
WATER ADMINISTRATION

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
ASSISTANT FINANCE DIRECTOR (176)	1	0	0
EXECUTIVE ACCOUNT CLERK (188)	0	1	3
SENIOR ACCOUNT CLERK (190)	3	3	1
PERSONAL SERVICES:			
510.560.51110 SALARIES & WAGES	\$155,325	\$161,646	\$162,672
510.560.51120 OVERTIME WAGES	0	5,286	5,286
510.560.51211 PERS	22,071	23,370	23,514
510.560.51220 WORKERS COMPENSATION	4,219	6,677	6,718
510.560.51230 GROUP HEALTH INSURANCE	53,739	36,409	43,078
510.560.51270 MEDICARE-CITY SHARE	2,043	2,421	2,436
510.560.51275 LIFE INSURANCE	273	240	242
510.560.51290 EMPLOYEE AWARDS	0	0	1,225
Total - PERSONAL SERVICES	237,669	236,049	245,171
CONTRACTUAL SERVICES:			
510.560.52110 TRAVEL AND TRAINING	135	0	0
510.560.52230 POSTAGE & POSTAL CHARGES	43,446	52,000	52,500
510.560.52330 RADIO MAINTENANCE	220	250	222
510.560.52480 OTHER PROFESSIONAL SERVICES	50,592	60,000	60,000
510.560.52490 OUTSIDE PRINTING	7,518	8,000	15,000
510.560.52510 MAINTENANCE OF EQUIPMENT	215	500	500
510.560.52660 PROPERTY INSURANCE	23,200	25,520	25,520
510.560.52920 MEMBERSHIPS, BOOKS, PERIODICALS	70	100	70
510.560.52980 MISC CONTRACTUAL SERVICES	2,821	3,400	4,000
Total - CONTRACTUAL SERVICES	128,217	149,770	157,812
COMMODITIES:			
510.560.53100 OFFICE SUPPLIES	928	1,000	1,000
510.560.53250 CLEANING SUPPLIES	19	100	20
510.560.53510 SUPPLIES TO MAINTAIN EQUIP	640	150	700
Total - COMMODITIES	1,586	1,250	1,720
CAPITAL OUTLAY:			
510.560.54311 RADIO DEPRECIATION	50	50	51
510.560.54320 OFFICE MACHINERY & EQUIPMENT	359	0	0
510.560.54370 COMPUTER SOFTWARE	675	0	0
Total - CAPITAL OUTLAY	1,084	50	51
Grand Total	\$368,556	\$387,119	\$404,754

**WATER FUND
WATER TREATMENT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
TREATMENT PLANT MECHANIC (184)	2	2	2
PROCESS CONTROL SUPERVISOR (182)	1	1	1
LAB ANALYST (185)	1	1	1
WATER TREATMENT MANAGER (178)	1	1	1
SECRETARY III (190)	1	1	1
TREATMENT PLANT OPERATOR III (184)	0	1	0
TREATMENT PLANT OPERATOR II (185)	4	3	3
TREATMENT PLANT OPERATOR I (186)	2	2	3
PT ASSISTANT LAB ANALYST (186)	0	1248 HRS	1248 HRS
PERSONAL SERVICES:			
510.561.51110 SALARIES & WAGES	\$615,795	\$651,330	\$653,490
510.561.51120 OVERTIME WAGES	21,182	22,535	22,535
510.561.51211 PERS	88,447	94,341	94,644
510.561.51220 WORKERS COMPENSATION	14,182	26,955	27,041
510.561.51230 GROUP HEALTH INSURANCE	163,091	173,550	173,550
510.561.51250 CLOTHING ALLOWANCE	2,855	0	0
510.561.51270 MEDICARE-CITY SHARE	8,572	9,771	9,802
510.561.51275 LIFE INSURANCE	813	850	848
510.561.51290 EMPLOYEE AWARDS	0	0	3,827
Total - PERSONAL SERVICES	914,939	979,332	985,737
CONTRACTUAL SERVICES:			
510.561.52110 TRAVEL & TRAINING	3,036	7,000	7,000
510.561.52210 UTILITIES-GAS & ELECTRIC	450,364	448,000	448,000
510.561.52120 MILEAGE REIMBURSEMENT	0	500	500
510.561.52222 TELEPHONE LINE CHARGES	1,604	1,500	1,800
510.561.52310 MUNICIPAL GARAGE CHARGES	7,855	10,046	10,487
510.561.52330 RADIO MAINTENANCE	1,655	870	879
510.561.52480 OTHER PROFESSIONAL SERVICES	102,061	154,000	126,793
510.561.52510 MAINTENANCE OF EQUIPMENT	32,712	59,000	56,000
510.561.52520 MAINTENANCE OF FACILITIES	21,462	19,000	22,000
510.561.52820 LICENSES & PERMITS	23,931	26,725	25,000
510.561.52920 MEMBERSHIPS BOOKS PERIODICALS	3,161	4,500	4,500
Total - CONTRACTUAL SERVICES	647,842	731,141	702,959
COMMODITIES:			
510.561.53100 OFFICE SUPPLIES	652	2,000	1,500
510.561.53220 DRUGS/MEDICAL SUPPLIES	681	800	500
510.561.53230 PURCHASE OF UNIFORMS	3,529	7,000	7,700
510.561.53250 CLEANING SUPPLIES	990	2,000	2,000
510.561.53340 LUBRICANTS	0	500	500
510.561.53510 SUPPLIES TO MAINTAIN EQUIPMENT	25,633	30,000	30,000
510.561.53520 SUPPLIES TO MAINTAIN BLDGS	19,631	18,000	18,000
510.561.53610 SMALL TOOLS & EQUIPMENT	3,023	2,500	2,500
510.561.53620 MAJOR TOOLS & EQUIPMENT	2,710	3,950	3,950
510.561.53710 CHEMICALS & LAB SUPPLIES	535,279	564,200	612,492
Total - COMMODITIES	592,128	630,950	679,142
CAPITAL OUTLAY			
510.561.54300 COMPUTERS/OTHER PERIPHERALS	727	1,500	1,500
510.561.54310 AUTOS & TRUCKS DEPRECIATION	17,853	8,100	27,233
510.561.54311 RADIO DEPRECIATION	704	145	146
510.561.54320 OFFICE MACHINERY & EQUIPMENT	3,662	2,000	2,000
510.561.54360 OTHER EQUIPMENT	26,000	9,000	7,100
510.561.54370 COMPUTER SOFTWARE	0	2,300	2,300
Total - CAPITAL OUTLAY	48,946	23,045	40,279
Grand Total	\$2,203,855	\$2,364,468	\$2,408,117

**WATER FUND
WATER MAINTENANCE**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	1	1
SECRETARY III (190)	1	1	1
PUBLIC WORKS LEADER (183)	2	2	2
EQUIPMENT OPERATOR (PW4)	7	7	7
MAINTENANCE WORKER (PW3)	4	4	4
PERSONAL SERVICES:			
510.562.51110 SALARIES & WAGES	\$661,741	\$664,680	\$680,356
510.562.51120 OVERTIME WAGES	54,995	65,000	83,384
510.562.51211 PERS	99,365	102,155	104,350
510.562.51220 WORKERS COMPENSATION	16,174	29,187	29,814
510.562.51230 GROUP HEALTH INSURANCE	159,204	154,847	165,305
510.562.51250 CLOTHING ALLOWANCE	6,298	6,500	6,500
510.562.51270 MEDICARE-CITY SHARE	9,506	10,580	10,808
510.562.51275 LIFE INSURANCE	934	940	949
510.562.51280 AFSCME CARE PLAN	6,949	8,415	8,415
510.562.51290 EMPLOYEE AWARDS	0	0	4,592
Total - PERSONAL SERVICES	1,015,166	1,042,304	1,094,473
CONTRACTUAL SERVICES:			
510.562.52110 TRAVEL & TRAINING	139	400	400
510.562.52111 MANDATORY TRAVEL & TRAINING	1,582	1,650	1,650
510.562.52210 UTILITIES-GAS & ELECTRIC	6,023	10,000	10,000
510.562.52222 TELEPHONE LINE CHARGES	4,770	6,000	6,000
510.562.52310 MUNICIPAL GARAGE CHARGES	102,793	128,753	134,451
510.562.52330 RADIO MAINTENANCE	4,166	4,166	4,208
510.562.52340 EQUIPMENT & VEHICLE RENTAL	0	500	500
510.562.52480 OTHER PROFESSIONAL SERVICES	15,119	25,000	25,000
510.562.52490 OUTSIDE PRINTING	9	250	250
510.562.52510 MAINTENANCE OF EQUIPMENT	806	2,000	2,000
510.562.52520 MAINTENANCE OF FACILITIES	6,382	7,000	7,000
510.562.52810 PROPERTY TAXES	3,449	3,500	3,500
510.562.52820 LICENSES & PERMITS	266	500	500
510.562.52920 MEMBERSHIPS BOOKS PERIODICALS	469	1,000	1,000
510.562.52970 UNIFORM RENTAL SERVICE	2,198	3,500	3,500
Total - CONTRACTUAL SERVICES	148,172	194,219	199,959
COMMODITIES:			
510.562.53100 OFFICE SUPPLIES	997	2,000	2,000
510.562.53220 DRUGS/MEDICAL SUPPLIES	92	150	150
510.562.53230 PURCHASE OF UNIFORMS	1,668	3,500	3,500
510.562.53250 CLEANING SUPPLIES	1,000	1,000	1,000
510.562.53295 TRAFFIC CONTROL SUPPLIES	2,762	3,000	3,000
510.562.53510 SUPPLIES TO MAINTAIN EQUIPMENT	7,207	5,950	5,950
510.562.53520 SUPPLIES TO MAINTAIN BLDGS	132,512	134,272	136,740
510.562.53610 SMALL TOOLS & EQUIPMENT	3,146	2,500	2,500
510.562.53620 MAJOR TOOLS & EQUIPMENT	9,243	10,000	10,000
Total - COMMODITIES	158,627	162,372	164,840
CAPITAL OUTLAY:			
510.562.54310 AUTOS & TRUCKS DEPRECIATION	128,722	154,053	109,907
510.562.54311 RADIO DEPRECIATION	2,150	2,150	2,172
510.562.54530 WATER PLANT & DISTRIBUTION	21,885	25,000	25,000
Total - CAPITAL OUTLAY	152,757	181,203	137,079
Grand Total	\$1,474,721	\$1,580,098	\$1,596,351

WATER FUND**DEBT SERVICE, ADMINISTRATIVE SERVICES & TRANSFERS**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015	
DEBT SERVICE				
	DEBT SERVICE:			
510.901.57110	BOND PRINCIPAL	\$383,230	\$163,300	\$352,184
510.901.57220	PRINCIPAL PAYMENT FOR METER LEASE	417,707	434,670	450,938
510.901.57310	INTEREST ON BONDS	49,320	37,823	139,574
510.901.57330	INTEREST PAYMENTS ON METER LEASE	62,417	45,455	29,186
	Total - DEBT SERVICE	<u>912,674</u>	<u>681,248</u>	<u>971,882</u>
	Grand Total	\$912,674	\$681,248	\$971,882
ADMINISTRATIVE SERVICES				
	CONTRACTUAL SERVICES:			
510.902.52345	ADMINISTRATIVE FEES	\$950,200	\$978,706	\$1,008,067
510.902.52346	HEALTH ADMIN FEES	0	0	9,460
	Total - CONTRACTUAL SERVICES	<u>950,200</u>	<u>978,706</u>	<u>1,017,527</u>
	Grand Total	\$950,200	\$978,706	\$1,017,527
TRANSFERS				
	TRANSFERS:			
510.915.58190	TRANS TO COMPUTER REPLACEMENT	\$32,717	\$33,699	\$34,710
510.915.58210	TRANS TO WATER CAPITAL RESERVE	1,000,000	1,150,000	1,625,000
	Total - TRANSFERS	<u>1,032,717</u>	<u>1,183,699</u>	<u>1,659,710</u>
	Grand Total	\$1,032,717	\$1,183,699	\$1,659,710

STORM WATER FUND

Revenues	2013 Actual	2014 Budget	2015 Budget
Storm Water Charges	\$ 1,612,095	\$ 1,709,442	\$ 1,831,545
Interest Income	429	9,303	2,063
Miscellaneous Revenue	772	0	0
Total	\$ 1,613,295	\$ 1,718,745	\$ 1,833,608

Table 8.4 Storm Water Fund Revenues for 2013-2015

Division Expenditures	2013 Actual	2014 Budget	2015 Budget
Storm Water Maintenance	\$ 828,059	\$ 856,681	\$ 935,807
Capital Improvements	1,184,940	1,134,936	1,134,936
Administrative Support	106,121	107,182	108,254
Total	\$ 2,119,120	\$ 2,098,799	\$ 2,178,997

Table 8.5 Storm Water Fund division expenditures for 2013-2015

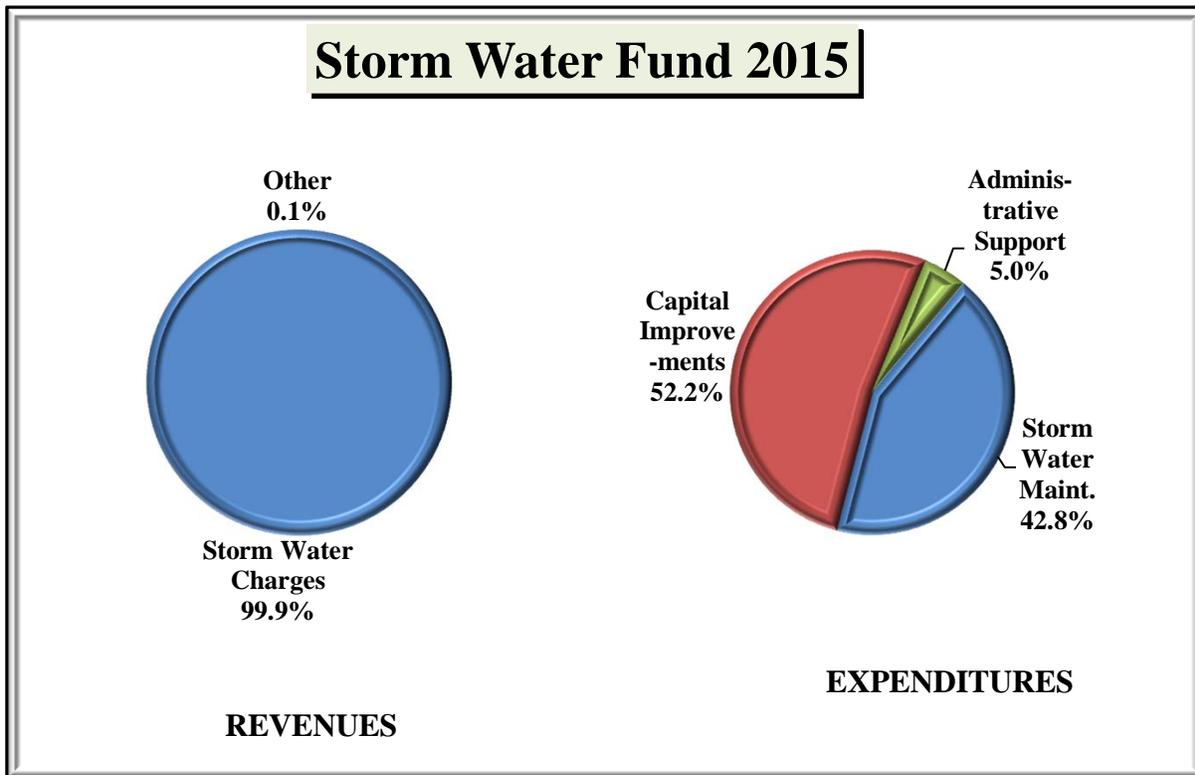


Figure 8.3 Storm Water Fund revenues and division expenditures for year 2015

PUBLIC WORKS - STORM WATER MAINTENANCE DIVISION

Summary

The purpose of the Storm Water Maintenance Division, with (6) employees, is to provide cost effective transport of storm water by performing regularly scheduled maintenance tasks. These tasks include maintenance repairs to storm water collection mains, catch basins, detention basins, ditches and street berms.

