

**MINUTES**  
**HISTORIC COMMISSION**  
**August 17<sup>th</sup>, 2023**

**TYPE:** Regular Meeting  
**PLACE:** City Council Chambers

**MEMBERS PRESENT:** Michalla Perkins            Roger Daniel            Sam Cornwall  
   Andy Brickler            Corey Carter  
   Rachel Rutherford       Matt Dixon

**STAFF PRESENT:** James Metz, City Planner

**OTHERS PRESENT:**

Mr. Dixon called the meeting to order at 6:00 PM. Roll call was made; a voting quorum was present.

**SWEARING IN WITNESSES**

Mr. Dixon called for a swearing-in of witnesses. James Metz was sworn in.

**PREVIOUS MEETING MINUTES**

Mr. Dixon asked the members if they had reviewed the July 20<sup>th</sup> meeting minutes. Having heard no additional changes, corrections, or additions Mr. Dixon asked if anyone would like to make a motion. Mr. Cornwall made a motion to approve the minutes. Mr. Brickler seconded the motion. The minutes were approved through roll with Ms. Perkins abstaining.

**124 SOUTH MAIN STREET – SIGN INSTALLATION**  
**CERTIFICATE OF APPROPRIATENESS**

Mr. Dixon requested a staff report. James Metz presented the staff report using a PowerPoint presentation. Mr. Metz read the code and zoning requirements, displayed property photos, showed the zoning map, read the property history, and explained what the applicant is proposing. Mr. Metz read the review criteria and the appeals process for any person directly affected by a decision of the zoning code administrator or the Historic Commission. Mr. Metz ended his staff report and stated the applicant was not present.

Mr. Dixon asked if there were any questions for Mr. Metz. Hearing none, Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

After a brief discussion amongst the Historic Commission, Mr. Daniel made a motion to approve the application as submitted. Mr. Brickler seconded the motion.

Roger Daniel – Voted to Approve  
Sam Cornwall – Voted to Approve  
Matt Dixon - Voted to Approve  
Corey Carter – Voted to Approve

Andy Brickler - Voted to Approve  
Rachel Rutherford – Voted to Approve  
Michalla Perkins - Voted to Approve

**2804 CENTRAL AVENUE – ROOF REPLACEMENT**  
**CERTIFICATE OF APPROPRIATENESS**

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Mr. Dixon asked if there were any questions for Mr. Metz. Hearing none, Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application.

Mr. Armbruster and Ms. Levitt were sworn in. Mr. Armbruster detailed the roof replacement and the financial necessity of switching from cedar shake roofing to an asphalt shingle.

Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

After a brief discussion amongst the Historic Commission, Mr. Daniel made a motion to approve the application as submitted. Mr. Cornwall seconded the motion.


Roger Daniel – Voted to Approve  
Sam Cornwall – Voted to Approve  
Matt Dixon - Voted to Approve  
Corey Carter – Voted to Approve  
Andy Brickler - Voted to Approve  
Rachel Rutherford – Voted to Approve  
Michalla Perkins - Voted to Approve

**OLD/NEW BUSINESS**

Mr. Dixon asked Mr. Metz about the capability of having the City's Law Department attend a meeting to ask about enforcement on historic buildings within the City and more specifically about the U.S. Hotel. Mr. Metz stated that he would work with the Law Department about scheduling a time for them to come to a meeting.

**ADJOURNMENT**

Mr. Dixon asked if we have any motions for adjournment at 6:24 PM. Mr. Dixon asked the commission all in favor to say aye. The meeting was adjourned unanimously.

  
Matt Dixon  
Acting Chairperson

  
James Metz  
City Planner

\*Full recording of the meeting available in the Planning/Zoning Department.