

**MINUTES
HISTORIC COMMISSION
July 20th, 2023**

TYPE: Regular Meeting
PLACE: City Council Chambers

MEMBERS PRESENT: Sam Cornwall Roger Daniel
Andy Brickler Corey Carter
Rachel Rutherford Matt Dixon

STAFF PRESENT: James Metz, City Planner

OTHERS PRESENT: Michael Mershad and Jennifer Mershad,

Mr. Daniel called the meeting to order at 6:00 PM. Roll call was made; a voting quorum was present. Mr. Dixon joined the Historic Commission after roll call at 6:03pm.

SWEARING IN WITNESSES

Mr. Dixon called for a swearing-in of witnesses. James Metz was sworn in.

PREVIOUS MEETING MINUTES

Mr. Dixon asked the members if they had reviewed the May 18th meeting minutes. Having heard no additional changes, corrections, or additions Mr. Dixon asked if anyone would like to make a motion. Mr. Brickler made a motion to approve the minutes. Mr. Daniel seconded the motion. The minutes were approved through roll.

**112 SOUTH MAIN STREET – FENCE
CERTIFICATE OF APPROPRIATENESS**

Mr. Dixon requested a staff report. James Metz presented the staff report using a PowerPoint presentation. Mr. Metz read the code and zoning requirements, displayed property photos, showed the zoning map, read the property history, and explained what the applicant is proposing. Mr. Metz read the review criteria and the appeals process for any person directly affected by a decision of the zoning code administrator or the Historic Commission. Mr. Metz ended his staff report and stated the applicant was not present.

Mr. Dixon asked if there were any questions for Mr. Metz. Hearing none, Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

Mr. Brickler made a motion to approve the application as submitted. Mr. Cornwall seconded the motion.

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Matt Dixon - Voted to Approve

Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve
Rachel Rutherford – Voted to Approve

2708 CENTRAL AVENUE – FENCE, POOL, DECK
CERTIFICATE OF APPROPRIATENESS

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Mr. Dixon asked if there were any questions for Mr. Metz. Hearing none, Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application.

Mr. Mershad was sworn in. Mr. Mershad stated that he intends to build a semi-above ground pool, a 4ft tall metal fence on the backside of his property, and a deck around his pool as shown in the application. Mr. Brickler asked Mr. Metz if the application would meet the necessary requirements for the pool. Mr. Metz stated that the pool meets the setbacks and does not exceed the maximum amount of accessory structures in the backyard. Mr. Metz also stated that prior to the pool being finalized through the building department that an inspection would be completed by a building inspector.

Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

Mr. Cornwall made a motion to approve the application as submitted. Mr. Brickler seconded the motion.

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Matt Dixon - Voted to Approve
Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve
Rachel Rutherford – Voted to Approve

2800 SUPERIOR AVENUE – FENCE
CERTIFICATE OF APPROPRIATENESS

Mr. Dixon requested a staff report. James Metz presented the staff report using a PowerPoint presentation. Mr. Metz read the code and zoning requirements, displayed property photos, showed the zoning map, read the property history, and explained what the applicant is proposing. Mr. Metz read the review criteria and the appeals process for any person directly affected by a decision of the zoning code administrator or the Historic Commission. Mr. Metz ended his staff report and stated the applicant was not present.

Mr. Dixon asked if there were any questions for Mr. Metz. Mr. Brickler asked Mr. Metz where exactly is the fence going. Mr. Metz highlighted the intended path of the fence on the PowerPoint indicating where the 4ft tall fence would be installed.

Mr. Dixon asked if there was anyone else who had questions for Mr. Metz. Mr. Dixon opened the public forum. Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

Mr. Cornwall made a motion to approve the application as submitted. Mrs. Rutherford seconded the motion.

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Matt Dixon - Voted to Approve
Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve
Rachel Rutherford – Voted to Approve

1364-1368 CENTRAL AVENUE- FAÇADE PAINT
CERTIFICATE OF APPROPRIATENESS

Mr. Dixon requested a staff report. James Metz presented the staff report using a PowerPoint presentation. Mr. Metz read the code and zoning requirements, displayed property photos, showed the zoning map, read the property history, and explained what the applicant is proposing. Mr. Metz read the review criteria and the appeals process for any person directly affected by a decision of the zoning code administrator or the Historic Commission. Mr. Metz ended his staff report and stated the applicant was not present.

Mr. Dixon asked if there were any questions for Mr. Metz.

Mr. Brickler asked if the bracket detail is what the window will look like or what is the drawing indicating. Mr. Metz stated that he does not know. Mr. Daniel stated that it is the brackets beneath the roof line. Mr. Brickler asked the details about the windows. Mr. Metz stated that the windows are currently a single pane glass window and changing to the style shown above but no material information was provided.

Mr. Dixon asked if there was anyone else who would like to speak in favor or opposition to the application. Hearing no one, the public forum was closed.

Mr. Brickler asked if all of the windows are being replaced or only what is shown. Mr. Metz stated that the application only indicates what is shown and does not specify any other windows.

Mr. Brickler made a motion to approve the application with all windows on the second floor that can be seen from Central Avenue match in style and material. Mr. Daniel seconded the motion.

Roger Daniel – Voted to Approve
Sam Cornwall – Voted to Approve
Matt Dixon - Voted to Approve
Corey Carter – Voted to Approve
Andy Brickler - Voted to Approve
Rachel Rutherford – Voted to Approve


OLD/NEW BUSINESS

Mr. Dixon asked Mr. Metz for an update regarding several of the properties that have fallen out of compliance. Mr. Metz stated that all properties that he was currently working with have fixed the property violations with the exception of the Art Central Foundation's property at 4 North Main Street. Mr. Dixon asked why they had not applied for a COA. Mr. Metz stated he was unsure. Mr. Metz stated that he has been in contact with Sue from the Art Central Foundation and that they have stated numerous times that they would apply but had not and that previous to them agreeing that they would apply Sue argued that they are not in the Historic District. Mr. Metz stated that he would share the email communication with the Historic Commission for their review.

Mr. Dixon asked about the US Hotel. Mr. Metz stated that it was sold again recently and he has not been in contact with the new owner yet. Mr. Dixon asked what can the City do to get the building fixed before it collapses or is damaged beyond repair. Mr. Metz stated that it would be the same process as the last owner. We would send them a letter and starting the zoning violation or code enforcement violation process. Mr. Dixon asked if we could have the City's Law Department show up to meetings in the future. Mr. Metz said he would ask his department's director and try to coordinate with the law department to get them to a meeting soon.

ADJOURNMENT

Mr. Dixon asked if we have any motions for adjournment at 6:36 PM. Mr. Dixon asked the commission all in favor to say aye. The meeting was adjourned unanimously.


Matt Dixon
Chairperson


James Metz
City Planner

*Full recording of the meeting available in the Planning/Zoning Department.