Some of the work of this division includes maintaining the following:

- 40 miles of ditches
- 95 miles of storm sewer lines with 2,112 manholes
- 3 storm water lift stations
- 144 miles of primary & secondary streams & channels
- 5672 storm water inlets
- Several miles of street berm
- Concrete work throughout the city for all departments



Goals and Objectives

- Goal 1: Physical and video inspections of storm water piping system, repair or replace defective pipe
- Goal 2: Paint and stencil catch basin lids
- Goal 3: Monitor illicit discharges and inspections of detention / retention basins with routine weed removal from basins
- Goal 4: Remove debris from city culverts and ditch lines
- Goal 5: Address “high water” complaints during rain events / remove debris from flooded areas
- Goal 6: Perform concrete repairs / replacements where needed
- Goal 7: Reduce storm water conveyed contaminants, solids and debris to Waste Water Treatment Plant
- Goal 8: Stenciling of Storm Water inlet lids for pollution prevention
- Goal 9: Repair and replacement of aging Storm Water and combined system infrastructure.



Service Measures

	<u>2013 Actual</u>	<u>2014 To Date</u>	<u>2015 Estimate</u>
Total feet storm main cleaned	9,290 ft.	5,800	7,000 ft.
Number of detention basins	9 basins	9 basins	9 basins
Number of inlets replaced or repaired	98 inlets	97 inlets	95 inlets
Number of flood events	11 events	7	11 events

FUND SUMMARY FOR FUND 515 STORM WATER FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$1,722,194	\$1,216,369	\$836,315
REVENUES:			
Charges for Services	\$1,612,095	\$1,709,442	\$1,831,545
Interest Income	429	9,303	2,063
Miscellaneous Revenue	772	0	0
TOTAL REVENUES	<u>\$1,613,295</u>	<u>\$1,718,745</u>	<u>\$1,833,608</u>
TOTAL RESOURCES	\$3,335,490	\$2,935,114	\$2,669,923
EXPENDITURES:			
Personal Services	\$481,673	\$537,764	\$568,056
Contractual Services	216,872	250,004	251,889
Commodities	36,936	48,948	48,200
Capital Outlay	198,700	127,147	175,916
Transfers	1,184,940	1,134,936	1,134,936
TOTAL EXPENDITURES	<u>\$2,119,120</u>	<u>\$2,098,799</u>	<u>\$2,178,997</u>
ENDING BALANCE DECEMBER 31	\$1,216,369	\$836,315	\$490,926

STORM WATER FUND
STORM WATER MAINTENANCE

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	1	1
PUBLIC WORKS LEADER (183)	1	1	1
EQUIPMENT OPERATOR (PW4)	3	3	3
MAINTENANCE WORKER (PW3)	2	2	2
ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR (174)	0	1040 hrs	1040 hrs
PERSONAL SERVICES:			
515.461.51110 SALARIES & WAGES	\$312,315	\$349,071	\$361,921
515.461.51120 OVERTIME WAGES	16,088	15,000	20,000
515.461.51211 PERS	45,772	50,970	53,469
515.461.51220 WORKERS' COMPENSATION	7,067	14,563	15,277
515.461.51230 GROUP HEALTH INSURANCE	88,836	95,416	102,085
515.461.51250 CLOTHING ALLOWANCE	3,242	3,150	3,150
515.461.51270 MEDICARE-CITY SHARE	4,351	5,279	5,538
515.461.51275 LIFE INSURANCE	431	490	495
515.461.51280 AFSCME CARE PLAN	3,570	3,825	3,825
515.461.51290 EMPLOYEE AWARDS	0	0	2,296
Total - PERSONAL SERVICES	481,673	537,764	568,056
CONTRACTUAL SERVICES:			
515.461.52110 TRAVEL & TRAINING	511	1,250	1,250
515.461.52111 MANDATORY TRAINING	782	1,500	1,500
515.461.52210 UTILITIES-GAS & ELECTRIC	12,162	12,000	12,000
515.461.52222 TELEPHONE LINE CHARGES	1,229	1,200	1,680
515.461.52310 MUNICIPAL GARAGE CHARGES	66,842	81,200	84,664
515.461.52330 RADIO MAINTENANCE	635	635	641
515.461.52480 OTHER PROFESSIONAL SERVICES	8,803	10,000	8,500
515.461.52481 CONTRACTUAL MOWING	0	21,037	20,000
515.461.52510 MAINTENANCE OF EQUIP	856	1,500	1,200
515.461.52520 MAINTENANCE OF FACILITIES	7,398	10,000	10,000
515.461.52820 LICENSES & PERMITS	19	100	100
515.461.52920 MEMBERSHIPS,BOOKS,PERIODICALS	184	100	100
515.461.52970 UNIFORM RENTAL SERVICE	956	2,300	2,000
515.461.52980 OTHER MISC CONTRACTUAL SERVICE	10,375	0	0
Total - CONTRACTUAL SERVICES	110,751	142,822	143,635
COMMODITIES:			
515.461.53100 OFFICE SUPPLIES	429	400	400
515.461.53220 DRUGS/MEDICAL SUPPLIES	100	100	100
515.461.53230 PURCHASE OF UNIFORMS	473	900	900
515.461.53250 CLEANING SUPPLIES	592	500	400
515.461.53295 TRAFFIC CONTROL SUPPLIES	0	200	400
515.461.53510 SUPPLIES TO MAINTAIN EQUIPMENT	2,603	3,500	3,000
515.461.53520 SUPPLIES TO MAINTAIN BUILDINGS	22,525	24,548	24,500
515.461.53610 SMALL TOOLS & EQUIPMENT	3,095	3,800	3,500
515.461.53620 MAJOR TOOLS & EQUIPMENT	7,119	15,000	15,000
Total - COMMODITIES	36,936	48,948	48,200
CAPITAL OUTLAY:			
515.461.54300 COMPUTER & OTHER PERIPHERALS	0	0	200
515.461.54320 OFFICE MACHINERY & EQUIPMENT	427	0	0
515.461.54310 AUTOS AND TRUCK DEPR	197,835	126,709	175,274
515.461.54311 RADIO DEPRECIATION	438	438	442
Total - CAPITAL OUTLAY	198,700	127,147	175,916
Grand Total	\$828,059	\$856,681	\$935,807

**STORM WATER FUND
ADMINISTRATIVE SERVICES & TRANSFERS**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
ADMINISTRATIVE SERVICES			
CONTRACTUAL SERVICES:			
515.902.52345 ADMINISTRATIVE FEES	\$106,121	\$107,182	\$108,254
Total - CONTRACTUAL SERVICES	<u>106,121</u>	<u>107,182</u>	<u>108,254</u>
Grand Total	\$106,121	\$107,182	\$108,254
 TRANSFERS			
TRANSFERS:			
515.915.58307 TRANS TO STORM WATER CAPITAL RESE	\$1,084,940	\$1,134,936	\$1,134,936
515.915.58282 TRANS TO DOWNTOWN FUND	100,000	0	0
Total - TRANSFERS	<u>1,184,940</u>	<u>1,134,936</u>	<u>1,134,936</u>
Grand Total	\$1,184,940	\$1,134,936	\$1,134,936

SEWER FUND

Revenues	2013 Actual	2014 Budget	2015 Budget
Sewer Charges	\$ 7,955,879	\$ 8,447,936	\$ 8,447,936
Interest Income	882	13,209	4,557
Miscellaneous Revenue	14,041	0	0
Total	\$ 7,970,802	\$ 8,461,145	\$ 8,452,493

Table 8.6 Sewer Fund Revenues for 2013-2015

Division Expenditures	2013 Actual	2014 Budget	2015 Budget
Public Works & Utilities Admin	\$ 178,017	\$ 285,462	\$ 379,532
Sewer Administration	353,740	420,047	433,173
Wastewater Treatment	2,848,915	3,158,185	3,202,974
Sewer Maintenance	1,003,351	1,242,572	1,245,519
Capital Improvements	2,625,860	2,317,490	1,567,190
Debt Service	1,072,024	1,072,275	1,151,274
Administrative Support	950,200	978,706	1,017,527
Transfers	32,717	33,699	34,710
Total	\$ 9,064,824	\$ 9,508,436	\$ 9,031,899

Table 8.7 Sewer Fund division expenditures for 2013-2015

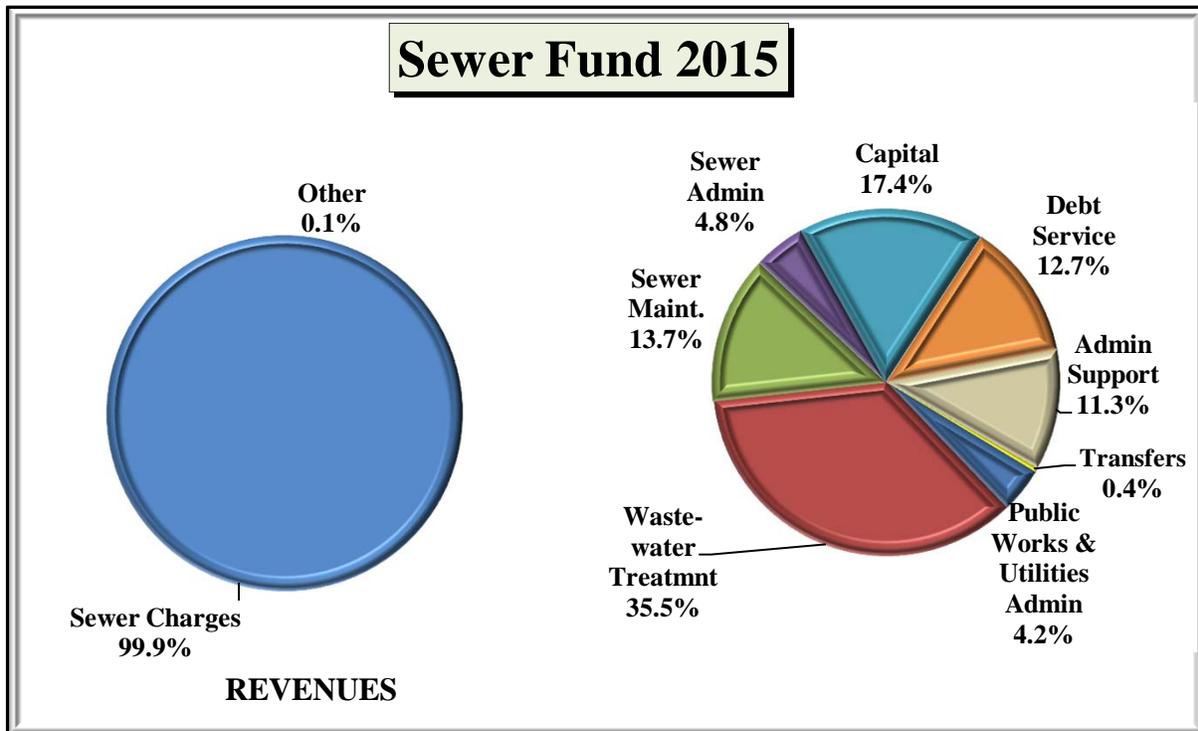


Figure 8.4 Sewer Fund revenues and division expenditures for year 2015

PUBLIC WORKS & UTILITIES - ADMINISTRATION

Summary

Public Works & Utilities Administration oversees thirteen operations/divisions; administers the Water, Sewer, Storm Water, Solid Waste Enterprise Funds and the Capital Improvement Funds. The Public Works & Utilities Director reports directly to the City Manager’s Office.

The Divisions of Public Works and Utilities include:

- | | |
|---------------------|-------------------------|
| Electronics | Solid Waste |
| Engineering | Street Maintenance |
| Grounds Maintenance | Storm Water Maintenance |
| Municipal Garage | Wastewater Treatment |
| Parks Maintenance | Water Maintenance |
| Sewer Maintenance | Water Treatment |



Goals and Objectives

- Goal 1: Continue discussions with US EPA regarding implementation of a viable Long Term Control Plan.
- Goal 2: Implement energy efficiency improvements.

PUBLIC WORKS - WASTEWATER TREATMENT DIVISION

Summary

The Middletown Wastewater Treatment Division protects the health of the community and environment by reclaiming the community's wastewater. The plant treats an average of sixteen (16) million gallons per day of wastewater from residential, commercial, and industrial sources. From this wastewater, two recycled products are produced – clean water discharged into the Great Miami River, and an *exceptional quality Class A bio-solids* product, which is applied to farmland for its nutrient and soil conditioning value. The plant operates 24 hours per day with a professional staff of seventeen men and women.



Goals and Objectives

- Goal 1: Continue upgrading or replacement of deteriorating plant facilities to ensure reliable performance of the plant.
- Goal 2: Continue to promote Ohio EPA certification of all wastewater treatment plant operators and improve the skills of the maintenance staff through additional training.
- Goal 3: Continue to upgrade and improve on the software used to track work orders and assign work to the maintenance staff.
- Goal 4: Continue efforts to improve staff initiative, and create a Team environment.



Service Measures

<u>Measure</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
Average Flow (million gallons per day)	18	18	17
Biosolids Produced (dry tons per year)	1500 tons	1500 tons	1600 tons
NPDES Permit % Compliance	99.9%	99.9%	99.9%
Wastewater Solids - % Removal	90%	90%	90%
Industries in Significant Non-Compliance	1	0	1
Cost per Million Gallons Treated	\$487.42	\$493.34	\$527.70

PUBLIC WORKS - SEWER MAINTENANCE DIVISION

Summary

The purpose of the Sewer Maintenance Division is to provide cost effective transport of sanitary wastewater and combination wastewater by performing regularly scheduled maintenance tasks and repairing sewer and combination collection mains and catch basins.

Some of the work of this division includes maintaining the following:

- 93 miles of sanitary sewer lines with 3,384 manholes
- 48 miles of combination storm sewer lines with 2,023 manholes
- Seven sanitary sewer lift stations
- Approximately 5,672 storm flow catch basin inlets

The division has established the standard to respond to all sewage backup complaints within one hour after receiving notice.



Goals and Objectives

Goal 1: Reline manholes to prevent inflow of ground water and voids in pavement.

Goal 2: Continue to replace north / south interceptor line.

Goal 3: Reline sewer main on Mohawk & Navaho St.

Goal 4: Continue to promote Ohio EPA certification of all sewer maintenance employees and improve the skills of the maintenance staff through additional training.



