

Middletown Regional Airport/Hook Field

Airport Commission

Meeting Minutes – March 15, 2021

Location

Middletown City Council Chambers

Commission Members

MEMBER	PRESENT	ABSENT	MEMBER	PRESENT	ABSENT
Tom Anderson (TA)	<input checked="" type="checkbox"/>		Tim Pond (TP)	<input checked="" type="checkbox"/>	
Nicholas Brown (NB)	<input checked="" type="checkbox"/>		Jon Schade (JS)	<input checked="" type="checkbox"/>	
Tim Epperhart (TE)	By phone		Kurt Yearout (KY)	<input checked="" type="checkbox"/>	
John Langhorne (JL)	<input checked="" type="checkbox"/>				

Visitors

1. Tal Moon (TM) – City Council Representative
2. Matt Eisenbraun (ME) – Middletown City Economic Development/Airport Manager
3. Susan Cohen (SC) – Assistant City Manager
4. Ben Brandstetter (BB) - BCI

Call to Order

Meeting Called to Order by JL at 6:01pm.

Approval of Minutes

A motion was made by TA to approve Meeting Minutes from February 15, 2021, motion 2nd by TP, minutes approved with unanimous consent with no changes.

Reports

- Engineering Report submitted by Brandstetter-Carroll, Inc. (BCI) – Report attached.
- Airport Manager’s Report
 - Hangars – 1 large T-Hangar Vacancy Remains, 6 smaller aircraft on waitlist. Turned away a KingAir 450 for lack of space in larger hangars (JETS).
 - Projects:
 - Lime Pond – Lime being excavated from pond and will be dried and made available for free to public.
 - PAPI – Existing PAPI will be deactivated tomorrow. Flight certification of new system is being scheduled.
 - AWOS – Radio replacement is underway, the old radio has been repaired and will be reinstalled soon. ME will check on the status of the telephone access.
 - Gates – City currently working on a long-term service agreement to have gates proactively serviced quarterly rather than reactively repaired.
 - Mowing – Searching for a short-term service provider until FBO is contracted and established.
 - Fuel Sales – See attached.

- Bathroom Design – See attached.

Old Business

None.

New Business

- Nomination of 2 Airport Commission Members to FBO RFQ Selection Panel
 - JL nominated NB
 - NB nominated JL
 - A motion to approve nominations of JL and NB to FBO Selection Panel was made by TA, motion 2nd by KY. The motion was approved by unanimous consent.
- Harry Gilman – Reported that Harry Gilman has been painting aircraft in community hangar and was observed in the act. This has the potential to cause damage to other aircraft in the hangar and has in the past. They city will send a formal letter of warning to cease all painting operations.
- RC Aircraft Insurance Policy – See attached.

Open Discussion

No new items raised; no actions taken.

Meeting Adjournment

Motion to adjourn meeting by NB, 2nd by TP, meeting adjourned by unanimous consent at 6:37pm.

Next meeting April 19, 2021 in City Council Chambers.

Minutes Submitted by Nicholas Brown



Minutes Approved by John Langhorne

