

# Middletown Regional Airport/Hook Field

## Airport Commission

Meeting Minutes – March 20, 2023

### *Location*

Middletown City Building Conference Room 2C

### *Commission Members*

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Nicholas Brown (NB)	<input checked="" type="checkbox"/>		Tim Pond (TP)	<input checked="" type="checkbox"/>	
Harvey Poff (HP)	<input checked="" type="checkbox"/>		Thomas Rudolf (TR)	<input checked="" type="checkbox"/>	
Tim Epperhart (TE)	<input checked="" type="checkbox"/>		Jon Schade (JS)	<input checked="" type="checkbox"/>	
John Langhorne (JL)	<input checked="" type="checkbox"/>				

### *Visitors*

1. Jo Dible (JD) – City of Middletown - MWO Airport Manager
2. Tal Moon (TM) – Middletown City Council Representative
3. Scott Grube – AMS FBO Manager
4. Caden Robertson – AMS Line Supervisor
5. Kurt Yearout – Safe Skies

### *Call to Order*

Meeting Called to Order by TR at 6:00pm.

### *Excuse Absences*

None.

### *Approval of Minutes*

None.

## Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI)
  - Apron expansion – bids expired while awaiting grant award from FAA. Revising plan to ensure proper drainage and potential glycol capture. Currently out for bid which closes 2<sup>nd</sup> week of April.
  - Reconfiguration of Taxiway B – Currently being looked out and identified in certification inspection by ODOT for safety. This project is being prioritized higher due to pavement conditions and facilitating the Butler Tech development.
  - Direct Access Issue @ Taxiway C – Will likely follow behind the Reconfiguration of Taxiway B.
- FBO Report
  - Fuel Sales & Operations (2/10/2023-3/15/2023)
    - AvGAS – 4,345 gals
    - JetA – 8,822 gals
    - 2,112 total operations
  - Flying is beginning to pick back up for the season as evidenced by increased fuel sales.
  - Working to update all tenant information with FBO for the fuel system to ensure application of tenant discount.
  - Two of three windsocks have been replaced.
- Airport Manager’s Report
  - Fire Safety Inspections of Hangars with Fire Marshall – No surprises found, Fire Marshall’s report is still pending.
  - Current Hangar Waitlist is approximately 10 aircraft.
  - Spring Projects
    - Ramp has been swept and crack sealing has begun. Currently working on Taxiway D and will work through the remainder of pavement.
    - Weed treatment and mowing to begin soon.
    - Grass strip will be rolled 1<sup>st</sup> week of April.
      - Taxiway leading to grass strip is in bad condition and needs extra attention during rolling.
  - Event Planning
    - 100<sup>th</sup> Birthday Fly-over for WWII veteran’s birthday originating from MWO on April 6<sup>th</sup>
    - DAV Filming on Airport April 11-13
    - Aeronca Fly-in, Ohio Challenge, and Hops in the Hangar all in initial planning phase and JD involved.

*Old Business*

- None

*New Business*

- TE – Would like to investigate gathering all on-airport businesses for community engagement open house.

*Open Discussion*

- None

*Meeting Adjournment*

Motion to adjourn meeting by NB, 2<sup>nd</sup> by TE, meeting adjourned by unanimous consent at 7:08pm.

Next meeting April 17, 2023 in City Council Chambers.

Minutes Submitted by Nicholas Brown (NB)



Minutes Approved by Tom Rudolf