Service Measures

	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
Operating cost per mile of sewer main	\$420.00	\$440	\$520
Total feet of sewer main cleaned	51,386 feet	60,000 feet	65,000 feet
Number of sanitary sewer back ups	17 back ups	15 back ups	15 back ups
Number of calls for back up in buildings	78 calls	45 calls	50 calls
Total feet of sewer main cleaned due to grease	39,173 feet	40,000 feet	40,000 feet

**FUND SUMMARY FOR FUND 520
SANITARY SEWER FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$4,185,049	\$3,091,027	\$2,043,736
REVENUES:			
Charges for Services	\$7,955,879	\$8,447,936	\$8,447,936
Interest Income	882	13,209	4,557
Miscellaneous Revenue	14,041	0	0
TOTAL REVENUES	<u>\$7,970,802</u>	<u>\$8,461,145</u>	<u>\$8,452,493</u>
TOTAL RESOURCES	\$12,155,851	\$11,552,172	\$10,496,229
EXPENDITURES:			
Personal Services	\$2,280,797	\$2,547,907	\$2,681,053
Contractual Services	2,376,880	2,653,585	2,725,458
Commodities	390,726	508,557	520,216
Capital Outlay	285,820	374,923	351,998
Debt Service	1,072,024	1,072,275	1,151,274
Transfers	2,658,577	2,351,189	1,601,900
TOTAL EXPENDITURES	<u>\$9,064,824</u>	<u>\$9,508,436</u>	<u>\$9,031,899</u>
ENDING BALANCE DECEMBER 31	\$3,091,027	\$2,043,736	\$1,464,330

**SEWER FUND
PUBLIC WORKS & UTILITIES ADMINISTRATION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PUBLIC WORKS & UTILITIES DIRECTOR (170)	1	1	1
SENIOR ENGINEER (178)	0	1	1
ADMINISTRATIVE ASSISTANT (187)	1	1	1
CONTRACTS ADMINISTRATOR (183)	0	1	1
PERSONAL SERVICES:			
520.583.51110 SALARIES & WAGES	\$128,310	\$187,912	\$251,654
520.583.51120 OVERTIME WAGES	0	1,000	1,000
520.583.51211 PERS	16,659	26,448	35,372
520.583.51220 WORKERS' COMPENSATION	2,520	7,556	10,106
520.583.51230 GROUP HEALTH INSURANCE	24,782	49,563	66,085
520.583.51270 MEDICARE-CITY SHARE	1,732	2,739	3,663
520.583.51275 LIFE INSURANCE	105	230	313
520.583.51290 EMPLOYEE AWARDS	0	0	1,225
Total - PERSONAL SERVICES	<u>174,107</u>	<u>275,448</u>	<u>369,418</u>
CONTRACTUAL SERVICES:			
520.583.52110 TRAVEL & TRAINING	244	1,500	1,500
520.583.52120 EMPLOYEE MILEAGE REIMBURSEMENT	0	150	150
520.583.52222 TELEPHONE LINE CHARGES	270	2,000	2,000
520.583.52480 OTHER PROFESSIONAL SERVICE	2,292	3,414	3,514
520.583.52490 OUTSIDE PRINTING	231	250	250
520.583.52920 MEMBERSHIPS, BOOKS & PERIODICALS	170	1,500	1,500
Total - CONTRACTUAL SERVICES	<u>3,207</u>	<u>8,814</u>	<u>8,914</u>
COMMODITIES:			
520.583.53100 OFFICE SUPPLIES	704	600	600
520.583.53510 SUPPLIES TO MAINTAIN EQUIPMENT	0	600	600
Total - COMMODITIES	<u>704</u>	<u>1,200</u>	<u>1,200</u>
Grand Total	\$178,017	\$285,462	\$379,532

SEWER FUND
SEWER ADMINISTRATION

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
ASSISTANT FINANCE DIRECTOR (176)	0	1	1
EXECUTIVE ACCOUNT CLERK (188)	1	0	0
CUSTOMER RELATIONS SPECIALIST (189)	1	1	1
SENIOR ACCOUNT CLERK (190)	2	2	2
PERSONAL SERVICES:			
520.580.51110 SALARIES AND WAGES	\$150,801	\$172,653	\$172,934
520.580.51120 OVERTIME WAGES	801	5,286	5,286
520.580.51211 PERS	22,225	24,912	24,951
520.580.51220 WORKERS COMPENSATION	3,223	7,118	7,129
520.580.51230 GROUP HEALTH INSURANCE	21,626	51,838	51,838
520.580.51240 UNEMPLOYMENT COMPENSATION	10,795	0	0
520.580.51270 MEDICARE-CITY SHARE	2,071	2,580	2,584
520.580.51275 LIFE INSURANCE	177	260	263
520.580.51290 EMPLOYEE AWARDS	0	0	1,225
Total - PERSONAL SERVICES	211,718	264,647	266,210
CONTRACTUAL SERVICES:			
520.580.52111 MANDATORY TRAVEL & TRAINING	0	850	850
520.580.52230 POSTAGE & POSTAL CHARGES	43,446	52,000	52,500
520.580.52330 RADIO MAINTENANCE	220	250	222
520.580.52480 OTHER PROFESSIONAL SERVICES	51,493	60,000	60,000
520.580.52490 OUTSIDE PRINTING	7,518	8,000	15,000
520.580.52510 MAINTENANCE OF EQUIPMENT	215	350	350
520.580.52660 PROPERTY INSURANCE	28,574	29,000	29,000
520.580.52920 MEMBERSHIPS, BOOKS & PERIODICALS	120	100	120
520.580.52980 MISC CONTRACTUAL SERVICES	2,806	3,400	4,000
Total - CONTRACTUAL SERVICES	134,392	153,950	162,042
COMMODITIES:			
520.580.53100 OFFICE SUPPLIES	928	900	1,000
520.580.53250 CLEANING SUPPLIES	19	100	20
520.580.53510 SUPPLIES TO MAINTAIN EQUIPMENT	640	150	700
Total - COMMODITIES	1,586	1,150	1,720
CAPITAL OUTLAY:			
520.580.54311 RADIO DEPRECIATION	50	50	51
520.580.54320 OFFICE MACHINERY & EQUIPMENT	672	250	3,150
520.580.54370 COMPUTER SOFTWARE	675	0	0
520.580.54400 BUILDINGS & OTHER STRUCTURES	4,646	0	0
Total - CAPITAL OUTLAY	6,043	300	3,201
Grand Total	\$353,740	\$420,047	\$433,173

SEWER FUND
WASTEWATER TREATMENT

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
WASTEWATER TREATMENT MANAGER (178)	1	1	1
PROCESS CONTROL SUPERVISOR (182)	1	1	1
LABORATORY ANALYST (185)	1	1	1
TREATMENT PLANT MECHANIC (184)	4	4	4
TREATMENT PLANT MECHANIC LEADER (183)	1	1	1
TREATMENT PLANT OPERATOR, CLASS III (184)	1	1	2
TREATMENT PLANT OPERATOR, CLASS II (185)	1	1	2
TREATMENT PLANT OPERATOR, CLASS I (186)	5	5	3
TREATMENT PLANT OPERATOR (187)	1	1	1
SECRETARY III (190)	1	1	1
PERSONAL SERVICES:			
520.581.51110 SALARIES & WAGES	\$803,536	\$861,054	\$872,948
520.581.51120 OVERTIME WAGES	75,520	60,000	60,000
520.581.51211 PERS	120,660	128,947	130,613
520.581.51220 WORKERS' COMPENSATION	20,173	36,842	37,318
520.581.51230 GROUP HEALTH INSURANCE	201,272	202,290	208,960
520.581.51250 CLOTHING ALLOWANCE	9,936	10,300	11,600
520.581.51270 MEDICARE-CITY SHARE	11,189	13,355	13,528
520.581.51275 LIFE INSURANCE	1,139	1,200	1,212
520.581.51290 EMPLOYEE AWARDS	174	350	5,604
Total - PERSONAL SERVICES	<u>1,243,600</u>	<u>1,314,338</u>	<u>1,341,783</u>
CONTRACTUAL SERVICES:			
520.581.52110 TRAVEL & TRAINING	3,007	3,000	3,000
520.581.52120 EMPLOYEE MILEAGE REIMB	0	200	200
520.581.52210 UTILITIES-GAS & ELECTRIC	640,081	803,000	803,000
520.581.52222 TELEPHONE LINE CHARGES	3,397	2,500	6,780
520.581.52310 MUNICIPAL GARAGE CHARGES	9,458	12,983	14,801
520.581.52330 RADIO MAINTENANCE	255	255	255
520.581.52480 OTHER PROFESSIONAL SERVICE	85,310	83,000	86,000
520.581.52510 MAINTENANCE OF EQUIP	152,909	150,000	150,000
520.581.52520 MAINTENANCE OF FACILITIES	33,328	25,000	33,034
520.581.52810 PROPERTY TAXES	845	1,700	1,700
520.581.52820 LICENSES AND PERMITS	20,155	21,000	21,000
520.581.52920 MEMBERSHIPS, BOOKS & PERIODICALS	320	300	350
520.581.52980 MISC CONTRACTUAL SERVICES	200,801	250,000	250,000
Total - CONTRACTUAL SERVICES	<u>1,149,866</u>	<u>1,352,938</u>	<u>1,370,120</u>
COMMODITIES:			
520.581.53100 OFFICE SUPPLIES	1,148	750	900
520.581.53220 DRUGS/MEDICAL SUPPLIES	43	100	100
520.581.53230 PURCHASE OF UNIFORMS	2,885	2,500	2,500
520.581.53250 CLEANING SUPPLIES	1,778	1,500	1,500
520.581.53340 LUBRICANTS	679	1,000	1,000
520.581.53510 SUPPLIES TO MAINTAIN EQUIP	81,468	127,816	127,816
520.581.53520 SUPPLIES TO MAINTAIN BUILDINGS	1,075	1,000	1,000
520.581.53610 SMALL TOOLS & EQUIPMENT	1,257	1,000	1,000
520.581.53620 MAJOR TOOLS & EQUIP	7,627	20,000	20,000
520.581.53710 CHEMICALS & LAB SUPPLIES	220,173	276,405	276,405
Total - COMMODITIES	<u>318,133</u>	<u>432,071</u>	<u>432,221</u>
CAPITAL OUTLAY			
520.581.54300 COMPUTER & OTHER PERIPHERALS	2,549	17,500	17,500
520.581.54310 AUTOS AND TRUCKS DEPR	100,870	16,200	16,200
520.581.54311 RADIO DEPRECIATION	138	138	150
520.581.54320 OFFICE MACHINERY & EQUIPMENT	17	0	0
520.581.54360 OTHER EQUIP	33,742	25,000	25,000
Total - CAPITAL OUTLAY	<u>137,316</u>	<u>58,838</u>	<u>58,850</u>
Grand Total	\$2,848,915	\$3,158,185	\$3,202,974

SEWER FUND
SEWER MAINTENANCE

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
PUBLIC WORKS SUPERINTENDENT (179)	1	1	1
PUBLIC WORKS LEADER (183)	1	1	1
EQUIPMENT OPERATOR (PW4)	4	4	4
MAINTENANCE WORKER (PW3)	4	4	4
PERSONAL SERVICES			
520.582.51110 SALARIES & WAGES	\$427,358	\$444,176	\$444,422
520.582.51120 OVERTIME WAGES	25,088	35,000	41,807
520.582.51211 PERS	63,356	67,085	67,119
520.582.51220 WORKERS' COMPENSATION	9,263	19,167	19,177
520.582.51230 GROUP HEALTH INSURANCE	110,043	109,648	109,648
520.582.51250 CLOTHING ALLOWANCE	4,293	4,700	4,700
520.582.51270 MEDICARE-CITY SHARE	5,998	6,948	6,952
520.582.51275 LIFE INSURANCE	555	630	636
520.582.51280 AFSCME CARE PLAN	5,419	6,120	6,120
520.582.51290 EMPLOYEE AWARDS	0	0	3,061
Total - PERSONAL SERVICES	651,373	693,474	703,642
CONTRACTUAL SERVICES:			
520.582.52110 TRAVEL & TRAINING	106	1,010	1,010
520.582.52111 MANDATORY TRAINING	571	2,020	2,020
520.582.52210 UTILITIES-GAS & ELECTRIC	18,263	15,000	15,000
520.582.52222 TELEPHONE LINE CHARGES	965	1,010	1,010
520.582.52310 MUNICIPAL GARAGE CHARGES	79,890	103,782	108,253
520.582.52330 RADIO MAINTENANCE	1,577	1,577	1,593
520.582.52480 OTHER PROFESSIONAL SERVICES	34,917	25,000	25,000
520.582.52490 OUTSIDE PRINTING	9	200	200
520.582.52510 MAINTENANCE OF EQUIPMENT	416	4,000	4,000
520.582.52520 MAINTENANCE OF FACILITIES	1,185	2,500	5,691
520.582.52820 LICENSES & PERMITS	38	150	150
520.582.52920 MEMBERSHIPS, BOOKS, PERIODICALS	0	150	150
520.582.52970 UNIFORM RENTAL SERVICE	1,278	2,778	2,778
Total - CONTRACTUAL SERVICES	139,215	159,177	166,855
COMMODITIES:			
520.582.53100 OFFICE SUPPLIES	62	550	750
520.582.53220 DRUGS/MEDICAL SUPPLIES	92	246	300
520.582.53230 PURCHASE OF UNIFORMS	632	2,020	2,020
520.582.53250 CLEANING SUPPLIES	1,990	2,000	2,000
520.582.53295 TRAFFIC CONTROL SUPPLIES	2,762	2,500	2,500
520.582.53510 SUPPLIES TO MAINTAIN EQUIPMENT	15,813	10,000	10,000
520.582.53520 SUPPLIES TO MAINTAIN BUILDINGS	46,554	42,800	48,485
520.582.53610 SMALL TOOLS & EQUIPMENT	1,197	4,020	4,020
520.582.53620 MAJOR TOOLS & EQUIPMENT	1,201	10,000	15,000
Total - COMMODITIES	70,303	74,136	85,075
CAPITAL OUTLAY			
520.582.54310 AUTOS AND TRUCK DEPR	141,515	289,839	223,992
520.582.54311 RADIO DEPRECIATION	946	946	955
520.582.54360 OTHER EQUIPMENT	0	0	40,000
520.582.54540 WWTP & SEWERS	0	25,000	25,000
Total - CAPITAL OUTLAY	142,461	315,785	289,947
Grand Total	\$1,003,351	\$1,242,572	\$1,245,519

SEWER FUND
DEBT SERVICE, ADMINISTRATIVE FEES & TRANSFERS

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
DEBT SERVICE			
DEBT SERVICE:			
520.901.57110	\$325,000	\$335,000	\$395,000
520.901.57220	417,707	434,670	450,938
520.901.57310	266,900	257,150	276,150
520.901.57330	62,417	45,455	29,186
Total - DEBT SERVICE	<u>1,072,024</u>	<u>1,072,275</u>	<u>1,151,274</u>
Grand Total	\$1,072,024	\$1,072,275	\$1,151,274
ADMINISTRATIVE SERVICES			
CONTRACTUAL SERVICES:			
520.902.52345	\$950,200	\$978,706	\$1,008,067
520.902.52346	0	0	9,460
Total - CONTRACTUAL SERVICES	<u>950,200</u>	<u>978,706</u>	<u>1,017,527</u>
Grand Total	\$950,200	\$978,706	\$1,017,527
TRANSFERS			
TRANSFERS:			
520.915.58190	\$32,717	\$33,699	\$34,710
520.915.58220	2,625,860	2,317,490	1,567,190
Total - TRANSFERS	<u>2,658,577</u>	<u>2,351,189</u>	<u>1,601,900</u>
Grand Total	\$2,658,577	\$2,351,189	\$1,601,900

