

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – June 21, 2021

Location

Middletown City Council Chambers

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Tom Anderson (TA)		<input checked="" type="checkbox"/>	Tim Pond (TP)	<input checked="" type="checkbox"/>	
Nicholas Brown (NB)	<input checked="" type="checkbox"/>		Jon Schade (JS)		<input checked="" type="checkbox"/>
Tim Epperhart (TE)	<input checked="" type="checkbox"/>		Kurt Yearout (KY)	<input checked="" type="checkbox"/>	
John Langhorne (JL)	<input checked="" type="checkbox"/>				

Visitors

1. Tal Moon – City Council Representative
2. Matt Eisenbraun – Middletown City Economic Development
3. P. Rodger Keller (PRK) – BCI
4. John Hart Jr. – Start Skydiving
5. Rich Bevis

Call to Order

Meeting Called to Order by JL at 6:00pm.

Motion to excuse the absences of TA and JS was made by JL, motion 2nd by NB, motion approved with unanimous consent.

Approval of Minutes

A motion was made by KY to approve Meeting Minutes from May 17, 2021, motion 2nd by TE, minutes approved with unanimous consent with no changes.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI) – Report attached.
- Airport Manager's Report
 - PAPI – FAA Flight Procedures has been paid for flight checks of the new PAPIs, scheduling for the certification flights should be coming soon.
 - Master Plan – Conference call with the FAA ADO was held last Thursday, resulting in the recommendation that we apply for a 1-year grant extension to complete the Master Plan.
 - LED Light Upgrades – Purchase Order has been processed for the replacement lights for the 1707 Hangar lights.
 - AWOS Upgrades – Ceilometer replacement has been approved by City Council and will be able to be ordered as soon as July 2nd.
 - Aeronca Fly-in – Occurred over the weekend and was a very successful event, no damage to aircraft from Friday night's storms.

- July 3rd Fireworks – Applications are in, Runway will be closed during the fireworks show and 1-hour after to police the runway for FOD.
- Balloon Fest – July 16-17th, Taxiway to be closed during the Balloon Glow. Pile of dirt and gravel need to be relocated to allow for vehicle access.
- T-Hangars – 2 vacancies coming up once estate process is completed. Wait list currently stands at 7, will contact wait list in order of priority.
- FBO Selection Update – Committee identified a preferred respondent to begin negotiations with. The preferred respondent will be reaching out to all main airport users as part of their due-diligence process.

Old Business

- Old Fuel Tank – Needs to be relocated or removed. Commission would like to understand the viability and cost of making this tank operational for the storage of AvGAS before recommending on where to relocate or remove it.

New Business

- None

Open Discussion

- None

Meeting Adjournment

Motion to adjourn meeting by NB, 2nd by KY, meeting adjourned by unanimous consent at 6:33pm.

Next meeting July 18, 2021 in City Council Chambers.

Minutes Submitted by Nicholas Brown



Minutes Approved by John Langhorne

