

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – May 15, 2023

Location

Middletown City Building Conference Room 2C.

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Nicholas Brown (NB)		<input checked="" type="checkbox"/>	Tim Pond (TP)	<input checked="" type="checkbox"/>	
Harvey Poff (HP)	<input checked="" type="checkbox"/>		Thomas Rudolf (TR)	<input checked="" type="checkbox"/>	
Tim Epperhart (TE)	<input checked="" type="checkbox"/>		Jon Schade (JS)	<input checked="" type="checkbox"/>	
John Langhorne (JL)		<input checked="" type="checkbox"/>			

Other Attendees

1. Tal Moon – City Council Representative
2. Jo Dible (JD) – City of Middletown - MWO Airport Manager
3. Scott Grube – AMS FBO Manager
4. Bruce Brandstetter (BB) – Brandstetter Carol, Inc.
5. Kurt Yearout – Safe Skies Aviation

Call to Order

Meeting Called to Order by TR at 6:04pm.

Excuse Absences

TP moved to excuse the absences of NB, and JL. Motion was 2nd by JS. Motion carried unanimously.

Approval of Minutes

TP moved to approve the April 17, 2023, Airport Commission Meeting Minutes. Motion was 2nd by HP. Motion carried unanimously.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI)
 - 10-Year ACIP: Use FAA NPE Funds for design work on taxiway – T-Hangar ramp B1.
 - FAA Application: Design for Taxiway B1 submitted on 5/5/23.
 - ODOT Application: Submitted for Rehab of Apron F, near warbirds hangar, on 5/1/23.
 - Apron Expansion: Contract approved to Sunesis on 5/8/23 (between Jets and Safe Skies – 22010).
- FBO Report
 - Fuel Sales & Operations (4/1/2023-4/30/2023)
 - AvGAS – 3,098 gals
 - JetA – 7,520 gals
 - 2,055 total operations.
 - FBO has finished filter changes on Self-Serve and Avgas fuel trucks.

- Middletown Aviation has planned a pancake breakfast for May 20th and will be offering 10-cent discount on all full service fueling of 10-gallons or more.
- Attended OAA conference in early May, creating new contacts.

- Airport Manager's Report
 - Taxiway and Apron Crack Sealing continues.
 - Involved in Butler Tech building usage, workforce development discussions.
 - Middletown Aviation Pancake breakfast May 20, 8-12.
 - Discussed upcoming National Aeronca Association event with NAA Board and Magellan Aerospace. Event June 15-18.
 - Middletown Fireworks over July 4 holiday.
 - Ohio Challenge (Balloon) July 21-23
 - Hops in the Hangar August 26

Old Business

- None

New Business

- None

Open Discussion

- None

Meeting Adjournment

Motion to adjourn meeting by TE, 2nd by JS, meeting adjourned by unanimous consent at 6:56pm.

Next meeting June 19, 2023, in Conference Room 2C.

Minutes Submitted by Tom Rudolf (TR)



Minutes Approved by Tom Rudolf