**FUND SUMMARY FOR FUND 525
AIRPORT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$56,158	\$131,570	\$147,930
REVENUES:			
Charges for Services	\$11,744	\$8,000	\$8,080
Rentals & Leases	300,882	298,000	298,000
Transfers	88,000	87,000	86,000
TOTAL REVENUES	\$400,626	\$393,000	\$392,080
TOTAL RESOURCES	\$456,784	\$524,570	\$540,010
EXPENDITURES:			
Contractual Services	\$186,390	\$239,700	\$222,200
Commodities	3,165	12,000	9,500
Debt Service	127,037	124,940	127,838
Transfers	8,621	0	85,000
TOTAL EXPENDITURES	\$325,214	\$376,640	\$444,538
ENDING BALANCE DECEMBER 31	\$131,570	\$147,930	\$95,472

AIRPORT FUND
AIRPORT OPERATIONS

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
525.525.52210 UTILITIES-GAS & ELECTRIC	\$59,528	\$85,000	\$72,000
525.525.52222 TELEPHONE LINE CHARGES	1,200	1,200	1,200
525.525.52310 MUNICIPAL GARAGE CHARGES	4,367	5,000	3,000
525.525.52410 LEGAL SERVICES	0	2,000	2,000
525.525.52480 OTHER PROFESSIONAL SERVICE	63,562	79,000	79,000
525.525.52510 MAINTENANCE OF EQUIP	2,681	7,000	5,000
525.525.52520 MAINTENANCE OF BUILDINGS	2,616	7,000	7,000
525.525.52685 AIRPORT LIABILITY INSURANCE	6,940	8,000	7,000
525.525.52810 PROPERTY TAXES	45,496	45,500	46,000
Total - CONTRACTUAL SERVICES	<u>186,390</u>	<u>239,700</u>	<u>222,200</u>
COMMODITIES:			
525.525.53510 SUPPLIES TO MAINTAIN EQUIP	2,531	2,000	2,000
525.525.53520 SUPPLIES TO MAINTAIN BUILDINGS	634	10,000	7,500
Total - COMMODITIES	<u>3,165</u>	<u>12,000</u>	<u>9,500</u>
Grand Total	\$189,555	\$251,700	\$231,700

AIRPORT FUND
DEBT SERVICE & TRANSFERS OUT

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
DEBT SERVICE			
	DEBT SERVICE:		
525.901.57110	\$70,000	\$70,000	\$75,000
525.901.57310	57,037	54,940	52,838
	<u>127,037</u>	<u>124,940</u>	<u>127,838</u>
	Total - DEBT SERVICE		
	Grand Total	\$127,037	\$124,940
			\$127,838
TRANSFERS			
	TRANSFERS OUT:		
525.915.58294	\$8,621	\$0	\$85,000
	<u>8,621</u>	<u>0</u>	<u>85,000</u>
	Total - TRANSFERS OUT		
	Grand Total	\$8,621	\$0
			\$85,000

COMMUNITY REVITALIZATION - TRANSIT**Summary**

The Transit Division is under the direction of the Community Revitalization Director. The division maintains a staff of four full-time and thirteen part-time employees.

The division provides public fixed-route transit and complimentary paratransit service in the City of Middletown. Service is provided in the form of 213,000+ trips per year. Approximately 40% of all trips provided by the transit system are for the elderly and disabled.

**Goals and Objectives**

- Goal 1: Apply for annual grants for operations, planning and maintenance
- Goal 2: Purchase 5 large and 2 small buses

FUND SUMMARY FOR FUND 530 TRANSIT FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$318,612	\$303,803	\$264,934
REVENUES:			
Charges for Services	\$166,452	\$194,249	\$196,000
Intergovernmental	1,124,759	1,258,195	3,509,500
Transfers	50,000	50,000	100,000
Miscellaneous Revenue	1,458	10,000	10,000
TOTAL REVENUES	\$1,342,669	\$1,512,444	\$3,815,500
TOTAL RESOURCES	\$1,661,281	\$1,816,247	\$4,080,434
EXPENDITURES:			
Personal Services	\$558,167	\$500,408	\$508,063
Contractual Services	795,381	965,395	1,165,443
Commodities	3,800	7,500	7,500
Capital Outlay	130	78,010	2,370,000
TOTAL EXPENDITURES	\$1,357,478	\$1,551,313	\$4,051,006
ENDING BALANCE DECEMBER 31	\$303,803	\$264,934	\$29,428

**TRANSIT FUND
TRANSIT SYSTEM**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
TRANSIT MANAGER (182)	1	0	0
LEAD BUS DRIVER (187)	1	0	0
BUS DRIVER (TR1)	4	4	4
BUS DRIVER PART TIME	14,532 HRS	14,196 HRS	14,196 HRS
BUS CLEANER PART TIME (197)	1820 HRS	0	0
PERSONAL SERVICES:			
530.530.51110 SALARIES & WAGES	\$419,563	\$356,150	\$359,866
530.530.51120 OVERTIME WAGES	29,298	26,465	26,465
530.530.51211 PERS	60,145	53,566	54,086
530.530.51220 WORKERS' COMPENSATION	11,410	15,304	15,453
530.530.51230 GROUP HEALTH INSURANCE	27,992	24,253	24,253
530.530.51240 UNEMPLOYMENT COMPENSATION	0	14,482	14,482
530.530.51250 CLOTHING ALLOWANCE	1,564	2,000	2,000
530.530.51270 MEDICARE-CITY SHARE	5,593	5,548	5,602
530.530.51275 LIFE INSURANCE	307	240	242
530.530.51280 AFSCME CARE PLAN	2,295	2,400	2,400
530.530.51290 EMPLOYEE AWARDS	0	0	3,214
Total - PERSONAL SERVICES	558,167	500,408	508,063
CONTRACTUAL SERVICES:			
530.530.52210 UTILITIES-GAS & ELECTRIC - PUBLIC	6,093	8,000	8,000
530.530.52222 TELEPHONE LINE CHARGES	4,217	6,000	6,000
530.530.52310 MUNICIPAL GARAGE CHARGES	382,625	452,843	472,891
530.530.52480 OTHER PROFESSIONAL SERVICES	385,223	470,000	650,000
530.530.52490 OUTSIDE PRINTING	2,737	4,000	4,000
530.530.52520 MAINTENANCE OF FACILITIES	5,331	10,000	10,000
530.530.52810 PROPERTY TAXES	1,949	2,400	2,400
530.530.52880 OTHER OPERATING COSTS	7,205	11,652	11,652
530.530.52920 MEMBERSHIPS,BOOKS & PERIODICAL	0	500	500
Total - CONTRACTUAL SERVICES	795,381	965,395	1,165,443
COMMODITIES:			
530.530.53100 OFFICE SUPPLIES	335	1,000	1,000
530.530.53220 DRUGS-MEDICAL SUPPLIES	0	400	400
530.530.53230 PURCHASE OF UNIFORMS	1,710	1,500	1,500
530.530.53250 CLEANING SUPPLIES	1,383	3,600	3,600
530.530.53510 SUPPLIES TO MAINTAIN EQUIP	117	500	500
530.530.53520 SUPPLIES TO MAINTAIN BLDGS	255	500	500
Total - COMMODITIES	3,800	7,500	7,500
CAPITAL OUTLAY:			
530.530.54320 OFFICE MACHINERY & EQUIPMENT	130	0	0
530.530.54340 PURCHASE OF VEHICLES	0	0	2,370,000
530.530.54406 TRANSIT CONSTRUCTION PROJECTS	0	78,010	0
Total - CAPITAL OUTLAY	130	78,010	2,370,000
Grand Total	\$1,357,478	\$1,551,313	\$4,051,006

FUND SUMMARY FOR FUND 546 WELLFIELD PROTECTION FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$2,059,306	\$1,790,445	\$1,173,424
REVENUES:			
Intergovernmental	\$496,575	\$0	\$0
Charges for Services	265,502	256,600	265,500
Interest Income	673	13,572	8,106
TOTAL REVENUES	<u>\$762,750</u>	<u>\$270,172</u>	<u>\$273,606</u>
TOTAL RESOURCES	\$2,822,056	\$2,060,617	\$1,447,030
EXPENDITURES:			
Contractual Services	\$260,758	\$407,000	\$462,570
Capital Outlay	770,854	480,192	0
TOTAL EXPENDITURES	<u>\$1,031,612</u>	<u>\$887,192</u>	<u>\$462,570</u>
ENDING BALANCE DECEMBER 31	\$1,790,445	\$1,173,424	\$984,460

**WELLFIELD PROTECTION FUND
WELLFIELD PROTECTION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
546.990.52480 OTHER PROFESSIONAL SERVICES	\$248,488	\$365,000	\$394,820
546.990.52810 PROPERTY TAXES	654	7,000	7,000
546.990.52980 MISC CONTRACTUAL SERVICE	11,616	35,000	35,000
Total - CONTRACTUAL SERVICES	<u>260,758</u>	<u>407,000</u>	<u>436,820</u>
CAPITAL OUTLAY:			
546.990.54501 US EPA BROWNFIELD GRANT	96,197	25,000	0
546.990.54502 STM - COF DEMOLITION/REMEDIATION	14,870	455,192	0
546.990.54503 ORMAN BLDG PROJECT	597,000	0	0
546.990.54505 MIAMI PACKAGING - COAF PROJECT	62,787	0	0
Total - CAPITAL OUTLAY	<u>770,854</u>	<u>480,192</u>	<u>0</u>
Grand Total	\$1,031,612	\$887,192	\$436,820

**WELLFIELD PROTECTION FUND
ADMINISTRATIVE SERVICES**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
546.902.52345 ADMINISTRATIVE FEES	\$0	\$25,000	\$25,750
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>25,000</u>	<u>25,750</u>
Grand Total	\$0	\$25,000	\$25,750

**FUND SUMMARY FOR FUND 555
SOLID WASTE FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$385,435	\$286,206	\$207,651
REVENUES:			
Charges for Services	\$2,982,832	\$2,925,000	\$2,925,000
Miscellaneous Revenue	10,821	4,036	4,036
TOTAL REVENUES	<u>\$2,993,653</u>	<u>\$2,929,036</u>	<u>\$2,929,036</u>
TOTAL RESOURCES	\$3,379,088	\$3,215,242	\$3,136,687
EXPENDITURES:			
Personal Services	\$0	\$49,387	\$49,694
Contractual Services	2,833,619	2,954,210	2,916,987
Commodities	0	250	300
Capital Outlay	0	3,744	3,800
Debt Service	259,263	0	0
TOTAL EXPENDITURES	<u>\$3,092,882</u>	<u>\$3,007,591</u>	<u>\$2,970,781</u>
ENDING BALANCE DECEMBER 31	\$286,206	\$207,651	\$165,906

**SOLID WASTE FUND
LITTER & WASTE COLLECTION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
PERSONNEL:			
LITTER COLLECTION SUPERVISOR (192)	0	1	1
PERSONAL SERVICES:			
555.905.51110 SALARIES & WAGES	\$0	\$36,219	\$36,219
555.905.51211 PERS	0	5,071	5,071
555.905.51220 WORKERS' COMPENSATION	0	1,449	1,449
555.905.51230 GROUP HEALTH INSURANCE	0	6,063	6,063
555.905.51270 MEDICARE-CITY SHARE	0	525	525
555.905.51275 LIFE INSURANCE	0	60	61
555.905.51290 EMPLOYEE AWARDS	0	0	306
Total - PERSONAL SERVICES	<u>0</u>	<u>49,387</u>	<u>49,694</u>
CONTRACTUAL SERVICES:			
555.905.52222 TELEPHONE LINE CHARGES	0	300	300
555.905.52310 MUNICIPAL GARAGE CHARGES	0	10,078	10,078
Total - CONTRACTUAL SERVICES	<u>0</u>	<u>10,378</u>	<u>10,378</u>
COMMODITIES:			
555.905.53520 SUPPLIES TO MAINTAIN FACILITIES	0	250	300
Total - COMMODITIES	<u>0</u>	<u>250</u>	<u>300</u>
CAPITAL OUTLAY			
555.905.54310 AUTO & TRUCK DEPRECIATION	0	3,744	3,800
Total - CAPITAL OUTLAY	<u>0</u>	<u>3,744</u>	<u>3,800</u>
Grand Total	\$0	\$63,759	\$64,172

**SOLID WASTE FUND
SOLID WASTE DISPOSAL**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
555.990.52210 UTILITIES - GAS & ELECTRIC	\$750	\$5,000	\$0
555.990.52480 OTHER PROFESSIONAL SERVICES	2,725,326	2,788,832	2,844,609
555.990.52520 MAINTENANCE OF FACILITIES	7,543	20,000	10,000
555.990.52980 MISC. CONTRACTUAL SERVICES	0	80,000	52,000
Total - CONTRACTUAL SERVICES	<u>2,733,619</u>	<u>2,893,832</u>	<u>2,906,609</u>
 Grand Total	 \$2,733,619	 \$2,893,832	 \$2,906,609

**SOLID WASTE FUND
DEBT SERVICE & ADMINISTRATIVE SERVICES**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
DEBT SERVICE			
	DEBT SERVICE:		
555.901.57110 BOND PRINCIPAL	\$250,923	\$0	\$0
555.901.57310 INTEREST	8,340	0	0
Total - DEBT	<u>259,263</u>	<u>0</u>	<u>0</u>
Grand Total	\$259,263	\$0	\$0
ADMINISTRATIVE SERVICES			
	CONTRACTUAL SERVICES:		
555.902.52345 ADMINISTRATIVE SERVICES	\$100,000	\$50,000	\$0
Total - CONTRACTUAL SERVICES	<u>100,000</u>	<u>50,000</u>	<u>0</u>
Grand Total	\$100,000	\$50,000	\$0

Section 9

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

EXPENDITURES BY FUND

Fund	Actual 2013	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
Municipal Garage	\$3,258,923	\$2,893,012	\$2,930,739	\$37,727	1.3%
Employee Benefits	4,209,020	5,460,868	5,460,868	0	0.0%
Total	\$7,467,943	\$8,353,880	\$8,391,607	\$37,727	0.5%

Table 9.1 Internal Services Fund Expenditures

Definition of Internal Service Funds

To account for the financing of goods or services provided by one department for the other departments within the City.

Municipal Garage Fund

To account for the operations of the municipal garage for the purchase, sale and repair of vehicles and major equipment for all departments within the City. All garage operating costs and citywide vehicle purchases are paid by this fund. The revenues to this fund are paid by the user departments.

Employee Benefits Fund

To account for the operation of the City's self-funded health insurance program. The expenses of this fund consist of payments to medical facilities, physicians, dentists, and pharmacists in connection with medical treatment of City employees. The administrative costs of the health insurance plan are also included in this fund's expenditures.

FUND SUMMARY FOR FUND 605 MUNICIPAL GARAGE FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$3,662,816	\$3,831,321	\$4,808,078
REVENUES:			
Sale of Assets	\$1,486	\$0	\$0
Interest Income	152	35,296	38,588
Garage Charges	3,424,511	3,744,473	3,897,315
Reimbursements	1,279	20,000	0
Miscellaneous Revenue	0	70,000	70,000
TOTAL REVENUES	\$3,427,428	\$3,869,769	\$4,005,903
TOTAL RESOURCES	\$7,090,244	\$7,701,090	\$8,813,981
EXPENDITURES:			
Personal Services	\$420,472	\$493,704	\$511,100
Contractual Services	492,026	500,876	501,204
Commodities	1,072,091	1,168,550	1,168,550
Capital Outlay	1,274,333	729,882	749,885
TOTAL EXPENDITURES	\$3,258,923	\$2,893,012	\$2,930,739
ENDING BALANCE DECEMBER 31	\$3,831,321	\$4,808,078	\$5,883,242

**MUNICIPAL GARAGE FUND
MUNICIPAL GARAGE**

	Actual Expenditures 2013	Amount Budgeted 2014	Department Budget 2015
PERSONNEL:			
GARAGE SUPERINTENDENT (179)	1	1	1
AUTO MECHANIC (PW7)	5	5	5
INVENTORY CLERK (PW8)	1	1	1
PERSONAL SERVICES:			
605.550.51110 SALARIES & WAGES	\$288,535	\$324,974	\$329,175
605.550.51120 OVERTIME WAGES	6,122	14,076	14,076
605.550.51211 PERS	41,464	47,467	48,055
605.550.51220 WORKERS' COMPENSATION	7,529	13,562	13,730
605.550.51230 GROUP HEALTH INSURANCE	64,105	76,697	87,155
605.550.51250 CLOTHING ALLOWANCE	4,087	5,252	5,025
605.550.51270 MEDICARE-CITY SHARE	4,211	4,916	4,977
605.550.51275 LIFE INSURANCE	404	440	444
605.550.51280 AFSCME CARE PLAN	4,016	6,120	6,120
605.550.51290 EMPLOYEE AWARDS	0	200	2,343
Total - PERSONAL SERVICES	420,472	493,704	511,100
CONTRACTUAL SERVICES:			
605.550.52110 TRAVEL & TRAINING	297	2,500	2,500
605.550.52111 MANDATORY TRAVEL & TRAINING	907	2,000	2,000
605.550.52210 UTILITIES-GAS & ELECTRIC	31,024	50,000	50,000
605.550.52222 TELEPHONE LINE CHARGES	781	720	780
605.550.52310 MUNICIPAL GARAGE CHARGES	6,278	5,815	6,077
605.550.52330 RADIO MAINTENANCE	591	591	597
605.550.52480 OTHER PROFESSIONAL SERVICE	14,533	13,500	13,500
605.550.52490 OUTSIDE PRINTING	69	250	250
605.550.52510 MAINTENANCE OF EQUIP	59,871	85,000	85,000
605.550.52520 MAINTENANCE OF LAND & BLDGS	43,569	30,000	30,000
605.550.52540 VEHICLE PREPARATION COST	54,280	17,500	17,500
605.550.52640 VEHICLE LIABILITY INSURANCE	274,139	282,000	282,000
605.550.52670 BOILER AND MACHINERY	228	4,000	4,000
605.550.52820 LICENSES AND PERMITS	3,996	4,500	4,500
605.550.52920 MEMBERSHIPS, BOOKS & PERIODICALS	420	500	500
605.550.52970 UNIFORM RENTAL SERVICE	1,042	2,000	2,000
Total - CONTRACTUAL SERVICES	492,026	500,876	501,204
COMMODITIES:			
605.550.53100 OFFICE SUPPLIES	894	900	900
605.550.53220 DRUGS - MEDICAL SUPPLIES	141	150	150
605.550.53250 CLEANING SUPPLIES	2,847	3,500	3,500
605.550.53310 GASOLINE FOR INHOUSE DIST	434,177	450,000	450,000
605.550.53320 DIESEL FUEL FOR INHOUSE DIST	236,260	343,000	343,000
605.550.53330 OUTSIDE FUEL PURCHASES	37,589	45,000	45,000
605.550.53340 LUBRICANTS	25,245	22,000	22,000
605.550.53510 SUPPLIES TO MAINTAIN EQUIP	318,547	285,000	285,000
605.550.53520 SUPPLIES TO MAINTAIN BUILDINGS	4,866	10,000	10,000
605.550.53530 MUNICIPAL GARAGE SUPPLIES	2,707	4,000	4,000
605.550.53610 SMALL TOOLS & EQUIPMENT	980	1,000	1,000
605.550.53620 MAJOR TOOLS & EQUIPMENT	7,838	4,000	4,000
Total - COMMODITIES	1,072,091	1,168,550	1,168,550
CAPITAL OUTLAY:			
605.550.54310 AUTOS & TRUCKS DEPR	8,569	8,577	8,577
605.550.54311 RADIO DEPRECIATION	305	305	308
605.550.54320 OFFICE MACHINERY & EQUIPMENT	389	1,000	1,000
605.550.54340 PURCHASE OF VEHICLES	1,050,757	610,000	610,000
605.550.54350 PURCHASE OF EQUIPMENT	214,314	110,000	130,000
Total - CAPITAL OUTLAY	1,274,333	729,882	749,885
Grand Total	\$3,258,923	\$2,893,012	\$2,930,739

FUND SUMMARY FOR FUND 661 EMPLOYEE BENEFITS FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$212,853	\$1,253,382	\$1,003,842
REVENUES:			
Health Insurance Payments	\$5,247,724	\$5,206,328	\$5,010,532
Miscellaneous Revenue	1,825	5,000	5,000
TOTAL REVENUES	<u>\$5,249,549</u>	<u>\$5,211,328</u>	<u>\$5,015,532</u>
TOTAL RESOURCES	\$5,462,402	\$6,464,710	\$6,019,374
EXPENDITURES:			
Contractual Services	\$4,209,020	\$5,460,868	\$5,460,868
TOTAL EXPENDITURES	<u>\$4,209,020</u>	<u>\$5,460,868</u>	<u>\$5,460,868</u>
ENDING BALANCE DECEMBER 31	\$1,253,382	\$1,003,842	\$558,506

EMPLOYEE BENEFITS FUND
EMPLOYEE BENEFITS

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
661.990.52421 MEDICAL	\$2,397,309	\$3,482,347	\$3,482,347
661.990.52422 DENTAL	302,415	323,637	323,637
661.990.52423 PRESCRIPTION DRUG CLAIMS	906,184	1,104,558	1,104,558
661.990.52424 ADMINISTRATIVE FEE	269,638	187,586	187,586
661.990.52425 STOP LOSS	256,556	294,170	294,170
661.990.52427 VISION PLAN	8,159	21,098	21,098
661.990.52428 EMPLOYEE WELLNESS PROGRAM	59,790	47,472	27,472
661.990.52480 BENNY CARDS/HRA	8,968	0	20,000
Total - CONTRACTUAL SERVICES	<u>4,209,020</u>	<u>5,460,868</u>	<u>5,460,868</u>
 Grand Total	 \$4,209,020	 \$5,460,868	 \$5,460,868

Section 10

TRUST FUNDS

TRUST FUNDS

EXPENDITURES BY FUND

Fund	Actual 2013	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
Police Relief and Pension	\$962,668	\$1,468,373	\$1,183,809	(\$284,564)	-19.4%
Fire Relief and Pension	1,124,669	1,572,145	1,321,322	(250,823)	-16.0%
Total	\$2,087,337	\$3,040,518	\$2,505,131	(\$535,387)	-17.6%

Table 10.1 Trust Fund expenditures

Definition of Trust Funds

To account for the City's Police and Fire Pension Funds. Trust funds are established to account for assets held for other City funds.

Police Relief & Pension Fund

To account for revenues and expenses of the City's Police Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's police pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

Fire Relief & Pension Fund

To account for revenues and expenses of the City's Fire Pension Fund. Revenues include property taxes and transfers from the City Income Tax Fund. This fund transfers the City's fire pension to the General Fund, which pays the City's pension requirements to the State of Ohio.

FUND SUMMARY FOR FUND 725 POLICE RELIEF AND PENSION FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$88,787	\$316,834	\$184,861
REVENUES:			
Property Taxes	\$205,312	\$180,000	\$186,465
Intergovernmental	25,403	26,400	26,400
Transfers	960,000	1,130,000	843,000
TOTAL REVENUES	<u>\$1,190,714</u>	<u>\$1,336,400</u>	<u>\$1,055,865</u>
TOTAL RESOURCES	\$1,279,501	\$1,653,234	\$1,240,726
EXPENDITURES:			
Contractual Services	\$2,668	\$3,000	\$3,000
Transfers	960,000	1,465,373	1,180,809
TOTAL EXPENDITURES	<u>\$962,668</u>	<u>\$1,468,373</u>	<u>\$1,183,809</u>
ENDING BALANCE DECEMBER 31	\$316,834	\$184,861	\$56,917

POLICE RELIEF AND PENSION FUND
POLICE PENSION

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
725.990.52240 BUTLER COUNTY COLLECTION FEE	\$2,668	\$3,000	\$3,000
Total - CONTRACTUAL SERVICES	<u>2,668</u>	<u>3,000</u>	<u>3,000</u>
TRANSFERS:			
725.990.58110 TRANS TO GENERAL FUND	960,000	1,237,310	1,180,809
725.990.58111 TRANS FOR POLICE GRANTS	0	228,063	
Total - TRANSFERS	<u>960,000</u>	<u>1,465,373</u>	<u>1,180,809</u>
Grand Total	\$962,668	\$1,468,373	\$1,183,809

FUND SUMMARY FOR FUND 726 FIRE RELIEF AND PENSION FUND			
	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$185	\$228,231	\$96,486
REVENUES:			
Property Taxes	\$205,312	\$180,000	\$186,465
Intergovernmental	25,403	26,400	26,400
Transfers	1,122,000	1,234,000	1,065,000
TOTAL REVENUES	<u>\$1,352,714</u>	<u>\$1,440,400</u>	<u>\$1,277,865</u>
TOTAL RESOURCES	\$1,352,899	\$1,668,631	\$1,374,351
EXPENDITURES:			
Contractual Services	\$2,668	\$3,000	\$3,000
Transfers	1,122,000	1,569,145	1,318,322
TOTAL EXPENDITURES	<u>\$1,124,669</u>	<u>\$1,572,145</u>	<u>\$1,321,322</u>
ENDING BALANCE DECEMBER 31	\$228,231	\$96,486	\$53,029

**FIRE RELIEF AND PENSION FUND
FIRE PENSION**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
726.990.52240 BUTLER COUNTY COLLECTION FEE	\$2,668	\$3,000	\$3,000
Total - CONTRACTUAL SERVICES	<u>2,668</u>	<u>3,000</u>	<u>3,000</u>
TRANSFERS:			
726.990.58110 TRANS TO GENERAL FUND	<u>1,122,000</u>	<u>1,569,145</u>	<u>1,318,322</u>
Total - TRANSFERS	1,122,000	1,569,145	1,318,322
Grand Total	\$1,124,669	\$1,572,145	\$1,321,322

Section 11

FEDERAL GRANT FUNDS

FEDERAL GRANT FUNDS

EXPENDITURES BY FUND

Fund	Actual 2013	Budget 2014	Budget 2015	\$ Increase (Decrease)	% Increase (Decrease)
Housing Assistance	\$9,168,001	\$9,260,830	\$0	(\$9,260,830)	-100.0%
HOME Program	302,375	400,000	390,000	(10,000)	-2.5%
Community Development Act 1974	1,038,009	861,500	1,062,000	200,500	23.3%
Community Development Act Escrow	440,142	305,000	252,500	(52,500)	-17.2%
Neighborhood Stabilization Program	425,314	720,000	470,000	(250,000)	-34.7%
Total	\$11,373,841	\$11,547,330	\$2,174,500	(\$9,372,830)	-81.2%

Table 11.1 Federal Grant Expenditures

Definition of Federal Grant Funds

The funds listed below account for federal government grants that are related to housing and to community development activities. The City operates many programs funded through federal grants that affect affordable housing and stabilization of neighborhoods. These programs have been especially important for assistance in recovery and revitalization efforts due to economic downturns.

Housing Assistance Fund

This fund accounted for the Section 8 revenues received from the Housing and Urban Development (HUD) federal program for housing assistance payments of subsidized units in the City. The individual subsidies vary according to limits set by HUD. A private consultant located in Middletown handled the administration of this program. This program was transferred to Butler and Warren counties beginning in late 2014.

HOME Program

This fund accounts for HOME Program revenues received from HUD. The program provides funds for first-time home purchases and housing rehabilitation assistance to low and moderate income families.

Community Development Act 1974 Fund

This grant funds activities including both traditional redevelopment projects and economic development activities through the Office of Community Planning and Development of the

U.S. Department of Housing and Urban Development. Specific programs slated for 2015 are emergency housing rehabilitation and code enforcement. Funding is also designated for local programs such as fair housing and sponsoring of neighborhood volunteer improvement programs.

Community Development Act Escrow Fund

This fund was established to account for loan repayments from property owners who received grants through the City's Community Development Block Grant.

Neighborhood Stabilization Program Fund

This program was established in 2009 under the American Recovery and Reinvestment Act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Our goal is to purchase and redevelop or rehabilitate foreclosed and abandoned homes and residential properties to stabilize area home values.

**FUND SUMMARY FOR FUND 254
HOME FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$31,158	\$14,453	\$14,453
REVENUES:			
Intergovernmental	\$285,671	\$400,000	\$390,000
TOTAL REVENUES	<u>\$285,671</u>	<u>\$400,000</u>	<u>\$390,000</u>
TOTAL RESOURCES	\$316,828	\$414,453	\$404,453
EXPENDITURES:			
Contractual Services	\$302,375	\$400,000	\$390,000
TOTAL EXPENDITURES	<u>\$302,375</u>	<u>\$400,000</u>	<u>\$390,000</u>
ENDING BALANCE DECEMBER 31	\$14,453	\$14,453	\$14,453

**HOME PROGRAM FUND
HOME PROGRAM**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
254.990.52870 REHAB EXPENSES	\$766	\$0	\$0
254.990.52885 CD CONT SERVICES	23,695	40,000	40,000
254.990.52888 FIRST TIME HOMEBUYERS ASSIST	277,914	360,000	350,000
Total - CONTRACTUAL SERVICES	<u>302,375</u>	<u>400,000</u>	<u>390,000</u>
Grand Total	\$302,375	\$400,000	\$390,000

**FUND SUMMARY FOR FUND 429
COMMUNITY DEVELOPMENT FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$116,172	\$100,397	\$120,897
REVENUES:			
Intergovernmental	\$1,021,851	\$879,500	\$1,059,500
Miscellaneous Income	65	2,500	2,500
Reimbursements	319	0	0
TOTAL REVENUES	<u>\$1,022,234</u>	<u>\$882,000</u>	<u>\$1,062,000</u>
TOTAL RESOURCES	\$1,138,406	\$982,397	\$1,182,897
EXPENDITURES:			
Contractual Services	\$618,108	\$581,500	\$1,012,000
Capital Outlay	419,901	280,000	50,000
TOTAL EXPENDITURES	<u>\$1,038,009</u>	<u>\$861,500</u>	<u>\$1,062,000</u>
ENDING BALANCE DECEMBER 31	\$100,397	\$120,897	\$120,897

**COMMUNITY DEVELOPMENT ACT 1974 FUND
COMMUNITY DEVELOPMENT**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
CONTRACTUAL SERVICES:			
429.931.52110 ADMINISTRATION TRAVEL & TRAINING	\$210	\$2,500	\$2,500
429.931.52880 ADMINISTRATION OTHER OPERATING COST	10,065	62,000	25,000
429.931.52885 ADMINISTRATION CD CONT SERVICES	129,662	123,000	160,000
429.933.52995 FAIR HOUSING	2,266	5,000	6,500
429.934.52880 VIP OTHER OPERATING EXPENSES	7,080	15,000	15,000
429.942.52530 DEMOLITION COSTS	0	0	100,000
429.949.52885 CD CONT SERVICES - LEGAL AID	0	10,000	12,500
429.972.52870 EMERGENCY REPAIR - REHAB	64,410	50,000	65,000
429.973.52410 HOUSING REHAB LEGAL	1,220	0	1,500
429.973.52480 HOUSING REHAB REVOLVING LOAN EXPEN:	5,737	4,000	4,000
429.973.52885 HOUSING REHAB CD CONT SERVICES	4,230	0	250,000
429.974.52480 CODE ENF. OTHER PROFESSIONAL SERVICE	13,779	30,000	30,000
429.974.52880 CODE ENF. OTHER OPERATING COSTS	33,042	30,000	40,000
429.974.52885 CODE ENF. CD CONT SERVICES	346,407	250,000	300,000
Total - CONTRACTUAL SERVICES	618,108	581,500	1,012,000
CAPITAL OUTLAY:			
429.977.54550 PARK FACILITIES	49,901	0	50,000
429.978.54520 RESIDENTIAL STREET PAVING	370,000	280,000	0
Total - CAPITAL OUTLAY	419,901	280,000	50,000
Grand Total	\$1,038,009	\$861,500	\$1,062,000

**FUND SUMMARY FOR FUND 736
COMMUNITY DEVELOPMENT ACT ESCROW FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$835,291	\$460,413	\$215,913
REVENUES:			
Miscellaneous	\$65,264	\$60,500	\$65,000
TOTAL REVENUES	<u>\$65,264</u>	<u>\$60,500</u>	<u>\$65,000</u>
TOTAL RESOURCES	\$900,555	\$520,913	\$280,913
EXPENDITURES:			
Contractual Services	\$439,339	\$300,000	\$250,000
Interest Returned to HUD	802	5,000	2,500
TOTAL EXPENDITURES	<u>\$440,142</u>	<u>\$305,000</u>	<u>\$252,500</u>
ENDING BALANCE DECEMBER 31	\$460,413	\$215,913	\$28,413

**COMMUNITY DEVELOPMENT ESCROW FUND
CD ESCROW**

		Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015
	CONTRACTUAL SERVICES:			
736.990.52480	OTHER PROFESSIONAL SERVICES	\$439,469	\$300,000	\$250,000
736.990.52980	CONTR SVC-BANK SERVICE CHG	(130)	0	0
	Total - CONTRACTUAL SERVICES	<u>439,339</u>	<u>300,000</u>	<u>250,000</u>
	LOANS:			
736.990.55801	INTEREST RETURNED TO HUD	<u>802</u>	<u>5,000</u>	<u>2,500</u>
	Total - LOANS	802	5,000	2,500
	Grand Total	\$440,142	\$305,000	\$252,500

**FUND SUMMARY FOR FUND 258
NEIGHBORHOOD STABILIZATION PROGRAM FUND**

	2013 ACTUAL	2014 BUDGET	2015 BUDGET
BEGINNING BALANCE: JANUARY 1	\$68,511	\$17,659	\$17,659
REVENUES:			
Intergovernmental	\$374,461	\$720,000	\$470,000
TOTAL REVENUES	<u>\$374,461</u>	<u>\$720,000</u>	<u>\$470,000</u>
TOTAL RESOURCES	\$442,973	\$737,659	\$487,659
EXPENDITURES:			
Contractual Services	\$425,314	\$720,000	\$470,000
TOTAL EXPENDITURES	<u>\$425,314</u>	<u>\$720,000</u>	<u>\$470,000</u>
ENDING BALANCE DECEMBER 31	\$17,659	\$17,659	\$17,659

**NEIGHBORHOOD STABILIZATION PROGRAM FUND
NEIGHBORHOOD STABILIZATION PROJECTS**

	Actual Expenditures 2013	Amount Budgeted 2014	Amount Budgeted 2015	
CONTRACTUAL SERVICES:				
258.990.52530	DEMOLITION COSTS	\$2,933	\$200,000	\$100,000
258.990.52870	REHABILITATION EXPENSES	27,976	200,000	150,000
258.990.52885	ADMINISTRATIVE FEES	32,505	20,000	20,000
258.990.52535	NSP 3 DEMOLITION COSTS	52,523	100,000	50,000
258.990.52875	NSP 3 REHABILITATION EXPENSES	309,376	200,000	150,000
	Total - CONTRACTUAL SERVICES	425,314	720,000	470,000
	Grand Total	\$425,314	\$720,000	\$470,000

Section 12

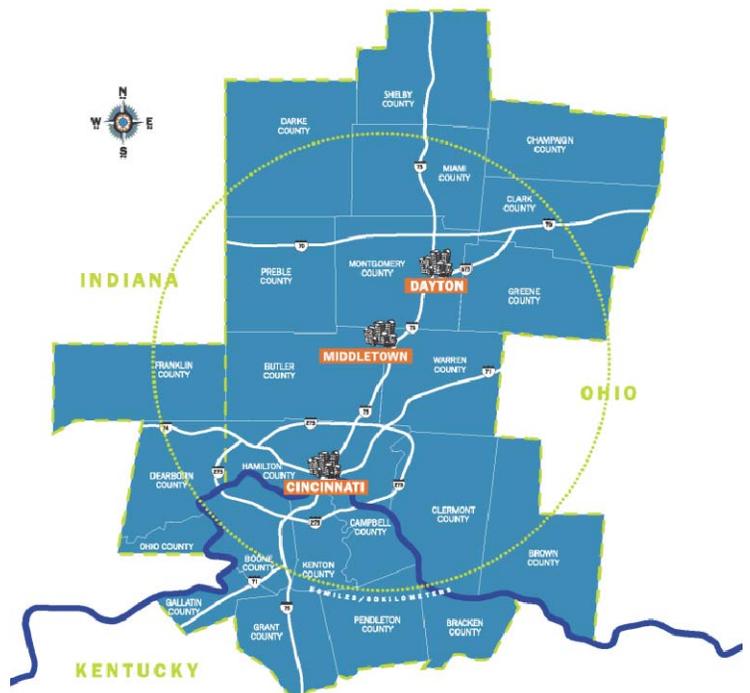
STATISTICS AND MISCELLANEOUS

MIDDLETOWN



Situated on the banks of the Great Miami River in Southwestern Ohio, Middletown is within easy driving distance of both Cincinnati and Dayton. Middletown is a vibrant, dynamic community of approximately 48,700 people, positioned near the major metropolitan areas of Cincinnati and Dayton.

Strategically situated on Interstate-75 between Cincinnati and Dayton, a Middletown address affords companies the opportunity for service to both cities. The City's location is within 600 miles of more than 60 percent of the nation's purchasing power, making the city a magnet for companies that need access to these important markets.



More than 100 attractions are available within minutes of Middletown. They cover a wide variety of interests, from amusement parks for the whole family to Broadway quality stage shows and international festivals. Middfest International is held the first weekend of each October, celebrating a different country each year. Entertainers and diplomats travel to Middletown to perform and educate. Great ethnic food is available along with many artisans displaying their creations. Other events, like the Ohio Challenge Hot Air Balloon Festival in late July and the Light Up Middletown celebration, which is held from late November through early January, are just two of the many annual events and attractions that help make Middletown such an exceptional city in which to live, work, and play!



Downtown Middletown is experiencing a new renaissance through regional arts, events and education. The Middletown Art Center provides classes and workshops in a variety of techniques as well as exhibits and special events. The Pendleton Art Center opened in 2011 with displays from approximately sixty artists. Thousands attend Broad Street Bash concerts in the summer featuring popular regional bands. Cincinnati State Technical College opened a branch campus in the heart of downtown in 2012. The arts have arrived in downtown Middletown!

City Government

Middletown was originally incorporated in 1833 and has operated under a Home Rule city charter since 1913. The city is governed by a five-member City Council, including a directly elected Mayor. The Council meets on the first and third Tuesday of the month in the Council Chamber on the lower level of the City Building. The business meeting begins at 5:30 PM.

All elective municipal officers are nominated by a petition of at least fifty (50) of the electors of the City and filed with the board of elections. Nomination petitions for ward candidates are to be signed by at least 50 electors of the represented ward. City Council elects a Vice Mayor at the first meeting in January at which newly elected members assume their duties of office.

City Council appoints a City Manager, who performs the duties in the City Charter. The City Manager is the Chief Administrative Officer and the head of the administrative branch of the city government. This position is responsible to the council for the proper administration of all affairs of the city.

The City Council appoints a variety of boards and commissions including the Civil Service Commission, the Park Board, the Board of Health and Environment and many others.

Recreation and Shopping

Four golf courses are located within or near the City of Middletown and include the Weatherwax Golf Course, Brown's Run Country Club, Wildwood Golf Club, and Forest Hills Country Clubs.

Skydiving lessons, tandem skydiving, and skydiving team training is available at the Middletown Regional Airport by Start Skydiving/Team Fastrax. Higher Ground Helicopter Flight Academy also offers flight training.

Thirty-six parks throughout the City provide casual enjoyment, sports and recreation. Additionally, several state parks are within easy driving distance, including Hueston Woods, Caesar's Creek, and Germantown Dam.

A bike way for the avid biker begins just north of Middletown, running almost to Dayton, a distance of approximately 20 miles. Middletown's bike path is currently 8.9 miles and runs from Trenton (State Route 73) near the Great Miami River bridge almost to the Franklin city limits.



Middletown's park system includes:

- Playground equipment at 28 developed parks
- A nature interpretive area
- Picnic shelters
- 1 stocked fishing pond
- A community center
- 2 softball complexes
- 1 baseball, football, and soccer complex
- 2 double sand volleyball courts
- Baker Bowl Skate Park
- Pickle ball courts
- 22 basketball courts with lighting provided on 5 courts
- 18 tennis courts with lighting provided on 10 courts
- A fitness trail system
- A lock tender's museum
- A scenic overlook



Shoppers can browse through a variety of stores along I-75 in Middletown. Also located within close proximity to the City are several additional shopping malls, as well as numerous specialized stores.

Education

The Middletown City School District is well known for its strong, comprehensive educational programs. Curriculum improvement, instruction and support services are the focal point of the district. To maintain a contemporary educational program, the course of study for each subject area is reviewed by a committee comprising teachers and administrators who recommend revisions to the curriculum and modernized instructional resource material.

The educational program also includes a variety of teaching methods and instructional programs and extracurricular activities to meet students' special needs and interests: Success Academy, Central Academy (non graded school), Algebra for All, Post Secondary Education Option, Pre-School, Social Justice Class, Dual Credit Classes, Elementary Gifted and Talented Education, All Day Kindergarten in all eight elementary schools, thirteen Advanced Placement® Courses, Vocational Studies, Independent Study, Honors Courses in core subjects and Foreign Languages, Honors Diploma, Advanced Art and Music classes, over thirty clubs and academic extracurricular activities including the award winning Marching Band, and Show Choir, and the Greater Miami Conference athletic, chess, and academic quiz teams.

The faculty stays on top of current research in the field of education by attending professional development sessions offered by the district and area universities. In-service opportunities are designed to help the staff develop and reinforce the skills necessary to meet the changing needs of their students.

Individually, the staff and students consistently earn local and state recognition. Middletown High School graduates are accepted into the best colleges and post secondary institutions in the country.

In 2003 the Middletown community passed a \$75.8 million bond issue to replace or remodel all of Middletown's elementary schools with state of the art school buildings. Eight elementary buildings house grades pre-school through fifth grade; two middle schools accommodate grades six through eight; and grades nine through twelve occupy Middletown High School. These accomplishments are the result of an ongoing team effort that involves the dedication and hard work of students, administrators, teachers, support staff, and community members.

Post-Secondary Education

Miami University Middletown is a regional campus of Miami University, a highly regarded state-assisted university with a national reputation and ranked in the top 100 colleges in the United States. A commuter campus, Miami Middletown offers certificate programs, associate degrees, bachelor's degrees, and beginning course work for most four-year degrees.

A variety of post-secondary vocational opportunities are also offered at Butler County Vocational. Core academics at Butler Tech have seen a corresponding advance in order to better prepare a growing number of high school students for entry into college.

Cincinnati State Technical and Community College opened a branch campus in September 2012. The campus is located on Main Street in the downtown area. Cincinnati State plans to launch academic degree programs and certificates in several phases. Initial phase offerings will include courses that lead to the Associate of Arts degree. The AA degree is a transfer degree allowing students to complete the first two years of a bachelor's degree at Cincinnati State before transferring to other bachelor's degree programs. In addition, certificate program and additional program offerings that require specialized equipment and laboratory facilities are being considered for opening in later phases of campus development.

Greentree Health Science Academy opened its doors in 2011 with a new facility that offers various education levels in health care. The Warren Career Center, Miami University, and Cincinnati State Technical and Community College offer classes from high school programs to industry credentials and from Associate Degrees to Bachelor's Degrees.

The Southwestern Ohio and Northern Kentucky region is home to more than ten other highly rated colleges and universities.

Health Care

Premier Health Campus is Middletown's 200 acre site that offers an array of services and medical needs. A complete range of health services for adults and children. These services include advanced health care, family counseling, various services for the handicapped and developmentally disabled, a hospice, health career education, skilled nursing for seniors and more.

The premier health campus includes the following facilities:

- Atrium Medical Center, formerly Middletown Regional Hospital, with a 280-bed capacity is accredited at the highest possible level, and offers a full range of medical services including cardiology, surgery, comprehensive cancer care, sports medicine, pediatrics, mental health care, a family birth center, and an alcohol and drug treatment program.
- Behavior Health Pavilion offers expanded inpatient and outpatient programs.
- Bidwell Surgery Center is a stand-alone outpatient surgery facility with state-of-the-art operating rooms.
- The Compton Center is a new cancer care center that has been awarded with the Outstanding Achievement Award by the American College of Surgeons' Commission.
- Dayton Children's Specialty Care Center is an extended partnership with the Children's Medical Center of Dayton, welcoming a growing team of pediatric specialists.
- Greentree Health Science Academy offers health care education at high school and college levels.
- Professional Building houses the Atrium Medical Center Pharmacy, several Heart Center services, physician offices and the Wilbur and Mary Jean Cohen Women's Center.
- Avalon by Otterbein is an innovated skilled nursing care and rehabilitation facility.
- Atrium Family YMCA includes a wellness center, child care center, along with the traditional YMCA health fitness management.
- Middletown VA Outpatient Clinic opened in January 2011 and serves over 2,500 area veterans. Among the services are primary care, optometry, podiatry, full-service laboratory, audiology, occupational and physical therapy, mental health services and pharmacy.



Economic Outlook

The City has experienced over \$1 billion dollars of investment made by area businesses since 2007. These investments include a variety of businesses including industrial, commercial, educational, and medical facilities. It is estimated that over 1,700 jobs were created from 2009 to 2014. What was once primarily a “blue-collar” steel mill town has been diversified to include education and health care into the mix.

New industries, new commercial businesses, two college campuses and a fairly new hospital campus are definitely something we can boast about. In addition, the East End is growing and the downtown area is being redeveloped. We are experiencing momentum and interest in the City.

While the new projects and expansions are tangible evidence of growth, many strategic moves were accomplished that will provide a foundation for continued growth. Public-private partnerships have played a part in our growth. A new land banking project was started, a micro-financing program for our downtown businesses is in progress, and we continue to work closely with our career centers and colleges. We started a new marketing campaign and at the same time

reached out to more regional and state entities to spread the good news and take advantage of collaborative opportunities.

Retail and tourism continue to grow. The downtown area has experienced new shops and restaurants along with the increased student population at the Cincinnati State Middletown campus.

Four historic buildings in the downtown area are showing signs of new life with renovations in progress. New market rate housing is in the works in the downtown area. This will complement other downtown revitalization projects, including a new River Center, new restaurants, and other service facilities.

Residential development is also moving forward. Fischer Homes built new homes in the Renaissance District. The company's confidence in the region was demonstrated by their acquisition of over 240 acres of residential and commercial land in Middletown.

Middletown is a great community to live and grow. While we embrace our unique history, we also look to the future as our City undergoes dynamic change and growth.

HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1791	Daniel Doty built the first log cabin in what was to become Middletown.
1802	Steven Vail laid out plots for Middletown
1805	First tuition school opened
1807	First local post office established in a log cabin, the office of attorney Ezekiel Ball
1820	Population of 314
1825	Construction began for the Miami Erie Canal
1827	Middletown Cemetery established on First Ave. This is the final resting place of Daniel Doty, who died in 1848.
1837	Middletown's first jail; First public school opened in Middletown at Main and Manchester; Middletown's first government organized.
1839	"Middletown Mail," Middletown's first newspaper published
1840	Population of 1,066; Middletown's William Webster invented a machine to make paper bags
1848	Volunteer fire department
1850	Population of 1,087; Oglesby Barnitz bank formed
1852	Erwin Paper, later Sorg Paper Co., became the first of numerous paper and allied product companies.
1860	Population of 3,070
1866	Sebald Brewery was opened.
1869	Paul J. Sorg and John Auer moved their tobacco plant to Middletown.
1870	Population of 3,046
1873	Middletown Gas & Light & Coke Company formed
1875	Middletown Water Works began
1879	Middletown & Madison Railroad organized – used horsepower to travel Central Ave.
1880	Population of 4,538
1880	Attorney Charles Bundy organized first phone company, Buckeye Telephone Co.; First City Building built
1881	Electricity comes to the City
1882	the Middletown Division of Fire was created
1886	Middletown becomes a City
1887	The Sorg Mansion was constructed by Paul J. Sorg, Middletown's first millionaire
1889	Middletown Attorney, James Campbell, elected governor of Ohio
1890	Population of 7,681
1891	Sorg Opera House erected by Paul J. Sorg, Middletown's first fine house of entertainment
1892	Paul J. Sorg elected to Congress
1899	George M. Verity entered into agreement with the Industrial Commission of Middletown to locate his steel plant along the Miami Erie Canal. George M. Verity is the founder of the American Rolling Mill Company (known as Armco)
1900	Population of 9,215
1900	Cornerstone of American Rolling Mill Co. (ARMCO) was laid July 12, 1900
1909	Middletown train depot was built on Charles Street near Central Ave.

HISTORY TIME LINE

<u>Year</u>	<u>Event</u>
1910	Population of 13,152
1913	Great Flood
1914	Harrison L. Dell, First Middletown Judge
1917	Middletown Hospital opened
1922	Manchester Hotel opened.
1923	John B. Tytus built the first continuous sheet mill in the world.
1925	Middletown's first traffic light installed at Central and Broad
1929	Miami-Erie Canal officially closed
1930	Population of 29,932
1932	The Jug, first drive-in diner in Miami Valley opened
1940	Population of 31,220
1940	The first Aeronca plane was completed in Middletown on June 5, 1940
1949	Voters approved change in Charter establishing manager – commission type government
1958	Middletown named All American City for 1957; First shopping center built Construction for I-75 began
1960	Population of 42,115
1960	Jerry Lucas wins Olympic gold medal for basketball in Rome
1966	Middletown Campus of Miami University opens
1970	Population of 48,767
1975	New Arts in Middletown Building
1976	New City Building dedicated
1977	Middletown Senior Citizens Center opened
1980	Population of 43,719
1983	New Middletown Public Library dedicated
1984	Armco moves General Office to New Jersey
1987	William Verity named U.S. Secretary of Commerce
1988	Armco-Kawasaki joint venture formed (formerly ARMCO)
1990	Population of 45,058
1992	William "Sonny" Hill became the first African American City Commissioner
2000	Population of 51,605
2007	Grand opening of new Atrium Medical Center (formerly Middletown Regional Hospital) AK Steel moves corporate headquarters to West Chester, Ohio (300 corporate office positions)
2008	Larry Mulligan, Jr. became Middletown's first directly elected Mayor
2008	Judith Gilleland became the first female City Manager
2010	Population of 48,694
2012	Kayla Harrison wins Olympic gold medal for Judo in London, England
2012	Cincinnati State Technical Community College opens campus in downtown area

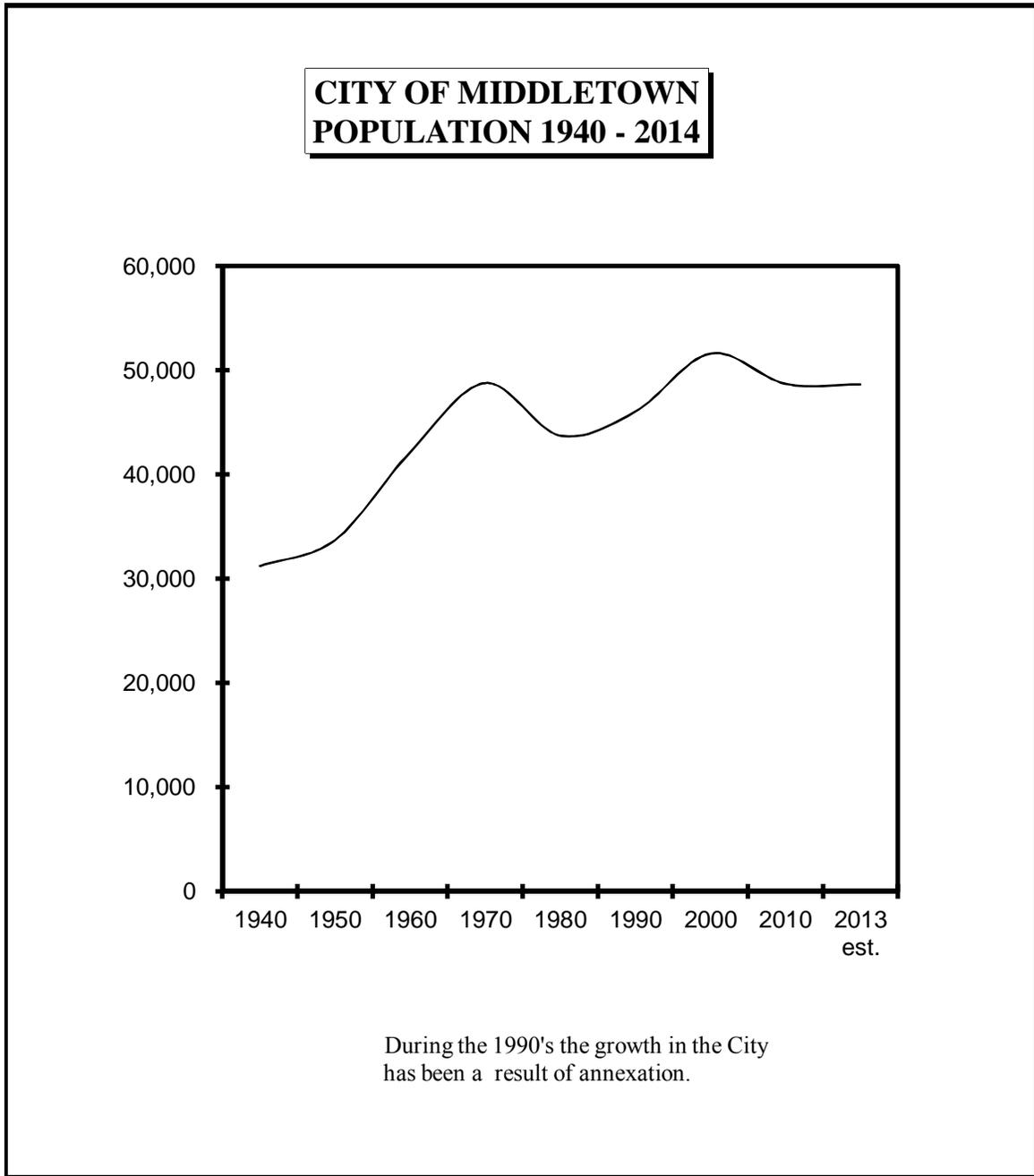


Figure 12.1 Population of the City of Middletown from 1940 through 2010 (data from Census Bureau)

CITY OF MIDDLETOWN, OHIO
MISCELLANEOUS STATISTICS
December 31, 2013

Date of incorporation	1837
Form of government	Council - Manager
Area	26.2 square miles
Miles of streets	240
Fire protection:	
Number of stations	5
Number of sworn firefighters	78
Police protection:	
Number of stations	1
Number of sworn police officers	76
Municipal water department:	
Number of customers	19,200
Miles of water mains	343
Sewers:	
Miles of sanitary and storm sewer	320
Recreation:	
Number of parks	37
Number of golf courses	4
Transportation	
Air:	
Number of airports	1
Jet Hangers	1
General Aviation Hangers	13
Land:	
Local bus lines	1
Rail:	
Number of railroad systems	2
Education:	
Miami University - Middletown Campus Branch Students	2,221

Source: City of Middletown Finance & Engineering Departments

**CITY, COUNTY, AND STATE
DEMOGRAPHIC STATISTICS
December 31, 2013**

Population

Year	City of Middletown	Butler County	State of Ohio
1940	31,220	120,249	6,907,612
1950	33,695	147,203	7,946,627
1960	42,115	199,076	9,706,397
1970	48,767	226,207	10,652,017
1980	43,719	258,787	10,797,630
1990	46,022	291,479	10,847,115
2000	51,605	332,807	11,353,140
2010	48,694	368,130	11,536,504
2013 est.	48,630	371,272	11,570,808

Housing ,Income, and Education Statistics

	City of Middletown	Butler County	State of Ohio
Total housing units	23,296	148,555	5,123,997
Homeownership rate	56.00%	70.40%	67.50%
Median value/owner occupied homes	\$97,200	\$157,400	\$130,800
Median family income	\$35,853	\$56,610	\$48,308
Per capita income	\$20,199	\$26,813	\$26,046
Persons below poverty level	23.0%	13.6%	15.8%
High school graduates	82.4%	88.9%	88.5%
Bachelor's degree or higher	15.5%	27.4%	25.2%

Source: U.S. Census, State & County QuickFacts

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2013

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Population:				
Population - year 2000	51,605	57,502	60,690	42,097
Population - year 2013	48,664	56,202	62,350	42,623
Households:				
	19,858	25,266	24,192	17,415
Age:				
under 5 years	7.7%	5.4%	7.6%	6.3%
under 18 years	24.1%	21.6%	24.9%	22.1%
65 years and over	15.2%	17.7%	13.3%	12.4%
Education:				
High school graduate	82.4%	93.9%	83.1%	91.7%
Bachelors's degree or higher	15.5%	31.1%	14.8%	26.5%
Unemployment:				
Unemployment Rate - year 2000	4.8%	2.3%	3.0%	2.9%
Unemployment Rate - year 2013	7.8%	6.9%	6.9%	7.1%
Income:				
Median family income	\$ 45,556	\$ 63,222	\$ 48,382	\$ 65,878
Poverty level	19.5%	8.1%	18.4%	6.0%
Per capita personal	\$ 20,199	\$ 29,489	\$ 20,283	\$ 28,663
Housing:				
Housing units	23,452	27,367	27,865	18,511
Homeownership Rate	57.8%	61.8%	55.9%	65.1%
Median value of owner-occupied units	\$ 97,200	\$ 130,100	\$ 104,300	\$ 147,100
Business:				
Total number of firms (2007)	3,570	4,771	4,014	4,097
Retail sales per capita (2007)	\$ 16,623	\$ 28,626	\$ 11,153	\$ 35,936

Source: U.S. Census, QuickFacts

CITY OF MIDDLETOWN, OHIO & NEARBY CITIES
DEMOGRAPHIC STATISTICS
December 31, 2013

	<u>Middletown</u>	<u>Kettering</u>	<u>Hamilton</u>	<u>Fairfield</u>
Employment Status:				
Population 16 years and over	38,223	45,415	48,470	34,166
In labor force	59.8%	66.2%	62.0%	73.3%
Civilian labor force	59.8%	65.6%	62.0%	73.2%
Employed	50.3%	60.6%	53.6%	66.2%
Unemployed	9.5%	5.0%	8.4%	7.0%
Armed Forces	0.0%	0.6%	0.0%	0.0%
Not in labor force	40.2%	33.8%	38.0%	26.7%
Industry:				
Educational, health care, social assistance	19.4%	26.9%	23.5%	19.7%
Manufacturing	17.7%	10.8%	15.4%	17.5%
Retail trade	14.7%	13.5%	14.1%	13.6%
Arts, entertainment, recreation, food services	14.3%	9.7%	10.8%	7.2%
Profession scientific, management & administrative	9.8%	11.0%	8.1%	11.5%
Finance, real estate, insurance	5.2%	5.0%	6.0%	8.8%
Construction	4.2%	4.7%	6.2%	4.3%
Transportation, warehousing, utilities	4.8%	3.5%	4.4%	4.8%
Other services	3.6%	4.6%	4.7%	4.0%
Wholesale trade	2.8%	3.2%	2.4%	3.6%
Public administration	2.3%	4.4%	3.4%	2.9%
Information	1.2%	2.7%	1.0%	2.1%
Class of Worker:				
Private wage & salary	88.1%	81.4%	83.6%	84.8%
Government	8.6%	12.8%	11.6%	11.2%
Self-employed	3.3%	5.7%	4.8%	3.9%
Occupation:				
Management, business, science, and arts	26.5%	38.4%	24.7%	33.9%
Service occupations	21.4%	17.1%	21.5%	15.7%
Sales and office	26.0%	27.2%	26.3%	28.1%
Natural resources, construction, and maintenance	8.0%	5.6%	9.5%	6.7%
Production, transportation, and material moving	18.2%	11.7%	18.0%	15.7%

Source: U.S. Census, American FactFinder 2009-2013 American Community Survey

TOP EMPLOYERS AND PROPERTY TAX PAYERS

Top Ten Employers

Employer	YEAR 2013			YEAR 2004	
	Employees	Rank	Percentage of Total City Employment	Employees	Rank
AK Steel	2,333	1	11.7%	3,498	1
Atrium Medical Center	2,013	2	10.1%		
Crown Services 36 LLC	1,375	3	6.9%		
CBS Temporary Services, LLC	1,064	4	5.3%		
OneSource Employee Management LLC	911	5	4.6%		
Middletown City School District	868	6	4.4%	986	4
CM Temporary Services, Inc.	704	7	3.5%		
Miami University	599	8	3.0%	261	8
Belcan Services Group II	567	9	2.8%		
City of Middletown	535	10	2.7%	427	6
Middletown Regional Hospital				1,470	2
Robert Lee Brown, Inc				1,451	3
McGraw/Kokosing				511	5
Jefferson Smurfit Corporation				343	7
Bay West Paper Corporation				214	9
Aeronca				189	10

Top Ten Tax Payers (Real Property)

Taxpayer	Nature of business	2013	2004
		Rank	
Duke Energy Ohio Inc.	public utility	1	
AK Steel	steel manufacturing	2	1
Rockies Express Pipeline LLC	natural gas pipeline	3	
Garden Manor/Sam Boymel	retirement facility	4	4
Precision Strip	steel processing	5	2
Middletown Coke		6	
Liberty Retirement Properties	retirement facility	7	
Chaka-Chak LLC	apartment complex	8	
Texas Eastern Transmission	natural gas pipeline	9	
Bavarian Woods	apartment complex	10	6
Southwestern Ohio Steel	steel processing		3
Trinity Place	apartment complex		5
Bay West Paper	paper and packaging		7
Riverside Village	apartment complex		8
Jefferson Smurfit Corp	paper and packaging		9
Akers Packaging	box manufacturing		10

Section 13

GLOSSARY

GLOSSARY

ADA	American with Disabilities Act
AFIS	Automated Fingerprint Identification System
Accounts Payable	A liability account reflecting amounts owing to persons/organizations for goods and services received.
Accounts Receivable	An asset account reflecting amounts owing from persons/organizations for goods and services provided.
Accrual Basis	A method of accounting that recognizes the financial effect of transactions when they occur as opposed to when cash is actually received or spent.
Adopted Budget	A budget that has been prepared and reviewed in accordance with State law and has been duly adopted by City Council.
Allocate	To set aside portions of budgeted expenditures that are specifically designated for a certain purpose.
Annual Budget	A budget covering a single fiscal year (January 1 to December 31)
Appropriation	A legal authorization by the City Council to make expenditures and incur obligations for a specific purpose.
Assess	To establish an official property value for taxation.
Assessed Valuation	A value that is established for real or personal property for taxation purposes.
Assets	Property owned by the City which has monetary value.
Authorized Positions	Employee positions that are authorized in the adopted budget for the fiscal year.
Balanced Budget	A budget with beginning cash balances and revenues exceeding or meeting the total amount of expenditures.
Basis of Accounting	A term used to refer when revenues, expenditures, expenses and transfers are recognized in the accounts and reported on the financial statements, specifically relating to the timing of measurements.
Bond	A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.
Bond Rating	A rating (made by an established bond rating company) from a schedule of grades, indicating the probability of timely repayment of principal and interest on bonds issued.
Budget	A plan of financial operation comprised of an estimate of proposed expenditures for a given period and the proposed means of financing them. Each City of Middletown budget is an annual budget. The expenditures in the budget agree with the appropriations approved by the City Council.

GLOSSARY

Budget Calendar	The schedule of key dates, which the City follows in preparation and adoption of its budget.
Budget Message	The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budgets, major changes, and the views and recommendations of the City Manager.
CAFR	See Comprehensive Annual Financial Report
CALEA	Communications Assistance for the Law Enforcement Act is a voluntary accreditation for law enforcement agencies based on a body of standards internationally accepted by the law enforcement community
CD	Community Development
CDBG	Community Development Block Grant, a federal entitlement program designed to benefit low and moderate income persons, specifically in the areas of housing and community development.
CIP	Capital Improvement Plan
COM	City of Middletown
Capital Improvements	Additions and/or replacements to the City's buildings, and infrastructure assets (e.g., highways, sewer and water lines, pumping stations, etc.)
Capital Outlay	Represents an expenditure designated for the purchase of fixed assets such as depreciation, machinery, equipment, or vehicles.
Capital Project Fund	A fund created to account for financial resources to be used for acquisition or construction of major capital facilities.
Carryover Balance	An amount of cash remaining at the end of a fiscal year after all of the year's financial obligations has been satisfied. The cash balance is "carried over" as the beginning cash balance of the next year.
Cash Basis	A basis of accounting under which transactions are recognized only when cash is received or disbursed.
Charges for Services	A charge or fixed rate for the purchase of an article or service including a variety of fees and charges. Examples include purchase of birth certificates, planning review fees, utility bills, emergency medical service, etc.
Chart of Accounts	The classification system used by a city to organize the accounting for various funds.
City Council	The governing body of the City of Middletown. There are currently seven City Council members including one Mayor.
City Manager	The chief executive officer of the City of Middletown appointed by City Council

GLOSSARY

Commodities	An expenditure category that includes supplies and materials that are consumed as they are used. Some examples of commodities are chemicals, office supplies, cleaning supplies, and supplies to maintain equipment.
Comprehensive Annual Financial Report	The official annual report of the City of Middletown. The Comprehensive Annual Financial Report (CAFR) is prepared in conformity with generally accepted accounting principles by the City and includes an accounting opinion issued by an outside auditor.
Contractual Services	An expenditure category that includes all services provided by outside and internal consultants and vendors. Some examples of contractual services are municipal garage charges, computer maintenance contracts, legal services, seminar fees including travel, memberships in professional organizations, and telephone bills.
Debt Service	Debt service expenditures which include principal, interest, and collection fees.
Debt Service Fund	A fund created to account for financial resources to be used for the payment of debt obligations of the City. Payments made by a Debt Service Fund include principal, interest, and trustee fees (if applicable) on City bonds.
Deficit	A term meaning there are insufficient funds to cover expenses.
Department	A major unit of organization in the City comprised of subunits called divisions. City Departments include: City Council, City Manager's Office, Economic Development and Planning, Law, Public Works & Utilities, Finance, Health, Community Revitalization, Municipal Court, and Public Safety
Depreciation	Depreciation is determined by allocating the cost of capital assets over the estimated useful lives of the assets on a straight-line basis
Disbursement	Payment for goods and/or services in cash.
Distinguished Budget Presentation Awards Program	A voluntary program administered by Government Finance Officers Association to encourage governments to prepare effective budget documents. This award is the highest form of recognition in governmental budgeting and represents a significant achievement.
EMS	Emergency Medical Services
Encumbrances	Commitments related to unperformed contracts for goods or services.
Enterprise Fund	A fund created to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, sewer, golf course, solid waste disposal). The expenses of an Enterprise Fund are usually financed or recovered through user charges (e.g., golf fees).
Estimated Revenue	Amount of projected revenue to be collected during the fiscal year
Expenditures	Cash payments for goods received, services rendered, or debt obligations.

GLOSSARY

FAA	Federal Aviation Administration, the federal agency that governs the operations of the nation's airports.
FTE	Full time equivalent, most commonly used when referring to part time employees. A total of 2,080 hours represent one full time employee.
Federal Grant Fund	A fund created to account for financial resources provided by the Federal Government to be used for specific expenditures authorized by the specific federal grant awarded to the City.
Final Budget	Term used to describe revenues and expenditures for the year beginning January 1 and ending December 31 adopted by Council.
Financial Plan	A multi-year financial forecast of all revenues and expenditures of the City for all major funds. This forecast is the basis of the City's annual budget.
Fiscal Year	A twelve month period used for accounting purposes. Used to differential a budget or financial year from the calendar year.
Forecasting	A process of analyzing data to determine future trends.
Full time equivalent	Ratio of total number of paid hours (part time or grant employees) by the number of working hours (2,080 hours for a full time employee) per year
Function	Related activities intended for the same purpose. Example: Police and fire perform the function of public safety.
Fund	A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities. The fund types in the budget are: Capital Projects, Debt Service, Enterprise, Federal Grants, General, Internal Service, Special Assessments, Special Revenue, and Trust.
Fund Balance	The difference between assets and liabilities reported in a fund.
GAAP	Generally Accepted Accounting Principles, rules and procedures that serve as the norm for the fair presentation of financial statements.
GASB	The Governmental Accounting Standards Board (GASB) is an independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.
GIS	Geographic Information System – computer system that illustrates geographic details of land and/or property
General Fund	The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio and the Charter of the City.
GFOA	Government Finance Officers Association is an organization who supports the advancement of governmental accounting, auditing, and financial reporting.
Grants	A contribution or gift in cash or other assets from other sources.

GLOSSARY

Governmental Fund	Fund generally used to account for tax-supported activities.
HUD	US Department of Housing and Urban Development
IDIAM Fund	Indigent Driver Interlock and Alcohol Monitoring Fund is used to purchase immobilizing or disabling devices for operation of a vehicle for indigent offenders.
Impervious surface of property	A surface which slows or prevents water from infiltrating the soil or a surface that water cannot penetrate, such as roof, road, sidewalk, or paved parking lot causing water to run off the surface more rapidly or in greater quantities than under natural conditions. The amount of impervious surface increases with development and results in the need for drainage facilities to carry the increased runoff.
Independent Auditor's Report	The official written communication of the results of an audit. In a financial audit, the independent auditor's report typically will offer an opinion on whether a set of financial statements is fairly presented in conformity with GAAP.
Infrastructure	An asset such as streets, water and sewer lines, treatment facilities, traffic signals, etc.
Interfund transfer	Flow of cash between funds. The City of Middletown distributes income tax revenue to various funds such as Transit, General Obligation Debt Service, and Health.
Internal Service Fund	A fund created to account for the financing of goods or services provided by one department to other departments of the City. The City's Internal Service Funds are the Municipal Garage Fund which purchases and maintains the City's vehicle fleet, and the Employee Benefits Fund which pays the City's health benefits plan.
Intergovernmental Revenue	Revenue received from other governmental entities such as the county, state or federal government, most generally in the form of grants, taxes, or subsidies.
LED	Light emitting diodes – new technology used in traffic lights causing a brighter, more energy efficient, and a longer lasting display.
Levy	Taxes imposed for the support of governmental activities.
Long Term Debt	Debt with maturity of more than one year.
MDT	Mobile data terminal otherwise known as mobile computer.
Maturities	The dates on which the principal or stated values of investments or debt obligation mature and may be reclaimed.
Major Fund	Funds whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the City's revenues or expenditures of the anticipated budget.
Mill	The value of 1/1000 of one dollar used in computing taxes (usually property taxes) by multiplying the rate times the taxable value divided by 1,000. Example: 5.9 Mills with taxable property value of \$100,000 is calculated $\$100,000/1,000 \times 5.9 = \590

GLOSSARY

Millage	A tax rate on property, expressed in mills per dollar of value of the property.
Mission	A description of the scope and purpose of a specific entity.
Modified Accrual Accounting	A basis of accounting in which expenditures are accrued but revenues are accounted for when they become measurable and available.
Moody's Investors Service	A financial service company formed in 1918, a subsidiary of Dunn & Bradstreet Corporation, who provides ratings for municipal securities and other financial information to investors.
NPDES	The National Pollutant Discharge Elimination System (NPDES) permit program prohibits the unauthorized discharge of pollutants from a point source (pipe, ditch, well, etc.) to U.S. waters. Permittees must verify compliance with permit requirements by monitoring their effluent, maintaining records, and filing periodic reports.
Note	A written promise to pay a certain amount of money on a specific date with interest; a short-term debt. Most notes are one year or less.
NSP	Neighborhood Stabilization Program – a federal grant program with goals to stabilize neighborhoods
ODOT	Ohio Department of Transportation
OKI	Ohio, Kentucky, and Indiana tri-state area
OPWC	Ohio Public Works Commission which was created to assist in financing local public infrastructure improvements under the State Capital Improvements Program and the Local Transportation Improvements Program.
Obligations	Amounts which are owed including liabilities and encumbrances
Operating Expenses	Day to day expenses necessary to the maintenance of the enterprise. Operating expenses include payroll, employee benefits, depreciation, repairs, etc.
Operating Revenue	Revenue or funds received as income to pay for ongoing day to day operations.
PERS	Public Employees Retirement System
Personal Services	An expenditure category which includes all City employee salary and fringe benefit costs.
Pool	A cost sharing arrangement among independent entities. The City purchases its liability coverages through an intergovernmental insurance pool.
Potable Water	Potable water is water that is safe to drink and is free from pollution, harmful organisms and impurities.
RFP	Request for proposal
ROI	Return on investment

GLOSSARY

Real Property	Property which is land, buildings, or other capital improvement which become an integral and connected part to the real property (example is playground equipment).
Resources	Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.
Revenue	Monies received by the City as income.
Special Assessment	A levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
Special Assessment Fund	A fund created to account for the use of special assessment receipts.
Special Revenue Fund	A fund created to account for financial resources which are designated for a specific operational purpose by local or state regulations. Two examples of Special Revenue Funds are the Auto and Gas Tax Fund which accounts for the use of gasoline tax receipts for road repairs, and the Conservancy Fund which accounts for the use of property taxes for flood protection.
State Bond Issue No. 2	A bond issue of the State of Ohio, the proceeds of which are distributed to local governments in Ohio for approved capital improvement (e.g., roads, bridges, utilities) projects.
Strategic Plan	The document prepared by the City which defines the major issues and establishes a process to continually review and improve the City organization's vision of the community. The Strategic Plan provides the framework within which the overall direction of the City will be guided and against which policy decisions and issues will be measured.
Subsidy	Monetary assistance granted by a government to a person or group in support of a project or enterprise being in the public interest (such as the Health State Subsidy).
Supplemental Appropriation	A legal authorization by the City Council to make expenditures and to incur obligations which are additional to the authorization contained in the City's original annual appropriation.
TIF Payments	Tax Increment Financing District payments, payment made to a designated district for property taxes.
Trust Funds	Funds established to account for assets held for other City funds, such as the City's Police and Fire Pension Funds.
UDAG	Urban Development Act Grant
Unencumbered Balance	The amount of money in a fund that is neither expended nor encumbered and is still available for future purposes.
Unreserved Fund Balance	Portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation

GLOSSARY

Unencumbered Fund Balance	The amount of undesignated balance of a fund which is available for allocation.
User Charge or User Fees	Charges for service, the payments of a fee for direct receipt of a public service by the party benefiting from the service (e.g., greens fees, water bill payments, transit fare box revenue).
Utility	A service or commodity used for generation and transmission or distribution to the general public such as electricity, gas, or water. The City of Middletown has utility charges for water, sewer, storm sewer, and refuse collection.
Vital Statistics	Statistics concerning the important events in human life, such as births, deaths, health and diseases

Section 14

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